

Council Chamber  
City Hall, Saskatoon, Sask.  
Monday, February 28, 1994  
at 7:00 p.m.

## **MINUTES OF REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship Mayor Dayday in the Chair;  
Councillors McCann, Cherneskey, Hawthorne, Penner, Dyck,  
Mostoway, Waygood, Thompson, Birkmaier and Mann;  
City Commissioner Irwin;  
Director of Planning and Development Pontikes;  
Director of Works and Utilities Gustafson;  
Director of Finance Richards;  
City Solicitor Dust;  
City Clerk Mann;  
City Councillors' Assistant Kanak

His Worship the Mayor welcomed the Mayfair 30th Scout Troupe with their leader Bruce Revitt to the meeting.

*Moved by Councillor Cherneskey, Seconded by Councillor Hawthorne,*

*THAT the minutes of regular meeting of City Council held on February 14, 1994, be approved.*

*CARRIED.*

### **HEARINGS**

**2a) Epp Avenue Replotting Scheme**  
**(File No. CK. 4230-1)**

**REPORT OF CITY CLERK:**

"Attached is a copy of Clause B2, Report No. 3-1994 of the City Commissioner which was adopted by City Council at its meeting held on February 7, 1994.

The City Planner has now advised that the necessary notification has been served on the

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registered owners of the land within the proposed replotting scheme.

Report of the City Planner, February 17, 1994:

On February 7, 1994, City Council authorized the City Planner to serve notice on the affected registered owners concerning a public hearing on the preparation of the Epp Avenue Replotting Scheme. The notice has been served and City Council will hold the public hearing during its regular meeting on February 28, 1994, at 7:00 p.m. in the Council Chambers, City Hall.

If City Council authorizes the preparation of this replotting scheme, the attached list of owners and the descriptions of the land within the replotting scheme must be submitted to the Land Titles Office, as required under Section 163(1) of The Planning and Development Act, 1983, for endorsement of each Certificate of Title to indicate that the land is in a replotting scheme. Copies of Plan No. 1 and Plan No. 2, showing the lands within the scheme, are attached for information.

- RECOMMENDATION:**
- 1) that the preparation of the Epp Avenue Replotting Scheme be authorized; and,
  - 2) that the City Planner be instructed to submit to the Land Titles Office:
    - a) a certified copy of this resolution; and,
    - b) a copy of the enclosed list of all parcels and general description of land included within the replotting scheme as required under Section 163(1) of The Planning and Development Act, 1983."

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.*

*Moved by Councillor Cherneskey, Seconded by Councillor Dyck,*

*THAT the hearing be closed.*

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*CARRIED.*

*Moved by Councillor Cherneskey, Seconded by Councillor McCann,*

- 1) *that the preparation of the Epp Avenue Replotting Scheme be authorized; and,*
- 2) *that the City Planner be instructed to submit to the Land Titles Office:*
  - a) *a certified copy of this resolution; and,*
  - b) *a copy of the enclosed list of all parcels and general description of land included within the replotting scheme as required under Section 163(1) of The Planning and Development Act, 1983.*

*CARRIED.*

- 2b) Hearing  
Development Plan Amendment  
Core Neighbourhood Study Review 1990  
600 Block McPherson Avenue  
"Low/Medium Density Conversions" District to  
"Low Density - No Conversions" District  
Proposed Bylaw No. 7395  
(Files CK. 4110-3 and 4353-4)**

**REPORT OF CITY CLERK:**

"Attached is a copy of Clause 1, Report No. 16-1993 of the Municipal Planning Commission which was adopted by City Council at its meeting held on December 6, 1993.

A copy of the Notice which appeared in the local press under dates of January 29 and February 5, 1994, is also attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendments prior to its consideration of Bylaw No. 7395, copy attached.

Also attached are copies of the following communications:

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- Letter dated February 22, 1994, from Laurie Stone, President, Nutana Community Association; and
- Letter dated February 24, 1994, from Beverly LaPointe, 621 McPherson Avenue, submitting a petition signed by approximately 13 residents and owners on the 600 Block of McPherson Avenue."

*His Worship Mayor Dayday ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.*

*Moved by Councillor McCann, Seconded by Councillor Penner,*

*THAT the submitted correspondence be received.*

*CARRIED.*

*Moved by Councillor Waygood, Seconded by Councillor Mostoway,*

*THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Penner, Seconded by Councillor Dyck,*

*THAT Council consider Bylaw No. 7395.*

*CARRIED.*

**COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

**A. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

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**1) Colin Maxwell, Executive Vice-President  
Canadian Wildlife Federation, dated January 28**

Requesting Council to proclaim the week of April 10 to 16, 1994, as National Wildlife Week in Saskatoon. (File No. CK. 205-5)

**RECOMMENDATION:** that His Worship the Mayor be authorized to proclaim the week of April 10 to 16, 1994, as National Wildlife Week in Saskatoon.

*Moved by Councillor Hawthorne, Seconded by Councillor Mann,*

*THAT His Worship the Mayor be authorized to proclaim the week of April 10 to 16, 1994, as National Wildlife Week in Saskatoon.*

*CARRIED.*

**2) Bob Fink, President  
King George Community and School Association, dated January 31**

Providing Council with a copy of a brief submitted to the Meewasin Valley Authority regarding power line routes. (File No. CK. 2010-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Mostoway,*

*THAT the information be received.*

*CARRIED.*

**3) Marlene Hall, Secretary  
Development Appeals Board Hearing, dated February 18**

Submitting Notice of Development Appeals Board Hearing regarding existing one-unit dwelling with front and south side yard deficiencies at 1625 Prince of Wales Avenue. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

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*Moved by Councillor Penner, Seconded by Councillor McCann,*

*THAT the information be received.*

*CARRIED.*

**4) Larry Stewart, Chair  
Lawson Suburban Program Advisory Board, dated February 16**

Requesting Council's permission to continue as a member of the Leisure Services Advisory Board representing the Lawson Suburban Program Advisory Committee taking into consideration that he has already accepted an appointment to the Municipal Heritage Advisory Committee. (File No. CK. 175-4)

**RECOMMENDATION:** that Mr. Larry Stewart be allowed to serve on both the Leisure Services Advisory Board and the Municipal Heritage Advisory Committee.

*Moved by Councillor Thompson, Seconded by Councillor McCann,*

*THAT Mr. Larry Stewart be allowed to serve on both the Leisure Services Advisory Board and the Municipal Heritage Advisory Committee.*

*IN REFERRAL*

*Moved by Councillor Waygood, Seconded by Councillor Birkmaier,*

*THAT the matter be referred to the Committee on Committees.*

*THE REFERRAL MOTION WAS PUT AND CARRIED.*

**5) Susan Emson, Board Member  
READ Saskatoon, dated February 16**

Submitting copy of letter sent to the Board of Police Commissioners regarding the fee for criminal record checks on volunteers of non-profit community groups. (File No. CK. 5000-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Cherneskey, Seconded by Councillor Mostoway,*

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*THAT the information be received.*

*CARRIED.*

**6) Pat Bennett, Purchasing Month Committee, Saskatoon District  
Purchasing Management Association of Canada, dated February 15**

Requesting Council to proclaim the month of March, 1994 as Purchasing Month in Saskatoon.  
(File No. CK. 205-5)

**RECOMMENDATION:** that His Worship the Mayor be authorized to proclaim the month of March, 1994 as Purchasing Month in Saskatoon.

*Moved by Councillor Penner, Seconded by Councillor McCann,*

*THAT His Worship the Mayor be authorized to proclaim the month of March, 1994 as Purchasing Month in Saskatoon.*

*CARRIED.*

**7) Mayor Doug Archer, Chair, National Action  
Committee on Race Relations, FCM, dated February 10**

Requesting Council to proclaim March 21, 1994 as the International Day for the Elimination of Racial Discrimination in Saskatoon. (File No. CK. 205-5)

**RECOMMENDATION:** that His Worship the Mayor be authorized to proclaim March 21, 1994 as the International Day for the Elimination of Racial Discrimination in Saskatoon.

*Moved by Councillor Birkmaier, Seconded by Councillor Thompson,*

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*THAT His Worship the Mayor be authorized to proclaim March 21, 1994 as the International Day for the Elimination of Racial Discrimination in Saskatoon.*

*CARRIED.*

**8) Sheila Cameron,  
Save the George Ward Pool Committee, dated February 21**

Requesting permission to address Council regarding the proposed closure of the George Ward Pool.  
(File No. CK. 613-6)

**RECOMMENDATION:** that a representative of the Save the George Ward Pool Committee be heard.

*Moved by Councillor Waygood, Seconded by Councillor Penner,*

*THAT a representative of the Save the George Ward Pool Committee be heard.*

*CARRIED.*

*Ms. Charline Wilson and Mr. Richard Gryschuk, representing the Save the George Ward Pool Committee, provided Council with a copy of a brief together with letters of support and a petition signed by approximately 5018 people in the summer of 1991. The presenters urged Council to keep George Ward Pool open, expressed support for the Mayfair Pool and advised that the community is willing and organized to help. Mr. Gryschuk asked Council to keep the pools open until new ways of generating funding can be developed.*

*Also present to address Council were Alieka Beckett and Steven Cameron who stated reasons for keeping George Ward Pool open.*

*Moved by Councillor Penner, Seconded by Councillor Mann,*

*THAT the information be received and referred for consideration during the Operating*



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*Budget review.*

YEAS:	<i>His Worship the Mayor, Councillors Cherneskey, Thompson, Penner, Mostoway, Hawthorne, Mann, McCann, Waygood and Birkmaier</i>	10
NAYS:	<i>Councillor Dyck</i>	1

**9) Brenda Nienaber, President and Cynthia Miller, Secretary  
Holliston Community Association, undated**

Requesting permission to address Council regarding the proposed closure of the George Ward Pool.

**RECOMMENDATION:** that a representative of the Holliston Community Association be heard.

*Moved by Councillor Waygood, Seconded by Councillor Birkmaier,*

*THAT a representative of the Holliston Community Association be heard.*

**CARRIED.**

*Ms. Brenda Nienaber, President, Holliston Community Association, indicated support for the presentation by the Save the George Ward Pool Committee. She presented Council with a brief as well as letters from children in the community, a list of pledges to keep the George Ward Pool open and petitions regarding the George Ward and Mayfair Pools. Ms. Nienaber indicated that people in the community are willing to donate money and time to the operation of George Ward Pool.*

*Moved by Councillor Mann, Seconded by Councillor Penner,*

*THAT the information be received and referred for consideration during the Operating Budget review.*

**CARRIED.**

**10) Shelley Sutherland, Vice-President  
Caswell Community Association, dated February 22**

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Requesting permission for Bruce Revitt of the Kelsey Community Association and Ruth Garnett of the Caswell Community Association to address Council regarding the proposed closure of Mayfair Pool. (File No. CK. 613-1)

**RECOMMENDATION:** that Bruce Revitt of the Kelsey Community Association and Ruth Garnett of the Caswell Community Association be heard.

*Moved by Councillor Penner, Seconded by Councillor Dyck,*

*THAT Bruce Revitt of the Kelsey Community Association and Ruth Garnett of the Caswell Community Association be heard.*

*CARRIED.*

*Ms. Ruth Garnett, Caswell Community Association, and Mr. Bruce Revitt, Kelsey Community Association, addressed Council regarding the proposed closure of Mayfair Pool. Ms. Garnett and Mr. Revitt reviewed the submitted brief and circulated additional information including a petition with approximately 2874 signatures.*

*Moved by Councillor Penner, Seconded by Councillor McCann,*

*THAT the information be received and referred for consideration during the Operating Budget review.*

*YEAS: His Worship the Mayor, Councillors Cherneskey,  
Thompson, Penner, Mostoway, Hawthorne, Mann,  
McCann, Waygood, and Birkmaier 10*

*NAYS: Councillor Dyck 1*

**11) Lorraine Caron  
#9, 2621 Broadway Avenue, dated February 18**

Expressing appreciation to Saskatoon firefighters for the assistance provided during a recent life-threatening situation. (File No. CK. 150-1)

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**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Dyck,*

*THAT the information be received.*

*CARRIED.*

- 12) **Mr. Justice S. Walker, Chair, Professor D. Spafford,  
Ms. J. Mann, Municipal Wards Commission, dated February 23**

Submitting the report of the Municipal Wards Commission of the City of Saskatoon. (File No. CK. 265-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Mann,*

*THAT the information be received.*

*CARRIED.*

- 13) **Russell Siebert, Executive Member  
Prairie Skymasters Parachute Club Inc., undated**

Requesting permission to perform an exhibition parachute jump onto the Circle Park Mall parking

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lot on March 5, 1994. (File No. CK. 205-13)

**RECOMMENDATION:** that the request be approved subject to any Administrative conditions.

*Moved by Councillor Mann, Seconded by Councillor Mostoway,*

*THAT the request be approved subject to any Administrative conditions.*

*CARRIED.*

**14) Al Jackson, Supervising Chief Instructor, C.S.C. Motorcycle Safety Course,  
Saskatoon and District Safety Council, dated February 23**

Requesting permission for the temporary closure of a portion of Malouf Road and for the utilization of City of Saskatoon traffic control devices. (File No. CK. 205-1)

**RECOMMENDATION:** that the request be approved subject to Administrative conditions.

*Moved by Councillor Hawthorne, Seconded by Councillor Cherneskey,*

*THAT the request be approved subject to Administrative conditions.*

*CARRIED.*

**15) Anita Langford, Secretary  
Holiday Park Community Association, dated February 28**

Submitting comments regarding the proposed closure of the George Ward and Mayfair Pools. (Files CK. 613-1 and 613-6)

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**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Mann,*

*THAT the information be received and referred for consideration during the Operating Budget review.*

*CARRIED.*

**16) Judith Martin, Regional Director  
Social Services, dated February 28**

Asking Council to reconsider its decision to close the Mayfair Pool. (File No. CK. 613-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Mann,*

*THAT the information be received and referred for consideration during the Operating Budget review.*

*CARRIED.*

**17) David and Louise Mulligan  
2014 Park Avenue, dated February 22**

Submitting a petition with approximately 15 signatures regarding the proposed closure of the George Ward Pool. (File No. CK. 613-6)

**RECOMMENDATION:** that the information be received.

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*Moved by Councillor Birkmaier, Seconded by Councillor Waygood,*

*THAT the information be received and referred for consideration during the Operating Budget review.*

*CARRIED.*

**B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Tony Moser, Coordinator  
Strategy on Provincial Water Issues, Sask Water, dated February 7**

Submitting questionnaire regarding Strategy on Provincial Water Issues. Referred to the Works and Utilities Committee. (File No. CK. 7900-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Cherneskey, Seconded by Councillor Penner,*

*THAT the information be received.*

*CARRIED.*

**REPORTS**

City Commissioner Irwin submitted Report No. 5-1994 of the City Commissioner;

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Councillor Penner, Chair, presented Report No. 4-1994 of the Planning and Development Committee;

Councillor Mann, Chair, presented Report No. 4-1994 of the Works and Utilities Committee;

Councillor Cherneskey, Chair, presented Report No. 2-1994 of the Land Bank Committee;

Councillor Thompson, Chair, presented Report No. 2-1994 of the Personnel and Organization Committee;

Councillor Thompson, Chair, presented Report No. 3-1994 of the Personnel and Organization Committee;

Councillor McCann, Chair, presented Report No. 1-1994 of the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon;

Councillor Thompson, Chair, presented Report No. 1-1994 of the Audit Committee;

His Worship Mayor Dayday, Chair, presented Report No. 2-1994 of A Committee of the Whole Council; and

His Worship Mayor Dayday, Chair, presented Report No. 3-1994 of the Committee on Committees.

*Moved by Councillor Cherneskey, Seconded by Councillor Dyck,*

*THAT Council go into Committee of the Whole to consider the following reports:*

- a) Report No. 5-1994 of the City Commissioner;*
- b) Report No. 4-1994 of the Planning and Development Committee;*
- c) Report No. 4-1994 of the Works and Utilities Committee;*
- d) Report No. 2-1994 of the Land Bank Committee;*
- e) Report No. 2-1994 of the Personnel and Organization Committee;*
- f) Report No. 3-1994 of the Personnel and Organization Committee;*

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- g) *Report No. 1-1994 of the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon;*
- h) *Report No. 1-1994 of the Audit Committee;*
- i) *Report No. 2-1994 of A Committee of the Whole Council; and*
- j) *Report No. 3-1994 of the Committee on Committees.*

*CARRIED.*

*His Worship Mayor Dayday appointed Councillor Mostoway as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Mostoway in the Chair.*

*Committee arose.*

*Councillor Mostoway, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

**"REPORT NO. 5-1994 OF THE CITY COMMISSIONER**

**Section A - Works and Utilities**

**A1) Proposed Lane Closing  
Haultain School  
(File No. CC 6295-1)**

Report of the City Engineer, February 23, 1994:

"A request has been received from the Saskatoon Board of Education, along with a deposit of \$100.00, for the closing of the east-west lane in Block 35, Plan G103, being the lane south of 5th Street between Albert Avenue and Clarence Avenue.

The purpose of the closing is to allow for consolidation of the Board of Education property. The lane has never been open to traffic.



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The various Civic Departments, as well as SaskTel and SaskPower, have approved of this closing proposal.

Attached to this report is a copy of the Engineering Department's closing Plan No. H10-SL5 setting forth a detailed description of the closing described in general terms above. This description complies with the recommendations of the Chief Surveyor, Land Titles Office, Regina."

- RECOMMENDATION:**
- 1) that City Council give notice of its intention to consider the closing described in Engineer's Plan No. H10-SL5 attached;
  - 2) that the City Solicitor be instructed to:
    - a) take all necessary steps to bring the intended closing forward; and,
    - b) complete the closing and obtain title in the name of the City of Saskatoon, should formal Council assent issue; and,
  - 3) that upon the City of Saskatoon obtaining title to the lane intended to be closed, it be sold to the Saskatoon Board of Education for \$16,000.00 as established by the Planning and Development Committee, plus all legal costs of closing including Solicitor's fees and disbursements.

*ADOPTED.*

**ADDENDUM TO REPORT NO. 5-1994 of the CITY COMMISSIONER**

**A2) City of Saskatoon, 138 kV City Centre  
Electrical Supply Improvement  
(File No. CC 2010-2)**

**Background**

At its meeting held on June 7, 1993, City Council resolved:

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- "1) that City Council approve Capital Project No. 721 - City Centre Supply Project, on the basis of constructing an improved appearance overhead 138 kV powerline to be located along Spadina Crescent, between the Queen Elizabeth Power Station and the City Water Treatment Plant;**
- 2) that City Council approve an increase of \$70,000 for Capital Project No. 721 to provide additional landscaping improvements along Spadina Crescent to reduce the visual impact of the proposed powerline; and,**
- 3) that the Administration be instructed to make application to the Meewasin Valley Authority and Saskatchewan Environment and Resource Management seeking approvals for the project."**

On August 13, 1993, the Administration submitted the project proposal to the Meewasin Valley Authority for approval in accordance with The Meewasin Valley Authority Act, and to Saskatchewan Environment and Resource Management in accordance with an Order dated January 15, 1992, to have the project considered under The Environmental Assessment Act.

At its meeting held on February 4, 1994, the Meewasin Valley Authority Board held a public hearing to consider the City's application for relocation of the 138 kV transmission lines connecting the Queen Elizabeth Substation to the Avenue C Substation from the east bank of the river to the west bank. The MVA Board denied the City's application.

As a result of this outcome, the City must:

1. Develop and implement a short-term plan to reduce the risk of losing power to the City's core area.
2. Put in place a contingency plan for people who may be adversely affected by an extended power failure in the City's core area.
3. Find a long-term solution to the power supply to the City's core area that is acceptable to a broad spectrum of the stakeholders.

### **Proposed Short-Term Plan**

Given that the application to the MVA was denied, and the probability of an environmental assessment under The Environmental Assessment Act, the Administration is assuming that the existing line on the east bank must remain for at least two years, and in fact may remain there indefinitely, depending on the outcome of the long-term plan. This means that the City must take immediate steps to protect the line from failure and loss of power.

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The short-term plan being proposed by the Administration has three components:

1. Replacement of Tower #11 (which is very near the edge of the Diefenbaker Slide) with two towers, one on either side of the slide area and further back.
2. Stabilization of the river bank in the vicinity of the remaining towers at risk, particularly Towers #8 and #9.
3. Control of surface water drainage and monitoring of water table levels in the vicinity of Towers #8, #9, #10, and #11.

The first two components of the proposed short-term plan will require the approval of the Meewasin Valley Authority. We are seeking Council's approval to proceed with the applications.

With respect to replacement of Tower #11, the Electrical Distribution Department would determine the structural requirements for the two new towers and would forward them to the pole manufacturers for design and prices. At the same time, the Electrical Distribution Department would prepare and submit the application to the MVA for approval. Upon approval, the Electrical Distribution Department would install the two new towers and remove the existing Tower #11 this spring or early summer. Replacement of Tower #11 would significantly reduce what is currently our greatest risk of failure on this line.

With respect to stabilization, we would seek Request for Proposals from geotechnical consultants to design the facilities or modifications required to provide an acceptable factor of safety for the towers for at least five years. The selection and approval of the consultant would follow our normal process. Based on the geotechnical information, the Electrical Distribution Department would submit the application to the MVA for approval. It is anticipated that construction of the stabilization facilities would be carried out this summer or early fall.

With respect to surface and ground water in the vicinity of the towers at risk, the Electrical Distribution Department has hired P. Machibroda Engineering Ltd., geotechnical consultants, to investigate the current soil conditions, to install piezometers to monitor the water table level, and to provide recommendations to reduce the current risk of failure. Their conclusions and recommendations are:

1. Towers #8, #9, and #11 are below the minimum factor of safety of 1.5. The existing slope inclinometers should continue to be monitored for further erosion and/or slumping in the vicinity of the towers.
2. It is imperative that positive site drainage be provided to minimize the potential for groundwater recharge. Lawn watering and/or irrigation should not be permitted within at least 50 m of the crest of the east bank. Surface runoff should be

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prevented from discharging over the steep facing slope adjacent to the towers. The piezometers should be monitored on a quarterly basis.

3. Erosion protection should be placed adjacent the toe of the embankment slope to at least one metre above the high water level of the river. The erosion protection (riprap) should be placed on a well-graded drainage aggregate.
4. Vibratory stresses associated with heavy vehicular traffic significantly influence the shear strength characteristics of the soft, sensitive subgrade soils. The frequency of this heavy vehicular traffic along St. Henry Avenue should be restricted as much as practical.

The Administration will be addressing these recommendations as soon as practicable.

**Proposed Long-Term Plan**

One of the common themes from presenters to the various meetings of the Works and Utilities Committee, City Council, and the MVA Board hearing was that there are better solutions to the problem than that proposed by City Administration. Further, Saskatchewan Environment and Resource Management stated, in its response to the City's application, "It is our opinion that a review pursuant to The Environmental Assessment Act (the Act) is warranted for this project. In particular, widespread public concern for the environment is apparent for this project." Based on these observations, the Administration believes there is a need to seek a solution that is acceptable to a broad spectrum of stakeholders. Indeed, such a solution may be preferable to the solution put forward by the Administration.

The Administration is pursuing the formation of a Task Force consisting of people from the Community Associations representing potentially affected neighbourhoods, from the Meewasin Valley Authority, the Partnership, the Chamber of Commerce, Saskatchewan Environment and Resource Management, and from residential groups within the City core area. The purpose of the proposed Task Force would be to find a long-term solution for the supply of electricity to the City's core area that is acceptable to a broad spectrum of stakeholders. The role of the Task Force would be to:

1. Understand the various problems and constraints associated with the transmission of electricity within urban areas.
2. Communicate with the people affected by the project. This would include seeking input from, providing feedback to, and addressing concerns of the various people affected.
3. Identify alternative solutions to the problem.

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4. Critically analyze alternative solutions from several points of view.
5. Select an alternative that:
  - a) Solves the problem for the long term,
  - b) Is acceptable to a broad spectrum of stakeholders; and,
  - c) Is fiscally responsible.
6. Be prepared to champion a solution reached by the Task Force.

The Administration anticipates that this process could take from six months to two years to complete.

One of the elements required for the success of the Task Force is an excellent facilitator. The role of the facilitator would be to assist people in formulating and expressing their ideas, keeping the project on track, challenging people to think through all aspects of the alternatives being considered, and to reach consensus. The facilitator must be competent in facilitation, independent, and sufficiently knowledgeable about the problem to be able to recognize fruitful trains of thought from dead-ends. The Administration is currently searching for a facilitator.

### **Contingency Plans**

The short and long-term plans presented above, are intended to minimize the potential for a lengthy power interruption, however, an emergency plan outlining what people need to do to protect persons and property in the event of an extended power outage is considered necessary from an emergency preparedness perspective. The preparation of such a plan is not to cause undue concern but is meant to be a prudent precaution.

The E.M.O. Coordinator, the Fire Department, the Electrical Distribution Department, and the Communications Officer are preparing an information brochure to be distributed city-wide. The brochure will outline things to do and not to do in case of an extended power failure. It is anticipated that a plan specific to the core area will be ready later this spring or early summer.

While the Administration is confident that the long-term and short-term plans will result in positive outcomes, there is no assurance that they will. The success of both plans depends on agencies and people external to the City of Saskatoon. We feel that it would be prudent to maintain the alternative proposed by the Administration as a fall-back position in the event that the community is unable to develop a viable alternative that is accepted by a broad spectrum of stakeholders and is fiscally responsible. To maintain the existing proposal, two actions are required:

1. Appeal the MVA decision in accordance with Section 29.2 of The Meewasin Valley

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Authority Act; and,

2. Request the revised project specific guidelines from Saskatchewan Environment and Resource Management.

We are seeking City Council's approval to proceed with both actions as a precaution.

- RECOMMENDATION:**
- 1) that the Administration be authorized to submit applications to the MVA based on the outcome of the Short-Term Plan as outlined in this report;
  - 2) that the Administration be authorized to appeal the decision of the MVA Board respecting the construction of an improved appearance overhead 138 kV powerline to be located along Spadina Crescent between the Queen Elizabeth Power Station and the City Water Treatment Plant in accordance with Section 29.2 of The Meewasin Valley Authority Act; and,
  - 3) that the Administration be authorized to continue with the environmental assessment respecting the construction of an improved appearance overhead 138 kV powerline to be located along Spadina Crescent between the Queen Elizabeth Power Station and the City Water Treatment Plant.

- IT WAS RESOLVED:*
- 1) *that the Administration be authorized to submit applications to the MVA based on the outcome of the Short-Term Plan as outlined in this report;*
  - 2) *that the Administration be authorized to appeal the decision of the MVA Board respecting the construction of an improved appearance overhead 138 kV powerline to be located along Spadina Crescent between the Queen Elizabeth Power Station and the City Water Treatment Plant in accordance with Section 29.2 of The Meewasin Valley Authority Act; and,*

- 3) *that the Administration be authorized to continue with the environmental assessment respecting the construction of an improved appearance overhead 138 kV powerline to be located along Spadina Crescent between the Queen Elizabeth Power Station and the City Water Treatment Plant; and*
- 4) *that the City of Saskatoon enter into discussions with the MVA to determine whether an opportunity exists to obtain at least partial MVA capital funding for a portion of the incremental capital costs which may be desirable and may be implemented for river valley enhancement.*

**Section B - Planning and Development**

**B1) Storage Facility for City-owned Artifacts  
Items Salvaged from Labatt's Brewery  
(File No. CC 710-1)**

Report of the General Manager, Leisure Services Department, February 15, 1994:

"On January 17, 1994, the Municipal Heritage Advisory Committee advised City Council of the need for a suitable site to store various artifacts which were being donated to the City by Labatt's Brewery following the demolition of its facilities in Saskatoon. The Committee suggested that there might be some space available within a City-owned building. In light of this suggestion, City Council resolved:

**'that the Administration be requested to look into finding a location for long-term storage of artifacts donated to the City by Labatt's.'**

The City's Administration has identified two sites for the storage of the Labatt's artifacts. Smaller items (i.e. those which will fit into the freight elevator) may be placed in the secured back-up storage area on the second floor of the Central Purchasing and Stores Department's building at 88 - 24th Street East. This is the same area that was used to store the smaller

artifacts from the Capitol Theatre. Larger items, such as tank fronts and railings, may be stored in an unsecured area at the Civic Buildings and Grounds Department's warehouse at 333 Ontario Avenue."

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- RECOMMENDATION:**
- 1) that the City provide storage space for the artifacts which are donated by Labatt's Brewery from its local facilities, subject to the following conditions:
    - a) the storage of these artifacts will not involve any incremental costs for the City;
    - b) the Municipal Heritage Advisory Committee will arrange that:
      - (i) the City's Administration is provided with a detailed list of the items that will be kept at each site;
      - (ii) all of the items are tagged for identification;
      - (iii) the artifacts are moved to the specified storage locations at no cost to the City;
      - (iv) the departments which are responsible for the storage areas are contacted to make the appropriate arrangements to receive the artifacts when they are delivered;
  - 2) that a copy of this report be forwarded to the Municipal Heritage Advisory Committee.

*ADOPTED.*

**B2) Subdivision Application #1/94  
300 Idylwyld Drive South  
(File No. CC 4300-2)**



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The following subdivision application has been submitted for approval:

Subdivision Application: #1/94  
Applicant: Webster Surveys Ltd. for Cadillac Fairview/CNR/Eatons  
Legal Description: Parcel C, Plan No. 65-S-12125  
Location: 300 Idylwyld Drive South

The February 7, 1994, report of the City Planner concerning this application is attached.

- RECOMMENDATION:**
- 1) that Subdivision Application #1/94 be approved, subject to:
    - a) the payment of \$50 which is the required approval fee;
    - b) the owner agreeing, in writing, to granting an easement for electrical-transmission purposes in favour of the City of Saskatoon, as shown on the Plan of Proposed Subdivision; and,
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute under the Corporate Seal, on behalf of the City of Saskatoon, any agreement with respect to easements which may be required by other utility agencies, as a result of this subdivision, over dedicated land within the subdivision area, provided that such an agreement is in a form satisfactory to the City Solicitor.

*ADOPTED.*

- B3) Land-Use Applications Received by the Planning and Construction Standards Dept.  
For the Period Between February 4, 1994, and February 18, 1994.  
(For Information Only)  
(File Nos. CC 4300-2 & 4355-1)**

The City Planner has received the following applications which are being processed and

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which will subsequently be submitted to City Council for its consideration:

Subdivision

- Application #5/94: 3420 Arnhem Street (See attached Map No. 1)  
Applicant: Webster Surveys Ltd. for David and Diane Hiltz  
Legal Description: Lot 18, Block 5, Plan G831  
Current Zoning: R.2  
Date Received: February 4, 1994
- Application #6/94: 3104 Ortona Street  
(See attached Map No. 2.)  
Applicant: Larson Surveys Ltd. for D & S Homes  
Legal Description: Lot 1, Block 12, Plan G792  
Current Zoning: R.2  
Date Received: February 17, 1994

On February 7, 1994, City Council was advised of the following application. However, subsequent to that date, the applicant withdrew the application and the Planning and Construction Standards Department will not proceed any further with it.

- Application #3/94: 3850 Fairlight Drive  
Applicant: Landmark Surveys (1986) Ltd. for 597157  
Saskatchewan Ltd.  
Legal Description: Parcel YY, Plan 77-S-40958  
Current Zoning: R.4  
Date Received: January 20, 1994

Discretionary Use

- Application D3/94: 739/741 Lenore Drive  
Applicant: Bill A. Glute  
Legal Description: Lot 67, Block 898, Plan 77-S-28478  
Current Zoning: R.2  
Proposed Use: Personal Care Home  
Date Received: February 10, 1994

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**B4) Lakeridge B Replotting Scheme  
(File No. CC 4230-11)**

Report of the City Planner, February 17, 1994:

"On February 8, 1994, City Council authorized the preparation of the Lakeridge B Replotting Scheme. (The purpose of this replotting scheme is to provide a right-of-way for the extension of Boychuk Drive to Highway 16 and the extension of Kingsmere Boulevard to Boychuk Drive through an exchange of lands with the private owner, which was approved by City Council on September 13, 1993.) The City Planner was instructed to submit to the Land Titles Office a certified copy of the February 8, 1994, resolution, along with the list of all parcels and a general description of the land within the replotting scheme, for endorsement of each Certificate of Title as is required under Section 163(1) of The Planning and Development Act, 1983.

The resolution to endorse the titles has been filed in the Land Titles Office. Each Certificate of Title indicates that the land is in a replotting scheme. This constitutes notice that no transfer of land shall be registered, except with the consent of City Council or until the replotting scheme is registered.

In accordance with City Council's February 8, 1994, resolution, the attached replotting scheme has been prepared which includes Plan No. 1, Plan No. 2, and the specifications outlining the contents of the scheme. The specifications also include a schedule showing the original parcel, the proposed allotment of each new parcel to be created, and the proposed registered owner thereof.

In accordance with Section 169(1) of The Planning and Development Act, a notice of the public hearing on the replotting scheme must be served on each affected owner. The City Planner must, therefore, be authorized to arrange a date, time, and place for holding the necessary public hearing."

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**RECOMMENDATION:** that the City Planner be authorized to serve notice on each owner of land in the Lakeridge B replotting scheme with respect to the public hearing that is required in accordance with Section 169(1) of The Planning and Development Act, 1993.

*ADOPTED.*

**B5) Leisure Services Department  
 1993 Operating Revenues  
 Year-end Report  
 (File Nos: CC 1720-3 and 430-1)**

Report of the General Manager, Leisure Services Department, February 16, 1994:

"Overview

Despite one of the coldest, wettest summers on record and a seven-month closure of the track-and-field area at the Saskatoon Field House (to replace the floor), the Leisure Services Department realized 1993 operating revenues of \$6,824,400. This is just \$7,500 below the previous year's actual results of \$6,831,900. Furthermore, when adjusting the 1992 results to compare equivalent levels of service, the Department's revenues were \$343,600, or 5%, higher in 1993.

LEISURE SERVICES DEPARTMENT 1993 REVENUES BY SOURCE				
	1992 Adjusted *	1993 Actual	Change from 1992 to 1993	
			Amount	Percent
Admissions	\$1,134,200	\$1,180,700	\$ 46,500	+4%
Registered Programs	674,400	714,800	40,400	+6%
Internal Rentals	1,253,900	1,299,400	45,500	+4%
External Rentals	1,662,600	1,712,300	49,700	+3%
Other Revenues	75,900	83,700	7,800	+10%

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Golf Courses	1,410,000	1,553,300	143,300	+10%
Campground	96,300	103,400	7,100	+7%
Concessions	173,500	176,800	3,300	+2%
Total Revenue	\$6,480,800	\$6,824,400	\$343,600	+5%

\* The 1992 adjusted results reflect the service-level changes which resulted from closing the Saskatoon Field House to repair its floor and from converting the Wheatland Arena from an ice-hockey to an indoor-soccer facility.

To install the new sports-floor, the Saskatoon Field House was scheduled to be closed from June 7 to October 3, 1993. The Leisure Services Department's staff had projected that this closure would result in a \$154,300 reduction in revenues, most of which would be offset by reduced expenditures and by additional net operating revenues from opening the Harry Bailey Aquatic Centre during July. However, as a result of delivery delays and unexpected air-quality considerations, the facility's track-and-field area was not opened to the public until December 8, 1993. Consequently, the actual 1993 revenues for the Saskatoon Field House were \$246,400 below the 1992 actual results and \$273,100 below the Department's budgeted estimates.

A portion of this higher-than-expected shortfall was offset by revenues of \$62,300 which were realized from operating the Harry Bailey Aquatic Centre for an additional four weeks. In 1992, this facility was closed from July 15 to September 9. When the Department's staff looked at the 1992 experience, it was determined that the facility loses its customer-base during an extended closure (i.e. a significant number of customers are lost to other facilities or stop their regular use of the facility when it reopens). Subsequently, City Council decided to reduce the closure period from eight to four weeks (from August 2 to August 30). The decisions on closing the Harry Bailey Aquatic Centre relate to programming or cost-reduction initiatives. Annual maintenance has occurred during this period. However, the maintenance requirements only require closing the facility for a maximum period of two weeks. In 1994, the replacement of tiles will require closing the Harry Bailey Aquatic Centre for four weeks. In 1995 and subsequent years, the City's Administration plans to keep the closure of this facility to the two-week period that is required for the annual maintenance.

In summary, the Department's revenues from subsidized programs were \$5,023,900, or 4% below the budgeted estimates. This shortfall was largely due to the extended closure of the Saskatoon Field House. With respect to the Department's self-financing programs (i.e. the three golf courses, the Kinsmen Park Rides, and the Gordon Howe Campground), revenues were \$158,400 (10%) over the 1992 actual results. However, due to poor weather in the summer, these revenues of \$1,800,500 were \$13,200 below the Department's budgeted estimates.

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Revenues by Source

Through its programming initiatives and a planned marketing strategy, the Leisure Services Department realized a 5% increase in total revenues over comparable (adjusted) results for the previous year. Further details with respect to each of the Department's sources of revenue and for each programming site are provided in Appendix A. The following are highlights of the Leisure Services Department's actual revenues for 1993, as compared to the adjusted 1992 results, for each of these sources:

**Admission Revenues**

The Department's revenues from admissions were \$46,500 above the comparable service-level in 1992. Increased revenues were realized at the Cosmo Civic Centre (44%), at the Harry Bailey Aquatic Centre (29%), at the Forestry Farm Park and Zoo (13%), and at the Kinsmen Park Rides (8%). However, decreased revenues were experienced at the Saskatoon Field House (14%), at the outdoor pools (13%), at the Lawson Civic Centre (6%), and at the Lakewood Civic Centre (3%).

The increased revenues at the Cosmo Civic Centre were due to a 26% growth in attendance and to higher rates. The growth at the Forestry Farm Park and Zoo and at the Kinsmen Park Rides was largely due to increased attendance in May and in September. The decreased revenues for the outdoor pools are the direct result of the poor weather this summer, while the drop in revenues at the Lakewood and Lawson Civic Centres are largely attributed to weather conditions in January and February and, to a lesser degree, during the summer months.

The Leisure Services Department's market-analysis indicates that drop-in fitness programming for adults continues to be the major growth area for its indoor leisure facilities. The adult participation levels increased at all of the City's indoor facilities (except the Saskatoon Field House). Adult admissions increased by 42% at the Cosmo Civic Centre, by 11% at the Lakewood Civic Centre, by 8% at the Harry Bailey Aquatic Centre, and by 7% at the Lawson Civic Centre.

On the other hand, both family and youth admissions were below the previous year's results. Most notably, admissions at the Lawson Civic Centre decreased by 21% for youth and by 20% for families and admissions at the Lakewood Civic Centre decreased by 16% for youth and by 21% for families. (Because the child and youth rates were blended into one rate for 1993, the Department does not have separate statistics for children.)

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On September 6, 1993, the Planning and Development Committee considered a report on the Leisure Services Department's operating revenues for the seven months ending on July 31, 1993. This report indicated that rate adjustments (which were implemented on January 1, 1993, at the five major indoor facilities and on June 26, 1993, at the outdoor pools) had not adversely affected the attendance levels for adults, for youth, and for families. However, children's usage may have declined due to the rate increases.

After a further review, the Department has concluded that the decline in children's admissions is consistent with that for families and thus, for the most part, is not a result of the rate increase. The decline is more likely due to the effects of weather conditions and to a demographic shift in the population, whereby fewer children in the 6 to 12 age-group and more pre-school children and youth are using the indoor pools. (Because pre-school children are now admitted free of charge, their usage is not recorded as an admission and thus, are not included in the 1993 children's attendance results.) The elimination of the charge for pre-school children is, perhaps, one reason that adult usage has increased at all of the City's indoor pools.

The longer-term outlook for the Department's revenues is very positive as the baby-boom echo (i.e. the children of those who were born during the peak of the baby-boom) will create a greater demand for children- and family-programming. Evidence of this was seen last summer when attendance increased at the Forestry Farm Park and Zoo and at the Kinsmen Park Rides, despite the weather conditions.

In its seven-month report to the Planning and Development Committee on its 1993 operating revenues, the Leisure Services Department had suggested that focus-group interviews with front-line staff, with members of the Suburban Area Program Advisory Boards, and with patrons at the five major indoor facilities might occur in the fall of 1993 in order to better understand the impact of rate-increases on admissions and to determine what marketing initiatives might be implemented to increase our children's and families' usage. In light of the more recent results and the Department's resource constraints and priorities, the previously-mentioned study did not proceed.

**Program-Registration Revenues**

The revenues for the Leisure Services Department's registered programs (i.e. lessons) increased by \$40,400 (6%) over the comparable results for the previous year. Revenues increased by 13% at the Lawson Civic Centre, by 12% at the Lakewood Civic Centre, and by 7% at the Harry Bailey Aquatic Centre, largely due to the fee-increases which were implemented in 1993 and to opening the latter facility in July. These revenues also increased at George Ward Pool (4%), Lathey Pool (15%) and Riversdale Pool (5%). However, Mayfair Pool experienced a 22% drop in revenues,

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perhaps because the Harry Bailey Aquatic Centre offered lessons in July. The Saskatoon Field House's actual revenues were \$14,300 (52%) below 1992 -- a direct result of the closure of its track-and-field area.

The most significant change occurred at the Cosmo Civic Centre which experienced a \$13,300 (22%) decrease in its revenues. Lower enrolments were experienced in the adult hobby programs (e.g. pottery and ceramics classes) and were largely due to substantial increases in the fees that are charged for these programs. This decline will not have a negative impact on the net operating results of these programs because the City is recovering a greater portion of the associated costs.

**External-Rental Revenues**

The revenue for external rentals (i.e. the rental of activity space to outside user-groups) was \$115,400 (6%) below the previous year's actual revenues, as a result of closing the track-and-field area at the Saskatoon Field House and of converting the Wheatland Arena to an indoor-soccer facility. However, when the 1992 results are adjusted to reflect the service-level changes, the comparable revenues were \$49,700 (3%) higher in 1993.

In 1992, the Leisure Services Department generated actual revenues of \$174,450 from the rental of the Wheatland Arena to ice activities. In 1993, the Department realized \$69,750 from the Saskatoon Soccer Association's lease of this facility (a decrease of \$104,700). However, total revenues at the City's indoor rinks were only \$60,700 below the 1992 actual results because the Department was able to generate \$44,000 of additional revenues at the other sites largely through increases to the rental rates.

**Internal-Rental Revenues**

The revenues from internal rentals (i.e. the rental of activity space for the programming function within the Leisure Services Department) were \$45,500 (4%) above the adjusted 1992 actual results. However, these revenues are offset by corresponding programming expenditures.

**Municipal-Golf-Course Revenues**

The 1993 revenues from the three municipal golf courses were \$1,553,300, an increase of \$143,300 (10%) over the 1992 actual results of \$1,410,600. Revenues increased by 15% at the Holiday Park Golf Course, by 4% at the Silverwood Golf Course, and by 5% at the Wildwood Golf Course. The



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Holiday Park Golf Course's tournament revenues increased by \$15,900 (41%) and its lounge revenues increased by \$24,400 (26%) due, in part, to the addition of the new outdoor patio.

Despite experiencing one of the coldest, wettest summers on record, the public played 168,800 rounds of golf at the City's three courses in 1993. This is 6% more than during the previous year. Play at the Holiday Park Golf Course increased by 9%, largely as a result of having good-quality greens early in the season (because of the limited evidence of winter-kill). Play increased by 4% at the Silverwood Golf Course and by 2% at the Wildwood Golf Course. Considering that play during the prime golfing months of June, July, and August was 4,200 rounds below the same period in 1992, the Leisure Services Department is very encouraged that these results demonstrate a long-term commitment to these facilities by its customers.

### **Gordon Howe Campground**

Visitors to Saskatoon stayed a total of 8,000 days at the Gordon Howe Campground, 600 more days (9%) than in 1992. As a result, the revenues at the Campground increased by \$7,100 over the previous year's actual results.

The Campsite's revenues increased by 6% for daily rentals (including overflow rentals), by 7% for weekly rentals, and by 92% for monthly rentals. However, revenue from the tent-site rentals decreased by 27% due to the poor weather conditions.

### 1993 Marketing and Promotion Initiatives

In order to achieve the revenue goals which were specified in its 1993 Operating Budget, the Leisure Services Department's primary marketing objectives were to increase the general public's awareness of leisure and fitness opportunities at its civic facilities, to enhance repeat usage within the existing customer-base, and to build attendance levels early in the year, as well as during the summer months. Because summer activities are so dependent upon weather conditions, it is very important to establish a solid revenue base during the first six months of the year.

Through a planned marketing strategy, attendance has again surpassed one million visits, and the Leisure Services Department has realized its revenue objectives (when adjusted to reflect the impact of closing the Saskatoon Field House's track-and-field area). A major component in this strategy was the increased marketing of the Department's various admission packages (i.e. the Leisurecard and Fitcard facility passes, the bulk-tickets, the family and group rates, and the golf course season-passes and Golfcards) to build repeat usage throughout the year and thus, reduce our dependency on the revenues which are generated during the summer months.

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This strategy has proven to be effective as the various packages accounted for 65% of all usage at the City's five major leisure centres and 30% of all golf-rounds played at the City's three courses in 1993. Most notably, facility-pass usage increased by 56% at the Harry Bailey Aquatic Centre and by 27% at the Cosmo Civic Centre and bulk-ticket usage increased by 30% overall. Season-pass sales increased by 67% at the Holiday Park Golf Course, by 22% at the Wildwood Golf Course, and by 19% at the Silverwood Golf Course, while Golfcards (i.e. the multiple-game pass which gives eleven rounds for the price of ten) increased by 52%.

In light of the success of its 1993 marketing programs, the Leisure Services Department is confident that the current strategies will continue to be effective in helping to achieve its 1994 revenue goals. Therefore, the Department plans to build upon the basic components of its existing marketing program.

Conclusion

After taking into consideration the effects of the seven-month closure of the Saskatoon Field House's track-and-field area and of this year's weather conditions which adversely affected its overall attendance and revenues, the Leisure Services Department is encouraged by its 1993 revenue-results. With a growing interest in fitness programs for adults and some evidence of a renewed demand for children- and family-programming (due to the echo-effect of the baby-boom), the Department is confident that by continuing to market aggressively its programs and services, its revenue goals for 1994 (as specified in the preliminary Operating Budget) are realistic and achievable.

In order to sustain the growth in its revenues and to minimize the impact of its programs and facilities on the municipal property-taxpayer, the Department also recognizes it must develop and market new programs and services that will provide a stable revenue base to offset the impact of adverse weather conditions. The needs assessment and market studies will better enable the Department's staff to identify and target specific markets and to develop new programs that will increase usage, particularly during the slower daytime periods. However, the City must also ensure that its facilities, programs, and services are competitive with the other leisure opportunities and operations that are available to the general public."

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**B6) Enquiry - Councillor Waygood (February 14, 1994)**

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**Construction of Mayfair Pool  
(File No: CC 613-1)**

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**"Prior to budget discussion, would Administration please provide a brief history of the construction of Mayfair Pool. This would include when Mayfair pool was built, why it was built and where the funding support came from."**

Report of the General Manager, Leisure Services Department, February 22, 1994:

"The Events Leading to the Construction of Mayfair Pool

Early in 1958, citizens in the northern section of Saskatoon held a public meeting at Mayfair School to discuss petitioning City Council for the construction of a swimming pool in their area. The North Saskatoon Swimming Pool Association was formed, with an elected board of directors headed by Mr. John Farthing. The Association's objective was to have a pool in operation by the summer of 1959.

The Association organized a campaign to collect signatures from the general public in support of a new swimming pool. On July 7, 1958, the North Saskatoon Swimming Pool Association presented a petition to City Council with approximately 10,000 signatures requesting the construction of a pool in the northern and north-western sections of the city.

On December 22, 1958, City Council authorized the construction of a swimming pool in Block 26, Plan FK (Mayfair Football Park). Subsequently, on April 13, 1959, City Council awarded the tender for the construction of the pool to Piggott Construction Limited, at a cost of \$166,514. During the same meeting, City Council also approved naming the new facility as Mayfair Swimming Pool.

The City's source of financing for the construction of the new swimming pool was the Property Development Reserve. This Reserve derived its funds from the sale of tax-title property. The Reserve could be used to finance capital projects which provided social and economic benefits for the residents of Saskatoon. While several recreational facilities were constructed with funding from this Reserve, significant expenditures were made for the City's contribution to public-housing projects. (In subsequent years, the Reserve was almost exclusively used to fund the City's involvement in social housing. Therefore, in 1988, City Council narrowed the Reserve's purpose and changed its name to the Social Housing Reserve.)

In researching this enquiry, the Leisure Services Department reviewed newspaper articles, City Council's minutes, and the cash-account book of the North Saskatoon Swimming Pool Association

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for the 1958-59 period. As far as these documents are concerned, Mayfair Pool was a City-funded capital project. There was no record of any capital funding being provided by the North Saskatoon Swimming Pool Association or any other individual or organization.

Mayfair Swimming Pool commenced operations in July of 1959. Attached is a copy of a brochure which was prepared when the Pool was opened.

History of the Land on which Mayfair Pool is Located

Prior to its acquisition by the City, Block 26, Plan FK was owned by the Board of Education of the Saskatoon School Division No. 13. The City Archivist, in reviewing the records dating back to the 1920s, was able to determine that the Board of Education leased this land to the Saskatoon Amateur Football Association (hence the property came to be known as the Mayfair Football Grounds). This leasing arrangement between the Saskatoon Amateur Football Association and the Board of Education continued until December 31, 1956.

In 1956, the Public School Board agreed to exchange the Mayfair Football Grounds for City-owned land that is now known as the Holliston School Site. The City originally acquired the Holliston School Site through tax-title proceedings.

After the land-exchange had been completed, City Council gave the responsibility to the Saskatoon Playgrounds Association for operating the Mayfair Football Grounds. The Playgrounds Association allocated the use of this field for soccer. This property continued to be used as a soccer field until it was redeveloped as an outdoor swimming facility in 1959."

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**ADDENDUM TO REPORT NO. 5-1994 of the CITY COMMISSIONER**

**B7) Easement Requirement  
North Industrial Area  
SaskPower Planned Corman Park 25 kV  
Feeder Build -- Portion of West 1/2 22-37-5 W3rd  
Parcel D, Plan No. 83-S-32143 in  
SW 22-37-5 W3rd  
(File No. CC 4090-3)**

Report of the City Planner, February 25, 1994:

"C.A. Moore, on behalf of SaskPower's Land Department, has requested the City's approval for an easement over a portion of West 1/2 22-37-5 W3rd and Parcel D, Plan No. 83-S-32143 in the North Industrial Area. (Please see the attached plan.)

SaskPower intends to construct a 25 kV distribution powerline within an existing 6.0 metre easement (Registration No. 81-S-26151) for an existing 138 kV transmission powerline. This new 25 kV powerline is intended to reduce the load on the existing Adilman Feeder Line. The Adilman Feeder Line currently serves the Silverwood Heights, Lawson Heights, and Corman Park areas. It is intended that the Adilman Feeder Line will continue to serve the Silverwood Heights and Lawson Heights areas, while the new 25 kV Feeder Line will serve the Corman Park area.

Although the proposed construction of the 25 kV distribution powerline is on an existing easement, it is customary for City Council to approve all requests for new easements over City property. The Planning and Construction Standards Department has no objection to granting the proposed easement to SaskPower."

**RECOMMENDATION:** 1) that an easement be granted to SaskPower, as outlined in the attached Plan; and,

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- 2) that His Worship the Mayor and the City Clerk be authorized to execute on behalf of the City of Saskatoon an Easement Agreement, in a form which is satisfactory to the City Solicitor, through the application of their respective signatures and the Corporate Seal to such an Agreement.

*ADOPTED.*

**Section C - Finance**

**C1) Business Assessment Roll - Preliminary  
as of December 31, 1993  
(File No. CC 1625-1)**

Report of the City Assessor, February 17, 1994:

"Attached is a statement of the 1994 Preliminary Business Assessment Roll as at December 31, 1993.

Also attached is a five-year comparison 1990 - 1994.

The 1994 Preliminary Business Assessment Roll shows an increase of 850,606 or 1.36 percent over the 1993 taxable assessment. This increase can be mainly attributed to new business or additions to existing businesses. There was a net increase of approximately 200,000 in assessment as a result of rate changes developed for several major shopping centres.

The 1994 Business Assessment Roll is subject to Board of Revision action; a revised assessment roll will be provided after the sitting of the Board of Revision.

The 1994 Business Assessment and Tax bills will be mailed on February 21, 1994, with the last date of appeal being March 14, 1994.

Members of Council are aware that the following Clause 2, Report No. 1-1994 of the Legislation and Finance Committee was adopted by City Council at its meeting held on January 17, 1994:

**'that the Business Levy be 14.5% for 1994, with a 5% discount if the full amount is paid within 30 days of mailing the Business Tax Notice.'**

**RECOMMENDATION:** that the information be received.

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*ADOPTED.*

**C2) Investments  
(File No. CC 1790-3)**

Report of the City Treasurer, February 21, 1994:

"With the approval of the Investment Committee, the attached list indicates purchases and sales for the City's various funds."

**RECOMMENDATION:** that City Council approve the above purchases and sales.

*ADOPTED.*

**C3) Corporate Microcomputer Blanket Order  
(File No. CC 1100-1)**

Report of the Manager, Corporate Information Services, February 23, 1994:

"Our last Corporate Microcomputer Blanket Order expired on December 31, 1993. Updated specifications were prepared and a requisition was raised February 2, 1994. The purpose of this contract is:

- a) to provide the Corporation with a contract (Blanket Purchase Order) with which all Departments can draw on through a Department Purchase Order;
- b) for the purchase of Microcomputers for the Civic Property Assessment and Tax Capital Project.

The Central Purchasing and Stores Department received proposals on February 18, 1994. Six bids were received and have been evaluated against the published weighting factors. I have attached a summary of the evaluation criteria 'score sheet' for your review.

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The Corporate Information Services Department's evaluation team has completed its review of the proposals and is recommending Compulogic Management Information Systems Inc. be awarded this contract."

**RECOMMENDATION:** that Compulogic Management Information Systems Inc. be awarded the contract for the supply of Microcomputers for the Corporate Microcomputer Blanket Order, as outlined in the Request for Proposals, at an estimated total contract value of \$250,000.

*Councillor Thompson excused himself from discussion and voting on the matter.*

*IT WAS RESOLVED: that Compulogic Management Information Systems Inc. be awarded the contract for the supply of Microcomputers for the Corporate Microcomputer Blanket Order, as outlined in the Request for Proposals, at an estimated total contract value of \$250,000.*

**Section D - Services**

**D1) Routine Reports Submitted to City Council**

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$420,197.41 (File No. CC 1530-2)	February 9, 1994	February 10, 1994
Schedule of Accounts Paid \$4,789,327.76 (File No. CC 1530-2)	February 11, 1994	February 15, 1994
Schedule of Accounts Paid	February 16, 1994	February 17, 1994



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\$618,118.73  
(File No. CC 1530-2)

Schedule of Accounts Paid	February 18, 1994	February 22, 1994
\$1,146,857.47		
(File No. CC 1530-2)		

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

*Councillor Thompson re-entered the Council Chambers.*

**REPORT NO. 4-1994 OF THE PLANNING AND DEVELOPMENT COMMITTEE**

Composition of Committee

Councillor G. Penner, Chair  
Councillor P. McCann  
Councillor K. Waygood

**1. Leisure Services Department  
Municipal Golf Courses  
Revenue Proposal and Financing Strategy  
(Files CK. 4135-1 and 1720-3)**

Your Committee has considered the following report of the General Manager, Leisure Services Department, dated February 1, 1994:

"Introduction

On December 7, 1992, City Council considered the attached November 5, 1992, report on the City's municipal golf courses. The report included a discussion on the improvements that are required to maintain the Holiday Park Golf Course's competitiveness with other courses in the area, thereby ensuring further revenue-growth and the on-going financial self-

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sufficiency (i.e. no subsidization from taxation) for the City's entire golf-course program.

However, due to increased competition from three new private-sector courses and the current outstanding debt associated with the three municipal golf courses, the Leisure Services Department would not be able to undertake a long-term upgrading program at the Holiday Park Golf Course until 1998. Meanwhile, on December 7, 1992, City Council approved a five-year financing plan (including rate-increases) for undertaking certain interim improvements to the Holiday Park Golf Course (i.e. constructing an outdoor patio for the lounge, preparing a conceptual plan for the long-term redevelopment of this Course, and initiating a five-year resodding program for the greens).

As part of our long-term planning process, a public meeting was held with our customers on December 13, 1993, to discuss the proposed plan for upgrading the Holiday Park Golf Course. An overwhelming majority of the golfers at the meeting wanted the City to begin implementing the upgrading plan in 1994 and were willing to pay higher fees to fund the improvements.

In accordance with our customers' wishes, the following report proposes abandoning the Holiday Park Golf Course's interim resodding program and proceeding with the long-term redevelopment program. A financing strategy to accommodate the latter program has been developed. This strategy involves establishing a course-redevelopment reserve which is funded by a \$2.00 increase in the base adult-rate (i.e. the rate upon which all fees are set) at the Holiday Park Golf Course. Due to increased operating costs, the Department also proposes adjusting the rates that are charged at the Silverwood and Wildwood Golf Courses.

1993 Financial Overview

Municipal golf-course revenues in 1993 were \$1,586,400, a 10% increase over the 1992 actual results. Revenues increased by 14% at the Holiday Park Golf Course, by 4% at the Silverwood Golf Course, and by 5% at the Wildwood Golf Course.

As the result of the Leisure Services Department's marketing strategy, 1993 season-pass revenues increased by 43% and revenues from the sale of the Golfcard multiple-game passes (which give eleven rounds of golf for the price of ten) increased by 52% over the 1992 actual results. The Holiday Park Golf Course's tournament revenues increased by 41% and its lounge's revenues increased by 26%, in part due to the addition of the new outdoor patio.

Despite experiencing one of the coldest, wettest summers on record, the public played 168,800 rounds of golf at the City's three courses in 1993. This is 8,900 (6%) more than the

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159,900 rounds which were played during the previous year. Play at the Holiday Park Golf Course increased by 6,300 (9%) rounds, largely as a result of having good-quality greens (with limited evidence of winter-kill) early in the season. Play increased by 1,700 (4%) rounds at the Silverwood Golf Course and by 900 (2%) rounds at the Wildwood Golf Course. Considering that play during the prime golfing-months of June, July, and August was 4,200 rounds below the same period in 1992, the Leisure Services Department is very encouraged by the yearend results.

The decline in play for the summer-months in 1993 is directly attributed to the cold, wet weather. For example, according to Environment Canada, rainfall was recorded on 23 of the 28 days that fell on weekends and statutory holidays (i.e. the prime-time for golfing) during this three-month period.

Further details on our golf courses' attendance and revenues for 1993 are provided in Appendix A.

Customer-Opinion Survey and Focus-Group Discussions

During the 1991 golf season, three new private-sector courses were opened. These new courses now provide Saskatoon golfers with more opportunities to play and with a greater variety of challenges to test their skill. As a result of the increased competition, the City experienced a substantial decline in its golf-course revenues.

To better understand how the increased competition would affect future play at the City's three golf courses, the Leisure Services Department commissioned (in the fall of 1991) a public-opinion survey of our customers at the municipal golf courses. The survey's results indicated, in part, that while our customers are generally satisfied with the Silverwood Golf Course and the Wildwood Golf Course, a significant number are not totally satisfied with the Holiday Park Golf Course. Subsequently, focus-group interviews were conducted with staff and with customers at the latter course to discuss the specific concerns raised in the survey.

According to the focus-group discussions, the principal area of our customers' dissatisfaction at the Holiday Park Golf Course was the poor condition of the greens at the beginning of the season. Also, many customers were not totally satisfied with the condition of the tee-boxes, with the lack of water hazards, and with the placement of sand traps; others were unhappy that some of the profits generated at this Course were not being used for on-going improvements to the facility. The focus-group discussions concluded, in part, that the Holiday Park Golf Course must be upgraded in order to retain its current customer-base and to achieve continued growth.

Interim Course-improvement Initiatives

In view of the concerns raised by our customers, the Leisure Services Department

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concluded that immediate action must be taken to improve the attendance and revenues from early-season play. However, because of increased competition from the private sector and because of the current outstanding debt of the three municipal golf courses (\$1,400,000 at December 31, 1993), our golf-course operations could not finance major improvements until 1998. As an interim measure, the Leisure Services Department proposed a five-year plan to undertake certain improvements as part of the Holiday Park Golf Course's regular maintenance program.

On December 7, 1992, City Council approved a financing strategy (which utilized funds within the Municipal Golf Course Reserve and which included increases to the rates) to accommodate the following expenditures at the Holiday Park Golf Course:

- \$15,000 to construct an outdoor patio-deck for the lounge of the Course's clubhouse, with financing from the 1992 net operating surplus of the three municipal golf courses;
- \$40,000 to re-sod the most severely affected greens, of which the financing is \$25,000 from the Municipal Golf Course Reserve and \$15,000 from the Course's 1993 operating revenues;
- \$30,000 to commission a conceptual plan for the long-term upgrading of this Course, with the financing to come from the Course's 1993 revenues; and,
- \$40,000 in each year from 1994 to 1997 to re-sod all greens within this Course, as required and financed from its annual operating revenues.

The Holiday Park Golf Course's Master Redevelopment Plan

In accordance with City of Saskatoon Policy C02-006 (Appointment of Consultants), the Leisure Services Department requested proposals from qualified golf-course design-consultants for the preparation of a conceptual master-plan for the redevelopment of the Holiday Park Golf Course. Six firms responded and the contract was subsequently awarded to GPEC Consulting Ltd. of Calgary.

GPEC Consulting Ltd. is a privately-owned Canadian company which has provided golf-course design, planning, engineering, project-management, and construction-supervision to the golf-course industry throughout western Canada and the western United States for more than 25 years. GPEC has been instrumental in the design and project-management of more than 30 golf courses and recreational facilities that are currently in operation, including the

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following:

Cottonwood Golf and Country Club, Calgary  
Silersword Golf Course Resort, Maui, Hawaii  
The Willows Golf and Country Club, Saskatoon  
Bears paw Golf and Country Club, Calgary  
Paradise Canyon Golf and Country Club, Lethbridge  
Lloydminster Golf Course, Lloydminster

Attached is a copy of the proposed redevelopment plan for the Holiday Park Golf Course which was prepared by GPEC Consulting Ltd. Under this plan, the facility would be upgraded to current standards for drainage and maintenance, existing safety problems would be alleviated, and the Course would become more playable for people of all skill-levels. The plan recognizes and builds upon the natural site-elements, with limited changes being recommended to the present course-routing. In the opinion of the consultant, this redevelopment will transform the Holiday Park Golf Course into a 'modern facility of unmatched character, challenge, and beauty'.

The proposed redevelopment program would be implemented over a 10-year period, at an estimated total cost of \$1,526,900. According to the consultant, the proper scheduling of the work and the preparation of temporary facilities (i.e. tees and greens) will minimize the disruption to our customers.

The purpose of the master redevelopment plan is to clearly identify the scope of the work and all related costs that are required to address the concerns of our customers and to enhance the Course's playability, safety, aesthetic quality, and maintenance. The plan will serve as a guide for the orderly redevelopment of the Holiday Park Golf Course, based on the Department's ability to fund this project from own-source revenues and the need to keep the Course in operation with minimal disruption to play. Recognizing that the redevelopment program must be self-financed through municipal golf-course revenues, the master plan will be implemented over a period of years, as funds become available.

Our Customers' Response to the Master Redevelopment Plan

As part of the planning process, the Leisure Services Department, in conjunction with GPEC Consulting Ltd., held a public meeting on December 13, 1993, with our customers and with the interested public to discuss the Holiday Park Golf Course's proposed master redevelopment plan. Invitations to the meeting were sent to all of the Course's season-pass holders and to members of the mens, ladies, and junior golf-sections for whom the

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Department had mailing addresses. The general public was also invited through an advertisement in the Saskatoon StarPhoenix on December 7, 1993, and through articles which appeared in that newspaper on the following day.

Forty-seven people (mostly customers of this Course) attended the meeting. Anderson/Fast Marketing Solutions (the firm that had previously conducted the customer-survey and focus-group discussions) was contracted to moderate the meeting and to document the proceedings. A comprehensive summary of the presentation and of our customer's questions and comments is attached to this report.

The people who attended the meeting were extremely receptive to, and supportive of, the conceptual design and redevelopment plan for the Holiday Park Golf Course. The principal concerns were associated with existing problems and with the disruption that may result during the implementation of the plan.

Following the consultant's presentation, the Leisure Services Department's staff discussed the City's implementation options. Recognizing that the redevelopment program must be self-financed through municipal golf-course revenues, the following options were presented:

1. Annually undertake only those improvements which are possible within the existing funding, until the year 2001 when the current outstanding capital debt associated with the municipal golf courses will be retired and more extensive work can proceed.
2. Delay the start of phase one until sufficient funding is available (estimated to be 1998 at the earliest).
3. Increase the Holiday Park Golf Course's rates to generate the additional funding that is required to begin implementing the redevelopment plan in 1994.

An overwhelming majority of the golfers in attendance indicated that they wanted the City to begin implementing the plan in 1994 and that they were prepared to pay more in order to fund the improvements. After considerable discussion, the people in attendance decided to put the question to a vote. All but two supported a \$2.00 increase to the base rate, provided that all of the revenue from the increase is allocated to a capital fund for redeveloping the Holiday Park Golf Course. Those who voted against the \$2.00 rate-increase indicated they were prepared to pay more, but preferred a lesser increase (i.e. \$1.00).

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Financing the Holiday Park Golf Course's Redevelopment Program

As a result of the public meeting, the Leisure Services Department now proposes, in accordance with our customers' wishes, to abandon the Holiday Park Golf Course's interim resodding program (which was approved by City Council on December 7, 1992) in favour of implementing the long-term redevelopment program. To accommodate this program, the Department has prepared a financing strategy which consists of the following components:

- increase the base adult-rate at the Holiday Park Golf Course by \$2.00 and place all revenues from this increase into a Holiday Park Golf Course Redevelopment Reserve; and,
- transfer \$45,000 annually from the Holiday Park Golf Course's net operating surplus to the Holiday Park Golf Course Redevelopment Reserve.

The former five-year interim resodding program is funded through Project 1102 (Holiday Park Golf Course -- Resod Greens) in the 1994 Capital Budget. If the proposed financing strategy for implementing the Holiday Park Golf Course's redevelopment program is approved, Project 1102 is no longer required. All unexpended funds which remain in this account should be transferred to the Holiday Park Golf Course Redevelopment Reserve.

Finally, the Holiday Park Golf Course continues to generate sufficient revenues to cover its annual operating costs and debt-repayment schedules. Therefore, with the exception of the \$2.00 base-rate increase which is proposed to implement the redevelopment program, no further increases are required in 1994 to this Course's fees.

Rate-Increases at the Silverwood and Wildwood Golf Courses

As previously-explained in the attached November 9, 1992, report on the City's golf-course operations, there is evidence of a structural change in the municipal golf courses' market (particularly at the Silverwood and the Wildwood Golf Courses). Male adults are playing less golf at the City's courses, while women, youth, and senior citizens are playing more. Because this latter market tends to play lower-priced, 9-hole rounds (rather than full 18-hole rounds) and because juniors and senior-citizens pay lower rates than adults, the amount of revenue per round of golf played at these courses has declined.

This appears to be a continuing trend as the number of rounds played by senior citizens and juniors at the Silverwood and Wildwood Golf Courses in 1993 increased by 5,600 (17%)

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rounds over the previous year. Adults, on the other hand, played 3,000 (6%) fewer rounds at these courses. In addition, a large proportion of the increase in senior-citizen and junior rounds were played by season-pass holders who pay less per round than those who pay the regular green-fees.

Consequently, the revenue growth for these two golf courses has not been sufficient to recover their operating-cost increases and to fund the necessary replacements of aging equipment. In its preliminary 1994 Operating Budget, the Leisure Services Department is requesting additional funding of \$33,000 for the Silverwood Golf Course and of \$26,200 for the Wildwood Golf Course. In order to finance these expenditures, the Department proposes increasing the base adult-rate at these courses by \$1.00."

Pilot Project in 'Alternative Management Styles'

Your Committee notes that on December 13, 1993, the Task Force to Review Current Civic Programs, Services and General Government of the City of Saskatoon discussed a proposal from its Chairperson to implement a pilot project on 'alternative management styles'. The Task Force asked the City's Administration to identify possible programs that could be candidates for a pilot project.

- RECOMMENDATION:**
- 1) that the Holiday Park Golf Course's Master Redevelopment Plan be approved;
  - 2) that the creation of a Holiday Park Golf Course Redevelopment Reserve be approved and that the City Solicitor be requested to prepare the appropriate amendment to the Capital Reserves Bylaw to establish this Reserve;
  - 3) that the source of funding for the Holiday Park Golf Course Redevelopment Reserve be:
    - a) the allocation of the additional green fee revenues resulting from increasing the base adult rate at the Holiday Park Golf Course by \$2.00; and,
    - b) an annual provision of \$45,000 from the Holiday Park Golf Course's operating budget;



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- 4) that Project 1102 (Holiday Park Golf Course -- Resod Greens) in the 1994 Capital Budget be cancelled and that any unexpended funds in this project be transferred to the Holiday Park Golf Course Redevelopment Reserve;
- 5) that, effective on March 16, 1994, the 1994 rates and fees for the municipal golf courses be as follows:

<b>Holiday Park Golf Course - Green Fees</b>	<b>1993 Actual</b>	<b>1994 Proposed</b>
18 Hole Adult	\$18.00	\$20.00
18 Hole Senior Citizen	\$14.50	\$16.00
18 Hole Junior	\$10.75	\$12.00
9 Hole Adult	\$10.75	\$12.00
9 Hole Senior Citizen	\$8.75	\$9.50
9 Hole Junior	\$6.50	\$7.25
Executive 9 Hole Adult	\$9.00	\$10.00
Executive 9 Hole Senior Citizen	\$7.25	\$8.00
Executive 9 Hole Junior	\$5.50	\$6.00
Executive 9 Hole Junior/Junior	\$2.25	\$2.50
Season Pass Adult	\$720.00	\$800.00
Season Pass Senior Citizen	\$580.00	\$640.00
Season Pass Junior	\$215.00	\$240.00

G.S.T. Included

<b>Wildwood Golf Course - Green Fees</b>	<b>1993 Actual</b>	<b>1994 Proposed</b>
18 Hole Adult	\$13.00	\$14.00
18 Hole Senior Citizen	\$10.50	\$11.25
18 Hole Junior	\$7.75	\$8.50
9 Hole Adult	\$7.75	\$8.50
9 Hole Senior Citizen	\$6.25	\$6.75
9 Hole Junior	\$4.75	\$5.00
9 Hole Junior/Junior	\$2.25	\$2.50
Season Pass Adult	\$520.00	\$560.00
Season Pass Senior Citizen	\$420.00	\$450.00
Season Pass Junior	\$155.00	\$170.00

G.S.T. Included

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<b>Silverwood Golf Course - Green Fees</b>	<b>1993 Actual</b>	<b>1994 Proposed</b>
18 Hole Adult	\$13.00	\$14.00
18 Hole Senior Citizen	\$10.50	\$11.25
18 Hole Junior	\$7.75	\$8.50
9 Hole Adult	\$7.75	\$8.50
9 Hole Senior Citizen	\$6.25	\$6.75
9 Hole Junior	\$4.75	\$5.00
9 Hole Junior/Junior	\$2.25	\$2.50
Season Pass Adult	\$325.00	\$350.00
Season Pass Senior Citizen	\$262.50	\$281.25
Season Pass Junior	\$155.00	\$170.00

G.S.T. Included

6)that a copy of this report be provided to the Task Force to Review Current Civic Programs, Services, and General Government of the City of Saskatoon, for its information with respect to its request to implement pilot projects on "alternative management styles"; and

7)that a copy of this report be provided to the Leisure Services Advisory Board, for its information with respect to the proposed master redevelopment plan for the Holiday Park Golf Course.

*ADOPTED.*

**2.Enquiry -- Councillor Birkmaier (February 3, 1992)**

**Policy on Innovative Housing Incentives**

**Re: Amendment Approved June 17, 1991**

**Financing Through Property Tax Exemptions**

**(Files CK. 750-1 and 1965-1)**

On June 17, 1991, City Council considered a report from the Planning and Development Committee which recommended various changes to the City's funding of projects under the

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Innovative Housing Program. As a result of this report, City Council approved several amendments to City of Saskatoon Policy C09-002 (Innovative Housing Incentives), including the identification of various sources of financing for the City's share of the cost of participating in this federal-provincial-municipal social-housing program.

On February 3, 1992, Councillor Birkmaier made the following enquiry with respect to City Council's June 17, 1991, resolutions:

"Would the Planning and Development Committee please review the City's policy on Innovative Housing Incentives re: amendment approved June 17, 1991 -- financing through property tax exemption".

Attached is a copy of a report which your committee forwarded to City Council on July 6, 1992, in response to Councillor Birkmaier's enquiry, as well as its recommendations on a new financing strategy for the Social Housing Reserve. City Council approved this new strategy and also resolved that this policy be reviewed in January, 1994.

Your Committee has considered the following February 1, 1994 report of the Land Manager concerning the financial implications of implementing City of Saskatoon Policy C09-002:

"The following report summarizes the receipts and disbursements of the Social Housing Reserve from January 1, 1992, to December 31, 1993. As was approved by City Council on July 6, 1992, 10 percent of the revenue from the sale of land in the City's Land Bank (except for the sales in the Silverspring Subdivision which are under a separate agreement with the University of Saskatchewan) are credited to the Social Housing Reserve.

The City Comptroller has prepared the attached statement of receipts and disbursements for this Reserve. The statement indicates an opening balance of \$1,376,773.68 at January 1, 1992. Receipts for the 1992-93 period total \$201,988.92 and include the proceeds from the sale of tax-title property (\$40,897.25) and the ten-percent contribution from the Property Realized Reserve on the sale of property in the Land Bank (\$161,091.67).

The disbursements from the Social Housing Reserve over the same period amount to \$513,635.69 and include projects sponsored by Saskatoon Habitat for Humanity and the Y.W.C.A., as well as Clinkskill Manor in the South Downtown area and a currently-being-developed project on 10th Street which is sponsored by Saskatoon Interval House. There are no other disbursements which were committed (but not paid) in 1993. The resulting December 31, 1993, balance in the Social Housing Reserve is \$1,009,622.91."

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The Social Housing Advisory Committee has also been provided with a copy of the above report.

**RECOMMENDATION**:that the information be received.

*ADOPTED.*

**3.Comprehensive Audit  
Civic Buildings and Grounds  
Grounds Maintenance Program  
(File No. CK. 1600-1)**

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Report of the A/General Manager, Civic Buildings and Grounds Department, February 8, 1994:

"On July 6, 1992, City Council considered the implementation plan for the recommendations arising from the value-for-money audit of the Civic Buildings and Grounds Department's Grounds Maintenance Program. At that time, City Council resolved:

**'that a further status report on this implementation plan be provided to City Council in December 1993'.**

As requested, attached is an updated status-report on each recommendation. Due to other departmental priorities, it was not possible to meet City Council's request for this report in December of 1993. The Department apologizes for the delay.

In summary, many of the recommendations have been fully implemented. A large number involve new processes which have been, or are being, implemented and from which improvements will be realized over many years into the future."

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Your Committee has reviewed the status report and

**RECOMMENDS**:that the information be received.

*ADOPTED.*

**4.Amendment to The Building Bylaw  
Increase in the Building Permit Application Fee  
and  
Comprehensive Audit  
Building Standards Branch  
Planning and Construction Standards Department  
(Files CK. 301-1 and 1600-7)**

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Your Committee has considered the following report of the Director of Planning and Development dated February 14, 1994:

"Background

As part of its consideration of the comprehensive audit of the Planning [and Construction Standards] Department's Building Standards Branch, City Council resolved the following during its February 17, 1992, meeting:

**`that the Administration be directed to bring forward recommendations for permit fee increases in 1992 and subsequent years in order for the program to achieve break-even status by 1994'.**

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This resolution was the result of City Council's consideration of the following three recommendations which appeared in the Audit Services Department's January 29, 1992, comprehensive-audit report:

- **That consideration be given to increasing permit fees in order to achieve break-even status by 1994.**
- **That consideration be given to increasing the minimum permit fee to \$50.**
- **That reduction in expenses, including staff savings suggested on page 26, and any other savings identified by management, be implemented to reduce the expected deficit'.**

The reference in the preceding recommendations to 'page 26' pertains to a proposed reduction in the number of inspectors -- an action which was implemented in the 1992 Operating Budget.

A copy of the Audit Services Department's analysis (from the January 29, 1992, comprehensive-audit report) of the City's building-permit fees is attached. The report recommended an 'average' increase to the fee of 19% (along with the savings from the staffing reductions which have been implemented) in order to bring the building-permit program to a break-even level. The report recommended that "serious consideration" should be given to raising the minimum fee from \$25.00 to \$50.00 because the latter is the approximate cost of processing the permit-applications for the small construction projects.

On June 22, 1992, City Council considered a recommendation from the City's Administration and from the Planning and Development Committee to increase the current fee for building-permit applications. The current fee, which has been in effect since April 8, 1991, is as follows:

- for the first \$100,000 of construction value, \$5.25 for every \$1,000 of such construction value or \$25.00, whichever is greater, and
- for all construction value over the first \$100,000, \$4.00 for every \$1,000 of such construction value.

The proposal which was considered by City Council on June 22, 1992, involved the following:

- increasing the minimum fee from \$25.00 to \$50.00,
- increasing the ad-valorem rate from \$5.25 to \$5.50 for construction which is valued at up to \$100,000, and
- increasing the ad-valorem rate from \$4.00 to \$5.50 for construction which is valued from \$100,000 to \$200,000.

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At the same time as City Council considered these proposed increases to the building-permit application fees, the matter of mandatory building-inspections (which was another recommendation from the comprehensive-audit process) was being reviewed. The building industry, particularly the Saskatoon Home Builders Association, had expressed strong reservations about the implications of changing from cyclical to mandatory inspections. In part, the Association was concerned that the new system of inspections would be more expensive to administer (a concern which was subsequently confirmed by the Planning and Construction Standards Department) and that an application-fee structure based on full cost-recovery would result in significant costs being passed on to the building industry and to its customers. As a result of these concerns, City Council deferred consideration of any increases to the building-permit fees. The Planning and Development Committee, subsequently, decided that it would not recommend any further changes until after a final decision was made on the implementation of a mandatory building-inspection system.

The Introduction of Mandatory Call-in Building-Inspections.

The Audit Services Department's 1992 comprehensive-audit report recommended that 'mandatory inspections should be seriously considered as an alternative to the current cyclical system'. The report further stated that 'mandatory inspections at specified stages of construction should be implemented to increase the effectiveness and efficiency of the program'. As a result of these comments, the Audit Committee recommended, and City Council resolved on February 17, 1992:

**'that the Administration be instructed to proceed with the introduction of a mandatory inspection program'.**

After receiving the Administration's financial analysis of the implications of implementing this resolution, as well as representations from the Saskatoon Home Builders Association and the Saskatoon Construction Association, the Planning and Development Committee decided that it could not support proceeding with a mandatory building-inspection system. The City's Administration was requested to examine the alternatives that were available, with the intention being to request City Council to rescind its February 17, 1992, resolution.

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After consulting with the Saskatoon Home Builders Association and with the Saskatoon Construction Association, the Planning and Construction Standards Department identified an alternative mandatory call-in building-inspection system for the Committee's consideration. Under this system, a contractor must phone the Department when a pre-determined, critical stage of the construction has been reached. At that time, the Department will have an opportunity to inspect the construction before further progress covers up the work. If the Department's staffing levels or other circumstances do not permit an inspection to take place, the Department will have the option of forgoing an inspection or of scheduling an inspection at a later date. However, if the proper notification is given, the contractor can proceed with the construction and does not have to delay further work until an inspection has been made.

The advantages of this alternative is that the opportunity exists for inspections to occur at critical stages of the construction process. More effective use can be made of the Department's staff-complement of inspectors. In comparison with what was involved in implementing City Council's February 17, 1992, resolution, the additional incremental costs of implementing a mandatory call-in building-inspection program are small. These advantages addressed the building industry's concerns about having its work delayed by the inspection process and about being responsible for financing substantial additional costs through higher building-permit fees.

Therefore, on May 10, 1993, City Council approved the recommendations of the Planning and Development Committee which involved rescinding its February 17, 1992, resolution and approving the implementation of a new mandatory call-in building-inspection system. City Council also approved adding \$19,200 to the Planning and Construction Standards Department's expenditures in the 1993 Operating Budget for the incremental costs of implementing the new inspection system. These expenditures were offset by a \$19,200 revenue-provision, with instructions being provided to the City's Administration to begin reviewing options, including changes to the building-permit application fee, which would support the realization of this additional revenue.

The Planning and Construction Standards Department implemented the first phase of the mandatory call-in building-inspection system on November 8, 1993. This phase applies the system to residential construction (i.e. one- and two-unit dwellings, additions or alterations to one- and two-unit dwellings, and accessory buildings).



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Because some projects were commenced before the November implementation-date, they continue to be inspected under the former cyclical system. By April of 1994, the Department anticipates that most of these projects will have been completed and that the residential building-inspections during the forthcoming construction season will be substantially under the new system. While the new season will be the Department's first opportunity to evaluate its procedures and staffing for the mandatory call-in building-inspection system, the experience to date has been favourable; no major problems have been experienced or identified by either the contractors or the Department's building-inspectors.

Proposed Increase to the Building-Permit Application Fee

With the implementation of the mandatory call-in building-inspection system now well underway, the Planning and Development Committee should now clarify its position on the fee-structure and financing strategy to support this service. To date, the Planning and Development Committee has supported the Audit Committee's position that the applicant should be responsible for financing the full cost of the building-inspection program. This position is reflected in City Council's February 17, 1992, resolution which supported increasing the building-permit application fee to a fully cost-recovered basis. This increase was to be phased over a three-year period (i.e. with full cost-recovery being achieved in 1994). While it has not followed through on approving the recommended rate-increases, City Council has only deferred its consideration of (and not rejected) the proposals and it has not rescinded its 1992 resolution to work towards a break-even fee-structure.

After having further discussions with the Saskatoon Home Builders Association and with the Saskatoon Construction Association, the Planning and Construction Standards Department is recommending the following strategy for bringing the City's building-inspection program to a fully cost-recovered basis:

1. The minimum building-permit application fee should be increased from \$25.00 to \$75.00. This increase should be phased over a three-year period:

- from \$25.00 to \$50.00 immediately,
- from \$50.00 to \$60.00 on January 1, 1995, and
- from \$60.00 to \$75.00 on January 1, 1996.

2. The ad-valorem rates should be increased by 50 cents immediately, thereby resulting in the following fee-structure:

- for construction which is valued up to \$100,000, the rate will be increased from \$5.25 to \$5.75 for every \$1,000, and

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- for the value of construction in excess of \$100,000, the rate will be increased from \$4.00 to \$4.50 for every \$1,000.

3. The ad-valorem rates will be applied to the value of construction before the G.S.T. is applied.

Rationale for the Proposed Increase to the Building-Permit Application Fee

The cost-recovery rate for the City's plan-review and inspection service varies from year to year, depending upon the level of construction activity. As part of its development of the mandatory call-in building-inspection system, the Planning and Construction Standards Department undertook a detailed analysis of the work requirements and the associated staffing-support to provide the level of service that has been negotiated between the Department and the building industry. (The report on the mandatory call-in building-inspection system which was approved by City Council on May 10, 1993, provides an extensive discussion of the methodology and the rationale that was used to justify this function's current staff-complement.)

The proposed fee-structure is the result of the discussions which the Planning and Construction Standards Department had with representatives of the Saskatoon Home Builders Association and of the Saskatoon Construction Association. Attached are copies of a September 13, 1993, letter from the President of the Saskatoon Construction Association and a January 7, 1994, letter from the Executive Director of the Saskatoon Home Builders Association which outline their respective positions on the proposal. Both Associations are prepared to support the new fees, although the Saskatoon Construction Association believes that the fees should be structured to have a greater impact on the residential sector. (The latter comment is valid to some extent. The Department has estimated that, in 1991 and 1992, the City's revenues from the fees levied on the plan-review and inspection of 'commercial' construction exceeded the costs of providing the service by approximately \$3,000. Because it represents only 0.3% of the service's overall revenue, this is not considered to be significant. The Department, however, recognizes that this relationship could vary from year to year, depending on the type and volume of construction.)

In developing the proposed fee-structure, the Planning and Construction Standards Department took into consideration the following factors:

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**1.Implementation of the mandatory call-in building-inspection system:** When City Council agreed to implement the new building-inspection system, the May 10, 1993, resolution included a request for a report on how the incremental costs of its implementation would be financed. The budgetary intent was to have the incremental costs offset by additional revenues. The portion of the proposed fee-increase which will be implemented immediately will be sufficient to cover these additional costs, as well as moving the financing of the entire building-inspection program closer to a fully cost-recovered basis.

**2.Increasing the minimum building-permit application fee from \$25.00 to \$75.00 (over a three-year period):** The Planning and Construction Standards Department has estimated the average cost of processing an application for a building permit (i.e. the cost of reviewing a plan and inspecting the construction for a detached garage) at approximately \$75 to \$80. During recent meetings with the Saskatoon Home Builders Association, its Executive Director has suggested that a minimum fee of \$100 would be more reflective of the cost of providing this service. (Mr. McKinlay referred to this point-of-view in his January 7, 1994, letter which has been attached to this report.)

The Planning and Construction Standards Department has proposed increasing the minimum fee to \$75.00 over a three-year period, beginning in 1994. Even when fully implemented, Saskatoon's proposed minimum fee will be low when compared to other cities. Regina, for example, has a minimum fee of \$100.

In 1992, when the Planning and Development Committee brought forward its initial recommendations to increase the minimum fee, some members of City Council were concerned that the high fee would result in more people undertaking their small construction projects without taking out a permit. In discussions with officials of the City of Regina, this has not proven to be a valid concern. Nevertheless, as is identified later in this report, the Department is also recommending a supplementary fee which will be charged on any projects which proceed before a building permit has been issued. This will be a deterrent and will address the additional enforcement costs that are generally being incurred by individuals and companies that are deliberately not taking out a building permit, regardless of the fee structure.

**3.Increase the ad-valorem rates by 50 cents and charge these rates on the value of construction before the G.S.T. is applied:** Presently, the building-permit application fee is levied on the value of the construction, including the G.S.T. After surveying several municipalities, the Planning and Construction Standards Department determined that Saskatoon is the only city which includes the G.S.T. in the construction-value for calculating the building-permit application fee.

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The Saskatoon Construction Association has asked the City to calculate the fee on the value of construction, prior to applying the G.S.T. In light of our survey of other municipalities, this is a reasonable request. However, if this change is implemented without an offsetting adjustment to the fee-structure, the City's revenues from building-permit applications would be reduced by \$35,000. The proposed increase in the ad-valorem rates, as well as the higher minimum rate, is part of a total financing strategy to address the revenue shortfall caused by valuing the construction without the G.S.T. and to move the funding of the entire building-inspection service (including the new mandatory call-in system) to a fully cost-recovered basis.

**4.Fees to improve the efficiency of the building-inspection service:** The report on the mandatory call-in building-inspection system which was considered by City Council on May 10, 1993, included the following comments about utilizing "deterrents" as a method of encouraging the general public to obtain building permits for all construction projects:

Introduction of Deterrents: Follow-up inspections to obtain compliance on deficiencies are very time-consuming and may continue for some time after a project has been substantially completed and occupied. To encourage timely compliance, many other municipalities use deterrents such as installing the water meter only after deficiencies have been corrected, issuing tickets to the violators, or charging an additional fee for follow-up inspections. Getting the job done with the least amount of follow-up will minimize the City's overall costs of providing the building-inspection program. It is therefore in the interest of the City and the contractor that deterrents are introduced as part of the enforcement procedures. The Planning Department intends to explore, with the City Solicitor's Office, the potential for implementing deterrents to support the proposed inspection system.

Increase of Building Permit Fee for Construction Without A Permit: Currently, many projects start before a building permit is issued. If the job is completed before the Planning Department is aware of it, the owner will not likely obtain a permit. If the property is sold and a request is made for a Building Information Abstract, then the illegal construction may be discovered and the abstract may not be issued until a permit has been applied for.

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If the inspector notices that certain construction is proceeding without a permit, the inspector may spend time attempting to have the contractor voluntarily obtain the required permit; as a last resort, an order will be issued. While a building permit will eventually be obtained, this is not a very productive use of an inspector's time.

In an attempt to encourage contractors and homeowners to obtain building permits before they commence construction, consideration will be given to amending The Building Bylaw to allow the Planning Department to levy higher building-permit fees on work which has commenced without a permit. A further report on this matter will be provided as part of the subsequent review of building-permit application fees.'

In considering this matter, the Planning and Construction Standards Department reviewed a number of alternatives. The Department is recommending that if construction commences prior to the issuance of a building permit, a fee which is in addition to the building-permit application fee should be assessed. This supplementary fee is intended to cover the additional costs which the Department incurs in enforcing the National Building Code and the City's Building Bylaw when a plan is not submitted for review, and when a building-permit has not been obtained, prior to commencing the construction.

Other cities have introduced additional fees to address the above-noted issues. For example, if construction commences in Kelowna before the contractor has obtained a building permit, the fee is doubled (to a maximum of \$500 being added to the usual building-permit fee). In Winnipeg, the building-permit fee is double the normal rate for the amount of construction work that has been undertaken up to the date that the permit is issued. Meanwhile, in Regina, an additional 10% of the calculated fee is charged as a penalty, with the minimum penalty being \$54.00.

Many problems can result if construction commences prior to the issuance of a building permit. The Planning and Construction Standards Department, therefore, would like to follow the practice that exists in other cities and to be given the authority to charge an additional fee on any construction which proceeds without a building permit. The additional fee (which will be levied on top of the normal building-permit fee for the project) is proposed at 10% of the calculated permit-fee or \$50.00, whichever is greater.

Establishment of a Revenue-Stabilization Fund for Plan-Review and for Building- and Plumbing-Inspection Services

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In a June 17, 1992, brief to the City's Administration concerning the proposed mandatory building-inspection system, the Saskatoon Home Builders Association made the following comments about the operating revenues that are generated by the building-permit application fees:

'The comment that we would make here is that the review by the Audit Department was relating to the last five years of permit fee incomes and this is the worst years that we have had as an Industry. The City of Regina did a similar review and when we asked them for a ten year analysis it was established that they were recovering what they wished to recover on an average whereas the last five year review showed that they were not recovering enough. Our argument as an Industry is what happens in the extremely good years when we supply a nice profit to the City? Where is that profit going if we are expected to pay 100%? Any excess made in that department should be set aside for bad years.'

Further discussions with this Association indicated that it would like the City to establish a revenue-stabilization reserve which would smooth out the budgetary impact of changes in Saskatoon's construction activity. If the same argument is applied to the plumbing-inspection program, the establishment of such a reserve would receive any excess revenues over the operating expenditures for the plan-review and inspection services that may occur in a year with higher-than-average construction activity. In those years when the activity falls below the average, the shortfall can be drawn from the reserve. The major rationale for having such a reserve is that, under full cost-recovery, the rates for the building-permit fees would be based on average activity and in relation to longer-term economic trends. It would not be necessary to increase the rates in any one year because the level of construction activity in that year had fallen below the average.

The Planning and Construction Standards Department supports establishing a revenue-stabilization reserve in order to support the budgetary and rate-justification process for a fully cost-recovered plan-review and inspection service. However, this is a matter which will have to be reviewed by the Finance Division.

### Conclusion

The preceding report introduces several changes to the City's building-permit application fees. The analysis and recommendations are consistent with City Council's February 17, 1992, resolution to move the financing of the plan-review and building-inspection service to a fully cost-recovered basis. The recommendations are also the result of negotiations between the Planning and Construction Standards Department and representatives of the Saskatoon Home Builders Association and the Saskatoon Construction Association.

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While most of the proposed changes will be implemented immediately upon the approval of the amendments to The Building Bylaw, the phasing of the minimum permit fee will involve a financial decision being made by the current City Council which will come into effect during the term of the City Council that is elected this fall. If the phasing-in strategy is approved, the City's Administration proposes that the portions which apply to the 1995 and 1996 fiscal year should be brought to the attention of the new City Council, in December of 1994, to ensure that they are aware of and are prepared to continue supporting the rate-increases for these years."

**RECOMMENDATION:**1)that the following changes to the building permit application fee be approved:

a) the minimum building permit be increased as follows:

- from \$25.00 to \$50.00 when the amendment to the Bylaw is approved,

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- from \$50.00 to \$60.00 on January 1, 1995, and
    - from \$60.00 to \$75.00 on January 1, 1996;
  - b) the ad-valorem portion of the building permit fee be increased (when the amendment to the Bylaw is approved):
    - from \$5.25 to \$5.75 for every \$1,000.00 of construction value for the first \$100,000.00, and
    - from \$4.00 to \$4.50 for every \$1,000.00 of construction value in excess of \$100,000.00;
  - c) a new fee be introduced, which is charged in addition to the building permit fee, for those projects where the construction has commenced prior to the issuance of a building permit, with this fee being 10% of the building permit fee or \$50.00, whichever is greater; and
  - d) the calculation of the ad-valorem portion of the building permit fee be based on the value of construction, excluding the Goods and Services Tax;
- 2) that the Director of Finance report on the feasibility of establishing a revenue stabilization reserve for the Planning and Construction Standards Department's plan review and the building and plumbing inspection service; and
- 3) that, if the above-noted proposed amendments to The Building Bylaw are approved, the City's Administration be requested to advise City Council in December of 1994 that increases to the minimum building permit fee will come into effect in 1995 and 1996.

*Moved by Councillor Penner,*

- 1) *THAT the following changes to the building permit application fee be approved:*
- a) *the minimum building permit be increased as follows:*



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- *from \$25.00 to \$50.00 when the amendment to the Bylaw is approved,*
- *from \$50.00 to \$60.00 on January 1, 1995, and*
- *from \$60.00 to \$75.00 on January 1, 1996;*

YEAS: *His Worship the Mayor, Councillors Waygood, McCann,  
Hawthorne, Penner and Mostoway* 6

NAYS: *Councillors Birkmaier, Mann, Thompson, Cherneskey and Dyck* 5

*Moved by Councillor Penner,*

1) *THAT the following changes to the building permit application fee be approved:*

b) *the ad-valorem portion of the building permit fee be increased (when the amendment to the Bylaw is approved):*

- *from \$5.25 to \$5.75 for every \$1,000.00 of construction value for the first \$100,000.00, and*
- *from \$4.00 to \$4.50 for every \$1,000.00 of construction value in excess of \$100,000.00;*

c) *a new fee be introduced, which is charged in addition to the building permit fee, for those projects where the construction has commenced prior to the issuance of a building permit, with this fee being 10% of the building permit fee or \$50.00, whichever is greater; and*

d) *the calculation of the ad-valorem portion of the building permit fee be based on the value of construction, excluding the Goods and Services Tax;*

2) *THAT the Director of Finance report on the feasibility of establishing a revenue stabilization reserve for the Planning and Construction Standards Department's plan review and the building and plumbing inspection service; and*

3) *THAT, if the above-noted proposed amendments to The Building Bylaw are approved, the City's Administration be requested to advise City Council in December of 1994 that increases to the minimum building permit fee will come into effect in 1995 and 1996.*

*CARRIED.*

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**5. Audit Report -- Planning Department  
Design and Long-range Planning Branch  
(File No. CK. 1600-7)**

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On December 6, 1993, City Council considered the value-for-money audit which was conducted by the Audit Services Department on the Design and Long-range Planning Branch of the Planning [and Construction Standards] Department. At that time, City Council resolved:

"that the attached Audit Report for the Planning Department, Design and Long Range Planning Branch be received as information, and the Implementation Plan be brought forward in two month's time."

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This value-for-money audit was undertaken prior to the recent reorganization of the Department. However, many of the recommendations were taken into consideration as part of the organizational review.

Attached is the Planning and Construction Standards Department's Implementation Plan for the recommendations of this value-for-money audit. Your Committee notes, that as a result of the departmental re-organization, the Design and Long-range Planning Branch was amalgamated with the Policy and Research Branch. Therefore, the audit's recommendations have been implemented in the new (amalgamated) branch -- the Community Planning Branch -- and in some cases, within the entire Department.

Your Committee has been advised that almost all of the audit's recommendations have been implemented. A few recommendations will require further work by the Planning and Construction Standards Department, either alone or in consultation with other civic departments. However, there are two recommendations which have broader financial implications for the City. These recommendations are:

**Recommendation 25:** That the services provided to the Land Bank Program by the Planning Department be charged to the Land Bank Program (i.e. Property Realized Reserve) at the time the services are provided rather than when lots are sold.

**Recommendation 26:** That Planning Department costs applicable to the current inventory of City-owned serviced lots be charged to the Land Bank Program and reflected as Planning Department revenue in 1993.

Your Committee has requested the Director of Finance to provide a report on the implications and the appropriateness of implementing Recommendations 25 and 26.

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**6. Planning and Construction Standards Department  
Annual Report -- 1993  
(File No. CK. 430-27)**

Report of the City Planner, February 11, 1994:

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"On behalf of the staff of the Planning and Construction Standards Department, I am pleased to provide the Committee with a copy of our 1993 Annual Report. This is the first such report for this Department. It provides an overview of our organizational structure, activities and services, as well as highlighting the projects which were completed in 1993.

In addition to our day-to-day activities in serving our customers (e.g. building and plumbing permits; processing rezoning, discretionary-use, and subdivision applications; inspections), the Department focused on implementing the strategic actions which have been set out in City Council's Strategic Plan. Our emphasis centred on rationalizing services, customer-driven service-delivery, and economic development.

Some of our 1993 initiatives include:

- the reorganization of our Department, with the aim of rationalizing services and service-delivery and reducing the operating-budget impact;
- working towards the joint delivery of the Maintenance Bylaw Inspection Program with the Saskatoon District Health Board and several civic departments;
- developing and implementing a mandatory call-in building inspection program, in consultation with the private-sector;
- obtaining the first-year approval of a review the City's Development Plan and Zoning Bylaw in order to consider such issues as the 'quilt of neighbourhoods', environmental considerations, economic development, streamlining regulations, and public consultation;
- producing brochures and customer-service cards to provide better information to, and feedback from, our customers; and

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- working hand-in-hand with the Economic Development Authority to provide information that is needed by prospective businesses.

The Department's efforts have also focused on taking a more consultative and co-operative approach in dealing with issues. The positive results of this approach can be seen in the success of such projects as the 20th Street Streetscaping Project and the mandatory call-in building inspection program. The Department will continue to work toward increased public consultation in its review of policies and issues."

Your Committee has reviewed the 1993 Annual Report of the Planning and Construction Standards Department and

**RECOMMENDS:** that the information be received.

*ADOPTED.*

**7. Aboriginal Recreation Advisory Committee  
(File No. CK. 215-1)**

Report of the General Manager, Leisure Services Department, February 1, 1994:

**"Background**

In June of 1985, the City of Saskatoon hired its first Native Program Consultant to work within the City-wide Services Section of the former Parks and Recreation Department. This position was developed to provide a mechanism for communicating with the Aboriginal population in Saskatoon for the purpose of identifying and addressing their recreational programming needs. This, in itself, was a challenge as many Aboriginal families did not have access to telephones or to television and fewer still did not have access to, or read, publications that the Department would use to advertise and to promote its recreational programs.

In October of 1987, a Native District Programmer was also hired to provide direct programs in areas of the city where a large number of Aboriginal people reside. Both of these positions were directed to the development of leisure programs that meet the priorities and preferences of Aboriginal people and to address the cultural differences of, and to ensure an on-going dialogue with, this target group.

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In 1986, the Department established a Native Recreation Advisory Committee to advise the Native Consultant and Native District Programmer on the leisure programming needs, preferences, and priorities of the Aboriginal people, to help promote programs, and to assist in networking with service-providers and with Aboriginal families and individuals. The Committee was made up of representatives of agencies which provide services or work directly with Aboriginal people in Saskatoon.

The terms of reference for the Committee were developed and approved within the Parks and Recreation Department and subsequently, within the Leisure Services Department. The terms have been revised twice, since 1986, to ensure that they continue to reflect the specific role of the Committee and to ensure that the correct terminology is being utilized (e.g. 'Native' has been replaced by 'Aboriginal'). The Committee has been operating under the current terms of reference since 1990. (See Attachment A.)

The development and delivery of Aboriginal programs throughout Saskatoon has continued to expand since 1985 through the efforts of the Leisure Services Department's Aboriginal Program Consultant and the Aboriginal District Programmer. (Currently, Kim Beaudin and Mary Johnson are, respectively, serving in these positions.) A number of initiatives have been taken within Saskatoon's inner core, as well as through city-wide programs (e.g. youth drop-in programs at community schools, Aboriginal Learn-to-Swim and lifeguard-training programs).

Proposed Revisions to the Committee's Terms of Reference

In January of 1993, the Leisure Services Department determined a need to increase its efforts in working with the Aboriginal population, specifically at the neighbourhood level and through city-wide Aboriginal organizations to reduce barriers to participation by this segment of Saskatoon's population. It was evident that greater emphasis must be placed on community-development efforts within the Aboriginal 'community' throughout our city and to create a stronger emphasis on Aboriginal programming at the neighbourhood level. As a result, the Aboriginal Program Consultant and the Aboriginal District Programmer became part of the Department's Community Development Branch in January of 1993.

Subsequently, the Department reviewed the role which has been played by the Aboriginal Recreation Advisory Committee in program development and delivery. This review, done in conjunction with its current members, indicated a need to change the Committee's terms of reference. The reasons for change include:

- a) ensuring that the Committee's representation is primarily made up of Aboriginal people,
- b) providing the representatives with a clear mandate and role for the Committee,

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- c) enhancing the Advisory Committee's credibility by allowing it to report to the Planning and Development Committee on any unresolved issues which it may have with the Leisure Services Department (in the same manner as the Suburban Program Advisory Committees can bring their concerns to the Planning and Development Committee),

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- d) enhancing the effectiveness of the collaboration and programming advice among the members of the Advisory Committee and the Leisure Services Department's staff,
- e) strengthening the accountability of the Committee's members as representatives of their respective agencies,
- f) improving the Department's use of this Committee in developing initiatives to serve the Aboriginal population, and
- g) providing the Aboriginal population with the same opportunity to advise the Department on recreational programming needs as is available to suburban areas and to neighbourhoods (through their community associations, alone or as part of a suburban advisory committee).

In September of 1993, the Leisure Services Department's staff began discussions on the terms of reference with the current members of the Aboriginal Recreation Advisory Committee. The final version of the revised terms of reference was approved by the Advisory Committee on December 15, 1993. (See Attachment B.)"

Your Committee concurs with the revised terms of reference for the Aboriginal Recreation Advisory Committee.

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**8. Leisure Services Department  
Harry Bailey Aquatic Centre  
Operations During the Summer of 1994  
(Files CK. 613-2 and 1705 LSD)**

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Your Committee has considered the following report of the General Manager, Leisure Services Department, dated February 14, 1994:

"Since 1989, the Harry Bailey Aquatic Centre has been closed to the public for four weeks during the month of August. This closure allows the Civic Buildings and Grounds Department, as part of its preventive maintenance program, to service the facility's mechanical and electrical systems and to complete any necessary repairs to the building.



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As part of its cost-reduction measures for the City's 1992 Operating Budget, City Council decided to close the Harry Bailey Aquatic Centre for an additional four weeks during the month of July (i.e. eight weeks in total). This decision caused some concern for the Saskatoon Goldfins Swim Club who wanted to use the facility until July 15, 1992, for its training needs. After further discussions with this Club and with other users, the Leisure Services Department adjusted the scheduled closure to accommodate the Club's request. As a result, the facility was closed for the eight-week period from July 15, 1992, to September 9, 1992.

In 1993, the Saskatoon Field House was closed for the replacement of the athletic floor. Consideration was given to providing the customers of the Field House's weight room with alternative facilities at the Harry Bailey Aquatic Centre during the period of this closure. On May 10, 1993, City Council was advised that, after re-examining the facility's potential revenue- loss during its closure, the Leisure Services Department had determined that the Aquatic Centre could remain open for all of July and September without having a negative impact on the 1993 Operating Budget. Therefore, City Council resolved that this facility would close on August 2, 1993, and would re-open on August 30, 1993 . These dates extended the facility's general availability to its regular customers, provided an alternative weight room for the Field House's customers, and accommodated the Saskatoon Goldfins Swim Club's use of the pool for training until July 26, 1993, and the Saskatchewan Institute of Applied Science and Technology's desire to start its fall aquatic programs on September 7, 1993.

By closing the Harry Bailey Aquatic Centre for four weeks in 1993 (as compared to eight weeks in 1992), additional net revenue (excluding internal rentals) of \$5,400 was realized. The preliminary 1994 Operating Budget has been prepared with an eight-week closure for this facility. The Leisure Services Department, in discussion with the Civic Buildings and Grounds Department, has determined that only two weeks are required, on an annual basis, to service the facility's mechanical and electrical systems and to complete any necessary repairs to the building.

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However, for 1994 only, the Centre's leisure-pool area will be closed for a twelve-week period in order to replace the tile on the deck. The Civic Buildings and Grounds Department also requires a two-week closure of the competitive-pool area to replace the tile in the washrooms and the adjoining hallway. (See Project 867 [Harry Bailey Aquatic Centre -- Floor Replacement] in the approved 1994 Capital Budget.) From a facility-wide perspective, this project requires closing the entire Aquatic Centre during August of 1994. The Civic Buildings and Grounds Department's routine maintenance program will take place during this one-month closure.

The Leisure Services Department is concerned that the closure of the Harry Bailey Aquatic Centre for an extended period of time will have an adverse effect on retaining our customers' loyalty to this facility. Based on past experience with both the Harry Bailey Aquatic Centre and the Saskatoon Field House, many of our regular customers, when faced with an extended closure, do not resume their activities when the facility re-opens. Therefore, based on the facility's 1993 revenue-results, the Department recommends that the Harry Bailey Aquatic Centre's competitive pool should be open during July of 1994. The financial implications of this action will be affected by City Council's final decision on the operation of Mayfair Pool in 1994. The following table provides the comparative financial figures:

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Harry Bailey Aquatic Centre Implications of Opening the Competitive Pool during a Four-week Period in July of 1994		
Source of Revenue	Mayfair Pool Closed	Mayfair Pool Open
Admissions	\$20,000	\$18,000
Programming	20,000	14,000
Rentals	2,500	2,500
Concessions	2,500	2,500
Other Revenue (e.g.lockers)	1,600	1,200
<b>Total Revenue</b>	<b>\$46,600</b>	<b>\$38,200</b>

Operating Costs		
Program Staff	\$10,900	\$10,300
Maintenance Staff	10,300	10,300
Utilities	15,400	15,400
<b>Total</b>	<b>\$36,600</b>	<b>\$36,000</b>

<b>Net Revenue</b>	<b>\$10,000</b>	<b>\$2,200</b>
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- RECOMMENDATION:**
- 1) that the Harry Bailey Aquatic Centre be open during July of 1994; and
  - 2) that the preliminary 1994 Operating Budget be adjusted to reflect the financial implications of this action.

*ADOPTED.*



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**9.3 Application of Funds:**

**Direct expenditures may be made for capital projects which will enhance or expand public and senior citizens' housing in Saskatoon.**

Comment: This project will both enhance and expand senior citizens' housing in Saskatoon."

**RECOMMENDATION:** that City Council approve a five percent grant to SaskNative Rentals Inc., from the Social Housing Reserve, in the amount of \$25,822.00 for the construction of a senior citizens' housing project at 3480 Fairlight Drive.

*ADOPTED.*

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**10. Memorial in Woodlawn Cemetery  
(File No. CK. 4080-1)**

The matter of the installation of a memorial at Woodlawn Cemetery, which had been donated by the Knights of Columbus, was considered by City Council at its meeting held on December 6, 1993. Council resolved, in part, that the matter of the policy with respect to monuments on public property be referred to the Planning and Development Committee for a report.

Your Committee, at its meeting held on January 10, 1994, discussed the above resolution and asked the Administration to provide a report on a policy with respect to monuments on public property, generally, not including statues or works of art.

In a report dated January 26, 1994, the Director of Planning and Development provided your Committee with the following administrative and political considerations:

"Administrative Considerations

City Council and the City's Administration have developed a long-standing practice whereby a request by an external organization or by an individual to conduct an activity or to install a structure on City-owned property or in a park may be approved by City Council "subject to administrative conditions". The latter conditions will ensure that the approval does not conflict with such considerations as public safety (e.g. locating a structure in such a manner as not to interfere with the adjacent traffic's sight-lines), the provision of essential services (e.g. access for fire-suppression equipment, the unimpeded repair of underground utilities), existing municipal programs or contractual arrangements (e.g. avoiding conflicts with previously-approved rentals and uses), and budgetary considerations (e.g. ensuring that substantial civic resources are not committed to support the activity or structure without obtaining the appropriate approvals).

This approach to administrative considerations has worked very well in the past. Therefore, I do not see any reason to make any changes to this process insofar as it might apply to the siting of monuments on City-owned property or in parks.

Political Considerations

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When I refer to "political considerations" with respect to installing monuments on publicly-owned property, I am primarily concerned with such matters as the content and context of the structure. The content can include the shape or form of the monument, as well as any inscriptions or representations, which may have been deemed to be inappropriate because, in relation to the community's standards, they are offensive or immoral or lack certain aesthetic values. The context may include specific motivations in the depiction or in the manner in which the monument is installed that involves an issue for which significant elements of the community have strong and opposing views.

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In most cases, the City's Administration refers these matters to City Council, to the Committee of the Whole Council, and/or to a Standing Committee of Council for consideration, on a case-specific basis. In some specific instances, City Council has been prepared to delegate the adjudication of certain political considerations to other agencies. The Municipal Arts Placement Jury is an example where City Council has (through a policy statement) authorized an arms' length body to make decisions, on the basis of artistic merit, on artwork which may be donated to the City for placement in City-owned parks and property.

In other instances, City Council has generally delegated certain decision-making responsibilities to the City's Administration with respect to activities which occur and structures which are installed in specific properties. City of Saskatoon Policy C10-004 (Use of Parks for Concessions, Private and Special Events) and the Parks Bylaw identify the specific decision-making matters which have been delegated to the Administration which respect to City-owned parkland. Similarly, the Cemetery Bylaw provides direction on matters which can or cannot occur at the Woodlawn and Nutana Cemeteries.

Unless City Council is prepared to provide written criteria (either within a bylaw or in a formal policy statement) to address political considerations and to delegate the appropriate decision-making authority, the City's Administration will refer all requests to install monuments, memorials, statues, and other similar structures to City Council, to the Committee of the Whole, and/or to one of Council's Standing Committees for adjudication. If consideration is being given to establishing evaluation criteria through policies and bylaws, I would reiterate the following comments which I provided to the Planning and Development Committee in a November 20, 1989, report (when I was asked to comment on the need for a policy on accepting donations from individuals and organizations for planting trees on City-owned properties as a memorial or for political purposes):

`If it is intended that donations will continue to be accepted, will there be any limits placed on who can make such a donation and/or will the donor be requested to specify the purpose of the donation from the perspective of identifying whether the motive for the donation is `acceptable'? For example, if donations of trees will not be accepted from `political and quasi-political concerns', how broadly will this category of excluded donor be applied? What is the scope of a `quasi-political concern'?



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A more significant consideration is the suggestion that the City's parks should not be used to advance controversial political issues. The case in point is whether symbolic activities, such as the planting of trees, should be banned from City-owned property. However, does this also apply to intangible activities such as public gatherings? The City has not discouraged, subject to the appropriate booking to avoid conflicting use or damage to civic property, the latter activities in various open spaces and in fact, has encouraged such gatherings through the provision of facilities like the Bandshell in Kiwanis Park and the recently-constructed speakers podium at City Hall. The question arises as to whether City Council wishes to restrict all 'political and quasi-political concerns' from using parks for all activities (including public gatherings and demonstrations) or just from engaging in activities which leave a permanent 'legacy' to the City in remembrance of the event.

Under the present Policy, the City's Administration welcomes the donation of trees for installation on City-owned property. If the political motives behind a donation are to be questioned, then it will be necessary for City Council to provide clear direction as to what will be acceptable. If there are to be restrictions on the use of City parks to plant trees in recognition of particular political positions, then this decision will have to be rationalized against the use of the same parks for political gatherings and demonstrations.'

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The Committee should note that as a result of the above-quoted report and the subsequent discussion, City Council decided (on December 11, 1989) that it would not place any general exclusions or restrictions on the donations of trees for installation on City-owned properties. Also, City Council did not identify any restrictions on the type of public gatherings which could occur on these properties, including such gatherings which are associated with the planting of any donated trees. However, City Council did approve an amendment to City of Saskatoon Policy C09-001 (Trees on City Property) to ensure that no signage is allowed in recognition of the donation of any trees to the City, with the exception of the signage on trees which have been planted in memory of Saskatoon's war veterans.

The Committee should also note City Council's actions with respect to the recent controversy over the Knights of Columbus' donation to the Woodlawn Cemetery. On December 6, 1993, City Council did not approve the Planning and Development Committee's recommendation to have the "memorial to the unborn" removed from Woodlawn Cemetery. In addition, City Council defeated the following motions:

- 'that the City Solicitor be requested to prepare an amendment to the Cemetery Bylaw which would prevent memorials, other than to mark a grave, from being placed in Woodlawn Cemetery.'
- 'that, based on past precedent, the City of Saskatoon not support monuments or other symbols being placed on civic property.'

Having made these observations, I will leave it to the Committee to decide if it wishes to pursue any amendments to the City's bylaws or policies which would establish written criteria for accepting memorials, monuments, or other structures which have been donated to the City and which involve political considerations. Without such action and unless covered by existing policies or bylaws, the City's Administration will continue to refer such matters to City Council, to the Committee of the Whole Council, and/or to one of Council's Standing Committees for adjudication, on a case-by-case basis."

Your Committee has reviewed the observations of the Administration and

**RECOMMENDS:** that all matters pertaining to memorials on public property be referred to City Council for a decision.

*IT WAS RESOLVED: that all matters pertaining to memorials on public property be referred to City Council for approval.*

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**REPORT NO. 4-1994 OF THE WORKS AND UTILITIES COMMITTEE**

Composition of Committee

Councillor O. Mann, Chair  
Councillor B. Dyck  
Councillor D. L. Birkmaier  
Councillor M. Hawthorne

**1. Installation of Traffic Lights at  
Intersection of 8th Street and Moss Avenue  
(File No. CK. 6280-3)**

The following enquiry was made by Councillor Thompson at the meeting of City Council held on July 5, 1993:

"Recently serious accidents have occurred at the intersection of 8th Street and Moss Avenue. Apparently numerous accidents have both occurred and nearly occurred according to witnesses.

A partial installation of lights at this intersection appears to have been completed, however, no lights have yet been installed.

Therefore would the Works and Utilities Committee please report on the status of this intersection with respect to lights and furthermore would they please report on the earliest possible date for installation of lights."

Your Committee has considered the following report of the City Engineer dated January 31, 1994:

"The Engineering Department has been monitoring pedestrian and vehicle traffic conditions at the 8th Street/Moss Avenue (Chaben Place) intersection on an ongoing basis to ensure it is operating efficiently and safely. Moss Avenue is a two-lane undivided collector roadway extending south of 8th Street and has an average daily traffic volume of approximately 3,000 vehicles. Chaben Place is a cul-de-sac that serves apartment complexes north of 8th Street. Eighth Street is a six-lane divided arterial roadway with an average daily traffic volume of approximately 19,000 vehicles at this intersection. There are standard crosswalks across 8th Street along the east and west sides of the Moss Avenue intersection. The speed limit on 8th Street at Moss Avenue is 50 km/h to the west and 60 km/h to the east. This intersection is presently controlled by stop signs for north and southbound traffic.

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Concerns have been expressed to the Engineering Department regarding the current operating conditions at this intersection. The major concerns involve safety for pedestrians attempting to cross 8th Street and delay to motorists travelling northbound on Moss Avenue and attempting left-turn access to 8th Street.

To evaluate the existing pedestrian protection at the 8th Street/Moss Avenue intersection, the Engineering Department conducted pedestrian counts on October 18, 1991, and October 12, 1993. The results of the counts are listed in the following table:

**8th Street/Moss Avenue Pedestrian Volumes**

<u>Time Period</u>	<u>Pedestrian Type</u> _____	<u>No. of Pedestrians</u>	
		<u>1991</u>	<u>1993</u>
0730-0900	Elementary	1	1
	High School	0	0
	Adult	<u>30</u>	<u>30</u>
	Total	31	31
1130-1330	Elementary	1	6
	High School	0	2
	Adult	<u>11</u>	<u>35</u>
	Total	12	43
1500-1800	Elementary	6	10
	High School	2	4
	Adult	<u>38</u>	<u>58</u>
	Total	46	72
Total	Elementary	8	17
	High School	2	6
	Adult	<u>79</u>	<u>123</u>
	Total	89	146

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A comparison of the 1991 and the 1993 data shows an increase (64%) in the number of pedestrians crossing 8th Street at Moss Avenue. The majority of pedestrian crossings are generated by the residents in the multi-unit dwellings and residential area north of 8th Street wishing to access the Wildwood Mall or the bus stop at the southeast corner of the intersection.

A pedestrian-actuated traffic signal warrant calculation was conducted on the 1991 and 1993 data to determine if additional pedestrian protection is required. The calculation yielded a priority point rating of 79 and 99 points using the 1991 and 1993 data, respectively. The calculations show that the priority point rating has approached the 100-point guideline used to determine if further investigation is required. Pedestrian safety is a concern due to the number of lanes (i.e. three through lanes and one left-turn bay each direction) on 8th Street that must be crossed.

The accident history for the intersection, to December 31, 1993, is summarized in the following table:

**8th Street/Moss Avenue Accident History**

Accident Type	Year						Total
	1988	1989	1990	1991	1992	1993	
Right Angle	3	2	4	3	5	4	21
Rear End	2	0	2	2	2	4	12
Left Turn	0	0	4	0	1	1	6
Side Swipe	0	1	0	0	1	0	2
Pedestrian	0	0	0	0	1	1	2
Other	1	1	1	1	2	1	7
Total	6	4	11	6	12	11	50

The accident statistics show that there has been an average of 3.5 reported right-angle accidents per year since 1988. Once the right-angle accident rate approaches the three to five accidents per year level, the Engineering Department monitors the intersection more closely to determine if the existing controls are adequate. Approximately 70% of the right-angle collisions involved northbound and eastbound vehicles.

A delay study was conducted to determine the average delay to northbound motorists on Moss Avenue. The results of the study are summarized in the following table:

**8th Street/Moss Avenue Delay Summary for Northbound Motorists**

<u>Time Period</u>	<u>Average Veh. Delay (sec.)</u>	<u>Maximum Delay (seconds)</u>	<u>Maximum Queue</u>
0730-0900	13	36	4
1130-1330	22	73	3
1530-1800	45	156	5

The delay study shows that delays experienced by northbound motorists making the left-turn movement are not excessive in the a.m. and noon peak periods, however, the delays increase in the evening peak period due to higher 8th Street volumes. Longer waiting periods of 45 to 60 seconds are considered excessive by most motorists, therefore, they tend to take more chances by accepting smaller than required gaps in traffic, substantially increasing the risk of a collision occurring.

Peak-hour counts were conducted at the intersection on October 12, 1993, to determine if the installation of full traffic signals is warranted. The a.m. and p.m. peak-hour volumes are summarized in Figure 1. The figure shows that the northbound left turn is a significant movement in the p.m. peak hour. A traffic signal warrant calculation yielded a priority point rating of 62, which is below the 100 points used as a guideline to determine if further investigation is required.

Although the warrant calculations for the installation of full traffic signals does not meet the point rating guidelines, the Engineering Department is recommending that full traffic signals be installed at the 8th Street/Moss Avenue intersection for the following reasons:

1. The traffic signals will provide full protection for all pedestrians wishing to cross 8th Street which has been a concern due to the multiple lanes and the speed of the vehicles on 8th Street. The pedestrian-actuated traffic signal calculations show that additional pedestrian protection is now required. Once actuated by the pedestrian, 35 seconds of walk time will be provided for the pedestrian. It should be noted that the closest alternative protected location to cross 8th Street is 350 metres away at Acadia Drive.

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2. A traffic signal optimization computer program was run to analyze 8th Street, from Arlington Avenue to McKercher Drive, to determine the effect of traffic signals at Moss Avenue on the 8th Street sub-system. The analysis showed that the average peak-hour delay (a.m. or p.m.) to the northbound Moss Avenue vehicles would be decreased to 20 to 30 seconds after the signals were installed. The analysis also showed that in the a.m. peak hour, the system efficiency (between McKercher Drive and Arlington Avenue) would decline in the order of three to five percent. In the p.m. peak hour, the analysis indicated that overall system efficiency would be increased by approximately 10 percent. This improvement is a result of the dramatic decrease in delay which northbound vehicles at Moss Avenue would encounter and the benefit of bringing McKercher Drive into the system. At present McKercher Drive is not part of the 8th Street system and if Moss Avenue were to be signalized, it and McKercher Drive would be interconnected and optimized with the system. The only negative impact in the p.m. peak hour would occur at Acadia Drive where westbound motorists would experience a slight increase in delay. It is the Engineering Department's opinion that the overall system efficiencies to be gained more than offset the slight individual intersection degradation that could occur.
3. The traffic signals will reduce the risk assumed by the southbound and northbound motorists entering 8th Street, thereby, reducing the number of right-angle accidents. Although the signals will reduce the potential for right-angle accidents, they may result in an increase of rear-end collisions.
4. There may be a beneficial impact to Acadia Drive as Moss Avenue would provide a safe, secondary access point to 8th Street, thus reducing Acadia Drive congestion.
5. As development continues in Briarwood and Lakeridge, the traffic volumes on 8th Street will continue to increase thereby compounding the above congestion-related problems that are already starting to occur. The increased volumes will ultimately warrant the installation of traffic signals.

The intersection is presently equipped with the necessary underground electrical ducting, bases and bottom sections of the traffic signal poles. The estimated cost to complete the installation of the traffic signals is \$56,000, which includes the cost to interconnect the intersections of Moss Avenue and McKercher Drive into the 8th Street traffic signal system.

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In view of the above benefits, the Engineering Department proposes that full traffic signals be installed at the 8th Street/Moss Avenue intersection. The Engineering Department also proposes that traffic signals be installed in 1994 and be funded from the 1994 Capital Budget Project No. 1036."

- RECOMMENDATION:**
- 1) that full traffic signals be installed at the 8th Street/Moss Avenue intersection; and
  - 2) that the estimated installation cost of \$56,000 be funded from 1994 Capital Project No. 1036."

*ADOPTED.*

**2. Pedestrian Safety in the City of Saskatoon  
(File No. CK. 6150-1)**

City Council, at its meeting held on March 15, 1993, approved school signing replacements at Father Robinson School and resolved, in part, that the matter be referred to the Works and Utilities Committee to study, review and report on pedestrian safety in the City of Saskatoon.

Your Committee has considered the following report of the City Engineer dated December 7, 1993:

"The following report presents a summary of pedestrian safety in the City of Saskatoon. Included is a discussion on the annual number of pedestrian accidents with analysis of accidents involving school-age pedestrians. Also included is information on pedestrian studies that the Engineering Department completes when assessing the need for pedestrian safety facilities and the types of safety devices used. The report concludes with a discussion on the use of school zones in Saskatoon and other cities.

Pedestrian Accidents

During the last ten years, an average of 118 pedestrian accidents occurred in the City each year. Although these accidents accounted for only 1.4% of the total number of accidents in the City, they resulted in 8.8% of the total injuries and 27.3% of the fatalities. These latter figures highlight the serious nature of pedestrian accidents, something that the Engineering Department recognizes and considers when dealing with this matter.

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As shown in attached Figure 1, the number of pedestrian accidents within Saskatoon has generally increased over the past 20 years. This increase can be attributed to the increase in population and pedestrian and vehicular traffic over the same period of time. The 20 and 10-year trends indicated on Figure 1 show that over the last ten years, the rate of increase of pedestrian accidents has decreased. Figure 2 shows the number of pedestrian accidents per capita over the past 20 years. The 10 and 20-year trends show a decreasing number of pedestrian accidents per capita over these time periods.

On January 1, 1986, the Engineering Department implemented its computerized Saskatoon Traffic Accident Information System (STAIS). This system was used to determine the specifics of pedestrian accidents involving elementary school-age children, particularly during trips to and from school. The following data is for the seven-year period of January 1, 1986, to December 31, 1992.

Figure 3 shows the number of pedestrian accidents that occurred in Saskatoon from 1986 to 1992 by age group. Table 1 shows the same information listed by time of day that the accidents occurred and whether or not the accidents involving elementary and high school students occurred on a school day. The table shows that there were 77 elementary school students involved in pedestrian accidents during the peak hours of 0800-0900, 1200-1300 and 1500-1600 during the seven-year period. Of the 77 pedestrian accidents, 66 accidents occurred on school days. A review of the locations of the 66 pedestrian accidents showed that 20 accidents (**2.9 accidents per year**) occurred within the immediate school zone (i.e. school frontage or flankage within a one and one-half block radius of the school). Of these 20 accidents, four occurred on arterials, nine on collectors and seven on local roadways.

The above shows that approximately three accidents per year occur that involve an elementary school student possibly going to or from school on a school day. This represents approximately 2.5% of all pedestrian accidents.

Pedestrian Safety Studies and Facilities

The Engineering Department presently uses the following pedestrian crossing devices:

1. Unmarked crosswalk. Under Provincial legislation a crosswalk exists at every intersection, whether marked or not, and vehicles must yield the right-of-way to pedestrians within the crosswalk.
2. Standard crosswalk which includes two parallel lines and one crosswalk sign for each direction. For further emphasis, two crosswalk signs for each direction have been installed at certain locations.

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3. Zebra crosswalk with one crosswalk sign for each direction. The signs can be doubled for further emphasis.
4. Pedestrian corridor.
5. Pedestrian-actuated traffic signals.
6. Full traffic signals.
7. Grade separation (overpass or underpass) to eliminate the vehicle-pedestrian conflict.

Devices 2 to 5 can be used in conjunction with school safety patrols.

At the present time, the following number of pedestrian devices exist in the City:

Standard Crosswalks	487
Zebra Crosswalks	76
Pedestrian Corridors	43
Pedestrian-Actuated Signals	29
Full Traffic Signals	161
Pedestrian Grade Separations	12
School Safety Patrols	46

To determine the need for pedestrian safety devices, the Engineering Department conducts studies that record the following information:

- pedestrian volumes by age group
- vehicle volumes
- number of adequate crossing gaps
- description of existing traffic controls
- description of roadway geometrics (number of lanes in each direction, presence of a centre median, etc.)
- location of the crossings (which side of the intersection)
- location of the closest protected crossing
- number of mid-block crossings
- past accident history
- information regarding developments that may increase or decrease the number of pedestrian crossings in the future
- discussions with the School Boards and Police Service if the crossing serves a school

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The Department uses the gathered information to determine if additional pedestrian protection is required, and if so, what type of protection is warranted. The Department has a very active program of investigating pedestrian crossing requirements throughout the City and works with the School Boards and the Police Service on an ongoing basis.

School Speed Zones

Reduced speed limits imposed on roadways in the immediate vicinity of elementary schools have been implemented in some cities in the hope that the number of pedestrian accidents involving school students going to or from school would be reduced along these roadways. The City of Saskatoon has experimented with the use of reduced speed zones near schools in the past. In the early 1960's, 30 km/h speed zones were implemented at all elementary schools. In late 1963 the reduced speed limits were removed as there was no evidence to suggest that the speed zones were having any effect on the speed at which a driver would operate their vehicle in the vicinity of a school. Enforcement of the reduced speed zone proved extremely difficult. Without constant enforcement, the reduced speed limits were ineffective. There was also some concern that the reduced speed zones provided a false sense of safety as they could not guarantee that vehicle speeds would be reduced. Pedestrians may wrongly assume that vehicles would be travelling slower and evaluate acceptable crossing gaps on that basis. It was also thought that students should be taught to cross all roadways under all types of conditions and that reduced speed zones would hamper this ability.

The Engineering Department contacted other Western Canadian cities as well as the local School Boards and Police Service in order to determine present practice and opinion regarding reduced speed limits near schools. The following summarizes the findings:

1. **City of Regina** presently has 40 km/h speed limits in effect from 0800-1800 within one block of schools on arterial and collector roadways. The most pertinent comment they made was that it was extremely difficult to enforce. The Regina Police are requesting the signs be in effect at all times for ease of enforcement.
2. **City of Edmonton** does not use reduced speed zones near schools except at three schools in outlying areas. Instead, they prefer to make use of pedestrian corridors and pedestrian-actuated signals.
3. **City of Winnipeg** does not have reduced speed zones near schools. Such a bylaw was in place at one time but it was rescinded because no evidence could be found to suggest a correlation between speed limits and the number of pedestrian/vehicle conflicts within a certain proximity to schools.

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4. **City of Calgary** presently has a 30 km/h speed limit in effect from 0800-1700 at schools and 0830 to one hour after sunset near playground areas. The City reviewed the effectiveness of the reduced speed zones and has determined from its experience 'that the playground zone is a poor safety device and is ineffective in influencing driver behaviour'. Due to anticipated negative response by the public however, the zones have not been removed.
5. **City of Vancouver** presently has a 30 km/h speed limit in effect from 0800-1700 during school days on roadways, except arterial roadways, surrounding the school property. Civic staff feel the reduced speed zone is effective in terms of informing drivers of a school zone, however, do not have any data to determine if the zones are effective in reducing speeds. They have not experienced any problems with enforcing the speed zones.
6. **Saskatoon Public School Board** has not received any feedback from their Principals regarding the need for reduced speed zones near schools. The Public School Board is very satisfied with the cooperative working relationship that has developed between them, the Police Service and the City of Saskatoon and feel that all issues related to school safety are resolved in an effective manner.
7. **Saskatoon Separate School Board** has not received any feedback from their Principals regarding the need for reduced speed zones near schools. Officials of the School Board are satisfied with the present conditions.

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8. **Saskatoon Police Service** are opposed to the implementation of reduced speed zones as, in their opinion, they are ineffective and unenforceable. They feel the status quo is handling pedestrian crossing activity at schools adequately.

The unsuccessful experience Saskatoon has had with reduced speed zones near schools is not unique and has occurred in many jurisdictions across Canada. In terms of sheer numbers of pedestrian accidents, the school speed zone area of influence would only have a potential impact on two to three percent of the total number of yearly pedestrian accidents. Due to the questionable effectiveness of the speed zone and the low number of pedestrian accidents within the school zones, the Engineering Department, in conjunction with the Police Service and the School Boards, feels that the implementation of reduced speed zones near schools would not be a prudent or cost-effective measure.

It is felt that the resources required to implement and maintain an effective school speed zone program could be more effectively utilized in other areas of school pedestrian safety. One such area would be the investigation and possible implementation of a School Parent Parking Patrol Program. Such a program utilizes parents of school students to monitor driving, parking and drop-off/pick-up activities adjacent to schools. The parents issue warnings to drivers that are observed violating driving regulations, posted parking restrictions or making unsafe driving manoeuvres. Repeat offenders are referred to the Police Service for handling. Such a program now exists in Edmonton. The Engineering Department is also pursuing the construction of adequate off-street drop-off/pick-up and parking facilities at new schools. The removal of these activities from the street will improve safety for students.

The Police Service, in conjunction with the Engineering Department and the School Boards, has a successful safety program implemented in the elementary schools and through their endeavours have brought the issue of pedestrian safety to the forefront where it is addressed on an individual school basis. There is no evidence to suggest that reduced speed zones at schools would be a beneficial supplement to existing practices. The existing controls are providing an acceptable and adequate level of service to the schools as evidenced by the low number of pedestrian accidents involving elementary students within potential school speed zones. The reintroduction of a school speed zone program is not recommended at this time."

The Special Traffic Safety Committee also reviewed the above report and provided the following observations:

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- the idea of a School Parent Parking Patrol Program is worth pursuing;
- school speed zones are not effective; and
- wherever possible, adequate alternative drop-off/pick-up areas be encouraged.

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**REPORT NO. 2-1994 OF THE LAND BANK COMMITTEE**

Composition of Committee

Councillor M.T. Cherneskey, Q.C., Chair  
Councillor P. McCann  
Councillor O. Mann  
His Worship the Mayor  
City Commissioner  
Director of Finance  
Director of Works and Utilities  
Director of Planning and Development

- 1. Request to Lease City-Owned Property  
Parcel A, Registered Plan 71-S-07965  
302 Avenue A South  
Hook Outdoor Advertising  
(File No. CK. 4225-1)**

Report of Land Manager, February 7, 1994:

"Hook Outdoor Advertising (A Division of Jim Pattison Enterprises Ltd.) has requested to place a poster panel (i.e. a `pillar ad' as has been illustrated in the attached sketch) on City-owned property which is located on the east side of Avenue A, immediately south of 20th Street West. (See the attached map.) The Planning and Construction Standards Department has no objection to placing such a sign at this location.

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The conditions of the proposed license with the City for this sign are as follows:

- the license-period will be for 5 years;
- the annual license-rate will be \$1,260, plus the G.S.T.;
- the license may be cancelled by either party, following 60-days written notice;
- the licensee shall maintain the area immediately adjacent to the structure; and
- upon termination of the license, the licensee shall remove the structure and shall restore the property to a condition that is satisfactory to the City."Your Committee has reviewed this proposal with the Land Manager and



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- RECOMMENDS:**
- 1) that a license to use Parcel A, Registered Plan 71-S-07965, for the purpose of maintaining a poster panel, as is illustrated in Appendix A of this report, be granted to Hook Outdoor Advertising (A Division of Jim Pattison Enterprises Ltd.);
  - 2) that the term of the license be from January 1, 1994 to December 31, 1998;
  - 3) that the fee for the license be \$1,260 which is to be paid annually on the first day of each year of the license;
  - 4) that the license be subject to all necessary administrative conditions; and
  - 5) that the City Solicitor be instructed to prepare the necessary documentation for execution, on behalf of the City, by His Worship the Mayor and the City Clerk.

*ADOPTED.*

**REPORT NO. 2-1994 OF THE PERSONNEL AND ORGANIZATION COMMITTEE**

Composition of Committee

Councillor M. Thompson, Chair  
Councillor D.L. Birkmaier  
Councillor O. Mann  
Councillor M.T. Cherneskey, Q.C.  
Councillor P. McCann

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**1. Amendment - Terms of Reference  
Advisory Committee on Animal Control  
(File No. CK. 151-8)**

Attached is a copy of the current Terms of Reference of the Advisory Committee on Animal Control. The Advisory Committee on Animal Control has expressed a concern that their mandate is currently limited to pet control; and yet, City Council has referred matters to the Committee dealing with broader matters, such as the keeping of bees.

The Advisory Committee on Animal Control has, therefore, requested that the Terms of Reference for the Committee be amended, so that broader matters can be considered. Your Committee supports this request.

**RECOMMENDATION:** that the Terms of Reference for the Advisory Committee on Animal Control be amended to read as follows, under "Purpose":

'To advise City Council on all matters relating to animal service in the community.'

*ADOPTED.*

**2. Affirmative Action Plan  
(File No. CK. 4500-2)**

Your Committee has completed its review of the long-term direction of the City of Saskatoon Affirmative Action Plan and is satisfied with the goals of the Plan and with the progress made to date.

The 1993 annual report for the Affirmative Action Plan is due to be filed with the Human Rights Commission in April, 1994, and will also be presented to City Council at that time.

**RECOMMENDATION:** a) that the information be received; and

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- b) that The Board of Police Commissioners be requested to report on the status of the Affirmative Action Plan for the Saskatoon Police Service.

*ADOPTED.*

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**REPORT NO. 3-1994 OF THE PERSONNEL AND ORGANIZATION COMMITTEE**

Composition of Committee

Councillor M. Thompson, Chair  
Councillor D.L. Birkmaier  
Councillor O. Mann  
Councillor M.T. Cherneskey, Q.C.  
Councillor P. McCann

**1. City of Saskatoon Operations  
(File No. CK. 100-1)**

City Council, at its meeting held on January 4, 1994, referred an article in the December 31, 1993, issue of the Globe and Mail, along with a January 3, 1994 article from the StarPhoenix entitled "Civic Staff Taught to Waste Time", to the Personnel and Organization Committee for an investigation and response. Copies of the articles are attached.

Additionally, City Council, at its meeting held on January 17, 1994, was advised that a communication dated January 13, 1994 (copy attached), from Edward M. Wesolowski, Advisory Board Member, Association of Concerned Taxpayers of Saskatoon, regarding evaluation of City Hall operations, had been referred to the Personnel and Organization Committee for further handling.

Your Committee has considered the following report of the City Commissioner dated February 21, 1994:

"Background

The Administration has reviewed its personnel records and advises as follows:

Mr. Wong was hired in June of 1989 as a seasonal labour in the Civic Buildings and Grounds Department. At the time of his hiring, he was a University of Saskatchewan student. He was laid off on August 31, 1989, and returned to University. He chose to return for the summer seasons of 1990, 1991, and 1992, even though he had graduated from University in 1990. During his summer employment, he worked principally in the paddling pool program. His duties included delivering chemicals to pool sites, cleaning pools, and picking up garbage. He worked largely independently, and with minimal supervision.

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Commencing in 1991, 'entrance' and 'exit' interviews were conducted with all new and returning staff in the branch where Mr. Wong was employed. Additionally, each staff member was given a written copy of the performance standards required in his or her position, as well as a written performance appraisal at the end of the employment season. The notes recording Mr. Wong's interviews indicate that he had no concerns, problems, or suggestions for efficiencies in his particular position, or with respect to his general employment. The Administration is not able to provide more specific information regarding Mr. Wong's performance as a City employee because The Local Government Freedom of Information and Protection of Privacy Act prohibits the public use of such information unless Mr. Wong consents to its release.

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Response of the Administration

The Administration has reviewed each specific allegation of Mr. Wong. While some may be grounded in a factual basis, many have been distorted to add colour to his article. Others are impossible to prove or disprove, particularly the type where he alleges other employees scolded him for 'going too fast'.

Unfortunately, Mr. Wong's article is typical of the criticism of government workers, which the media delights in exploiting. City employees, by the nature of their jobs, are constantly in the public eye, and given the multitude of tasks they perform within our community and the fact that there are over 2,000 City workers, it is predictable that at times their individual performance or attitude is less than appropriate.

Occasionally the criticism is valid, and in those cases, the Administration investigates and takes action, including changing our policies and procedures, looking for ways to improve performance, and when warranted, taking disciplinary action. Every complaint is followed up once adequate details are provided. Regrettably, often insufficient information is available to successfully respond to citizens' concerns, or the complainant does not wish 'to be involved'. Similarly, sometimes the criticism is not valid. Often the criticism arises out of misunderstandings of occupational safety standards, limited resources, unreasonable public expectations, or general gossip mongering. A case in point is a recent second page article in the local newspaper under the banner headline 'Nepotism rife at City Hall'. When questioned as to her source, the newspaper columnist cited a former City employee who gave two examples. The first was that a janitor had hired a relative to work at a leisure facility, and the second was that a wife had hired her husband to work at the same facility. Both allegations were groundless. In neither case did the employees have the responsibility of hiring or supervising staff, and the husband and wife were a man and a woman who met on the job, fell in love and got married. As their relationship became serious, one of the individuals was transferred to another facility. When advised of the facts in the two cases, and the City of Saskatoon's very strict hiring practices, the newspaper chose to let stand the damning allegations of nepotism being wide-spread. Obviously, the erroneous allegations better fit the stereotyping of City workers which the newspaper wished to perpetuate, than the facts.

A significant restructuring of the administration throughout the corporation has begun to change our corporate culture. One of the departments which has undergone the most restructuring has been the Civic Buildings and Grounds Department. Beginning with a new General Manager, the department has expanded its responsibilities and work load, while at the same time, reducing staff. This particular department had some organization challenges to deal with, including motivating and refocussing its departmental work force. While not all issues have been resolved, considerable progress has been made.

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In the last year alone, there has been noteworthy restructuring in the Civic Buildings and Grounds Department. By utilizing 'roving crews' rather than assigning specific individuals to specific parks, the Department was able to reduce its annual requirements by 5.3 staff years. The Comprehensive Maintenance Program was expanded to include all buildings within the Planning and Development Division, and the Fire Department. As well, the Department is providing consultative advice to the Centennial Auditorium, Saskatchewan Place, Public Libraries, and Police Service. The benefits of the Department's Comprehensive Maintenance Program are now being realized by reductions to the City of Saskatoon's operating budget. For example, the custodial service at City Hall is now being provided with 43% fewer staff than were used four years ago.

Conclusion

As stated previously, the Administration of the City of Saskatoon has undergone a major shift in our corporate culture. As an organization, we are committed to becoming a high quality, customer-driven service organization. We have sought out the opinions and direction of our customers and have attempted to respond appropriately. In conjunction with City Council and its Committees, we have reviewed our programs to prioritize their value and to establish appropriate service levels. We have initiated a vigorous value-for-money audit process that is now used as a model for municipal governments across Canada, we have a performance review process which, on an ongoing basis, reviews the performance of all civic employees, and we have a comprehensive program planning and evaluation process. Over the past few years, the City of Saskatoon has cut financial requirements to cope with a significant decrease in revenues without a major reduction in program service delivery. We have adopted a strategic planning management process that will move our corporation to its vision for the year 2000.

The senior administration is very proud of our fellow civic employees at all levels and in all departments. Their dedication to improving service, to being innovative and responsive to the needs of our fellow citizens contributes to making our city one of the finest cities in Canada. We have attempted to move away from a hierarchial type of organization by flattening the management structure and thereby reducing the level of supervision, relying instead on the integrity, commitment, and competence of line staff to carry out the necessary services.

Our organization will continue to be challenged. We still have to make changes in 'how we do business', and in our corporate culture we recognize that there may be individuals on the public payroll who have a less than desirable commitment to the organization, and questionable work ethics and personal integrity, but they are a very small minority."

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Your Committee supports the general thrust of the above-noted report of the City Commissioner and notes that the Building Operations and Maintenance Branch of the Civic Buildings and Grounds Department is included in the City's Audit Plan.

Your Committee has given this matter considerable review and discussion and is of the view that, given that major changes have taken place within the Civic Buildings and Grounds Department, and given that considerable discussion has now been brought forward with respect to the operations of the Department, it is appropriate that the audit schedule be moved forward. Your Committee is therefore recommending that the audit be advanced within the City's Audit Plan.

Your Committee also notes that many changes in the style of the management systems have occurred within the City-wide organization over the past two years. City Council and the Administration have jointly focused on a strategic planning process and subsequent planning will, in our view, enhance the operational efficiencies and effectiveness of all City operations.

Your Committee did consider the request put forward by the Association of Concerned Taxpayers of Saskatoon which strongly suggested that Mr. Charles K. Bens be contracted to review City operations. Your Committee is not necessarily opposed to the hiring of a consultant, but at this time, is not convinced that Mr. Bens would be the appropriate candidate. In due course further consideration will be given to this matter.

- RECOMMENDATION:**
- 1) that the information be received; and
  - 2) that the Audit of the Building Operations and Maintenance Branch of the Civic Buildings and Grounds Department be advanced in the City's Audit Plan.

*ADOPTED.*

**REPORT NO. 1-1994 OF THE TASK FORCE TO REVIEW CURRENT CIVIC PROGRAMS, SERVICES AND GENERAL GOVERNMENT OF THE CITY OF SASKATOON**

Composition of Committee



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Councillor P. McCann, Chair  
His Worship Mayor Dayday  
Councillor D.L. Birkmaier  
Councillor M.T. Cherneskey, Q.C.  
Councillor G. Penner  
Councillor M. Thompson  
Councillor K. Waygood

**1. Vehicle and Equipment Reserve  
(File No. CK. 1815-1)**

City Council, at its meeting held on February 7, 1994, considered Clause 5, Report No. 2-1994 of the Works and Utilities Committee, a copy of which is attached, and resolved:

- "1) that the Vehicle and Equipment Replacement Reserve be operated on the basis of a Cash Flow Model as outlined in this report;
- 2) that the opening balance for the Vehicle and Equipment Replacement Reserve as of January 1, 1994, be \$4,276,600;
- 3) that the creation of a Vehicle and Equipment Stabilization Reserve effective January 1, 1994, be approved;
- 4) that a transfer of \$500,000 from the Vehicle and Equipment Replacement Reserve to the Vehicle and Equipment Stabilization Reserve be approved;
- 5) that the creation of a Reserve for Vehicle and Equipment Asset Disposition/Acquisition be approved;
- 6) that a transfer of \$2,000,000 from the Vehicle and Equipment Replacement Reserve to the Reserve for Civic Vehicle and Equipment Disposition/Acquisition be approved;
- 7) that a transfer of \$500,000 from the Civic Vehicle and Equipment Replacement Reserve to the Reserve for Capital Expenditures be approved;
- 8) that a transfer of \$500,000 from the Civic Vehicle and Equipment Replacement Reserve to the Property Realized Reserve be approved;
- 9) that the City Solicitor be requested to prepare the necessary bylaws for adoption by Council to effect the above recommendations as approved;

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- 10) that the Administration report further through the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon regarding the disposition of the balance of the surplus funds; and
- 11) that the impact on the mill rate be phased in over the next four years and that the matter of how this will be achieved be referred to the Task Force to Review Current Civic Programs, Services and General Government of The City of Saskatoon."

The attached report of the Director of Finance dated February 8, 1994, has been considered by the Task Force.

**RECOMMENDATION:** that the \$7.5M Vehicle and Equipment Surplus be allocated as follows:

- 1) \$2M be used to finance 1994 approved capital projects as outlined in Appendix "A";
- 2) that \$1,248,000 be allocated to the Vehicles and Equipment Reserve for rental rate subsidization as follows:  

1994 - \$586,000  
1995 - \$397,000  
1996 - \$226,000  
1997 - \$ 57,000;
- 3) that \$4,252,000 be allocated to the Federal Infrastructure Program;
- 4) that, upon approval of recommendation 1), the transfer from the 1994 Operating Budget to the 1994 Capital Budget be reduced accordingly and that the \$2M be reallocated by applying \$909,000 to the 1993 deficit and allocating the remainder (approximately \$1.1M) to the Revenue Stabilization Reserve to offset future deficits;
- 5) that the City Solicitor be instructed to prepare the necessary bylaws to enact the above; and

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- 6) that the City Comptroller be instructed to amend the 1994 Preliminary Operating Budget to reflect the above.

*Pursuant to motion by Councillor Birkmaier, and carried by a majority of members of Council, the hour of the meeting was extended beyond 10:30 p.m.*

*Moved by Mayor Dayday,*

- 1) *\$2M be used to finance 1994 approved capital projects as outlined in Appendix "A";*
- 2) *THAT \$600,000 be allocated to the Vehicles and Equipment Reserve for rental rate subsidization as follows:*  
  
*1994 - \$300,000  
1995 - \$200,000  
1996 - \$100,000  
1997 - nil;*
- 3) *THAT \$4,900,000 be allocated to the Reserve for Capital Expenditures for the Federal Infrastructure Program;*
- 4) *THAT, upon approval of recommendation 1), the transfer from the 1994 Operating Budget to the 1994 Capital Budget be reduced accordingly and that the \$2M be reallocated by applying \$909,000 to the 1993 deficit and allocating the remainder (approximately \$1.1M) to the Revenue Stabilization Reserve to offset future deficits;*
- 5) *THAT the City Solicitor be instructed to prepare the necessary bylaws to enact the above; and*
- 6) *THAT the City Comptroller be instructed to amend the 1994 Preliminary Operating Budget to reflect the above.*

*YEAS: His Worship the Mayor, Councillors Waygood, Mann,  
Mostoway Penner and Dyck* *6*

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*NAYS: Councillors Birkmaier, McCann, Hawthorne, Thompson and  
Cherneskey 5*

**REPORT NO. 1-1994 OF THE AUDIT COMMITTEE**

Composition of Committee

His Worship Mayor Dayday  
Councillor M. Thompson, Chair  
Councillor D.L. Birkmaier  
Councillor P. McCann

**1. Corporate Audit Plan - Status Report  
(File No. CK. 1600-3)**

The following is a report of the City Auditor dated February 9, 1994, regarding the status of the 1993/94 Corporate Audit Plan:

"One of the responsibilities of the Audit Committee, as set out in Terms of Reference approved by City Council at its meeting held on January 6, 1992, is to 'receive and consider progress reports from the City Auditor'. The following report outlines the status of all projects approved in the 1993/94 Corporate Audit Plan:

- a) Projects completed but not yet tabled with City Council:

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- Loss prevention (capital assets) - preliminary audit report tabled with the Audit Committee in March 1993. Awaiting comments from the City Solicitor before tabling the final report with the Audit Committee.

b) Audit projects in progress:

- Mendel Art Gallery - initial draft report was provided to the Director, Mendel Art Gallery on October 4, 1993. A second draft was provided on December 22, 1993, and is awaiting management responses.
- Transit Department - draft report has been completed and reviewed by Transit management. A meeting has been scheduled on February 16, 1994, with the Director of Works and Utilities to discuss the report and to finalize management responses to audit recommendations. The final report is tentatively scheduled to be tabled with the Audit Committee and the Works and Utilities Committee in April.
- Electrical Utility Billing System - Audit Services is awaiting management responses to the audit recommendations. The final report is tentatively scheduled to be tabled with the Audit Committee and the Legislation and Finance Committee in April.
- Fire Department - audit in progress.
- Solid Waste Management Branch, Engineering Department - audit in progress. Terms of Reference to be tabled with the Audit Committee in February.
- Central Purchasing & Stores Department - audit in progress. Terms of Reference to be tabled with the Audit Committee in March.
- Impact of Health Unit Transfer on support service departments - project in progress.

c) Outstanding projects scheduled for 1994:

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- Value-for-Money Audit - Community Development Program (Leisure Services) - audit tentatively scheduled for 1994.
- Value-for-Money Audit - Labour Relations - audit scheduled for 1994.
- Financial Systems Audit - Water and Sewer Utility Billing System - audit scheduled for 1994.

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- Financial Systems Audit - Outdoor Pools Revenue Collection Systems - audit scheduled for 1994.
- Financial Systems Audit - Golf Course Revenue Collection Systems - audit scheduled for 1994.
- Financial Systems Audit - Leisure Services Program Registrations Revenue Collection Systems - audit scheduled for 1994.

d) Outstanding projects scheduled for 1994/95:

- Value-for-Money Audit - Sewer Inspections, Sanitary Sewer Maintenance, Service Connections, and Storm Sewer Maintenance - audit scheduled for 1994/95.
- Value-for-Money Audit - Water Main Maintenance and Water Services - audit scheduled for 1994/95.
- Value-for-Money Audit - Support to City-Wide Organizations Program (Leisure Services) - audit scheduled for 1994/95.
- Value-for-Money Audit - Woodlawn Cemetery - audit scheduled for 1994/95.
- Value-for-Money Audit - Land Department - audit scheduled for 1994/95.
- Value-for-Money Audit - Assessment Department - audit scheduled for 1994/95.
- Financial Systems Audit - Leisure Services Facility Rentals Revenue Collection Systems - audit scheduled for 1994/95.
- Financial Systems Audit - Property Tax Billing & Collection System - audit scheduled for 1994/95.

City Bylaw No. 7323 states that 'The City Auditor shall annually prepare a Corporate Audit Plan for approval by City Council'. Pursuant to this Bylaw, I will be tabling a revised Corporate Audit Plan with the Audit Committee in April."

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**REPORT NO. 2-1994 OF A COMMITTEE OF THE WHOLE COUNCIL**

Composition of Committee

His Worship the Mayor, Chair  
Councillor D. L. Birkmaier  
Councillor M. T. Cherneskey, Q.C.  
Councillor B. Dyck  
Councillor M. Hawthorne  
Councillor O. Mann  
Councillor P. McCann  
Councillor P. Mostoway  
Councillor G. Penner  
Councillor M. Thompson  
Councillor K. Waygood

**1. Representation by Saskatoon Prairieland Exhibition Corporation  
Saskatchewan Place Board of Directors  
(File No. CK. 175-31)**

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The Saskatchewan Place Articles of Incorporation provide for membership in the Board of Directors as follows:

- Mayor
- Two Councillors
- Three residents and the City of Saskatoon who are not Councillors of the City of Saskatoon
- One person who is a resident of the Province of Saskatchewan
- Three persons nominated by the Saskatoon Prairieland Exhibition Corporation

Now that it is known that the Exhibition will not be relocating to the north end of the City, your Committee feels that there is no need for membership on the Board of Directors by three representatives of the Saskatoon Prairieland Exhibition Corporation. Accordingly, it is being recommended that representation by Prairieland be reduced to two, and representation by residents of the City be increased to four.



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Your Committee will review the matter further prior to the 1995 appointment process. The matter has also been discussed with the Prairieland Exhibition Corporation.

**RECOMMENDATION:** that the City Solicitor be requested to do all that is necessary to effect an amendment to the Saskatchewan Place Articles of Incorporation in order to provide for representation by two persons nominated by the Saskatoon Prairieland Exhibition Corporation and four residents of the City of Saskatoon who are not Councillors.

*ADOPTED.*

**REPORT NO. 3-1994 OF THE COMMITTEE ON COMMITTEES**

Composition of Committee

His Worship the Mayor, Chair  
Councillor D. L. Birkmaier  
Councillor M. T. Cherneskey, Q.C.  
Councillor B. Dyck  
Councillor M. Hawthorne  
Councillor O. Mann  
Councillor P. McCann  
Councillor P. Mostoway  
Councillor G. Penner  
Councillor M. Thompson  
Councillor K. Waygood

**1. Appointments to Race Relations Committee  
(File No. CK. 225-40)**

**RECOMMENDATION:**

- 1) that Dr. A. Hamid Javed be reappointed to the Race Relations Committee as the representative of the Saskatoon Multicultural Council for the years 1994 and 1995; and
- 2) that Mr. Cal Albright be appointed to the Race Relations Committee as a representative of the public-at-large for the year 1994.

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*ADOPTED.*

**2. Meewasin Valley Authority Appeals Board  
(File No. CK. 171-1)**

City Council, at its meeting held on January 17, 1994, adopted a recommendation of this Committee that Mr. Denis Quon be reappointed to the Meewasin Valley Authority Appeals Board for the years 1994, 1995 and 1996.

Your Committee has since been advised that *The Meewasin Valley Authority Act* provides that no member of the Appeals Board can hold office for more than two consecutive terms. Mr. Quon was appointed to the Meewasin Valley Authority Appeals Board in 1989, and has served for two consecutive terms.

- RECOMMENDATION:**
- 1) that City Council rescind its resolution of January 17, 1994, appointing Mr. Denis Quon to the Meewasin Valley Authority Appeals Board for the years 1994, 1995 and 1996; and
  - 2) that Mr. Lee Cutforth be appointed to the Meewasin Valley Authority Appeals Board for the years 1994, 1995 and 1996.

*ADOPTED."*

*Moved by Councillor Mostoway, Seconded by Councillor Penner,*

*THAT the report of the Committee of the Whole be adopted with the exception of Clause C3, Report No. 5-1994 of the City Commissioner.*

*CARRIED.*

*Councillor Thompson excused himself from discussion and voting on the report of the Committee of the Whole dealing with Clause C3, Report No. 5-1994 of the City Commissioner.*

*Moved by Councillor Mostoway, Seconded by Councillor Penner,*

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*THAT the report of the Committee of the Whole dealing with Clause C3, Report No. 5-1994 of the City Commissioner be adopted.*

*CARRIED.*

**ENQUIRIES**

Councillor Birkmaier: Would the Administration please review and report the feasibility of installing a pedestrian activated light at the crosswalk on Hunt Road.  
(File No. CK. 6150-3)

Councillor Birkmaier: Would the Works and Utilities Committee please review and report on the accessibility of "walk throughs" to vehicular traffic and address how this can be prohibited (ie: 802 Matheson Drive).  
(File No. CK. 6220-1)

**MOTIONS**

**REPORT OF CITY CLERK:**

"Councillor Thompson gave the following Notice of Motion at the meeting of City Council held on February 14, 1994:

TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

"WHEREAS individuals and businesses were asked to contribute toward the building of a new \$100 million City Hospital and the people have responded by contributing approximately \$20 million in donations; and

WHEREAS the new City Hospital officially opened only a few short months ago; and

WHEREAS it has recently been announced that the Emergency Department at City Hospital may close; and

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WHEREAS the closing of the Emergency Department at City Hospital would have a dramatic impact on other Health Programs and patient services at City Hospital; and

WHEREAS these impacts may be so great as to eliminate the Hospital's capacity to operate according to commonly accepted Standards of a "General Hospital"; and

WHEREAS the long-term plans for the Saskatoon Hospitals will impact upon the planning for the City of Saskatoon and the people of this community; and

WHEREAS the people of Saskatoon should have an opportunity to participate in the major decisions regarding City Hospital; and

WHEREAS the operation of the City's hospitals are controlled by the Saskatoon Health Board;

NOW, THEREFORE BE IT RESOLVED that the City of Saskatoon Council request a meeting with the Saskatoon Health Board to discuss matters of mutual interest."''

*Moved by Councillor Thompson, Seconded by Councillor Birkmaier,*

*THAT Council pass the following motion:*

*"WHEREAS individuals and businesses were asked to contribute toward the building of a new \$100 million City Hospital and the people have responded by contributing approximately \$20 million in donations; and*

*WHEREAS the new City Hospital officially opened only a few short months ago; and*

*WHEREAS it has recently been announced that the Emergency Department at City Hospital may close; and*

*WHEREAS the closing of the Emergency Department at City Hospital would have a dramatic impact on other Health Programs and patient services at City Hospital; and*

*WHEREAS these impacts may be so great as to eliminate the Hospital's capacity to operate according to commonly accepted Standards of a "General Hospital"; and*

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*WHEREAS the long-term plans for the Saskatoon Hospitals will impact upon the planning for the City of Saskatoon and the people of this community; and*

*WHEREAS the people of Saskatoon should have an opportunity to participate in the major decisions regarding City Hospital; and*

*WHEREAS the operation of the City's hospitals are controlled by the Saskatoon Health Board;*

*NOW, THEREFORE BE IT RESOLVED that the City of Saskatoon Council request a meeting with the Saskatoon Health Board to discuss matters of mutual interest."*

*IN AMENDMENT*

*Moved by Councillor Penner, Seconded by Councillor Dyck,*

*THAT City Council request a meeting with the Saskatoon Health Board.*

*THE AMENDMENT WAS PUT AND LOST.*

*IN AMENDMENT*

*Moved by Councillor Birkmaier, Seconded by Councillor Mann,*

*WHEREAS individuals and businesses were asked to contribute toward the building of a new \$100 million City Hospital and the people have responded by contributing approximately \$20 million in donations; and*

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*WHEREAS the new City Hospital officially opened only a few short months ago; and*

*WHEREAS it has recently been announced that the Emergency Department at City Hospital may close; and*

*WHEREAS the long-term plans for the Saskatoon Hospitals will impact upon the planning for the City of Saskatoon and the people of this community; and*

*WHEREAS the people of Saskatoon should have an opportunity to participate in the major decisions regarding City Hospital; and*

*WHEREAS the operation of the City's hospitals are controlled by the Saskatoon Health Board;*

*NOW, THEREFORE BE IT RESOLVED that the City of Saskatoon Council request a meeting with the Saskatoon Health Board to discuss matters of mutual interest.*

*THE AMENDMENT WAS PUT AND LOST.  
THE MAIN MOTION WAS PUT AND LOST.*

**GIVING NOTICE**

Councillor Penner gave the following Notice of Motion at the meeting of City Council held on February 28, 1994:

"TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

THAT City Council ask for a meeting with the Saskatoon Health Board."

*Moved by Councillor Waygood, Seconded by Councillor Dyck,*

*THAT Notice of Motion be waived.*

*YEAS: His Worship the Mayor, Councillors Dyck, Cherneskey,  
Thompson, Penner, Mostoway, Mann, McCann,  
Waygood and Birkmaier*

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*NAYS: Councillor Hawthorne*

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**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw No. 7395**

Moved by Councillor Mostoway, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 7395, being *"A Bylaw of The City of Saskatoon to amend Bylaw No. 6771, entitled, 'A bylaw of The City of Saskatoon to adopt a Development Plan'"* and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Mostoway, Seconded by Councillor Thompson,

THAT Bylaw No. 7395 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Mostoway, Seconded by Councillor Cherneskey,

THAT Council go into Committee of the Whole to consider Bylaw No. 7395.

CARRIED.

Council went into Committee of the Whole with Councillor Mostoway in the Chair.

Committee arose.

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Councillor Mostoway, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7395 was considered clause by clause and approved.

Moved by Councillor Mostoway, Seconded by Councillor Waygood,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Mostoway, Seconded by Councillor McCann,

THAT permission be granted to have Bylaw No. 7395 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Mostoway, Seconded by Councillor Mann,

THAT Bylaw No. 7395 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

*Moved by Councillor Mostoway, Seconded by Councillor Hawthorne,*

*THAT the meeting stand adjourned.*

*CARRIED.*

The meeting adjourned at 11:00 p.m.

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Mayor

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City Clerk