

REVISED AGENDA PUBLIC HEARING MEETING OF CITY COUNCIL

Monday, August 28, 2017, 6:00 p.m.
Council Chamber, City Hall

Pages

1. CALL TO ORDER

2. *CONFIRMATION OF AGENDA*

Recommendation

1. That the request for proclamation from Jackie Robin, Ag-West Bio, dated August 23, 2017, be added as item 6.9; and
2. That the agenda be approved as amended.

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

Recommendation

That the minutes of the Public Hearing meeting of City Council held on July 26, 2017 be approved.

5. PUBLIC HEARINGS

5.1 Land Use, etc.

5.1.1 Discretionary Use Application - Childcare Centre (Maximum 12 Children) - 546 Marlatte Lane [File No. CK 4355-017-006 and PL 4355-D8/17]

5 - 13

Copies of the following are provided:

- Report of the General Manager, Community Services Department dated July 25, 2017; and

- Letter from Committee Assistant, Municipal Planning Commission dated July 26, 2017.

The City Planner has advised that notification posters have been sent to all adjacent landowners within 75 metres of the site.

Recommendation

That the application, submitted by Najma Jafri requesting permission to operate a childcare centre with a maximum of 12 children at 546 Marlatte Lane, be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licenses; and
2. That the final building and development plans be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

5.2 Public Notice Matters

5.2.1 City of Saskatoon - Debt Limit [File No. CK 1750-1, AF 1702-1 and xAF 1750-1] 14 - 16

A report of the CFO/General Manager, Asset & Financial Department dated August 28, 2017, is provided.

Recommendation

That pursuant to Section 133 of *The Cities Act*, the Administration be authorized to request the Saskatchewan Municipal Board to re-establish the debt limit for the City of Saskatoon at \$558M.

5.2.2 Proposed Closure of Right-of-Way - Portion of Zimmerman Road between Market Drive and Meadows Parkway - Rosewood Neighbourhood [File No. CK 6295-017-008 and TS 6295-1] 17 - 22

A report of the A/General Manager, Transportation & Utilities Department dated August 28, 2017, is provided.

Recommendation

That permission be granted to introduce Bylaw No. 9462, *The Street Closing Bylaw, 2017 (No. 11)*, and give same its FIRST reading.

Copies of the following are provided:

- Report from the Standing Policy Committee on Finance dated August 14, 2017; and
- Report of the CFO/General Manager, Asset & Financial Department dated August 14, 2017.

Recommendation

That the Administration be authorized to proceed with a Lease Renewal Agreement with Potash Corporation of Saskatchewan Inc. for a small portion of Public Reserve land along the South Saskatchewan River near the weir for the continued use as a raw water intake and pumping station in accordance with terms set out in in the August 14, 2017 report of the CFO/General Manager, Asset and Financial Management Department subject to public hearing notice.

6. PROCLAMATIONS AND FLAG RAISINGS

Recommendation

1. That City Council approve all proclamations and flag raising requests as set out in Section 6; and
2. That the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

6.1 Naomi Mihilewicz - Saskatchewan Waste Reduction Council - October 16 to 22, 2017 - 'Waste Reduction Week' [File No. CK 205-5]

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Proclamation Request.

6.2 Paige Gignac - United Way Saskatoon & Area - November 2017 - 'United Way Month' [File No. CK 205-5]

30

Proclamation Request.

6.3 Graham Scoles - PKD Foundation of Canada - September 4, 2017 - 'National PKD Awareness Day' [File No. CK 205-5]

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Proclamation Request.

6.4 Carol Todd - The Amanda Todd Legacy Society - October 10, 2017 - 'World Mental Health Day' [File No. CK 205-5]

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Proclamation Request.

- 6.5 James Dennis - Sound Solar - September 9 to 17, 2017 - 'Drive Electric Week' [File No. CK 205-5] 34

Proclamation Request.

- 6.6 Ron Kruzeniski - Office of the Saskatchewan Information and Privacy Commissioner - September 25 to 29, 2017 - 'Right to Know Week' [File No. CK 205-5] 35

Proclamation Request.

- 6.7 Kari Engele-Carter - Canadian Institute of Public Health Inspectors - September 25 to 29, 2017 - 'Environmental Public Health Week' [File No. CK 205-5] 36

Proclamation Request.

- 6.8 Ruth Robinson - Saskatoon Anti-Poverty Coalition/Passion for Action Against Homelessness Alliance - October 15-22, 2017 - 'Poverty Awareness Week' [File No. CK 205-5] 37

Proclamation Request.

- 6.9 Jackie Robin - Ag-West Bio - September 20 to 27, 2017 as 'Biotech Week' 38 - 39

Proclamation Request

7. URGENT BUSINESS

8. ADJOURNMENT

Discretionary Use Application – Childcare Centre (Maximum 12 Children) – 546 Marlatte Lane

Recommendation

That a report be submitted to City Council recommending that at the time of the public hearing, City Council consider the Administration's recommendation that the application, submitted by Najma Jafri requesting permission to operate a childcare centre with a maximum of 12 children at 546 Marlatte Lane, be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licenses; and
2. That the final building and development plans be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

Topic and Purpose

The purpose of this report is to consider a Discretionary Use Application from Najma Jafri to operate a childcare centre with a maximum of 12 children at 546 Marlatte Lane.

Report Highlights

1. The proposed childcare centre meets all applicable Zoning Bylaw No. 8770 (Zoning Bylaw) requirements.
2. The proposal is not anticipated to significantly impact the surrounding land uses.

Strategic Goal

This application supports the City of Saskatoon's (City) Strategic Goal of Quality of Life as the proposal offers increased child care opportunities within a neighbourhood setting.

Background

The property located at 546 Marlatte Lane is in the Evergreen neighbourhood and is zoned R1B – Small Lot One-Unit Residential District under the Zoning Bylaw (see Attachment 1). A childcare centre is considered a discretionary use in the R1B District. Najma Jafri has submitted an application requesting City Council's approval to operate a childcare centre with a maximum of 12 children at this location.

Report

Zoning Bylaw Requirements

The Zoning Bylaw defines a childcare centre as "an establishment providing for the care, supervision, and protection of children, but does not include the provision of overnight supervision." The applicant is proposing to operate a childcare centre from Monday to Friday during standard work hours. The childcare centre will be operated out of the applicant's home at 546 Marlatte Lane (see Attachment 2).

Discretionary Use Application – Childcare Centre (Maximum 12 Children) – 546 Marlatt Lane

Surrounding properties consist of one-unit dwellings. A childcare centre with 12 children under care requires 42 m² of on-site outdoor play space; the site plan indicates that more than twice that amount of space is available. The required parking spaces will be provided in a detached garage in the rear yard. No exterior alterations will be undertaken that would be inconsistent with the residential character of the neighbourhood.

Conclusion

The proposed childcare centre at 546 Marlatt Lane meets all applicable Zoning Bylaw provisions and is not anticipated to have any significant impact on surrounding land uses.

No concerns were noted by other divisions that would preclude this application from proceeding (see Attachment 3).

Options to the Recommendation

City Council could deny this Discretionary Use Application. This option is not recommended, as the proposal complies with all applicable Zoning Bylaw requirements and has been evaluated as a discretionary use, subject to the provisions in Section 4.7 of the Zoning Bylaw.

Public and/or Stakeholder Involvement

Notices to property owners within a 75 metre radius of the site, as well as to the Evergreen Community Association, were mailed out in May 2017 to solicit feedback on the proposal. To date, one property owner called to express concerns with uses of property beside one-unit dwellings in the area. The discretionary use process was explained to the property owner, as well as the other permitted and discretionary uses allowable in the zoning district. No further concerns have been expressed.

A community engagement summary is included as Attachment 4.

Communication Plan

No further communication is planned beyond the stakeholder involvement noted above and the required notice for the public hearing.

Other Considerations/Implications

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Follow-up is not required.

Public Notice

Public notice is required for consideration of this matter, pursuant to Section 11(b) of Public Notice Policy No. C01-021.

Discretionary Use Application – Childcare Centre (Maximum 12 Children) – 546 Marlatt Lane

Once this application has been considered by the Municipal Planning Commission, a date for a public hearing will be set. The Planning and Development Division will give notice, of the public hearing date, by mail, to the Evergreen Community Association and assessed property owners within 75 metres of the subject site. Notification posters will also be placed on the subject site.

Attachments

1. Location Plan – 546 Marlatt Lane
2. Site Plan – 546 Marlatt Lane Proposed Childcare Centre
3. Comments from Internal Administrative Review for Discretionary Use Application – Childcare Centre (Maximum 12 Children) – 546 Marlatt Lane
4. Community Engagement Summary

Report Approval

Written by: Daniel McLaren, Planner, Planning and Development

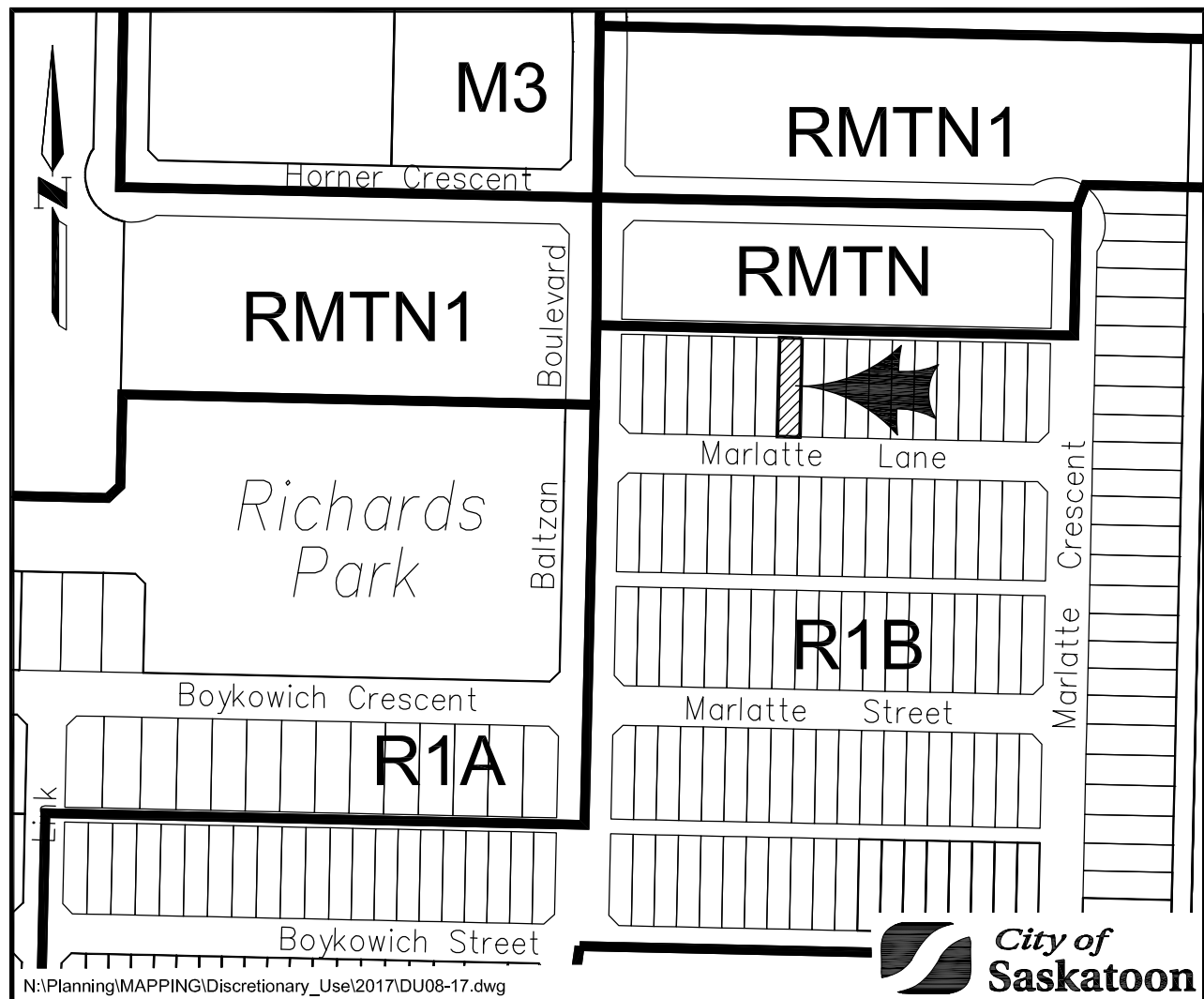
Reviewed by: Lesley Anderson, Director of Planning and Development

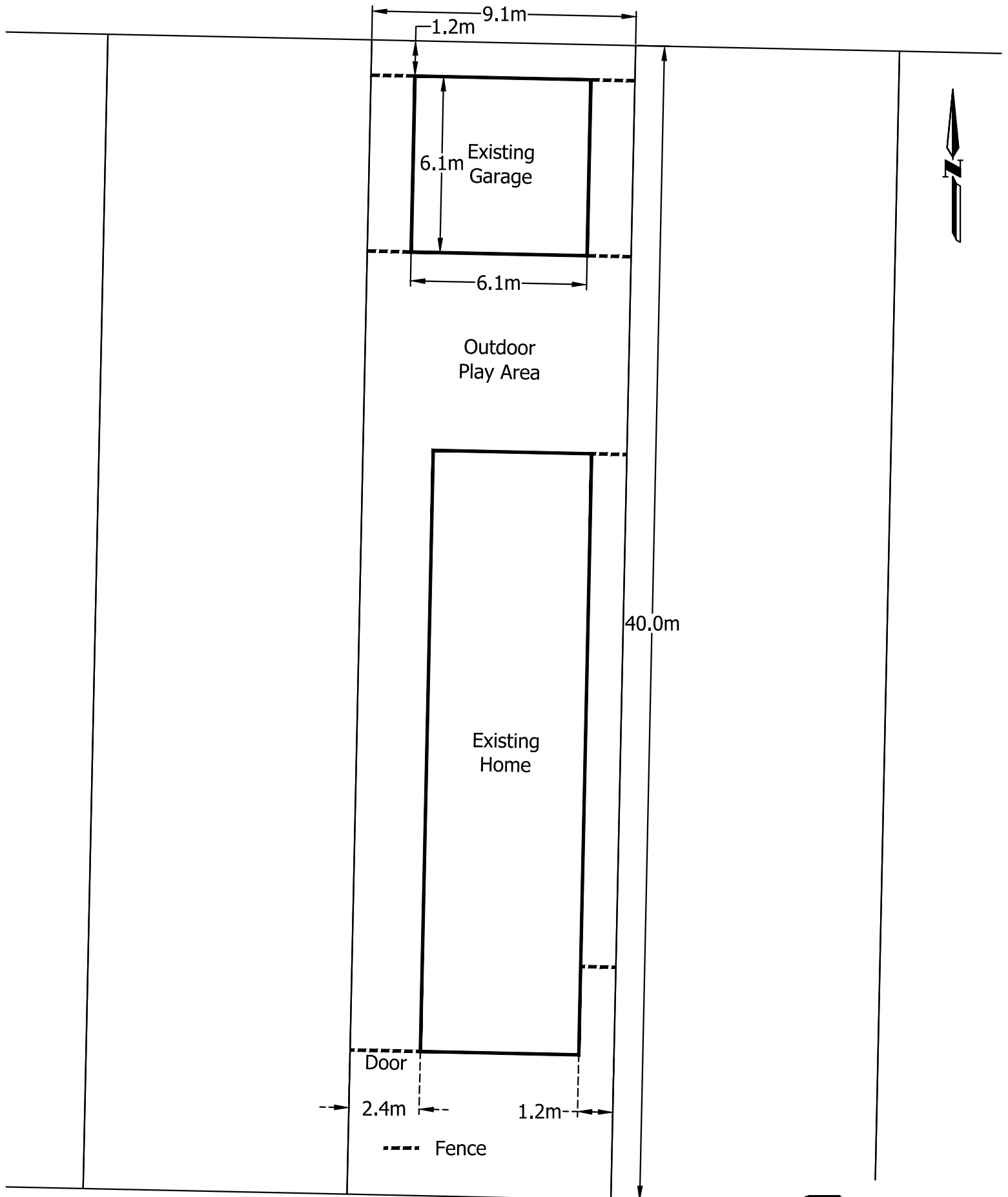
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2017/PD/MPC – Discretionary Use Application – Childcare Centre (Maximum 12 Children) – 546 Marlatt Lane/gs

FINAL/APPROVED – R. Grauer – July 6, 2017

Location Plan - 546 Marlatte Lane





**Comments from Internal Administrative Review for Discretionary Use Application
Childcare Centre (Maximum 12 Children) – 546 Marlatte Lane**

1. Transportation and Utilities Department Comments
The proposed Discretionary Use Application is acceptable to the Transportation and Utilities Department.
2. Building Standards Division Comments
The Building Standards Division has no objection to the proposed Discretionary Use Application. Please note, a building permit will be required if any construction is occurring. This application has been evaluated based on the number of children under care not being more than 12 and no overnight care of children being provided.



Shaping Saskatoon

Bridging to Tomorrow... for a 21st Century City



Community Engagement Summary Proposed Discretionary Use – Childcare Centre (Maximum 12 children) 546 Marlatt Lane

Project Description

The Community Services Department has received a Discretionary Use Application to operate a childcare centre with a maximum of 12 children at 546 Marlatt Lane. Property owners in the Evergreen neighbourhood, specifically those within 75 metres of the subject site, have the opportunity to learn about the proposed development and the discretionary use process, and have the opportunity to comment on the proposal and ask any questions that they may have.

Community Engagement Strategy

Notices to property owners within a 75 metre radius of the subject site were sent out on May 10, 2017. Notices were also sent to the Evergreen Community Association, the Ward Councillor, and the Community Consultant.

The purpose of the notice was to inform, and consult with, the nearby residents. Interested or concerned individuals were provided with an opportunity to learn more about the proposal and to provide perspective and comments for consideration.

Summary of Community Engagement Feedback

One response was received from the notice provided to nearby property owners. The respondent was concerned that a property in this zoning district could be used for the purpose of a childcare centre but not for the purposes of having three suites. The permitted and discretionary uses allowable in the R1B zoning district were explained to the respondent as well as the process for discretionary use applications and the requirement for public notification. The respondent was advised of their opportunity to provide further comment at the public hearing, should they wish. No further concerns were expressed.

Next Steps

All feedback from the public notification process will be summarized and presented as part of the report to the Municipal Planning Commission (MPC) and City Council.

Once this application has been considered by the MPC, a date for a public hearing will be set, and notices will be sent to property owners within 75 metres of the subject site and to



the Evergreen Community Association. Notification posters will also be placed on the subject site. No other public engagement is planned.

ACTION	ANTICIPATED TIMING
The Planning and Development Division prepares and presents to MPC. MPC reviews proposal and recommends approval or denial to City Council.	July 25, 2017
Public Notice – the Community Consultant, Ward Councillor, community association, and all residents who were notified previously will receive written notification. A notification poster will be placed on site.	August 8 to 28, 2017
Public Hearing – public hearing conducted by City Council, with an opportunity provided to interested persons or groups to present. Proposal considered together with the reports of the Planning and Development Division, MPC, and any written or verbal submissions received by City Council.	August 28, 2017
Council Decision – may approve or deny proposal.	August 28, 2017

Prepared by:
Daniel McLaren, Planner
Planning and Development
June 15, 2017

July 26, 2017

City Clerk

Dear City Clerk:

**Re: Discretionary Use Application - Childcare Centre (Maximum 12 Children) -
546 Marlatte Lane [File No. CK 4355-017-006 and PL 4355-D8/17]**

The Municipal Planning Commission, at its meeting held on July 25, 2017 considered a report of the General Manager, Community Services Department, dated July 25, 2017 with respect to the above Discretionary Use Application.

Following consideration of this matter, the Commission supports the following recommendation of the Community Services Department:

That the application, submitted by Najma Jafri requesting permission to operate a childcare centre with a maximum of 12 children at 546 Marlatte Lane, be approved, subject to the following conditions:

1. That the applicant obtain a Development Permit and all other relevant permits and licenses; and
2. That the final building and development plans be substantially in accordance with the plans submitted in support of this Discretionary Use Application.

The Commission respectfully requests that the above report be considered by City Council at the time of the public hearing with respect to the above proposed application.

Yours truly,



Penny Walter, Committee Assistant
Municipal Planning Commission

PW:lo

Attachment

City of Saskatoon – Debt Limit

Recommendation

That pursuant to Section 133 of *The Cities Act*, the Administration be authorized to request the Saskatchewan Municipal Board to re-establish the debt limit for the City of Saskatoon at \$558M.

Topic and Purpose

The purpose of this report is to obtain City Council approval to re-establish the City of Saskatoon's (City) debt limit with the Saskatchewan Municipal Board (SMB) at the current level.

Report Highlights

1. The SMB requires municipalities to establish their debt limit on a periodic basis.
2. The City is requesting to the SMB that the debt limit remain at the level that was established in October 2014, which is \$558M.

Strategic Goal

The information in this report supports the Strategic Goal of Asset and Financial Sustainability by managing debt and the current debt limit to protect the City's credit rating.

Background

On October 15, 2014, the SMB advised the Administration that the debt limit was established at \$558M. The debt limit was calculated based on an amount equal to the City's own source annual revenue. This is consistent with the SMB's calculation for municipalities. Own source revenue comes from property taxes, utilities, user fees and earnings on investments. Own source revenue does not include conditional or unconditional grants, grants in lieu of property taxes or SaskPower surcharges. The \$558M is based on the calculation from 2013 Financial Statements. This debt limit is subject to review by December 31, 2017.

Report

The SMB requires the Administration to submit a request to the Local Government Committee to have the City's debt limit established for a further period effective January 1, 2018. A term expiration date is used by the SMB to ensure the debt limit established for the municipality continues to be fiscally sustainable. It also provides assurance to financial institutions that rely on the SMB's establishment of the debt limit that the debt limit is periodically reviewed.

Based on borrowing required for approved capital projects and expected future capital projects, the future debt requirements of the City fall within the already established debt limit. Therefore, the Administration is recommending that the debt limit be re-established at the current limit.

Options to the Recommendation

City Council can choose not to authorize the re-establishment of the debt limit. The Administration does not recommend this option, as the City would become non-compliant with provincial legislation and the SMB putting the City's credit rating at risk.

Policy Implications

Policy No. C03-027, Borrowing for Capital Projects, states, in part, that "all decisions with respect to incurring additional internal and external debt shall be evaluated for the perspective of not adversely affecting the City's overall credit worthiness (as measured by its external credit rating)."

The Administration does not feel that the decision to re-establish the debt limit at the same amount that has been currently approved will have an effect to the City's credit worthiness.

Other Considerations/Implications

There are no financial, environmental, privacy, or CPTED implications or considerations. Neither public and/or stakeholder involvement nor a communication plan is required.

Due Date for Follow-up and/or Project Completion

Following City Council approval, the Administration will send a letter to the SMB requesting the debt limit be re-established at \$558M effective January 1, 2018.

Public Notice

Public Notice is required for consideration of this matter, pursuant to Section 3(e) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the Saskatoon StarPhoenix on August 19, 2017
- Posted on the City Hall Notice Board on August 18, 2017
- Posted on the City's website on August 18, 2017

Attachment

1. Copy of Public Notice

Report Approval

Written by: Kari Smith, Manager of Financial Planning
Reviewed by: Clae Hack, Director of Finance
Kerry Tarasoff, CFO/General Manager, Asset & Financial
Management Department
Approved by: Murray Totland, City Manager

Debt Limit 2018.docx

Copy of Public Notice

**PUBLIC NOTICE
INTENT TO RE-ESTABLISH CURRENT DEBT LIMIT**

City Council will consider a report from
Administration at the Council meeting to be held on
**Monday, August 28, 2017 at 6:00 p.m., Council
Chambers, City Hall** recommending:

That Pursuant to Section 133 of *The Cities Act*,
City Administration be authorized to request the
Saskatchewan Municipal Board to re-establish the
debt limit for the City of Saskatoon at \$558M.

Public notice is given, pursuant to Section 3(e) of Policy
No. C01-021 (The Public Notice Policy).

Proposed Closure of Right-of-Way – Portion of Zimmerman Road between Market Drive and Meadows Parkway – Rosewood Neighbourhood

Recommendation

1. That City Council consider Bylaw No. 9462, The Street Closing Bylaw, 2017 (No. 11);
2. That after closure a portion of this land will be designated Municipal Buffer and the remainder will be consolidated with Arbutus Properties property adjacent to the east (Parcel L); and
3. That all costs associated with the closure be paid for by the applicant, including Solicitor's fees and disbursements.

Topic and Purpose

This report requests approval to close a portion of Zimmerman Road between Market Drive and Meadows Parkway. This closure will allow the applicant to consolidate a portion of the closed right-of-way with their adjacent property for future commercial development. This plan is in accordance with the Rosewood Neighbourhood Concept Plan approved in 2014.

Report Highlights

Arbutus Properties requests that a portion of Zimmerman Road between Market Drive and Meadows Parkway be closed. This road closure will facilitate development in the Rosewood neighbourhood. If approved, a portion of the road closure will be transferred to Arbutus Properties in exchange for a payment to the Province of Saskatchewan, as the Province had previously purchased road widening in anticipation of a highway construction project.

Strategic Goal

This report supports the Strategic Goal of Sustainable Growth as the closure will allow for development of the Rosewood neighbourhood.

Background

The Rosewood Neighbourhood Concept Plan, approved by City Council in May of 2014, illustrates that a portion of Zimmerman Road right-of-way be closed to accommodate the continued development of the Rosewood neighbourhood. The Province had previously purchased land to widen the right-of-way in anticipation of a highway construction project. Now, the Province is no longer planning a highway within this right-of-way and it is within the City boundary. Now named Zimmerman Road, and within the City boundary, a detailed design has been completed, the road has been constructed to urban standards, and a right-of-way width of 55 metres is required. The remaining five metres of right-of-way has been allocated to a one metre buffer strip on

Proposed Closure of Right-of-Way – Portion of Zimmerman Road between Market Drive and Meadows Parkway – Rosewood Neighbourhood

either side, and a three metre strip to be consolidated with the Arbutus Properties lands to the east.

In June 2016, the City of Saskatoon was contacted by Webster Surveys, on behalf of Arbutus Properties, stating their interest in closing and purchasing a portion of Zimmerman Road to consolidate with their adjacent property.

Administration reviewed and determined a portion of Zimmerman Road could be closed as it was no longer needed for transportation purposes.

Report

The following steps, in chronological order, have been completed as detailed in Table 1.

Table 1 – Proposed Closure of Right-of-Way Process Summary

Date	Action	Comments
June 2016	Received Initial application package from Webster Surveys	None
June 6, 2016	Received review comments from Ministry of Highways and Infrastructure (MHI).	As MHI originally purchased this area for a future provincial highway, they indicated they would require compensation for this area. The Cities Act indicates in section 13(2)(a) that the Crown is entitled to compensation in this case.
June 2017	Received Plan of Proposed Road Closure dated May 4, 2016 from Webster Surveys	The area to be closed totals 0.2595 acres.
July 14, 2017	Received a memo dated July 5, 2017 indicating that the proposed Subdivision No. 35/16 was approved by the General Manager, Community Services	None
July 2017	Arbutus Properties agreed to compensate the Province of Saskatchewan \$29,842.50 + applicable taxes.	None
September 2017	Public Notice, Bylaw and City Council Report	None

To complete this transaction, the Administration requires City Council to approve Bylaw No. 9462, The Street Closing Bylaw, 2017 (No. 11) (Attachment 1).

No dead end situation will be created as a result of this proposed closure of road allowance.

Public and/or Stakeholder Involvement

Utility agencies have been contacted with respect to the closure and SaskPower, SaskTel and Shaw Communications will require an easement.

Proposed Closure of Right-of-Way – Portion of Zimmerman Road between Market Drive and Meadows Parkway – Rosewood Neighbourhood

The applicant owns all the adjacent properties.

The Ministry of Highways and Infrastructure has indicated compensation is required. The applicant has agreed to compensate the Province of Saskatchewan.

Communication Plan

Communication activities are included with the requirement for Public Notice. No other communication activities are required.

Other Considerations/Implications

There are no options, policy, financial, environmental, privacy or CPTED considerations or implications.

Due Date for Follow-up and/or Project Completion

There will be no follow-up report.

Public Notice

Public Notice is required for consideration of this matter, pursuant to Section 3 of Policy No. C01-021, The Public Notice Policy. The following notice was provided:

- Advertised in The StarPhoenix and Bridges on the weekend of August 18, 2017 (Attachment 2);
- Posted on the City Hall Notice Board on August 17, 2017; and
- Posted on the City of Saskatoon website on August 17, 2017.

Attachments

1. Bylaw No. 9462, The Street Closing Bylaw, 2017 (No. 11)
2. Copy of Public Notice

Report Approval

Written by: Chris Helt, Special Projects Manager, Transportation
Reviewed by: Jay Magus, Acting Director of Transportation
Approved by: Angela Gardiner, Acting General Manager, Transportation & Utilities Department

Council – CH – Prop CI ROW – Portion of Zimmerman Road-Market Dr_Meadows Pkway

BYLAW NO. 9462**The Street Closing Bylaw, 2017 (No. 11)**

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as *The Street Closing Bylaw, 2017 (No. 11)*.

Purpose

2. The purpose of this Bylaw is to close a portion of Zimmerman Road in Saskatoon, Saskatchewan.

Closure of Portion of Road

3. All that portion of Road in Registered Plan No. 00SA09742 as shown on the Sketch Plan of Proposed Road Closure, prepared by M.G. Radoux, SLS, dated May 4, 2016, and attached as Schedule "A" to this Bylaw, is closed.

Coming into Force

4. This Bylaw comes into force on the day of its final passing.

Read a first time this _____ day of _____, 2017.

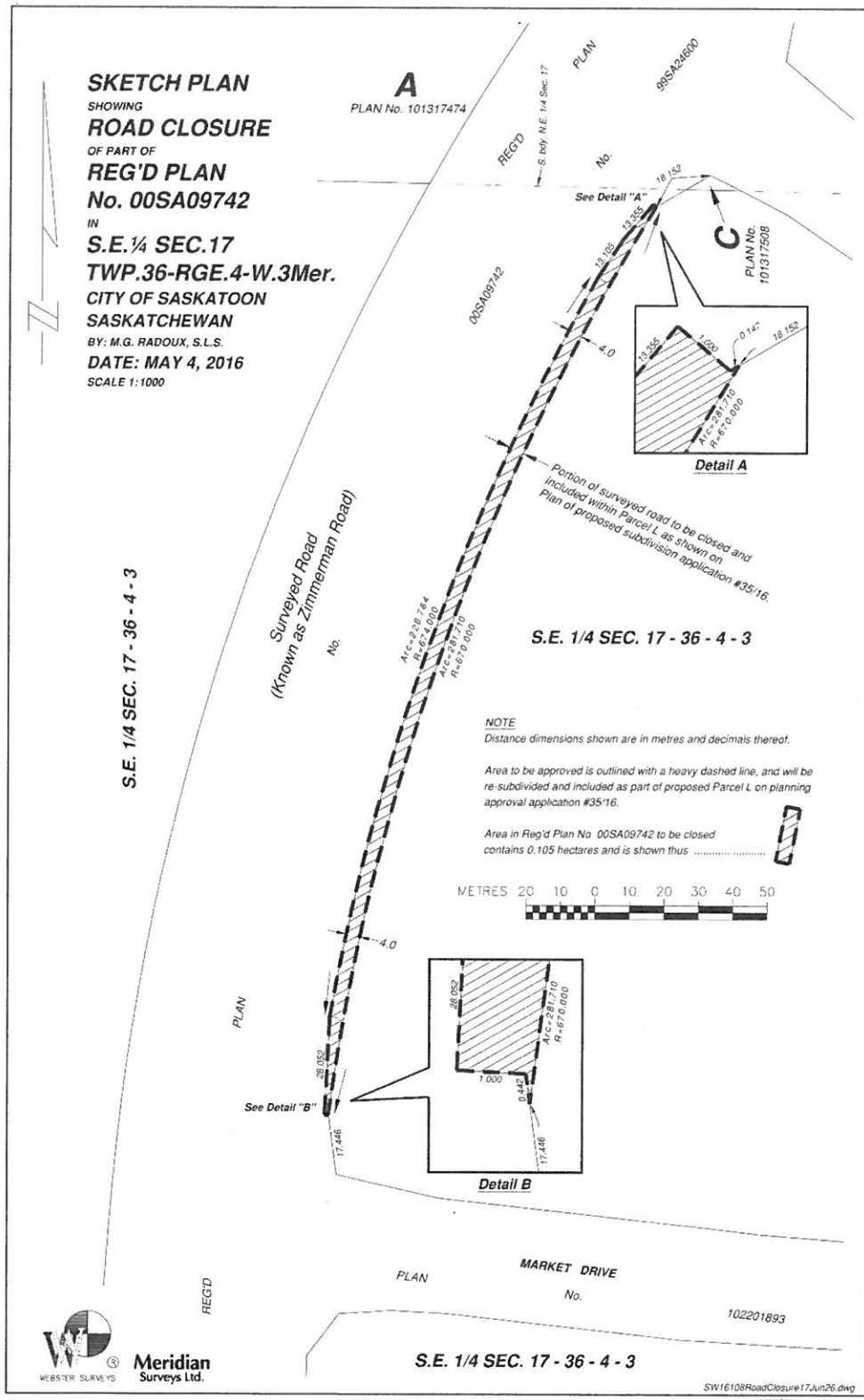
Read a second time this _____ day of _____, 2017.

Read a third time and passed this _____ day of _____, 2017.

Mayor

City Clerk

Schedule "A"



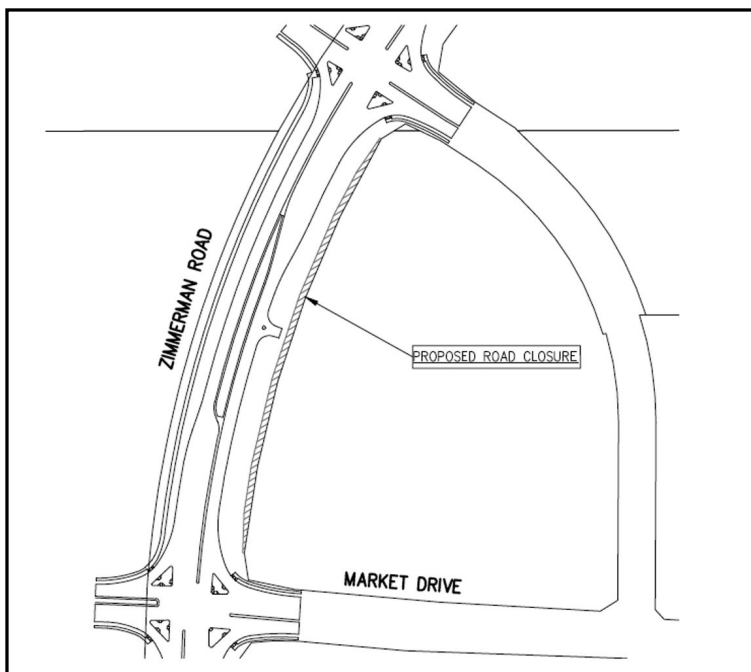


PUBLIC NOTICE

PROPOSED CLOSURE OF RIGHT-OF-WAY

The City of Saskatoon is proposing the following closure of Right-of-Way – Portion of Zimmerman Road – Rosewood Neighbourhood

**Location: Portion of Right-of-Way – Zimmerman Road
between Market Drive and Meadows Parkway**



PUBLIC MEETING - City Council will consider the above matter and hear all persons present at the City Council meeting and wish to speak on **Monday August 28, 2017 at 6:00 p.m.** in the Council Chamber, City Hall, Saskatoon, Saskatchewan.

WRITTEN SUBMISSIONS – If you wish to submit a letter on this matter for City Council's consideration, it must be received by **Monday August 28, 2017 at 10:00 a.m.** Mail to:
His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon, SK S7K 0J5

ONLINE SUBMISSIONS

Visit the City of Saskatoon website www.saskatoon.ca and search "write a letter to Council" or visit this page:
<https://www.saskatoon.ca/write-letter-councilcommittees>

INFORMATION - Questions regarding the proposal may be directed to:

Transportation Division

Phone: **306-975-2454**

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Email: Transportation@Saskatoon.ca



STANDING POLICY COMMITTEE ON FINANCE

Lease Renewal of City-Owned Land – Potash Corporation of Saskatchewan Inc.

Recommendation of the Committee

That the Administration be authorized to proceed with a Lease Renewal Agreement with Potash Corporation of Saskatchewan Inc. for a small portion of Public Reserve land along the South Saskatchewan River near the weir for the continued use as a raw water intake and pumping station in accordance with terms set out in the August 14, 2017 report of the CFO/General Manager, Asset and Financial Management Department subject to public hearing notice.

History

At the August 14, 2017 Standing Policy Committee on Finance meeting, a report of the CFO/General Manager, Asset and Financial Management Department, dated August 14, 2017, was considered.

Attachment

August 14, 2017 report of the CFO/General Manager, Asset and Financial Management Department.

Lease Renewal of City-Owned Land – Potash Corporation of Saskatchewan Inc.

Recommendation

That the Standing Policy Committee on Finance recommend to City Council that the Administration be authorized to proceed with a Lease Renewal Agreement with Potash Corporation of Saskatchewan Inc. for a small portion of Public Reserve land along the South Saskatchewan River near the weir for the continued use as a raw water intake and pumping station in accordance with terms set out in this report.

Topic and Purpose

The purpose of this report is to receive City Council approval to renew the land lease with Potash Corporation of Saskatchewan Inc. (PCS) for 33,580 square feet of City of Saskatoon (City) owned riverbank land (Attachment 1) to continue to operate a raw water pumping station and associated pipeline.

Report Highlights

1. PCS wishes to renew the lease agreement and continue to use the location to operate the water pumping station.
2. Terms acceptable to both parties have been reached.

Strategic Goals

This report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes under the Strategic Goal of Asset and Financial Sustainability. This also supports the long-term strategy of planning collaboratively with regional partners and stakeholders under the Strategic Goal of Sustainable Growth.

Background

On June 1, 1964, the City and PCS (formerly Potash Company of America) entered into a 50-year lease agreement for City-owned land as a site for the installation, maintenance, and operation of a raw water pumping station and pipeline. This lease expired on May 31, 2014. The pipeline continues along CP Railway tracks to PCS's Patience Lake Mine and transports raw water for use in its mining operations.

Report

PCS Lease Renewal

In discussing lease renewal options with PCS, the following points were considered:

- Upon expiration of the previous lease, the General Manager of the Patience Lake Mine identified PCS's desire and intention to continue leasing the land.
- Patience Lake is a solution mine and requires raw water for its mining operations.

- PCS is responsible to hold and maintain all required licenses permitting water extraction from the South Saskatchewan River.
- The land in question is designated as Public Reserve land and the terms of the lease meet the requirements for the leasing of Public Reserve land under *The Planning and Development Act, 2007* and *The Dedicated Lands Regulations, 2009*.

Terms of Lease Renewal Agreement

Notable terms of the agreement include:

- Lease backdated to commence June 1, 2014.
- Annual lease rate increased from \$150 to \$3,089 (first year of lease term) and increases at a rate of 2.5% per annum.
- Term is 25 years, expiring May 31, 2039.
- Use of land is limited to raw water intake, pumphouse station and associated sub-surface pipeline.
- PCS cannot provide water to any person or corporation within 8 kilometers of City corporate limits without City consent.
- PCS acknowledges the pending hydropower generation project, and that if it proceeds, will necessitate the relocation of the raw water intake and related pumphouse and pipeline. The City has agreed that investigations into a suitable relocation site are to be considered as part of the overall project. PCS acknowledges it is responsible for all costs associated with those investigations, design, and relocation of the facilities.
- City can terminate the lease upon 4 years' notice; PCS can terminate upon 1 year's notice.

Options to the Recommendation

City Council can choose not to approve the lease renewal. The Administration does not recommend this option as the raw water intake, pumphouse and associated pipeline are key elements to the continued operation of the Patience Lake solution mine.

Public and/or Stakeholder Involvement

The Water Security Agency, Saskatoon Water, and Saskatoon Light & Power were contacted regarding comments or concerns, none of which were noted.

Financial Implications

Adopting the recommended Lease Renewal Agreement would yield total revenue of approximately \$107,000 over the 25 years, averaging approximately \$4,280 per annum over the Term. There is no cost to be borne by the City for this project. Revenue received from the lease will be deposited into the Dedicated Lands Account.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations, and a communication plan is not required.

Due Date for Follow-up and/or Project Completion

Due date for follow-up and/or completion is not required.

Public Notice

Public Notice is required for consideration of this matter, pursuant to Section 3(j) of Policy No. C01-021, The Public Notice Policy. The following notice (Attachment 2) was given:

- Advertised in the Saskatoon StarPhoenix on August 12, 2017
- Posted on the City Hall Notice Board on August 11, 2017
- Posted on the City's website on August 11, 2017

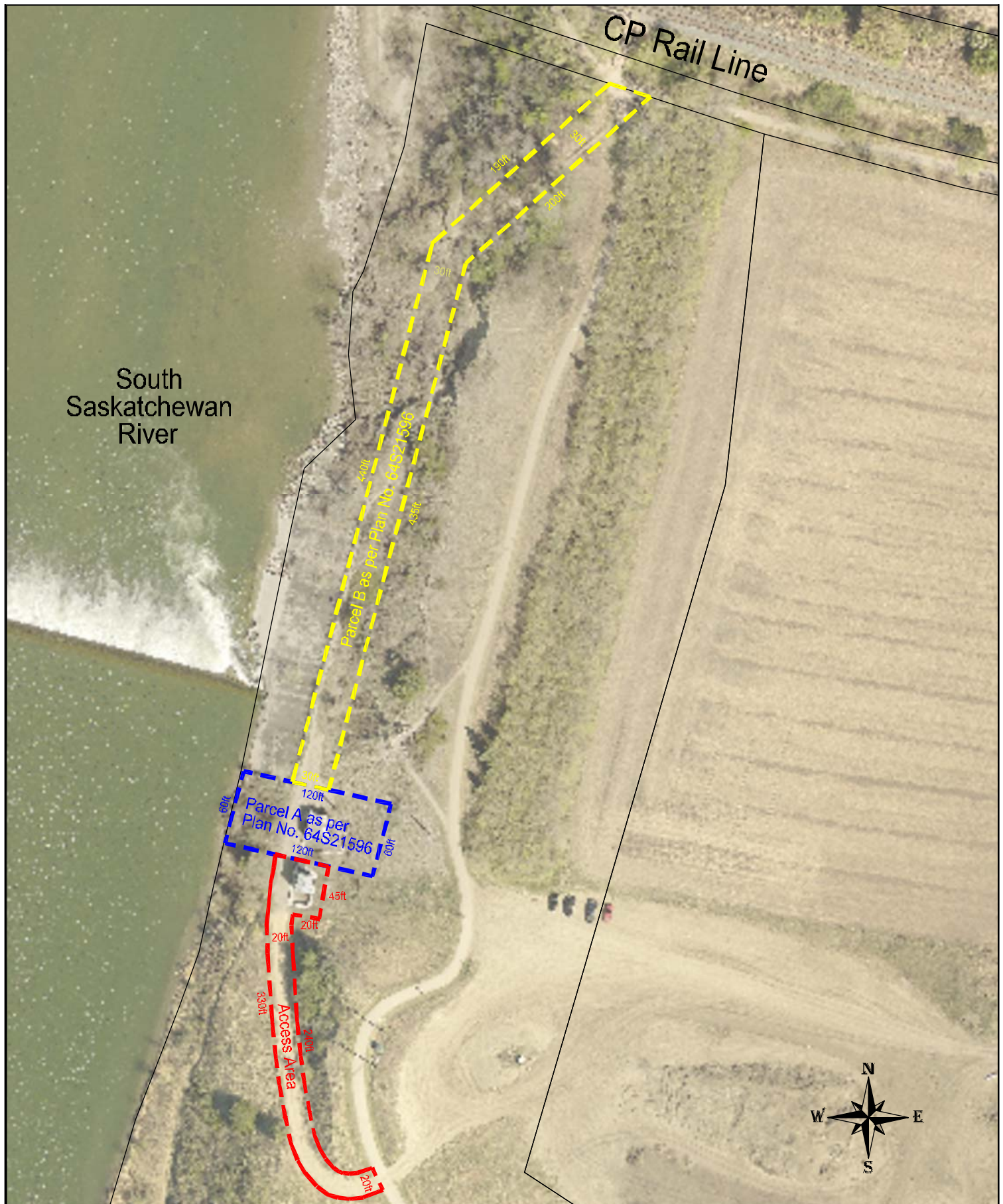
Attachments

1. Lands Subject to the Agreement
2. Copy of Public Notice

Report Approval

Written by: Jeremy Sibley, Property Agent, Real Estate Services
Reviewed by: Frank Long, Director of Saskatoon Land
Approved by: Clae Hack, Acting General Manager, Asset & Financial
Management Department

PCS LeaseRenewal.doc



Parcel A = 7,270 sf
 Parcel B = 19,140 sf
 Access Area = 7,170 sf

Total = 33,580 sf or 0.77ac
 Page 27

Copy of Public Notice

PUBLIC NOTICE

**POTASH CORPORATION OF SASKATCHEWAN INC.
INTENT TO RENEW LEASE ON MUNICIPAL RESERVE**

City Council will consider a report from the Administration at the Public Hearing Meeting of City Council to be held on **Monday, August 28, 2017 at 6:00 p.m., Council Chambers, City Hall** recommending:

That City Council authorize the renewal of a 25 year lease with Potash Corporation of Saskatchewan Inc. for a portion of MR1 Plan No. 77S27535 Ext 0 consisting of approximately 0.77 acres.

- Potash Corp of Saskatchewan has used a portion of the riverbank by the weir as a raw water intake pumping station for its Patience Lake mine since 1964 and wishes to continue leasing this land for such purposes.

For more information, contact Scott McCaig, Real Estate Agent, Saskatoon Land at **306-975-3208**.

July 20, 2017

Dear Saskatchewan Municipalities,

RE: WASTE REDUCTION WEEK, OCTOBER 16-22, 2017

We invite Saskatchewan municipalities to proclaim October 16-22, 2017, as Waste Reduction Week in Canada.

Now in its 17th year, Waste Reduction Week (WRW) will be celebrated across Canada, promoting the theme "Too Good to Waste." WRW celebrates efforts to reduce, reuse, recycle and compost, and encourages us all to take on new challenges. Waste reduction is key to conserving the world's resources and landfill space, and to reducing our debt to the future.

The Saskatchewan Waste Reduction Council (SWRC) also invites municipalities to participate in WRW by **planning activities** and **celebrating their waste reduction accomplishments**. For more information on WRW, please consult the national website, wrwcanada.com.

When you have made your proclamation or planned to announce your WRW activities, please let us know. Email us at info@swrc.ca.

Thank you for passing the Waste Reduction Week message on to your staff and residents.



Joanne Fedyk
Executive Director
Saskatchewan Waste Reduction Council

August 14, 2017

Office of the City Clerk
Second Floor, City Hall
222 Third Avenue North
Saskatoon, SK S7K 0J5

Your Worship the Mayor and Members of City Council:

Please accept this letter as a formal request from the Board of Directors for United Way of Saskatoon and Area. We ask that **November 2017 be proclaimed United Way month** in the City of Saskatoon. We would also request that the City of Saskatoon fly the United Way flag in honour of the community-wide effort by the citizens of Saskatoon to create opportunities for a better life for all.

United Way leads when it comes to working to address systemic barriers for the most vulnerable people in our community and we are focused on creating a positive and lasting impact for the city of Saskatoon and all who live here.

In addition to the proclamation of United Way month, we are working on a campaign called "Paint the Town Red," which we will partner with businesses in Saskatoon to help raise funds for our year round, life changing work.

Thank you in advance for your consideration. To further discuss this request or to notify us of your decision, please contact Paige Gignac, Coordinator, Marketing & Communications with United Way of Saskatoon and Area by phone at 306-291-1313 or by email at pgignac@unitedwaysaskatoon.ca.

Sincerely,



Shaun Dyer
CEO, United Way of Saskatoon & Area

From: City Council
Sent: Friday, August 11, 2017 1:04 PM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Friday, August 11, 2017 - 13:04
 Submitted by anonymous user: 128.233.5.216
 Submitted values are:

Date: Friday, August 11, 2017
 To: His Worship the Mayor and Members of City Council
 First Name: Graham
 Last Name: Scoles
 Address: 318 Lake Cres.
 City: Saskatoon
 Province: Saskatchewan
 Postal Code: S7H 3A2
 Email: graham.scoles@usask.ca
 Comments:
 Hello,

I am writing to you as a resident of Saskatoon and as the Saskatoon Chapter Coordinator of the PKD Foundation of Canada to help bring awareness to polycystic kidney disease (PKD). Please find attached my letter requesting a proclamation for September 4th as National PKD Awareness Day.

I gratefully ask that we receive the proclamation by August 31, 2017.

Please feel free to contact me with any further questions.

The following was to be attached.

Dear Mayor Charlie Clark,

My name is Graham Scoles and I am the Saskatoon Chapter Coordinator of the PKD Foundation of Canada. As you may recall, last year the city recognized September 4th as National PKD Awareness Day, for which the PKD community was tremendously grateful. I wanted to reach out in hopes that you will again recognize this important issue on September 4th, 2017.

As you may know, polycystic kidney disease (PKD) is a genetic disorder where abnormal cysts develop and grow in the kidneys. While this is a very serious and life-threatening disease affecting 66,000 Canadians and approximately 600 people in metropolitan Saskatoon, many people outside of the PKD community have never heard of it. This makes it more challenging to get the attention of important decision makers when it comes to funding and research.

In 1986, I discovered that my kidneys were failing as a result of inheriting PKD from my mother (who had died at an early age from undiagnosed PKD). Thanks to the wonderful gift of a kidney from a deceased donor, I have been able to live a full life. [REDACTED] This is an insidious

genetic disease, which often does not reveal itself until later in life; hence, increased awareness of the disease and its early symptoms and research is critical.

The PKD Foundation of Canada aims to promote programs of research, advocacy, education, support and awareness to discover treatments and a cure for polycystic kidney disease, improving the lives of all it affects. Since 2014, Health Canada has officially recognized September 4th as National PKD Awareness Day, bringing much-needed attention to this disease. Being able to leverage this national recognition has had a positive impact on the community and our efforts. Last year, in addition to your support, the mayors of Ottawa, Barrie and Dollard-des-Ormeaux as well as the Town of Richmond Hill officially declared September 4th as National PKD Awareness Day.

We would greatly appreciate if you could once again proclaim September 4th, 2017 as National PKD Awareness Day in the City of Saskatoon. Please do not hesitate to reach out if you have any questions or require more information.

Sincerely,

Graham Scoles

Saskatoon Chapter Coordinator

PKD Foundation of Canada

saskatoonchapter@endpkd.ca

306 227 9922

The results of this submission may be viewed at:

<https://www.saskatoon.ca/node/398/submission/189481>

From: City Council
Sent: August 15, 2017 11:16 PM
To: City Council
Subject: Form submission from: Write a Letter to Council

Submitted on Tuesday, August 15, 2017 - 23:16
Submitted by anonymous user: 64.180.238.40
Submitted values are:

Date: Tuesday, August 15, 2017
To: His Worship the Mayor and Members of City Council
First Name: Carol
Last Name: Todd
Address: 1168 Douglas Terrace
City: Port Coquitlam
Province: British Columbia
Postal Code: V3K 5X2
Email: lightuppurpleatls@gmail.com
Comments:
Mayor Clark and Council,

World Mental Health Day, on October 10th, is widely recognized around the world. We invite you to show your support for mental health by participating in our 5th annual awareness event, Light Up Purple. Bridges, buildings and structures illuminate in purple lights; cities proclaim the date as World Mental Health Day in their communities; schools and businesses wear and/or decorate in purple. The World Federation for Mental Health's theme for 2017 is mental health in the workplace.

We respectfully request that Mayor & Council issue a Proclamation in support of World Mental Health Day. Cities across Canada, the United States and Internationally can bring much needed attention to the significance of purple and mental health & wellness. In addition or as an alternative to a proclamation, the lighting in purple of buildings, bridges and or landmarks within your city, encouragement of discussions related to mental health and the importance of seeking help, and participation in other purple ways (clothing, ribbons, balloons, cupcakes) is greatly encouraged and appreciated.

We are thankful for all of our past supporters across Canada, throughout the United States, and Internationally (<http://lightuppurple.com/supporters-2016/>) and hope that the participation and awareness will continue to grow this year.

The Amanda Todd Legacy Society is a non-profit society that focuses on awareness and the well-being of individuals with respect to prevention and awareness relating to bullying, cyber abuse and internet safety as well as resources and education that encourage mental wellness and healthy living. Together we can make a global difference and #MakeTodayPositive for everyone!

Thank you for your consideration. We look forward to hearing from you.

www.lightuppurple.com
https://www.facebook.com/lightuppurple/?ref=br_rs



August 10th, 2017

City of Saskatoon
222 - 3rd Avenue North
Saskatoon, SK S7K 0J5

Good Afternoon,
Honorable Mayor and Councilors:

I wish to extend the invitation for the City Of Saskatoon officials to participate in Saskatoon's Drive Electric Week September 9th-17th, 2017. This is the 3rd annual event and will be held at the local Peavey Mart.

The National Drive Electric Week events are taking place in over 200 cities in North America and an opportunity to promote the myriad of benefits associated with plug-in vehicles in cities coast to coast.

In Saskatoon, our Drive Electric Week event will be a fantastic opportunity to bring together the many plug-in electric vehicle drivers in the area and educate the public and policymakers about new innovations and opportunities in our amazing city and surrounding areas.

Event Details

Day: Saturday, September 16, 2017 Time: 12PM - 4PM

Location: Peavey Mart
820C 51 St E
Saskatoon, SK S7K 0X8

We would love to have an official recognition and firm commitment to educate the public and policymakers about new innovations and opportunities that exist in this industry for growing cities by way of a proclamation.

I look forward to discussing this opportunity with you. You can reach me at 306-596-1517.

Sincerely,

James Dennis
City Captain Saskatoon
Drive Electric Week Event

From: City Council
Sent: Monday, August 21, 2017 9:24 AM
To: City Council
Subject: Form submission from: Write a Letter to Council



Submitted on Monday, August 21, 2017 - 09:24
Submitted by anonymous user: 204.83.239.1
Submitted values are:

Date: Monday, August 21, 2017
To: His Worship the Mayor and Members of City Council
First Name: Ron
Last Name: Kruzeniski, Q.C.
Address: 503 - 1801 Hamilton Street
City: Regina
Province: Saskatchewan
Postal Code: S4P 4B4
Email: kphilip@oipc.sk.ca
Comments:

We request that your office declare that the week of September 25 to 29, 2017 is 'RIGHT TO KNOW WEEK' in Saskatchewan. September 28th of each year is recognized and celebrated internationally as Right to Know Day. There are parallel events planned at the federal level and in other provinces.

Saskatchewan was one of the first provinces in western Canada to enact an access law when it adopted The Freedom of Information and Protection of Privacy Act in 1992.

The Supreme Court of Canada has affirmed that the right of citizens to access the records of public sector organizations is fundamental. The Freedom of Information and Protection of Privacy Act in Saskatchewan is the kind of law that the courts have described as "quasi-constitutional".

The purpose of the law is to achieve greater transparency in the way that public sector bodies operate and to thereby promote accountability in our government institutions and local authorities.

Our hope is to promote public awareness and greater understanding of the right of access enjoyed by everyone in Saskatchewan.

We look forward to your favourable response.

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/190729>

August 21, 2017

Office of the Mayor
222 - 3rd Avenue North
Saskatoon SK S7K 0J5

Dear Mayor Charlie Clark,

Re: Environmental Public Health Week 2017

On behalf of the Canadian Institute of Public Health Inspectors (CIPHI), I am writing to request that you proclaim the week of September 25-29, 2017 as Environmental Public Health Week in Saskatoon. Celebrated for the past 14 years, Environmental Public Health Week recognizes the important work Environmental Public Health Professionals across Canada carry out in our communities. These professionals include Public Health Inspectors, Environmental Health Officers and other allied environmental public health occupations. The week is also an opportunity to improve awareness of our profession within the public health family and amongst the general public.

This year's theme is "Honouring Traditions, Inspiring Innovation," which acknowledges the previous traditions in the environmental public health field, while highlighting the advances made in both procedures and technologies in public health. It is important to recognize the significance of past public health practices and use this knowledge for the future of environmental public health.

Within the Canadian spectrum of health care, Environmental Public Health Professionals are an integral and important component. Public health advances such as safer and healthier foods, control of infectious diseases, healthier environments and the recognition of tobacco use as a health hazard have contributed significantly to Canadians living longer.

Environmental Public Health Professionals are employed by federal, provincial and local governments, First Nation Tribal Councils and also within the private sector. We are involved in the inspection, enforcement and education of a wide range of programs and services, including but not limited to: food premises, recreational water, healthcare, childcare facilities, personal services, drinking water systems, land use, sewage systems, air quality, institutions and the control of health hazards within the community.

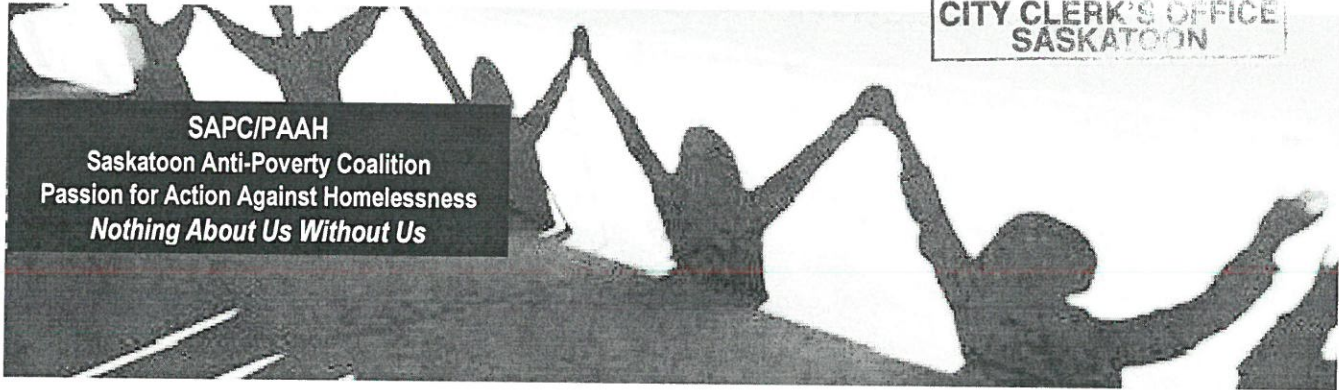
In recognition of the important role Environmental Public Health Professionals have in protecting the health of the public, we respectfully request you join us by officially proclaiming September 25-29, 2017 as Environmental Public Health Week within your city.

Thank you for your assistance in making this initiative a success. If you should require further information please contact me at kari.engele-carter@saskatoonhealthregion.ca or 306.682.4155.

Sincerely,



Kari Engele-Carter CPHI(C)
Saskatchewan Branch



August 20th, 2017

Your Worship and Councillors,

On October 17th, 1987, 100,000 people in Paris gathered to honour victims of poverty, hunger, violence and fear. Now that date is designated by the United Nations as the International Day for the Eradication of Poverty.

In Saskatoon, the Saskatoon Anti-Poverty Coalition/Passion for Action Against Homelessness Alliance (SAPC/PAAH) marks that action by organizing Poverty Awareness Week (PAW). Other organizations and individuals are encouraged to host special events to raise awareness about the complexities of poverty and homelessness in the City of Saskatoon which SAPC/PAAH then organizes into a calendar of events for the week, and often extending into the rest of October. In addition, SAPC/PAAH organizes Hands Across the Bridge, a human chain on the Broadway Bridge to bring attention to poverty and to illustrate that poverty affects us all.

The purpose of this letter is to ask the City of Saskatoon to designate October 15 - 22, 2017, as Poverty Awareness Week in Saskatoon. We would be pleased to provide any additional information that you might require.

Yours truly,

A handwritten signature in cursive script that reads "Ruth Robinson".

Ruth Robinson, Treasurer, SAPC/PAAH

(on behalf of SAPC/PAAH Poverty Awareness Committee)

From: City Council
Sent: Wednesday, August 23, 2017 11:03 AM
To: City Council
Subject: Form submission from: Write a Letter to Council

Submitted on Wednesday, August 23, 2017 - 11:03

Submitted by anonymous user: 198.169.133.98

Submitted values are:

Date: Wednesday, August 23, 2017

To: His Worship the Mayor and Members of City Council

First Name: Jackie

Last Name: Robin

Address: 101 - 111 Research Drive

City: Saskatoon

Province: Saskatchewan

Postal Code: S7N 3R2

Email: jackie.robin@agwest.sk.ca

Comments:

Dear Mayor Clark,

Global Biotech Week is almost here. On behalf of Ag-West Bio, it is my pleasure to invite you, as mayor of Saskatoon, to proclaim Sept. 20 to 27 as Biotech Week in the City of Saskatoon.

Originating in Canada in 2003, Global Biotech Week is now recognized around the world. Every year, it's an opportunity to celebrate the innovation and creativity of bioscience researchers and entrepreneurs. BIOTECCanada continues to spearhead Global Biotech Week in collaboration with partners from across Canada. In Saskatchewan, Ag-West Bio coordinates the week's activities. This is a chance for residents of Saskatoon to get on board once again and celebrate biotechnology with the world.

Saskatoon events include:

- Saskatchewan Taste of Innovation brunch, followed by tours (Sept. 20) – Innovation Place
- The Amazing Biotech Race (Sept. 21) – Innovation Place
- Science trivia night (Sept. 21) – Louis' Pub, University of Saskatchewan
- Biotech & Beer Pub Crawl (Sept. 22) – Great Western Brewing Company and others
- Café Sci (Sept. 26) – Winston's Pub
- Confident Conversations workshop (Sept. 27) – Innovation Place
- Canadian Light Source tours (Sept. 25 and 27) – Canadian Light Source

Saskatchewan is home to more than 30 per cent of Canada's agricultural biotechnology activities. Two university campuses, Innovation Place technology parks, and numerous research institutions and technical training centres create a significant science cluster - a great benefit to businesses from start-ups to international success stories. Bioscience discoveries foster new business opportunities in the areas of biofuels and bioproducts, functional foods and natural products. Outstanding R&D infrastructure, a talented workforce, quality raw materials and a solid business environment make Saskatchewan the perfect place for bio-business!

For more information about Global Biotech Week activities in Saskatchewan, go to Ag-West Bio – Biotech Week or contact Ag-West Bio Communications Director Jackie Robin at jackie.robin@agwest.sk.ca or at 306-668-2656. For information about activities across the country, go to BIOTECanada - Global Biotech Week.

Thank you in advance for your support for Saskatchewan's bioeconomy. By proclaiming Sept. 20 to 27 as Biotech Week in the City of Saskatoon, you will be highlighting the importance of the biotechnology industry in our city and will encourage participation in the events. We look forward to working with you to celebrate excellence in biotechnology in our province and country.

Regards,
Wilf Keller
President and CEO
Ag-West Bio Inc.

The results of this submission may be viewed at:
<https://www.saskatoon.ca/node/398/submission/191123>