



AGENDA

REGULAR BUSINESS MEETING OF CITY COUNCIL

Monday, November 28, 2016, 1:00 p.m.
Council Chamber, City Hall

Pages

1. NATIONAL ANTHEM AND CALL TO ORDER

2. CONFIRMATION OF AGENDA

Recommendation

That the agenda be confirmed as presented.

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

Recommendation

That the minutes of the Regular Business Meeting of City Council held on September 19, 2016 and the minutes of the Inaugural Meeting of City Council held on October 31, 2016, be adopted.

5. PUBLIC ACKNOWLEDGMENTS

6. UNFINISHED BUSINESS

7. QUESTION PERIOD

8. CONSENT AGENDA

Recommendation

That the Committee recommendations contained in Items 8.1.1 to 8.1.12; 8.3.1

to 8.3.4; and 8.4.1 to 8.4.2; and 8.5.1 to 8.5.3 be adopted as one motion.

8.1 Standing Policy Committee on Planning, Development & Community Services

- 8.1.1 Application for Funding Under the Heritage Conservation Program - Bottomley House - 1118 College Drive [File No. CK. 710-51]** 11 - 15

Recommendation

1. That funding be approved, up to a maximum of \$20,031.38, amortized over a ten-year period, through the Heritage Conservation Program for the reshingling/repair of the roof and repair of the chimneys at the Bottomley House located at 1118 College Drive; and
2. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project

- 8.1.2 Application for Municipal Heritage Property Designation - Mackenzie House - 802 8th Avenue North [File No. CK. 710-69]** 16 - 23

Recommendation

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 802 8th Avenue North, Mackenzie House, as a Municipal Heritage Property under the provision of The Heritage Property Act, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property.

- 8.1.3 Application for Municipal Heritage Property Designation and Funding Under the Heritage Conservation Program - Thayer House - 806 8th Avenue North [File No. CK. 710-68]** 24 - 33

Recommendation

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 806 8th Avenue North, Thayer House, as a Municipal Heritage Property under the provision of The Heritage Property Act, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services

- Department, be requested to prepare the required notices for advertising the proposed designation;
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property;
 4. That funding be approved, up to a maximum of \$4,168.50, amortized over a five-year period, through the Heritage Conservation Program for the replacement of the existing shingles; and
 5. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

8.1.4 Application for Funding Under the Heritage Conservation Program - Broadway Theatre - 715 Broadway Avenue [File No. CK. 710-22]

34 - 38

Recommendation

1. That funding be approved, up to a maximum of \$40,325, amortized over a five-year period, through the Heritage Conservation Program for the lobby and exterior rehabilitation project at the Broadway Theatre located at 715 Broadway Avenue; and
2. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

8.1.5 Municipal Heritage Property Designation - Third Avenue United Church - 304 3rd Avenue North [File No. CK. 710-60]

39 - 50

Recommendation

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 304 3rd Avenue North as a Municipal Heritage Property under the provisions of The Heritage Property Act, with such designation to include the exterior of the building, as well as two interior elements, being the hammer-beam rafters and Casavant organ;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property.

- 8.1.6 Renaming Request - 'Gordie Howe Park' to 'Gordie Howe Sports Complex' AND Naming Advisory Committee Quarterly Report [File No. CK. 6310-1]** 51 - 67
- Recommendation**
1. That 'Gordie Howe Park' be renamed 'Gordie Howe Sports Complex'; and
 2. That the report of the General Manager, Community Services Department dated September 15, 2016, be received as information.
- 8.1.7 Age-Friendly Saskatoon Initiative: Implementation and Evaluation Report [File No. CK. 5500-1 and RS. 5610-3]** 68 - 121
- Recommendation**
1. That the information be received;
 2. That the City apply for membership in the World Health Organization Age-Friendly Global Network; and
 3. The City continue its collaboration with the Saskatoon Council on Aging moving forward.
- 8.1.8 Innovative Housing Incentives - Quint Development Corporation - 204 to 216 Avenue O South [File No. CK. 4216-1 and RS. 4216-1]** 122 - 130
- Recommendation**
1. That funding of 10% of the total capital cost of the construction of 26 affordable rental units at 204 to 216 Avenue O South by Quint Development Corporation, estimated at \$556,717, be approved, subject to the availability of funds in the Affordable Housing Reserve and the approval of this project under the Provincial Rental Development Program;
 2. That a five-year abatement of the incremental property taxes for the 26 affordable rental units be applied, commencing the next taxation year, following the completion of construction; and
 3. That the City Solicitor be requested to prepare the necessary incentive and tax abatement agreements, and that the Mayor and the City Clerk be authorized to execute these agreements under the Corporate.
- 8.1.9 2016 Adjusted and 2017 Preliminary Prepaid Servicing Rates - Direct and Offsite [File No. CK. 4216-1 and TU. 4216-1]** 131 - 147

Recommendation

1. That an adjustment be approved to the 2016 Prepaid Service Rates, as submitted under Attachment 1 to the report of the General Manager, Transportation and Utilities Department dated November 7, 2016; and
2. That the Preliminary 2017 rates be set at the 2016 rates, and adjusted in late 2017 based on actual 2017 contract costs.

8.1.10 Reserve and Rate Sufficiency Review [File No. CK. 4216-1 and RS. 4216-1] 148 - 151

Recommendation

1. That an adjustment be approved to the 2016 Parks and Recreation Levy component rate on residential lots, as outlined in the report of the General Manager, Community Services Department dated November 7, 2016;
2. That the preliminary 2017 rates be set at the 2016 rates, and adjusted in late 2017 based on actual contract cost; and
3. That the 2016 Community Centre Levy rates for each developing neighbourhood, as outlined in the report of the General Manager, Community Services Department dated November 7, 2016, be approved, and adjusted in late 2017 as necessary.

8.1.11 Friends of the Bowl Foundation Inc. Approval of Board of Directors [File No. CK. 175-62, xCK4205-7-2 and RS. 4206-G01-2] 152 - 157

Recommendation

1. That the Board of Directors for the Friends of the Bowl Foundation Inc., as noted in the November 7, 2016 report of the General Manager, Community Services, be approved; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the appropriate documents as prepared by the City Solicitor.

8.1.12 Friends of the Bowl Foundation Legacy Fundraising Campaign and Phase 4 Capital Construction Plans [File No. CK. 4205-7 and RS. 1701-32] 158 - 182

Recommendation

1. That the information be received;

2. That the City Solicitor be requested to prepare the appropriate agreement between the Friends of the Bowl Foundation Inc. and the City of Saskatoon to address duties and responsibilities with respect to Phase 4 upgrades, and that the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal;
3. That the direction for donor solicitation and recognition, as well as the offering of presenting sponsor or naming rights at Gordie Howe Sports Complex by the Friends of the Bowl Foundation Inc., as outlined in the report of the General Manager, Community Services Department dated November 7, 2016, be approved.

8.2 Standing Policy Committee on Finance

8.3 Standing Policy Committee Transportation

- 8.3.1 2017 Neighbourhood Traffic Management Reviews [File No. CK. 6320-1 and TS. 6320-1] 183 - 190**

Recommendation

That the eleven neighbourhoods selected for 2017 traffic reviews, as part of the Neighbourhood Traffic Management Program, include Queen Elizabeth, Exhibition, Buena Vista, Erindale, Arbor Creek, Pleasant Hill, Dundonald, North Park, Richmond Heights, Silverwood Heights, and Wildwood.

- 8.3.2 Temporary 8th Street Snow Storage Site – Utilization for 2016-2017 Winter [File No. CK. 600-29 and PW. 6290-3] 191 - 196**

Recommendation

That the temporary 8th Street Snow Storage Site be reopened for the 2016-2017 winter season due to operational requirements.

- 8.3.3 Building Better Sidewalks – Sidewalk Programs Overview [File No. CK. 6220-1 and TS. 6220-01] 197 - 205**

Recommendation

1. That the Administration be directed to eliminate the practice of using asphalt overlays on concrete sidewalks; and
2. That the funding for this service level change be from reallocation of existing funding within the roadway and sidewalk preservation program.

- 8.3.4 Design & Construction Services Award for Sid Buckwold Bridge 206 - 209**

Recommendation

1. That a budget adjustment in the amount of \$360,000 be funded from the Bridge Major Repair Reserve;
2. That the engineering services proposal submitted by Stantec Consulting Ltd. for completion of the design and construction services for rehabilitation of the Sid Buckwold Bridge, at a total estimated cost, on a lump sum basis, to an upset limit of \$584,656 (including P.S.T. and G.S.T.) be approved; and
3. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

8.4 Standing Policy Committee on Environment, Utilities & Corporate Services

- 8.4.1 Aquatic Invasive Species: Response to PARCS [File No. CK. 277-1, x CK. 7550-1 and CP. 7556-001]** 210 - 221

Recommendation

1. That the report of the General Manager, Corporate Performance Department, dated November 14, 2016 be received as information;
2. That the Administration provide a report containing more detail in terms of specific local impacts and resources required; and
3. That the report of the General Manager, Corporate Performance Department, dated November 14, 2016, be referred to the Saskatoon Environmental Advisory Committee to review and report back to the Standing Policy Committee on Environment, Utilities, and Corporate Services with input.

- 8.4.2 Request for Proposals – Managed Print Services [File No. CK. 1000-1 and CP. 1100-001]** 222 - 225

Recommendation

That a Request for Proposal to secure a Managed Print Services Partner be issued.

8.5 Governance and Priorities Committee

8.5.1	Board of Management Appointment – Downtown Business Improvement District [File No. CK. 175-48]	226 - 227
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Recommendation

That the appointment of Mr. John Williams to the Board of Management of the Downtown Business Improvement District, be confirmed.

8.5.2	2017 Appointments to the Governance and Priorities Committee and Standing Policy Committees [File No. CK. 225-1]	228 - 230
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Recommendation

1. That City Council defer the 2017 Appointments to the Governance and Priorities Committee and Standing Policy Committees to its December 12, 2016 meeting; and
2. That the matter of timelines in this regard and how they are addressed in the Procedures and Committees Bylaw be referred to the City Clerk and the City Solicitor for review.

8.5.3	2017 Appointments of Deputy Mayor [File No. CK. 255-3]	231 - 234
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Recommendation

1. That City Council defer the 2017 Appointments of Deputy Mayor to its December 12, 2016 meeting; and
2. That the matter of timelines in this regard and how they are addressed in the Procedures and Committees Bylaw be referred to the City Clerk and the City Solicitor for review.

9. REPORTS FROM COMMITTEES AND ADMINISTRATION

9.1 Standing Policy Committee on Planning, Development And Community Services

9.2 Standing Policy Committee on Finance

9.3 Standing Policy Committee on Transportation

9.4 Standing Policy Committee on Environment, Utilities And Corporate Services

9.5 Governance and Priorities Committee

9.5.1	2017 City Council and Committee Meeting Schedule [File No. CK. 255-1]	235 - 240
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Recommendation

That the 2017 Council and Committee Meeting Schedule, included with this report as Attachment 2, be approved.

9.5.2 Boards, Commissions and Committees Appointments – Process and Criteria [File No. CK. 255-1]

241

Recommendation

1. That the information be received and the Governance and Priorities Committee proceed with its 2017 appointments to Boards, Commissions and Committees in the spirit of the draft process and criteria outlined in this report; and
2. That the matter be referred to the Administration for further review of the draft criteria and framework and recommendations for formalization of a process for 2018 appointments to Boards, Commissions, and Committees.

9.6 Asset & Financial Management Department

9.6.1 Proposed Sale of Former Police Service Headquarters Property - 130 and 140 Avenue North [File No. 600-5, x CK. 4215-1 and AF. 600-1]

242 - 246

Recommendation

1. That the proposed sale of the former Saskatoon Police Service Headquarters property at 130 and 140 - 4th Avenue North to Duchuck Holdings Ltd. at a purchase price of \$10.7M based on the terms and conditions outlined in this report be approved;
2. That a five-year tax abatement of the full taxes for 130 - 4th Avenue North (building site), subject to the completion of a renovation or redevelopment of the property sufficient to constitute a change of predominant use to housing, office, structured parking, or a combination thereof be approved;
3. That the five-year tax abatement take effect in the next taxation year following completion of the renovation or redevelopment; and
4. That the City Solicitor be requested to prepare the appropriate agreements, and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

9.7 Community Services Department

9.8 Corporate Performance Department

9.9 Transportation & Utilities Department

9.10 Office of the City Clerk

9.11 Office of the City Solicitor

9.12 Other Reports

**9.12.1 Action Plans to Reduce Lost Time Injury Frequency [File No. CK. 247 - 255
4655-1 and CP. 4655-7]**

Recommendation

That the information be received.

10. INQUIRIES

11. MOTIONS (NOTICE PREVIOUSLY GIVEN)

12. GIVING NOTICE

13. URGENT BUSINESS

14. IN CAMERA SESSION (OPTIONAL)

15. ADJOURNMENT



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Application for Funding Under the Heritage Conservation Program – Bottomley House – 1118 College Drive

Recommendation of the Committee

1. That funding be approved, up to a maximum of \$20,031.38, amortized over a ten-year period, through the Heritage Conservation Program for the reshingling/repair of the roof and repair of the chimneys at the Bottomley House located at 1118 College Drive; and
2. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated September 7, 2016, was considered. Your Committee was advised that the Municipal Heritage Advisory Committee has also reviewed and supports the above proposed application for funding under the Heritage Conservation Program.

Attachment

September 7, 2016 report of the General Manager, Community Services Department.

Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)

Recommendation

That this report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, up to a maximum of \$20,031.38, amortized over a ten-year period, through the Heritage Conservation Program for the reshingling/repair of the roof and repair of the chimneys at the Bottomley House located at 1118 College Drive; and
2. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

Topic and Purpose

The purpose of this report is to request funding, under the Heritage Conservation Program, for the Bottomley House located at 1118 College Drive.

Report Highlights

1. The Bottomley House is a Designated Municipal Heritage Property in the Varsity View neighbourhood. The property is valued for its Queen Anne Revival architectural style and its association with Saskatoon's economic prosperity in the early twentieth century.
2. At its June 1, 2016 meeting, the Municipal Heritage Advisory Committee (MHAC) approved a request from the current property owners of the Bottomley House to proceed with replacement of the shingles and additional repairs involving the roof, including the fireplace chimney. MHAC was also notified that following permission to proceed with the proposed work, a request for funding would come forward at a later date.
3. The property owners are now requesting funding through the City of Saskatoon's (City) Heritage Conservation Program.

Strategic Goal

Under the City's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for Designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project, to a maximum of \$150,000.

At its May 24, 2016 meeting, City Council approved an amendment to Civic Heritage Policy No. C10-020 for the provision of a grant (versus a tax abatement) for taxable Municipal Heritage Properties when the proposed conservation project does not generate a sufficient increase in property taxes.

Report

Bottomley House

Located in the neighbourhood of Varsity View, the Bottomley House at 1118 College Drive features a two-storey wood frame house built in 1912. The heritage significance of the property lies in its Queen Anne Revival architectural style with its bell-cast domed roof, curved windows, corner turret, and wrap-around verandah with Doric columns. The heritage value of the Bottomley House also lies in its association with Saskatoon's economic prosperity in the early twentieth century. The property's original owner, Richard Bottomley, was a real estate developer who owned large tracts of land, and as such, required a prominent and distinct home that evoked a sense of affluence. The Bottomley House was designated as a Municipal Heritage Property in 2006 under City Bylaw No. 8485.

Roof Repair

The existing shingles on the Bottomley House are nearing the end of their lifespan. Since 2005, the property owners have experienced two occasions where significant water leakage has occurred. The curling of the shingles can be observed on certain areas of the roof, particularly along the roof valley. As a result, the owners are replacing the existing shingles. The owners are also changing the colour of the shingles from vintage black to charcoal. This new colour will continue to complement the existing colour theme and historical character of the home.

Additional costs added to the shingle expense include the repair of the fireplace chimney and the brick boiler chimney.

Grant

Civic Heritage Policy No. C10-020 provides financial incentives in the form of a grant for 50% of the costs related to the restoration of architectural elements and renovations to meet building code requirements where it affects heritage elements of the building (up to a maximum of \$150,000 over a ten-year period). The maximum amortization period is ten years. Within a ten-year period, an owner may make more than one application, provided the total amount does not exceed \$150,000. To date, the Bottomley House has been approved for a total of \$32,393.70. The tax abatements include:

- a) \$2,228.46 per year was approved in 2007 for ten years (ends in 2016);
- b) \$368.75 per year was approved in 2009 for eight years (ends in 2016);
- c) \$633.60 per year was approved in 2012 for six years (ends in 2017); and
- d) \$1,678.75 per year was approved in 2016 for two years (ends in 2018).

The estimated project cost of the roof replacement and chimney repair of the Bottomley House is \$40,062.75 (see Attachment 1). The grant provides for 50% of the project's

associated costs, which will amount to \$20,031.38. The Administration is proposing that the value of the grant be paid out over a ten-year period, in equal amounts, following project completion.

Options to the Recommendation

The project qualifies for funding under Civic Heritage Policy No. C10-020. City Council could deny the funding request, in which case, further direction would then be required.

Public and/or Stakeholder Involvement

There is no public/stakeholder involvement.

Financial Implications

The balance of the Heritage Reserve is \$137,739.71, of which \$51,452.81 is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

The grant will be executed following the satisfactory completion of the project (as determined by the Director of Planning and Development, Community Services Department).

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Bottomley House - Cost Estimates

Report Approval

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MHAC – Application for Funding Under the Heritage Conservation Program – Bottomley House (1118 College Drive)/ks

Bottomley House - Cost Estimates

Item	Description of Work	Total
Shingle Replacement	Removal of existing asphalt shingles and replacement with architectural asphalt shingles (Colour – Weathered Wood)	\$33,600.00
Chimney Repair	Stucco repair and new flashing	\$ 1,470.00
Boiler Chimney Repair	Repointing of brick and new flashing	\$ 4,992.75
Total Costs		\$40,062.75
City's Contribution (50% of Eligible Costs)		\$20,031.38
Annual Amount (Ten-Year Amortization)		\$ 2,003.14



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Application for Municipal Heritage Property Designation – Mackenzie House – 802 8th Avenue North

Recommendation of the Committee

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 802 8th Avenue North, Mackenzie House, as a Municipal Heritage Property under the provision of The Heritage Property Act, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated September 7, 2016, was considered. Your Committee was advised that the Municipal Heritage Advisory Committee has also reviewed and supports the above proposed designation.

Attachment

September 7, 2016 report of the General Manager, Community Services Department.

Application for Municipal Heritage Property Designation – Mackenzie House – 802 8th Avenue North

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 802 8th Avenue North, Mackenzie House, as a Municipal Heritage Property under the provision of *The Heritage Property Act*, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property.

Topic and Purpose

The purpose of this report is to consider an application by the property owner requesting that 802 8th Avenue North, Mackenzie House, be designated as a Municipal Heritage Property.

Report Highlights

1. The heritage value of the Mackenzie House resides in its association with John Mackenzie. Mackenzie was one of the founding partners of Mackenzie & Thayer Ltd., an early Saskatoon company responsible for bringing in many of the building materials that were used to create Saskatoon's boom era buildings between 1910 and 1913.
2. The Mackenzie House, with its solid brick construction and hipped roof, is designed in an American Bungalow style. The Thayer House, located at 806 8th Avenue North, is identical in form and style and is also seeking Municipal Heritage Designation.
3. A formal evaluation of 802 8th Avenue North has been conducted, and the Administration is recommending designation of the Mackenzie House as a Municipal Heritage Property.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

Built in 1914, the Mackenzie House is an American-style bungalow located on a corner lot in the City Park neighbourhood (see Attachment 1). The home is situated adjacent to the

Application for Municipal Heritage Property Designation – Mackenzie House – 802 8th Avenue North

Thayer House (its “twin house”) and the Andrew Boyd Residence, a residential property that was designated as a Municipal Heritage Property in 2015.

The Mackenzie House has already been identified as a heritage resource in Saskatoon through the City’s Built Heritage Database, and the current owners have requested Municipal Heritage Designation of this property.

Report

Heritage Value

The heritage value of the Mackenzie House resides in its association with John Mackenzie and its relationship with the Thayer House. In 1910, Mackenzie, along with Reginald Montague “Monty” Thayer, founded Mackenzie & Thayer Ltd., a coal and building supply firm. The company provided materials, including brick, roofing, tile, plaster, and pipe and, as a result, contributed immensely to the City’s earliest construction boom.

Mackenzie and Thayer lived side by side at 802 and 806 8th Avenue North, respectively. Because both houses were constructed in the same year, it is assumed that Mackenzie and Thayer purposely built these two homes to be identical. Both men took an active interest in building construction in the city, as was evident through their business venture, and were proponents of the advancement of Saskatoon as a growing city within the Prairie Provinces and the Northwest.

Additional information on the heritage value of the Mackenzie House is included in the property’s Statement of Significance (see Attachment 2).

Evaluation

A formal evaluation of the exterior of the Mackenzie House has been conducted, and the Administration is recommending designation of 802 8th Avenue North as a Municipal Heritage Property. The exterior of the home continues to retain many of its original features, including its brick construction, original windows, clinker brick chimney, open porch, and fieldstone retaining wall at the front of the property (see Attachment 3). Changes to the home over the years include the replacement of the shingles in 2014.

The Administration is recommending that only the building’s exterior and the fieldstone retaining wall be designated as Municipal Heritage Property.

Options to the Recommendation

City Council has the option of not designating this building as a Municipal Heritage Property. In this case, further direction would be required.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultations are not required.

Application for Municipal Heritage Property Designation – Mackenzie House – 802 8th Avenue North

Communication Plan

All Municipal Heritage Properties are marked with a bronze plaque on site that describes the heritage significance of the property. If designation is approved, the property will also be noted as “designated” in the Saskatoon Register of Historic Places.

Policy Implications

This proposal complies with Civic Heritage Policy No. C10-020.

Financial Implications

The amount of \$2,500 from the Heritage Reserve would be allocated for the fabrication of the bronze plaque and installation on the property. As per the Municipal Heritage Policy, the designation of this building as a Municipal Heritage Property makes it eligible for future financial incentives. Any such application will be considered on its own merit and subject to sufficiency of the Heritage Reserve.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

If City Council recommends designation of the property, a date for a public hearing will be set in accordance with the provisions in *The Heritage Property Act*.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

If designation as a Municipal Heritage Property is recommended, the designation will be advertised in accordance with the provisions in *The Heritage Property Act*, which requires that the Notice of Intention to Designate be advertised at least 30 days prior to the public hearing.

Attachments

1. Location Plan
2. Statement of Significance
3. Photographs of Subject Property

Report Approval

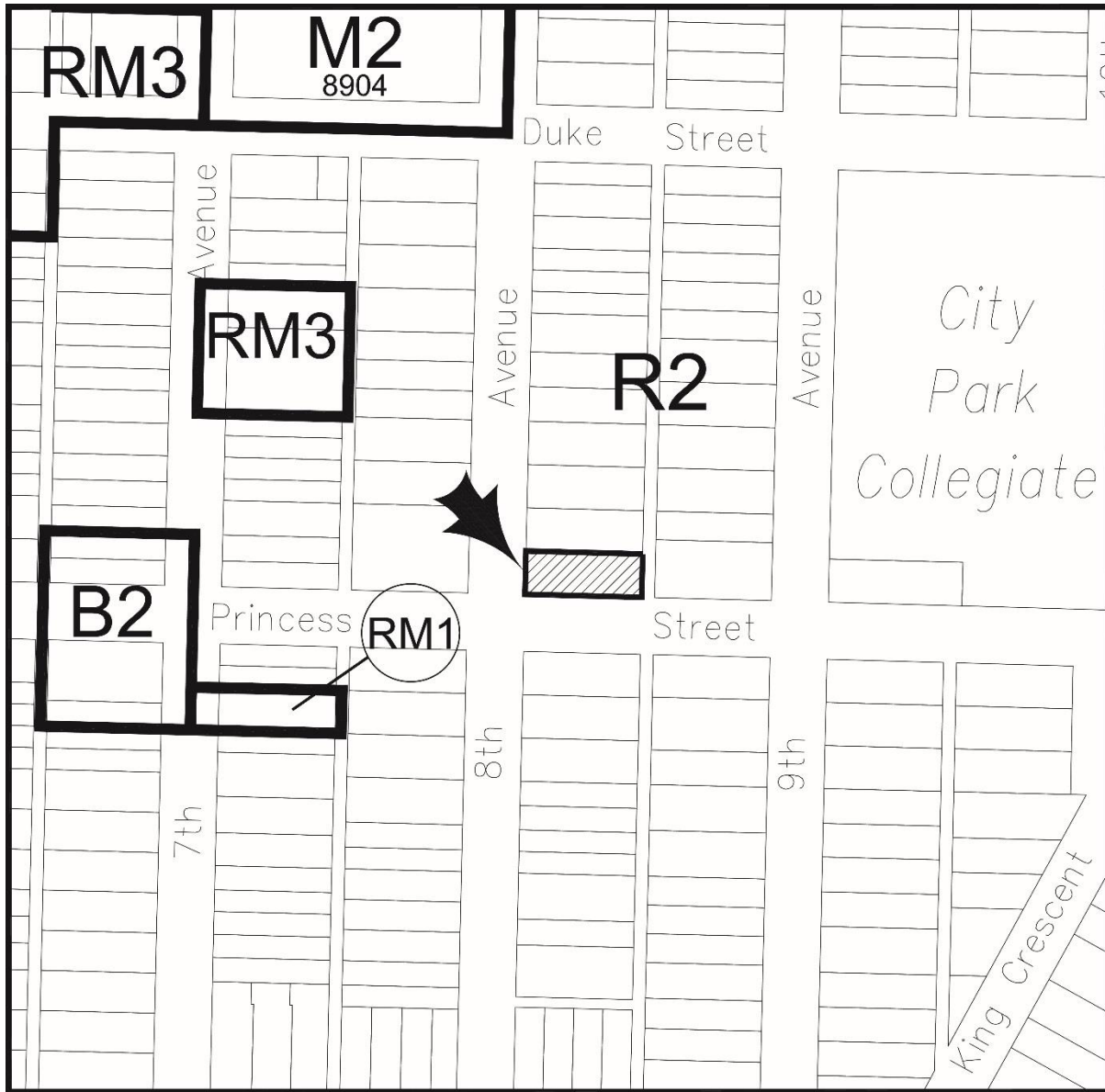
Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MHAC – Application for Municipal Heritage Property Designation – Mackenzie House – 802 8th Avenue North/lc

Location Plan



PROPOSED MUNICIPAL HERITAGE PROPERTY

MACKENZIE HOUSE

802 8th AVENUE NORTH



N:\Planning\MAPPING\Requests\Internal\Heritage\Heritage Site - 802 8th Ave N.dwg

Statement of Significance

Statement of Significance

Mackenzie and Thayer Houses – 802 and 806 8th Avenue North

Neighbourhood:	City Park
Date Constructed:	1914
Development Era:	1914 -1918 (WWI)
Architectural Style:	American-Style Bungalow
Architect:	-
Builder:	Mackenzie & Thayer
Designation:	Municipal
Original Use:	Private Residence
Current Use:	Private Residence



Source: City of Saskatoon



Description of Historic Place

The Mackenzie and Thayer Houses feature two one-and-a-half storey dwellings situated at 802 and 806 8th Avenue North, respectively. Built in 1914, these charming homes are located in the City Park neighbourhood.

Heritage Value

The heritage value of the Mackenzie and Thayer Houses resides in their association with John Mackenzie and Reginald Montague “Monty” Thayer. Mackenzie and Thayer founded Mackenzie & Thayer Ltd., a coal and building supply firm, in 1910. Some of the materials the company provided included brick, roofing, tile, plaster, and pipe. As a result, the company contributed immensely to the City’s earliest construction boom. The company was also the exclusive Saskatoon supplier for the Dominion Fire Brick & Clay Products of Moose Jaw, with the factory located in Claybank, Saskatchewan. Thayer bought out Mackenzie's share of the business in 1924, and Thayer managed the company alone until his retirement in 1948. Both men took an active interest in building construction in the city, as was evident through their business endeavours, and were proponents of the advancement of Saskatoon as a growing city within the Prairie Provinces and the Northwest.

The Mackenzie and Thayer Houses are also valued for their relationship with each other. Thayer and Mackenzie had lived side by side at the Sunnyside Terrace on

Duke Street in 1913. They continued to be neighbours on 8th Avenue North from 1915 to 1917. Mackenzie lived at 802 8th Avenue North from 1915 to 1920 while Thayer lived at 806 8th Avenue North from 1915 to 1917. Because both houses were constructed in the same year, and are of similar form and style, it is assumed that Mackenzie and Thayer purposely built these two homes to be identical.

Both the Mackenzie and Thayer Houses are designed in an American Bungalow style and feature solid dark red/brown brick construction with a hipped roof. The Mackenzie House continues to retain many of its original features, including its original windows, hipped dormer, clinker brick chimney, open porch, and fieldstone retaining wall along the front and side of the property. The exterior of the Thayer house also continues to retain many of its original features, including its brick construction, original windows, and brick chimney. Changes to the home over the years include the glassing in of the front porch.

Source: City of Saskatoon Built Heritage Database

Character-Defining Elements

Key elements that contribute to the heritage value of this historic place include:

Mackenzie House

- its American Bungalow style with its brick façade and hipped roof;
- its original features, such as its windows, dormers, chimney and porch; and
- the original fieldstone retaining wall.

Thayer House

- its American Bungalow style with its brick façade and hipped roof; and
- its original features such as its windows, side-facing gable dormer, and chimney.

Photographs of Subject Property



West Facade

Source: City of Saskatoon



Exterior Brick

Source: City of Saskatoon



South Facade

Source: City of Saskatoon



Windows

Source: City of Saskatoon



Chimney

Source: City of Saskatoon



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Application for Municipal Heritage Property Designation and Funding Under the Heritage Conservation Program – Thayer House – 806 8th Avenue North

Recommendation of the Committee

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 806 8th Avenue North, Thayer House, as a Municipal Heritage Property under the provision of The Heritage Property Act, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation;
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property;
4. That funding be approved, up to a maximum of \$4,168.50, amortized over a five-year period, through the Heritage Conservation Program for the replacement of the existing shingles; and
5. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated September 7, 2016, was considered. Your Committee was advised that the Municipal Heritage Advisory Committee has also reviewed and supports the above proposed designation and funding.

Attachment

September 7, 2016 report of the General Manager, Community Services Department.

Application for Municipal Heritage Property Designation and Funding Under the Heritage Conservation Program – Thayer House – 806 8th Avenue North

Recommendation

That a report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 806 8th Avenue North, Thayer House, as a Municipal Heritage Property under the provision of *The Heritage Property Act*, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation;
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property;
4. That funding be approved, up to a maximum of \$4,168.50, amortized over a five-year period, through the Heritage Conservation Program for the replacement of the existing shingles; and
5. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

Topic and Purpose

The purpose of this report is to consider an application by the property owner requesting that 806 8th Avenue North, Thayer House, be designated as a Municipal Heritage Property, and to request funding under the Heritage Conservation Program.

Report Highlights

1. The heritage value of the Thayer House resides in its association with Reginald Montague “Monty” Thayer. Thayer was one of the founding partners, and president of Mackenzie & Thayer Ltd., an early building supply wholesaler responsible for bringing in many of the building materials that were used to create Saskatoon's boom era buildings between 1910 and 1913.
2. The Thayer House, with its solid brick construction and hipped roof, is designed in an American Bungalow style. The Mackenzie House, located at 802 8th Avenue North, is identical in form and style and is also seeking Municipal Heritage Designation.
3. A formal evaluation of 806 8th Avenue North has been conducted, and the Administration is recommending designation of the Thayer House as a Municipal Heritage Property.

4. The property owners are requesting assistance under the Heritage Conservation Program for replacement of the home's shingles.

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

Built in 1914, the Thayer House is an American-style bungalow located in the City Park neighbourhood (see Attachment 1). The home is situated adjacent to the Mackenzie House (its "twin house") and the Andrew Boyd Residence (a residential property that was designated as a Municipal Heritage Property in 2015).

The Thayer House has already been identified as a heritage resource in Saskatoon through the City's Built Heritage Database, and current owners have requested Municipal Heritage Designation of this property.

Report

Heritage Value

The heritage value of the Thayer House resides in its association with Reginald Montague "Monty" Thayer, and its relationship with the property at 802 8th Avenue North. In 1910, Reginald Montague "Monty" Thayer, along with John Mackenzie founded Mackenzie & Thayer Ltd., a coal and building supply firm. Some of the materials the company provided included brick, roofing, tile, plaster, and pipe. As a result, the company contributed immensely to the City's earliest construction boom.

Mackenzie and Thayer lived side by side at 802 and 806 8th Avenue North, respectively. Because both houses were constructed in the same year, it is assumed that Mackenzie and Thayer purposely built these two homes to be identical. Both men took an active interest in building, as was evident in their business, and were proponents of the advancement of Saskatoon as a growing city within the Prairie Provinces and the Northwest.

Additional information on the heritage value of the Thayer House is included in the property's Statement of Significance (see Attachment 2).

Evaluation

A formal evaluation of the exterior of the Thayer House has been conducted, and the Administration is recommending designation of 806 8th Avenue North as a Municipal Heritage Property. The exterior of the home continues to retain many of its original features, including its brick construction, original windows, and brick chimney (see Attachment 3). Changes to the home over the years include the glassing in of the front porch.

Application for Municipal Heritage Property Designation Under the Heritage Conservation Program – Thayer House – 806 8th Avenue North

The Administration is recommending that only the building's exterior be designated as Municipal Heritage Property.

Heritage Conservation Program

Financial assistance for designated Municipal Heritage Properties includes a grant of up to 50% of costs related to the restoration of architectural elements and renovations to meet building code requirements where it affects the character-defining elements of the building.

Assistance for Replacement of Shingles

For this project, the owner is requesting that the current cedar shakes be replaced with asphalt shingles. This project would qualify for a maximum of \$4,168.50, in the form of a grant amortized over a five-year period (see Attachment 4). The final amount of the grant will be determined once the approved work has been completed and the final costs are submitted.

Based on the estimates provided by the property owner, the project costs are as follows:

Roof	\$8,337.00
Eligible Grant	\$4,168.50

Options to the Recommendation

City Council has the option of not designating this building as a Municipal Heritage Property, or not approving the funding request. In each case, further direction would be required.

Public and/or Stakeholder Involvement

Public and/or stakeholder consultations are not required.

Communication Plan

All Municipal Heritage Properties are marked with a bronze plaque on site that describes the heritage significance of the property. If designation is approved, the property will also be noted as "designated" in the Saskatoon Register of Historic Places.

Policy Implications

This proposal complies with Civic Heritage Policy No. C10-020.

Financial Implications

The balance of the Heritage Reserve is \$137,739.71, of which \$51,452.81 is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new and existing projects.

The amount of \$2,500 from the Heritage Reserve would also be allocated for the fabrication of the bronze plaque and installation on the property.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

If City Council recommends designation of the property, a date for a public hearing will be set in accordance with the provisions in *The Heritage Property Act*.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

If designation as a Municipal Heritage Property is recommended, the designation will be advertised in accordance with the provisions in *The Heritage Property Act*, which requires that the Notice of Intention to Designate be advertised at least 30 days prior to the public hearing.

Attachments

1. Location Plan
2. Statement of Significance
3. Photographs of Subject Property
4. Thayer House – Cost Estimates

Report Approval

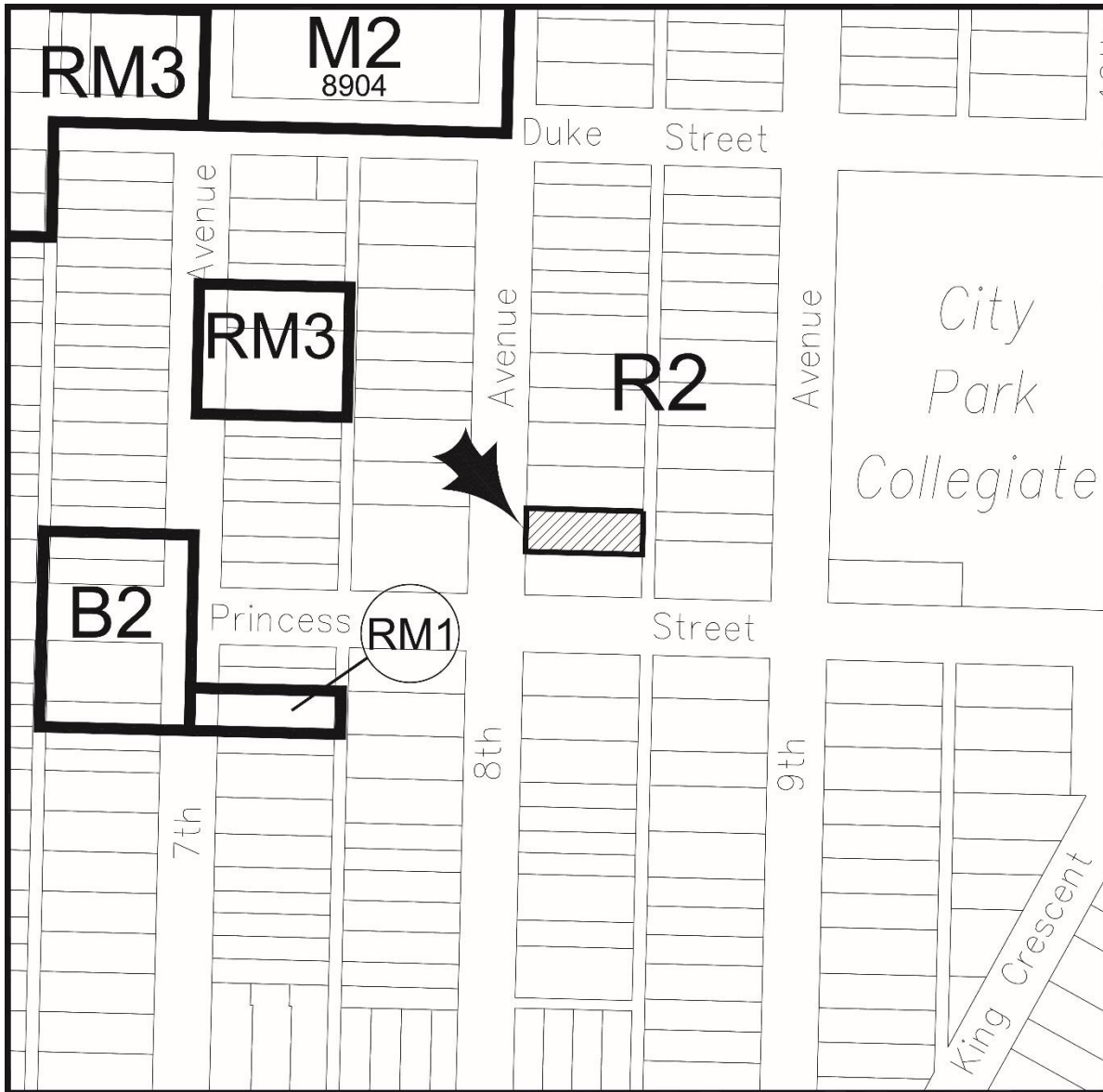
Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MHAC – Application for Municipal Heritage Property Designation and Funding Under the Heritage Conservation Program – Thayer House – 806 8th Avenue North/ks

Location Plan



PROPOSED MUNICIPAL HERITAGE PROPERTY
THAYER HOUSE
806 8th AVENUE NORTH



N:\Planning\MAPPING\Requests\Internal\Heritage\Heritage Site - 806 8th Ave N.dwg

Statement of Significance

Statement of Significance

Mackenzie and Thayer Houses – 802 and 806 8th Avenue North

Neighbourhood:	City Park
Date Constructed:	1914
Development Era:	1914 -1918 (WWI)
Architectural Style:	American-Style Bungalow
Architect:	-
Builder:	Mackenzie & Thayer
Designation:	Municipal
Original Use:	Private Residence
Current Use:	Private Residence



Source: City of Saskatoon



Description of Historic Place

The Mackenzie and Thayer Houses feature two one-and-a-half storey dwellings situated at 802 and 806 8th Avenue North, respectively. Built in 1914, these charming homes are located in the City Park neighbourhood.

Heritage Value

The heritage value of the Mackenzie and Thayer Houses resides in their association with John Mackenzie and Reginald Montague “Monty” Thayer. Mackenzie and Thayer founded Mackenzie & Thayer Ltd., a coal and building supply firm, in 1910. Some of the materials the company provided included brick, roofing, tile, plaster, and pipe. As a result, the company contributed immensely to the City’s earliest construction boom. The company was also the exclusive Saskatoon supplier for the Dominion Fire Brick & Clay Products of Moose Jaw, with the factory located in Claybank, Saskatchewan. Thayer bought out Mackenzie's share of the business in 1924, and Thayer managed the company alone until his retirement in 1948. Both men took an active interest in building construction in the city, as was evident through their business endeavours, and were proponents of the advancement of Saskatoon as a growing city within the Prairie Provinces and the Northwest.

The Mackenzie and Thayer Houses are also valued for their relationship with each other. Thayer and Mackenzie had lived side by side at the Sunnyside Terrace on

Duke Street in 1913. They continued to be neighbours on 8th Avenue North from 1915 to 1917. Mackenzie lived at 802 8th Avenue North from 1915 to 1920 while Thayer lived at 806 8th Avenue North from 1915 to 1917. Because both houses were constructed in the same year, and are of similar form and style, it is assumed that Mackenzie and Thayer purposely built these two homes to be identical.

Both the Mackenzie and Thayer Houses are designed in an American Bungalow style and feature solid dark red/brown brick construction with a hipped roof. The Mackenzie House continues to retain many of its original features, including its original windows, hipped dormer, clinker brick chimney, open porch, and fieldstone retaining wall along the front and side of the property. The exterior of the Thayer house also continues to retain many of its original features, including its brick construction, original windows, and brick chimney. Changes to the home over the years include the glassing in of the front porch.

Source: City of Saskatoon Built Heritage Database

Character-Defining Elements

Key elements that contribute to the heritage value of this historic place include:

Mackenzie House

- its American Bungalow style with its brick façade and hipped roof;
- its original features, such as its windows, dormers, chimney and porch; and
- the original fieldstone retaining wall.

Thayer House

- its American Bungalow style with its brick façade and hipped roof; and
- its original features such as its windows, side-facing gable dormer, and chimney.

Photographs of Subject Property



West Façade

Source: City of Saskatoon



East Façade

Source: City of Saskatoon



West Façade

Source: Property Owner

Thayer House - Cost Estimates

Item	Description of Work	Total
Shingle Replacement	Removal of existing shingles and replacement with asphalt shingles	\$8,337.00
Total Costs		\$8,337.00
City's Contribution (50% of Eligible Costs)		\$4,168.50
Annual Amount (Five-Year Amortization)		\$ 833.70



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Application for Funding Under the Heritage Conservation Program – Broadway Theatre – 715 Broadway Avenue

Recommendation of the Committee

1. That funding be approved, up to a maximum of \$40,325, amortized over a five-year period, through the Heritage Conservation Program for the lobby and exterior rehabilitation project at the Broadway Theatre located at 715 Broadway Avenue; and
2. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated September 7, 2016, was considered. Your Committee was advised that the Municipal Heritage Advisory Committee has also reviewed and supports the above proposed funding.

Attachment

September 7, 2016 report of the General Manager, Community Services Department.

Application for Funding Under the Heritage Conservation Program – Broadway Theatre - 715 Broadway Avenue

Recommendation

That this report be forwarded to the Standing Policy Committee on Planning, Development and Community Services with a recommendation to City Council:

1. That funding be approved, up to a maximum of \$40,325, amortized over a five-year period, through the Heritage Conservation Program for the lobby and exterior rehabilitation project at the Broadway Theatre located at 715 Broadway Avenue; and
2. That the General Manager, Community Services Department, be authorized to remit payment of the grant following completion of the project.

Topic and Purpose

The purpose of this report is to request funding, under the Heritage Conservation Program, for the Broadway Theatre located at 715 Broadway Avenue.

Report Highlights

1. The Broadway Theatre is a Designated Municipal Heritage Property in the Nutana neighbourhood. The property is valued for its Art Moderne architectural style and its association with the Broadway Avenue commercial district.
2. At its April 1, 2015 meeting, the Municipal Heritage Advisory Committee (MHAC) approved the request from the theatre to proceed with an extensive rehabilitation project that involved the theatre's lobby and its stucco exterior. MHAC was also notified that following permission to proceed with the proposed work, a request for funding would come forward at a later date.
3. The Broadway Theatre is now requesting funding through the City of Saskatoon's (City) Heritage Conservation Program.

Strategic Goal

Under the City's Strategic Goal of Sustainable Growth, this report supports the preservation of the character of heritage buildings and historical landmarks.

Background

The Heritage Conservation Program, under Civic Heritage Policy No. C10-020, provides funding for Designated Municipal Heritage Properties for the conservation and rehabilitation of the character-defining elements of a heritage property. Financial incentives include a grant for 50% of the eligible costs of a project to a maximum of \$75,000, where it involves a non-profit or tax-exempt property.

Application for Funding Under the Heritage Conservation Program – Broadway Theatre – 715 Broadway Avenue

Report

Broadway Theatre

Located in the Nutana neighbourhood at 715 Broadway Avenue is the Broadway Theatre, a two-storey stucco-clad theatre built in 1946. The heritage significance of the property lies in its Art Moderne architecture. This style of architecture reflects the mid-twentieth century design trends common to new cinemas. The stucco-clad asymmetrical façade with rounded corners at its recessed front entrance imply modernity. The heritage value of the Broadway Theatre also lies in its association with the Broadway Avenue commercial district, a part of its evolution as a centre of pioneer trade to diversified retail and service use. Built independently at a time when large companies dominated theatre ownership, today, the refurbished cinema is an important artistic venue for film festivals, musical performances, and special events. The Broadway Theatre was designated as a Municipal Heritage Property in 1997. Designation includes both the exterior and lobby of the theatre.

Rehabilitation Project

In 2015, following approval from MHAC, the Broadway Theatre undertook a large rehabilitation project. The project remained true to the building's existing architecture, and the interior changes were largely inspired through research and photographs of the original space. Alterations included new interior paint, a new concession counter and millwork, a new ticket booth counter with glass block integration, light emitting diode (LED) valence lighting, and interior signage.

Funding Request

Civic Heritage Policy No. C10-020 provides financial incentives in the form of a grant for 50% of the costs related to the restoration of architectural elements and renovations to meet building code requirements where it affects heritage elements of the building (up to a maximum of \$75,000 over a ten-year period). The maximum amortization period is ten years. Within a ten-year period, an owner may make more than one application, provided the total amount does not exceed \$75,000. In 2014, the Broadway Theatre received a \$10,000 grant for the rehabilitation of their overhead sign.

The estimated eligible costs of the lobby and exterior rehabilitation project is \$80,650. The grant provides for 50% of the project's associated eligible costs, which will amount to \$40,325. The Administration is proposing that the value of the grant be paid out over a five-year period, in equal amounts, following project completion (see Attachment 1).

Options to the Recommendation

The project qualifies for funding under Civic Heritage Policy No. C10-020. City Council could choose to deny the funding request.

Public and/or Stakeholder Involvement

There is no public/stakeholder involvement.

Application for Funding Under the Heritage Conservation Program – Broadway Theatre – 715 Broadway Avenue

Financial Implications

The balance of the Heritage Reserve is \$137,739.71, of which \$51,452.81 is available for financial incentives under the Heritage Conservation Program. The grant will be funded through the Heritage Reserve and will not impact the funding of new or existing projects.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

The grant will be executed following the satisfactory completion of the project, as determined by the Director of Planning and Development, Community Services Department.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Broadway Theatre - Cost Estimates

Report Approval

Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MHAC – Application for Funding Under the Heritage Conservation Program – Broadway Theatre – 715 Broadway Avenue/lc

Broadway Theatre - Cost Estimates

Item	Description of Work	Total
Paint	Painting of lobby, concession, ticket booth interior, and vestibules	\$ 2,650
Lobby Rehabilitation	Tile base, ticket booth and entrance counter, valence lighting, Terrazo flooring, and millwork	\$70,000
Exterior	Repair and paint exterior stucco	\$ 8,000
Total Costs		\$80,650
City's Contribution (50% of Eligible Costs)		\$40,325
Annual Amount (Five-Year Amortization)		\$ 8,065



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Municipal Heritage Property Designation – Third Avenue United Church – 304 3rd Avenue North

Recommendation of the Committee

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 304 3rd Avenue North as a Municipal Heritage Property under the provisions of The Heritage Property Act, with such designation to include the exterior of the building, as well as two interior elements, being the hammer-beam rafters and Casavant organ;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated September 7, 2016, was considered. Your Committee was advised that the Municipal Heritage Advisory Committee has also reviewed the report of the General Manager, Community Services Department dated September 7, 2016 and resolved:

1. That the report of the General Manager, Community Services Department, dated September 7, 2016, be forwarded to the Standing Policy Committee on Planning, Development and Community Services;
2. That the Municipal Heritage Advisory Committee support the initiation of the heritage designation process of the Third Avenue United Church; and
3. That the designation include the exterior elements of the building as noted in the report of the General Manager, Community Services Department, dated September 7, 2016, as well as the significant interior architectural and functional elements as noted in Attachment 2 of the report, which include the hammer-beam rafters, Casavant organ, and acoustical functionality, in a way that does not limit the adaptive re-use of the building in a sympathetic way.



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

As noted above, the Municipal Heritage Advisory Committee is recommending that the designation include some interior elements.

Your Committee was also advised that the Administration supports designation of 304 3rd Avenue North as a Municipal Heritage Property, with such designation limited to the exterior of the building.

Ms. Peggy Sarjeant, President, Saskatoon Heritage Society addressed the Committee regarding the heritage designation of the Third Avenue United Church to include exterior elements and interior elements such as the hammer-beam rafters and Casavant organ.

Attachment

September 7, 2016 report of the General Manager, Community Services Department.

Municipal Heritage Property Designation – Third Avenue United Church - 304 3rd Avenue North

Recommendation

That the report of the General Manager, Community Services Department, dated September 7, 2016, be forwarded to the Standing Policy Committee on Planning, Development and Community Services for information.

Topic and Purpose

The purpose of this report is to provide information regarding potential designation of 304 3rd Avenue North, the Third Avenue United Church, as a Municipal Heritage Property, and to request the Municipal Heritage Advisory Committee's direction on designation.

Report Highlights

1. The Third Avenue United Church is a pre-World War I stone church. Located in the city's downtown, the church has become a Saskatoon landmark.
2. The heritage value of the Third Avenue United Church resides in its English Gothic architectural style with its Tyndall stone façade, pointed arches, and large windows. The building is also valued for its historical and cultural significance as a functioning auditorium in the early days of the city, where popular concerts and important public events were hosted.
3. An evaluation of the Third Avenue United Church was conducted. The Administration supports designation of 304 3rd Avenue North as a Municipal Heritage Property. Designation would be limited to the exterior of the building.
4. The property owner is not pursuing the designation of the Third Avenue United Church at this time.
5. Financial incentives are available to designated properties under Civic Heritage Policy No. C10-020 (Civic Heritage Policy).

Strategic Goal

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life. As a community, we find new and creative ways to showcase our city's built, natural, and cultural heritage.

Background

At its August 15, 2016 meeting, the Standing Policy Committee on Planning, Development and Community Services received a request from the Saskatoon Heritage Society to move forward with a designation of the Third Avenue United Church. The Committee resolved that the information be received and that the Administration bring forward a report on the matter of the heritage designation of Third Avenue United Church. The property has been identified as a significant heritage resource through the

Municipal Heritage Property Designation – Third Avenue United Church - 304 3rd Avenue North

Saskatoon Register of Historic Places and Demolition Permit Bylaw No. 6770. Property owners are notified of this significance by the Administration.

Report

Description of the Historic Place

Initial construction on the Third Avenue United Church began in 1911, by the Westside Methodist Congregation on the northeast corner of 24th Street and 3rd Avenue (see Attachment 1). The church represents a legacy of buildings in Saskatoon that reflect the aspirations of the city's early citizens.

Heritage Value

Architect John N. Semmons designed the church in the English Gothic architectural style, a style defined by pointed arches, vaulted roofs, buttresses, large windows, and spires. The base and foundation of the building are made of native limestone, processed within five miles of the city. The stonework of the main body of the church is softly-tinted buff Tyndall stone from Winnipeg, Manitoba. The dominant features of the church's interior are its lofty hammer-beam rafters and its large Casavant organ along the north wall.

Functioning as an auditorium in the early days of the city, the church was, and still is, a popular venue for concerts and important events. For example, on August 7, 1923, American Wheat Pool expert, Aaron Sapiro, spoke to a crowd of 2,000 people. It was this meeting that provided the backdrop for the formation of the Saskatchewan Wheat Pool. The church once held convocations from the University of Saskatchewan, the Normal School, and the City Hospital Nurses' Training Program, and in the 1920s, CFQC Radio broadcast recitals from the church.

With its many community uses over the years, the Third Avenue United Church has remained a landmark in the city and, in many ways, a symbol of Saskatoon's development.

Additional information on the heritage value of the Third Avenue United Church is included in the property's Statement of Significance (see Attachments 2 and 3).

Evaluation

A heritage evaluation was conducted by civic staff in both 2003 and 2013. Based on these evaluations, the Administration is of the opinion that the property is eligible for designation as a Municipal Heritage Property. If the property is designated, it is recommended that designation be limited to the building's exterior. Although the interior has features that have heritage merit, flexibility is recommended for adaptive reuse of the building.

Designation Process

Over the past few years, the church has been faced with changes in ownership, which has posed a potential risk to its character defining elements and its future use and viability. Because this building has significant architectural merit and is an important community focal point in the development of Saskatoon, the City could initiate the designation process. *The Heritage Property Act* does not require the property owner's permission to file the Notice of Intention to Designate or for City Council to pass the bylaw to designate the property.

Municipal Heritage Property Designation – Third Avenue United Church - 304 3rd Avenue North

Financial Incentives

The Civic Heritage Policy provides financial incentives in the form of a grant for 50% of the costs related to the restoration of architectural elements and renovations to meet building code requirements where it affects heritage elements of the building (up to a maximum of \$150,000 over a ten-year period). The maximum amortization period is ten years. Within a ten-year period, an owner may make more than one application, provided the total amount does not exceed \$150,000.

Options to the Recommendation

If the Standing Policy Committee on Planning, Development and Community Services wishes to pursue designation, the following recommendation to City Council is provided:

1. That the City Solicitor be requested to prepare and bring forward a bylaw to designate the property at 304 3rd Avenue North as a Municipal Heritage Property under the provisions of *The Heritage Property Act*, with such designation limited to the exterior of the building;
2. That the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed designation; and
3. That \$2,500 be allocated from the Heritage Reserve for supply and installation of a recognition plaque for the property.

The Standing Policy Committee on Planning, Development and Community Services may wish to pursue other options. In this case, further direction would be required.

Public and/or Stakeholder Involvement

Ongoing discussions have been held with the property owner regarding the significance of the building and the incentives offered through the City's Heritage Conservation Program.

If the Standing Policy Committee on Planning, Development and Community Services recommends designation of the Third Avenue United Church, other community stakeholders will receive a copy of this report.

Communication Plan

All Municipal Heritage Properties are marked with a bronze plaque on site that describes the heritage significance of the property.

If City Council ultimately decides to pursue designation of the Third Avenue United Church, a public hearing will be advertised and held at a later date.

Policy Implications

This recommendation complies with the Civic Heritage Policy.

Financial Implications

The amount of \$2,500 from the Heritage Reserve would be allocated for the fabrication of the bronze plaque and installation on the property. Potential financial incentives available to a designated property include a grant for up to 50% of costs related to the

Municipal Heritage Property Designation – Third Avenue United Church - 304 3rd Avenue North

restoration of architectural elements and renovations to meet building code requirements where it affects the character-defining elements of the building. The maximum amount permitted by the Civic Heritage Policy is a \$150,000 grant toward eligible expenses over a ten-year period.

Other Considerations/Implications

There are no environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The report and recommendation of the Municipal Heritage Advisory Committee will be forwarded to the Standing Policy Committee on Planning, Development and Community Services for further consideration. If the Standing Policy Committee on Planning, Development and Community Services recommends designation of the property, a date for a public hearing will be set in accordance with the provisions in *The Heritage Property Act*.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

If designation as a Municipal Heritage Property is recommended, the designation will be advertised in accordance with the provisions in *The Heritage Property Act*, which requires that the Notice of Intention to Designate be advertised at least 30 days prior to the public hearing.

Attachments

1. Location Plan
2. Statement of Significance
3. Photographs of Subject Property

Report Approval

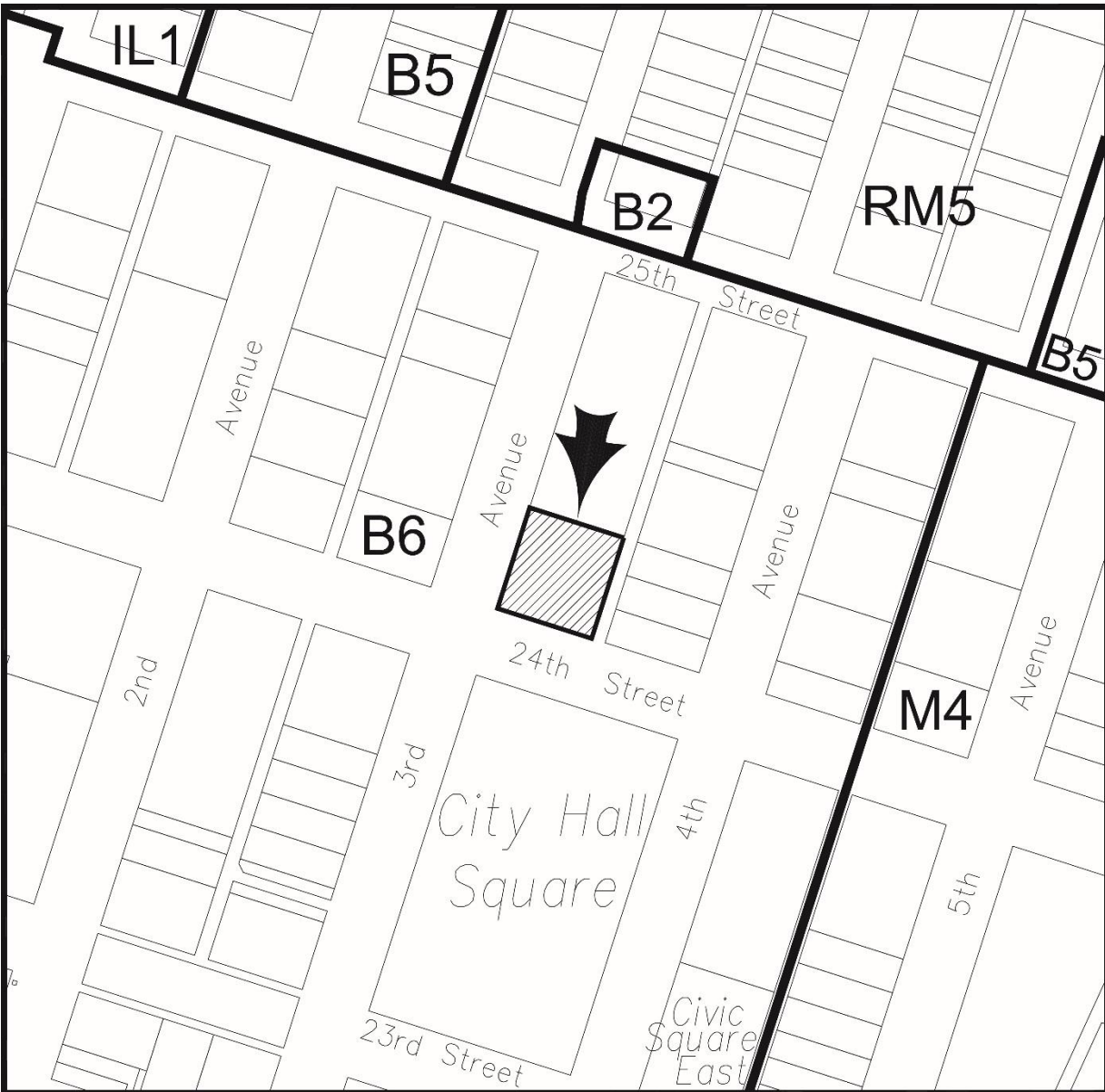
Written by: Catherine Kambeitz, Heritage and Design Coordinator, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/MHAC – Municipal Heritage Property Designation – Third Avenue United Church – 304 3rd Avenue North/lc

Location Plan



PROPOSED MUNICIPAL HERITAGE PROPERTY

Third Avenue United Church

304 3rd Avenue North



N:\Planning\MAPPING\Requests\Internal\Heritage\Heritage Site - 304 3rd Ave N.dwg

Statement of Significance

Statement of Significance

Third Avenue United Church – 304 3rd Avenue North

Neighbourhood:	Central Business District
Date Constructed:	1911
Development Era:	1906 to 1913 (Pre-WWI)
Architectural Style:	English Gothic
Architect:	John N. Semmons
Builder:	Smith Brothers and Wilson
Designation:	Municipal
Original Use:	Church
Current Use:	Church



Source: City of Saskatoon

Description of Historic Place

The Third Avenue United Church is a pre-World War I solid stone church based on the English Gothic architectural design. Construction on the church began in 1911 in downtown Saskatoon.

This historic place, located at 304 3rd Avenue North, is listed under Demolition Permit Bylaw No. 6770. This bylaw provides short-term protection of the building from demolition by providing for a 60-day holding period in the event a demolition permit is received. Within that 60-day period, heritage designation is considered by City Council.

Heritage Value

The heritage value of the Third Avenue United Church lies in its architecture. During the boom time era, Saskatoon was slated to become the mecca, or the "Hub City", of the prairies, and it was only appropriate that its architecture should reflect the prominence its citizens believed would be achieved in the next decade or so. The collapse of the economy across Western Canada in 1913 shattered those dreams, but the boom time era has left a legacy of substantial buildings that document the aspirations of Saskatoon's early citizens. A prime example of that legacy is the Third Avenue United Church, which was constructed by the Westside Methodist Congregation in 1911 on the northeast corner of 24th Street and 3rd Avenue. The church was

designed by John N. Semmons in an English Gothic architectural style, defined by its pointed arches, vaulted roofs, buttresses, large windows, and spires. The church features lancet windows and doorways, and two tall towers (with one larger than the other). The base and foundation of the building are made of native limestone processed within five miles of the city. The stonework of the main body of the church is softly-tinted buff Tyndall stone from Winnipeg, while the trimmings are of pale grey-blue Tyndall stone.

The dominant features of the interior are the rafters and the windows. The lofty hammer-beam rafters of heavy dark oak crisscross the ceiling from a series of steel girder trusses. The west, south, and east sides are adorned with a huge, arched, Gothic-style stained-glass window. The large Casavant organ is the main feature of the north wall. The baptismal font, communion rail, and lectern are made of wood carved in a pattern which repeats the basic design of the windows. The basement of the church was designed to be modern and functional. There were approximately 15 Sunday school classrooms, both ladies' and mens' parlours, a library, and a kitchen. The seating capacity of the church is approximately 1,600, excluding the choir loft, which accommodates up to 50 singers.

The heritage value of the Third Avenue United Church also lies in its historical and cultural significance. Functioning as an auditorium in the early days of the city, the church was, and still is, a popular venue for concerts. It has also hosted important political events. For example, on November 24, 1921, T. A. Crerar, leader of the National Progressive Party, appeared before a crowd of 3,000 supporters in the church. On August 7, 1923, Aaron Sapiro, American Pool expert, spoke to a crowd of 2,000, which provided the backdrop for the formation of the Saskatchewan Wheat Pool, and in the 1920s, CFQC Radio provided live broadcasts from the church, including organ recitals. Convocations from the University of Saskatchewan, the Normal School, and the City Hospital Nurses' Training Program was held here for a number of years.

Over the years the congregation has decreased, but the graceful stone church has remained a landmark in the city and, in many ways, a symbol of Saskatoon's development. Through the City's Heritage Awards Program, the Third Avenue United Church received an award for restoration of its exterior in 2004.

Source: City of Saskatoon Built Heritage Database

Character-Defining Elements

Key elements that contribute to the heritage value of this historic place include:

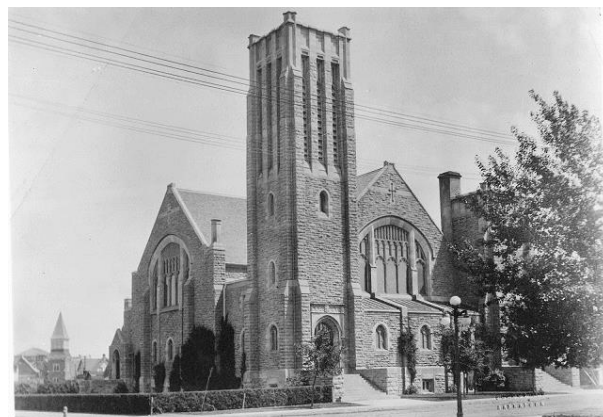
- its English Gothic style of architecture, evident in its lancet doorways and windows, towers, rafters, pillars, pointed arches, and stained glass windows;
- its overall massing and symmetry, and the emphasis on verticality and light;
- those elements that speak to its prairie history, including its use of local and prairie materials such as the limestone and Tyndall stone façade; and
- those elements that speak to its status as a cultural landmark, including its location and orientation on its original lot.

Photographs of Subject Property



South Facade

Source: City of Saskatoon, 2015



Historical Photograph

Source: Unknown (City of Saskatoon Heritage File), Date Unknown

LAYING THE CORNERSTONE OF THIRD AVENUE CHURCH MAY 13 1912



LAYING OF THE CORNER STONE FOR
THIRD AVENUE METHODIST CHURCH
MAY 12 1912 BY DAVID LUSK.
PRESENT: REV W W ABBOTT,
DR. MURRAY, (PRES OF UNIVERSITY)
MAYOR CCINKSKILL

Historical Photograph

Source: Unknown (City of Saskatoon Heritage File, Date: 2012)



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Renaming Requests – ‘Gordie Howe Park’ to Gordie Howe Sports Complex’ AND Naming Advisory Committee Quarterly Report

Recommendation of the Committee

1. That 'Gordie Howe Park' be renamed 'Gordie Howe Sports Complex'; and
2. That the report of the General Manager, Community Services Department dated September 15, 2016, be received as information.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated September 15, 2016, was considered. Your Committee was advised that the Naming Advisory Committee has also reviewed and supports the above renaming request.

Attachment

September 7, 2016 report of the General Manager, Community Services Department.

Naming Advisory Committee Quarterly Report

Recommendation

That the Naming Advisory Committee issue direction with respect to the naming submission contained within this report.

Topic and Purpose

The purpose of this report is to consider a specific renaming request to ensure that it meets City Council guidelines, as set out in Naming of Civic Property and Development Areas Policy No. C09-008.

Report Highlights

1. The following renaming submission from the Friends of the Bowl Foundation requires screening: renaming Gordie Howe Park to Gordie Howe Sports Complex.

Strategic Goal

Under the City of Saskatoon's Strategic Goal of Quality of Life, this report supports the recognition of our built, natural, and cultural heritage. The naming of civic facilities, streets, and parks celebrates the history, environment, and outstanding contributions of our diverse community.

Background

According to Naming of Civic Property and Development Areas Policy No. C09-008 (Naming Policy), all names proposed for the Names Master List will be screened by the Naming Advisory Committee (NAC) and meet City Council's guidelines for name selection. All requests for naming of roadways from the Names Master List will be selected or endorsed by His Worship the Mayor. Name suffixes are circulated through the Administration for technical review.

Report

Renaming Request

The following renaming request has been received from the Friends of the Bowl Foundation and requires screening:

1. Rename "Gordie Howe Park" to "Gordie Howe Sports Complex" – The Friends of the Bowl Foundation suggests that the wording "Sports Complex" better describes the area and the amenities within the area, including the sports fields, arenas, and rinks. The many partner organizations using the area and fundraising to improve infrastructure in the area support the greater marketability of the proposed name.

The original submission, including a letter of support from the Howe family is included as Attachment 1.

Naming Advisory Committee Quarterly Report

Gordon Howe is currently recognized in a number of venues across Saskatoon, including the Gordie Howe Kinsmen Arena, Gordon Howe Campground, Gordie Howe Management Area, Gordie Howe Sports Centre, Gordie Howe Lane, and the Statue of Gordon Howe located at the SaskTel Centre.

The applicants for this renaming are also proposing to rename the Gordie Howe Softball Field within the park as the Joe Gallagher Softball Field. According to the Naming Policy, the naming of sports fields within a park are excluded from this policy and do not require a recommendation from NAC. The Recreation and Community Development Division has been consulted regarding these renaming requests and expressed no concerns.

Public and/or Stakeholder Involvement

Stakeholders and members of the public are invited to make a short presentation to NAC in support of their naming submissions.

Policy Implications

The screening of requests and suggestions for naming or renaming of municipally-owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with the Naming Policy.

Other Considerations/Implications

There are no options, environmental, financial, privacy, or CPTED implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

No follow-up is required.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Original Submission – Gordie Howe Sports Complex

Report Approval

Written by: Daniel McLaren, Planner, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/NAC – Naming Advisory Committee Quarterly Report/lc

Original Submission - Gordie Howe Sports Complex

City of Saskatoon
Naming Advisory Committee
Community Services Department, Planning & Development Branch
222-3rd Avenue North
Saskatoon Saskatchewan
Canada S7K 0J5

Application Form

To Name Streets, Parks & Civic Properties

Name: Bryan Kosteroski ,

Chairperson Friends of the Bowl Foundation

President Saskatoon Amateur Softball Association

Address: 126 Borland Place

City /Town: Saskatoon Saskatchewan S7M 5W4

Phone: 306 975 6851 Email : kosteroskib@agcouncil.ca

Re-Naming Submission

Requested Name: Gordie Howe Sports Complex

Request Use of Name: Municipal Facility

If this request is for re naming an existing location, please indicate the current name: Gordie Howe Park

Please include the following:

1. Background Attached
2. Short Biography: Attached

Do you wish to speak to the naming committee: **Yes**

Dated: Wednesday, April 13th 2016

Backgrounder

Over the past 3 years there has been a concentrated effort to improve the quality of facilities at the Gordie Howe Park location .As you're well aware there are numerous sports facilities within the park as listed below

Clarence Downey Oval – Speed Skating
Cairns Field – Baseball
Leakos Fields –Baseball
Goeff Hughes Park –Baseball
Glen Reeve Fields- Softball
Bob Van Impe Stadium –Softball
Gordie Howe Park –Softball
Gordie Howe Kinsmen Arena – Hockey, Lacrosse
SMF Fields – Football , Soccer , Frisbe
Gordie Howe Sports Centre – Sport Meeting Centre, offices

The backgrounder with this application is the request to change the naming of the mentioned: Gordie Howe Softball Diamond to Joe Gallagher Softball Field. The Friends of the Bowl Foundation with its sport partners – Saskatoon Amateur Softball Association, Saskatoon Minor Football Association, Saskatoon Adult Football Association, Saskatoon High Schools Sports have formed an alliance which formed mentioned collaborative working group launched a major fundraising campaign to re-develop the present football field at the old Gordie Howe Bowl. The Phase 1 Fundraising Campaign brought forward over 600 contributors with a final contribution of just over 4.5 Million dollars to replace the old grass with Artificial Turf , new lighting , new scoreboard , new time clocks ,new sound system and redeveloping the walkways on both sides of the new artificial turf . The accomplishment of this project has benefited the citizens of Saskatoon as field usage went from just over 150 hours to over 770 hours of usage in the first year

The next phase of the fundraising campaign focused on the development of a new building with a cost over 6.25 Million dollars. The building would replace the existing old small in stature that was built in early 1960's. The fundraising campaign was again successful and today you have a new 24,000 sq ft facility called the Gordie Howe Sports Centre. Within the new Sports Centre first floor you have 2 football dressing rooms, 1 referee room, 1 sports therapy room, 4 softball dressing rooms, 1 umpire room, maintenance equipment storage area along with a new concession area that will have the new capabilities to provide food products at higher capacities but also of better nutritional options for the citizens who are attending or participating in activities. The second floor of the new building provides 2 Board rooms for meeting spaces for any sports organizations , offices for football , softball , administration and also an area to host 300 people for sport fundraising activities , coaches training programs , officials training programs . Overall the new building will be the home to many sports groups of

all ages and any type of sport. Adjacent to the new Gordie Howe Sports Centre and the new upgraded SMF Fields is the existing Gordie Howe Softball Field.

As mentioned previously there has been a great amount of change within the Gordie Howe Park area and new collaborative partnerships have been created by all sports partners that utilize the sports facilities.

- Saskatoon Minor Softball League
- Saskatoon Amateur Softball Association
- Saskatoon Softball Hall of Fame Association
- Saskatoon Minor Baseball Council
- Saskatoon Adult Baseball League
- Saskatoon Speed Skating Club
- Saskatoon Minor Softball Association
- Saskatoon Adult Football Association ‘
- Saskatoon Hilltops Football Club
- Saskatoon Valkyries Football Club
- Saskatoon High School Sports Catholic Division
- Saskatoon High Scholl Sports Public Division
- City of Saskatoon Community Services

The focus of this application is to re name the existing Gordie Howe Park to the Gordie Howe Sports Complex. Before I move forward and provide greater detail regarding the request there will be another application from the Friends of the Bowl Foundation and it’s 12 Sport Organization partners to change the name of the Gordie Howe Softball Field to the Joe Gallagher Softball Field

As listed previously within this request I listed the partners, listed the facilities and the new identities at the Gordie Howe Park . The Board of Directors of the Friends of the Bowl Foundation and in collaboration with the many collaborative partners as identified are requesting the name change to the Gordie Howe Sports Complex. We feel the wording Sports Complex better describes the actual area and within the complex is the

- Clarence Downey Speed Skating Oval
- Cairns Field
- Leakos Field
- Geoff Hughes Park
- Glen Reeve Fields
- Bob Van Impe Stadium
- Gordie Howe Softball Field
- Gordie Howe Kinsmen Arena
- SMF Fields
- Gordie Howe Sports Centre

The changing of the wording to complex will allow for better marketing of the facilities within the mentioned area but also develops the concept of direction of where a facility might be in the City of Saskatoon .Overall it's a better marketable phrase that will gain reputation across Saskatchewan, Canada & the world

Enclosing, I look forward to the opportunity to discuss the name change request but most importantly talk about the change of park to complex and the importance to the Sports Community in Saskatoon but also the listed partners who work collaboratively to grow activities and provide for opportunities for athletes off all ages

I can be available upon request

Sincerely

Bryan Kosteroski
Chairperson
Friends of the Bowl Foundation

President
Saskatoon Amateur Softball Association

c/c

Friends of the Bowl Foundation Board of Directors
Saskatoon Minor Softball League
Saskatoon Amateur Softball Association
Saskatoon Softball Hall of Fame Association
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Saskatoon High School Sports Catholic Division
Saskatoon High School Sports Public Division
City of Saskatoon Community Services

Bryan Kosteroski
Chairperson
Friends of the Bowl Foundation
PO Box 30032 Westview
Saskatoon Saskatchewan
Canada S7L 0X3

April 26th 2016

Subject : Re-Naming of Sports Facilities Saskatoon

Attention :Bryan

As per your electronic communication dated April 18th 2016 I have reviewed your naming requests to the Howe Family. I have listed your request below in detail

1st request

Re-Naming – Gordie Howe Park to the Gordie Howe Sports Complex

2nd request

Re-Naming – Gordie Howe Softball Park to the Joe Gallagher Softball Field

I have also listed the Sports Facilities within the Gordie Howe Sports Complex that you provided within an earlier communication

New Vision: Gordie Howe Sports Complex

Gordie Howe Sports Centre

Leakos Fields (Baseball 1 diamond complex)

Cairns Field (Baseball 1 diamond complex)

Geoff Hughes Park (Baseball 3 diamonds)

Glen Reeve Fields (Softball 6 diamonds)

Bob Van Impe Stadium (Softball 1 diamond complex)

Gordie Howe Softball Field (Softball 1 diamond complex) - *Joe Gallagher Softball Field*

Clarence Downey Oval (Speed Skating)

Gordie Howe Kinsmen Arena (1 sheet rink)

On behalf of Gordie and the entire Howe Family we are encourage by the name change from the Gordie Howe Park to the Gordie Howe Sports Complex. 2nd we agree to the Re-Naming of the Gordie Howe softball park to Joe Gallagher Softball field.

In closing the Howe family would like to thank all of the people involved with the Friends of the Bowl Foundation who keep the newly named Gordie Howe Sports Complex up to date and running for the people of Saskatoon to enjoy now and in the future.

It is wonderful to see Gordie's legacy continued in his birth place. There is a sence of pride for all the Howe's now and forever.

Thank you,

Marty Howe

A handwritten signature in cursive script, appearing to read "Marty Howe", written in black ink.

City of Saskatoon
Naming Advisory Committee
Community Services Department, Planning & Development Branch
222-3rd Avenue North
Saskatoon Saskatchewan
Canada S7K 0J5

Application Form

To Name Streets, Parks & Civic Properties

Name: Bryan Kosteroski ,

Chairperson Friends of the Bowl Foundation

President Saskatoon Amateur Softball Association

Address: 126 Borland Place

City /Town: Saskatoon Saskatchewan S7M 5W4

Phone: 306 975 6851 **Email :** kosteroskib@agcouncil.ca

Re-Naming Submission

Requested Name: Joe Gallagher Softball Field

Request Use of Name: Municipal Facility

If this request is for re naming an existing location, please indicate the current name: Gordie Howe Softball Diamond

Please include the following:

1. Background Attached
2. Short Biography: Attached

Do you wish to speak to the naming committee: Yes

Dated: Thursday, April 14th 2016

Backgrounder

Over the past 3 years there has been a concentrated effort to improve the quality of facilities at the Gordie Howe Park location .As you're well aware there are numerous sports facilities within the park as listed below

Clarence Downey Oval – Speed Skating
Cairns Field – Baseball
Leakos Fields –Baseball
Goeff Hughes Park –Baseball
Glen Reeve Fields- Softball
Bob Van Impe Stadium –Softball
Gordie Howe Park –Softball
Gordie Howe Kinsmen Arena – Hockey, Lacrosse
SMF Fields – Football , Soccer , Frisbe
Gordie Howe Sports Centre – Sport Meeting Centre, offices

The backgrounder with this application is the request to change the naming of the mentioned: Gordie Howe Softball Diamond to Joe Gallagher Softball Field. The Friends of the Bowl Foundation with its sport partners – Saskatoon Amateur Softball Association, Saskatoon Minor Football Association, Saskatoon Adult Football Association, Saskatoon High Schools Sports have formed an alliance which formed mentioned collaborative working group launched a major fundraising campaign to re-develop the present football field at the old Gordie Howe Bowl. The Phase 1 Fundraising Campaign brought forward over 600 contributors with a final contribution of just over 4.5 Million dollars to replace the old grass with Artificial Turf , new lighting , new scoreboard , new time clocks ,new sound system and redeveloping the walkways on both sides of the new artificial turf . The accomplishment of this project has benefited the citizens of Saskatoon as field usage went from just over 150 hours to over 770 hours of usage in the first year

The next phase of the fundraising campaign focused on the development of a new building with a cost over 6.25 Million dollars. The building would replace the existing old small in stature that was built in early 1960's. The fundraising campaign was again successful and today you have a new 24,000 sq ft facility called the Gordie Howe Sports Centre. Within the new Sports Centre first floor you have 2 football dressing rooms, 1 referee room, 1 sports therapy room, 4 softball dressing rooms, 1 umpire room, maintenance equipment storage area along with a new concession area that will have the new capabilities to provide food products at higher capacities but also of better nutritional options for the citizens who are attending or participating in activities. The second floor of the new building provides 2 Board rooms for meeting spaces for any sports organizations , offices for football , softball , administration and also an area to host 300 people for sport fundraising activities , coaches training programs , officials training programs . Overall the new building will be the home to many sports groups of

all ages and any type of sport. Adjacent to the new Gordie Howe Sports Centre and the new upgraded SMF Fields is the existing Gordie Howe Softball Field.

As mentioned previously there has been a great amount of change within the Gordie Howe Park area and new collaborative partnerships have been created by all sports partners that utilize the sports facilities.

- Saskatoon Minor Softball League
- Saskatoon Amateur Softball Association
- Saskatoon Softball Hall of Fame Association
- Saskatoon Minor Baseball Council
- Saskatoon Adult Baseball League
- Saskatoon Speed Skating Club
- Saskatoon Minor Softball Association
- Saskatoon Adult Football Association ‘
- Saskatoon Hilltops Football Club
- Saskatoon Valkyries Football Club
- Saskatoon High School Sports Catholic Division
- Saskatoon High Scholl Sports Public Division
- City of Saskatoon Community Services

The focus of this application is to re name the existing Gordie Howe Softball Field to the Joe Gallagher Softball Field. Before I move forward and provide greater detail regarding the request there will be another application from the Friends of the Bowl Foundation and it’s 12 Sport Organization partners to change the name of the Gordie Howe Park to the Gordie Howe Sports Complex .That request will better fit the new updated image and the collaboration

As listed previously within this request I listed the partners, listed the facilities and the new identities at the Gordie Howe Park . The Board of Directors of the Friends of the Bowl Foundation and in collaboration with the many collaborative partners as identified are requesting the name change to better identify locations of the 10 facilities but also provide the opportunity for names that really fit in with the facility . We presently have Gordie Howe name on the hockey rink , the new sports building and overall the entire sports complex . The name we are bringing forward has spent a great deal of his life time at the softball facility playing , coaching and most importantly training young kids of many ages the sport of softball . Joe Gallagher was a leader within the Saskatoon community in many ways from teaching to developing first nation’s school curriculums, volunteering and providing many opportunities for young athletes to learn the game and play the game .

BIO - Joseph Charles Gallagher

Coach, mentor, entertainer, father and role model

Born 1932, Saskatoon SK

Parents Charles Gallagher and Eleanor Dumont.

Raised on a farm in Grandora Saskatchewan.

The oldest of 4 boys.

Elementary and early High School Gideon Farm School.

Early interest in Track and field, country music, art, hockey and fast pitch softball.

Joe's father died early. Being the oldest boy he took on several extra responsibilities at the age of 14. With the help of neighbouring farmers the family managed by renting out the land taking and taking on odd jobs when they could.

After selling the farm the boys moved to various parts of Canada. Joe remained in the city close to his mother and began working for John East Iron Works, City Plating a long career with Quaker Oats and eventually returned to school to peruse teaching as a profession.

In 1953 he Married Vera Allan. One of Vera's early gifts to Joe was a Gibson guitar which he played almost every day. Very soon after they began raising a family of three 2 boys and a girl 1 girl all of which were involved in numerous sports hockey, fast and slow pitch softball, track, volleyball and football. He is the grandfather of 4 girls and one boy. He is the great grandfather of 3 boys and 2 girls. As a result of Joe's influence all of these children, that are old enough to participate, are involved in sports and music.

During this time Joe played the game he loved. He started his Saskatoon softball career at the old Cairns Field as an orthodox pitcher for Hamilton's Garage alongside the Legendary Oliver (Ollie) Fiddler. Other teams he was associated with include: CNR Carmen, Saskatoon College Lads, Saskatoon Centennials (a local team that formed in 1967) and K&K Olson Jewellers. He along with Ollie pitched in some of the first Canadian Native Fastball tournaments playing for James Smith First Nation. Many of the weekends in the summer the family spent at various tournaments in the area. Joe playing ball Vera cheering and the kids chasing foul balls.

In 1968, realizing there were no children's softball teams in his neighbourhood Joe took the initiative and began coaching the King George Pee Wee boys. A year later the program was expanded by other people in the area to include boys and girls teams from squirt to bantam. At

one point Vera coached squirt girls and Joe coached the Pee Wee boys teams in the King George area.

In 1969 Joe's softball career changed directions somewhat. He started his own men's team in which he functioned as a player/coach until 2011. Initially this team was made up of primarily of the youth in the area. For the first couple of years they operated on a minimal budget where the team jerseys were created by hand and the pants were sewn by Vera and other family members. Even the balls had to be recycled. If they had a rip in the seam they were re-sown by hand. This team evolved and had a good deal of success. Many young players got their start in the Saskatoon Amateur Association (SASA) as a result of Joe's efforts. This team had several names including Holiday Park Grocery, Dog and Suds, West Green Drug Mart, OV Medallions and Success Pro Enterprises. As the team evolved some of these teams had a partial sponsor but it was often Joe that made up any short falls. He quietly believed that anyone that wanted to play should have the opportunity. The number of athletes that were given the opportunity to play as a result of Joe's belief is in the hundreds.

Joe himself maintained a high level of personal conditioning. He never drank or smoked and believed in eating properly. This allowed him an extraordinarily long career that lasted into his 70's. At one point when he was 72 years of age at a tournament in Bruno Saskatchewan he slashed a double to the wall off of one of Saskatchewan's better pitchers. It probably would have been a triple except at 72 years old he was not as quick as he once was. His advice to the younger players at the time was, "just put the bat on the ball and physics will take care of the rest."

Joe served as an executive member of the Saskatoon Amateur Softball Association (SASA) for a number of years. He volunteered for numerous tournaments and SASA functions. Because of his love for the game and passion for the ball park he worked as for long as he could helping out at the Gordie Howe and Bob Van Imp fields. In 2014 at the age of 82, due to health issues, he finally had to retire from this. Any financial acknowledgement he received from this involvement went directly back to the teams he coached or worked with helping to pay for player registration fees and equipment so that anyone that wanted to could play the game he loves. Joe now lives in a care home but on occasion he can still be found at the park socializing and talking about the game.

If you have the chance to ask Joe what some of his softball high points are he may mention:

- Winning the SR B Provincial Champions
- Playing against Eddie Feigner
- Being associated with the many men and women associated with the game

- Receiving the Darren Lipinski Award. This award was established in 1975 by Peter and Ellen Lipinski to be awarded annually by the Saskatoon Amateur Softball Association to an individual(s) for outstanding contribution to softball in Saskatoon.

- Coaching and playing with his kids and grandkids. Joe's career spanned so many years he was able to experience not only playing competitively on teams with his kids but his grandchildren as well. In fact there was one experience where he was part of a team that included three generations on the field at Bob Van Imp Stadium.

In this conversation he will undoubtedly end up talking about how as part of the softball experience Joe was able to meet thousands of wonderful people. If you ask people what they thought of Joe their response would likely be that he possesses a gentle character and loves to chat with everyone. Anyone that has met him has only had good things to say about him. On the diamond he is exemplary role model to everyone. Umpires, coaches, athletes, groundskeepers, scorekeepers, announcers and fans all know Joe in this way.

Realizing the value of education Joe returned to school taking night classes in the 1960's, completing his grade 12 and entered the University of Saskatchewan in 1971. He graduated with a Bachelor's Degree in Education setting him up to be one of the first Aboriginal teachers in Saskatoon.

His teaching career included:

Teaching at Red Earth First Nation.

Principal at Whitecap School, formerly known as Moose Woods School.

Itinerant Teacher for Saskatoon Public Schools. In this role Joe professed to have had the opportunity to work in every public school in Saskatoon.

Secondment to Saskatchewan Education to co-authored the first Native Studies 10, 20, and 30 provincial curriculums.

SUNTEP Student Advisor.

High School Teacher at Nutana Collegiate.

In addition to teaching Joe sat as a member of the Saskatoon Survival School/Joe Duquette High School Parents Council for many years.

His career in education impacted many thousands of young people. A short video tribute by Marcel Petit speaks volumes about how Joe impacted his students. It can be viewed at <https://www.youtube.com/watch?v=Rlt1IN5saMk>

After retiring from teaching Joe remained very active in the community. He was a guest speaker to many high school and post-secondary events. He was a member of Fairfield Senior Citizens executive for many years. In his spare time he enjoyed running a booth at flea markets selling a line of surplus products. The proceeds of this small business venture were used to pay for softball registration for several Saskatoon Amateur Softball SASA teams that Joe coached.

Another big part of Joes life is music. Joe's mother brought home a fiddle in the hopes one of them would play it. Joe did. He picked it up and played it like a guitar. He never did learn to play the fiddle. Realizing that Joe preferred guitar she traded the fiddle for a guitar. He did become an accomplished guitar player and singer. Although he played everything from old time country to rock and roll his passion is country music. As a teaching tool he would regularly bring his guitar into the classroom. If you were a student in one of Joe's classrooms you undoubtedly at some time heard him sing and play his guitar.

In the community Joe played for numerous functions. Sometimes as a solo performance for weddings, funerals, senior citizens homes and other community groups but more often as part of a group entertaining at dances or in local bars.

Finally family was first in Joe's life. Joe possessed and demonstrated unconditional love for his wife and family. He never turned his back or never say "No" when asked for something that was in his power to provide. He would probably credit his mother as being responsible for his belief in family. His father, Charles, being a strong, hardworking man supported his family while he was alive. He was an excellent horseman being one of the last farmers to turn the soil with some of the best work horses around. During the winter months he rented his horses to the dairy in Saskatoon so if you are able to remember the horse drawn milk delivery it may have been delivered by one of Charlie's horses. Charles instilled in Joe the value of hard work and determinations. His mother Eleanor Dumont provided Joe with the lessons that he has passed on to many of his peers, students and athletes. This is the compassion for others and the passion for their endeavours. As a result Joe is that rare person that is able to go through life without having a bad word said about them.

If you were one of the thousands of students that Joe worked with you will have heard about "the Power of Positive Thinking". If you were one of the athletes he coached he stressed that success is all about attitude. One of his favorite quotes is, "It is Your Attitude Not Your Aptitude That Will Determine Your Altitude".

A final note about Joe is in his humble way he will always credit and thank everyone else.

Enclosing, I look forward to the opportunity to discuss the name change request but most importantly talk about the accomplishments Joe Gallagher provided over the years as an very active citizen of the City of Saskatoon
I can be available upon request

Sincerely

Bryan Kosteroski
Chairperson
Friends of the Bowl Foundation

President
Saskatoon Amateur Softball Association

c/c

Friends of the Bowl Foundation Board of Directors
Saskatoon Minor Softball League
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Saskatoon High Scholl Sports Public Division
City of Saskatoon Community Services



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Age-Friendly Saskatoon Initiative: Implementation and Evaluation Report

Recommendation of the Committee

1. That the information be received;
2. That the City apply for membership in the World Health Organization Age-Friendly Global Network; and
3. The City continue its collaboration with the Saskatoon Council on Aging moving forward.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated November 7, 2016, was considered. Candice Skrapek, member of Saskatoon Council on Aging, provided a powerpoint presentation to the Committee, along with an information sheet on membership in the World Health Organization Age-Friendly Global Network.

Attachment

1. November 7, 2016 report of the General Manager, Community Services Department.
2. Information Sheet circulated to Standing Policy Committee on Planning, Development and Community Services, dated November 7, 2016

AGE-FRIENDLY WORLD

adding life to years

Membership to the Global Network

Cities and communities in the Network are of different sizes and are located in different parts of the world. Their efforts to become more age-friendly take place within very diverse cultural and socio-economic contexts. What all members of the Network do have in common is the desire and commitment to create accessible physical and inclusive social urban environments that promote healthy and active ageing and a good quality of life for their older residents. There **is no membership fee** but participation in the Network requires a **commitment to invest time and resources in developing an age-friendly environment** in all aspects, and to share learnings and achievements with fellow Network members.

Who can join?

While global in outreach, the Network focuses on action at the local level. Any local government with a commitment to becoming more age-friendly and the decision-making power to do so is welcome to join. At this point in time the network does not extend to states or nations. Age-friendly programmes or networks at regional or national level might consider joining the Network as an Affiliated Programme instead. Membership is reserved for cities, communities and programmes in WHO Member States.

Criteria for membership

Cities are not required to have achieved age-friendliness at the time of joining the Network. However, they must commit to working towards it. Cities and communities can join the Network with the commitment by the political leadership to engage in this process and they are welcome to remain in the Network for as long as they stay engaged and share their experience with fellow members.

Advantages of membership

- Connect with a global network of ageing experts, including senior officials, programme managers, researchers and older people themselves.
- Stay informed about Age-friendly City and Community projects, meetings and events.
- Guidance on approaches for developing and implementing Age-friendly City and Community approaches.
- Access to good age-friendly practices
- Share own progress and learnings and support other to do the same
- Be inspired by what others have achieved



Age-Friendly Saskatoon Initiative: Implementation and Evaluation Report

Recommendation

That the information be received.

Topic and Purpose

The purpose of this report is to provide highlights of the final report of the Age-Friendly Saskatoon Initiative, which has been led by the Saskatoon Council on Aging. Phase 3 of the “Age-Friendly Saskatoon Initiative: Implementation and Evaluation” report in Attachment 1 will be formally presented by representatives from the Saskatoon Council on Aging.

Report Highlights

1. The Age-Friendly Saskatoon Initiative (Age-Friendly Saskatoon) has focused on getting key community stakeholders working together to support efforts that advance the dignity, health, and independence of older adults. Age-Friendly Saskatoon is consistent with the City of Saskatoon’s (City) aspiration for a desirable quality of life for all residents and will help in promoting an inclusive community; in particular, the inclusion of all older adults in community life.
2. The “Age-Friendly Saskatoon Initiative: Implementation and Evaluation” report raises awareness about addressing the needs of an aging population, presents a preliminary evaluation of the community impact as a result of new programs and services, and identifies how to support and sustain desired community change for older adults in Saskatoon.

Strategic Goals

Age-Friendly Saskatoon is directly tied to the Strategic Goal of Quality of Life; specifically, the four-year priority of developing age-friendly initiatives to enhance quality of life as people age. Age-Friendly Saskatoon also provides recommendations related to the built environment, so is tied to the Moving Around Strategic Goal.

Background

In early 2011, the Saskatoon Council on Aging (SCOA) adopted the World Health Organization’s (WHO) “Age-Friendly Cities” model as a critical way to support seniors in aging positively in Saskatoon. The decision to adopt the model arose from the belief that aging positively means leading active, socially engaged, and independent lives.

Age-Friendly Saskatoon’s primary goal was to develop a common foundational planning document and a policy framework for positive aging that would enable a truly age-friendly city, where older adults are both valued and empowered throughout their lives. In 2012, the SCOA completed Phase 1 of Age-Friendly Saskatoon and presented the report titled “Age-Friendly Saskatoon Initiative: Findings Report - Positive Aging for All.” In 2014, Phase 2 was completed and a second report, titled “Age-Friendly Saskatoon

Initiative: Recommendations,” was presented to the Planning and Operations Committee and City Council.

The final phase (Phase 3) of Age-Friendly Saskatoon has been carried out over the past two years and involved gathering information about the implementation of recommended actions and the development of a comprehensive system to monitor and evaluate progress. The City, through the Community Services Department, has been actively involved with the SCOA and very supportive of Age-Friendly Saskatoon since the beginning of the initiative.

Report

Creating an Age-Friendly City

Age-Friendly Saskatoon focused on having key community stakeholders working together to support efforts that advance the dignity, health, and independence of older adults. Age-Friendly Saskatoon is also consistent with the City’s aspiration for a desirable quality of life for all residents and will help in promoting an inclusive community; in particular, the inclusion of all older adults in community life. It is clear that an age-friendly community benefits people of all ages.

The end goal of Age-Friendly Saskatoon was to develop a common foundational planning document and a policy framework for positive aging that would enable the vision of age-friendly communities that value and empower older adults; improve their health and well-being; promote independence, mobility, and workforce participation; support community participation; and provide information and improved communication for older adults.

Implementation and Evaluation

Phase 3 of Age-Friendly Saskatoon was an extensive community engagement process aimed at communicating and sharing information from the Phase 2 recommendations report with all community stakeholders. The goal was to stimulate community action on the recommendations created in Phase 2 of the initiative.

As part of Phase 3, there was also a midpoint check in and monitoring of the community impact of Age-Friendly Saskatoon. This allowed for an understanding of the progress of the implementation process and of the entire project to date, asking what has been successful, what lessons have been learned, and how to support and sustain desired community change.

The summary report, “Age-Friendly Saskatoon Initiative: Implementation and Evaluation,” provides information about the SCOA’s work with community stakeholders in facilitating the implementation of recommended actions and in undertaking a preliminary evaluation of community impact. The preliminary evaluation of Age-Friendly Saskatoon identified that:

- Older adults in Saskatoon were integral to the work of the initiative. Hundreds of older adults provided leadership and acted as volunteers and participants; and

- Age-Friendly Saskatoon has provided considerable knowledge about older adults in the community to inform community conversations.

The community impact of the Age-Friendly Saskatoon activities demonstrated that there are new and developing partnerships, as well as new programs and services, and older adults are being included in the planning. This illustrates that the Saskatoon community is responding positively to a growing adult population.

The Administration acknowledges the important work the SCOA has been undertaking with Age-Friendly Saskatoon and sees this as a great example of a non-profit organization contributing to the overall priorities of the City's Strategic Plan. There is a very strong connection between the mandate of the City and many of the key dimensions shaping age-friendly city living.

Pages 24 to 37 of Attachment 1 highlight the key dimensions where the City plays a significant role in delivering programs and services. Attachment 1 also showcases a number of areas where the City has been leading the way, and where the City will need to continue to apply an age-friendly lens to all planning and service provision.

Public and/or Stakeholder Involvement

One of the foundational themes of Age-Friendly Saskatoon was to promote civic engagement and volunteerism among Saskatoon's older adults. Throughout development of all phases of the initiative, the SCOA has engaged organizations and agencies that play a role in the provision of programs and services for older adults. The SCOA has also hosted focus group discussions and community forums with older adults throughout the initiative.

Communication Plan

A copy of the "Age-Friendly Saskatoon Initiative: Implementation and Evaluation" report will be posted on the City's website to help spread the word that in order to make Saskatoon truly age-friendly, it will take the efforts of all agencies, organizations, and citizens. The Administration will also share this document with all departments within the City to ensure that the document is used in the development of all policies, programs, and services directed toward older adults.

Other Considerations/Implications

There are no options, policy, financial, environmental, privacy, or CPTED implications or considerations.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachment

1. Age-Friendly Saskatoon Initiative: Implementation and Evaluation

Report Approval

Written by: Lynne Lacroix, Director of Recreation and Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/RCD/PDCS – Age-Friendly Saskatoon Initiative – Implementation and Evaluation Report/lc



SCOA
saskatoon **council** on **aging**

Positive Aging for All



Age-Friendly Saskatoon Initiative: Implementation and Evaluation

Message from Mayor Atchison

I commend the Saskatoon Council on Aging on the continued progress toward establishing Saskatoon as a truly age-friendly city. This third phase of the **Age-Friendly Saskatoon Initiative** provided a great opportunity to reflect on the progress being made with the implementation of key recommendations and presents a look ahead for the future.

The **Age-Friendly Saskatoon Initiative** was truly a project aimed at community change intended to establish Saskatoon as an age-friendly city. With the growing population of seniors and the changing community, the City of Saskatoon recognizes the key role it plays in helping to establish clear policy directions for the programs and services required by older adult citizens. As the provider of many programs, services and infrastructure for the residents of Saskatoon, the City works to ensure these structures are responsive to the needs of the residents.



Fundamental to creating an age-friendly community is a shift in people’s attitude toward a more positive view of aging and older adults. Enabling older adults to engage in social and community activities helps maintain their connections to other people and the community; all of which contribute to an improved overall quality of life.

A commitment to respect and to include older adults is a true measure of a society’s support for the quality of life and social well-being of all of its citizens. To demonstrate the City’s commitment to supporting this great community work, the City of Saskatoon’s Strategic Plan has identified as a priority, “the development of age-friendly initiatives to enhance quality of life as people age”.

We look forward to continuing our collaboration on the **Age-Friendly Saskatoon Initiative**, and to seeing the whole community be part of the action plan to making Saskatoon a truly age-friendly city.

Donald J. Atchison
Mayor, City of Saskatoon

Message from the Honourary Chair

A major goal of the Saskatoon Council on Aging (SCOA) is to promote healthy, safe, respectful aging in our community. SCOA works with the City and various agencies to achieve a goal of age-friendliness according to standards established by the World Health Organization (WHO).

A three-stage process was developed by SCOA to achieve this goal. The first provided an assessment of age-friendliness in our community from the perspective of its older citizens. The second phase proposed recommendations to be implemented to enable organizations, service providers, community groups and governments to better coordinate programs and services. This third stage builds on the foundation of the first two and outlines additional steps needed to achieve a truly age-friendly Saskatoon.



The Saskatoon Council on Aging is grateful for the financial support it receives from various sources. It appreciates the time and expertise provided by the Steering Committee and the commitment of staff and volunteers whose assistance makes this project possible. Working together we can make Saskatoon one of Canada's most age-friendly communities.

I am proud to support this important effort.

Vera Pezer, Ph.D.
Chancellor Emerita, University of Saskatchewan
Honourary Chair, Age-friendly Saskatoon Initiative



Photo Credit: Chris Uhl@ Creative Commons

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Acknowledgements

The Saskatoon Council on Aging (SCOA) thanks the participants, community partners, volunteers and staff for their input and assistance in the development and implementation of Phase 3 of the **Age-Friendly Saskatoon Initiative**. We appreciate the many hours of work provided by the steering committee and working committees in planning the research, leading the implementation and evaluation effort, analyzing the results and writing the report. Appreciation is extended to:

Age-friendly Saskatoon Initiative Steering Committee (Past and Present):

- Honourary Chair: Dr. Vera Pezer, Chancellor Emerita, University of Saskatchewan
- Co-chairs: Candace Skrapek and Dr. Murray Scharf
- SCOA Representatives: Muriel Baxter, Mercedes Montgomery and Elliot PausJenssen
- Community Champions: Dr. Hervé Langlois and the late Myrna Bentley
- Saskatoon Regional Health Authority: Donna Bleakney and David Gibson, former Directors, Seniors' Health and Continuing Care
- City of Saskatoon: Lynne Lacroix, Manager Community Development, Community Services Department
- University of Saskatchewan: Dr. Donna Goodridge, Faculty, College of Medicine and Dr. Haizhen Mou, Faculty, Johnson-Shoyama Graduate School of Public Policy
- Saskatoon Housing Authority: Eleanor Cardoza, former Board Member
- Saskatoon Public Library: Gwen Schmidt, Branch Manager
- Project Coordinator: Cheryl Loadman

Age-friendly Saskatoon Initiative Working Committees

Evaluation Committee:

- Dr. Murray Scharf
- Dr. Haizhen Mou
- Dr. Donna Goodridge
- Janet Barnes
- Candace Skrapek

Communications Committee:

- Candace Skrapek
- Elliot PausJenssen
- Mercedes Montgomery

Research Collaborations

- University of Saskatchewan
- First Nations University of Canada
- University of Regina
- Saskatoon Health Region
- Saskatchewan Polytechnic
- Saskatchewan Health Quality Council



The older adult community has been integral to the work of this **Age-Friendly Saskatoon Initiative**. Over 1000 older adults have participated in many community conversations. Their participation is guided by a sincere desire to be part of positive change in creating an age-friendly Saskatoon.

Age-friendly Saskatoon Initiative: Partners, Collaborators and Funders

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- Abbeyfield House
- Affinity Credit Union
- All Seniors Care Living Centres
- Alzheimer Society of Saskatchewan
- Bishop Klein School
- Breaking the Silence
- Canadian Mental Health Association - Saskatoon
- Canadian Mortgage and Housing
- Canadian National Institute for the Blind
- Catholic Family Service Saskatoon
- Catholic Health Ministries of Saskatchewan
- Central Urban Métis Federation Inc.
- City of Saskatoon - City Council
- City of Saskatoon - Community Development
- City of Saskatoon - Planning and Development
- City of Saskatoon - Strategic and Business Planning
- City of Saskatoon - Community Services
- City of Saskatoon - Transportation
- Community Associations
- Community Initiatives Fund
- Crisis Intervention Services
- Community Initiatives Fund
- Community Legal Assistance Services
- Crocus Coop
- Dakota Dunes Community Development Fund
- Dignity Memorial
- Evan Hardy High School
- Fairfield Seniors Centre
- Families Advocating for Care of the Elderly
- First Step Program (Field House/City of Saskatoon)
- First Nations University of Canada
- Global Gathering Place
- Heart and Stroke Foundation of Saskatchewan
- Holy Cross High School
- Hope Cancer Help Centre
- Home Instead Seniors Care
- Human Resources and Skills Development Canada
- R.H. Kilburn and Associates Investors Group
- Jubilee Residences
- La Fédération des Francophones de Saskatoon
- Luthercare Communities
- Martensville New Horizon's Centre
- McClure Place
- MD Ambulance
- Mennonite Church of Saskatchewan
- North Saskatchewan Independent Living Centre
- New Horizons for Seniors Program, Government of Canada
- Oskayak High School
- Our Lady of the Prairies Foundation
- OUTSaskatoon
- Parkinson Society of Saskatchewan
- Parkridge Centre
- Persephone Theatre
- Prairie Hospice Society Inc.
- Primrose Chateau
- READ Saskatoon
- Sage Seniors Resources
- Saint Thomas More College
- Saskatchewan Association for Community Living
- Saskatchewan Association of Licensed Practical Nurses
- Saskatchewan Deaf & Hard of Hearing Services
- Saskatchewan Government - Ministry of Health
- Saskatchewan Government - Ministry of the Economy, Apprenticeship and Workforce Skills Branch
- Saskatchewan Government - Ministry of Social Services
- Saskatchewan Housing Corporation
- Saskatchewan Housing Initiative Partnership
- Saskatchewan Human Rights Commission
- Saskatchewan Lotteries Trust Fund
- Saskatchewan Parks and Recreation Association
- Saskatchewan Polytechnic Institute - Nursing Division
- Saskatchewan Population Health & Evaluation Research Unit
- Saskatchewan Registered Nurses' Association
- Saskatchewan Seniors Fitness Association
- Saskatchewan Seniors Mechanism
- Saskatchewan Society of Occupational Therapists
- Saskatoon and Region Home Builders Association
- Saskatoon Anti-Poverty Coalition
- Saskatoon Community Clinic
- Saskatoon Community Foundation
- Saskatoon Cycles
- Saskatoon Fire Department
- Saskatoon Health Region - Community Health
- Saskatoon Health Region - Geriatric Evaluation & Management
- Saskatoon Health Region - Forever in Motion
- Saskatoon Health Region - Mental Health & Addiction Services
- Saskatoon Health Region - Public Health Services - Older Adult Wellness
- Saskatoon Health Region - Seniors' Health and Continuing Care
- Saskatoon Health Region: Mental Health & Addictions Services
- Saskatoon Home Support
- Saskatoon Hospice Foundation Inc.
- Saskatoon Housing Authority
- Saskatoon Media Group
- Saskatoon Open Door Society
- Saskatoon Police Service
- Saskatoon Public Library
- Saskatoon Seniors Continued Learning Inc
- Satisfaction Hearing Systems
- Services for Seniors
- Sherbrooke Community Centre
- St. Andrew's Presbyterian Church
- St. George's Seniors Citizen's Club
- St. Paul's Hospital
- St. Peter and St. Paul Senior Citizen Club
- Station 20 West Mother's Centre
- The Arthritis Society of Saskatchewan
- TCU Place
- The Medicine Shoppe
- The Saskatchewan Voice of People with Disabilities
- The Village at Crossmount
- Tourism Saskatoon
- United Churches in Saskatoon
- United Way of Saskatoon and Area
- University of Regina
- University of Saskatchewan
- Ukrainian Catholic Eparchy of Saskatoon
- Warman Seniors Service Drop-In Centre
- YWCA
- WA Edwards Centre
- W.P. Bate School

Executive Summary

The Saskatoon Council on Aging is committed to being part of a world-wide discussion and movement on making communities age-friendly as an effective policy response to demographic aging.

An age-friendly community benefits people of all ages. The whole community benefits when everyone lives in security, has sound housing, enjoys good health and continues to participate in society in a meaningful way. Achieving this goal means SCOA has used a community impact or change model that intentionally engages all people and stakeholders in collective efforts designed to benefit the diversity of the population, encourage alliances, and promote a sense of ownership and responsibility for citizens by the entire community.

In recognition of the Saskatoon community's rapidly aging population SCOA began its **Age-Friendly Saskatoon Initiative** journey in 2011. Since then the project has delivered an age friendly community conversation in three phases:

- Phase 1: Background research and consultations with Saskatoon's older adults
- Phase 2: Asset mapping, gap analysis and development of recommended actions
- Phase 3: Implementation of recommended actions and development of a comprehensive system to monitor and evaluate progress

Three themes guided each of the phases of the project and provided the foundation.

Promote civic engagement and volunteerism among Saskatoon's older adults

Today, hundreds of older adults have provided both leadership to the project and acted as volunteers and participants. Their voices have enriched the outcomes and increased engagement across the community.



Gather baseline information to define and describe the contexts, issues, needs and factors promoting or hindering positive aging in an age-friendly community

Age-Friendly Saskatoon Initiative's activities created much needed baseline information for the community. From the synthesis of Statistics Canada, City of Saskatoon Community View Information and primary data collection, many different kinds of knowledge about older adults in the community has grown and is informing other conversations.

World Health Organization (WHO) eight dimensions shaping age-friendly city living include:

- outdoor spaces and buildings
- transportation
- housing
- social participation
- respect and social inclusion
- civic participation and employment
- communication and information
- community support and health

Using the WHO framework connects SCOA's work to well researched models, to the WHO global age-friendly network and other age-friendly communities

Provide a common foundational planning document for community-based organizations, seniors' groups, and governments to support the development and coordination of their policies, programs and services directed toward older adults

The **Age-Friendly Saskatoon Initiative** has generated a number of separate reports and sub reports for the community on its work. Each of these has shaped discussion by community stakeholders and decision makers and provided basis for further research and program development efforts.

Work on Phase 1, completed in February 2012, provided a community assessment with the findings presented in the *Age-Friendly Saskatoon Initiative: Findings* report. Phase 2, completed in 2014 and reported on in the *Age-Friendly Saskatoon Initiative: Recommendations* report summarizes consultation findings and presents recommended actions that call for new approaches to the way that our community responds to the issues of an aging population.

The Phase 3 *Age-Friendly Saskatoon Initiative: Implementation and Evaluation* report provides information about SCOA's work with community stakeholders in facilitating the implementation of recommended actions and in undertaking a preliminary evaluation of community impact. The report describes the considerable number of community conversations that SCOA held with older adults and key stakeholders and highlights achievements and successes. One year into implementation there is evidence of the community impact that the activities of the **Age-friendly Saskatoon Initiative** are having. New and developing partnerships, new programs and services and inclusion of older adults themselves in planning illustrate that the Saskatoon community is responding positively to a growing older adult population.

While much remains to be done, and known challenges prevail, the future is encouraging. The community and its citizens are responding.



Aging in Place, Community Consultation, 2015

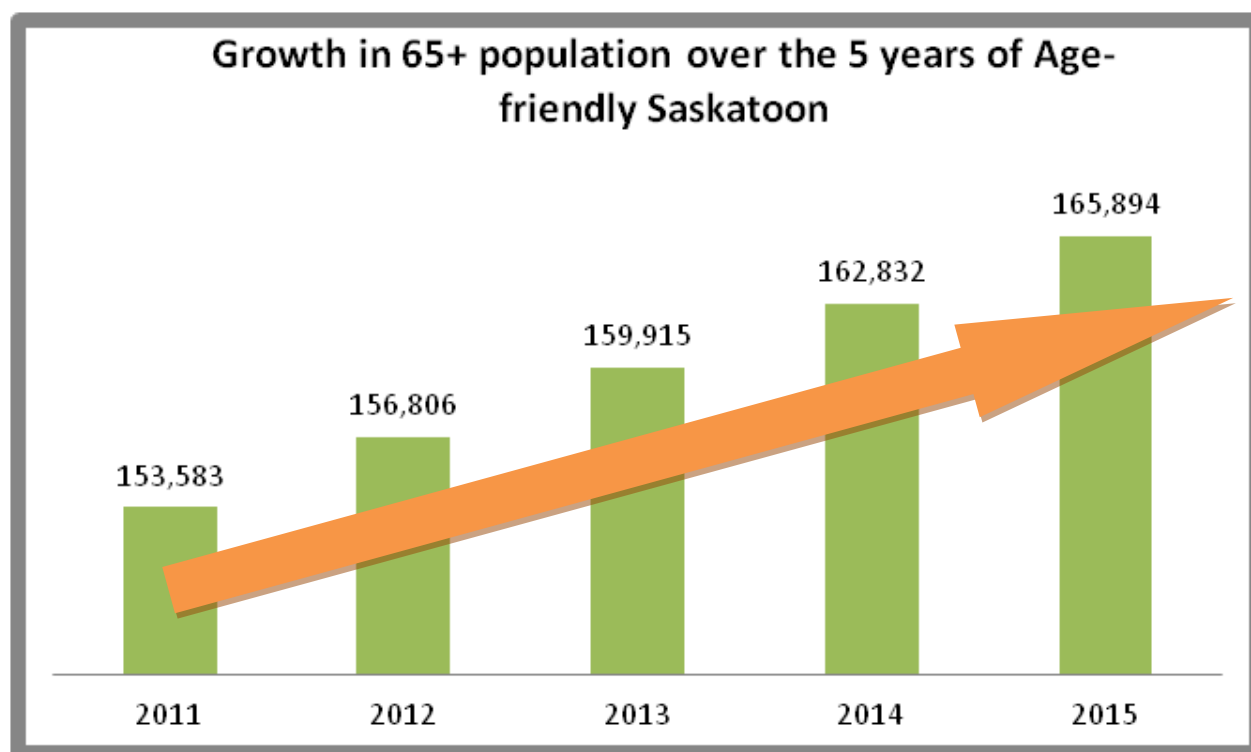
Introduction

The **Age-Friendly Saskatoon Initiative** began with the question, “What needs to be done to make our community age-friendly?” Phase 3 facilitated the implementation of recommended actions identified in Phase 2 and the development of measures to determine success.

Phase 3 of the **Age-Friendly Saskatoon Initiative** was an intensive community engagement process aimed at communicating and sharing information from the *Age-friendly Saskatoon Initiative: Recommendations* with all of the stakeholders. The goal is to stimulate community action on the many recommendations created in Phase 2 of the project.

As part of Phase 3, there were also a midpoint check ins and monitoring of the impact of the **Age-Friendly Saskatoon Initiative**. This allows for an understanding of the progress of the implementation process and of the entire project to date, asking what has been successful, what lessons have been learned and how to support and sustain desired community change.

The report provides information about the implementation of recommended actions, the status of the work plan and the response from the community to date. The report also describes the development of evaluation tools and processes.



Source: City of Saskatoon and Statistics Canada

Summary of the Age-friendly Saskatoon Initiative

The Saskatoon Council on Aging (SCOA) launched the **Age-Friendly Saskatoon Initiative** to address the need for a provincial and a municipal population aging strategy. Older adult voices had not been heard nor had they been directly engaged in the development of policies or programs to address their needs and concerns.

The original aims of the project were to:

- Promote civic engagement and volunteerism among Saskatoon's older adults
- Gather baseline information to define and describe the contexts, issues, needs and factors promoting or hindering positive aging in an age-friendly community for Saskatoon and environs
- Provide a common foundational planning document for community-based organizations, seniors' groups, and governments to use in the development and coordination of their policies, programs and services directed toward older adults

Research Process of the Age-friendly Saskatoon Initiative

The **Age-Friendly Saskatoon Initiative** employed the age-friendly cities model developed by the World Health Organization (WHO). Through all phases, researchers incorporated the research protocol outlined within the WHO Age-friendly Cities Project Methodology: the Vancouver Protocol (2007) which involves both participatory and qualitative research. This research method provides a road map for addressing the issues of population aging and increasing urbanization through local research and action.



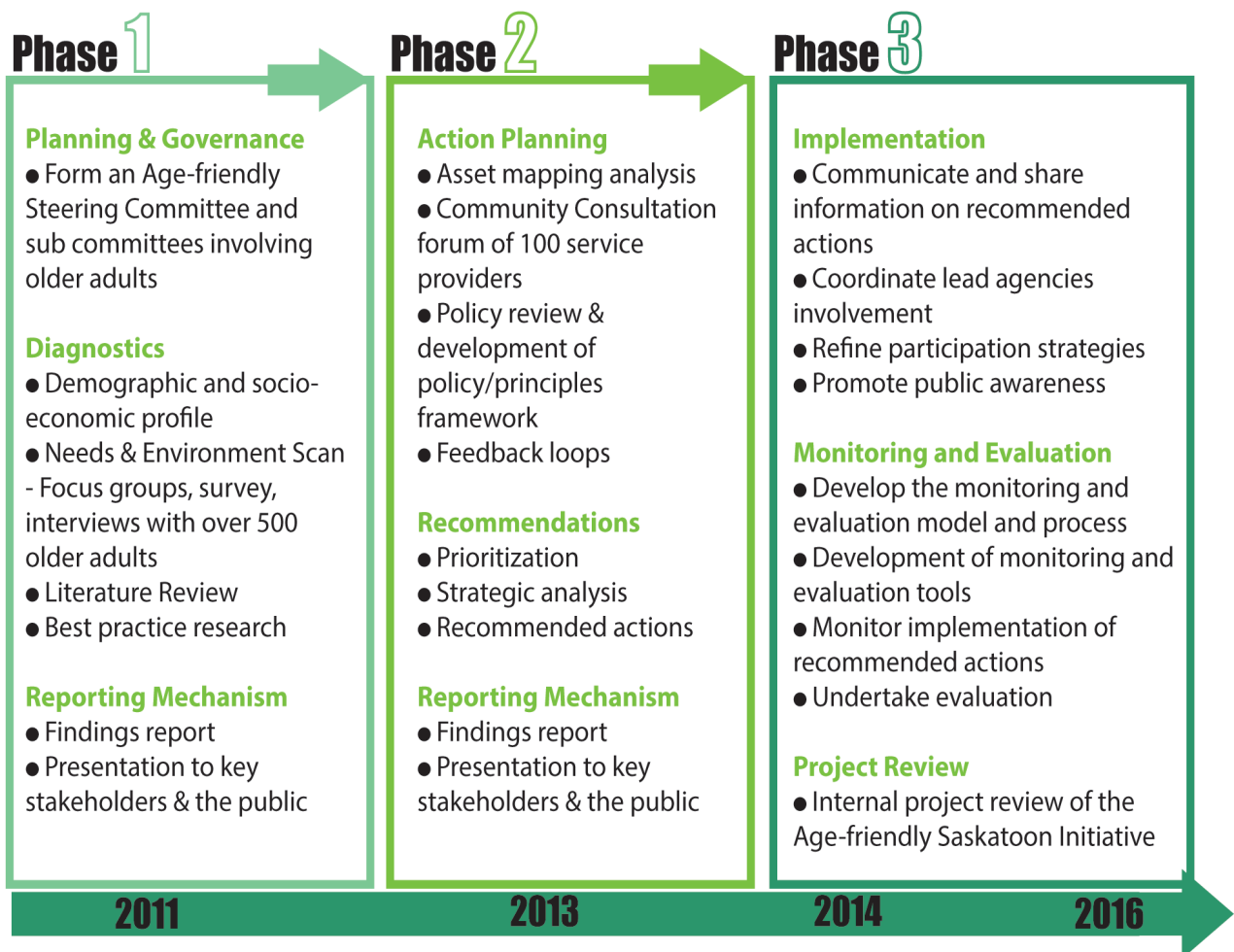
Phases of the Age-friendly Saskatoon Initiative

Overview

As with any project focused on community change, the **Age-Friendly Saskatoon Initiative** was a multi-phased effort.

Saskatoon Council on Aging (SCOA) launched the **Age-Friendly Saskatoon Initiative** in 2011. The project included three phases:

- Phase 1: Background research and consultations with Saskatoon's older adults
- Phase 2: Asset mapping, gap analysis and development of recommended actions
- Phase 3: Implementation of recommended actions and development of a comprehensive system to monitor and evaluate progress



Phase 1: Findings

Phase 1 activities focused on a community assessment involving over 500 older adults and older adult caregivers who shared their “lived” experience. In a community assessment, participants identified age-friendly features of the community that supported quality of life and independence for older people, aspects of city living that needed improvement and ways to make Saskatoon and environs more age-friendly.

Phase 1 Participants included:

- Older adults in most neighbourhoods of Saskatoon and the surrounding rural areas
- Formal and informal caregivers
- Older adults with a variety of health and mobility challenges
- Various income levels in the population
- Aboriginal and immigrant communities

The data collected provided the empirical research and baseline information that described the contexts, issues, needs and factors promoting/hindering positive aging in an age-friendly community of Saskatoon and surrounding metropolitan region. Work on Phase 1 was completed in early 2012 and the findings presented in the *Age-Friendly Saskatoon Initiative: Findings* report. The report has been disseminated widely to individuals and to public, private and community stakeholder organizations.

Phase 2: Recommendations

Phase 2 of the **Age-Friendly Saskatoon Initiative** began in January 2013 with a conversation with 150 service providers working with older adults. This involved both a workshop and meetings to uncover the strengths that support an age-friendly community. An inventory of community assets and gap identification was developed. Data from Phase 1 and Phase 2 was then synthesized into over 200 actions providing a roadmap for innovative and proactive policies, strategies and programs to ensure an optimal quality of life for the community’s older adults.

Framed by the eight dimensions of an age-friendly city developed by the World Health Organization (WHO), the Phase 2 *Age-Friendly Saskatoon Initiative: Recommendations* report presented a plan of action for community change that highlights the voices, values and vision of older adults, while recognizing that community change requires community-wide engagement.

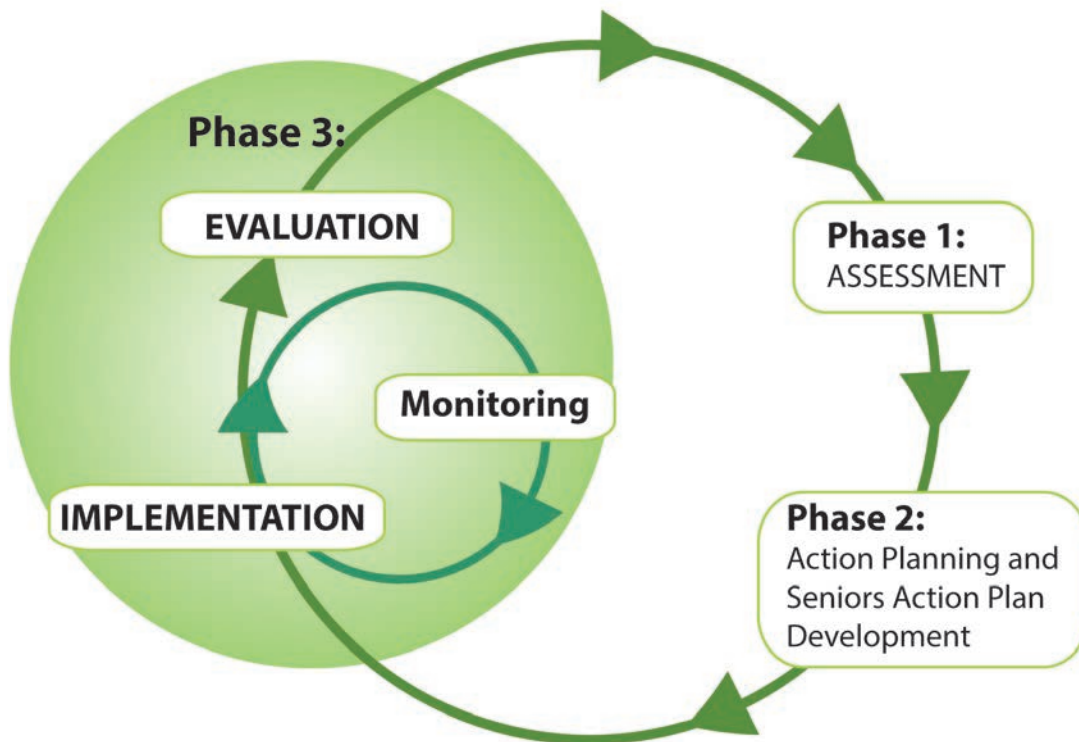
Phase 1: Milestones Set and Achieved

- Formation of Steering Committee (diverse representation of community leaders and older adults)
- Engagement of older adults in assessment phase processes
- Community engagement
- Data analysis
- *Age-friendly Saskatoon Initiative: Findings* report completed

Phase 2: Milestones Set and Achieved

- Civic government engagement (strategic objective)
- Community engagement
- Data and gap analysis
- *Age-friendly Saskatoon Initiative: Recommendations* report completed
- Community report back completed

Age-friendly Saskatoon: Development Cycle



The Phase 2 report called for new approaches to the way that our community responds to the issues of an aging population. Saskatoon's older adults must be supported to age with dignity through changing attitudes, policies and practices and sustained by a strong community commitment. The report made recommended actions that aim to:

- Prepare and advise all stakeholders of the actions necessary to support the growing numbers and increasing urbanization of older adults
- Identify pathways to ensuring older adults live with dignity and security, with full access to the supports they require within the WHO eight dimensions of an age-friendly city
- Promote aging in place and active, healthy aging
- Develop research on aging that informs policymaking

Phase 3: Milestones Set and Achieved

- Literature review
- Implementation work plan developed and implemented
- Community support established
- Evaluation framework developed and implemented
- Data analyzed
- Project review completed
- *Age-friendly Saskatoon Initiative: Implementation and Evaluation report completed*

Phase 3: Implementation and Evaluation

Phase 3 began in September 2014 with an intensive community engagement process aimed at communicating and sharing information from the *Age-Friendly Saskatoon Initiative: Recommendations* report. The first component was to gain commitment and action on the many recommendations identified in Phase 2.

A second component of Phase 3 was to develop and to deliver a monitoring report and an evaluation process.

Phase 3 Implementation

Saskatoon Council on Aging's Approach to Implementation

Two distinguishing features set SCOA's approach to its **Age-Friendly Saskatoon Initiative** apart from other age-friendly projects.

- Older adults provided the leadership in planning, research and delivery of all phases of the project
- A collective impact approach was developed and implemented within the WHO's eight dimensions of an age-friendly city rather than selecting a specific number of priority recommendations.

Older Adults

Hundreds of older adults have provided leadership and acted as volunteers and participants for the project. Their voices have enriched the outcomes and increased engagement across the community. Their voices also demonstrated a respectful conversation that places them as integral and aspirational leaders within the community.

Collective Impact

SCOA determined that selecting a few priorities would diminish the breadth of the age-friendly evaluation framework. Creating an age-friendly community requires a long term, broad perspective approach that engages stakeholders in community conversations. The aim was to facilitate community stakeholders' understanding of the role they play in addressing the needs of older adults within their target population and the community as a whole.



SCOA 2016 Provincial Election Forum
Shan Landry - Chair
Donna Harpauer -SaskParty
David Forbes - NDP



This meant Phase 3 activities focused on mobilizing community stakeholders identified in Phase 2 as suggested lead agencies and implementing the recommended actions within age-friendly dimensions pertinent to them. Creating age-friendliness in a community is about changing the community's and the community stakeholders' appreciation of older adults and their needs; and then mobilizing the entire community to respond.

Key efforts during implementation were focused on stakeholder engagement through community conversations. Conversations focused on creating public awareness of age-friendly concepts and principles and gaining a commitment from community stakeholders to make changes necessary to create an age-friendly city.



Source: United Way

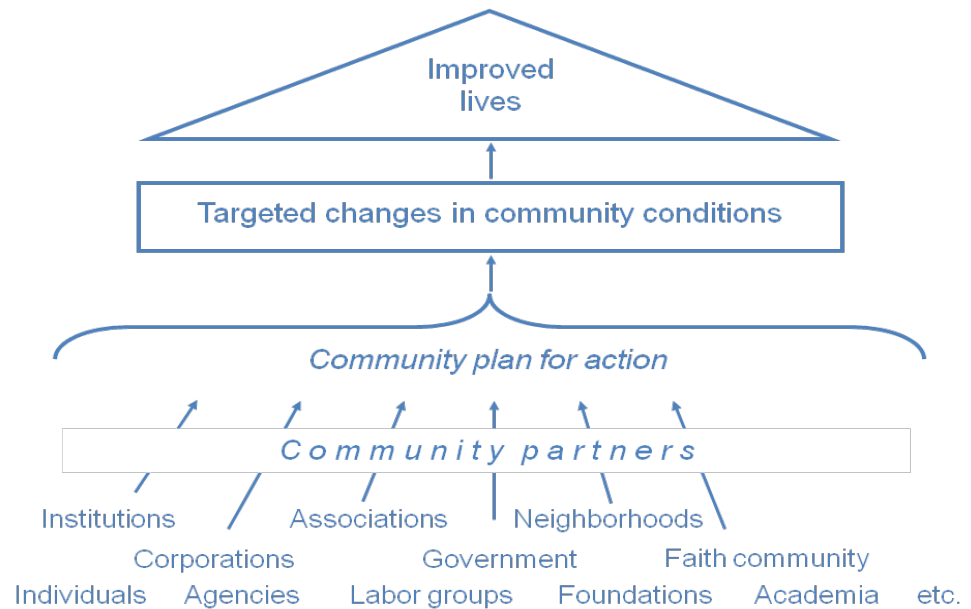
These key efforts were guided by the following principles:

- Build community stakeholders' knowledge and understanding of their respective older adult population
- Align rather than duplicate work by supporting community stakeholders in their effort to engage and support their respective older adult population
- Publicly recognize and appreciate community stakeholders' work in supporting their respective older adult population
- Create a culture of learning by developing and sharing information and data that support mutual objectives
- Identify innovative ways to address issues related to an aging population and share the ownership of those ideas with community stakeholders

SCOA does not assume full responsibility for change, but rather is a catalyst for community transformation. SCOA's approach is not directive but rather it is inclusive, collaborative and participatory.

SCOA's role in the implementation of the recommended actions is that of coordinator and facilitator of community conversations. Over 100 meetings were held with people and organizations,

including large institutional stakeholders such as the City of Saskatoon, Saskatoon Health Region and University of Saskatchewan, as well as a wide-range of other stakeholder groups including health, service and business organizations, settlement agencies and Aboriginal organizations.



Source: United Way

In every case, the message focused on increasing third party delivery of age-friendly services and programs for older adults. The reception was positive and in some instances created immediate and meaningful change. For example, SCOA's new or evolving partnerships with the City of Saskatoon, University of Saskatchewan, Saskatchewan Polytechnic, University of Regina, First Nations University of Canada, OUTSaskatoon and the Saskatoon Open Door Society meant that new programs, services and research addressing the under-served needs of older adults.

Phase 3 Timeline

September 2014	Implementation activities commence
September 2015	Identification of key tools and relevant measures for monitoring Approval of survey for key stakeholders Approval of survey for older adults
October 2015	Identification of participants and conducting interviews Distribution of survey out to contacts not targeted for interviews
November & December 2015	Compilation of results
January & February 2016	Creation of Draft Phase 3 <i>Age-Friendly Saskatoon Initiative: Implementation and Evaluation</i> report for review and consultation
June 2016	Finalization of Phase 3 <i>Age-Friendly Saskatoon Initiative: Implementation and Evaluation</i> report and printing
TBD	Public report back to community

Phase 3 Evaluation: Overview

Objectives

The objectives of monitoring and evaluation are to:

- Measure whether the project has been implemented as intended
- Assess the project experience to date and the achievement of the stated aims
- Determine the gains that have been made in the:
 - o age-friendliness of Saskatoon
 - o community leaders' views of aging and older adults
 - o degree of community engagement in creating an age-friendly community
- Identify best practice examples of how the project achieved outcomes
- Assess whether modifications were required to maximize the project's potential

Monitoring

Monitoring is the analysis of information to track progress against set plans and check compliance to established standards. In Phase 3, project monitoring includes a midpoint evaluation involving analysis of data and information to track the progress of the project against the Phase 2 recommended actions and implementation strategy. It helps to assess the processes employed, identify trends and patterns, adapt strategies and inform decisions for project management.

Evaluation

Evaluation is conducted at a pre-determined time to assess the effectiveness of the project including whether:

- the content and delivery reflect implementation of Phase 2 recommended actions and the stakeholders' expectations
- resources are being used effectively in the delivery of the project
- other processes would have better met community needs

Phase 3 uses an evaluation process involving multiple methods. Methods include a literature review and reviews of other age-friendly project materials and data collection through surveys, interviews and other consultations with stakeholders.

The World Health Organization (WHO) suggests a timeframe for evaluation of age-friendly projects of 3 to 5 years after implementation of recommended actions. Creating community change is a long-term endeavour. The anticipated timeline for evaluation of the **Age-Friendly Saskatoon Initiative** would be 2018 to 2020.

“The societies that adapt to this changing demographic can reap a sizeable ‘longevity dividend,’ and will have a competitive advantage over those that do not.”

Dr. Margaret Chan, Director-General , World Health Organization

Methodology

Every effort was made to ensure that the monitoring and evaluation process was rigorous and in line with standard evaluation practices within the research community. The aim was to ensure the results would stand up to scrutiny by academics and decision makers alike.

In order to gain an interrelated view of Saskatoon and its residents' experiences, a mixed method approach is essential to this evaluation work. The mixed method design included:

- the collection and analysis of primary data of both a quantitative and qualitative nature (surveys, interviews and consultations) from the perspective of key stakeholders and those involved in project delivery and administration
- a literature review and reviews of other age-friendly project materials
- a document review of the **Age-Friendly Saskatoon Initiative** project activities

The intent of the monitoring and evaluation methods was to use all reasonable efforts to examine the structure, process, outputs and outcomes of the project. These attempted to identify features associated with successful implementation within the context of operational constraints and to contribute to the evidence base that supports the development of future practice and programs.

Use of Results

The results of the feedback will be shared with two constituencies: externally, with the community-at-large, and more specifically with older adults, community stakeholders and funders, and internally by the Saskatoon Council on Aging (SCOA) to determine if this project should be adapted and continued.

Institutional partners, community stakeholders and funders have contributed significantly to the **Age-Friendly Saskatoon Initiative**. The monitoring results attempt to answer their questions:

- Has the project provided value to the community?
- Were the overall benefits worth the overall investment?
- What is their future responsibility and engagement in creating an age-friendly Saskatoon?

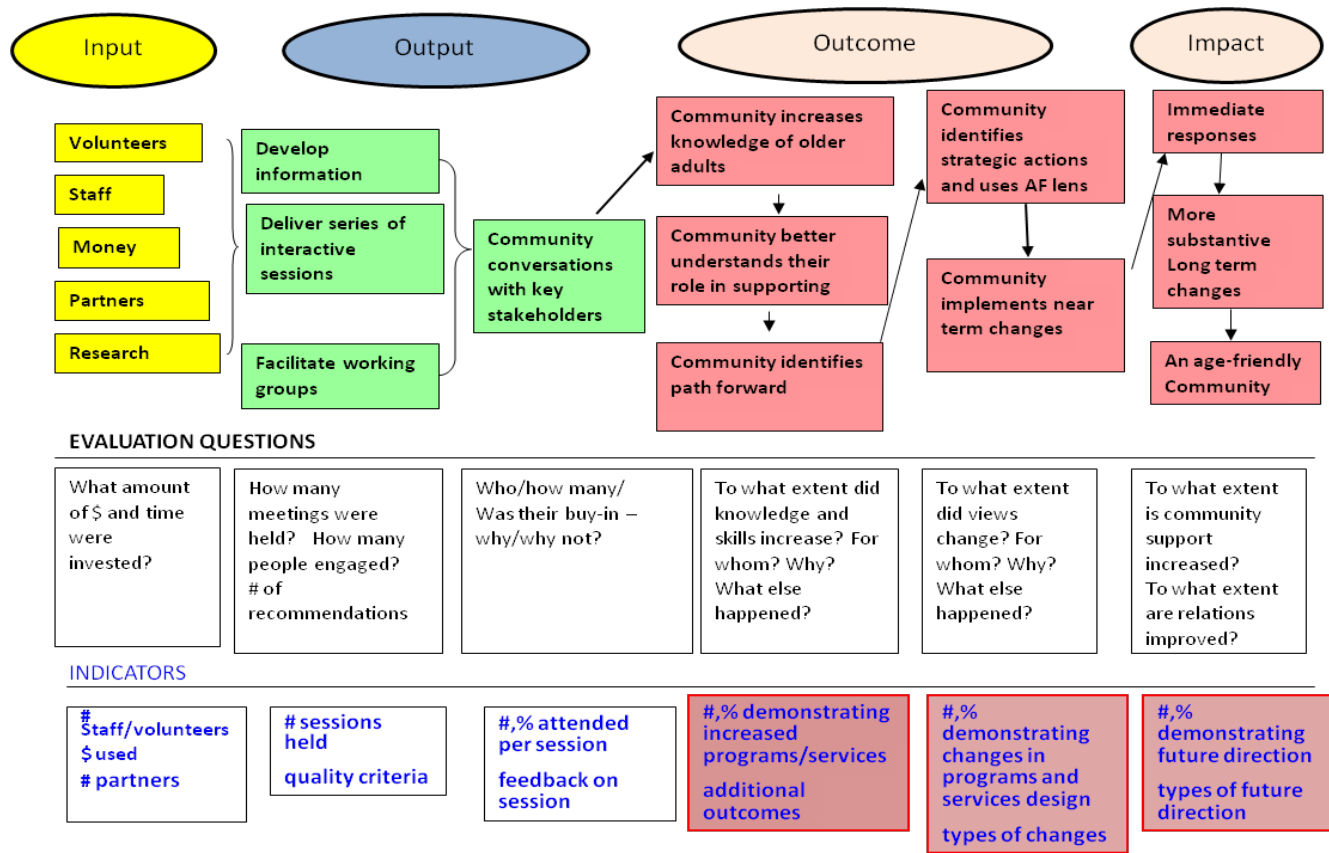
Older adults, their families and caregivers who shared in **Age-Friendly Saskatoon Initiative** planning, participated in surveys, interviews, workshops and events want an opportunity to learn about the monitoring results and to have a voice in the future directions aimed at improving quality of their lives.

The community-at-large is interested in the outcomes of a successful project that builds a healthy, age-friendly, supportive community where everyone can age successfully.

The Saskatoon Council on Aging Board of Directors and the **Age-Friendly Saskatoon Initiative** steering committee will review the project to:

- Ensure the implementation process is efficient and effective
- Ensure it is meeting the goals and objectives set out in the original project design
- Identify outcomes achieved, lessons learned and future directions

Logic Model for Age-friendly Saskatoon Initiative



Logic Model

A logic model is a visual representation of the key aspects of the project that are being evaluated. In Phase 3 the logic model was used to determine the appropriate methods to develop and implement evaluation tools and processes.

Limitations

Limitations related to design and data collection occur in monitoring and evaluation processes, especially those that track a large and evolving community-based project such as the **Age-Friendly Saskatoon Initiative**. These limitations include:

- Funding for Phase 3 was limited thus the tools and approaches reflected small budget expenditures
- Identifying key stakeholders to include in data collection was difficult with over 67 summary recommended actions of 202 total recommendations contained within the *Age-friendly Saskatoon Initiative Phase 2: Recommendations* report.
- A longitudinal review could not be done as the Phase 1 focus group, survey and interview processes guaranteed anonymity, it was not possible to return to the original participants.
- Success identification at this early stage in implementation is a work in progress given that community change is long term.

Phase 3 Evaluation: Findings

Introduction

The Saskatoon Council on Aging's (SCOA) **Age-Friendly Saskatoon Initiative** implementation activity began in the fall of 2014 with the monitoring task initiated in December 2015. The review period covered approximately 12 months of implementation work.

Results from the monitoring and evaluation work strongly suggest that the **Age-Friendly Saskatoon Initiative** has achieved a significant level of success in its efforts to positively change community conversations about an aging population in Saskatoon.

The level of success of the **Age-friendly Saskatoon Initiative** is tempered by the fact that this monitoring process is relatively early in the implementation timeline.



Presentation to SCOA members from Saskatchewan Ombudsman

It also recognizes that changing a community or creating collective change takes many years.

Three levels of evaluation information have been gathered with respect to this project:

Process evaluation: the process evaluation examines the mechanics of project implementation to ensure that this was the most effective and efficient path to the end objectives.

Outcome evaluation: the outcome evaluation examines the net effects of the project on the community in the short term.

Impact evaluation: the impact evaluation examines the extent to which desired changes occurred.

Process Evaluation

The **Age-Friendly Saskatoon Initiative** was designed to realistically attain stated objectives and outcomes. From a process perspective, the project was effectively and efficiently delivered.

Total funding of approximately \$262,000 was expended on this project and the subprojects that evolved over 5 years. The key successes of the project were the engagement of significant numbers of older adults - no other research or community project has had this high level of older adult leadership and participation - and the meaningful, high quality and useful information produced and made available for community use. The **Age-Friendly Saskatoon Initiative** is filling a unique and needed niche in older adult research. There is no duplication with other older adult related projects in the community.

Age-friendly Saskatoon Initiative Key Statistics

- Project Years: 5 (2011)
- Total Budget Expended: \$262,295 project funding
- Sources of funding:
 - Funders for Age Friendly Saskatoon Initiative Phases 1 to 3 – 159,250*

City of Saskatoon	70,000
United Way of Saskatoon and area	34,250
New Horizons for Seniors Program	25,000
Saskatoon Council on Aging	15,000
Saskatoon Health Region	10,000
Anonymous Donor	5,000
 - Age Friendly Sub Projects During Phases 1 to 3 – 80,045*

New Horizons for Seniors Program – Aboriginal Engagement	25,000
Affinity Credit Union – Age Friendly Education	16,284
United Way of Saskatoon and area Aboriginal Project	15,000
Dakota Dunes CDC – Bullying Training, Age Friendly Education	15,511
R.H. Kilburn & Associates Seniors' Globe Walk	30,700
SHR Community Wellness Grant – LGBT Project	5,000
University of Saskatchewan – Aging in Place Project	3,250
- Employee hours: ~5,800
- Volunteer Time Contributed: ~10,000 hrs
- Meetings: ~320 meetings across the community
- Older adults engaged: ~1500
- Working committees made up of older adults: 10 (72 individuals)

Summary of Process Activities

- Community Conversations - Over 300 meetings with community organizations regarding the recommended actions needed to make Saskatoon an age-friendly community
- Speaking to Government – 32 contacts with officials in government: Saskatoon City Council (as well as city administration and relevant city departments), the Ministries of Health, Social Services and The Economy, the Saskatoon Caucus of the Saskatchewan Party and the NDP Saskatoon Caucus
- New initiatives underway including: SCOA Seniors' Globe Walk, older adults reading with children at W.P. Bate School; U of S university students creating video stories of older adults, Seniors' Neighbourhood Hub Clubs, technology courses for older adults, seniors' bus buddy program
- Partnerships formed with: City of Saskatoon Leisure Services and Community Associations, OUTSaskatoon, Saskatoon Open Door Society, the University of Saskatchewan colleges and departments, several elementary and high schools, the Saskatchewan Registered Nurses' Association, Saskatchewan Society of Occupational Therapists, Saskatoon Police and Fire Services, the Saskatoon Health Region
- Adding older adult voices in consultations with: Ministry of Health Emergency Department Wait Times and Patient Flow Initiative seeking improvements to health system care delivery; the City of Saskatoon Growing Forward Planning work looking at the design of the future Saskatoon; City of Saskatoon Recreation Master Plan; the City of Saskatoon Active Transportation Plan; the Saskatchewan Ombudsman review of long term care; and the Saskatchewan Human Rights Commission
- Working with Aboriginal communities to add their voices to the community conversations about an age-friendly Saskatoon. To date there have been meetings with leaders of Indigenous organizations, and older Aboriginal adults and elders

For the limited investment made, this project's reach has extended deeply into the community and touched all levels of leadership and decision making

Outcome Evaluation

SCOA's **Age-Friendly Saskatoon Initiative** implementation activity was anchored on the active engagement of community leaders, organizations and citizens in community conversations about implementing the recommended actions needed to create the change necessary for a more age-friendly Saskatoon. These discussions and subsequent activities led to the outcomes and impacts that are identified in the section on the eight age-friendly dimensions that follow.



City of Saskatoon Quality of Life Strategies for Success

- Developing a new Recreation and Parks Master Plan to provide accessible recreation opportunities to meet changing needs.
- Working in partnership with community-based organizations to develop a new joint-use city centre recreation facility to better serve core neighbourhoods.
- Partnering to construct and operate a winter recreation park and lifestyle centre at Diefenbaker Park.
- Completing construction and transitioning of the new Remai Modern Art Gallery of Saskatchewan.
- Working with community organizations to implement Age-friendly Saskatoon Initiative recommendations.
- Ensuring City of Saskatoon services and facilities are physically and financially accessible.
- Implementing Saskatoon's Housing Business Plan 2012-2022.
- Strengthening partnerships with Aboriginal organizations to enhance access to training, employment, economic opportunities, and housing.
- Working in partnership with the community to develop collaborative community-based policing strategies to reduce crime by combining enforcement with proactive prevention, education, and early intervention.
- Developing a plan to strategically locate fire stations to maximize the service area that can be reached within four minutes to meet the safety needs of citizens and minimize overlap of service areas.

L to R: Candace Skrapek, SCOA; Gwen Schmidt, Saskatoon Public Library; Marin Loewen, City Councillor



#1 Outdoor Spaces And Buildings

Phase 2 Recommended Actions

- Assess needs and develop appropriate actions to ensure existing and planned outdoor spaces and buildings are age-friendly.
- Engage older adults in planning processes.
- Implement mandatory age-friendly education for police, firefighters and other emergency responders.
- Develop and deliver public awareness workshops for older adults about access to emergency services and emergency preparedness.
- Incorporate an age-friendly policy lens in the development and delivery of current and future community policies, programs and services.
- Create initiatives for builders, planners and designers to educate them about the design needs of older adults that support aging in place.
- Implement a “universal design” standard to be applied to all new public and private buildings.
- Assess needs and develop appropriate actions to ensure existing buildings are age-friendly.
- Promote and support creation of age-friendly



Photo Credit: Crea

SCOA Implementation Activities

- Ongoing engagement in City of Saskatoon consultations and strategic planning activities
 - o Meetings with City Councillors and City senior administration
 - o Planning outdoor spaces and public venues (i.e. adapted washrooms, a ramp to enter the building, better lighting, temperature control)
 - o Development of the City of Saskatoon Recreation and Parks Master Plan
 - o Development of the City of Saskatoon Winter City Strategy
 - o City of Saskatoon Community Feedback Committee
 - o City of Saskatoon North Downtown Master Plan
 - o Accessibility Committee
 - o Partnership with Saskatoon Police and Fire Services
 - o Citizen Advisory Panel
- Consultation with Tourism Saskatoon
- Consultations with local business improvement districts

#1 Outdoor Spaces And Buildings

Outcomes

- City of Saskatoon incorporates a strategic objective in its Strategic Plan 2013-2023 to develop age-friendly initiatives to enhance quality of life as people age
- City of Saskatoon is working in partnership with SCOA and other community-based organizations to develop more age-friendly services and programs
- SCOA is responding to increased requests for SCOA to provide expertise regarding age-friendly initiatives
- Saskatoon Police and Fire Services are working with SCOA on age friendly training and sensitivity
- Partnering on Remembering When™: A Fire and Fall Prevention Program for Older Adults



Photo Credit: Creative Commons

Impact

- City of Saskatoon and other community groups recognize that older adults are a unique and diverse demographic with identifiable needs which is now reflected in the planning of outdoor spaces and buildings
- Older adults are engaged directly in the planning of age-friendly outdoor spaces and buildings
- Saskatoon Police and Fire Services are providing age-friendly services to older adults



Photo Credit: Creative Commons

#2 Transportation

Phase 2 Recommended Actions

- Assess needs and develop policies and actions to provide age-friendly public transportation services including: discount bus passes for seniors, free access for attendants, talking buses, electronic signage, heated shelters, buses with lifts, buses with low floors, and snow and ice management at bus stops.
- Review service standards, current and future system demand, client needs and eligibility criteria.
- Increase funding for Access Transit expansion.
- Research new, innovative and cost-effective transportation options.
- Implement an active transportation plan for the City of Saskatoon.
- Implement best practices in taxi driver licensure to ensure appropriate age-friendly training and service standards.
- Develop innovative community-based transportation options such as shuttle services and volunteer drivers.
- Identify parking options for older adults such as passes, handicap zones and age-friendly meters.
- Implement alternative parking options at health care facilities to reduce barriers to access.
- Create an age-friendly transportation advisory committee for Saskatchewan Transportation company (STC) to examine rural bus services.
- Expand programs and education to support older drivers.
- Increase road safety studies and maintenance to eliminate driving hazards.

SCOA Implementation Activities

- Discussions with the Government of Saskatchewan and City of Saskatoon about the need for increased funding to support Access Transit
- Consultations with City of Saskatoon regarding applying age-friendly lens to:
 - o Adaptations to public and specialized transit services for older adults
 - o Promotion of innovative alternative transportation options
 - o Issues for older adults such as signage, handicap parking, pedestrian crosswalks, curb cuts, timing of lights
 - o Growing Forward and Active Transportation Plan processes on future transportation options
- Participation on the City of Saskatoon Accessibility Committee
- Partner on the YXE Let's Talk Transit Safety
- Raising issues of importance to older adults re public transportation with the media
- Consultation with Saskatchewan Transportation Company re rural bus service
- Age-friendly training provided to taxi drivers

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2014 Access Saskatoon

By 2017, there will be an increase of 22% who will reach 46,386 by 2021. registered customer challenges and serv Transit service is inc

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#2 Transportation



RIDERS OF SASKATOON

Let's Talk: Transit Safety

Safe riding the bus?
Input about YOUR concerns on transit

Community Feedback Forum
Indian & Metis Friendship Centre
68 Wall Street

FRIDAY, APRIL 11, 2016
10:30 AM - 3PM or 5PM - 8PM

Assistments provided
Information contact: mylyne@live.ca

to our sponsors and partners!



- ### Outcomes
- City of Saskatoon has engaged the Saskatoon Council of Aging in conversation on a number of transportation related issues with the aim of inclusion and prioritization of older adults in service provision
 - Work with Saskatchewan Human Rights Commission to employ an age-friendly lens to access transit service challenges
 - City of Saskatoon has prioritized increasing the number of buses with low riding capacity
 - The province has been made aware of the needs for increased financial support for para-transit
 - City of Saskatoon approved an increase of five additional taxi licences to make a total of 21 handicap licences
 - City of Saskatoon introduced automated announcements on city buses, visual and audio service advising transit riders of upcoming stops
 - City of Saskatoon Transit demonstration project promoting use of public transit to older adults

- ### Impact
- City of Saskatoon is working to create more age-friendly Public and Access transit services
 - City of Saskatoon is becoming more responsive to the important transportation and accessibility issues facing older adults
 - Older adults are more engaged in the planning of age-friendly transportation

Transit Annual Report – City of

There are an estimated 36,449 seniors living in the City of Saskatoon, an increase from 32,000 in 2012. The population of seniors is estimated to be 22%. While not a senior specific service, approximately 69% of our transit riders are age 65 and older. As our population ages, mobility related services will become a larger municipal matter. Demand for Access Transit is increasing.

The Council on Aging recently released the Age-friendly Saskatoon Initiative: A report identifying recommendations to challenges that were identified through a broad community consultation. To address the current capacity and anticipated increased future demand for specialized transit service, the report recommends increased funding for Access Transit expansion.



Burna Purkin, SCOA Board Member

#3 Housing

Phase 2 Recommended Actions

- Work across sectors to develop universally accessible and economically sustainable housing options.
- Develop programs and services that enable older adults to age in place in order to remain in their own homes and their communities.
- Collaborate to support development of a sufficient supply of social and affordable housing options for those with highest need.
- Engage older adults in the planning and development of housing options.
- Ensure housing legislation and regulations safeguard older adults.
- Review existing programs and establish and adequately fund new programs that enable older adults to age in place.
- Develop innovative volunteer or community based models to support independence.
- Build community understanding and support for universal design concepts and encourage planners, architects, developers and builders to adopt universal building practices.
- Increase use of age-friendly, barrier free building design.

SCOA Implementation Activities

- Discussions with the Saskatchewan Housing Corporation and Saskatoon Housing Authority regarding increased availability of housing for low and middle income older adults
- Discussions with the City of Saskatoon on developing an age-friendly focus on housing within the Affordable Housing Plan
- Presentations to City Council on property tax deferral options for low income older adults
- Formed a Saskatoon Council on Aging working committee with housing partners to examine universal design housing options
- Discussions with Ministry of Social Services on age-friendly housing and housing maintenance support for older adults
- Working with Saskatoon Housing Initiatives Partnership to educate the community on older adult housing issues
- Discussions with housing developers, architects, accessibility experts on universal design and accessibility

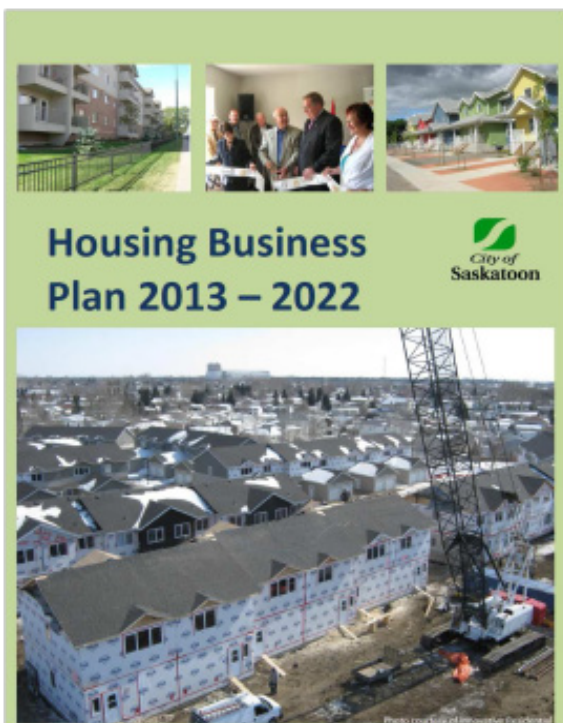
#3 Housing

Outcomes

- Increased understanding by the City of Saskatoon on the need for age-friendly housing in Saskatoon
- Beginning discussions and knowledge building around seniors' housing needs with housing leaders in the community
- City of Saskatoon implemented a municipal property tax deferral option for low income seniors
- Delivered presentation to Canadian Mortgage and Housing Forum on housing needs and options for older adults

Impact

- Low income older adults in Saskatoon have access to municipal property tax support
- Older adults are experiencing increased consideration of their housing needs



The City of Saskatoon's Housing Business Plan 2013-2022

The City of Saskatoon's Housing Business Plan recognizes seniors on a fixed income have trouble finding housing they can afford.

The vacancy rates for low income units remains close to zero in Saskatoon.

Attainable housing is a continuum and the City is working to increase the supply of housing across the continuum to ensure that affordable rental units are going to those who need it most.

#4 Social Participation

Phase 2 Recommended Actions

- Increase opportunities and accessibility for older adults to a wider variety of activities and events.
- Create a public discussion to determine demand and explore barriers to older adult participation.
- Create and implement enhanced communication channels to address lack of accessible information.
- Explore affordability options for low income older adults.
- Raise community awareness of older adult isolation.
- Create and support programs that reduce isolation.
- Increase civic programs and services that focus on integration of older adults in to the community.
- Support the recognition of older adults' contributions to the community.
- Undertake research to identify programs and services that increase social participation of older adults in rural areas

SCOA Implementation Activities

- Working with partner organizations to develop and deliver new programs and services that meet the needs of older adults. Examples include:
 - o Pilot projects with two community associations to develop Seniors' Neighbourhood Clubs to provide access to local community based programs for older adults. Eastivew Community Association has now taken over running the SNHC
 - o Engaging older adults volunteers in a reading program at W.P. Bate School
- SCOA initiated the annual Seniors' Globe Walk in partnership with the City of Saskatoon, the Saskatoon Health Region, and the Saskatchewan Seniors Fitness Association
- SpotLight on Seniors, an annual full day event showcasing services for older adults, has expanded to include a broader selection of age-friendly community organizations
- The Men's Cooking Program and On My Own: Women Learning New Life Skills Together are SCOA programs targeted to older adults who want to learn new skills to maintain independent living.
- Zoomer Idol showcases the talents of older adults and supports their participation in community events
- Undertook research to gather data on challenges faced by low income seniors
- Raising the issue of affordability on a number of fronts including fees to City programs, costs of transportation, housing, and other necessities of life

#4 Social Participation

Seniors' Neighbourhood Hub Club

Saskatoon Council on Aging and the Eastview Community Association are partners in the pilot program called Seniors Neighbourhood Hub Club.

Location: Royal Canadian Legion, Nutana Branch at 3021 Louise Street
Time: 1:30pm – 4:00pm.



Outcomes

- Seniors are able to access more programs that increase their participation in the community
- Community associations are taking leadership in the development of programs for older adults in their neighbourhoods
- Every year more older adults are improving their health and fitness and staying socially connected in winter months through the Seniors' Globe Walk. In the 2016 Globe Walk over 2400 older adults on 77 teams participated
- Programs are now available for older adults wanting to learn new skills to maintain independence
- Older adults have new opportunities to share their talents with the community
- Community leaders are being made aware that financial barriers prevent some older adults from participating

Impact

- Older adults have more options for activities and other ways of being included in the Saskatoon community thereby improving health and well-being and reducing isolation
- Development of neighbourhood programs and programs targeted to specific populations provides greater accessibility and reduces barriers to social participation for older adults throughout Saskatoon
- Increased social participation of older adults is leading to growing appreciation and understanding of the range and value of their contributions in the community

#5 Respect and Social Inclusion

Phase 2 Recommended Actions

- Implement campaigns and programs that counter ageist attitudes and beliefs, and raise awareness of the contributions that older adults make in the community.
- Research best practices on including older adults in community life and to create a culture of inclusion and appreciation.
- Research and develop an education campaign delivered through a range of mechanisms promoting images of positive aging and intergenerational interactions.
- Develop curriculum and training to counter ageism for health care and service providers.
- Inclusion of training on ageism in K-12 curriculum.
- Create better tools for lower income older adults to access information and the programs and services available to assist them.
- Improve awareness of the challenges facing rural older adults, and programs, supports and projects that can increase their social inclusion both locally and in urban life.

Cheryl L
Rachel L



SCOA Implementation Activities

- Collaboration with the Saskatchewan Human Rights Commission to address ageism and age related discrimination
- Working with the Saskatoon Health Region and the Ministry of Health on creating an age-friendly health care system
- Working with the Saskatchewan Ombudsman to raise awareness of barriers experienced by older adults in accessing public services
- Initiated intergenerational projects that decrease ageism by connecting older adults with young people
- Partnered with OUTSaskatoon with support from the University of Saskatchewan, School of Public Health, to address barriers facing LGBT older adults in congregate housing environment in Saskatoon, and develop training materials
- Partnered with the First Nations University of Canada and University of Regina to provide social work students with practicum experience working with older adults
- SCOA led an Aboriginal engagement project in Saskatoon to identify supports for older Aboriginal adults
- In response to issues of seniors bullying seniors in congregate living environments, SCOA partnered with community agencies to develop awareness training and intervention tools for management, staff and for older adult residents
- Partnered with settlement agencies to engage older immigrant adults in developing age-friendly services and supports
- Working with the City of Saskatoon to promote respect and social inclusion of older adults in City planning and service provision

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#5 Respect and Social Inclusion

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Loewen-Walker, OUT Saskatoon



TREMBATH,
SASKATOON STARPHOENIX
Published on: February
2016 | Last Updated:
February 24, 2016 6:00 AM CST



homes unfriendly for LGBT ors

A new study released by SCOA and Saskatoon looked at how facilities for older adults deal with lesbian, gay, bisexual and transgender (LGBT) people, and how people approaching their senior years feel about the prospect of moving into such facilities.

Photo Credit: Gord Waldner / The StarPhoenix

Outcomes

- The Saskatchewan Human Rights Commission is engaging on issues involving the rights of older adults
- Creation of intergenerational projects connecting youth and older adults such as:
 - The Tech Buddy program with Holy Cross High School which matches older adults with students who help them learn skills to better use their electronic devices
 - Partnering with the Restorative Action Program to connect students and older adults in intergenerational learning
 - Partnering with Holy Cross High School on video storytelling
- The Saskatchewan Ombudsman has provided information sessions to older adults. Age-friendly training has been provided to the Saskatchewan Ombudsman staff
- SCOA is actively promoting the inclusion of marginalized older adults such as Aboriginal LGBT and immigrant older adults
- The City of Saskatoon has incorporated an age-friendly lens into its planning and service provision

Impact

- Older adults are actively involved in countering ageism through their participation in intergenerational activities, projects with community agencies and older adult abuse prevention initiatives
- The Saskatchewan Human Rights Commission is committed to acting on age related discrimination
- The Saskatchewan Ombudsman is actively addressing older adult complaints in an age-friendly manner
- Older adults have more options for inclusion in the Saskatoon community

#6 Civic Participation and Employment

Phase 2 Recommended Actions

- Enhance existing programs/services that specifically connect older adults to volunteer opportunities. Encourage volunteer organizations to provide training to support older adults volunteering.
- Promote older adult volunteering through public education and awareness.
- Help older adults (re) connect to the workforce through a strategic effort that:
 - o Promotes/provides low cost (re) training and educational opportunities for older adult workers
 - o Assists employers understand needs and the impact of workplace policies on older adult workers
 - o Raises awareness of the benefits of hiring older adults
 - o Assesses labour market needs to fully connect older adult workers
 - o Reviews government policies that impact older adult workers remaining in the labor market or in reconnecting to the workforce
 - o Supports older adult entrepreneurship
- Develop resources that support a multigenerational workforce and age-friendly work environments.
- Support lifelong learning through enhanced training and educational opportunities for older adults.

SCOA Implementation Activities

- Met with the Ministry of the Economy to discuss older worker issues and the need for a recruitment and retention strategy for older workers that includes a focus on reducing ageism and age-related discrimination
- Providing age-friendly workplace training for businesses and community service organizations
- Developed and delivered training to care aides and other support staff on providing age-friendly care
- Met with Business Improvement Districts in Saskatoon and the Partnership to discuss age-related business opportunities and an application of an age-friendly lens on their services
- Provided training for older adult volunteers and volunteer opportunities
- Meetings with government ministers and with the Saskatoon caucuses of the Saskatchewan Party and the New Democratic Party
- Developed print and web based background information on issues of importance to older adults with suggested questions for older adults to pose to candidates in federal, provincial and municipal elections.
- Met with candidates during civic, provincial and federal elections
- Partnered with the Saskatchewan Registered Nurses Association and the Saskatchewan Society of Occupational Therapists for a provincial election forum on seniors' issues attended by over 100 older adults in 2016.



Ph

#6 Civic Participation and Employment

Outcomes

- The Premier of Saskatchewan, the Minister of Social Services and the Ministry of the Economy have been made aware the need for a recruitment and retention strategy for older workers
- Training delivered to care aides and other support staff on age-friendly services to older adults. 70 staff members of 4 older adult residences received training
- Developed and delivered the “Seniors’ Bullying Seniors” presentation and training material to over 100 older adults and staff to date, with many more planned
- Planning a Volunteer Connector event to match older adult volunteers to schools and community agencies needing volunteers
- Hosted an education forum for 2016 provincial election candidates
- Planning a candidate forum for 2016 municipal election



Photo Credit: Creative Commons

Impact

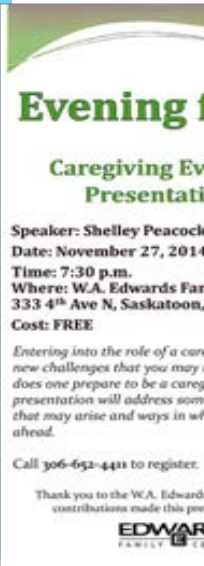
- The provincial government is aware of older worker issues and the need for a recruitment and retention strategy for older workers
- Older adults are supported in civic participation by several means such as relevant background information and forums where they can discuss issues important to them with political candidates
- Connections with community decision makers are leading to improved social wellbeing and connectivity between older adults and the community
- Awareness of the need to create age-friendly environments is increasing

“Many older adults workers have significant contributions to make to the economy”. Focus Group Participant

#7 Communication and Information

Phase 2 Recommended Actions

- Enhance existing programs/services that specifically connect older adults to volunteer.
- Develop a well-coordinated and comprehensive information system relevant to older adults.
- Develop innovative strategies to disseminate information about City of Saskatoon programs and services for older adults.
- Ensure existing “211” and related services are funded and the 211 service is age-friendly.
- Develop and adopt best practices and an age-friendly lens for communicating with a diverse older adult population.
- Promote age-friendly training to public and private sector organizations involved in providing information and communicating with older adults.
- Develop and facilitate the use of current and emerging technology to enhance access to information.
- Increase access to computers and internet services for older adults.



SCOA Implementation Activities

- Positive Aging Resource Centre resources are maintained and current in both print and online
- Reviewing the annual Directory of Services and Social Activities for Older Adults for age-friendliness. The Directory is online on SCOA's website
- Support for the United Way 211 Saskatchewan
- Increased accessibility to Caregiver Information and Support through phone line, website, workshops, presentations and the Caregiver Guide
- Reviewed Coming of Age publication to ensure age-friendly readability
- E-newsletter is distributed to keep members up-to-date
- Volunteer e-newsletter is distributed with volunteer information and opportunities
- Website reviewed and revised to improve age-friendliness and increase accessibility for SCOA community resources and information
- Production and distribution of an annual Positive Aging Calendar in partnership with the Saskatoon Health Region
- Published reports, policy documents and brochures that highlight SCOA's focus on integrating age-friendly concepts and principles and advancing knowledge about the eight dimensions of an age-friendly city
- Meetings with the local media on age-friendly initiatives and goals
- Implementing programs to enhance older adults' technology skills
- Working with the City of Saskatoon to enhance access to information such as their review and revision of website and attendance at Spotlight on Seniors



#7 Communication and Information

Outcomes

- SCOA has become the hub of information for older adults in the community ensuring one-stop shopping
- Community partners are working closely to ensure older adults are aware of activities and information available to them
- United Way 211 Saskatchewan contains information useful for older adults
- Provides increased accessibility to information and support for caregivers
- Coming of Age publication is distributed to over 5,000 members in the community in print and online format
- E-newsletter increases accessibility to information monthly keeping members up-to-date on SCOA and community activities and initiatives
- SCOA website increases accessibility to SCOA and community resources and information
- Numerous reports, brochures and policy documents raised awareness about the importance of creating an age-friendly community and generated interest in community change in Saskatoon
- Increased media coverage focusing on older adults and age-friendly related topics and media is using SCOA as an expert
- Older adults access to communication and information is enhanced by their use of technology
- Older adults have increased accessibility to information on City of Saskatoon programs and services



Impact

- Older adults are more aware of the services and supports available
- The community is more aware of the need to provide information to the older adult population in an age-friendly manner
- There are increased avenues for older adults to access information on services and supports

#8 Community Support and Health Services

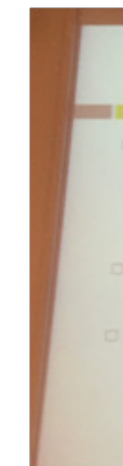
Phase 2 Recommended Actions

- Expand the current mental health, geriatric, palliative care and hospice programs within the Saskatoon Health Region.
- Review and enhance housing options that support health, quality of life and aging in place.
- Utilize an age-friendly policy framework when reviewing and implementing health and community service delivery.
- Research, develop and implement innovative interdisciplinary strategies and collaborative partnerships with community based organizations for the provision of services for older adults.
- Implement educational opportunities for health professionals in specific therapies where there is an identified need.
- Include an age-friendly focus in health program curricula.
- Strengthen the capacity of community based organizations focused on meeting the needs of older adults.
- Build capacity of volunteer services to support older adults in the community.
- Develop age-friendly approach to delivery of Saskatoon police and fire and protective services.

SCOA Implementation Activities

- Discussions with senior representatives of the Saskatoon Health Region (SHR) to address system changes that reflect the recommendations from older adults during the **Age-Friendly Saskatoon Initiative**
- Participation in the Saskatchewan Centre for Patient Oriented Research, a multi-stakeholder initiative focusing on patient engagement in health research
- Discussions with the Saskatchewan Ombudsman on long term care for older adults
- Co-hosting a workshop with the Saskatchewan Registered Nurses Association on a priority direction for the provision of age-friendly health services
- Met with regulatory bodies of professional health providers, such as physicians, nurses and occupational therapists, on age-friendly education
- Participation in the Health Quality Council Emergency Department Wait Time project
- Representation on the Saskatoon Health Region's Abuse-free Environments for Long Term Care Residents Development Committee
- Consulted with the Ministry of Health re Mental Health Task Force and the Ministry of Social Services re Disabilities Strategy to ensure inclusion of older adults in these initiatives
- Participated in the Ministry of Health's review of the Personal Care Homes Regulations
- Participated in consultations by Saskatchewan Health Research Foundation on engagement of community members in health research
- Participated in consultations with Ministry of Health Senior's Continuum of Care in Saskatchewan
- Participation on the Saskatoon Health Region's Home First project evaluation team
- Provided education on concepts related to age-friendly healthcare and other community services at a number of conferences, workshops, student groups

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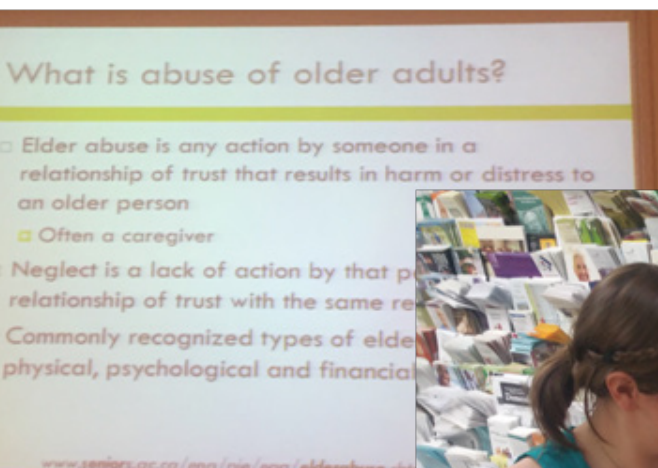


“Older health make Focus

#8 Community Support and Health Services

Outcomes

- Work with the Saskatoon Health Region is leading to increased awareness of the issues and needs of seniors. Some departments are reviewing their patient management policies
- The Provincial Government has an increased sensitivity to the inclusion of older adults in decision making and policy development in health care
- Professional associations are more sensitive to the needs of older adults
- Older adults have been included in the Disability Strategy and the Mental Health Strategy
- Researchers are becoming sensitized to the needs of the older adult participant and older adult subject



“Older people require a health care system that keeps them healthy”.
— Group participant



Impact

- Older adults are becoming more engaged in health system policy and planning
- The research community is becoming appreciative and considerate of the older adult
- Professional regulatory bodies are aware of the need for an age-friendly lens in their practices

Best practice examples: Age-friendly Saskatoon Initiative

Aboriginal Engagement in an Age- friendly Saskatoon:

SCOA engaged two Aboriginal project workers to lead the project. Their work involved engaging with Aboriginal seniors and elders in the community to:

- Hear directly from older Aboriginal people about their experiences of growing older*
- Identify ways to include Aboriginal voices in the discussions on making Saskatoon an age-friendly community*
- Identify needs and ideas about what is necessary to improve their quality of life*
- Identify suggestions for change that can be provided to Aboriginal leaders*

The final report on this project includes a report back on this work, as well as recommendations on building a Saskatoon community response to the needs of Aboriginal older adults.

Gay, Lesbian, Bisexual & Transgendered (LGBT) Residential Care Project

The Saskatoon Council on Aging partnered with OUTSaskatoon to examine ways to meet the needs of older lesbians, gay men, bisexuals and transgender individuals living in residential care environments. This project reached out to the community to identify the challenges faced by both LGBT older adults and residential care environments and to then to offer practical solutions to support the development of training and policies considerate of the needs, fears, and preferences of LGBT older adults.

A training manual is completed and this along with information sessions will be provided to the residential care environment facilities in Saskatoon to support their efforts at creating safe and friendly environments for everyone.

Resident on Resident Aggression “Bullying” Project

The “Bullying” project is working with the community to identify tools that can be used to reduce/eliminate this activity in congregate or residential living environments. Conversations with the community highlighted the need for a positive response to a pervasive problem of bullying in Saskatoon residential facilities for older adults. The project is researching interventions and developing training tools that will assist management, staff and residents to create safe, respectful communities. Completion date for the project materials is late 2016 at which time these tools will be made available.

SCOA Seniors’ Globe Walk

*During community consultations for the **Age-Friendly Saskatoon Initiative**, older adults identified the need for more physical activity and social opportunities during the winter months. The Globe Walk Challenge is a response to that need. In 2016 almost 2500 older adults on 77 teams participated.*

Impact Evaluation

The impact evaluation examines the extent to which the activities of the **Age-Friendly Saskatoon Initiative** successfully changed the community. In order to measure outcome at this early stage of the implementation process, the **Age-Friendly Saskatoon Initiative** used a survey methodology to identify the influence and impact of the project.

Different surveys were developed for each of the following groups:

- older adults in Saskatoon
- community service providers or leaders in Saskatoon
- the Board and staff of SCOA

An overall summary of the results of these surveys indicates that a large majority of the respondents identified that the **Age-Friendly Saskatoon Initiative** is:

- Creating positive views in the community's appreciation of older adults
- Raising awareness of the needs of older adults
- Increasing programs and services for older adults
- Increasing the inclusion of older adults' voices in planning and prioritizing community projects

Organizational Survey

A survey was emailed (n=400) and mailed (n= 24) to organizations for a total of 424 that participated in the Phase 1 and 2 activities. There were 64 responses representing a response rate of 15.09 percent.

**“Participants: 64
Response rate: 15.09%**

The survey contained 12 questions, of which the key answers are summarized in the comments below. The participating organizations noted the following:

- The **Age-Friendly Saskatoon Initiative** is, according to the majority of respondents, changing the way they view their service delivery to the older adult community. They indicated that they are now considering age-friendly concepts in their program and planning activities. They believe benefits have resulted; however, only one-third (~20 organizations) created new or changed existing programs or services.
- Limited financial and human resources created the main barriers. New staff could not be brought on to support the development, creation and delivery of new age-friendly programs and services. A lack of demand for programs, services and support by older adults was also seen as a barrier in a few instances.
- An important aspect of age-friendly is the engagement of older adults in leadership and decision making opportunities within their community. Unfortunately, less than 40 percent of organizations indicated they would give some consideration to engaging older adults in this manner.

In summary, the survey suggested that organizations are starting to consider age-friendly practices, but continued work is needed to sustain existing successes and to promote further gains.

Older Adult Survey Results

A majority of respondents from the older adult surveys identified that the project achieved its goal of invigorating a conversation in the Saskatoon community about creating an age-friendly environment.

As older adults are the beneficiaries of the **Age-Friendly Saskatoon Initiative** activities, their assessment of the project's work is important. A survey was developed with a number of methods used to connect with older adults:

- Email invitation to older adult members of SCOA asking older adult members to participate in an online survey
- Invitation in the Saskatoon Council on Aging Eblast newsletter asking older adult members to participate in an online survey
- Paper surveys handed out to attendees of the Saskatoon Council on Aging Spotlight on Seniors and to visitors to SCOA office

A total of 62 responses were received from these contacts. The respondents noted the following:

- Almost three-quarters have awareness of the **Age-friendly Saskatoon Initiative** with one-third indicating they possess significant knowledge. These numbers indicate a high degree of awareness.
- Two-thirds indicate they have seen some level of community change as a result of the work by **Age-Friendly Saskatoon Initiative**.
- A large number of older adults strongly support the community increasing resources towards age-friendly work with clear emphasis on transportation, housing and accessibility.

The survey and results can be found in the technical report.

Staff Survey

The SCOA staff were asked a short series of survey questions to gauge their views and assess the impact of the **Age-Friendly Saskatoon Initiative** on their work.

All staff members view the **Age-Friendly Saskatoon Initiative** as having a positive impact on the community and SCOA. They note that it is changing many aspects of current operations. Staff also note that continuing to engage in the intensive work of creating an age-friendly Saskatoon will increase demand on SCOA and necessitate increased resources.

Board Survey

The SCOA Board responses to the survey noted that the **Age-Friendly Saskatoon Initiative** has increased awareness of the importance of creating an age-friendly Saskatoon. They noted that new partnerships have developed with many key stakeholders making positive changes through new and innovative initiatives.

The Board also identified that the project has had a direct impact on the way SCOA works to achieve its vision and mission. The Board identified that SCOA has a responsibility to continue this important work.

Impact On The Saskatoon Council On Aging

The **Age-Friendly Saskatoon Initiative** has had an impact not only on the community but also on the Saskatoon Council on Aging (SCOA) itself.

In the case of the community, the project engaged in community conversations and actions to facilitate collective change – a community that appreciates the older adult population and understands its responsibility in creating conditions that promote quality of life for its older citizens.

In the case of SCOA, the Board undertook a one year strategic planning process to examine the incorporation of age-friendly concepts, principles and philosophy into its vision and mission. A number of recommendations were developed and approved by the Board that include:

- Incorporating age-friendly branding
- Undertaking specific work that would advance the creation of an age-friendly city
- Modifying the existing organizational structure to support implementation
- Identifying resources necessary to adopt the Board recommendations

IMPACT ON SCOA'S ORGANIZATIONAL ALIGNMENT

- Vision, mission and strategy aligned
- Financial, budget and service offerings aligned
- New approaches and solutions identified
- Leadership provided within the community
- Fresh alliances within the community and across community created and sustained
- The diversity of older adults and their voices are a focus



“We want to change the way our community goes about its business when it comes to responding to our older adults citizens”

Candace Skrapek, Co-chair, Age-friendly Saskatoon Initiative

Jeanette Weber, SCOA volunteer

Conclusion

Age-Friendly Saskatoon Initiative: Lessons

Developing the **Age-Friendly Saskatoon Initiative** data (Phase 1) and recommendations (Phase 2) were just the first step in creating an age-friendly Saskatoon. For the **Age-Friendly Saskatoon Initiative** to contribute to the successful evolution of the community, the recommended actions must be effectively implemented and sustained by community stakeholders.

Challenges and barriers to implementation of the recommended actions for the Saskatoon Council on Aging (SCOA) and the community were identified and include the following:

1. Resources (people and money) to support the implementation of the recommended actions. Externally, many stakeholders experience significant resource limitations. Internally, facilitating the implementation of recommended actions requires significant resource allocation
2. High stakeholder expectations (older adults) without pre determined baseline measures of success (i.e. how do stakeholders measure success)
3. High stakeholder expectations (community organizations) for support from SCOA because they do not have the resources
4. Some stakeholders' (community organizations) reluctance due to competing internal priorities
5. Varying levels of community leader support (internal commitment) means continuous engagement required
6. Shifting landscape of older adults and community stakeholders with differing views and measures of success
7. Difficult to establish some outcomes and causal linkages between short and long term outcomes
8. Difficult to establish accountabilities for success since implementation of recommended actions is the responsibility of individuals and community stakeholders
9. Long term commitment to measuring activities and reporting publicly on action plan outcomes (e.g., ongoing or every 3-5 years) is necessary as community change is a long term process

SCOA's 25th Anniversary Luncheon



The Way Forward

Developing cities which meet the interests of all generations remains an important goal for economic and social policy. The future of communities across the world will in large part be determined by the response made to achieving a higher quality of life for their older citizens.

U.K. Urban Aging Consortium 2014


This *Age-Friendly Saskatoon Initiative: Implementation and Evaluation* report reflects a midpoint in the monitoring of the implementation of the recommended actions. The analysis concludes that progress has been made toward the achievement of goals of the **Age-Friendly Saskatoon Initiative**. There is evidence that the implementation activities are moving forward and beginning to create community change.

In response to the myriad issues presented by an aging population SCOA has become an aspirational leader engaging with community partners to identify and implement innovative upstream solutions that move the community toward a good quality of life for all older adults.

Key successes to date include:

- Meaningful engagement of older adults in decision making in our community
- Willingness of the City of Saskatoon and community based organizations to look at up-stream responses to population aging issues
- Increased attention to research that is evidence based and relevant to the local experience to inform work around age-friendly issues
- Collaboration with policy makers, academics, service providers and practitioners in developing age-friendly policy responses to an aging population

SCOA's **Age-Friendly Saskatoon Initiative** has provided an essential model for understanding the experience of the older adult in our community through a common language and framework. Decision makers are now beginning to use this age-friendly policy lens to shape responses to the needs of the older adults in the community. SCOA will continue to be a champion for the engagement of older adults in creating an age-friendly Saskatoon.



SCOA: Working with Saskatoon's older adults to add their voices to the conversation about an age-friendly Saskatoon where everyone ages successfully.

Key References

Age-friendly

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- City of Saskatoon. (2011) Saskatoon Speaks Community Vision Document.*
- Public Health Agency of Canada. (nd) Age-Friendly Rural and Remote Communities: A Guide.*
- Saskatoon Council on Aging. (2012) Age-friendly Saskatoon Initiative: Findings*
- Saskatoon Council on Aging. (2012) Age-friendly Saskatoon Initiative: Technical Report*
- Saskatoon Council on Aging. (2014) Age-friendly Saskatoon Initiative: Recommendations*
- Saskatoon Council on Aging. (2013) Age-friendly Saskatoon Initiative: Recommendations - Technical Report*
- Statistics Canada. (2006) A Portrait of seniors in Canada*
- Statistics Canada. (2011) Topic based tabulations: Saskatchewan*
- Statistics Canada. (2011) Census Profile: Saskatoon*
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- World Health Organization. (2007) Checklist of Essential Features of Age-friendly Cities*
- World Health Organization. (2007) WHO Age-Friendly Cities Project Methodology: Vancouver Protocol*
- World Health Organization. (2004) Ageing and Health Technical Report: A Glossary of Terms for Community Health Care and Services for Older Persons*

Evaluation

- Public Health Agency of Canada. (nd) Age-Friendly Communities Evaluation Guide: Using Indicators to Measure Progress*
- Portland State University Institute on Aging/AARP. (2014) Evaluating Your Age-Friendly Community Program A Step-by-Step Guide*
- Government of Canberra, Australia (2011) Report on Implementation of the ACT Strategic Plan for Positive Ageing*
- U.K. Urban Aging Consortium. (2014) A Research and Evaluation Framework for Age-friendly Cities*



Glossary

Definitions have been taken from the World Health Organization Glossary and other reference documents. In some instances, glossary terms have been adapted to Saskatoon's experience.

Accessibility: removal of the barriers to entering and receiving services or working within any setting.

Active Aging: process of optimizing opportunities for health, participation and security in order to enhance quality of life as people age.

Affordable Housing: housing of a reasonable quality that people on modest incomes can afford.

Ageism: The negative stereotyping or discrimination of people on the basis of age.

Age-friendly city:

- Recognizes the wide range of capacities and resources among older persons
- Anticipates and responds flexibly to aging-related needs and preferences of seniors
- Respects the decisions and lifestyle choices of older adults
- Protects older adults who are most vulnerable
- Promotes their inclusion in and contribution to all areas of community life

Aging in place: Meeting the desire and ability of people, through the provision of appropriate services and assistance, to remain living relatively independently in the community in his or her current home or an appropriate level of housing.

“Boomer” Population: A portion of the population that was born between 1947 and 1966.

(The) city: Pertains to the overall city, including municipal government, businesses, organizations, events etc.

City of Saskatoon: The municipal government of Saskatoon.

Community: Includes where you live, work, play (may be broader than a geographical neighbourhood).

Intergenerational: A program, initiative, or activity in which older adults and children and/or youth explore their commonalities and differences, creating mutual understanding and strengthening community.

Positive aging: An approach which recognizes that growing older is a part of living; recognizes the interdependence of generations; recognizes that everyone has a responsibility to be fair in their demands on other generations; fosters a positive attitude throughout life to growing older; eliminates age as a reason to exclude any person from participating fully in community life; promotes a commitment to activities which enhance well being and health, choice and independence, and quality of life for all ages; encourages communities to value and listen to older people and to cater for the diverse preferences, motivations, characteristics and circumstances of older persons in a variety of ways.

Housing stock: The total number of dwelling units in an area and in some cases, information on type, size and age of properties whether they are rented or owned.

Independent living: Living at home without the need for continuous help and with a degree of self determination or control over one's activities.

Lead Agency: The organization that plays an initiating/facilitating role in guiding the process to pursue the goal/action.

Older adult: Refers to people aged 55 years and beyond.

Stakeholder: Any individual or organization that has an interest in the delivery of services to older adults.

Universal design: a design of places, things, information, communication, and policy to be usable by the widest range of people operating in the widest range of situations.

Age-friendly Saskatoon Initiative: Implementation and Evaluation

A full technical report is available on the **SCOA web site**.
www.scoa.ca

For more information, contact the **SCOA** office:
2020 College Drive, Saskatoon SK, Canada
PH (306) 652-2255 FAX (306)652-7525
email: admin@scoa.ca



United Way
Saskatoon & Area





STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Innovative Housing Incentives – Quint Development Corporation – 204 to 216 Avenue O South

Recommendation of the Committee

1. That funding of 10% of the total capital cost of the construction of 26 affordable rental units at 204 to 216 Avenue O South by Quint Development Corporation, estimated at \$556,717, be approved, subject to the availability of funds in the Affordable Housing Reserve and the approval of this project under the Provincial Rental Development Program;
2. That a five-year abatement of the incremental property taxes for the 26 affordable rental units be applied, commencing the next taxation year, following the completion of construction; and
3. That the City Solicitor be requested to prepare the necessary incentive and tax abatement agreements, and that the Mayor and the City Clerk be authorized to execute these agreements under the Corporate Seal.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated November 7, 2016, was considered.

Attachment

November 7, 2016 report of the General Manager, Community Services Department.

Innovative Housing Incentives – Quint Development Corporation – 204 to 216 Avenue O South

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That funding of 10% of the total capital cost of the construction of 26 affordable rental units at 204 to 216 Avenue O South by Quint Development Corporation, estimated at \$556,717, be approved, subject to the availability of funds in the Affordable Housing Reserve and the approval of this project under the Provincial Rental Development Program;
2. That a five-year abatement of the incremental property taxes for the 26 affordable rental units be applied, commencing the next taxation year, following the completion of construction; and
3. That the City Solicitor be requested to prepare the necessary incentive and tax abatement agreements, and that the Mayor and the City Clerk be authorized to execute these agreements under the Corporate Seal.

Topic and Purpose

The purpose of this report is to recommend that financial incentives be provided to Quint Development Corporation for the construction of affordable rental housing.

Report Highlights

1. Quint Development Corporation (Quint) is building a 26-unit affordable rental project for tenants with unique housing needs.
2. Quint will provide a variety of supports to the tenants.
3. This project qualifies for financial incentives from the City of Saskatoon (City), including a capital grant and five-year incremental tax abatement.
4. Quint is working to secure financial assistance from the Saskatchewan Housing Corporation.

Strategic Goal

This report supports the City's Strategic Goal of Quality of Life by increasing the supply and range of affordable housing options.

Background

At its November 30, 2015 meeting, City Council set the 2016 target for the 2013 – 2022 Housing Business Plan at 400 units across the attainable housing continuum, of which 32 units are targeted to be affordable rental units. To date, City Council has committed funding of \$384,548 in support of 32 affordable rental units.

At its June 27, 2016 meeting, City Council approved the rezoning of 204, 208, 212, 214, and 216 Avenue O South from RM1 to RM2 by agreement to facilitate a townhouse development on this site.

Report

Quint Development Corporation's Proposal

On October 12, 2016, the Planning and Development Division received an application from Quint for financial assistance to develop a 26-unit townhouse project at 204 to 216 Avenue O South in the Pleasant Hill neighbourhood (see Attachments 1 and 2). The project will include seven 1-bedroom units, ten 3-bedroom units, and nine 4-bedroom units. Two of the 4-bedroom units will be barrier free to accommodate tenants with mobility challenges.

This project will bring new investment to the area and help revitalize the neighbourhood.

The units will be rented at affordable rates to households with unique needs, including those with disabilities, addictions, and households with poor tenant histories.

Supports will be Provided to Help Tenants Stay Housed

Quint will offer a variety of supports to tenants to help them stay housed primarily through their affordable housing Eviction Prevention Program (EPP) that has been in operation since 2008. The EPP provides supports in many areas including: employment, parenting, literacy, budgeting, health, inter-personal skills, and life management. Quint will also work with other organizations in the neighbourhood to provide cultural supports for First Nations, Metis, immigrant, and refugee tenants.

Financial Assistance for the Affordable Rental Units

The 26 affordable rental units will qualify for capital funding from the City under Innovative Housing Incentives Policy No. C09-002 (Policy). The application for financial assistance from Quint Development Corporation has been evaluated by the Neighbourhood Planning Section using the capital grant evaluation matrix and has achieved the maximum ten points, which equates to a capital grant of 10% of the total project cost. A copy of the evaluation has been provided in Attachment 3.

A 10% capital grant is estimated at \$556,717, which is within the limits allowed under the Policy. The Affordable Housing Reserve currently has \$438,406 available to support this grant. If the Affordable Housing Reserve cannot support the full amount, then the size of the grant will be reduced accordingly.

The project also qualifies for a five-year incremental property tax abatement under the provisions of the Policy. The Taxation and Assessment Section estimates the value of the incremental property tax abatement to be \$11,651 per year or \$58,255 over the five-year period.

Funding Commitments from Other Sources

Quint is currently working with the Saskatchewan Housing Corporation to secure funding of \$3.2 million under the Rental Development Program, which will cover approximately 60% of the cost of the project. Quint will contribute 10% of the total project cost and has been approved for a mortgage with Affinity Credit Union to cover the balance.

Options to the Recommendations

City Council could choose to not provide financial incentives for this project. Choosing this option would represent a departure from the Policy. In this case, further direction would be required.

Financial Implications

The funding source for the \$556,717 capital grant is the Affordable Housing Reserve. A total of \$438,406 is remaining in the Reserve for 2016 projects. This means that \$118,311 of this grant cannot be funded at this time. However, \$139,000 is being held within the Reserve for contingencies, and it is expected these funds will become available to support Quint's project.

The contingency funds are being held for possible cost overruns for two projects that are now complete and undergoing a final audit of expenses. The Administration has received verbal assurance that these projects will not require these funds; however, the City cannot commit these funds to another project until the audits are complete. Should sufficient contingency funds not become available, the capital grant for Quint will be reduced accordingly.

Approving the proposed incremental property tax abatement will result in foregone revenue of approximately \$35,536 (municipal portion) over the five-year period.

Public and/or Stakeholder Involvement

A public information meeting was held on April 12, 2016, as part of the rezoning process. All residents within 75 metres of the project were invited, along with the community association and Ward Councillor. A total of 68 notices were sent out, two area residents attended, and representatives from Quint and the City were available to answer questions and hear concerns. The Administration feels that all concerns raised were adequately addressed.

Communications Plan

Quint will plan an official ground-breaking ceremony in conjunction with all funding partners when construction is ready to proceed. The City's contribution to this project will be acknowledged at that time.

Other Considerations/Implications

There are no environmental, policy, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

This project is scheduled to be complete and ready for occupancy by August 2018.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Site Location of Project within Pleasant Hill Neighbourhood
2. Site Rendering of Proposed Development
3. Point System, Project Evaluation

Report Approval

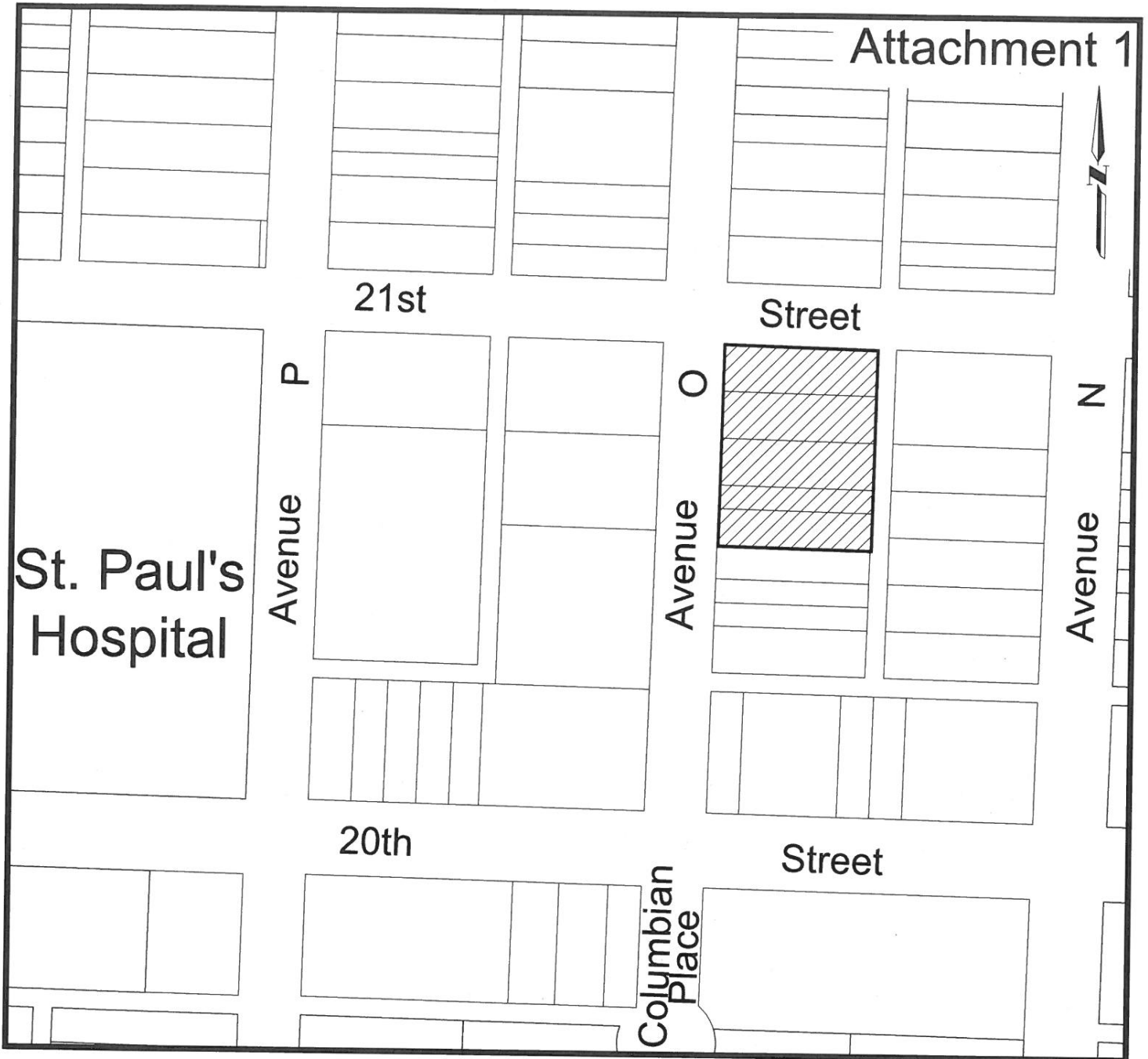
Written by: Michele Garcea, Planner, Planning and Development

Reviewed by: Lesley Anderson, Director of Planning and Development

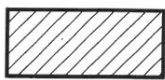
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/PD/PDCS – Innovative Housing Incentives – Quint Development Corporation – 204 to 216 Avenue O South/ks

Site Location of Project within Pleasant Hill Neighbourhood



Location Plan



Project Location

Site Rendering of Proposed Development



Site Rendering

Point System, Project Evaluation
Innovative Housing Incentive Program – Capital Grant Project Evaluation Matrix

A points system has been developed to achieve various targets within the Housing Business Plan. The Innovative Housing Incentive Program is the City of Saskatoon's (City) main incentive program for affordable and special-needs housing. The program offers a capital grant of up to 10% of the total capital cost of affordable housing projects. Housing created under this incentive must be provided to households with incomes below the Saskatchewan Household Income Maximums (SHIMs) described in Appendix 2 of the Housing Business Plan.

The program offers a base level of municipal support equal to 3% of the total capital costs. The capital grant can be increased to a maximum of up to 10% of the total capital cost of affordable housing projects. Grants are calculated on a points system matrix, with extra points assigned for each housing priority addressed within the City's Housing Business Plan.

Below is the point evaluation score for the project located at 204 to 216 Avenue O South and the corresponding capital grant percent.

Proponent	Project Location	Date Application Received	Date Application Evaluated
Quint Development Corporation	204 to 216 Avenue O South (26 apartment units)	October 12, 2016	October 13, 2016
Housing Business Plan Priority	Criteria	Possible Points %	Points Earned
Base Grant	Projects must serve households below provincial SHIMs.	3	3
Leveraging Funding from Senior Levels of Government	Secured funding from federal or provincial government under an eligible grant program.	2	2
Significant Private Partnership	There is a significant donation (at least 10% in-kind or donation) from a private donor, faith group, or service club.	1	0
Accessible Housing	At least 5% of units meet barrier-free standards.	1	1
Neighbourhood Revitalization	Project improves neighbourhood by:		
	a) renovating or removing rundown buildings; and/or b) developing a vacant or brownfield site.	1 1	1 0
Mixed Tenure Development	Project has a mix of affordable/market units or a mix of rental/ownership units.	1	0
Safe and Secure Housing	Landlord is committed to:		
	a) obtaining Crime Free Multi-Housing certification for the project, and/or b) incorporating CPTED principles into design.	1 1	0 0

Housing Business Plan Priority	Criteria	Possible Points %	Points Earned
Supportive Housing	The proposal includes ongoing supports for residents for assistance in staying housed, such as drug and alcohol free, cultural supports, elements of Housing First.	1	1
Meets Specific Identified Housing Need	Project meets an identified housing need from a recent study, such as: a) homelessness; b) large family housing (three bedrooms or more); c) accommodation for students; and d) Aboriginal housing.	2	2
Innovative Housing	Project uses innovative design, construction technique, materials, or energy-saving features.	1	0
Innovative Tenure	Innovative Housing tenures, such as Rent to Own, Life Lease, Land Trust, Sweat Equity, Co-op Housing, or Co-Housing.	1	0
Notes:			Total Points and Capital Grant Percent Earned
			10 Points = 10% Capital Grant



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

2016 Adjusted and 2017 Preliminary Prepaid Servicing Rates – Direct and Offsite

Recommendation of the Committee

1. That an adjustment be approved to the 2016 Prepaid Service Rates, as submitted under Attachment 1 to the report of the General Manager, Transportation and Utilities Department dated November 7, 2016; and
2. That the Preliminary 2017 rates be set at the 2016 rates, and adjusted in late 2017 based on actual 2017 contract costs.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Transportation and Utilities Department, dated November 7, 2016, was considered.

Attachment

November 7, 2016 report of the General Manager, Transportation and Utilities Department.

2016 Adjusted, and 2017 Preliminary Prepaid Servicing Rates (Direct and Offsite)

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That an adjustment be approved to the 2016 Prepaid Service Rates, as submitted under Attachment 1, and
2. That the Preliminary 2017 rates be set at the 2016 rates, and adjusted in late 2017 based on actual 2017 contract costs.

Topic and Purpose

This report is to obtain City Council approval for the 2016 final adjusted Prepaid Service Rates, and to set the preliminary rates for 2017.

Report Highlights

1. The Land Development Section of the Transportation & Utilities Department reviews and recommends rates for the installation of services on non-serviced land.
2. Annual rates are based on the previous year's costs, and are then adjusted near the end of the year in order to reflect accurate costs.
3. The 2017 rates will be set on the adjusted 2016 rates and will be similarly adjusted at the end of 2017.
4. The net overall effect for the 2016 year will be an increase of 2.8% for the residential prepaid service rates. Of this change, the net effect that impacts private developers that may utilize City direct rates is also an increase of approximately 2.8%.

Strategic Goal

This report supports the Strategic Goal of Asset and Financial Sustainability as it will assure that the City is recouping the cost of constructing municipal services on new land.

Background

The City of Saskatoon's financial source of revenue for the construction of infrastructure in new areas within the city is the prepaid service rates. The prepaid service rates were established on the premise that new development should pay the cost of the services provided. City Council has resolved that general revenues are not to be used to fund the services covered by these rates.

The prepaid rates are divided into two major servicing categories: direct services, which benefit the frontage of new property; and offsite services, which benefit the neighbourhood or catchment area as a whole.

The Administration has prepared the rates with the understanding that shortfalls may be absorbed in the following year's process. The risk in this method is the possibility of a following year where limited construction is forecasted but shortfalls are evident. To mitigate this potential problem, the Administration attempts to wait for a considerable cross section of tenders to be awarded in order to arrive at a reasonable overall prepaid service rate.

The prepaid service rates were last approved on November 23, 2015. The Land Development Section has reviewed the actual 2015 costs of land developed by the City, as well as the 2016 tenders received to date and changes in standards, in order to establish the proposed adjustment to 2016 offsite and direct service rates.

The proposed rates were discussed and received by Saskatoon Land, Asset & Financial Management Department, as well as with the Developers' Liaison Committee. The Developers' Liaison Committee meets a number of times per year and is informed of various topics including possible changes to the prepaid service rates.

If City Council continues the policy, whereby, new development funds the entire cost of servicing new development, the proposed rate increases are required to meet projected and actual expenditures. The present rates do not reflect the cost of interest or carrying costs.

Report

The City has awarded a majority of the planned tenders for construction of various services in 2016. This year's program will eventually entail awarding tenders for the partial direct servicing of parcels of land within both the Aspen Ridge and Evergreen neighbourhoods; continued offsite service construction in various areas; as well as servicing within the Marquis Industrial area. Other direct service construction includes road and utility work not completed from previous contracts in the Aspen Ridge and Kensington neighbourhoods. Offsite service tenders will include Trunk Sewer and Pond construction within the Aspen Ridge and Brighton neighbourhoods, and arterial road construction in the northeast along both McOrmond Drive and Fedoruk Drive.

The offsite levies comprise services that are common to the entire neighbourhood or geographical catchment area. These services usually benefit a number of neighbourhoods and are derived from studies that encompass very large piping and roadway systems. The majority of the tenders have been awarded this year, and the cost analysis of these tenders, including information on construction costs from last year, are the basis for the prepaid service rates. The net overall inflationary pressures for new development have increased moderately in 2016. Oil and gas prices including diesel fuel, which is a major component within the rates, has started to increase as verified by average Statistics Canada Industry Price Indexes. Contract unit prices, as

2016 Adjusted, and 2017 Preliminary Prepaid Servicing Rates (Direct and Offsite)

reviewed within tenders, are either fairly consistent or slightly higher in many instances from last year's levels. It is assumed that contract prices will stay fairly constant through most of the tendering process until capacity issues result in contract prices exceeding normal pricing patterns. Within the analysis of individual rates, changes have occurred. The main difference noted within the prepaid service rates in 2015 was the analysis and inclusion of additional costs for structural differences in the construction of arterial roadways and interchanges. The inclusion of these changes is still being absorbed as well as additional components that are required for trunk sewers. The effect of these changes will require an adjustment to the prepaid rates (Attachment 1).

Following is a brief breakdown of the various services covered under the direct and offsite rates (see Attachment 2 for complete details).

Water and Sewer Servicing

It is recommended that the general construction rate change by the following percentages, with similar changes noted within Attachment 1 for other zoning classifications:

Water and Sewer Mains	5.0%
Water and Sewer Connections	0.0%
Trunk Sewers	7.2%
Primary Water Mains	0.0%
Lift Stations	0.0%

Roadways

The net effect on the prepaid service rates for this category is as follows:

Grading	0.0%
Buffers	-0.1%
Sidewalks and Curbing	0.0%
Paving	2.6%
Arterial Roadways	1.5%
Interchanges	2.3%
Lanes	0.0%

Utilities

The recommended change to the utility rates is as follows:

Street Lighting	1.8%
Gas Servicing	0.0%
Underground Electrical Servicing	3.2%

Administration

The servicing fees for the administration of the land development program are increased each year in tandem with the changes to the standard collective agreement and the car allowance rate, where applicable. For 2016, the change is between 2.3% and 3.0%.

Parks and Recreation Levy, Community Centres

The Parks and Recreation Levy is a significant portion of the total offsite levies and is submitted as a separate report from the Community Services Department. The inclusion within this report is to illustrate completeness of the prepaid service rate schedule.

The levy for community centres has been implemented as a separate charge per residential neighbourhood, calculated on a front metre basis for all saleable property. This levy will also be reported on by the Community Services Department.

Options to the Recommendation

One option would be to phase in the change in the rates. The Administration does not recommend this method as all costs for the various reserves would not be recouped for the 2016 program.

A second option would be to not change the prepaid rates. The Administration does not recommend this as it would increase pressure on the mill rate; prepaid service rates are expected to reflect the current cost of construction wherever possible; and a higher-than-normal increase would be required for next year's rates.

Public and/or Stakeholder Involvement

Public meetings are not held for the setting of the rates.

Communication Plan

The rates were brought forward and received at a recent Developers' Liaison Committee meeting.

Financial Implications

The financial impact of increasing the prepaid rates is to ensure the costs to prepare serviced lots for sale in Saskatoon is in equilibrium with the revenue generated from the sale of these lots. The overall prepaid service rates for the recovery of costs for residential property will change by 2.8%.

Environmental Implications

There are no environmental implications in changing the prepaid service rates. The process of servicing land has negative greenhouse gas emission implications. The overall environmental impacts of development have not been quantified at this time.

Other Considerations/Implications

There are no policy, privacy or CPTED considerations or implications.

Due Date for Follow-up and/or Project Completion

The rates are approved by City Council each year and will be reviewed and presented again in one year.

Public Notice

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required

Attachments

1. 2016 Adjusted Residential Prepaid Service Rates
2. 2016 Adjusted Prepaid Service Rate Evaluation

Report Approval

Written by: Daryl Schmidt, Land Development Manager
Reviewed by: Shelley Korte, Director of Business Administration
Reviewed by: Celene Anger, Director of Construction & Design
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

PDCS DS – 2016 Adjusted, and 2017 Preliminary Prepaid Servicing Rates (Direct and Offsite)

SCHEDULE I**2016 ADJUSTED RESIDENTIAL PREPAID SERVICE RATES**

Application:

All lots and/or parcel having an area less than 1,000 square metres and zoned R1, R1A, R1B, R2, RMHC, RMHL, R2A, RM1, RM2. RMTN, RMTN1 < 40 metres in depth.

Cost Per Front Metre:

	2015 Final Rates	Proposed 2016 Rates	% Change
Direct Services:			
1. Water Mains, Sanitary Sewer Mains, and Storm Sewer Mains	\$1,426.65	\$1,498.50	5.0
2. Grading	435.65	435.65	0.0
3. Sidewalks	406.60	406.60	0.0
4. Paving	928.90	953.10	2.6
5. Street Lighting	77.70	79.10	1.8
Subtotal Direct Services	3275.50	3372.95	3.0
Offsite Services:			
1. Trunk Sewer Levy	566.85	607.90	7.2
2. Primary Watermain Levy	154.90	154.90	0.0
3. Arterial Road Levy	559.20	567.75	1.5
4. Interchange Levy	99.60	101.90	2.3
5. Parks and Recreation Levy	395.70	407.00	2.9
6. Buffers	38.55	38.50	-0.1
7. Signing and Signals	16.90	16.90	0.0
8. Fencing	11.75	11.75	0.0
9. Planning	15.90	16.35	2.8
10. Municipal Administration	11.55	11.90	3.0
Subtotal Offsite Services	1870.90	1934.85	3.4
TOTAL	\$5,146.40	\$5,307.80	3.1
Others: (Where Applicable)			
1. Water and Sewer Connection (per lot)	\$4,091.50	\$4,091.50	0.0
2. Lift Station Levy (where applicable)	96.00	96.00	0.0
3. Inspection (Private Development)	19.50	19.95	2.3
4. Long Term Warranty	17.25	17.25	0.0
5. Lanes (Where Applicable)	274.90	274.90	0.0
6. Telephone/Gas (per City lot)	1406.00	1406.00	0.0
7. Electrical Servicing (per lot)	1790.00	1847.00	3.2
8. Servicing Agreement Fee	2445.00	2510.00	2.7
9. Community Centres (per neighbourhood)			

SCHEDULE II

2016 ADJUSTED INSTITUTIONAL, COMMERCIAL AND SCHOOL

PREPAID SERVICE RATES

Application:

All lots and/or parcels zoned M1, M2, M3, M4, MX, B1A, B1, B2, B3, B4, B5, B6, DCD1, B1A, B1B, B4A, B5B, B5C, B1, B2, B3, B4, B5, B6, RA. RMTN, RMTN1 > 40 metres in depth.

All lots having an area greater than 1,000 metres and zoned R1, R1A, R2, R2A, RMHC, RMHL, RM1, RM2, RM3, RM4, RM5, AG, FUD, APD, PUD, PPD.

All lots and/or parcels zoned contract zoning and located in a Residential, Commercial or Institutional Subdivision.

Cost Per Front Metre:

	2015 Final Rates	Proposed 2016 Rates	% Change
Direct Services:			
1. Water Mains, Sanitary Sewer Mains, and Storm Sewer Mains	\$1,742.40	\$1,830.30	5.0
2. Grading	570.30	570.30	0.0
3. Sidewalks	692.15	692.15	0.0
4. Paving	2147.20	2203.10	2.6
6. Street Lighting	89.35	90.95	1.8
Subtotal Direct Services	5241.40	5386.80	2.8
Offsite Services:			
1. Trunk Sewer Levy	797.85	855.65	7.2
2. Primary Watermain Levy	154.90	154.90	0.0
3. Arterial Road Levy	559.20	567.75	1.5
4. Interchange Levy	199.15	203.80	2.3
5. Parks and Recreation Levy	395.70	407.00	2.9
6. Buffers	38.55	38.50	-0.1
7. Signing and Signals	16.90	16.90	0.0
8. Fencing	11.75	11.75	0.0
9. Planning	15.90	16.35	2.8
10. Municipal Administration	11.55	11.90	3.0
Subtotal Offsite Services	2201.45	2284.50	3.8
TOTAL	\$7,442.85	\$7,671.30	3.1
Others: (Where Applicable)			
1. Lift Station Levy (where applicable)	\$96.00	\$96.00	0.0
2. Inspection (Private Development)	19.50	19.95	2.3
3. Long Term Warranty	17.25	17.25	0.0
4. Lanes (Where Applicable)	274.90	274.90	0.0
5. Servicing Agreement Fee	2445.00	2510.00	2.7
6. Community Centres (per neighbourhood)			

SCHEDULE II - Continued

Notes:

- a) Parcels over 60 metres in depth.

Charges are assessed on an area basis at the rate of 169 front metres per hectare for underground services, area grading, arterial roads, interchanges and the parks & recreation levy.

Area rate: $169 \times \$4,589.70 = \$775,659.30$ per hectare.

- b) School property is assessed for prepaid services at the same rates as Institutional and Commercial for all items except the Trunk Sewer Levy. The trunk Sewer Levy rate for schools is the same as the Residential Trunk Sewer Levy, therefore:

1) For parcels less than 60 metres in depth, the total rate for underground services, area grading, arterial roads, interchanges, and parks and recreation is \$4,341.95 per front metre.

2) For parcels greater than 60 metres in depth, the total rate for underground services, area grading, arterial roads, interchanges, and parks and recreation is $169 \times \$4,341.95 = \$733,789.55$ per hectare.

- c) Water and Sewer Service connection costs are not included. The owner is responsible for installation of the required connections at his own expense.

- d) Institutional, Commercial and School Buildings are subject to a connection fee based on calculated electrical demand.

SCHEDULE III

2016 ADJUSTED INDUSTRIAL PREPAID SERVICE RATES

PREPAID SERVICE RATES

Application:

All lots and/or parcels zoned IL1, IL2, IL3, IB, IH, IH2, AM, AG, FUD, DCD2.

All Lots and/or parcels zoned contract zoning and located in an Industrial Subdivision.

Cost Per Front Metre:

	2015 Final Rates	Proposed 2016 Rates	% Change
Direct Services:			
1. Water Mains, Sanitary Sewer Mains, and Storm Sewer Mains	\$1,441.35	\$1,441.35	0.0
2. Grading	610.75	630.20	3.2
3. Curbing & Boulevards	211.70	211.70	0.0
4. Paving	1574.45	1615.40	2.6
5. Street Lighting	81.00	82.45	<u>1.8</u>
Subtotal Direct Services	3919.25	3981.10	1.6
Offsite Services:			
1. Trunk Sewer Levy	1233.80	1273.30	3.2
2. Primary Watermain Levy	235.70	235.70	0.0
3. Arterial Road Levy	604.45	613.50	1.5
4. Interchange Levy	129.45	132.50	2.4
5. Parks Levy	40.38	40.38	0.0
6. Buffers	7.70	7.70	0.0
7. Street Signing and Traffic Controls	14.25	14.25	0.0
8. Fencing	11.75	11.75	0.0
9. Planning	19.20	19.70	2.6
10. Municipal Administration	11.55	11.90	<u>3.0</u>
Subtotal Offsite Services	2308.23	2360.68	<u>2.3</u>
TOTAL	\$6,227.48	\$6,341.78	1.8
Others: (Where Applicable)			
1. Lift Station Levy (where applicable)	43.15	96.00	122.5
2. Inspection (Private Development)	27.45	28.10	2.4
3. Long Term Warranty	23.00	23.00	0.0
4. Lanes (Where Applicable)	274.90	274.90	0.0
5. Servicing Agreement Fee	2445.00	2510.00	2.7

SCHEDULE III - Continued

Notes:

- a) Water and Sewer Service connection costs are not included. The owner is responsible for installation of the required connections at his own expense.
- b) Industrial buildings are subject to a connection fee based on calculated electrical demand for electrical service.
- c) Lots over 88 Metres in Depth (underground)

Charges are assessed on an area basis at the rate of 113 front metres per hectare for underground services, area grading, arterial roads, interchanges and the parks levy.

Area rate: $113 \times \$4,366.93 = \$493,463.09$ per hectare.

2016 – Prepaid Service Rate Evaluation

Water and Sewer Servicing

Water and Sewer Mains, Trunk Sewers, Primary Water Mains and Lift Stations

- 1) Water, Sewer Mains and Service Connections – One tender has been awarded within the residential neighbourhood of Aspen Ridge for local services. In addition, other contracts that were started but not completed in the Marquis Industrial and Aspen Ridge area were also analysed. There has been a high level of interest shown towards the Aspen Ridge project with seven contractors bidding. The cost of servicing has been slightly higher within the Aspen Ridge area than other areas. Normally costs are averaged among phases and neighbourhoods each year, however, much of the focus in the immediate future will be within the Aspen Ridge neighbourhood where deeper services are needed and rocky conditions are more prevalent. No major changes were implemented in 2016 to our water and sewer standards although some unit prices have seen increases in cost. The net result is that an increase in the water and sewer rates of 5.0% is warranted in 2016.

- 2) Trunk Sewers and primary Watermains – Primary watermains are currently being constructed within the Marquis Industrial Area north of 71st Street and the Aspen Ridge Neighbourhood. Primary water mains include the larger piping systems that serve entire neighbourhoods, typically equal or greater than 400 mm in size. Primary water mains have, in most cases, lagged initial development and may include a variety of components that are not necessarily utilized consistently for each job, such as pumped drain structures or concrete bulkheads. A common component is piping, however, this can also vary between sizes, material type, construction required through pavement structures or undeveloped land. Depending on the size and the length of individual pipes needed in any one contract, different types of piping materials are utilized. No change in the primary watermain levy rate is projected for 2016.

Trunk sewers have been tendered this year in the Aspen Ridge neighbourhood as well as the Brighton neighbourhood. Within the Administration's studies, sanitary and storm sewer piping comprises 74.7% of the trunk sewer levy cost. The remaining 25.3% of the levy funds storm ponds, where the primary cost is the excavation of large amounts of earth material. From an evaluation of prices and our studies, an estimate for trunk sewer pricing was derived. This information, along with information from Statistics Canada for items included for these types of projects used during construction derives the trunk sewer rate. During 2016 additional detailed analysis took place within the University Heights Sector. This included a need for two storm ponds within the University Heights 3 (UH3) neighbourhood as well as receiving a functional study prepared by the consulting engineering firm of Associated Engineering that identified a range of locations and possible methodology for the next river crossing to facilitate growth

in the area. The offsite service levies strive to fund the most economical service possible based on functionality, approved standards and long term maintenance costs. The open trenching method, which has been used a number of times before in Saskatoon, and is the cheapest method at \$12.5m, meets our objectives and has been included within our rates. Other more expensive but feasible construction methods includes, horizontal directional drilling, microtunnelling, and lastly a utility bridge which may have pedestrian link possibilities. The pedestrian bridge will be reported on sometime in the future by the administration. Including these additional items within the catchment area of our identified proposed trunk sewer system has resulted in an increase in the rate of 7.2%.

- 3) Lift Stations – This is a smaller levy that funds the construction of lift stations within specific neighbourhoods that utilize lift station services. No additional costs have been identified in 2016. The lift station levy is charged only on neighbourhoods that require this service. No lift stations currently are needed within the Industrial area of the City, however, the rate has been updated to show the possible cost of a typical lift station that may be required in the future for this classification of property.

Taken as a whole, the net price change for various services and calculated frontages has resulted in an adjustment for 2016. It is recommended that the general construction rate change by the following percentages, with similar changes noted within Attachment 1 for other zoning classifications:

Water and Sewer Mains	5.0%
Water and Sewer Connections	0.0%
Trunk Sewers	7.2%
Primary Water Mains	0.0%
Lift Stations	0.0%

Roadways

Grading, Sidewalks, Paving, Lanes, Buffers, Fencing and Arterial Roadways

This year the City’s road building program has included 8,000 metres of sidewalk and curbing, compared to 13,000 metres in 2015. The 2016 program will primarily be within the residential neighbourhoods focussing on commercial/institutional direct servicing and arterial roadways. This year, the main projects include McOrmond Drive north of Fedoruk Drive and Fedoruk Drive west of Feheregyhazi Boulevard, as well as commercial sidewalk and roadway construction in Aspen Ridge and Evergreen. All of the roadwork that was planned for 2016 has now been awarded except for Fedoruk Drive. Areas of noted significance are as follows:

- 1) Grading and Buffers – This component involves the excavation, transportation and placement of large quantities of dirt to facilitate the overall drainage pattern within a development area. In 2016 earthwork will continue within the Marquis

Industrial area with a small contract in Aspen Ridge. In 2015 & 2016 unit costs have appeared to continue to be in a more narrow band overall. Prices have fluctuated from between \$2.97 and \$4.20 per cubic metre as opposed to last year where the range was \$5.10 to \$9.00. The net result is that we are comfortable with leaving the rate at its current level after considering frontage and rock excavation.

The main components within the Buffer levy are berming which also utilizes the movement of earth material and fine grade and seeding. As noted previously, excavation costs have stabilized. Fine grade and seeding from last year are relatively the same, while berming costs decreased based on values pertaining to embankment costs and frontage was stable as a percentage of the square metres of buffers required in some of the new neighbourhoods. The net effect will be a decrease of -.1%.

- 2) Sidewalk and Curbing – This service is normally tendered as part of the overall roadway contract. Prices as reported last year continue to be competitive and the rate itself has not increased since 2012. Different components are included within residential versus multi-family/commercial areas, which are then blended together in arriving at a rate for each classification. As a result, the multi-family/commercial rate, used primarily in suburban areas and on collector roadways, is traditionally 1.7 times greater in cost than the residential rate. In 2016, the expected ratio of construction between the more expensive separate walk and curb collector street application versus the less expensive local combined walk and curb was higher than normal. When this occurs, as in this year, amounts are applied to normalize the amount of each sidewalk component. In addition, overall unit prices have been stable in 2016 and the effect will be to leave the existing rate at its current level.
- 3) Paving, Lanes, Arterial Roadways and Interchanges – Unit prices from one direct service tender and the McOrmond Drive arterial roadway tenders were used to arrive at the arterial roadway rate and paving rates, as well as an analysis of frontage from various neighbourhoods.

As with sidewalks mentioned previously, an analysis was performed and costs were again averaged between local residential roadways and multi-family/commercial rates. The amount of multi-family/commercial roadways constructed this year in Aspen Ridge, as a ratio to narrower residential roads, is different than the historical average and will result in additional adjustments being applied. Prices overall have slightly increased from the lower levels experienced in 2015 for residential and commercial properties as well as arterial roadways. Some of the changes are fairly substantial within the last year, however, when a 2 or 3 year horizon is examined they tend to indicate a moderate increase. For example we experienced an average decrease of 29.34% for 150mm base material in 2015 from 2014 prices, only to realize an increase of 31.16% in 2016. The same is true for asphalt where prices decreased on average by 10.7% in 2015 only to bounce back up by 8.3% in 2016 for our prepaid service contracts.

The structure for roadways was modified in 2015 to not only mitigate the problems encountered previously due to wet conditions, but also increase the useful life of the City's roadways. This change in standard was approved by City Council in the fall of 2014 with the adoption of New Pavement Design Guidelines effective for all new contracts in 2015. These guidelines incorporate the standards set by the American Association of State Highway & transportation Officials (AASHTO) in their 1993 Guide for Design of new Pavement Structures. The main difference between roadway calculated rates from previous years is that we are now custom designing our pavement structures based on the parameters within the new guidelines. Structures have been increased and the City is integrating a two lift pavement design on all local roadways and rear lanes as well as a three lift pavement design on arterial roadways. The implementation of the design for these custom built roadways has been challenging with the end result always based on an analysis of the cheapest alternative given the overall roadway strength required to be obtained. Road structure changes has resulted in road material on average 25% greater than experienced for arterial roadways over previous years.

These increased structures will cost more in initial capital cost than previous roadways, however, the expected decrease in maintenance costs and added longevity have been previously recommended.

The interchange levy is one source of funding for the construction of interchanges where the construction benefits new land development. Additional design information for some of the interchanges included within the rate together with frontage analysis from the five existing sectors was conducted. The net result, after also analysing revenues and costs to date, is an adjustment to the global interchange rate. Within the Administration's study areas, costs have been extrapolated to determine a projected value for nine interchanges identified as requiring funding from the interchange levy. It was decided that an increase was warranted in the rate of 2.3%. The current City traffic model is planned to be continually studied further to update the amount of traffic generated from future growth.

The net effect on the prepaid service rates for this category is as follows:

Grading	0.0%
Buffers	-0.1%
Sidewalks and Curbing	0.0%
Paving	2.6%
Arterial Roadways	1.5%
Interchanges	2.3%
Lanes	0.0%

Utilities

Street Lighting, Gas and Underground Electrical

City developed land includes a prepaid levy for street lighting, gas and underground electrical servicing. Private developers contract directly with the respective crown corporation for telephone and gas servicing. A data base exists that includes three decades of street lighting service applications where costs and revenues are tracked. Street lighting service is provided exclusively from Saskatoon Light & Power. Increases have occurred for labour price changes and the street lighting rate should be increased in order to break even for this year.

The Saskatchewan Energy Corporation provides natural gas servicing to all classifications of property. The gas servicing levy is composed of a header allocation charge that is calculated by the utility for each neighbourhood, as well as a gas distribution charge. Sask Energy absorbs a portion of these costs by applying a capital contribution investment charge of \$1,145 per lot which has not changed in 2016. In 2014 a review was conducted by Sask Energy of various components that are included within their traditional quotations to developers including the header, distribution and administration costs. As a result of this review the Telephone/Gas levy was increased substantially at that time, and in further reviewing this levy for 2016 no change in the rate is warranted.

New underground electrical service within Saskatoon is almost entirely provided by the Saskatchewan Power Corporation. In 2016, 242 residential lots received underground electrical servicing. Both the crown corporation and the City also provide a \$1,300 per lot capital contribution. SaskPower has also undergone a similar review of costs and the rate in 2014 was changed markedly. The Administration's model indicates that a rate of \$1,847 per lot should be adequate for the 2016 construction season.

The recommended change to the utility rates is as follows:

Street Lighting	1.8%
Gas Servicing	0.0%
Underground Electrical Servicing	3.2%

Administration

Planning, Municipal Administration, Servicing Agreement Fees, Inspection

The servicing fees for the administration of the land development program are increased each year in tandem with the changes to the standard collective agreement and the car allowance rate, where applicable. For 2016, the change is between 2.3% and 3.0%.

Parks and Recreation Levy, Community Centres

The Parks and Recreation Levy is a significant portion of the total offsite levies and is submitted as a separate report from the Community Services Department. The inclusion within this report is to illustrate completeness of the prepaid service rate schedule.

The levy for community centres has been implemented as a separate charge per residential neighbourhood, calculated on a front metre basis for all saleable property. This levy will also be reported on by the Community Services Department.



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Reserve and Rate Sufficiency Review

Recommendation of the Committee

1. That an adjustment be approved to the 2016 Parks and Recreation Levy component rate on residential lots, as outlined in the report of the General Manager, Community Services Department dated November 7, 2016;
2. That the preliminary 2017 rates be set at the 2016 rates, and adjusted in late 2017 based on actual contract cost; and
3. That the 2016 Community Centre Levy rates for each developing neighbourhood, as outlined in the report of the General Manager, Community Services Department dated November 7, 2016, be approved, and adjusted in late 2017 as necessary.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated November 7, 2016, was considered.

Attachment

November 7, 2016 report of the General Manager, Community Services Department.

Reserve and Rate Sufficiency Review

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That an adjustment be approved to the 2016 Parks and Recreation Levy component rate on residential lots, as outlined in this report;
2. That the preliminary 2017 rates be set at the 2016 rates, and adjusted in late 2017 based on actual contract cost; and
3. That the 2016 Community Centre Levy rates for each developing neighbourhood, as outlined in this report, be approved, and adjusted in late 2017 as necessary.

Topic and Purpose

The purpose of this report is to provide an overview of the proposed 2016 rates for both the Parks and Recreation Levy and the Community Centre Levy.

Report Highlights

1. The proposed 2016 Parks and Recreation Levy rates have been adjusted to reflect the changes for park construction costs.
2. The proposed 2016 Community Centre Levy rates will remain the same as the rates approved for 2015.

Strategic Goal

Under the Strategic Goal of Quality of Life, this report supports the long-term strategy of ensuring existing and future leisure centres and other recreation facilities are accessible, physically and financially, and meet community needs.

Background

The City of Saskatoon (City) established the Parks and Recreation Levy as a means to fund neighbourhood local parks (including core neighbourhood parks, neighbourhood pocket parks, village squares, and linear parks), district parks, multi-district parks, and associated recreation facilities.

At its August 15, 2012 meeting, City Council approved a single, blended City-wide formula for the calculation of the Community Centre Levy, beginning with the Kensington neighbourhood and all new neighbourhoods. The calculation of the Community Centre Levy is based on the year-to-year cost of acquiring 8.0 acres of potential school-site property in each developing neighbourhood.

Report

Parks and Recreation Levy

The proposed 2016 Parks and Recreation Levy rate includes an \$11.30 per front metre (or 2.85%) increase. Table 1 summarizes the proposed Parks and Recreation Levy rate changes for 2016.

Table 1: Parks and Recreation Levy Rate Changes

	2015 Approved Rate	2016 Proposed Rate	Rate Change
Neighbourhood Parks	\$260.30	\$273.90	\$13.60
District Parks	\$103.50	\$103.30	\$ (0.20)
Multi-District Parks	\$ 31.90	\$ 29.80	\$ (2.10)
Total	\$395.70	\$407.00	\$11.30

The increase in the neighbourhood parks rate includes rising costs for site amenities, such as benches, bike racks, and signage, as well as landscape surface costs for irrigated and planting areas. Costs have also increased in landscape surface costs for rough grading and the addition of concrete hard surfaces in the neighbourhood core parks. The changes in the district and multi-district parks rates are a rebalancing that reflects the allocation of costs to construct these parks.

Community Centre Levy

The proposed 2016 Community Centre Levy rates will remain at the 2015 approved rates. The calculation of the Community Centre Levy is based on the cost of acquiring land for potential school-site property in each developing neighbourhood. The serviced land costs used to calculate the Community Centre Levy for future neighbourhoods is 8.0 acres at \$800,000 per acre. The proposed Community Centre Levy rates are summarized in Table 2.

Table 2: Community Centre Levy Rate Changes

	2015 Approved Rate	2016 Proposed Rate	Percent Increase
Rosewood Neighbourhood	\$140.65	\$140.65	0.0%
Stonebridge Neighbourhood	\$123.30	\$123.30	0.0%
Evergreen Neighbourhood	\$192.10	\$192.10	0.0%
Future Neighbourhoods	\$186.00	\$186.00	0.0%

The Community Centre Levy rates for the Rosewood, Stonebridge, and Evergreen neighbourhoods were established based on individual neighbourhoods before the single, blended rate policy changed. Each of these neighbourhoods has a unique rate, primarily due to variations in the size of the neighbourhood.

The Community Centre Levy rate for future neighbourhoods will be applied to new neighbourhoods, including Kensington, Brighton, Elk Point, Aspen Ridge, and all future neighbourhoods.

Options to the Recommendation

City Council could choose to not approve the recommendation; in which case, further direction would then be required.

Public and/or Stakeholder Involvement

The new levy rates were tabled for comments with the land developers during the October 13, 2016 meeting. The land developers asked questions and received clarification on the proposed Parks and Recreation Levy increase.

Communication Plan

A communication plan is not applicable, as the land developers have been informed of the proposed 2016 rates for both the Parks and Recreation Levy and the Community Centre Levy. Of note, these rates came into effect January 1, 2016, and any servicing work that has been charged at 2015 rates will be adjusted. Although servicing work is primarily done in the spring and summer, most of the billing occurs later in the year.

Financial Implications

The financial implications have been outlined in this report.

Other Considerations/Implications

There are no policy, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

No follow-up is required at this time.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Report Approval

Written by: Brad Babyak, Section Manager, Open Space Programming and Development
Reviewed by: Lynne Lacroix, Director of Recreation and Community Development
Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/RCD/PDCS – Reserve and Rate Sufficiency Review/lc



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Friends of the Bowl Foundation Inc. Approval of Board of Directors

Recommendation of the Committee

1. That the Board of Directors for the Friends of the Bowl Foundation Inc., as noted in the November 7, 2016 report of the General Manager, Community Services, be approved; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the appropriate documents as prepared by the City Solicitor.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated November 7, 2016, was considered.

Attachment

November 7, 2016 report of the General Manager, Community Services Department.

Friends of the Bowl Foundation Inc. Approval of Board of Directors

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the Board of Directors for the Friends of the Bowl Foundation Inc., as noted in this report, be approved; and
2. That His Worship the Mayor and the City Clerk be authorized to execute the appropriate documents as prepared by the City Solicitor.

Topic and Purpose

This report provides an update on the Friends of the Bowl Foundation Inc. 2016 Annual General Meeting and requests approval for the updated list of members for the Board of Directors.

Report Highlights

1. The Friends of the Bowl Foundation Inc. (FOTBF) is a registered charitable corporation, and the City of Saskatoon (City) is considered the sole voting member. Annually, the FOTBF Board is required to present changes to the list of directors for the Board, to City Council, for approval.

Strategic Goals

The work of the FOTBF supports the City's Strategic Goal of Quality of Life, as this initiative supports the long-term strategy of ensuring facilities are accessible, both physically and financially, and meet the community needs. Under the Strategic Goal of Asset and Financial Sustainability, this initiative also supports the long-term strategy of increasing revenue and reducing reliance on property taxes, and developing funding strategies for expenses related to new capital expenditures.

Background

At its November 13, 2012 meeting, City Council declared the Gordon Howe Bowl upgrades as a municipal project in order to provide the issuance of charitable donation receipts for donations received from the community. At that same meeting, City Council also approved the appointment of the FOTBF Board of Directors, with the intention to have directors appointed for one and two-year terms, with half the Board members' office terms expiring at each AGM.

The FOTBF was officially incorporated as a Saskatchewan charitable corporation under the *Non-Profit Corporations Act, 1995* of the province of Saskatchewan on December 2, 2012.

Report

Friends of the Bowl Foundation Board of Directors

The FOTBF, as a registered charitable corporation, is required to put forward to the City Administration the names of a maximum of 12 individuals that agree to serve as directors on the charitable corporation; and in turn, the Administration shall present these names of directors to City Council for formal approval.

Since the last formal approval of the FOTBF Board of Directors by City Council, a number of resignations from the Board have occurred through either retirement and/or individuals no longer able to serve on the Board. The Annual General Meeting (AGM) of the FOTBF was held on June 14, 2016, and during that meeting, several orders of business were addressed and a Directors' Resolution made. The Directors' Resolution was put forward to remove all retiring directors and to appoint a number of new directors to the Board. This Directors' Resolution, outlining the names of members recommended for the current Board of Directors, can be found in Attachment 1.

Options to the Recommendations

City Council could choose to not approve the proposed list of directors for the FOTBF Board, in which case further direction would be required.

Other Considerations/Implications

There are no policy, financial, environmental, CPTED, or privacy implications or considerations; a communication plan is not required at this time.

Due Date for Follow-up and/or Project Completion

Prior to the next AGM of the FOTBF in spring of 2017, the Chair of the FOTBF will send notice of the AGM to City Council. At the AGM, the FOTBF will present, for formal approval, the annual financial statements and any Directors' Resolutions, including any changes to the Board of Directors.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Directors' Resolution for Board of Directors and List of Directors

Report Approval

Written and

Reviewed by: Lynne Lacroix, Director of Recreation and Community Development

Approved by: Randy Grauer, General Manager, Community Services Department

S/Reports/2016/RCD/PDCS – FOTBF Inc. Approval of Board of Directors/ks

Directors' Resolution for Board of Directors and List of Directors

Friends of the Bowl Foundation Inc.

Directors' Resolutions

The undersigned, being all of the Directors of the Friends of the Bowl Foundation Inc. ("FBF"), pursuant to Section 101 of *The Non-profit Corporations Act, 1995* (the "Act"), by their signatures hereby consent to and pass all those resolutions set forth hereunder.

Be It Resolved:

Election and Appointment of Named-Directors

1. That the following persons be and they are hereby appointed or elected, as the case may be, to the office set opposite their name:

Bryan Kosteroski – Chair

Brad Smith – Vice-Chair

Lynne Lacroix – Secretary

Al Gibb – Director

Johnny Marciniuk – Director

Lane Wallace – Director

Steve Chisholm – Director

Yves Belanger – Director

Bob Rohachuk – Director

Louis Christ – Director

Morris Smysnuik – Director

Curtis Brunner - Director

Resignation of Directors

2. That the resignations from the following directors are hereby accepted with immediate effect:

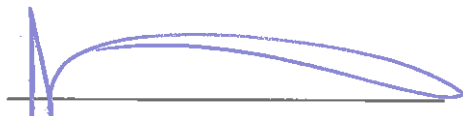
Bruce Rempel

Cary Humphrey

Appointment of Auditing Firm

3. That EPR Saskatoon be appointed as the auditing firm for 2016.

Dated the 14th day of June, 2016.



Chair



Vice-Chair



Secretary



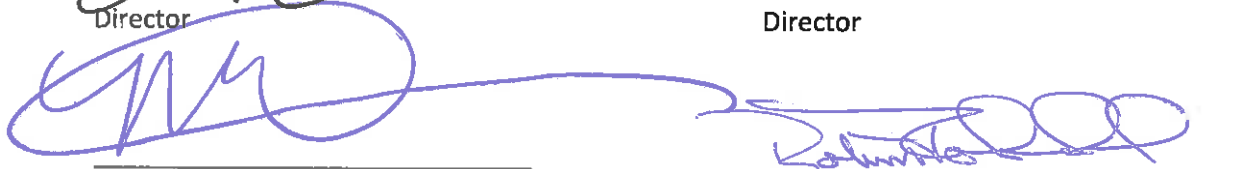
Director



Director



Director



Director



Director



Director



Director



Director



Director

**Friends of the Bowl Foundation Inc.
2016 Board of Directors**

Belanger, Yves (one-year term)

*Joined 2013, renewed 2014, 2015, 2016
Term expires 2017 @ AGM*

Brunner, Curtis (one-year term)

*Joined 2016
Term expires 2017 @ AGM*

Chisholm, Steve (one-year term)

*Joined 2012, renewed 2013, 2014, 2015, 2016
Term expires 2017 @ AGM*

Christ, Louis (one-year term)

*Joined 2012, renewed 2013, 2014, 2015, 2016
Term expires 2017 @ AGM*

Gibb, Allan (Al) (two-year term)

*Joined 2012, renewed 2014, 2016
Term expires 2018 @ AGM*

Kosteroski, Bryan – Chairperson (two-year term)

*Joined 2012, renewed 2014, 2016
Term expires 2018 @ AGM*

Lacroix, Lynne (two-year term)

*City of Saskatoon
Joined late 2015 (with retirement of Cary Humphrey), officially appointed at 2016 AGM
Term expires 2018 @ AGM*

Marciniuk, Johnny (two-year term)

*Joined 2012, renewed 2014, 2016
Term expires 2018 @ AGM*

Rohachuk, Robert (Bob) (one-year term)

*Joined 2012, renewed 2013, 2014, 2015, 2016
Term expires 2017 @ AGM*

Smith, Brad – Vice Chairperson (two-year term)

*Joined 2012, renewed 2014, 2016
Term expires 2018 @ AGM*

Smysnuik, Morris – Financial Officer (one-year term)

*Joined 2015, officially appointed at 2016 AGM
Term expires 2017 @ AGM*

Wallace, Lane (one-year term)

*Joined 2015, renewed at 2016 AGM
Term expires 2017 @ AGM*



STANDING POLICY COMMITTEE ON PLANNING, DEVELOPMENT AND COMMUNITY SERVICES

Friends of the Bowl Foundation Legacy Fundraising Campaign and Phase 4 Capital Construction Plans

Recommendation of the Committee

1. That the information be received;
2. That the City Solicitor be requested to prepare the appropriate agreement between the Friends of the Bowl Foundation Inc. and the City of Saskatoon to address duties and responsibilities with respect to Phase 4 upgrades, and that the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal;
3. That the direction for donor solicitation and recognition, as well as the offering of presenting sponsor or naming rights at Gordie Howe Sports Complex by the Friends of the Bowl Foundation Inc., as outlined in the report of the General Manager, Community Services Department dated November 7, 2016, be approved.

History

At the November 7, 2016 Standing Policy Committee on Planning, Development and Community Services meeting, a report of the General Manager, Community Services Department, dated November 7, 2016, was considered.

The Committee would note that the report of the General Manager, Community Services Department will also be forwarded to City Council for consideration during 2017 Business Plan and Budget deliberation for information to support Capital Projects No. 1664 – Gordon Howe Complex Upgrades and 2349 Saskatoon Minor Football Field Upgrade.

Attachment

November 7, 2016 report of the General Manager, Community Services Department.

Friends of the Bowl Foundation Legacy Fundraising Campaign and Phase 4 Capital Construction Plans

Recommendation

That the Standing Policy Committee on Planning, Development and Community Services recommend to City Council:

1. That the information be received;
2. That the City Solicitor be requested to prepare the appropriate agreement between the Friends of the Bowl Foundation Inc. and the City of Saskatoon to address duties and responsibilities with respect to Phase 4 upgrades, and that the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal;
3. That Capital Project Nos. 1664 - Gordon Howe Complex Upgrades and 2349 - Saskatoon Minor Football Field Upgrade be considered, as presented, during the 2017 Business Plan and Budget Review; and
4. That the direction for donor solicitation and recognition, as well as the offering of presenting sponsor or naming rights at Gordie Howe Sports Complex by the Friends of the Bowl Foundation Inc., as outlined in this report, be approved.

Topic and Purpose

The purpose of this report is to provide information on the Phase 4 capital upgrades planned for the Saskatoon Minor Football Field, as well as enhancements to other facilities within the Gordie Howe Sports Complex. See Attachment 1 for a full overview of the facilities. This report also identifies the anticipated capital costs, the capital funds to be raised by the Friends of the Bowl Foundation Inc. through its Legacy Campaign, information about the 2017 capital projects that have been submitted to support these projects, and information about sponsorship solicitation and recognition.

Report Highlights

1. The Legacy Campaign for the Gordie Howe Sports Complex has a fundraising goal of \$10.0 million and is set to launch in November 2016. The campaign has a lead gift in kind of \$4.1 million from the Saskatchewan Roughriders, who are contributing 4,600 seats and 8 corporate boxes to the Saskatoon Minor Football (SMF) Field. The remaining \$5.9 million must be raised through donations, gifts in kind, and City of Saskatoon (City) contributions (see Attachment 2).
2. Phase 4 capital upgrades will complete the vision for the SMF Field with new bleacher seats and corporate boxes, and will enhance the Joe Gallagher Softball Field and Clarence Downey Speed Skating Oval.
3. Donor solicitation and recognition are key to the success of the Legacy Campaign. Similar to the fundraising efforts for the first three phases of the project, the Friends of the Bowl Foundation Inc. (FOTBF) is once again seeking

Friends of the Bowl Foundation Legacy Fundraising Campaign and Phase 4 Capital Construction Plans

approval to solicit donor recognition for naming rights and asset-naming opportunities.

Strategic Goals

Under the City's Strategic Goal of Quality of Life, this report supports the long-term strategy of ensuring recreation facilities are accessible, both physically and financially, and meet community needs. Under the Strategic Goal of Asset and Financial Sustainability, this report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes.

Background

At its September 9, 2013 meeting, City Council approved the FOTBF to solicit donor recognition for naming rights and asset-naming opportunities, as outlined in the report of the General Manager, Community Services Department, dated August 27, 2013, subject to City Council having final approval of an agreement for the presenting sponsor or naming rights for the Gordon Howe Bowl.

At its November 18, 2013 meeting, City Council approved the FOTBF to manage the design and construction of Gordon Howe Bowl Capital Upgrades Phase 1 and Phase 2.

At its May 5, 2014 meeting, City Council approved an amended site plan and the lease of park land to Saskatoon Football Inc. (SFI) for a storage facility to be built at Gordie Howe Park. At its June 23, 2014 meeting, City Council approved SFI's request to operate the Gordon Howe Bowl (renamed Saskatoon Minor Football Field) at Gordie Howe Park (renamed Gordie Howe Sports Complex).

At its March 21, 2016 meeting, City Council received updates on the 2015 operating season at the SMF Field; the name of the new clubhouse (Gordie Howe Sports Centre); construction of Phases 1, 2, and 3; and the FOTBF fundraising campaign. As of the end of October 2016, all construction work has been completed on Phases 1, 2, and 3.

All four phases of this project are set out in, and align with, the Master Plan for this site, which had previously been received and approved by City Council.

Report

Legacy Campaign - Fundraising for Gordie Howe Sports Complex

The Legacy Campaign has a fundraising goal of \$10.0 million. The goals of the campaign are to:

- a) help increase the profile of the Gordie Howe Sports Complex as an essential sports venue in Saskatoon;
- b) address the need for revitalization to increase the usage and safety for athletes and spectators;
- c) give football, softball, and speed skating communities the venues they need to serve their expanding programs;
- d) increase Saskatoon's potential to host provincial, national, and international events;
- e) increase involvement and investment in the campaign; and
- f) foster sport in Saskatoon.

Friends of the Bowl Foundation Legacy Fundraising Campaign and Phase 4 Capital Construction Plans

The Legacy Campaign has already received \$4.1 million as a gift in kind, in the form of a contribution of 4,600 seats and 8 corporate boxes to SMF Field, from the Saskatchewan Roughriders as part of their Grey Cup Legacy Project. The remaining \$5.9 million must be raised through donations, sponsorships, contributions from the City, and other gifts in kind.

Phase 4 Capital Construction Plans

Phase 4 capital upgrades will complete the vision for the SMF Field and enhance both the Joe Gallagher Softball Field and Clarence Downey Speed Skating Oval. The capital construction plans include:

- a) improving fan comfort and increasing seating capacity at the SMF Field by installing 4,600 seats and 8 corporate boxes donated by the Saskatchewan Roughriders as part of their Grey Cup Legacy Project;
- b) advancing safety with the addition of a national standards backstop at the Joe Gallagher Softball Field;
- c) increasing engagement of athletes, coaches, and spectators at local, provincial, and national events by adding a new timing board and safety mats, regrading the track, and improved paving adjacent to the speed skating oval and buildings at the Clarence Downey Speed Skating Oval; and
- d) welcoming crowds entering the Gordie Howe Sports Complex with enhanced lighting along the road and in the parking lot, as well as improved curbing.

Design and construction, pending a successful launch of the Legacy Campaign and approval of the capital budgets, are set to begin in 2017. Installation of the 4,600 seats and 8 corporate boxes will be done over two years (2017 and 2018) with 2,300 seats on the east side and 2,300 seats and the 8 boxes on the west side of the SMF Field. Also planned for 2017 is the replacement of the backstop at the Joe Gallagher Softball Field and the work at the Clarence Downey Speed Skating Oval.

To support the Phase 4 construction projects, the Administration has submitted two capital projects as part of the 2017 Budget and Business Plan Review:

1. Capital Project No. 1664 - Gordon Howe Complex Upgrades includes \$1.51 million in 2017 capital costs for the upgrades to the parking lot lighting and curbs, replacement of the backstop, and improvements to the speed skating oval.
2. Capital Project No. 2349 - Saskatoon Minor Football Field Upgrade includes \$1.7 million in 2017 and \$1.0 million in 2018 capital costs for replacement of the bleachers. (Note: the sewer line lining component of this project is not related to the Phase 4 projects; it is work required in follow up to the major repairs of the sewer line completed in 2016).

The Administration is requesting that Capital Project Nos. 1664 and 2349, as shown in Attachment 3, be considered, as presented, during the 2017 Business Plan and Budget Review. Within these two capital projects, of the components directly related to the

Friends of the Bowl Foundation Legacy Fundraising Campaign and Phase 4 Capital Construction Plans

Phase 4 construction plans, the Administration is requesting \$350,000 from the Reserve for Capital Expenditures (RCE) in 2017 and \$250,000 from the RCE in 2018.

As with the first three phases of the work at the Gordie Howe Sports Complex, the FOTBF will be responsible for the fundraising for, and management of, the design and construction of the projects noted above. The FOTBF will do so in accordance with the applicable construction standards and as approved by City Council. Pending City Council approval, a construction agreement outlining the terms and conditions will be prepared by the City Solicitor and signed by both parties. The agreement will address fundraising and financial obligations, address construction management from design to completion, generally outline each party's responsibilities, and be similar to the past construction agreement for the SMF field and auxiliary buildings.

Donor Solicitation and Recognition

With the fundraising efforts for the first three phases of the SMF Field, City Council granted approval to the FOTBF to solicit donor recognition for naming rights and asset-naming opportunities, subject to City Council having final approval of an agreement for the presenting sponsor's naming rights for the SMF Field.

In order to achieve the Legacy Campaign's objectives noted above, the FOTBF is again requesting approval to proceed with a program for donor solicitation and recognition, as well as the offering of naming rights to Gordon Howe Sports Complex facilities, under the similar parameters approved by City Council at its September 9, 2013 meeting (see Attachment 4).

With this approach to donor solicitation, it is expected that donors, whether corporate or individual, shall be appropriately recognized for any donations made toward the projects. Also, the FOTBF shall consult with the Administration and receive approval regarding the method and degree of any such recognition in advance of making any commitment with respect to major donations.

The Legacy Campaign is a great step in moving to the next phase of the Master Plan to create a quality sporting experience for all user groups of the Gordie Howe Sports Complex. The FOTBF is committed to the ongoing improvements at the Gordie Howe Sports Complex, which will create a lasting impact on the community's quality of life.

Options to the Recommendation

City Council may choose to not approve the request to have FOTBF be construction managers for the Phase 4 work, which would then require additional City resources, time, and money, be allocated to the project management.

City Council may choose to not support Capital Project Nos. 1664 and 2349, as presented, or may suggest a different level of City funding support.

City Council may choose to not support the parameters for donor solicitation and recognition outlined in this report, or could provide additional conditions for the Legacy Campaign, in which case, further direction would be required.

Public and/or Stakeholder Involvement

The FOTBF and various sports field user groups at the Gordie Howe Sports Complex have been actively engaged in the plan development for the Phase 4 capital projects and are actively engaged to assist with the fundraising efforts.

Communication Plan

The Administration will advise the FOTBF of City Council’s decisions related to the Legacy Campaign and proceeding with the capital projects.

Policy Implications

Sponsorship Policy No. C09-028 (Policy) provides guidelines to facilitate and support opportunities for entering into sponsorship agreements and naming rights agreements for City-owned assets for the purpose of enhanced financial sustainability. The FOTBF is requesting a departure from the current Policy guidelines by adopting the parameters outlined in this report, subject to City Council approval.

The Policy indicates that City Council is to provide concept approval for:

- a) all sponsorship arrangements that are of a sensitive nature or with the total value in excess of \$100,000;
- b) all naming rights arrangements; and
- c) sale of naming rights before sponsors are approached or agreements made.

The Policy further states that there be a fixed term of up to a maximum of ten years. City Council has the authority to depart from policy as outlined in this report.

Financial Implications

It is the expectation of the City and FOTBF that the FOTBF will receive Phase 4 contributions through installments from various donors. The Legacy Campaign anticipates receiving all installments within five years. The FOTBF shall be responsible for negotiating and concluding an appropriate sponsorship agreement with each donor, tracking the installments, and forwarding those installments to the City as required. The City, as part of its overall contribution, shall be responsible for any interim financing that may be required for completion of the capital work, while awaiting receipt of the contributions. The cost of interim financing will be charged to the project.

To further support the Phase 4 construction, the Administration, through the submission of Capital Project Nos. 1664 - Gordon Howe Complex Upgrades and 2349 - Saskatoon Minor Football Field Upgrade, is proposing that \$250,000 from RCE be used as a funding source toward the replacement of the bleachers in 2017 and another \$250,000 from the RCE in 2018 to support the second phase of the bleachers. Within these capital projects, there is also an allocation of \$100,000 in funding from Dedicated Lands requested to support the upgrades for the parking lot lighting and curbs and \$100,000 from RCE toward the sewer line lining component.

Friends of the Bowl Foundation Legacy Fundraising Campaign and Phase 4 Capital Construction Plans

Of note, the total amounts shown in the two capital projects in Attachment 3 do not add up to the \$5.9 million to be raised, as they do not include the additional expenses for fundraising and marketing or transporting the bleachers and boxes. These expenses will be accounted for and reported on by the FOTBF.

Safety/Crime Prevention Through Environmental Design (CPTED)

A CPTED review will be completed on all capital upgrades planned as part of Phase 4.

Other Considerations/Implications

There are no environmental or privacy implications or considerations.

Due Date for Follow-up and/or Project Completion

The Administration will provide a further report to City Council in late 2017 on the progress of the FOTBF on raising the required capital funds to complete the capital upgrades identified as part of Phase 4.

Public Notice

Public notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

Attachments

1. Gordie Howe Sports Complex Overview
2. Gordie Howe Sports Complex Legacy Campaign Brochure
3. Capital Project Nos. 1664 and 2349
4. Donor Solicitation and Recognition Parameters

Report Approval

Written by: Lynne Lacroix, Director of Recreation and Community Development
Approved by: Randy Grauer, General Manager, Community Services Department
Kerry Tarasoff, CFO/General Manager, Asset and Financial Management Department

S/Reports/2016/RCD/PDCS – Friends of the Bowl Foundation Legacy Fundraising Campaign and Phase 4 Capital Construction Plans/lc

Gordie Howe Sports Complex Overview

The Gordie Howe Sports Complex is large area of park land located near the Holiday Park Neighbourhood and includes the following sporting facilities:

1. Clarence Downey Speed Skating Oval - speed skating
2. Cairns Field - baseball
3. Leakos Field - baseball
4. Geoff Hughes Baseball Complex - baseball
5. Glenn Reeve Fields - softball
6. Bob Van Impe Field - softball
7. Joe Gallagher Field (formerly Gordie Howe Field) - softball
8. Gordie Howe Kinsmen Arena - hockey, ringette, and lacrosse
9. Saskatoon Minor Football Field (formerly Gordon Howe Bowl) - football, soccer, and ultimate frisbee
10. Gordie Howe Sports Centre - sport meeting centre, offices, dressing rooms, officials' rooms, etc.

As noted in the report, there have been a number of changes within the Gordie Howe Park (now Gordie Howe Sports Complex) area and new collaborative connections have been created by all sports groups that utilize the sports facilities. The sports partners include:

1. Saskatoon Minor Softball League
2. Saskatoon Amateur Softball Association
3. Saskatoon Sports Hall of Fame
4. Saskatoon Baseball Council Inc.
5. Saskatoon Senior Baseball League
6. Saskatoon Lions Speed Skating Club
7. Saskatoon Minor Softball Association
8. Saskatoon Football Inc.
9. Saskatoon Hilltops Football Club
10. Saskatoon Valkyries
11. Saskatoon High School Sports with the Greater Saskatoon Catholic Division
12. Saskatoon High School Sports with the Saskatoon Public Division
13. City of Saskatoon's Community Services Department



**FOSTERING SPORT
IN SASKATOON**

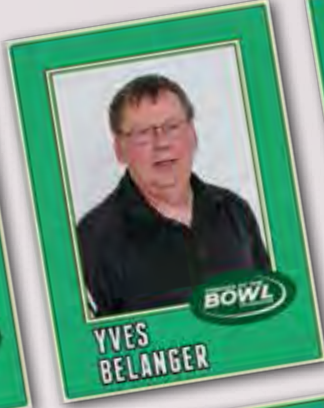
THE GROUNDWELL OF COMMUNITY ENTHUSIASM

First, the volunteer-led Friends of the Bowl Foundation partnered with City administrators to raise funds and make long-overdue upgrades to Saskatoon Minor Football Field. Now, the Board of Directors, incorporated in 2013, plans to improve facilities for other sports.

- MEET OUR DEDICATED VOLUNTEERS -



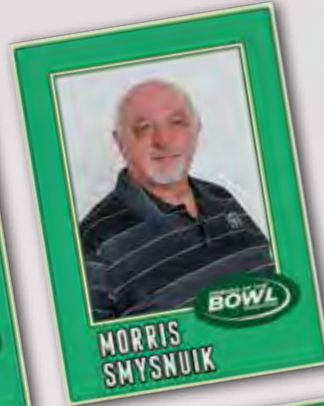
BRYAN KOSTEROSKI



YVES BELANGER



HEATHER BURY



MORRIS SMYSNUIK



LYNNE LAGROIX



STEVE CHISHOLM



ROBERT ROHACHUK



ALLAN GIBB



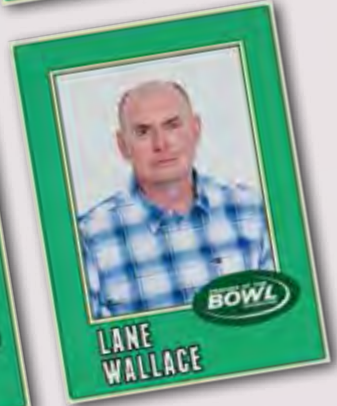
JOHNNY MARCINIUK



BRAD SMITH



LOUIS CHRIST



LANE WALLACE



GREG YUEL

THE BUSINESS LEADER WHO SERVED AS CAMPAIGN CHAIR IN EARLIER PHASES, IS ONCE AGAIN LEADING THE FUNDRAISING AS CAMPAIGN CO-CHAIR.

QUINN MAGNUSON

A FORMER CFL PLAYER NOW MEDIA SPORTSCASTER AND BUSINESS CONSULTANT, HAS EAGERLY SIGNED UP AS CAMPAIGN CO-CHAIR.



CAMPAIGN CO-CHAIRS

ADVANCING SPORT

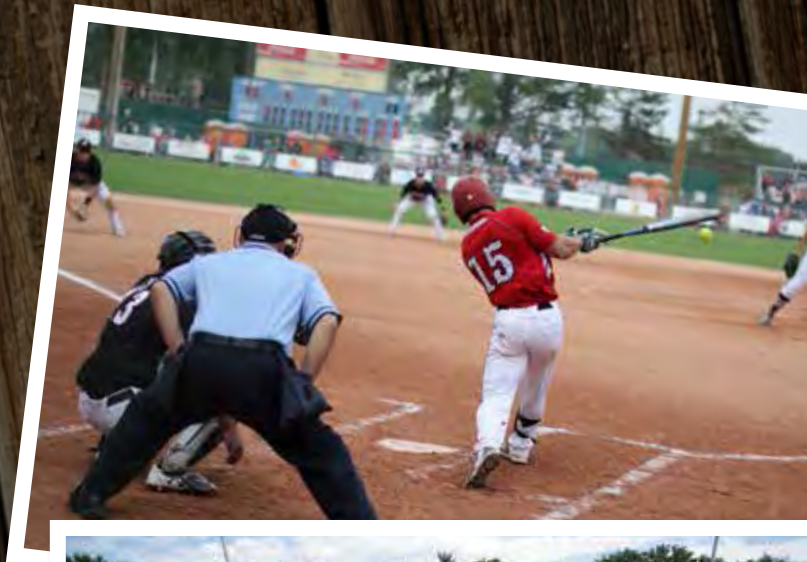
Thousands of athletes have developed their skills, talent, and most importantly, character, at the multi-purpose Gordie Howe Sports Complex over the past 75 years. They were drawn to Saskatoon's largest sports park, in the Holiday Park neighbourhood, to play football, soccer, softball, baseball, speed skating and hockey.



The Gordie Howe Sports Complex is a community facility, used by athletes of all ages and demographics. User groups include school teams, community leagues, club and provincial teams, elite athlete training, and national league teams. The Gordie Howe Sports Complex hosts thousands of practices, games and events each year, with over 25,000 local athletes and coaches involved.

The economic impact of events within the Gordie Howe Sports Complex is important to the overall health and vitality of our city and our economy. Over 10 provincial, national and international events are held at the Complex each year, bringing in teams and spectators from far and wide.

These events have a significant impact on our local economy, as do the numerous games and training camps held throughout the year at the Gordie Howe Sports Complex.



THE GORDIE HOWE SPORTS COMPLEX IS HOME TO:



SASKATOON MINOR FOOTBALL FIELD



8 SOFTBALL DIAMONDS / 5 BASEBALL DIAMONDS



CLARENCE DOWNEY SPEED SKATING OVAL



GORDIE HOWE SPORTS CENTRE



GORDIE HOWE KINSMEN ARENA

Photo Credits: Louis Christ and Bruce Gray

CELEBRATING SUCCESS

The Friends of the Bowl developed a master plan that involves revitalizing all facilities within the Gordie Howe Sports Complex. The initial 3 phases focused on upgrades to Saskatoon Minor Football Field, and increased hours of play from approximately 130 hours a year to over 1,200 hours a year. With the increased hours, more teams were welcomed to the facility and the number of athletes using the field increased from 1,500 to over 6,000.

Celebrations of success occurred with the official opening of Saskatoon Minor Football on September 6, 2014 and the clubhouse on April 28, 2016. Another is planned for completion of the plaza in the summer of 2016.

PHASE 1 A CFL Regulation Artificial Turf Football Field
Including lighting, score clock and sound system.

PHASE 2 24,000 sq. ft. Clubhouse
Including 4 football dressing rooms, 4 softball dressing rooms, referees and officials rooms, concession, public washrooms, equipment storage, meeting rooms, offices and event space.

PHASE 3 Entrance Plaza and Ticket Booth



THE COMMUNITY GENEROUSLY SUPPORTED THE BOWL FIELD GOAL CAMPAIGN, RAISING OVER \$11.6M FOR THESE NEEDED UPGRADES.

MOVING FORWARD

The Friends of the Bowl are now on to the next phase of their master plan to create a quality sporting experience for all user groups. Athletes, officials and fans will all benefit from the Phase 4 improvements. The upgrades will ensure the facilities are safe, increase daily usage and better position the Gordie Howe Sports Complex for major events in the future. These upgrades will create a lasting impact on the community's quality of life.

PHASE 4 Will complete the vision for Saskatoon Minor Football Field and enhance the Gordie Howe Softball Field and Clarence Downey Speed Skating Oval.

THE ADVANTAGES:

Engaging athletes, coaches and spectators at local, provincial and national speed skating events by adding a new timing board and safety mats, grading the track and paving around the timing buildings at the Clarence Downey Speed Skating Oval.

Welcoming crowds entering the Gordie Howe Sports Complex with enhanced lighting along the road and in the parking lot.

Improving the fan experience and increasing seating capacity by installing 4,600 seats and corporate boxes at Saskatoon Minor Football Field.

Advancing safety with the addition of a National Standards backstop at the Gordie Howe Softball Diamond.

**TOTAL COST:
\$10 MILLION.**



WITH THE LEAD GIFT-IN-KIND OF \$4.1M FROM THE SASKATCHEWAN ROUGHRIDERS, THE REMAINING \$5.9M MUST BE FUNDRAISED.

The \$5.9M will cover the cost of transporting and installing the seats and boxes, upgrading the speed skating oval, replacing the softball diamond backstop, enhancing the parking lot and entrance plaza lighting, as well as fundraising and marketing costs.





FROM TAYLOR TO GORDIE

FANS, COACHES AND OTHERS GATHERING AT SASKATOON MINOR FOOTBALL FIELD WILL HAVE ORGANIZERS OF THE 2013 GREY CUP TO THANK FOR THE NEW SEATS.

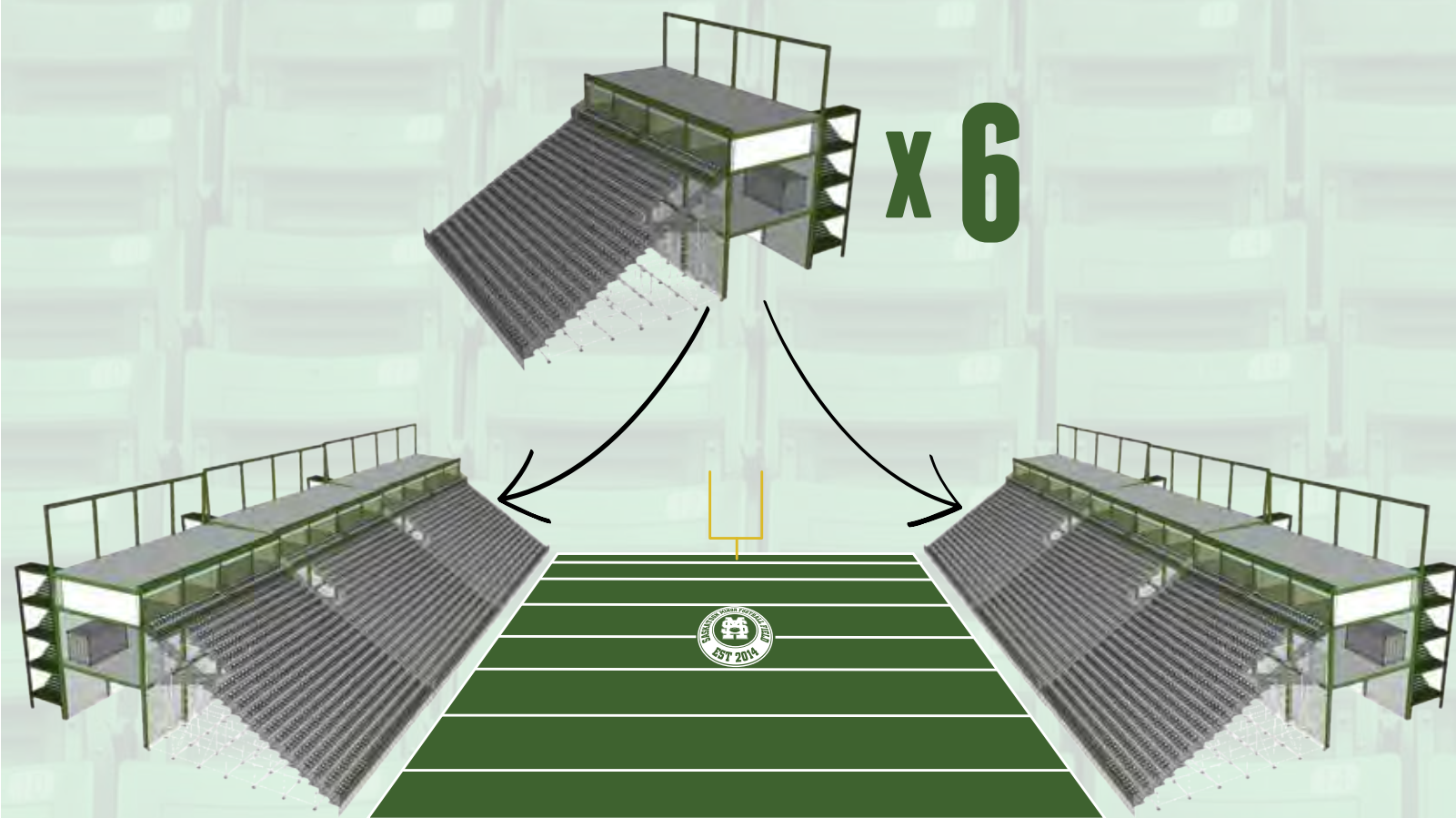
When Saskatchewan hosted that Canadian Football League championship, 7,000 seats and corporate boxes were installed at Mosaic Stadium. The Government of Saskatchewan partnered with the Saskatchewan Roughriders on the seats. They launched the Grey Cup Legacy Project with the goal of distributing those seats to Saskatchewan communities after the new stadium was built.

To kick off the campaign, the Saskatchewan Roughriders are contributing 4,600 seats and corporate boxes to Saskatoon Minor Football Field as part of their Grey Cup Legacy Project. SMF Field is fortunate to be the largest recipient of seats and boxes, with the entire south end zone of Mosaic Stadium coming here. Three sections of seats and boxes will be installed on each side of the field, with the boxes on the west side of the field being used for the announcer's booth, coaches and media.

The seats and boxes will be dismantled in the summer of 2017, then be transported to Saskatoon with the goal of installation for the 2017 fall football season.



SEATING FROM THE HOME OF THE ROUGHRIDERS IS VALUED AT APPROXIMATELY \$4.1M.



WHY DO WE NEED THE SEATS?

- 1** Saskatoon's capacity to host sports events in a comfortable atmosphere worthy of the new turf field and the adjacent Gordie Howe Sports Centre will increase. These seats will complete the revitalization of Saskatoon Minor Football Field.
- 2** The increased seating capacity will enable a variety of sporting groups to host major event opening and closing ceremonies at Saskatoon Minor Football Field.
- 3** Spectator safety will be enhanced with the seats and stair structure. Numerous injuries to young and old have occurred because of the unnatural spacing in the seating areas of the existing bleachers.
- 4** Within the new seating area, people experiencing mobility challenges will have access to a raised platform for better viewing of the various activities on-site.

THE GREY CUP LEGACY PROJECT IS A RARE OPPORTUNITY FOR COMMUNITY FACILITIES TO RECEIVE SEATS AND CORPORATE BOXES. SASKATOON MINOR FOOTBALL FIELD IS FORTUNATE TO BE THE LARGEST RECIPIENT, AND MUST SEIZE THE OPPORTUNITY TO UPGRADE OUR STANDS.

SPEEDING ON THE TRACK

Saskatchewan speed skaters treasure the Clarence Downey Speed Skating Oval. The Provincial Coach is based in Saskatoon, and clubs from across the province send athletes to train at the oval throughout the year.

All local long track speed skating takes place at the oval named for the first coach of the Saskatoon Lions Speed Skating Club. Approximately 130 Saskatoon athletes train at the facility operated by the club in cooperation with the City of Saskatoon.

The Saskatoon Lions Speed Skating Club was formed in January 1942 and will celebrate its 75th Anniversary in 2017. It is one of the oldest, continuously operating speed skating clubs in Canada. The Saskatoon Lions Speed Skating Club has a long and proud history of preparing skaters for their journey to the Olympic podium. Seven Saskatoon Lions athletes have achieved their Olympic dreams, including Catriona Le May Doan, the “fastest woman on ice”.

Saskatoon has maintained a high-quality oval, which has resulted in hosting a national event most years. National competitions bring close to 200 skaters from all over the country. In the 2016-2017 season, Saskatoon will host national long track and short track events, along with four provincial competitions.



TO ENABLE SASKATOON TO CONTINUE HOSTING PROVINCIAL AND NATIONAL EVENTS, A NEW TIMING BOARD, SAFETY MATS, GRADING OF THE TRACK AND PAVING OF THE SURROUNDING AREA IS REQUIRED.

The new timing board will better engage the audience, coaches and athletes alike. With the board, spectators will be able to follow the times the skaters are achieving. That is expected to result in hosting more national level events.





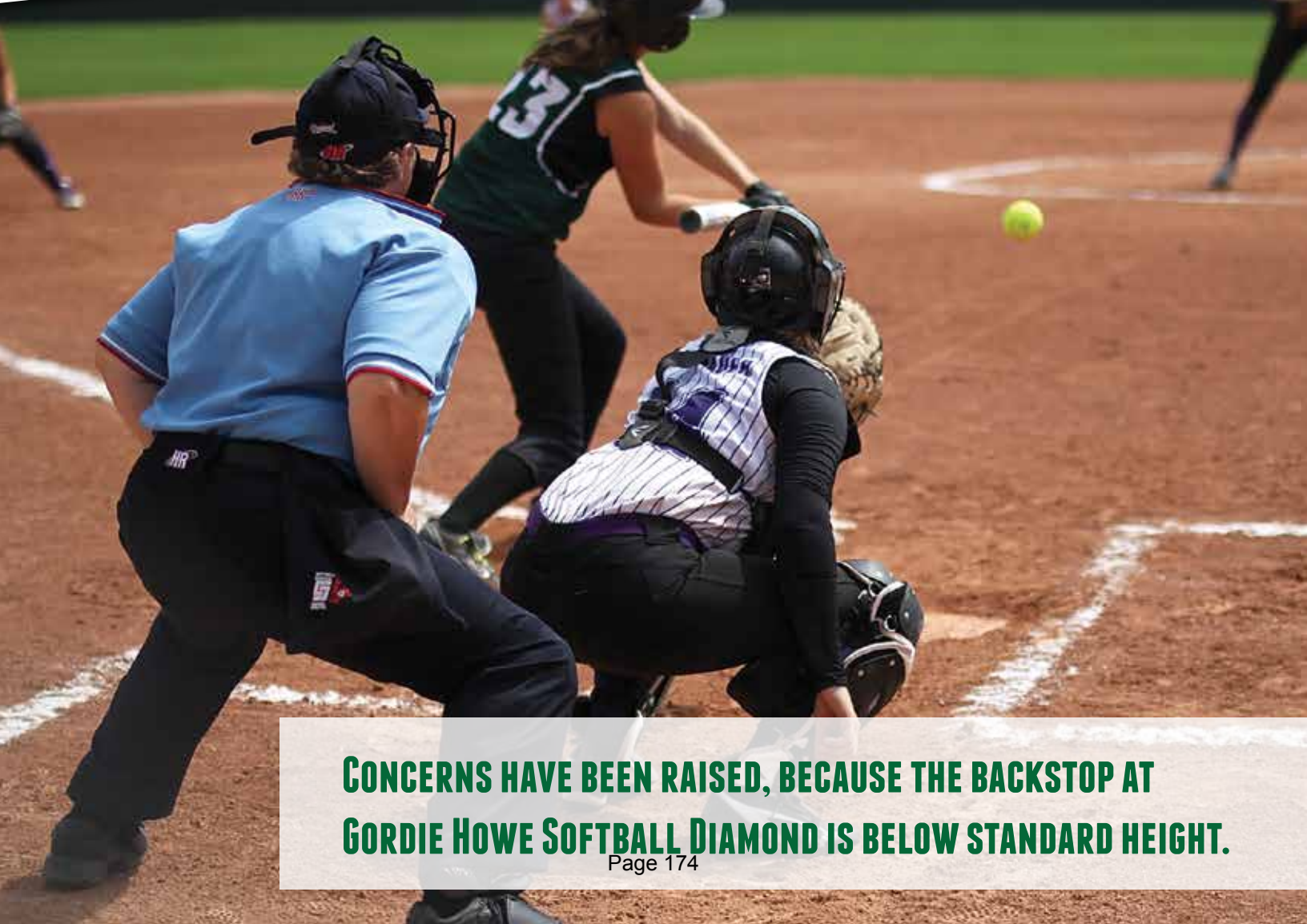
GET BEHIND HOMEPLATE

MORE THAN 1,500 ADULTS AND OVER 4,000 MINOR ATHLETES PLAY AT GORDIE HOWE SOFTBALL DIAMOND EACH YEAR.

Thanks to that diamond Saskatoon holds the record for hosting the greatest number of World Championships, with four to date. The Gordie Howe Softball Diamond has welcomed more provincial, national and international softball events than any other centre in Canada.

A group of enthusiastic softball players did fundraising to build the Gordie Howe Softball Diamond in 1959. It is now one of nine softball diamonds in the Gordie Howe Sports Complex.

Given its proximity to the entrance plaza, new clubhouse and parking lot, it is extremely important for the safety of spectators and athletes that the present backstop be replaced with one that meets National Standards.



CONCERNS HAVE BEEN RAISED, BECAUSE THE BACKSTOP AT GORDIE HOWE SOFTBALL DIAMOND IS BELOW STANDARD HEIGHT.

“ We have a long history of speed skating excellence at the Clarence Downey Speed Skating Oval, and are proud to be celebrating our 75th Anniversary in 2017. These upgrades are critical for developing our sport and supporting our athletes over the next 75 years.”

– **LENITA BRACHA**
President, Saskatoon Lions
Speed Skating Club



“ Our goal is to host provincial, national and world events in Saskatoon for the benefit of our athletes, sport and the community. With the record for the most events hosted at our facility, we are proud of the economic impact we have on our community. The new backstop will enable us to continue hosting high-calibre events.”

– **BRYAN KOSTEROSKI**,
Chairperson, Friends of the Bowl
Foundation; President, Saskatoon
Amateur Softball Association



“ Our vision was to leave a legacy by providing the 2013 Grey Cup seating to amateur sports fields across the province ... We are very excited to announce that the entire south end zone of mosaic stadium, consisting of over 4000 seats, and 18 suites, are being donated to the Saskatoon Minor Football Field. It's what we envisioned - we opened up an application process, the Friends of the Bowl approached us, and it was a perfect fit!”

– **CRAIG REYNOLDS**
President & CEO, Saskatchewan Roughriders



“ We have been a proud supporter of the Friends of the Bowl Foundation since its inception and we have seen their amazing accomplishments within the Gordie Howe Sports Complex to date. Their dedication to the sports community in one of our city’s core neighbourhoods is what makes this city such a vibrant place to work and visit.”

– **RANDY FERNETS**,
Managing Director, Saskatoon Sports Tourism



HELP US MAKE ATHLETIC DREAMS COME TRUE!

The Gordie Howe Sports Complex has a tradition of athletic excellence going back 75 years. Athletes of all ages have called the facility home, and we are proud of the Olympians and elite athletes that have developed their skills here.

Our vision is to create a world-class sports complex that will benefit Saskatoon athletes for generations to come. Thousands of athletes use the facility each year for practices and local competitions as well as national and world events. The Foundation is focused on upgrading the facilities to meet the growing demands for sports facilities in Saskatoon and to attract more national and international events.

We can't do this alone. We need your help to fulfill this vision. Your investment will support current and future athletes in developing their skills, talent and character at a facility that Saskatoon teams can be proud to call home.

With your help, the Friends of the Bowl Foundation will complete Saskatoon Minor Football Field and enhance the Gordie Howe Softball Diamond and Clarence Downey Speed Skating Oval.

For more information or to donate:

FRIENDS OF THE BOWL FOUNDATION

1624 - 33RD STREET WEST, PO BOX 30032 WESTVIEW, SASKATOON SK S7I 0X3

FRIENDSOFTHEBOWL.CA

CHARITABLE # 811397231RR0001

BE PART OF THE LEGACY. JOIN THE TEAM
IN FOSTERING SPORT IN SASKATOON.



Friends of the Bowl Foundation

1624 - 33rd Street West
PO Box 30032 Westview
Saskatoon SK S7I 0X3

friendsofthebowl.ca

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Capital Project Nos. 1664 and 2349

2017 CAPITAL BUDGET / 2018-2021 CAPITAL PLAN

PROJECT DETAILS (\$'000s)

1664 CY-GORDON HOWE COMPLEX UPGRADES

	PRIOR YEARS BUDGET	2017 BUDGET	2018 PLAN	2019 PLAN	2020 PLAN	2021 PLAN	2022 -2026 PLAN	TOTAL
GROSS COST DETAILS								
Parking Lot	100	0	0	0	0	0	0	100
Parking lot lighting and curbs	0	200	0	0	0	0	0	200
Softball Diamond Backstop Replacement	0	110	0	0	0	0	0	110
Speedskating oval - timing clock, paving apron, grading track, new mats	0	1,200	0	0	0	0	0	1,200
Total GROSS COST DETAILS	100	1,510	0	0	0	0	0	1,610
FINANCING DETAILS								
DEDICATED LANDS RESERVE	0	(100)	0	0	0	0	0	(100)
PRIVATE CONTRIBUTIONS	0	(1,410)	0	0	0	0	0	(1,410)
RESERVE FOR CAPITAL EXPENDITURES	(100)	0	0	0	0	0	0	(100)
UNFUNDED RCE	0	0	0	0	0	0	0	0
Total FINANCING DETAILS	(100)	(1,510)	0	0	0	0	0	(1,610)

Project Description

This project encompasses a number of initiatives planned as upgrades and/or enhancements to various amenities, at the Gordie Howe Sports Complex to support programming and events. The sports complex includes the Saskatoon Minor Football Field, Bob Van Impe Softball Field, Gordie Howe Softball Field, Clarence Downey Speedskating Oval, Gordie Howe Kinsmen Arena, Glenn Reeve Softball Diamonds, Geoff Hughes Baseball fields, Cairns Baseball stadium, and Leakos Baseball Field.

General Comments

With the upgrades at SMF Field, the new clubhouse facility and the extension of the operating season, the Gordie Howe Sports Complex is seeing a significant increase in activity in all areas. Programming at the SMF Field has increased from a previous average of 110 hours annually to an estimated 1,400 hours. The additional programming at the football field as well as the other sports venues within the complex has increased vehicle traffic and usage of the parking facilities and some facilities require upgrades to address deficiencies or to meet new National Standards. The various components of the project are being brought forward by either the City of Saskatoon or the Friends of the Bowl Foundation and includes a commitment from the FOTBF for funding a number of the projects.

The project components being requested include:

- Parking lot lighting and curbs
- Gordie Howe Softball Diamond backstop replacement to meet National Standards
- Clarence Downey Speedskating Oval upgrades and timing equipment

Operating Impact

\$5,400 - Lighting

\$2,500 - Softball backstop

\$9,600 Speedskating oval paving maintenance; equipment replacement operating impact to be determined.

**2017 CAPITAL BUDGET / 2018-2021 CAPITAL PLAN
PROJECT DETAILS (\$'000s)**

2349 CY-SASKATOON MINOR FOOTBALL FIELD UPGRADE

	PRIOR YEARS BUDGET	2017 BUDGET	2018 PLAN	2019 PLAN	2020 PLAN	2021 PLAN	2022 -2026 PLAN	TOTAL
GROSS COST DETAILS								
Bleachers	0	1,500	1,000	0	0	0	0	2,500
Ph. 2 - Service Building & Concession	5,710	0	0	0	0	0	0	5,710
Ph. 3 - Ticket Booth & Entrance Plaza	0	0	0	0	0	0	0	0
Phase 1 - Artificial Turf, Score Clock/Sound System & Lighting	4,400	0	0	0	0	0	0	4,400
Phase 2 - Service Building & Concession	0	0	0	0	0	0	0	0
Planning & Design	26	0	0	0	0	0	0	26
Sewer Line Lining Repair	100	200	0	0	0	0	0	300
Total GROSS COST DETAILS	10,236	1,700	1,000	0	0	0	0	12,936
FINANCING DETAILS								
CAMPSITE RESERVE	(53)	(100)	0	0	0	0	0	(153)
PRIVATE CONTRIBUTIONS	(7,400)	(1,250)	(750)	0	0	0	0	(9,400)
RESERVE FOR CAPITAL EXPENDITURES	(2,783)	0	0	0	0	0	0	(2,783)
UNFUNDED MAJOR PROJECTS	0	0	0	0	0	0	0	0
UNFUNDED RCE	0	(350)	(250)	0	0	0	0	(600)
Total FINANCING DETAILS	(10,236)	(1,700)	(1,000)	0	0	0	0	(12,936)

**2017 CAPITAL BUDGET / 2018-2021 CAPITAL PLAN
PROJECT DETAILS (\$'000s)**

Project Description

This project involves upgrading Saskatoon Minor Football Field at Gordon Howe Park to address current and future programming needs.

General Comments

Sports organizations within the community expressed the need to upgrade Gordon Howe Bowl, one of Saskatoon's most important community facilities. Significant deterioration to the natural turf field has prevented groups such as Ultimate Frisbee, soccer, and minor football from utilizing Gordon Howe Bowl. Installation of an artificial turf field allows Gordon Howe Bowl to accommodate multiple user groups from mid-April until late November and creates a reliable and safe playing surface.

The Friends of the Bowl Foundation has secured bleachers and press boxes from the Saskatchewan Roughriders Legacy Program at no cost. The total value the Foundation is receiving is \$4,000,000. The Foundation will launch a new fund-raising campaign in the fall of 2016 to raise \$2,000,000 towards the new seating. The new bleachers and box seating will accommodate 4,800 which is double the current maximum seating capacity at the field. The total estimated cost to demolish the existing bleachers and transport and install the new bleachers and box seats is \$2,500,000. The Foundation is asking the City to contribute \$500,000 over a two year period.

The sewer line that services the Gordie Howe Campground and Gordon Howe Bowl is 50 years old, deteriorating and requires repair in order to continue to provide and sustain long term use of the campground facility and Gordon Howe Bowl. Emergency repairs to several collapsed segments in this line were completed in 2016. The 2017 budget includes the inspection and repair of the section of sewer line that services the Gordie Howe Campground and lining of the sewer line from the intersection of Schuler Street and Avenue P to the Gordie Howe Campground and from Avenue P to the Saskatoon Minor Football field. This work will add an estimated 50 years to the operational life to the line that services both facilities. The proposed funding for this project is \$100,000 from the Campsite Reserve and \$100,000 from the Reserve for Capital Expenditures, to reflect the facilities that benefit from this refurbishment.

Operating Impact (2018)

\$28,000 Preventative maintenance and reserve contribution for bleachers

Prior Budget Approval

\$100,000 for emergency sewer line repair

Donor Solicitation and Recognition Parameters

The following is the applicable excerpt from the report of the General Manager, Community Services Department, dated August 27, 2013, and the corresponding resolution of City Council at its September 9, 2013 meeting;

“To achieve the campaign objectives noted above, the Foundation is requesting approval to proceed with a program for donor solicitation, recognition and the offering of naming rights to Gordon Howe Bowl facilities, under the following parameters:

1. The Foundation shall have the ability to negotiate naming rights and sponsorships for assets and facilities at Gordon Howe Bowl, subject to City Council having final approval of an agreement for the naming rights for the Bowl;
2. Except for the naming rights for the Bowl, the Foundation shall have the ability to negotiate these agreements and may include terms of up to 30 years and for amounts greater than \$100,000;
3. The Foundation, in consultation with the Administration, shall have the ability to prepare and execute the necessary agreements;
4. The Foundation, in consultation with the Administration, shall have the ability to extend or renew necessary agreements at the end of a term, excluding an agreement for the naming rights for the Bowl (as outlined in 1. above); and
5. All agreements will include that a donor or sponsor shall have a first right of refusal to renew an expired agreement.

Sponsorship Policy No. C09-028 provides the guidelines to facilitate and support opportunities for entering into sponsorship agreements and naming rights agreements for City-owned assets for the purpose of enhanced financial sustainability. The Foundation is requesting a departure from the current policy guidelines by adopting the parameters outlined above, subject to Council approval.”

City Council Resolution – September 9, 2013 Meeting of City Council

“1. Sponsorship Policy No. C09-028’

- IT WAS RESOLVED:*
- 1) *that the direction for donor solicitation, recognition, and the offering of naming rights to Gordon Howe Bowl Park, by the Friends of the Bowl Foundation, as outlined in the report of the General Manager, Community Services Department, dated August 27, 2013, be approved, subject to City Council having final approval of an agreement for the naming rights for the Bowl; and*
 - 2) *that any agreements entered into between the sponsors and the City be executed by the City Manager and the City Clerk, on behalf of the City.”*



STANDING POLICY COMMITTEE ON TRANSPORTATION

2017 Neighbourhood Traffic Management Reviews

Recommendation of the Committee

That the eleven neighbourhoods selected for 2017 traffic reviews, as part of the Neighbourhood Traffic Management Program, include Queen Elizabeth, Exhibition, Buena Vista, Erindale, Arbor Creek, Pleasant Hill, Dundonald, North Park, Richmond Heights, Silverwood Heights, and Wildwood.

History

At the November 14, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated November 14, 2016 was considered.

Attachment

November 14, 2016 Report of the General Manager, Transportation & Utilities Department

2017 Neighbourhood Traffic Management Reviews

Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:

That the eleven neighbourhoods selected for 2017 traffic reviews, as part of the Neighbourhood Traffic Management Program, include Queen Elizabeth, Exhibition, Buena Vista, Erindale, Arbor Creek, Pleasant Hill, Dundonald, North Park, Richmond Heights, Silverwood Heights, and Wildwood.

Topic and Purpose

This report identifies the eleven neighbourhoods selected for traffic reviews in 2017. The traffic reviews are intended to address local traffic concerns such as speeding, shortcutting, pedestrian accommodation, and parking.

Report Highlights

The eleven neighbourhoods selected for traffic reviews include Queen Elizabeth, Exhibition, Buena Vista, Erindale, Arbor Creek, Pleasant Hill, Dundonald, North Park, Richmond Heights, Silverwood Heights, and Wildwood based on Councillor input, collision history, number of concerns received, and number of existing temporary traffic calming devices.

Strategic Goal

This report supports the Strategic Goal of Moving Around as it improves the safety of all road users (pedestrians, cyclists, and drivers), and helps provide a great place to live, work, and raise a family.

Background

City Council, at its meeting held on August 14, 2013, approved a new process within the Neighbourhood Traffic Management Program. This process includes a strategy to review concerns on a neighbourhood-wide basis by engaging the community and stakeholders in first identifying specific traffic issues, and secondly, developing joint recommendations that address the issues.

In 2014, Neighbourhood Traffic Plans were developed for the following eleven neighbourhoods: Varsity View, Westmount, Brevoort Park, Holliston, Haultain, Hudson Bay Park, Caswell Hill, City Park, Kelsey-Woodlawn, Mayfair, and Nutana.

In 2015, Neighbourhood Traffic Plans were developed for the following eight neighbourhoods: Mount Royal, Adelaide-Churchill, Lakeview, Meadowgreen, Montgomery Place, Confederation Park, Avalon, and Greystone Heights.

In 2016, Neighbourhood Traffic Plans are being developed for the following eight neighbourhoods: Stonebridge, Willowgrove, Hampton Village, Silverspring, Grosvenor Park, Lakeridge, Sutherland, and Parkridge.

Report

Neighbourhoods were prioritized based on the following criteria:

- Councillor priorities (3 points per selection);
- Collisions (0 points for low, 1 point for medium, 2 points for high);
- Number of outstanding concerns (1 point per concern); and
- Number of temporary traffic calming devices in place (1 point per device).

In three instances, adjacent neighbourhoods were grouped together in order to maximize efficiencies and to accommodate more people and neighbourhoods, resulting in eight separate traffic reviews.

This process results in the following neighbourhoods selected for 2017 traffic reviews:

- Queen Elizabeth and Exhibition (Ward 7);
- Buena Vista (Ward 6);
- Erindale and Arbor Creek (Ward 10);
- Pleasant Hill (Ward 2);
- Dundonald (Ward 4);
- North Park and Richmond Heights (Ward 1);
- Silverwood Heights (Ward 5); and
- Wildwood (Ward 9).

Speeding concerns in other neighbourhoods will continue to be addressed on a case-by-case basis.

The prioritization of the neighbourhoods are illustrated in Attachment 1.

The neighbourhoods reviewed since this process began, and distribution city wide, is shown in Attachment 2.

Public and/or Stakeholder Involvement

Public meetings will be held for each of the eight reviews, including an initial meeting with residents and stakeholders, to identify specific traffic concerns and potential improvements, and a second meeting to present a neighbourhood draft traffic plan for discussion. A third meeting may be required if significant changes of the traffic plan are requested. The neighbourhoods grouped together will attend a combined meeting.

Residents and business owners who cannot attend the meetings will be able to provide feedback via the City of Saskatoon's (City) online neighbourhood traffic concerns form, Shaping Saskatoon.ca website, or by phone, email, or mail.

Initial meetings will be held in spring 2017, while the second meetings will be held in fall 2017.

The City's internal departments will have an opportunity to provide input on the plan pertaining to the impact on their operations.

Communication Plan

Residents and stakeholders in each neighbourhood will be invited to attend both meetings. The meeting invitations will be provided as follows:

- A flyer delivered to each residence in the neighbourhood;
- Through the Shaping Saskatoon.ca website;
- Through requesting the neighbourhood community associations to post the information on their website or Facebook page; and
- By notifying the appropriate Councillor.

The collection of issues and potential improvements will be completed through the following:

- The Shaping Saskatoon.ca website;
- Written submissions at the meetings;
- Written notes taken by the Administration at the meetings; and
- Written, verbal, and e-mail submission to the Administration.

Financial Implications

The resources required to undertake the neighbourhood traffic reviews outlined in this report are estimated at \$350,000, and will be submitted for approval as part of the 2017 Business Plan and Detailed Budget under Capital Project #1512 – Neighbourhood Traffic Management funded from the Traffic Safety Reserve.

Improvements identified in the traffic plans are funded through the Traffic Safety Reserve. The purpose of the Traffic Safety Reserve is to provide funding for vehicular traffic, pedestrian, and safety related projects, including traffic calming. It is funded from the City's share of the fine revenue generated from red light cameras and Automated Speed Enforcement.

Environmental Implications

Neighbourhood traffic reviews are expected to have positive greenhouse gas emissions implications, as the tendency is to reduce total vehicle mileage in an area by reducing speeds and improving conditions for walking, cycling, and transit use.

Other Considerations/Implications

There are no other options, policy, privacy, or CPTED considerations or implications.

Due Date for Follow-up and/or Project Completion

A report presenting the traffic plan will be prepared for each neighbourhood, and an annual report outlining the following years' selections will be presented to City Council.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Neighbourhood Prioritization List
2. Neighbourhood Selections

Report Approval

Written by: Justine Marcoux, Transportation Engineer, Transportation
Reviewed by: Jay Magus, Engineering Manager, Transportation
Angela Gardiner, Director of Transportation
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities
Department

TRANS JM – 2017 Neighbourhood Traffic Management Reviews.docx

Neighbourhood	# of Concerns	Temporary Traffic Calming Devices	Collisions	Councillor Selection	TOTAL SCORE	Year of Review	Ward
Queen Elizabeth / Exhibition	24	1	1		26		7
Buena Vista	17		-	3	20		6
Erindale / Arbor Creek	12	2	-	3	17		10
Pleasant Hill	10	-	2	3	15		2
Dundonald	8	1	-	3	12		4
North Park / Richmond Heights	7	1	-	3	11		1
Silverwood Heights	6	1	1	3	11		5
Wildwood	6		2	3	11		9
College Park / College Park East	6		1	3	10		8
Eastview	6	1	-	3	10		7
Pacific Heights	10		-		10		3
Evergreen	7		1		8		10
Riversdale	1	5	2		8		2
Fairhaven	3		1	3	7		3
Massey Place	6	1	-		7		4
Westview	6	1	-		7		4
Holiday Park / King George	5	1	-		6		2
Briarwood	4		1		5		8
River Heights	4		1		5		5
Lakewood SC	3		1		4		9
Rosewood	4		-		4		9
Forest Grove	3		-		3		1
Lawson Heights	2		-		2		5
Nutana SC	-		2		2		7
Nutana Park	-		-		-		7
The Willows	-		-		-		7
Brevoort Park						2014	8
Caswell Hill						2014	2
City Park						2014	2
Haultain						2014	1
Holliston						2014	6
Hudson Bay Park						2014	6
Kelsey-Woodlawn						2014	1
Mayfair						2014	1
Nutana						2014	6
Varsity View						2014	6
Westmount						2014	4
Confederation Park						2015	3
Montgomery Place						2015	2
Greystone Heights						2015	8
Avalon						2015	7
Lakeview						2015	9
Meadowgreen						2015	2
Mount Royal						2015	4
Adelaide-Churchill						2015	7
Stonebridge						2016	7

Neighbourhood	# of Concerns	Temporary Traffic Calming Devices	Collisions	Councillor Selection	TOTAL SCORE	Year of Review	Ward
Willowgrove						2016	10
Hampton Village						2016	4
Sutherland						2016	1
Silverspring						2016	10
Grosvenor Park						2016	6
Lakeridge						2016	9
Parkridge						2016	3

Ward	2014	2015	2016	2017	TOTAL
1	4	-	1	2	7
2	2	2	-	1	5
3	-	1	1	-	2
4	1	1	1	1	4
5	-	-	-	1	1
6	3	-	1	1	5
7	-	2	1	2	5
8	1	1	-	-	2
9	-	1	1	1	3
10	-	-	2	2	4
Total	11	8	8	11	38



STANDING POLICY COMMITTEE ON TRANSPORTATION

Temporary 8th Street Snow Storage Site – Utilization for 2016-2017 Winter

Recommendation of the Committee

That the temporary 8th Street Snow Storage Site be reopened for the 2016-2017 winter season due to operational requirements.

History

At the November 14, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated November 14, 2016 was considered.

Attachment

November 14, 2016 Report of the General Manager, Transportation & Utilities Department

Temporary 8th Street Snow Storage Site – Utilization for 2016-2017 Winter

Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:
That the temporary 8th Street Snow Storage Site be reopened for the 2016-2017 winter season due to operational requirements.

Topic and Purpose

The purpose of this report is to obtain approval for the temporary 8th Street Snow Storage Site to be utilized for the 2016-2017 winter season due to operational requirements.

Report Highlights

1. The temporary 8th Street Snow Storage Site is required to accommodate private snow haulers during the commissioning and first season of the new Snow Management Facility at the Civic Operations Centre.
2. To minimize the impact to residents in the area, the snow will be pushed into a berm along the west side of the site. The temporary site will have reduced hours and restrict tailgate slamming.

Strategic Goal

This report supports the 4-year and 10-year priorities for the Strategic Goal of Moving Around by providing temporary snow storage sites to achieve levels of service and ensure that roads, streets, sidewalks and bridges are in working order and in a good state of repair during the winter season.

Background

Administration is developing a long-term snow management plan to support a city-wide snow removal program with permanent snow management facilities in each quadrant. The first permanent snow management facility will open in January 2017 at the Civic Operations Centre, replacing the temporary Valley Road Snow Storage Site. Temporary snow storage sites will again be available on Wanuskewin Road and Central Avenue for this season.

The temporary 8th Street Snow Storage Site was developed in 2014 while a permanent southeast site was procured. The intent and the communication to adjacent neighbourhoods was to only require the site for two winter seasons (2014/2015 and 2015/2016). The site was accessed significantly less than the other three sites and very few residents contacted the City with complaints about noise or other issues.

Report

Extension of the temporary 8th Street Snow Storage Site

The new Civic Operation Centre (COC) Snow Management Facility, which is expected to open January 1, 2017, has capacity to accommodate the southeast users until a permanent Snow Management Facility is in place. It is recommended that the temporary 8th Street site be reopened for one more winter season to accommodate snow storage in November and December, and provide an alternative site to decrease pressures during the first four operating months of the COC Snow Management Facility.

Reduced Hours and Restrictions

To reduce impact on residents, tailgate slamming and site access after 10:00 p.m. will not be permitted at the 8th Street site. The gates will be locked overnight and site signage will advise of restrictions in place. All initial snow will be placed along the west border of the site to minimize truck noise and headlights. This has proven successful in previous years at this site and other temporary sites.

Options to the Recommendation

The Standing Policy Committee on Transportation may recommend that City Council direct the Administration to close the temporary 8th Street Snow Storage Site and rely on the two north temporary snow storage sites located on Central Avenue, and Wanuskewin Road until the Civic Operation Centre Snow Management Facility opens, January 1, 2017. The risk of this approach is major congestion at the north sites if there is significant snow in November and December 2016, and if there is a delay in opening the new Snow Management Facility. Preparing a temporary site requires dry ground conditions and takes several weeks to complete each season, and is best managed in the fall.

Communication Plan

Adjacent residents will be updated through their community associations and in a flyer mailed to Briarwood and Lakeview addresses. Snow haulers may subscribe to the City's e-mail list for timely snow storage site updates at saskatoon.ca/snow. Site signage will be in place to notify snow haulers of all site restrictions.

Financial Implications

The cost for Administration to operate the temporary 8th Street Snow Storage Site is estimated to be between \$50,000 to \$100,000 per winter, depending on snow volume and usage.

Other Considerations/Implications

There are no policy, public and/or stakeholder engagement, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Administration will continue to provide updates on the long-term plan for snow storage.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment

1. Temporary 8th Street Snow Storage Site Frequently Asked Questions

Report Approval

Written by: Eric Quail, Roadways Manager

Reviewed by: Brandon Harris, Director of Roadways & Operations

Approved by: Jeff Jorgenson, General Manager of Transportation and Utilities

TRANS EQ – Temporary 8th Street Snow Storage Site – Utilization for 2016-2017 Winter.docx



Temporary 8th Street Snow Storage Site Frequently Asked Questions

Why is the temporary snow storage site on 8th Street open again?

The new Snow Management Facility at the Civic Operations Centre on Valley Road is scheduled to open in January 2017. This facility has capacity to accommodate the southeast site users as long as necessary. The recommendation is to keep the temporary 8th Street snow storage site open for one more winter season to decrease pressure and provide an alternative site for the first operational season of the new facility.

Why do you have to have a southeast site this year? Can't it wait until you have permanent land?

We have heard loud and clear that snow removal is critical for many commercial and multi-unit residential properties with no space to store snow. The southeast quadrant has many of these types of properties that want to keep trucking costs down with a nearby site. In 2014, residents were told the site would only be used for two years while land was procured. The City continues the process for securing land for a permanent Snow Management Facility in each quadrant to accommodate a city-wide snow removal program.

The water table in this area is already high in our neighbourhood. Will we have to worry about more water in the spring causing flooding in our homes?

The site is graded to manage the snow melt in a way that has not increased the problem in the past two years while in operation.

Are there any safety concerns for nearby residents?

Dangers that exist are contained within the site where large trucks will be backing up, dumping and turning around. The rules of the site will be posted at the entrance to include use of full Personal Protective Equipment, a maximum speed of 20 km/h and a reminder for passengers to remain in the vehicle at all times.

Will the site be fenced off?

There will be locking gates at the entrance and exit which will be closed outside of the hours of operation. Snow fence will be installed to control the litter. Anyone entering the site without authorization may be charged with trespassing.

Is the site open on the weekend?

The site will be open 7 days a week from 7:00 a.m. to 10:00 p.m.

How many trucks will there be?

At peak times in the week following a snow event, there could be dozens of trucks per hour.

Will it be loud?

The site is designed to minimize noise disturbances for neighbours by reducing operating hours, and building a snow berm along the west boundary of the site for sound attenuation. In addition, tailgate slamming, which is slamming the tailgate against the box of the truck by hard breaking of the truck, is not allowed on this site because it can be very loud and disruptive. Registered snow haulers have been notified in advance of no tailgate slamming.

The back-up alarm on the trucks and equipment are an important safety requirement and cannot be disabled.

Will there be an odour?

When the ground is frozen, there will be no odour from the snow, but there may be some odour from the truck exhaust, which dissipates.

Who can I contact if I have a concern?

Please report concerns to the 24-hour customer service centre at 306-975-2476 or snow@saskatoon.ca. In an emergency, please call 9-1-1.



STANDING POLICY COMMITTEE ON TRANSPORTATION

Building Better Sidewalks – Sidewalk Programs Overview

Recommendation of the Committee

1. That the Administration be directed to eliminate the practice of using asphalt overlays on concrete sidewalks; and
2. That the funding for this service level change be from reallocation of existing funding within the roadway and sidewalk preservation program.

History

At the November 14, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated November 14, 2016 was considered.

Attachment

November 14, 2016 Report of the General Manager, Transportation & Utilities Department

Building Better Sidewalks – Sidewalk Programs Overview

Recommendation

1. That the Administration be directed to eliminate the practice of using asphalt overlays on concrete sidewalks; and
2. That the funding for this service level change be from reallocation of existing funding within the roadway and sidewalk preservation program.

Topic and Purpose

This report is to provide the Standing Policy Committee on Transportation with an overview of the various different programs and initiatives pertaining to sidewalks, including the Sidewalk Preservation Program, Corporate Accessibility Program, Sidewalk Retrofit Program, and Sidewalk Maintenance & Safety Program.

Report Highlights

1. Capital Project #0948 – New Sidewalks and Pathways is a retrofit program to construct sidewalks and pathways at locations where they do not currently exist.
2. Capital Project #1963 – Corporate Accessibility Implementation addresses the identified priorities of the Accessibility Service Level Guidelines, and a portion of this capital project includes accessibility ramp installations to address accessibility issues throughout Saskatoon.
3. Capital Project #2270 – Neighbourhood Network and Primary Network Preservation Programs is administered by Major Projects and is a program to restore and maintain sidewalks in a safe condition for users, which involves repairing or replacing panels of sidewalks having trip hazards or missing sections.
4. The Sidewalk Maintenance and Safety program is administered by Public Works and is a program to address spot repairs of sidewalk panels to address immediate safety concerns.
5. Eliminating asphalt overlays from the treatments available for use, yet maintaining the same treatment coverage, would require an increase in funding of \$2.2 million annually. This can be achieved with either a funding increase to the program or a re-distribution of funding allocations within the existing program.

Strategic Goal

Sidewalk maintenance and preservation programs support the Strategic Goal of Asset and Financial Sustainability as these programs are designed with a goal to optimize life cycle costs for sidewalk assets. All of the sidewalk programs described in this report support the Strategic Goal of Moving Around as they improve accessibility, mobility and provide for the repair and maintenance of the City's sidewalk network.

Background

At its budget deliberations in December 2015, the 2016 budget allocations were confirmed by Council for the sidewalk programs discussed in this report. Budget allocations for 2017 are subject to Council review and approval at its deliberations in November 2016.

Report

The City’s sidewalk network is managed through several different programs. All of these programs are within the Road Maintenance and Transportation Services Service Line of the Transportation Business Line. In addition, the Corporate Accessibility Program is incorporated into the Community Development Service Line of the Community Support Business Line. The following table summarizes the programs and associated business lines, service lines, and funding:

Program	Administrating Division	2016 Budget	Potential 2017 Budget
#0948 – New Sidewalks and Pathways	Transportation	\$391,000	\$1,300,000
#1963 – Corporate Accessibility Implementation	Transportation	\$0.00	\$500,000
#2548 – Major Disability Ramp Repairs		\$180,000	
#2270 – Paved Roads and Sidewalk Preservation – Neighbourhood Network Sidewalk Preservation	Major Projects	\$2,530,000	*\$2,830,000/\$4,150,000
#2270 – Paved Roads and Sidewalk Preservation – Primary Network Sidewalk Preservation	Major Projects	\$1,380,000	*\$1,870,000/\$2,750,000
Sidewalk Maintenance and Safety Program	Public Works	\$1,000,000	\$1,010,000
Totals	n/a	\$5,481,000	*\$7,510,000/\$9,710,000

(* utilizing asphalt overlays as a maintenance procedure/utilizing panel replacements rather than asphalt overlays)

Each program is further described in the following sections.

Capital Project #0948 – New Sidewalks and Pathways

This program is a retrofit program to construct sidewalks and pathways at locations where they do not currently exist. The Active Transportation Plan identified the missing links of sidewalks on major roadways, for a total of 90 km at a cost of \$30 million. This does not include missing sidewalks on local residential roadways, estimated at an additional \$31 million. Priority for construction is given to locations adjacent to schools and parks, locations with no sidewalks on either side of the roadway, and locations identified by the Neighbourhood Traffic Review and Corridor Study processes. Further details on the program can be found in Attachment 1.

For 2017, funding has been approved through the federal Public Transit Infrastructure Fund (PTIF) to improve access to transit. Accordingly, the 2017 program will focus on sidewalk construction to improve access to or along transit corridors and be consistent with the Active Transportation Plan. A further report will be presented in early 2017 outlining locations to be constructed as part of this program.

Capital Project #1963 – Corporate Accessibility Implementation

This capital project, in conjunction with Capital Project #2548 – Intersection Upgrades for Major Disability Ramps, addresses the identified priorities of the Accessibility Service Level Guidelines approved in principle by City Council on September 2, 2008, and supported by the recommendations presented in the Accessibility Implementation Action Plan. A portion of this capital project includes accessibility ramp installations to address accessibility issues throughout Saskatoon. Further details on the program can be found in Attachment 2.

For 2017, funding has been approved through PTIF to improve access to transit. Accordingly, the 2017 program will focus on construction of accessibility ramps near or adjacent to transit corridors.

Capital Project #2270 – Neighbourhood Network and Primary Network Preservation Programs

The goal of the Neighbourhood Network and Primary Network Preservation Program is to restore sidewalks in a 'safe' and functional condition for users. This involves repairing or replacing in whole or in part that are severely deteriorated, and maintaining panels of sidewalks having trip hazards, cracks, surface scaling or severe deterioration. Single or multi-panel replacements are completed on severely deteriorated panels, trip ledge cutting is performed on functional panels that have identified trip hazards, surface overlays are performed on scaled panels and crack filling is performed on functional panels that are cracked.

The preservation programs are divided between neighbourhood assets and primary assets. Neighbourhood network sidewalks primarily serve the residents of that neighbourhood. Primary network sidewalks serve a broader range and higher volume of people.

Annual sidewalk preservation programs are developed on a priority basis. Sidewalks adjacent to the annual roadway preservation program are currently given top priority for the sidewalk preservation program in order to rejuvenate streets as a whole. A budget of \$4.7 million is being allocated adjacent to the roadway program each year which addresses approximately 5% of the sidewalk network. The sidewalk condition data shows that our network has an approximate \$80 million backlog of work that meets preservation treatment triggers. Outside of areas adjacent to the roadway preservation program, sidewalk preservation treatments are prioritized and coordinated in locations where parking meters exist, and in areas near schools, hospitals and care homes. The remaining approximate 95% of the sidewalk network is addressed for safety through the Sidewalk Maintenance and Safety program; this program is discussed further in the following section of this report.

There are currently 47 km of asphalt overlays installed over sidewalks. The current practice is to leave the overlays in place if in fair condition and only replace poor condition overlays with new sidewalk when resurfacing the adjacent street. For comparison purposes, the unit cost of an asphalt overlay is approximately \$10/m²,

whereas the cost for concrete removal and replacement is approximately \$300/m². The downside of asphalt overlays is that adjacent residents are typically disappointed that the panels were not replaced with concrete.

The combined roadway/sidewalk preservation approach is appropriate, although not having any replacement funding to replace high-priority sidewalks where the streets are not receiving treatment is a gap that needs to be addressed. The following options have been identified to eliminate this gap:

- In order to eliminate the use of asphalt overlays adjacent to properties, the annual allocation to sidewalk preservation would need to increase from the planned \$4.7 million to \$6.9 million. This could be accomplished by reducing the funding allocated to roadway treatments by \$2.2 million and using this funding to repair high-priority sidewalks not adjacent to the roadway program. This would be done by allocating \$1.5 million to the priority locations outside the roadway program and \$0.7 million to remove asphalt overlays within the road program limits. This option would result in no new overlays being constructed, and existing asphalt overlays being eliminated slowly over time.
- Alternatively, \$2.2 million could be added to the sidewalk program. This would eliminate all existing asphalt overlays in a 15-year period while maintaining roadway funding at its current level.

Considering all factors, the Administration is recommending that asphalt overlays be eliminated from use, and that the roadway program funding be re-distributed in order to accomplish this. Although this does reduce the amount of roadways that can be resurfaced each year by approximately 8.4%, favorable tender pricing has allowed the City to achieve an average return period of 18 years for roadway surface treatment. Our target return period is an average of 20-year cycle, therefore this reallocation of roadway funding appears adequate at this time to offset the additional sidewalk work. The Administration will continue to report annually on the effectiveness of the roadway and sidewalk preservation programs.

The recommendation to eliminate asphalt overlays is not related to cost effectiveness of the treatment. Asphalt overlays are a cost-effective treatment to eliminate safety hazards but do not meet the expectations of adjacent residents.

Further details on program funding can be found in the Building Better Sidewalks: An Asset Management Plan for Sidewalks report.

Sidewalk Maintenance & Safety Program

Over time, sidewalks will wear, and potentially be damaged by vehicles, equipment or tree roots. These factors result in the sidewalk cracking, becoming uneven, crumbling or chipping which can create dips and trip hazards. In cases where a sidewalk is not showing severe distresses, the most economical solution to address the hazard may be to repair rather than replace the sidewalk panel.

For trip hazards and dips, repair methods include grinding, saw cutting, or mud jacking to remove the trip ledge. For light to moderate cracking, repairs include crack filling. Where a panel is experiencing significant deterioration but the panel is not prioritized for timely repair under the associated preservation program, asphalt or MG-Krete patches have been used as temporary treatments until the panel can be replaced under the preservation program, however the Building Better Sidewalks: An Asset Management Plan for Sidewalks report outlines a potential funding plan to largely discontinue the use of these types of temporary patches in favour of concrete panel replacement. Further details on the program can be found in Attachment 3.

Public and/or Stakeholder Involvement

Stakeholders are engaged on these annual programs as they are developed each year. The Administration will continue to coordinate with applicable stakeholders as necessary.

Communication Plan

An explanation on how the City selects sidewalks for repair, the criteria considered when determining the type of sidewalk repair required for a particular section, as well as various other FAQs and phone numbers for residents to report faulty sidewalks, is available at Saskatoon.ca/sidewalks. The webpage also contains a printable PDF about sidewalk repair/replacement criteria, and indicates when the City is assessing and marking sidewalks to address locations for future preservation work.

Other Considerations/Implications

There are no policy, financial, environmental, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

Funding for these programs in 2017 is subject to City Council approval as part of its budget deliberations, scheduled for November 30, 2016 and December 1, 2016. A further report will be provided in early 2017 outlining the locations where sidewalks will be constructed under Capital Project #0948.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachments

1. Sidewalk Retrofit Program
2. Corporate Accessibility Implementation
3. Sidewalk Maintenance & Safety Program

Report Approval

Written & Reviewed by: Dan Willems, Director of Major Projects
Angela Gardiner, Director of Transportation
Brandon Harris, Director of Roadways & Operations
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities Department

SIDEWALK RETROFIT PROGRAM

Capital Project #948 – New Sidewalks and Pathways

Background

Current standards for placement of sidewalks include sidewalks and/or multi-use pathways on both sides of local, collector and arterial streets.

This program is to construct sidewalks along roadways where they currently do not exist. There are 391 locations where sidewalks have not been installed on local and collector roadways, at an estimated cost of \$31M. The recently approved Active Transportation Plan identified a cost of an additional \$30M to construct missing sidewalks on arterial roadways.

The Active Transportation Plan also recommended that the standard width for sidewalks on local and collector roadways be increased from 1.5 metres to 1.8 metres and to 2.5 metres on arterial roadways. The incremental cost for the change in standard has been reflected in the cost estimates for new sidewalks.

Prioritization Criteria

Sidewalk retrofit construction is prioritized as follows:

- Priority 1: Locations primarily include outstanding resident requests, recommendations from neighbourhood reviews, and locations where no sidewalks exist on either side of the roadway.
- Priority 2: Locations around high pedestrian areas such as parks, schools, and public facilities.
- Priority 3: Locations that have sidewalk along one side of the roadway, but do not lead to a park, school, senior's complex, or public facility.

Funding Source

Active Transportation Reserve (ATR) - funded by a 0.1% mill rate contribution, to a maximum of \$500,000 per year.

Previous Funding Levels:

2006 – \$250,000
 2007 - \$100,000
 2008 to 2014 - \$0
 2015 - \$23,000
 2016 - \$391,000 (partially funded from Traffic Safety Reserve)

For 2017, a total of \$1,300,000 will be allocated to this program with funding secured through the federal Public Transit Infrastructure Fund (PTIF) to improve access to transit. Accordingly, the 2017 program will focus on sidewalk construction to improve access to or along transit corridors and be consistent with the Active Transportation Plan. The City's 50% matching contribution of \$650,000 will be from a reallocation of utility dividend from Building Canada funded utility projects.

CORPORATE ACCESSIBILITY IMPLEMENTATION

Accessibility Ramp Program

Background

Capital Project #1963 – Corporate Accessibility Policy addresses the identified priorities of the Accessibility Service Level Guidelines approved in principle by City Council on September 2, 2008, and supported by the recommendations presented in the Accessibility Implementation Action Plan. The installation of accessibility ramps is included as a component in this project.

In 2011, an inventory was completed to identify locations where accessibility ramps should be constructed. The inventory identified the need for 3460 ramps at an estimated cost of \$10M.

Prioritization Criteria

Installation of accessibility ramps is prioritized as follows:

- Priority 1: Locations primarily identified through resident requests.
- Priority 2: Locations consistent with criteria from 2008 Implementation of Accessibility Action Plan which includes locations near seniors' residences and Access Transit customer locations.
- Priority 3: Remaining locations.

Funding Source

Reserve for Capital Expenditure (RCE) – funding for this program has previously been allocated from RCE which is intended to finance the cost of capital expenditures at Council's discretion. RCE is funded by an annual authorized provision in the City's Operating Budget.

Previous funding levels:

2012 – \$518,000
 2013 – \$190,000
 2014 – \$150,000
 2015 - \$0
 *2016 - \$0

*Note: in 2016, funding in the amount of \$150,000 was approved from Transportation Infrastructure Expansion Reserve for Capital Project #2548 - Intersection Upgrades for Major Disability Ramp Repairs to fund accessibility ramps in conjunction with intersection upgrades. In addition, a further \$30,000 was approved as a budget adjustment in 2016 from the Traffic Safety Reserve.

For 2017, a total of \$500,000 will be allocated to this program with funding secured through the federal Public Transit Infrastructure Fund (PTIF) to improve access to transit. Accordingly, the 2017 program will focus on accessibility ramps in locations to improve access to or along transit corridors and be consistent with the Active Transportation Plan. The City's 50% matching contribution of \$250,000 will be from a reallocation of utility dividend from Building Canada funded utility projects.

SIDEWALK MAINTENANCE AND SAFETY PROGRAM

Background

The City of Saskatoon operates over 1500 km of sidewalks and walkways. The Sidewalk Maintenance and Safety Program is responsible for postponing expensive rehabilitations and replacements, reducing public safety risks such as tripping hazards, and ensuring normal sidewalk and walkway function.

Prioritization

Sidewalk maintenance treatments are prioritized on a risk basis. Typically, the most severe distresses in the busiest areas are treated first. However, there are other factors that affect the priority of a sidewalk repair including proximity to care homes for the elderly; schools, parks, and other public areas; and locations where sidewalks exist on only one side of a roadway.

Public complaints or inquiries by special interest groups provide input for work scheduling as well. All requests are reviewed and treatment options, prioritization and scheduling is determined based on the risk factors listed above.

Treatments

Sidewalk maintenance treatments include the following:

- Grinding or saw cutting to remove elevated trip hazards;
- Asphalt patching of severe surface failures, at low spots to prevent ponding, and to match adjacent sidewalk panels;
- Filling of light to moderate cracks;
- MG-Krete, a cement and epoxy surface treatment, to treat worn or scaled surfaces; and
- Full replacement of high priority isolated panel failures.

Funding

Sidewalk maintenance received \$1.03M in funding for 2016 through the operating budget.



STANDING POLICY COMMITTEE ON TRANSPORTATION

Design & Construction Services Award for Sid Buckwold Bridge

Recommendation of the Committee

1. That a budget adjustment in the amount of \$360,000 be funded from the Bridge Major Repair Reserve;
2. That the engineering services proposal submitted by Stantec Consulting Ltd. for completion of the design and construction services for rehabilitation of the Sid Buckwold Bridge, at a total estimated cost, on a lump sum basis, to an upset limit of \$584,656 (including P.S.T. and G.S.T.) be approved; and
3. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

History

At the November 14, 2016 Standing Policy Committee on Transportation meeting, a report of the General Manager, Transportation & Utilities Department dated November 14, 2016 was considered.

Attachment

November 14, 2016 Report of the General Manager, Transportation & Utilities Department

Design & Construction Services Award for Sid Buckwold Bridge

Recommendation

That the Standing Policy Committee on Transportation recommend to City Council:

1. That a budget adjustment in the amount of \$360,000 be funded from the Bridge Major Repair Reserve;
2. That the engineering services proposal submitted by Stantec Consulting Ltd. for completion of the design and construction services for rehabilitation of the Sid Buckwold Bridge, at a total estimated cost, on a lump sum basis, to an upset limit of \$584,656 (including P.S.T. and G.S.T.) be approved; and
3. That the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

Topic and Purpose

This report is to obtain City Council approval to allocate funding for design and construction engineering services for the Sid Buckwold Bridge rehabilitation and Idylwyld Drive over 19th Street ramps, and to award the proposal submitted by Stantec Consulting Ltd. for this work.

Report Highlights

1. The Administration is requesting approval for a budget adjustment of \$360,000 funded from the Bridge Major Repair Reserve to be allocated equally between Capital Project #2396 - Idylwyld Drive Northbound/Southbound over 19th Street Overpass and Capital Project #2268 - Idylwyld Drive and 19th Street to 1st Avenue Northbound Overpass.
2. The City issued a Request for Proposal (RFP) to provide engineering services for the design and construction of this rehabilitation work. The City received six proposals for the engineering services. Upon review and evaluation, the proposal submitted by Stantec Consulting Ltd was determined to be the preferred proposal.

Strategic Goal

This report supports the Strategic Goal of Asset and Financial Sustainability as measures are being taken to ensure that City bridge assets are well-managed and well-maintained.

Background

The Sid Buckwold Bridge is a post-tensioned concrete girder bridge originally constructed in 1965. Rehabilitation of the structure is planned for 2018 based on findings and recommendations from the City inspection and deck testing program.

Design & Construction Services Award for Sid Buckwold Bridge

The Idylwyld Drive over 19th Street ramps are also recommended for rehabilitation within the next four to six years. Due to the proximity in timing, the City included the scope of completing the ramp rehabilitation with the Sid Buckwold Bridge rehabilitation dependent on the proponents review, testing and recommendation which will consider both cost and impact.

Report

Capital Budget Adjustment

The requested budget adjustment of \$360,000 will provide the funding to allow for the engineering design and construction services to begin in order to prepare for the bridge and possible ramp rehabilitation.

Design and Construction Services

The City's preservation plan, with the results of the Deck Testing Program, identified the need for the rehabilitation of the Sid Buckwold Bridge and the Idylwyld Drive over 19th Street ramps to optimize the service life of the structure and diminish the overall capital lifecycle costs.

The City issued an RFP for design and construction engineering services for Sid Buckwold Bridge rehabilitation with additional design and construction engineering services for the ramps. The RFP closed on October 18, 2016, and six proposals were received. After a comprehensive review, the proposal from Stantec Consulting Ltd. was determined to be the preferred proposal, at a total estimated cost, to an upset limit of \$584,656 (including taxes).

Options to the Recommendation

This commission is required in order to support the City's asset management system for bridges and structures. However, an option would be to not approve the additional funding required for the project and reject the proposal of Stantec Consulting Ltd. to perform the Engineering Services. This option is not recommended.

Communication Plan

Project information and traffic restrictions impacting drivers and residents may be communicated through multiple channels including the news media, social media, construction letters, service alerts and the City's website. If necessary, advertising in the City Pages may be used.

Financial Implications

The Administration is recommending the approval of an additional \$360,000 from the Bridge Major Repair Reserve allocated equally to Capital Project #2268 – Idylwyld Drive and 19th Street to 1st Avenue Northbound Overpass and Capital Project #2396 - Idylwyld Drive Northbound/Southbound over 19th Street Overpass. There is sufficient funding in the Bridge Major Repair Reserve.

Design & Construction Services Award for Sid Buckwold Bridge

The estimated net cost to the City for the engineering services as submitted by Stantec Consulting Ltd. follows:

Base bid for project	\$556,815
GST (5%)	<u>27,841</u>
Total Bid	\$584,656
GST Rebate (100%)	<u>(27,841)</u>
Net Cost to the City	<u>\$556,815</u>

With the approval of the additional funding in the amount of \$360,000, there will be sufficient funding available within Capital Project #2268 – Idylwyld Drive and 19th Street to 1st Avenue Northbound Overpass and Capital Project #2396 - Idylwyld Drive Northbound/Southbound over 19th Street Overpass to complete this work.

Environmental Implications

The recommendations will result in consumption of resources and associated generation of greenhouse gas emissions, once construction proceeds. The overall impact on greenhouse gas emissions is not known at this time.

Other Considerations/Implications

There are no public and/or stakeholder involvement, policy, privacy, or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

A follow-up report is not required.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Todd Grabowski, Manager, Asset Preservation for Bridges
Reviewed by: Rob Frank, Engineering Manager, Asset Preservation
Reviewed by: Dan Willems, Director of Major Projects
Approved by: Jeff Jorgenson, General Manager, Transportation & Utilities Department

TRANS TG – Design & Construction Services Award for Sid Buckwold Bridge



STANDING POLICY COMMITTEE ON ENVIRONMENT, UTILITIES & CORPORATE SERVICES

Aquatic Invasive Species: Response to PARCS

Recommendation of the Committee

1. That the report of the General Manager, Corporate Performance Department, dated November 14, 2016 be received as information;
2. That the Administration provide a report containing more detail in terms of specific local impacts and resources required; and
3. That the report of the General Manager, Corporate Performance Department, dated November 14, 2016, be referred to the Saskatoon Environmental Advisory Committee to review and report back to the Standing Policy Committee on Environment, Utilities, and Corporate Services with input.

History

At the November 14, 2016 Standing Policy Committee on Environment, Utilities & Corporate Services meeting, a report of the General Manager, Corporate Performance Department, dated November 14, 2016 was considered.

Attachment

November 14, 2016 Report of the General Manager, Corporate Performance.

Aquatic Invasive Species: Response to PARCS

Recommendation

That the report of the General Manager, Corporate Performance Department, dated November 14, 2016, be forwarded to City Council for information.

Topic and Purpose

This report is the Administration's response to the letter from the Provincial Association of Resort Communities of Saskatchewan (PARCS) regarding aquatic invasive mussels and provides an overview of City of Saskatoon (City) activities in support of provincial aquatic invasive species programming.

Report Highlights

1. The City receives drinking water from the South Saskatchewan River. Lake Diefenbaker, upstream of the city along the river, is at risk for aquatic mussel infestation.
2. The City does not currently have programming targeted at educating residents about aquatic invasive mussels as it is a member of the South Saskatchewan River Watershed Stewards (SSRWSI), which receives funding from the province to carry out an awareness campaign about aquatic invasive mussels within our watershed.
3. The province has installed a sign outside of city limits on Highway 11 to Prince Albert and has offered additional free highway signs to the City to help raise awareness of aquatic invasive mussels.

Strategic Goal

This report supports the Strategic Goal of Asset and Financial Sustainability by supporting programs that protect our drinking water source and our municipal water infrastructure. It also supports the Strategic Goal of Quality of Life by protecting our primary service of providing affordable, high quality drinking water to our citizens.

Background

The Standing Policy Committee on Environment, Utilities and Corporate Services received a letter from PARCS on May 9, 2016, asking for support, by motion, and with a letter to the Premier, for a comprehensive systematic border inspection program for invasive mussel species that are commonly carried on boats. The Committee forwarded the letter to the Administration for further reporting. Attachment 1 is a copy of the letter.

Report

Lake Diefenbaker at Risk for Aquatic Invasive Species

Saskatoon's drinking water comes from the South Saskatchewan River. Upstream of our community, the river flows through Lake Diefenbaker and the Gardiner Dam, which also houses an integrated hydroelectric station. The Lake is at high risk of infestation

by aquatic invasive mussels because of the many out-of-province boats that visit the lake for recreational purposes.

Invasive mussel populations are very difficult to control and have profound negative effects on the ecosystems and infrastructure they impact. If mussels became established in Lake Diefenbaker, impacts to Saskatoon residents would likely include higher costs for utilities (water and power) related to increased infrastructure maintenance and changing treatment requirements, as well as reduction in the recreational opportunities available in and around Saskatoon.

Current Awareness and Education Initiatives

Awareness and education initiatives are implemented by local watershed groups using funding provided by the province. The City is a member of the SSRWSI, who have been carrying out an awareness and education campaign on invasive mussels in our watershed for the past two years. Activities have included:

- Television and radio interviews,
- Presentations throughout the watershed,
- Establishment of 30 monitoring stations for mussels, and
- Installation of signage at boat docks on high-risk lakes and along the river.

The City is also represented on the Saskatchewan Invasive Species Council (SISC) and has partnered with SISC in the past for awareness and education programming about other invasive species.

Invasive species are sometimes purchased or transported unknowingly by residents, and cause problems when released back into the environment. Those that are now banned in Saskatchewan include several species of insects, fish, crabs, snails, clams, mussels, and plants. Information about these species can be found on the websites of the Ministry of Environment, Ministry of Agriculture, and Saskatchewan Invasive Species Council.

Education initiatives in Saskatoon are currently linked to municipal public health concerns (West Nile virus), urban forestry management (emerald ash borer, gypsy moth, Asian long-horned beetle, Dutch elm disease), and weed management. There is currently no municipal programming targeting awareness of aquatic invasive mussels.

Additional Awareness through Signage in Saskatoon

Highway signage has been produced by the province as part of education and awareness programming for aquatic invasive mussels. The province has installed one sign on the outskirts of Saskatoon and offered free signage to the City for installation within city limits. The Administration is currently considering the feasibility of this installation.

The province has previously provided signage to the City in support of the ban on firewood transportation related to the Dutch elm disease prevention campaign.

Public and/or Stakeholder Involvement

Stakeholders are currently being consulted regarding the potential need for a municipal education initiative regarding aquatic invasive mussels and the installation of highway signage within city limits.

Environmental Implications

The City’s membership with the SSRWSI has indirectly supported the provincial campaign to prevent the spread of aquatic invasive mussels in our local watershed. Any further direct actions by the City will also help to spread education and awareness of this threat and will demonstrate the City’s commitment to protecting our drinking water supply from aquatic invasive species.

Other Considerations/Implications

There are no policy, financial, privacy or CPTED implications or considerations and a communication plan is not required.

Due Date for Follow-up and/or Project Completion

Further information about aquatic invasive mussel education and awareness will be provided in the annual membership renewal report for the SSRWSI.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment

1. Letter from PARCS

Report Approval

Written by: Twyla Yobb, Watershed Protection Manager, Environmental & Corporate Initiatives
Reviewed by: Jeff Boone, Acting Superintendent of Forestry and Pest Management, Parks
Brenda Wallace, Director of Environmental and Corporate Initiatives
Approved by: Catherine Gryba, General Manager, Corporate Performance Department



AIM to STAB

Aquatic Invasive Mussels - Stop Them at the Border

A coalition of Saskatchewan Communities supported by:

- SUMA (Saskatchewan Urban Municipalities Association)
- SARM (Saskatchewan Association of Rural Municipalities)
- SAW (Saskatchewan Association of Watersheds)

From: Lynne Saas, Coordinator of Member Services
The Provincial Association of Resort Communities of Saskatchewan (PARCS)
parcs@sasktel.net, (306) 630-9698

Date: April 19, 2016

To: Administrator

Re: The threat to communities on the North/South Sask Rivers and the Qu'Appelle lakes

The Provincial Association of Resort Communities (PARCS) with the support of SUMA, SARM and SAW is undertaking an initiative to inform many Saskatchewan communities about the threat posed by aquatic invasive species, in the hopes of persuading the government to implement border inspections to stop this threat.

Please distribute a copy of our letter and the enclosed informational material to your Mayor and Council. We urge them to support our position both by motion and with a letter to our Premier.

Thank you for your assistance in forwarding this material to your Mayor and Council.



297-1

AIM to STAB

Aquatic Invasive Mussels - Stop Them at the Border

A coalition of Saskatchewan Communities supported by:

- SUMA (Saskatchewan Urban Municipalities Association)
- SARM (Saskatchewan Association of Rural Municipalities)
- SAW (Saskatchewan Association of Watersheds)

From: The Provincial Association of Resort Communities of Saskatchewan (PARCS)
parcs@sasktel.net, (306) 630-9698

Date: April, 2016

To: Mayor Don Atchison & Council
City of Saskatoon
Box 222-3rd Ave N.
Saskatoon, SK, S7K 0J5

Re: The threat to communities on the North/South Sask Rivers and the Qu'Appelle lakes

If your community is one of the many communities in the province that draw their **drinking water** from the North Saskatchewan or South Saskatchewan Rivers¹, you need to closely examine the enclosed AIM to STAB document.

Since lakes in Ontario became infected with Zebra and Quagga mussels, the annual cost for managing those mussels has been estimated at \$75 to \$90 million a year². The **majority of those costs are born by municipalities annually having to clean their clogged intake pipes for their municipal water systems.**

These same mussels have now travelled from the east and infected Lake Winnipeg and smaller lakes at our eastern doorstep in Manitoba. The Manitoba government has recently announced plans to spend a million dollars annually on a boat inspection program. Alberta has a comprehensive border inspection program to stop these mussels at their border. Last summer their inspectors stopped and decontaminated 11 infected boats that had travelled across our province. Had one of those boats put into the North or South Saskatchewan, or into the Qu'Appelle chain, your municipality would now be facing huge costs for maintaining your water system.

During the recent provincial election, PARCS member communities wrote to candidates asking them to describe their party's plan for dealing with this threat. While the Green Party announced its support for an inspection program, the NDP and Liberals were silent, and the Sask Party, in a letter signed by Premier Brad Wall, stated that their government would "stand on its record". An examination of page 3 of the attached document details how our province has been the only western province to fail to take a stand to stop these mussels at the border

The coalition of PARCS, SUMA, SARM and SAW are pledged to raise this matter to the new government when it next sits. We are asking you to send a letter expressing your concerns about the threat of an infestation of these mussels into the waters that feed your municipal water supply. We are asking that **your letter go forward as soon as possible before the new government is called to sit.**³

We need to stand together to protect our drinking water infrastructure from costly infection.

¹ These river systems include Lake Diefenbaker and Tobin Lake. The South Sask feeds into Buffalo Pound Lake, Last Mountain Lake and the Qu'Appelle chain. One mussel in this system will ultimately contaminate the entire interconnected waterways.

² <http://news.nationalpost.com/news/canada/why-are-zebra-mussels-in-lake-winnipeg-such-a-calamity-when-theyve-been-in-the-great-lakes-for-decades>

³ Address your letter to Premier Wall at Room 226, 2405 Legislative Drive, Regina, SK, S4S 0B3, or fax 787-0885, or email premier@gov.sk.ca

AIM to STAB

Aquatic Invasive Mussels - Stop Them at the Borders

BACKGROUND

1. What is STAB?

STAB is a group of individuals, communities and organizations sharing a belief that the only way to save our Saskatchewan lakes and rivers from aquatic invasive mussels is to stop those mussels at the border before they enter the province. Although initiated by PARCS, STAB includes membership from many other groups and organizations across the province.

2. What is PARCS?

PARCS is the Provincial Association of Resort Communities of Saskatchewan. ⁱ

3. What are aquatic invasive mussels?

These tiny Zebra and Quagga mussels (as small as a grain of rice, as large as a fingernail) are much smaller than our Saskatchewan mussels (or clams as they are often called)ⁱⁱ. Also, unlike native mussels which bury into the bottoms of lakes and rivers, these foreign mussels attach themselves to hard surfaces like the hulls of boats, docks, motors, anchors, and most dangerous of all, to the insides of the intake pipes leading to water treatment plants, to hydroelectric generators and to irrigation systems. Any mussel seen attached to a hard surface is a foreign mussel.

4. How did these mussels get into Canada?

It is believed that they arrived in the USA in 1986 via the ballast water of cargo vessels. The species spread from the eastern USA into Canada's eastern waterways. In 2009 zebra mussels were found in Saskatoon on a recreational vehicle from the USA. The boat was decontaminated. In 2011 these mussels were detected in the Red River, in North Dakota. In 2012 officials in the State of Utah intercepted a contaminated boat returning from Lake Mead, Nevada, and heading for Saskatchewan. It was quarantined and decontaminated. By 2013 Lake Winnipeg, Cedar Lake and the Red River in Manitoba were infected.

5. Why are these mussels so dangerous?

"Once introduced it is virtually impossible to eradicate them making prevention key to stopping their spread to the west". ⁱⁱⁱ The north western states (shown on the right) have implemented aggressive prevention programs that have been successful to date.



6. How do these mussels reproduce?

An adult mussel will spawn up to a million eggs which thrive in temperatures of 10 to 17 degrees C in depths of 4 to 7 metres. They can live up to 30 days out of water, which enables them to hitchhike from other provinces and states, attached to infested boats.

7. How far west have these mussels travelled to date?

The mussels have spread from the east toward the west. BC, Alberta, Saskatchewan and the five north-western states have been called upon to adopt aggressive practices to prevent the spread of these destructive mussels into the north-west part of the continent. In 2015, 11 mussel boats were stopped on the Alberta border and decontaminated. ALL OF THESE BOATS HAD TRAVELLED FROM EASTERN CANADA THROUGH SASKATCHEWAN.^{iv} ***Saskatchewan is very vulnerable.***

IMPACTS

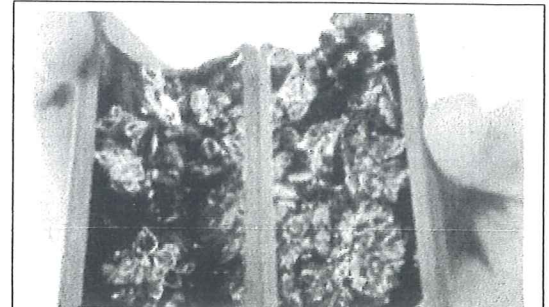
8. What are the major economic impacts of an invasive mussel infestation?

In 2013, the **Alberta** Department of Environment and Renewable Resources estimated that the **ANNUAL COST** of an invasive mussel infestation would be **\$75 million:** ^v

Power generation	\$ 5,938,487
Drinking water systems	\$ 20,839,921
Boat maintenance	\$ 390,600
Recreational fishing	\$ 21,830,892
Water management structures	\$ 8,841,373
Water diversion intakes	\$ 3,910,000
Property value	<u>\$ 13,789,500</u>
Total annual cost estimated at	\$ 75,540,773 ^{vi}

The largest part of these costs would come from an infestation on Alberta's water-operated infrastructure due to:

- Filling intake pipes, irrigation lines, dam operations,
- Clogging screens,
- Requiring new capital and maintenance costs,
- Increased costs to users,
- Costs of crop & food production; drinking water and waste water.



Clogged intake pipes for drinking water, irrigation and hydroelectric power will cost millions for Saskatchewan tax payers every year.

An impact study in Ontario shows that they are spending \$75 to \$91 million annually as a result of the mussel invasion. ^{vii} A study conducted by the Okanagan Basin Water Board estimated a cost of at least \$43 million each year in lost revenue and added maintenance of aquatic infrastructures. ^{viii}

9. What is the impact of these mussels on fish populations?

An infestation causes an increase in fish species such as yellow perch that feed on shallow-bottom organism and a decrease in fish that feed on deep water organisms, such as northern Pike and native trout. Mussels eat plankton, causing rapid changes to the food web and physical environment of fish.

10. Will these mussels like it in Saskatchewan?

Biologists feel that the ecological risk is high. We have the correct water quality for mussels to survive and a growing number of boats both leaving and coming into our province. Most of Saskatchewan is classified as having "a very high probability of invasion".^{ix}

11. Which Saskatchewan lakes are most at-risk?

While all lakes are at risk, the Fisheries Branch^x have stated that the Boundary Dam Reservoir, the South Saskatchewan (Lake Diefenbaker) system, the Qu'Appelle Lakes and Tobin Lake are most likely to be visited by out-of-province boats. Saskatchewan boats leaving our province also pose a risk.

12. How many Saskatchewan people would be affected by an infestation of foreign mussels?

We know that about half of Saskatchewan's drinking water comes from the fresh waters flowing into our province through the South Saskatchewan River, flowing north out of Gardiner Dam, through Saskatoon and on to Tobin lake, and flowing south through Buffalo Pound which provides water to Moose Jaw and Regina, into Last Mountain Lake and into the Qu'Appelle Chain of lakes. All of these people could face higher utility bills for drinking water. The effect on the hydroelectric power could have a similar effect on electrical bills. Consider the impact on the irrigation industry, the decrease in property values for cottage owners, and the loss of tourism and fisheries. A mussel infestation would be devastating on any lake and mean significant costs for all the tax payers of Saskatchewan.^{xi}

PREVENTION

13. What have the Prairie Provinces been doing to prevent the infection of their lakes?

This chart summarizes the initiatives undertaken taken by the Prairie Provinces to date. ^{xii}

Program	Description	Effect	Alberta	Manitoba	Sask.
CLEAN / DRAIN / DRY EDUCATIONAL PROGRAM	<ul style="list-style-type: none"> An informational program to train boaters to act responsibly. Posters at boat launches, marinas Aimed at effecting behavior change 	<ul style="list-style-type: none"> Most useful in areas that are already infected, to prevent spread of infection Not really applicable to stay-at-home boaters in Sask 	✓	✓	✓
MONITORING	<ul style="list-style-type: none"> Volunteers taking samples from lakes to check for adults (substrates) and/or juveniles (veliger) 	<ul style="list-style-type: none"> BUT - If the samples come back positive – it's TOO LATE TO DO ANYTHING BY THAT TIME 	✓ 73 lakes in 2015	✓ 30 lakes in 2015	✓ 5 lakes in 2015
HOTLINE	<ul style="list-style-type: none"> 24/7 response to send out decontamination unit 	<ul style="list-style-type: none"> Works best in combination with an inspection program 	✓ 1-855 336-BOAT	✓ 1-877- 667-2470	✓ 1-800 667-7561
LEGISLATION	<ul style="list-style-type: none"> Recent Alberta Ministerial Order gives authority to fishery officers 	<ul style="list-style-type: none"> Necessary in order to implement border inspections 	✓	✓ New regulations recently announced	✗
DECONTAMINATION UNITS	<ul style="list-style-type: none"> Portable hot-water sprayers used to clean contaminated boats 	<ul style="list-style-type: none"> A necessary part of border of border inspections 	✓ BC has units at its highway & entrances to parks	✓ Alberta has 1 at each of 9 highway stations plus 4 roving units	? Sask has only 2 units in the province
BORDER INSPECTIONS	<ul style="list-style-type: none"> Based on the model used in the western states Focus is on major highways Seasonal wage staff Focus on adult mussels 	<ul style="list-style-type: none"> The only way to keep infected boats out of the province! 	4000 inspections in 2014 2 fouled boats 20+ washes	\$1 million pledged ^{xiii}	✗

THE SASKATCHEWAN GOVERNMENT HAS BEEN THE ONLY WESTERN PROVINCE TO REFUSE TO PASS THE NECESSARY LEGISLATION AND REGULATIONS OR TO ALLOCATE THE FUNDS FOR IMPLEMENTING BORDER INSPECTIONS.

14. If many of these boats are coming in from the US and Manitoba for our fishing derbies, could the province not enact mandatory inspections of boats at these derbies?

Organizers of major fishing derbies are quick to explain that many of the out-of-province competitors arrive several days or even a week prior to the tournament and 'practice fish', checking out the best spots on the lake prior to the tournament. Inspections on the day of the tournament are, for a large part, too little too late.

MAKING IT HAPPEN

15. Has there been recent correspondence with the government on this matter?

Letters to Premier & Minister of Environment

March 9, 2015 – “PARCS asked Minister to allocate a trained staff person to assume leadership for preventing contamination of our lakes.”

October 27, 2015 – Sask Association of Watersheds asked Minister why there was no information about invasive mussels at border crossings.

Sept. 22, 2014 – PARCS applauded the the Ministry’s educational efforts and warned that more was needed..

Nov. 17, 2015 – PARCS President Jimmy reviewed previous correspondence & insisted that “education alone will not prevent the spread of these mussels into our lakes. ... ***It is time for our government to consider an ounce of prevention in the form of border inspections.***”

Replies

May 6, 2015 – Minister’s letter announced of a new watercraft decontamination unit and Aquatic Invasive Species Awareness Week in Saskatchewan

October 28, 2015 Minister to PARCS member stated that it was up to Manitoba to prevent contaminated boats from leaving that province & claimed to be monitoring of high-risk lakes.

No reply received

December 2, 2015 – Minister spoke of 2 new decontamination units, plans to “explore options for boat inspection training for border officers”, plus continued focus on education.

16. What might it cost to implement a border inspection program?

The following projection has been based on the same variables as the model used in Alberta and the states immediately to the south.

WHERE	HIGHWAYS	SITES	WEEKS	DAYS	HOURS	WAGES
On the Manitoba Border	#106 from Flin Flon #9 from The Pas #10 from Roblin #16 Yellow Head #! Trans Canada #18 To Estevan	10 sites	Mid-May, to Mid-Sept = 19 weeks	X7 days = 1330 days	X 24 hours per day (2 staff x 12 hours per day) = 31,920 hours	X \$20 per hour = \$636,400 per year (includes benefits & training) Plus equipment and coordination
On the US Border	#47 to Estevan #6 to Regina #4 to Swift Current		X19 weeks for 10 sites			
	1 roving		= 190 weeks			

NOTE: The Manitoba Government has **pledged to spend one million dollars in 2016:**

- \$ 800,00 for inspection and decontamination at more key locations
- \$ 170,00 for public awareness, additional signs and advertising
- \$50,000 for enforcement and \$25,000 for a new research and development fund.
- Fines will be imposed for carrying zebra and quagga mussels.

WHAT WE NEED FROM OUR GOVERNMENT

The members of STAB urge that the government of Saskatchewan¹:

1. Continue and expand the building of **AWARENESS** via the Clean/Drain/Dry program and the **MONITORING** of our lakes, **plus**
2. Adopt new legislation, new regulations and new funding to implement **border checks**, along with **PENALTIES** to ensure **ENFORCEMENT**.

Stop them at the borders.

Can we afford not to?



Keep Saskatchewan lakes free from these dangerous mussels.

Can we afford not to?



“In the summer of 2015, Alberta inspected 21,000 boats at their border with Sask and found 11 mussel boats which were then decontaminate. All of those boats travelled from Ontario across Saskatchewan.”²

*How long can we dodge the bullet?
Can we afford not to act?*

² *Kate Wilson*

¹ Kate Wilson, Alberta Department of Environmental and Sustainable Resources, states that a typical AIS program has four components: 1) education and outreach, 2) monitoring, 3) enforcement response, 4) policy and legislation

REFERENCES

- ⁱ PARCS members include resort villages, hamlet cottage communities, rural municipalities with cottage communities and cottage owner associations.
- ⁱⁱ Adults are 1 to 3 cm in size. Young zebra and quagga mussels (called veligers) are so tiny that they can look and feel like sandpaper.
- ⁱⁱⁱ After the infection of Lake Winnipeg, Manitoba officials claimed that infusions of potash would kill the mussels. However subsequent reports from scientists state that "the problem is irreversible".
<http://globalnews.ca/news/2266803/lake-winnipeg-is-a-lost-cause-due-to-zebra-mussels-expert/>
- ^{iv} Kate Wilson, Alberta Department of Environmental and Sustainable Resources, "Provincial Aquatic Invasive Species Prevention Program".
- ^v Neupane, A. "An Estimate of Annual Economic Cost of Invasive Dreissenid Mussels to Alberta", Alberta ESRD, Nov. 2013
- ^{vi} It should be noted that a predicted annual cost of \$75 million is for approximately 100 lakes in Alberta. There are 100,000 lakes in Saskatchewan!
- ^{vii} See number IV above.
- ^{viii} Okanagan Basin Water Board, pamphlet "Spread the Message, Not the Mussel", 2012.
- ^{ix} Just google Department of Fisheries and Oceans and Dreissenid mussel risk to read about it.
- ^x Fisheries Branch of Saskatchewan Environment.
- ^{xi} <http://www.southsaskriverstewards.ca/water-quality-assessment.html>
- ^{xii} Early in 2016, the Manitoba Minister of Conservation and Water Stewardship, Tom Nevakshonoff announced that the Manitoba Government will dedicated \$1 million toward the fight against invasive mussels in 2016.



STANDING POLICY COMMITTEE ON ENVIRONMENT, UTILITIES & CORPORATE SERVICES

Request for Proposals – Managed Print Services

Recommendation of the Committee

That a Request for Proposal to secure a Managed Print Services Partner be issued.

History

At the November 14, 2016 Standing Policy Committee on Environment, Utilities & Corporate Services meeting, a report of the General Manager, Corporate Performance Department, dated November 14, 2016 was considered.

Attachment

November 14, 2016 Report of the General Manager, Corporate Performance.

Request for Proposals – Managed Print Services

Recommendation

That a report be submitted to City Council recommending:

That a Request for Proposal to secure a Managed Print Services Partner be issued.

Topic and Purpose

The purpose of this Report is to better understand options for management of Corporate Printers including potential efficiencies and cost savings. The Administration is providing an update on the results of the Request for Information (RFI) that was completed in May 2016 and is asking for approval to proceed with a Request for Proposal (RFP) to secure a Managed Print Services Partner.

Report Highlights

1. Management of corporate printers and multifunction devices requires significant effort and resources within the IT Division, as well as Materials Management;
2. There are many large agencies (including Saskatoon Police Services) who have moved to Managed Print Services and have realized significant cost savings and efficiencies; and
3. The IT Division completed an RFI for vendors capable of providing Managed Print Services for which we received eight professional responses. They will now be invited to participate in a RFP process so one of them can become the Corporation's Managed Print Services partner.

Strategic Goal

This report supports the Strategic Goal of Continuous Improvement and the four-year priority to identify targeted opportunities to implement specific continuous improvement tools within the department. Moving toward a print services partner will divest the IT Division of the administrative and maintenance support of our printer fleet and gain efficiencies and cost savings in these areas.

Background

In April, 2016, the Administration reported to the Standing Policy Committee on Environment, Utilities and Corporate Initiatives that a RFI would be conducted to poll and better understand Managed Print and the vendors in the marketplace. In that report it was stated that the Administration would report back to the Committee upon completion of the RFI process to seek approval to proceed to the RFP stage. The RFI process has provided us with the necessary information required to issue invitations to participate in a RFP process.

Report

Significant Resources Required

Management of corporate printers and multifunction devices requires significant effort and resources within the IT Division, as well as Material Management who manage the

Request for Proposals – Managed Print Services

current print contract(s). The time saved from doing this maintenance will be reallocated to provide better IT support services to our other various business lines.

Cost Savings Realized

There are many large agencies (including Saskatoon Police Services) who have moved to Managed Print Services – Managed Print Partner and have realized significant cost savings and efficiencies.

A Managed Print Partner will lead to efficiencies for the maintenance and supply of printers across the Corporation. It will look at a strategic approach to printers and look at the optimal mix of printers required across the Corporation.

Responses to RFI

The RFI was completed in May of 2016 and received a very good response. There were eight submissions received; four from local Saskatoon based companies, two from Manitoba companies, and two from Alberta companies. The RFI presented over 50 questions categorized into General, Hardware and Software, Services, Pricing, Reporting, Return on Investment, and Critical Success Factors to allow a comprehensive understanding of each of the company's Managed Print Services business models and a higher level of understanding of benefits to be gained by the City of Saskatoon (City) proceeding with this proposal.

Some of the important things we learned are:

- Based on Implementations of Managed Print Services in other large organizations, we can anticipate a savings of 30% annually or \$300,000 from our current Print Services expenditures.
- An estimated equivalent of three FTE's in the Corporation are utilized to manage the print function from the procurement of equipment through the life cycle of maintenance, billing and disposal. The opportunity exists to reallocate time spent on managing the printer fleet to other activities in the different departments.
- A Managed Print Service will help reduce the environmental footprint through printing less paper (i.e. forced double sided), generating fewer greenhouse gases and keeping waste out of landfills (i.e. recycling toner and cartridges)

Options to the Recommendation

The option to this recommendation is to reject the RFP and continue to operate using our existing model. We don't recommend this option as through the RFI we have seen there are significant gains to be realized by getting a Managed Print Services partner.

Public and/or Stakeholder Involvement

Primarily, internal stakeholders will be impacted and will be consulted throughout the process.

Request for Proposals – Managed Print Services

Communication Plan

The RFP will be issued by the City and posted to the SaskTenders website, SaskTenders.ca. Agencies who responded to the RFI from the City and those who have expressed interest will be contacted directly to invite them to participate in the RFP.

Financial Implications

Currently the Corporation spends approximately \$1M annually to lease, maintain, and manage printers and multifunction devices. Each division currently funds their own Printer and maintenance costs within their Operating budgets. It is estimated that with the implementation of Managed Print Services, the overall operating costs for the Corporation will be reduced to approximately \$700,000 annually. In addition to the reduction in the operating budgets for the Corporation, it is estimated that a total equivalent of three FTE's would be divested of Procurement, maintenance, support, and asset lifecycle management of our printer fleet. Each division would have the opportunity to look for other value added activities for these three FTE's.

Other Considerations/Implications

There are no policy, environmental, privacy or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

The Administration will report back to Committee with the results from the RFP and the recommendation for selection of a Vendor to be the Managed Print Services partner.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Kevin Shewchuk, Manager, IT Governance and Strategy
Reviewed by: Paul Ottmann, Director of Information Technology
Approved by: Catherine Gryba, General Manager, Corporate Performance Department

Request for Proposals – Managed Print Services.docx



GOVERNANCE AND PRIORITIES COMMITTEE

Board of Management Appointment – Downtown Business Improvement District

Recommendation of the Committee

That the appointment of Mr. John Williams to the Board of Management of the Downtown Business Improvement District, be confirmed.

History

At the November 21, 2016 meeting of the Governance and Priorities Committee, a letter from Mr. Brent Penner, Executive Director of the Downtown Business Improvement District was considered regarding the above.

Attachment

Letter from Brent Penner, Downtown Saskatoon dated October 18, 2016



October 18, 2016

Office of the City Clerk
City of Saskatoon
222 Third Avenue North
Saskatoon, SK S7K 0J5

Attention: City Clerk

**Re: Board of Management Appointment
Mr. John Williams – North Prairie Developments Ltd.**

Please be advised that the Downtown Saskatoon Board of Management has made a motion to approve the appointment of Mr. John Williams to the Board at their meeting of October 18, 2016.

Mr. Williams meets the criteria for membership on the Board of Management and we ask City Council to confirm his appointment.

Sincerely,

A handwritten signature in black ink, appearing to read 'B Penner', written over a light blue horizontal line.

Brent Penner
Executive Director

cc: Mr. Chris Beavis - Chair



GOVERNANCE AND PRIORITIES COMMITTEE

2017 Appointments to the Governance and Priorities Committee and Standing Policy Committees

Recommendation of the Committee

1. That City Council defer the 2017 Appointments to the Governance and Priorities Committee and Standing Policy Committees to its December 12, 2016 meeting; and
2. That the matter of timelines in this regard and how they are addressed in the Procedures and Committees Bylaw be referred to the City Clerk and the City Solicitor for review.

History

At the November 21, 2016 meeting of the Governance and Priorities Committee, a report of the City Clerk dated November 21, 2016 was considered regarding the above.

The Governance and Priorities Committee also discussed the matter of timelines and is further recommending that the City Clerk and the City Solicitor review the timelines and how they are addressed in the Procedures and Committees Bylaw.

Attachment

Report of the City Clerk dated November 21, 2016

2017 – Appointments to the Governance and Priorities Committee and Standing Policy Committees

Recommendation

That the Governance and Priorities Committee recommend to the organizational meeting of City Council on November 28, 2016 its 2017 appointments to each of the Standing Policy Committees and the appointment of all members of City Council to the Governance and Priorities Committee.

Topic and Purpose

The purpose of this report is to confirm appointments to City Council's Governance and Priorities Committee and Standing Policy Committees for 2017.

Strategic Goal

The information contained in this report aligns with the long-term strategies related to the Strategic Goal of Continuous Improvement.

Background

Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014* was passed by City Council on June 9, 2014 and came into force on July 1, 2014. Section 7 of the Bylaw provides for an organizational meeting to be held each year as part of the Regular Business meeting in November. At the organizational meeting, Council shall establish Standing Policy Committee appointments for the following year.

Report

Bylaw No. 9170 *The Procedures and Committees Bylaw* states the Governance and Priorities Committee shall consist of all members of City Council and each of the Standing Policy Committees shall consist of five Councillors, appointed annually. Each Councillor must serve on two Standing Policy Committees.

The Committee is now requested to make its recommendations for appointments to each of the Standing Policy Committees for 2017.

Policy Implications

There are no policy implications at this time.

Due Date for Follow-up and/or Project Completion

Annual appointments will be considered each year during City Council's organizational meeting, as part of the Regular Business Meeting in November.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written and Approved by: Joanne Sproule, City Clerk

Report - 2017 Appointments to GPC and Standing Policy Committees.docx



GOVERNANCE AND PRIORITIES COMMITTEE

2017 Appointments of Deputy Mayor

Recommendation of the Committee

1. That City Council defer the 2017 Appointments of Deputy Mayor to its December 12, 2016 meeting; and
2. That the matter of timelines in this regard and how they are addressed in the Procedures and Committees Bylaw be referred to the City Clerk and the City Solicitor for review.

History

At the November 21, 2016 meeting of the Governance and Priorities Committee, a report of the City Clerk dated November 21, 2016 was considered regarding the above.

The Governance and Priorities Committee also discussed the matter of timelines and is further recommending that the City Clerk and the City Solicitor review the timelines and how they are addressed in the Procedures and Committees Bylaw.

Attachment

Report of the City Clerk dated November 21, 2016

2017 – Appointments of Deputy Mayor

Recommendation

That a report be submitted to City Council's Organizational Meeting, as part of the November 28, 2016 Regular Business Meeting, recommending approval of the 2017 appointments of Deputy Mayor, as described in this report and detailed in Attachment 1.

Topic and Purpose

The purpose of this report is to review the 2017 appointments of Deputy Mayor.

Report Highlights

1. Attachment 1 (Appointments of Deputy Mayor) provides a listing of Deputy Mayor appointments for 2017.

Strategic Goal

The information contained in this report and attachments aligns with the long-term strategies related to the Strategic Goal of Continuous Improvement.

Background

Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014* was passed by City Council on June 9, 2014 and came into force on July 1, 2014. Section 7 of the *Bylaw* provides for an organizational meeting to be held each year as part of the Regular Business meeting in November. At the organizational meeting, Council shall establish:

- (a) the term and rotation schedules for the positions of Deputy Mayor and Acting Mayor;
- (b) dates, times and places for regularly scheduled meetings of Council and Council Committees; and
- (c) Standing Policy Committee appointments for the following year.

This report deals with (a) above.

Report

Pursuant to *The Cities Act*, City Council is required to appoint a Deputy Mayor.

The Deputy Mayor is to act as the Mayor if the Mayor is unable to perform the duties of Mayor, or the office of Mayor is vacant. Council shall appoint an Acting Mayor if both the Mayor and the Deputy Mayor are unable to perform the duties of Mayor, or both the

2017 – Appointments of Deputy Mayor

office of the Mayor and the office of Deputy Mayor are vacant. The Acting Mayor shall be the Council member who was last elected as Deputy Mayor.

In the past, City Council has appointed the Deputy Mayor on a reverse alphabetical basis with a monthly rotation. Attachment 1 is a listing of proposed Deputy Mayor appointments for 2017.

Policy Implications

There are no policy implications at this time.

Due Date for Follow-up and/or Project Completion

The 2017 Appointments for Deputy Mayor are to be considered by City Council at its organizational meeting, as part of the Regular Business Meeting on November 28, 2016.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment(s)

1. Appointments of Deputy Mayor – 2017

Report Approval

Written and Approved by: Joanne Sproule, City Clerk

Leg Report – 2017 Appointments of Deputy Mayor.docx

Appointments of Deputy Mayor – 2017

January 2017	-	Councillor A. Iwanchuk
February 2017	-	Councillor D. Hill
March 2017	-	Councillor H. Gough
April 2017	-	Councillor S. Gersher
May 2017	-	Councillor B. Dubois
June 2017	-	Councillor R. Donauer
July 2017	-	Councillor T. Davies
August 2017	-	Councillor C. Block
September 2017	-	Councillor M. Loewen
October 2017	-	Councillor Z. Jeffries
November 2017	-	Councillor A. Iwanchuk
December 2017	-	Councillor D. Hill



GOVERNANCE AND PRIORITIES COMMITTEE

2017 City Council and Committee Meeting Schedule

Recommendation of the Committee

That the 2017 Council and Committee Meeting Schedule, included with this report as Attachment 2, be approved.

History

At the November 21, 2016 meeting of the Governance and Priorities Committee, a report of the City Clerk dated November 21, 2016 was considered regarding the above.

Your Committee resolved that regular meetings of the Governance and Priorities Committee and City Council be added in late July to the proposed schedule as presented in Attachment 1 of the above report. The intent being to have a Governance and Priorities Committee and City Council meeting scheduled, if required.

In this regard, a revised 2017 Council and Committee Meeting Schedule is included as Attachment 2.

Attachments

1. Report of the City Clerk dated November 21, 2016
2. Revised 2017 City Council and Committee Meeting Schedule

2017 City Council and Committee Meeting Schedule

Recommendation

That the proposed 2017 Council and Committee Meeting Schedule, as presented in Attachment 1, be forwarded to City Council for approval.

Topic and Purpose

The purpose of this report is to establish the 2017 City Council and Committee meeting schedule.

Report Highlights

1. City Council is required annually to set its upcoming meeting dates during its organizational meeting.
2. Attachment 1 (2017 City Council and Committee Meeting Schedule) sets out meeting dates for City Council, the Governance and Priorities Committee, and each of the four Standing Policy Committees, along with dates for a Strategic Planning Session and Business Plan and Budget meeting, during 2017.

Strategic Goal

The information contained in this report and attachments aligns with the long-term strategies related to the Strategic Goal of Continuous Improvement.

Background

Bylaw No. 9170, *The Procedures and Committees Bylaw, 2014* was passed by City Council on June 9, 2014 and came into force on July 1, 2014. Section 7 of the Bylaw provides for an organizational meeting to be held each year as part of the Regular Business meeting in November. At the organizational meeting, Council shall establish:

- (a) the term and rotation schedules for the positions of Deputy Mayor and Acting Mayor;
- (b) dates, times and places for regularly scheduled meetings of Council and Council Committees; and
- (c) Standing Policy Committee appointments for the following year.

This report deals with (b) above.

Report

There are two types of regularly scheduled Council meetings – a Regular Business meeting and a Public Hearing meeting. Both meetings are held in the Council Chamber, City Hall and commence at 1:00 p.m. and 6:00 p.m., respectively.

Bylaw No. 9170 *The Procedures and Committees Bylaw* also establishes a Governance and Priorities Committee and four Standing Policy Committees – Environment, Utilities and Corporate Services; Finance; Planning, Development and Community Services; and Transportation. Attachment 1 sets out the meeting dates and times for each of these Committees. Meetings are held in the Council Chamber, City Hall.

Attached is a proposed 2017 meeting schedule. Its highlights include:

- Use of the 5th Monday and/or Tuesday of the month to commence the next month's meetings;
- Reservation of four dates for Special Governance and Priorities Committee meetings to hold Joint or Special Meetings (as required) March 22, June 14, September 20 and November 22;
- No meeting the first week in January in order that agendas are not being prepared and circulated during the Holiday season;
- A Strategic Planning Session on January 26;
- No meetings the week of February 5 (to accommodate the SUMA Convention);
- No meetings the week of February 20 (week of Family Day);
- No meetings the week of April 16 (Easter Break);
- No meetings the week of June 4 (to accommodate FCM Conference);
- No meetings in July and the first week of August (Summer Break); and
- City Council Business Plan and Budget Deliberations November 27 to 29

Options to the Recommendation

City Council has the option to adjust any of the proposed meeting dates as well as the proposed Summer Break.

Policy Implications

There are no policy implications at this time.

Due Date for Follow-up and/or Project Completion

The 2017 City Council and Committee meeting schedule is to be considered by City Council at its organizational meeting, as part of the Regular Business Meeting on November 28, 2016.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Attachment(s)

1. Proposed 2017 City Council and Committee Meeting Schedule

Report Approval

Written and Approved by: Joanne Sproule, City Clerk

Report - 2017 City Council and Committee Meeting Schedule.docx



2017 Council and Committee Meeting Calendar

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SPC – **PD&CS** 9:00 a.m. / **Finance** 2:00 p.m.
 SPC – **Transportation** 9:00 a.m. / **EU&CS** 2:00 p.m.
Governance and Priorities Committee – 1:00 p.m.
City Council – Regular Business 1:00 p.m., Public Hearing 6:00 p.m.
Strategic Planning Session – 9:00 a.m.
Business Plan and Budget Review – 1:00 p.m.

SUMA Feb. 5-8 (Saskatoon)

FCM June 1-4 (Ottawa)

○ Stat Holidays ★ Special Joint GPC (if required) – 1:00 p.m. – 6:00 p.m.



2017 Council and Committee Meeting Calendar

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SPC – **PD&CS** 9:00 a.m. / **Finance** 2:00 p.m.
 SPC – **Transportation** 9:00 a.m. / **EU&CS** 2:00 p.m.
Governance and Priorities Committee – 1:00 p.m.
City Council – Regular Business 1:00 p.m., Public Hearing 6:00 p.m.
Strategic Planning Session – 9:00 a.m.
Business Plan and Budget Review – 1:00 p.m.

SUMA Feb. 5-8 (Saskatoon)

FCM June 1-4 (Ottawa)

○ Stat Holidays ★ Special Joint GPC (if required) – 1:00 p.m. – 6:00 p.m.



GOVERNANCE AND PRIORITIES COMMITTEE

Boards, Commissions and Committees Appointments – Process and Criteria

Recommendation of the Committee

1. That the information be received and the Governance and Priorities Committee proceed with its 2017 appointments to Boards, Commissions and Committees in the spirit of the draft process and criteria outlined in this report; and
2. That the matter be referred to the Administration for further review of the draft criteria and framework and recommendations for formalization of a process for 2018 appointments to Boards, Commissions, and Committees.

History

At the In Camera meeting of the Governance and Priorities Committee held on November 21, 2016, the Committee discussed selection process and criteria with respect to the appointments to Boards, Commissions and Committees going forward. These included:

- Provision for each member of Council to provide and rank their preferences for the Advisory Committees, Civic Boards and External Boards;
- Term of appointment to Advisory Committees, Civic Boards and External Boards;
- Exploration of limitations on the number of years a Councillor can serve on an Advisory Committee, Civic Board and External Board, unless there are extenuating circumstances;
- Provision for gender parity, wherever possible, in determining Committee and Board selections;
- Provision for representation, wherever possible, on Advisory Committees by members of Council who sit on the Standing Policy Committee to which that Advisory Committee reports to; and
- Circulation of public applications to controlled and statutory corporations.

The Committee also noted for further discussion, the length of term on a Standing Policy Committee as well as the length of time a member may serve as Chair or Vice Chair.

Proposed Sale of Former Police Service Headquarters Property – 130 and 140 - 4th Avenue North

Recommendation

1. That the proposed sale of the former Saskatoon Police Service Headquarters property at 130 and 140 - 4th Avenue North to Duchuck Holdings Ltd. at a purchase price of \$10.7M based on the terms and conditions outlined in this report be approved;
2. That a five-year tax abatement of the full taxes for 130 - 4th Avenue North (building site), subject to the completion of a renovation or redevelopment of the property sufficient to constitute a change of predominant use to housing, office, structured parking, or a combination thereof be approved;
3. That the five-year tax abatement take effect in the next taxation year following completion of the renovation or redevelopment; and
4. That the City Solicitor be requested to prepare the appropriate agreements, and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

Topic and Purpose

The purpose of this report is to obtain City Council approval for the sale of the former Saskatoon Police Service Headquarters (SPSHQ) property situated at 130 and 140 - 4th Avenue North based on the terms and conditions included in the Sale Agreement as outlined within this report, including a five-year tax abatement.

Report Highlights

1. A Sale Agreement, subject to City Council approval, has been reached with Duchuck Holdings Ltd. (the “Purchaser”) for the former SPSHQ property, and all conditions of sale have now been satisfied and removed by the Purchaser.

Strategic Goal

The sale of 130 and 140 - 4th Avenue North supports the four-year priority of developing a funding strategy for expenses related to new capital expenditures under the Strategic Goal of Asset and Financial Sustainability.

Background

At its meeting held on August 14, 2013, City Council resolved, in part:

- “1) That the City acquire 202 - 4th Avenue North, 209 - 5th Avenue North, and 221 - 5th Avenue North at a purchase price of \$13.4M as a solution to the Corporation’s short- and long-term office accommodation needs;

- 2) That the acquisition be funded from the City's cash holdings; and
- 3) That Administration issue a tender for sale for 130 and 140 - 4th Avenue North with a reserve bid of \$15.6M, and that the proceeds from this sale replenish the City's cash holdings and the excess funds be used for the fit-up of 202 - 4th Avenue North."

The former SPSHQ property at 130 and 140 - 4th Avenue North has been listed for sale since September 2013 by two real estate brokerage firms, first with Colliers International, and more recently, ICR Commercial Real Estate. The initial list price of \$15.6M was set based on market sales and the very active real estate market in the city at that time.

To make the properties available to a wider market, the marketing strategy was modified in January 2015 to provide the opportunity to acquire the properties independent of each other on the condition that 130 - 4th Avenue North be sold first. List prices were set at \$11.5M for 130 - 4th Avenue North and \$5M for 140 - 4th Avenue North, resulting in a higher aggregate list price of \$16.5M.

Over the course of the listing period, several parties expressed interest in the properties resulting in six Offers to Purchase being presented. Of those, three proceeded to an accepted offer being reached subject to a variety of conditions. However, before the final conditions were to be removed, the first two proposed purchasers chose to not proceed with the sale.

Historically low commodity prices over the past few years has resulted in a significant decline in the downtown office market with vacancy rates continuing to rise. As of the end of the second quarter in 2016, the vacancy rate for the central business district was at approximately 16%, resulting in continued downward pressure on lease rates and sale prices.

In consideration of the above, the current offer is considered to be a fair and reasonable reflection of market value for the property.

Report

A sale agreement has been reached with the Purchaser, subject to City Council approval before December 13, 2016.

Noteworthy details of the agreement are as follows:

- Purchase price of \$10.7M.
- Provision of a full five-year tax abatement on 130 - 4th Avenue North (building site) subject to completion of a renovation or redevelopment of the property sufficient to constitute a change of predominant use to housing, office, structured parking, or a combination thereof.

- Provision of a \$395,000 credit to the purchase price for the Purchaser to remove hazardous materials that currently exist within the building. The Purchaser thereby accepts full responsibility for the hazardous materials located within the building and indemnifies the City from any and all future claims.
- The City agrees to retain responsibility for environmentally contaminated soil found to be located on the vacant site (140 – 4th Avenue North), or which is proven to have migrated on to any surrounding property.
- Possession Date and Closing Date will be Tuesday, February 14, 2017 or such other date that may be agreed to by the parties.

Options to the Recommendation

City Council could choose to reject the Offer to Purchase and continue to market the property. The Administration does not recommend this option, as the offer is considered to be fair and reasonable in consideration of the current market conditions in Saskatoon.

Public and/or Stakeholder Involvement

Consultations were undertaken with several City divisions, including Planning & Development, Environmental & Corporate Initiatives, Assessment, Communications, and the City Solicitor's Office.

Communication Plan

The City will respond to media inquiries as requested, and a news release may be issued.

Financial Implications

Proceeds from the sale of 130 and 140 - 4th Avenue North will be applied to the City of Saskatoon's (City) cash holdings to replenish the funds used to purchase 202 - 4th Avenue North (Civic Square East) and related parking lots at 209 and 221 - 5th Avenue North.

The objective of the recommended abatement is consistent with the intent of the Vacant Lot and Adaptive Re-use Incentive (VLAR) Program. The value of the five-year tax abatement is estimated to be \$200,000 per year, based on a property being a fully fit-up, multi-tenant office building. The full tax abatement will result in foregone revenue for five years, to begin the year following completion of the renovation or redevelopment.

Environmental Implications

The Phase II Environmental Site Assessment completed on the undeveloped portion of the land (140 - 4th Avenue North) identified two areas of potential environmental concern on the property:

- Petroleum hydrocarbons (PHCs) found in the northeast portion of the property near the historical location of a heating oil underground storage tank; and

- Polycyclic aromatic hydrocarbons (PAHs) in the northwest portion of the property in proximity to a former on-site coal storage location.

Both PHC and PAH substances had measured soil concentrations greater than the Saskatchewan Environmental Quality Guideline Tier 1 standard for residential land use. No other contamination was discovered on the property.

Considering the current soil conditions and site land use, it was determined that it is unlikely the PAHs that were encountered have negatively impacted the site or pose a risk to human health.

The City has been put in the voluntary process of the Environmental Code and thus does not require any immediate corrective actions. Corrective actions will be required at a future date when site and/or land use changes. The City retains the environmental responsibility of remedying the impacted soil that was found during the Phase II ESA.

In its current state, the PHC and PAH impacted soil meets the Saskatoon Landfill acceptance criteria for daily and intermediate waste cover. When the site (140 - 4th Avenue North) undergoes development, the excavated soil, including the impacted areas, will be accepted at the Saskatoon Landfill free of charge.

At that time, the City will provide funds to acquire a qualified person to conduct the appropriate requirements for the property to achieve Notice of Site Condition with the Ministry of Environment, as outlined within the environmental code, to clear any environmental responsibility and to close off the voluntary impacted sites management process. This will include the reporting of the confirmatory sampling program of the excavation. The estimated cost to complete this process is approximately \$15,000 (in 2016). Costs relating to the excavation itself and transportation of the soil to the Landfill are responsibility of the Purchaser.

Policy Implications

The tax abatement for this property covers uses that are currently eligible for tax incentives through the VLAR Program, including residential, office, and structured parking. However, in this case, the full value of taxes are to be abated following completion of renovations that result in a change of predominant use of the building. This differs from the existing VLAR Program which provides for abatement of taxes for the incremental value created by the development.

Other Considerations/Implications

There are no privacy or CPTED implications or considerations.

Due Date for Follow-up and/or Project Completion

There is no further follow-up required.

Public Notice

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Report Approval

Written by: Keith Pfeil, Manager, Real Estate Services
Lesley Anderson, Director of Planning & Development, Community Services Department

Reviewed by: Frank Long, Director of Saskatoon Land
Kerry Tarasoff, CFO/General Manager, Asset & Financial Management Department
Randy Grauer, General Manager, Community Services Department

Approved by: Murray Totland, City Manager

Sale of Former Police HQ – Nov 2016

SASKATOON BOARD OF POLICE COMMISSIONERS

Action Plans to Reduce Lost Time Injury Frequency

Recommendation of the Board

That the information be received.

History

At the meeting of the Board of Police Commissioners held on September 15, 2016, the Board of Police Commissioners considered the attached report of the Chief of Police regarding Action Plans to Reduce Lost Time Injury Frequency. The report is being forwarded to City Council for its information.

Attachment

1. Report of Chief of Police – Action Plans to Reduce Lost Time Injury Frequency

TO: Darlene Brander, Chairperson
Board of Police Commissioners

FROM: Clive Weighill
Office of the Chief

DATE: 2016 August 26

SUBJECT: Action Plans to Reduce Lost Time Injury Frequency

FILE #: 2,014

ISSUE:

Lost time injury frequency has been trending upward over the past five years. Even though there was a reduction in 2015, the Saskatoon Police Service is committed to reducing work related injuries and illnesses and has a number of action plans in place to achieve this goal.

RECOMMENDATIONS:

That the information be received.

BACKGROUND:

At the City Council meeting held on June 27, 2016, a recommendation contained in the report of the Standing Policy Committee on Environment, Utilities and Corporate Services stated “that the Board of Police Commissioners be required to provide additional information on its action plans to reduce lost time injury and frequency.”

A re-cap of the statistics for the Saskatoon Police Service is provided by Dustin Truscott, Manager of Occupational Health and Safety.

In 2015, Police Services lost-time injury frequency reporting was 4.67, a twenty-five percent decrease from the 2014 reported lost-time injury frequency of 6.20.

Police Services medical aid injuries decreased by 6% (those injuries that require medical attention but do not result in time away from work).

The Lost Time Injury Frequency (LTIF) is calculated by multiplying the number of lost-time injuries by 200,000 and then dividing that by the employee labour hours (exposure hours).

$$LTIF = \frac{\text{Number of Lost Time Injuries} \times 200,000}{\text{Number of Employee Labour Hours Worked}}$$

Trends

- Saskatoon Police observed a 25% reduction in lost-time injuries in 2015.
- Saskatoon Police saw a reduction in medical aid injuries (6%) in 2015.
- There was a decrease in injury severity by 36% at the Saskatoon Police Service.

CHART 1: LOST TIME INJURY FREQUENCY BY POLICE (LTIF) (2011 TO 2015)

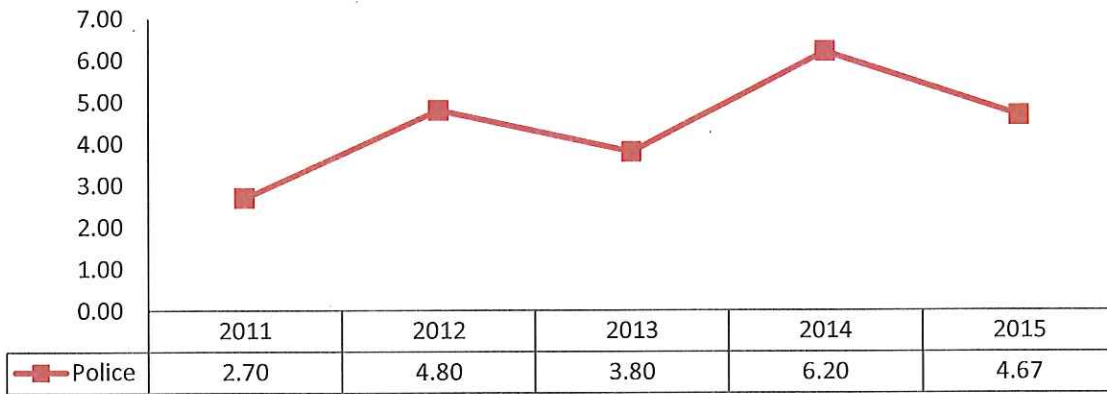
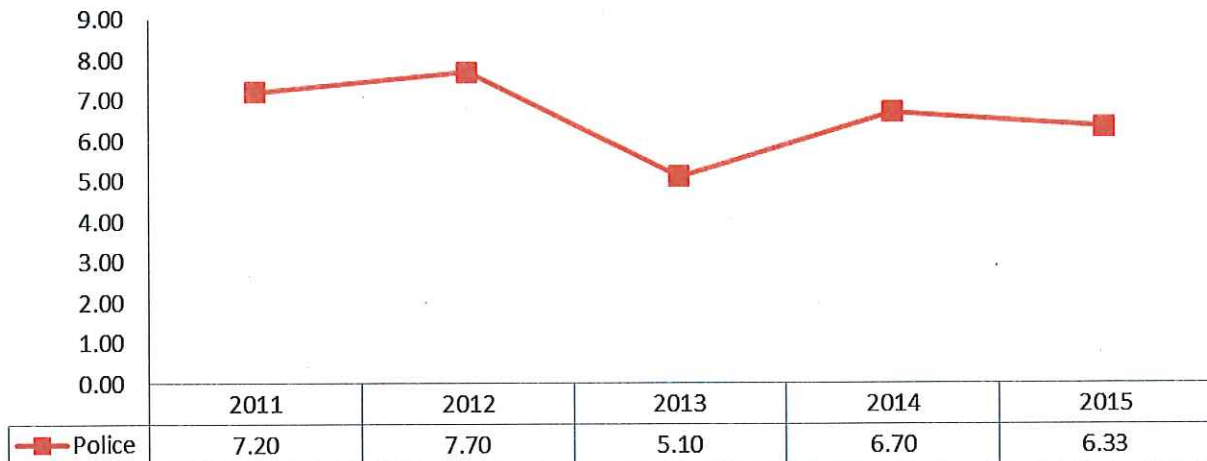


Chart 1 presents the LTIF for the Police Services. Despite an excellent performance in 2015 from 2014, the Saskatoon Police Service has been trending upward over the last five years.

Chart 2 shows that Saskatoon Police Service medical aid frequency decreased last year (2014-2015) and has been experiencing downward trend in medical aid frequency over the last five years.

CHART 2: MEDICAL AID FREQUENCY FOR POLICE SERVICES (2011 TO 2015)



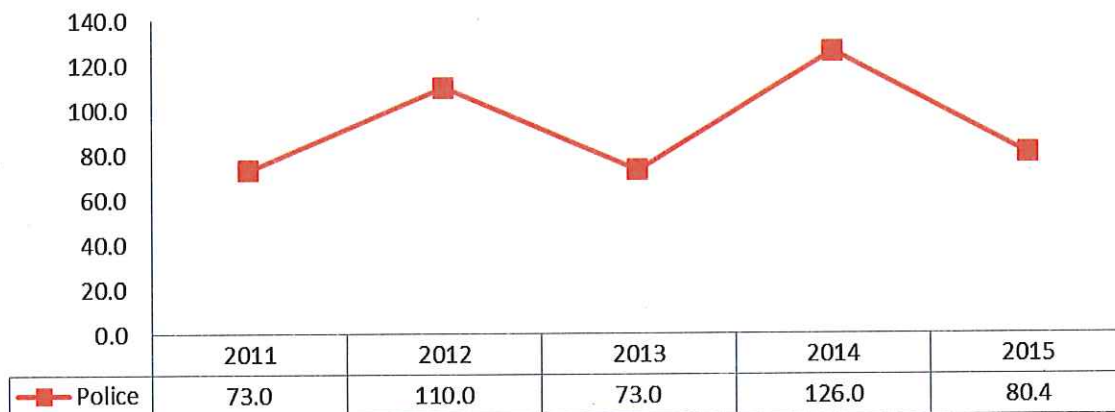
“PUBLIC AGENDA”

Medical Aid Frequency is a standard that is used to measure the number of injuries that required medical attention, but did not result in lost time. This calculation uses a similar formula as LTIF.

$$\text{MAF} = \frac{\text{Number of Medical Aid Injuries} \times 200,000}{\text{Number of Employee Labour Hours Worked}}$$

Medical Aid Frequency is a measure of the number of medical aid injuries per 100 employees.

CHART 3: SEVERITY OF INJURY BY POLICE SERVICES (2011 TO 2015)



Injury Severity is calculated by multiplying the number of lost-time days by 200,000 and then dividing that by the employee labour hours (exposure hours). This is a standardized calculation that expresses loss as a representation of days lost per 100 employees.

$$\text{Injury Severity} = \frac{\text{Number of Lost Time Days} \times 200,000}{\text{Number of Employee Labour Hours Worked}}$$

Chart 3 data shows a reduction in injury severity for Saskatoon Police Service in 2015. Saskatoon Police Service injury severity has increased over the last five years despite a reduction from 2014.

CHART 4: LOST TIME DAYS BY POLICE SERVICES (2011 TO 2015)

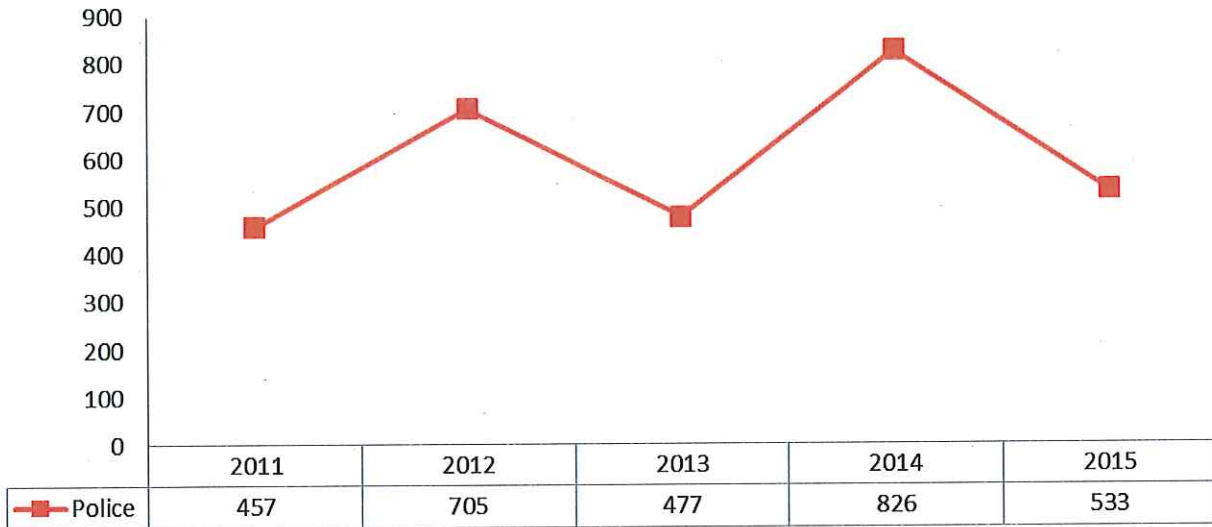
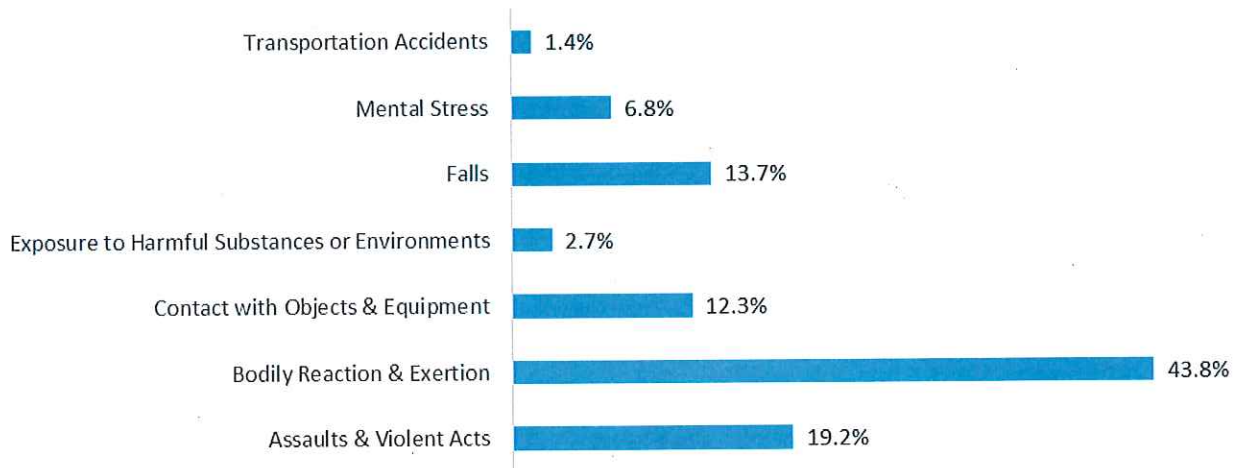


Chart 4 demonstrates a decrease in lost time days in 2015 from 2014. The data also shows an upward trend in lost time days from 2011-2015.

Injury Trends

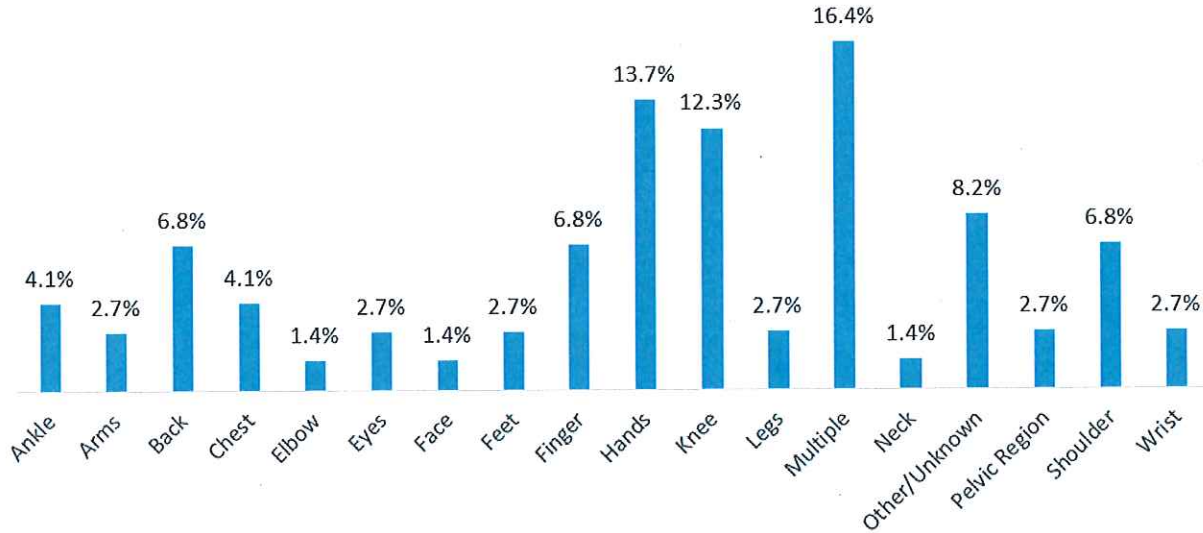
This data represents 73 injuries that resulted in medical treatment (medical-aid or lost-time).

CHART 5: INJURY BY WCB CATEGORY, POLICE SERVICE 2015



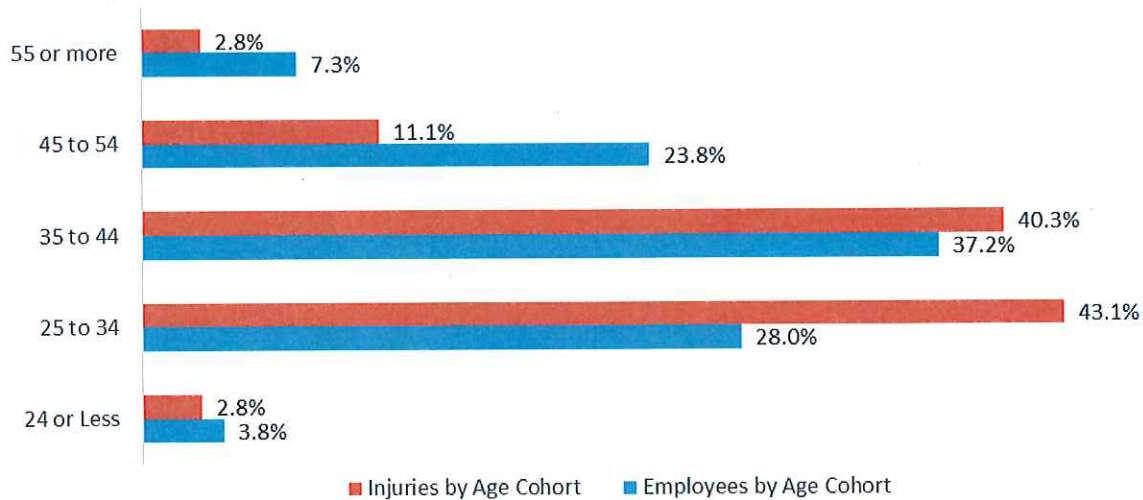
Thirty-two (32) were reported due to over-exertion or a bodily reaction to the activity.

CHART 6: INJURY BY BODY PART, POLICE SERVICE, 2015



As is evident from Chart 6, injuries were distributed over a number of body areas.

CHART 7: PERCENTAGE OF TOTAL INJURIES BY AGE COHORT, 2015



The less than 24 age cohort represents 3.8% of the employee population and accounts for 2.8% of the injuries. The 25-34 cohort represents 28.0% of the employee population and 43.1% of injuries. The 35-44 cohort represents 37.2% of the employee population and 40.3% of injuries. The 45-54 age cohort represents 23.8% of the employee population and accounts for 11.1% of workplace injuries. Finally, the 55+ cohort represents 7.3% of the employee population and accounts for 2.8% of injuries.

DISCUSSION:

In 2014, the Saskatoon Police Service and the City of Saskatoon joined the Priority Employer Improvement Program with the Occupational Health and Safety Division of the Ministry of Labour Relations and Workplace Safety. An improvement plan was formalized with the Ministry and quarterly progress reports provided, demonstrating the Service's commitment to mitigating work related injuries and illnesses. A number of goals and action plans have been put in place to reduce the number of work related injuries and illnesses.

Goal 1: A reduction of psychological injuries

Mandatory Psychological Testing

A top priority for the Human Resources Division is to develop a policy for yearly mandatory psychological testing for members that are in high risk/exceptionally mentally disturbing jobs such as Internet Child Exploitation, Child Abuse, Sex Crimes, Identification, Homicide, etc. The Service has made it a priority to deal with mental health in a proactive manner and prevent members from going off work with psychological injuries. The Service has formed a joint Association/Management committee to address this issue and to develop policy requiring members in certain high risk positions undergo yearly psychological assessments. During the first half of the year, a number of meetings have taken place between the Association and Management and the policy is in draft form and has been sent to the Deputy Chiefs for review.

Educate members on the Post-Traumatic Stress Disorder (PTSD) and how to recognize signs of other mental health issues

The SPS partnered with the Prince Albert Police Service to bring the Road to Mental Readiness Instructor program to the Service. The course was scheduled for June 13 to 17, 2016 and two thirds of the cost was covered by a provincial grant. There were 12 SPS employees trained to be instructors. Four of the instructors were civilians with the intent on delivering this training to civilian employees as well. A number of our civilian members are exposed to very disturbing information, having to type graphic reports, investigations and transcripts. Once our instructors are trained we plan to deliver the training to all employees in 2017 and 2018.

In October 2015, the SPS sent 17 members to a two-day Wellness Conference in Moose Jaw. The Annual Wellness Conference is being hosted in Saskatoon this October. With this being a local event, it is hoped that even more members will be able to attend. The Saskatchewan Federation of Police Officers is hosting this year's conference and a number of the speakers will speak on maintaining mental wellness in a very challenging environment.

Provide training on mental health

Two SPS Constables have trained 74 employees in Mental Health First Aid. This course helps our members recognize signs and symptoms of a fellow member suffering with mental health challenges. More courses are anticipated in the upcoming months and the training is well-received.

An SPS Sergeant and leader on the Critical Incident Stress Management Team (CISM), has been providing training on parades and to Special Teams such as the Tactical Support Unit and Crisis

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Negotiators on recognizing the signs and symptoms of traumatic stress and cumulative stress. She has also been facilitating training offered to all employees and family members on topics related to mental health including mindfulness training, children and anxiety, caregiver issues and resiliency. She also advised that the CISM team has been responding to traumatic events involving our members with increased frequency. The CISM Policy and Procedures have been recently updated and after any major event there is a debrief held with members involved. These debriefs allow the members a chance to talk about what happened to colleagues in a safe environment.

Goal 2: A reduction of injuries caused in the fitness center

Develop an employee wellness plan to ensure employees have access to a specialist for physical fitness programs.

With the move to our new Headquarters building there was a spike in the number of injuries that occurred in the weight room and the gymnasium. The Service hired a part time Wellness Coordinator to assist our members with proper fitness, workout routines and nutrition. This new Wellness Coordinator provides advice and expertise to our membership that will reduce the number of injuries due to strains and over exertion in the gym. He is also providing specific work out plans for members on the Tactical Support Unit and specialized training plans for those applying to work in the Canine Unit. Since November, the Coordinator has personally assisted 205 SPS members (147 sworn and 58 civilian) by implementing various small group and individual fitness initiatives. A proposal has been made to make the position permanent full-time.

Goal 3: A reduction of injuries in the parkade due to the slippery surface

In the winter of 2015 and 2016 there were a number of injuries caused by the slippery surface on the parkade. The parkade is being re-surfaced and the related number of slips and falls is anticipated to be reduced throughout winter months.

Goal 4: A reduction of injuries during mandatory training courses

A review of mandatory Defensive Tactics training course has taken place to determine if any of the scenarios can be delivered in a safer manner. A number of members were getting injured during the warm up exercises for Defensive Tactics and so those activities have been modified. The Instructors have been reminded to consider each participant's fitness level during the training and a concerted effort has been taken to match members with partners at similar physical fitness levels. There has been a 54% decrease in injuries related to Defensive Tactics Training from 2012 to 2014 since the safety audit of this program has taken place.

Goal 5: A reduction of injuries related to hearing loss

A review was completed of hearing protection utilized during annual firearms training. In 2016, the Service implemented annual hearing testing for all Firearms Instructors and is investigating the purchase of custom-fitted ear plugs for instructors to wear under the regular hearing protection. The range masters continue to be vigilant about members wearing proper hearing protection during annual firearms training.

Goal 6: A reduction of back injuries caused from the weight of the duty belt

The Equipment Committee is currently researching a load bearing vest which would assist some members that are suffering from back pain caused by the weight of all of the equipment on their duty belts. This vest has provisions to carry non use of force items such as hand cuffs, flash lights, etc. on the vest and takes some of the weight off of the duty belt. There is currently a pilot project underway to evaluate the functionality of the vests and the Occupational Health and Safety Committee and the Equipment Committee will review the outcome of the pilot project. If a member submits appropriate medical documentation they could be issued a load bearing vest.

Goal 7: Continued review of operational injuries

A number of injuries to members in Patrol are caused by arresting and apprehending suspects. Even though some injuries are unavoidable due to the nature of police work, each investigation report is reviewed by the injured member’s supervisor and feedback is provided to the member. Corrective action is noted on investigation reports if there is anything that could have been done to avoid or prevent injury.

Goal 8: Networking with other law enforcement agencies to determine best practices

In 2016, SPS will be participating in periodic teleconferences with a network of other Occupational Health and Safety practitioners from Western Canada to establish Common best practices. Workplace accommodation, equipment issues and employee wellness are some of the topics that will be explored.

CONCLUSION:

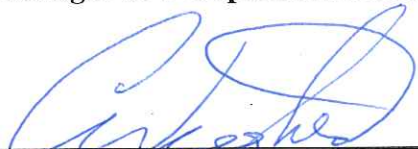
The Service will continue to focus on reducing work related injuries and illnesses. Injury statistics will continue to be reviewed in Human Resources and at the Occupational Health and Safety Committee meetings and preventative measures will continue to be taken. A number of goals and action plans have been set in place to ensure the optimal mental and physical health of our employees is achieved.

**Written and
Submitted by:**

**Lisa Olson, Director
Human Resources Division**

**Dustin Truscott
Manager of Occupational Health and Safety**

Submitted by:



**Clive Weighill
Chief of Police**

Dated: