



REVISED PUBLIC AGENDA
STANDING POLICY COMMITTEE
ON PLANNING, DEVELOPMENT
AND COMMUNITY SERVICES

Monday, January 8, 2018, 9:00 a.m.

Council Chamber, City Hall

Committee:

Councillor T. Davies, Councillor H. Gough, Councillor D. Hill, Councillor A. Iwanchuk, Councillor Z. Jeffries, His Worship, Mayor C. Clark (Ex-Officio)

Pages

1. CALL TO ORDER

2. APPOINTMENT OF CHAIR AND VICE CHAIR

City Council, at its Regular Business Meeting held on November 20, 2017 made the following appointments for 2018:

Standing Policy Committee on Planning, Development and Community Services

- Councillor T. Davies
- Councillor H. Gough
- Councillor D. Hill
- Councillor A. Iwanchuk
- Councillor Z. Jeffries

The Committee is requested to appoint a Chair and Vice Chair for 2018. Councillor Hill was appointed Chair for 2017. Councillor Dubois was appointed Vice Chair for 2017.

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services appoint a Chair and Vice Chair for 2018.

3. CONFIRMATION OF AGENDA

Recommendation

1. That the request to speak from Stephanie Clovechok, Tourism Saskatoon, dated January 5, 2018 be added to Item 8.1.1;

2. That the request to speak from Amanda McReynolds Doran, Executive Director, Nutrien Children's Museum, dated January 3, 2018 be added to Item 8.2.2;
3. That the following letters be added to Item, 8.2.4:
 1. Requests to Speak:
 1. Len Boser, dated January 5, 2018 ;
 2. Submitting Comments:
 1. Valerie Zacharias, dated January 5, 2018;
 2. Clayton Sparks, Flower Power Cannabis Pharms Inc., dated January 8, 2018;
 3. Murray Nichol, dated January 8, 2018;
 4. Sarah Paquin and Mike McLachlan, dated January 8, 2018;
4. That the request to speak from Bryan Kosteroski, dated January 5, 2018 be added to Item 8.2.5; and
5. That the agenda be confirmed as amended and the speakers be heard.

4. DECLARATION OF CONFLICT OF INTEREST

5. ADOPTION OF MINUTES

Recommendation

That the minutes of Regular Meeting of the Standing Policy Committee on Planning, Development and Community Services held on December 4, 2017 be approved.

6. UNFINISHED BUSINESS

7. COMMUNICATIONS (requiring the direction of the Committee)

7.1 Delegated Authority Matters

7.1.1 Aboriginal Engagement and Inclusion - Naming Process [File No. CK. 5615-1 x 6310-0]

8 - 12

The Naming Advisory Committee has considered the report of the General Manager, Community Services and is forwarding the report to this Committee as information.

Recommendation

That the information be received.

7.1.2 Naming Advisory Committee Report - Fourth Quarter 2017 [File No. CK. 6310-1] 13 - 30

A letter dated December 29, 2017 from the Naming Advisory Committee is provided.

Recommendation

1. That 'Cockcroft' be added to the Names Master List (Unassigned - Innovation Theme); and
2. That the report of the General Manager, Community Services Department dated December 14, 2017, be forwarded to City Council for information.

7.2 Matters Requiring Direction

7.3 Requests to Speak (new matters)

8. REPORTS FROM ADMINISTRATION

8.1 Delegated Authority Matters

8.1.1 Request for Funding - 2018 and 2019 Federation Internationale de Basketball 3 x 3 World Tour - Policy No. C03-007, Special Events Policy [File No. CK 1870-15 and RS 1870-12-2] 31 - 47

A request to speak from Stephanie Clovechok, Tourism Saskatoon, dated January 5, 2018 is provided.

Recommendation

That funding, in the amount of \$190,000 (spread over two years), be approved for Tourism Saskatoon under the Special Event (Sport) category, as an exception to Policy No. C03-007, Special Events Policy, for the 2018 and 2019 FIBA 3 x 3 World Tour events and that this funding be dispersed each year respectively as per policy criteria.

8.1.2 Development of the Swale – Response to Northeast Swale Watchers’ 12 Points – Northeast Swale Working Group [File No. CK 4131-5 and PL 4131-47] 48 - 51

Recommendation

1. That the report be received; and
2. That copies of the January 8, 2018 report of the General Manager Community Services Department be forwarded to the Standing Policy Committee on Transportation and the Saskatoon Environmental Advisory Committee for

information.

8.2 Matters Requiring Direction

- 8.2.1 **Addition of Afghanistan 2001 to 2014 Plaque to Saskatoon Cenotaph [File No. CK 4040-1 and RS 710-5]** 52 - 56

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that an “Afghanistan 2001 to 2014” plaque be added to the Saskatoon Cenotaph.

- 8.2.2 **Children’s Discovery Museum – Request for Additional Funding [File No. CK 620-4, x1870-1 and RS 5500-1]** 57 - 61

A request to speak from Amanda McReynolds Doran, Executive Director, Nutrien Children's Museum, dated January 3, 2018 is provided.

A PowerPoint presentation will be provided.

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the Recreation and Parks Game Plan Funding Plan be developed by incorporating \$2.0 million total into the Funding Plan, as it relates to the Children’s Discovery Museum.

- 8.2.3 **Contract Agreement – Chief Whitecap Park – Meewasin Valley Authority [File No. CK 4205-38 and RS 4206-WC]** 62 - 65

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the award of a sole source contract to Meewasin Valley Authority, for up to \$125,000, to provide construction and project management services for the continued development of Chief Whitecap Park, be approved; and
2. That the City Solicitor be requested to prepare the appropriate contract agreement and that His Worship the Mayor and the City Clerk be authorized to execute the contract agreement under the Corporate Seal.

- 8.2.4 **Cannabis Legalization and Regulation – Overview of City of Saskatoon’s Response [File No. CK 4350-68, x185-3 and PL]** 66 - 110

4005-9-16]

A PowerPoint presentation will be provided.

The following letters are provided:

Submitting Comments:

- Valerie Zacharias, dated January 5, 2018;
- Clayton Sparks, Flower Power Cannabis Pharms Inc., dated January 8, 2018;
- Murray Nichol, dated January 8, 2018;
- Sara Paquin and Mike McLachlan, dated January 8, 2018;

Requests to Speak:

- Len Boser, dated January 5, 2018

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the proposed amendments to Bylaw No. 8286, The Smoking Control Bylaw, 2004, be approved;
2. That the City Solicitor be requested to make the necessary amendments to Bylaw No. 8286, The Smoking Control Bylaw, 2004, to broaden the definition of smoking in public places; and
3. That the Administration report back on options for municipal regulation of cannabis in relation to business licensing, zoning, and community standards within the City of Saskatoon.

8.2.5 **Gordie Howe Sports Complex Master Plan - Project Update and Funding Request [File No. CK 4205-7, x1702-1 and RS 1701-32]** 111 - 129

A PowerPoint presentation will be provided.

A request to speak from Bryan Kosteroski, dated January 5, 2018 is provided.

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Gordie Howe Sports Complex Master Plan be approved as presented;
2. That Recreation and Parks Game Plan Funding Plan be developed incorporating \$6.0 million into the Funding Plan, including the \$1.0 million already approved, as it relates to the Gordie Howe Sports Complex upgrades;
3. That Capital Project No. 1664 - Gordon Howe Complex Upgrades, which was presented during the 2018 Business Plan and Budget Review, be updated to reflect the new project scope and capital costs outlined in the January 8, 2018 report of the General Manager, Community Services;
4. That the Friends of the Bowl Foundation be approved to manage the design and construction of the Gordie Howe Sports Complex Master Plan capital upgrades, subject to confirmed funding;
5. That the direction for donor solicitation and recognition, as well as the offering of presenting sponsor or naming rights at Gordie Howe Sports Complex by the Friends of the Bowl Foundation Inc., as outlined in the January 8, 2018 report of the General Manager, Community Services, be approved;
6. That the City Solicitor be requested to prepare the appropriate agreements, as outlined in the January 8, 2018 report of the General Manager, Community Services, between the Friends of the Bowl Foundation Inc. and the City of Saskatoon, to address duties and responsibilities with respect to Gordie Howe Sports Complex Master Plan;
7. That the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal;
8. That the Administration proceed with exploring a new governance structure for the management of the overall Gordie Howe Sports Complex, and that Administration report back for further consideration; and
9. That final details related to the approved scope of the Saskatoon Minor Football Field Capital Project 2349 for Phase 1 and Phase 2 be adjusted as outlined in the January 8, 2018 report of the General Manager, Community Services.

9. MOTIONS (notice previously given)

10. GIVING NOTICE
11. URGENT BUSINESS
12. IN CAMERA SESSION (If Required)
13. ADJOURNMENT

Aboriginal Engagement and Inclusion – Naming Process

Recommendation

That the information be received.

Topic and Purpose

The purpose of this report is to provide information on the receipt of naming submissions as a result of efforts for increased awareness of the City of Saskatoon Naming of Civic Property and Development Areas Policy among Aboriginal community groups.

Report Highlights

1. A number of initiatives have been undertaken since the fall of 2015 to increase awareness of the Naming of Civic Property and Development Areas Policy (Naming Policy).
2. Since the fall of 2015, nine of the 39 names submitted to the Naming Advisory Committee (NAC) for consideration included an Aboriginal theme; however, four of those submissions were placed on hold pending a review of non-surname submissions.
3. A review of naming policies from other Canadian municipalities provides options to recognize non-surname street names. Examples are provided for consideration of the evaluation of non-surname submissions.
4. Further initiatives are being pursued, including a pilot project to review the Naming Policy through an equity lens and to better understand how to engage with under-represented communities.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by identifying actions for enhancing Aboriginal engagement and participation in our community. The ten-year strategy to strengthen relations with local Aboriginal organizations is also supported.

Background

At the September 21, 2015 meeting of the Executive Committee, it was resolved, in part:

“That with respect to the efforts for increased awareness for the City’s “Naming of Civic Property and Development Areas Policy”, and related processes, a further report be received in one year by the appropriate committee on the yield of nominations as a result of increased awareness.”

Furthermore, at the May 19, 2016 NAC meeting, the Administration was instructed to report back regarding revisions to the Naming Policy specifically on the admission of non-surname submissions and that the names ‘Ayishinoo’ (Métis word meaning ‘Aboriginal’), ‘Rispay’ (Métis word meaning ‘respect’), ‘Shakihi’ (Métis word meaning ‘love’), and ‘Newo’ (Cree word meaning ‘four’) be kept on hold pending said revisions.

Report

Initiatives to Increase Awareness of the Naming Process in Aboriginal Communities

The Community Services Department, in collaboration with the Director of Aboriginal Relations, undertook the following initiatives to increase awareness of the Naming Policy:

1. In the fall of 2015, 1,200 brochures were distributed to First Nations and Métis housing organizations including the Saskatoon Tribal Council, Central Urban Métis Federation Inc., Sask Native Rentals, and Camponi Housing Corp.
2. Presentations were made at Camponi Housing Corp. tenant meetings in the fall of 2016 and 2017 about the naming process and how to participate;
3. There were meetings in early 2016 with both private and public school boards to discuss the naming process and how it may relate to curriculum;
4. In the spring of 2016, presentations were made to two grade-school classrooms to solicit names with an Aboriginal theme from students;
5. Presentations were made to the Saskatchewan Indian Institute of Technologies and the Indigenous Students Association at the University of Saskatchewan to provide an overview of the naming process, followed by a discussion of how those organizations could encourage more Aboriginal naming submissions.
6. The composition of NAC was changed to include Diversity Inclusion Consultants beginning in 2016;
7. The Name the North Commuter Parkway project responds directly to Truth and Reconciliation Call to Action No. 79 to “participate in a strategy to commemorate Aboriginal peoples’ history and contributions to Canada.” The community as a whole is invited to participate in the process of naming the North Commuter Parkway, with the support of Aboriginal Elders and residential school survivors, who will reflect and deliberate on all submissions to determine a shortlist of four names; and
8. The other submissions from the North Commuter Parkway project will be reviewed and considered for addition to the Names Master List for the naming of other municipally-owned or controlled facilities, including streets and parks.

Yield of Submissions

Since the fall of 2015, the Naming Advisory Committee has received a total of 39 submissions, nine of which have an Aboriginal or reconciliation theme. Seven of those nine were received from the two grade-school classrooms; however, of the nine submitted, four were placed on hold while a review of the Naming Policy was completed

regarding the admission of non-surname submissions. Of the other five, three are in use and one remains on the Names Master List for future consideration. The full list and status of the nine submissions are included as Attachment 1.

The Admission of Non-Surname Submissions

Presently, the Naming Policy provides the opportunity to screen naming submissions for outstanding contributions by individuals, as well as for non-individual submissions such as historic events, names which recognize the flora and fauna of the local area, or the geographical or topographical features of the local area. A review of naming policies from other Canadian municipalities provides further options to recognize non-surname names. The following are examples that may be used as a guideline for screening to provide the opportunity for non-surname submissions:

1. The area name should reflect the City's heritage and/or further a sense of community (City of Calgary);
2. That the names to be honoured reflect the heritage, cultural, ethnic, or gender diversity of the community, including early pioneers who have contributed significantly to the City (City of Edmonton);
3. Naming after a person, persons, traditions, tradition bearers, historic event, topographic feature, or native flora or fauna (Region of Halifax);
4. To commemorate local history, organizations, places, events, or culture (City of Winnipeg);
5. To recognize communities which contribute to the ethno-racial diversity of the City (City of Winnipeg);
6. Should portray a strong positive image and have geographic, historical, cultural, or social significance or contributions to the community, city, province, or country (City of Toronto);
7. Names commemorating local history, places, events, or culture (City of Vancouver); and
8. Names should reflect the name of an event or community contributing significantly to the multicultural diversity of the city (City of Vancouver).

As shown in the above examples, the general themes of culture, heritage, or diversity could all be used to guide naming submissions. These options would align with naming guidelines for municipalities across Canada.

Further Actions

It is anticipated that the North Commuter Parkway project will yield a significant number of names that can be considered for addition to the Names Master List. These names are anticipated to be available for evaluation by Naming Advisory Committee in the spring of 2018.

The Administration is also pursuing two avenues to better understand why certain communities are under-represented in the naming process. First, the naming policy is being used for a pilot review of policies from an equity lens. This project is in collaboration with Community Legal Assistance Services for Saskatoon Inner City Inc. and is anticipated to be completed in 2018. Secondly, the Administration will be exploring opportunities to collaborate with organizations that promote intercultural understanding to discuss the naming process, and to solicit submissions.

Public and/or Stakeholder Involvement

No Stakeholders or public involvement was required for this information report.

Other Considerations/Implications

There are no options, policy, financial, environmental, privacy or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

Further annual follow-ups on the yield of naming submissions can be provided at the direction of the Committee.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment

1. Naming Applications Received

Report Approval

Written by: Daniel McLaren, Planner, Planning and Development
Reviewed by: Gilles Dorval, Director of Aboriginal Relations
Reviewed by: Lesley Anderson, Director of Planning and Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/PD/Aboriginal Engagement and Inclusion – Naming Process/gs

<i>Naming Applications Received</i>		
Name	Application Source	Current Status
Amisk	Student Submission	Applied – Rosewood neighbourhood
Ayishinoo	Student Submission	On Hold – Pending Policy Review
Gallagher	Student Submission	Applied – Airport Business Area
Misaskwatomina	Student Submission	On Names Master List
Newo	Student Submission	On Hold – Pending Policy Review
Reconciliation Circle	Central Urban Métis Federations Inc.	Applied – Amenity within Victoria Park
Rispay	Student Submission	On Hold – Pending Policy Review
Shakihi	Student Submission	On Hold – Pending Policy Review
Truth and Reconciliation Bridge	Classroom Submission – unsolicited	Further information Requested

December 29, 2017

Secretary, SPC on Planning, Development, and
Community Services

Dear Secretary:

**Re: Naming and Renaming Requests
AND
Naming Advisory Committee Report – Fourth Quarter
(File No. CK. 6310-1)**

Please place the following on your agenda of meeting scheduled for January 8, 2017.

At its meeting held on December 14, 2017, the Naming Advisory Committee considered the attached report of the General Manager, Community Services Department, requesting the Committee's direction with respect to two general naming requests and one specific renaming request.

After consideration of the naming policy and its guidelines and consultation with Administration, the Committee resolved in part to recommend to the Standing Policy Committee on Planning, Development and Community Services:

1. That 'Cockcroft' be added to the Names Master List (Unassigned - Innovation Theme); and
2. That the report of the General Manager, Community Services Department dated December 14, 2017, be forwarded to City Council for information

The Committee requested the 'Postma' submission be referred back to the applicant at this time for additional information and that the Traffic Bridge renaming request be deferred and referred to the Governance and Priorities Committee for consideration and input.

Yours truly,



Janice Hudson
Committee Assistant

JH:

Naming Advisory Committee Report – Fourth Quarter 2017

Recommendation

That the Naming Advisory Committee issue direction with respect to the naming submissions contained within this report.

Topic and Purpose

The purpose of this report is to consider naming requests to ensure they meet City Council guidelines, as set out in Naming of Civic Property and Development Areas Policy No. C09-008.

Report Highlights

1. The following names have been applied since the last quarter: Gallagher in the Airport Business Area; Germain, McFaull, Prasad, Skopik, Taube, and Westfield in the Brighton neighbourhood; and Reconciliation Circle within Victoria Park.
2. The following naming submissions require screening: Postma, Cockcroft.
3. Further information is provided on the Traffic Bridge, based on a previous renaming request to rename the Traffic Bridge the Truth and Reconciliation Bridge.

Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report supports the recognition of our built, natural, and cultural heritage. The naming of civic facilities, streets, and parks celebrates the history, environment, and outstanding contributions of our diverse community.

Background

According to Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy), all names proposed for the Names Master List will be screened by the Naming Advisory Committee and meet City Council's guidelines for name selection. All requests for naming of roadways from the Names Master List will be selected or endorsed by His Worship the Mayor. Name suffixes are circulated through the Administration for technical review.

At the May 16, 2017 meeting of the Naming Advisory Committee, a request was made to rename the Traffic Bridge to the Truth and Reconciliation Bridge. At that time, the committee moved that further information be provided for consideration.

Report

Names Applied in the Last Quarter

The following names have been assigned since the previous meeting:

In the Airport Business Area (see Attachment 1):

- Gallagher Street.

In the Brighton neighbourhood (see Attachment 2):

- Germain Court, Link, Manor, and Way;
- McFaul Crescent, Lane, Manor, Rise, and Way;
- Prasad Manor and Union;
- Skopik Crescent, Link, and Road;
- Taube Avenue and Rise; and
- Westfield Road.

In Victoria Park, located in the King George and Riversdale neighbourhoods (see Attachment 3):

- Reconciliation Circle.

Naming Requests

The following naming requests have been received and require screening:

1. “Postma” – Dr. Klaas Johannes Postma emigrated to Saskatoon from The Netherlands in 1956. He established a practice in family medicine and served several years as Clinical Assistant Professor at the University of Saskatchewan. Dr. Postma was appointed Honorary Vice-Consul of the Netherlands for the northern part of the province of Saskatchewan in 1965 and served in that capacity for 15 years. The Knight’s Cross was presented to Dr. Postma in 1981. His appointment to Knight in the Order of Orange-Nassau by Her Majesty Queen Beatrix of the Netherlands was, at the time, only the 6th time that a Canadian citizen was so honoured. The original submission is included as Attachment 4.

At the previous Naming Advisory Committee meeting, further information was requested for the “Cockcroft” submission. The original submission, along with additional information provided by the applicant is included as Attachment 5.

2. “Cockcroft” – Dr. Don Cockcroft, a professor and retired practitioner, is best known for his research in respiratory health. He has worked and lived in Saskatoon since 1977. Further information on awards received, board membership, and his mentorship is included in Attachment 5.

The above submission falls under guideline 3.3 a) i) of the Naming Policy recognizing “a person who has demonstrated excellence, courage, or exceptional dedication to service in ways that bring special credit to the City of Saskatoon, Province of Saskatchewan, or Canada.”

Traffic Bridge History and Name Significance

The Naming Advisory Committee has requested further information on a previous request to rename the Traffic Bridge in recognition of The Truth and Reconciliation Commission of Canada. Since that request, a number of enquiries and suggestions have been received from the public that have been placed on hold.

Naming Advisory Committee Report – Fourth Quarter 2017

The Traffic Bridge officially opened on October 10, 1907. As Saskatoon's first bridge specifically designed for foot and vehicle traffic, the Traffic Bridge was instrumental in uniting the communities of Nutana, Saskatoon, and Riversdale, to form the City of Saskatoon in 1906. The original Traffic Bridge was closed in 2010 due to public safety concerns as a result of advanced deterioration of critical structural elements. A decision was made to replace the existing bridge with a modern steel truss bridge with multi-use pathways on either side. The new bridge is expected to be completed in 2018.

The Traffic Bridge was officially named by City Council in 2007. A recognition and official naming was arranged in celebration of the Centennial Year of the Bridge to recognize the historical significance of the first bridge designed for vehicle and pedestrian traffic in the City of Saskatoon. Traffic Bridge refers to a bridge for foot and vehicle traffic rather than one for trains.

As the renaming of the Traffic Bridge would have a city-wide impact and require considerable public input, further direction from City Council would be required to pursue engagement with the community as a whole. Due to historical purpose behind the official naming of the Traffic Bridge, Planning and Development is recommending that the name not be changed.

Members of the Public that did enquire about changing the name of the Traffic Bridge were advised of the process for naming the North Commuter Parkway Bridge and provided direction on where they could learn more about that process and how to be involved.

Public and/or Stakeholder Involvement

Stakeholders and members of the public are invited to make a short presentation to the Naming Advisory Committee in support of their naming submissions.

Policy Implications

The screening of requests and suggestions for naming or renaming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with the Naming Policy.

Other Considerations/Implications

There are no options, financial, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

No follow-up is required.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Airport Business Area: Gallagher Street
2. Brighton: Germain, McFaull, Prasad, Skopik, Taube, Westfield
3. Victoria Park: Reconciliation Circle

Naming Advisory Committee Report – Fourth Quarter 2017

4. Original Submission - Postma
5. Original Submission and Additional Information - Cockcroft

Report Approval

Written by: Daniel McLaren, Planner, Planning and Development

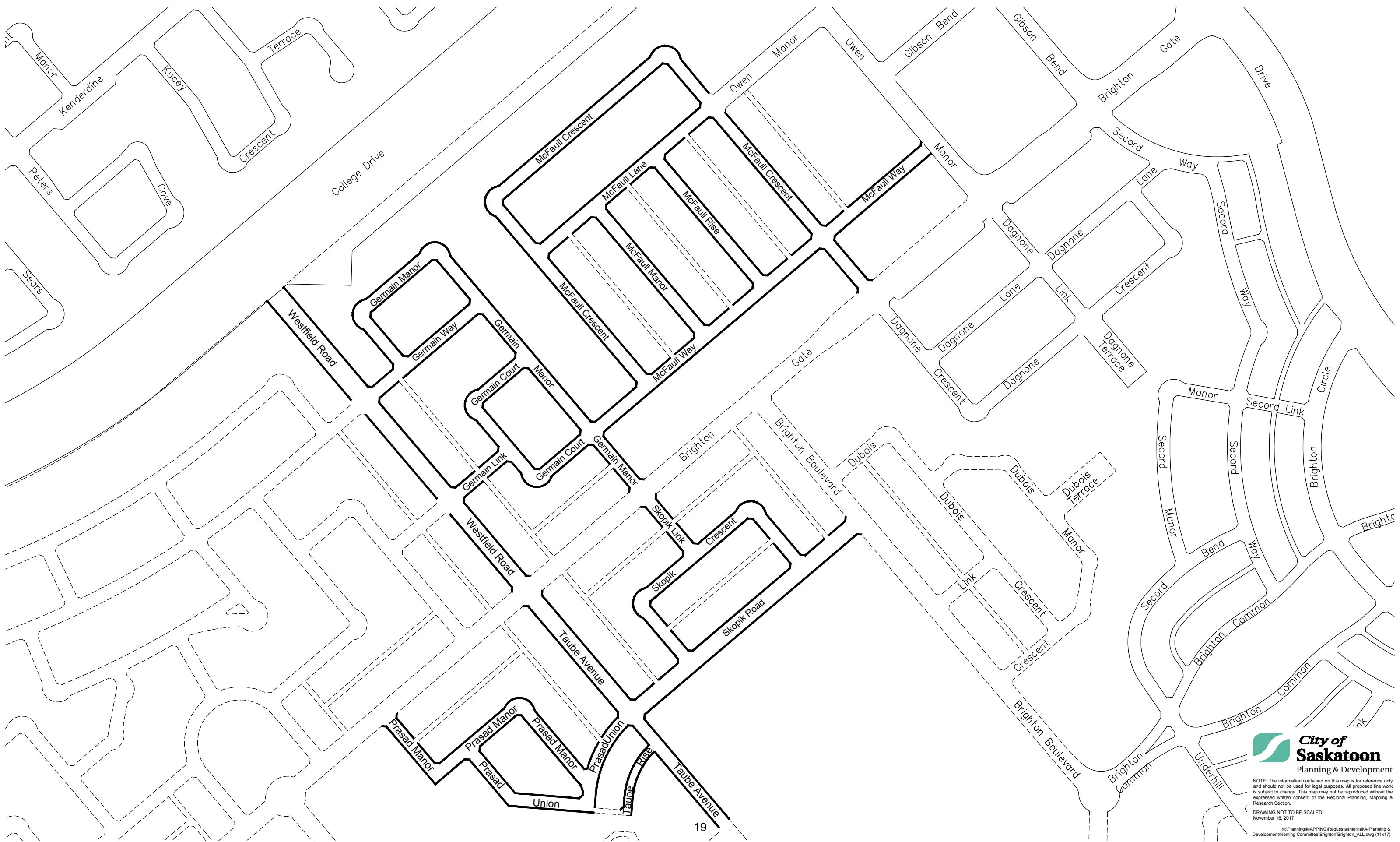
Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S.Reports/2017/PD/NAC – Naming Advisory Committee Report – Fourth Quarter 2017/gs



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DRAWING NOT TO BE SCALED
November 2017



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DRAWING NOT TO BE SCALED
November 16, 2017

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the PROCESS

General Name Request

Suggestion
Submit Application Form to Planning & Development Branch to request that a name be added to the Names Master List.

Screening
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

Approval
City Council approves or rejects adding names to the Names Master List.

Requests
Requests to assign a name from the Names Master List are made to Planning & Development Branch by Developers, Land Branch, or other Civic Departments.

Selection
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

Notification
The Mayor notifies applicant and affected others that the name has been selected for use.

Specific Naming Request

Screening
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

Approval
City Council approves or rejects naming request.

Notification
The Mayor notifies applicant and affected others of City Council's decision.

Re-Naming Request

Consult
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning & Development Branch to determine the consultation requirements.

Suggestion
Submit Application Form to Planning & Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

Comments
Planning & Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

Screening
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

Approval
City Council approves or rejects re-naming request.

Notification
The Mayor notifies applicant and affected others of City Council's decision.

APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: Michele Johnson (nee Postma)

Address: 2709 Broadway Ave

City/Town: Saskatoon Province: SK Postal Code: S7J0E8

Phone: 306-665-7952 E-mail: mcej213@shaw.ca

New Name Submission

Re-naming Request

Requested Name(s) (please print)

Dr. Klaas Postma

Requested Use of Name

Street

Neighbourhood

Suburban Development Areas

Park

Other

Municipal Facility

Any of the Above

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION
(Indicate which items are attached to the application form)

1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee? YES NO

Please send the completed application form to:
City of Saskatoon Naming Advisory Committee
Community Services Department, Planning & Development Branch
222-3rd Avenue North
Saskatoon, SK
S7K 0J5

MICHELE
JOHNSON
2709 BROADWAY AVENUE
SASKATOON, SK S7J 0Z8
306-665-7952

mci213@shaw.ca

August 13, 2017

City of Saskatoon Naming Advisory Committee
Community Services Department, Planning & Development Branch
222-3rd Avenue North
Saskatoon, SK
S7K 0J5

To Whom it may concern,

Please consider my fathers' name suitable for name of a street, park or civic property.

Dr. Klaas Johannes Postma

Born: March 11, 1930 Friesland, The Netherlands

Died: January 14, 2017 Vancouver B.C.

My father Dr. Klaas Johannes Postma and my mother Hilly Postma emigrated to Saskatoon from The Netherlands in 1956. My father was very proud to become a Canadian citizen and practice medicine in Saskatoon. He loved to stay in contact with his home country by becoming the Honorary Vice-Consul of the Netherlands. He was devoted to his family, his career and to assisting new comers to Canada.

I have submitted a biography of my fathers' appointment by Her Majesty Queen Beatrix of the Netherlands. *The Knight's Cross was presented to him on April 29th, 1981, by the Consul-General of the Netherlands in Vancouver, in the presence of His Honour Mr. Bell-Irving, Lieutenant-Governor of British Columbia. This biography succinctly outlines his awards and contributions to our city and as a Canadian citizen.*

Please consider his name all or in part as recognition of his achievements.

Sincerely,

Michele Johnson (nee Postma)

W.C.B. InterComp

Dr. Postma Honoured

Dr. Klaas Postma was recently appointed by Her Majesty Queen Beatrix of the Netherlands, to Knight in the Order of Orange-Nassau. This was only the 6th time since 1892 that a Canadian citizen was so honoured.

Dr. Postma was born in Friesland, the Netherlands, and graduated from the College of Medicine at the University of Groningen in 1955. He emigrated to Canada in 1956 and obtained his L.M.C.C. in 1957. He established a practice in Family Medicine in Saskatoon and served several years as Clinical Assistant Professor, attached to the College of Medicine of the University of Saskatchewan in Saskatoon, until he retired from active practice in 1980. He then moved to British Columbia where he is currently employed by the Board as Medical Advisor.

Dr. Postma was appointed Honorary Vice-Consul of the Netherlands for the northern part of the province of Saskatchewan in 1965 and served in that capacity for 15 years. He assisted hundreds of Dutch immigrants as they established themselves in their new vocations. Because of many valuable services rendered, also in the context of international trade and commerce, the External Affairs Department of the Government of the Netherlands recommended to her Ma-



Jesty Queen Beatrix that Dr. Postma be nominated for this Royal Decoration. A special act of the Canadian Parliament was required and passed, in order to allow him, as a Canadian citizen, to wear the insignia belonging to this foreign decoration in public in Canada.

The Knight's Cross was presented to Dr. Postma on April 29th, 1981, by the Consul-General of the Netherlands in Vancouver, in the presence of His Honour Mr. Bell-irving, Lieutenant-Governor of British Columbia.

To further information on Dr. Don Cockcroft for park or street name.

He did his education at these university's and courses.

1967 Bsc. University of British Columbia, Chemistry

1970 MD. University of British Columbia

1975 FRCPC Royal College of Physicians and Surgeons of Canada, Internal Medicine.

Training included Internal Medicine at University of British Columbia. Where he then went to Royal Victoria Hospital in Montreal educating in Clinical Allergy Training. In 1973-1974 Also at Victoria Hospital further training in Clinical Respiratory Training.

Then attending from 1974-1975 at St. Paul's Hospital in Vancouver in Respiratory and allergy {Asthma} Research. 1975-1977 trained under Freddy Hargreave at McMaster University of Hamilton.

Since 1977 he has been with the University of Saskatchewan serving as both a Professor and a practising doctor at Royal University Hospital.

He was an Assistant Professor from 1977 to 1980

Associate Professor from 1980 to 1984

Professor 1984 to present all with the Department of Medicine at the University of Saskatchewan.

He is a Professor in the Division of Respiratory Critical Care and Sleep Medicine. In the Department of Medicine at the University of Saskatchewan.

His clinical interests are Asthma, Cystic fibrosis, and General Respiratory.

Board Membership

- He is a Fellow of the American Academy of Asthma, Allergy and Immunology. Also, the American College of Allergy, Asthma and Immunology, plus The American College of Chest Physicians.
- Past President of Canadian Thoracic Society.
- Former Head of the Division of Respiratory, Critical Care and Sleep Medicine.
- Chaired on the board of the Saskatchewan Lung Association in 1996 and 1998.
- He was a founding Co-director of Airways Research Group at University Of Saskatchewan 2006-2014.
- He Chaired Research Committee Department Of Medicine at University of Saskatchewan 2007-2010.
- Division Head of Respiratory Medicine University of Saskatchewan 1996-2006.
- Currently still a member of Asthma Diagnosis Assessment and treatment.
- Involved with Scientific Advisory Committee, Respiratory and Allergy Therapies, Health Canada as a Convenor of Saskatoon Allergy Interest Group.

Dr. Don Cockcroft has co-authored in excess of 110 book chapters, review articles. More than 280 Research papers. He has presently done and still doing 300+ lectures regional, National and international meetings and conferences as the speaker.

He has helped bring in millions of dollars in funds for researches for both the University of Saskatchewan and Royal University Hospital. These have been as small as \$1500 up to \$2,000,000. All do to with Respiratory issues and medicines for treatment of Respiratory issues. Mostly relevant with Saskatchewan farmers.

For **awards** that I could find is that he received

- 2006 Saskatchewan Health Research Foundation Achievement Award for Clinical Research. This is from The Sask. Lung Association. It was presented to him by Pat Atkinson who was Minister of Advance Education and Employment. To be awarded the person has to be nominated by his fellow Colleagues. Then selected by leaders of Canadian Health Research.

There was an article in the Star Phoenix of Dec.9.2006

- In 2004 he received Alfred Soffer Research Award. This award is awarded to people who have done teaching and research for 10 years or more in Chest research.
- 1999 he received the Patrick Gill Memorial Lectureship awarded by the Atlantic Thoracic Society.
- I called and talked to his sister in law. She said he received the Professor of Laureate at the U Of S Campus in January this year. I searched and could not find any info on this. Campus would have this. But online i could not find anything. Now both his wife and sister in-law state he received this award.

Mentorship

As for mentorship. He has had Doctors from around the world come to him to train for not months but years before returning to their countries to further helping their own people with the knowledge they learned under the tutelage of Dr. D. Cockcroft.

I could not find the article about Health Research and Mentoring for Young Researchers. It is a world organisation. It seems he was part of introducing the program here at the University. The article by the Sask. Lung on his award mentions a similar comment towards this and the mentorships he has done.

Their article: <https://sk.lung.ca/about-us/news-room/news-releases/2008/07/dr-donald-cockcroft-receives-research-award>

“He has been a key person in the development of the Division of Respiratory, Critical Care and Sleep Medicine and the Institute of Agricultural, Rural and Environmental Health. He also helped to build health research capacity by training and mentoring several young researchers.

He has helped to bring millions of dollars in research funding to Saskatchewan through his research grants.”

I'm sorry i could not find anything else unless you want his 233 page resume to read .
I hope this bit more information helps.

He may not have been some person who saved a child from a burning building or donated thousands to charitable organisation like the Kinsmen. But he has done a life of dedication for the wellbeing and the care of people in Saskatchewan. To research to help people suffering from Respiratory Illnesses.

He has partake in some community events as small as they maybe. He was a Judge at Aden Bowman Collegiate Science Fair for 1996 and 1997.

He has won numerous awards for his passion of growing Lilies and creating hybrids from his Lilies. Plus putting on tours of his garden at his home to other enthusiasts of lilies.

For his passion of growing Lilies and other flowering plants is the reason I suggest maybe a park in his name where lilies could be planted. I think he would love to tend to these while he can and maybe assist with one of his Hybrids being planted there.

If not I still think a street naming would suffice.

This man has helped so many people suffering with respiratory disease in his life. He never once held his status of being a doctor above anyone. He cared about anyone from your housewife up to your politicians. He found interest in all their lives and stories they shared.

He is and has always been a generous man with his family.

Even though his son has now grown he still today builds ice castles on his front yard for all to enjoy.

Thank you for reading this. I surely do hope he is recommended for a park or street name in his honour. As I have recently seen names of fellow colleagues of his in the newly built Evergreen area. Dr. Cockcroft does not know I have been trying to honour him in a naming of a Park or street for him. I like to present to him this information of a possible naming to him for Christmas. Thank you.

the PROCESS

General Name Request

Suggestion
Submit Application Form to Planning & Development Branch to request that a name be added to the Names Master List.

Screening
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for adding the name to the Names Master List.

Approval
City Council approves or rejects adding names to the Names Master List.

Requests
Requests to assign a name from the Names Master List are made to Planning & Development Branch by Developers, Land Branch, or other Civic Departments.

Selection
Requests to assign a name from the Names Master List are forwarded to the Mayor's Office who selects a name from the Names Master List.

Notification
The Mayor notifies applicant and affected others that the name has been selected for use.

Specific Naming Request

Screening
Naming Advisory Committee reviews naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for the naming request.

Approval
City Council approves or rejects naming request.

Notification
The Mayor notifies applicant and affected others of City Council's decision.

Re-Naming Request

Consult
The applicant is required to consult property owners affected by the proposed re-naming. Please contact the Planning & Development Branch to determine the consultation requirements.

Suggestion
Submit Application Form to Planning & Development Branch to re-name a specific municipally-owned property. Include written comments from affected property owners.

Comments
Planning & Development Branch contacts all affected civic departments, community associations, property owners, etc. to gather comments and estimate costs.

Screening
Naming Advisory Committee reviews re-naming request in accordance with Council guidelines.

Recommendations
Naming Advisory Committee recommends to City Council the support or non-support for the re-naming request.

Approval
City Council approves or rejects re-naming request.

Notification
The Mayor notifies applicant and affected others of City Council's decision.

APPLICATION FORM To Name Streets, Parks & Civic Properties

Please complete the attached application form for all new name submissions and requests for re-naming a street, park, or other civic properties.

Name: GLEN P. WALTER
Address: BOX 521
City/Town: VANSCOY Province: SK Postal Code: S0L 3J0
Phone: 306-493-2575 E-mail: FOSI@RDUIE3@LIVE.COM

New Name Submission Re-naming Request

Requested Name(s) (please print)

DR. DOG COCKCROFT OR COCKCROFT STREET

Requested Use of Name

- Street Park Municipal Facility
 Neighbourhood Other Any of the Above
 Suburban Development Areas

If this is a request for re-naming an existing location, please indicate the current name:

PLEASE INCLUDE THE FOLLOWING INFORMATION AS PART OF YOUR APPLICATION (Indicate which items are attached to the application form)

1. Background Information (Reason for request)
2. Short Biography (Given name, date of birth/death, place of birth, contributions, awards, achievements, or other relevant information)

Do you wish to speak to the Naming Advisory Committee? YES NO

Please send the completed application form to:
City of Saskatoon Naming Advisory Committee
Community Services Department, Planning & Development Branch
222-3rd Avenue North
Saskatoon, SK
S7K 0J5

UNLESS
THEY REQUEST

Glen P. Walter
Box 521
Vanscoy, Sk.
S0L 3J0

Dr. Don Cockcroft DOB: May 27th1946- Present

I recently notice the new neighborhoods of Evergreen and Britton have names of Saskatoon's health professionals. I feel there has been one been missed or overlooked. A man who contributed to Saskatoon and the Province for his professionalism in the health field of Respiratory Medicine.

[Dr. Don Cockcroft {Cocroft}](#)

He just retired from the field of medicine, but he still teaching and inspiring and mentoring up and coming future doctors by still working in the College of medicine helping to educate future generations.

His Achievements and milestones are too long to mention all here. I highlight on some here.

Dr. Cockcroft is one of the world's most foremost authority's on Asthma and is much demanded speaker on Respiratory medicine.

He is most well known in the medical field for his design of a formula that has been used around the world and taught in medical schools. The formula is called **Cockcroft- Gault Formula**.

This has been in use for 40 years for developing a Kidney Serum Formula for Renal patients.

He has 14,000 publications citing his work. On his research in Asthma diagnosis in Saskatchewan, Canada and World Wide.

He served or founded several boards.

Served on the Board of the Lung Association Committee.

He was the key person in developing The Division of Respiratory Critical Care, Sleep Medicine and Institute of Agricultural Rural and Enviromental Health. [Yes a mouthful]

He has obtained millions in research funding for the UofS through grants.

He help to establish a Health Research and Mentoring for Young Researchers.

He has received the Saskatchewan Health Research Foundation Achievement Award for his Clinical Research.

The list goes on and on about his achievements. Anyone can find all this and more about him online or even talk to fellow doctors that have worked with him at the Royal University Hospital for nearly 40 years.

Not only is he known for his medical field. But for his green thumb at growing Lily's and showing his amazing yard and flowering skills to several other gardners of botanical plants in Saskatoon.

Other may remember him for his Ice Castles he builds every year on his front lawn for Christmas. He started this for his son and still does this every year still today for nearly 20 years.

His other skills are his penchant for making gourmet meals for guests that are welcomed to his home. He also has a big love to the Saskatchewan Roughriders and listens on headphones on their Sunday games, while trying to be a host to his guests.

His penchant to walk everywhere than drive. No matter the weather good or bad. You can always see him walking in his Tilly Hat and hands clasped behind his back like a mad scientist focused on his task.

Or his wearing of colorful neckties for the different occasions of the year always brought a smile to his patients and fellow co-workers and family

The new neighbors may have the names picked already for streets. I recommend more a park named in his honour. It is a twist that he is a respiratory and asthma doctor and grows plants that may afflict his clients. Maybe this park could grow lily's also in his honour.

Yours Sincerely Glen P Walter

Box 521
Vanscoy, Sask.
S0L 3J0
306-493-2575

A handwritten signature in black ink that reads "Glen P. Walter". The signature is written in a cursive, flowing style with a large initial 'G' and a long, sweeping tail.



November 30, 2017

Naming Advisory Committee
City of Saskatoon
222 3rd Avenue North
Saskatoon, SK S7K 0J5

Dear Committee Members:

The NCP naming committee was established as on July 21, 2016, City Council unanimously voted in favour of the following motion,

With respect to the Truth and Reconciliation Commission (TRC) Calls to Action report, would the administration report back on how to engage the community as a whole to name the pending new North Commuter Parkway in recognition of the TRC. This report will be in response to the TRC calls to action and specifically #79 which is ... "Participate in a strategy to commemorate Aboriginal peoples' history and contributions to Canada." The process undertaken to propose a name for the NCP Bridge will be community driven, building on the community reconciliation process and Aboriginal Elders will guide the Aboriginal Cultural and Spiritual processes for the naming process.

The NCP naming committee met November 15, 2017 and 4 names were selected from the 461 submissions. These 4 names will be promoted through educational 60-90 sec vignettes. One name that arose from the submissions was TRC Bridge, the committee would like to support the renaming of the Traffic Bridge to TRC (Truth and Reconciliation) Bridge that has previously been brought forward.

If you have any questions/concerns please contact Gilles Dorval at 306-260-7600.

In Reconciliation,

NCP naming committee

Request for Funding – 2018 and 2019 Federation Internationale de Basketball 3 x 3 World Tour - Policy No. C03-007, Special Events Policy

Recommendation

That funding, in the amount of \$190,000 (spread over two years), be approved for Tourism Saskatoon under the Special Event (Sport) category, as an exception to Policy No. C03-007, Special Events Policy, for the 2018 and 2019 FIBA 3 x 3 World Tour events and that this funding be dispersed each year respectively as per policy criteria.

Topic and Purpose

The purpose of this report is to seek approval, as an exception to policy, of grant funding for both the 2018 and 2019 Federation Internationale de Basketball 3 x 3 World Tour being hosted by Tourism Saskatoon.

Report Highlights

1. The 2017 Federation Internationale de Basketball (FIBA) 3 x 3 World Tour (FIBA World Tour) held in Saskatoon was a tremendous success and Tourism Saskatoon wishes to build on that success and enhance the quality of the event for 2018 and 2019.
2. The grant funding request is an exception to the Special Events Policy as Tourism Saskatoon has been awarded a multi-year event.

Strategic Goal

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report supports the long-term strategy of supporting community building through direct investment.

Background

On October 17, 2017, the Administration was made aware that Tourism Saskatoon intended to apply for a Special Event Grant for the FIBA World Tour event for 2018 and 2019, as it had signed a three-year commitment with FIBA to host this event in Saskatoon for 2017, 2018, and 2019.

On November 16, 2017, the Administration met with representatives of Tourism Saskatoon to discuss this event and its grant eligibility.

On November 24, 2017, Tourism Saskatoon submitted a Special Event Grant application for both the 2018 and 2019 FIBA World Tour events, requesting \$95,000 in grant funding for each year, respectively, for a total of \$190,000.

Report

Building on Past Event Success

The 2017 FIBA World Tour event in Saskatoon was a success as over 13,000 people participated in the event as spectators, volunteers, or organizers. FIBA stated that this event was the most well run and had the highest attendance of its 2017 tour.

The 2018 and 2019 FIBA World Tours will feature 12 elite teams of four athletes from around the world participating in a two-day tournament. The 2018 FIBA World Tour event will take place in Saskatoon from July 20 to 22, 2018. Dates for the 2019 event are yet to be finalized. The FIBA World Tour event in Saskatoon will take place in conjunction with the Taste of Saskatchewan and will also include FIBA Fan Fest, featuring demonstrations, activities and vendors. As well, the second annual YXE 3 x 3 Amateur Tournament will run prior to the start of the FIBA World Tour event.

The complete application submitted by Tourism Saskatoon can be found in Attachment 1.

Policy Implications

The Special Events Policy's definition of a special event states, in part, that the event must be "held in Saskatoon occurring with a frequency no greater than once every two years." The intent of this definition was to keep annual events from being eligible for funding every year and to encourage new events to be hosted in the city. The past interpretation and application of this definition has been that the same event held in consecutive years would not be eligible for this grant. Until this time, consideration has not been given to funding multi-year events that have a defined time frame such as these FIBA World Tour events.

Tourism Saskatoon signed a three-year contract to host this event in Saskatoon for 2017, 2018, and 2019. There is a definitive end date for hosting this event in Saskatoon (2019) and, as such, Tourism Saskatoon's interpretation is that this event is not an annual event but, rather, a multi-year event.

The rationale for approval of funding for this multi-year event would be that it has a definitive end date and meets the overall objectives of the Special Events Policy as identified in Attachment 2.

The Administration is committed to further engagement with stakeholders regarding interpretation of policy definitions and criteria and consideration of incubation periods for new events. Any required amendments to the Special Events Policy will be brought forward to the Standing Policy Committee on Planning, Development and Community Services by the end of the second quarter of 2018.

Options to the Recommendation

City Council could consider two options to the recommendation, including:

- a) not approving the recommendation; or
- b) approving a grant amount other than what has been recommended.

Neither option is preferred as the event may not take place without this financial support.

Public and/or Stakeholder Involvement

The Administration met with Tourism Saskatoon representatives on November 16, 2017, to discuss the event and policy implications.

The Special Event Adjudication Committee used the Major Special Event Evaluation Rating Tool, approved by City Council in March 2016, to assess this application. This event received a score of over 350, which could make it eligible for funding as requested.

Policy Implications

The Administration's past interpretation and application of the definition of a special event in relation to an event occurring with a frequency no greater than once every two years has been that if it was being held in consecutive years, it would not be eligible for grant funding. Given this past practice, the FIBA World Tour event does not meet policy criteria. However, the Administration recognizes that this event meets the general objectives of the Special Events Policy in that it is attracting visitors to Saskatoon, generating significant economic impact to the community, enhancing the community's profile nationally and internationally, and enhancing community spirit, pride, and identity. As such, the Administration is recommending that this event be approved as an exception to policy.

Further engagement with stakeholders, including Tourism Saskatoon, will take place in the coming months and suggested policy amendments will be brought forward by the end of the second quarter of 2018, if needed.

Financial Implications

If approved, \$95,000 will be paid from the Reserve for Major Special Events in each of 2018 and 2019. As per Attachment 3, the reserve is sufficient to accommodate this request.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

The Administration will continue to engage with Tourism Saskatoon and the Special Event Adjudication Committee to identify policy amendments that may be required to address consideration of multi-year events and/or incubation periods for new events being held in Saskatoon. It is anticipated that a follow-up report will be brought forward to the Standing Policy Committee on Planning, Development and Community Services by the end of the second quarter of 2018.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Tourism Saskatoon's Special Event Grant Application
2. Summary of Policy No. C03-007, Special Events Policy, Objectives and Eligibility Criteria
3. Projected 2018 to 2020 Special Event Reserve Funding and Expenditures

Report Approval

Written by: Loretta Odorico, Customer Services Section Manager, Recreation and Community Development

Reviewed by: Jody Hauta, Acting Director of Recreation and Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2018/RCD/PDCS – Request for Funding – 2018 and 2019 FIBA 3 x 3 World Tour – Policy No. C03-007, Special Events/lc

Tourism Saskatoon's Special Event Grant Application



Date Received by
City of Saskatoon

SPECIAL EVENT GRANT Special Events and Profile Saskatoon Events Application Checklist

The City of Saskatoon requires the following in order to consider your application. **If all information is not included, the application will be considered incomplete and deemed ineligible.**

Please note: It is not necessary to provide copies of this checklist.

ORGANIZATION NAME: Tourism Saskatoon on behalf of FIBA

Please initial beside each item enclosed with your application:

SENT <small>(Applicant Initial)</small>	ITEM	RECEIVED <small>(C of S Initial)</small>
_____	One original and three copies of the completed application form.	_____
_____	One original and three copies of the STEAM (Sport Tourism Economic Assessment Model) Report for all SPORT events. This can be requested from Saskatoon Sport Tourism at (306) 931-7583 or www.tourismsaskatoon.com/sports-tourism	_____
_____	The "Information Certification" form has been signed by two Board Members_____	_____
_____	One copy of your organization's Corporate Registry Profile Report. (If you require assistance obtaining a copy of your organization's current Profile Report, contact ICS, Corporate Registry at 1-787-2962, corporateregistry@isc.ca or go to http://www.isc.ca/corporateregistry).	_____
_____	<u>Other:</u> You have retained one copy of the completed application form for your files.	_____

**Deliver One *Original* and Three Copies of the completed application,
addressed to:**

Major Special Event Grant

**Community Services Department
Recreation and Community Development Division
Attention: Customer Service Section Manager 2nd
Floor, Saskatoon City Hall
222-3rd Avenue North
Saskatoon, SK S7K 0J5**

**Applications must be received by
4:30p.m. March 1st, 2018.**

Special Event Grant Application Form

Name of organization: Tourism Saskatoon		
Address: 101 - 202 4th Avenue North, Saskatoon, SK		
Postal Code: S7K0K1	Website: www.tourismsaskatoon.com	
Contact Person: Todd Brandt	Position: President & CEO	
Email Address: tbrandt@tourismsaskatoon.com	Phone Number: (306) 931-7574	
Alternate contact for your organization:		
Name: Stephanie Clovechok	Position: Director of Industry Development & Sports	
Email Address: sclovechok@tourismsaskatoon.com	Phone Number: (306) 931-7571	
Which event category would you consider your event? (check one)		
<input checked="" type="checkbox"/> SPECIAL EVENT—identify category (check one): <input checked="" type="checkbox"/> SPORT <input type="checkbox"/> ARTS <input type="checkbox"/> MULTICULTURAL <input type="checkbox"/> HERITAGE <input checked="" type="checkbox"/> FESTIVAL		
<input checked="" type="checkbox"/> PROFILE SASKATOON		
Event Title: 2018 & 2019 FIBA 3x3 World Tour		
Event Date(s): <u>July 20, 2018 - TBD for 2019</u> to <u>July 22, 2018 - TBD for 2019</u> month, day, year month, day, year		
Total # Athletes and/or Competitors : <u>125</u>	Total # Spectators and/or Audience: <u>13,000</u>	Total # Volunteers: <u>100</u>
Has this event taken place in Saskatoon in the past?		
<input checked="" type="checkbox"/> Yes What Year? <u>2017</u>		
<input type="checkbox"/> No		
Event Location(s): 4th Avenue & 21st Street - Downtown		
Source of the organization's liability and participants insurance:		
Name of Insurance Company: <u>Cherry Insurance</u> Policy #: <u>75346934</u>		
Applicants are required to carry a minimum of \$5,000,000 in liability insurance.		
Non-Profit Incorporation Number: <u>209382</u>		
<i>Applicants must be in good standing. NOTE: Attach a copy of your organization's Corporate Registry Profile Report to this application.</i>		
Grant amount being requested: \$ <u>95,000 each year (2018 & 2019)</u> Total event expense budget: \$ <u>\$400,000 each year</u>		
(Note: Maximum grant amount will be determined by Event Evaluation Rating Tool. Review the Event Evaluation Rating Tool to ensure grant amount being requested falls within the maximum amounts.)		

Organization Mandate and Primary Activity (*maximum 150 words*):

Tourism Saskatoon is a membership-based, non-profit visitor and convention bureau tasked with marketing Saskatoon and region as a destination of choice for leisure, business and sport travel. Established in 1977, the mission of the organization is to expand our economy through convention, leisure and sports tourism. Services include convention and event attraction, media relations, advocacy and visitor and member services. Tourism Saskatoon is one of only a handful of internationally accredited destination marketing organizations in Canada.

Tourism Saskatoon has been the driving force behind most of Saskatoon's major sport events, including the IIHF World Junior Hockey Championship, ISF World Men's Softball Championship, MasterCard Memorial Cup, Tim Horton's Brier, Vanier Cup, University Cup, and countless others.

1. Provide a brief description of the event. (*i.e. what is the event? – maximum 150 words*)

The FIBA 3x3 World Tour - Saskatoon will feature 12 elite teams of four athletes from around the world participating in a day of practices and a two day tournament. The event will take place in downtown Saskatoon (intersection of 4th Avenue & 21st Street) in conjunction with Taste of Saskatchewan. In addition to the two day tournament, a slam dunk contest and shoot-out contest will take place in between games. Live music, cheerleaders, dance teams and other entertainment will keep spectators entertained in between games. FIBA FanFest will take place on 21st Street and will feature demonstrations, activities, vendors and more.

In addition to the main event, the second annual YXE 3x3 Amateur Tournament will take place on 4th Avenue. Games will run prior to the start of the FIBA 3x3 World Tour event, and the finals in all age divisions will take place on the main court.

2. What are the goals and objectives of hosting this event? (*i.e. what does your organization wish to achieve by hosting this event? – maximum 150 words*)

The goal of each and every sport event hosted in Saskatoon is to provide the athletes, organizers and spectators with the best sport experience possible. The 2017 FIBA 3x3 World Tour event held in Saskatoon was a tremendous success. FIBA has stated that Saskatoon's event was the most well run and the most attended event on their 2017 tour, quite an accomplishment when Mexico City, Lausanne, Prague and Beijing also hosted events. We want to build on the successes of 2017, enhancing the quality of the event for everyone.

Visitors will come to Saskatoon from all over Canada, the United States, and Europe to participate in the event, showcasing Saskatoon as a great vacation destination. Our tourism industry will showcase our unbeatable hospitality, setting the standards for other host committees to follow. The event will be broadcast in 100 countries around the world, further showcasing Saskatoon as an event hosting destination.

Finally, we want to provide the citizens of Saskatoon with an exciting summer event. By not charging for attendance, we ensure that all of Saskatoon's citizens have the opportunity to participate, regardless of their socio-economic background. In addition, we want to build the capacity of the YXE 3x3 Amateur Tournament so that when our agreement with FIBA to host the 3x3 World Tour is over in 2019, we have an annual 3x3 basketball tournament that we can continue to grow for years to come.

3. How will you accomplish the event goals and objectives? (*i.e. what will you do and when will you do it? – maximum 150 words*)

1) Increase the amount of seating available for spectators, as much as possible. For those who aren't able to sit in the stands, we want to have live TV streams throughout the site, ensuring everyone has an opportunity to watch. We will also continue to offer the event free of charge to the citizens of Saskatoon.

2) Increase the amount of teams participating in the YXE 3x3 Amateur Tournament. Marketing of this event will begin in early 2018 and 2019 to ensure we have the maximum amount of teams registered. It is our hope that we can build this into an annual tournament that will continue after our hosting agreement with FIBA is complete.

3) Continue to partner with Taste of Saskatchewan. Not only will they be able to provide food services to the FIBA fans and athletes, the event comes with a built in audience. Partnering with Saskatoon's most popular summer event, we have the opportunity build attendance for both events.

4. For Special Event category applications only: In what way does your event meet the City of Saskatoon Strategic Goal of “Quality of Life”? (maximum 150 words) Note: Reference the City of Saskatoon Strategic Plan at <https://www.saskatoon.ca/.../2013-2023%20Strategic%20Plan.pdf>

Culture & Diversity - Saskatoon is home to many diverse cultures and the FIBA 3x3 World Tour will give the city the opportunity to showcase this diversity. The event will feature teams from countries such as France, Slovakia, Serbia, Brazil, Japan, and Mexico. Saskatoon is home to immigrants from all these countries and hosting these teams will give them the opportunity to cheer for their country of origin. It will instill a sense of pride, both as an immigrant and a Canadian and we want to celebrate this diversity. It is also important to us that we recognize the Indigenous culture and history of our city. Indigenous protocols will be built into the FIBA 3x3 event after consultation with Saskatoon's Indigenous community to ensure their culture is respected.

Special Events and Celebrations Connecting Citizens - The FIBA 3x3 World Tour is incredibly inclusive and open to all citizens of Saskatoon to enjoy. The event is free of charge for spectators and the amateur tournament is open to all teams of all skill levels and genders. We want to ensure everyone has the opportunity to experience 3x3 basketball which is now an Olympic Event and will be featured in Tokyo 2020.

5. For Special Event category applications only: Identify which of the five City of Saskatoon Outcomes your event meets and explain how they are being met. (Note: Refer to Major Special Event Evaluation Rating Tool for description of outcomes). (maximum 150 words)

The FIBA 3x3 World Tour is one of the best examples of the fourth outcome. Citizens of Saskatoon will have the chance to experience sport and be motivated through sporting events. Community identity, spirit and pride will be fostered through the hosting of the event which will motivate citizens to participate more often in other activities. Team Saskatoon, as a top ten ranked team in the world will help foster this sense of pride and inspiration.

The sport of 3x3 basketball is inclusive of all races, genders, socio-economic backgrounds and religions. All you need to play 3x3 basketball is a few friends, a ball and a hoop. With courts across Saskatoon, the event encourages people to try the sport and use civic facilities across the city.

6. For Profile Saskatoon Event category applications only: In what way does your event meet the City of Saskatoon Strategic Goal of “Economic Diversity and Prosperity”?

(maximum 150 words) Note: Reference the City of Saskatoon Strategic Plan at <https://www.saskatoon.ca/.../2013-2023%20Strategic%20Plan.pdf>

This event generated \$1.331 million in earned media exposure across Canada and internationally. This included 5 national broadcasts on TSN. Canada Basketball will again support a national qualification series in 7 cities across Canada - with our Destination as the ultimate objective. This supports our strategic need to position Saskatoon as a young, dynamic and entertaining destination to the much sought after millennial market. There is a much larger and longer term play with hosting this event for Saskatoon.

In addition to the television broadcasts, the event had fantastic reach through social media. Using Tourism Saskatoon's media monitoring agency Meltwater and using the keywords FIBA3x3 and SASKATOON, the reported reach of the 2017 event was 76,178,365. The earned value of this reach is \$704,650.

7. Is there a fee for spectators/audience to attend and/or participate in this event?

No Yes If yes: fee/person \$ _____

8. Is there a fee for competitors/athletes to participate in this event?

No Yes If yes: fee/person \$ _____

9. a) Estimate numbers of athletes, spectators, volunteers, etc.

	Number
Competitors/Athletes	48
Spectators/Audience	13,000
Volunteers	100
Officials	15
Other (describe below):	10 - FIBA Staff & Broadcast Crew
Amateur tournament - 64 teams	256
Total	13,429 each year (2018 & 2019)

b) What are the above estimates based on? (e.g. previous years, expressed interest, etc.)

The above numbers are based on the 2017 event hosted in Saskatoon.

10. Describe how the community will be able to participate in this event .

Citizens of Saskatoon will be able to participate as a spectator, volunteer or athlete.

Spectators - We want to see as many people in the stands as possible to watch these athletes. The stands were full in 2017 and we want to continue that in 2018 and 2019 with expanded seating (where possible) and live TV streams located throughout the site.

Volunteers - 100 volunteers are needed each year in areas such as security, event information, ushers, VIP area, Fun Zone and athlete services.

Athlete - Expansion of the YXE 3x3 Amateur Tournament means even more people will be able to compete and participate in the sport of 3x3 basketball.

11. How will you make the community aware of your event? (check all that apply)

- newspaper ads—specify which newspapers: Star Phoenix, Saskatoon Express
- TV ads—specify which TV stations: Global, CTV, TSN and CBC
- online communications—specify website(s): today@fiba.com, www.fiba.com
- radio ads
- Facebook
- Twitter
- posters
- brochures
- other _____

NOTE: Copies of awareness tools will be required to be submitted in the Post Event Evaluation Report.

12. Which of the above awareness tools are an expense in the event expense budget?

All of the above awareness tools are an expense in the event budget.

13. Which of the above awareness tools are being provided as In-Kind donations?

None - some media sponsorships will be confirmed at a later date.

14. How will you measure and evaluate that your event has achieved your objectives? (check all that apply)

- Number of Participants
- Attendance
- Quality of the event
- Revenue and expense budget is met
- Other _____

15. What results and/or benefits will those in attendance receive from this event?

Athletes/Competitors: Athletes will have the opportunity to play 3x3 basketball in Canada. For many of the 2017 teams it was their first time our country, and many have requested to FIBA that they want to compete in Saskatoon in 2018 and 2019. Teams said the crowds in Saskatoon were the best they had experienced throughout the world and are excited to come compete in Saskatoon again.

Spectators/Audience: Spectators will witness the best 3x3 basketball players from around the world, including their very own Team Saskatoon. Live entertainment, dancers, DJ and other activities are being planned for spectators, all of which are FREE.

Volunteers: Volunteers have the opportunity to give back to their community and be part of this amazing event. Food and beverage will be provided to them throughout their volunteer shifts and they will receive exclusive volunteer gear (shirts, hats, etc.).

16. How will you publicly acknowledge the City of Saskatoon as a source of funding for your event? (check all that apply) **Note:** Copies of acknowledgement will be required to be submitted in the Post Event Evaluation Report.

- Posters Newsletter Radio Newspaper
- Banners TV Website Word of Mouth
- Speeches Facebook Twitter Other On court announcements

17. Describe the economic benefit (eg. Direct spending impact of hotels, restaurants, car rentals, etc.) to Saskatoon and region that will be garnered from this event taking place.
 For all **SPORT** events, attach a copy of the STEAM (Sport Tourism Economic Assessment Model) Report to this application.

2017 was the first time the event was held in Canada and as such, we have a better idea of the spectators attending from out of town, the amount of teams from other countries and the media/VIP attendance - all of which are critical to the STEAM report.

The estimated STEAM output for the 2018 FIBA 3x3 World Tour is \$703,203.
 The estimated STEAM output for the 2019 FIBA 3x3 World Tour will be completed late 2018 and forwarded to the City of Saskatoon. It is expected that the 2019 STEAM will be similar to the 2018 STEAM.

18. Media Exposure: Identify the specific type of media exposure that will be garnered from this event.

- National Newspapers (eg. Globe and Mail): _____
- National TV Stations (eg. CTV, CBC Global National): _____
- National Websites: Canada Basketball, FIBA (international)
- National Radio Stations: _____
- Provincial Websites: Sask Basketball
- Local Newspapers (eg. Star Phoenix, Planet S, etc): _____
- Local TV Stations (eg. CTV, CBC, Global Local News): _____
- Local Websites: _____
- Local Radio Stations: _____

19. Event Scope: Describe the percentage of involvement from International, National, Provincial or Local participants.

	Athletes/Competitors	Spectators/Audience
International	80%	5%
National	15%	10%
Provincial	0%	15%
Local	5%	70%

20. Prize Purses—Identify any prize purses (monetary prizes) involved in this event.

As a requirement of hosting this event, we are required to provide \$50,000 (USD) in prize purses. These funds will be awarded to teams in the tournament based on their tournament results.

Funds received from the City of Saskatoon will not be used for the prize purse.

21. Requested City Services—Detail what City services (eg. Transit, Road closures, etc.) are being requested during the event. Include the costs of these civic services in the event operating budget.

Tourism Saskatoon will be applying for the following road closures:
 - 21st Street between Spadina Crescent and 3rd Avenue
 - 4th Avenue between 20th Street and 22nd Street

22. Event Operating Budget

Provide complete revenues and expenses for the entire event. Add additional rows as needed. Do not complete the grey areas unless you are submitting a *Follow-Up Report*.

REVENUE: (* indicate if confirmed)	Amount	Follow-up Actual
Funding requested from this City of Saskatoon grant	\$95,000	Request is for \$95,000 in 2018 and \$95,000 in 2019
Federal Government Funding Confirmed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Provincial Government Funding Confirmed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$100,000	
Sport Governing Body Funding Confirmed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$25,000	
Contribution from your organization Confirmed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$40,000	
Sponsorships: List all below.		
Ex. Booster Juice, Pizza Hut, FFUN Motor Group, Lorass Disposal, SIGA	\$137,500	
Registration Fees	\$2,500	
Ticket Sales	\$0	
Merchandise Sales	\$0	
Cash Donations		
Other Funding Sources: List all below		
Other:		
Total Revenue:	\$ 400,000	

Provide further explanation of event revenue sources below.

The above revenues are based on the 2017 event.

Above budget is for 2018 and will be the same in 2019.

Our sponsorship team has already begun prospecting for the 2018 event, and has secured sponsors like FFUN Motor Group and SIGA to date.

Indicate **expenses** that the grant will be used for with an * (asterisk).

EXPENSES: (* indicate if confirmed)	Amount	Follow-up Actual
Facilities: _____		
Venue Expenses (SaskTel Centre bleacher towing, site set up)	\$85,000	
Civic Services (list): _____		
Fees (list): _____		
FIBA Host Fee & Prize Purse (\$50,000 USD each)	\$125,000	
Equipment and Supplies (list): _____		
Administrative Expenses	\$35,000	
Marketing (list): _____		
Marketing & Media Expenses	\$85,000	
Staffing:		
Volunteer Expenses	\$10,000	
Merchandise:		
Other event expenses:		
Logistics Expenses (Travel, Accommodations, Meals, Transportation)	\$60,000	
Total Expenses:	\$ 400,000	

List In-kind items separately here (do not include in the project budget):

		An in-kind donation is a gift of goods and services. In-kind goods and services are typically goods and services that your organization would have to otherwise buy if they hadn't been donated. Volunteer hours are not considered in-kind donations.
Total In-Kind	\$ _____	

Provide further explanation of event expenses below.

The above expenses are based on the 2017 event. It is critical that we receive confirmation of funding as soon as possible and request confirmation in the early part of January at the latest. Every effort is being made to retain this event in Saskatoon for its full 3-year run. Tourism Saskatoon is carrying a deficit from 2017 due to the extremely short timelines we had to work with in 2017. We need to achieve a balanced budget in 2018 and 2019.

Above budget is for 2018 and will be the same in 2019.

Please indicate below if grant funding (to a maximum of 75% of eligible grant) is to be released in advance of event taking place.

Yes No

Information Certification

Freedom of Information and Protection of Privacy

The City of Saskatoon is committed to protecting the privacy and confidentiality of people's personal information. All personal information that is collected by the City is done so in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*. The information collected on this application will be used to administer the *Special Event Grant Program*. De-identified, aggregate information will be used by Community Services for program planning and evaluation.

Incident Notification

The Organization shall notify the City of any incident that it becomes aware of that may result in a claim against either the Organization or the City, including, but not limited to such losses as, property damage to City assets, third party property damage, injury or death of any Organization member, employee, instructor or volunteer and any third party bodily injury. The Organization shall provide the notification to the City within 7 days of the Organization becoming aware of the incident.

Indemnity

The Organization hereby agrees to save harmless and indemnify the City of Saskatoon, its representatives, successors, assigns, servants, employees and agents against any and all claims, liabilities, demands, damages or rights or causes of action whatever, made or asserted by anyone arising out of or incidental to the application or to the use of any money or services provided to the Organization pursuant to the *Special Event Grant Program*.

Signature

In making this application, we the undersigned Board Members/Executive Director/Event Manager hereby represent to the City and declare that to the best of our knowledge and belief, the information provided in this application is truthful and accurate and the application is made on behalf of the above-named organization and with the Board of Director's full knowledge and consent.

Warning

Any organization that intentionally or negligently makes or furnishes a false statement or misrepresentation on this application for the purposes of receiving a grant may not only have the grant denied but may be deemed ineligible for funding from any grant program administered by the City of Saskatoon for a length of time and on such terms as the City of Saskatoon, in its sole discretion, deems appropriate.

<hr/>	Todd Brandt	President & CEO	11/20/17
Signature	Print Name	Board Member	Date
 <hr/>	Stephanie Clovechok	Director of Industry Development & Sport	11/20/17
Signature	Print Name	Board Member or Executive Director or Event Manager	Date

Summary of Special Events Policy No. C03-007
Objectives and Eligibility Criteria

Special Events Policy No. C03-007 (Policy) Objectives and Eligibility Criteria

The objectives identified in the Policy are as follows:

- 1) to attract visitors to the city of Saskatoon, and in so doing, generate significant economic benefit for the community;
- 2) to enhance the profile and visibility of the city of Saskatoon, nationally and internationally;
- 3) to enhance community spirit and pride and to contribute to a feeling of community identity, inclusion, and cohesion provided through opportunities for spectator/audience experiences; and
- 4) to develop an awareness, understanding, and appreciation of art, culture, and recreation.

In order for an event to meet the special event definition within the Special Events Policy, the event must be "held in Saskatoon, occurring with a frequency no greater than once every two years, lasting a minimum of two consecutive days." Tourism Saskatoon has signed a three-year contract to host this event in Saskatoon for 2017, 2018, and 2019. This was done within a matter of weeks of identifying this event as an opportunity for Saskatoon in early 2017. There is a definitive end date for hosting this event in Saskatoon, that being 2019; therefore, this event could be interpreted as being a multi-year event rather than an annual event.

In discussion with Tourism Saskatoon representatives, new events require an incubation period to establish themselves in the market and become self-sustaining. This incubation period is typically for a three-year period and, for this reason, a three-year contract was signed to host this event in Saskatoon. The intent is for the YXE 3 x 3 Amateur Tournament, not the FIBA event, to become an annual event moving forward.

An event must provide a high profile and significant economic benefit for the city through the large number of estimated spectators/participants/audience, and through the expected extent of publicity generated. The 2017 FIBA World Tour event had an approximate economic impact of \$700,000. In addition, The Sports Network (TSN) had five broadcasts of this event, reaching an extensive national audience. Canada Basketball and the FIBA YouTube Channel also aired coverage of this event. It is anticipated that the 2018 and 2019 events will garner this same level of publicity.

Based on the 2017 attendance, Tourism Saskatoon is anticipating approximately 13,000 spectators to participate in the various events planned for the 2018 and 2019 events.

The FIBA World Tour event falls under the Sport category of a special event.

Tourism Saskatoon has submitted a grant application to the provincial government requesting \$100,000 for this event. This amount has not yet been confirmed. As well, a request has been made to Canada Basketball for funding in the amount of \$25,000. This amount has also not yet been confirmed.

The confirmed funding for this event includes \$40,000 from Tourism Saskatoon and a total of \$137,500 in sponsorship to date.

In utilizing the Major Special Event Evaluation Rating Tool, the Special Event Adjudication Committee has confirmed that the FIBA World Tour event received a score of over 350, which could make it eligible for a maximum of \$100,000 in funding for each year the event is to be held.

Projected 2018 to 2020 Special Event Reserve Funding and Expenditures

	SPECIAL EVENTS	PROFILE SASKATOON	TOTAL RESERVE
2017 Projected Ending Balance	(\$652,500)	(\$820,600)	(\$1,473,100)
2018 and 2019 Annual Provisions	(\$500,000)	(\$357,000)	(\$857,000)
2018 and 2019 Projected Requests	\$167,000	\$25,000	\$192,000
2018 and 2019 FIBA Event	\$190,000	\$0	\$190,000
2019 Projected Ending Balance	(\$795,500)	(\$1,152,600)	(\$1,948,100)

From: City Council
Sent: January 05, 2018 10:34 AM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Friday, January 5, 2018 - 10:33
Submitted by anonymous user: 142.165.131.158
Submitted values are:

Date: Friday, January 05, 2018
To: His Worship the Mayor and Members of City Council
First Name: Stephanie
Last Name: Clovechok
Address: [REDACTED] 4th Ave North
City: Saskatoon
Province: Saskatchewan
Postal Code: S7K 0K1
Email: [REDACTED]

Comments:

Good Day,
I am writing to formally request to present the Planning, Development and Community Services Committee of Council on Monday January 8th, 2017. Tourism Saskatoon would like to speak to the committee with regards to agenda item 8.1.1: Request for funding 2018, 2019 Fédération internationale de basket-ball 3x3 World Tour - Policy #C03-007, special events policy.
Thank you very kindly for your consideration,
Stephanie

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/208233>

Development of the Swale – Response to Northeast Swale Watchers’ 12 Points – Northeast Swale Working Group

Recommendation

1. That the report be received; and
2. That copies of this report be forwarded to the Standing Policy Committee on Transportation and the Saskatoon Environmental Advisory Committee for information.

Topic and Purpose

The purpose of this report is to provide an update on the progress in addressing concerns raised regarding development around the Northeast Swale.

Report Highlights

1. A Northeast Swale Working Group (Working Group) has been established to assess, prioritize, and direct discussions regarding issues that have been raised relating to the Northeast Swale (Swale).
2. The Working Group will create issue-specific sub-groups to review individual issues.
3. Issue-specific groups will report back to the Working Group, which will determine how best to act on discussions, including when and how to report back to City Council.
4. The Working Group is intended as a short-term, ad hoc group to address specific Swale issues that have been raised. Once these issues have been discussed and a plan has been proposed for addressing them, the Working Group will disband.

Strategic Goals

Existing and proposed measures to protect and enhance the Swale demonstrate the City of Saskatoon’s (City) Strategic Goals of Environmental Leadership and Sustainable Growth.

Background

During its March 13, 2017 Standing Policy Committee on Environment, Utilities and Corporate Services meeting, in response to the Development of the Swale – Response to Northeast Swale Watchers’ 12 Points report, the Committee resolved:

- “3. That the Administration bring together stakeholders in regards to the Northeast Swale (Swale) to continue the discussion about protection of the Swale. Stakeholders should include, but are not limited to, the City of Saskatoon, University of Saskatchewan, Meewasin Valley Authority, Saskatoon Environmental Advisory Committee, Municipal Heritage Advisory Committee and the Swale

Watchers. Stakeholders’ composition does not need to come back to Committee, but suggested starting points for initial discussion include integrated project management, long-term planning, financial implications, community engagement and communications.”

In addition, the Standing Policy Committee on Transportation recommended the following at its August 15, 2017 and September 11, 2017 meetings, respectively:

- a) that the issue of the future of Lowe Road be referred to the Swale stakeholder group and the Administration for report back; and
- b) that discussion about the speed limit on McOrmond Drive from Central Avenue to Wanuskewin Road be referred to the Northeast Swale stakeholder committee before the speed is determined.

Report

Working Group

In response to a request from the Standing Policy Committee on Environment, Utilities and Corporate Services to bring together stakeholders to continue the discussion regarding protection of the Swale, the Administration has developed a framework for how this Working Group would function. The development of this framework was based on discussions with Councillor Gersher and Louise Jones (of the Swale Watchers). The group’s inaugural meeting took place Thursday, November 30, 2017, and the group confirmed the format and direction proposed by the Administration.

The Working Group consists of representatives from the Meewasin Valley Authority, the Swale Watchers, City Council, the University of Saskatchewan, and the City. This group will:

- a) act as a steering committee to address issues related to the Swale;
- b) review and prioritize issues that have been raised; and
- c) identify appropriate experts and stakeholders to be brought together to determine the best way to address the issues.

Issue-Specific Groups

A series of meetings will be coordinated by the Working Group to address individual issues or groups of issues that fall under a common theme. The meetings will be coordinated by the Working Group, but will feature a broader mix of experts and stakeholders, including City staff. These meetings will:

- a) provide a forum for open dialogue on the relevant issue;
- b) review relevant existing decisions, policies, and plans;
- c) assess if the issue needs to be addressed; and
- d) recommend how best to address the issue.

Reporting Back

Once issue-specific groups have met and completed a review of an issue, the Working Group will determine the appropriate way to report back or support action on the issue. This could include requesting direction on further action from City Council, or providing information reports noting if an issue has been resolved and no further action is required.

Short-Term Group

The intent of the Working Group is to be a short-term, ad hoc group brought together to provide a forum for discussion and direction on how best to address specific issues that have been raised regarding the Swale. Once these issues have been addressed, the intent is for the group to be dissolved.

Public and/or Stakeholder Involvement

Representatives from the Meewasin Valley Authority, the Swale Watchers, the University of Saskatchewan, and the City are included in the Working Group, as an ad hoc steering committee. Additional stakeholders and experts will be included as needed for issue-specific discussions.

Communication Plan

Each representative in the Working Group will be reporting back to the respective group(s) being represented. If specific changes are proposed, formal communication with affected groups and relevant stakeholders will occur.

Financial Implications

Costs associated with this project consist solely of staff time. It is estimated that this process will involve up to 20 stakeholder meetings, and the associated preparation and follow up needed to support and report on those meetings. The cost of this staff time does not have an identified funding source, but would be borne by existing operating budgets.

Other Considerations/Implications

There are no options, policy, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

It is expected to take 8 to 12 months to review and report back on the identified issues.

Public Notice

Public notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Tyson McShane, Senior Planner, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2018/PD/PDCS – Development of the Swale – Response to NE Swale Watchers’ 12 Points – NE Swale Working Group/lc

Addition of “Afghanistan 2001 to 2014” Plaque to Saskatoon Cenotaph

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that an “Afghanistan 2001 to 2014” plaque be added to the Saskatoon Cenotaph.

Topic and Purpose

The City of Saskatoon received an application for commemoration from the North Saskatchewan Regiment and the North Saskatchewan Regiment Association to add an “Afghanistan 2001 to 2014” plaque to the Saskatoon Cenotaph.

Report Highlights

1. The Saskatoon Cenotaph has been a prominent monument in downtown Saskatoon since 1929 (see Attachment 1).
2. As per Policy No. C09-038, Commemorations and Monuments Policy, a Commemoration Review Committee (Review Committee) was struck to assess whether the subject for commemoration was of significant meaning, importance, and relevance to the community of Saskatoon.
3. The Review Committee unanimously agreed that the subject was worthy of commemoration in Saskatoon and that the plaque, already fabricated by the applicant, be added to the Saskatoon Cenotaph (see Attachment 2).

Strategic Goal

This report supports the City of Saskatoon’s (City) Strategic Goal of Quality of Life, specifically, the long-term strategy of implementing the Municipal Culture Plan.

Background

Commemorations contribute to Saskatoon’s urban landscape. Whether as statues, monuments, or artworks, commemorations describe connections to the past, express community and individual values, contribute to telling stories, and help to create a sense of place. In response to the importance that community places have on commemoration, the Administration developed a comprehensive policy to govern requests for commemorative art, statues, and monuments in Saskatoon. The Commemorations and Monuments Policy was adopted by City Council in May 2013.

Report

History of Saskatoon Cenotaph

In 1928, the City, in partnership with the Royal Canadian Legion, commissioned F. H. Portnall, a Regina architect and Great War veteran, to design the Saskatoon Cenotaph. Portnall’s design was simple. At almost 28 feet high, the cenotaph features a four-faced clock at the top, and engraved around each clock is a Union Jack. Above

each engraving is a crown, signifying participation of the Empire in the Great War. On November 11, 1929, the Saskatoon Cenotaph was officially unveiled to the public at the corner of 21st Street and 2nd Avenue in downtown Saskatoon. The cenotaph remained at this location until August 1957 when it was dismantled and moved to its current location just southeast of the entrance to City Hall.

Since 1929, the cenotaph has been rededicated several times to recognize Canadian participation in wars and military operations since the Great War (1914 to 1918). Today, the cenotaph also recognizes participation of Canadian and Saskatchewan residents in the Second World War (1939 to 1945), the Korean War (1950 to 1953), and in peacekeeping missions.

Assessment by Review Committee

As per the Commemorations and Monuments Policy, the Review Committee was formed to assess whether the subject for commemoration, Afghanistan 2001 to 2014, was of significant meaning, importance, and relevance to the community of Saskatoon. The Review Committee was composed of the City Archivist, the City’s Senior Planner, Heritage and Design Coordinator, one representative from the Municipal Heritage Advisory Committee, and a professor of history from the University of Saskatchewan. The process was facilitated by the Recreation and Community Development Division.

Review Committee Decision

The Review Committee unanimously agreed that Afghanistan 2001 to 2014 was worthy of commemoration in Saskatoon and that the plaque, already fabricated by the applicant, be added to the Saskatoon Cenotaph. The Review Committee made the following comments in support of its decision:

1. The North Saskatchewan Regiment participated in the Afghanistan mission.
2. Ten Saskatchewan residents, including two from Saskatoon, were killed in the conflict.
3. Adding more recent missions and conflicts in which Canadians participated, such as Afghanistan, helps new generations remember earlier wars and conflicts.
4. Afghanistan was the longest combat mission in Canadian history.

Options to the Recommendation

City Council could choose to not approve the addition of the “Afghanistan 2001 to 2014” plaque to the Saskatoon Cenotaph; in which case, further direction would be required.

Public and/or Stakeholder Involvement

The Royal Canadian Legion Saskatoon Branch Nos. 63, 78, and 362 and Unit No. 38 of the Army, Navy & Airforce Veterans in Canada indicated their full support for addition of the “Afghanistan 2001 to 2014” plaque to the Saskatoon Cenotaph.

The North Saskatchewan Regiment is planning to dedicate the installation of the plaque with a military ceremony coordinated with the Department of National Defence. The ceremony would take place in May 2018.

Communication Plan

In keeping with the Commemorations and Monuments Policy, it will be the responsibility of the proponent, in this case the North Saskatchewan Regiment, to inaugurate the new commemorative plaque.

Policy Implications

The recommendation in this report is in accordance with the Commemorations and Monuments Policy. However, it should be noted that the policy states:

“If an individual or group is being considered for commemoration, best practice recommends that ten years must have passed following the death of the individual or the last surviving member of the group. In the case of events, best practice recommends that at least 20 years must have passed after the occurrence of the event.”

While 20 years has not passed since the Afghanistan combat mission ended in 2014, the Review Committee did not feel that the event being considered for commemoration should be disqualified in this case because of this clause. An “Afghanistan 2001 to 2014” plaque has been added to municipal cenotaphs across the country, as well as to the National War Memorial in Ottawa.

Financial Implications

The cost of fabricating the plaque was borne by the applicant. The dedication ceremony will be funded by the applicant.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Upon approval, the Administration will work with the proponent to install the plaque on the Saskatoon Cenotaph.

Public Notice

Public notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Saskatoon Cenotaph
2. Plaque

Report Approval

Written by: Kevin Kitchen, Community Development Manager, Recreation and Community Development

Reviewed by: Jody Hauta, Acting Director of Recreation and Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

Saskatoon Cenotaph



Plaque



Children's Discovery Museum – Request for Additional Funding

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council that the Recreation and Parks Game Plan Funding Plan be developed by incorporating \$2.0 million total into the Funding Plan, as it relates to the Children's Discovery Museum.

Topic and Purpose

At the September 20, 2017 Special Meeting of the Governance and Priorities Committee, the Children's Discovery Museum made a formal request for a \$2.0 million capital grant from the City of Saskatoon. The Children's Discovery Museum was subsequently approved for \$500,000 in 2018 through the Recreation and Parks Master Plan – Facilities Game Plan Capital Priorities process. This report provides an update on the next steps in the development plan of the Children's Discovery Museum and requests approval for a further contribution of \$1.5 million.

Report Highlights

1. Over the past three years, the Children's Discovery Museum (Museum) has undertaken detailed project and business planning and is now underway with demolition and renovations, to be followed by exhibit installation, with plans for a spring 2019 opening.
2. The Museum has refined estimates of project costs for the detailed design, construction and exhibit installation, and has provided an update on the current fundraising campaign. Based on this, the Administration is recommending an additional \$1.5 million in capital funding be incorporated within the development of the Recreation and Parks Funding Plan (Funding Plan), as it relates to the Museum.

Strategic Goals

This report supports the City of Saskatoon's (City) Strategic Goals of Asset and Financial Management, Quality of Life, and Sustainable Growth. The proposed project will improve a City-owned asset and increase access and functionality of this cultural facility. It also supports the City Centre as a cultural and entertainment district and preserves the character of the Mendel Building as a heritage structure.

Background

At its December 14, 2015 meeting, City Council resolved, in part, that an Offer to Lease Agreement between the City and the Museum for a portion of the Mendel Building be approved.

This Agreement was executed in 2016. Consistent with direction from City Council, the City maintains ownership of the building and grounds, and the Saskatoon Civic Conservatory will remain under the management and operation of the Parks Division.

In July 2016, City Council approved the key terms for a Design and Construction Agreement to integrate Mendel Building upgrades with the Museum tenant improvements. The City initially committed \$1.5 million to high priority heating and fire safety upgrades (Phase 1), with further upgrades (Phase 2) to take place within five years. On June 26, 2017, City Council approved an additional \$1.3 million to integrate both phases of work to realize project efficiencies and \$500,000 in estimated cost savings. Design work on these upgrades is underway, with construction expected to begin in the spring of 2018.

During a presentation to the Governance and Priorities Committee on September 20, 2017, the Museum made a request for a \$2.0 million capital contribution. This request was initially considered at the November 20, 2017 City Council meeting, where it was resolved that \$500,000 in partial funding for the Museum be approved in 2018, and that a detailed report on this project be presented at a later date for any additional funding, up to a maximum of the \$2.0 million requested.

Report

Museum Business Plan Update and Status

The Museum has successfully undertaken detailed organizational development work and project planning since its first business plan was presented to City Council in June 2013. Since the last update to City Council in September 2017, asbestos remediation of the Mendel Building is now well underway and has been combined with the Museum's interior demolition work. This phase is scheduled for completion in early February 2018, at which point renovations will then begin. The Museum plans to finish renovations in November 2018, followed by exhibit installation. The Museum has targeted the spring of 2019 for the public opening.

Further to this, the Museum and the City continue to work toward the establishment of a Program Services Agreement. In 2014, City Council directed the Administration to work toward a \$70,000 annual Program Services Agreement with the Museum in time for its public opening. The Program Services Agreement will define targeted public programs to be provided by the Museum with goals to:

- a) connect the Mendel Building with the Saskatoon Civic Conservatory and with Kinsmen Park;
- b) increase the activities and animation within the park area; and
- c) meet demographic and seasonal priorities that are currently not being met with the City's existing programs.

Request for Funding

The development of the Museum at the Mendel Building addresses priority amenities identified within the Recreation and Parks Master Plan - Game Plan. The Museum's request for a \$2.0 million capital contribution was presented at a special meeting of the Governance and Priorities Committee on September 20, 2017. Partial funding of \$500,000 was approved by City Council on November 20, 2017, to be distributed in 2018.

With the City's \$500,000 contribution, the Museum still has to raise \$3.0 million to reach its new fundraising target of \$15.0 million. If the further City contribution of \$1.5 million is approved, \$1.5 million in fundraising will remain. This further \$1.5 million ask of the City is to assist with project expenses that have increased as the project duration has extended, as the PST changes came into effect, and as the economic climate has shifted. The Museum is also hoping this additional City funding, along with the \$3.0 million recently received from the federal government, will help leverage the request previously submitted to the provincial government for a funding contribution.

The Administration is recommending an additional \$1.5 million be incorporated into the development of the Funding Plan, for a total of \$2.0 million for the Museum. If approved, this capital funding allocation will be incorporated into the comprehensive Funding Plan. The funding would be considered for disbursement to the Museum over the period from 2019 to 2021, with annual amounts varying depending on the total contribution, and pending approval of the Funding Plan.

Options to the Recommendation

Options for the Standing Policy Committee on Planning, Development and Community Services (Committee) to consider are as follows:

1. No additional funding beyond the already approved \$500,000 for 2018; or
2. An additional amount of funding, up to a maximum of \$1.5 million, with the exact amount to be determined by Committee and subject to any conditions described by Committee.

Public and/or Stakeholder Involvement

The Museum staff were involved in providing information required for this report.

Financial Implications

Pending approval, the financial implications of this report will be to incorporate the \$1.5 million contribution to the Museum into the development of the Funding Plan. The Administration will be reporting back on the Funding Plan in March 2018.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time, but will be formalized in advance of each of the applicable capital projects, and will be project specific.

Due Date for Follow-up and/or Project Completion

The Administration will be reporting back in March 2018 on the Funding Plan for all recreation and parks capital priorities beyond 2018, including funding to establish the Recreation, Sport, Culture, and Parks Partnership Reserve approved by City Council in November 2017.

Public Notice

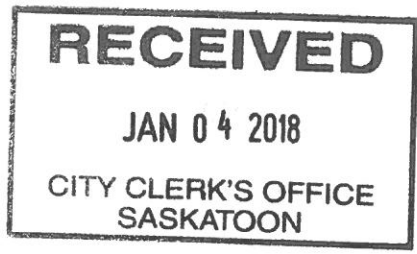
Public notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Kevin Kitchen, Community Development Manager, Recreation and
Community Development
Eric Westberg, Project Manager, Environmental and Corporate Initiatives
Reviewed by: Lynne Lacroix, Director of Recreation and Community Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2018/RCD/PDCS – Children's Discovery Museum – Request for Additional Funding/lc/ks

From: City Council
Sent: January 03, 2018 9:43 PM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Wednesday, January 3, 2018 - 21:43
Submitted by anonymous user: 174.45.163.58
Submitted values are:

Date: Wednesday, January 03, 2018
To: His Worship the Mayor and Members of City Council
First Name: Amanda
Last Name: McReynolds Doran
Address: [REDACTED] Anglin Cres
City: Saskatoon
Province: Saskatchewan
Postal Code: S7J [REDACTED]
Email: [REDACTED]
Comments:
To His Worship the Mayor and Members of City Council:

I am writing to request the opportunity to speak at the meeting scheduled for Monday January 8th, 2018. I would like to update council members on the progress of the Mendel renovations, as well as provide an update on the Nutrien Children's Museum's fundraising, project timelines, and exhibit development. I will be preparing a brief slideshow, to be submitted no later than 8:30am on the 8th.

Thank you for considering this request,

Amanda McReynolds Doran
Executive Director
Nutrien Children's Museum

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/208065>

Contract Agreement – Chief Whitecap Park – Meewasin Valley Authority

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the award of a sole source contract to Meewasin Valley Authority, for up to \$125,000, to provide construction and project management services for the continued development of Chief Whitecap Park, be approved; and
2. That the City Solicitor be requested to prepare the appropriate contract agreement and that His Worship the Mayor and the City Clerk be authorized to execute the contract agreement under the Corporate Seal.

Topic and Purpose

The purpose of this report is to request approval to award a sole source contract to Meewasin Valley Authority to provide construction and project management services for the continued development of Chief Whitecap Park.

Report Highlights

1. Implementation of a sole source contract with Meewasin Valley Authority (Meewasin) will provide an extension of work at Chief Whitecap Park that is considered to be more economical, efficient, and expedient than soliciting competitive tenders.
2. The City of Saskatoon (City) and Meewasin have a long standing partnership arrangement for various projects, which benefits the Saskatoon region in the South Saskatchewan River valley by utilizing the expertise of Meewasin through design and development, and the expertise of the City through capital planning and long-term maintenance.
3. The benefits of extending the partnership with Meewasin include maximizing project knowledge, and creating an efficient on-site project management process through a single supplier.

Strategic Goal

This report supports the Strategic Goal of Quality of Life whereby citizens have access to facilities and programs that promote active living, and enjoy the natural beauty and benefits of parks, trails, and the river valley that brings people together.

Background

At its June 14, 2010 meeting, City Council approved the Chief Whitecap Park Master Plan (Master Plan). The Master Plan provides direction on the future design and function of this City-owned land. It includes an off-leash dog area; improvements to pathways and park

amenities, including the development of adequate parking areas for users; the naturalization of a large upland area; and an area for cultural, historical, and natural interpretation.

On April 13, 2015, the City and Meewasin entered into an agreement to fund and complete the detailed design for the Chief Whitecap Park. The design included an extension to the Meewasin Trail and development of the park space to include an off-leash dog park. Meewasin was responsible for completing the park design, seeking input from the City as the work proceeded, and preparing for development of the site in accordance with park design.

At its June 19, 2017 meeting, the Rural Municipality (RM) of Corman Park Council approved the detailed design of Chief Whitecap Park. It was also approved that the RM of Corman Park Administration work with the City to draft the necessary bylaw amendments and agreements required to allow for enforcement, investigation, and prosecution of dangerous animal offences within the RM of Corman Park.

Report

Extension of Work on Chief Whitecap Park

As per Policy No. A02-027, Corporate Purchasing Procedure Policy, awarding a sole source contract for a value greater than \$75,000 requires the approval of City Council. The sole source contract is for the extension of work on an existing project site where it is considered to be more economical, efficient, and expedient than soliciting competitive tenders. Authorizing a sole source contract with Meewasin would continue their services on the Chief Whitecap Park project that began with the development of the Chief Whitecap Park Master Plan (Master Plan) and continued with detailed design.

The Administration is requesting approval of a sole source contract with Meewasin Valley Authority and has determined that continued work with Meewasin is the appropriate method based on a number of factors, including:

- a) regulated requirements of the work;
- b) capacity of existing staff to perform the work;
- c) requirement of specialized services;
- d) expected timeline of delivery;
- e) frequency of need of the required expertise; and
- f) cost of the expected scope of work.

Long-Standing Partnership

The City, in partnership with Meewasin, has completed several park projects within the South Saskatchewan River valley. These projects rely on the collaboration and contributions of Meewasin for design and development, and the City for capital planning and ongoing long-term maintenance of the amenities. These projects, including Chief Whitecap Park, work to retain many of the natural features of the area and provide enhanced recreational opportunities for citizens.

Benefits of Contract Extension

This report is requesting approval for the City to continue its partnership with Meewasin for the naturalization of the uplands, development of the off-leash dog park, and the extension of the Meewasin Trail within Chief Whitecap Park. Meewasin will be responsible for implementation of the approved Master Plan and will collaborate with the City during construction. The City will contribute \$125,000 to Meewasin for project management services and construction development that will include the provision of fencing, amenities, and the commencement of the naturalization process for the uplands.

The benefits of the partnership with Meewasin on this project include the following:

- a. The City has funded the Master Plan development, as well as the detailed design of Chief Whitecap Park. Meewasin has been instrumental in both of these processes. Continuing the partnership into development of the site is a benefit that maximizes project knowledge; and
- b. Meewasin will be managing the development of the Meewasin Trail. By partnering with Meewasin on all construction components within Chief Whitecap Park, the site will be managed by one project management group that will provide site efficiency during construction and naturalization development.

Options to the Recommendation

The only option would be to tender the project. This option would require the breakdown of the detailed design in City-funded components, and Meewasin-funded and unfunded components. Separating these components could result in additional project costs with phasing construction and completing components based on approved capital funding.

Public and/or Stakeholder Involvement

The City and Meewasin will develop communication targets within the construction plan to notify public, users, and stakeholders of Chief Whitecap Park prior to initiating new construction components.

Communication Plan

The communication plan will be developed to include the following:

- a) phasing of development;
- b) project signage;
- c) education signage;
- d) construction component announcements to internal agencies, external partners, and key stakeholders; and
- e) general updates involving the progress of construction.

The communication plan will include Public Service Announcements through the Communications Division, Corporate Performance Department. Information will be provided to City Council and RM of Corman Park Council as the detailed design is implemented. This will include annual updates regarding the progress of construction

and naturalization; and updates in advance of any large construction initiatives or impacts to the site. On-site signage will be incorporated prior to construction commencing.

Financial Implications

Approved Capital Project No. 2353 - Chief Whitecap Park contains sufficient funding for this project. Subject to City Council approval, \$125,000 from Capital Project No. 2353 is being allocated to Meewasin for the project management services and construction development of the off-leash dog park and to begin the naturalization process of the uplands within the dog park.

Safety/Crime Prevention Through Environmental Design (CPTED)

The detailed design for Chief Whitecap Park has been processed through the City's CPTED procedures. A report was generated by the CPTED Committee and is currently under review for approval.

Other Considerations/Implications

There are no policy, environmental, or privacy implications or considerations.

Due Date for Follow-up and/or Project Completion

The sole source contract for project management services and construction development at Chief Whitecap Park will conclude in 2022, which aligns with the completion of the naturalization process.

Public Notice

Public notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Mark Campbell, Open Space Consultant, Recreation and Community Development
Reviewed by: Jody Hauta, Acting Director of Recreation and Community Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2018/RCD/PDCS – Contract Agreement – Chief Whitecap Park – Meewasin Valley Authority/ks

Cannabis Legalization and Regulation – Overview of City of Saskatoon’s Response

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the proposed amendments to Bylaw No. 8286, The Smoking Control Bylaw, 2004, be approved;
2. That the City Solicitor be requested to make the necessary amendments to Bylaw No. 8286, The Smoking Control Bylaw, 2004, to broaden the definition of smoking in public places; and
3. That the Administration report back on options for municipal regulation of cannabis in relation to business licensing, zoning, and community standards within the City of Saskatoon.

Topic and Purpose

The purpose of this report is to provide an update on the impending legalization of cannabis and the work being done by the Administration to address municipal regulation with respect to land use and business activity in Saskatoon. Further, this report also proposes amendments to Bylaw No. 8286, The Smoking Control Bylaw, 2004, to broaden the definition of smoking in public places.

Report Highlights

1. Legalization of cannabis is expected to occur in July 2018.
2. The federal, provincial, and municipal governments each have a role in the regulation of cannabis.
3. There have been a variety of approaches taken to regulate cannabis and cannabis-related businesses across Canada.
4. The City of Saskatoon (City) has the authority to regulate in the areas of business licensing, zoning, and community standards with respect to cannabis legalization.
5. An amendment to The Smoking Control Bylaw is required to broaden the definition of smoking in public places.
6. The Administration will continue working toward a regulatory approach for the City.

Strategic Goals

This report supports the City’s Strategic Goals of Sustainable Growth and Economic Diversity and Prosperity. Appropriate local regulations will provide certainty for new

businesses in the emerging cannabis industry, while ensuring that possible adverse effects on our business districts, neighbourhoods, and citizens are mitigated.

Background

In February 2016, City Council received as information a report outlining the current regulatory scheme in place for medical marijuana. This was in response to an August 17, 2015 presentation from Mr. Mark Hauk regarding the prospect of regulating medical marijuana dispensaries within Saskatoon. The report indicated that a further report to City Council would be brought forward in the event of changes to the regulations applicable to the possession, consumption, and sale of marijuana.

Proposed *Cannabis Act*

The Government of Canada has proposed a framework for the legalization and regulation of cannabis through Bill C-45, the *Cannabis Act*, which is expected to become law in July 2018. At the time of writing this report, Bill C-45 had been through second reading in the Senate.

The federal, provincial, and municipal governments all have a role in the creation of a new legal and regulatory regime. The federal government will retain responsibility for regulating cannabis producers and setting rules and standards for the industry, respecting matters such as permitted products and ingredients, potency, labelling, packaging, and promotional activities.

Provincial Regulation

Provincial and territorial governments will license and oversee the distribution and sale of cannabis, subject to federal conditions. They also have the option to increase the minimum age from the federally mandated age of 18 (but not lower it), lower personal possession limits, and create additional rules for growing cannabis at home or consuming it in public.

The Province of Saskatchewan (Province) is currently working on a framework for the regulation of cannabis in the Province. An online survey was undertaken in the fall of 2017 seeking input on the distribution and retail sale of cannabis, home growing, legal age, workplace health and safety, impaired driving, and taxation. The survey attracted approximately 26,000 responses and the results were made public in November 2017. A copy of the survey results are provided in Attachment 1.

It is anticipated that the Province will release its proposed framework in the winter of 2018 with legislation to be passed during the spring session of the Legislative Assembly. The Province has indicated through comments made by the Minister of Justice that they do not intend to establish a government-run retailer of cannabis; however, this is yet to be determined.

Report

In general, with respect to the legalization of cannabis, municipalities have the authority to establish regulations in the areas of business licensing, zoning, and community

standards. There are a variety of approaches that have been implemented in other Canadian jurisdictions as provided in the chart found in Attachment 2.

The Administration has been actively monitoring developments in relation to the legalization of cannabis. Work has been undertaken by staff in the City Solicitor’s Office and Community Standards Division to determine an appropriate approach to municipal regulation.

Current Business Activity

The Administration regularly receives inquiries from businesses interested in establishing a presence in Saskatoon as a cannabis retailer upon legalization. In addition, the cannabis-related businesses that already have a presence may be interested in transitioning into the retail sales of cannabis should that be an option with the legislative changes.

Currently, medical cannabis can be obtained only through mail order. Cannabis-related businesses that currently operate in Saskatoon are permitted to provide educational or consulting services in relation to accessing medical cannabis through the federally regulated system. When these businesses were issued licenses, owners were cautioned that once legalization occurs and the City establishes regulations in this area, they may not be permitted to expand into the retail sales of cannabis from their current location.

The Administration does not issue licenses for cannabis retailers or dispensaries in Saskatoon and has consistently advised business owners that this is presently not a legal business operation. If the Administration receives a complaint that there is a business engaged in illegal activity in the city, the business license is reviewed and the matter is forwarded to the Saskatoon Police Service.

Municipal Regulations

As mentioned, municipalities have the authority to establish regulations in the following three areas with respect to cannabis:

1. Business Licensing

The Cities Act enables municipalities to adopt bylaws to provide for a system of licensing, inspection, permitting, or approvals. This may include establishing fees, establishing terms and conditions of a business license, prescribing rates that customers may be charged, setting out conditions to meet prior to the issuance of a license, establishing the term that a license is valid for, determining allocation of licenses, and specifying minimum distances that two or more business of one class must be separated from one another.

These provisions provide the City with the opportunity to establish operating and security measures as well as appropriate separation distances between two or more cannabis retailers and between cannabis retailers and community facilities such as schools and parks.

Licensing fees that are substantially higher than the rate of \$125 for a conventional business license should also be considered to recover the higher costs expected to be incurred by the Administration in reviewing new applications, monitoring, and enforcement.

These are all factors that may be considered in establishing an appropriate licensing regime applicable to the retail sales of cannabis that may be best set out in a stand-alone cannabis bylaw. This is an approach that has been adopted in Victoria, British Columbia.

2. Zoning Regulations

The Planning and Development Act, 2007, enables municipalities to adopt regulations in relation to land use and planning. Given this, there is the option to define business operations that grow, produce, or manufacture cannabis or cannabis products and restrict such businesses to Industrial and Agricultural zoning districts. Again, this may include limiting the concentration of businesses in specific areas.

3. Community Standards

Community standards includes consideration of matters relating to the health and welfare of the public and protection of people and property in the city.

The City has the authority, pursuant to *The Cities Act*, to pass bylaws in relation to people, activities and things in, on, or near a public place or place that is open to the public. To further these objectives, the City has in place The Smoking Control Bylaw. As a means to minimize exposure to all second-hand smoke in public, including that generated by smoking cannabis, it is recommended that amendments be made to The Smoking Control Bylaw to expand the definition of “smoke” to ensure that smoking cannabis in a public place or a place that is open to the public is prohibited in the same way that smoking tobacco is prohibited. If it is the case that the provincial regulations allow for the operation of establishments in municipalities, these provisions can be revisited at a later date, and amended, if necessary.

One other area to consider in relation to community standards is how to minimize the negative impact of cannabis legalization in residential neighbourhoods. This will require a review of Bylaw No. 8175, The Property Maintenance and Nuisance Abatement Bylaw, 2003. Any consequential amendments that may need to be made will be brought forward for City Council’s review.

Provincial Plan Needed

It is essential that the Province’s plan for cannabis be released as soon as possible to ensure that any local regulations that City Council may wish to pursue are appropriate and relevant under the provincial regime that will be put in place.

Such information is necessary to sufficiently identify the areas of concern that local regulations may, or may not, need to address. Some of the items for consideration listed above may not need to be dealt with if they are specifically addressed by the

Province. For example, provincially mandated restrictions on where cannabis can be sold may negate the need for such restrictions to be implemented locally.

The Administration will continue to work on draft regulations in advance of this provincial direction and bring proposed amendments forward to City Council within a time frame that ensures municipal regulations are in place prior to the date of legalization. At this time, it is recommended that a more restrictive approach to municipal cannabis regulation be taken. Taking a more cautious approach at the outset will allow the Administration the opportunity to closely monitor potential community impacts and address them as they may arise. These regulations may be reconsidered at the time of legalization if necessary.

Options to the Recommendation

City Council could decline to support the recommendations of this report; however, further direction would be required. The impending legalization of cannabis makes it essential that the Administration move forward quickly with drafting regulations and preparing the necessary bylaw amendments.

Public and/or Stakeholder Involvement

The Administration met with representatives of the five Business Improvement Districts (BID) in November 2017 to discuss their concerns regarding cannabis legalization and the impacts that it may have on their respective districts. Feedback from the BIDs will be taken into consideration in drafting regulations and the Administration will continue to liaise with them throughout this process.

The Administration will be providing Saskatoon residents an opportunity to engage and provide feedback on the regulatory areas within municipal jurisdiction early in 2018.

Other civic departments and agencies, including the Saskatoon Police Service, the Saskatoon Fire Department, and the Building Standards Division, will be engaged as necessary throughout the process of drafting regulations. External agencies, including the Saskatoon Health Region and provincial ministries, will also be engaged.

Communication Plan

Public engagement opportunities will be promoted through the City’s social media channels, news releases, and key stakeholders as appropriate.

Other Considerations/Implications

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

A follow-up report will be brought forward for City Council’s consideration following conclusion of the public feedback.

Public Notice

Public notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Provincial Cannabis Survey Results
2. Regulations in Other Municipalities

Report Approval

Written by: Brent McAdam, Senior Planner, Community Standards
Jodi Manastyrski, Solicitor, City Solicitor’s Office

Reviewed by: Jo-Anne Richter, Acting Director of Community Standards
Patricia Warwick, City Solicitor, City Solicitor’s Office

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2018/CS/PDCS – Cannabis Legalization and Regulation – Overview of City of Saskatoon’s Response/lc/ks

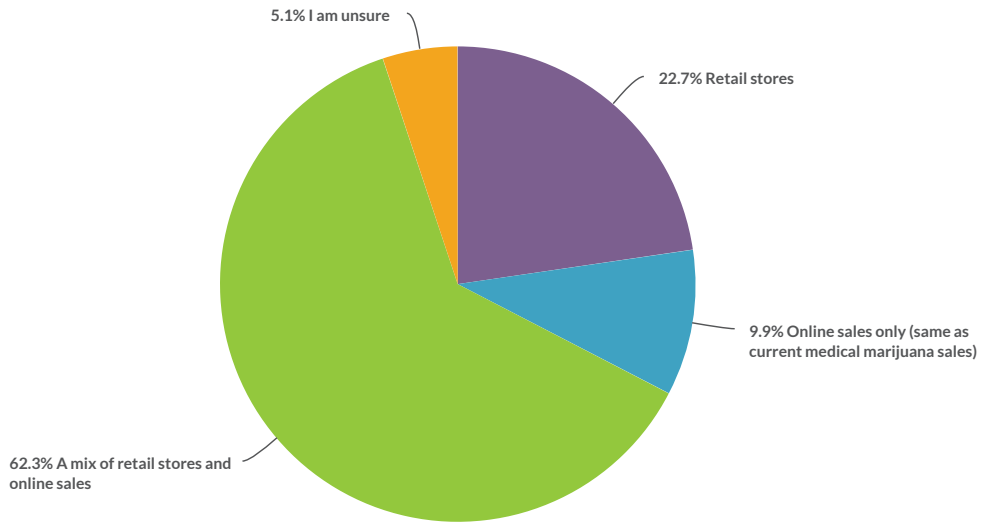
Provincial Cannabis Survey Results

Report for Government of Saskatchewan Cannabis Survey

Response Counts

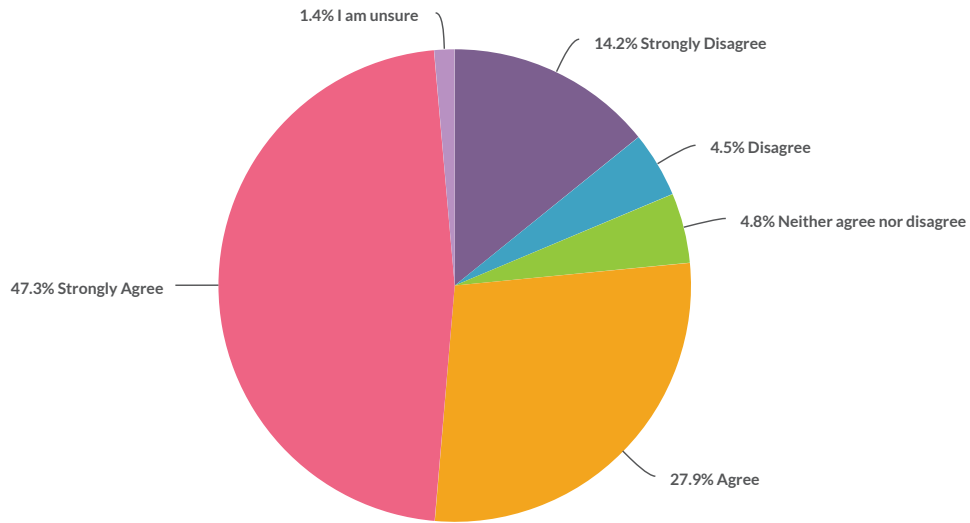
Completion Rate:	100%	
	Complete	26,199
		Totals: 26,199

1. How should cannabis be made available for purchase in Saskatchewan?



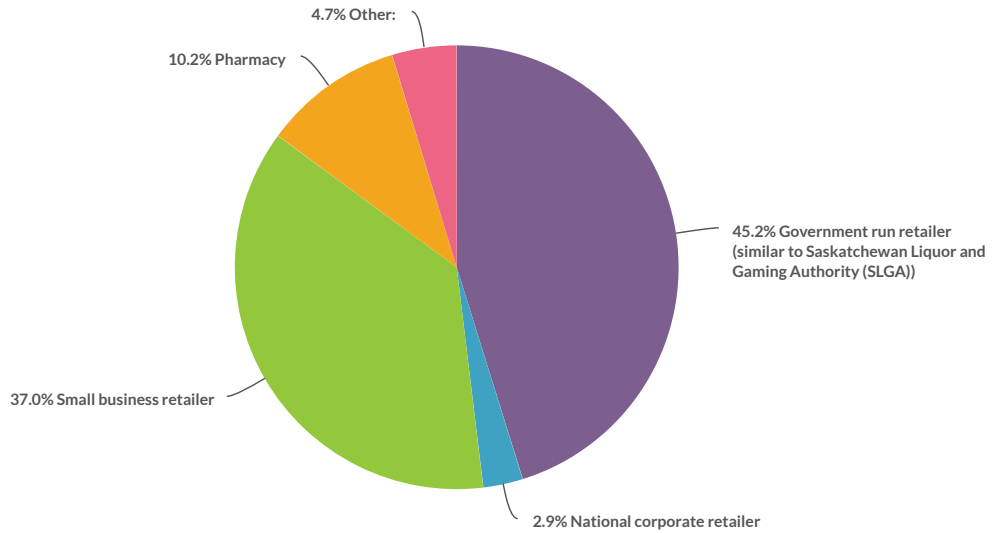
Value	Percent	Responses
Retail stores	22.7%	5,867
Online sales only (same as current medical marijuana sales)	9.9%	2,564
A mix of retail stores and online sales	62.3%	16,118
I am unsure	5.1%	1,327
		Totals: 25,876

2. Saskatchewan should allow walk-in retail locations to sell cannabis:



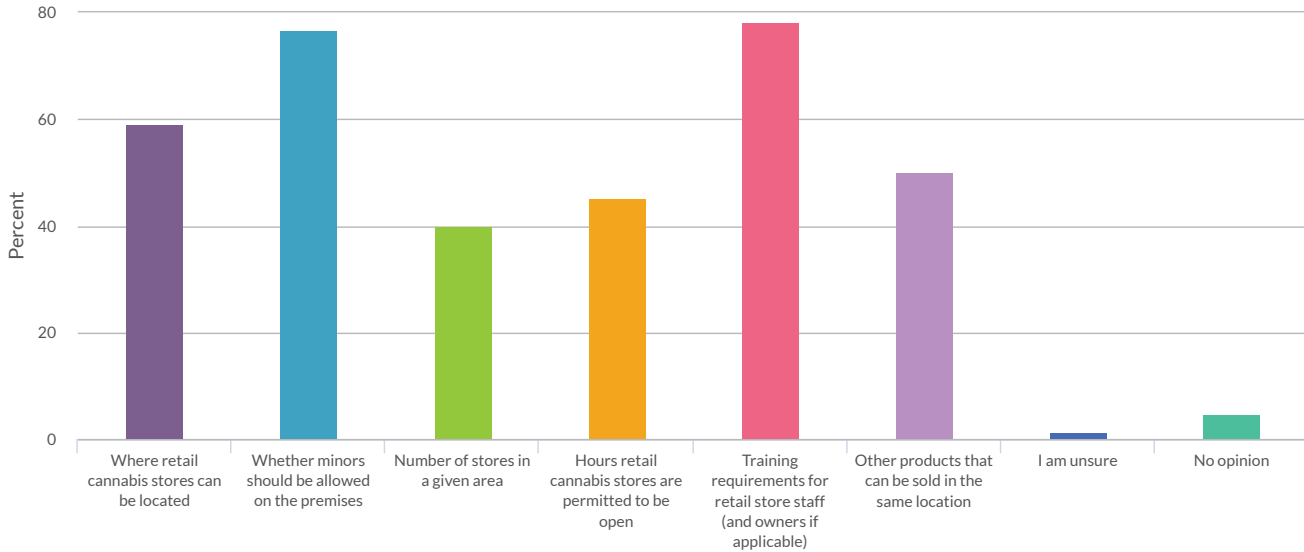
Value	Percent	Responses
Strongly Disagree	14.2%	3,684
Disagree	4.5%	1,164
Neither agree nor disagree	4.8%	1,246
Agree	27.9%	7,266
Strongly Agree	47.3%	12,308
I am unsure	1.4%	360
		Totals: 26,028

3. If retail stores are considered, who should sell retail cannabis:



Value	Percent	Responses
Government run retailer (similar to Saskatchewan Liquor and Gaming Authority (SLGA))	45.2%	11,774
National corporate retailer	2.9%	752
Small business retailer	37.0%	9,642
Pharmacy	10.2%	2,668
<u>Other: (click to view)</u>	4.7%	1,212
		Totals: 26,048

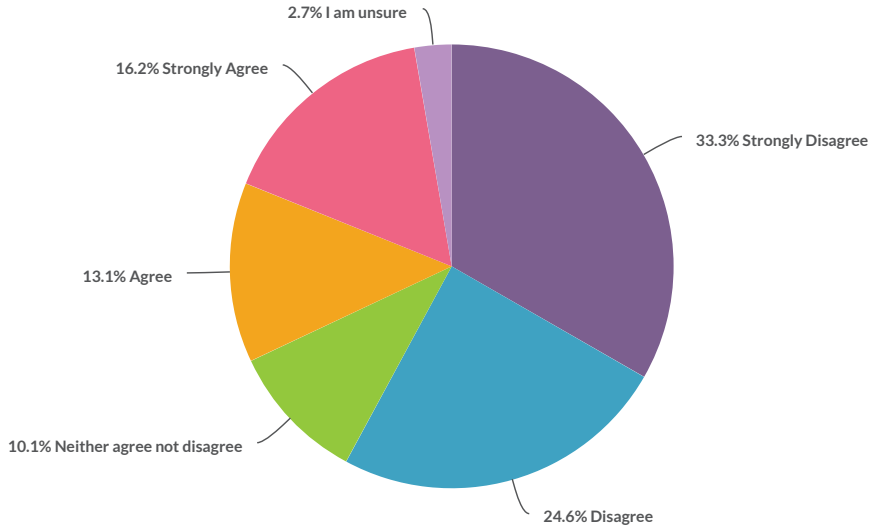
4. Please indicate what requirements should be considered in developing rules and regulations for cannabis retailers (check all that apply):



Value	Percent	Responses
Where retail cannabis stores can be located	58.9%	15,273
Whether minors should be allowed on the premises	76.9%	19,925
Number of stores in a given area	39.8%	10,322
Hours retail cannabis stores are permitted to be open	45.2%	11,725
Training requirements for retail store staff (and owners if applicable)	78.0%	20,217
Other products that can be sold in the same location	50.1%	12,989
I am unsure	1.3%	347

Value	Percent	Responses
No opinion	4.5%	1,169

5. Municipalities should be given the option to pass bylaws to more strictly regulate cannabis:



Value	Percent	Responses
Strongly Disagree	33.3%	8,675
Disagree	24.6%	6,402
Neither agree nor disagree	10.1%	2,636

Value	Percent	Responses
Agree	13.1%	3,406
Strongly Agree	16.2%	4,208
I am unsure	2.7%	705
		Totals: 26,032

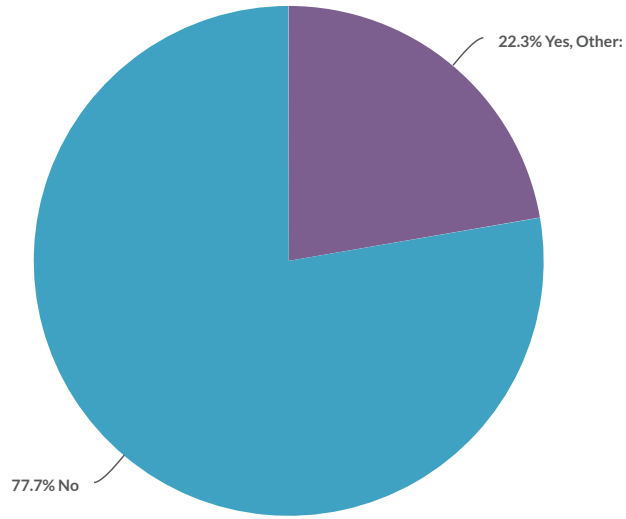
6. Rank the following Government of Saskatchewan priorities in order of importance (1 being the most important priority and 6 being the least important priority):

Item	Overall Rank	Rank Distribution	Score	No. of Rankings
Prohibit minors	1		129,139	24,950
Location - not near schools or anywhere youth and young children frequent	2		106,883	24,863
Security requirements	3		100,364	24,885
Accessibility of retail outlets	4		77,539	24,810
Hours of operation	5		57,326	24,594
Market saturation	6		54,991	24,946
		Lowest Rank Highest Rank		

7. Rank the following Government of Saskatchewan priorities in order of importance (1 being the most important priority and 4 being the least important priority):

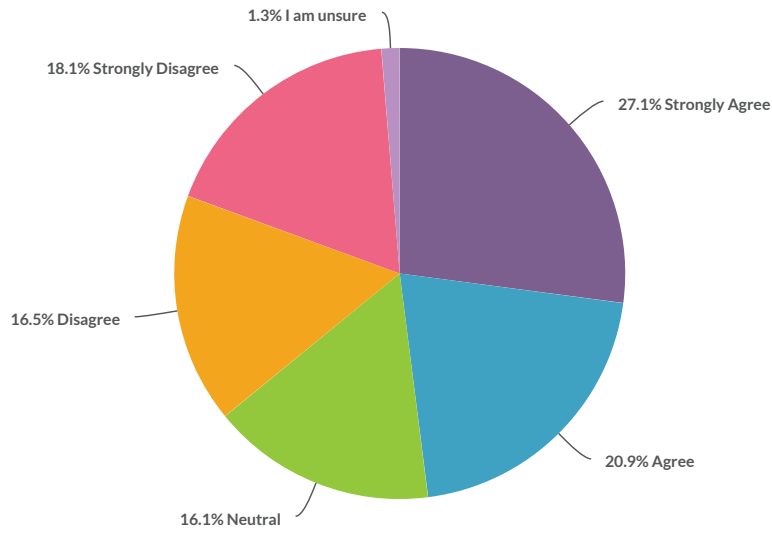
Item	Overall Rank	Rank Distribution	Score	No. of Rankings
Keeping cannabis out of the hands of children and youth	1		81,160	25,275
Promoting safety on roads, in workplaces, and in public spaces	2		69,493	25,528
Protecting public health	3		56,492	25,119
Limiting the illegal cannabis market	4		46,785	25,064
		Lowest Rank Highest Rank		

8. Are there other priorities you feel are important that have not been listed in the previous question?



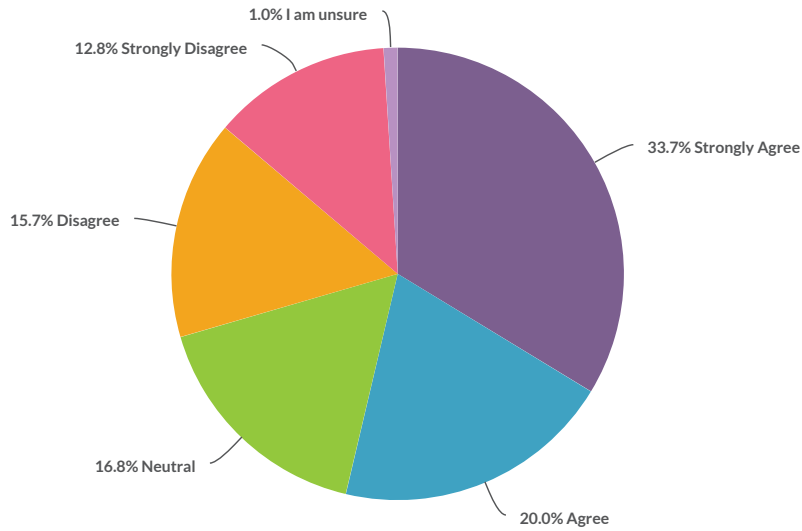
Value	Percent	Responses
Yes, Other: (click to view)	22.3%	5,657
No	77.7%	19,717
		Totals: 25,374

9. Do you think there should be restrictions on the amount of cannabis a person can purchase?



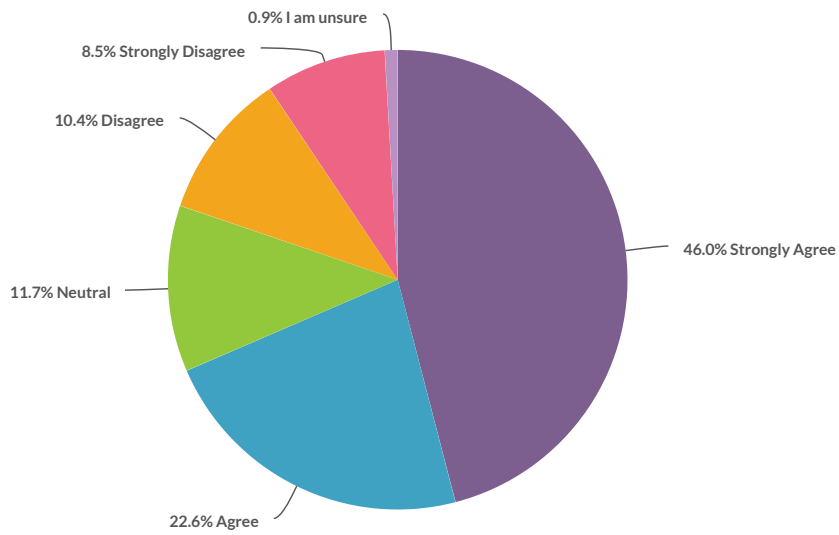
Value	Percent	Responses
Strongly Agree	27.1%	7,050
Agree	20.9%	5,427
Neutral	16.1%	4,197
Disagree	16.5%	4,285
Strongly Disagree	18.1%	4,696
I am unsure	1.3%	348
		Totals: 26,003

10. Do you feel cannabis consumption should be prohibited in public spaces?



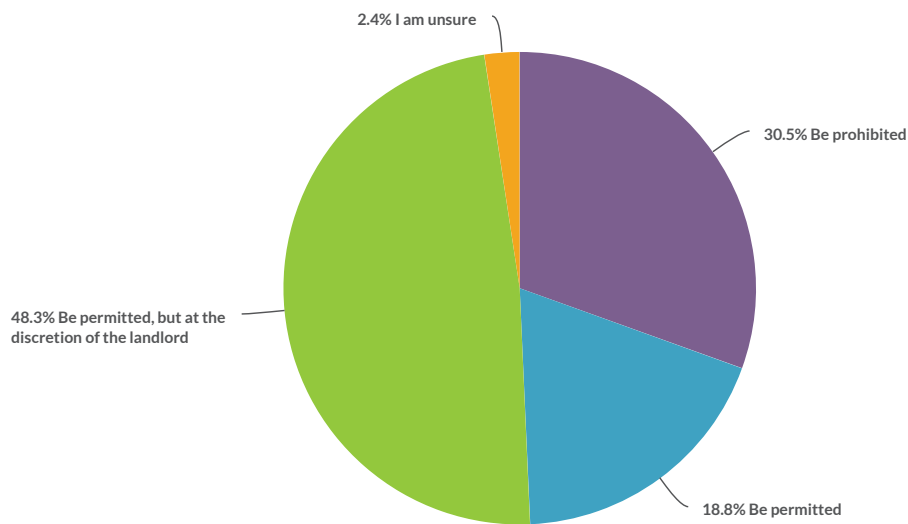
Value	Percent	Responses
Strongly Agree	33.7%	8,776
Agree	20.0%	5,205
Neutral	16.8%	4,357
Disagree	15.7%	4,086
Strongly Disagree	12.8%	3,318
I am unsure	1.0%	267
		Totals: 26,009

11. Do you feel cannabis consumption should be prohibited in vehicles?



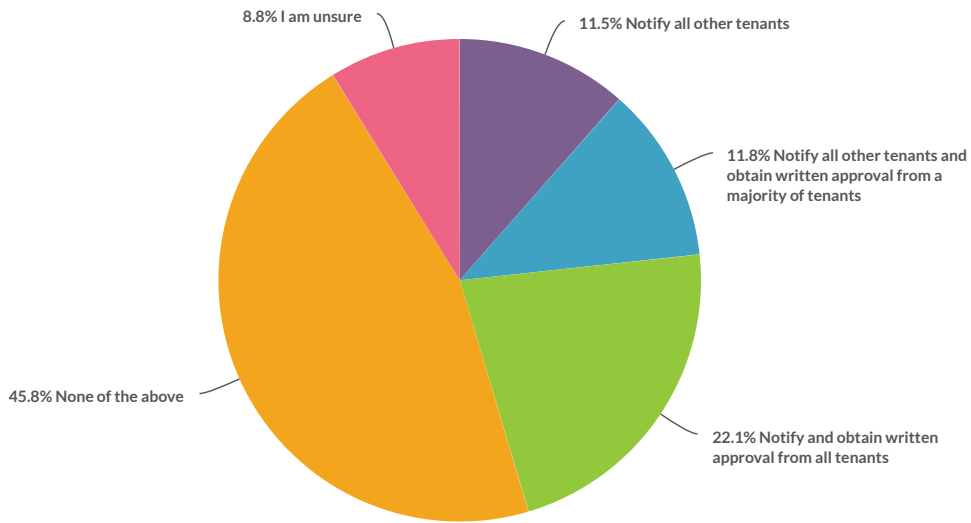
Value	Percent	Responses
Strongly Agree	46.0%	11,964
Agree	22.6%	5,877
Neutral	11.7%	3,050
Disagree	10.4%	2,696
Strongly Disagree	8.5%	2,204
I am unsure	0.9%	230
		Totals: 26,021

12. Growing cannabis in rental properties should:



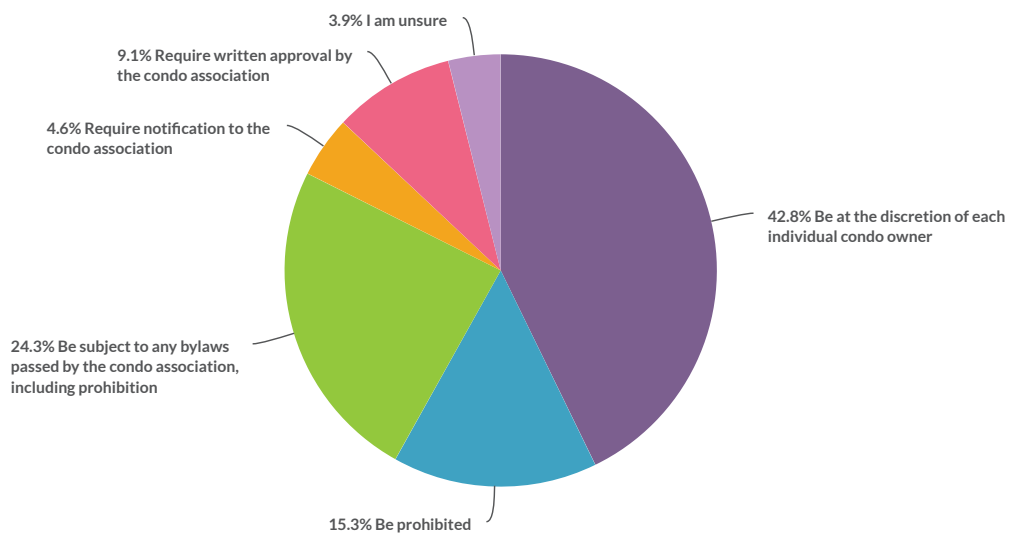
Value	Percent	Responses
Be prohibited	30.5%	7,907
Be permitted	18.8%	4,876
Be permitted, but at the discretion of the landlord	48.3%	12,494
I am unsure	2.4%	609
		Totals: 25,886

13. If growing cannabis in multi-unit rental properties is permitted, the person(s) planning to grow cannabis must:



Value	Percent	Responses
Notify all other tenants	11.5%	2,992
Notify all other tenants and obtain written approval from a majority of tenants	11.8%	3,073
Notify and obtain written approval from all tenants	22.1%	5,763
None of the above	45.8%	11,942
I am unsure	8.8%	2,294
		Totals: 26,064

14. Growing cannabis in condos should:



Value	Percent	Responses
Be at the discretion of each individual condo owner	42.8%	11,154
Be prohibited	15.3%	3,993
Be subject to any bylaws passed by the condo association, including prohibition	24.3%	6,332
Require notification to the condo association	4.6%	1,195
Require written approval by the condo association	9.1%	2,376
I am unsure	3.9%	1,028

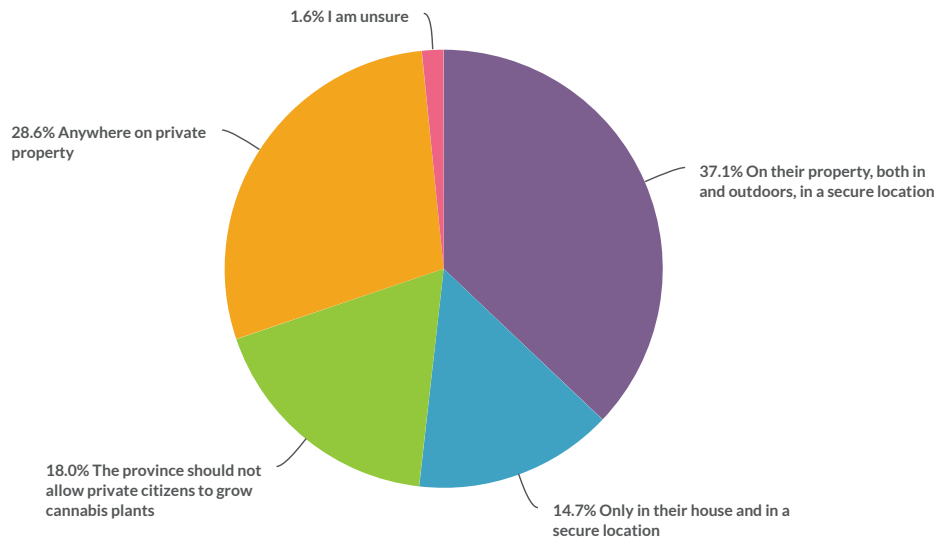
Value

Percent

Responses

Totals: 26,078

15. Where should the province allow private citizens to grow cannabis plants?



Value

Percent

Responses

On their property, both in and outdoors, in a secure location

37.1%

9,691

Only in their house and in a secure location

14.7%

3,834

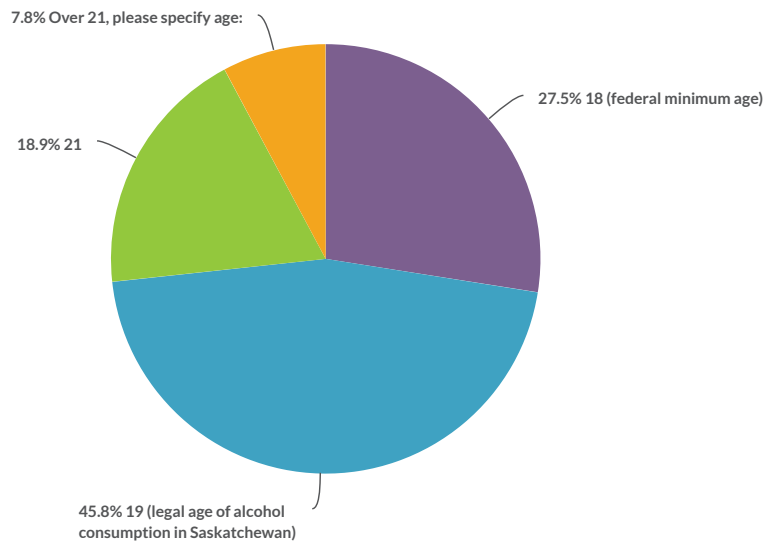
The province should not allow private citizens to grow cannabis plants

18.0%

4,690

Value	Percent	Responses
Anywhere on private property	28.6%	7,453
I am unsure	1.6%	424
		Totals: 26,092

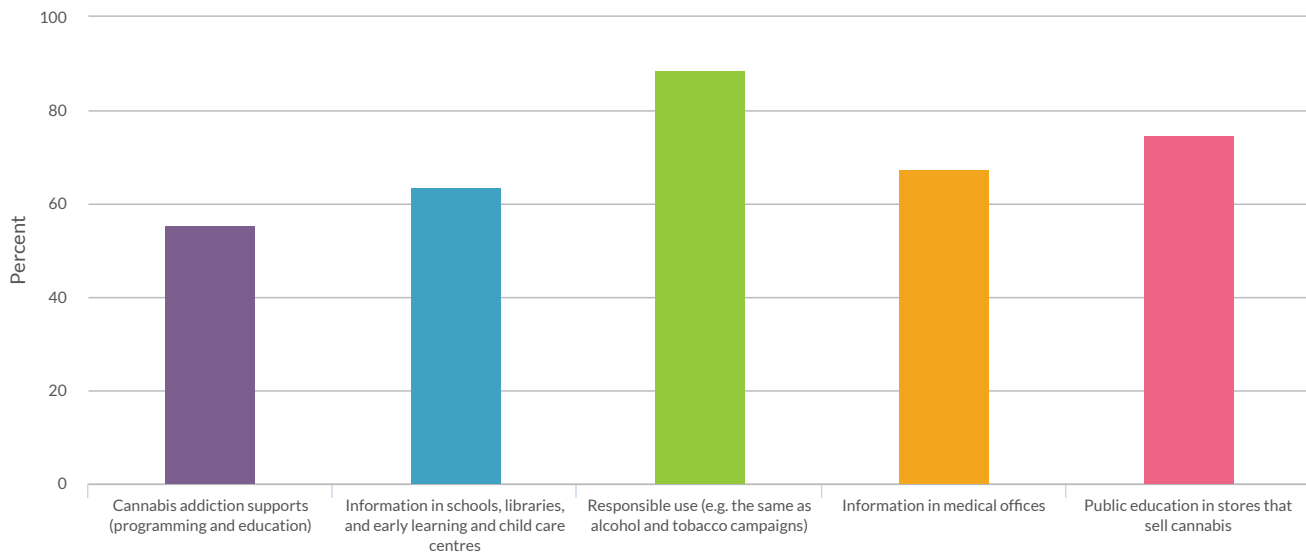
16. What do you think is an appropriate legal age of consumption for cannabis?



Value	Percent	Responses
18 (federal minimum age)	27.5%	7,144

Value	Percent	Responses
19 (legal age of alcohol consumption in Saskatchewan)	45.8%	11,897
21	18.9%	4,913
Over 21, please specify age: (click to view)	7.8%	2,020
		Totals: 25,974

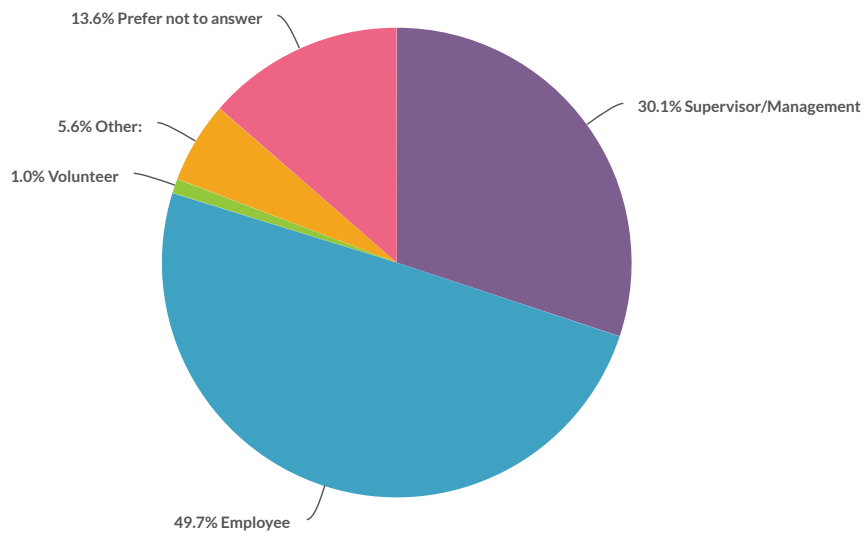
17. Which of the following approaches should be considered to ensure the public has the information they need to make responsible and healthy choices about cannabis use? (Select all that apply.)



Value	Percent	Responses
-------	---------	-----------

Cannabis addiction supports (programming and education)	55.5%	14,401
Information in schools, libraries, and early learning and child care centres	63.7%	16,543
Responsible use (e.g. the same as alcohol and tobacco campaigns)	88.6%	22,998
Information in medical offices	67.3%	17,467
Public education in stores that sell cannabis	74.9%	19,450

18. If you are part of a workplace organization, what position do you currently hold within the organization?



Value

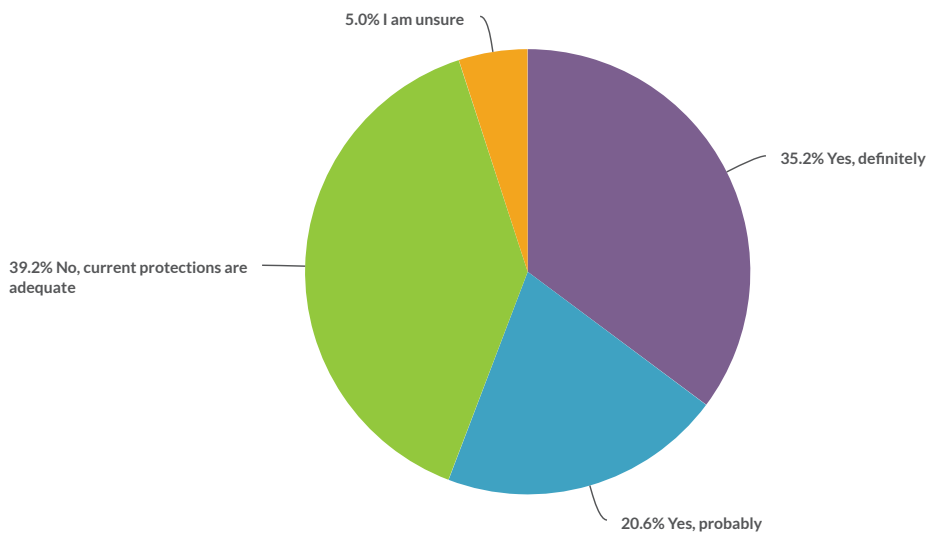
Percent

Responses

Supervisor/Management	30.1%	7,677
Employee	49.7%	12,663
Volunteer	1.0%	262
Other: (click to view)	5.6%	1,424
Prefer not to answer	13.6%	3,460

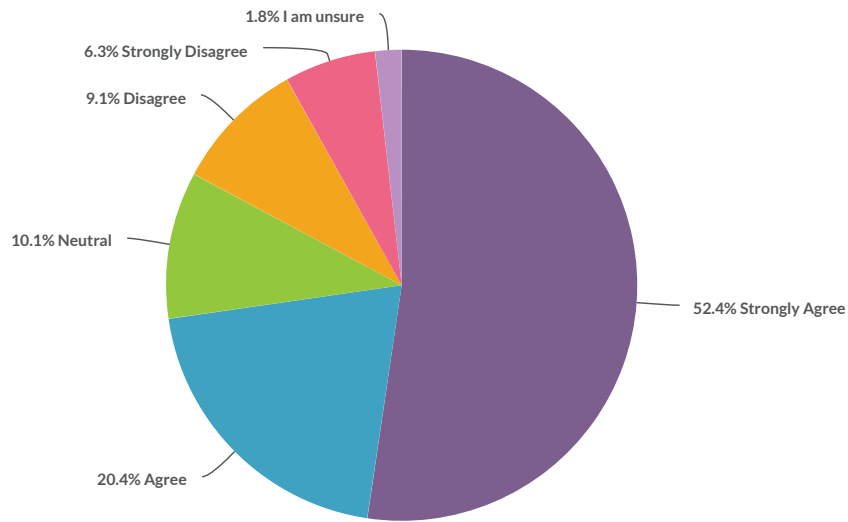
Totals: 25,486

19. Does the introduction of legal cannabis require more to be done to keep workers and workplaces safe?



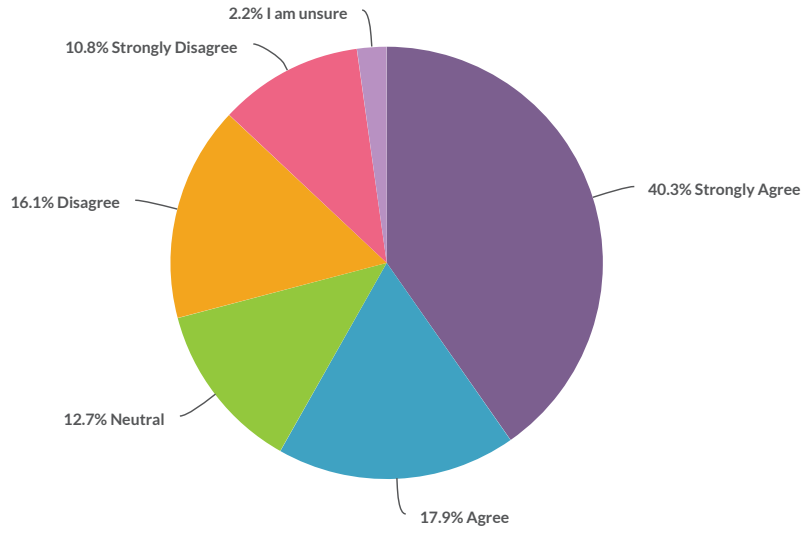
Value	Percent	Responses
Yes, definitely	35.2%	9,187
Yes, probably	20.6%	5,367
No, current protections are adequate	39.2%	10,223
I am unsure	5.0%	1,314
		Totals: 26,091

20. Do you believe there should also be zero tolerance for cannabis or other impairing drugs for commercial drivers?



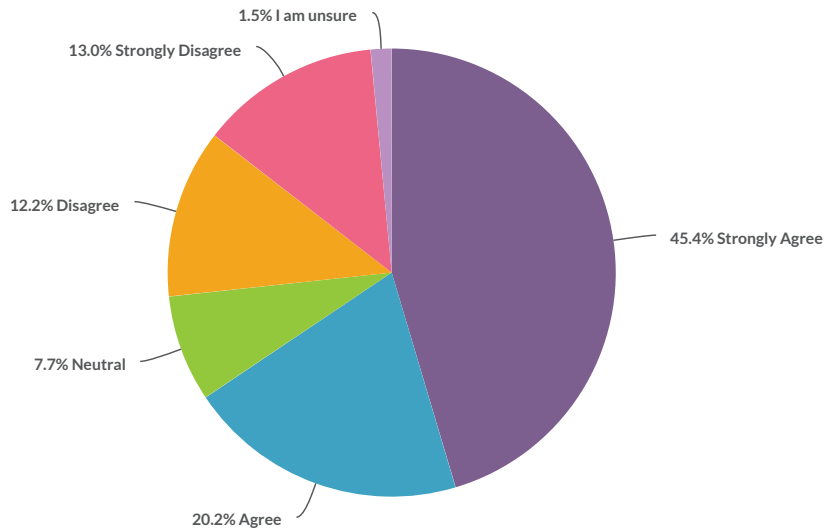
Value	Percent	Responses
Strongly Agree	52.4%	13,539
Agree	20.4%	5,285
Neutral	10.1%	2,602
Disagree	9.1%	2,352
Strongly Disagree	6.3%	1,619
I am unsure	1.8%	458
		Totals: 25,855

21. Do you believe there should also be zero tolerance for cannabis or any other impairing drugs for any drivers, no matter their age or license status?



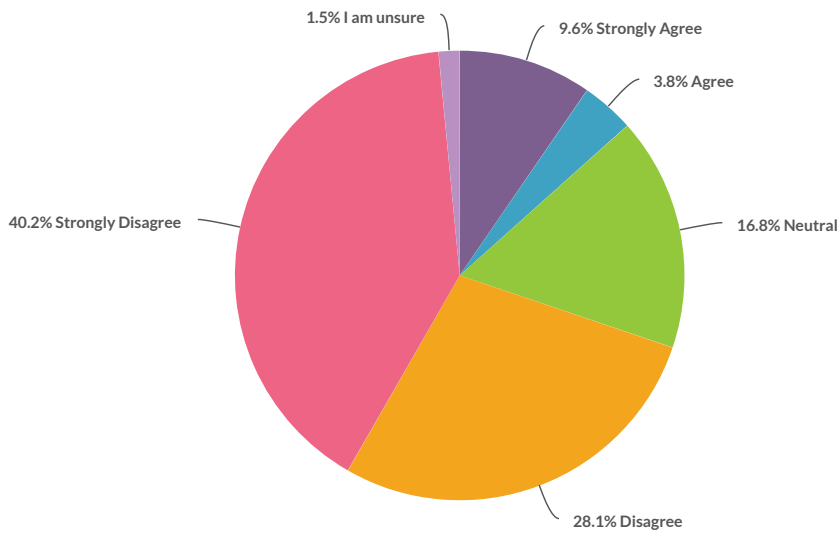
Value	Percent	Responses
Strongly Agree	40.3%	10,527
Agree	17.9%	4,681
Neutral	12.7%	3,321
Disagree	16.1%	4,202
Strongly Disagree	10.8%	2,812
I am unsure	2.2%	581
		Totals: 26,124

22. Do you believe the same penalties for alcohol-impaired driving including license suspension, fines, and vehicle seizures, should apply to drug-impaired driving?



Value	Percent	Responses
Strongly Agree	45.4%	11,868
Agree	20.2%	5,275
Neutral	7.7%	2,007
Disagree	12.2%	3,195
Strongly Disagree	13.0%	3,388
I am unsure	1.5%	383
		Totals: 26,116

23. Do you believe the penalties for drug-impaired driving should be tougher than alcohol-impaired penalties?



Value	Percent	Responses
Strongly Agree	9.6%	2,515
Agree	3.8%	987
Neutral	16.8%	4,384
Disagree	28.1%	7,352
Strongly Disagree	40.2%	10,514
I am unsure	1.5%	384

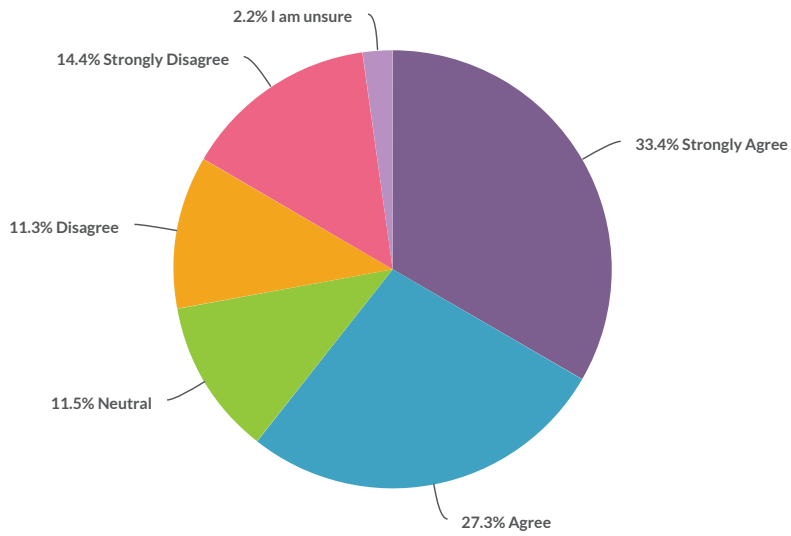
Value

Percent

Responses

Totals: 26,136

24. Should an excise tax be applied to cannabis?



Value

Percent

Responses

Strongly Agree

33.4%

8,628

Agree

27.3%

7,050

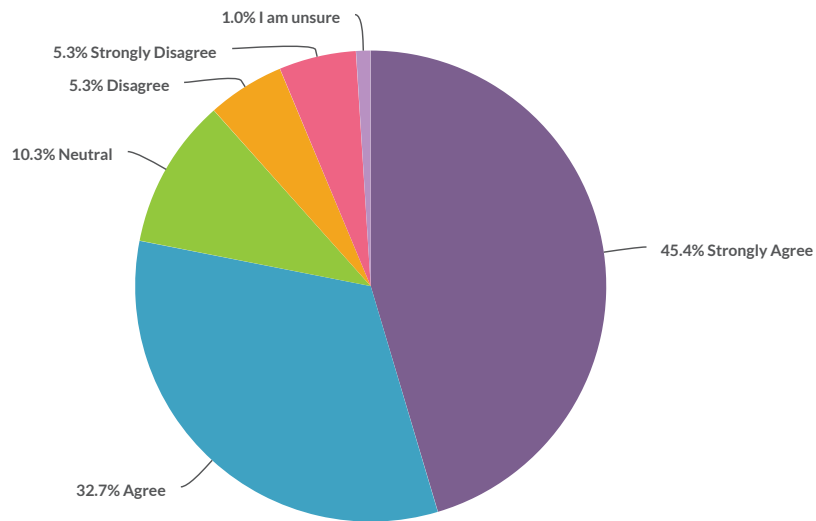
Neutral

11.5%

2,970

Value	Percent	Responses
Disagree	11.3%	2,933
Strongly Disagree	14.4%	3,725
I am unsure	2.2%	563
		Totals: 25,869

25. Should a portion of tax collected from the sale of cannabis be directed to areas such as enforcement, public education, and harm reduction (i.e. treatment); impaired driving prevention; and, mental health and addictions treatment?



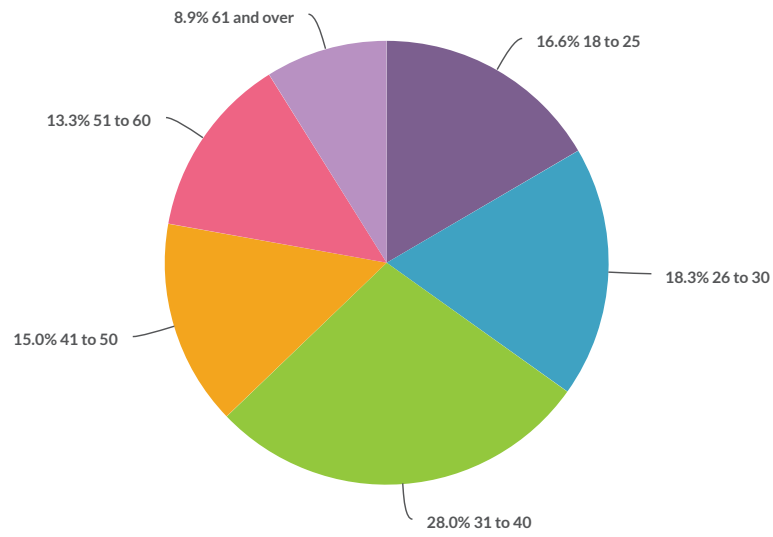
Value	Percent	Responses
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Strongly Agree	45.4%	11,832
Agree	32.7%	8,517
Neutral	10.3%	2,683
Disagree	5.3%	1,372
Strongly Disagree	5.3%	1,383
I am unsure	1.0%	273
		Totals: 26,060

26. How would you prioritize the areas below when considering where to spend tax revenue from the sale of cannabis? (1 being the top priority and 5 being the lowest priority)

Item	Overall Rank	Rank Distribution	Score	No. of Rankings	
Mental health and addictions treatment	1		83,403	22,820	
Public education and prevention of harms	2		82,478	22,532	
Impaired driving prevention	3		74,921	22,095	
Enforcement	4		62,139	21,777	
I do not agree that a portion of tax revenue should be directed to any of these areas	5		38,307	16,270	
		Lowest Rank	Highest Rank		

27. What is your age?



Value	Percent	Responses
18 to 25	16.6%	4,333
26 to 30	18.3%	4,758
31 to 40	28.0%	7,309
41 to 50	15.0%	3,898
51 to 60	13.3%	3,455
61 and over	8.9%	2,309
		Totals: 26,062

Regulations in Other Municipalities

Municipality	Terminology and Definition	Location Restrictions	Business License Fees and Requirements	Operational Requirements
Victoria, BC	<p>Cannabis-Related Business means carrying on of an activity where:</p> <ul style="list-style-type: none"> • cannabis is advocated or promoted; • cannabis or paraphernalia used in consumption is sold or provided (but no storefront retail); • cannabis is stored for sale or distribution; or • cannabis is consumed in any form. 		<ul style="list-style-type: none"> • \$500 (cannabis not on site) • \$5,000 (cannabis on site) • Security plan • Proof of security alarm contract • Proof of ownership or possession of premises • Police information check for applicant, on-site managers, and each shareholder, officer, and director (if a corporation) 	<p>Required for all types:</p> <ul style="list-style-type: none"> • No person under 19 years of age on site • Cannot advertise or promote cannabis to a person under 19 years of age • No consumption of cannabis on site • Maximum of two signs visible from outside with no images, and containing only the business name <p>Where cannabis is kept on site:</p> <ul style="list-style-type: none"> • Video surveillance • Security and fire alarm monitored by third party • Air filtration to minimize odour
	<p>Storefront Cannabis Retailer means premises where cannabis is sold or otherwise provided to a person who attends at the premises.</p>	<ul style="list-style-type: none"> • Commercial zones (requires rezoning - \$7,500 fee) • Must be 200 m from another cannabis retailer, child care facility, or elementary, middle, or secondary school 	<ul style="list-style-type: none"> • \$5,000 • Requirements same as above 	<p>In addition to the above:</p> <ul style="list-style-type: none"> • Display a sign that no person under 19 years of age are permitted • Two employees at all times when open, including manager • No carrying on of business other than cannabis-related • Cannot block street-facing windows with opaque material, artwork, posters, shelving, etc. • Closed between 8 p.m. and 7 a.m. the next day
Vancouver, BC	<p>Compassion Club means a retail business in which the use of marijuana for medical purposes is advocated, in conjunction with the health care services provided (see operational requirements).</p>	<ul style="list-style-type: none"> • Permitted in commercial zones • Must be 300 m from another medical marijuana-related use, elementary or secondary school, or community centre • For medical marijuana-related uses that existed prior to introduction of municipal regulations, those uses that fall within 300 m of each other are evaluated on a demerit point system, where points are awarded if the use is other than a compassion club, if there is a history of complaints, existing work without permits, or a history of poor business practices. The applicant with the lowest number of points is issued the business license. 	<ul style="list-style-type: none"> • \$1,000 • Must be a registered non-profit • No person shall hold more than one license as a Compassion Club • Non-transferable • Trade Association Membership in Canadian Association of Medical Cannabis Dispensaries • Constitution and bylaws of the club • Security plan • Proof of security alarm contract • List of names of staff with photo identification for each • Police information check for applicant and all employees • Proof of professional qualifications for any health care practitioners providing services • Proof of ownership or possession of premises 	<ul style="list-style-type: none"> • Must provide health care services to club members for at least 60% of the time they are open, except that they must not be related to the use of marijuana for medicinal purposes • Health care services provided may consist of reiki, nutritional counselling, psychological counselling, Chinese medicine, massage therapy, etc. (providers must be in good standing of any applicable professional association) • All conditions listed below for Retail Dealer – Medical Marijuana-Related apply to Compassion Clubs as well
	<p>Retail Dealer – Medical Marijuana-Related means a retail business in which the use of marijuana for medical purposes is advocated.</p>	<ul style="list-style-type: none"> • Location restrictions same as above 	<ul style="list-style-type: none"> • \$30,000 • May not be a corporation, unless a non-profit • No person shall hold more than five licenses • Non-transferable • Security plan • Proof of security alarm contract • List of names of staff with photo identification for each • Police information check for applicant and all employees • Proof of professional qualifications for any health care practitioners providing services • Proof of ownership or possession of premises 	<ul style="list-style-type: none"> • No carrying on of any other business on the premises • No selling of food on premises, except for the sale of tinctures, capsules, or edible oils in sealed containers • May not facilitate the mailing or delivery of any products from premises • No minors on site, and no promotion to minors, including display of items related to consumption of marijuana that may be seen from outside the premises • Closed between 10 p.m. and 8 a.m. the next day • Cannot block windows with opaque material, artwork, posters, shelving, etc. • No security bars or roll down shutters • Video surveillance • No bank machines on premises

Municipality	Terminology and Definition	Location Restrictions	Business License Fees and Requirements	Operational Requirements
Vancouver, BC	Retail Dealer – Medical Marijuana-Related (cont'd)			Additional conditions of a business license may be imposed relating to: <ul style="list-style-type: none"> • Requiring a minimum of two employees onsite • Notification of any criminal charges against license holder or employees • Limits on signage and patron identification • Health and safety, such as posting of potential health risks of medical marijuana use • Prevention of nuisances, including noise, odours, and patron misconduct
Nelson, BC	Cannabis-Related Business means carrying on of an activity where the primary purpose of the business is to advocated or promote the use of cannabis for medical purposes, cannabis is sold or otherwise provided for medical purposes, and where cannabis is stored for a purpose of sale.	<ul style="list-style-type: none"> • Permitted in downtown Commercial and MixedUse zone • A total of 6 cannabis-related businesses are permitted • Must be 150 m to 300 m from another cannabis-related business, depending on zone and direction • Must be 80 m from a K-12 school and the community complex and youth centre 	<ul style="list-style-type: none"> • \$5,000 • Security plan • Proof of security alarm contract that includes monitoring at all times • Proof of ownership or legal possession of premises • Police information check for applicant, each on-site manager and, if a corporation, each shareholder, officer, and director • Non-transferable 	<ul style="list-style-type: none"> • No person under 19 years of age on premises, and no advertising or promotion to minors • No consumption on premises • No sandwich board signs placed outside premises • Video surveillance • Air filtration system to minimize odour impacts on neighbouring properties • Display signage indicating no person under 19 years of age permitted • Two employees present at all times that business is open, including one manager • No carrying on of any other business on premises • No blocking of windows on street frontage • Must be closed between 8 p.m. and 8 a.m. the next day
Calgary, AB	Medical Marijuana Production Facility means a facility where medical marijuana is grown, processed, packaged, tested, destroyed, stored or loaded for shipping, and where a license has been issued by Health Canada.	<ul style="list-style-type: none"> • General Industrial zone • Must be 75 m from a residential zone • May not be adjacent to a major street or expressway 	<ul style="list-style-type: none"> • \$199 (conventional business license) • Must be a federally licensed producer under medical cannabis system 	<ul style="list-style-type: none"> • All processes and functions must be enclosed within a stand-alone building • May not operate in conjunction with any other use • No outdoor storage • All loading stalls and docks are located inside a building • Air filtration system to remove odours • Garbage containers and waste material must be contained within the building • Public utility and waste management plan may be required
	Medical Marijuana Counselling means a use where counselling is provided by persons who are not medical professionals, and that may include the ancillary retail sale or rental of merchandise.	<ul style="list-style-type: none"> • Discretionary Use in Commercial, Industrial, Residential, and Mixed-Use districts • Must be 150 m from a public or private school • Must be 300 m from another medical marijuana counselling use 	<ul style="list-style-type: none"> • \$199 (conventional business license) 	
Toronto, ON	Medical Marijuana Production Facility means premises used for growing, producing, testing, destroying, storing, or distribution of medical marijuana or cannabis authorized by a license issued by the federal Minister of Health.	<ul style="list-style-type: none"> • Permitted in Employment Industrial zones • Must be located at least 70 m from a lot in a Residential zone, Commercial zone, Institutional zone, or Open Space zone. • Must be located at least 70 m from a lot with a public school, private school, place of worship, or day nursery 	<ul style="list-style-type: none"> • No business license required • Must be a federally licensed producer under medical cannabis system 	

4350-68

x 185-3

From: Valerie Zacharias <[REDACTED]>
Sent: January 05, 2018 10:07 AM
To: Web E-mail - City Clerks
Subject: Marijuana



Submitted on Friday, January 5, 2018 - 10:07
Submitted by user: Anonymous
Submitted values are:

First Name: Valerie
Last Name: Zacharias
Email: [REDACTED]
Confirm Email: [REDACTED]
Neighbourhood where you live: Silverwood Heights
Phone Number: [REDACTED]

==Your Message==

Service category: City Council, Boards & Committees

Subject: Marijuana

Message: Please do not wait from guidance from the province to start changing bylaws to restrict where marijuana users can light up. I find it distressing to think that people would be able to light up in a place where I am eating or spending time in (ie. restaurants, malls, movie theatres). Thanks for considering my request.

Attachment:

Would you like to receive a short survey to provide your feedback on our customer service? The information you share will be used to improve the service we provide to you and all of our customers.:
No

For internal use only :

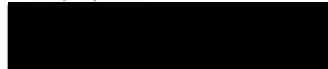
<https://www.saskatoon.ca/node/405/submission/208228>

4350-68
x 185-3



flower power
CANNABIS PHARMS INC.
Natural Innovation

Clay Sparks



flowerpowerpharms.ca



January 7, 2018.

City of Saskatoon
City Clerk's Office

Re: Cannabis Legalization & Regulation

To Whom it May Concern,

My name is Clayton Sparks. I am a business owner in Saskatoon & have been an entrepreneur my entire life. Creating & growing IDEAS is what I live for. I have a knack for seeing things that sometimes others don't & doing something about it.

My latest CREATION is Breathe Cycle & Yoga Studio in University Heights. It has been operating now for almost 2 years & our impact on our community has been substantial. We have created a special place for people to INVEST in themselves & gain WHOLISTIC health (mind, body, & soul).

I've been quietly & carefully creating in the cannabis space for a few years now, BUT have not been able to take SIGNIFICANT action due to the uncertainty at the federal, provincial & municipal levels. I currently have projects under development in the cultivation & retail aspects of cannabis. Cultivation is a federal jurisdictional issue, and as such we are dealing with Health Canada now with respect to a Licensed Producer (LP) application for a LARGE pharm in southern Saskatchewan. I've also identified several KEY properties that I feel would fit very well for RETAIL cannabis experiences. These developments would be done in the BEST interest of the surrounding businesses & communities.

Something else of note is an EVENT SERIES that I created called "SparkUps – PotTalks for Cannabis Entrepreneurs". We've hosted 2 of these events at Breathe and have SOLD out each time. Our 3rd event is scheduled for later this month BUT this one is geared towards doctors, naturopaths, chiro, physio, & other Medical professionals. These events have been well received and appreciated. The education and opportunity to connect with other like-minded professionals looking to play in this field has been extremely valuable!

This SHIFT into a new world that includes cannabis in ALL its forms makes this a COMPLEX issue for us ALL. HOWEVER, if we can surrender to the fact that we will be OK, and millions of people are living through what legalization looks & feels like south of us, we will get through this.

I would like to see a PROUD & STRONG Cannabis Plan launched in our Province! One that CELEBRATES & EMBRACES the power and opportunity within this special plant. It is our RESPONSIBILITY to LEAD the people of our Province & ensure a SAFE & HEALTHY future.

Please let me know if I can ever be of service as we EVOLVE!

Kind regards,

Clayton Sparks
Co-Creator & CVO
Breathe / Flower Power Cannabis Pharms
140-1804 McOrmond Drive
S'toon, SK. S7S 0A6

From: xander nichol [REDACTED]
Sent: January 08, 2018 6:04 AM
To: Web E-mail - City Clerks
Subject: Council meeting Jan 8

RECEIVED

JAN 08 2018

CITY CLERK'S OFFICE
SASKATOON

I'd like to speak briefly on the record if it's alright.
My name is "Murray Nichol".

"Drafting regulation isn't being Hasty or jumping the gun. It's simply being prepared. I urge city Counsel to take a scientific, evidence-based approach to any policy or zoning regulation it has the opportunity to establish or amend.

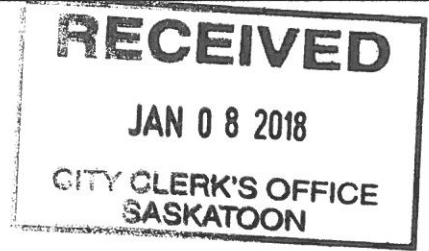
We are at an integral Crossroad in our history right now. The end of prohibition as we know it is at our front door, and our community has to make sure that zoning and bylaw regulation reflect the needs and requirements of the public, who are going to be stuck in a sort of 'legal vacuum' if not allowed designated safe consumption areas, or access points.

As a community, we require cannabis consumption safespace framework. For example, currently tourists smoke in their non-smoking hotel rooms, or take to the streets or our parks. The goal is for consenting adults to have a communal setting where they can consume cannabis, away from children and sick family members, off the streets in a safe, comfortable, fully accessible establishment, that will allow cannabis smokers to relax in an environment free of tobacco and away from alcohol consumption."

Saskatoon, SK

4350-68
x 185-3

From: Sarah Maria Paquin [REDACTED]
Sent: January 08, 2018 7:54 AM
To: Web E-mail - City Clerks
Subject: Meeting this am



Hi there,

I would like to speak for just a few minutes on the topic of City Bylaws and Cannabis Smoking.

We think the bylaw should not be changed to include cannabis smoking, as cannabis smoking is not harmful like tobacco smoke. We also think cannabis should have it's own venues to consume be it smoking, vaporising, or edibles.

We will be with studies to back our point

Thank you

Sarah Paquin and Mike McLachlan
From S7K [REDACTED]

4350-68

From: len boser [redacted]
Sent: January 05, 2018 9:17 AM
To: Web E-mail - City Clerks
Subject: Re: LEN BOSER wishes to speak on med marijuana



Hi,
I live at [redacted] ruth avenue north
S7k [redacted]

Len Boser
Sent from my iPhone

On Jan 5, 2018, at 8:19 AM, Web E-mail - City Clerks <City.Clerks@Saskatoon.ca> wrote:

Good morning Len,

Thank you for your email. It is City Council's policy that in order for a communication to be seen by City Council, the communication must include the address of the writer. In order to process your email, please provide it at your earliest convenience.

Thanks,

City Clerk's Office

From: len boser [mailto:[redacted]]
Sent: January 05, 2018 12:20 AM
To: Web E-mail - City Clerks <City.Clerks@Saskatoon.ca>
Subject: LEN BOSER wishes to speak on med marijuana

~ what time do i show up?

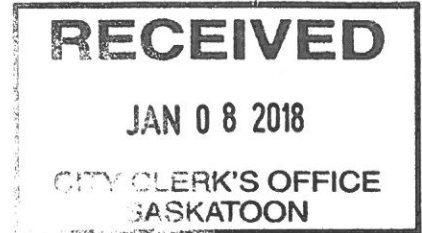
len

TWO GREAT SITES

www.barrierfreesaskatchewan.org <<http://www.barrierfreesaskatchewan.org>>

&
<[file://localhost/&%0D%0Dhttp://www.pushforaccess.ca:%3Futm_source=%2523pushfo](http://localhost/&%0D%0Dhttp://www.pushforaccess.ca:%3Futm_source=%2523pushfo)>

4350-68
x 185-3



Medical Marijuana
& SMOKING BYLAW
Jan 7th, 2018

To be presented
Jan 8th, 2018 AT CITY HALL

Medical marijuana was prescribed to me ~2 years ago
18 years ago I had a very severe stroke

A dependency on the drug, LYRICA has developed WITH
MANY SIDE EFFECTS

DIZZINESS, BALANCE ISSUES & COST concern me.

I TURN 65 ON Jan 10

I lose many health coverage benefits and
frankly I am not sure....Will it be food or
drugs?

Disability issues over the last 18 years
constantly present itself over the last 18
years.

I have spent 6 years on a disability sub
committee

The fine people at City Hall
administration...should know me well...Snow
Clearing has been a pet issue of mine

Add in the upcoming legalization, pot may be legalized.

I am here to promote medical marijuana.

There are business people who have been helped by the medicinal characteristics
Depression, anxiety, pain issues
Can be addressed with CBD oil, a
derivative of the marijuana plant.
You AREN'T "HIGH" WITH THIS CBD oil

But many are helped!

Smoking should follow the guidelines set out
for cigarette smoking.

Pot smoking has a bad rap

Medical marijuana dispensaries , do not want to sell to any
patient not referred by a dr.

Some dispensaries are owned by patients themselves,...
THESE OWNERS ARE VERY COMPASSIONATE

How easy it is to make assumptions based on
FALSEHOODS

AN organic solution that provides more families + others with
employment opportunities as they become known to us.

A. Let the DRS. Do their jobs.

Wait until JULY for legalization

Gordie Howe Sports Complex Master Plan - Project Update and Funding Request

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Gordie Howe Sports Complex Master Plan be approved as presented;
2. That Recreation and Parks Game Plan Funding Plan be developed incorporating \$6.0 million into the Funding Plan, including the \$1.0 million already approved, as it relates to the Gordie Howe Sports Complex upgrades;
3. That Capital Project No. 1664 - Gordon Howe Complex Upgrades, which was presented during the 2018 Business Plan and Budget Review, be updated to reflect the new project scope and capital costs outlined in this report;
4. That the Friends of the Bowl Foundation be approved to manage the design and construction of the Gordie Howe Sports Complex Master Plan capital upgrades, subject to confirmed funding;
5. That the direction for donor solicitation and recognition, as well as the offering of presenting sponsor or naming rights at Gordie Howe Sports Complex by the Friends of the Bowl Foundation Inc., as outlined in this report, be approved;
6. That the City Solicitor be requested to prepare the appropriate agreements, as outlined in this report, between the Friends of the Bowl Foundation Inc. and the City of Saskatoon, to address duties and responsibilities with respect to Gordie Howe Sports Complex Master Plan;
7. That the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal;
8. That the Administration proceed with exploring a new governance structure for the management of the overall Gordie Howe Sports Complex, and that Administration report back for further consideration; and
9. That final details related to the approved scope of the Saskatoon Minor Football Field Capital Project 2349 for Phase 1 and Phase 2 be adjusted as outlined in this report.

Topic and Purpose

The purpose of this report is to:

- a) Provide updated information on the Gordie Howe Sports Complex Master Plan (Master Plan) and the capital upgrades being planned for facilities within the Gordie Howe Sports Complex (Sports Complex);
- b) Update the total cost estimates of the capital upgrades;
- c) Outline the next steps in the implementation of the Master Plan, including the requirement for tree removal and the plan for tree replacement;
- d) Supply information about sponsorship solicitation and recognition;

- e) Provide an introduction to the concept of a new governance model for management of the Sports Complex; and
- f) Request approval to include a further contribution of \$5.0 million into the Recreation and Parks Game Plan Funding Plan (Funding Plan).

Report Highlights

1. The Master Plan when complete, will include a number of new and upgraded facilities and provide a remarkable multi-sport, all-season, sports complex, that will assist in achieving goals identified in the Recreation and Parks Master Plan.
2. Following the original presentation of the Master Plan capital budget, the program scope was finalized with all user groups and a more detailed review and costing was completed. The capital construction costs are now estimated at \$42.0 million.
3. Donor solicitation and recognition are key to the success of the fundraising campaign. The Friends of the Bowl Foundation Inc. (Friends of the Bowl) is once again seeking approval to solicit donor recognition for naming rights and asset- naming opportunities.
4. The Sports Complex is located within the jurisdiction of the Meewasin Valley Authority (MVA), and will require the Master Plan be presented to MVA for formal approval. The proposed development of the Sports Complex will require removal of approximately 216 trees and naturalized shrubs and will be replanting approximately 290 trees and naturalized plantings. A comprehensive landscaping plan, including tree replacement and compensation, continues to be developed and will be brought forward in a future report.
5. Administration is seeking consideration to explore a new governance structure for activities within the Sports Complex to help establish a governance framework for planning, fundraising and project management, in addition to the management oversight of the facilities and promotion of activities within the Sports Complex.
6. In 2017, a generous anonymous donor provided funds to purchase additional equipment and supplies for both Phase 1 and 2 of the Saskatoon Minor Football Field Capital project. This requires a budget and scope adjustment to the capital project.

Strategic Goals

Under the City of Saskatoon's (City) Strategic Goal of Quality of Life, this report supports the long-term strategy of ensuring recreation facilities are accessible, both physically and financially, and meet community needs. Under the Strategic Goal of Asset and Financial Sustainability, this report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes. Under the Strategic Goal of Environmental Leadership, this report recognizes the value of the City's Urban Forest by identifying the value and benefit that green infrastructure provides the community, and also prioritizes the replacement of this infrastructure when removal is required.

Background

Since early 2013, when the capital upgrades at Gordie Howe Sports Complex began, the Friends of the Bowl has received approval from City Council to manage most aspects of the project. This has included approval to project manage the design and construction of the capital upgrades for: Saskatoon Minor Football Field (SMF Field) with artificial turf; score clock; sound system; the clubhouse; the entrance plaza and ticket booth; and most recently the replacement of the bleachers. This also included approval to solicit donor recognition for naming rights and asset-naming opportunities for the various phases of the fundraising campaign and to solicit contributions from various donors with installments paid over time.

With the final stage of the upgrades related to the SMF Field nearing completion, the Friends of the Bowl began to consider further upgrades which led to the development of a plan to upgrade all other areas of the Sports Complex.

At the September 20, 2017 Special Meeting of the Governance and Priorities Committee, the Friends of the Bowl presented an overview of the new Gordie Howe Sports Complex Master Plan and made a formal request for a \$5.0 million capital contribution from the City. This request was considered at the November 20, 2017 City Council meeting, where it was resolved that \$1.0 million in partial funding for the Friends of the Bowl be approved in 2018, and that a more detailed report on this project be presented at a later date for any additional funding beyond 2018.

Report

New and Upgraded Facilities in the Master Plan

When complete, the Master Plan will be a remarkable multi-sport, all season, sports complex, that will assist in achieving goals identified in the Recreation and Parks Master Plan, accommodate a wider variety of user groups and programs, and will create a better experience for athletes of all levels as well as their families, officials, fans and event volunteers. Overall there will be nine new facilities developed, four existing City facilities upgraded, and expanded parking provided within the Sports Complex (see Attachment 1).

Capital Construction Plans and Request for Funding Approval

The original high level estimate suggested the cost of the Master Plan would be approximately \$30.0 million. Following the original presentation of the Master Plan capital budget, additional meetings with user groups were held to better identify program and facility needs, and a more detailed review and costing was completed. The capital construction costs have now been determined to be approximately \$42.0 million. The Master Plan has been divided into five project groups for phasing of construction, plus the marketing and campaign costs.

Final design and construction, pending approval of the Master Plan, with the already successful launch of the fundraising campaign are set to begin in early 2018. An overview of the planned project phases are in Attachment 2.

Gordie Howe Sports Complex Master Plan – Project Update and Funding Request

To support the Master Plan construction projects, the Administration submitted Capital Project No. 1664 Gordie Howe Complex Upgrades as part of the 2018 Budget and Business Plan Review. At that time, the project was based on the earlier cost assumptions and noted an unfunded amount of \$5.0 million, over five years, to be further considered as part of the Funding Plan.

The Administration is requesting Capital Project No. 1664 be updated to reflect the new scope of the capital costs, and the initial \$1.0 million in approved funding for 2018. The Administration is also now requesting approval to develop the Funding Plan which includes an additional \$5.0 million in funding for this project. This is \$1.0 million higher than the original request and connected to the expanded scope of the project, including addressing storm water management, extensive landscaping, upgrades to aging electrical infrastructure, and expansion to the parking lot at Gordie Howe Kinsmen Arena to address current program needs.

As with the other phases of the work at the SMF Field, Administration is requesting the Friends of the Bowl be responsible for the fundraising for, and management of, the design and construction of the projects noted above. The Friends of the Bowl will do so in accordance with the applicable construction standards, Bylaws, and Policies and as approved by the City. Pending City Council approval, a construction agreement outlining the terms and conditions will be prepared and executed by the City Solicitor to be similar to the past construction agreements.

Donor Solicitation and Recognition

With the fundraising efforts for the first four phases of the SMF Field, City Council granted approval to the Friends of the Bowl to solicit donor recognition for naming rights and asset-naming opportunities, subject to City Council having final approval of an agreement for the presenting sponsor's naming rights.

In order to achieve the Master Plan's fundraising goal of \$42.0 million, the Friends of the Bowl is again requesting approval to proceed with a program for donor solicitation and recognition, as well as the offering of naming rights to Gordon Howe Sports Complex facilities, as previously approved by City Council (see Attachment 3).

With this approach to donor solicitation, it is expected that donors, whether corporate or individual, shall be appropriately recognized for any donations made toward the projects. Also, the Friends of the Bowl shall consult with the Administration and receive approval regarding the method and degree of any such recognition in advance of making any commitment with respect to major donations. The Master Plan Campaign has already confirmed \$16.0 million in contributions. The remaining \$26.0 million must be raised through donations, sponsorships, additional contributions from the City, and other gifts in kind.

Meewasin Approval and Urban Forestry Considerations

The Sports Complex is located within the jurisdiction of Meewasin, therefore the City and Friends of the Bowl are required to present the Master Plan to the MVA for formal

approval. Administration is making plans to present this project to Meewasin in early 2018.

Within the Master Plan, to accommodate the new and/or upgraded facilities, a significant amount of mature tree removal will be required. There is a comprehensive plan underway for landscaping, including consideration for retention of a great many of the already existing trees, and only removal of those trees required. In collaboration with the Parks Division, the project Landscape Architect is developing an extensive plan for replanting a substantial number of trees within the Sports Complex. Administration is also investigating opportunity for additional planting of trees in areas within the immediate area around the Sports Complex.

The current draft landscape concept plan shown in Attachment 4, identifies the location of 216 trees to be removed (126 coniferous, 90 deciduous). It also identifies and the planned replanting locations of approximately 290 trees (113 coniferous, 178 deciduous). The type and number of new trees to be planted is yet to be finalized. In conjunction with the project Landscape Architect, final concept and design and will be completed in consultation with Parks Division staff. A further report detailing the overall landscape plan for the Sports Complex will be brought forward in early 2018.

Proposed Governance Structure for the Sports Complex

The success of the Friends of the Bowl with the SMF Field has led to interest from other groups that use facilities in the Sports Complex and to the evolution of the area into a park with state-of-the-art facilities for regional, national and international events across a range of sports. The challenge is that once the Master Plan is completed, the overall Sports Complex will need to be managed. There are assets related to that function, but the Friends of the Bowl cannot own assets or manage facilities without risking its charitable status.

The governance structure for activities within the Sports Complex should therefore evolve to address this situation and establish a sound governance framework for the planning, construction and management of future developments and promotion of activities within the Sports Complex.

The proposed framework includes two organizations: the current Friends of the Bowl, a registered charitable corporation, to continue to be responsible for planning, fundraising, and project management, and a new not-for-profit corporation responsible for management oversight of facilities within the Sports Complex and for the promotion of activities within it.

This proposed new corporation, that would likely be similar to other City owned non-profit Corporations, would be governed by a board representing user groups within the Sports Complex, the City, and Saskatoon Sport Tourism. This corporation would be responsible for ensuring the smooth operation of the Complex, could own assets required to operate facilities, would see to the promotion of the Complex for sporting events and would give non-binding advice to the Friends of the Bowl to assist with planning future developments for the Complex. The Administration wishes to further

explore this concept for a new governance structure at the Sports Complex and to report back with further details for formal consideration and possible approval.

Capital Project No. 2349 Budget Scope Adjustment for Phase 1 and 2

In 2017, a generous anonymous donor provided the additional funds required to purchase the equipment and supplies for both Phase 1 and Phase 2 of the project. To ensure the overall Capital Project No. 2349 accurately reflects the purchase of the equipment and supplies, a budget adjustment is required to reflect a fully funded increased budget allocation of \$364,600 for Phase 1 and \$115,000 for Phase 2.

Options to the Recommendations

The Standing Policy Committee on Planning Development and Community Services may choose to:

- a) not approve the Master Plan as presented or to not approve the request to have Friends of the Bowl be construction managers for the Master Plan, which would then require additional City resources, time, and money, be allocated to the project management;
- b) not support the request to incorporate an additional \$5.0 million into the development of the Funding Plan for the revised scope of Capital Project No. 1664, or may suggest a different level of City funding be incorporated into the Funding Plan;
- c) not support the parameters for donor solicitation and recognition outlined in this report, or could provide additional conditions for the Master Plan capital campaign, in which case, further direction would be required; and/or
- d) not grant approval to explore the concept of a new governance model for the management of the overall Sports Complex, which would then require Administration to further assess the additional City resources that would be required to address this.

Public and/or Stakeholder Involvement

The Friends of the Bowl and various sports field user groups at the Sports Complex have been actively engaged in the development of the details for the Master Plan capital projects and are actively engaged to assist with the fundraising efforts. The Master Plan was originally shared during the September 20, 2017 Governance and Priorities Committee meeting. Since that time, the Master Plan has also been shared with the local community association and flyers regarding the Master Plan were distributed in the adjacent neighbourhoods, as well as at a public open house on December 20, 2017.

Communication Plan

The Administration will advise the Friends of the Bowl of City Council's decisions related to the Master Plan and proceeding with the capital projects. The Friends of the Bowl has also developed a new Brand and website for the Sports Complex that will continue to be updated as the Master Plan implementation progresses.

Policy Implications

Sponsorship Policy No. C09-028 (Policy) provides guidelines to facilitate and support opportunities for entering into sponsorship agreements and naming rights agreements for City-owned assets for the purpose of enhanced financial sustainability. The Friends of the Bowl is requesting a departure from the current Policy guidelines by adopting the parameters outlined in this report, subject to City Council approval.

The Policy indicates that City Council is to provide concept approval for:

- a) all sponsorship arrangements that are of a sensitive nature or with the total value in excess of \$100,000;
- b) all naming rights arrangements; and
- c) sale of naming rights before sponsors are approached or agreements made.

The Policy further states that there be a fixed term of up to a maximum of 10 years. City Council has the authority to depart from policy as outlined in this report.

Financial Implications

Pending approval of the recommendations of this report, the financial implications will involve incorporating the additional \$5.0 million contribution to the Master Plan, into the development of the Funding Plan. The Administration will be reporting back on the Funding Plan in March 2018, for consideration and referral to the the 2019 Business Plan and Budget related to any funding for 2019 and beyond.

To further support the Master Plan, it is the expectation of the City and Friends of the Bowl that the Friends of the Bowl will receive Master Plan contributions through installments from various donors. The Master Plan Capital Campaign anticipates receiving all installments within five years. The Friends of the Bowl shall be responsible for negotiating and concluding an appropriate sponsorship agreement with each donor, tracking the installments, and forwarding those installments to the City as required. The City, as part of its overall contribution, shall be responsible for any interim financing that may be required for completion of the capital work, while awaiting receipt of the contributions. The cost of interim financing will be charged to the project, and cash flow will be formalized and reported back on in 2018.

Safety/Crime Prevention Through Environmental Design (CPTED)

A CPTED review will be completed on all Master Plan capital upgrades.

Environmental Considerations

Trees provide many benefits to the community and are a valuable part of green infrastructure in the City. The removal of mature trees results in a loss of ecological services. Friends of the Bowl will be working with the City to restore these services through replanting initiatives.

Other Considerations/Implications

There are no environmental or privacy implications or considerations.

Due Date for Follow-up and/or Project Completion

The Administration will provide update reports to Committee as the Sports Complex Master Plan project progresses, including the ongoing status of the capital fundraising required to complete the capital upgrades identified within the Master Plan.

Public Notice

Public notice, pursuant to Section 3 of Policy No. C01-021 Public Notice Policy, is not required.

Attachments

1. Overview of Master Plan New and Upgraded Facilities
2. Master Plan Project Groups and Capital Costs
3. Donor Solicitation and Recognition Parameters
4. Master Plan Landscaping Plan

Report Approval

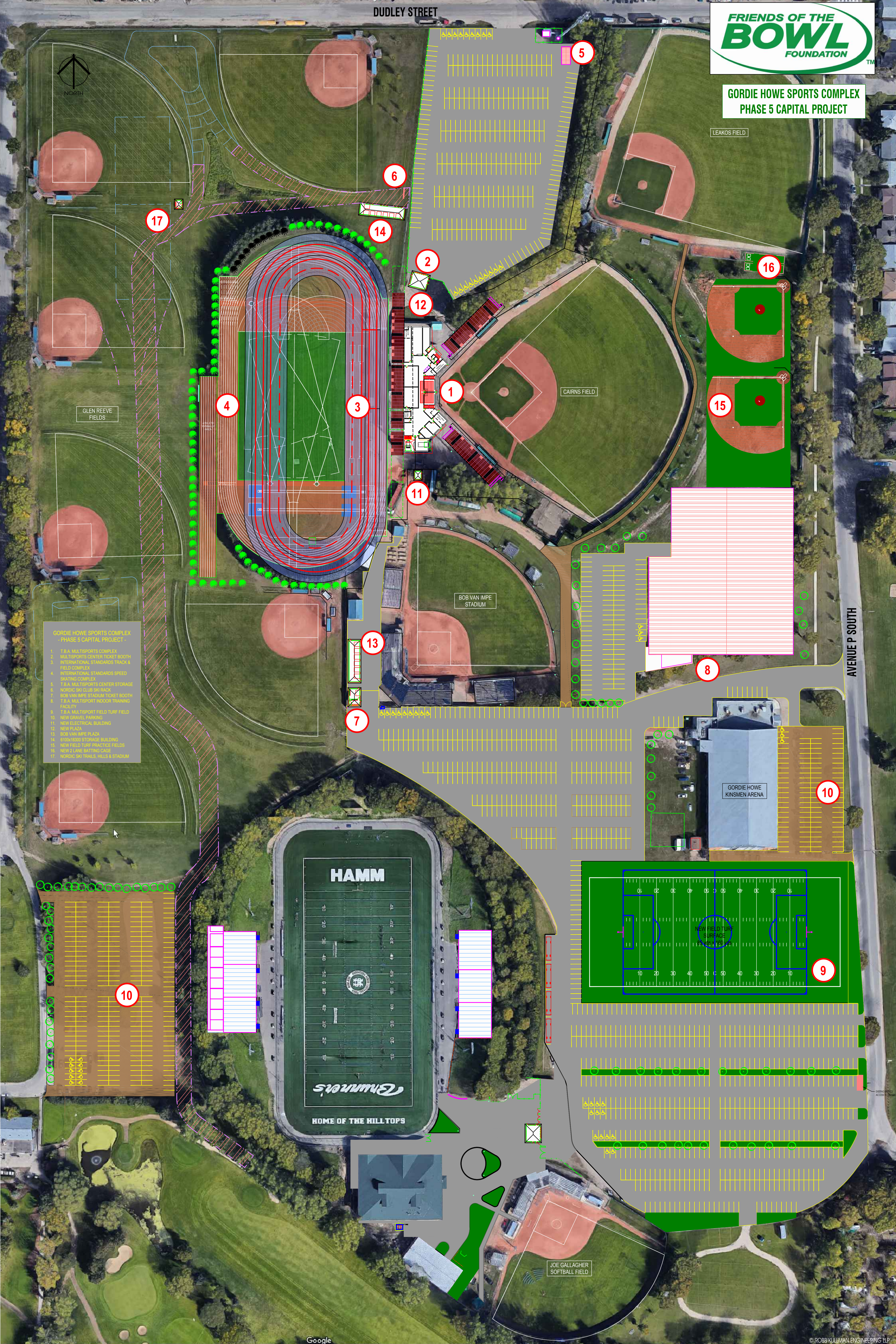
Written by: Lynne Lacroix, Director of Recreation and Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2018/RCD/PDCS – Gordie Howe Sports Complex Master Plan – Project Updates and Funding Request/df



- GORDIE HOWE SPORTS COMPLEX
PHASE 5 CAPITAL PROJECT -
1. T & A MULTISPORTS COMPLEX
 2. MULTISPORTS COVERED TICKET BOOTH
 3. INTERNATIONAL STANDARDS TRACK & FIELD COMPLEX
 4. INTERNATIONAL STANDARDS SPEED SKATING COMPLEX
 5. T & A MULTISPORTS CENTER STORAGE
 6. NORDIC SKI CLUB SKI RACK
 7. BOB VAN IMPE STADIUM TICKET BOOTH
 8. T & A MULTISPORTS INDOOR TRAINING FACILITY
 9. T & A MULTISPORTS FIELD TURF FIELD
 10. NEW GRAVEL PARKING
 11. NEW ELECTRICAL BUILDING
 12. NEW PLAZA
 13. BOB VAN IMPE PLAZA
 14. 8-YEAR OLD STORAGE BUILDING
 15. NEW FIELD TURF PRACTICE FIELD
 16. NEW 2 LANE BATTING CAGE
 17. NORDIC SKI TRAILS, HILLS & STADIUM



OVERVIEW (RKE PROJECT NUMBER 17-938)

1. Project Background and Description

Development of areas south and east of Gordie Howe Sports Centre and SMF Field to incorporate many facilities for multiple sports and user groups. Redevelopment of parking lots in this area to meet increased traffic to facilities.

2. Project Scope

Facilities and supporting utilities and grounds to include:

1. New Multi-Sport turf field south of existing Gordie Howe Kinsmen Arena. To include
 - a. Field lighting
 - b. Security fencing full perimeter
 - c. Scoreboard and related structure
 - d. High netting each end to restrict kicked balls from leaving the field area

2. New Multi-Sport Training Centre.
 - a. 40 foot high pre-engineered structure. Partial mezzanine space along south and west sides for services related to onfield training
 - b. Turf infield below 40 foot high open portion of structure. Approximately 50 yards x 80 yards
 - c. Synthetic surface for netted areas for pitching and hitting cages. Locate below mezzanine if possible
 - d. Classrooms
 - e. Weight room facility
 - f. Leasable second floor space for fitness and conditioning
 - g. Leasable main floor space for Saskatoon Sports Hall of Fame and Museum
 - h. Asphalt parking
 - i. Indoor chain link storage cages (rentable to user groups)

3. New 400 meter track and field facility constructed within Clarence Downey Oval space. New track to be built to Class 2 IIAF certification standards. Interior to be natural grass for field throwing events
 - a. 400 meter synthetic surfaced track with internal steeplechase. Provide 8 lane warmup area x 100 meters long if possible.
 - b. Pole vault
 - c. Long / triple jump
 - d. High jump
 - e. Javelin
 - f. Discus
 - g. Shot put
 - h. Hammer Throw
 - i. Practice area nearby for throwing events
 - j. Lighting. Ensure adequate levels for competition as well as lower levels for training

- k. Timing area within new support building. Should be on second floor looking over bleachers. Line up with finish line on front straight to accommodate photo finish equipment.
 - l. Announcers booth. Could be placed within second timing area on building second floor provided for Speed Skating.
 - m. Permanent bleacher seating for approximately 1800. Allow for increase for up to 3500 seats for international events. Can be on grade accessible with spots for handicap seating.
 - n. Storage building (20' x 60') with overhead door access. Increase to 80 feet long to accommodate one large bay for Nordic Ski grooming equipment.
 - o. Digital scoreboard (shared with Speed Skating)
4. 400 meter speed skating oval. Mostly reconfiguring the area within Clarence Downey Oval to continue to include Speed Skating along with new Track and Field facility.
- a. To remain in current Clarence Downey Oval area.
 - b. Constructed over new track and field area. Ice area to accommodate 400m Mass Start, 400m ISU. Must have 4 meters outside track in red zones as a minimum for protective padding to slide out if contacted,
 - c. Two separate timing areas within new support building. One at each finish line along front straight.
 - d. Storage for ice surfacing equipment in new support building
 - e. Digital scoreboard (shared with Track and Field)
 - f. Indoor viewing space on second floor of Multi-Sport building
 - g. Dressing rooms (Shared with baseball)
5. New Multi-Sport Building between Cairns Field and Clarence Downey Oval. To replace existing concrete grandstand structure between Cairns Field and Clarence Downey Oval. This facility is aimed at providing services to Baseball and Track and Field during summer months and then Speed Skating and Nordic Skiing during the winter months.
- a. Four dressing rooms suitable for baseball during the summer and speed skating usage during winter months. 20 persons per room. Washrooms and shower facilities.
 - b. 2 large dressing rooms for use of track and field during summer months. 40 persons per room. Washrooms and shower facilities.
 - c. 1 female change room for baseball players / umpires. Washrooms and shower facilities.
 - d. Public washrooms with access to all groups and spectators
 - e. Concession with access to all groups and spectators
 - f. Storage garage for ice surfacing equipment. Access to speed skating oval. Snow melt pit.
 - g. Storage garage for baseball equipment. Access to Cairns and Leakos Fields.
 - h. Umpires room suitable for minimum 8 – 12 officials
 - i. Tournament meeting room.
 - j. Janitor rooms on main and second floors
 - k. Large common / open area for Nordic Ski registration / warm-up area
 - l. First Aid Room
 - m. Ski repair / wax room (could be within baseball equipment room)
 - n. Mechanical / Electrical room
 - o. Scorekeeper and media booths overlooking baseball
 - p. Timing / Announcers space on second floor overlooking track / speed skating
 - q. Indoor seating on second floor overlooking track / speed skating
 - r. Outdoor bleachers on second floor overlooking baseball
 - s. Small officials room on second floor
6. New ball practice area south of Leakos Field
- a. Artificial turf practice area for two full size infield areas
 - b. 2 lane batting cage w carted surface within cage area
 - c. Lighting

- d. Fencing to restrict access from the Training Centre
7. Nordic Skiing
 - a. 12 meter wide trail (narrow to 8 – 10 meters near golf course)
 - b. Ski rack for 150 pair of skis. Locate near parking lot north of Clarence Downey Oval.
 - c. Storage garage for grooming equipment (Snowmobile /gator and drag). Would like ability to drive through so equipment always faces trail.
 - d. Starting area with training grid and stadium
 - e. Timing hut adjacent starting area/finish line
 - f. Practice hills
 - g. Lighted trails throughout Glen Reeve park area
 - h. Water hydrants along trails for snow making equipment. Will require air, water and electricity at each hydrant. Approximately 100 meters between hydrants.
 8. Clarence Downey Oval / Cairns Field
 - a. Ticket Centre
 - b. Plaza space
 - c. New bleachers for Cairns Field. Approximately 1000 seats on each of the first and third base lines. Raised seating with handicap spaces.
 9. Bob Van Impe Stadium
 - a. Ticket Booth
 - b. 20' x 72' storage building
 - c. Field lighting
 10. Lealos Field
 - a. Lighting
 - b. Scoreboard
 11. Geoff Hughes baseball (one field only- Joe Zeman)
 - a. Lighting
 12. Parking Lots
 - a. Asphalt lot north of Cairns Field
 - b. Asphalt lot south of Bob Van Impe Stadium
 - c. Asphalt lot east of Gordie Howe Sports Centre / SMF Field
 - d. Asphalt lot expansion east of Gordie Howe Kinsmen Arena
 - e. New Asphalt lot west of Training Centre
 - f. Expanded gravel lot north of Holiday Park Golf Course, west of SMF Field. Provide concrete curb along all sides to define lot
 - g. Provide adequate lighting for all lots. Incorporate lights installed along perimeter of lots at BVI and Cairns in summer 2017
 - h. Must provide storm water retention plan for all lots due to undersized existing services in this area
 13. Donor walls
 - a. Provide one section of donor wall at the entrance to Clarence Downey Oval / Cairns Field
 - b. Provide one section of donor wall at the entrance to Bob Van Impe Stadium
 - c. Provide one section of donor wall at the entrance to Training Centre
 - d. Same style as used at SMF Field. One section only at these locations

Friends of the Bowl Foundation Inc
MASTERPLAN PHASE COST BUDGET
IN ORDER OF CONSTRUCTION PRIORITY
As at November 14, 2017

PROJECT GROUP A - MULTI SPORTS ATHLETICS FACILITY & STADIUM (Track & Field, Speed Skating & Nordic Ski)	13,359,163.26
PROJECT GROUP B - MULTI SPORT TRAINING CENTRE	13,083,581.68
PROJECT GROUP C - SOFTBALL & BASEBALL IMPROVEMENTS	1,918,505.97
PROJECT GROUP D - OUTDOOR ARTIFICIAL TURF PRACTICE FIELD	2,603,786.17
PROJECT GROUP E - PARKING & LANDSCAPING	<u>9,712,043.33</u>
TOTAL PROJECT GROUPS COSTS	<u>40,677,080.41</u>
CAMPAIGN & MARKETING COSTS	<u>1,022,919.62</u>
TOTAL MASTERPLAN PHASE COSTS BUDGET	<u><u>41,700,000.03</u></u>
FOR PROMOTION PURPOSES- ROUNDED UP TO:	<u><u>42,000,000.00</u></u>

Donor Solicitation and Recognition Parameters

The following is the applicable excerpt from the report of the General Manager, Community Services Department, dated August 27, 2013, and the corresponding resolution of City Council at its September 9, 2013 meeting;

“To achieve the campaign objectives noted above, the Foundation is requesting approval to proceed with a program for donor solicitation, recognition and the offering of naming rights to Gordon Howe Bowl facilities, under the following parameters:

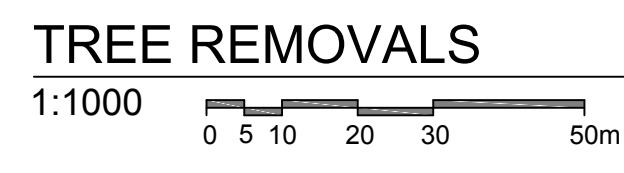
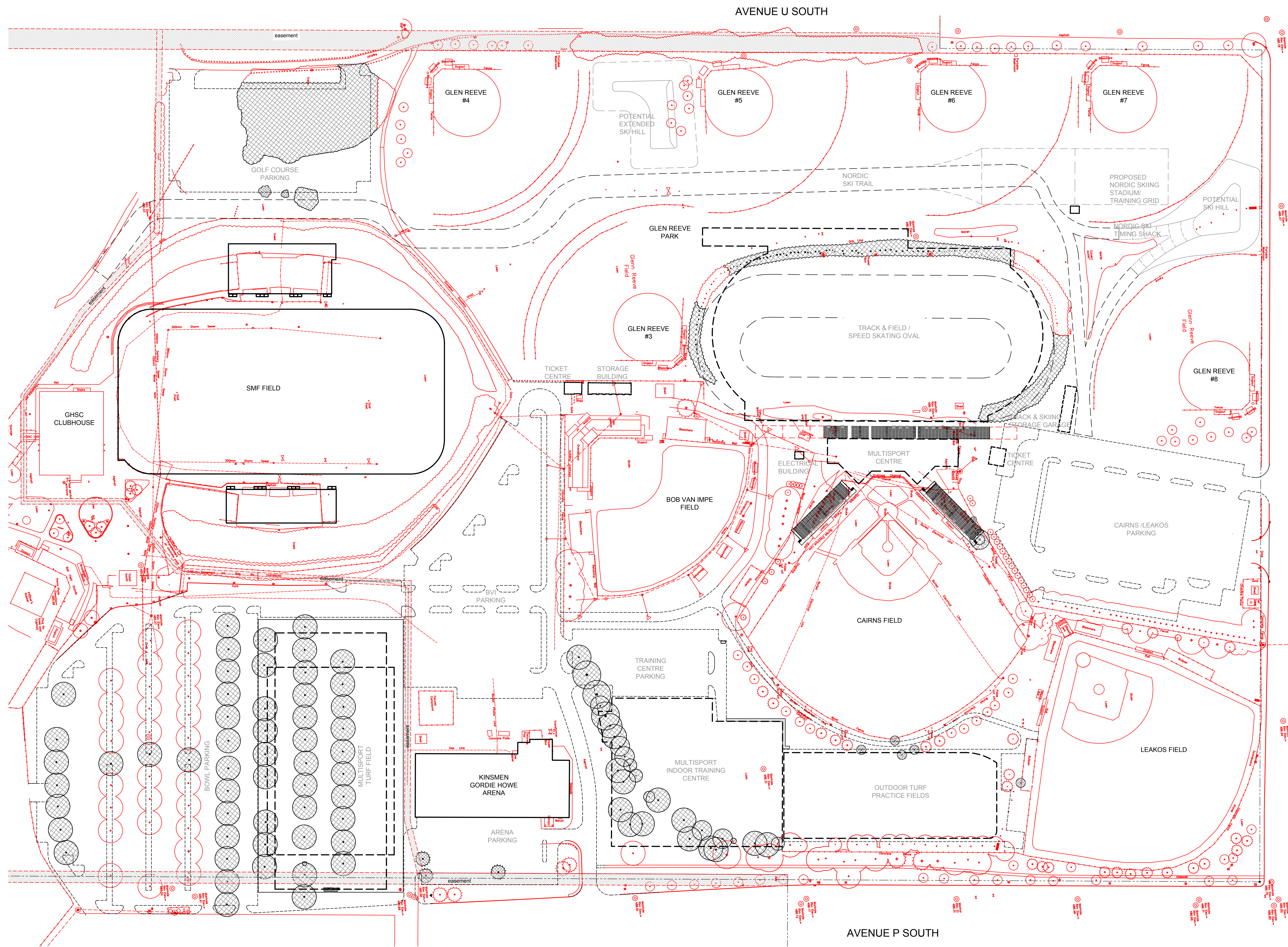
1. The Foundation shall have the ability to negotiate naming rights and sponsorships for assets and facilities at Gordon Howe Bowl, subject to City Council having final approval of an agreement for the naming rights for the Bowl;
2. Except for the naming rights for the Bowl, the Foundation shall have the ability to negotiate these agreements and may include terms of up to 30 years and for amounts greater than \$100,000;
3. The Foundation, in consultation with the Administration, shall have the ability to prepare and execute the necessary agreements;
4. The Foundation, in consultation with the Administration, shall have the ability to extend or renew necessary agreements at the end of a term, excluding an agreement for the naming rights for the Bowl (as outlined in 1. above); and
5. All agreements will include that a donor or sponsor shall have a first right of refusal to renew an expired agreement.

Sponsorship Policy No. C09-028 provides the guidelines to facilitate and support opportunities for entering into sponsorship agreements and naming rights agreements for City-owned assets for the purpose of enhanced financial sustainability. The Foundation is requesting a departure from the current policy guidelines by adopting the parameters outlined above, subject to Council approval.”

City Council Resolution – September 9, 2013 Meeting of City Council

“1. Sponsorship Policy No. C09-028’

- IT WAS RESOLVED:*
- 1) *that the direction for donor solicitation, recognition, and the offering of naming rights to Gordon Howe Bowl Park, by the Friends of the Bowl Foundation, as outlined in the report of the General Manager, Community Services Department, dated August 27, 2013, be approved, subject to City Council having final approval of an agreement for the naming rights for the Bowl; and*
 - 2) *that any agreements entered into between the sponsors and the City be executed by the City Manager and the City Clerk, on behalf of the City.”*



NOTES:
1. Do not scale drawings.
2. All dimensions and datum are to be checked by the Contractor. Report any discrepancies to the Consultant before proceeding.
3. This drawing is an instrument of Service and is the property of the Consultant and may be reproduced only with their written permission. Information shown is for use on this project only. Copyright protected.

REVISIONS		
No.	DESCRIPTION	DATE
0	CITY & MEEWASIN REVIEW	2017-12-21

Existing conditions taken from Webb Surveys, Topography Plan, dated October 10, 2017.

- CONIFEROUS TREES (126 ±) - to be removed
- DECIDUOUS TREES (90) - to be removed
- NATURAL AREAS (3095 m² ±) - to be removed
- GENERAL OUTLINES OF PROPOSED DEVELOPMENT



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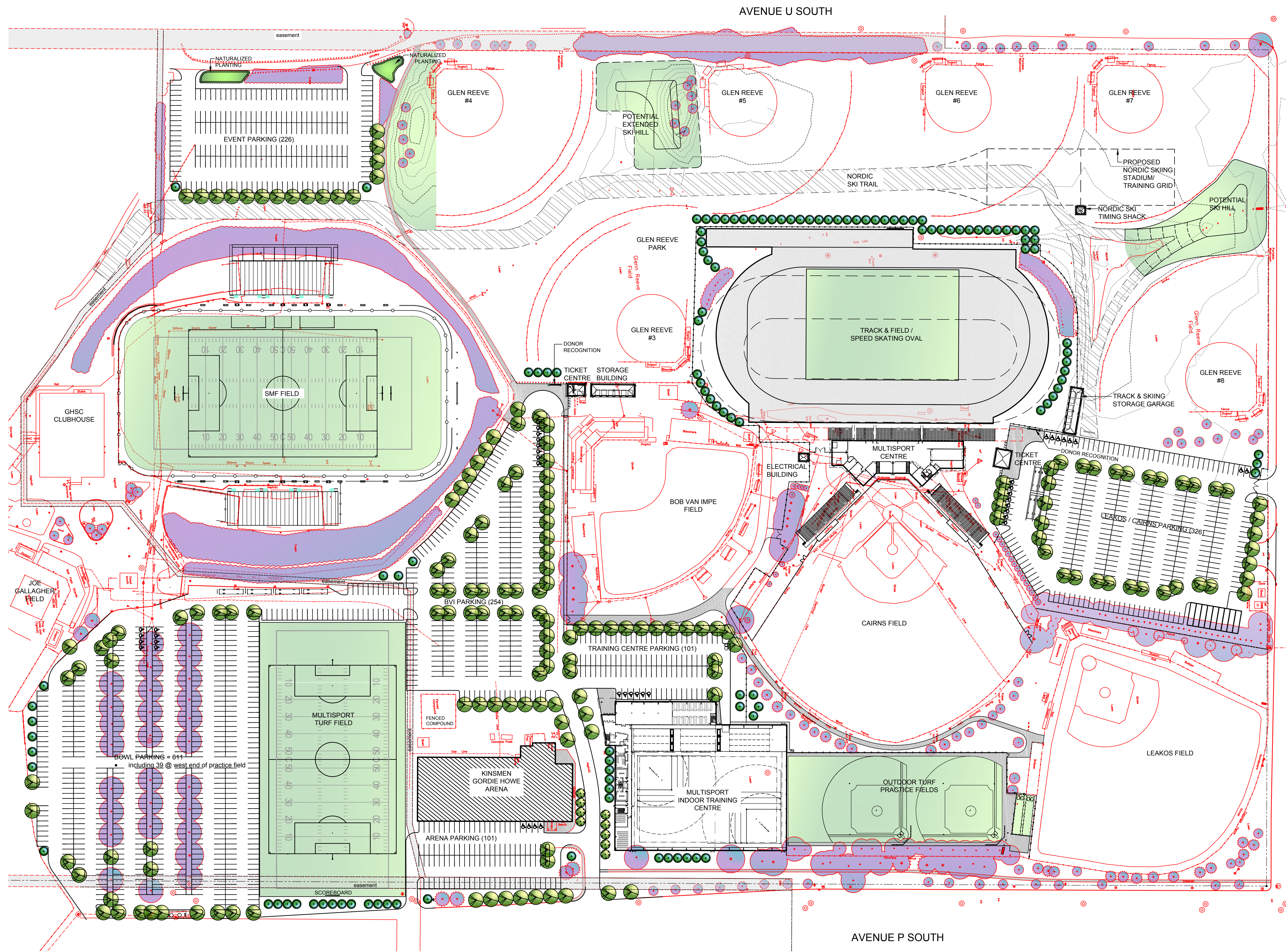
PRELIMINARY NOT FOR CONSTRUCTION

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COMMUNITY PLANNING F (306) 652-9613

PROJECT
GORDIE HOWE SPORTS COMPLEX PHASE 5
SASKATOON, SK

DRAWING NAME
TREE REMOVALS

DRAWN KS DRAWING
DATE 2017-12-21
FILE 17-938 (CHA 17094)
CHECKED RC
PL-0



LANDSCAPE CONCEPT
1:1000
0 5 10 20 30 50m

NOTES:
1. Do not scale drawings.
2. All dimensions and datum are to be checked by the Contractor. Report any discrepancies to the Consultant before proceeding.
3. This drawing is an instrument of Service and is the property of the Consultant and may be reproduced only with their written permission. Information shown is for use on this project only. Copyright protected.

REVISIONS		
No.	DESCRIPTION	DATE
0	CITY & MEEWASIN REVIEW	2017-12-21

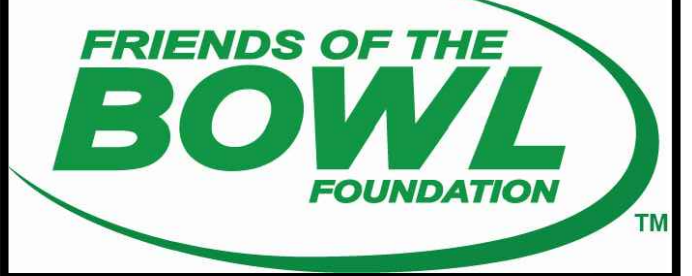
THIS IS AN INITIAL LANDSCAPE CONCEPT. SUBJECT TO REVISION AS PLANS EVOLVE AND ARE COORDINATED WITH OTHER DISCIPLINES.

- EXISTING CONIFEROUS TREES TO REMAIN
- EXISTING DECIDUOUS TREES TO REMAIN
- EXISTING NATURALIZED VEGETATION TO REMAIN
- PROPOSED CONIFEROUS TREES (113) - approx. 13 fewer than removals
- PROPOSED DECIDUOUS TREES (178) - approx. 88 more than removals
- PROPOSED NATURALIZED PLANTING (291 m² ±) - approx. 2800m² less than removals

SITE PARKING:

- BOWL 611
- ARENA 101
- BVI 254
- TRAINING CENTRE 101
- EVENT 226
- LEAKOS/CAIRNS 326

TOTAL PARKING STALLS 1619
EXISTING PARKING STALLS (1252)
ADDITIONAL PARKING STALLS 367
BARRIER FREE PARKING
• 17 required; 43 provided



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STRUCTURAL CONSULTANTS
3022 LOUISE STREET
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E: rk-eng@robb-kullman.com

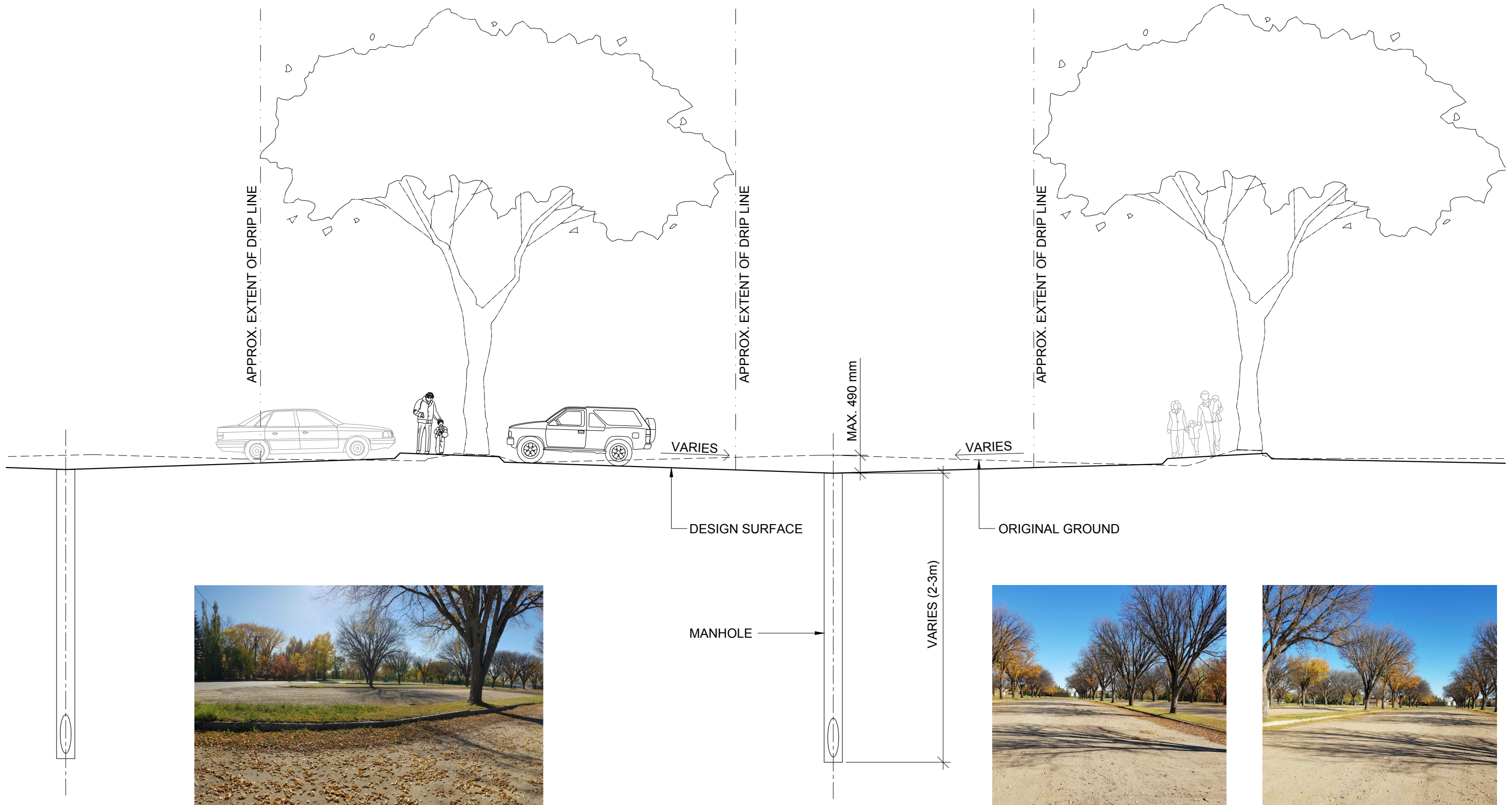
PRELIMINARY NOT FOR CONSTRUCTION

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PROJECT
GORDIE HOWE SPORTS COMPLEX PHASE 5
SASKATOON, SK

DRAWING NAME
LANDSCAPE CONCEPT

DRAWN KS DRAWING
DATE 2017-12-21
FILE 17-938 (CHA 17094) **PL-1**
CHECKED RC



4305-7

From: City Council
Sent: January 05, 2018 11:49 AM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Friday, January 5, 2018 - 11:49
Submitted by anonymous user: 184.68.93.242
Submitted values are:

Date: Friday, January 05, 2018
To: His Worship the Mayor and Members of City Council
First Name: Bryan
Last Name: Kosteroski
Address: [REDACTED] Borland Place
City: Saskatoon
Province: Saskatchewan
Postal Code: S7M [REDACTED]
Email: [REDACTED]

Comments: I am requesting to speak at the Monday, January 8th 2018 meeting regarding an update with the Gordie Howe Sports Complex project. Lynne Lacroix is presenting her update and I have been requested to provide a project update on behalf of the Friends of the Bowl Foundation .

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/208247>