



PUBLIC MINUTES

STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

**Monday, December 4, 2017, 9:00 a.m.
Council Chamber, City Hall**

PRESENT: Councillor D. Hill, Chair
Councillor B. Dubois, Vice-Chair
Councillor H. Gough at 9:01 a.m.
Councillor Z. Jeffries
His Worship, Mayor C. Clark (Ex-Officio)

ABSENT: Councillor T. Davies

ALSO PRESENT: General Manager Community Services R. Grauer
Solicitor C. Yelland
Deputy City Clerk D. Kanak
Committee Assistant P. Walter

1. CALL TO ORDER

The Chair called the meeting to order.

2. CONFIRMATION OF AGENDA

Moved By: Councillor Dubois

1. That the following requests to speak be added to Item 6.3.1:
 - a. Brent Penner, dated December 2, 2017;
 - b. Randy Pshebylo, dated December 3, 2017;
2. That the request to speak dated November 30, 2017 from Chanda Lockhart, The Saskatchewan Landlord Association be added to Item 7.2.4;
3. That the following letters submitting comments be added to Item 7.2.5:
 - a. Erin McKay, dated December 1, 2017;
 - b. Wendy Janzen, dated December 4, 2017;
 - c. Sandy and Jim Jasieniuk, December 3, 2017;
 - d. Lois Thorne, dated December 3, 2017;

- e. Joan Mclean, dated December 2, 2017;
 - f. Joseph Blatz, dated November 29, 2017;
 - g. Charlotte Garrett, dated December 4, 2017; and
4. That the agenda be confirmed as amended and the speakers be heard.
(Councillor Davies and Councillor Gough were not present for the vote.)

In Favour: (4): Councillor Hill, Councillor Dubois, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

3. DECLARATION OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. ADOPTION OF MINUTES

Moved By: Councillor Dubois

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on October 30, 2017 be approved.

(Councillor Davies and Councillor Gough were not present for the vote.)

In Favour: (4): Councillor Hill, Councillor Dubois, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

5. UNFINISHED BUSINESS

6. COMMUNICATIONS (requiring the direction of the Committee)

6.1 Delegated Authority Matters

6.1.1 Lindsay Herman, Nutana Community Association - Parking Patios [File No. CK 4350-017-001]

A letter dated October 30, 2017 from Lindsay Herman, Nutana Community Association was provided.

Councillor Gough entered the meeting at 9:01 a.m. during discussion of the matter.

Moved By: Councillor Dubois

That the information be received and forwarded to the Administration for inclusion in the file on this matter.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

6.2 Matters Requiring Direction

6.3 Requests to Speak (new matters)

6.3.1 DeeAnn Mercier, Broadway Business Improvement District - Restricting Poster Locations within Business Improvement Districts

Ms. DeeAnn Mercier, Executive Director, Broadway Business Improvement District provided a PowerPoint presentation regarding restricting poster locations within Business Improvement Districts. A copy of Ms. Mercier's presentation and recommendations was provided to the City Clerk's Office to join to the file.

Mr. Brent Penner, Executive Director, Downtown Business Improvement District addressed the Committee in support of restricting poster locations within the Business Improvement Districts to the poster barrels rather than using light standards and electrical boxes as poster locations.

Mr. Randy Pshebylo, Executive Director, Riversdale Business Improvement District also addressed the Committee asking for enforcement of The Poster Bylaw.

Bylaw No. 7565, The Poster Bylaw, 1996, was provided for the Committee's reference purposes.

Moved By: Councillor Dubois

That the Administration report on enforcement of *The Poster Bylaw, 1996* and the possible development of a poster application process through coordination with the Business Improvement Districts.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

Moved By: Mayor C. Clark

That the Administration report on the impact of restricting posterage within the Business Improvement District areas to wooden power poles where there are no poster boards and on the additional recommendations in the presentations from the Business Improvement Districts.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

7. REPORTS FROM ADMINISTRATION

7.1 Delegated Authority Matters

7.1.1 Update on Amendments to The Planning and Development Act, 2007 [File No. CK 127-3 and PL 127-4-2 (BF 033-17)]

The Administration provided a PowerPoint presentation.

Councillor Hill excused himself from the meeting at 9:32 a.m. and Councillor Dubois assumed the Chair. Councillor Hill re-entered at 9:33 a.m. and resumed the Chair.

Moved By: Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services submit a report to City Council to recommend:

1. That the Administration report back to the appropriate committee to provide a further update on proposed amendments to *The Planning and Development Act, 2007*;

2. That the December 4, 2017 report of the General Manager, Community Services be forwarded to Saskatchewan Urban Municipalities Association and Saskatchewan Association of Rural Municipalities to communicate the City's concerns relating to current provisions of *The Planning and Development Act, 2007*, changes proposed by the City, as well as the proposed amendments being considered by the Province; and
3. That City Council write a letter to the Province regarding implications of proposed amendments to *The Planning and Development Act, 2007*, including those being proposed by the Province and those put forward by the City and not being considered at this time.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

**7.1.2 Denial of Proposed Subdivision - University Heights
Development Area [File No. CK 4300-1 and PL 4300-15/17]**

Councillor Jeffries and Councillor Dubois excused themselves from the meeting at 9:48 a.m. during discussion of the matter.

Moved By: Councillor Gough

That Subdivision Application No. 15/17 be denied as proposed Parcel C and the remainder of LS 13, as shown on Proposed Subdivision of all of Parcel A, Plan No. 97S53131 and part of LS 13 NW ¼ 24-37-5 W3, dated May 4, 2017, does not comply with the Development Standards of Zoning Bylaw No. 8770 regarding minimum site area for a one-unit dwelling and an agricultural operation in the FUD – Future Urban Development District.

(Councillor Davies, Councillor Dubois and Councillor Jeffries were not present for the vote.)

In Favour: (3): Councillor Hill, Councillor Gough, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2 Matters Requiring Direction

7.2.2 Delegation of the Denial or the Imposition of Conditions on a Subdivision Application [File No. CK 4300-0 and PL 4115-1]

This item was brought forward.

Councillor Dubois re-entered the meeting at 9:51 a.m. during discussion of the matter.

Moved By: Councillor Gough

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the denial or the imposition of conditions on a subdivision application be delegated to the Development Officer; and
2. That the City Solicitor be requested to prepare the necessary amendments to *Bylaw No. 6537, Land Subdivision Bylaw*, and *Bylaw No. 9170, Procedures and Committees Bylaw, 2014*.

(Councillor Davies and Councillor Jeffries were not present for the vote.)

In Favour: (4): Councillor Hill, Councillor Dubois, Councillor Gough, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.1 Neighbourhood Level Infill Development Strategy - Three- and Four-Unit Dwellings per Corner Site [File No. CK 4350-63 and PL 4350-28]

A report from the Saskatoon & Region Home Builders' Association was provided for consideration with this item. Ms. Chris M. Guerette, CEO, addressed the Committee regarding the results of the first phase of the Infill Roundtable discussions.

Councillor Jeffries re-entered the meeting at 9:54 a.m. during discussion of the matter.

Moved By: Councillor Gough

1. That the report of the General Manager, Community Services Department, dated December 4, 2017, be forwarded to the

Municipal Planning Commission and City Council for information; and

2. That the Administration submit a report to the Standing Policy Committee on Planning, Development and Community Services in the first quarter of 2018 regarding the next steps for implementation of opportunities outlined in the Infill Roundtable Report, dated November 29, 2017 provided by the Saskatoon & Region Home Builders' Association.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.3 Public Notice Policy - Miscellaneous Amendments [File No. CK 366-1]

Mayor Clark excused himself from the meeting at 10:13 a.m. during discussion of the matter.

Moved By: Councillor Gough

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Public Notice Policy be amended as outlined in the December 4, 2017 report of the City Solicitor; and
2. That the City Solicitor be requested to prepare the appropriate bylaw amendment to *Bylaw No. 8171, The Public Notice Policy Bylaw, 2003*.

(Mayor Clark and Councillor Davies were not present for the vote.)

In Favour: (4): Councillor Hill, Councillor Dubois, Councillor Gough, and Councillor Jeffries

CARRIED UNANIMOUSLY

7.2.4 Licensing Rental Properties and Regulations of Nuisance Calls for Emergency Services [File No. CK 750-1, x4400-1]

Ms. Chanda Lockhart, representing The Saskatchewan Landlord Association, addressed the Committee regarding licensing rental properties and a landlord registry and other resources they are looking to establish for landlords and tenants in 2018.

Mayor Clark re-entered the meeting at 10:20 a.m. during discussion of the matter.

Moved By: Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the Administration be directed to explore a licensing program for rental property businesses which includes provisions to regulate nuisance calls for emergency services and report back including recommendations to City Council through the Standing Policy Committee on Planning, Development and Community Services.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

Moved By: Councillor Gough

That the process include consultation with key stakeholders including but not limited to Saskatchewan Landlord Association, Saskatoon Housing Initiatives Partnership and Renters of Saskatoon and Area.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

7.2.5 Residential Fire Pits/Revision of Open-Air Fire Bylaw [File No. CK 2500-1]

The following letters were provided:

- Erin McKay, dated December 1, 2017;
- Wendy Janzen, dated December 4, 2017;
- Sandy and Jim Jasieniuk, December 3, 2017;
- Lois Thorne, dated December 3, 2017;
- Joan Mclean, dated December 2, 2017;
- Joseph Blatz, dated November 29, 2017; and
- Charlotte Garrett, dated December 4, 2017.

Councillor Gough excused herself from the meeting at 11:10 a.m. and re-entered at 11:11 a.m. during discussion of the matter.

Moved By: Councillor Jeffries

That the information be received and forwarded to City Council for information.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

CARRIED UNANIMOUSLY

Moved By: Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Fire and Protective Services Bylaw be amended to limit open-air fires from 5 pm to 11pm daily;
2. That the Fire and Protective Services Bylaw be amended to require a property owner to obtain a permit to construct or maintain an open air fire pit for the purpose of burning wood; and
3. That in new neighbourhoods open air fire pits be restricted to gas burning fire pits.

Amendment:

Moved By: Councillor Jeffries

That recommendation 1) be amended to read "The Fire and Protective Services Bylaw be amended to limit open-air fires from 4:00 p.m. to Midnight on weekdays and 4:00 p.m. to 1:00 a.m. on weekends."

(Councillor Davies was not present for the vote.)

In Favour: (2): Councillor Hill, and Councillor Jeffries

Against: (3): Councillor Dubois, Councillor Gough, and Mayor C. Clark

DEFEATED

Moved By: Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the Fire and Protective Services Bylaw be amended to limit open-air fires daily from 5:00 p.m. to 11:00 p.m.

(Councillor Davies was not present for the vote.)

In Favour: (3): Councillor Dubois, Councillor Gough, and Mayor C. Clark

Against: (2): Councillor Hill, and Councillor Jeffries

CARRIED

Moved By: Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That the Fire and Protective Services Bylaw be amended to require a property owner to obtain a permit to construct or maintain an open air fire pit for the purpose of burning wood.

(Councillor Davies was not present for the vote.)

In Favour: (1): Councillor Dubois

Against: (4): Councillor Hill, Councillor Gough, Councillor Jeffries, and Mayor C. Clark

DEFEATED

Moved By: Councillor Dubois

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

That in new neighbourhoods open air fire pits be restricted to gas burning fire pits.

(Councillor Davies was not present for the vote.)

In Favour: (2): Councillor Hill, and Councillor Dubois

Against: (3): Councillor Gough, Councillor Jeffries, and Mayor C. Clark

DEFEATED

7.2.6 Progress Update – South Caswell Redevelopment Project – Former Saskatoon Transit Sites [File No. CK 4110-43 and PL 4110-19-11]

Councillor Jeffries excused himself from the meeting at 11:33 a.m. and re-entered at 11:39 a.m. during discussion of the matter.

Moved By: Mayor C. Clark

1. That the report of the General Manager, Community Services Department, dated December 4, 2017, be forwarded to City Council for information; and
2. That the Administration investigate the Railside Development at The Forks in Winnipeg for any potential lessons learned that would inform the procurement process for the South Caswell Redevelopment Project sites.

(Councillor Davies was not present for the vote.)

In Favour: (5): Councillor Hill, Councillor Dubois, Councillor Gough, Councillor Jeffries,
and Mayor C. Clark

CARRIED UNANIMOUSLY

- 8. MOTIONS (notice previously given)**
- 9. GIVING NOTICE**
- 10. URGENT BUSINESS**
- 11. IN CAMERA SESSION (If Required)**
- 12. ADJOURNMENT**

The meeting adjourned at 11:46 a.m.

Councillor D. Hill, Chair

D. Kanak, Deputy City Clerk