



## PUBLIC MINUTES

### STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Monday, May 1, 2017, 9:00 a.m.  
Council Chamber, City Hall

PRESENT: Councillor D. Hill, Chair  
Councillor B. Dubois, Vice-Chair  
Councillor T. Davies at 9:06 a.m.  
Councillor H. Gough  
Councillor Z. Jeffries

ABSENT: His Worship, Mayor C. Clark (Ex-Officio)

ALSO PRESENT: Councillor C. Block  
Councillor S. Gersher  
Councillor M. Loewen  
General Manager Community Services R. Grauer  
Solicitor C. Yelland  
Deputy City Clerk D. Kanak  
Committee Assistant P. Walter

#### 1. CALL TO ORDER

The Chair called the meeting to order.

#### 2. CONFIRMATION OF AGENDA

**Moved By:** Councillor Dubois

1. That item 6.3.1, a request to speak, dated April 21, 2017 from Jake Buhler be removed from the agenda;
2. That a letter dated April 28, 2017 from Julia Adamson be added to item 6.1.2;
3. That a request to speak from Brad Murray, Saskatoon Land, be added to item 7.1.6;
4. That a request to speak from Yvonne Morgan be added to item 7.2.4; and
5. That the agenda be confirmed as presented and the speakers be heard.  
*(Councillor Davies was absent for the vote.)*

In Favour: Councillor Hill, Councillor Dubois, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**3. DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4. ADOPTION OF MINUTES**

**Moved By:** Councillor Dubois

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on April 3, 2017 be approved.

*(Councillor Davies was absent for the vote.)*

In Favour: Councillor Hill, Councillor Dubois, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**5. UNFINISHED BUSINESS**

**6. COMMUNICATIONS (requiring the direction of the Committee)**

**6.1 Delegated Authority Matters**

**6.1.1 Saskatoon North Partnership for Growth Regional Plan - What We Heard Report [File No. CK 4250-1]**

A letter dated April 4, 2017 from Ms. Christine Gutmann, Project Manager P4G Regional Plan, Saskatoon North Partnership for Growth was provided.

**Moved By:** Councillor Dubois

That the information be received.

*(Councillor Davies was absent for the vote.)*

In Favour: Councillor Hill, Councillor Dubois, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**6.1.2 Richard St. Barbe Baker Afforestation Area [File No. CK 4000-1]**

The Deputy City Clerk advised that the Board of Police Commissioners received a presentation from Ms. Julia Adamson regarding the above matter at its meeting held on April 20, 2017.

The Board expressed its concerns with respect to the amount of Police resources involved in controlling the activities in this area and subsequently resolved the Board's support for any measures undertaken by the Saskatoon Police Service and City Administration with a goal of reducing illegal activities and resources required in the area, be forwarded to the Standing Policy Committee on Planning, Development and Community Services.

General Manager, Community Services Grauer reported that an information report on the Richard St. Barbe Baker Afforestation Area, would be coming to forward to the next meeting of the Committee.

An additional letter dated April 28, 2017 from Julia Adamson was provided.

**Moved By:** Councillor Gough

That the information be received.

*(Councillor Davies was absent from the vote.)*

In Favour: Councillor Hill, Councillor Dubois, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**6.2 Matters Requiring Direction**

**6.2.1 Application for Funding Under the Heritage Conservation Program - Mann House (1040 University Drive) - Shingles [File No. CK 710-65 and PL 907]**

Councillor Davies entered the meeting at 9:06 a.m.

The Deputy City Clerk reported that the Municipal Heritage Advisory Committee has reviewed and supported the recommendations outlined in the April 5, 2017 report of the General Manager, Community Services Department.

The Committee asked that future reports include information on previous funding to the groups, as well as visual images, where possible.

**Moved By:** Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding be approved, up to a maximum of \$6,006, through the Heritage Conservation Program for shingle replacement at the Mann House located at 1040 University Drive;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement, under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**6.2.2 Application for Funding Under the Heritage Conservation Program - McLean Block (263 3rd Avenue South) [File No. CK 710-55 and PL 907-1]**

The Deputy City Clerk reported that the Municipal Heritage Advisory Committee has reviewed and supported the recommendations outlined in the April 5, 2017 report of the General Manager, Community Services Department.

**Moved By:** Councillor Gough

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding be approved, to a maximum of \$64,630.69, through the Heritage Conservation Program for the windows, roof repairs, and brickwork of the McLean Block located at 263 - 3rd Avenue South;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**6.2.3 Proposed Heritage Resource Materials Strategy [File No. CK 710-1 and PL 710-28]**

The Deputy City Clerk reported that the Municipal Heritage Advisory Committee has reviewed and supported the recommendation outlined in the April 5, 2017 report of the General Manager, Community Services Department. The Municipal Heritage Advisory Committee also recommended that the City explore the possibility of a Civic Museum that would act as a repository for artifacts.

Planning and Development Director Anderson addressed questions on the storage of artifacts and the above recommendation for possible future consideration of the concept of a civic museum.

**Moved By:** Councillor Gough

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the proposed Heritage Resource Materials Strategy be approved.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

### **6.3 Requests to Speak (new matters)**

#### **6.3.1 Jake Buhler - Urban Forestry/Meewasin Valley Authority [File No. CK 4200-1]**

A request to speak dated April 21, 2017 from Jake Buhler, was received.

The Committee was advised that this item was withdrawn and will be considered by the Standing Policy Committee on Environment, Utilities and Corporate Services.

#### **6.3.2 Jeff Nattress, Laneway Suites Ltd. - Industry Feedback on Saskatoon's Garden and Garage Suite Program [File No. CK 4350-63]**

Councillor Block entered the meeting at 9:24 a.m.

Mr. Jeff Nattress, Laneway Suites Ltd., spoke to the Committee regarding the City's garden and garage suite program and recommendations for improvements.

Planning and Development Director Anderson responded to questions regarding inspection of new garden and garage suites and enforcement of removal of basement suites.

**Moved By:** Councillor Davies

1. That the information be received; and
2. That the report from Laneway Suites Ltd. be forwarded to the Administration to review and report back to the Committee on individual points raised and included with the pending report on the garden and garage suite program.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**Moved By:** Councillor Gough

That the industry group be further consulted to consider issues such as the timing of basement suite removal.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

Councillor Block was excused from the meeting at 9:52 a.m. and was not in attendance for the remainder of the meeting.

## **7. REPORTS FROM ADMINISTRATION**

### **7.1 Delegated Authority Matters**

#### **7.1.1 2016 Year-End Report - Planning and Development Division [File No. CK 430-41 and PL 116-8]**

Councillor Davies excused himself from the meeting at 9:53 a.m. during discussion of the matter.

**Moved By:** Councillor Dubois

That the May 1, 2017 report of the General Manager, Community Services Department be received as information.

*(Councillor Davies was absent from the vote.)*

In Favour: Councillor Hill, Councillor Dubois, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

#### **7.1.2 2017 Assistance to Community Groups Cash Grants Program, Social Services Category [File No. CK 1871-3 and RS 1870-2]**

Councillor Davies re-entered the meeting at 10:00 a.m. during discussion of the matter.

Councillor Jeffries excused himself from the meeting at 9:58 a.m. and re-entered at 9:59 a.m. during discussion of the matter.

**Moved By:** Councillor Dubois

1. That the recommended grants for 2017, totalling \$1,143,360 under the Social Services Category, Assistance to Community Groups Cash Grant Program, be approved; and
2. That the Administration continue to execute the three-year funding agreements with the flagship organizations.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**7.1.3 2016 Year-End Report - Building Standards Division [File No. CK 430-32, PL 541-6, PL 4240-9 and PL 430-11]**

**Moved By:** Councillor Jeffries

That the May 1, 2017 report of the General Manager, Community Services Department be received as information.

In Favour: Councillor Dubois, Councillor Hill, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**7.1.4 Land Use Applications Received for the Period from March 16, 2017 to April 10, 2017 [File No. CK 4000-5 and PL 4350-1]**

**Moved By:** Councillor Jeffries

That the May 1, 2017 report of the General Manager, Community Services Department be received as information.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**7.1.5 2016 Annual Report - Recreation and Community Development Division [File No. CK 430-34 and RS 430-10]**

It was suggested that wherever possible year over year comparisons be provided as part of future reports.

**Moved By:** Councillor Gough

That the May 1, 2017 report of the General Manager, Community Services Department be received as information.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Jeffries and Councillor Gough

**CARRIED UNANIMOUSLY**

**7.2 Matters Requiring Direction**

**7.2.2 Saskatoon Fire Department Remembering When Program [File No. CK 2500-1, x 5500-1]**

This item was brought forward.

Fire Chief Hackl, Janet Barnes, Saskatoon Council on Aging, and Dori Krahn, Community Relations Coordinator, Saskatoon Fire Department, were in attendance to review the report and address questions.

**Moved By:** Councillor Gough

That the Standing Policy Committee on Planning, Development and Community Services forward the May 1, 2017 report of the Acting Fire Chief to City Council for information and consideration during the 2018 budget deliberations.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**7.1 Delegated Authority Matters**

**7.1.6 Proposed Elk Point Neighbourhood Concept Plan [File No. CK 4131-33 and PL 4131-42]**

Development Review Manager Dawson presented the report.

Mr. Brad Murray, Saskatoon Land, gave a presentation regarding the proposed Elk Point Neighbourhood Concept Plan.

Additional attachments for the Neighbourhood Concept Plan were provided.

Councillor Davies excused himself from the meeting at 10:40 a.m. and re-entered at 10:48 a.m. and excused himself at 11:17 a.m. and re-entered at 11:25 a.m. during discussion of the matter.

Councillor Dubois excused herself from the meeting at 10:48 a.m. and re-entered at 10:52 a.m. and excused herself at 12:11p.m. and re-entered at 12:13 p.m. during discussion of the matter.

Councillor Loewen entered the meeting at 10:49 a.m. and Councillor Gersher entered the meeting at 10:57 a.m. during discussion of the matter.

Councillor Gough excused herself from the meeting at 11:30 a.m. and re-entered at 11:39 a.m. during discussion of the matter.

Councillor Gersher excused herself from the meeting at 11:31 a.m. and re-entered at 11:33 a.m. during discussion of the matter.

Councillor Jeffries excused himself from the meeting at 11:54 a.m. and re-entered at 11:58.a.m. during discussion of the matter.

**Moved By:** Councillor Gough

That the May 1, 2017 report of the General Manager, Community Services Department be received.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**Moved By:** Councillor Jeffries

That the wetland section of the report be forwarded to the Saskatoon Environment Advisory Committee for their feedback before the report goes to City Council.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

The meeting recessed at 12:20 p.m. and resumed at 12:27 p.m. Councillor Loewen and Councillor Gersher were excused from the meeting and not in attendance for the remainder of the meeting.

## **7.2 Matters Requiring Direction**

### **7.2.1 Appointment of 2017 Municipal Weed Inspectors and Dutch Elm Disease Inspectors [File No. CK 4200-8 and PK 4190-1]**

**Moved By:** Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That Mr. Jeff Boone, Ms. Melissa McHale, and Mr. Owain Van Vliet of the Parks Division, Community Services Department, be appointed as the City of Saskatoon's 2017 Weed Inspectors, in accordance with the provisions of The Weed Control Act;
2. That Ms. Michelle Chartier, Mr. Owain Van Vliet, and Mr. Jeff Boone of the Parks Division, Community Services Department, be appointed as the City of Saskatoon's 2017 municipal Dutch Elm Disease Inspectors, in accordance with the provisions of The Forest Resources Management Act; and
3. That the City Clerk be requested to notify the Minister of the Environment.

In Favour: Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries and Councillor Davies

**CARRIED UNANIMOUSLY**

**7.2.3 Proposed Amendments to Plan Review and Building Inspection Program Policy No. C09-029 [File No. CK 530-0 and 541-1]**

**Moved By:** Councillor Jeffries

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the proposed amendments to Plan Review and Building Inspection Program Policy No. C09-029, as outlined in the May 1, 2017 report of the General Manager, Community Services Department, be approved, effective July 1, 2017.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**7.2.4 Innovative Housing Incentives - Request that Off-Site Levies be Waived - Jubilee Residences Inc. - Jubilee Heights [File No. CK 800-3, x750-4 and PL 952-6-27]**

General Manager, Community Services Grauer reviewed the submitted report.

Ms. Yvonne Morgan spoke to the Committee regarding waiving the off-site levies for the redevelopment of the Jubilee Heights properties.

**Moved By:** Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the request from Jubilee Residences Inc. to waive off-site levies for the redevelopment of Jubilee Heights properties be denied; and

2. That the Administration negotiate a phased payment plan for off-site levies with Jubilee Residences Inc.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

**7.2.5 Growth Plan - Requests for Proposals Required for Public Transit Infrastructure Fund Projects [File No. CK 7300-1, x1860-1 and PL 4110-78]**

**Moved By:** Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the intended process for issuing Requests for Proposals for three components of the Growth Plan to Half a Million implementation, as described in the May 1, 2017 report of the General Manager, Community Services Department, be approved;
2. That the Administration be given authorization to issue further Requests for Proposals for Growth Plan to Half a Million initiatives that fall under the Public Transit Infrastructure Funding program requirements; and
3. That the Request for Proposals, include considerations for the impact of autonomous vehicles, intelligent transportation systems and ride sharing in the design of a BRT system for Saskatoon.

In Favour: Councillor Hill, Councillor Dubois, Councillor Davies, Councillor Gough and Councillor Jeffries

**CARRIED UNANIMOUSLY**

8. **MOTIONS (notice previously given)**
9. **GIVING NOTICE**
10. **URGENT BUSINESS**

**11. IN CAMERA SESSION (If Required)**

**12. ADJOURNMENT**

The meeting adjourned at 12:57 p.m.

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Councillor D. Hill, Chair

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D. Kanak, Deputy City Clerk