

CALL FOR APPLICATIONS

BOARD OF REVISION

The Board of Revision is a group of people appointed through City Council who hears appeals and makes impartial decisions about property assessment, similar to a court judge. Through section 197 of *The Cities Act*, the board can hear appeals regarding a property's assessed value, its classification, or the preparation or content of the assessment roll or assessment notice.

Board of Revision members are required to attend multiple hearings per month, either half or full days between 9:00 am and 4:45 pm as well as consecutive days as needed. Board of Revision members are paid \$320 per day for hearings and writing decisions with no minimum hours or remuneration guaranteed. Panel Chairs receive an additional \$2,200 and the Chair of the Board \$4,300 per annum.

Qualifications for candidates include:

- Previous experience on or with a quasi-judicial board or an administrative tribunal
- Ability to commit to half, full, and consecutive days to sit in hearings
- Skilled in reading, interpreting, and applying the relevant statutes and case law to complex scenarios
- The ability to analyze and absorb complex material
- Capable of being fair, open-minded, and impartial
- The ability to conduct themselves with integrity and consistency
- Proficient in writing clear, comprehensive decisions arising from appeal proceedings
- Previous real estate experience would be an asset
- Previous property appraisal experience would be an asset

Appointees to the Board shall also serve on the Saskatoon License Appeal Board. The Saskatoon License Appeal Board deals with appeals related to licenses issued under *The Business License Bylaw, 2002*; *The License Bylaw, The Vehicle for Hire Bylaw, 2019*; *The Cannabis Business License Bylaw, 2018*; and *The Adult Services Licensing Bylaw, 2012*. Saskatoon License Appeal Board members receive \$25 per meeting with an additional \$25 to the member that writes the decision.

Interested applicants are asked to submit an application, resumé, and two letters of reference by no later than 5:00 p.m. on **Monday, October 4, 2021**, using the online Committee Application Form at saskatoon.ca/boards. All applications will be kept on file and reviewed throughout the year should further vacancies occur.

Please contact the City Clerk's Office at **306-975-3240** or city.clerks@saskatoon.ca if you have any questions regarding the application process.