



AGENDA

REGULAR BUSINESS MEETING OF CITY COUNCIL

Monday, September 19, 2016, 1:00 p.m.
Council Chamber, City Hall

Pages

1. NATIONAL ANTHEM AND CALL TO ORDER

2. CONFIRMATION OF AGENDA

Recommendation

That the agenda be confirmed as presented.

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

Recommendation

That the minutes of the Regular Business Meeting of City Council held on August 18, 2016, be adopted.

5. PUBLIC ACKNOWLEDGMENTS

5.1 In Remembrance of Kelly Ryland

6. UNFINISHED BUSINESS

7. QUESTION PERIOD

8. CONSENT AGENDA

Recommendation

That the Committee recommendations contained in Items 8.2.1 to 8.2.4; 8.3.1 to

8.3.7; and 8.4.1 to 8.4.2, be adopted as one motion.

8.1 Standing Policy Committee on Planning, Development & Community Services

8.2 Standing Policy Committee on Finance

8.2.1 Saskatoon Downtown Business Improvement District Board (BID) of Management - Request for Bylaw Amendment [File No. CK. 175-48] 7 - 8

Recommendation

1. That Bylaw No. 6710 be amended to create the legal name of Downtown Saskatoon Business Improvement District to replace the name Saskatoon Downtown Business Improvement District; and
2. That the City Solicitor be requested to prepare the necessary revisions to Bylaw No. 6710, regarding the Saskatoon Downtown Business Improvement District, to reflect the above.

8.2.2 Award of Request for Proposals – Lease of 85 and 88 – 25th Street East for Pay-and-Display Parking [File No. CK. 4225-1, c 4130-13, AF 4110-1 and LA 4225-4] 9 - 15

Recommendation

1. That the proposal submitted by Precise ParkLink (West) Ltd. for the lease of 85 and 88 – 25th Street East for the use of the sites as pay-and-display parking lots over a multi-year term be accepted; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

8.2.3 Acquisition of Land for Future Development - Northeast Growth Area (160.31 Acres) [File No. CK. 4020-1, AF 4020-1 and LA 4020-016-001] 16 - 21

Recommendation

1. That the Administration be authorized to purchase NW 19-37-04-W3, comprised of approximately 160.31 acres from 101166356 Saskatchewan Ltd. at a purchase price of \$2.79M;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and

the City Clerk be authorized to execute the agreement under the Corporate Seal; and

3. That the Property Realized Reserve be used as the funding source for this purchase, including legal and administrative costs and disbursements.

8.2.4 Brighton Interim Land Exchange Agreement [File No. CK. 4020-1, AF 4020-1 and LA 4025-1] 22 - 27

Recommendation

1. That the City Solicitor be requested to review and approve the Brighton Interim Land Exchange Agreement as outlined in September 6, 2016 report of the CFO/General Manager, Asset and Financial Management Department; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

8.3 Standing Policy Committee Transportation

8.3.1 Inquiry – Councillor R. Donauer (June 27, 2016) Street Sweeping Program – Priority for School Zones [File No. CK. 6315-3, PW. 6315-3] 28 - 32

Recommendation

That the Administration be directed to sweep school zones during the priority street blitz and neighbourhood curb-to-curb program, following the development of a comprehensive safety strategy.

8.3.2 Inquiry – Councillor D. Hill (April 25, 2016) - Creation of City Centre Six-Month Transit Pass [File. No. CK. 7312-1 and TU 7301-1] 33 - 35

Recommendation

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be received as information.

8.3.3 Inquiry – Councillor D. Hill (April 25, 2016) - Free Transit Access - Saskatoon Police Service and Saskatoon Fire Department [File No. CK. 7312-1 and TU 7301-1] 36 - 38

Recommendation

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be received as

information.

- 8.3.4 Inquiry – Councillor D. Hill (April 25, 2016) Transit and the Saskatoon School Divisions [File No. CK. 7312-1 abd TU 7301-1]** 39 - 42

Recommendation

That the report of the General Manager, Transportation & Utilities Department dated September 7, 2016, be received as information.

- 8.3.5 Inquiry – Councillor C. Clark (May 24, 2016) Calcium Chloride Application Program for High Traffic Gravel Lanes and Public Driveways [File No. CK. 6315-1 and PW. 6315-1]** 43 - 46

Recommendation

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be received as information.

- 8.3.6 Inquiry – Councillor C. Clark (May 24, 2016) Utility Cut Patching Process and Options for Resurfacing Cuts [File No. CK. 6315-1 and PW. 6315-1]** 47 - 50

Recommendation

That the Administration be directed to continue with their improvement program for addressing utility cuts as outlined in the report of the General Manager, Transportation & Utilities Department dated August 16, 2016.

- 8.3.7 High School Bus Passes – Tammy Jensen [File No. CK. 7312-1 and TU. 7301-01]** 51 - 54

Attached are copies of following:

- Proposed Bylaw No. 9395 (in accordance to Recommendation 3);
- Committee Report of the Standing Policy Committee on Transportation; and
- Report of the General Manager, Transportation & Utilities Department dated September 7, 2016.

Recommendation

1. That the age limit of 21 for eligibility to purchase High School Student fares, rides (tickets) and passes be eliminated;

2. That the change be effective September 1, 2016;
3. That the City Solicitor be directed to amend The Transit Fares Amendment Bylaw No. 9078 as outlined in the report of the General Manager, Transportation & Utilities Department dated September 7, 2016; and
4. That City Council consider Bylaw No. 9395.

8.4 Standing Policy Committee on Environment, Utilities & Corporate Services

- 8.4.1 Inquiry – Councillor Z. Jeffries (Jan. 25, 2016) Options for Assistance – Front Street Garbage and Recycling on Streets with Significant Parking [File No. CK. 7830-3 and PW. 6315-3]** 55 - 59

Recommendation

1. That the information be received;
2. That the Administration be directed to report back to City Council in December 2017 with updated information once a full study has been completed; and
3. That the Administration consider an Option 6 being a two-person collection crew on select collection routes.

- 8.4.2 Noise Bylaw Extension Requests – Delegate Authority [File No. CK. 185-9]** 60

Recommendation

That the Administration review the efficacy of having requests for Noise Bylaw Extensions a delegated authority to the Administration and report back to the Standing Policy Committee on Environment, Utilities & Corporate Services at the appropriate time.

8.5 Governance and Priorities Committee

9. REPORTS FROM ADMINISTRATION AND COMMITTEES

9.1 Asset & Financial Management Department

9.2 Community Services Department

9.3 Corporate Performance Department

9.4 Transportation & Utilities Department

9.5 Office of the City Clerk

- 9.5.1 Proclamation Requests [File No. CK. 205-5 and CK. 205-1]** 61 - 73

Recommendation

1. That City Council approve all proclamation and flag raising requests as set out in this report; and
2. That the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

9.6 Office of the City Solicitor

9.7 Standing Policy Committee on Environment, Utilities And Corporate Services

9.8 Standing Policy Committee on Finance

9.9 Standing Policy Committee on Planning, Development And Community Services

9.10 Standing Policy Committee on Transportation

9.11 Governance and Priorities Committee

9.12 Other Reports

9.12.1 Public Disclosure Statement Form [File No. CK. 255-5]

74 - 89

A report of the Leadership Team Governance Subcommittee is provided.

Recommendation

That the Public Disclosure Statement (Attachment 2), Public Disclosure Statement Annual Declaration (Attachment 3) and Public Disclosure Statement Amendment (Attachment 4) forms, appended to this report, be approved.

10. INQUIRIES

11. MOTIONS (NOTICE PREVIOUSLY GIVEN)

12. GIVING NOTICE

13. URGENT BUSINESS

14. IN CAMERA SESSION (OPTIONAL)

15. ADJOURNMENT



STANDING POLICY COMMITTEE ON FINANCE

Saskatoon Downtown Business Improvement District Board (BID) of Management - Request for Bylaw Amendment

Recommendation of the Committee

1. That Bylaw No. 6710 be amended to create the legal name of Downtown Saskatoon Business Improvement District to replace the name Saskatoon Downtown Business Improvement District; and
2. That the City Solicitor be requested to prepare the necessary revisions to Bylaw No. 6710, regarding the Saskatoon Downtown Business Improvement District, to reflect the above.

History

At the September 6, 2016 Standing Policy Committee on Finance meeting, a letter from Brent Penner, Executive Director of Saskatoon Downtown Business Improvement District Board (BID) of Management, dated June 27, 2016, was considered.

Attachment

Letter dated June 27, 2016 from Brent Penner, Executive Director of Saskatoon Downtown Business Improvement District Board (BID) of Management.

June 27, 2016

Ms. Joanne Sproule
City Clerk, City of Saskatoon
222 3rd Avenue North
Saskatoon, SK S7K 0J5

Dear Ms. Sproule:

Re: Request for Amendment to Bylaw 6710

The Saskatoon Downtown Business Improvement District Board (BID) of Management formerly operated as *The Partnership* for many years. In May, the organization began using the operating name of *Downtown Saskatoon*. This name change coincided with the recent brand change for our organization.

Our founding Bylaw (6710) refers to the organization as the Saskatoon Downtown BID. As a result of the Board's decision to utilize the operating name of *Downtown Saskatoon*, we would like to request that Bylaw 6710 be amended by inverting "Saskatoon and Downtown" to create the legal name of Downtown Saskatoon BID.

I have been in conversation with the City Solicitor's and was advised that the best way to initiate this request was through a letter to your office and consideration to City Council via the Finance Committee.

Sincerely,



Brent Penner
Executive Director

cc: Mr. Chris Beavis, Chair, Downtown Saskatoon



STANDING POLICY COMMITTEE ON FINANCE

Award of Request for Proposals – Lease of 85 and 88 – 25th Street East for Pay-and-Display Parking

Recommendation of the Committee

1. That the proposal submitted by Precise ParkLink (West) Ltd. for the lease of 85 and 88 – 25th Street East for the use of the sites as pay-and-display parking lots over a multi-year term be accepted; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

History

At the September 6, 2016 Standing Policy Committee on Finance meeting, a report of the CFO/General Manager, Asset and Financial Management Department, dated September 6, 2016, was considered.

Attachment

September 6, 2016 report of the CFO/General Manager, Asset and Financial Management Department.

Award of Request for Proposals – Lease of 85 and 88 – 25th Street East for Pay-and-Display Parking

Recommendation

That the Standing Policy Committee on Finance recommend to City Council:

1. That the proposal submitted by Precise ParkLink (West) Ltd. for the lease of 85 and 88 – 25th Street East for the use of the sites as pay-and-display parking lots over a multi-year term be accepted; and
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

Topic and Purpose

The purpose of this report is to obtain City Council approval to award the Request for Proposals (RFP) for the lease of 85 and 88 – 25th Street East (Attachments 1 and 2) to Precise ParkLink (West) Ltd. (Precise) for the use of the sites as pay-and-display parking lots.

Report Highlights

1. On July 29, 2016, an RFP for the lease of 85 and 88 – 25th Street East was issued and two proposals were received.
2. Based on the predetermined evaluation criteria, the RFP Evaluation Committee has determined that Precises' submission best meets the criteria in the RFP.
3. Improvements are underway to make the parking lots more functional and user-friendly.

Strategic Goal

This report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes, as well as the four-year priority of exploring alternate sources of revenue to pay for ongoing operations under the Strategic Goal of Asset and Financial Sustainability.

Background

- On August 20, 2015, City Council approved the purchase of a number of abandoned railway spur lines from Canadian National Railway (CN), including the spur line running from 24th Street E to 33rd Street East with the intent that it would eventually be redeveloped as part of the North Downtown Masterplan.
- Recently, unauthorized parking has become prevalent on the portion of lands between 25th Street East and King Street.
- The Parking Strategy report was presented to the May 9, 2016, Standing Policy Committee on Transportation, and consultations have been undertaken with the City's Parking Services Division.

- On June 27, 2016, City Council resolved that the Administration be authorized to issue an RFP for the lease and management of pay-and-display parking lots at 85 and 88 – 25th Street East.

Report

Request for Proposals Issued

An RFP for the lease and parking management of the recently acquired 25th Street spur lines was issued on July 29, 2016, and closed on August 12, 2016. The RFP was posted on SaskTenders, resulting in two submissions being received from Precise and Imperial Parking Canada Corporation (Impark).

The RFP identified specific criteria and respective weightings upon which the submissions would be evaluated by the RFP Evaluation Committee, and are as follows:

Category	Points
Strategy and Scope of Parking Lot Lease Plan	30
Commission Fees/Revenue Split	30
System Reliability and Service Support	20
Previous Experience	20
Total	100

The RFP Evaluation Committee, consisting of five staff members with various professional backgrounds, independently reviewed and evaluated all proposals based on the above criteria. The Committee then convened as a group to review and determine the successful proponent.

Award of RFP

After review and evaluation of both proposals submitted, the RFP Evaluation Committee determined that the proposal submitted by Precise best meets the overall requirements and financial goals of the RFP.

The Administration is recommending award of the RFP to Precise as the successful proponent for the lease and parking management of 85 and 88 – 25th Street East.

Significant terms of the lease agreement would include:

- Three-year lease term (November 1, 2016 to October 31, 2019) with mutually agreed upon renewal options;
- The Tenant (Precise) agrees to the following obligations:
 - oversee any future capital repairs to the sites, all capital repairs are subject to City of Saskatoon's (City) approval;
 - maintain \$5 million general liability insurance policy on the leased land;
 - provide all necessary equipment for the lots to be operated as parking lots;
 - replace broken fence boards and bump rails;
 - provide daily inspection and maintenance of the sites (including 375 – 1st Avenue N), including litter picking and weed control;
 - provide comprehensive patrol and parking enforcement services; and
 - maintain the premises at its own cost and expense and be responsible for arranging all gravel surface repair, snow clearing/removal, and ice treatment;

- Landlord (City) to pay for all capital repairs to the sites; and
- Landlord may terminate this lease by giving six months' written notice to the Tenant.

Parking Lot Improvements Underway

As approved by City Council on June 27, 2016, improvements to the sites are underway to ensure maximum revenues will be generated. These improvements will include grading, gravel, catch basins, lighting upgrades, stall electrification and screening fences.

Options to the Recommendations

City Council could choose to not proceed with awarding the RFP; however, the Administration does not recommend this option as that would delay use of the site as a parking lot and result in lost revenue to the City.

Public and/or Stakeholder Involvement

Various civic departments and stakeholders have been consulted regarding the use of 85 and 88 – 25th Street East as parking lots.

An agreement with the Army, Navy & Airforce Veterans (ANAVETS) for the use of 40 parking stalls on Saturdays, at an agreed to market rate, is in the process of being finalized. The Administration will continue to work with the ANAVETS to ensure the parking and public space improvements to the neighbouring City lands are completed and operated in a complementary manner.

Communication Plan

Parking opportunities for monthly, hourly and daily parking would be marketed by Precise.

Policy Implications

There are no policy implications. Leasing the sites allows for third-party parking enforcement on the lots.

Financial Implications

Capital upgrades for the two parking lots of approximately \$320,000 will be paid for on an interim basis by the Property Realized Reserve (PRR) and subsequently repaid utilizing the monthly lease revenues. The anticipated net monthly revenues from the parking lots and land leases to adjacent property owners will enable to repay the PRR loan for the capital costs within approximately 19 months, after which the revenues will be redirected to general revenue.

Safety/Crime Prevention Through Environmental Design (CPTED)

CPTED reviewed the improvements being proposed in April 2016.

Other Considerations/Implications

There are no privacy or environmental implications.

Due Date for Follow-up and/or Project Completion

A due date for follow-up and/or project completion has not been identified at this time.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. 85 - 25th Street Proposed Parking Lot
2. 88 - 25th Street Proposed Parking Lot and Lease Area

Report Approvals

Written by: Scott McCaig, Real Estate Services

Reviewed by: Keith Pfeil, Manger, Real Estate Services
Frank Long, Director of Saskatoon Land

Approved by: Kerry Tarasoff, CFO/General Manager, Asset & Financial
Management Department

RFP Award_25th St Parking Lot.docx

85 - 25th Street Proposed Parking Lot

25th Street

City of Saskatoon

JD Building
City of Saskatoon

85 - 25th Street

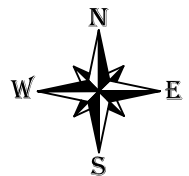
375 - 1st Ave

359 1st Ave

331 1st Ave

301 1st Ave

1st Ave



Parking Lot Details:

No. of Stalls = 135

Access from 24th and 25th Street

LED Site Lighting

Wooden Bump Rails for Stall Delineation

Vehicle Limiting Fence along West Side
of 359 1st Ave

Stall Electrification

Wood, Screened Fence
Along 24th and 25th Street

Site Grading and Gravel Required

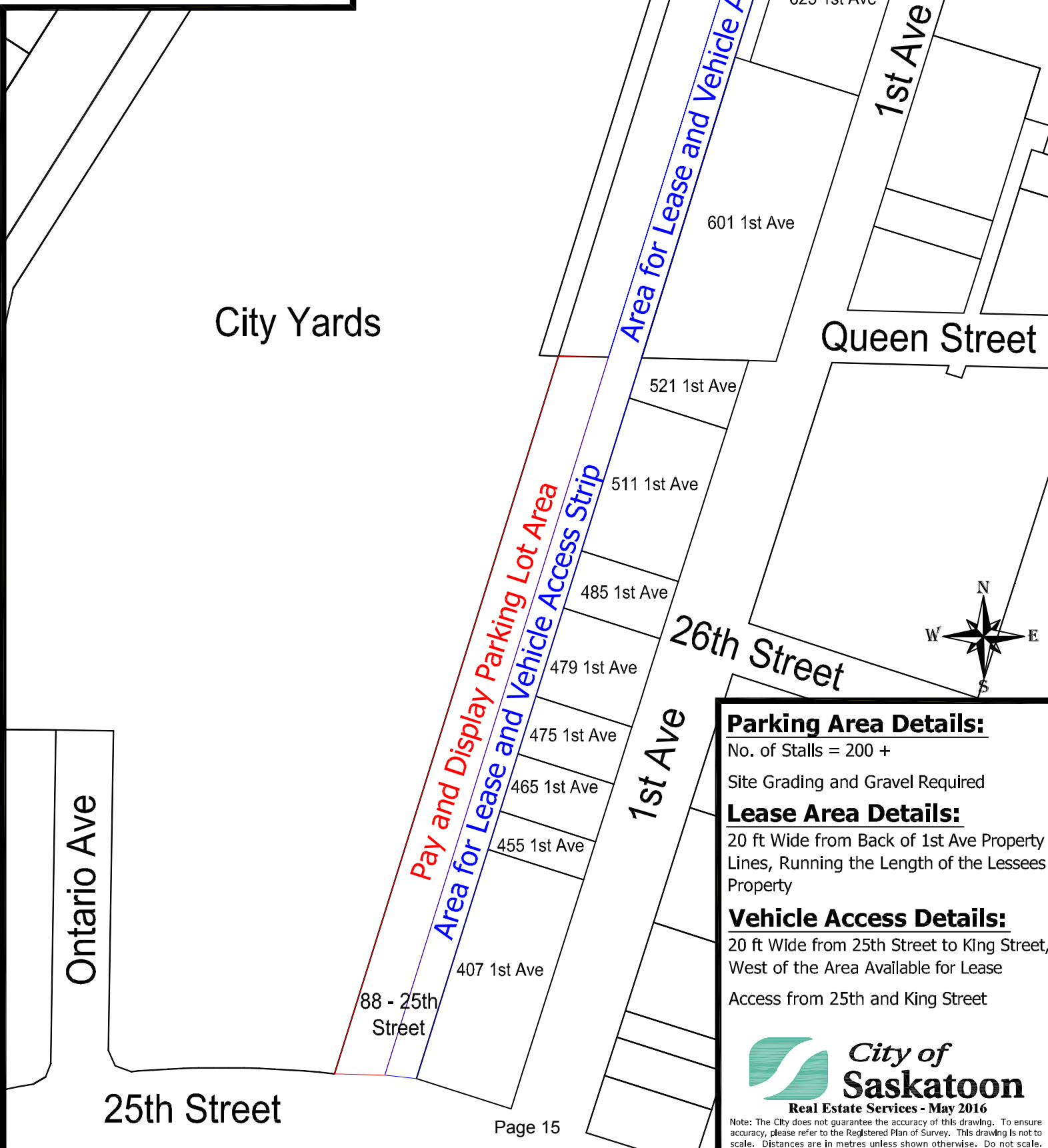

**City of
Saskatoon**

Real Estate Services - May 2016

Note: The City does not guarantee the accuracy of this drawing. To ensure accuracy, please refer to the Registered Plan of Survey. This drawing is not to scale. Distances are in metres unless shown otherwise. Do not scale.

24th Street

88 - 25th Street Proposed Parking Lot and Lease Area



Parking Area Details:

No. of Stalls = 200 +

Site Grading and Gravel Required

Lease Area Details:

20 ft Wide from Back of 1st Ave Property Lines, Running the Length of the Lessees Property

Vehicle Access Details:

20 ft Wide from 25th Street to King Street, West of the Area Available for Lease

Access from 25th and King Street



**City of
Saskatoon**

Real Estate Services - May 2016

Note: The City does not guarantee the accuracy of this drawing. To ensure accuracy, please refer to the Registered Plan of Survey. This drawing is not to scale. Distances are in metres unless shown otherwise. Do not scale.



STANDING POLICY COMMITTEE ON FINANCE

Acquisition of Land for Future Development - Northeast Growth Area (160.31 Acres)

Recommendation of the Committee

1. That the Administration be authorized to purchase NW 19-37-04-W3, comprised of approximately 160.31 acres from 101166356 Saskatchewan Ltd. at a purchase price of \$2.79M;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the Property Realized Reserve be used as the funding source for this purchase, including legal and administrative costs and disbursements.

History

At the September 6, 2016 Standing Policy Committee on Finance meeting, a report of the CFO/General Manager, Asset and Financial Management Department, dated September 6, 2016, was considered.

Attachment

September 6, 2016 report of the CFO/General Manager, Asset and Financial Management Department.

Admin Report - Acquisition_101166356 Sask Ltd (Sept 2016).docx

Recommendation

That the Standing Policy Committee on Finance recommend to City Council:

1. That the Administration be authorized to purchase NW 19-37-04-W3, comprised of approximately 160.31 acres from 101166356 Saskatchewan Ltd. at a purchase price of \$2.79M;
2. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal; and
3. That the Property Realized Reserve be used as the funding source for this purchase, including legal and administrative costs and disbursements.

Topic and Purpose

The purpose of this report is to receive City Council approval for the purchase of 160.31 acres of land for future development in the northeast growth area.

Report Highlights

1. The land is immediately adjacent to other land owned by the City of Saskatoon (City) and will help satisfy land requirements for future neighbourhood growth.
2. Notable terms of the agreement include a sale price of \$2.79M.

Strategic Goal

This report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes under the Strategic Goal of Asset and Financial Sustainability.

Background

This 160.31 acre parcel is located in the Rural Municipality (RM) of Corman Park within the Saskatoon Planning District (Attachment 1). In recent years, Saskatoon Land has acquired several parcels of land in the northeast section of the Saskatoon area, both inside and outside of the proposed future Perimeter Highway and City limits. The subject property is located just outside the proposed Perimeter Highway, situated immediately adjacent to lands previously acquired by Saskatoon Land.

Report

Additional Land for Future Development

As Saskatoon grows, additional land holdings are required to support and sustain the following goals and objectives of the Land Development program:

- providing an adequate supply of residential, institutional and industrial land at competitive market values;
- providing financial returns at competitive rates of return on investment to the City;
- assisting in the attainment of orderly urban growth; and
- providing innovation and leadership in design for new growth.

Furthermore, as the Saskatoon region has experienced significant growth in recent years, development and speculation on lands surrounding Saskatoon has become more common. Acquiring the subject parcel will help to ensure the City has sufficient inventory to accommodate future growth and realize continued benefits from land development investments in the future.

The Draft Regional Land Use Map (Attachment 2) that has been created as part of the Saskatoon North Partnership for Growth (P4G) initiative identifies the proposed future use of this land as “Urban Residential Neighbourhood”.

Terms of the Agreement

Saskatoon Land’s Real Estate Services Section has negotiated a purchase agreement with the property owner. Noteworthy details of the agreement are as follows:

- Purchase price of \$2.79M paid by September 30, 2016
- Conditional upon City Council approval by September 20, 2016
- Environmental, geotechnical and drainage review to the City’s sole satisfaction by August 31, 2016
- Possession date of September 30, 2016

Options to the Recommendation

City Council could choose to not approve this purchase. The Administration does not recommend this option as the 160.31 acres will help to further establish the City’s presence in the northeast, and would increase land holdings for future development.

Public and/or Stakeholder Involvement

The Administration has discussed this potential purchase with the RM of Corman Park Administration and no issues or concerns were raised.

Real Estate Services has confirmed with Saskatoon Water that these lands can be serviced for development in the future.

Financial Implications

The purchase price of \$2.79M represents a land value of \$17,400 per acre, which is comparable to sales of similarly located land with consistent development timelines.

Sufficient funds for the purchase of this land exist in the Property Realized Reserve.

Other Considerations/Implications

There are no policy, environmental, privacy or CPTED implications or considerations, and a communication plan is not required.

Due Date for Follow-up and/or Project Completion

This proposed acquisition would close on September 30, 2016, and the required documentation to finalize the sale would be completed by the City Solicitor's Office.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Drawing Indicating Proposed Land Acquisition
2. Draft Regional Land Use Map

Report Approvals

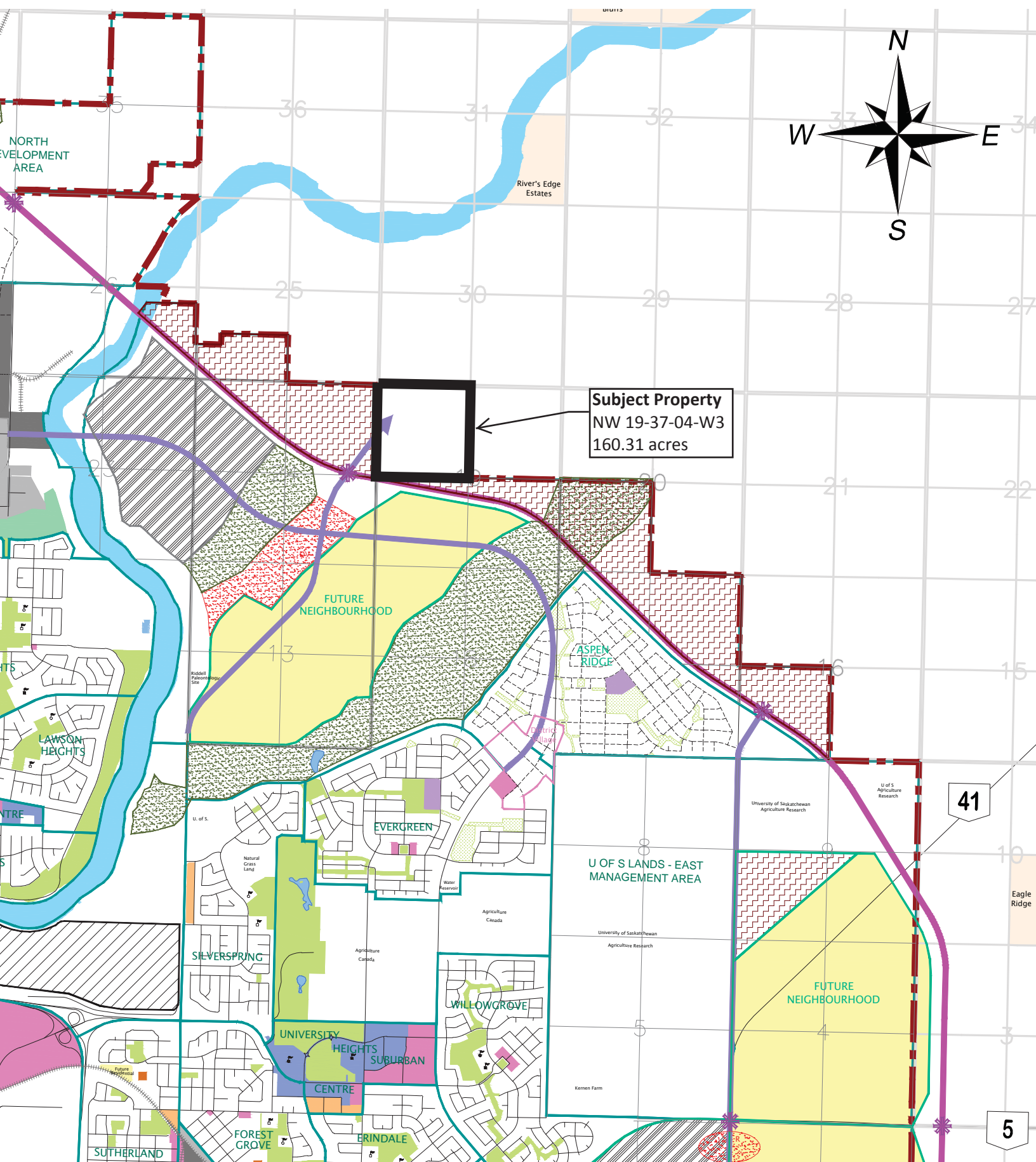
Written by: Jeremy Sibley, Real Estate Services

Reviewed by: Frank Long, Director of Saskatoon Land
Kerry Tarasoff, CFO/General Manager, Asset & Financial Management
Department

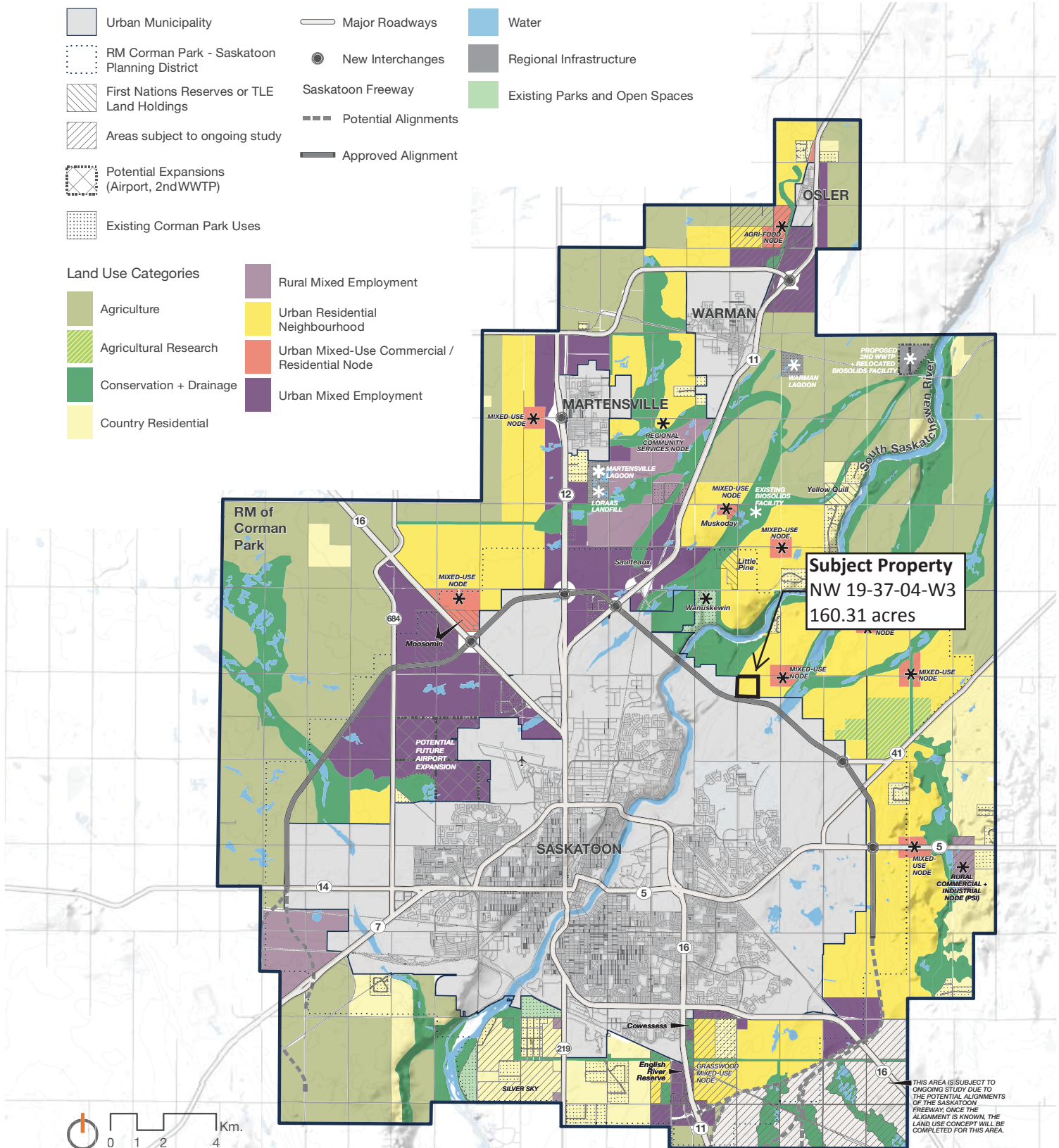
Approved by: Murray Totland, City Manager

Acquisition_101166356 Sask.Ltd. (Sept 2016).docx

Drawing Indicating Proposed Land Acquisition



Draft Regional Land Use Map





STANDING POLICY COMMITTEE ON FINANCE

Brighton Interim Land Exchange Agreement

Recommendation of the Committee

1. That the City Solicitor be requested to review and approve the Brighton Interim Land Exchange Agreement as outlined in September 6, 2016 report of the CFO/General Manager, Asset and Financial Management Department; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

History

At the September 6, 2016 Standing Policy Committee on Finance meeting, a report of the CFO/General Manager, Asset and Financial Management Department, dated September 6, 2016, was considered.

Attachment

September 6, 2016 report of the CFO/General Manager, Asset and Financial Management Department.

Brighton Interim Land Exchange Agreement

Recommendation

That the Standing Policy Committee on Finance recommend to City Council:

1. That the City Solicitor be requested to review and approve the Brighton Interim Land Exchange Agreement as outlined in this report; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

Topic and Purpose

The purpose of this report is to obtain City Council approval for the exchange of land in the Brighton neighbourhood between the City of Saskatoon (City) and Dream Asset Management Corporation (Dream) to facilitate the equitable distribution of net land to each ownership group.

Report Highlights

1. An interim land exchange agreement has been agreed to between the City and Dream to facilitate the transfer of 0.857 acres of land between parties. This transfer allows Dream to raise title to a small portion of their remaining Phase 2 lots and parcels in Brighton.
2. A neighbourhood-wide Brighton Land Exchange Agreement will be finalized once negotiations occur with all principal land owners in Brighton.

Strategic Goal

This report supports the four-year priority of exploring alternate sources of revenue to pay for ongoing operations, as well as long-term strategies of increasing revenue sources and reducing reliance on residential property taxes, and helping to protect the City's credit rating under the Strategic Goal of Asset and Financial Sustainability.

Background

Brighton is the first neighbourhood being developed in the Holmwood Sector. Brighton has nine principal land owners and a total gross land area of 867 acres. The Brighton Neighbourhood Concept Plan was originally approved by City Council on May 20, 2014. Subsequent amendments to the Brighton Neighbourhood Concept Plan were approved by City Council on May 24, 2016 (Attachment 1).

In new neighbourhoods where multiple ownership groups exist, a land exchange agreement is prepared which facilitates the equitable distribution of net land to each ownership group based on their respective gross land holdings within the neighbourhood. Led by Dream, a neighbourhood-wide land exchange agreement (neighbourhood-wide agreement) will be finalized once negotiations occur with the entire ownership group.

Report

Brighton Interim Land Exchange Agreement

Prior to implementation of the neighbourhood-wide agreement, Dream has requested that the City enter into an interim land exchange agreement (interim agreement), which will allow Dream to complete the title raising process associated with their second phase of development in Brighton. This phase includes seven lots and one multi-family parcel which partially extend into SW ¼ 29-36-4-W3, which is a City-owned parcel of land (Attachment 2).

Through the interim agreement, Dream will receive a 0.857 acre portion of land from SW ¼ 29-36-4-W3, which allows Dream to raise title to Lots 8 to 14, Block 122 and Parcel 129 (Plan No. to be registered). In exchange, the City will receive a 0.857 acre portion of residential land from NW ¼ 29-36-4-W3, which is owned by Dream.

Neighbourhood-wide Brighton Land Exchange Agreement

The interim agreement will occur prior to the neighbourhood-wide agreement, which will occur following negotiations with all of the principal land owners in Brighton. The interim agreement does not affect the subsequent exchange, and an amendment will not be required to the Brighton Neighbourhood Concept Plan.

Options to the Recommendation

City Council could choose not to proceed with the interim agreement.

Public and/or Stakeholder Involvement

The interim agreement has been agreed to by both Dream and the City.

Financial Implications

There are no immediate financial implications. The proposed Interim Land Exchange Agreement facilitates an equal gross land transfer between Dream and the City. Following execution of the neighbourhood-wide Brighton Land Exchange Agreement, a Cost Sharing Agreement will be completed and brought forward to the Standing Policy Committee on Finance as part of a future report.

Other Considerations/Implications

There are no policy, environment, privacy or CPTED implications or considerations, and a communication plan is not required.

Due Date for Follow-up and/or Project Completion

Future reports outlining the neighbourhood-wide Brighton Land Exchange Agreement and Cost Sharing Agreement will be tabled with the Standing Policy Committee on Finance, and with City Council if required.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required at this time.

Attachments

1. Brighton Neighbourhood Concept Plan
2. Brighton Interim Land Exchange Drawing

Report Approvals

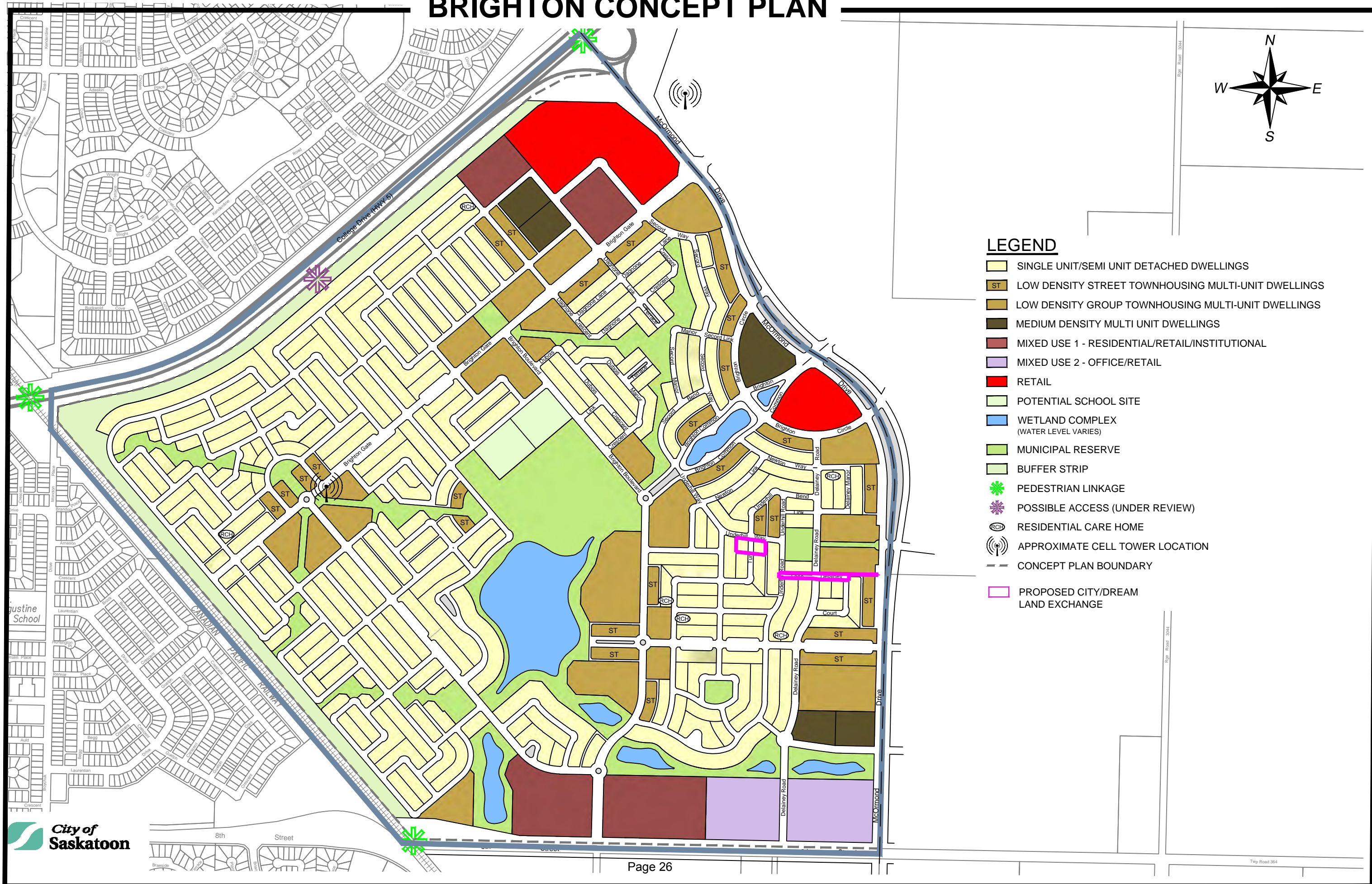
Written by: Matt Grazier, Senior Planner, Saskatoon Land

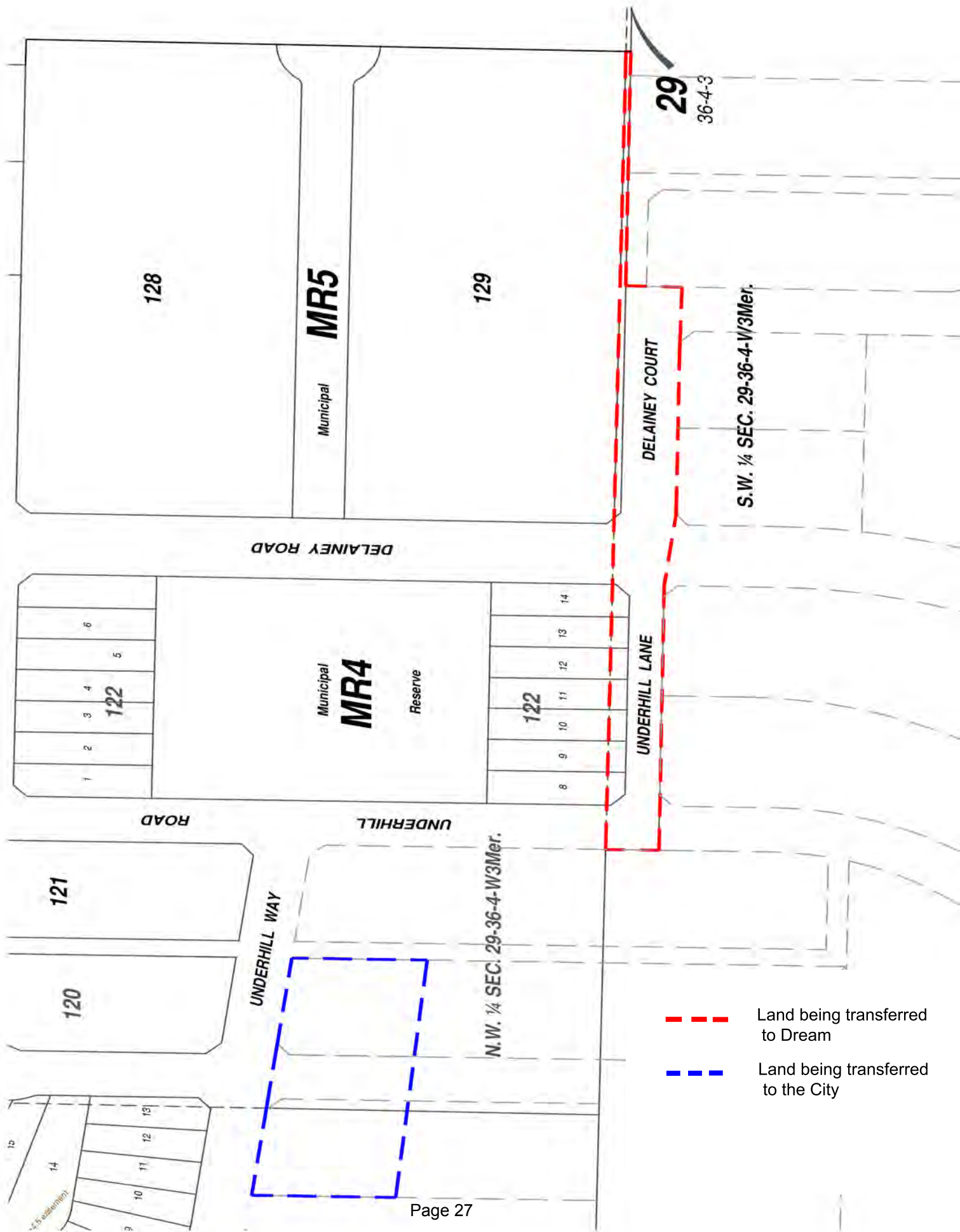
Reviewed by: Frank Long, Director of Saskatoon Land

Approved by: Kerry Tarasoff, CFO/General Manager, Asset & Financial Management
Department

Brighton Interim Land Exchange.docx

BRIGHTON CONCEPT PLAN







STANDING POLICY COMMITTEE ON TRANSPORTATION

Inquiry – Councillor R. Donauer (June 27, 2016) Street Sweeping Program – Priority for School Zones

Recommendation of the Committee

That the Administration be directed to sweep school zones during the priority street blitz and neighbourhood curb-to-curb program, following the development of a comprehensive safety strategy.

History

At the August 16, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated August 16, 2016 was considered.

Attachment

August 16, 2016 Report of the General Manager, Transportation & Utilities Department

Inquiry – Councillor R. Donauer (June 27, 2016) Street Sweeping Program – Priority for School Zones

Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:
That the Administration be directed to sweep school zones during the priority street blitz and neighbourhood curb-to-curb program, following the development of a comprehensive safety strategy.

Topic and Purpose

The purpose of this report is to provide the committee with a recommendation for increasing the priority of completing street sweeping in school zones.

Report Highlights

1. In 2016, the areas within posted School Zones within Saskatoon neighbourhoods were swept separately, in the evening, from June to July. This was implemented to reduce the risk of having heavy equipment near students during school hours.
2. Multiple options were considered by Administration to increase the priority of school zone street sweeping based on the values of efficiency, cost, schedule, quality and safety.
3. The most efficient and effective method for sweeping schools zones is to remove the restriction of sweeping during school zone hours. This leads to the highest quality of final product; however, due to the high traffic in school zones and the exposure of children, a detailed safety strategy is required.

Strategic Goals

This report supports the Strategic Goals of Moving Around and Quality of Life by ensuring citizens can enjoy clean streets as quickly as possible. This report also supports the Strategic Goal of Continuous Improvement by studying alternative methods to current operations.

Background

The following inquiry was made by Councillor R. Donauer at the meeting of City Council held on June 27, 2016:

“Would the Administration please report on the possibility of amending the Street Sweeping Program so that school zones are given higher priority, and not left until the end of the city-wide neighbourhood sweep. Specifically, report on the possibility of having a school zone swept on the same day as the surrounding neighbourhood, perhaps that same evening.”

The Administration is currently completing the program close out for the spring 2016 Street Sweeping Program and is in the process of investigating opportunities for continuous improvement.

Report

Current School Zone Street Sweeping

In 2016, the area within the posted School Zones within Saskatoon neighbourhoods was swept separately, in the evening, June 6 to July 21 – Monday to Thursday from 8 p.m. to 6 a.m. This was implemented to reduce the risk of having heavy equipment near students during school hours.

New signs for night street sweeping were posted in advance and non-compliant vehicles were ticketed and relocated.

Some concerns with sweeping this area separately from the blitz and curb-to-curb sweeping include the debris can be tracked onto completed streets, and leaving neighbourhoods feeling incomplete.

Options to Increase Priority of School Zone Street Sweeping

The primary objectives of studying alternative methods to complete the street sweeping program in school zones focused on school zones being given a higher priority, and not being completed at the end of the curb-to-curb sweep program. After considering a number of possible options, three were evaluated:

1. Remove the restriction for street sweeping equipment working in the area during school zone hours and complete the sweeping as part of both the priority street blitz and during the residential curb-to-curb program.
2. Extend the street sweeping blitz program and perform a special school zone sweep before starting the Business Improvement Districts and the North Industrial curb-to-curb sweeps.
3. Return each night after the neighbourhood curb-to-curb sweep and complete the affected school zones.

These alternatives were evaluated based on valued criteria including the cost of the program, the efficiency of the program, schedule impacts, quality of work, and safety.

Suggested Changes to the School Zone Restriction

Based on these values, Option 1 is the best candidate for meeting the primary objectives. Completing the school zones as part of the regular blitz would get them done early in the season and sweeping them again during the neighbourhood curb-to-curb sweep ensures that minimal materials are tracked in and out of the school zones. This option would reduce costs by approximately \$240,000 and improve the Administration's ability to achieve the overall schedule on time. A comprehensive safety plan will be required including, but not limited to, sweepers being restricted to 5km/h and that the work be performed outside of peak pick-up and drop-off times.

Extending the blitz to complete school zones before the curb-to-curb sweep would reduce costs from the current program but would add scheduling complexities for the

blitz program. Further, completing this work ahead of the adjacent curb-to-curb sweeping will result in more material tracking into the school zone, leading to a lower quality of cleaned street in and around school zones.

Returning each night to complete school zones would reduce the amount of material tracked in and out of the school zones resulting in better quality than current programs; however, not as high as completing Option 1. This process would require additional sign crews and would extend the sweeping schedule; regular night work such as Business Improvement Districts and the North Industrial area would be delayed. This alternative would cost more than current operations due to increased mobilization and demobilization of crews.

Options to the Recommendation

City Council could direct the Administration to implement Option 2 or 3 or to report back with other alternatives.

Environmental Implications

The recommendation reduces the environmental impact of greenhouse gas emission by reducing equipment travel time. It would also provide a slight increase in air quality in school zones by removing winter street sand earlier than current operations.

Communications

Changes to the program will be communicated as part of the overall street sweeping communications plan.

Financial

Options 1 and 2 would provide savings and can be deployed within the current level of funding in the street sweeping program. The sweeping program is continually under budget pressure, and implementation of Option 1 would be considered a significant process improvement that would help enable the City to achieve current schedule and cost objectives. Option 3 would result in additional operational costs and would need a detailed estimate to complete, should the alternative wish to be pursued.

Other Considerations/Implications

There are no policy, public and/or stakeholder involvement, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Administration will continue to monitor the effectiveness of the program through annual close out reports. Should these parameters change for a prolonged period, another feasibility study will be conducted.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Barrett Froc, Acting Manager of Logistics and Procurement
Written by: Russ Munro, Director of Water and Waste Stream
Reviewed by: Eric Quail, Acting Director of Roadways & Operations
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

TRANS RM – Inq – C Donauer (Jun 27-16) Street Sweeping – Priority for School Zones



STANDING POLICY COMMITTEE ON TRANSPORTATION

Inquiry – Councillor D. Hill (April 25, 2016) - Creation of City Centre Six-Month Transit Pass

Recommendation of the Committee

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be received as information.

History

At the August 16, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated August 16, 2016 was considered.

Attachment

August 16, 2016 Report of the General Manager, Transportation & Utilities Department

Inquiry - Councillor D. Hill (April 25, 2016) - Creation of City Centre Six-Month Transit Pass

Recommendation

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to provide an update on the possibility of offering a six-month City Centre Transit Pass to residents traveling to work in the City Centre.

Report Highlights

1. Administration continues to work through a possible process and costing strategy that would be required to offer a six-month City Centre Transit Pass to residents traveling to work in the City Centre.
2. Administration is reviewing the current ticketing system to determine how a six-month City Centre Transit Pass would be administered.
3. The work is expected to be complete and ready to be reported on in the first quarter of 2017.

Strategic Goal

This report supports the Strategic Goal of Moving Around, including the 4-Year Priority to change attitudes around public transit and increase Saskatoon Transit ridership.

Background

The following inquiry was made by Councillor D. Hill at the meeting of City Council held on April 25, 2016:

“In an effort to increase ridership and relieve the parking pressures in downtown Saskatoon, would the Administration please report on creating a City Centre 6-month Saskatoon Transit pass for all employees who work in the City Centre. City Centre to be defined by the boundaries of the river, Idylwyld Drive, and 25th Street or Queen Street (consideration for City Hospital and SaskTel Call Centre parking pressures).

The Administration would recommend the best way to administer the application process so that it is simple as possible. Ideas to consider are to have limited number of intakes such as specific days of each month, quarterly, or twice a year. I would encourage requiring a current pay stub with the address of the employer confirming City Centre employment at initial application and with every renewal. Passes would be sold in 6-month non-refundable intervals. Passes should be of substantial financial savings compared to monthly parking rates. I would encourage the

Administration to consider an initial value of exactly double the U-Pass' cost for six months."

Report

Administration is working on determining the guidelines and processes required to offer a six-month pass for residents traveling to work in the City Centre. Saskatoon Transit will need to work with the current ticketing system to determine the viability of a six-month pass and the distribution process through retailers.

Administration is reviewing the cost and other implications this program may have and will provide a report with the plan when it is complete. Saskatoon Transit will also be investigating the potential impact this pass could have on the current ECO Pass program, which is being utilized by some employers located in City Centre. Administration will also continue to investigate similar programs offered by other municipalities in Canada and the United States to determine best practices and lessons learned.

Communication Plan

Should Saskatoon Transit move forward with a six-month City Centre Transit Pass, a marketing and communications plan will be developed to target employers and individuals working in the City Centre.

Financial Implications

Financial implications will be included in the subsequent report.

Other Considerations/Implications

There are no options, public and/or stakeholder involvement, policy, environmental, Privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Administration estimates that the work will be complete in the first quarter of 2017.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Hidayat Ullah, Accounting Coordinator, Saskatoon Transit
Reviewed by: James McDonald, Director of Saskatoon Transit
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities Department

TRANS HU Inquiry - Councillor D. Hill (April 25, 2016) - Creation of City Centre Six-Month Transit Pass



STANDING POLICY COMMITTEE ON TRANSPORTATION

Inquiry – Councillor D. Hill (April 25, 2016) - Free Transit Access - Saskatoon Police Service and Saskatoon Fire Department

Recommendation of the Committee

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be received as information.

History

At the August 16, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated August 16, 2016 was considered.

Attachment

August 16, 2016 Report of the General Manager, Transportation & Utilities Department

Inquiry – Councillor D. Hill (April 25, 2016) - Free Transit Access - Saskatoon Police Service and Saskatoon Fire Department

Recommendation

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to provide information for offering transit service, at no cost, to uniformed members of the Saskatoon Fire Department and the Saskatoon Police Service.

Report Highlights

1. The practice of allowing uniformed individuals from the Saskatoon Police Service to ride Saskatoon Transit at no charge has been informally in place for a number of years.
2. The expansion to include the Saskatoon Fire Department and a more formal continuation of this program with the Saskatoon Police Service will assist in creating a positive perception of safety and security for Saskatoon Transit riders.

Strategic Goals

This report supports the Strategic Goal of Moving Around, including the 4-Year Priority to change attitudes around public transit and increase Saskatoon Transit ridership. This initiative also supports the Strategic Goal of Quality of Life, including the long-term priority to reduce and prevent crime.

Background

The following inquiry was made by Councillor D. Hill at the meeting of City Council held on April 25, 2016:

“Would the Administration please report on the possibility of Saskatoon Transit’s providing free access to all members of the Saskatoon Police Service and the Saskatoon Fire Department who are wearing their uniform or some agreed upon clothing of some nature that indicates that they work at either of the two departments.”

Report

The practice of allowing uniformed individuals from the Saskatoon Police Service to ride Saskatoon Transit at no charge has been informally in place for a number of years. Although not widely utilized, the expansion and continuation of this program will yield positive results for Saskatoon Transit, the Saskatoon Police Service and the Saskatoon

Fire Department. The presence of the Saskatoon Fire Department and the Saskatoon Police Service members will assist in creating a positive perception of safety and security for transit riders. Furthermore, this program will create opportunities for members of these services to engage within the community.

Communication Plan

An internal communications plan will be developed in collaboration with the Saskatoon Police Service and the Saskatoon Fire Department to determine the optimal communication channels and to establish agreed upon processes and procedures. Following this, front line Transit staff will be notified of these changes and the proper protocol to provide free transit service. These groups will utilize internal tools such as the email, internal notices and the intranet to inform officers, firefighters and transit operators.

Financial Implications

There will be some forgone revenue associated with this agreement. This value will be based on the number of rides offered. This is expected to have a minimal impact on lost Transit revenues as these values are currently not captured.

Other Considerations/Implications

There are no options, public and/or stakeholder involvement, policy, environmental, Privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Follow-up will depend on the direction of City Council.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Mike Moellenbeck, Operations Manager, Saskatoon Transit
Reviewed by: James McDonald, Director of Saskatoon Transit
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department



STANDING POLICY COMMITTEE ON TRANSPORTATION

Inquiry – Councillor D. Hill (April 25, 2016) Transit and the Saskatoon School Divisions

Recommendation of the Committee

That the report of the General Manager, Transportation & Utilities Department dated September 7, 2016, be received as information.

History

At the September 7, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated September 7, 2016 was considered.

Attachment

September 7, 2016 Report of the General Manager, Transportation & Utilities Department

Inquiry - Councillor D. Hill (April 25, 2016) Transit and the Saskatoon School Divisions

Recommendation

That the report of the General Manager, Transportation & Utilities, dated September 7, 2016, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to provide an update on the possibility of increasing ridership while at the same time providing support for school divisions to decrease operating costs.

Report Highlights

1. Administration and both Saskatoon School Boards have met to consult about the various suggestions in the original inquiries.
2. The School Boards were interested in some of the suggestions and have agreed to work with Saskatoon Transit to develop proposals.

Strategic Goal

This report supports the Strategic Goal of Moving Around, including the 4-Year Priority to change attitudes around public transit and increase Saskatoon Transit ridership.

Background

The following inquiry was made by Councillor D. Hill at the meeting of City Council held on April 25, 2016:

“In an effort to increase transit ridership while at the same time providing support for school divisions to decrease operating costs, would the Administration, please discuss with the school boards and report back on the following items related to transit and the Saskatoon school divisions. Keeping in mind that there will be some administrative support required from each division.

- Free Saskatoon Transit passes for all elementary students that do not meet the existing school division policy requirements to be eligible for division bus services.
- That Saskatoon Transit provide free service, on regular routes, for school class groups travelling on field trips or excursions. The teachers would apply through a process of application to Saskatoon Transit. This would also present learning opportunities for educators to work with classes in planning their routes.
- That something similar to a U-Pass six-month pass system be explored, for students and staff, of high schools in Saskatoon.

Some discussions with the divisions, as part of the program, could include exploring “paid-for parking” at the high schools, increased parking restrictions around schools, passes applicable for all routes everyday all day, extension of the spring semester pass to include additional months of July and August of each year, and which schools would be the best to conduct a pilot project. Passes should be administered by each school.”

Report

Administration met with both school boards and had productive meetings with each. In terms of the three suggestions from the inquiry, the following is offered as an interim response:

Out of Area Passes

More work is required to develop a proposal with costs for this program and it would likely begin with a small pilot program. Both School Boards would be willing to enter into a pilot program if one is developed.

Class Travel Pass

Both School Boards thought that this would be a good program but it was determined that there should be a 4 to 5 month pilot program to monitor and refine. Initial rules would include no more than one class (30 students) on a bus at one time, minimum of 1-week notice, and only between the hours of 10:00 AM and 3:00 PM. Waivers of liability would be handled by the school boards. The Class Travel Pass could be put into pilot mode as early as October 2016.

U-Pass like Program

Neither board was interested in the U-Pass Program if it is the same as the universal pass program currently offered at the U of S, that is all students pay the same price for a six-month pass. Both boards were interested in developing a discount pass program; however, any proposals would also have to be supported through formal decisions by the elected boards prior to moving forward.

Administration is reviewing the cost and other implications these programs may incur and will continue to consult with both school boards prior to bringing any proposals forward, with the exception of the pilot Class Travel Pass which could begin as early as October 2016. Administration will also continue to investigate similar programs offered by other municipalities in Canada and the United States to determine best practices and lessons learned.

Communication Plan

Should Saskatoon Transit move forward with these initiatives, a marketing and communications plan will be developed in partnership with the School Boards to target impacted teachers, students and their parents or guardians. Saskatoon Transit will work closely with the School Boards when finalizing messaging and tactics to reach the target audience.

Financial Implications

Full financial details will be provided for each proposal developed with the school boards as these initiatives move forward.

Other Considerations/Implications

There are no options, public and/or stakeholder involvement, policy, environmental, Privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Follow-up will depend on the direction of City Council.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Cory Shrigley, Manager Customer Engagement and Support,
Saskatoon Transit
Reviewed by: James McDonald, Director of Saskatoon Transit
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

TRANS CS Inquiry - Councillor D. Hill (April 25, 2016) - Transit and the Saskatoon School Divisions



STANDING POLICY COMMITTEE ON TRANSPORTATION

Inquiry – Councillor C. Clark (May 24, 2016) Calcium Chloride Application Program for High Traffic Gravel Lanes and Public Driveways

Recommendation of the Committee

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be received as information.

History

At the August 16, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated August 16, 2016 was considered.

Attachment

August 16, 2016 Report of the General Manager, Transportation & Utilities Department

Inquiry – Councillor C. Clark (May 24, 2016) Calcium Chloride Application Program for High Traffic Gravel Lanes and Public Driveways

Recommendation

That the report of the General Manager, Transportation & Utilities Department dated August 16, 2016, be forwarded to City Council for information.

Topic and Purpose

The purpose of this report is to provide an update and information on the possible expansion of dust mitigation in gravel lanes for the City of Saskatoon.

Report Highlights

1. The current dust palliation (mitigation) program treats 5.3 lane kilometres with Calcium Chloride (CaCl) to minimize dust on select gravel roads within City limits.
2. The cost for dust palliation is between \$1.80 and \$2.00 per square metre for CaCl application, which equates to \$6,600 to \$7,300 per lane kilometre.
3. The Administration will continue to investigate service level criteria options and will report prior to the 2017 Business Plan and Budget deliberations.

Strategic Goals

This report supports the Strategic Goal of Quality of Life by minimizing the impact of gravel roads on residents. This report also supports the Strategic Goal of Continuous Improvement by studying alternative methods to current operations.

Background

The following inquiry was made by Councillor C. Clark at the meeting of City Council held on May 24, 2016, in part:

“Would the Administration please report on options for expanding the Calcium Chloride application program to provide service for high traffic gravel lanes and public driveways (such as the access road to Gabriel Dumont Park). I would request the information include costs per lane km of applying CaCl, as well as possible criteria for determining the eligibility of a lane for CaCl.”

Report

Current Application Program

Roadways & Operations uses Calcium Chloride (CaCl) to minimize dust on select gravel roads within City limits; 5.3 lane kilometers are addressed through the current budget. City staff pre-spray locations with water prior to the CaCl application, which is

performed by contractors. This approach improves performance of the product application.

Location Selection Criteria

The current program includes, 33rd Street West, 8th Street East, 8th Street West to Gabriel Dumont Park, Weldon Ave, and Range Road 3044. The Administration is currently working to find out what other municipalities use for criteria when selecting roadways to treat. Possible factors could include:

- Speeds greater than 60km/h,
- Average daily traffic,
- Number of residents impacted by potential dust,
- Adjacent land use; and
- Pedestrian and bike traffic

Traffic counts are not known for all lanes in the City and the current lane databases do not include the number of residents or adjacent land uses.

Maintenance Program Costs

Currently, the City pays between \$1.80 and \$2.00 per square metre for CaCl application. This works out to a cost per lane kilometre between \$6,600 and \$7,300.

Environmental Implications

The expansion will impact the environment with increased greenhouse gas emissions from expanded use of equipment for more dust mitigation. In addition, there is the potential for more CaCl to enter the river after a rainfall or during applications through the storm water system.

Financial Implications

Financial implications will be included in the next report on this topic, which will be submitted to the Standing Policy Committee on Transportation prior to the 2017 Business Plan and Budget deliberations.

Other Considerations/Implications

There are no options, public and/or stakeholder involvement, communication, policy, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

A further report will be submitted prior to the 2017 Business Plan and Budget deliberations.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Russ Munro, Director of Water and Waste Stream
Reviewed by: Eric Quail, Acting Director of Roadways & Operations
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

TRANS RM – Inqu – C Clark (May 24-16) Options – High Traffic Gravel Lanes and Public Dways



STANDING POLICY COMMITTEE ON TRANSPORTATION

Inquiry – Councillor C. Clark (May 24, 2016) Utility Cut Patching Process and Options for Resurfacing Cuts

Recommendation of the Committee

That the Administration be directed to continue with their improvement program for addressing utility cuts as outlined in the report of the General Manager, Transportation & Utilities Department dated August 16, 2016.

History

At the August 16, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated August 16, 2016 was considered.

Attachment

August 16, 2016 Report of the General Manager, Transportation & Utilities Department

Inquiry – Councillor C. Clark (May 24, 2016) Utility Cut Patching Process and Options for Resurfacing Cuts

Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:
That the Administration be directed to continue with their improvement program for addressing utility cuts as outlined in this report.

Topic and Purpose

The purpose of this report is to provide information on the current strategies being employed by the Administration to better address utility cuts and provide options for more aggressive treatment of utility cuts.

Report Highlights

1. The Administration has completed a process improvement process for addressing utility cuts, which has led to significant improvements to service levels.
2. The current backlog of utility cuts is expected to be repaired by the end of August 2016.
3. The City's approach to utility cuts will continue to be monitored and improved.

Strategic Goals

This report supports the Strategic Goal of Moving Around by reducing the disruption to citizens caused by utility cuts. This report also supports the Strategic Goal of Continuous Improvement by implementing improvements to current operations.

Background

The following inquiry was made by Councillor C. Clark at the meeting of City Council held on May 24, 2016, in part:

“Would the Administration provide a report on the utility cut patching process and options for establishing a more efficient/aggressive program for resurfacing utility cuts after they have been excavated.”

Utility cuts are excavations cut into the road, sidewalk, or adjacent property to access a buried utility. These cuts can be ‘shallow utility cuts’ when they are accessing utilities such as natural gas, power, or telecommunications. Alternately, “deep utility cuts” occur when water distribution, sewer collection, or storm sewers are accessed. Due to the broad amount of infrastructure impacted by utility cuts, a number of areas of the Administration and other organizations are involved with utility cuts.

Report

Strategies Implemented

Previously, the reporting, tracking, and repair of utility cuts were handled by several divisions within the Administration, depending on the type of utility cut and who had made the original cut. Administration worked across several divisions to develop a five point strategy which includes:

- Quality of repair,
- Fair value for repairs and maintenance,
- Improved tracking and reporting;
- Reducing the backlog volume; and
- Continuous improvement

Measures taken to improve the City's approach to utility cuts included:

- Development of an online reporting tool for utility cuts, and continued work on consolidating the previous lists of cuts into a single database to ensure no cuts are missed.
- Development of new standards and procurement of new equipment to support efficient and effective repair of utility cuts. This improved the quality of the finished product, and required significant changes to construction methods by both the City and contractors.
- A contract was competitively tendered to reduce the backlog of utility cuts in the spring which also allowed Administration to ensure that fair value was being charged for utility cut maintenance and repair.
- An Engineering Technologist was hired to inspect utility cuts to ensure that required quality is being met, and that cuts are not being missed. Costs are recovered from the various Utilities that cause the cuts.
- Both contractors and City crews have been directed to complete repairs of cuts on the same or next day during months where asphalt is available, presenting citizens with a complete job and only one traffic disruption.

The Administration continues to explore new methods and technologies to improve the timeliness and quality of utility cut repairs. A detailed report, Utility Cut Strategies, outlining the current utility cut management process and new strategies undertaken since 2015 has been developed and will continue to be updated as new processes are implemented.

Expected Repair Timeline for Backlog

With the current improvements to the strategies, it is estimated that all backlog utility cuts from the winter will be completed by late August, and then crews (City and contractor) will be following new cuts the same or next day, weather dependent. It is Administration's intention to have no backlog of cuts going into the 2016-2017 winter.

Next Steps

Administration will continue to monitor and improve quality measures in all aspects of the utility cut maintenance and patching process. Work quality, improved internet

mapping and reporting applications, and the potential use of technology to support complete repairs during winter months, are three areas that remain under review.

Process or standard changes will be explored with a complete life cycle assessment and pilot study before implementing as standard practice.

Options to the Recommendation

City Council could direct the Administration to take a more aggressive approach to addressing utility cuts.

Environmental Implications

The recommendation does not change the current environmental impact of the work completed. The new strategies do reduce the number of road closures required may reduce greenhouse gas emissions related to traffic delays but this effect has not been measured.

Communications Implications

Communications on the new processes have gone out to citizens by way of media conferences, public service announcements, and the weekly Building Better Roads updates. The Administration will continue to communicate through these channels as the program improves. Administration also informed contractors, via letter, in advance of the changes in the program as they are a major stakeholder in utility cuts.

Other Considerations/Implications

There are no policy, public and/or stakeholder involvement, financial, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Administration will continue to monitor its progress on utility cuts and employ continuous improvement strategies for cut repair. Further improvements to the utility cut program will be communicated through updated Roadways levels of service reports.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by:	Russ Munro, Director of Water & Waste Stream
Reviewed by:	Eric Quail, Acting Director of Roadways & Operations
Approved by:	Jeff Jorgenson, General Manager, Transportation & Utilities Department

TRANS RM – Inq – C Clark (May24, 2016) Utility Cut Patching and Resurfacing

BYLAW NO. 9402

The Transit Fares Amendment Bylaw, 2016

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as *The Transit Fares Amendment Bylaw, 2016*.

Purpose

2. The purpose of this Bylaw is to amend *The Transit Fares Bylaw, 2004*, to eliminate the age restrictions for student transit pass eligibility.

Bylaw No. 8370 Amended

3. *The Transit Fares Bylaw, 2004* is amended in the manner set forth in this Bylaw.

Section 3 Amended

4. Subsection 3(h) is amended by striking out “and who is under the age of 22”.

Coming Into Force

5. This Bylaw shall come into force on the day of its final passing.

Read a first time this _____ day of _____, 2016.

Read a second time this _____ day of _____, 2016.

Read a third time and passed this _____ day of _____, 2016.

Mayor

City Clerk



STANDING POLICY COMMITTEE ON TRANSPORTATION

High School Bus Passes – Tammy Jensen

Recommendation of the Committee

1. That the age limit of 21 for eligibility to purchase High School Student fares, rides (tickets) and passes be eliminated;
2. That the change be effective September 1, 2016; and
3. That the City Solicitor be directed to amend The Transit Fares Amendment Bylaw No. 9078 as outlined in the report of the General Manager, Transportation & Utilities Department dated September 7, 2016.

History

At the September 7, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated September 7, 2016 was considered.

Your Committee also received a presentation from Tammy Jensen in support of adult high school students accessing high school bus passes without age restrictions.

Attachment

September 7, 2016 Report of the General Manager, Transportation & Utilities Department

High School Bus Passes – Tammy Jensen

Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:

1. That City Council approve that the age limit of 21 for eligibility to purchase High School Student fares, rides (tickets) and passes be eliminated;
2. That the change be effective September 1, 2016; and
3. That the City Solicitor be directed to amend The Transit Fares Amendment Bylaw No. 9078 as outlined in this report.

Topic and Purpose

The purpose of this report is to request that City Council approve the elimination of the age limit for the purchase of High School Student Fares as outlined in this report.

Report Highlights

1. A speaker at the Standing Policy Committee on Transportation meeting on November 9, 2015, requested that the current age limit of 21 for eligibility to purchase the high school bus pass be removed.
2. Saskatoon Transit Administration has met with the School Boards on this matter.
3. Administration recommends that the current age limit be removed from Bylaw.

Strategic Goals

This report supports the Strategic Goal of Moving Around, including the 4-Year Priority to change attitudes around public transit and increase Saskatoon Transit ridership.

Background

At its meeting held on November 9, 2015, the Standing Policy Committee on Transportation resolved:

“That the matter be referred to the Administration for a report and follow-up as to where the matter stands with regard to potential bus pass agreements with the School Boards.”

Report

Currently, the eligibility for High School Bus Passes, tickets, and cash fare is limited to students under the age of 22. This is in accordance with the age limit that the Ministry of Education has for funding high school students. Students over the age of 21 pay fees to attend high school classes.

At the November 9, 2015, Standing Policy Committee on Transportation meeting, Tammy Jensen spoke to request that the age limit be eliminated for full-time students.

Transit Administration has met with the School Boards to discuss this matter and discovered that adult students (over age 21) attend only Saskatoon Public Schools as

Saskatoon Catholic Schools do not have a program for adult students. Saskatoon Public Schools would be willing to issue appropriate identification to the estimated 190 adult students per year.

During the meetings held between Transit Administration and the School Boards, the School Boards were in agreement with Transit Administration's intention to recommend the elimination of the age limit of 21 in order to extend eligibility for the high school bus fares to full time adult students with valid High School identification.

Options to the Recommendation

The option to the recommendation would be to keep the age limit of 21 for eligibility to purchase high school Transit fares, passes and ride cards (tickets).

Public and/or Stakeholder Involvement

Stakeholder involvement includes the information provided at the Standing Policy Committee meeting by Tammy Jensen and Transit Administration discussions with the School Boards.

Communication Plan

A communication plan will be developed in collaboration with the Public School Board to inform adult students, the public, Transit staff and vendors of the changes.

Financial Implications

There could be some foregone revenue which would arise from riders purchasing fares at the discounted rate for High School students instead of the full adult rate. Given the estimated number of possible participants, this would not be a significant amount. It is possible that it might increase fare sales and ridership due to Transit being seen as more affordable by these students.

Other Considerations/Implications

There are no policy, environmental, Privacy or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Follow-up will be at the direction of City Council.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by:	Beverly Stanley, Accounting Coordinator II, Business Administration, Transportation & Utilities
Reviewed by:	James McDonald, Director of Saskatoon Transit
Approved by:	Jeff Jorgenson, General Manager, Transportation & Utilities Department



STANDING POLICY COMMITTEE ON ENVIRONMENT, UTILITIES & CORPORATE SERVICES

Inquiry – Councillor Z. Jeffries (Jan. 25, 2016) Options for Assistance – Front Street Garbage and Recycling on Streets with Significant Parking

Recommendation of the Committee

1. That the information be received;
2. That the Administration be directed to report back to City Council in December 2017 with updated information once a full study has been completed; and
3. That the Administration consider an Option 6 of a two-person collection crew on select collection routes.

History

At the September 7, 2016 Standing Policy Committee on Environment, Utilities & Corporate Services meeting, a report of the General Manager, Transportation & Utilities Department, dated September 7, 2016 was considered.

Attachment

September 7, 2016 Report of the General Manager, Transportation & Utilities.

Inquiry – Councillor Z. Jeffries (Jan. 25, 2016) Options for Assistance – Front-Street Garbage and Recycling on Streets with Significant Parking

Recommendation

That the Standing Policy Committee on Environment, Utilities and Corporate Services recommend to City Council:

1. That the information be received; and
2. That the Administration be directed to report back to City Council in December 2017 with updated information once a full study has been completed.

Topic and Purpose

The purpose of this report is to provide a status update on the options for collecting garbage, compost, and recycling on streets with significant parking.

Report Highlights

1. Administration is studying multiple options to address collection on streets with significant parking.
2. Administration will prepare a recommendation following evaluation of all options with a complete life cycle value analysis.
3. When a more comprehensive report is submitted in December, Administration will seek City Council's direction on whether or not to proceed further with this initiative, which will involve significant citizen engagement.

Strategic Goals

This report supports the Strategic Goals of Moving Around and Quality of Life by ensuring citizens have reasonable access to transportation on their streets, parking, and removal of solid waste and recycling materials. This report also supports the Strategic Goals of Continuous Improvement and Environmental Leadership by studying alternative methods to current environmental operations.

Background

The following inquiry was made by Councillor Z. Jeffries at the meeting of City Council held on January 25, 2016:

“Residents on some streets have trouble setting out their garbage and recycling bins because there are no areas available with sufficient distance from parked vehicles to guarantee bin pick-up. Could Administration please report back on options to help residents with the problem of front-street garbage and recycling pick-up on streets with significant use of on-street parking.”

Report

Multiple Options being Studied

The Administration will be undertaking this review during the coming months. A number of preliminary options have been identified as outlined below. Additional options will be identified through a best practice review.

Option 1 - One Side of Street No Parking:

This option would require the City to set up signage on the odd or even side of congested streets and have no parking listed for collections days. Residents would have to move their bin to the appropriate side of the street for pickup. This option would require some residents to move bins across the street which could be challenging for some, particularly during the winter months. This option has the advantage of being quick to implement and reducing the cost of collections because collections trucks would only need to travel the block once.

Option 2 - No Front Street Parking:

This option is the same as option one, except with both sides of the street. This option would, through education and enforcement, allow for all bins to be placed in front of all residences. It is estimated that the convenience of placing a bin in front of a property may not outweigh the inconvenience of no parking, however, this will be explored through citizen engagement.

Option 3 - Designated Bin Parking:

This option would create, on each side of the street, a location with no parking where bins are to be placed during collection days. This has the advantage of only a minor inconvenience for parking, but may require residents to transport bins as far as a block from their home for collection. This option may also be unappealing for the residents whose property is located adjacent to the designated bin parking.

Option 4 - Rear-lane Collection:

This option is not an option for all congested streets but may be an option for some. Collections in lanes come with many issues, including lower efficiency, property damage risks, and structural damage to lanes in some locations. A main advantage would be that this option has the least impact on parking.

Option 5 - Status Quo:

A feasible option is that the inconvenience of options one to four may not outweigh the inconvenience posed by the difficult collections on congested streets.

Administration will continue to look for new options as the assessment and citizen engagement are completed and evaluate them as well.

Life Cycle Analysis

Administration will conduct a preliminary life cycle assessment of the values associated with parking and collections, and will focus on the following values:

- Moving around: Options will be weighted based on positive or negative impact to parking and traffic. This value will also consider the efficiency of the movement of collection vehicles which can have savings that could potentially offset the cost of the program.
- Environmental Leadership: The review will consider the National Solid Waste Benchmarking Initiative to confirm what other Cities are doing and to ensure Saskatoon is considering leading alternatives in collection.
- Continuous improvement: The results of the review may result in recommended pilot studies with consideration for continuous improvement and study of the efficiency of options.
- Fiscal Responsibility: The review will include a life cycle cost comparison to the other options and will be fully costed before implementation.

Options to the Recommendation

City Council could direct the Administration to investigate and report back with other alternatives.

Environmental Implications

The environmental implications of the recommendation will be considered when each option is reviewed.

Communications

If further work is undertaken following the results of the study, a detailed communications plan will be required in order to engage with citizens and to ensure that there is excellent opportunity for feedback from citizens.

Financial

The total life cycle costs of the recommendation will be estimated. The costs of completing the work leading to the December report will be covered by the Waste Stream operating budgets. The December report will include the estimated costs of subsequent studies.

Other Considerations/Implications

There are no policy, public and/or stakeholder involvement, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The next report on this matter will be submitted to City Council in December of 2017.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Russ Munro, Director of Water and Waste Stream

Inquiry – Councillor Z. Jeffries (Jan. 25, 2016) Options for Assistance – Front-Street Garbage and Recycling on Streets with Significant Parking

Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

EUCS RM – Inq- C Jeffries (Jan 25-16) Front St Garbage and Recycling – Streets with Significant Parking



STANDING POLICY COMMITTEE ON ENVIRONMENT, UTILITIES & CORPORATE SERVICES

Noise Bylaw Extension Requests – Delegate Authority

Recommendation of the Committee

That the Administration review the efficacy of having requests for Noise Bylaw Extensions a delegated authority and report back to the Standing Policy Committee on Environment, Utilities & Corporate Services at the appropriate time.

History

During consideration of Noise Bylaw Extension requests at the Standing Policy Committee on Environment, Utilities & Corporate Services meeting, held on September 7, 2016, the Committee resolved, in part, that the Administration review the efficacy of having requests for Noise Bylaw Extensions a delegated authority and report back to the Standing Policy Committee on Environment, Utilities & Corporate Services at the appropriate time and is seeking Council's interest in the recommendation put forward.

PROCLAMATION REQUESTS

Recommendation

1. That City Council approve all proclamation and flag raising requests as set out in this report; and
2. That the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Topic and Purpose

Proclamation and flag raising requests are considered on City Council's Public Hearing agenda. The September 19, 2016 Public Hearing meeting has been cancelled due to there being no public hearing items to consider. Therefore, the requests are being submitted on the Regular Business agenda for City Council's approval.

Report

The following proclamation and flag raising requests have been received:

- Drive Electric Week Event Committee – Drive Electric Week – September 10 – 18, 2016
- Ukrainian Canadian Congress, Saskatoon Branch – Week of Saskatchewan Ukrainians – September 26 – October 2, 2016
- Adoption Supper Centre of Saskatchewan Inc. – Adoption Awareness Month – November, 2016
- Canadian Federation of University Women Saskatoon Inc. – CFUW Day – September 14, 2016
- Ag-West Bio Inc. – Biotech Week – September 26 to October 2, 2016
- City of Saskatoon, Community Services Department – Culture Days – September 30 to October 2, 2016 – Flag Raising September 29, 2016
- Canadian Institute of Public Health Inspectors (CIPHI) – Environmental Public Health Week – September 26-30, 2016
- Amanda Todd Legacy Society – Light Up Purple - October 10, 2016

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Email - Drive Electric Week Event Committee, dated August 21, 2016
2. Letter - Ukrainian Canadian Congress, Saskatoon Branch, dated August 18, 2016
3. Letter - Adoption Supper Centre of Saskatchewan Inc., dated August 18, 2016

Proclamation Requests

4. Letter - Canadian Federation of University Women Saskatoon Inc., dated August 23, 2016
5. Letter - Ag-West Bio Inc., dated August 31, 2016
6. Letter - City of Saskatoon, Community Services Department, dated August 29, 2016
7. Letter - Canadian Institute of Public Health Inspectors (CIPHI) dated July 18, 2016
8. Email - Amanda Todd Legacy Society, dated September 8, 2016

Report Approval

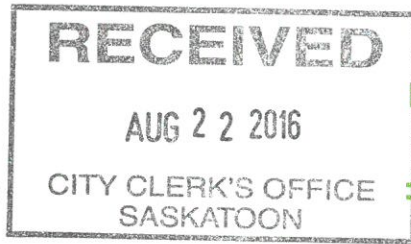
Written and Approved by: Joanne Sproule, City Clerk

Proclamation Requests – September 19, 2016.docx

205- >

August 21st, 2016

City of Saskatoon
222 - 3rd Avenue North
Saskatoon SK S7K 0J5



National Drive Electric Week™



Good Afternoon
Honourable Mayor and Councillors:

I wish to extend the invitation for the City Of Saskatoon officials to participate in Saskatoon's Drive Electric Week set on September 10th-18th, 2016. This is the 2nd annual event and will be held at the local Peavey Mart.

The National Drive Electric Week events are taking place in over 183 cities in North America and an opportunity to promote the myriad benefits of plug-in vehicles in cities coast to coast.

In Saskatoon, our Drive Electric Week event will be a fantastic opportunity to bring together the many plug-in electric vehicle drivers in the area and educate the public and policymakers about new innovations and opportunities in this arena.

Event Details

Day: Saturday, September 17th, 2016 Time: 12PM - 5PM

Location: Peavey Mart

820C 51st St E, Saskatoon SK S7K 0X8

Plug In America, the Sierra Club, and the Electric Auto Association are teaming up to plan this effort at the national level, and we are inviting many local organizations, companies, and individuals to participate in our local event.

We would love to have an official recognition and firm commitment to educate the public and policymakers about new innovations and opportunities that exist in this industry for growing cities.
I'll look forward to discussing this opportunity with you.

Sincerely,

A handwritten signature in blue ink that reads "James Dennis". The signature is fluid and cursive, with a long horizontal stroke at the end.

James Dennis

306-596-1517

james@soundsolar.ca

City Captain Saskatoon

Drive Electric Week Event Committee



Proclamation

National Drive Electric Week

September 10-18th, 2016

Whereas, petroleum-fuelled vehicles are responsible for over 50% of our local greenhouse gas emissions and are a contributing factor to air pollution and climate change, threatening the health of our citizens and the sustainability of our planet; and

Whereas, the imbalance between gasoline resources and worldwide demand is escalating gasoline prices to levels that overburden commerce, hurt economic growth and cause hardship to our citizens; and

Whereas, the transportation sector needs support to move toward adoption of clean energy technology, including plug-in electric vehicles, that reduces our dependence on foreign fuels and supports a healthy environment and economy; and

Whereas, The City of Saskatoon, in the province of Saskatchewan, is dedicated to being a leader in the use of clean energy, establishing policies and programs that conserve energy, and promote sustainability; and

Whereas, September 10-18, 2016 has been designated as National Drive Electric Week throughout Saskatoon to educate our citizens about the benefits of plug-in electric vehicles and to promote their adoption;

Now, therefore, I, Don Atchison, Mayor of The City of Saskatoon, Saskatchewan, Canada do hereby proclaim September 10-18th, 2016 as "Drive Electric Week" in the City of Saskatoon and call upon all residents of this great city to join me in supporting the aims and goals of this worthwhile effort.

_____, dated _____ day of _____, 2016

Mayor Don Atchison



205-5
Attachment 2

КОНГРЕС УКРАЇНЦІВ КАНАДИ – САСКАТУНСЬКИЙ ВІДДІЛ
CONGRÈS UKRAINIEN-CANADIEN SUCCURSALES DE SASKATOON
UKRAINIAN CANADIAN CONGRESS – SASKATOON BRANCH

Bayda Kozaks
Bishop Filevich Ukrainian Bilingual
School Council
Boyan Ukrainian Dance
Association, Inc.
Brotherhood of Sts. Boris & Hlib
Fides Club
Green Grove Camp
Lastiwka Choir
League of Ukrainian Canadians
Musée Ukraina Museum Inc.
Nashi
New Community Credit Union
Pavlychenko Folklorique Ensemble
Rushnychok Ukrainian Folk
Dance Association, Inc.
St. George's Senior Citizens Club
St. Petro Mohyla Institute
St. Volodymyr Ukrainian Catholic
Park, Inc.
Seniors' Organization -Sts. Peter &
Paul Ukrainian Catholic Church
Sonia's School of Ukrainian
Dance, Inc.
Ukrainian Canadian Professional
& Business Assn. of Saskatoon
Ukrainian Catholic Brotherhood
-Bishop Roborecki Branch #304
Ukrainian Catholic Women's League
- St. George's Branch
Ukrainian Catholic Women's League
- Sts. Peter & Paul Branch
Ukrainian Museum of Canada
Ukrainian National Association
Mykola Lysenko Branch #444
Ukrainian National Federation
Ukrainian Orthodox Men's Assn.
(TYC) - Steppe Branch
Ukrainian Tryzub Society, Inc.
Ukrainian Women's Association
of Canada – H. Romanych Br.
Ukrainian Women's Association
of Canada – O. Kobylanska Br.
Vesna Festival, Inc.
Yevshan Ukrainian Folk Ballet
Ensemble

His Worship Donald J. Atchison
Office of the Mayor
222 Third Avenue North
Saskatoon, SK S7K 0J5

Re: Proclamation of Week of Saskatchewan Ukrainians

Your Worship;

On behalf of the Ukrainian Canadian Congress – Saskatoon Branch I am writing to you with the intention of having the City of Saskatoon proclaim the week of September 26 – October 2 as the Week of Saskatchewan Ukrainians.

As you may be well aware of, 2016 is a very special year for all Canadians of Ukrainian descent. As you will see from the attached letter from our president of the Ukrainian Canadian Congress – Saskatchewan Provincial Council, Mary Ann Trischuk, we are celebrating a number of events this year. This is 125th Anniversary of Ukrainian Immigration to Canada, the 25th Anniversary of Ukraine's independence, our national body of the Ukrainian Canadian Congress is celebrating 75 years of existence. The Triennial congress will be held in Regina this year, and Premier Brad Wall has declared this year as the Year of Saskatchewan Ukrainians.

We sincerely hope that the City of Saskatoon will join other cities and municipalities in the province in proclaiming this Week of Saskatchewan Ukrainians. Regina and Prince Albert have already passed this proclamation.

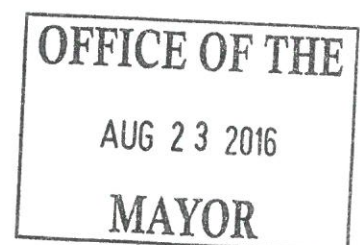
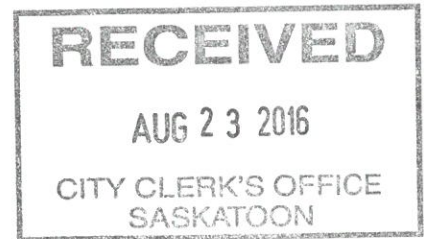
On behalf of the Ukrainian community, we would like to thank you personally for all of the support that you have given to the Ukrainian Community in the past. We sincerely appreciate your involvement in our activities and your relentless support.

If you would like to contact me in regards to this request, you can contact me at:

Michael Gregory
Ukrainian Canadian Congress – Saskatoon Branch
#4 – 2345 Avenue C North
Saskatoon, Sk S7L 5Z5
Ph: 306.373.5406
Email: mjgregory@sasktel.net

Thank you for your time,

Michael Gregory
Ukrainian Canadian Congress – Saskatoon Branch
President



Sponsors of UKRAINIAN DAY IN THE PARK



File No.:

16/059361

Re: Proclamation Recognizing September 26th to October 2nd, 2016 as the Week of Saskatchewan Ukrainians

In 2016, Ukrainian Canadians are celebrating the 125th Anniversary of Ukrainian immigration to Canada. There are over 1.3 million Canadians of Ukrainian descent with more than 13 per cent of Saskatchewan residents tracing all or part of their ancestry to Ukraine. Ukraine is also currently the fourth top source country of immigrants to the province.

On January 5, 2016, Premier Brad Wall proclaimed 2016 "The Year of Saskatchewan Ukrainians", launching anniversary events and celebrations occurring across the province.

As part of the celebrations, the province of Saskatchewan will host the XXV Triennial Congress of Ukrainian Canadians, (September 29 – October 2, 2016) in the city of Regina. Congress 2016 will bring together national and international community leaders for discussions on various cultural, educational, political and other topics. This is the first time in the Congress' 75 year history that it will be held in Saskatchewan.

On behalf of the Ukrainian Canadian Congress Saskatchewan, I invite all municipalities to proclaim the week of September 26th to October 2nd, 2016 as the 'Week of Saskatchewan Ukrainians' to help make this a truly provincial celebration.

Sincerely,

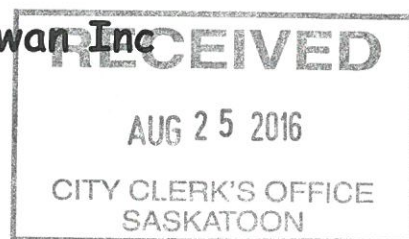
Mary Ann Trischuk, President





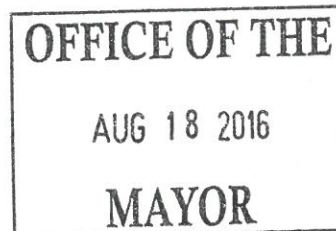
Adoption Support Centre of Saskatchewan Inc

Saskatchewan's Primary Adoption Resource and Information Centre



August 10th, 2016

City Clerks Office
His Worship The Mayor Don Atchison
222-3rd Ave North
SASKATOON SK S7K 0JS



Dear Don Atchison:

In past years, the City of Saskatoon has been supportive in the efforts of the Adoption Support Centre of Saskatchewan to raise awareness about adoption. We continue to work towards ongoing education for the Saskatchewan community regarding the role of adoption in our society.

Once again November is being declared as *Adoption Awareness Month* and is being promoted nationally across Canada under the auspices of the Adoption Council of Canada. The Adoption Support Centre of Saskatchewan is looking to you for support in this effort by declaring November as *Adoption Awareness Month* in Saskatoon.

Our Association is planning numerous activities in connection with other regions in the province during November in an effort to promote adoption and make information available to families, birthparents, professionals, adoptees and organizations.

Enclosed is a newly revised copy of our brochure which explains our services, goals and activities: we would be happy to answer any questions you may have about the Adoption Support Centre of Saskatchewan Inc.

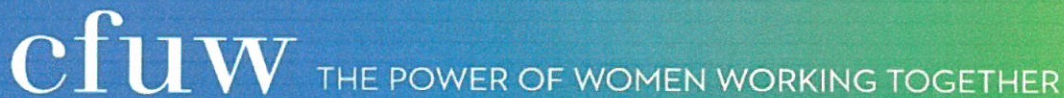
Your consideration and support of our endeavors to promote adoption within the community is truly appreciated. We look forward to hearing from you in the near future and would like to ask that November be proclaimed *Adoption Awareness Month* in the City of Saskatoon.

Yours truly

Sylvia Chololdnuik
Interim Executive Director

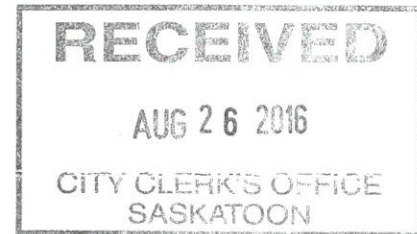
Enclosure.

205-5



August 23, 2016

City Clerk's Office
City of Saskatoon
222-23rd Street East
Saskatoon
S7K 0J5



To: Mayor and City Councillors:

The Canadian Federation of University Women Saskatoon Inc. is a non-profit group advocating for all aspects of education. In particular we work to ensure that women have access to furthering their aspirations in all fields. To support this end we have provided financial assistance to women since the 1930s to help them pursue higher education. In the last year we provided \$23,500 in scholarships to students at the University of Saskatchewan and to one student graduating from Royal West Campus. We also support the music festival and the science fair in Saskatoon and donate a painting by a local artist to a Saskatoon elementary school each year. These scholarships are financed by donations and bequests from our past and current members and by the profits from our mammoth book sale held each October. Our members and supporters contribute many hours of labour to bring this about.

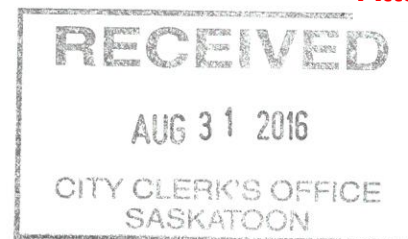
In 2016 the provincial government has again declared **September 14** as CFUW Day in Saskatchewan. CFUW-Saskatoon would like to celebrate the occasion by asking you to **declare once again September 14, 2016 as CFUW Day in Saskatoon**. We would appreciate this recognition of our contribution to the community. We look forward to continuing with our work.

We would be happy to speak to council on this matter and provide further information if you feel this is necessary. You may contact us at this email gerlinde.sarkar@gmail.com or at 306-374-3006. Thank you for your consideration.

Sincerely,

Janie Charbonneau
President

Canadian Federation of University Women Saskatoon Inc.
Box 7405, Saskatoon, SK S7K 4J3
www.cfuw-saskatoon.org



August 24, 2016

Mayor Don Atchison
City of Saskatoon
Saskatoon, SK

RE: Proclamation of Biotech Week – September 26 to October 2, 2016

Dear Mayor Atchison,

We would like to begin by thanking you for your support of Canada's National Biotech Week by participating in events and by proclaiming Biotech Week in the City of Saskatoon in past years. This year, we will be celebrating science with the world, as Biotech Week goes *global*! We would be grateful if the City of Saskatoon would proclaim September 26 to October 2 Global Biotech Week for 2016.

This international event celebrates the imagination, opportunities and success of biotechnology innovators across Canada and around the world. The Saskatchewan steering committee has planned a wide range of exciting activities to showcase the province's achievements and encourage involvement in the biosciences and growth in our bioeconomy.

Your proclamation will complement a variety of events in Saskatoon that promote and celebrate the biotechnology industry; Café Sci (September 27), the Amazing Biotech Race (September 29), a screening of SaskCanola's documentary, *License to Farm*, on September 30, Walking Dead Dances at various elementary schools, and a pancake breakfast and open house tour of select Innovation Place bioscience companies on September 26. Ag-West Bio's annual meeting will celebrate the oldest product of biotechnology with an event entitled: "Brew-Haha: There's science in my beer!" on September 28.

Saskatchewan hosts a large percentage of Canada's agricultural biotechnology activities, with many other bioscience activities taking hold here, including in the environment and health sectors. Two university campuses, Innovation Place technology parks, and numerous research institutions and technical training centres create a significant science cluster - a great benefit to businesses, from start-ups to international success stories. Bioscience discoveries foster new business opportunities in the areas of biofuels and bioproducts, functional foods and natural health products. Outstanding science R&D infrastructure, a talented workforce, quality raw materials and a solid business environment make Saskatchewan the perfect place for bio-business!

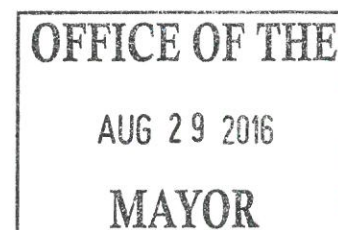
For more information about Biotech Week activities in Saskatchewan visit <http://www.agwest.sk.ca/events/247> or contact Ag-West Bio Communications Director Jackie Robin by email: jackie.robin@agwest.sk.ca or at 306-668-2656. For information about activities across the country visit the BIOTECanada's Global Biotech Week website: www.biotech.ca/about/global-biotech-week.

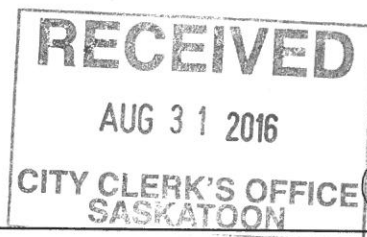
Thank you again for your outstanding support for Saskatchewan's bioeconomy. We look forward to working with you to celebrate excellence in biotechnology in our province and country.

Sincerely,

A handwritten signature in black ink, appearing to read 'Wilf Keller'.

Wilf Keller
President & CEO
Ag-West Bio Inc.





CITY OF SASKATOON

Community Services Department

To: His Worship the Mayor and City Council

Date: August 29, 2016

Phone: 306-975-3181

From: Kevin Kitchen, Community Development Manager
Recreation & Community Development Division

Re: September 30 to October 2, 2016 - Culture Days Proclamation

Culture Days is a national initiative that aims to increase the awareness, accessibility, participation and engagement by all Canadians in cultural activities in their communities. It includes all aspects of culture: arts, heritage, multicultural, ethno-cultural, First Nations and Métis culture and creative industries.

The City of Saskatoon has been an avid promoter and presenter of Culture Days since its inception in Saskatchewan in 2010. In 2015 there were over 50 free arts and culture activities that took place over three days in Saskatoon. Saskatoon was ranked number 5 in Canada for Culture Days activity for cities with a population between 50,000 and 499,999.

This year, Culture Days takes place September 30th to October 2nd. The City's Community Services Department in partnership with SaskCulture support Culture Days by organizing a kick-off event at River Landing and by offering a number of free arts and culture activities in the City throughout the weekend.

In support of Culture Days, the Community Services Department requests City Council to proclaim September 30th to October 2nd as Culture Days in the city of Saskatoon. We also request that the Culture Days flag be raised and left up at City Hall from September 26 through October 3.

Sincerely,

Kevin Kitchen
Community Development Manager

KK:kk

cc: Randy Grauer, General Manager Community Services
Lynne Lacroix, Director, Recreation & Community Development

Memorandum

July 18, 2016

His Worship Donald J. Atchison
Office of the Mayor
222 Third Avenue North
Saskatoon, SK S7K 0J5



Dear Sir:

Re: Environmental Public Health Week 2016

On behalf of the Canadian Institute of Public Health Inspectors (CIPHI), I am writing to request you proclaim the week of September 26-30, 2016 as Environmental Public Health Week in the City of Saskatoon. Environmental Public Health Week has been celebrated for the past 13 years. This week recognizes the important work Environmental Public Health Professionals (EHPs) such as Public Health Inspectors, Environmental Health Officers and other allied environmental public health occupations across Canada carry out in our communities. The week is also an opportunity to improve awareness of our profession within the public health family and amongst the general public.

This year's theme is "Innovation Beyond Inspection". The 21st Century has seen a shift in the typical role of Environmental Public Health. EHPs continue to be involved in the inspection, enforcement and education of a wide range of programs and services. They must also adapt to new environmental public health challenges. Modern day challenges now include the pressures of water scarcity, food security, and re-emergence of vaccine-preventable diseases. Constant change in industries, such as novel personal services, and innovations in food technology require a dynamic understanding of human health risk and public health promotion. In the past and today EHPs will adapt to these new challenges, making public health stronger in their communities.

Within the Canadian spectrum of health care, EHPs are an integral and important component. The opportunity for health begins where we live, work and play. Public health advances such as safer and healthier foods, control of infectious diseases, healthier environments and the recognition of tobacco use as a health hazard have contributed significantly to Canadians living longer. EHPs' commitment and leadership in activities addressing the broad determinants of health has never been stronger.

In recognition of the important role EHPs have in protecting the health of the public, we respectfully request you join us by officially proclaiming September 26 to 30, 2016 as Environmental Public Health Week in Saskatoon.

Thank you for your assistance in making this initiative a success. If you should require further information please contact me at kari.engele-carter@saskatoonhealthregion.ca or 306.682.4155.

Sincerely,

Kari Engele-Carter

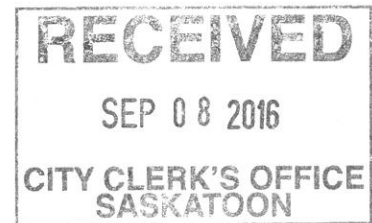
Kari Engele-Carter, CPHI(C)
President
CIPHI Saskatchewan Branch

Saskatchewan Branch



205-5

From: City Council
Sent: September 08, 2016 1:35 AM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Thursday, September 8, 2016 - 01:34
 Submitted by anonymous user: 96.55.59.202
 Submitted values are:

Date: Thursday, September 08, 2016
 To: His Worship the Mayor and Members of City Council
 First Name: Carol
 Last Name: Todd
 Address: 1168 Douglas Terrace
 City: Port Coquitlam
 Province: British Columbia
 Postal Code: V3K 5X2
 Email: lightuppurpleatls@gmail.com
 Comments:

Initiated in 1992 by the World Federation for Mental Health, World Mental Health Day occurs annually on October 10th. Sadly, the need for worldwide awareness related to bullying and mental health continues to grow. Hence, Carol Todd & the Amanda Todd Legacy Society will again work in association with the World Federation for Mental Health during its 2016 Dignity in Mental Health campaign. To achieve our comprehensive goal, we request your support during our 4th annual awareness event, 'Light Up Purple'.

We respectfully request that the Mayor, issue a Proclamation in support of World Mental Health Day (if you still issue proclamations). Approximating many other international cities including Toronto, Ottawa, Vancouver, Las Vegas, Minneapolis, Ireland and Boston, we request your help to bring much needed attention to the significance of purple and mental health & wellness by holding a discussion on the benefits of mental health awareness. We encourage discussions with staff members related to mental health and the importance of seeking help, and encourage participation in other purple ways (clothing, ribbons, balloons, cupcakes) if possible.

The Legacy was founded after Carol's daughter, Amanda, took her life on October 10, 2012. Amanda had a dream of helping other children. As part of her legacy, we ask you to embrace, 'Light Up Purple' and say no to bullying and abuse. Bullying can and does bring about mental illness distresses. Together we can encourage others to speak up, reach out, and no longer be a bystander.

Thank you for your consideration. Please visit the Legacy website www.lightuppurple.com to find out more about this important initiative. We would love to include you on our list of Caring Supporters for 2016 and hope to hear from you soon.

Sincerely,
 Jan McNeill for Carol Todd
 Project Assistant, Light Up Purple 2016

www.amandatoddlegacy.org

www.lightuppurple.com

Twitter: @AToddLegacy, @c_todd, @lightuppurple

Facebook: Amanda Todd Legacy - Staying Strong; Light Up Purple on Oct 10 - World Mental Health Day

#lightuppurple #LUP2016 #WMHD #worldmentalhealthday

The results of this submission may be viewed at:

<https://www.saskatoon.ca/node/398/submission/118360>

Public Disclosure Statement Form

Recommendation

That the Public Disclosure Statement (Attachment 2), Public Disclosure Statement Annual Declaration (Attachment 3) and Public Disclosure Statement Amendment (Attachment 4) forms, appended to this report, be approved.

Topic and Purpose

The purpose of this report is to obtain approval of the Public Disclosure Statement form, including the Annual Statement and the Amendment form in accordance with Section 116 of *The Cities Act*.

Strategic Goals

This report supports the strategic goal of Continuous Improvement. It addresses changing demands for civic government and promotes openness and transparency.

Background

Section 116 of *The Cities Act* was recently amended with respect to the requirements for public disclosure by members of Council. The amendments detail the items which must be included in the statement and require the form of the statement to be approved by Council. This report seeks Council's approval of an amended form for public disclosure.

Report

Section 116 of *The Cities Act* provides, as follows:

- “(2) A public disclosure statement required pursuant to subsection (1) must contain:
- (a) the name of:
 - (i) every employer, person, corporation, organization, association or other body from which the member of council or someone in the member's family receives remuneration for services performed as an employee, director, manager, operator, contractor or agent;
 - (ii) each corporation in which the member or someone in the member's family has a controlling interest, or of which the member, or someone in the member's family is a director or a senior officer;

(iii) each partnership or firm of which the member of council or someone in the member's family is a member; and

(iv) any corporation, enterprise, firm, partnership, organization, association or body that the member of council or someone in the member's family directs, manages, operates or is otherwise involved in that:

- (A) transacts business with the city;
- (B) the council considers necessary or appropriate to disclose; or
- (C) is prescribed;

(b) the municipal address or legal description of any property located in the city or an adjoining municipality that is owned by:

- (i) the member of Council or someone in the member's family; or
- (ii) a corporation incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act*, of which the member or someone in the member's family is a director or senior officer or in which the member or someone in the member's family has a controlling interest;

(c) the general nature and any material details of any contract or agreement involving the member of council or someone in the member's family that could reasonably be perceived to be affected by a decision, recommendation or action of the council and to affect the member's impartiality in the exercise of his or her office; and

(d) any other prescribed information or contents."

The definitions of "private interest", "controlling interest", "family", "senior officer", "council, council committee, controlled corporation or other body", and "spouse" are provided with this report as Attachment 1.

A new Public Disclosure Statement form is attached to this report as Attachment 2. Also included is an Annual Declaration which must be filed on or before November 30th of each year (Attachment 3), as well as a Public Disclosure Statement Amendment form (Attachment 4). The amending form (Attachment 4) must be filed with the City Clerk if the member declares a conflict of interest (see Section 117 of *The Cities Act*) as soon as is practicable after the declaration; if there is a material change to the information detailed in the disclosure statement, within 30 days after the material change; or if there is recognition by the member or another person of an error or omission, as soon as is practicable after the error or omission is recognized.

Public Disclosure Statement Form

The Cities Act provides that a member of Council is disqualified if the member contravenes Section 116 (Public Disclosure Statement) or Section 117 (Declaration of Conflict of Interest) of the Act.

Policy Implications

There are no policy implications at this time.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Definitions
2. Public Disclosure Statement for City Council Members
3. Public Disclosure Statement – Annual Declaration
4. Public Disclosure Statement Amendment

Report Approval

Written by:

Joanne Sproule, City Clerk

Reviewed and Approved by:

Joanne Sproule, City Clerk; and
Patricia Warwick, City Solicitor

DEFINITIONS

- a) **“private interest”** does not include an interest in a decision:
 - that is of general public application; or
 - that affects a person as one of a broad class of persons
- b) **“controlling interest”** means an interest that a person has in a corporation if the person beneficially owns, directly or indirectly, or exercises control or direction over shares of the corporation carrying more than 25% of the voting rights attached to all issued shares of the corporation
- c) **“family”** means the spouse and dependent children of a member of council
- d) **“senior officer”** means the chair or vice-chair of the board of directors, the president, any vice-president, the secretary, the treasurer or the general manager of a corporation or any other person who performs functions for the corporation similar to those normally performed by a person occupying any of those offices
- e) **“council, council committee, controlled corporation, or other body”** includes any committee or subcommittee of a committee, and any board, agency or commission, appeal board, or other body, on which a member of council serves in his or her capacity as a member of council
- e) **“spouse”** means:
 - (i) the legally married spouse of a person, with whom the person is cohabiting; or
 - (ii) a person who has cohabited with another person as spouses continuously for a period of not less than two years

THE CITIES ACT
Section 116 (1) and (2)

CITY OF SASKATOON

PUBLIC DISCLOSURE STATEMENT FOR CITY COUNCIL MEMBERS

NOTE: This form must be completed by members of Council within thirty (30) days of being elected and must be updated: (a) if the member declares a conflict of interest; (b) within 30 days of a material change; and (c) to correct any errors or omissions. An annual declaration must also be filed before November 30 in each year regardless of whether or not there have been material changes

NAME: _____

ADDRESS: _____

Pursuant to Section 116 of *The Cities Act*, as a Member of City Council of the City of Saskatoon, I hereby disclose the following:

- 1. The name of every employer, person, corporation, organization, association or other body from which I or someone in my family receives remuneration for services performed as an employee, director, manager, operator, contractor or agent [Subsection 116(2)(a)(i) Sources of Remuneration]:**

My Name or Name of Family Member	Payer	Nature of Relationship

2. The name of each corporation in which I, or someone in my family, has a controlling interest, or of which I, or someone in my family, is a director or a senior officer *[Subsection 116(2)(a)(ii) Corporate Interests]*:

My Name or Name of Family Member	Name of Corporation

3. The name of each partnership or firm of which I or someone in my family is a member *[Subsection 116(2)(a)(iii) Partnership(s)]*:

My Name or Name of Family Member	Name of Partnership or Firm

4. The name of any corporation, enterprise, firm, partnership, organization, association, or body that I or someone in my family directs, manages, operates or is otherwise involved in that:
- (A) transacts business with the city;
- (B) the council considers necessary or appropriate to disclose (indicate *none*); or
- (C) is prescribed (indicate *none*) *[Subsection 116(2)(iv) Business Arrangements]*:

My Name or Name of Family Member	Name of Corporation, Enterprise, Firm, Partnership, Organization, Association or Body

5. The municipal address or legal description of any property located in the City of Saskatoon, or an adjoining municipality that I or someone in my family owns; or a corporation incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act* of which I or someone in my family is a director or senior officer or in which I or someone in my family has a controlling interest [Subsection 116(2)(b) *Property Holdings*]:

Property/Business (Legal Description or Address)	Name(s) in which Property is held	Nature of Ownership

6. The general nature and any material details of any contract or agreement involving me or someone in my family that could reasonably be perceived to be affected by a decision, recommendation or action of the council and to affect my impartiality in the exercise of my office [Subsection 116(2)(c) *Contracts and Agreements Details*]

My Name or Name of Family Member	General Nature and any Material Details of any Contract or Agreement

DECLARATION

I, _____, of the City of Saskatoon, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Declared before me at the City of Saskatoon
in the Province of Saskatchewan
this ___ day of _____ A.D., 20___

Signature of Declarant

A Notary Public/Commissioner of Oaths in and
For the Province of Saskatchewan.

My appointment expires _____, 20___

USE BY CITY CLERK:

Dated Received: _____ Received by: _____

Date copy returned to Member: _____ ☐ Emailed ☐ Mailed ☐ Delivered in Person

DEFINITIONS

- a) **“private interest”** does not include an interest in a decision:
 - that is of general public application; or
 - that affects a person as one of a broad class of persons
- b) **“controlling interest”** means an interest that a person has in a corporation if the person beneficially owns, directly or indirectly, or exercises control or direction over shares of the corporation carrying more than 25% of the voting rights attached to all issued shares of the corporation
- c) **“family”** means the spouse and dependent children of a member of council
- d) **“senior officer”** means the chair or vice-chair of the board of directors, the president, any vice-president, the secretary, the treasurer or the general manager of a corporation or any other person who performs functions for the corporation similar to those normally performed by a person occupying any of those offices
- e) **“council, council committee, controlled corporation, or other body”** includes any committee or subcommittee of a committee, and any board, agency or commission, appeal board, or other body, on which a member of council serves in his or her capacity as a member of council
- e) **“spouse”** means:
 - (i) the legally married spouse of a person, with whom the person is cohabiting; or
 - (ii) a person who has cohabited with another person as spouses continuously for a period of not less than two years

THE CITIES ACT
Section 116 (2) and (3)

CITY OF SASKATOON
PUBLIC DISCLOSURE STATEMENT
ANNUAL DECLARATION

NOTE: This form must be filed on or before November 30 each year.

NAME: _____

ADDRESS: _____

☐ I hereby declare that no material change has occurred since my last Public Disclosure Statement was filed.

OR

The following are changes to my Public Disclosure Statement:

Please indicate what you are changing:

- ☐ Name
- ☐ Address
- ☐ Name of employer, person, corporation, organization, association or other body from which I or someone in my family receives remuneration for services performed as an employee, director, manager, operator, contractor or agent.
[Subsection 116(2)(a)(i) Sources of Remuneration]

- ☐ Name of each corporation in which I, or someone in my family, have a controlling interest, or of which I, or a family member, am a director or a senior officer. *[Subsection 116(2)(a)(ii) Corporate Interests]*
- ☐ Name of each partnership or firm of which I or a member of my family is a member. *[Subsection 116(2)(a)(iii) Partnership(s)]*
- ☐ Any corporation, enterprise, firm, partnership, organization, association, or body that I or a member of my family directs, manages, operates or is otherwise involved in that transacts business with the City. *[Subsection 116(2)(iv) Business Arrangements]*
- ☐ Municipal address or legal description of any property located in the City of Saskatoon or an adjoining municipality that I or a member of my family own, or is owned by a corporation, incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act*, or which I, or a member of my family, am a director or senior officer or in which I, or a member of my family, has a controlling interest. (Note that information must include legal description or address, name(s) in which property is held and the nature of ownership.) *[Subsection 116(2)(b) Property Holdings]*
- ☐ The general nature and any material details of any contract or agreement involving myself or a member of my family which could reasonably be perceived to be affected by a decision, recommendation or action of the Council and to affect my impartiality in the exercise of my office. *[Subsection 116(2)(c) Contracts and Agreements Details]*

Details of Change(s):

DECLARATION

I, _____, of the City of Saskatoon, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Declared before me at the City of Saskatoon
in the Province of Saskatchewan
this ____ day of _____ A.D., 20____

Signature of Declarant

A Notary Public/Commissioner of Oaths in and
For the Province of Saskatchewan.

My appointment expires _____, 20____

USE BY CITY CLERK:

Dated Received: _____ Received by: _____

Date copy returned to Member: _____ ☐ Emailed ☐ Mailed ☐ Delivered in Person

THE CITIES ACT
Section 116 (2), (3), (6)

CITY OF SASKATOON

PUBLIC DISCLOSURE STATEMENT AMENDMENT

NOTE: This form is a written amendment to the member's public disclosure statement and must be filed with the City Clerk: (a) if the member declares a conflict of interest, as soon as is practicable after the declaration; (b) if there is a material change to the information detailed in the disclosure statement, within 30 days after the material change; (c) if there is recognition by the member or another person of an error or omission, as soon as is practicable after the error or omission is recognized.

NAME: _____

ADDRESS: _____

The following are changes to my Public Disclosure Statement:

Please indicate what you are changing:

- ☐ Name
- ☐ Address
- ☐ Name of employer, person, corporation, organization, association or other body from which I or someone in my family receives remuneration for services performed as an employee, director, manager, operator, contractor or agent.
[Subsection 116(2)(a)(i) Sources of Remuneration]
- ☐ Name of each corporation in which I, or someone in my family, have a controlling interest, or of which I, or a family member, am a director or a senior officer. *[Subsection 116(2)(a)(ii) Corporate Interests]*
- ☐ Name of each partnership or firm of which I or a member of my family is a member. *[Subsection 116(2)(a)(iii) Partnership(s)]*

- ☐ Any corporation, enterprise, firm, partnership, organization, association, or body that I or a member of my family directs, manages, operates or is otherwise involved in that transacts business with the City. *[Subsection 116(2)(iv) Business Arrangements]*
- ☐ Municipal address or legal description of any property located in the City of Saskatoon or an adjoining municipality that I or a member of my family own, or is owned by a corporation, incorporated or continued pursuant to *The Business Corporations Act* or the *Canada Corporations Act*, or which I, or a member of my family, am a director or senior officer or in which I, or a member of my family, has a controlling interest. (Note that information must include legal description or address, name(s) in which property is held and the nature of ownership.) *[Subsection 116(2)(b) Property Holdings]*
- ☐ The general nature and any material details of any contract or agreement involving myself or a member of my family which could reasonably be perceived to be affected by a decision, recommendation or action of the Council and to affect my impartiality in the exercise of my office. *[Subsection 116(2)(c) Contracts and Agreements Details]*

Details of Change(s):

DECLARATION

I, _____, of the City of Saskatoon, in the Province of Saskatchewan, do hereby declare that to the best of my knowledge, information and belief, the statements and allegations contained and made in this form are true and complete, and I make this declaration for the purpose of official registration, in the full knowledge that it will be available for public examination.

Declared before me at the City of Saskatoon
in the Province of Saskatchewan
this ___ day of _____ A.D., 20____

Signature of Declarant

A Notary Public/Commissioner of Oaths in and
For the Province of Saskatchewan.

My appointment expires _____, 20____

USE BY CITY CLERK:

Dated Received: _____ Received by: _____

Date copy returned to Member: _____ ☐ Emailed ☐ Mailed ☐ Delivered in Person