

Council Chamber  
City Hall, Saskatoon, Sask.  
Monday, November 18, 1996,  
at 7:00 p.m.

## **MINUTES OF REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship Mayor Dayday in the Chair;  
Councillors Atchison, Birkmaier, Heidt, Langford, Langlois,  
McCann, Postlethwaite, Roe, Steernberg and Waygood;  
City Commissioner Irwin;  
City Solicitor Dust;  
City Clerk Mann;  
City Councillors' Assistant Kanak

*His Worship the Mayor welcomed Mrs. Marshall's Grade 12 class from Mount Royal Collegiate to the meeting.*

*Moved by Councillor Birkmaier, Seconded by Councillor Langford,*

*THAT City Council congratulate and commend the Saskatoon Hilltops on being the Canadian Junior Football Champions.*

*CARRIED.*

*Moved by Councillor Heidt, Seconded by Councillor Postlethwaite,*

*THAT the minutes of the regular meeting of City Council held on November 4, 1996, be approved.*

*CARRIED.*

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**HEARINGS**

**2a) Properties to be Added to Schedule "A", Bylaw No. 6770  
*The Holding Bylaw*  
(File No. CK. 710-1)**

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REPORT OF CITY CLERK:

"City Council, at its meeting held on September 9, 1996, considered Clause 1, Report No. 3-1996 of the Municipal Heritage Advisory Committee and adopted the following recommendations:

**RECOMMENDATION:**

- 1) that City Council approve the advertising respecting the proposal to amend Schedule "A" of Bylaw No. 6770 - *The Holding Bylaw*, by adding the following-described properties:
  - a) Adilman's Department Store, 20th Street and Avenue B (Lots 23-28 incl., Block 16, Plan CE);
  - b) C.H. Wentz Lumber (Empyrean Building), 616 - 10th Street East (Lots 33 & 34, Block 83, Plan Q.1);
  - c) Farnam Block, 650 Broadway Avenue [Lots 1 & 2, Block A3, Plan A.955 (Q.24)];
  - d) Hoeschen Residence, 309 Saskatchewan Crescent West (Lot 15, Block 7, Plan F.J.);
  - e) Ukrainian Orthodox Cathedral of the Holy Trinity, 919 - 20th Street West, (Lots 15-18, Block 28, Plan FV and Lots 3-5 incl., Block 6, Plan GP);
  - f) The Ferguson Building, 140/144 - 2nd Avenue South (Lots 35 & 36, Block 151, Plan Q.2);
  - g) The McLean Building (Helgerson Block), 261 - 3rd Avenue South (Lots D & E, Block 152, Plan G.339);
  - h) F.R. MacMillan Building (Avenue Building), 220 - 3rd Avenue South (Lot West 6ft. 28 & 29-32 incl., Block 156, Plan Q.2);
  - i) Arlington Gallery, 265 - 2nd Avenue South (Lot 37, Block 147, Plan Q.2);
  - j) MacMillan Building, 135 - 21st Street East (Lots B & C, Plan Q.17);
  - k) Modern Press Building, 460/462 - 2nd Avenue North, (Lots 12-24

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- incl., Block 178, Plan Q.13);
  - l) Dowding Building, 234 - 2nd Avenue South (Lot 35, Block 152, Plan Q.2);
  - m) F.P. Martin House, 716/718 Saskatchewan Crescent East (Lots 7 & 8, Block 118, Plan Q);
  - n) McGowan Block (Wilson Block), 122 - 2nd Avenue North (Lots 39 & 40, Block 150, Plan Q.2);
  - o) St. Joseph's Roman Catholic Church, 535 - 8th Street East (Lot W 50 ft. of 24-28 incl., Block 65, Plan Q.1);
  - p) Stewart's Drug Store (Hobo Store), 810 Broadway Avenue (Lot 23, Block 63, Plan Q.1);
  - q) Victoria School, Broadway Avenue (Lot All Except Part Taken By Plan 61-S-06142), Block 84, Plan Q);
  - r) Webster Block and House (McPherson Court), 804/806 McPherson Avenue (Lots 21-23 incl., Block 20, Plan Q.1)
  - s) Roxy Theatre, 320 - 20th Street West (Lots 19-21 incl., Block 14, Plan CE);
  - t) Cambridge Court, 129 - 5th Avenue North (Lots 21-24 incl., Block 14, Plan Q.2);
  - u) The Zenith Block, 128 - 2nd Avenue North (Lots 37 & 38, Block 150, Plan Q.2);
  - v) Little Chief Service Station, 344 - 20th Street West, (Lots 25 & 26, Block 14, Plan CE);
- 2) that the City Clerk be requested to implement the communication strategy to notify owners of the properties listed in Resolution No. 1) above regarding this proposed legislation;
  - 3) that the City Solicitor be requested to prepare the required Bylaw for submission to City Council at least six weeks following the notification to owners outlined in Resolution No. 2) above; and
  - 4) that at the time of consideration of the Bylaw, City Council consider the Committee's recommendation that the proposed bylaw amendments be approved.'

As requested, the City Clerk has notified the owners of the above-noted properties regarding the proposed additions to Schedule 'A' of Bylaw No. 6770.

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The following is a memo from the City Solicitor, dated November 5, 1996:

‘City Council, at its meeting held on September 9, 1996, approved advertising for additional properties to be added to the Schedule to Bylaw No. 6770. Council also requested that this Office prepare the required Bylaw for submission to City Council.

In this regard, we enclose proposed Bylaw No. 7576. This bylaw adds the properties named in the report adopted by Council on September 9, 1996 to the Schedule. Please note that we have redrafted the Schedule in its entirety to contain the existing Schedule plus the properties noted in the September 9 report to Council. The reason for this is that the existing Schedule is numbered consecutively. This revised Schedule lists the properties in such a manner as to facilitate additions and subtractions.’

A copy of the Notice which appeared in the local press under dates of November 2 and 9, 1996, is attached, as well as a copy of proposed Bylaw No. 7576.

Also attached are copies of the following communications:

Letter dated October 15, 1996, from Ken Lorman, 600008 Saskatchewan Ltd. regarding the Dowding Building at 234 - 2nd Avenue South;

. Letter dated October 21, 1996, from R.A. Jacks, Shareholder, Arlington Frame Gallery, 265 - 2nd Avenue South;

Letter dated October 22, 1996, from Craig J. Kuse, Property Manager, ICR Ashford Property Management, regarding the F.R. MacMillan Building (Avenue Building) at 220 - 3rd Avenue South;

Letter dated October 31, 1996 from Lyle Lamb, regarding the C.H. Wentz Lumber (Empyrean Building) at 616 - 10th Street East;

Letter dated November 6, 1996 from K.W. Nasser, President, Victory Construction Ltd., regarding The Zenith Block, 128 - 2nd Avenue North and the McGowan Block (Wilson Block) at 122 - 2nd Avenue North;

Letter dated November 12, 1996 from Wayne Willie regarding the Farnam Block at 650 Broadway Avenue;

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Letter dated November 12, 1996 from P.J. Dickson, Director of Education, Saskatoon Board of Education regarding the Victoria School at 639 Broadway Avenue; and

Letter dated November 13, 1996 from Terry Boucher.”

*His Worship Mayor Dayday opened the hearing and ascertained whether there was anyone present in the gallery who wished to address Council with respect to the matter.*

*Mr. Don Kerr, Chair, Municipal Heritage Advisory Committee, advised Council of the volunteer time that went into research and preparation of the report regarding the properties recommended to be added to Schedule “A” of The Holding Bylaw. He stressed the importance of establishing a Heritage Reserve Fund to assist the Committee to undertake further initiatives and to continue its efforts regarding public awareness.*

*Moved by Councillor McCann, Seconded by Councillor Atchison,*

*THAT letters be sent, by registered mail, to the owners who have not replied to confirm that they have no objection to having their properties listed on Schedule “A” of The Holding Bylaw.*

*CARRIED.*

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Moved by Councillor Waygood, Seconded by Councillor Langlois,  
Moved by Councillor Roe, Seconded by Councillor McCann,  
THAT Bylaw No. 7576 be amended by deleting the following eight properties that the property owners have requested not be included in Schedule "A" of Bylaw No. 6770:  
- Wentz Lumber (Empvreal Building), 616 - 10th Street East (Lots 33 & 34, Block 83, Plan O.1);  
- Farnam Block, 650 Broadway Avenue [Lots 1 & 2, Block A3, Plan A.955 (O.24)];  
- MacMillan Building (Avenue Building), 220 - 3rd Avenue South (Lot West 6ft. 28 & 29-32 incl., Block 156, Plan O.2);  
- Arlington Gallery, 265 - 2nd Avenue South (Lot 37, Block 147, Plan O.2);  
- Dowding Building, 234 - 2nd Avenue South (Lot 35, Block 152, Plan O.2);  
- McGowan Block (Wilson Block), 122 - 2nd Avenue North (Lots 39 & 40, Block 150, Plan O.2);  
- Victoria School, Broadway Avenue (Lot All Except Part Taken By suspend Plan 61-S-06142, Block 84, Plan O);  
- The Zenith Block, 128 - 2nd Avenue North (Lots 37 & 38, Block 150, Plan O.2);  
CARRIED.  
Moved by Councillor Waygood, Seconded by Councillor Langlois,  
THAT Council consider Bylaw No. 7576, as amended.  
CARRIED.  
considered.

CARRIED.

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw No. 7576**

Moved by Councillor Roe, Seconded by Councillor McCann,

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THAT permission be granted to introduce Bylaw No. 7576, as amended, being "*A Bylaw to amend Bylaw No. 6770, 'A Bylaw of The City of Saskatoon to deny a permit for the demolition of certain property'*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Bylaw No. 7576, as amended, be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Roe, Seconded by Councillor Postlethwaite,

THAT Council go into Committee of the Whole to consider Bylaw No. 7576, as amended.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

*Mr. Terry Boucher provided comments regarding a number of the properties in the proposed amendment to Schedule "A". He stated that there must be a balance between preservation of historic buildings and economic growth.*

Councillor Roe, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 7576, as amended, was considered clause by clause and approved.

Moved by Councillor Roe, Seconded by Councillor Birkmaier,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor Waygood,

**2b)** THAT permission be granted to have Bylaw No. 7576, as amended, read a third time at  
**Hearin** this meeting.

**g**

**Discreti**

NOT CARRIED UNANIMOUSLY.

**onary Use Application**

**Converted Dwelling - Two Dwelling Units  
South ½, Lot 33 and all Lot 34, Block 21, Plan CE  
(326 Avenue F South) - Riversdale Neighbourhood  
Applicant: Mr. Jack Grover  
(File No. CK. 4355-1)**

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REPORT OF CITY CLERK:

“City Council, at its meeting held on September 9, 2002 received notice of the above discretionary use application.

The General Manager, Planning and Building Department, has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

The matter is also being reported on under Clause 1, Report No. 16-2002 of the Municipal Planning Commission.

Attached is a copy of a communication dated November 5, 1996 from Frances Petit,



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Treasurer, Saskatoon Seniors Action Now Association Inc., regarding the matter.”

*His Worship Mayor Dayday opened the hearing and ascertained whether there was anyone present in the gallery who wished to address Council with respect to the matter.*

*Mr. Jack Grover addressed Council regarding the property at 326 Avenue F South and urged Council to approve the discretionary use application for two dwelling units.*

*Mr. Ken Redekopp, Vice-President, Riversdale Community and School Association, expressed opposition to the conversion of existing houses to multiple dwelling units where it conflicts with the neighbourhood and indicated that if additional housing is required, it be done in such a manner that enhances the neighbourhood rather than detracts from it. He urged Council to delay decisions regarding the conversion of houses to multiple dwelling units until after the issue of rezoning in Riversdale has been dealt with.*

*Mr. Tom Morgan, Past President, Riversdale Community and School Association, expressed concern regarding the dwelling and the fact that it has been divided up into three suites at one time. He questioned whether a permit was given out for separating the house into three suites and requested that City Council to take a look at that issue.*

*Ms. Angeline Bruyn, owner of a neighbouring property, expressed opposition to the discretionary use application.*

*Moved by Councillor Langlois, Seconded by Councillor Steernberg,*

*THAT Clause 1, Report No. 16-1996 of the Municipal Planning Commission be brought forward and considered.*

*CARRIED.*

**“REPORT NO. 16-1996 OF THE MUNICIPAL PLANNING COMMISSION”**

- 1. Discretionary Use Application  
Converted Dwelling - Two Dwelling Units  
South ½ Lot 33 and all Lot 34, Block 21, Plan CE  
(326 Avenue F South)**

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**Riversdale Neighbourhood**  
**Applicant: Mr. Jack Grover**  
**203 Avenue E North**  
**Saskatoon, SK S7L 1R6**  
**(File No. CK. 4350-1)**

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**RECOMMENDATION:** that the application by Jack Grover requesting permission to use the south half of Lot 33 and all of Lot 34, Block 21, Plan CE (326 Avenue F South) for the purpose of a converted dwelling containing two dwelling units be approved.

Your Commission has considered and concurs with the following report of the Planning and Building Department dated September 30, 1996:

**“A. PLANNING & BUILDING DEPARTMENT RECOMMENDATION**

That the application by Jack Grover requesting permission to use the south half of Lot 33 and all of Lot 34, Block 21, Plan CE (326 Avenue F South) for the purpose of a converted dwelling containing two dwelling units be recommended for approval.

**B. PROPOSAL**

An application has been submitted by Jack Grover, on behalf of Grover Holdings Ltd., requesting City Council's approval to use the south half of Lot 33 and all of Lot 34, Block 21, Plan CE (326 Avenue F South) for the purpose of a converted dwelling containing two dwelling units. The property is zoned RM1 District in the Zoning Bylaw, and as a consequence a converted dwelling may only be permitted by City Council at its discretion.

**C. REASON FOR PROPOSAL (BY APPLICANT)**

This house has been used as three suites for over 30 years as I understand. The City Council did not approve for 3 suites even though the Planning Department and Planning Commission approved it for 3 suites. Now I am applying for 2 suites.

**D. BACKGROUND INFORMATION**

This property has been the subject of joint investigations by the Planning and

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Building Department, Fire and Protective Services Department, and Public Health Services. For the purpose of ensuring compliance with zoning, building, plumbing, fire and health codes, the current owner has been ordered to make certain improvements. The necessary building and plumbing permits cannot be issued until such time as the owner has obtained the permission of City Council to continue using this property for the purpose of a converted dwelling. Should this discretionary use application be approved, the owner has stated his intent to apply for all required permits and undertake all required improvements.

At its meeting of June 17, 1996, City Council denied a discretionary use application for this property for a converted dwelling containing 3 dwelling units.

**E. JUSTIFICATION**

1. Comments by Others

Public Works Department

Discretionary use application for the above-noted property is acceptable to this department. The existing property is serviced in the right-of-way with a ¾ inch lead water service to the curb box.

The service continues on the property with a ½ inch lead water line. This size of water service may not provide satisfactory water pressure. Any up-sizing of the water service at either the main or the curb box will be the responsibility of the owner.

The applicant has been advised of this matter accordingly.

Transportation Department - Traffic Planning and Operations Branch

The Traffic Planning and Operations Branch has reviewed the above-noted discretionary use and has no objection to it being granted.

Transportation Department - Transit Services Branch

Saskatoon Transit Services have no comment or easement requirements regarding this proposed discretionary use.

2. Planning and Building Department Comments

- a) The Zoning Bylaw defines a converted dwelling as a dwelling which is more than thirty years old which was originally designed as, or used as, a one or two-unit dwelling and in which additional dwelling units have been created. In this instance the dwelling was constructed in 1946 as a one-unit dwelling.

The proposal is in conformance with applicable provisions of the Zoning Bylaw. The Zoning Bylaw requires the provision of at least one off-street parking for each dwelling unit. In this case the applicant must provide at least two off-street parking spaces, one of which will be located in the existing detached garage and the other immediately adjacent thereto as illustrated on Attachment No. 1 - Real Property Report.

- b) The proposed converted dwelling is consistent with the residential land use designation for this area within the Development Plan. More specifically, the 1978 Core Neighbourhood Study identifies the residential area south of 20<sup>th</sup> Street between Avenue C and Avenue J South as Policy District 'A' (Low Density) as illustrated on Attachment No. 2 - Riversdale Land Use Concept. This policy district is intended to facilitate small scale housing infill and conversion development. The Planning and Building Department can see no reason why the application should not advance to the public hearing stage.

- c) In consideration of any discretionary use application, it should be noted that *Section 74(2) of The Planning and Development Act* applies, whereas:

“On receipt of a discretionary use application, the Council may, by resolution or bylaw:

- a) reject the application; or
- b) approve the application where the facts presented establish that the proposed use or form of development:

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- i) will not be detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity; and
- ii) complies with the applicable provision of the Zoning Bylaw and will not be contrary to the development plan or basic planning statement.

**F. COMMUNICATIONS PLAN**

The President of the Riversdale Community and School Association has been notified of this application by letter dated August 16, 1996. If this application is recommended for approval by the Municipal Planning Commission, it will be advertised in accordance with City Council's policy and a date for a public hearing will be set. Advertising will consist of sending notices of the public hearing by regular mail to all assessed property owners within 60 metres (200 feet) of the site. A poster board will also be placed on this site.

**G. ATTACHMENTS**

- 1. Real Property Report
- 2. Riversdale Land Use Concept
- 3. Location Facts"

A summary page, including a location plan for the above Discretionary Use Application is attached."

*Moved by Councillor Langlois, Seconded by Councillor Steernberg,*

*THAT the submitted correspondence be received as information.*

*CARRIED.*

*Moved by Councillor Waygood, Seconded by Councillor Langford,*

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*THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Langford, Seconded by Councillor Heidt,*

*THAT the application by Jack Grover requesting permission to use the south half of Lot 33 and all of Lot 34, Block 21, Plan CE (326 Avenue F South) for the purpose of a converted communication dwelling containing two dwelling units be denied.*

The following were submitted and dealt with as stated:

*CARRIED.*

**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Edward M. Wesolowski  
11 Brown Crescent, dated November 12**

Requesting permission to address Council regarding the Forestry Farm Superintendent's Residence.  
(File No. CK. 4205-8)

**RECOMMENDATION:** that Mr. Wesolowski be heard.

*Moved by Councillor Postlethwaite, Seconded by Councillor Roe,*

*THAT Mr. Wesolowski be heard.*

*CARRIED.*

*Mr. Fred Wesolowski addressed Council regarding questions he has about the Superintendent's Residence at the Forestry Farm and the action that has been taken by the Subcommittee on the matter. He urged Council to deal with this issue expeditiously.*

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*Moved by Councillor Roe, Seconded by Councillor Atchison,*

**2) Lenore Swystun, Coordinator and Nola**

*THAT the information be received and referred to the Subcommittee - Superintendent's Residence at Forestry Farm.*

*CARRIED.*

**Perrin, Assistant Coordinator**

**Core Neighbourhood Youth Co-op, dated November 13**

Requesting permission for the following participants to address Council regarding the Core Neighbourhood Youth Co-op: Keith M., Ernest J., Allie P. and Samantha G. (File No. CK. 150-1)

**RECOMMENDATION:** that the participants of the Core Neighbourhood Youth Co-op be heard.

*Moved by Councillor Waygood, Seconded by Councillor Heidt,*

*THAT the participants of the Core Neighbourhood Youth Co-op be heard.*

*CARRIED.*

*Keith M. provided information regarding the purpose and goals of the Core Neighbourhood Youth Co-op, which includes teaching youths the importance of having a job and how to run an organized business, providing a place where youths are not refused because of their age and providing a place that is owned and run by youths. He noted that the Co-op has given youths a chance to earn some money and to learn and prepare for future jobs and careers. Keith stated that at present there are 35 members from various parts of the City and from different organizations and that the group plans to expand and get more youths involved.*

*Ernest J. advised Council about the first project the Youth Co-op undertook which involved tree banding kits made to help prevent Dutch Elm Disease. He advised Council of the hard work, dedication, and personal sacrifice of time and patience that was involved in making this project a success and noted that they were challenged to work as a team.*

*Allie P. informed Council about upcoming projects that the Youth Co-op have planned, such as recycling bikes, making compost bins from recycled materials and designing Christmas wrapping paper from recycled newspaper.*

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*Samantha G. expressed appreciation for the support given to the Youth Co-op and indicated that their success could not have been achieved without the help provided by the City, local businesses, community organizations and agencies and the coverage by the news media of their projects. She asked for continued support for their group.*

*Moved by Councillor Birkmaier, Seconded by Councillor Langlois.*

**AA. ITEMS** *THAT the information be received.*

**WHICH**

**REQUIRE**

*CARRIED.*

**THE DIRECTION OF CITY COUNCIL**

- 1) ***Honourable Carol Teichrob***  
***Minister of Municipal Government, dated October 30***

*Submitting response regarding taxation of rural dwellings. (File No. CK. 1615-2)*

**RECOMMENDATION:** *that the information be received.*

- 2) ***Neila Wilson***  
***708 - 537 4th Avenue North, undated***

*Submitting suggestions regarding the downtown core. (File No. CK. 150-1)*

**RECOMMENDATION:** *that the information be received.*

- 3) ***Marlene Hall, Secretary***  
***Development Appeals Board, dated November 6***

*Submitting Notice of Development Appeals Board Hearing regarding property at 409 Avenue R South. (File No. CK. 4352-1)*

**RECOMMENDATION:** *that the information be received.*

- 4) ***Marlene Hall, Secretary***



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**Development Appeals Board, dated November 6**

*Submitting Notice of Development Appeals Board Hearing regarding property at 802 Avenue O South. (File No. CK. 4352-1)*

**RECOMMENDATION:**     *that the information be received.*

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**5) *Marlene Hall, Secretary*  
*Development Appeals Board, dated November 6***

*Submitting Notice of Development Appeals Board Hearing regarding property at 1117 Avenue B North. (File No. CK. 4352-1)*

**RECOMMENDATION:** *that the information be received.*

**6) *Marlene Hall, Secretary*  
*Development Appeals Board, dated November 6***

*Submitting Notice of Development Appeals Board Hearing regarding property at 34 Moore Place. (File No. CK. 4352-1)*

**RECOMMENDATION:** *that the information be received.*

**7) *Marlene Hall, Secretary*  
*Development Appeals Board, dated November 7***

*Submitting Notice of Development Appeals Board Hearing regarding property at 724 - 6th Street East. (File No. CK. 4352-1)*

**RECOMMENDATION:** *that the information be received.*

**9) *Marlene Hall, Secretary*  
*Development Appeals Board, dated November 14***

*Submitting Notice of Development Appeals Board Hearing regarding property at 715 - 1st Avenue North. (File No. CK. 4352-1)*

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**RECOMMENDATION:**      *that the information be received.*

*Moved by Councillor Heidt, Seconded by Councillor Steernberg,*

8)     **Linda**                     *THAT the information be received.*  
**M. Walker,**  
**Executive**  
**Director**

*CARRIED.*

**Yellowhead Highway Association, dated November 8**

*Submitting invoice regarding 1997 Municipal Membership in the Yellowhead Highway Association. (File No. CK. 155-5)*

**RECOMMENDATION:**      *that the 1997 membership fee, in the amount of \$14,884.64, be paid to the Yellowhead Highway Association.*

*Moved by Councillor Birkmaier , Seconded by Councillor Langford,*

9)                                     *THAT the 1997 membership fee, in the amount of \$14,884.64, be paid to the Yellowhead Highway Association.*  
**Marlene Hall,**  
**Secretary**

*CARRIED.*

**Development Appeals Board, dated November 14**

*DEALT WITH EARLIER. SEE PAGE NO. 17.*

10)     **Laura Hartney, Secretary**  
**Saskatoon District Planning Commission, dated November 15**

*Advising Council that she will be available at the meeting to answer questions on the proposed Development Plan. (File No. CK. 4240-5)*

**RECOMMENDATION:**      *that the information be received and considered with Clause 3, Report No. 21-1996 of the Planning and Operations Committee.*

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*Moved by Councillor Waygood, Seconded by Councillor Heidt,*

*THAT Clause 3, Report No. 21-1996 of the Planning and Operations Committee be brought forward and considered.*

*CARRIED.*

**“REPORT NO. 21, 1996 OF THE PLANNING AND OPERATIONS COMMITTEE**

**3. Proposed Saskatoon  
Planning District Development Plan  
(File No. CK. 4240-5)**

**RECOMMENDATION:**

- 1) that City Council approve the advertising for a public hearing respecting the proposed new Saskatoon Planning District Development Plan;
- 2) that the public hearing be scheduled as a joint meeting of the Councils of the R.M. of Corman Park and the City of Saskatoon;
- 3) that the General Manager, Planning and Building Department, be requested to prepare the required notice for advertising the proposed new Planning District Development Plan; and
- 4) that the City Solicitor be requested to prepare the required bylaw.

Your Committee met with Ms. Laura Hartney, Secretary of the Saskatoon Planning District, and discussed the attached documentation regarding a proposed new Saskatoon Planning District Development Plan.

City Council will note that the review process includes a public hearing jointly heard by the Councils of the R.M. of Corman Park and the City of Saskatoon. Additionally, your Committee has requested the Administration to bring forward a report in this regard at the time of the public hearing.”

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*Moved by Councillor Postlethwaite, Seconded by Councillor Heidt,*

**COMMUNIC  
ATIONS -  
CONTINUED**

**B. ITEMS -  
WHICH  
HAVE BEEN  
REFERRED  
FOR  
APPROPRIA  
TE ACTION**

- 1) *that City Council approve the advertising for a public hearing respecting the proposed new Saskatoon Planning District Development Plan;*
- 2) *that the public hearing be scheduled as a joint meeting of the Councils of the R.M. of Corman Park and the City of Saskatoon;*
- 3) *that the General Manager, Planning and Building Department, be requested to prepare the required notice for advertising the proposed new Planning District Development Plan; and*
- 4) *that the City Solicitor be requested to prepare the required bylaw.*

- 1) **Ken Pontikes, Deputy Minister**  
**Saskatchewan Municipal Government, dated November 5**

*CARRIED.*

Submitting a copy of "The Urban Municipality Assessment and Taxation Regulations".  
**Referred to the Administration.** (File No. CK. 1615-2)

- 2) **Anne Wiles, Consultant to the Panel Secretariat, Nuclear Fuel**  
**Waste Disposal Concept Environmental Assessment Panel, dated October 30**

Submitting information on public hearings to be held on January 13 and 14, 1997 regarding the federal Environmental Assessment Panel reviewing Atomic Energy Canada Limited's nuclear fuel waste management and disposal concept. **Referred to the Saskatoon Environmental Advisory Committee.** (File No. CK. 277-1)

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**3) Bob Fink  
516 Avenue K South, dated November 6**

Submitting comments regarding animal control. **Referred to the Advisory Committee on Animal Control.** (File No. CK. 152-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Langford, Seconded by Councillor Roe,*

**C.** *THAT the information be received.*

**PROC  
LAMATIONS**

*CARRIED.*

**1) Gerald H. Dafoe, Executive Director  
Canadian Public Health Association, dated October 25**

Requesting Council to proclaim December 1, 1996 as World AIDS Day in Saskatoon. (File No. CK. 205-5)

**2) Jack Layton, Co-Chair  
White Ribbon Campaign, dated October 26**

Requesting Council to proclaim November 29, 1996 as White Ribbon Day in Saskatoon. (File No. CK. 205-5)

**RECOMMENDATION:** 1) that City Council approve all proclamations as set out in Section C; and

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- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

*Moved by Councillor Roe, Seconded by Councillor Langford,*

*1) that City Council approve all proclamations as set out in Section C; and*

Councillor McCann,  
Chair, presented Report No. 3-1996 of the Budget Committee;

*2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

*CARRIED*

Councillor Waygood, Member, presented Report No. 4-1996 of the Municipal Heritage Advisory Committee;

Mr. J. Kozmyk, Chair, presented Report No. 16-2002 of the Municipal Planning Commission;

City Commissioner Irwin submitted Report No. 21-2002 of the City Commissioner;

Councillor Postlethwaite, Chair, presented Report No. 21-2002 of the Planning and Operations Committee;

Councillor Steernberg, Chair, presented Report No. 18-2002 the Administration and Finance Committee; and

Councillor Steernberg, Member, presented Report No. 19-1996 of the Administration and Finance Committee.

*Moved by Councillor Postlethwaite, Seconded by Councillor Atchison,*

*THAT Council go into Committee of the Whole to consider the following reports:*

- a) Report No. 3-1996 of the Budget Committee;*
- b) Report No. 4-1996 of the Municipal Heritage Advisory Committee;*

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- c) *Report No. 16-2002 of the Municipal Planning Commission;*
- d) *Report No. 21-2002 of the City Commissioner;*
- c) *Report No. 21-2002 of the Planning and Operations Committee;*
- e) *Report No. 18-2002 of the Administration and Finance Committee; and*
- e) *Report No. 19-2002 of the Administration and Finance Committee.*

*CARRIED.*

*His Worship Mayor Dayday appointed Councillor Roe as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Roe in the Chair.*

*Committee arose.*

*Councillor Roe, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*



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**“REPORT NO. 3-2002 OF THE BUDGET COMMITTEE**

Composition of Committee

Councillor H. Langlois, Chair  
Councillor P. McCann  
Councillor M. Heidt  
Councillor J. Postlethwaite  
Councillor K. Waygood  
Councillor R. Steernberg  
Councillor D. Atchison  
Councillor D. L. Birkmaier  
Councillor A. Langford  
Councillor P. Roe

**1. Snow and Ice Management Program  
(Files CK. 6290-1 and 1705)**

**RECOMMENDATION:** that the Snow and Ice Management Contingency Reserve be capped at a value equal to the Snow Clearing/Removal component of the annual Operating Budget, and that Policy C03-003 be amended accordingly.

Your Committee has reviewed the matter of the provision to the Snow and Ice Management Contingency Reserve and supports the above recommendation.

*ADOPTED.*

**2. Communications to Council**

**From: Ken Wood, General Manager  
Saskatchewan Place**  
**Date: October 21, 1996**  
**Subject: Requesting a productivity loan of \$230,000.00  
for capital renovations projects**  
**(File No. CK. 1500-1)**

**RECOMMENDATION:** that a productivity loan of \$230,000 be granted to Saskatchewan Place for the five capital renovation projects outlined in the memo of the General Manager dated October 21, 1996.

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The above-noted communication, a copy of which is attached, was forwarded to the Budget Committee for consideration. Your Committee has reviewed the matter and supports the granting of a productivity improvement loan for the capital renovation projects listed.

3. **Reduction in Revenue Sharing - 1997** *IT WAS RESOLVED:* 1) *that a productivity loan of \$230,000 be granted to Saskatchewan Place for the five capital renovation projects outlined in the memo of the General Manager dated October 21, 1996; and*
- 2) *that the Saskatchewan Place Board of Directors provide a report on the status of current productivity loans.*  
(File No. CK. 155-3-3)

**RECOMMENDATION:** that a letter be forwarded to the Premier expressing City Council's concerns regarding the implications of a potential cut in the City's revenue sharing grant.

City Council, at its meeting held on April 22, 1996, resolved that the Budget Committee, as part of an annual planning process, meet to assess the implications of a potential cut in the City's Revenue Sharing grant of \$2.8M.

Your Committee is extremely concerned regarding the implications of a cut in revenue sharing, especially in light of the reassessment process and, therefore, puts forward the above recommendation.

**REPORT NO. 4-2002 OF THE MUNICIPAL HERITAGE ADVISORY COMMITTEE**

Composition of Committee

Mr. D. Kerr, Chair  
Councillor K. Waygood (shared position)  
Councillor J. Postlethwaite (shared position)  
Ms. P. Melis  
Ms. A. McFarland  
Ms. M. Boechler  
Ms. R. Millar  
Mr. S. Hanson  
Mr. W.J. Campbell  
Ms. B. Anderson  
Ms. M. Carlson  
Mr. D. Kindrachuk  
The Partnership  
Mrs. M. Tkachuk

**1. Request for Establishment  
of Heritage Reserve Fund  
Municipal Heritage Advisory Committee  
(File No. CK. 225-18)**

**RECOMMENDATION:** that a Heritage Reserve Fund be established for use  
Background by the Municipal Heritage Advisory Committee from receipts of the Committee's fundraising  
efforts, in order that these funds can be used by the Committee beyond the calendar year for  
The Municipalspecial projects.  
Heritage  
Advisory *ADOPTED.*  
Committee's  
responsibilities, established under Bylaw No. 6111 (Section 8), copy attached, include:

“Implement programs and activities to increase public awareness and knowledge of heritage  
conservation issues;”

Your Committee has been granted a Budget of \$4,000 annually for the past number of years, and  
has used a majority of this funding to undertake heritage research in order to prepare a list of  
properties worthy of conservation, which is also listed as one of the Committee's responsibilities.

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The Committee now wishes to review the list of properties in order to determine those worthy of municipal heritage designation, as Council has encouraged in the past. This process will use up a majority of the 1997 budget, and the Committee would also like to continue its efforts regarding public awareness.

As Council is aware, the Committee produced a publication entitled *Saving Our City* which provides photographs and information on various buildings of heritage significance in the City. This document was produced using a matching grant from the Saskatchewan Heritage Foundation. Receipts from the sale of this publication have been deposited in the Committee's general account, and will be lost at year end as part of the City's budgetary process. The Committee would like to be able to use these receipts beyond the calendar year, for special projects such as producing a video on past recipients of Heritage Awards, undertaking a computer inventory of heritage buildings, republication of the above document or similar material.

In 1996, receipts from the sale of *Saving Our City* have been approximately \$1,789.55. There are approximately 350 copies left to sell, which will provide additional receipts over the next year or two. To use these funds effectively, it is necessary to be able to carry them forward so that they can be utilized in the various proposals that the Committee is considering, but has not yet finalized. The Committee would like to be able to accumulate these receipts in a reserve fund in order to have sufficient funds to put towards a worthwhile project, and not be placed in a position of making untimely decisions in this regard, based on time constraints imposed by the City's year end budgetary process.

Council's support in this regard would be appreciated.

**REPORT NO. 16-2002 OF THE MUNICIPAL PLANNING COMMISSION**

Composition of Commission

Mr. Jim Kozmyk, Chair  
Mr. Glen Grismer, Vice-Chair  
Councillor Jill Postlethwaite  
Mr. Ken Rauch  
Ms. Ann March  
Ms. Leslie Belloc-Pinder  
Mr. Gregory Kitiz  
Ms. Georgia Bell Woodard  
Ms. Lina Eidem  
Mr. Paul Kawcuniak  
Ms. Sheila Denysiuk  
Mr. Al Ledingham  
Dr. Brian Noonan

- 1. Discretionary Use Application  
Converted Dwelling - Two Dwelling Units  
South ½ Lot 33 and all Lot 34, Block 21, Plan CE  
(326 Avenue F South)  
Riversdale Neighbourhood  
Applicant: Mr. Jack Grover  
203 Avenue E North  
Saskatoon, SK S7L 1R6  
(File No. CK. 4350-1)**

*DEALT WITH EARLIER. SEE PAGE NO. 8.*

- 2. Plan Saskatoon Project  
Revised Policy Directions Report  
(File No. CK. 4110-10)**

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**Your Commission has considered the attached copy of report of Planning and Building Department dated October 30, 1996, regarding the Revised Plan**

**RECOMMENDATION:** 1) that City Council authorize the preparation of a new Development Plan and Zoning Bylaw;  
2) that Recommendations 1.1 through 4.8 of the revised Plan Saskatoon - Policy Directions Report (dated November 1, 1996), together with the proposed Growth Management Strategy, be approved in principle, and the directions provided therein be used in the preparation of the new Development Plan and Zoning Bylaw; and  
3) that the Municipal Planning Commission submit draft versions of the Development Plan and Zoning Bylaw to City Council in due course.  
*ADOPTED.*

**through 4.8.**

**Council will note that the Policy Directions Report - Revised November 1, 1996, has been circulated previously. A copy is available for viewing in the City Clerk's Office. Additional copies of the report can be obtained from the Planning and Building Department.**

**For City Council's information, during review of the Revised Policy Directions Report, it was pointed out that the objectives contained in the Executive Summary did not make reference to social equity. The Executive Summary has subsequently been amended to include a statement with respect to social equity.**

**REPORT NO. 21-2002 OF THE CITY COMMISSIONER**

**Section A - Administration and Finance**

**A1) Routine Reports Submitted to City Council**

**SUBJECT**

**RECOMMENDATION:** that the following information be received.

*ADOPTED.*

**FROM**

**TO**

Schedule of Accounts Paid

October 30, 1996

November 4, 1996

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\$1,222,055.29

Schedule of Accounts Paid	October 31, 1996	November 5, 1996
\$1,229,663.15		
Schedule of Accounts Paid	November 5, 1996	November 12, 1996
\$994,794.71		
(File No. 1530-2)		

**A2) Investments  
(File No. 1790-3)**

**Report of the  
General  
Manager,  
Finance Department, November 6, 1996:**

**RECOMMENDATION:** that City Council approve the attached purchases and sales.

*ADOPTED.*

**“With the approval of the Investment Committee, the attached list indicates purchases and sales for the City’s various funds.”**

**ATTACHMENT**

1. Schedule of Securities Transactions (October 19-31, 1996)

**A3) Property Tax Discount  
(File No. 1920-2)**

**Report of the  
General  
Manager,  
Finance  
Department,  
November 7,  
1996:**

**RECOMMENDATION:** 1) that City Council approve a discount rate of 1.25%, for the repayment of 1997 taxes on or before January 31, 1997; and,

2) that the City Solicitor be requested to prepare the necessary bylaw.

*ADOPTED.*

**“Clause 1 of Report No. 18-1996 of the Administration and Finance Committee, being considered**

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at this meeting, recommends:

- '1) that the report of the General Manager, Finance Department, dated October 10, 1996, be submitted to City Council on November 18, 1996, recommending that a discount for the prepayment of 1997 taxes be offered for the month of January, at a rate to be set by the Investment Committee; and,
- 2) that the Investment Committee report to City Council on November 18, 1996, recommending the discount rate for the prepayment of 1997 taxes for the month of January.'

In response to Resolution No. 2 above, the Investment Committee, at its meeting on November 5, 1996, considered the issue of a discount rate for 1997 tax prepayments made in January.

Historically, the City has offered prepayment discounts to encourage the early payments of property taxes. In 1996, tax prepayments totalled \$26,545,163, most of which was received in January. In 1995, tax prepayments totalled \$24,511,981.

The following schedule sets out various interest rates available to individuals in Saskatoon on October 28, 1996:

	<u>30 day</u>	<u>60 day</u>	<u>90 day</u>	<u>180 day</u>
Bank of Montreal	2.25	2.25	2.38	2.50
Bank of Nova Scotia	2.25	2.25	2.38	2.50
Royal Bank	2.25	2.25	2.25	2.25
Royal Trust	2.25	2.25	2.25	2.25
CIBC	2.25	2.25	2.38	2.50
Toronto Dominion Bank	2.25	2.25	2.25	2.25
Hong Kong Bank	2.25	2.38	2.38	2.38
<b>Average</b>	<b>2.25</b>	<b>2.27</b>	<b>2.32</b>	<b>2.38</b>

Given this information, the Investment Committee recommends the discount for the prepayment of 1997 taxes as follows:

<b><u>Payments Made By</u></b>	<b><u>Discount Rate</u></b>	<b><u>Annualized Interest</u></b>
January 31, 1996	1.25%	3.03



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The City of Saskatoon earns interest income on tax prepayments and taxpayers benefit from the prepayment discount. The rate is generally set so as to afford some benefit to the property owner while providing earnings to the corporation from an enhanced cash flow. In addition, the number of customers who opt to join the Tax Installment Payment Program (TIPPS) may affect the financial impact of the discount program.”

**A4) Property Realized Reserve Withdrawal  
 (File No. 1815-3)**

**RECOMMENDATION:** that \$479,203.11 be withdrawn from the Property Realized Reserve to finance land development/sales costs.

*ADOPTED.*

Report of the  
 General  
 Manager,  
 Finance  
 Department, November 12, 1996:

“On an annual basis, City Council is provided with a summary of costs associated with the land component of the City’s involvement in the land development business. The following is a summary of such costs for the period October 1, 1995 to September 30, 1996, which will require Council’s approval for funding from the Property Realized Reserve:

Showhome and Volume Rebates	\$ 54,912.53
Easements	1,470.00
Surveys	68,201.97
Lot price reductions - Westview	103,075.00
Buffer Strips	771.38
Fees (Subdivision, Land Titles, Rezoning)	1,769.00
Advertising (rezoning)	2,473.03
Appraisals	10,788.41
Commissions	21,050.89
Miscellaneous	1,045.00
Silverspring:	
Ground water monitoring	12,617.25
Showhome and volume rebates	176,268.91
Grading	1,405.98
Landscaping	5,278.31
Planning Services	2,167.90
Surveys	<u>15,907.55</u>

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Total \$ 479,203.11.

**Section B - Planning and Operations**

**B1) Enquiry - Councillor Waygood (October 10, 1995)  
Environmental and Economic Impact on Lands Adjacent to Downtown  
(File No. 4130-2)**

---

**RECOMMENDATION:** that the following report be received as information.

Report of the General Manager, Planning and Building Department, November 6, 1996:

“The following enquiry was made by Councillor Waygood at the meeting of City Council held on October 10, 1995:

‘Would the Administration please consider and respond to the following question by comparing Saskatoon to five other Canadian cities.

What is the economic and environmental impact on lands adjacent to downtown (i.e. Central Business District) parkland as compared to those lands adjacent to vacant, unused lands in an urban downtown (i.e. Central Business District)?’

The attachment to this report will provide information regarding Councillor Waygood’s enquiry. Specifically, this report will compare the benefits of parkland to vacant space in the Central Business District (C.B.D.). In particular, what role does parkland play in enhancing the urban environment and increasing the value of adjacent or nearby property. Will the development of a park in the Central Business District increase or decrease property values adjacent to it? Will this amenity increase consumer traffic flows to the C.B.D. or hinder it? Would the C.B.D. be better served with a vacant space or with the development of a park? This report will provide City Council with information regarding these issues.

A literature search was completed and information was compiled using sources from a few Canadian cities (Grande Prairie, Saskatoon, and Halifax), but the bulk of the information that was available comes from American cities.

Vacant space in the C.B.D. offers an assortment of interim uses that may be suitable. Ideally, interim use of vacant space in the C.B.D. would encourage development and revitalization in the downtown. Any activity that brings people to this vacant area can be viewed as an improvement.

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Even cursory activities, such as flea markets and bicycle routes, can generate more downtown business use.”

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**ATTACHMENT**

1. Advantages and Disadvantages of Converting Vacant Space in the C.B.D. to Parkland

*IT WAS RESOLVED: that the report be referred to the Planning and Operations Committee for consideration and to The Partnership and Saskatoon Chamber of Commerce for their information.*

B2)

**Communications to Council**

**From: Norm Bourassa  
31 Harrison Crescent**

**Date: August 19, 1996**

**Subject: Requesting off-leash area for dogs in the Avalon Neighbourhood  
(File Nos. 152-2 and LA 4206-2)**

---

**RECOMMENDATION:** that the following report be received as information.

Report of the  
General  
Manager,

*ADOPTED.*

Planning and Building Department, October 31, 1996:

“At its meeting held September 9, 1996, City Council received a letter from Mr. Norm Bourassa requesting an off-leash area for dogs in the Avalon Neighbourhood to offset the space lost due to the housing development occurring in the neighbourhood. The request was subsequently referred to the Administration for a report.

The area where the housing development is occurring (south of Glasgow Street and immediately west of Clarence Avenue) is part of the City’s Land Bank holdings and has never been designated as an off-leash area for dogs. The designated off-leash area for dogs is located on approximately 11 acres of land to the west of the housing development, in a fenced area which contains a City-owned wet/dry storm-water drainage pond.

While the housing development has probably removed some vacant land which was unofficially being used for off-leash dog walking, it has not impacted on the designated off-leash area to any great extent. With the exception of the placement of a topsoil stockpile within the off-leash area, it remains undisturbed.

Expanding the off-leash area to the west to include the area being held for future right-of-way, as suggested by Mr. Bourassa, would cost approximately \$11,000 for additional fencing materials

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required to separate it from Circle Drive. Currently there is no funding source for this cost. Furthermore, City Council would have to revise its current bylaw designating off-leash areas to recognize the expanded area. Although the City's Administration has no objection to expanding the off-leash area in Avalon, it is felt that the expansion is not necessary for the reasons noted here."

**B3) Request to Lease City-Owned Land**

Report of the Part of Parcel C (that portion abutting Lot D  
 General except Plan 60-S-05257), Block 231, Plan G826  
 Manager, Westwind Investments Ltd.  
 Planning and (File No. LA 4225-1)

Building Department, **RECOMMENDATION:** 1) that City Council approve the lease of part of Parcel C (that  
 October 31, portion abutting Lot D except Plan 60-S-05257), Block 231, Plan G826, to Westwind Investments  
 1996: Ltd. under the following terms and conditions:

"On July 2, a) that the annual lease rate be \$2,250.00 plus all  
 1991, City taxes;  
 Council b) that the term of the lease be five years; and,  
 approved the c) that there be a 90-day termination notice by either  
 lease of part of party; and,  
 Parcel C (that  
 portion abutting 2) that the City Solicitor be instructed to prepare the necessary  
 Lot D except lease agreement for execution by His Worship the Mayor and the City Clerk, under Corporate  
 Plan 60-S- Seal.  
 05257), Block

*ADOPTED.*

Westwind Investments Ltd. in order to provide secondary egress from a muffler shop which abuts the property.

Westwind Investments Ltd. has again requested to lease this property. The Land Branch has no objections to the proposal and recommends that the City should enter into a lease under the following terms and conditions:

- \_\_\_\_\_ • an annual lease rate of \$2,250.00 plus all taxes
- \_\_\_\_\_ • the term of the lease to be five years, and
- \_\_\_\_\_ • a 90-day termination notice by either party"

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**ATTACHMENT**

1. Plan showing Part of Parcel C, Block 231, Plan G826

**B4) Request to Lease City-Owned Right-of-Way  
Southeast Corner of Ruth Street and Lorne Avenue  
Nickel Holdings Incorporated  
(File No. 4225-1)**

---

Report of the  
City Solicitor,  
November 4,  
1996:

**RECOMMENDATION:**

that City Council consider Bylaw No. 7577.

*ADOPTED.*

“City Council, at its meeting February 5, 1996, authorized a lease of a portion of the boulevard along Lorne Avenue to the owners of the Marquis Mall on the corner of Ruth Street and Lorne Avenue for an annual fee of \$500.00 and an additional fee as determined by the Assessor. Under Section 156 of *The Urban Municipality Act, 1984*, the consent of the Minister of Highways to such a lease must be obtained and the lease must be authorized by bylaw. Council directed that the City Solicitor prepare the appropriate lease and obtain the consent of the Minister of Highways and Transportation.

Proposed Bylaw No. 7577 authorizes the boulevard lease attached as Schedule “A” to the Bylaw. The lease has been executed by Nickel Holdings Inc. who is the owner of the property adjacent to the boulevard. The consent of the Minister of Saskatchewan Highways and Transportation was received on October 7, 1996.”

**ATTACHMENT**

1. Proposed Bylaw No. 7577 with attached Schedule “A”

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**B5) Request For Encroachment Agreement  
102 Saskatchewan Crescent West  
Lot 6, Block 4, Plan FJ  
(File No. 4090-2)**

**RECOMMENDATION:** 1) that City Council recognize the encroachment at 102 Saskatchewan Crescent West (Lot 6, Block 4, Plan FJ);  
Report of the  
General  
Manager,  
Planning and  
Building  
Department,  
November 7, 1996:

2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and,  
3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement, on behalf of the City of Saskatoon, under the Corporate Seal.

*ADOPTED.*

“Mr. Garth W.

Sandstrom, Q.C. of Sandstrom and Scott, Barristers and Solicitors, on behalf of the purchasers of the property, has requested to enter into an encroachment agreement with the City for the above-noted property. As shown on the attached Real Property Report, part of the house encroaches onto the City’s property (i.e. a boulevard) along Idylwyld Crescent. The encroachment has likely existed since 1917 when the house was constructed.

The total area of encroachment is approximately 1.723 square metres (18.55 square feet). The house encroaches by a maximum of 0.274 metres (0.9 feet) onto the boulevard.

If approved by City Council, an encroachment agreement will be required. The owner of the property will be subject to the minimum annual fee of \$50.00.”

**ATTACHMENTS**

1. Real Property Report for 102 Saskatchewan Crescent West
2. October 23, 1996 letter from Sandstrom and Scott, Barristers and Solicitors

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- B6) Easement Requirement  
Saskatoon Underground - Hinitt Place, Arbor Creek  
Walkway W5, Block 334, Plan No. 96-S-38213 and  
Municipal Buffer Strip MB20, Plan No. 96-S-38213  
Project: E63-575-33; Subproject: E633-15-723  
(File No. PL4090-3)**
- 

**Report of the** **RECOMMENDATION:** 1) that City Council grant an easement to SaskPower, SaskTel, and SaskEnergy as outlined on the attached plan; and;  
**General**  
**Manager,** 2) that His Worship the Mayor and the City Clerk be  
**Planning** and authorized to execute, under the Corporate Seal and in a form that is satisfactory to the City  
**Building** Solicitor, the formal agreement with respect to this easement.  
**Department,**  
**November 5,** *ADOPTED.*  
**1996:**

**“C.A. Moore, on behalf of SaskPower’s Land Department, SaskTel and SaskEnergy, has requested the City’s approval for an easement over part of Walkway W5, Block 334; and Municipal Buffer Strip MB20, Plan 96-S-38213 as shown outlined on the attached plan. The proposed easement is to provide underground servicing to the adjacent residential lots.**

**Subdivision #14/96 was approved by City Council during its June 17, 1996 meeting. As the property included in the subdivision at the time of approval by City Council was privately owned, Council’s approval did not include the granting of easements. Since registration of the Plan of Subdivision has occurred, the City now has title to the walkway and municipal buffer strip over which SaskPower, SaskTel, and SaskEnergy require an easement.**

**The Planning and Building Department has no objection to granting the proposed easement to SaskPower, SaskTel, and SaskEnergy.”**

**ATTACHMENT**

1. Walkway W5, Block 334 and Municipal Buffer Strip MB20, Plan 96-S-38213



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**B7) *The Uniform Building and Accessibility Standards Act*  
**Appointment of Inspectors**  
**(File No. PL 4510-1)****

Report of the General Manager, Planning and Building Department, November 7, 1996:

**RECOMMENDATION:** 1) that Ivan Neufeld be appointed as an inspector pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*; and, 2) that the City Clerk be authorized to issue a Certificate of Appointments pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act* for the person named in the preceding recommendation.

*ADOPTED.*

“Inspectors are appointed by City Council for the purpose of enforcing *The Uniform Building and Accessibility Standards Act*. Mr. Neufeld has recently been appointed a building inspector, and it is necessary to add his name to the list of inspectors appointed by City Council.”

**B8) **Land-Use Applications Received by the Planning and Building Department**  
**For the Period Between October 28, 1996 - November 8, 1996**  
**(For Information Only)**  
**(File No. 4115 and 4300)****

Report of the General Manager, Planning and Building Department, November 8, 1996:

**RECOMMENDATION:** that the following report be received as information.

*ADOPTED.*

“The following applications have been received, are being processed, and will be submitted to City Council for its consideration:

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Subdivision

Application #59/96: Central Avenue (no civic address assigned)  
Applicant: Peters Surveys Ltd. for University of Saskatchewan  
Legal Description: Parcel A, Plan 86-S-45475 (see attached plan)  
Current Zoning: R.1A  
Neighbourhood: Silverspring  
Date Received: October 29, 1996  
Application #60/96: 383 and 385 Costigan Crescent

Applicant: Ray and Eloise Johnson  
Legal Description: Lot 32, Block 101, Plan 79-S-20493 (no plan attached)  
Current Zoning: R.2  
Neighbourhood: Lakeview  
Date Received: October 28, 1996

Application #61/96: 90 - 33rd Street East  
Applicant: Webb Surveys for The Canadian Northern Railway Co.  
Legal Description: Part Parcel A, Plan EH 241 (see attached plan)  
Current Zoning: I.D1  
Neighbourhood: Caswell Hill  
Date Received: October 30, 1996

Development Plan

Amendment Z15/96: University Heights Suburban Development Area  
Applicant: City of Saskatoon, Planning and Building Department  
Legal Description: Plan 90-S-28009 and portion SW 1/4 Sect.6, Township 37, Range 4.  
Current Land Use Designation: Future Development Area  
Proposed Land Use Designation: Residential Area  
Date Received: October 30, 1996

Old Legal Description: NE corner Garvie Road and Central Avenue (Silverspring) being part of Parcel FF, Plan 96-S-22416  
New Legal Description: SE corner Somers Road and Central Avenue being part of Parcel EE, Plan 96-S-22416  
Current Land Use Designation: District Commercial  
Proposed Land Use Designation: Relocate

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Legal Description: SE corner Kerr Road and Kenderdine Road (Arbor Creek)  
being part of Block 324, Plan 94-S-20326  
Current Land Use Designation: Neighbourhood Commercial  
Proposed Land Use Designation: Eliminate

Legal Description: NE corner Briarwood Road and Boychuk Drive  
(Briarwood)

Legal Description: being part of Block 101, Plan 89-S-17714  
Current Land Use Designation: Neighbourhood Commercial  
Proposed Land Use Designation: Eliminate.”

**ATTACHMENTS**

1. Plan of Proposed Subdivision #59/96
2. Plan of Proposed Subdivision #61/96

**B9) Subdivision Application #52/96  
2802 - 8th Street East  
(File No. 4300-52/96)**

Report of the  
General  
Manager,  
Planning and  
Building  
Department,  
November 8,  
1996:

**RECOMMENDATION:** that Subdivision Application #52/96 be approved, subject to:

- a) the payment of \$50 being the required approval fee;
- b) the payment of \$24,500 being the required fee for Money-Lieu of Municipal Reserve;
- c) the payment of \$24,638.50 being the required area development charges; and,
- d) the owner cutting off the old water and sewer connections to the previous Granary Restaurant to the satisfaction of the General Manager of the Public Works Department.

“The following  
subdivision  
application has  
been submitted for approval:

*ADOPTED.*

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Subdivision Application: #52/96  
Applicant: Mr. Howard Larson S.L.S.  
Legal Description: Lot 12, Block 278, Plan 96-S-06951  
Location: 2802 - 8th Street East.”

**ATTACHMENT**

1. October 17, 1996 Subdivision Report

**B10) Subdivision Application #55/96  
Faithfull Avenue  
(File No. 4300-55/96)**

Report of the  
General  
Manager,  
Planning and  
Building  
Department,  
November 8,  
1996:

**RECOMMENDATION:** that Subdivision Application #55/96 be approved, subject to:

- a) the payment of \$50 being the required approval fee; and,
- b) the payment of \$26,508.20 being the required area development charges.

*ADOPTED.*

“The following subdivision application has been submitted for approval:

Subdivision Application: #55/96  
Applicant: Tri-City Surveys Ltd.  
Legal Description: Lot A, Block 866, Plan 84-S-41976  
Location: Faithfull Avenue.”

**ATTACHMENT**

1. October 16, 1996 Subdivision Report

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**B11) Subdivision Application #56/96  
3240 and 3244 Caen Street  
(File No. 4300-56/96)**

**RECOMMENDATION:**

Report of the  
General  
Manager,  
Planning  
Building  
Department,  
November 8,  
1996:

“The following  
subdivision  
application has  
been submitted  
for approval:

Subdivision

- 1) that City Council resolve, in connection with the approval of Subdivision Application #56/96, that it would be impractical and undesirable to require full compliance with Section 15(1)(a) of Subdivision Bylaw No. 6537 for the following reasons:
- a) the proposed lot will have depth to frontage ratio which is only slightly greater than the maximum allowed by the Subdivision Regulations. Therefore, the variance from this requirement is relatively minor;
  - b) the proposed new lot will not have any negative impact on surrounding properties;
  - c) this proposal represents a good opportunity for infill development; and,
- 2) that Subdivision Application #56/96 be approved, subject to:
- a) the payment of \$50 being the required approval fee;
  - b) the payment of \$10,425 being the required area development charges;
  - c) the owners submitting design plans required for the construction of a sanitary sewer main to serve the newly created parcel. Such design plans shall be approved by the General Manager of the Public Works Department;
  - d) the owners providing written acceptance to the Public Works - Electrical System Customer Relations Engineer of the applicable charges for renovating the existing electrical servicing facilities;
  - e) the owners agreeing in writing to the granting of an appropriate joint-use easement in favour of the City of Saskatoon (see attachments 2 and 3), and SaskTel for electrical distribution and telephone purposes;
  - f) the existing shed, as shown on existing Lot 11, being relocated off of the proposed new Lot; and,
  - g) the Certificate of Approval for proposed Lots 11 and 12, Block 2, Plan G792 being issued subject to the severed portion of Lots 11 and 12 being consolidated in one title.

*ADOPTED.*

6/96

Applicant:  
Legal Description:

Mr. Ron Chelack  
Lots 11 and 12, Block 2, Plan G792

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Location: 3240 and 3244 Caen Street.”

**ATTACHMENT**

1. October 28, 1996 Subdivision Report

**B12) Enquiry Councillor Postlethwaite (July 18, 1996)  
Residential Disposal Of Hazardous Materials  
(File No. 7830-2)**

The following enquiry was made by Councillor Postlethwaite at the meeting of City Council held on July 15, 1996:

**RECOMMENDATION:** that the following report be received as information.

*ADOPTED.*

‘Would the Administration please report on the current situation regarding the disposal of hazardous materials in the City.

It has come to my attention that environmentally responsible residents, who prefer not to contaminate the landfill, have apparently been unable to find out how they might safely dispose of noxious substances.’

Report of the General Manager, Environmental Services Department, November 8, 1996:

“Various members of the staff in the Environmental Services Department work on a continuous basis to assist the public with the disposal of problem wastes. The scope of the problem is, however, broader than simply household hazardous wastes. Staff deal with both liquid and solid wastes generated by industries, commercial operations, hospitals, laboratories, and households. The disposal of hazardous materials within the City varies by the nature of the waste, the volume of the waste, and the location of the waste. These factors determine which regulatory guidelines govern the disposal.

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**Industrial/Commercial Liquid Wastes**

The existing City Bylaw #5115, that regulates the use of sewerage system, prohibits the disposal of all hazardous wastes via the sewerage system. There are, however, certain instances where disposal via the sewerage system is an acceptable option, and the system users continue to pressure Environmental Services staff to permit this approach. Bylaw #5115 is currently being revised. Revisions will include clearer definitions of hazardous wastes and provide flexibility for staff to permit sewer disposal when it can be shown that the waste will not create safety risks to civic workers, operational difficulties at the sewage treatment plant, and/or environmental problems.

An unloading facility for liquid waste haulers has been built at the sewage treatment plant for the disposal of acceptable liquid wastes. Staff are involved in carrying out random sampling and laboratory analyses to ensure wastes are acceptable. Disposal at the treatment plant is governed by a variety of regulations. If the volume of the waste and the concentration of contaminants results in a total weight of contaminants that exceeds a certain limit, the load falls under the regulations of the Transportation of Dangerous Goods Act. In that case, a licensed hauler, such as Envirotec Waste Management, must haul the waste to a licensed receiver such as the waste handling facility in Swan Hills, Alberta. If the *Transportation of Dangerous Goods Act* does not apply, the load is evaluated in order to determine the time of day the load can be disposed, the rate of discharge, and other restrictions that will minimize the impact of the discharge on the treatment process.

The Used Oil Collection Regulations came into effect on June 26, 1996. The regulations mandate that first sellers must provide a product management program to collect used oil, used oil filters, and oil containers. Local businesses such as Wolverine and Mr. Lube provide drop-off depots and pick-up service for nominal charges. Wastes such as used oil, antifreeze, waste gas, and diesel are accepted. Information relating to this program is provided by local businesses and the industry in general.

**Household Hazardous Wastes**

Ignitable, corrosive, reactive, or toxic wastes from consumer commodities present similar disposal problems, however, in that individual volumes are small the disposal of these wastes has received less attention in many communities. A number of household hazardous wastes are acceptable for disposal via the sewerage system. The U.S. Environmental Protection Agency has prepared a list of the wastes that are acceptable for sewer disposal. The list also includes household hazardous wastes that are acceptable for disposal at landfills. This information is available to residents by contacting technical staff within the Environmental Services Department. Residents who enquire with respect to disposal options are first encouraged to use all the product or give unused portions to neighbours in order to eliminate the need for disposal. The public is also referred to the

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University's waste handling facility when no other option is available.

Household hazardous waste management programs such as paint exchange days and household hazardous waste collection days provide additional options. In 1991, the City, in conjunction with the Saskatchewan Waste Reduction Council (SWRC) and the Saskatoon Environmental Advisory Council (SEAC), held a Household Hazardous Waste Day. The SWRC received a grant from the Federal Government to help organize and publicize the event. The event was very well attended, resulting in a total project cost of approximately \$50,000. Interest continued after the event and it was felt that to be effective, ongoing hazardous waste days were required. Capital funding was approved subsequently for a permanent hazardous waste depot, however, due to operating budget constraints the funding for its operation was never approved. For the past few years, the SWRC, SaskTel, Par Auto Body, and the City have organized or supported paint exchange days.

The preliminary 1996 operating budget included funding for the dissemination of information regarding household hazardous wastes and the support of a household hazardous waste collection day. This funding was not approved and thus plans for 1997 include reviewing the possibility of recovering household hazardous waste disposal costs through appropriately designed landfill fees.

**Solid Waste**

A number of special solid wastes are acceptable at the landfill. The Spadina Landfill is a licensed receiver of waste dangerous goods and will accept asbestos, provided the generator of the waste and the hauler adhere to provincial regulations. The landfill also accepts medical sharps for disposal, provided the wastes are separated from the normal waste stream, placed in impervious containers, and the landfill is given 24 hours notice of delivery. Contaminated soil is accepted and stored on site where remediation is accomplished prior to its use as a cover material. Information on the disposal of these wastes is available from landfill staff.

While there are a number of options available to the Saskatoon public, the Solid Waste Branch does not have a formal household hazardous waste management program. Most large Canadian cities have some form of a program. The programs are, however, costly and deal with only a very small fraction of the total waste stream. Regina incurred costs of \$44,800 in 1995 to manage oil, paint, and household hazardous wastes. Investigations currently being carried out, as part of the Solid Waste Management Master Plan, are examining these programs. However, until a program is designed and funding approved, the disposal of a small amount of problem wastes will continue to be difficult, and therefore, in some cases, that disposal will be carried out inappropriately."



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**B13) School Signing Revisions**  
**Aden Bowman Collegiate**  
**(File No. 6280-3)**

**RECOMMENDATION:** that the signing changes at Aden Bowman Collegiate, as shown on Report of the attached Plan No. H11-2A, be approved.

General

Manager,

Transportation

Department, November 7, 1996:

*ADOPTED.*

“The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at Aden Bowman Collegiate. The review has been completed and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting between representatives of the Transportation Department, the Education Detail of the Saskatoon Police Service, the Saskatoon Board of Education and the School’s Principal. Based on the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes are described below:

- Install a ‘NO PARKING’ zone (RB-51) of 10 metres along the north side of Taylor Street immediately east of Albert Avenue.
- Install a ‘NO PARKING’ zone (RB-51) of 10 metres along the south side of Taylor Street immediately west of the painted crosswalk at Albert Avenue.
- Remove the existing ‘NO PARKING, LOADING ZONE’ (RB-58N) near the school entrance at Albert Avenue and install a ‘LOADING ZONE, 5 MINUTES’ (RB-58C) of 20 metres along the south side of Taylor Street immediately east of the painted crosswalk.
- Install a ‘NO PARKING’ zone (RB-51) of 10 metres along the south side of Taylor Street immediately west of the intersection of Taylor Street and Clarence Avenue.
- Expand the existing ‘BUS STOP’ (RB-59) along the west side of Clarence Avenue immediately south of Taylor Street from 15 metres to 35 metres.
- Replace the existing ‘NO PARKING THIS SIDE’ zone (R-32) and ‘NO PARKING, LOADING ZONE’ (RB-58N) along the west side of Clarence Avenue near the school’s front entrance with a ‘NO PARKING’ zone (RB-51) and a ‘LOADING ZONE, 5 MINUTES’ (RB-58C), each approximately 25 metres long.

These changes are necessary to upgrade the outdated and deteriorated signing currently in place at

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Aden Bowman Collegiate, and to better serve the current needs of the school. All of the above changes have been reviewed and approved by the Saskatoon Board of Education, the Saskatoon Police and the School's Principal."

**ATTACHMENT**

1. Plan No. H11-2A

**REPORT NO. 21-2002 OF THE PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor J. Postlethwaite, Chair  
Councillor M. Heidt  
Councillor A. Langford  
Councillor P. McCann  
Councillor K. Waygood

1. **General Admission Rates and Fees**  
**(File No. CK. 1720-7)**

**RECOMMENDATION:**

- 1) that the financial objective for general admission programs provided by the Leisure Services Department at all five indoor leisure centres (Cosmo, Lakewood, and Lawson Civic Centres, Harry Bailey Aquatic Centre, and the Saskatoon Field House) be revised to recover 65% of the total cost of providing the service;
- 2) that the above financial objective be achieved by increasing the base rate for adults by \$0.35 on January 1, 1997 and thereafter by \$0.40 annually for a four-year period commencing on January 1, 1998;
- 3) that the following facility pass structures for the indoor leisure centres be approved;
  - a) Leisurecard multi-facility 12-month pass rates (GST included) to be effective January 1, 1997 each year as follows:

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	<u>1997</u>	<u>1998</u>	<u>1999</u>
Adult	\$254	\$254	\$275
Youth	\$152	\$152	\$165
Family	\$508	\$508	\$550

- b) Fitcard single facility 12-month pass rates (GST included) to be effective January 1, 1997:

Adult	\$230
Youth	\$138
Family	\$460

- 4) that elimination of the Fitcard facility pass on December 31, 1997 be approved; and,
- 5) that 25 percent of the reduction in taxpayer subsidy realized from the implementation of rate increases for the four years beginning on January 1, 1998, be re-allocated towards providing additional funding for either the Leisure Services Department's accessibility programs or its basic service programs.

Your Committee has considered and concurs with the report of the General Manager, Leisure Services Department, which follows. It is understood that this report will also be reviewed by the Administration and Finance Committee, at its meeting to be held on November 18, 1996.

Report of the General Manager, Leisure Services Department, dated November 4, 1996:

**“BACKGROUND**

The Leisure Services Department derives revenue by providing registered lessons and general admission programming directly to the public. Lesson fees provide the public with access to instructed classes on a pre-registered basis. General admissions provide access to a variety of leisure and fitness activities at the City's recreation facilities on a 'drop-in' basis (without requiring pre-registration).

In 1992, City Council approved revisions to the pricing philosophy and criteria for setting fees at the City's five major indoor leisure facilities: Cosmo, Lakewood and Lawson Civic Centres, Harry Bailey Aquatic Centre, and the Saskatoon Field House. It was agreed that general admission fees would be set to recover 75 percent of the cost to provide this service. It was also agreed that this financial objective would be achieved through the implementation of a new pricing strategy over a seven-year period beginning on January 1,

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1993. That strategy is detailed in the 1992 General Public Admissions Report. (See Attachment A.)

When your staff committed to achieving that financial objective, the cost for general admission programming was \$1.8 million. However, according to 1997 budget estimates this cost has risen to \$2.5 million, largely due to the inclusion of payroll costs and to recent wage settlements, and most recently, increases to our internal rental rates. Consequently, the cost-recovery rate will drop to 47 percent in 1997. That rate will rise to only 54 percent in 1999, when our current pricing strategy is scheduled to be fully implemented. If we were to try to achieve our original goal within the original timeframe, we would have to increase the base adult admission rate (the rate upon which all admission fees are set) by one dollar per year for the next three years, from \$3.85 in 1996, to \$6.85 in 1999. By implementing a fee increase of that magnitude, we would price ourselves right out of the market.

It is important to note that because of our current pricing strategy (i.e. rate structure, incentive packages and phased-in fee increases), we have been able to maintain service levels without requiring additional funding from taxation despite absorbing significant increases in programming costs. For the most part, we have also been able to maintain participation levels despite changing market conditions, increased competition, facility closures, and various other factors that have had an adverse affect on attendance in recent years.

**DISCUSSION**

The City's indoor leisure centres provide two distinct services through general admission programming: adult fitness programming, which is comprised of various fitness classes and weight training at all five locations; lane swimming and aquafitness classes at the aquatic centres; walking, running, or wheeling at the Saskatoon Field House; and, recreational programs for children, youth, and families which, for the most part, is comprised of public swimming at the indoor pools. As shown in Table 1, below, the demographic profile of our customer base for this programming has shifted over the past five years.

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TABLE 1: Indoor Leisure Centres Total Attendance by Admission Rate					
	1991	1992	1993	1994	1995
Adult	184,600	200,300	200,300	167,400	213,500
Youth	127,300	123,700	104,300	92,100	112,500
Preschool	0	0	13,700	10,600	14,000
Family	147,300	140,800	118,300	94,100	115,600
Other	7,800	5,800	4,200	4,500	4,800
Combined	467,000	470,600	440,800	368,700	460,400

Prior to 1993, Preschool children were charged admission and thus, are included in the Youth totals.

Other admissions include tennis at the Field House and racquetball at Cosmo Civic Centre.

Adult admissions are currently the major growth area for our facilities, largely because of the current interest in fitness programming. As our population ages, more people are becoming concerned about their health and mortality. As a result, our facilities are experiencing greater demand for our exercise and wellness programming for older adults. This will continue to be our most significant growth opportunity well into the next century. As such, we anticipate an annual growth rate of about one and one-half to two percent annually. At the same time, there is a concern by staff that we must remain competitive by being able to provide the programs and services that this emerging market wants and is prepared to pay for.

Over the past several years, there has been a general decline in family and youth attendance due, in part, to a shift in the demographic make-up of our city (to an older population with fewer children). Lifestyle changes, economic considerations, and a variety of other such factors which compete for a family's time and money have also combined to have an impact

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on family participation. The good news, is the decline appears to have halted. In fact, staff are forecasting a growth rate of one-half of one percent annually for youth admissions over the next five years. This is in part a result of the baby boom echo, many of whom are now old enough to be charged admission. We do not anticipate a significant increase in family admissions during this period, but we do expect them to stabilize.

While the growing interest in health and fitness is having a positive effect on adult participation, we have experienced a reduction in the amount of revenue we yield per participant. Because our adult fitness customers are heavy users who participate at least two or three times a week on a regular basis, they choose the lowest priced admission packages available to them. As shown in Table 2, below, this means that fewer customers are paying the full-priced general admission rate in favour of discounted admission packages such as facility passes. On average, a facility passholder or bulk ticket user pays 75 percent of the full price general admission rate, whereas group rate users pay 82 percent.

TABLE 2: Indoor Leisure Centres, Percentage of Total Admission Transactions by Type of Payment

	1991	1992	1993	1994	1995
General Admission Rate	61.8	57.7	53.0	46.1	40.3
Facility Pass	19.1	22.4	23.5	28.3	33.3
Bulk Ticket	9.2	9.6	14.0	13.3	14.7
Group Rate	9.9	10.3	9.5	12.3	11.7
	100%	100%	100%	100%	100%

Nevertheless, our primary marketing objective is to build repeat usage within our existing customer base. As such, our admission packages, which offer the public a variety of choices in how they access the City's facilities, are incentives that encourage regular participation. Based on our experience since introducing the current pricing strategy, your staff have concluded that the existing rate structure. Also, the concept of incentive packages is working and should continue to be a part of the department's overall marketing strategy.

**JUSTIFICATION**

Your staff continue to believe that participation in leisure activity is essential to the well-being of individuals and the community as a whole. The fact is, our primary goal is to get as many of the city's population as possible to participate in the activity of their choice. That does not mean, however, that programming **MUST** always be subsidized to encourage participation. On the contrary, we believe that it **SHOULD NOT** be subsidized unless it is absolutely necessary. The challenge for us is to know when price becomes the critical factor in the customer's decision to participate or not.

On one hand, we believe that if we increase rates to achieve 75 percent cost recovery, we will be pricing ourselves right out of the market and thus, losing a significant portion of our existing customer base for adult fitness programs. For example, according to a recent survey of pricing for private sector fitness clubs and other delivery agencies in Saskatoon, the current market value for adult fitness memberships ranges between \$24 and \$45 per month, depending on the package. Comparable facility pass rates at our facilities range between \$16 and \$36 per month, depending on the package. If our base adult rate was increased to \$6.85, those prices would rise to \$28 and \$65 respectively. In view of the fact that the City's programming is considered to be entry to mid-level, customers may perceive our service as poor value for the price and thus, decide to go elsewhere - or stop participating altogether.

On the other hand, we also recognize that steps must be taken to ensure that a reasonable amount of the cost for providing this programming is recovered through user fees. The difficulty is in knowing how much subsidy, if any, is required to achieve our participation objectives today and in predicting what that subsidy will be down the road. Hence, our new strategy is to begin setting our targets in five-year intervals. Based on our projections and assessment of the market, your staff believe that it is realistic and desirable to set the base adult rate at an amount which is equal or close to the average cost per participant and, therefore, propose that this rate be increased by \$0.35 effective January 1, 1997, and thereafter by \$0.40 annually for the next four years, beginning on January 1, 1998.



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TABLE 3: Projected Cost Recovery							
YEAR	ADM FEE	ADM FEE (less GST)	AVG COST	TOTAL COST	USER FEES	RECOVERY RATE	TAXPAYER SUBSIDY
1996	\$3.85	\$3.60	\$4.89	\$2,261,300	\$1,098,700	49.00%	\$1,162,600
1997	\$4.20	\$3.93	\$5.50	\$2,496,100	\$1,179,800	47.27%	\$1,316,300
1998	\$4.60	\$4.30	\$5.58	\$2,521,100	\$1,299,000	51.53%	\$1,222,100
1999	\$5.00	\$4.67	\$5.59	\$2,546,000	\$1,424,700	55.96%	\$1,121,300
2000	\$5.40	\$5.05	\$5.60	\$2,571,000	\$1,552,600	60.39%	\$1,018,400
2001	\$5.80	\$5.42	\$5.61	\$2,596,000	\$1,683,000	64.83%	\$913,000

Based on the set of assumptions above, we will achieve 65 percent cost recovery within the next five years. At the end of that time, we will again review the situation to see if we can continue to improve on that level of recovery. However, should participation begin to decline because of our pricing, we will examine the alternatives and report back to City Council.

Furthermore, our existing facility pass system must be restructured to bring it in line with the current market value. The problem is that the Fitcard, which allows the holder to access public open times (excluding drop-in fitness classes) at any one single facility, is priced well below fair market value. Therefore, we propose to phase-out this pass on January 1, 1998. This will be accomplished through increasing the Fitcard 12-month rate to \$230 (GST included) while holding the Leisurecard (our multi-facility all-purpose pass) rate at the 1996 price of \$254 until January 1, 1999. This phase-in period will give our existing customers a reasonable period to adjust to the fee increase.

It must also be recognized that increasing the price of general admissions will cause problems for those who cannot pay the higher price to participate in leisure activities and thus, the City may have to provide more funding for accessibility. Therefore, it is proposed that 25 percent of the reduction in taxpayer subsidy be re-allocated towards providing additional funding for either the Department's accessibility programs or its basic service programs. If this proposal is accepted, it will result in additional funding in the amount of

approximately \$100,000 for the above programs.

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**OPTIONS**

An option is to continue operating status quo, implementing the approved \$0.30 cent per year increases to the base adult rate until 75 percent cost recovery is achieved. If this option were exercised, it would also be desirable to implement the re-structuring of the pass system as previously outlined.

A second option is to abandon any financial objective, while continuing to implement the approved rate increases until January 1, 1999.

**POLICY IMPLICATIONS**

There are no known policy implications.

**FINANCIAL IMPACT**

Assuming that we can maintain a one and one-half percent growth rate in admissions and hold cost increases to 1 percent, your staff project that the above initiatives, less the re-allocation to providing additional funding for either the Department's accessibility programs or its basic service programs, will reduce the taxpayer's subsidy by \$300,000 by the year 2001.

---

**COMMUNICATIONS PLAN**

Your staff will advise all customers through internal notices, through the Leisure Activities Guide, and through the 'City Page' in the daily newspaper. In order to ensure that passholders and other user groups have sufficient notice prior to implementation, this must be completed in early December.

**ATTACHMENTS**

1. Attachment A - 1992 General Public Admissions Report"

*Moved by Councillor Steernberg,*

*THAT Clause 1, Report No. 19-1996 of the Administration and Finance Committee be*

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*brought forward for consideration.*

*CARRIED.*

**“REPORT NO. 19-1996 OF THE ADMINISTRATION AND FINANCE COMMITTEE**

**1. General Admission Rates and Fees  
(File No. CK. 1720-7)**

**RECOMMENDATION:**

- 1) that Recommendation No. 1) of Clause 1, Report No. 21-1996 of the Planning and Operations Committee be amended by adding at the end, the words, *“for the period ending 2001, however, the long-term goal remains to recover 75% of the total cost of providing the service,”* so that it reads as follows:

that the financial objective for general admission programs provided by the Leisure Services Department at all five indoor leisure centres (Cosmo, Lakewood, and Lawson Civic Centres, Harry Bailey Aquatic Centre, and the Saskatoon Field House) be revised to recover 65% of the total cost of providing the service for the period ending 2001, however, the long-term goal remains to recover 75% of the total cost of providing the service;

- 2) that Recommendation No. 5) in Clause 1, Report No. 21-1996 of the Planning and Operations Committee, be referred to the Budget Committee for consideration during the 1998 budget debate, as follows:

that 25 percent of the reduction in taxpayer subsidy realized from the implementation of rate increases for the four years beginning on January 1, 1998, be re-allocated towards providing additional funding for either the Leisure Services Department’s accessibility programs or its basic service programs.

Your Committee met earlier today and reviewed the report of the General Manager, Leisure Services Department dated November 4, 1996 (as contained under Clause 1, Report No. 21-1996 of the Planning and Operations Committee), with representatives of the Leisure Services Department. Your Committee supports Recommendation Nos. 2, 3 and 4, however, it does not support Recommendation Nos. 1) and 5) as they are written, and therefore submits the above-noted amendments for consideration by City Council.”

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*Moved by Councillor Postlethwaite,*

*1) that the financial objective for general admission programs provided by the Leisure Services Department at all five indoor leisure centres (Cosmo, Lakewood, and Lawson Civic Centres, Harry Bailey Aquatic Centre, and the Saskatoon Field House) be revised to recover 65% of the total cost of providing the service;*

*IN AMENDMENT*

*Moved by Councillor Steernberg,*

*THAT the above motion be amended by adding at the end, the words, "for the period ending 2001, however, the long-term goal remains to recover 75% of the total cost of providing the service".*

THE AMENDMENT WAS PUT AND CARRIED AS FOLLOWS:

YEAS: His Worship the Mayor, Councillors Birkmaier, Heidt,  
Steernberg, Langlois, McCann, Langford and Atchison 8

NAYS: Councillors Postlethwaite, Waygood and Roe 3

THE MOTION AS AMENDED WAS PUT AND CARRIED.

Moved by Councillor Postlethwaite,

2) that the above financial objective be achieved by increasing the base rate for adults by \$0.35 on January 1, 1997 and thereafter by \$0.40 annually for a four-year period commencing on January 1, 1998;

CARRIED.

Moved by Councillor Postlethwaite,

3) that the following facility pass structures for the indoor leisure centres be approved;

a) Leisurecard multi-facility 12-month pass rates (GST included) to be effective January 1, 1997 each year as follows:

	<u>1997</u>	<u>1998</u>	<u>1999</u>
Adult	\$254	\$254	\$275
Youth	\$152	\$152	\$165
Family	\$508	\$508	\$550

b) Fitcard single facility 12-month pass rates (GST included) to be effective January 1, 1997:

Adult	\$230
Youth	\$138
Family	\$460;

CARRIED.

Moved by Councillor Postlethwaite,

4) that elimination of the Fitcard facility pass on December 31, 1997 be approved;

IN REFERRAL

Moved by Councillor Steernberg,

THAT the matter of the Fitcard facility pass be referred to the Leisure Services Advisory Board.

THE REFERRAL MOTION WAS PUT AND CARRIED.

Moved by Councillor Postlethwaite,

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<b>2. Leisure Services Department</b>	<i>YEAS:</i>	<i>Councillors Waygood, Heidt, Roe, Langford, McCann and Postlethwaite</i>	6
	<i>NAYS:</i>	<i>His Worship the Mayor, Councillors Birkmaier, Steernberg, Langlois and Atchison</i>	5

**Summer Playground and Youth Centre Programs  
 Hours of Operations Changes  
 (Files CK. 1600-1 and 5900-1)**

**RECOMMENDATION:**

Your Committee has considered and concurs with the following report of the General Manager, Leisure Services Department, dated November 1, 1996, regarding the above.

- 1) that the number of hours of operation per day, during the weekdays, for each summer playground location remain at 7.5 hours per day, Monday to Thursday and 4.5 hours per day on Fridays (as in 1996);
- 2) that the exact times of operation throughout the day for the summer playground sites be changed to operate for 7.5 hours between the hours of 10:30 a.m. and 7:30 p.m., Monday to Thursday, and remain open at 12:30 a.m. to 5:00 p.m. on Fridays to meet the expressed needs of each individual neighbourhood for participation in the playground program either in the morning and afternoon, or in the afternoon and evening;
- 3) that the Leisure Services Department be authorized to determine the hours of operation for each site based upon participation, community input, and complimentary neighbouring sites; and,
- 4) that the number of hours of operation per day at each summer drop-in youth centre program remain at 5.5 hours per day Monday to Friday (as in 1996), and that the exact hours of operation in the afternoon remain the same, 3:00 p.m. to 5:30 p.m., and the supper break be reduced by one-half hour and the evening youth centre program begin one half-hour earlier and close one-half earlier, 6:30 p.m. to 9:30 p.m.

The *ADOPTED.*

Leisure Services Department provides a supervised summer playground program for children, 12 years of age and under, and families throughout the summer months at 43 sites at the neighbourhood level. The Department also offers ten drop-in youth centre programs throughout the summer out of elementary and secondary schools for youth 10 to 19 years of age. The summer playground program and the summer youth centre program are designated as a 'basic service' in accordance with the criteria in "City of Saskatoon Policy C03-029 (Leisure Services Fees and Charges)", and are available free of charge to all

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participants.

Program leaders at each program site design and deliver a variety of activities to their target group in accordance with the leisure needs of children and youth as identified in the Leisure Services Department's Needs Assessment and Youth Program Delivery Plan.

Daily activities at playground sites include sports, games, crafts, story-telling, music, creative drama, and special events. Water play is a component of the playground program at 39 of the 43 sites where an outdoor water feature is located (32 paddling pools and 7 spray pools). The summer playground program operated for eight weeks (from June 27 to August 21) or 38 full days in 1996. The total number of program hours offered each week at each playground is 34.5 hours.

The hours of operation for the summer weekday playground program in 1996 were as follows:

Monday to Thursday	12:30 p.m. to 8:00 p.m.
Friday	12:30 p.m. to 5:00 p.m.

The current hours of operation accommodate participants that are available to attend the program during the afternoon and evening. The current hours of operation do not address those people that would prefer to attend the program in the morning.

Daily activities at the drop-in youth centre sites include sports, games, crafts, music, social interaction, and special events. The youth centres operated for seven weeks (from June 27 to August 14) or 33 full days in 1996. The total number of program hours offered each week at each youth centre site is 27.5 hours.

The hours of operation for the summer youth centre programs in 1996 were as follows:





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paddling pool until the pool chemicals are added and the pool is filled to one half capacity. An earlier program opening would allow the pools to be supervised and filled earlier and this results in earlier water play participation.

To compromise between morning, afternoon, and evening hours of operation, the Leisure Services Department recommends the following hours of operations for the summer weekday playground program, beginning in 1997:

1. Retain the same number of hours of service per week at each site, 34.5 hours a week, 7.5 hours a day Monday to Thursday and 4.5 hours on Fridays.
2. At selected sites open one-half hour earlier and close one-half hour earlier Monday to Thursday. Retain the same hours of operation on Fridays.

Monday to Thursday	12:00 p.m. to 7:30 p.m.
Friday	12:30 p.m. to 5:00 p.m.

3. At selected sites, where evening playground attendance is extremely low and participants expressed that they wanted to participate in the water play component earlier in the day, open two hours earlier and close two hours earlier Monday to Thursday. Retain the same hours of operation on Fridays.

Monday to Thursday	10:30 a.m. to 6:00 p.m.
Friday	12:30 p.m. to 5:00 p.m.

Site selection will be made by the Leisure Services Department staff with input from the participants and the community. Consideration of location of the neighbourhood and the spray pools will be given in selecting which sites will open in the morning or evening so that neighbouring sites can compliment each other. In other words, participants could chose to attend the St. Andrew playground in King George in the morning and afternoon and the Optimist playground in the evening. Recommended hours of operation for each site for 1997 are found in Attachment A.

The adjustment in the hours of operation will result in a compromise to fulfil the needs of participants that would like to take part in the water play component of the program during the day while still fulfilling the needs of participants that attend in the evening.

Upon implementation of the adjusted program hours, the Leisure Services Department staff will conduct an evaluation to determine if the summer playground program continues to meet the needs of the participants.

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Youth Centres

In 1996, attendance at the youth centre sites was 22,217 visits. This represents a 12 percent decrease in attendance from 1995. However, staff were sending the younger children to the playground program where the activities were more age appropriate. There was only a slight decrease (.7 %) of the eligible youth population attending. Peak attendance occurred between 4:00 p.m. and 5:00 p.m. and 8:00 p.m. and 9:00 p.m. Staff have indicated that children aged 10 to 12 go home around 9:00 pm which we consider to be good thing. A review of when visitations took place indicated a significant decrease in attendance after 9:00 p.m. at all locations. In addition, the youth have indicated to staff that they do not want or need an hour and a half for a supper break from the program.

As a result, the Leisure Services Department recommends the following hours of operation for the drop-in youth centres in 1997:

1. Retain the same number of hours of service per week at each site, 27.5 hours a week, 5.5 hours a day Monday to Friday.
2. Retain the same afternoon hours of operation, 3:00 p.m. to 5:30 p.m., but reduce the supper break to one hour, and re-open at 6:30 p.m. and close one half hour earlier at 9:30 p.m. at all sites.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPACT**

Playgrounds

All program related financial resources allocated to the summer playground program will remain the same, as the number of program days and hours offered each week will remain unchanged. The change in program hours will result in a staff cost saving of \$10,800 due to a reduction in shift differential pay out. Shift differential is paid to staff that work a minimum of four hours after the 4:00 p.m. daily.

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Youth Centres

There is no financial impact on youth centres.

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**ATTACHMENTS**

1. Attachment A - playground site locations and recommended hours of operation.”
  
3. **Proposed Saskatoon  
Planning District Development Plan  
(File No. CK. 4240-5)**

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- DEALT WITH EARLIER. SEE PAGE NO. 18.*
  
4. **Gordon Howe Complex  
Spectator Baseball/Softball Fields  
Operating Agreements with the User-Groups  
(File No. CK. 4206-2-1)**

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**RECOMMENDATION:**

**During consideration of the report of the General Manager, Leisure Services Department, dated November 1, 1996, which follows, concern was expressed with respect to use of the facilities by community groups. Your Committee is of the opinion that the tenant should not unreasonably withhold consent to community groups. Additionally, if there is a dispute, it is felt that the matter should be referred to the General Manager, Leisure Services Department,**

- 1) that the leasing agreement between the City and the Saskatoon Amateur Softball Association for the operation of the Bob Van Impe and Gordon Howe No. 1 ballfields be extended for the following periods with the option to renew this Agreement for a further period of three softball seasons of April 15 to October 31, subject to the agreement of the City:
  - a) April 15, 1997 to October 31, 1997
  - b) April 15, 1998 to October 31, 1998
  - c) April 15, 1999 to October 31, 1999;
- 2) that the leasing agreement between the City and the Saskatoon Men's Baseball League Inc. for the operation of Leakos Baseball Field be extended for the following periods with the option to renew this Agreement for a further period of three baseball seasons of May 1 to September 30, subject to the agreement of the City:
  - a) May 1, 1997 to September 30, 1997
  - b) May 1, 1998 to September 30, 1998
  - c) May 1, 1999 to September 30, 1999;
- 3) that City Council approve the assignment of the Lease Agreement between the City of Saskatoon and Field of Dreams Inc., to the purchaser of the Saskatoon franchise of the Prairie League of Professional Baseball to include the following:
  - a) that the leasing agreement for the operation of J. F. Cairns Field be extended for the following periods with the option to renew this Agreement for a further period of three baseball seasons of May 1 to September 15, subject to the agreement of the City:
    - i) May 1, 1997 to September 15, 1997
    - ii) May 1, 1998 to September 15, 1998
    - iii) May 1, 1999 to September 15, 1999;
- 4) that the above leasing agreements include a clause which makes reference to the tenant not unreasonably withholding consent to allow community groups to use the facility, and if there is any dispute, it be referred to the General Manager, Leisure Services Department, to make the final adjudication;
- 5) that the City Solicitor be requested to prepare the necessary documentation associated with the respective leasing agreements; and,
- 6) that His Worship the Mavor and the City Clerk be authorized to execute the respective documentation concerning the lease agreements, under the Corporate Seal on behalf of the City of Saskatoon.

*ADOPTED.*

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**to make the final adjudication.**

**Report of the General Manager, Leisure Services Department, dated November 1, 1996:**

**“BACKGROUND**

On August 16, 1993, City Council authorized the City's Administration to negotiate with various user groups concerning the operation of the J.F. Cairns, Leakos, Bob Van Impe, and Gordon Howe No. 1 ballfields at the Gordon Howe Complex. These negotiations were finalized in March of 1994 resulting in Lease Agreements for the operation of the different facilities as follows:

- Saskatoon Professional Baseball Inc.                      J. F. Cairns Field
- Saskatoon Amateur Softball Association                      Bob Van Impe, Gordon Howe Field 1
- Saskatoon Men's Baseball League                              Leakos Field

With the user groups being responsible for the operation of the various ballfields, a cost-saving of \$100,300 to the Spectator Ballfield Program was identified in the City's 1994 operating budget as follows:

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ment Tax and Concessions Revenue	\$+3.9	
of Sportsfield	+50.8	
ompensation Reduction of 2.9 staff-years	-91.9	
ng Costs, including utilities (-41.6), maintenance (-15.6), other (-5.9)	-63.1	-100.3

The terms of the respective lease agreements were for a three-year period ending in the fall of 1996 with an option to renew for an additional three-year period subject to the approval of the City.

At its meeting held on August 12, 1996, City Council adopted Clause B19, Report No. 15-1996 of the City Commissioner concerning the use of Cairns Field and the concessions for the Saskatchewan Junior Men's Baseball Championships held in August of 1996. During their discussion of the matter, City Council was advised that the Administration would report on the experience over the past three years, and will make a recommendation as to whether the lease should be renewed.

The following report provides a summary of the experience to date for the respective lease agreements concerning the operation of various facilities at the Gordon Howe Complex.

Lease Agreement for the Gordon Howe No. 1 and Bob Van Impe Ballfields

The Saskatoon Amateur Softball Association is content with the current lease agreement. The Association is committed to operating Gordon Howe #1 and the Bob Van Impe softball facilities for the next three softball seasons (April, 1997 - October, 1999) and would like the option to renew the Agreement for a further period of three years subject to the approval of the City.

The Leisure Services Department is satisfied with this lease arrangement and supports the continuation of the lease, with the Saskatoon Amateur Softball Association. The Association has met the terms and conditions outlined in the Agreement and have maintained the facilities to our standards.

Lease Agreement for the Leakos Ballfield

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The Saskatoon Men's Baseball League would like to exercise its option to renew the current lease agreement for the next three baseball seasons (May, 1997 - September, 1999) with the option to renew the Agreement for an additional period of three years subject to the approval of the City.

The men's baseball league has satisfied the terms and conditions outlined in the Lease Agreement. The facility has been maintained to standard and your staff support the extension of this Agreement as requested.

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Lease Agreement for J. F. Cairns Stadium

On November 6, 1995, City Council approved the assignment of the Lease Agreement governing the use of J. F. Cairns Field to a group of Saskatoon investors (Field of Dreams Baseball Inc.) who operated the Saskatoon Smokin' Guns of the Prairie League of Professional Baseball.

Field of Dreams Baseball Inc., is currently negotiating the sale of the Saskatoon franchise to another group of investors. The sale of the franchise is contingent upon the assignment of the current Lease Agreement governing the use of J. F. Cairns Field to the new group.

In discussions with your staff, the prospective owners have indicated their satisfaction with the terms of the Lease Agreement. They wish to have the current lease renewed for three years from May, 1997, to September, 1999, with the option of extending the Agreement for a further period of three years subject to the approval of the City.

Your staff have generally been satisfied with the leasing arrangement governing the use of J. F. Cairns Field. The operators have met the terms outlined in the Agreement and have maintained the facility to City standards. The quality of the playing field has exceeded our expectations.

A general concern is the availability of the facility to accommodate local users. The Senior Baseball League continues to be a major user of the facility scheduling their games around the professional teams home schedule. The facility has also been made available to accommodate other events (i.e. Canadian Senior Men's Baseball Championship August 21 to 26, 1996, and the Junior Men's Baseball Championships August 2 to 4, 1996). The prospective owners have expressed a strong desire and commitment to continue working with the Saskatoon Senior Baseball League and other users to accommodate their programming needs.

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In discussion with League officials from the Prairie League of Professional Baseball, your staff have been informed that the league schedule will be shortened for the 1997 season. This will reduce the number of days the professional team uses Cairns Field allowing for more dates for local users.

**JUSTIFICATION**

The Assignment of the Lease Agreement does not change the terms of the current Agreement governing the use of J. F. Cairns Field. The Lease document provides that the City's consent to an assignment will not be unreasonably withheld. During the past three years, the operators have fulfilled their obligation in accordance with the Lease Agreement, and your staff are confident that the new franchise owners will continue to operate the Facility to the City's satisfaction.

The leasing arrangements for the operation of Gordon Howe #1, Bob Van Impe, and Leakos ballfields, have proven satisfactory both from the users and the City's perspective. The users have continued to provide a successful program at a substantial cost savings to the City.

**OPTIONS**

Retain the Lease Agreement with Field of Dreams Inc. for the operation of J. F. Cairns Field. This option could jeopardize Saskatoon having a franchise in the Prairie League of Professional Baseball, leaving the future operation of the facility in question.

**POLICY IMPLICATIONS**

The general principles incorporated into the leasing arrangements in 1993, remain intact as follows:

1. The Lease(s) are for a minimum period of three years with an option to renew for an additional three years, subject to the approval of both parties. The operator(s) have full control over the facility with respect to rental policies, rate setting, and day-to-day operating procedures; and,
2. To ensure that the general condition of the facilities is not jeopardized, the leasing arrangements specify certain minimum standards of maintenance and security (e.g. blowing out the irrigation system in the fall, fertilizing and aerating the turf, and obtaining adequate insurance coverage). Through these standards, subsequent



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lessees will not be forced to incur major and premature capital expenditures because inadequate preventative maintenance measures were undertaken by their predecessors.

**FINANCIAL IMPACT**

There is no financial impact with the assignment and renewal of the respective Lease Agreements. Suitable arrangements have been made through the Solicitor's and Finance Departments to ensure that any outstanding debts owing to the City of Saskatoon, by Field of Dreams Inc., are covered from the proceeds of the sale of the Saskatoon franchise.”

**REPORT NO. 18-2002 OF THE ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor R. Sternberg, Chair  
Councillor A. Atchison  
Councillor D.L. Birkmaier  
Councillor H. Langlois  
Councillor P. Roe

**1. Property Tax Discount  
(File No. CK. 1920-2)**

Your Committee has offered for the month of January, 1997, at the rate to be set by the Investment Committee (under reviewed the Clause A3, Report No. 21-1996 of the City Commissioner). following report of the **RECOMMENDATION:** that a discount for the prepayment of 1997 taxes be *ADOPTED*.  
General

Manager, Finance Department, dated October 10, 1996, with the General Manager, and supports the proposal to provide a discount for the prepayment of 1997 taxes for the month of January, 1997:

“Historically, the City has offered prepayment discounts to encourage the early payment of property taxes. The rate is generally set so as to afford some benefit to the property owner while providing earnings to the Corporation from enhanced cash flow.

The 1996 tax prepayments totalled \$26,545,163, most of which was collected in January.

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The related discount cost to the City was \$243,754.

Given this information, the Administration recommends that a discount be offered for the month of January, and that on the advice of the Investment Committee the rate be set by City Council on November 18, 1996.”

**REPORT NO. 19-1996 OF THE ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor P. Roe, Chair  
Councillor A. Atchison  
Councillor D.L. Birkmaier  
Councillor H. Langlois  
Councillor R. Steernberg

**1. General Admission Rates and Fees  
(File No. CK. 1720-7)**

*DEALT WITH EARLIER. SEE PAGE NO. 48.”*

*Moved by Councillor Roe, Seconded by Councillor McCann,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**ENQUIRIES**

**Councillor Langford  
Discretionary Use Application  
Converted Dwellings  
(File No. CK. 4350-1)**

Now that we have a Maintenance Bylaw, would it be appropriate to include comments from the

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Fire Department and/or Health Department when an application for a converted dwelling comes forward.

**MOTIONS**

**REPORT OF CITY CLERK:**

“Council is requested to consider the following appointments of Deputy Mayor for the months indicated:

- |                          |   |                                       |
|--------------------------|---|---------------------------------------|
| Councillor Heidt         | - | For the month of January, 1997;       |
| Councillor McCann        | - | For the month of February, 1997;      |
| Councillor Waygood       | - | For the month of March, 1997;         |
| Councillor Roe           | - | For the month of April, 1997;         |
| Councillor Postlethwaite | - | For the month of May, 1997;           |
| Councillor Birkmaier     | - | For the month of June, 1997;          |
| Councillor Atchison      | - | For the month of July, 1997;          |
| Councillor Langlois      | - | For the month of August, 1997;        |
| Councillor Langford      | - | For the month of September, 1997; and |
| Councillor Steernberg    | - | For the month of October, 1997.”      |

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*Moved by Councillor Roe, Seconded by Councillor Birkmaier,*

*THAT City Council approve the following appointments of Deputy Mayor for the months indicated:*

<b><u>Bylaw No.</u></b> <b><u>7577</u></b>	<i>Councillor McCann</i>	-	<i>For the month of January, 1997;</i>
	<i>Councillor Langlois</i>	-	<i>For the month of February, 1997;</i>
	<i>Councillor Waygood</i>	-	<i>For the month of March, 1997;</i>
	<i>Councillor Roe</i>	-	<i>For the month of April, 1997;</i>
Moved	<i>Councillor Postlethwaite</i>	-	<i>For the month of May, 1997;</i>
by Councillor	<i>Councillor Birkmaier</i>	-	<i>For the month of June, 1997;</i>
Roe, Seconded	<i>Councillor Atchison</i>	-	<i>For the month of July, 1997;</i>
by Councillor	<i>Councillor Heidt</i>	-	<i>For the month of August, 1997;</i>
McCann,	<i>Councillor Langford</i>	-	<i>For the month of September, 1997; and</i>
	<i>Councillor Steernberg</i>	-	<i>For the month of October, 1997."</i>

THAT  
 permiss

*CARRIED.*

ion be granted to introduce Bylaw No. 7577, being "*The Boulevard Lease (Ruth Street and Lorne Avenue) Bylaw, 1996*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT Bylaw No. 7577 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Roe, Seconded by Councillor Postlethwaite,

THAT Council go into Committee of the Whole to consider Bylaw No. 7577.

CARRIED.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7577 was considered clause by clause and approved.

Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor Birkmaier,

THAT permission be granted to have Bylaw No. 7577 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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*Moved  
by Councillor  
Roe,*

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT Bylaw No. 7577 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

*THAT  
the meeting  
stand  
adjourned.*

CARRIED.

The bylaw was then read a third time and passed.

*CARRIED.*

The meeting adjourned at 9:55 p.m.

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Mayor

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City Clerk