

CITY OF SASKATOON COUNCIL POLICY

NUMBER
C07-003

POLICY TITLE <i>Temporary Road Closures</i>	ADOPTED BY: <i>City Council</i>	EFFECTIVE DATE <i>July 17, 2006</i>
ORIGIN/AUTHORITY <i>Clause B1, Legislative Report No. 10-2006</i>	CITY FILE NO. <i>CK. 6295-1 & 205-1</i>	PAGE NUMBER <i>1 of 3</i>

1. PURPOSE

To facilitate activities of outside organizations which are intended to enhance the quality of life for Saskatoon residents, including:

- a) Encouraging neighbourhood involvement;
- b) Encouraging community involvement;
- c) Providing recreational activities;
- d) Providing cultural activities; and
- e) Providing sport activities.

2. DEFINITIONS

2.1 Block Party – A party held on City streets among residents of a given block or area.

2.2 Special Event – An event held on City streets for a recreational, sport or cultural purpose which is intended to appeal to the residents of the City or a neighbourhood, as a whole, rather than a particular block or area.

3. POLICY

3.1 Block Parties

Applications for block parties may be approved by the City Manager or his designate provided that the following have been met:

- a) The application for a permit has been received no later than five days before the date on which the proposed block party is to be held;

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- b) The required fee to cover part of the cost of installing and removing barricades has been paid;
- c) The applicant has provided proof that the majority of the residents of the block desire to have such a block party;
- d) The applicant and all adult residents who intend to participate in the block party have signed an approved form of release;
- e) The block party does not require the closing of any intersecting streets; and
- f) In the opinion of the General Manager of Infrastructure Services or his designate, the closing of the street does not constitute a significant disruption or hazard to vehicle or pedestrian traffic.

3.2 Special Events

Applications for special events may be approved by the City Manager or his designate provided that the following have been met:

- a) The application for a permit has been received no later than March 1st if funding is requested pursuant to Policy C03-026 “Provision of Civic Services”;
- b) The application for a permit has been received no later than two months before the date on which the proposed event is to be held, if funding is not required;
- c) The applicant has agreed to pay all costs which are not covered by Policy C03-026 “Provision of Civic Services” including, but not limited to any traffic controls, police assistance, traffic light alterations or other such costs;
- d) The applicant has provided a certificate of insurance showing that the special event has at least \$2,000,000.00 in public liability insurance;

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- e) The application has agreed to notify people affected by the temporary road closure; and
- f) In the opinion of the General Manager of Infrastructure Services or his designate, the closing of streets for the special event does not constitute a significant disruption or hazard to vehicle or pedestrian traffic taking into consideration the following factors:
 - i) the roadway classification;
 - ii) the length and time of the intended closure;
 - iii) the effect on traffic;
 - iv) whether alternate routes are available for vehicle and pedestrian traffic;
 - v) what will be the effect and restrictions to access for property owners immediately adjacent to the roadway; and
 - vi) what will be the effect on and what accommodations can be made for pedestrians.

3.3 Notification of Special Events

An organizer of a special event shall inform residents, business owners and other people affected by the temporary road closure of the roads of the upcoming special event and its duration.

4. RESPONSIBILITIES

- 4.1 Applicants – shall be responsible for providing for all necessary documentation, paying required fees and costs, and notifying affected people.
- 4.2 City Manager – shall be responsible for administering, reviewing and recommending changes to this policy.
- 4.3 City Council – shall be responsible for reviewing recommended changes to this policy and approving appropriate changes.