



City of
Saskatoon
City Clerk's Office

Diversity, Equity and Inclusion Advisory Committee

Co-Sponsorship Request – Follow-up Report Form

Prior to forwarding a cheque for co-sponsorship, the organization must forward a follow-up report to the Diversity, Equity and Inclusion Advisory Committee

Organization Name

Address:

Postal Code:

Email Address:

Contact Name

Phone Number:

Fax Number:

Project Name:

Project Date:

Project Location:

What community outcomes and impact were you hoping to achieve through this event?
Explain how these were achieved.

How many attended your event?



Did you reach your target audience? How did you accomplish this?

How did you promote your event to the broader community?

How was the Diversity, Equity and Inclusion Advisory Committee involved in your event?

What other groups or organizations were involved in your project?

How did you promote an awareness of the Diversity, Equity and Inclusion Advisory Committee?

Budget Information:

Total Cost of the Project

Co-Sponsorship Amount Approved:

Amount Used:

Other comments



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I hereby declare the information in this follow-up report to be accurate and complete.

Project Coordinator Name (Print): _____

Position in Organization: _____

Phone Number: _____

Project Coordinator Signature: _____

Date: _____

Please submit this form to:

**Diversity, Equity and Inclusion Advisory Committee
c/o City Clerk's Office, City Hall
222 Third Avenue North
Saskatoon, SK S7K 0J5**

**If you have any questions, please contact Joyce Fast, Committee Assistant at
306- 975-3240.**