



**PUBLIC MINUTES**  
**STANDING POLICY COMMITTEE ON FINANCE**

**Monday, October 30, 2017, 2:00 p.m.**  
**Council Chamber, City Hall**

**PRESENT:** Councillor A. Iwanchuk, Chair  
Councillor R. Donauer, Vice Chair  
Councillor C. Block  
Councillor B. Dubois  
Councillor M. Loewen

**ABSENT:** His Worship Mayor C. Clark (Ex-Officio)

**ALSO PRESENT:** CFO/General Manager, Asset & Financial Management K. Tarasoff  
Solicitor B. Bleakney  
Deputy City Clerk D. Kanak  
Committee Assistant H. Thompson

**1. CALL TO ORDER**

The meeting was called to order at 2:00 p.m.

**2. CONFIRMATION OF AGENDA**

**Moved By:** Councillor Donauer

1. That the revised report and attachments 1 and 2 of the Contract Award Report – May 1 to August 31, 2017, be added to Item 7.1.7;
2. That Item 7.2.4 be removed from the agenda; and
3. That the agenda be amended as presented and that the speakers be heard.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**3. DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4. ADOPTION OF MINUTES**

**Moved By:** Councillor Dubois

That the minutes of Regular Meeting of the Standing Policy Committee on Finance held on October 2, 2016 be adopted.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**5. UNFINISHED BUSINESS**

**6. COMMUNICATIONS (requiring the direction of the Committee)**

**6.1 Delegated Authority Matters**

**6.2 Matters Requiring Direction**

**6.3 Requests to Speak (new matters)**

**7. REPORTS FROM ADMINISTRATION**

**7.1 Delegated Authority Matters**

**7.1.1 Amusement Tax [File No. CK. 1910-2 and AF. 1910-2]**

Ms. Anne Fitzgerald, representing the Movie Theater Association of Canada, provided an overview of the impact that implementing an amusement tax would have on the movie theater industry in Saskatoon.

**Moved By:** Councillor Loewen

That the information be received and forwarded to City Council for information.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.1.2 2017 Third Quarter Results – City of Saskatoon’s Corporate Business Plan and Budget – Shaping Our Financial Future [File No. CK. 430-72. x 1700-1 and AF. 115-3 x 430-1]**

**Moved By:** Councillor Donauer

That the information be received.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.1.3 Internal Audit Budget Information Update – October 2017 [File No. CK. 1600-3 and AF. 1600-1]**

**Moved By:** Councillor Donauer

That the information be received.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.1.4 Repaid Productivity Improvement Loans 2017 [File No. CK. 1750-1 and AF. 1700-1 x 1700-2]**

**Moved By:** Councillor Dubois

That the information be received.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.1.5 Three-Year Land Development Report 2018 – 2020 [File No. CK. 4110-1, AF. 4110-1 x 4110-001 and LA. 4110-001]**

Director of Saskatoon Land Long provided a PowerPoint presentation to the Committee.

**Moved By:** Councillor Block

That the information be received.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.1.6 New Fire Station No. 5 Update [File No. CK. 630-1]**

**Moved By:** Councillor Donauer

That the information be received.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.1.7 Contract Award Report - May 1 to August 31, 2017 [File No. CK. 1000-1 and AF. 1000-1]**

A revised report was circulated to the Committee.

**Moved By:** Councillor Donauer

That the information be received.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.2 Matters Requiring Direction**

**7.2.1 Acquisition of Land Owned by L&L Gravel & Ranching Co. Ltd. for North Commuter Parkway Project [File No. CK. 4020-1, x 6050-10 and TS 6050-1 & 6050-10]**

**Moved By:** Councillor Dubois

That the Standing Policy Committee on Finance recommend to City Council:

1. That the Real Estate Manager be authorized to acquire portions of LSD 9, 10, and 11 in Section 23; Township 37; Range 5; West of the 3rd Meridian, comprising approximately 2.82 acres from L&L Gravel & Ranching Co. Ltd.;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That all costs associated with the land acquisition be charged to the Capital Project Land Acquisition account for the North Commuter Parkway project.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.2.2 Climate and Asset Management Network [File No. CK. 1860-1, x 1295-1. x 375-5 and AF. 1860-002]**

**Moved By:** Councillor Block

That the Standing Policy Committee on Finance recommend to City Council that His Worship the Mayor and the City Clerk be authorized to execute on behalf of the City of Saskatoon the contribution agreement for the funding grant under the Climate and Asset Management Network Program.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.2.3 Neighbourhood Land Development Fund Surplus Allocation [File No. CK. 1820-1, x 1702-1, AF. 1702-1 x 1815-1 and CK. 750-4]**

**Moved By:** Councillor Dubois

That the Standing Policy Committee on Finance recommend to City Council:

1. That \$12.5 million from the previously declared Neighbourhood Land Development Fund be allocated in 2017 to the Capital Projects as outlined in Table 1 of the October 30, 2017 report of the CFO/General Manager, Asset & Financial Management;
2. That \$7.5 million from the previously declared Neighbourhood Land Development Fund surpluses be allocated in 2018 to the Capital Projects as outlined in Table 1 of October 30, 2017 report of the CFO/General Manager, Asset & Financial Management, subject to approval of the 2018 Capital Budget; and
3. That the remaining unallocated surpluses previously declared from the Neighbourhood Land Development Fund be allocated as follows:
  - a. \$360,000 to the Reserve for Capital Expenditures Reserve for 2018;
  - b. \$400,000 to the Affordable Housing Reserve for 2019; and
  - c. \$5.034 million to the proposed new Recreation and Parks Funding Plan.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**7.2.4 2018 Property Tax Notice [File No. CK. 1920-1, x CK. 1905-5 and AF. 1905-5**

The Administration withdrew this item from the agenda.

**7.2.5 Inquiry – Councillor Z. Jeffries (January 25, 2016) GPS in Civic Vehicles and “How’s My Driving?” Decals [File No. CK. 1390-1 and CK. 1390-1]**

**Moved By:** Councillor Loewen

That the report of the CFO/General Manager, Asset and Financial Management Department, dated October 30, 2017, be forwarded to City Council for information.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**8. OTHER**

**8.1 2018 Preliminary Business Plan and Budget**

The Deputy City Clerk reported that City Council, at its Regular Business Meeting held on October 23, 2017, resolved that the meeting agendas for the Standing Policy Committees leading up to City Council's Budget Deliberations include "2018 Preliminary Business Plan and Budget" as a standing agenda item to allow for discussion and comment.

There were no comments from the Administration or the Committee at this time.

**9. URGENT BUSINESS**

**10. MOTIONS (notice previously given)**

**11. GIVING NOTICE**

**12. IN CAMERA AGENDA ITEMS**

A motion was put forward by Councillor Donauer for review and further reporting on the appropriateness of information such as that contained in item 12.1 being reported In Camera. Deputy City Clerk Kanak provided information on the exemptions under which the report was placed on the agenda as In Camera. The motion was subsequently withdrawn.

**Moved By:** Councillor Donauer

That the following items be considered *In Camera*.

In Favour: (5): Councillor Iwanchuk, Councillor Donauer, Councillor Block, Councillor Dubois, and Councillor Loewen

**CARRIED UNANIMOUSLY**

**12.1 Land Matter [CK. 4110-1, AF. 4131-1 and LA. 4110]**

**12.2 Audit Matter [File No. CK. 1600-13]**

**12.3 Audit Matter [File No. CK. 1600-1]**

**12.4 Verbal Updates**

**12.4.1 Council Members**

**12.4.2 Administration**

**13. RISE AND REPORT**

The Standing Policy Committee on Finance convened *In Camera* at 3:22 p.m. in Committee Room A, City Hall with all members of the Committee present. Councillor Loewen was excused at 4:00 p.m.

The following members of the Administration were also present: Solicitor Bleakney; Deputy City Clerk Kanak; CFO/General Manager, Asset and Financial Management Tarasoff; A/General Manager, Transportation and Utilities Gardiner; General Manager, Community Services Grauer; and A/General Manager, Corporate Performance Jorgenson.

Also present were the following:

- Regarding Agenda Item 12.1 – Saskatoon Land Director Long and Saskatoon Land Finance and Sales Manager Meinema;
- Regarding Agenda Item 12.2 - A/General Manager, Corporate Performance Jorgenson;
- Regarding Agenda Item 12.3 – Jesse Radu, PricewaterhouseCoopers LLP, Internal Auditor.

All Administration, with the exception of the Deputy City Clerk and Solicitor, were excused at 4:00 p.m. for consideration of agenda item 12.3 with the Internal Auditor.

The *In Camera* meeting adjourned at 4:13 p.m.

The Committee reconvened publicly in the Council Chamber at 4:22 p.m. with Councillor Iwanchuk, Chair; Councillor Donauer, Vice Chair; Councillors Block, and Dubois in attendance. The Committee resolved as follows:



**Agenda Item 12.1 – Land Matter – (File No. CK. 4110-1)**

**Moved By:** Councillor Donauer

That the information be received and that the report dated October 30, 2017 from the CFO/General Manager, Asset and Financial Management and the discussion remain *In Camera* under Sections 17(1)(d), (e) and (f) of LAFOIPP.

**In Favour:** Councillors Iwanchuk, Donauer, Block, and Dubois.

**CARRIED UNANIMOUSLY**

**Agenda Item 12.2 - Audit Matter [File No. CK. 1600-13]**

**Moved By:** Councillor Donauer

That the information be received and that the discussion and report dated October 30, 2017 from the A/General Manager, Corporate Performance remain *In Camera* under Sections 16 and 19 of LAFOIPP.

**In Favour:** Councillors Iwanchuk, Donauer, Block, and Dubois

**CARRIED UNANIMOUSLY**

**Agenda Item 12.3 – Audit Matter – In Camera meeting with Internal Auditor [File No. CK. 1600-1] with Deputy City Clerk, Solicitor Bleakney, Jesse Radu, Internal Auditor, PricewaterhouseCoopers LLP, and Committee Members only in attendance.**

**Moved By:** Councillor Donauer

That the information be received and that the discussion remain *In Camera* under Sections 18 and 19 of LAFOIPP.

**In Favour:** Councillors Iwanchuk, Donauer, Block, and Dubois

**CARRIED UNANIMOUSLY**

**Agenda Item 12.4 - Verbal Updates**

There were no verbal updates.

**14. ADJOURNMENT**

The meeting adjourned at 4:24 p.m.

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Councillor A. Iwanchuk, Chair

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D. Kanak, Deputy City Clerk