

ELECTION DAY
November 9, 2020

CAMPAIGN QUICK GUIDE

COVID-19 Recommendations

For the Offices of:

Mayor – City of Saskatoon

City Councillor – City of Saskatoon

Saskatoon Public School Board Trustee

Saskatoon Separate School Board Trustee



Voting safely is our priority.

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Disclaimer

The City of Saskatoon Election Office has prepared this information guide for those persons seeking election or re-election for mayor, city councillor, or school board trustee on Monday, November 9, 2020.

Information in this Campaign Quick Guide provides recommendations in place during the COVID-19 pandemic and follows the [Re-Open Saskatchewan Plan](#). Updates will be provided if new restrictions occur or if other changes are gradually phased in.

Contact the 2020 Civic Election Office for any questions or concerns.

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Information Sources

- [Re-Open Saskatchewan Plan](#)
- [Environmental Cleaning and Disinfection Guidelines](#)
- [Appropriate Use of PPE Guidelines](#)
- [Cloth Mask Guidelines](#)
- [Delivery and Mail Guidelines](#)
- [Transportation Guidelines](#)
- [Banquets and Conference Facilities Guidelines](#)
- [Door-to-Door Canvassing and Sales Guidelines](#)

Table of Revisions

Published Date	Pages Affected	Section	Description of Changes	Approved by

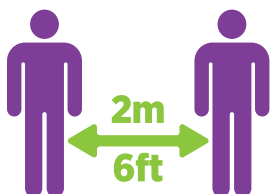
General Information

The Saskatoon 2020 Election Office is committed to reduce risks related to COVID-19 while conducting the general election. In the coming months the election office will continue to rely on the Re-Open Saskatchewan Plan and guidance from Elections Saskatchewan in preparation for the Saskatoon's Civic Election on November 9, 2020. Modifications to our election processes have been made to minimize the risk of spreading COVID-19 between candidates, voters and election workers.

Voting safely is our priority.

The Saskatoon Election Office does not have authority over the day-to-day campaign activities of candidates, however, the following offers an overview of recommendations the election office has made on how to prepare for election canvassing during COVID-19.

All candidates are expected to follow the provincial guidelines below:



- **Maintain a separation distance of two metres between yourself and others**



- **When coughing or sneezing:**
 - › **cough or sneeze into a tissue or the bend of your arm, not your hand**
 - › **throw away tissues you have used as soon as possible in a lined waste basket and wash your hands afterwards**



- **Wash your hands often with soap and water for at least 20 seconds and dry them well; if soap and water are not available, use an alcohol-based hand sanitizer**



- **Avoid touching your eyes, nose and mouth with unwashed hands**
- **Avoid close contact with people who are sick**

Traditional Campaign Activities

The traditional manner by which candidates conduct canvassing will prove challenging in a **COVID-19 environment** where physical distancing and self-isolation are needed. The recommendations will offer guidance in areas such as the number of people allowed in any location at a given time.

**The following recommendations follow
Phase 4 of the Reopen Saskatchewan Plan as of July 21, 2020.**

Door-to-Door Canvassing

Door to door canvassing has been permitted as of July 21, 2020.

- No door to door activities should occur if the candidate, volunteer or staff is ill or experiencing COVID-19-like symptoms.
- Physical distancing is to be maintained when visiting a residence and between volunteers and staff.
- Candidates, staff and volunteers should maintain proper hand hygiene and coughing/sneezing etiquette, including:
 - › Using hand sanitizer when hands are not visibly dirty and handwashing isn't available.
 - › Only using hand sanitizer approved by Health Canada.
 - › Avoiding touching your face, mouth, nose and eyes.
 - › Coughing or sneezing into a tissue, then immediately dispose of the tissue and wash hands. If a tissue is not available, cough or sneeze into your elbow, not your hands.
- No direct contact between canvassers and public, including handing promotional materials. The materials may be placed in mailboxes ahead of time.
- Candidates, volunteers and staff should have their own pen and limit sharing items with each other and the public. If shared the items should be cleaned or disinfected.
- Candidates, volunteers and staff should follow the [Transportation Guidelines](#) if sharing vehicles.
- It is encouraged to engage in online or phone canvassing.

Visitors to special care homes, hospitals, personal care homes and group homes are restricted to family or designates visiting for compassionate reasons.

Indoor Events

Indoor gatherings of up to 30 are permitted where space allows for two metres of physical distancing between participants.

The guidelines below are intended for meeting or social gatherings taking place in indoor venues.

- Individuals who are ill or experiencing COVID-19-like symptoms should not attend.
- Adequate hand washing facilities and/or hand sanitizer should be available.
- Gathering size is subject to the current public health order.
- The duration of the event should be limited.
- Greetings requiring close physical contact, such as handshakes, are discouraged.
- No direct contact between candidates and public, including handing promotional materials.
- Microphones should not be shared between multiple individuals and should be cleaned and disinfected between use.
- Event and gathering organizers must establish facility/area plans that include visual markers, such as cordons, floor markers, signage, etc., to encourage and support proper physical distancing. Areas of concerns include common areas, seating, walkways and washrooms.
- Maintain a cleaning schedule of high-traffic areas, common area and washrooms, including garbage bins opened frequently.
- Coat checks are not encouraged.
- Seating areas are subject to the following:
 - › Physical distancing is required between individuals with the exception of household and/or extended household groups.
 - › Leave alternating rows empty and provide signage where necessary.
 - › Events and gatherings with seating should have assigned seating, where possible. Where table seating is provided, limit seating to six individuals per table, with two metres between tables.
- Candidates, staff, volunteers and public participants should maintain proper hand hygiene and coughing/sneezing etiquette, including:
 - › Using hand sanitizer when hands are not visibly dirty and handwashing isn't available.
 - › Only using hand sanitizer approved by Health Canada.
 - › Avoiding touching your face, mouth, nose and eyes.
 - › Coughing or sneezing into a tissue, then immediately dispose of the tissue and wash hands. If a tissue is not available, cough or sneeze into your elbow, not your hands.

Outdoor Events

Outdoor gatherings of up to 30 people are permitted with appropriate physical distancing.

The guidelines below are intended for outdoor gatherings.

- Individuals who are ill or experiencing COVID-19-like symptoms should not attend.
- Adequate hand washing facilities and/or hand sanitizer should be available.
- Gathering size is subject to the current public health order.
- The duration of the event should be limited.
- Greetings requiring close physical contact, such as handshakes, are discouraged.
- Microphones should not be shared between multiple individuals and should be cleaned and disinfected between use.
- Event and gathering organizers should establish area plans that include visual markers, such as cordons, signage, etc., to encourage and support proper physical distancing.
- Direct contact between candidates and public is discouraged, including handing promotional materials.
- Candidates, staff, volunteers and public participants should maintain proper hand hygiene and coughing/sneezing etiquette, including:
 - › Using hand sanitizer when hands are not visibly dirty and handwashing isn't available.
 - › Only using hand sanitizer approved by Health Canada.
 - › Avoiding touching your face, mouth, nose and eyes.
 - › Coughing or sneezing into a tissue, then immediately dispose of the tissue and wash hands. If a tissue is not available, cough or sneeze into your elbow, not your hands.

Fundraisers

Fundraisers should follow the above recommendations for door-to-door canvassing, indoor and outdoor gatherings along with the following guidelines:

- Collections (such as bottle/food drives; household donation pickups) should consider advising neighbourhoods of the drives in advance through fliers, newsletters and/or social media and online advertising. Collection of donations must be through curbside pickup where possible.
- If door-to-door collection is being conducted by groups, individuals from the same extended household should occupy the same vehicle. If this is not possible, individuals should wear masks.
- Anyone who is unwell or symptomatic must remain home.
- Observe appropriate physical distancing practices between persons who need to leave the vehicle to collect donations.
- Clean and disinfect vehicle following activities.
- Practice frequent hand hygiene throughout the collection period with hand sanitizer and wash hands upon completion.
- Food and beverage consumption during collection/sorting is discouraged. If food and beverages are consumed, individuals must wash hands or use hand sanitizer prior to consuming.
- Collectors may wish to wear disposable gloves while collecting donations. Sanitize hands between glove changes.
- Maintain two metre physical distancing when sorting donations.

