

# BYLAW NO. 9370

## The Returning Officer Appointment Bylaw, 2016

The Council of The City of Saskatoon enacts:

### Short Title

1. This Bylaw may be cited as *The Returning Officer Appointment Bylaw, 2016*.

### Purpose

2. The purpose of this Bylaw is to provide for the appointment of a Returning Officer for the City of Saskatoon, including the appointment of a person other than the City Clerk.

### Definitions

3. In this Bylaw:
  - (a) “Act” means *The Local Government Election Act, 2015* or any statute passed in replacement or substitution thereof;
  - (b) “City Clerk” means the City Clerk of The City of Saskatoon;
  - (c) “election” means an election within the meaning of the *Act*;
  - (d) “election official” means an election official within the meaning of the *Act*;
  - (e) “Returning Officer” means a returning officer within the meaning of the *Act*.

### Appointment of Returning Officer

4. A Returning Officer for elections within the City of Saskatoon is hereby appointed by City Council as follows:
  - (a) the person holding the position of City Clerk; or
  - (b) a person appointed by the City Clerk as Returning Officer.

### **Duties of Returning Officer**

5. The Returning Officer shall:
- (a) perform all such duties and functions as are required under the *Act*;
  - (b) carry out related administrative duties in accordance with the *Act*, bylaws, policies and procedures of the City, including the management of financial, administrative and human resources required for the administration of an election, training of election personnel, communication of information to the public, candidates, election staff and media and responding to inquiries regarding elections.

### **Returning Officer Other than City Clerk**

6. The City Clerk shall:
- (a) set the remuneration and term of appointment of the Returning Officer and other election officials;
  - (b) supervise the Returning Officer with respect to the Returning Officer's non-statutory duties;
  - (c) provide administrative support to the Returning Officer as required.

### **Coming into Force**

7. This Bylaw shall come into force on the day of its final passing.

Read a first time this 25<sup>th</sup> day of April, 2016.

Read a second time this 25<sup>th</sup> day of April, 2016.

Read a third time and passed this 25<sup>th</sup> day of April, 2016.

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"Donald J. Atchison"  
Mayor

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"Joanne Sproule" "SEAL"  
City Clerk