

<b>POLICY TITLE</b> <i>HELICOPTER SERVICES</i>	<b>ADOPTED BY:</b> <i>CITY COUNCIL</i>	<b>EFFECTIVE DATE</b> <i>NOVEMBER 22, 1982</i>
<b>ORIGIN/AUTHORITY</b> <i>CITY COUNCIL</i>	<b>CITY FILE NO.</b>	<b>PAGE NUMBER</b> <i>1 of 2</i>

1. **PURPOSE**

To establish criteria for registering objections or concurrence to approvals by the Ministry of Transportation for the operation of rotorcraft within City limits pursuant to Section 534 of the Air Regulations.

2. **DEFINITIONS**

2.1 **Rotorcraft** - helicopters

2.2 **Section 534 - Air Regulations** - Regulations under the authority of the Ministry of Transportation covering the safe operation of rotorcraft. It is required that an application be made to the Regional Superintendent, Air Regulations.

3. **GENERAL POLICY**

3.1 In case of conflict between any portion of this policy or the administration of this policy and Section 534 of the Air Regulations, Section 534 and any other relevant sections of the Air Regulations shall prevail. The Ministry of Transportation has the sole responsibility for the safety and suitability of all air operations, including flight plans and paths.

3.2 The Ministry of Transport may contact the City to advise the purpose of a proposed rotorcraft flight or series of flights and landings and the flight plan and request comment. It shall be the responsibility of the City Engineer to register objections or concurrence.

3.3 The City Engineer or his designate may register concurrence upon:

- a) Receipt of undertakings from the project owner or event promoter, together with the rotorcraft owner, agreeing to indemnify and save harmless the City from and against any and all claims that may arise or in any way be connected with the proposed rotorcraft activities; and,

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- b) Receipt of adequate assurances from the project owner or event promoter, together with the rotorcraft owner, as to the placement of liability insurance shall be reviewed by and acceptable to the City Solicitor; and,
- c) The City Engineer, in the case of lifting construction materials, being satisfied that other means of lift are not feasible; and,
- d) The City Engineer being satisfied that necessary blocking of streets may be done safely without undue disruption of traffic patterns, and that the project owner/event promoter or the rotorcraft owner will be responsible for all resultant expenses; and,
- e) The City Engineer being satisfied that the proposed operation of the rotorcraft does not constitute a potential hazard to vehicle or pedestrian traffic; and,
- f) In cases where it is proposed that helicopters will arrive or depart from City Parks, the City Engineer will require the concurrence of the Manager, Parks and Recreation.

3.4 In the event that the application for a rotorcraft operation comes directly from the rotorcraft owner or his designate, the City Engineer or his designate may register concurrence provided that conditions 3.3(a) through 3.3(f) are met to his satisfaction, and in addition thereto, he is in receipt of a copy of an Order or other documentation from the Ministry of Transportation approving the proposed landing, takeoff, or other rotorcraft activity or operation.

4. RESPONSIBILITY

- a) The Ministry of Transport is responsible for controlling Rotorcraft Operations.
- b) The City Engineer or his designate is responsible for the administration of this policy within the above guidelines.
- c) The City Solicitor is responsible for reviewing the adequacy of all liability insurance, and the preparation in each instance of the appropriate indemnification agreements.