

Council Chamber  
City Hall, Saskatoon, Sask.  
Monday, March 2, 1992,  
at 7:00 p.m.

## **MINUTES OF REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship Mayor Dayday in the Chair;  
Aldermen Waygood, Mostoway, Thompson, Birkmaier,  
McCann, Mann, Dyck and Cherneskey;  
City Commissioner Irwin;  
A/Director of Planning and Development Cope;  
Director of Works and Utilities Gustafson;  
Director of Finance Richards;  
City Solicitor Dust;  
City Clerk Mann;  
Secretary Sproule

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT the minutes of the regular meeting held on Monday, February 17, 1992, be approved.*

*CARRIED.*

### **COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

**A. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Barbara Bidaux  
Learning Disabilities Association of Saskatchewan, dated February 10**

Requesting Council to proclaim the week of March 9 to 13, 1992 as Learning Disabilities Week in Saskatoon. (File No. CK. 205-5)

**RECOMMENDATION:** that His Worship the Mayor be authorized to proclaim March 9 to 13, 1992 as Learning Disabilities Week in Saskatoon.

*Moved by Alderman Cherneskey, Seconded by Alderman Birkmaier,*

*THAT His Worship the Mayor be authorized to proclaim the week of March 9 to 13, 1992 as Learning Disabilities Week in Saskatoon.*

*CARRIED.*

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**2) Pat Stewardson, Executive Secretary  
Hudson Bay Route Association, dated February, 1992**

Expressing appreciation for membership, requesting support for Churchill as a grain port serving Western Canada and advising of HBRA Annual Convention. (File No. CK. 155-7)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Cherneskey, Seconded by Alderman Mostoway,*

*THAT the information be received.*

*CARRIED.*

**3) Suzanne Johnson  
15 Baldwin Crescent, dated February 17**

Commenting re Mendel Art Gallery's budget. (File No. CK. 1711-5)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Cherneskey, Seconded by Alderman Mostoway,*

*THAT the information be received.*

*CARRIED.*

**4) Dee Lowe, dated February 18**

Commenting re Mendel Art Gallery's budget. (File No. CK. 1711-5)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Mostoway, Seconded by Alderman Cherneskey,*

*THAT the information be received.*

*CARRIED.*

**5) Bill Rafoss, Chairperson  
Nutana Suburban Program Advisory Board, dated February 14**

Commenting re upcoming 1992 budget as it relates to Leisure Services programming. (File No.

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CK. 1705)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Waygood, Seconded by Alderman Cherneskey,*

*THAT the information be received.*

*CARRIED.*

**6) Janice Solem  
203 Copland Crescent, dated February 8**

Commenting re snow removal. (File No. CK. 6290-1)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Mostoway, Seconded by Alderman Cherneskey,*

*THAT the information be received.*

*CARRIED.*

**7) King George Community Association, dated February 13**

Expressing appreciation for the "Inner City CORE" programs and meetings. (File No. CK. 5500-1)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Cherneskey, Seconded by Alderman Waygood,*

*THAT the information be received.*

*CARRIED.*

**8) Melanie Elliott, Executive Director  
Saskatoon Regional Zoological Society, dated February 14**

Requesting permission for a Board Member to address Council re Animal Quarantine and Clinic Building. (Files CK. 4206 and 1705)

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**RECOMMENDATION:** that the letter be received and considered with Clause 2, Report No. 5-1992 of the Planning and Development Committee.

*Moved by Alderman Cherneskey, Seconded by Alderman Mostoway,*

*THAT the letter be received and considered with Clause 2, Report No. 5-1992 of the Planning and Development Committee.*

*CARRIED.*

**9) Jim Greenshields, Building Inspector  
Building Standards Branch, dated February 25**

Submitting "An Open Letter to Anyone Concerned with Buildings in Saskatoon." (File No. CK. 1600-4)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Thompson, Seconded by Alderman McCann,*

*THAT the information be received.*

*IN AMENDMENT*

*Moved by Alderman Waygood, Seconded by Alderman Mostoway,*

*AND THAT the information be referred to the Planning and Development Committee.*

*THE AMENDMENT WAS PUT AND LOST.  
THE MAIN MOTION WAS PUT AND CARRIED.*

**10) Pierre Lortie, Chairman  
Royal Commission on Electoral Reform and Party Financing, dated February 13**

Submitting information re *Reforming Electoral Democracy*, the final report of the Royal Commission on Electoral Reform and Party Financing. (Information available for viewing in City Clerk's Office) (File No. CK. 277-1)

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**RECOMMENDATION:** that the information be received.

*Moved by Alderman Cherneskey, Seconded by Alderman Mann,*

*THAT the information be received.*

*CARRIED.*

**11) Bob MacLeod, P. Eng., Chairman  
Canadian Nuclear Society, dated February 21**

Requesting permission to address Council re The Candu Concept: Environmental Stewardship and Safety. (File No. CK. 100-3)

**RECOMMENDATION:** that Mr. MacLeod be heard.

*Moved by Alderman Cherneskey, Seconded by Alderman Dyck,*

*THAT Mr. MacLeod be heard.*

*CARRIED.*

*Mr. Bob MacLeod provided members of Council with a copy of his brief. Mr. MacLeod addressed Council on behalf of the Saskatchewan Branch of the Canadian Nuclear Society with respect to the Candu Concept in terms of environmental stewardship and safety, as well as the economic opportunities presented through the pending Federal/Provincial agreement.*

*Mr. MacLeod answered questions put to him by members of Council.*

*Moved by Alderman Cherneskey, Seconded by Alderman Birkmaier,*

*THAT the information be received and referred to the Saskatoon Economic Development Board and the Saskatoon Environmental Advisory Council.*

*CARRIED.*

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**12) George Kool, President  
North Saskatoon Business Association, dated February 25**

Requesting permission to address Council re Memorandum of Understanding between Sask Power and AECL. (File No. CK. 100-3)

**RECOMMENDATION:** that Mr. Kool be heard.

*Moved by Alderman Cherneskey, Seconded by Alderman Dyck,*

*THAT Mr. Kool be heard.*

*CARRIED.*

*Mr. George Kool, President of the North Saskatoon Business Association, provided members of Council with a copy of his brief. Mr. Kool addressed Council on the subject of what the Memorandum of Understanding means to the North Saskatoon Business Association and the 500 businesses it represents.*

*Moved by Alderman Cherneskey, Seconded by Alderman Birkmaier,*

*THAT the information be received and referred to the Saskatoon Economic Development Board and the Saskatoon Environmental Advisory Council.*

*CARRIED.*

**13) Dr. H. S. Caplan, Professor of Physics  
University of Saskatchewan, dated February 25**

Requesting permission to address Council re "The Infrastructure of Nuclear Science and Technology in Saskatchewan." (File No. CK. 100-3)

**RECOMMENDATION:** that Dr. Caplan be heard.

*Moved by Alderman Cherneskey, Seconded by Alderman Dyck,*

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*THAT Dr. Caplan be heard.*

*CARRIED.*

*Dr. Caplan provided members of Council with a copy of his brief. Dr. Caplan indicated that he works at the Saskatchewan Accelerator Laboratory, part of the Physics Department at the University of Saskatchewan. Dr. Caplan addressed Council on the salutary effect the Saskatchewan Accelerator Laboratory has had on the City and the Province, and the even more profound effect it may have in the future.*

*Moved by Alderman Cherneskey, Seconded by Alderman Mostoway,*

*THAT the information be received and referred to the Saskatoon Economic Development Board and the Saskatoon Environmental Advisory Council.*

*CARRIED.*

**14) Tim J. Smith, President  
Students Advocating Nuclear Energy (S.A.N.E.), dated February 25**

Requesting permission to address Council re Memorandum of Understanding between Sask Power and AECL. (File No. CK. 100-3)

**RECOMMENDATION:** that Mr. Smith be heard.

*Moved by Alderman Dyck, Seconded by Alderman Cherneskey,*

*THAT Mr. Smith be heard.*

*CARRIED.*

*Mr. Smith tabled a copy of his brief and requested Council to encourage the Government of Saskatchewan to come to some sort of agreement which would allow the City of Saskatoon and the Province of Saskatchewan to move ahead and benefit from the economic development created.*

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT the information be received and referred to the Saskatoon Economic Development Board and the Saskatoon Environmental Advisory Council.*

*CARRIED.*

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**15) Russel Marcoux, President  
Synergy Today, dated February 24**

Requesting permission to address Council re ratification of the Memorandum of Understanding between Sask Power and AECL. (File No. CK. 100-3)

**RECOMMENDATION:** that Mr. Marcoux be heard.

*Moved by Alderman Cherneskey, Seconded by Alderman Dyck,*

*THAT Mr. Marcoux be heard.*

*CARRIED.*

*Mr. Russel Marcoux, President of Synergy Today, tabled a copy of his brief, expressing support for the AECL/Sask Power Memorandum of Agreement, and urged Council to take a pro-active approach to this matter.*

*Moved by Alderman Cherneskey, Seconded by Alderman Mostoway,*

*THAT the information be received and referred to the Saskatoon Economic Development Board and the Saskatoon Environmental Advisory Council.*

*CARRIED.*

**16) Mrs. H. Neumann, Secretary  
Jewish Community Holocaust Committee, dated February 21**

Requesting that a portion of McKinnon Avenue from 12th Street to 10th Street be renamed "Raoul Wallenberg Avenue" from April 20 to 27, inclusive, and that Council proclaim April 20 to 27, 1992 as Holocaust Memorial Week.

**RECOMMENDATION:** that a portion of McKinnon Avenue from 12th Street to 10th Street be renamed "Raoul Wallenberg Avenue" from April 20 to 27th, inclusive, and that His Worship the Mayor be authorized to proclaim April 20 - 27, 1992, as Holocaust Memorial Week.



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*Moved by Alderman Cherneskey, Seconded by Alderman Dyck,*

*THAT a portion of McKinnon Avenue from 12th Street to 10th Street be renamed "Raoul Wallenberg Avenue" from April 20 to 27th, inclusive, and that His Worship the Mayor be authorized to proclaim April 20 - 27, 1992, as Holocaust Memorial Week.*

*CARRIED.*

**17) Dr. Lindsay Edouard, Acting Medical Health Officer  
Saskatoon Community Health Unit, dated February 21**

Submitting copy of Saskatoon Community Health Unit quarterly report for the fourth quarter of 1991. (File No. CK. 440-2)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Cherneskey, Seconded by Alderman Waygood,*

*THAT the information be received.*

*CARRIED.*

**18) Edward K. Cowley, Business Manager  
I.U.O.E., Local 870, dated February 24**

Requesting permission to address Council re Labour Perspective on Economic Development. (File No. CK. 3500-1)

**RECOMMENDATION:** that Mr. Cowley be heard.

*Moved by Alderman Mostoway, Seconded by Alderman Cherneskey,*

*THAT Mr. Cowley be heard.*

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*CARRIED.*

*Mr. Edward Cowley, representing the Saskatchewan Building and Trades Council and the Canadian Federation of Labour Charter, tabled a copy of his brief, expressing support for the position of City Council on the nuclear option. Mr. Cowley offered assistance to convince the Provincial Government to negotiate and conclude the Memorandum of Understanding with AECL.*

*Moved by Alderman Cherneskey, Seconded by Alderman Mostoway,*

*THAT the information be received and referred to the Saskatoon Economic Development Board and the Saskatoon Environmental Advisory Council.*

*CARRIED.*

**19) Donald Campbell  
Canada Tibet Committee (Saskatoon Branch), dated February 21**

Requesting Council to proclaim March 10, 1992, as Tibet Day. (File No. CK. 205-5)

**RECOMMENDATION:** that His Worship the Mayor be authorized to proclaim March 10, 1992 as Tibet Day.

*Moved by Alderman Cherneskey, Seconded by Alderman Waygood,*

*THAT His Worship the Mayor be authorized to proclaim March 10, 1992, as Tibet Day.*

*CARRIED.*

**20) Wilf Ready  
512 Avenue K South, dated February 24**

Commenting re City's budget and the ward system. (Files CK. 1704-1 and 265-2)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman McCann, Seconded by Alderman Cherneskey,*

*THAT the information be received.*

*CARRIED.*

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**21) Debi Farrow, President  
Silverwood Heights Community Association, dated February 20**

Submitting correspondence in support of maintaining Firehall #7. (File No. CK. 1705)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Dyck, Seconded by Alderman McCann,*

*THAT the information be received and referred to the 1992 Operating Budget Review.*

*CARRIED.*

**22) W. G. Sheppard  
115 Holland Road, dated February 25**

Commenting re Mendel Art Gallery. (File No. CK. 1711-5)

**RECOMMENDATION:** that the information be received.

**23) Marline Zora  
434 Main Street, dated February 21**

Commenting re Mendel Art Gallery's budget. (File No. CK. 1711-5)

**RECOMMENDATION:** that the information be received.

**24) D. Humphries  
Swift Current, Sask., dated February 20**

Commenting re Mendel Art Gallery's budget. (File No. CK. 1711-5)

**RECOMMENDATION:** that the information be received.

**25) Dean G. Bauche, Curator  
Allen Sapp Gallery, North Battleford, dated February 19**

Commenting re Mendel Art Gallery's budget. (File No. CK. 1711-5)

**RECOMMENDATION:** that the information be received.

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*Moved by Alderman Cherneskey, Seconded by Alderman Mostoway,*

*THAT the letters be received.*

*CARRIED.*

- 26) The Honourable Janice MacKinnon,  
Minister Responsible for Seniors - and -  
Madge McKillop, Chairperson  
Senior Citizens' Provincial Council, dated February, 1992**

Submitting activity suggestions for Seniors' Week, June 1 - 7, 1992. (File No. CK. 205-5)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT the information be received and referred to the Saskatoon Canada Day Committee.*

*CARRIED.*

- 27) Steven Smith  
920 - 9th Avenue North, dated February 24**

Requesting permission to address Council re Mendel Art Gallery funding. (File No. CK. 1711-5)

**RECOMMENDATION:** that Mr. Smith be heard.

*Moved by Alderman McCann, Seconded by Alderman Mostoway,*

*THAT Mr. Smith be heard.*

*CARRIED.*

*Mr. Steven Smith, Secretary of the Saskatchewan Arts Alliance, which represents 40 arts*

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*groups from across the Province, addressed Council on the matter of funding for the Saskatoon Mendel Art Gallery. Mr. Smith expressed appreciation for Council's support to the Mendel.*

*Moved by Alderman Cherneskey, Seconded by Alderman Waygood,*

*THAT the information be received.*

*CARRIED.*

**28) Linda Sawchyn  
1528 Argyle Avenue, dated February 25**

Requesting permission to address Council re Mendel Art Gallery. (File No. CK. 1711-5)

**RECOMMENDATION:** that Ms. Sawchyn be heard.

*Moved by Alderman McCann, Seconded by Alderman Mostoway,*

*THAT Ms. Sawchyn be heard.*

*CARRIED.*

*Ms. Linda Sawchyn, a student at the University of Saskatchewan, tabled a petition with over 1000 signatures expressing concern about the proposed additional cuts to the Mendel Art Gallery.*

*Moved by Alderman Cherneskey, Seconded by Alderman Waygood,*

*THAT the information be received.*

*CARRIED.*

**29) Mrs. Gertrude Bell  
1603 - 9th Avenue North, dated February 26**

Commenting re uranium mining activities. (File No. CK. 100-3)

**RECOMMENDATION:** that the information be received.

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*Moved by Alderman McCann, Seconded by Alderman Mann,*

*THAT the information be received.*

*CARRIED.*

**30) Wayne Emerson  
On Behalf of the Aquatics Sports Groups, dated February 27**

Commenting re proposed modifications to the Minor Sport Subsidy formula and advising that Diane Stobbs will be available to answer any questions or concerns. (File No. CK. 1720-3)

**RECOMMENDATION:** that the letter be received and considered with Clause 5, Report No. 6-1992 of the Planning and Development Committee.

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT the letter be received and considered with Clause 5, Report No. 6-1992 of the Planning and Development Committee.*

*CARRIED.*

**31) Myra Powell, Acting Chairman  
Leisure Services Advisory Board, dated February 27**

Requesting permission for Mr. Rik Steernberg and Mr. Don Greer to address Council re Youth Sports Subsidy. (File No. CK. 1720-3)

**RECOMMENDATION:** that the letter be received and considered with Clause 5, Report No. 6-1992 of the Planning and Development Committee.

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT the letter be received and considered with Clause 5, Report No. 6-1992 of the Planning and Development Committee.*

*CARRIED.*

**32) Dale Rochelle, Promotion Coordinator**

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**The Partnership, dated February 26**

Requesting permission to use the City of Saskatoon Logo on a Formula One Champ boat during its tour of Saskatchewan. (Files CK. 205-1 and 370-1)

**RECOMMENDATION:** that City Council approve the use of the City of Saskatoon Logo.

*Moved by Alderman Cherneskey, Seconded by Alderman Thompson,*

*THAT City Council approve the use of the City of Saskatoon Logo.*

*CARRIED.*

**33) Morley Lehrer  
Downtown Merchants Association, dated February 28**

Requesting permission to address Council re Second Avenue improvements. (Files CK. 6120-5-1 and 4130-6)

**RECOMMENDATION:** that the letter be received and considered with Clause 2, Report No. 5-1992 of the Works and Utilities Committee.

**34) Kent Smith-Windsor, Executive Director  
The Partnership, dated March 2**

Requesting permission to address Council re Second Avenue improvements. (Files CK. 6120-5-1 and 4130-6)

**RECOMMENDATION:** that the letter be received and considered with Clause 2, Report No. 5-1992 of the Works and Utilities Committee.

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT the letters be received and considered with Clause 2, Report No. 5-1992 of the Works and Utilities Committee.*

*CARRIED.*

**35) Ken Turner  
1503 Adelaide Street, dated March 2**

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Requesting permission to address Council re Dutch Elm Disease. (File No. CK. 4200-1)

**RECOMMENDATION:** that the letter be received and considered with Clause 5, Report No. 5-1992 of the Planning and Development Committee.

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT the letter be received and considered with Clause 5, Report No. 5-1992 of the Planning and Development Committee.*

*CARRIED.*

**B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Earl Yeo, President  
Saskatoon Goldfins Swimming Club, dated February 16**

Expressing concern re closure of Harry Bailey Aquatic Centre for the month of July. Referred to the Planning and Development Committee. (File No. CK. 613-2)

**2) Dan Bichel, President/Business Agent  
Amalgamated Transit Union, Local 615, dated February 14**

Submitting notice to negotiate a revision to the present working agreement. Referred to the Administration. (File No. CK. 4720-2)

**3) Stephen Amesse  
c/o Office of Senator Anne Cools, The Senate of Canada, dated February 12**

Requesting information re City's response to child poverty. Referred to the CHEP Co-ordinator. (File No. CK. 3000-3)

**4) Archie A. E. Colton, President  
Saskatchewan Canada Day Committee, dated February 4**

Suggesting the City include red and white flowers in its '92 landscaping design. Referred to the Saskatoon Canada Day Committee. (File No. CK. 205-12)



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**5) Al Jackson, Supervising Chief Instructor, Motorcycle Safety Course  
Saskatoon and District Safety Council, dated February 20**

Requesting closure of Malouf Road and utilization of City of Saskatoon traffic control devices for Motorcycle Safety Course. Referred to the City Engineer for a report. (File No. CK. 205-1)

**6) Robert R. de Cotret  
The Secretary of State of Canada, undated**

Inviting participation in the Five-Star Community Award Program. Referred to the City Commissioner. (File No. CK. 150-5)

**7) C. A. Rivest, President and General Manager  
Interprovincial Concrete Ltd. and  
Rebel Concrete Services Ltd., dated February 26**

Commenting re advertising for tenders for City contracts. Referred to the Administration. (File No. CK. 1000-0)

**RECOMMENDATION:** that the information be received.

*Moved by Alderman Cherneskey, Seconded by Alderman Mann,*

*THAT the information be received.*

*IN AMENDMENT*

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*AND THAT the referral to the Saskatoon Canada Day Committee of Item B.4) be deleted,*

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*and the matter be referred to the Administration.*

*THE AMENDMENT WAS PUT AND CARRIED.  
THE MOTION AS AMENDED WAS PUT AND CARRIED.*

**REPORTS**

City Commissioner Irwin submitted Report No. 5-1992 of the City Commissioner;

Alderman McCann, Member, presented Report No. 5-1992 of the Planning and Development Committee;

Alderman McCann, Member, presented Report No. 6-1992 of the Planning and Development Committee;

Alderman Thompson, Chairman, presented Report No. 6-1992 of the Legislation and Finance Committee;

Alderman Birkmaier, Member, presented Report No. 5-1992 of the Works and Utilities Committee;

Alderman Thompson, Chairman, presented Report No. 2-1992 of the Audit Committee.

*Moved by Alderman Waygood, Seconded by Alderman Dyck,*

*THAT Council go into Committee of the Whole to consider the following reports:*

- a) Report No. 5-1992 of the City Commissioner;*
- b) Report No. 5-1992 of the Planning and Development Committee;*
- c) Report No. 6-1992 of the Planning and Development Committee;*
- d) Report No. 6-1992 of the Legislation and Finance Committee;*
- e) Report No. 5-1992 of the Works and Utilities Committee; and*
- f) Report No. 2-1992 of the Audit Committee.*

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*CARRIED.*

His Worship Mayor Dayday appointed Alderman Waygood as Chairman of the Committee of the Whole.

Council went into Committee of the Whole with Alderman Waygood in the Chair.

Committee arose.

Alderman Waygood, Chairman of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

**"REPORT NO. 5-1992 OF THE CITY COMMISSIONER**

**Section A - Works and Utilities**

**A1) 1991 Traffic Accident Report  
(File No. CC 430-5)**

Report of the City Engineer, February 18, 1992:

"Attached is the 1991 Traffic Accident Report prepared by the Engineering Department, Transportation Section. This report has been produced using statistics supplied by the Saskatoon Traffic Accident Information System (STAIS).

The Traffic Accident Report provides statistical data on the number, type and severity of traffic accidents which occurred in Saskatoon during 1991.

It should be noted that the report includes only those accidents where property damage exceeds \$500.00 and/or which involve fatalities or personal injury.

A brief summary of the accident history for 1991 is presented in the 'Quick Facts' section of the report.

The following are some of the more interesting statistics contained in the report:

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1. There were 8,306 reportable collisions in 1991 as compared to 8,240 in 1990, an increase of 0.8 percent.
2. There were 1,400 injuries reported in 1991 as compared to 1,437 injuries reported in 1990.
3. In 1991 there were eight fatalities as compared to four in 1990, an increase of 100.0 percent. The eight fatalities consist of two pedestrian fatalities and six motor vehicle fatalities. There were no bicycle or motorcycle fatalities in 1991. The 1991 level of fatalities is still below the 10-year average of 11 fatalities per year.
4. During the period 1982 to 1991, the following relationship between accidents, population and registered vehicles has existed:
  - population has increased by 17.4 percent.
  - vehicle registrations have increased by 30.1 percent.
  - number of reportable accidents has increased by 13.2 percent.
  - this indicates a 4 percent decrease in accidents per capita and 13.3 percent decrease in accidents per registered vehicle.
  - the number of pedestrian accidents in 1991, on a per capita basis was 24.6 percent lower than in 1981.
  - the number of bicycle accidents in 1991, on a per capita basis was 26.4 percent higher than in 1981.
  - motorcycle accidents peaked in 1981 at 183 and have declined to 57 in 1991.
5. Table 6.6 of the report shows locations in Saskatoon that experienced 20 or more accidents.

The STAIS computerized traffic accident system has proven to be an invaluable tool in identifying high and/or statistically abnormal accident locations. With the aid of the system, several locations were identified and analyzed for possible geometric improvements or additional traffic controls that would have otherwise been overlooked."

**RECOMMENDATION:** that the 1991 Traffic Accident Report be received and referred to the Works and Utilities Committee and to the Special Traffic Safety

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Committee.

*ADOPTED.*

**A2) 1991 Traffic Volume Report  
(File No. CC 430-14)**

Report of the City Engineer, February 18, 1992:

"Attached is the 1991 Traffic Volume Report prepared by the Transportation Section, Engineering Department.

The report outlines traffic counting procedures; average daily traffic flow calculations; population and vehicle ownership trends; travel on streets; classification studies; traffic volume variations by hour of day, day of week, and month of year; and pedestrian volumes.

Some of the highlights of this year's report include:

- There were an estimated 131,963 registered vehicles in the City of Saskatoon in 1991.
- Overall travel on Saskatoon roadways decreased by 1.1 percent compared to 1990. This decrease in kilometres travelled is attributed to a decrease in daily traffic volumes.
- There were significant changes in the street lengths of the freeway, arterial and collector roadways due to reclassification of some roads in the Roadway Classification System in November 1990.
- The five highest volume intersections in Saskatoon were:
  - 1) Circle Drive/Idylwyld Drive - (interchange) 62,595 vehicles entering per day
  - 2) Circle Drive/Warman Road - (interchange) 61,662 vehicles entering per day
  - 3) Circle Drive/8th Street - 54,334 vehicles entering per day
  - 4) Circle Drive/Avenue C - 52,478 vehicles entering per day
  - 5) Idylwyld Drive/22nd Street - 52,263 vehicles entering per day

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- Approximately 74 intersections were either fully or partially counted during 1991 to determine requirements for traffic control devices or geometric changes."

**RECOMMENDATION:** that the 1991 Traffic Volume Report be received and referred to the Works and Utilities Committee and to the Special Traffic Safety Committee.

*ADOPTED.*

**A3) School Signing Replacement  
L'Ecole Canadienne-Francaise  
(File No. CC 6280-1)**

Report of the City Engineer, February 12, 1992:

"The Engineering Department has received a request from Saskatoon Catholic Schools to extend the school bus loading zone at L'Ecole Canadienne-Francaise on Bateman Crescent. A review of all of the school signing has been completed, and it is proposed that the existing signing be replaced and modified as it is not consistent with present standards.

The investigation procedure for this school included:

- the preparation of a plan of the existing signing; and,
- a site investigation by the Engineering Department.

Based on the results of this investigation, a new school signing plan was formulated using the school signing guidelines and considering the needs of this particular school.

All of the students attending L'Ecole Canadienne-Francaise are bused to this school. There are no private vehicles or taxis being used at the present time to transport students. The school is located on a low traffic volume crescent and there is a fence between the school property and the roadway. The existing signing consists of a nonconforming loading zone (trucks ten minutes, cars two minutes). Considering all of these factors, it is recommended that the existing signing be removed and that it be replaced with 'No Stopping' signs around the main school entrance and 'School Bus Loading Zone, 0800-1700, Monday to Friday' signs for a distance of 50 metres to the west of the 'No Stopping' area. This signing is indicated on Plan No. L9-5C (S.S.).

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These changes have been reviewed and approved by the City Police and by Saskatoon Catholic Schools."

**RECOMMENDATION:** that the signing changes at L'Ecole Canadienne-Francaise as shown on Plan No. L9-5C (S.S.) be approved.

*ADOPTED.*

**Section B - Planning and Development**

**B1) Subdivision Application #26/91  
Southwest Corner of Circle Drive and 8th Street  
(File No. CC 4300-2-2)**

The following subdivision application has been submitted for approval:

Subdivision Application: #26/91  
Applicant: Webster Surveys Ltd.  
Legal Description: Part of Plan No. 62-S-05942, N.E. ¼-23-36-5-3  
Location: Southwest Corner of Circle Drive and 8th Street

The November 7, 1991, report of the City Planner concerning this application is attached.

**RECOMMENDATION:** that the following recommendations of the Technical Planning Commission be brought forward following Council's Public Hearing pertaining to Bylaw No. 7283 under Item No. 4b) of Unfinished Business, to close part of the roadway at the southwest corner of Circle Drive and 8th Street:

- 1) that Subdivision Application #26/91 be approved, subject to:
  - a) the payment of \$50.00 being the required approval fee; and,
  - b) that His Worship the Mayor and the City Clerk be authorized to execute any agreement with respect to easements shown on the Plan of Proposed Subdivision; and,

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- 2) that the conditions outlined in the attached Engineering Department letter dated October 30, 1991, be incorporated as conditions of the intended sale of Parcel AA to Hickson Holdings Ltd.

*ADOPTED.*

**B2) Appointment of Weed Inspector - 1992  
The Noxious Weed Act  
(File Nos. CC 4200-2 and 4510-1)**

Report of the General Manager, Civic Buildings and Grounds Department, February 25, 1992:

"Section 7, Article 1 of The Noxious Weed Act (Saskatchewan) requires that City Council appoint, annually, a weed inspector. To carry out this year's program, a weed inspector is required for six months, commencing in May and terminating in October.

Mr. Don Ross, an employee of the Properties Branch of the Civic Buildings and Grounds Department, has been selected to fulfil this requirement during 1992."

**RECOMMENDATION:** that Mr. Don Ross, of the Civic Buildings and Grounds Department be appointed as the City of Saskatoon's 1992 Weed Inspector, in accordance with the provisions of The Noxious Weed Act.

*ADOPTED.*

**B3) 1992 Revenue Proposal  
Garden Plots  
Civic Buildings and Grounds Department  
(File Nos. CC 1720-1 and 4000-1)**

Report of the Acting General Manager, Civic Buildings and Grounds Department, February 13, 1992:

"Attached is the 1992 Revenue Proposal for the Garden Plot Rentals located on 37th Street West, just north of Senator J. Gladstone Park. The program objective is to recover 100% of the direct



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operating costs for the administration and maintenance of the 96 garden plots.

In reviewing the net budget position for the program in 1991, the actual revenues of \$3,345.28 recovered only 76% of the program's expenditures of \$4,427.00. The projected 1992 fee suggests a 29% increase which will allow the forecasted revenue to approximately match the expenditures.

A 29% fee increase is being recommended, because the program serves only a very small segment of the public and is not considered a basic service which should be subsidized. The Grounds Maintenance Program has also been subjected to budget and service level reductions for 1992 and is not in a position to reallocate resources to this program.

The Department only supports continuing this programming if the objective of 100% cost recovery can be maintained. If fees are not adjusted for 1992 to reflect the corresponding operating costs, consideration should be given to phasing the program out."

**RECOMMENDATION:** that the proposed 1992 fee, as outlined in the attached Garden Plot Fee Proposal, dated November 1, 1991, be adopted.

*ADOPTED.*

**B4) Enquiry - Alderman Dyck (November 18, 1991)  
Possible Reduction in Airline Service  
(File No. CC 7000-2)**

**"Would the Administration report on the possible future reduction in airline service by Air Canada or Canadian Airlines to and from Saskatoon; with particular reference to replacement of direct flights to Central Canada and the West Coast with indirect connecting flights through Winnipeg, and possibly Calgary and Edmonton and further if there are anticipated future reductions in service levels, then what would be some of the economic effects for business and tourism, etc.?"**

Report of the Economic Development Manager, February 19, 1992:

"Airlines, both nationally and internationally, have experienced major financial problems in 1991. Schedules and aircraft types used have both been affected as companies tighten their belts and eliminate less profitable or poorly used routes.

Several changes of note in Saskatoon during 1991 relate to the fact that the two major carriers have withdrawn from regional service and are concentrating their larger, jet aircraft service to longer haul

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routes.

In so doing, Air Canada has reduced its service out of Saskatoon to four jet flights a day. Canadian Airlines International has cut back to three jet flights a day.

Air Canada's partner, Air B.C., has taken over regional service and is currently running seven flights a day from Saskatoon, using mainly the Dash 8, turbo-prop aircraft. As loads warrant, more flights will be made using the 83 seat BAe 146 jet.

Canadian's partner, Time Air, is offering 14 departures a day, using the turbo-prop Dash 8 and the 65 seat F28 jet aircraft.

For routes operating at least five days a week, the current winter schedule, compared with the summer schedule, is as follows:

<b>DESTINATION</b>	<b>SUMMER</b>	<b>WINTER</b>
Calgary	7	9
Edmonton	5	4
Regina	8	6
Winnipeg	5	6
Toronto	3	2 *
Vancouver	2	1 *
<b>TOTAL</b>	<b>30</b>	<b>28</b>

\* **Non-stop**

For destinations where there is at least one stop and where the same aircraft is used:

<b>DESTINATION</b>	<b>SUMMER</b>	<b>WINTER</b>
Minneapolis	1	-
Montreal	1	1
Toronto	1	2
Vancouver	2	2

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Winnipeg	2	-
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While there has been little impact on departing passengers as a result of reduced frequencies, there has been a significant change in convenience when boarding aircraft. This is a direct result of the change in aircraft type, but it is a situation which is occurring at all major airports across the country.

At most air terminals across the country, past planning was concentrated on loading jet aircraft via passenger bridges. However, turbo-prop aircraft, of the types now in most common use, cannot be loaded from a bridge. Passengers are thus forced to walk out to the aircraft, without any protection from the weather.

The problem is under review and will be dealt with once a solution is developed and funds are available to cover construction costs.

All of the airlines which are serving Saskatoon have stated that service levels are a direct product of passenger numbers and that adjustments will be made as circumstances warrant. While detailed data are not available, it can be stated that more frequent departures are being offered than was the case several years ago. Apart from loading inconvenience, the only other change of note, for regional destinations, is that flights are about 15 - 20 minutes longer than they were with jet service.

What this report does not indicate is the lack of direct air service to Vancouver and Toronto. Most flights are now routed through either Regina or Calgary and this is of concern to a number of Saskatoon businesses."

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**B5) Rezoning Application Z2/92  
Wildwood Golf Course  
For Information Only  
(File No. CC 4351-1)**

Application: Z2/92  
Applicant: Terry D. Ryan  
Legal Description: Part of N.E. ¼ Section 18 Township 36 Range 5 West 3rd

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Location: Wildwood Golf Course  
Current Zoning: R.2  
Proposed Zoning: A.G.  
Date Received: February 11, 1992

The A/City Planner has received the above-noted application for rezoning which is being processed and will subsequently be submitted to City Council for its consideration.

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**B6) Lesson Fees  
(File No. CC 1703)**

Report of the General Manager, Leisure Services Department, February 26, 1992:

"The Leisure Services Department, as part of its responsibility to operate a number of recreation facilities, delivers programs directly to the public in accordance with identified demand and preferences. Programs are provided in either an unstructured format (i.e. general admissions) or a structured format (i.e. lessons).

This report addresses the fees to be charged for lessons offered to the general public at city-owned and operated recreation facilities.

Executive Summary

Staff are currently reviewing the fees charged for all lessons provided by the Leisure Services Department. Revenue increases of \$40,000 are included within the 1992 Operating Estimates in anticipation of this report.

The review being conducted includes an examination of costs to deliver the lessons, a review of current response and future demand for lessons offered, and a review of comparable market rates. Although the review is not complete, staff within the Leisure Services Department have identified lessons in two major activity areas where fees have significantly fallen behind cost of service and market rates, and therefore, are in need of adjustment at this time.

In addition, this examination has revealed inconsistencies in the pricing (i.e. a 20-hour aerobic lesson set at the Saskatoon Field House is priced at \$45, while a similar set of lessons at the Lakewood Civic Centre is priced at \$50). The primary reason for this discrepancy is that costs and pricing have been determined on a site-by-site basis versus on a department-wide basis.

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The last review of lesson fees was completed over two years ago when Policy C03-029 (Leisure Services - Fees and Charges) was implemented. Since that time, most recreation services have been subjected to the 7% Federal Goods and Services Tax. The Provincial Government also proposed to apply a 7% Provincial Sales Tax to most recreation services. As both of these taxes would have the effect of increasing the cost of recreation services to the public, the Department was hesitant to further increase the cost of recreation services through increases in fees and charges, which in turn would jeopardize attendance and registration volumes.

This report proposes increases in both the fitness and learn-to-swim program categories, which once fully implemented, will see both of these program categories operate at, or near, full cost recovery.

Program Categories Proposed for Fee Adjustment

There are two program areas which have a significant impact on program revenues and which are delivered by other agencies within the community. These two areas are:

- a) fitness, and
- b) learn-to-swim.

Health, fitness, and wellness are extremely important in today's society. People of all age groups are concerned about their health and are demanding a broad range of recreational opportunities to improve their physical and mental well-being. Fitness includes all types of indoor fitness activity, regardless of whether the activity is provided in a gymnasium or in an aquatic facility.

The learn-to-swim program has an established curriculum of skill progression. The program is delivered through a progressive set of lessons (i.e. each level of lessons has a prerequisite requirement except the introductory lesson set).

Fee Structure

Although most other delivery agencies do not differentiate between adult and youth programs in their fee structure, the Leisure Services Department believes there are benefits which accrue when incentives are provided for youth to participate in leisure programs. These benefits are:

- a) promotes a healthy lifestyle early in an individual's lifetime;
- b) channels youth's energy and enthusiasm in a positive direction physically, emotionally, and socially;

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- c) encourages participation as a family; and
- d) provides for tomorrow's customers.

In light of the above, a two-tier fee structure is proposed for all program categories:

- Adult (19 years of age and older)                      base rate
- Youth (ages 1 to 18 inclusive)                      75% of base rate.

The basic rate will be set so as to maximize revenue and/or achieve desired recovery levels as directed by City Council. City Council will be requested to periodically review and revise, where necessary, the basic rate for each program category.

Subsidy Level for Program Categories

The Leisure Services Department's market analysis indicates that while the demand for fitness and learn-to-swim programs will continue to grow, registration levels at municipal recreation facilities are at or near maximum capacity during prime lesson times. At the same time, other service providers (profit and non-profit) offer similar programs at substantially higher rates, which suggests that there is sufficient demand for lesson fees to absorb the proposed price increases without a significant adverse effect on participation levels. Therefore, staff have proposed the following fee structure changes.

Fitness Lessons - Fee Proposal

Fitness programs can be delivered within a variety of time frames and are not necessarily restricted to a specific number of hours, a specific set of lessons or a specific length of time (e.g. 30 minutes, 45 minutes, etc.) per lesson. Consequently, the simplest approach to analyzing fitness lessons is to do so on a per hour basis.

Table 1 below provides an analysis, on an hourly basis, related to the fitness category of lessons provided by the Leisure Services Department.

Table 1  
(not including GST)

Rate Category	Break Even Fee Structure	Fitness Lessons Current Fee Structure		Market Rates
		Average	Range	
Adult	\$3.25/hr	\$2.29/hr	\$0.73/hr to	\$4.50/hr to

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			\$4.50/hr	\$10.00/hr
Youth	\$2.50/hr	\$2.59/hr	\$1.60/hr to \$3.30/hr	\$4.20/hr to \$10.00/hr

Some of the more popular lessons (i.e. Aquafitness, Tot/Toddler Dash & Splash) recently introduced in this program category are operated at a profit. Because these lessons are provided at competitive rates, it is not our intention to change these fees at this time. The fees for these lessons are listed below:

- i) Aquafitness I - 7.5 hrs of lesson - \$27.00
- ii) Aquafitness II - 10 hrs of lessons - \$38.00
- iii) Tot/Toddler Dash & Splash - 10 hrs of lessons - \$33.00
- iv) Time Together - 10 hrs of lessons - \$33.00

The current fee structure for fitness lessons results in an overall subsidy rate of 18% or \$29,700 per year. However, three major issues must be resolved through the restructuring of fees in this program category:

- a) fees are below market rates;
- b) fees are below break even; and
- c) fees are inconsistent between sites.

To address these issues, it is being proposed that a two-year phase-in strategy be implemented beginning September 1, 1992. The goal of the phase-in strategy is to reach our financial objective (i.e. full cost recovery) without an adverse effect on participation levels. The phase-in would occur through increases of \$0.50 per hour per participant per season until break-even and/or market level is achieved. Lesson fees would increase for all lessons in this program category, except for those lessons already operating at a profit (see above). The financial impact of adopting this proposal is to increase revenue by \$6,700 in 1992 in excess of projections already incorporated in the 1992 Operating Estimates.

Examples of the impact of this proposal on lesson fees is reflected in Table 2.

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(not including GST)

<b>Lesson Title</b>	<b>Hours of Instruction</b>	<b>Current Fee</b>	<b>Break-Even Fee</b>	<b>Fee effective Sept 1/92 (current fee plus [\$.50 x hours of instruction])</b>	<b>Fee Jan 1/93 (Sept 1/92 fee plus [\$.50 x hours of instruction])</b>
Toddler Fitness	8 hrs	\$14.00	\$20.00	\$18.00	\$20.00 (break even)
Tot Sneaker Fitness	10 hrs	\$17.00	\$25.00	\$22.00	\$25.00 (break even)
Adult Low Impact Aerobics	16 hrs	\$29.00	\$52.00	\$37.00	\$45.00
Early Bird Adult Aerobics	20 hrs	\$30.00	\$65.00	\$40.00	\$50.00
Stretch & Tone - Adult	24 hrs	\$35.00	\$78.00	\$47.00	\$59.00
Fit for Two - Adult	30 hrs	\$55.00	\$97.50	\$70.00	\$85.00

Learn-to-Swim - Lesson Fee Proposal

This group of classes includes all aquatic programs from parent and tot (or preschool) to the upper levels of the Red Cross Society learn-to-swim programs. Lesson sets are divided into three levels of difficulty. Each level of difficulty requires progressively more hours per lesson set in order to teach and practice the skills related to this level of proficiency. The three levels of difficulty are described below:

**Beginner Level - 5 hours of instruction**

- This level includes Parent and Tot, Preschool I, II and III, and levels Orange through to Red in the Red Cross Program



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Intermediate Level - 7.5 hours of instruction

- This level includes the Red Cross Program levels Maroon through to Grey and the Survival instruction classes

Advanced Level - 10 hours of instruction

- This level includes the Red Cross Program levels Grey/White and White

In addition to a consistent method of packaging learn-to-swim lesson sets (i.e. by hours of instruction), analysis further revealed that pricing for each lesson set was applied in a uniform manner. In light of these two facts, fee adjustments for this program category will be much easier to implement than is the case for fitness lessons.

Table 3 below provides a comparison of break even rates, current fee schedules, and market rates for similar lessons. Increases of \$2.00 per season per lesson set are being proposed, commencing April 1, 1992, to phase-in implementation of lesson fee increases to a point where full cost recovery can be achieved. The Department will monitor the impact of such fee increases on registration volumes. A significant change in registration volumes would necessitate a further assessment and report to City Council. The financial impact on the 1992 Operating Estimates of proceeding as proposed is estimated to generate an additional \$59,000. An amount of \$40,000 has already been included in the 1992 Operating Estimates.

Table 3

<b>Learn-to-Swim Lesson Cost Analysis and Fee Proposal (not including GST)</b>				
<b>Beginner Level - 5 Hour Set of Lessons</b>				
<b>Rate Category</b>	<b>Break Even Fee Structure</b>	<b>Current Fee Structure</b>	<b>Market Rates</b>	<b>Proposed Fee (April 1/92)</b>
Adult	\$31.00 (6.20/hr)	\$21.00 (4.20/hr)	\$25.00 to \$35.00	\$23.00 plus increase by \$2/season to \$31.00 or market
Youth	\$23.25 (4.65/hr) (75% of adult)	\$21.00 (4.20/hr)	\$25.00 to \$35.00	\$23.25 (break even)
<b>Intermediate Level - 7.5 Hour Set of Lessons</b>				
Adult	\$51.00 (6.80/hr)	\$27.00 (3.60/hr)	\$30.00 to \$42.00	\$29.00 plus increase by \$2/season to \$51.00 or market
Youth	\$38.25 (5.10/hr) (75% of adult)	\$27.00 (3.60/hr)	\$30.00 to \$42.00	\$29.00 plus increase by \$2/season to \$38.25 or market
<b>Advanced Level - 10 Hour Set of Lessons</b>				
Adult	\$55.00 (5.50/hr)	\$38.00 (3.80/hr)	\$35.00 to \$42.00	\$40.00 plus increase by \$2/season to \$55.00 or market
Youth	\$41.25 (4.13/hr) (75% of adult)	\$38.00 (3.80/hr)	\$35.00 to \$42.00	\$40.00 plus increase to \$41.25 or market

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Outdoor Pool Learn-to-Swim Fees

There are no market rates for outdoor pools in Saskatoon. Rates for 5-hour lesson sets at outdoor pools have historically been set at \$4.00 less than the same lesson sets delivered indoors. Demand for outdoor swimming lessons remains high; however, good swimming conditions (i.e. weather) cannot be guaranteed. Consequently, it is proposed that lesson fees at outdoor pools be \$0.80 (i.e. \$4.00 divided by 5 hours) per hour less than lesson fees at indoor pools. By doing this, and assuming projected attendance remains at or near 1991 levels, the 1992 revenue for outdoor pool would be increased by \$12,900 in excess of projections already included in the 1992 Operating Estimates.

Summary

In reviewing lesson fees within the Leisure Services Department, it has become evident that adjustments to existing fees are required. Fitness and learn-to-swim lessons have been analyzed and proposals are submitted in this report. The adjustments proposed in this report will add \$38,600 to the revenue estimates included in the 1992 Operating Estimates."

- RECOMMENDATION:**
- 1) that the fee structure for lessons in all program categories be as follows:
    - a) Adult (19 years of age and older) - base rate
    - b) Youth (ages 1 to 18 inclusive) - 75% of base rate
  - 2) that the overall financial objective for all lessons within the fitness and learn-to-swim program categories be full cost recovery;
  - 3) that the financial objective for fitness lessons be achieved through increases of \$.50 per hour per participant per season, commencing September 1, 1992, until either full cost recovery or market rate is achieved, whichever is the lesser;
  - 4) that the financial objective for learn-to-swim lessons be achieved through increases of \$2.00 per season per lesson set, commencing April 1, 1992, until either full cost recovery or market rate is achieved, whichever is the lesser;
  - 5) that outdoor swimming pool learn-to-swim fees be set at \$.80 per hour less than lesson fees at indoor pools; and,

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- 6) that lesson fees for Aquafitness I, Aquafitness II, Tot/Toddler Dash & Splash, and Time Together remain unchanged at this time as these lessons operate at a profit.

*ADOPTED.*

**B7) Request For Encroachment Agreement  
437 - 2nd Avenue North  
Lot Part 40, 41, Part 42, Block 177, Plan Q13  
(File No. CC 4090-2)**

Report of the Acting City Planner, February 26, 1992:

"Mr. Kenneth K. Ziegler, on behalf of the owners, has requested to enter into an Encroachment Agreement with the City of Saskatoon. As shown on the attached Surveyor's Certificate, part of the building roof canopy encroaches onto City property. The area of roof canopy encroachment is approximately 3.41 square metres (36.7 square feet), at a maximum distance of 0.26 metres (2.8 feet) onto City property. The encroachment will be subject to the minimum annual charge of \$50.00. The encroachment has existed since the building was constructed in 1987."

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 437 - 2nd Avenue North (Lot Part 40, 41, Part 42, Block 177, Plan Q13);
  - 2) that City Council instruct the City Solicitor to prepare the appropriate Encroachment Agreement making provision to collect the applicable fees; and,
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under Corporate Seal.

*ADOPTED.*

**Section C - Finance**

**C1) 1992 Preliminary Operating Budget  
(File No. CC 1704-1)**

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Attached is a copy of the 1992 Preliminary Operating Budget for Council's information. As Council will see from the Letter of Transmittal, the proposed mill rate increase is 0%. However, as we proceed through the budget reviews, adjustments will be required based on the latest Provincial budgetary information available to City Council.

The proposed review schedule will be:

<u>Date/Time</u>	<u>Scheduled</u>
Monday, March 9, 1992 7:00 p.m.	Civic Boards Police Commission Legislative Section General Government
Wednesday, March 11, 1992 7:00 p.m.	Services Group Works and Utilities
Saturday, March 14, 1992 9:30 a.m.	Finance Division Fire Department Planning and Development Division
Saturday, March 21, 1992 9:30 a.m.	Reserved if required

**RECOMMENDATION:** that the 1992 Preliminary Operating Budget be referred to the first budget review session on March 9, 1992.

*ADOPTED.*

**C2) Enquiry - Alderman Birkmaier (February 17, 1992)  
SAMA Reassessment  
(File Nos. CC 180-11 and 1615-2)**\_\_\_\_\_

**"Would the Administration please report at the next regular meeting of Council on the**

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**SAMA recommendations for reassessment and the feasibility of a rollover date of 1993."**

Report of the City Assessor, February 19, 1992:

"Attached for City Council's information is the latest 'preferred option' for the assessment rollover by the Saskatchewan Assessment Management Agency dated February 12, 1992. Also provided for information is an Administrative report dated January 9, 1991, which analyzed SAMA's former position for a proposed 1992 rollover.

This report will provide an analysis of the revised SAMA position:

**I. BACKGROUND**

The 'preferred option' now anticipates a rollover date of January 1, 1993, versus the old date of January 1, 1992. The underlying assumptions remain the same in both documents:

- Property valuations upgraded 1965 to 1987.
- Upgrading productivity rates on agricultural land.
- Replacement cost is augmented with market considerations, through the use of a market adjustment factor (MAF).
- Eliminate Business Assessment/Business tax.

However, the following changes have now been proposed in the new preferred options:

- New percentage of value for property classes:

	<u>Preferred Option</u>	<u>Former Option</u>
Residential	81%	90%
Agricultural	46%	50%
Commercial	100%	100%

The intent of this change is to provide for a zero tax shift between classes of property province-wide.

- Commercial Mill Rate Factor (CMRF)

Previously the CMRF was set at 1.10% for all municipalities except the eight major

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cities. Now all municipalities can set their CMRF.

- Phase-In

(No phase-in was allowed under the 1992 rollover proposal. However, the new preferred option proposes a three year phase-in, but the specific formulas have yet to be developed.)

II. ANALYSIS OF SAMA'S 'PREFERRED OPTION'

A. Impact of Market Driven Assessments (Upgrading Property Values to 1987)

The concerns expressed by the Administration in the 'Committee of the Whole' report dated January 9, 1991 remain. The 1987 era is not conducive to a 'market driven' assessment system.

B. Upgrading Productivity Ratings for Agricultural Land

Is not directly related to urban assessment.

C. Augment Replacement Cost Information with Market Conditions

Previously analyzed in January 9, 1991 report with 'Impact of Market Driven Assessment.'

D. Eliminate Business Assessment/Business Tax

The creation of a commercial mill rate factor does have some benefits as outlined in the January 9, 1991 report. However, there are some concerns which will be addressed later in this report.

E. Tax Shifts Due to New Percentaged of Value for Property Taxes

i) Residential Property Tax

SAMA's intent with the revised percentage of value (81%) is to achieve a zero tax shift between classes of property. Our estimate is that for the residential properties within Saskatoon that tax shift in this case will be minimal. However, with the classification of multi-family projects (4 or

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more units) as residential, their taxes will decrease by approximately \$4M. This will create a corresponding increase in residential taxes of over 8% for single family properties.

SAMA's re-assessment reverses completely the 1984-1986 City of Saskatoon Re-assessment. The emphasis on land value has been decreased, so therefore residential properties with a high building value will have a greater tax increase.

ii) Commercial Property Tax

Commercial Property Tax will also be affected by the transfer of value from land to buildings. Therefore, commercial properties with a high building value will experience an increase in taxes, while smaller, less expensive buildings on larger lots will have their taxes decreased.

F. Commercial Mill Rate Factor

Only one commercial mill rate factor is allowed. Multi-family properties (four or more units) will now be classified as residential, which will result in an approximately 30% tax decrease, for these properties. This decrease will be shifted to other properties in the residential class.

G. Phase-In

SAMA has proposed a three year phase-in with details to be determined later. A phase-in with the introduction of the CMRF will be very complicated. Administratively we will be analyzing the specific proposals when they are tabled.

III. OUTSTANDING ISSUES

A. Legislation

Appropriate legislation is required in order to properly support this re-assessment. This legislation must define 'market driven assessment' to ensure that appeals are well founded in law. The legislation must legalize the CMRF to ensure it is properly constituted. To date no specific legislation has been forwarded for review or introduction into the Legislature.



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B. Review by An Outside Consultant

SAMA has agreed, with the urging of the four major cities, to retain an outside consultant to review the overall SAMA proposal and to comment on the predictability of completing a rollover by January 1, 1993. Each city has been asked to pay a proportional share of the consultant's fee based on their total assessment. The City of Saskatoon and Regina have been asked to contribute \$20,000 each to the study. We fully support this expenditure, however, our one concern is that the results of the study will not be available until May 1992.

C. Saskatoon's Ability to Rollover in 1993

The Assessor's Department is proceeding with all the work possible to rollover in 1993. However, without the supporting legislation and the review by the consultant we have concerns. The cost to provide the necessary computer changes and support as proposed in the 1992 Capital Budget is approximately \$600,000. The Operating Budget costs (which are not provided for) are at \$100,000. The Corporate Information Services Department has estimated at least eight months are required to modify and install the appropriate computer programs and equipment. Yet to meet this schedule the City will not have seen the final legislation package or the consultant's report. This places the City in quite a dilemma. Administratively, we had proposed to SAMA that the four major cities be allowed to 'Stage-In'. That would mean that SAMA would proceed with its rollover on January 1, 1993, and that then the four major cities would have a period of perhaps three years to implement fully the SAMA proposal. This would allow the cities to review the legislation, and the consultant's report prior to making such a large financial commitment."

**RECOMMENDATION:**

- 1) that City Council authorize the payment of \$20,000 to SAMA as our share of the external consultant's report with such cost to be added to the Assessment Department's 1992 Operating Budget;
- 2) that the City of Saskatoon express its concern to SAMA regarding the tax shift created by decrease in taxation on multi-residential properties; and,
- 3) that in light of the scheduling difficulties for both the draft

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legislation and the consultant's study, that City Council inform SAMA that it wishes to "stage-in" the re-assessment.

- IT WAS RESOLVED:*
- 1) *that City Council authorize the payment of \$20,000 to SAMA as our share of the external consultant's report with such cost to be added to the Assessment Department's 1992 Operating Budget;*
  - 2) *that the City of Saskatoon express its concern to SAMA regarding the tax shift created by decrease in taxation on multi-residential properties;*
  - 3) *that in light of the scheduling difficulties for both the draft legislation and the consultant's study, that City Council inform SAMA that it wishes to "stage-in" the re-assessment;*
  - 4) *that the Administration report on the matter of a variable mill rate on multi-residential properties; and*
  - 5) *that the Administration comment on the question of vacancies in commercial properties.*

**C3) Business Assessment Roll - Preliminary  
as of December 31, 1991  
(File No. CC 1625-1)**

Report of the City Assessor, February 19, 1992:

"Attached is a statement of the 1992 Preliminary Business Assessment Roll as at December 31, 1991.

Also attached is a five-year comparison 1988-1992.

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The 1992 Preliminary Business Assessment Roll shows an increase of 775,948 or 1.27 percent over the 1991 taxable assessment. This increase can be attributed to new business or additions to existing businesses as there were no major general rate increases for 1992.

The 1992 Business Assessment Roll is subject to Board of Revision action; a revised assessment roll will be provided after the sitting of the Board of Revision.

The 1992 business assessment and tax bills will be mailed on February 21, 1992, with the last date of appeal being March 12, 1992.

Members of Council are aware that the following Clause 5, Report No. 1-1992 of the Legislation and Finance Committee was adopted by City Council at its meeting held on January 20, 1992:

**"that in 1992, the business tax levy be 14.5 percent, with a discount rate of 5 percent if payment is received within 30 days of the mailing of the assessment and tax notice."**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**C4) Investments  
(File No. CC 1790-3)**

Report of the Investment Services Manager, February 24, 1992:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

**RECOMMENDATION:** that City Council approve the above purchases and sales.

*ADOPTED.*

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**Section D - Services**

**D1) Routine Reports Submitted to City Council**

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$7,235,944.60 (File No. CC 1530-2)	February 11, 1992	February 18, 1992
Schedule of Accounts Paid \$712,406.82 (File No. CC 1530-2)	February 18, 1992	February 20, 1992

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**D2) Development of Sutherland Property by  
Muskeg Lake Indian Band  
Proposed Development and Servicing Agreement  
- The City of Saskatoon and Aspen Developments Inc.  
- Packam Avenue, Sutherland Industrial Area  
(File No. CC 4110-1)**

Report of the City Solicitor, February 27, 1992:

"On October 1, 1988, The City of Saskatoon entered into an agreement with Her Majesty the Queen and the Muskeg Lake Indian Band No. 102 which saw certain Federal lands in the City of Saskatoon being constituted as Reserve lands for the use and benefit of the Muskeg Lake Band, and being legally described as:

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Parcel `A', Saskatoon, Saskatchewan, Plan No. 87-S-40101;

Parcel `C', Saskatoon, Saskatchewan, Plan No. 87-S-40101; and,

Parcel `D', Saskatoon, Saskatchewan, Plan No. 87-S-40101.

The agreement contemplated the future development of such lands by a development corporation controlled by the Band, and went on to establish the terms and conditions of any such development. Specifically, it was agreed that as a condition to the connection of such lands to The City of Saskatoon water and sewer system, the Band-controlled development corporation would first remit unto The City of Saskatoon all off-site development levies and charges pertaining to such lands.

The development corporation has now concluded a funding agreement with the Federal Government whereby certain funds will be advanced by the Federal Government to effect the development of the lands in question. A condition of such funding agreement was that The City of Saskatoon agree to defer its off-site development charges for a seven-year period; and, as well, undertake to provide legal access to a portion of the proposed development area. Accordingly, the Band-controlled development corporation has proposed entering into a development agreement with The City of Saskatoon which accommodates the conditions and requirements of the Federal funding agreement. Throughout the seven-year deferral period requested by the Band-controlled development corporation, it is proposed that the Muskeg Lake Indian Band itself, remit off-site development charges unto the City on a pro rata basis as development occurs.

In other respects, the proposed development agreement would conform to standard City of Saskatoon specifications and requirements."

**RECOMMENDATION:**

- 1) that the proposed development and servicing agreement between The City of Saskatoon and Aspen Developments Inc. ("Aspen") provide for a deferral of payment of off-site charges by Aspen for a period of seven (7) years, and the assumption of such charges by the Muskeg Lake Indian Band No. 102 throughout the deferral period;
- 2) that The City of Saskatoon undertake to provide such legal access to Parcel "D", Plan No. 87-S-40101 as may in the discretion of the Council of The City of Saskatoon seem appropriate, and at such time as development conditions may warrant. It being understood that in agreeing to provide such access, The City of Saskatoon has not assumed the cost of

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any roadway improvements. Responsibility for roadway costs depends upon the nature and type of roadway, and will be the subject of further discussion; and,

- 3) that the City Solicitor be instructed to prepare and bring forward the required development agreement for consideration.

*ADOPTED.*

**REPORT NO. 5-1992 OF THE PLANNING AND DEVELOPMENT COMMITTEE**

Composition of Committee

Alderman G. Penner, Chairman  
Alderman K. Waygood  
Alderman P. McCann

**1. Interagency Committee on Downtown Youth  
(Saskatoon Downtown Youth Centre Inc.)  
(File No. CK. 5500-3)**

Report of A/Director of Planning and Development, February 3, 1992:

"City Council considered Clause 8, Report No. 44-1989 of the Planning and Development Committee on the above matter at its meeting held on December 11, 1989, and adopted the following recommendations:

- 3) that the City of Saskatoon provide an annual operating grant to Saskatoon Downtown Youth Centre Inc., in the amount of \$150,000.00 (funded through the City's operating budget) to cover the cost of the lease for the building, the taxes, and the utilities, and that this grant be provided for the next five years, commencing in January of 1990; and

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- 4) that as a condition of receiving the next four annual operating grants, the Saskatoon Downtown Youth Centre be required to supply each year to the Planning and Development Committee (for review and report to City Council), a report on the Youth Centre's previous year's operations and a budget and program plan in the forthcoming year.'

Report of the Chairman, Saskatoon Downtown Youth Centre Inc., February 3, 1992:

'The Saskatoon Downtown Youth Centre Inc. has been operating the Egadz Youth Centre in downtown Saskatoon since April, 1990. The non-profit organization was set up in response to requests from various City of Saskatoon Departments with a concern regarding youth hanging out downtown.

Saskatoon Downtown Youth Centre Inc. is an interagency organization made up of the following 18 participating member agencies:

- Friendship Inn
- Family Advocates
- Inner City Council of Churches
- Leisure Services Department, City of Saskatoon
- Indian and Metis Friendship Centre
- McNeil Clinic, Saskatchewan Mental Health
- PRIDE Saskatoon
- SADAC
- Saskatoon Public Library
- Saskatoon Police Department
- Saskatoon Public Board of Education
- Saskatoon Catholic Board of Education
- Saskatoon Community Health Unit
- Saskatchewan Department of Social Services
- The Partnership
- Youth Services, University Hospital
- YMCA
- YWCA

Youth for Christ withdrew as a participating member agency in 1991 due to a decrease in their resources and therefore, their ability to provide the Sunday spiritual program they had been providing. This program has not been replaced within the Youth Centre.

Attached is the Saskatoon Downtown Youth Centre Inc. Annual Report for 1991. The report will provide the City of Saskatoon City Council members with details of the past year's operation and programs, along with the budget plan for 1992. The Board of Directors

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believes the report accurately reflects the operation of Egadz and invites all City Council members to visit Egadz and tour the facility and view some of the programs provided by staff, volunteers, and member agencies.

Representatives of the Board of Directors would be pleased to speak to the report."

**RECOMMENDATION:** that the 1991 Annual Report of the Saskatoon Downtown Youth Centre Inc. be received as information.

*ADOPTED.*

**2. Forestry Farm Park and Zoo  
and  
1992 Operating Budget  
Reduction of Services of the Forestry Farm Zoo or Fees - \$100,000  
(Files CK. 4205-8 and 1705)**

City Council considered Project 859 - Forestry Farm Park and Zoo - Animal Health Concerns at its special Capital Budget Review meeting held on December 9, 1991 and resolved:

- 1) that the amount of \$358,000 be transferred from the 1992 provision for Project 859 to the 1993 provision and that Project 859 (Forestry Farm Park and Zoo - Animal Health Concerns), as amended, be approved; and
- 2) that the staging of Project 859 (Forestry Farm Park and Zoo - Animal Health Concerns) be referred to the Planning and Development Committee for a report.

A Committee of the Whole Council, upon consideration of the future operations of the Forestry Farm Park and Zoo at its meeting held on December 17, 1991 resolved, in part, that the Planning and Development Committee be requested to review operations of the zoo, including the capital budget, for a report back regarding the feasibility of reducing the size of operations.

A Committee of the Whole Council also considered the matter of the 1992 Operating Budget - Reduction of Services of the Forestry Farm Zoo or Fees at its meeting held on December 30, 1991 and resolved that a recommendation be submitted to City Council that the 1992 Operating Budget of the Forestry Farm Zoo be reduced by \$50,000 and that the matter be further considered by the Planning and Development Committee.

Attached is a copy of the report of the Acting Director of Planning and Development dated



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February 5, 1992 which provides a comprehensive report in response to the resolutions outlined above.

To assist in understanding the construction costs of the Clinic/Quarantine Facility, the following information provided by the General Manager, Leisure Services Department, in his report dated February 12, 1992 outlines the total cost of the facility and the costs of the specialized components and the need for the specialized components:

"A. Total cost of Clinic\Quarantine Facility	\$808,000.00
Construction Costs(estimated)	\$652,575.00
Design Cost	\$68,000.00
Site Services	\$26,775.00
Furnishings and Equipment	\$42,000.00
Taxes	\$19,000.00

Clinic\Quarantine Floor Area 286 sq. meters\3100 sq. ft.

Cost per Square Foot based upon estimated construction costs \$210.50 per square foot.

B. Normal Block Building Costs \$110 sq. ft.

Estimated cost of normal 286 sq. meter\3100 sq. ft. building would be approximately \$340,000.

C. Specialized Requirements of the Clinic\Quarantine Facility

- 1) Mechanical requirements of the new facility are much more technical specific than a normal building. The purpose of the Clinic\Quarantine facility is to ensure that treatments and quarantines are undertaken in a controlled environment, to prevent the spread of infections to healthy animals and to prevent the cross contamination to injured or sick animals.

To accomplish the controlled environment, the program for the new facility called for an air exchange ratio of up to 20 air changes per hour.

This air exchange rate is exceptionally high compared to a normal office building or house, which has an exchange rate of three to four changes per hour. However, the advice and recommendation of the Western College of Veterinary Medicine and the

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Canadian Association of Zoological Parks and Aquariums and the requirements outlined by the Canadian Council on Animal care were followed so as to ensure the new facility met proper environmental control standards.

In addition to environmental control, the mechanical system has to have the capability of allowing acclimatization of exhibit animals prior to and following examination and minor surgery. This means each ward, the examination area, and the isolation area have individual climate control capabilities, as it is inappropriate to bring an animal in from minus temperatures to warm temperatures without first acclimatizing it to warmer conditions. The same is true before returning the animal to its outside pen.

It is estimated that the necessary additional mechanical capabilities are adding approximately \$158,500 to the cost of the Clinic\Quarantine Facility.

- 2) Animal Handling costs also add to the overall costs of the building, that ordinarily would not be required with domestic animals.

It is estimated that holding pens attached to the building, specialty squeeze gates to allow for the movement of the animals within the facility providing for the safety of the zookeepers, remote door pulley operators, specialty door and hardware components for animal and zookeeper safety, add an additional \$86,000 to the cost of the facility.

- 3) Architectural Finishes\Structural Upgrading are additional costs -- consisting of specialty flooring that reduces slipping, durable wall material that stands up to pressure washing, and the addition of piles under the floor slab because of the soil conditions at the Forestry Farm Park and Zoo (this latter cost would be an increase to any other building constructed at the Forestry Farm Park and Zoo).

It is estimated the additional Architectural Finishes\Structural Upgrading will add an additional \$36,500 to the cost of the facility.

- 4) Contingency Funds of approximately \$31,575 make up the rest of the cost of the Clinic\Quarantine Facility."

Your Committee has reviewed this matter with representatives of the Leisure Services Department and the Civic Buildings and Grounds Department and supports the ongoing operation of the Forestry Farm Park and Zoo.

**RECOMMENDATION:** 1) that the City of Saskatoon Operating Estimates continue to provide sufficient funds to support the ongoing operation of

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the Forestry Farm Park and Zoo;

- 2) that the Administration be authorized to proceed with a tender for a combined Clinic and Quarantine Facility at the Forestry Farm Park and Zoo as proposed in Project 859 of the 1992 Capital Budget; and
- 3) that the tendering process be undertaken in such a manner as to allow the cost of the Clinic and Quarantine Facility to be spread over two fiscal years - 1992 and 1993.

*Pursuant to earlier resolution, Item A.8) of "Communications" was brought forward and considered.*

*Moved by Alderman Birkmaier,*

*THAT a representative of the Saskatoon Regional Zoological Society be heard.*

*CARRIED.*

*Dr. Peter Cribb, representing the Saskatoon Regional Zoological Society, expressed support for the Clinic and Quarantine Facility at the Forestry Farm Park and Zoo. He requested that the City carefully consider existing conditions at the zoo and implement the recommendations made by the Canadian Association of Zoological Parks and Aquariums.*

*Dr. Cribb provided members of Council with a copy of his presentation.*

- IT WAS RESOLVED:*
- 1) *that RECOMMENDATION 1) be referred to the Operating Budget Review; and*
  - 2) *that consideration of RECOMMENDATIONS 2) AND 3), be deferred until receipt of information from the Provincial Government on funding and the implications of any additional Provincial taxes.*

**3. Enquiry - Alderman Birkmaier (November 18, 1991)  
Feasibility of Closing Indoor Pools  
During July and August  
(File No. CK. 613-2)**

The following enquiry was made by Alderman Birkmaier at the meeting of City Council held on November 18, 1991:

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**"Would the Administration please report prior to budget debate, the feasibility of closing indoor pools during the months of July and August."**

Report of General Manager, Leisure Services Department, February 3, 1992:

"Financial Analysis

Table I below reflects the financial implications of a decision to close one or both of the indoor pools at these two sites. It is important to note that attendance statistics show that attendance at these two pools peaks during the months of July and August of each year.

Table I

<b>ASSUMPTIONS: Pool basins drained; non-aquatic facilities open at Lakewood</b>	<b>LAKWOOD CIVIC CENTRE</b>	<b>LAWSON CIVIC CENTRE</b>
<b>LOST REVENUES</b>		
Admissions	\$ 54,200	\$39,800
Program Registrations	39,800	28,900
Concession Lease	5,800	3,100
Locker Rentals	2,600	2,000
External Rentals	700	
<b>Total lost revenues</b>	<b>\$103,100</b>	<b>\$73,800</b>
<b>EXPENDITURE SAVINGS</b>		
Staff Compensation	\$54,000	\$47,800
Operating costs	38,600	31,800
<b>Total expenditure savings</b>	<b>\$92,600</b>	<b>\$79,600</b>

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<b>INCREASE (DECREASE) IN MILL RATE</b>	<b>\$10,500</b>	<b>(\$ 5,800)</b>
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Market Analysis

Leisure Services Department staff recently completed an in-depth analysis of outdoor pool attendance and revenue results which included an examination of the relationships between indoor pools and outdoor pools during the months of June, July, and August. A complete report on the findings of this analysis will be submitted under separate cover.

Also, the Department had earlier commissioned a public opinion survey on the usage of all aquatic facilities in Saskatoon which was used extensively in the study. The most statistically significant relationship in the survey is that between the location of a swimming pool and the utilization of that facility.

During the summer months, recreational swimmers clearly tend to utilize the pool located closest to their home most often, regardless of whether it is an indoor pool or an outdoor pool. This is why, for example, both the Lakewood and Lawson Civic Centre pools were designed to open out to large lawn and patio areas in the summer.

**The analysis concludes, in part, that residents of the Lakewood and Lawson suburban areas use their indoor facilities in the same way residents of the areas surrounding outdoor pools use those facilities. That is, they utilize the pool located closest to their home.**

The average annual attendance at outdoor pools from 1985 to 1988, before the new indoor facilities were opened, is consistent with attendance since they opened in 1989. In fact, on average, outdoor pool admissions have increased by 18% between 1989 and 1991. The opening of Lathey Pool, however, did have an effect on George Ward Pool because of the close proximity of their locations. But overall attendance increased because more households were close to an outdoor pool.

It can, therefore, be concluded that closing the Lakewood Civic Centre during July and August, for example, would not result in a significant usage increase at the George Ward Pool. Although the current Lakewood users would no doubt visit an outdoor pool occasionally, they will not swim as often because of the distance. Based on the aquatic survey results with respect to usage frequency in relation to distance from a pool, there is a possibility that outdoor pools could recover up to 25% of the current Lakewood and Lawson indoor pool usage during the months of July and August should a decision be made to close these indoor pools during that period of time. This is assuming that the summer weather

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conditions are ideal for swimming outdoors. The Department's analysis clearly indicates that indoor pool attendance remains relatively stable from year-to-year, while outdoor pool attendance fluctuates according to the weather conditions.

There is, however, evidence that the new indoor facilities have caused a reduction in registered program revenue at the outdoor pools as over one-half of all summer swim lessons are taken at indoor pools. This is most likely because they are sheltered from the weather and lessons are given in the morning when it can be very cool at outdoor pools. Also, the aquatic survey results indicate that program participants clearly prefer to take structured programs such as swimming lessons at indoor pools versus outdoor pools. As a result there is less demand for registered programs at outdoor pools, although it appears that registration levels have stabilized. This is not necessarily negative however, because historically when program registrations levels drop, there is a corresponding increase in public swim admissions, as experienced at the outdoor pools in 1991.

As was noted above, over half of all summer swim lessons are taken at indoor pools. It is not known whether they would move to an outdoor pool or choose to take them at another time of the year. Location is also an important factor, and past experience has been that customers who were unable to register for classes at the location closest to their home would choose to wait for the next lesson set (i.e. fall registration) rather than go elsewhere.

Conclusion

There is no statistical evidence to indicate that the new indoor facilities have had an adverse effect on outdoor pool admissions. There is also little evidence to suggest that outdoor pool attendance and revenue levels would be significantly greater than the current level if the indoor facilities did not exist. Therefore, it can be concluded that:

- a) the new indoor pools have significantly increased participation in aquatic activities during the summer months, as well as throughout the year;
- b) the usage of indoor pools during the summer is a result of latent demand for swimming in the areas surrounding these facilities and primarily represents a source of additional new revenue; and,
- c) closing one or more indoor pools for the summer would not result in a significant increase in outdoor pool attendance."

Your Committee has reviewed this matter with representatives of the Leisure Services Department and does not support the closure of indoor pools in view of the conclusions outlined in the above report.

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**RECOMMENDATION:** that the indoor pools at the Lakewood Civic Centre and the Lawson Civic Centre remain open during the summer months.

*ADOPTED.*

**4. 1991 Outdoor Pool Report  
(File No. CK. 613-1)**

Report of General Manager, Leisure Services Department, February 5, 1992 (Executive Summary):

"Executive Summary

Following the 1990 summer season, the Leisure Services Department reported to your Committee that the decline in outdoor pool attendance was part of a long-term trend which reflects major structural changes in how the public chooses to access aquatic programs and facilities. And while seasonal and market influences will cause attendance to fluctuate from year to year, this trend can be expected to continue. The report also concluded that the market demand was not sufficient to operate four outdoor facilities without drawing upon more of the Department's budgetary resources. This led the Leisure Services Department to recommend reluctantly that the George Ward Pool be closed.

During budget deliberations, City Council determined that the George Ward Pool would operate in 1991 and 50% of the cost (\$43,600) to operate four pools would be financed through a marketing package to be developed with the Community Associations. Subsequently, the Leisure Services Department's 1991 Outdoor Pool Operating Revenue estimates (excluding concessions) were approved at \$215,700.

Actual year-end revenues of \$212,800 were \$2,900 short of the approved estimates, but \$50,100 greater than the 1990 receipts. This represents a 31% improvement in revenue over the previous year.

The Community Association marketing package (Swimcards) generated only \$18,600 in direct revenue, but the public did respond to the situation as public swim admissions

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revenue increased by \$49,500, or by 57%, over 1990. However, revenue from registered programs increased by only 8% (\$5,000) while rentals and other revenue decreased by 40% (\$4,400).

In light of the growth in attendance and revenue during 1991, a further comprehensive analysis of the market demand for outdoor pools was undertaken by staff in order to validate or refute previous conclusions with respect to the continued operation of all four facilities. The purpose of this study was to determine what levels of usage and cost recovery can realistically be expected for each of the outdoor pools, considering the sizable capital expenditures that are required to continue operating the George Ward, Mayfair, and Riversdale pools.

The results from this analysis support the conclusion that changes in the demographic make-up of our population (i.e. shifts to older populations with fewer children) in the areas surrounding the outdoor pools will continue to impact attendance and revenue. The study further concludes that 1991 usage was about 93% of the maximum demand potential and therefore, at, or near, the best that can be expected of outdoor pools in terms of attendance.

Specific observations within this report with respect to the market demand for outdoor pools, and aquatic programs and facilities in general, include:

- a) Although the 1991 outdoor pool revenue results are very encouraging, they are consistent with the trend displayed over the past eight years. Therefore, the 1991 revenue increase is more likely to be attributed to a combination of heightened awareness and better weather conditions, rather than an indication of future revenue growth;
- b) Based on weather patterns for the past four years, the Department can expect an equivalent of 28 days during any given year when the weather is favourable to outdoor pool usage;
- c) Based on the average number of prime days in a season, market demographics and usage patterns, it is estimated that the maximum revenue potential for the existing outdoor pools is about \$228,000 per year, excluding concession leases;
- d) Considering that usage during the month of June accounted for only about 8% of the total outdoor pool revenue in 1991, from a financial perspective, the opening of all four facilities in June is questionable;
- e) George Ward Pool and Lathey Pool are preferred by different user groups within the same market area, but the population in the area surrounding these facilities no longer matches the profile of outdoor pool users in sufficient numbers to sustain



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growth at both locations. The problem is compounded, however, because there is limited demand for George Ward Pool although it has the capacity to handle increased usage; and there is a potential demand for Lathey Pool but it does not have the capacity (in terms of size) to handle increased usage during peak times;

- f) The Mayfair Pool market area is smaller in size than for the other outdoor pools, and the demographic make-up of this area indicates that the current attendance is the best that can be expected; and
- g) Households on the west side of the city clearly prefer Riversdale Pool over other aquatic facilities, and about 50% of the usage at this pool comes from neighbourhoods within in Confederation Suburban Area.

Respondents to the Department's aquatic survey indicate few, if any, barriers to participation in terms of location, price of admission, or transportation which indicates that little can be done from a marketing perspective to significantly increase outdoor pool attendance above the 1991 level. Therefore, in view of rising operating costs and the capital expenditures required to continue operating the George Ward, Mayfair, and Riversdale pools, it has become more evident that the outdoor pool cost-recovery position will not improve.

As a result, staff within the Leisure Services Department conclude that if additional operating and capital funds cannot be allocated to this program, only two realistic alternatives remain:

- a) that outdoor pools, with the possible exception of the Riversdale Pool, are not operated during June; and/or
- b) that at least one outdoor pool be permanently closed."

Attached is a copy of the report of the A/Director of Planning and Development dated February 5, 1992 which provides an in-depth report on the outdoor pools.

Your Committee has reviewed this matter with representatives of the Leisure Services Department and supports the on-going operation of the outdoor pools.

- RECOMMENDATION:**
- 1) that one outdoor pool be opened on each side of the river in June, 1992 (in accordance with last year's opening date);
  - 2) that all four outdoor pools be operated during the 1992 summer season; and

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- 3) that this report be brought forward to the Operating Budget Review Session and that the Administration be requested to report at that time on the budgetary impact of opening two outdoor pools in June, 1992.

*ADOPTED.*

**5. Dutch Elm Disease  
(File No. CK. 4200-1)**

As City Council is aware, the Planning and Development Committee instructed the Administration to prepare a long range plan to combat Dutch Elm Disease in the City, and include an amount for this plan in the 1992 Operating Budget.

Report of A/General Manager, Civic Buildings and Grounds Department, December 6, 1991 (Executive Summary):

**"Executive Summary"**

Dutch Elm Disease (DED) has been identified in a number of areas in Saskatchewan; including Carrot River, Cumberland House, Estevan, Shaunavon, Grand Coulee, and at Wascana Centre, within the City of Regina. Given this widespread distribution of the disease throughout Saskatchewan, disease infestation of elm trees in Saskatoon is a matter of time. There are approximately 50,000 elm trees in the City with an average appraised value per tree of \$3,600, giving a total value of \$180,000,000. The extent of damage the disease can inflict on the urban elm population can be reduced by a well-prepared DED control program.

A DED control program in Saskatoon should include some components which are implemented within the next three years and others that may not be possible until the disease actually occurs in the city. The preventative maintenance program components should be implemented to delay infection of elm trees in the city. The optimum timetable for implementation of the preventative maintenance components of the program would be within the 1992 Operating Budget year.

A structured monitoring program will detect infected elms earlier, allowing a quick response and removal, thereby reducing the chance for infection of other trees. The total annual cost would be \$42,500.

Pruning healthy elm trees is critical to the control of DED, because it removes the breeding sites for the elm bark beetle and invigorates the tree's growth. Although present programs can accomplish pruning a total of 1,400 trees each year, an additional 4,314 trees would have to be pruned annually to achieve the ideal cycles. The total annual cost would be \$468,000.

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Elm bark beetles carry the Dutch Elm Disease from one tree to another. In autumn, the beetles fly or crawl down the base of the tree and burrow beneath the bark. This is where an estimated 80% of all elm bark beetles hibernate. At this time, the beetles which carry the disease-causing fungus will infect the tree. A basal spray program would apply an insecticide to the lower 1.5 metres of the elm tree. When the beetle burrows into the bark in autumn, it contacts the insecticide and is killed. The total annual cost would be \$46,500.

The city is rich in boulevard trees planted over 20 years ago. However, if DED infects elms in Saskatoon, in the absence of a control program, the majority of the elm population could be lost within 10 years. A boulevard tree replacement program targeted to replant 500 trees annually, could replace all elms on boulevards in approximately 40 years. The cost of this program would be \$164,000 per year and would include contractual tree planting and .04 staff years to supervise or administer the tree planting contract.

Along with a sanitation program for boulevard trees, the City should undertake a similar program of pruning for park trees. Some support staff already exist, therefore, the total additional cost of this program would be \$72,000 per year.

DED is a community-wide concern because it involves trees on boulevards and parks, as well as in residential yards. The citizens of Saskatoon need to be aware of the disease symptoms so they can assist in detections of infected trees. Finally, the public must be encouraged to take better care of their American elms through regular watering, pruning, and fertilizing. A public education program would require the distribution of information through press releases, advertisements, brochures, and cautionary signs. Such a program would cost \$5,000 annually."

Attached are copies of additional reports of the A/Director of Planning and Development dated January 28, 1992 and November 27, 1991 which provide further information on this matter.

**RECOMMENDATION:** that the information be received and that this report be brought forward for consideration during the 1992 Operating Budget Review Session.

*Pursuant to earlier resolution, Item A.35) of "Communications" was brought forward and considered.*

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*Moved by His Worship Mayor Dayday,*

*THAT Mr. Ken Turner be heard.*

*CARRIED.*

*Mr. Ken Turner addressed Council with respect to the matter of Dutch Elm Disease and provided suggestions for dealing with the disease, including a spraying program, increased pruning, provision of wood boxes and a person dedicated to the control of Dutch Elm Disease.*

*IT WAS RESOLVED: that the information be received and that this report be brought forward for consideration during the 1992 Operating Budget Review Session.*

**REPORT NO. 6-1992 OF THE PLANNING AND DEVELOPMENT COMMITTEE**

Composition of Committee

Alderman G. Penner, Chairman

Alderman K. Waygood

Alderman P. McCann

**1. The Downtown Street Tree Plan  
(Files CK. 4130-4 and 4139-4)**

Report of the Chairman, Urban Design Committee, February 17, 1992:

"In December of 1990, City Council approved an allocation of \$10,000 in the Urban Design Committee's 1991 Capital Budget for the preparation of the Central Business District Tree Study. This study, prepared cooperatively by the Civic Buildings and Grounds Department and the Engineering Department, and coordinated by the Urban Design Committee, has now been completed. A copy of the report entitled 'The Downtown Street Tree Plan' is attached. The Executive Summary, excerpted from the report, follows:

There is a growing recognition in North American cities of the value of trees in the urban environment, particularly in downtown areas. However, trees have ecological requirements

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that are often in conflict with the concrete, steel, and asphalt of the core of the city. These conflicts can be reduced by providing a better microclimate for the trees and engaging in appropriate management practices.

Preliminary observations indicated that the downtown tree population in Saskatoon might be in decline or at least in need of increased maintenance. Large areas in downtown are totally devoid of trees. In order to investigate this situation and formulate recommendations to address these perceived problems, the Urban Design Committee requested the Civic Buildings and Grounds Department to undertake a downtown tree study which would document the existing conditions, provide an analysis of problems identified, and recommend solutions.

Consequently, the Civic Buildings and Grounds Department conducted a survey of the downtown tree population. Tree quantities, species, conditions, and maintenance requirements were documented. The data collected was analyzed, the problems identified, and solutions to the problems were formulated.

At present there are 845 trees located within roadway rights-of-way in the downtown area. Approximately 53% of these are American Elm, and 27% Green Ash. Approximately 70% of the total tree population is considered to be in good condition while 6% is either in poor condition or dead. Seventy trees require immediate attention in terms of significant pruning or removal. The remaining trees all require some type of remedial pruning.

In addition to a tree-pruning program, this report recommends a tree replacement program for those trees which are dying or dead, and a new tree installation program to install trees in areas that are currently without trees.

The total cost of the pruning program is estimated at \$80,000, of which \$17,300 is to be used for trees requiring immediate attention and \$62,700 for remedial pruning. The cost of tree replacement is estimated at \$10,800 and the cost of planting new tree sites is estimated at \$951,700. It is proposed that the immediate tree pruning and tree replacement programs be undertaken together in 1992 at a cost of \$28,100. The non-immediate tree pruning would begin in 1993 and be completed over the next several years. The new tree planting program would begin in 1993 and extend for approximately ten years.

The pruning program would be financed from the Operating Budget of the Civic Buildings and Grounds Department. The 1992 immediate tree pruning would be funded by the 1992 Operating Budget of the Civic Buildings and Grounds Department. That work which could not be completed in 1992 would be carried over into 1993 and included as part of the Operating Budget in addition to the 1993 provision for remedial pruning. The

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'Miscellaneous' provision in the Urban Design Committee's 1992 Capital Budget (Project 904) would fund the 1992 tree replacement program. The new tree program would start in 1993 with an annual provision of \$95,000 to be financed from the Streetscape Reserve. These latter two programs would be coordinated by the Urban Design Committee. The maintenance of the entire tree stock in the downtown would continue to be the responsibility of the Civic Buildings and Grounds Department and would be funded by their Operating Budget. The specific recommendations of this study are contained in the last section of this report."

Your Committee has considered this matter, and submits the following

- RECOMMENDATION:**
- 1) that the Downtown Street Tree Plan be approved in principle;
  - 2) that the estimated \$17,300 for immediate tree maintenance in the Central Business District be included within the 1992 Operating Budget of the Civic Buildings and Grounds Department and that portion of work which cannot be completed within the 1992 Operating Budget, be provided for in the 1993 Operating Budget of the Civic Buildings and Grounds Department;
  - 3) that a \$31,400 provision for remedial tree maintenance in the Central Business District be included in both of the Civic Buildings and Grounds Department 1993 and 1994 Operating Budget submissions;
  - 4) that the \$10,800 cost of tree replacement in the Central Business District be funded from the "Miscellaneous" provision of the Urban Design Committee's 1992 Capital Budget (Project 904); and
  - 5) that beginning in 1993 a ten year new tree planting program for the Central Business District be initiated and included in the Urban Design Committee's Capital Budget submissions as a separate project to be funded from the Streetscape Reserve at a level of approximately \$95,000 per year.

*ADOPTED.*

2. **Discretionary Use Application  
Proposed Ambulance Station  
Taylor Street East  
M.D. Ambulance Care Ltd.  
(File No. CK. 4215-1)**

City Council did not approve a Discretionary Use Application from M.D. Ambulance Care Ltd. for an ambulance station at 95 Grosvenor Crescent at its meeting held on September 9, 1991, and

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referred the matter to the Planning and Development Committee to meet with the proponents for further discussion on the matter.

Report of the Land Manager, February 19, 1992:

"Background

Representatives of the Planning Department have met with M.D. Ambulance Care Ltd. and have identified a suitable location for the ambulance station. The property in question is part of the City-owned Parcel E, Plan 64-S-19148 known as Nutana Kiwanis Park North. The property is zoned M.3, and an ambulance station is a permitted use in this zoning district. The Planning and the Leisure Services Departments support the sale of the property to M.D. Ambulance.

Proposal

M.D. Ambulance has agreed to purchase approximately 0.25 acres on the south side of Taylor Street East for the sum of \$54,500.00 which is the market price for institutional land under the City's pricing policy.

Comments

1. The site is 90 feet by 120 feet deep located on the south side of the 300 block Taylor Street East.
2. The Planning Department and the Leisure Services Department have no objection to the proposed sale of the land.
3. Pursuant to Section 168(3) of The Urban Municipality Act, a notice of the proposed sale must be published in the newspaper once per week, for two consecutive weeks prior to Council making a final decision. The estimated cost of these two ads is \$1,000.00. It is intended that the purchaser will be charged for the cost of these advertisements, in addition to the proposed sale price."

**RECOMMENDATION:** 1) that City Council agree in principle to the sale of the land as shown outlined in dark broken lines on the attached Plan No. 560-0415-033 to M.D. Ambulance Care Ltd.;

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- 2) that the City Planner be instructed to advertise Council's intention to sell the subject land by publishing a notice in The Star Phoenix once a week for two consecutive weeks, in accordance with Section 168(3) of The Urban Municipality Act, and that the purchasers be billed directly for the cost of this advertising; and
- 3) that this matter be brought forward to Council for further consideration once the public notice requirement has been satisfied.

*ADOPTED.*

**3. 1992 Proposed Operating Budget Estimates  
Cost Centre - 535 - Leisure Services - Youth Centres  
(File No. CK. 5500-1)**

Report of the Manager, Leisure Services Department, February 17, 1992:

"At its meeting of January 6, 1992, City Council, Committee of the Whole, directed the Administration to reduce the number of summer Youth Centre program locations from fourteen to eight. This reduction will become effective for the 1992 summer program schedule. In addition, the target group will be adjusted to include 10 to 12 year olds and the program adjusted to encourage increased adolescent (10 - 14 year old) usage of the Youth Centre programs.

Location Criteria

1991 Youth Centre locations were as follows:

- Fairhaven School
- Cosmo Civic Centre
- Princess Alexandra School
- King George School
- Mount Royal Collegiate
- Bedford Road Collegiate (MeTaWeTan - Aboriginal)



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- St. Mary's School (MeTaWeTan - Aboriginal)
- Caroline Robbins School
- Marion Graham Collegiate
- Aden Bowman Collegiate
- Holliston School
- Evan Hardy Collegiate
- Lakeview School
- Sutherland School

Youth Centre programs were traditionally located in high school collegiate gymnasiums to provide a district based drop-in summer sport program for teens, age 13 to 19. As the program needs of this target group changed, the Leisure Services Department adjusted the program and expanded the number of locations. More locations were selected and placed in elementary schools to encourage use by younger teens, and in those elementary school locations, the target age group was dropped to 11 years of age. In all locations, the program was expanded to include hobbies and crafts and more socialization activities that would appeal to both males and females.

Youth Centres continue to be offered on a district basis however, the Leisure Services Department staff have found that usage has primarily been from youth within the neighbourhood in which a Youth Centre is located. As well, there appears to be more of a need to provide youth programs to the younger teen and adolescent, particularly at the elementary school locations. Although it is not the intent of the program to discourage older teens, the Leisure Services Department believes that a greater emphasis should be placed on programming for the younger teenage group and have considered this as one factor in finalizing the youth centre locations for 1992.

In light of City Council's direction to reduce the number of locations, the Leisure Services Department staff have utilized the following factors in determining the (eight) Youth Centre locations for 1992:

- 1) the availability of alternative leisure programs/facilities for youth within a district, and the lack of barriers to participate in these programs and/or activities; (e.g. transportation, money, time);
- 2) indications that the demographic make-up of a neighbourhood and surrounding district has a greater need for free access to youth programming due to physical and financial barriers (e.g. low income, transportation barriers);
- 3) indications that the demographics of a neighbourhood and surrounding district has a greater need for emphasis on cultural programming (i.e. high Aboriginal population; new Canadians);

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- 4) the number of 10 -14 year old youth within the neighbourhood and surrounding district who potentially could benefit from a Youth Centre program; and,
- 5) the 1991 actual number of participants and visitations at existing sites.

Proposed 1992 Youth Centre Locations

Based on the above factors, the following locations will not be offered in 1992:

- |                 |   |   |
|-----------------|---|---|
| Marion Graham   | - | can be served by alternate programs at the Lawson Civic Centre; no noticeable barriers to participation   |
| Lakeview        | - | can be served by alternate programs at the Lakewood Civic Centre; no noticeable barriers to participation   |
| Sutherland      | - | can be served by the Evan Hardy Youth Centre; low number of potential target group; low participant numbers in 1991                                       |
| Holliston       | - | can be served by alternate programs at the George Ward Pool and the Queen Elizabeth Youth Centre; low potential target group and 1991 participant numbers |
| Mount Royal     | - | can be served by the Bedford Road Youth Centre; low potential target group and 1991 participant numbers   |
| Caroline Robins | - | can be served by Confederation Park Youth Centre  |

The following Youth Centre locations will be offered in 1992:

- Fairhaven
- Confederation Park (replaces the Cosmo Civic Centre location)
- King George
- Princess Alexandra (Riversdale)
- Bedford Road Collegiate (MeTaWeTan - Aboriginal)
- St. Mary's (MeTaWeTan - Aboriginal)
- Queen Elizabeth (replaces Aden Bowman)
- Evan Hardy Collegiate"

**RECOMMENDATION:** that the information be received.

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*ADOPTED.*

**4. Gordon Howe Campground - 1992 Rates and Fees Proposal  
(Files CK. 4206-3 and 1720-3)**

Report of the General Manager, Leisure Services Department, February 17, 1992:

"Introduction

For the past several years the Leisure Services Department has been monitoring the financial position of the Gordon Howe Campground. On March 11, 1991, City Council adopted a report on the operations of the Gordon Howe Campground which reviewed in part, the financial position of the facility at the end of the 1990 operating season. The report shows that serviced campsite rentals (excluding tent and overflow areas) at the Gordon Howe Campground increased by 13.4% during the 1990 season which marked the reversal of a six-year decline in usage at the facility.

The Leisure Services Department credits, in part, several marketing initiatives for having a positive effect on increasing the attendance at the Campground in 1990. As part of the 1991 promotional strategy for this facility, City Council adopted a report on May 6, 1991, introducing monthly and weekly rates to the Campground. By establishing monthly and weekly rates, it was anticipated that more campers would be attracted to the facility and that campers staying at the facility would be encouraged to stay for a longer period, thus increasing the revenue potential of the Gordon Howe Campground.

The following report provides a summary of the 1991 Gordon Howe Campground operating season, reviews the current financial position of the facility and proposes a rate increase for the 1992 season.

Background

The Gordon Howe Campground provides a camping opportunity in an urban setting for tourists and visitors who are attracted to Saskatoon and who enjoy the camping experience. Staff at the Campground report that campers visit Saskatoon for a variety of reasons, some of which are listed below:

- vacation, visiting with family and friends
- attending special events, i.e. ball tournaments, conventions, soccer tournaments,

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- festivals (Folkfest), etc.
- overnight resting spot on way to destination points, e.g. Alaska, etc.
- shopping excursions to the city
- hospital visitations, stay at the Campground while visiting friends, relatives, spouse, etc. in hospital
- secondary residence - extended stay (one to five months) working in Saskatoon while away from home, attending summer school, summer home for retired people (travel south in winter months), etc.

These visitors are attracted to the Gordon Howe Campground because of the facility's convenient location, beautiful, mature setting, and friendly staff. Many visitors report that the Gordon Howe Campground is one of the nicest camping facilities that they have stayed in, not only in Canada but in North America. Although we receive many positive comments about the Campground, some complaints are registered with staff as well. The most common complaints/concerns from customers pertain to the lack of on-site laundry facilities, individual sewage disposal and inadequate electrical power to accommodate the larger, more modern recreation vehicles.

1991 Operating Results Overview

1. Fees and Charges

The general categories of fees and charges for the Gordon Howe Campground are identified in the following table:

<b>Gordon Howe Campground Admission Rates (includes 7% G.S.T.)</b>	<b>1991 Rates</b>	<b>Last Rate Increase</b>
Serviced Site Rentals		
Daily	\$13.91	1989
Weekly	\$79.95	implemented in 1991
Monthly	\$321.00	implemented in 1991
Non Serviced Site Rentals		
Tent	\$6.42	1987
Overflow	\$6.42	1987
Sewage Dumping	\$2.14	1985

The last rate increase for serviced site rentals was implemented in 1989 when the

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rental rate increased from \$12.00/day to \$13.00/day. For the tent and overflow areas the last rate increase was in 1987 when the rental rate increased from \$5.00/day to \$6.00/day for the tent area and from \$4.00/day to \$6.00/day for the overflow area. All G.S.T. charges were added to the present rental rates in 1991.

2. Campground Attendance

As previously mentioned, serviced campsite rentals at the Gordon Howe Campground increased by 13.4% during the 1990 season. In 1991, attendance for serviced campsite rentals decreased by 6.0% over the previous year. The following table summarizes attendance figures at the Gordon Howe Campground over the past five years:

<b>Five Year Attendance Summary: Gordon Howe Campground</b>					
	<b>1987</b>	<b>1988</b>	<b>1989</b>	<b>1990</b>	<b>1991</b>
Serviced Site Rentals					
Daily	9,972	8,654	6,549	7,425	5,184
Weekly *	-	-	-	-	1,197
Monthly **	-	-	-	-	600
TOTAL	9,972	8,654	6,549	7,425	6,981
* weekly attendance figures are calculated by multiplying number of weekly bookings (171) x 7 days = 1,197 ** monthly attendance figures are calculated by multiplying number of monthly bookings (20) x 30 days = 600					

Although the 1991 attendance levels were down from the previous year, serviced site rentals show an increase of 6.6% over the 1989 figures which may be an indicator that attendance patterns have levelled off and will continue to increase in the future. The decline in attendance in 1991 is contributed in part to the following factors:

- Economic Conditions
  - A general reduction in discretionary spending influenced by the Goods and Services Tax and economic uncertainties. In 1991, the Tourism Industry Association of Saskatchewan (TISASK) surveyed campground operators in Saskatchewan to gather information on campground operations within the province. Operators responding to the survey indicated that visitors to their respective campgrounds expressed concerns about high fuel prices, G.S.T./P.S.T., higher Saskatchewan and Canadian prices.

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- Impact of Weather Conditions (May and June)
  - Although it is hard to measure the impact of weather conditions on attendance, excessive rain-fall experienced in May and June, 1991, is thought to be a contributing factor in the lower attendance recorded at the Campground when compared to the same period in 1990 as outlined below:

<b>Attendance Figures for May and June 1990 to 1991</b>				
	<b>May</b>	<b>June</b>	<b>Total</b>	<b>% Variance</b>
1990	616	949	1,565	
1991	410	926	1,336	-14.6

As is indicated above, attendance at the Gordon Howe Campground in May and June dropped 14.6% from the previous season.

3. Marketing Initiatives

The Leisure Services Department believes that several marketing initiatives undertaken in the past number of years, have had a positive effect on attracting campers to the Gordon Howe Campground. In 1991, weekly and monthly rates were introduced to the facility with the hope that more campers would be attracted to the facility and that visitors staying at the facility would be encouraged to remain longer. In 1991, 171 weekly passes were sold which is equivalent to 1,197 permit days and 20 monthly passes were sold which equals 600 permit days. Since this was the first year for weekly and monthly rates, comparative figures from previous years are not available. However, our Campground staff believe that monthly and weekly rates were instrumental in attracting new visitors to the facility and did encourage many visitors to stay for a longer period than originally planned. By encouraging campers to stay longer in Saskatoon additional goods and services are purchased by them, which is of a direct benefit to the local economy.

The Leisure Services Department considers continued promotion to be vital in attaining a healthy growth in our Campground's usage and revenues. Marketing

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initiatives planned for 1992 include the following:

- a) continue to expand network for the distribution of the Campground's brochure;
- b) continue to focus advertising in the Saskatchewan Market which is responsible for over 45% of the Campground's attendance;
- c) continue with weekly and monthly rates to encourage longer stays at the Campground;
- d) continue working with the local tourism industry to promote Saskatoon as a vacation destination point; and
- e) improve highway directional signage to the Campground within city limits.

4. Operating Expenses

The Gordon Howe Campground's 1991 operating revenues were approved at \$100,000. The actual year-end revenues were \$92,400. Combined with an increase in operating expenses, the Campground's year-end financial position is reduced by \$10,800 over approved estimates.

The following table provides a summary of revenues, operating expenditures and provision to the Campsite Reserve:

	<b>1990 Actual</b>	<b>1991 Budget</b>	<b>1991 Actual</b>	<b>1992 Estimate</b>
Revenue	\$101,500	\$100,000	\$92,400	\$107,900
Expenditure	\$108,000	\$110,000	\$113,200	\$106,800
Transfer to (from) Reserve	(\$6,500)	(\$10,000)	(\$20,800)	\$1,100
Reserve Balance	\$90,500	\$90,500	\$69,700	\$70,800

The Leisure Services Department is concerned about the current financial position of the Campsite Reserve (\$69,700) and its ability to finance future capital improvements and operating deficits. In order to generate an operating surplus to the Reserve, the Department is proposing a rate increase for this program coupled with a reduction in operating expenses.

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5. Proposed Rates

Based on the 1992 projected operating expense (\$106,800) and the 1992 projected serviced site rentals (7,650), the cost per campsite is calculated at \$13.96/day. Projected service site rentals are based on a two-year average for daily rentals; a projected 17% increase in weekly rentals (from 171 in 1991 to 200 in 1992) and a 25% increase in monthly rentals (from 20 in 1991 to 25 in 1992). The Department anticipates that more of our customers will take advantage of the weekly and monthly admission rates in 1992 and that we will attract new customers to the facility through our ongoing marketing program. The following proposed rates for serviced sites are based on the cost per campsite per day figure:

<b>Gordon Howe Campground: Proposed Rate Increase</b>		
<b>Serviced Sites</b>	<b>Present Rates (includes G.S.T.)</b>	<b>Proposed Rates (includes G.S.T.)</b>
a) Daily Rate	\$13.91	\$15.00
b) Weekly Rate	\$79.95	\$89.00
c) Monthly Rate	\$321.00	\$350.00
Tent Area	\$6.42	\$8.00/day
Overflow Area	\$6.42	\$8.00/day
Sewage Disposal	\$2.14	\$3.00/day

The weekly rate represents a 15% discount from the daily rate and the monthly rate is discounted by 22% from the daily rate. The discounted rates are designed to attract more people to the Campground and to encourage their stay in Saskatoon for as long as possible.

6. Future Improvements



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Although the Gordon Howe Campground is attractive to campers in terms of its location, setting and services, a number of improvements will be required in the future to ensure that the campground is able to meet the needs of current and potential customers.

Improvements that must be considered in order to attract a wider range of customers and to accommodate the larger, more modern recreation vehicles which are becoming more predominant in the market place, include upgrading of the electrical system, sewage disposal for individual sites, laundry facilities, and improvement to the playground equipment. If some of these projects are to be completed over the next five years, the City will have to give consideration to alternate sources of funding outside of the Campground Reserve.

Conclusion

The current position of the Campsite Reserve is not sufficient to fund capital improvements identified for this facility. In order to generate an operating surplus for the Campground Reserve, the Leisure Services Department is proposing a rate increase for the facility for the 1992 season. The Department will continue to promote the Campground and look at ways to further reduce operating costs without causing a major service level reduction."

Your Committee has considered this matter and

**RECOMMENDS:** that the following rates, including G.S.T., be approved for the 1992 operating season at the Gordon Howe Campground:

<u>Serviced Site</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
Daily	\$13.91	\$15.00
Weekly	\$79.95	\$89.00
Monthly	\$321.00	\$350.00
<u>Non Serviced Site</u>	<u>Current Rate</u>	<u>Proposed Rate</u>
Tent Area	\$6.42/day	\$8.00/day
Overflow Area	\$6.42/day	\$8.00/day
Sewage Disposal	\$2.14/each	\$3.00/each

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*ADOPTED.*

**5. Youth Sports Subsidy Program  
1992 Operating Budget Report  
(File No. CK. 1720-3)**

City Council, at its meeting held on January 20, 1992, referred the entire matter of the Youth Sports Subsidy Program back to the Planning and Development Committee.

Report of the General Manager, Leisure Services Department, February 18, 1992:

"The Planning and Development Committee, at its meeting on January 27, 1992, resolved:

that the Leisure Services Advisory Board be requested to review with and report through the Leisure Services Department, on the following questions in time for Council's 1992 Operating Budget Review:

- i) the impact on the overall funding of a limit on the number of hours of subsidization for each participant;
- ii) the impact on the overall funding of a limit on the eligibility age (i.e. reduction from 19 years old to 16 years old);
- iii) the feasibility of a voucher system for participants; and
- iv) whether there is the possibility of duplication of subsidized funding for the "elite athlete", in terms of the current policy.'

On February 13, 1992, members of the Leisure Services Department staff met with members of the Leisure Services Advisory Board to discuss the questions and issues noted above.

Expanding eligibility list for Youth Sports Subsidy Program

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At a special meeting of the Leisure Services Advisory Board held on February 13, 1992, the following resolution was adopted:

'The Leisure Services Advisory Board supports the inclusion of 13 additional groups in the Youth Sports Subsidy Program as of July 1, 1992.'

Policy C03-034 (Youth Sports Subsidy Program - Allocation Criteria) was approved effective January 1, 1992. Applications from the 13 additional groups in question fulfil all of the eligibility criteria listed in the policy and have cooperated with the Leisure Services Department in providing all of the necessary information requested from them. Therefore, the Leisure Services Department also supports expanding the eligibility list at the earliest practical opportunity (i.e. July 1, 1992). Given the unanimous support of the Leisure Services Advisory Board and the Leisure Services Department on this issue, the balance of this report has been prepared on the assumption that the eligibility list for the Youth Sports Subsidy Program will be expanded to include the 19 new programs (sponsored by 13 new organizations) proposed to City Council on January 27, 1992.

Setting a Limit on the Number of Hours of Subsidization

This issue was discussed at length in a workshop with eligible youth sports organizations held in March of 1991. At that time, it was determined that an arbitrary or 'common' limit on the number of hours of subsidized activity per participant would not be appropriate. In a report to the Planning and Development Committee dated August 15, 1991, the Director of Planning and Development states:

'Through these discussions, the Leisure Services Department concluded that while applying a common limit on all programs would be arbitrary and inequitable, none of the sports should automatically be eligible for an unlimited amount of subsidized program time. Participation standards for the purposes of subsidization should be established for each sport and its associated programs, thereby introducing maximum levels of subsidization which are responsive to the nature and requirements of each sport.'

It has been suggested by the Leisure Services Advisory Board that a limit of 200 hours of activity, per participant, per season, should be incorporated into the Youth Sports Subsidy Policy. This measure would reduce the subsidy amount to seven programs on the current eligibility list and in turn bring the subsidy rate applicable to rental costs for eligible

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programs to 46.8 %. The reduced funding for these seven programs is identified in Appendix A.

Through consultations with eligible youth sport organizations (as of March 1991), staff from the Leisure Services Department received direction on the most appropriate variables to incorporate into a formula which in turn would be used to distribute funds allocated to this program. Staff from the Department have reviewed figures submitted by each of the eligible youth sport organizations and they are satisfied that the information submitted is representative of the programs being delivered by these organizations. Imposing limits to any of the variables will destroy the basic principle of ensuring that the policy remains responsive to changes in both demand, and the nature of each specific sport.

Leisure Services Department staff are opposed to any changes to the approved variables at this stage, for two reasons:

- i) the program has yet to be fully implemented. One year's experience will assist all involved with making adjustments for the future.
- ii) the credibility of the entire consultation process will be jeopardized if changes are made now. All groups participated in the decision to proceed as approved in Policy C03 - 034. Implementing changes to the policy now, without further consultations with these groups, may preclude any meaningful and honest input from them in the future.

At a special meeting of the Leisure Services Advisory Board held on February 13, 1992, the following resolution was adopted:

'The Leisure Services Advisory Board recommends that a cap on the per participant hours for any sport be 200 hours per year, beginning July 1, 1992 to June 30, 1993.'

The Board provided the following rationale in support of this resolution:

1. The Youth Sports Subsidy Program was not intended for the elite programs, and once an athlete trains above and beyond 200 hours, this is going beyond being recreational.

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2. The purpose of the Youth Sports Subsidy Program is to encourage the recreational development of the masses.
  
3. Individuals have a choice of whether to go beyond the 200 hours, and they know in advance the consequences of this choice (i.e. there are other avenues of funding open to these athletes).

Impact of Reducing Eligibility from 19 Years to 16 Years of Age

The number of eligible participants, using the 19 years of age and under criteria, totals 10,887. This figure is based on 1991 registrations. It is estimated that reducing the eligibility age to 16 years from 19 years would decrease this total to 10,342 and thus increase the hourly subsidy rate, based on a recalculation of the subsidy formula, to 42.4%. Appendix A shows the revised allocation of funds at a rate of 42.4% (The new subsidy applicants are included in the recalculated figures).

At a special meeting of the Leisure Services Advisory Board held on February 13, 1992, the following resolution was adopted:

'The Leisure Services Advisory Board opposes the concept of lowering the age limit within the Youth Sport Subsidization Formula from 19 years old to 16 years old.'

During discussion of this matter on February 13, 1992, the Chairperson of the Leisure Services Advisory Board asked if the definition of 'Youth' was being applied consistently throughout the Leisure Services Department. On June 19, 1989, City Council adopted Clause 1, Report No. 25-1989 of the Planning and Development Committee which read, in part, as follows:

'That City Council approve the following criteria for implementation of a basic pricing structure for admission fees at the City's leisure facilities:

- a) Age group categories:
  - Adult 19 years and up
  - Youth 13 - 18 years
  - Child 1 - 12 years
  - Infant Under 1 year'

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This definition of youth has been implemented into all admission rates and packages offered to the public by the Leisure Services Department. In light of the question raised by the Chairperson of the Leisure Services Advisory Board, staff within the Leisure Services Department propose that Policy C03-034, Section 3.1 d) be amended to change the maximum age limit for subsidizing participants under the Youth Sports Subsidy Program from 19 to 18 years of age. Section 3.1 d) should be amended to read as follows:

'The primary mandate of the organization must be the delivery or development of a "specific" sport activity to youth aged 18 years and under living in Saskatoon.'

If City Council feels that the subsidy levels achieved (See Appendix A) are unacceptable as a result of expanding the eligibility lists and lowering the maximum age level to 18 years of age (eligible participants under this assumption are 10,722), the Leisure Services Department could support a reduction in the maximum age level to 16 years of age as a phase-in strategy. This compromise assumes that whenever additional funding can be provided to this program, that the maximum age level would be increased such that the definition of youth would be consistent throughout the recreation programs and services delivered by the City. Although this compromise spreads the impact of the funding allocation change to a greater number of organizations, it does retain the flexibility for these organizations to distribute the subsidy benefits to their participants in a fashion which is most acceptable to their membership. The proposal to cap the hours per participant per year has the effect of significantly reducing funding for some programs. With reduced funding, the opportunity for the organization to redistribute the subsidy benefits amongst their members is lost.

Feasibility of Voucher System

Our understanding of a voucher system for the allocation of funds to assist youth to participate in eligible sports activities is not clear. The following are two possible scenarios which could be used to apply such a concept:

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1. Parents or guardians would receive a formal confirmation to acknowledge each youth under their care who falls within a defined age range. Each youth would receive a voucher for a fixed amount of money to be applied towards, or a fixed discount on, the registration fee of an eligible sport program. This system could be implemented such that:
  - a) a voucher would be available for participation in only one of the eligible sport programs; or
  - b) a voucher would be available for participation in every eligible sport program.
2. Each youth who registers in an eligible sport program would be issued a validation voucher by the eligible sponsoring organization or agency. The youth, or the parent/guardian, would present this voucher to the City of Saskatoon in return for a fixed amount of money or for a percentage of the registration fee applicable to this sport activity.

The major differences between the two approaches are:

- i) the voucher system provides funding assistance to individuals while the subsidy formula provides funding to sponsoring organizations; and
- ii) the voucher system applies funding assistance to all or any costs while the subsidy formula only provides assistance towards facility costs.

Individual versus Organization Assistance

The main advantage of assisting organizations, rather than individuals, is the administrative cost saving. Implementing the voucher concept would require costly systems and procedures to address such factors as: youth transferring from one sport to another; early drop-outs; late registrants; and families moving to, or away from, Saskatoon. Since these factors would not be identified until the end of the fiscal year, distribution of these funds would be delayed until all relevant information was collected and analyzed. This would have a negative impact on the cash flow of both participants and the delivery agencies/organizations.

The formula within the existing policy uses variables which are easy to verify or adjudicate, and provides for distribution of funds on a monthly basis. Distribution is only subject to receiving and reviewing copies of facility rental contracts from the eligible delivery

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agencies/organizations.

Funding Assistance for all Costs versus Being Limited to Facility Costs

The cost of utilities and maintenance make up the bulk of rental costs and consequently are non-discretionary. The facility space and duration required are primarily dictated by the nature of the sport and the norms set for the established program. These factors therefore, make rental costs the most equitable and objective for which to base funding assistance to all eligible sports.

Coaching, travel, and administrative costs can vary from organization to organization depending upon the personal preferences and priorities of its members and Board of Directors. Leisure Services Department staff are not empowered to intervene, or control, the decision-making processes of these organizations and therefore, funding assistance based on registration fees (which is based on all costs) cannot be considered as a fair and objective means for calculating the distribution of subsidy funds.

Equipment costs have some similarity to rental costs. However, equipment costs can also vary with the personal preferences of the youth participants and/or their parents or guardians. Again, with no desire to interfere with these personal decisions, staff within the Leisure Services Department have chosen not to support any subsidy formula which would include the cost of equipment as one of the cost-sharing variables.

At a special meeting of the Leisure Services Advisory Board held on February 13, 1992, the following resolution was adopted:

'The Leisure Services Advisory Board recommends that City Council not entertain the idea of a voucher system for the Youth Sport Subsidization Program.'

The Leisure Services Department supports this position.

Duplication of Subsidized Funding to Elite Athletes

There is a possibility that duplication of subsidized funding to elite athletes exists. However, before this issue can be fully addressed, the term 'elite athlete' must be specifically defined.



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In initiating the Youth Sports Subsidy Policy, Leisure Services Department staff decided at this time not to distinguish between athletes in terms of eligibility to the Program, for the simple reason that there are no common standards defining the various levels for all sports. Nonetheless, on September 9, 1991, when City Council approved the implementation of the Youth Sports Subsidy Program, they also resolved:

'that the Youth Sports Subsidy Policy be reviewed by the Planning and Development Committee in one year's time, including the question of subsidization of all levels of sport (i.e. beginner, novice, and high performance).'

Leisure Services Department staff will provide the Planning and Development Committee with their recommendations as part of the one year review of the Youth Sports Subsidy Policy. The one year review will also include an assessment of sport funding programs administered through Sask Sport and the Family Foundation of the Provincial Government as they relate to this Policy."

**RECOMMENDATION:**

- 1) that the information be received;
- 2) that the 21 youth sport groups currently on the eligibility list receive rental subsidies of 44.1% of the hourly cost until June 30, 1992;
- 3) that the Youth Sports Subsidy Program be expanded effective July 1, 1992, to include the following sports groups to the eligibility list:

Tri-Flyte Triathlon Club (running)  
Tri-Flyte Triathlon Club (swimming)  
Saskatoon Baton Resources Inc.  
Saskatoon Tae Kwon Do Assoc.  
Saskatoon Rugby Union  
Saskatoon Minor Basketball League

Saskatoon Youth Soccer  
Marion Gymnastics Club (national/provincial)  
Marion Gymnastics Club (junior elite training)  
Marion Gymnastics Club (recreation gym)  
Curl Saskatoon  
Saskatoon Wrestling Club  
Riverside Badminton/Tennis Club (badminton)

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Riverside Badminton/Tennis Club (tennis)  
Saskatoon Pony Club  
Taiso Gymnastics Club  
Free Flyte Trampoline Club (beginner gymnastics)  
Free Flyte Trampoline Club  
(competitive trampoline)  
Saskatoon Kick Boxing Club

- 4) that Policy C03-034 (Youth Sports Subsidy Program - Allocation Criteria) be amended to change the maximum age limit for subsidizing participants under this program from 19 years of age to 18 years of age; and
- 5) that this report be referred to the 1992 Operating Budget review session to confirm or adjust the funding allocation for the Youth Sports Subsidy Program.

*Pursuant to earlier resolution, Items A.30) and A.31) of "Communications" were brought forward and considered.*

*Moved by Alderman McCann,*

*THAT Mr. Steernberg be heard.*

*CARRIED.*

*Mr. Rik Steernberg, representing the Leisure Services Advisory Board, addressed Council on the matter of a 200 hour cap on the hours of subsidization. He also indicated that the Board is opposed to lowering the age beyond 18.*

*Pursuant to motion by Alderman Birkmaier, and carried by a majority of members of Council, the hour of the meeting was extended beyond 10:30 p.m.*

*Moved by Alderman Birkmaier,*

*THAT Mrs. Stobbs be heard.*

*CARRIED.*

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*Mrs. Diane Stobbs, representing the Aquatics Sports Groups, indicated that the Aquatics Sports Groups agree with the recommendations put forth, but if a 200-hour cap was to be considered further, another forum should be held for input.*

- IT WAS RESOLVED: 1) that the information be received;*
- 2) that the 21 youth sport groups currently on the eligibility list receive rental subsidies of 44.1% of the hourly cost until June 30, 1992;*
- 3) that the Youth Sports Subsidy Program be expanded effective July 1, 1992, to include the following sports groups to the eligibility list:*

*Tri-Flyte Triathlon Club (running)  
Tri-Flyte Triathlon Club (swimming)  
Saskatoon Baton Resources Inc.  
Saskatoon Tae Kwon Do Assoc.  
Saskatoon Rugby Union  
Saskatoon Minor Basketball League  
Saskatoon Youth Soccer  
Marion Gymnastics Club (national/provincial)  
Marion Gymnastics Club (junior elite training)  
Marion Gymnastics Club (recreation gym)  
Curl Saskatoon  
Saskatoon Wrestling Club  
Riverside Badminton/Tennis Club (badminton)  
Riverside Badminton/Tennis Club (tennis)*

*Saskatoon Pony Club  
Taiso Gymnastics Club  
Free Flyte Trampoline Club (beginner gymnastics)  
Free Flyte Trampoline Club (competitive trampoline)  
Saskatoon Kick Boxing Club;*

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- 4) *that Policy C03-034 (Youth Sports Subsidy Program - Allocation Criteria) be amended to change the maximum age limit for subsidizing participants under this program from 19 years of age to 18 years of age; and*
- 5) *that this report be referred to the 1992 Operating Budget review session to confirm or adjust the funding allocation for the Youth Sports Subsidy Program.*

**6. Leisure Services Department  
1991 Year-End Revenue Report  
(Files CK 1720-3 and 430-22)**

Report of the General Manager, Leisure Services Department, February 18, 1992:

"Executive Summary

Attendance during public open times surpassed one million for the first time ever, as an estimated 1,081,700 paid visits were made to Saskatoon's leisure facilities in 1991. This represents an increase of 110,400 visits, or 11%, over comparable results for 1990. In addition, 22,500 patrons enrolled in registered programs, which represent another 180,000 visits. Consequently, the public made a total of 1,261,700 visits to municipal leisure facilities in 1991, excluding the Gordon Howe Campground.

The Leisure Services Department's revenue estimates for the 1991 Operating Budget were prepared with the knowledge that a number of factors such as changing market trends, increased competition, and uncertain economic conditions could have an adverse effect on attendance and revenue. Staff were still confident that with continued marketing and promotion a 4 percent increase over the previous year's results would be achievable.

Although attendance increased by 11% (see Appendix A), the Department's 1991 net operating revenues declined by \$246,700, or by 3%, below the actual 1990 results. This decrease is attributed entirely to reduced play at the municipal golf courses as a result of the

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1991 opening of several new private-sector courses. Actual 1991 revenues were \$6,887,300 compared to \$7,134,000 the previous year.

Staff however, had previously expressed concern about the potential impact of the Goods and Services Tax, which not only increased costs to our users, but would also shrink that portion of family budgets available for discretionary spending on items such as recreation. If usage proved to be sensitive to the imposition of the GST, it was recognized that actual net revenue results would fall below the approved estimates, as in fact happened.

The total 1991 year end receipts, with the GST included, were \$7,220,300, or \$86,300 above actual revenues for 1990, but 3% below budget projections of \$7,446,400. However, 1991 revenues (which exclude GST) total \$6,887,300.00, which is 7.5% below budget projections.

Recognizing that a number of factors could have an adverse effect on revenue projections, the Leisure Services Department's primary marketing objective was to increase attendance and program registration levels. As a result of a planned strategy, attendance reached record levels, with an 11% increase over the previous year, despite reduced play at the municipal golf courses. Revenue from registered programs also increased by 2%, including 10% growth in aquatic classes. Highlights of the 1991 attendance and revenue results include:

1. Admissions revenue (excluding golf courses) increased by 12% over 1990, with all facilities except the Lakewood and Lawson Civic Centres showing growth. Revenues increased by 47% at the outdoor pools, by 35% at Cosmo Civic Centre, by 34% at the Saskatoon Field House, and by 21% at the Harry Bailey Aquatic Centre. Revenue for the Kinsmen Park Rides increased by 17% as a result of giving over 30,000 more rides.

Admissions declined by 5% at the Lakewood Civic Centre and by 7% at the Lawson Civic Centre. This suggests that the demand exhibited following the opening of these facilities may have stabilized. It also appears that occasional users from outside the primary market areas visited these facilities less often, possibly as a result of reduced discretionary spending.

2. The average rate of admission paid per visit to all leisure facilities, excluding the Gordon Howe Campground, declined by 15%. The average return per visit in 1991 was \$2.46 compared to \$2.90 in 1990. Although the public made greater use of the facilities, they favoured less expensive activities and/or the more economical admission packages available to them.

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3. Sales of the Leisurecard admission packages increased by 15% over 1990 and usage accounted for 22% of admissions recorded at the five major leisure centres.
4. While Gordon Howe Campground revenues decreased by 9%, the number of nights stayed in Saskatoon dropped by only 2% as a result of introducing weekly and monthly rates. Campers using these special rates stayed a total of 1810 days in our city, thereby providing significant economic spin-off to the local business community.
5. Registered program revenues for swimming lessons increased by 10%, but total registrations grew by only 2% as a result of introducing drop-in fitness classes (verses registered classes) at the Saskatoon Field House and Cosmo Civic Centre. This programming change was responsible for significant increases in admissions revenue at these sites.
6. External rental revenues decreased by 4% as a result of the cancelation of leases at the Cosmo Civic Centre; revisions to rental agreements at the Harry Bailey Aquatic Centre and Saskatoon Field House; and fewer special events at the Harry Bailey Aquatic Centre. These changes occurred during 1990 and the appropriate adjustments were incorporated into the 1991 approved revenue estimates.

Total indoor rink rental revenue was maintained at the 1990 level due to increased figure skating revenue at the ACT Arena and increased use of the Cosmo Civic Centre Arena. However, ice rentals at all other indoor rink sites decreased by 10% from the previous year and total indoor rink rentals were 15% below approved estimates.

Although a number of factors including increased competition, weather conditions, an uncertain economy, and imposition of the GST had an adverse effect on the Leisure Services Department's ability to generate revenue, staff are very encouraged by the record attendance levels achieved during 1991. In view of the success of the Department's marketing programs, particularly during the last six months of 1991, staff are confident that with continued marketing and promotion, the 1992 revenue projections can realistically be

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achieved.

However, staff have concerns about the impending potential impact of the reduced growth and changing demographic make-up of Saskatoon's population. As the demand for existing programs and services reaches its limit the Department will be challenged to develop new markets, which in turn will require a greater emphasis on gathering and analyzing the marketing data needed to respond to emerging leisure needs and preferences.

1991 Revenue Results (Excluding Golf Courses)

Total net revenues (excluding golf courses) recorded in 1991 were \$5,438,900, an increase of \$41,600 (1%) over the previous year. The Leisure Services Department's total receipts including GST however, were \$5,670,600 or \$273,300 (5%) above the actual 1990 results and \$21,000 above revenue projections.

Considering the GST impact, and that Saskatoon was in the midst of a severe economic recession throughout 1991, the fact that the Department was able to maintain its revenue base is an achievement.

**Table 1 - 1991 REVENUE RESULTS BY SITE (excluding GST)**

<b>Program Site</b>	<b>1989 Actual</b>	<b>1990 Actual</b>	<b>1991 Actual</b>	<b>Change From 1990 to 1991</b>	
<b>Recreation Centres</b>					
Cosmo Civic Centre	\$311,300	\$327,100	\$313,400	-\$13,700	-4%
Lakewood Civic Centre	773,100	939,500	900,300	-39,200	-4%
Lawson Civic Centre	654,200	797,000	734,100	-62,900	-8%
	\$1,738,600	\$2,063,600	\$1,947,800	-\$115,800	-6%
<b>Competitive Facilities</b>					
Harry Bailey Aquatic	\$760,200	\$820,800	\$892,700	+\$71,900	+9%

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Centre					
Saskatoon Field House	736,400	799,300	852,700	+53,400	+7%
	\$1,496,600	\$1,620,100	\$1,745,400	+\$125,300	+8%
Outdoor Pools					
George Ward Pool	\$61,600	\$39,500	\$58,300	+\$18,800	+48%
Lathey Pool	44,800	39,100	45,100	+6,000	+15%
Mayfair Pool	53,300	40,200	46,700	+6,500	+16%
Riversdale Pool	66,400	64,700	67,700	+3,000	+5%
	\$226,100	\$183,500	\$217,800	+\$34,300	+19%
Indoor Rinks	\$867,500	\$1,094,200	\$1,089,100	-\$5,100	
Forestry Farm Park & Zoo	137,700	123,900	131,600	+7,700	+6%
Gordon Howe Sportsfields	75,400	118,600	114,400	-4,200	-4%
Speedskating Oval	2,100	2,500	2,400	-100	-4%
Kinsmen Park Rides	88,600	83,900	98,000	+14,100	+17%
Gordon Howe Campground	92,700	101,500	92,400	-9,100	-9%
Confederation Learner Pool	21,300	5,500	0	-5,500	
<b>TOTAL REVENUE</b>	<b>\$4,746,600</b>	<b>\$5,397,300</b>	<b>\$5,438,900</b>	<b>+\$41,600</b>	<b>+1%</b>

**Table 2  
1991 REVENUE RESULTS BY SOURCE  
(excluding GST)**

<b>Subsidized Programs</b>	<b>1989 Actual</b>	<b>1990 Actual</b>	<b>1991 Actual</b>	<b>Change From 1990 to 1991</b>	
Admissions	\$1,096,100	\$1,069,900	\$1,199,600	+\$129,700	+12%
Program Registrations	565,200	648,200	660,900	+12,700	+2%
Rentals	2,737,900	3,332,500	3,265,700	-66,800	-2%
Concessions	184,800	170,900	140,000	-30,900	-18%
Other Revenue	69,900	74,300	80,300	+6,000	+8%
Gordon Howe Campground	92,700	101,500	92,400	-9,100	-9%
<b>TOTAL REVENUE</b>	<b>\$4,746,600</b>	<b>\$5,397,300</b>	<b>\$5,438,900</b>	<b>+\$41,600</b>	<b>+1%</b>

Admissions revenue, excluding golf courses, increased by \$129,700 or 12% over 1990 (see



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Table 3) as a result of record attendance at municipal leisure facilities. Program registrations continued to show a modest 2% growth in 1991 (see Table 4), although it appears that the demand for registered programs may be near its peak and enrolments could stabilize near the current level. Rental revenues declined by \$66,800, or by 2% (see Tables 5 and 6) however, these reductions were expected and therefore, included in the approved budget estimates. Specific observations with respect to these revenue sources follow this section of the report.

Concession revenues were \$30,900 or 18% below the previous year. This revenue is obtained as a result of individual contracts with concessionaires who submitted the highest bids to provide this service. Because concession sales continue to be lower than expected, many exercised their contract rights to terminate or negotiate reduced terms. Although usage has increased at most program sites, customers appear to be spending less at the concessions due to economic circumstances.

Other revenue is primarily made up of coin operated locker revenue at the Harry Bailey Aquatic Centre, Cosmo, Lakewood and Lawson Civic Centres; equipment rentals at the Saskatoon Field House and Cosmo Civic Centre; and miscellaneous revenues. These revenues increased by \$6,000 in 1991.

Gordon Howe Campground revenues declined by 9% from 1990 in response to a general decline in tourism travel. However, the number of nights stayed at the campground decreased by only 3%, as 191 campers took advantage of weekly and monthly rates for an equivalent of 1810 daily rentals. Although this revenue was \$4,700 less than at the daily rate, many of these visitors may have stayed elsewhere if these rates were not available. In addition, encouraging longer stays in Saskatoon provides a significant economic spin-off for local businesses.

**Table 3  
1991 ADMISSION REVENUE RESULTS BY SITE (excluding GST)**

<b>Program Site</b>	<b>1989 Actual</b>	<b>1990 Actual</b>	<b>1991 Actual</b>	<b>Change From 1990 to 1991</b>	
<b>Recreation Centres</b>					
Cosmo Civic Centre	\$13,500	\$18,900	\$25,500	+\$6,600	+35%
Lakewood Civic Centre	288,000	277,300	264,200	-13,100	-5%
Lawson Civic Centre	185,600	209,400	195,400	-14,000	-7%
	\$487,100	\$505,600	\$485,100	-\$20,500	-4%
<b>Competitive Facilities</b>					
Harry Bailey Aquatic Centre	\$131,400	\$119,800	\$145,300	+\$25,500	+21%

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Saskatoon Field House	136,400	159,800	214,400	+54,600	+34%
	\$267,800	\$279,600	\$359,700	+\$80,100	+29%
Outdoor Pools					
George Ward Pool	\$36,100	\$16,600	\$36,300	+\$19,700	+118%
Lathey Pool	32,500	24,700	31,300	+6,600	+27%
Mayfair Pool	26,800	11,700	24,200	+12,500	+106%
Riversdale Pool	47,400	43,400	50,200	+6,800	+16%
	\$142,800	\$96,400	\$142,000	+\$45,600	+47%
Forestry Farm Park & Zoo	87,100	88,000	98,100	+10,100	+11%
Kinsmen Park Rides	88,600	75,500	88,000	+12,500	+17%
Public Skating	22,700	24,800	26,700	+1,900	+8%
<b>TOTAL REVENUE</b>	<b>\$1,096,100</b>	<b>\$1,069,900</b>	<b>\$1,199,600</b>	<b>+\$129,700</b>	<b>+12%</b>

Attendance results in 1991 were very encouraging for the Leisure Services Department as the public made a record 906,400 visits to municipal leisure facilities, excluding golf courses. This was 130,800 (17%) more than the previous year. As a result, admission revenues grew to \$1,199,600, an increase of \$129,700 or 12% over actual 1990 results.

All facilities except the Lakewood and Lawson Civic Centres experienced revenue growth, but the most significant increases occurred at the outdoor pools (47%), Saskatoon Field House (34%) and Harry Bailey Aquatic Centre (21%). Specific observations which can be made with respect to attendance and revenue results for each program site include:

1) Cosmo Civic Centre

Admissions revenue at the Cosmo Civic Centre increased by 35%, primarily as a result of the introduction of drop-in fitness classes and crafts studio time. Weight room usage also increased by 35% due, in part, to a 95% increase in youth admissions. In addition, usage of the Leisurecard pass system doubled from 1990, accounting for 33% of admissions revenue in 1991.

2) Lakewood Civic Centre

Lakewood Civic Centre admissions revenue started to decline during the fourth quarter of 1990 and continued to be 13% lower than the previous year throughout

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the first six months of 1991. This decline is attributed to the economic downturn and increased enrolments in registered programs. In addition, a drop in admissions following the initial opening period was expected to occur. However, this trend reversed in July as revenues were 5% above 1990 for the last half of the year, resulting in a 5% decrease in admission revenues by year-end. Leisurecard usage was similar to 1990, accounting for 12% of total admissions revenue.

3) Lawson Civic Centre

The situation at the Lawson Civic Centre was similar to that experienced at the Lakewood Civic Centre except that, while improved, revenues continued to be 4% below 1990 during the last six months of 1991. Therefore a 7% decrease in admissions revenue from the previous year resulted. Leisurecard usage was also similar to 1990, accounting for 11% of total admissions.

Leisure Services Department staff recently completed an in-depth analysis of the summer aquatic market which concluded, in part, that swimmers primarily utilize the pool (indoor or outdoor) which is located closest to their home and usage increases when the household is within fifteen city blocks. The fact that revenues for the Lakewood Civic Centre are greater than the Lawson Civic Centre is attributed to differences in market size and the number of households within the immediate vicinity of each site. In addition, because the demographic make-up of the areas surrounding both Lakewood and Lawson Civic Centres are consistent with usage patterns identified in the study, this may be an indication that attendance levels are likely to stabilize at or near the 1991 results.

4) Harry Bailey Aquatic Centre

As a competitive facility, special event and group rentals take precedence over public swim times. Because the number of events held at this facility decreased in 1991, more public open times were available and admissions revenue increased by \$25,600, or 21%, over the previous year.

While usage increased among all admission categories, bulk ticket sales and group rate admissions increased by 95% causing the average admission rate to drop to \$1.65 from \$1.75 in 1990. It is also significant to note that usage by seniors increased by 101%, families by 34% and youth by 19%. Leisurecards accounted for 8% of admissions revenue at this facility, a drop of 2% from 1990.

5) Saskatoon Field House

The Saskatoon Field House continues to show healthy growth with a 34% increase in admissions revenue. This is attributed to staff's reaction to the market demand for drop-in fitness classes rather than registered fitness programs. The programming change resulted in drop-in revenues of \$68,500, compared to a \$36,500 decrease in

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registered program revenue.

Single admission revenues dropped by 21% due, in part, to the increased number of events held at the Field House in 1991. Seniors admissions, however, increased by over 400% as a result of introducing seniors drop-in fitness classes. Tennis admissions also increased, by 22%, most likely because the House of Courts dropped its tennis program. Leisurecard usage at the Saskatoon Field House is very significant as it represents 40% of the total admissions revenue.

6) Outdoor Pools

Outdoor Pool admissions revenue increased by 47% over 1990, primarily as a result of heightened awareness and better weather conditions during July and August. Leisure Services Department staff recently completed a detailed analysis of the outdoor pool market which concludes, in part, that 1991 admissions were at or near to the maximum which realistically can be expected. A separate report on the findings of this study has been submitted to the Planning and Development Committee for its consideration.

7) Forestry Farm Park and Zoo

Admissions revenue at the Forestry Farm Zoo increased by 11% as a result of introducing group admission rates and a general rate increase, in addition to implementation of the GST. It does appear, however, that attendance was sensitive to price as the number of single admission transactions actually decreased by 46% from the previous year. Because family admission transactions increased by 14% and the new group rates accounted for an additional 12,700 paid admissions, the total number of admission transactions increased by 2% over 1990. As a result of increased family usage the total number of Zoo visits increased by 8% to 76,200.

The fact that the Forestry Farm Zoo has not achieved projected growth in attendance and revenue greatly concerns both the Leisure Services Department and the Saskatoon Regional Zoological Society. Staff believe that this may be due to a lack of awareness since sufficient marketing resources were not allocated to this program and steps will be taken to improve this situation.

8) Kinsmen Park Rides

A total of 203,800 Kinsmen Park Ride tickets were purchased in 1991, resulting in a 17% revenue increase. The increased usage is attributed to the exceptional value (40 cents a ride) which has significant family appeal during difficult economic times.

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9) Public Skating

Although public skating admissions revenue increased by 8% over 1990, this growth occurred at the A.C.T. and Lions Arenas as all other indoor rinks experienced attendance declines. In addition, there was a substantial revenue increase during January and February when temperatures were very cold, but public skating admissions declined from October through December due to the mild weather.

**Table 4  
1991 REGISTERED PROGRAM REVENUE RESULTS  
(excluding GST)**

<b>Subsidized Programs</b>	<b>1989 Actual</b>	<b>1990 Actual</b>	<b>1991 Actual</b>	<b>Change From 1990 to 1991</b>	
<b>Recreation Centres</b>					
Cosmo Civic Centre	\$51,200	\$60,500	\$59,100	-\$1,400	-2%
Lakewood Civic Centre	134,500	166,900	180,800	+13,900	+8%
Lawson Civic Centre	80,000	122,900	128,500	+5,600	+5%
	\$265,700	\$350,300	\$368,400	+\$18,100	+5%
<b>Competitive Facilities</b>					
Harry Bailey Aquatic Centre	\$139,700	\$159,500	\$190,000	+\$30,500	+19%
Saskatoon Field House	63,200	68,100	32,600	-35,500	-52%
	\$202,900	\$227,600	\$222,600	-\$5,000	-2%
<b>Outdoor Pools</b>					
George Ward Pool	\$22,900	\$17,800	\$21,400	+\$3,600	+21%
Lathey Pool	10,500	10,300	11,100	+800	+8%
Mayfair Pool	24,700	22,700	22,500	-200	-1%
Riversdale Pool	15,200	14,000	14,900	+900	+6%
	\$73,300	\$64,800	\$69,900	+\$5,100	+8%
Confederation Learner Pool	21,300	5,500	0	-5,500	
<b>TOTAL PROGRAMS</b>	<b>\$563,200</b>	<b>\$648,200</b>	<b>\$660,900</b>	<b>+\$12,700</b>	<b>+2%</b>

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Registrations revenue from all aquatic programs increased by 9% in 1991, but growth appears to be slowing as the latent demand which existed prior to opening the new Civic Centres is filled. The Harry Bailey Aquatic Centre appears to be an exception, possibly because it offers a more advanced level of instruction which is now in greater demand as a result of the increased number of swimmers who have progressed through the beginner and intermediate levels at other facilities.

The 52% decrease in program revenue at the Saskatoon Field House is due to the introduction of drop-in fitness classes which have proven to be more popular than the registered programs. As previously indicated, this \$35,500 shortfall was offset by increased admissions revenue.

Registered program revenues at the Cosmo Civic Centre decreased by 2%, also due to the increased demand for drop-in fitness classes which resulted in additional admissions revenue of \$3,800.

1991 Rental Revenue Results

An accounting change was introduced in 1988 to separate the rental (landlord) function from the programming (tenant) function within the operating estimates of the five major leisure centres. As a result, the Department now separates rental revenues into two categories, internal rentals and external rentals.

**Table 5**  
**1991 INTERNAL RENTAL REVENUE RESULTS**

<b>Subsidized Programs</b>	<b>1989 Actual</b>	<b>1990 Actual</b>	<b>1991 Actual</b>	<b>Change From 1990 to 1991</b>	
<b>Recreation Centres</b>					
Cosmo Civic Centre	\$75,100	\$98,400	\$106,300	+\$7,900	+8%
Lakewood Civic Centre	291,700	403,700	363,300	-40,400	-10%
Lawson Civic Centre	365,300	413,700	371,600	-42,100	-10%
	\$732,100	\$915,800	\$841,200	-\$74,600	-8%
<b>Competitive Facilities</b>					
Harry Bailey Aquatic Centre	\$251,700	\$278,600	\$354,000	+\$75,400	+27%
Saskatoon Field House	292,800	302,100	308,900	+6,700	+2%
	\$544,500	580,700	\$662,800	+\$82,100	+14%
<b>Total Internal Rentals</b>	<b>\$1,276,600</b>	<b>\$1,496,500</b>	<b>\$1,504,000</b>	<b>+\$7,500</b>	

Internal rental revenues are derived from the rental of activity space to the programming function within the Department and therefore, are offset by corresponding program expenditures.

**Table 6**  
**1991 EXTERNAL RENTAL REVENUE RESULTS**  
 (excluding GST)

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<b>Subsidized Programs</b>	<b>1989 Actual</b>	<b>1990 Actual</b>	<b>1991 Actual</b>	<b>Change From 1990 to 1991</b>	
<b>Recreation Centres</b>					
Cosmo Civic Centre	\$160,300	\$139,300	\$114,300	-\$25,000	-18%
Lakewood Civic Centre	28,900	33,700	36,500	+2,800	+8%
Lawson Civic Centre	1,800	7,700	6,200	-1,500	-19%
	\$191,000	\$180,700	\$157,000	-\$23,700	-13%
<b>Competitive Facilities</b>					
Harry Bailey Aquatic Centre	\$157,200	\$226,100	\$170,100	-\$56,000	-25%
Saskatoon Field House	217,800	255,500	265,900	+10,400	+4%
	\$375,000	\$481,600	\$436,000	-\$45,600	-9%
Gordon Howe Bowl	\$11,500	\$35,600	\$34,900	-\$700	-2%
Gordon Howe Ballfields	48,500	71,200	70,400	-800	-1%
	\$60,000	\$106,800	\$105,300	-\$1,500	-1%
Indoor Rinks	\$802,800	\$1,034,600	\$1,033,400	-\$1,200	
Forestry Farm Park and Zoo	32,500	32,300	30,000	-2,300	-7%
<b>Total External Rentals</b>	<b>\$1,461,300</b>	<b>\$1,836,000</b>	<b>\$1,761,700</b>	<b>-\$74,300</b>	<b>-4%</b>

External rental revenues are obtained from the rental of activity space to outside user groups.

The Cosmo Civic Centre variance was created in 1990 when the Saskatoon Community Health Unit and Cosmo Civic Centre Cooperative Daycare moved from the facility therefore, the 1991 operating revenue estimates were reduced accordingly. Alternative programming of these spaces helped reduce the impact of these moves and the Department recently leased the space formerly occupied by the Community Health Unit to the operators of the Nautiquet Fitness Centre which will provide an additional \$43,000 in rental revenue



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for 1992.

The Harry Bailey Aquatic Centre variance was caused by a budgeted \$32,800 revenue reduction due to fewer special events in 1991, and revisions to the SIAST Kelsey Campus rental agreement which further reduced expected rental revenue by \$40,000.

**Table 7  
 1991 GOLF COURSE REVENUE RESULTS  
 (excluding GST)**

<b>Program Site</b>	<b>1989 Actual</b>	<b>1990 Actual</b>	<b>1991 Actual</b>	<b>Change From 1990 to 1991</b>	
Golf Courses					
Holiday Park	\$1,020,400	\$1,071,900	\$825,500	-\$246,400	-23%
Silverwood	271,400	315,200	295,600	-19,600	-6%
Wildwood	330,200	349,700	327,300	-22,400	-6%
<b>Total Revenue</b>	<b>\$1,622,000</b>	<b>\$1,736,800</b>	<b>\$1,448,400</b>	<b>-\$288,400</b>	<b>-17%</b>

Municipal Golf Course revenues declined by 17% due to the increased competition of new private-sector courses and poor weather conditions during May and June as previously reported to your Committee. Staff remain confident however, that the increased competition will not have a further adverse effect on attendance providing the weather cooperates.

1991 Marketing and Promotion Initiatives

While staff recognized that a number of factors including weather conditions, changing market trends and an economic recession could have an adverse effect on attendance, the Department was most concerned about the potential revenue impact of the Goods and Services Tax and the competitive situation for golf courses.

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In order to achieve a 4% increase in total revenue, as committed through the approved Operating Budget, the Leisure Services Department's primary 1991 marketing objectives were to increase participation in aquatic activities and drop-in admissions at all program sites. As a result of a planned strategy, attendance at Saskatoon's leisure facilities increased by 11%, surpassing one million visits for the first time ever, despite a substantial decrease in play at the municipal golf courses.

Components of the Department's 1991 marketing strategy included:

- a) Admission packages such as Leisurecards, family rates, group rates, and bulk tickets combined with new rental policies offered the public a variety of affordable cost alternatives to choose from;
- b) The outdoor pool Swimcards were introduced and promoted in conjunction with community associations to encourage greater use of these facilities;
- c) Specially priced weekday parent and tot and family swims were offered at the Lakewood and Lawson Civic Centres to increase usage during these slower times;
- d) Special indoor arena ice rental rates were established for time periods with low demand and offered to user groups in order to fill some of the excess capacity;
- e) Special weekly and monthly rates were introduced at the Gordon Howe Campground to encourage longer stays;
- f) New identification signs were installed at the five major sport and leisure centres and Lathey Pool;
  
- g) Colourful new brochures promoting the Forestry Farm Park and Zoo, Kinsmen Park Rides and the Gordon Howe Campground were produced and distributed to tourism outlets throughout the city and province;
- h) Four issues of the Leisure Activities Guide were produced and distributed to all households within the city and surrounding area to inform the public of registered programs, public open times and the variety of leisure opportunities available to them;

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- i) Newspaper and radio advertising was used to promote participation in the Department's programs and services; television was used to increase awareness of the indoor aquatic facilities; and selective special interest magazines were used to promote golf courses, Forestry Farm Park and Zoo and the Marr Residence;
- j) A special section was developed for the Community Pages of the telephone directory in order to make information about the services available at civic leisure facilities readily available to the public;
- k) Posters were produced to promote a variety of programs and services including Summer activities at all civic facilities, Swimcards, the Marr Residence, Youth Centres, Playgrounds, the Skateboard Centre, and Fitweek; and,
- l) A booklet outlining rental opportunities at municipal facilities along with corresponding display materials for use at trade shows and conferences were developed. The Department also participated in a convention package produced by Tourism Saskatoon in order to promote rentals at the Saskatoon Field House.

In addition, the Department's improved ability to gather and analyze information about the public's leisure needs and preferences has helped programming staff to be more pro-active in responding to changing market demands. As a result, the Department was able to offer new or improved programs and services designed to increase participation and usage of civic facilities. For example, staff within the Program Development Branch learned that many seniors had the impression recreation centres were only for young people. Therefore, they began to organize facility tours and make presentations to seniors groups in order to acquaint them with the leisure opportunities available for seniors.

1992 Marketing Initiatives

In view of the success of the Leisure Services Department's 1991 marketing programs in terms of increased attendance and program registrations, particularly during the later part of the year, staff are confident that the current strategies will continue to be effective in 1992. Therefore, the Department plans to retain and enhance the basic components of the 1991 marketing program outlined above, including:

- a) The Leisure Activities Guide will continue to be the Department's principal means

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of informing the public about its programs, services and facilities.

- b) Newspaper and radio advertising will also continue to be used to promote specific programs and draw attention to the Leisure Activities Guide.
- c) Increased use of television advertising is planned in order to build and maintain greater awareness of swimming, fitness and family recreation opportunities at the leisure centres, outdoor pools, Forestry Farm Zoo and Kinsmen Park Rides.
- d) Expanded promotion of admission packages such as the Leisurecards and bulk tickets to encourage greater repeat usage.

In addition, staff have identified several priorities which require special attention in 1992 and are currently developing marketing plans to address each individual situation, as resources permit. These priorities include:

a) Municipal Golf Courses:

Staff are conducting focus group discussions with golf course user groups and staff as a follow-up to the customer survey completed in 1991. The purpose of these meetings is to discuss the survey results in greater depth in order to prioritize the expressed needs of municipal golfers and to determine a course of action that will facilitate continued growth in attendance and revenue at the City's golf courses.

The topics of discussion will include potential course improvements, booking system changes and the introduction of multiple green fee packages. A report on the results of these meetings will be submitted to the Planning and Development Committee for its consideration before March 31, 1992.

b) Forestry Farm Park and Zoo:

Working with the Saskatoon Regional Zoological Society, staff will be exploring ways to increase both attendance and revenue at this facility. Staff believe there may be a general lack of awareness about the zoo program therefore, the Department plans to increase its advertising support, including the use of television, as an initial measure.

In Conclusion

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Although a number of factors such as increased competition, weather conditions, and an uncertain economy will continue to have an impact on usage, the Leisure Services Department is confident that, supported by effective marketing and promotion, its programs and services will achieve revenue projections for 1992.

Staff within the Leisure Services Department are also very cognizant of the potential impact of Saskatoon's lack of population growth and changing demographic make-up (i.e. shifts to an older population with fewer children). The Department's market analysis indicates the demand for many of its programs and services is at or near to the maximum potential. As a result, current admissions and registration volumes may be the best that can realistically be expected for some program areas such as outdoor pools.

In order to ensure continued growth the Department will be challenged to develop new markets for its facilities, programs and services, which in turn will require a greater emphasis on gathering and analyzing the marketing data needed to respond to emerging leisure needs and preferences."

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

7. **Communications to Council**  
**From: Linda Westcott, President**  
**College Park Recreation Association**  
**Date: January 7, 1992**  
**Subject: Commenting re proposal for new indoor**  
**soccer facility**  
**(File No. CK. 610-1)**

Attached is a copy of the above-noted letter which was referred to the Planning and Development Committee for handling.

Also attached is correspondence from Mr. Henk Ruys, Co-Chairman, Saskatoon Soccer Centre, dated February 12, 1992, which indicates that communication between the Centre and the College

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Park Recreation Association is under way and that there is, therefore, no need for Council to become involved in the matter.

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**8. Facade Improvement Loan Program  
Downtown Revitalization - The Partnership  
(File No. CK. 1680-2)**

Report of the Acting City Planner, February 5, 1992:

"Background

On December 16, 1991, the Planning and Development Committee dealt with the correspondence of the Executive Director of The Partnership and resolved:

'that the Administration be authorized to establish a set of procedures for the proposed Facade Improvement Loan Program with The Partnership, and report back to the Committee after that time.'

Since early 1991, the Planning Department has been working with the Broadway and Riversdale Business Improvement Districts (B.I.D.) on a comprehensive planning study. Within this study, both B.I.D.s have identified streetscape improvements and store-front upgrading as methods of revitalizing their commercial districts. In response to this need for revitalization, a report was drafted, entitled 'Commercial Facade Improvement Pilot Program for the 20th Street and Broadway Commercial Areas' for input by the B.I.D.s. This report addressed:

- a) Canadian precedents for incentive programs for facade improvements;
- b) Legislative matters;
- c) Revolving loan fund incentive; and
- d) Necessary procedures for effective administration of the program.

Action

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A representative of the Planning Department has met with The Partnership's Executive Director and the City Comptroller's Department to review procedures to accommodate The Partnership's proposed Facade Improvement Loan Program and to ensure such a program would be able to merge in harmony with a similar potential program for all three B.I.D.s.

Proposed Procedures

1. The property owner or his/her design professional representative receives advice from the Partnership regarding design guidelines and approval procedures.
2. The property owner or his/her design professional representative presents appropriate plans for review by the Partnership Design Committee. (The City is to be represented on the Partnership Design Committee by a registered architect appointed by the City Administration.)
3. The Partnership's recommendation for loan approval and the final design plans are tabled for the Planning and Development Committee's review and recommendation for City Council and its endorsement.
4. City Council's decision is forwarded to the Partnership and the property owner.
5. The property owner or his/her design professional representative seek advice from the Building Standards Branch to see if a Building Permit is required.
6. If a Building Permit is required, the City's Building Inspectors will conduct a final inspection of the completed project and recommend payment to the owner through the Treasurer's Department.
7. If a Building Permit is not required, the Partnership Design Committee will conduct a final inspection of the completed project and recommend payment to the property owner through the Treasurer's Department.
8. The City Solicitor secures the loan and the City Treasurer issues the loan to the property owner.

Suggested Additions to the Program

1. The Partnership is to evaluate the program at the end of 12 months and report back to the Planning and Development Committee.

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2. Unused funds are to remain and repaid loans are to return back into the program so that funds are available for additional projects. This would establish a revolving loan fund."

**RECOMMENDATION:**

- 1) that the above proposed procedures be adopted by City Council for use by the City Administration and The Partnership;
- 2) that the City undertake a Facade Improvement Program in the Downtown Business Improvement District as a project for the purpose of revitalizing the downtown area of the City pursuant to Section 118 of *The Urban Municipality Act*, and that the Program be funded entirely by contributions from the budget of the Downtown Business Improvement District;
- 3) that all loans under the Program require the approval of City Council;
- 4) that The Partnership evaluate the Program at the end of 12 months and report back to the Planning and Development Committee;
- 5) that unused funds are to remain and repaid loans are to return back into the Program so that funds are available for additional projects; and
- 6) that subject to the approval by City Council to the Planning Department's Facade Improvement Program for the Riversdale and Broadway B.I.D.s, both it and the Partnership's Program will be incorporated into one comprehensive Commercial Facade Improvement Program for all three B.I.D.s.

*ADOPTED.*

9. **City of Saskatoon Land Held for Purpose  
Other than for Development or Civic Departmental Uses**



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(File No. CK. 4020-24)

Report of the Land Manager, January 13, 1992:

"In 1987 the City was offered approximately 450 acres of farm land bordering the west side of the river about five miles south of the City. The Planning and Development Committee decided at that time not to purchase the land as it was too expensive. In 1988 the City, at the request of the Meewasin Valley Authority (M.V.A.), purchased 131 acres of land bordering the east side of the river immediately north of the City-owned land known as Beaver Creek. This property is now being purchased from the City by the M.V.A. with a five-year repayment schedule including principal and interest.

There are other City land holdings located on the river outside the City limits. The above-mentioned transactions, plus these existing land holdings and on-going offers to the City to purchase riverbank land outside the City limits, suggest that a policy or at least a strategy for any additional land purchases should be developed.

A 1988 M.V.A. discussion paper entitled 'Land Access Report' prompted a review by the Land Department of the City's land holdings in the Rural Municipality of Corman Park. The following is a list of the properties that are owned by the City in the Rural Municipality and are located on or near the riverbank:

Property #1: Vitkowski/Schreiner Lands Adjacent to Wanuskewin Heritage Park

The Vitkowski and Schreiner lands were purchased in 1981 and 1982, and consist of approximately 434 acres with a cost of \$1,150,284. These lands fall within Area 'C' of the 1986 Growth Study and are relatively inexpensive to service. Realistically, however, these lands are best suited for some form of development related to Wanuskewin as they are isolated from the rest of the City. The lands are currently in our **Land Bank Raw Land** inventory. 12.66 acres of City land closer to Tipperary Creek was recently sold to the M.V.A. for \$2,400 per acre. The land is currently under annual farm lease, receiving \$5,885 in lease payments, and we paid \$1,501.74 in 1991 taxes to Corman Park.

Property #2: Yorath Island

Yorath Island, purchased from the Crown for \$1 in 1963 and containing approximately 152 acres, is on our **Civic Properties List**. We have been approached by people interested in building a golf course on the Island; however, there is not much doubt that this land should be kept in its natural state. We currently receive no revenue, nor pay any taxes to the Rural Municipality on this property.

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Property #3: Old Rifle Range

The Old Rifle Range property, consisting of approximately 355 acres, is in our **Land Bank Raw Land** inventory. It was purchased from the Crown for \$13,000 in 1961 with the proviso that it be for park use. Currently, about 200 acres are farmed under a one-third crop-share agreement. The farm income in 1991 was \$1,440.55 and taxes were \$670.

Property #4: Cranberry Flats

Cranberry Flats, containing approximately 168 acres, is an important development node for the M.V.A. Purchased from the Crown for \$12,592.50 in 1967, the property is held on our **Civic Properties List**. There is no farm lease and no taxes to the Rural Municipality are paid on this land. The M.V.A. has already done much work on this property.

Property #5: West Riverbank, South of Cranberry Flats

This property, west of the river and containing approximately 118 acres, was purchased from the Crown for \$2,950 in 1969. A recent, successful accretion claim by the Land Department has added another seven acres to this property for a total of approximately 125 acres on our **Civic Properties List**. Taxes for 1991 were \$105.88.

Property #6: Beaver Creek

The Beaver Creek property, including the portion recently purchased from the Lockrey Estate, contains approximately 350 acres. 131.2 acres were recently purchased from the Lockrey Estate in 1988 for \$110,000 at the request of the M.V.A., and the balance of 218.8 acres (the original Beaver Creek area) were purchased in 1969 at a cost of \$1,236. Both properties are on our **Civic Properties List**. The most northerly 131 acres is under lease to Sandhills Farm for \$1.00 per year until 2014. We paid \$107.50 in property taxes in 1991.

The Planning and Development Committee on September 17, 1990, approved a recommendation that saw the City enter into negotiations to sell the following properties to the M.V.A.:

<u>Property</u>	<u>Acres</u>	<u>Value</u>
#2 Yorath Island	152	\$152,000
#4 Cranberry Flats	168	134,000
#5 west of river	125	113,000
#6 Beaver Creek	350	285,000 *

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\*131 acres is now under repayment (\$110,000) leaving 219 acres valued at \$175,000.

With the exception of the 131 acre parcel that the City purchased at the express request of the M.V.A., there is no interest by them in purchasing any of the other properties offered. The City is now back to the original position; what do we do with the riverbank properties that we own in the Rural Municipality?

Current Land Holdings

The six properties in question have no development potential within the next twenty years. The properties therefore, should all be placed on our **Civic Properties List**. All current and future costs booked against the properties should be recorded so that they can be charged against any future project requiring the property.

Future Land Purchases on the Riverbank in the Rural Municipality of Corman Park

There is a need for a strategy to be followed in the event that the City is offered any further lands in the Rural Municipality on or near the riverbank. The strategy should also encompass those instances where the City or some outside agency is seeking land in the Rural Municipality for a specific purpose not related to land development (Land Bank) and is seeking funding.

It is proposed that the City consider for purchase only that riverbank property in the Rural Municipality that is located within the District Planning Commission boundaries. It is further proposed that the Property Realized Reserve not be used to purchase any property outside the City limits unless the property is for the Land Bank (is to be used for development and sale).

This strategy will limit the riverbank properties in the Rural Municipality charged to the Property Realized Reserve to those already in inventory. If it is the decision to purchase any further riverbank property in the District Planning area of the Rural Municipality, financing will have to be found from some source other than the Property Realized Reserve."

Your Committee has considered this matter, and submits the following

**RECOMMENDATION:** 1) that the City consider purchasing only that riverbank property

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in the Rural Municipality of Corman Park falling within the boundary of the District Planning Commission area;

- 2) that each decision to purchase property within the boundaries of the District Planning Commission area be considered on an individual basis; and
- 3) that the Planning and Development Committee review this policy on an annual basis.

*ADOPTED.*

**REPORT NO. 6-1992 OF THE LEGISLATION AND FINANCE COMMITTEE**

Composition of Committee

Alderman M. Thompson, Chairman  
Alderman P. Mostoway  
Alderman M.T. Cherneskey, Q.C.

**1. Investment Manager's Fourth Quarter Report, 1991  
(File No. CK. 1790-3)**

Attached is a copy of the Investment Manager's Report for the Fourth Quarter of 1991. Your Committee has reviewed the report with the Investment Manager, and

**RECOMMENDS:** that the information be received.

*ADOPTED.*

**2. 1991 Civic Election Review  
(File No. CK. 265-1)**

City Council, at its meeting held on January 20, 1992, referred Clause D2, Report No. 2-1992 of the City Commissioner (copy attached) to the Legislation and Finance Committee for a report.

Your Committee has discussed this matter with the City Clerk and supports the proposed amendment of The Local Government Elections Act on moving Nomination Day and eliminating the requirement for candidates' occupations to be listed on the ballots.

The Committee believes that technology is available that, if properly utilized, could improve the

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quality of information available on Voters Lists at a reduced cost. This technology may allow the development of a universal form of identification throughout the Province which could include all the necessary information to differentiate individuals' voting credentials for more than one jurisdiction.

- RECOMMENDATION:**
- 1) that City Council request the Minister of Community Services to amend The Local Government Elections Act by moving Nomination Day to the second-last Wednesday in September of the year of the election and by eliminating the requirement for candidates' occupations to be listed on the ballots; and
  - 2) that the City of Saskatoon support the concept of working towards a common registration of all people in Saskatchewan for voting purposes in local, provincial and federal jurisdictions and this be pursued with the appropriate officials.

*ADOPTED.*

**3. Monthly Rental Fee for Vending Operations  
(File No. CK. 300-11)**

Attached is a copy of Clause 2, Report No. 10-1990 of the Legislation and Finance Committee which was adopted by City Council at its meeting held on March 12, 1990.

Your Committee has considered this matter, and submits the following

- RECOMMENDATION:** that the City waive the monthly rental fee for vending operations, as set out under Section 3.8 of Policy C09-013, "Use of Sidewalks - Vending", for a period of two additional years, and that the Legislation and Finance Committee further review this matter at that time.

*ADOPTED.*

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**4. Communications to Council**

**From: Anne Hilker, on behalf of**

**International Women's Day Committee**

**Date: January 22, 1992**

**Subject: Requesting the City to contribute the cost of rental of Albert  
Community Centre to the Saskatoon International Women's**

**(File No. CK. 1871-9)**

Day cel

Your Committee has considered the above-noted letter, copy attached, which was referred to it for further handling.

As Council is aware, a policy has been established whereby waiver of rental on City facilities is not allowed. Your Committee therefore

- RECOMMENDS:**
- 1) that the request from the International Women's Day Committee be denied; and
  - 2) that Ms. Hilker be informed that the International Women's Day Committee may be eligible under the Community Initiatives Program and it is therefore suggested that she search out the eligibility for such a grant and apply if considered appropriate.

*ADOPTED.*

**5. 1992 Tag Days  
(File No. CK. 200-3)**

Report of the City Treasurer, February 14, 1992:

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"Detailed herewith are the applications received for 1992 Tag Days:

<u>ORGANIZATION</u>	<u>DATE REQUESTED</u>
Pride Saskatoon Inc.	April 11
Navy League of Canada Saskatoon Branch	April 25
Save the Children - Canada	May 2
#107 & 702 Royal Canadian Air Cadet Squadrons	May 9
328 & 2293 Royal Canadian Army Cadets	June 6
Ukrainian Canadian Social Services Inc.	September 12
Shinerama Saskatoon - North Saskatchewan Chapter, Canadian Cystic Fibrosis Foundation	September 17
Kiwanis Clubs of Saskatoon	September 26
Royal Canadian Legion Saskatoon Branch No. 63 Poppy Campaign Fund	November 7

All organizations requesting 1992 Tag Days meet the requirements stipulated in the Regulations governing Tag Days Policy Number 02-010 and have submitted applications and received approvals by City Council in previous years."

**RECOMMENDATION:** that the application for 1992 Tag Days be approved as outlined above.

*ADOPTED.*

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**6. Capital Project 958 - Fire Department  
Purchase of a Dangerous Goods/Rescue Vehicle  
(File No. CK. 1400-1)**

City Council at its meeting held on September 24, 1991 referred the matter of Federal Government Joint Emergency Planning Program (J.E.P.P.) funding of the Dangerous Goods/Rescue Vehicle to the Legislation and Finance Committee.

Your Committee requested the Administration to resubmit an application for J.E.P.P. funding. Unfortunately, the City's application has been again rejected.

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**7. Grant Proposal - Saskatoon SPCA Inc.  
1991 Budget Proposal  
(File No. CK. 1870-10)**

Report of the City Comptroller, January 27, 1992:

"Attached is the recent submission from the SPCA for its 1992 operating budget. Their proposal includes a contribution from the City of Saskatoon of \$266,340. We have included the same amount as 1991 (\$229,400) in our proposed budget document."

Also attached is a copy of "Saskatoon SPCA 5 Year Forecast Budget", which was prepared in 1990 by the SPCA and which shows a contribution by the City of \$243,100 in 1992.

Your Committee has met with representatives of SPCA to discuss the grant proposal and submits the following

- RECOMMENDATION:**
- 1) that the grant to the SPCA for the 1992 operating year be \$243,100, based on the SPCA 5 Year Forecast Budget; and
  - 2) that this report be referred to the appropriate Operating Budget review meeting.



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*ADOPTED.*

**REPORT NO. 5-1992 OF THE WORKS AND UTILITIES COMMITTEE**

Composition of Committee

Alderman M. Hawthorne, Chairman  
Alderman O. Mann  
Alderman D.L. Birkmaier  
Alderman B. Dyck

**1. Central Business District Bus Stop Revisions  
(File No. CK. 7311-1)**

Report of the City Engineer, January 7, 1992:

"The Engineering and Transit Departments have reviewed the use of two existing bus stops in the downtown area. The review was made to optimize the size of the stops in terms of transit operations and the supply of on-street parking stalls. The following bus stops were monitored using field observations and video cameras.

- 1) North side of 20th Street, west of 2nd Avenue
- 2) West side of 3rd Avenue, south of 22nd Street

Comments regarding each of the above follow:

- 1) North Side of 20th Street, West of 2nd Avenue

This bus stop is located along the south side of Folk's Furs. The bus stop is 32 metres in length which is long enough to store two buses at one time. Video studies showed that this stop only contained one bus at any time during peak bus times. It is therefore proposed to shorten this stop to 25 metres. The existing loading zone in front of the stop would be relocated to the former bus stop area. Two metered parking stalls will be installed where the present loading zone is located.

- 2) West Side of 3rd Avenue, South of 22nd Street

This bus stop is located along the south side of Country Style Donuts. The existing bus stop is 32 metres in length which is long enough to store two buses at one time. Video studies have shown a need for this stop to store three buses during peak bus times. It is therefore proposed to lengthen this stop to 40 metres. This would be

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done by relocating the existing loading zone at the front of the bus stop further south. This results in the loss of one metered parking stall."

Your Committee has considered this matter and submits the following

**RECOMMENDATION:** that the bus stop, loading zone, and parking stall changes for the areas on the north side of 20th Street west of 2nd Avenue, and the west side of 3rd Avenue south of 22nd Street, as proposed in the above report be approved.

*ADOPTED.*

**2. Angle Parking on Second Avenue  
(Files CK. 6120-5-1 and 4130-6)**

City Council at its meeting held on January 20, 1992, passed the following motion:

"That the Works and Utilities Committee review the angle parking on Second Avenue and all interested parties be asked to make presentations."

Discussions on this matter have been held with the Executive Director of The Partnership. In addition, the Committee has received the attached report entitled "Review of Angle Parking on Second Avenue", prepared by the Engineering Department, as well as the following report of the City Engineer dated February 13, 1992:

"In 1988 and 1989 the City implemented angle parking on 2nd Avenue between 19th and 23rd Streets. By doing so the City consciously changed the function of 2nd Avenue from a through street to a parking mall. In order to function successfully as a parking mall, the through traffic which utilized 2nd Avenue would have to be substantially reduced. Otherwise traffic congestion and/or safety problems would result.

Prior to 1988 2nd Avenue provided six 10 foot driving lanes, two 7.5 foot parallel parking lanes and two 12 foot sidewalks. The 60° angle parking which now exists requires a 16.5 foot parking lane and a 16 foot driving lane for each direction. Therefore the total paved roadway width required for both directions is 65 feet. The existing right-of-way width (distance between property lines) is 99 feet. This results in a surplus width of 34 feet which can be used for sidewalks and medians.

The initial two blocks of angle parking (20th to 22nd Streets) were installed with a narrow median approximately two feet in width. This resulted in excessive width in the driving



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- parallel parking

The replacement of all water and sewer infrastructure between 21st and 23rd Streets effectively requires the removal and replacement of all sidewalks and paved areas. It therefore provides the opportunity to widen the sidewalk for pedestrian comfort and streetscape enhancement purposes. The proposed 15-foot sidewalk area is to consist of a 10 foot concrete sidewalk next to the building and a 5-foot area of trees, paving stones, benches and similar amenities. This treatment is similar to that installed in 1989 on 21st Street which has 16-foot sidewalks.

The replacement of water and sewer infrastructure will not extend into the other blocks in 1992. Therefore no sidewalk widenings are proposed in those blocks. The surplus width in the driving lane area between 20th and 21st Street will be taken up by a wider centre median (8 feet instead of two feet) and extended bulbs at the mid block crosswalk area.

The following table summarizes existing and proposed sidewalk and median widths.

Block	Type of Parking	Sidewalk Width		Median Width		Driving Lane Width	
		Existing (ft.)	Proposed (ft.)	Existing (ft.)	Proposed (ft.)	Existing	Proposed
20-21st	Angle	12	12	2	8	2 @ 20'	2 @ 17'
21-22nd	Angle	12	15	2	4	2 @ 20'	2 @ 16'
22-23rd	Angle	12	15	6	4	2 @ 18'	2 @ 16'
23-24th	Parallel	12	12	8	6	5@10.2'	5@10.6'
24-25th	Parallel	12	12	N.A.	N.A.	6 @ 10'	6 @ 10'

As previously stated, the City, by implementing angle parking on 2nd Avenue, deliberately changed this roadway's function from a through street to a parking mall.

The congestion problems presently being experienced are a result of an excessive amount of through traffic remaining on 2nd Avenue. The measures taken to date have reduced traffic volumes on 2nd Avenue by approximately 50%. Further reductions will be necessary if a reduction in congestion is to be achieved. The proposed roadway cross-sections within the parking mall and advance signing warning motorists of the parking mall condition will hopefully further decrease through traffic volumes in this area. The Engineering Department's report entitled 'Review of Angle Parking On Second Avenue' dated January 1992 details past and present traffic operating conditions on 2nd Avenue.

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There have been suggestions that the 2nd Avenue centre median should be removed to improve traffic flow and allow vehicles to access parking stalls on both sides of the street. It should be remembered that the centre median was installed to improve traffic safety in this area. The centre median eliminates head-on and right-angle collisions and reduces the potential for collisions involving vehicles engaged in the act of parking or unparking. It also provides a refuge area for pedestrians crossing 2nd Avenue at the mid-block crossings. Removal of the median would result in four driving lanes, two in each direction. This would improve traffic flow on 2nd Avenue by increasing the capacity of the roadway. This would result in increased vehicle operating speeds and a greater amount of through traffic. This in turn would result in an increased number of collisions and an increase in the severity of those collisions. It is questionable whether or not the mid-block crosswalks would operate safely without the installation of pedestrian-actuated signals which would adversely affect traffic flow.

Discussions regarding 2nd Avenue with various groups have indicated a preference to have the angle parking retained, but to undertake steps that would improve traffic flow on this roadway. These groups therefore wish to have 2nd Avenue function both as a through roadway, carrying large traffic volumes at acceptable speeds with little congestion, and as a parking mall which offers an increase in the number of available parking stalls in a convenient location at a reasonable cost. Unfortunately these goals are counterproductive to each other. Measures implemented to improve traffic flow adversely affect parking operations and vice versa.

The impending 2nd Avenue Redevelopment Project requires City Council to make a decision regarding the future of 2nd Avenue. The tender period has begun for the replacement of the water and sewer infrastructure between 21st and 23rd Streets. This tender will close on March 10, 1992. The remaining work will be tendered beginning on March 31, 1992. Construction will begin May 3, 1992, or earlier. The ordering of materials such as benches, bike racks, garbage cans, etc. will need to be completed by the end of February. The choices available to City Council are:

- 1) to have 2nd Avenue function as a through roadway and revert it back to its parallel parking condition; or,
- 2) to have 2nd Avenue function as a parking mall and proceed with the proposed 2nd Avenue Redevelopment Project as described in this report.

The Administration requires direction on this matter so that it can finalize its construction plans for the 2nd Avenue Redevelopment Project. Full scale plans showing the proposed 1992 construction will be presented to the Committee when it discusses this matter."

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**RECOMMENDATION:** that the information be received.

*Pursuant to earlier resolution, Items A.33) and A.34) of "Communications" were brought forward and considered.*

*Moved by Alderman Birkmaier,*

*THAT Mr. Morley Lehrer be heard.*

*CARRIED.*

*Mr. Morley Lehrer, representing himself and the Downtown Merchants Association, indicated that it is the Association's position that the project should proceed in 1992, and that the Administration not install the centre median. Mr. Lehrer suggested that the centre median be removed with sufficient funding put in place, should it be necessary to construct it in the future after due consideration.*

*Moved by Alderman Birkmaier,*

*THAT Mr. Gordon Spooner be heard.*

*CARRIED.*

*Mr. Gordon Spooner, representing the Downtown Partnership requested that the project proceed.*

*Mr. Dick Batten, representing the Downtown Partnership, indicated the Partnership's position is that the median should go in, but if that would cause the project to fail, they would agree with the Merchants Association, in that sufficient funds be left in place to install the median, if necessary, from a safety perspective. Mr. Batten also indicated that the Downtown Partnership agrees with the expanded sidewalk.*

*IT WAS RESOLVED: that the matter be referred back to the Works and Utilities Committee for a report in two weeks.*

**3. Application for Water Connection**

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**Sask Water East Treated Pipeline  
Mary Ann Lukowich  
SW05-36-04-W3M  
(File No. CK. 7781-2)**\_\_\_\_\_

Report of the Manager, Water and Pollution Control, February 10, 1992:

"An application for connection to the Saskatchewan Water Corporation East treated pipeline has been received from Ms. Mary Ann Lukowich.

The application indicates that 6700 gallons of treated water per month will be required for agricultural purposes. The connection will serve an 80-acre parcel of land that is relatively close to the treated pipeline. An application for the full 160-acre parcel was received and approved by City Council at its meeting of October 12, 1988. The applicant at that time was planning to undertake the operation of a dairy. The approval was granted with the provision that the connection would be made only after the applicant received a milk quota from the Milk Control Board.

That connection was never installed.

Ms. Lukowich has written a letter suggesting her current application is an application for reassignment. The criteria for reassignments clearly states that the uses and certainly the size of the parcel must not change. This application does not meet the criteria of Policy No. C09-018 with respect to reassignment, abutment, and the size of the parcel."

Attached is a copy of a letter dated November 14, 1991, from Saskatchewan Water Corporation submitting the above-noted application.

*ADOPTED.*

**REPORT NO. 2-1992 OF THE AUDIT COMMITTEE**

Composition of Committee

Alderman M. Thompson, Chairman  
Alderman D.L. Birkmaier  
Alderman P. McCann

- 1. Comprehensive Audit - Water Treatment Plant  
Buildings and Grounds Program  
(File No. CK. 1600-1)**\_\_\_\_\_

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Your Committee has considered the following report of the City Commissioner dated April 25, 1991:

"The 1990 Corporate Audit Plan included provision to audit the Buildings and Grounds Program at the Water Treatment Plant. The audit is now complete and a copy of the Final Report attached.

Activities carried out within the program include custodial services and the maintenance of buildings and related equipment. The program does not include maintenance of equipment used in the treatment and distribution of water. The 1991 operating budget for the Buildings and Grounds Program is \$287,900. This includes \$115,400 in salary costs relating to 4.4 staff years.

Although there are opportunities for improvement, the program is, for the most part, very well managed. Most of the management practices and controls that one would reasonably expect to find, including a comprehensive maintenance program, are in place to provide reasonable assurance that resources will be acquired and utilized with due regard to economy, efficiency and effectiveness. The organization structure, job descriptions and procedures have been documented. Frequent staff meetings also ensure effective communications throughout the program, providing opportunities to give direction and to receive feedback on performance.

Management acknowledges the need to expand the accountability reporting practices by committing to the development of an evaluation and reporting system that compares the efficiency and effectiveness of the program to similar programs in other organizations, to industry standards and to corporate standards.

The Civic Buildings and Grounds Department performed a site review of the Water Treatment Plant, as part of the Audit. In their opinion, the plant facilities are being maintained satisfactorily. Management at the Water Treatment Plant has indicated an interest in having more extensive independent site surveys carried out in the future.

Audit Services would like to take this opportunity to formally acknowledge the extensive cooperation and support provided by Management at both the Water Treatment Plant and the Civic Buildings and Grounds Department."

The Audit Report has been discussed with the City Commissioner, the Manager of the Water and Pollution Control Department and members of the Audit Services Department.

**RECOMMENDATION:** 1) that City Council endorse the recommendations contained in the attached Audit Report on the Buildings and Grounds



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Program for the Water Treatment Plant; and

- 2) that the Administration take appropriate action to implement the recommendations contained in the report.

*ADOPTED.*

**2. Comprehensive Audit - Engineering Department  
Buildings and Grounds Program  
(File No. CK. 1600-1)**

Report of the Manager, Audit Services Department, November 22, 1991:

"Attached is a Comprehensive Audit Report on the Engineering Department's Buildings and Grounds Program.

**BACKGROUND**

Buildings and Grounds staff are responsible for maintaining all buildings (and related equipment) occupied by the Works Branch of the Engineering Department. Activities include custodial services, emergency maintenance, and preventative maintenance. The program employs 4.2 staff years and has an operating budget of \$430,000.

**AUDIT FINDINGS**

Comprehensive Maintenance Program

The Civic Buildings and Grounds Department assisted in the audit by performing a general site inspection of the applicable buildings. In their opinion, 'considering the age of the facilities and the economics of the program, the facilities are being maintained satisfactorily. However, formalization of the preventative maintenance program must be completed as soon as possible.' Management is considering implementation of a Comprehensive Maintenance Program that would require formal scheduling of all routine and preventative maintenance.

Major Repair Reserve

City Council currently allocates \$100,000 annually to the Public Works Building Civic

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Facilities Major Repair Reserve, to meet short term repair and replacement requirements of the program. The balance in the Reserve on July 31, 1991 was \$350,000. Since the Yards Relocation Study is still under consideration, funds have not been placed in the Reserve to meet the long term needs of the Works Branch.

Section 232 of The Urban Municipalities Act requires that all reserves be established through Bylaw. The Public Works Building Civic Facilities Major Repair Reserve, although approved through City Policy No. 03-008, has never been formalized into a Bylaw. It is our understanding that the City Solicitor's Department is currently in the process of drafting a civic Bylaw(s) on all of the City's reserves.

Program Performance Measurement and Accountability

The Engineering Department has, through the development of Program Overviews, taken the initiative to establish performance indicators for measuring the productivity of the Buildings and Grounds Program. In order to increase the utility of these indicators (and strengthen accountability), management has agreed to compare actual performance to standards currently being developed by the Civic Buildings and Grounds Department. Variances will be analyzed and monitored and the results accounted for through annual Program Overview updates.

Financial Reporting Practices

Sound financial reporting practices are in place. Weekly variance reports (showing actual expenditures vs. budget) are prepared, reviewed by the program manager, and forwarded to the Assistant City Engineer (Operations) and the City Engineer along with appropriate explanations on major variances.

Salary Costs

Wages paid to custodial and repair staff exceed the average rates paid by other local organizations surveyed during the audit. The total marginal difference amounts to approximately \$16,000 per year. Wage rates are set through collective bargaining agreements. Therefore, this matter has been referred to the Personnel Services Department for further review and consideration.

Performance Management System

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The Engineering Department is in the process of implementing the performance management system which will involve setting employee performance standards and objectively assessing individual performance. Performance management is now mandatory throughout the Corporation with all departments required to have performance standards developed for all employees by December 31, 1991.

Independent Site Review

Periodic independent site reviews provide opportunities to identify problem areas (e.g. structural deficiencies). Audit Services and management both agree that a small scale site review should be undertaken in the near future to determine what improvements, if any, should be made to increase the useful life of existing structures and/or to minimize maintenance costs pending a decision on future yards relocation.

Strengths

Audit Services observed and acknowledges the following strengths in management practices and controls:

- Well-defined service levels and productivity performance indicators that provide an appropriate basis for evaluating program performance;
- The preparation and review of weekly variance reports comparing actual to budgeted expenditures;
- Active involvement of the program manager in preparing annual budgets;
- Frequent management and staff meetings that strengthen accountability and provide opportunities to receive/provide information and/or direction;
- The presence of well-organized and complete records to substantiate information contained in various management reports;
- Regular scheduling of custodial services work; and
- Provision of a safe work environment for employees in the program.

**AUDIT OPINION**

The program, for the most part, is well-managed. Most of the management practices and

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controls that one would reasonably expect to find, are in place. Management has developed an implementation plan in response to opportunities identified during the course of the Audit. A copy of the Implementation Plan can be found on pages 32 and 33 of the Detail Report."

Your Committee has reviewed this matter with the City Commissioner, the City Engineer and representatives of the Audit Services Department.

- RECOMMENDATION:**
- 1) that City Council endorse the recommendations contained in the attached Audit Report on the Engineering Department's Buildings and Grounds Program; and
  - 2) that the Administration take appropriate action to implement the recommendations contained in the report.

*ADOPTED.*

**3. Corporate Audit Plan  
(File No. CK. 1600-3)**

Report of the Manager of Audit Services, February 10, 1992:

"City Council, at its meeting held on March 4, 1991, endorsed the concept of maintaining a four-year Corporate Audit Plan and having the Plan updated and referred annually to City Council for approval. Audit Services has completed a review of the previous four-year plan and, in recognition of service level reductions expected to occur in the Department in 1992, has prepared an updated Corporate Audit Plan for the years 1992 to 1995.

One of the responsibilities of the Audit Committee, as outlined in the Committee's Terms of Reference, is to annually review and provide input to the Corporate Audit Plan.

1992/1993 Audit Plan

The following projects are recommended for the calendar years 1992 and 1993:

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PROGRAM	STAFF YEARS	1991 BUDGET (000's)
Garbage Collection, Recycling, and Landfill	45.3	\$3,584.5
Sewer Inspections, Sanitary Sewer Maintenance, Service Connections, and Storm Sewer Maintenance	49.9	2,930.1
Water Main Maintenance and Water Services	52.2	3,991.6
Vehicle and Equipment Services Department plus all vehicles owned by or leased to civic departments, Boards and Commissions	28.5	5,814.0
Mendel Art Gallery	27.2	1,794.7
Transit	258.6	14,611.2
Saskatchewan Place	24.5	2,234.1
Centennial Auditorium	47.7	3,485.1
Revenue Systems - Electrical Utility Services	-	68,453.3
Revenue System - Water & Sewer Utilities	-	26,682.5

1994/1995 Audit Plan

The following projects are tentatively proposed for the calendar years 1994 and 1995:

PROGRAM	STAFF YEARS	1991 BUDGET (000's)
Snow and Ice Management	26.5	\$ 1,810.1
Golf Courses	20.0	1,797.0
Street Lighting, Street Lighting Maintenance, and Decorative Lighting	8.2	4,478.9
Street Cleaning & Sweeping	13.2	939.1
Greenhouse and Civic Conservatory	5.3	259.9
Urban Forestry and Nursery	17.2	730.1
Outdoor Pools	12.4	580.3
Fire Department	273.0	15,324.1

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Land Department	3.7	135.3
Library - Information Reference Services	-	Not Available
Library - Children's Services	-	Not Available
Roadway Signing & Marking	13.1	788.4
Electronics Shop and Traffic Signals & PC Maintenance	15.5	1,048.8
Grants from Senior Governments	-	-
Revenue System - Local Improvement Levies	-	1,346.0
Loss Prevention & Security - Land and Buildings	-	-
Loss Prevention & Security - Information	-	-
Purchases, Payables, Payments System	-	-

Audit Services has been asked, by the City Treasurer, to provide resources to assist in the implementation of recommendations contained in our Cash Management Audit Report. We have agreed to provide the equivalent of 1 staff month over a 2 month period, beginning on or around March 15, 1992."

Your Committee endorses the proposed Audit Plan. The Committee has indicated to the Administration that its order of preference for projects to be undertaken in the 1992/93 Audit Plan be as follows:

- 1) Vehicle and Equipment Services Department plus all vehicles owned by or leased to civic departments, Boards and Commissions.
- 2) Transit.
- 3) Mendel Art Gallery.

It is understood that the Audits on Saskatchewan Place and Centennial Auditorium are already underway.

**RECOMMENDATION:** that the proposed 1992-1993 Corporate Audit Plan be approved.

*ADOPTED."*

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*Moved by Alderman Waygood, Seconded by Alderman Mostoway,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**UNFINISHED BUSINESS**

**4a) HEARING -  
Demolition  
1628 - 19th Street West  
(Files CK-530-2 and 4353-2-3)**

REPORT OF CITY CLERK:

"City Council, at its meeting held on February 3, 1992, considered Clause B2, Report No. 3-1992 of the City Commissioner, copy attached, and adopted the following recommendation:

- 1) that the information be received;
- 2) that City Council reaffirm its earlier resolution of July 29, 1992, that the house and detached garage at 1628 - 19th Street West are a nuisance pursuant to Section 124 of The Urban Municipality Act because in City Council's opinion, the buildings in their open, ruinous and dilapidated state:
  - a) are dangerous to public safety and health; and
  - b) substantially depreciate the value of other land or improvements in the vicinity; and,

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- 3) that City Council instruct the City Solicitor to give written notice to the owner and person(s) having an interest in the land of the date of a hearing wherein Council will consider the making of an Order for Demolition for the buildings on this site.'

The following report of the City Solicitor, dated February 26, 1992, is submitted in response to Resolution 3) above:

'We wish to advise that the owner was served with Notice of Council's meeting to be held on March 2, 1992.

We are enclosing a copy of the Title to the property for Council's information. You will note that Edward Garry Chaban and Mary Alison Stewart would appear to have an interest in the property. A search of the Caveat indicated that they were purchasing the property from Mr. Kinar under an Agreement for Sale dated April 29, 1987. However, it now appears that they have relinquished any interest in the property. We are enclosing a copy of a Quit Claim Deed executed by Edward Garry Chaban and Mary Alison Stewart on March 13, 1991. Therefore, Mr. Kinar would appear to be the only person interested in the property.

A draft Order for Demolition has been prepared.

Please note that we have not specified the date by which the demolition must be completed. Under *The Urban Municipality Act, 1984*, the date cannot be less than 45 days from the date upon which the Order is made.

We trust this will be satisfactory.'

The following report of the Acting City Planner, dated February 25, 1992, is submitted in response to Resolution 2) above:

'Staff of the Planning Department made an inspection on February 24, 1992, and found the house and garage in a similar condition to that previously reported.

At its meeting on November 18, 1991, Council was advised that the owner had agreed to demolish all of the buildings on the site. He had said that demolition would begin by May 15, 1992, and completed by July 15, 1992. Staff of the Planning Department would support this proposed schedule provided the owner maintains the site in a secure manner during the demolition.

Photos of the subject property are available for viewing at the City Clerk's Office.'"



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*His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.*

*Moved by Alderman Cherneskey, Seconded by Alderman Dyck,*

*THAT the hearing be closed.*

*CARRIED.*

*Moved by Alderman Cherneskey, Seconded by Alderman Dyck,*

*THAT because of their ruinous and dilapidated state, the buildings (dwelling and detached garage) located at 1628 - 19th Street West, Saskatoon, Saskatchewan and more particularly described as:*

*Lot "A", in the City of Saskatoon, in the Province of Saskatchewan, in the Dominion of Canada, according to a Plan of Record in the Land Titles Office for the Saskatoon Land Registration District as No. G 389*

*a nuisance, because in Council's opinion, the buildings are dangerous to public safety and health and substantially depreciate the value of other land or improvements in the vicinity; and*

*THAT Nick Kinar, the registered and assessed owner, be ordered:*

- 1) to demolish or remove the said buildings and to fill in any open basement or excavation remaining on the sites of the said buildings after the demolition or removal thereof, and*
- 2) to complete the work by the 15th day of July, 1992.*

*CARRIED.*

- 4b) HEARING -  
Proposed Right-of-Way Closing  
Portion of Parcel V, Plan 62-S-05942  
8th Street and Circle Drive  
Bylaw No. 7283**

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**(File No. CK. 6295-1)**

**REPORT OF CITY CLERK:**

"Attached is a copy of Clause A7, Report No. 20-1991 of the City Commissioner, which was ADOPTED by City Council at its meeting held on June 17, 1991, with respect to the above matter.

Council, at its meeting held on June 17, 1991, gave notice of its intention to consider the proposed lane closing and instructed the City Solicitor to take further necessary steps in respect of the matter.

The City Solicitor has now advised that all preliminary proceedings in connection with the closing have been taken including the receipt of approval of the Deputy Minister of Highways and Transportation and the advertisement of the notice of proposed closing and the service of such notice on abutting property owners.

In addition, the City Solicitor has noted that the Chief Surveyor's Office requires that the right-of-way proposed to be closed must be subdivided from the parcel of land it is now part of, and a new Plan of Survey showing this subdivision be prepared. The Plan of Survey has been prepared, and the required subdivision application is being brought forward to Council by the Planning Department at the same time as the closing.

Accordingly, Council, at this meeting, is to consider and determine any submissions and objections to the proposed lane closing prior to consideration of Bylaw No. 7283, a copy of which is attached."

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to be heard with respect to the matter.*

*Moved by Alderman Waygood, Seconded by Alderman Mostoway,*

*THAT the hearing be closed.*

*CARRIED.*

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*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT Council consider Bylaw No. 7283.*

*CARRIED.*

*Pursuant to earlier resolution, Clause B1, Report No. 5-1992 of the City Commissioner was brought forward and considered:*

**B1) Subdivision Application #26/91  
Southwest Corner of Circle Drive and 8th Street  
(File No. CC 4300-2-2)**

The following subdivision application has been submitted for approval:

Subdivision Application: #26/91  
Applicant: Webster Surveys Ltd.  
Legal Description: Part of Plan No. 62-S-05942, N.E. ¼-23-36-5-3  
Location: Southwest Corner of Circle Drive and 8th Street

The November 7, 1991, report of the City Planner concerning this application is attached.

**RECOMMENDATION:** that the following recommendations of the Technical Planning Commission be brought forward following Council's Public Hearing pertaining to Bylaw No. 7283 under Item No. 4b) of Unfinished Business, to close part of the roadway at the southwest corner of Circle Drive and 8th Street:

- 1) that Subdivision Application #26/91 be approved, subject to:
  - a) the payment of \$50.00 being the required approval fee; and,
  - b) that His Worship the Mayor and the City Clerk be authorized to execute any agreement with respect to easements shown on the Plan of Proposed Subdivision; and,

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- 2) that the conditions outlined in the attached Engineering Department letter dated October 30, 1991, be incorporated as conditions of the intended sale of Parcel AA to Hickson Holdings Ltd.

*Moved by Alderman Birkmaier, Seconded by Alderman Cherneskey,*

*THAT the following recommendations of the Technical Planning Commission be adopted:*

- 1) *that Subdivision Application #26/91 be approved, subject to:*
  - a) *the payment of \$50.00 being the required approval fee; and,*
  - b) *that His Worship the Mayor and the City Clerk be authorized to execute any agreement with respect to easements shown on the Plan of Proposed Subdivision; and,*
- 2) *that the conditions outlined in the attached Engineering Department letter dated October 30, 1991, be incorporated as conditions of the intended sale of Parcel AA to Hickson Holdings Ltd.*

*CARRIED.*

**4c) HEARING -  
Proposed Street Closing  
Edmonton Avenue  
Bylaw No. 7284  
(File No. CK. 4300-2)**

REPORT OF CITY CLERK:

"Attached is a copy of Clause 1, Report No. 35-1990 of the Works and Utilities Committee, which was ADOPTED by City Council at its meeting held on

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October 9, 1990, with respect to the above matter.

Council, at its meeting held on October 9, 1990, gave notice of its intention to consider the proposed lane closing and instructed the City Solicitor to take further necessary steps in respect of the matter.

The City Solicitor has now advised that all preliminary proceedings in connection with the closing have been taken including the receipt of approval of the Deputy Minister of Highways and Transportation and the advertisement of the notice of proposed closing and the service of such notice on abutting property owners.

In addition, the City Solicitor has reported, as follows:

'We would like to draw to your attention that we found it necessary to modify the diagram originally attached to the reports in order to make it easier to identify the area and particular street subject of the proposed closing.

We also note that the purpose of this closing is to allow for an eventual realignment of the roadway, and that in conjunction therewith, the Planning Department has already taken steps with respect to an associated subdivision to accomplish this end, which subdivision cannot be completed until the closure is formally completed.'

Accordingly, Council, at this meeting, is to consider and determine any submissions and objections to the proposed lane closing prior to consideration of Bylaw No. 7284, a copy of which is attached."

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to be heard with respect to the matter.*

*Moved by Alderman Dyck, Seconded by Alderman Cherneskey,*

*THAT the hearing be closed.*

*CARRIED.*

*Moved by Alderman Waygood, Seconded by Alderman Cherneskey,*

*THAT Council consider Bylaw No. 7284.*

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*CARRIED.*

**GIVING NOTICE**

Alderman Birkmaier gave the following Notice of Motion:

"TAKE NOTICE that at the next regular meeting of City Council I will move the following motion:

"That an Ad Hoc Committee be struck by His Worship the Mayor to review the Procedure Bylaw of Council."

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw No. 7283**

Moved by Alderman Waygood, Seconded by Alderman Mostoway,

THAT permission be granted to introduce Bylaw No. 7283, being "*A bylaw of The City of Saskatoon to close a portion of the unused right-of-way on the southwest corner of 8th Street and Circle Drive, in the City of Saskatoon*" and to give same its first reading.

*CARRIED.*

The bylaw was then read a first time.

Moved by Alderman Waygood, Seconded by Alderman Thompson,

THAT Bylaw No. 7283 be now read a second time.

*CARRIED.*

The bylaw was then read a second time.

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Moved by Alderman Waygood, Seconded by Alderman Birkmaier,

THAT Council go into Committee of the Whole to consider Bylaw No. 7283.

CARRIED.

Council went into Committee of the Whole with Alderman Waygood in the Chair.

Committee arose.

Alderman Waygood, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7283 was considered clause by clause and approved.

Moved by Alderman Waygood, Seconded by Alderman McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Alderman Waygood, Seconded by Alderman Mann,

THAT permission be granted to have Bylaw No. 7283 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Alderman Waygood, Seconded by Alderman Dyck,

THAT Bylaw No. 7283 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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The bylaw was then read a third time and passed.

**Bylaw No. 7284**

Moved by Alderman Waygood, Seconded by Alderman Mostoway,

THAT permission be granted to introduce Bylaw No. 7284, being "*A bylaw of The City of Saskatoon to close that portion of Edmonton Avenue between Avenue W and 33rd Street, in the City of Saskatoon*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Alderman Waygood, Seconded by Alderman Thompson,

THAT Bylaw No. 7284 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Alderman Waygood, Seconded by Alderman Birkmaier,

THAT Council go into Committee of the Whole to consider Bylaw No. 7284.

CARRIED.

Council went into Committee of the Whole with Alderman Waygood in the Chair.

Committee arose.

Alderman Waygood, Chairman of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7284 was considered clause by clause and approved.

Moved by Alderman Waygood, Seconded by Alderman McCann,



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THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Alderman Waygood, Seconded by Alderman Mann,

THAT permission be granted to have Bylaw No. 7284 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Alderman Waygood, Seconded by Alderman Dyck,

THAT Bylaw No. 7284 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

*Moved by Alderman Waygood, Seconded by Alderman Cherneskey,*

*THAT the meeting stand adjourned.*

*CARRIED.*

The meeting adjourned at 11:40 p.m.

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Mayor

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City Clerk