

Council Chamber
City Hall, Saskatoon, Sask.
Monday, November 2, 1998
at 7:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair;
Councillors Atchison, Birkmaier, Harding, Heidt, Langford, Maddin,
McCann, Roe, Steernberg and Waygood;
A/City Manager Richards;
City Solicitor Dust;
City Clerk Mann;
City Councillor's Assistant Holmstrom

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT the minutes of the regular meeting held on October 19, 1998, be approved.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor Birkmaier,

THAT the regular Order of Business be suspended and that Council go into Committee of the Whole to consider Clause B.14, Report No. 21-1998 of the City Manager.

CARRIED.

“REPORT NO. 21-1998 OF THE CITY MANAGER

B14) The Naming of a Pocket Park in Silverspring (File No. PL4205-3-5)

RECOMMENDATION: that the Municipal Reserve MR5 of Registered Plan No. 96S22415 be named Christine Morris Park.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 29, 1998:

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“Under City Council Policy No. C09-008, Naming of Civic Property and Development Areas, the Planning and Building Department, after consultation with the Leisure Services Department and the Parks Branch of the Public Works Department, shall select and recommend to City Council for approval, the appropriate name for each park. Section 3.2(k) (the Guidelines section) reads that suggestion by submission from the general public is an acceptable criterion for park naming.

The name Christine Morris Park was selected by the Silverspring Community Association after holding a neighbourhood pocket park naming contest. The name bears significance to the residents in the immediate area. The name may be explained by the following excerpt from the relevant Silverspring Community Association correspondence: “In memory of Christine [Morris], a Silverspring resident, who lost her life giving birth to her daughter Kian. In memory of her and in honour of all mothers in Silverspring who will use the Pocket Park with their children.” Permission for this submission has been obtained by the family of the late Ms. Morris.”

ATTACHMENT

1. A plan showing the above mentioned parcel to be named.”

Moved by Councillor Steernberg, Seconded by Councillor Roe,

THAT Clause B15, Report No. 21-1998 of the City Manager and Items A.7 to A.12 and AA.4 of “Communications” be brought forward for consideration and that the speakers be heard.

CARRIED.

“REPORT NO. 21-1998 OF THE CITY MANAGER

**B15) Special Needs Transportation Service
(File No. 7305-1)**

RECOMMENDATION: that the following report regarding the City’s Special Needs Transportation Program be received.

Report of the General Manager, Transportation Department, October 29, 1998:

“The City of Saskatoon has contracted the provision of its special needs transportation service to the Saskatchewan Abilities Council (SAC) since the service was initiated in the mid 1970’s. In

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June of this year, SAC notified the Transportation Department that it would no longer be the provider of the special needs transportation service. Their notice stated that they wished to end their involvement in the service before December 31, 1998. The Transportation Department responded to this notice, asking the SAC to extend their provision of service to June 30, 1999. The June 30th date was preferred, from the Department's point of view, as it would allow the Department to complete its current study of special needs transportation, and implement a new service as recommended by that study in an orderly and planned fashion. It would also allow the service which SAC provides under contract to various agencies, including the School Boards, to continue to the end of the 1998/99 school year. The SAC Executive Board rejected the Department's request and confirmed that they wished to stop being the provider of this service before the end of this year.

In view of the above, the Transportation Department has initiated the process to acquire a new provider for the Special Needs Transportation (SNT) Service. A Request for Proposals (RFP) has been prepared and will be available for pickup on Tuesday, November 3, 1998 from the City's Purchasing Services Branch. The RFP will be sent to companies currently in the business of providing special needs transportation service, and will be advertised in the Saskatoon StarPhoenix. Proposals are to be submitted no later than 2:00 p.m., Central Standard Time, on Tuesday, November 17, 1998. It is intended to award the contract for this service prior to the end of November with the new service starting no later than January 1, 1999. The RFP has broken the service into two main components. The first component involves the Scheduling/Dispatch function, and the second component involves the Operations and Vehicle Maintenance function. Potential contractors may bid on one or both of the functions. The RFP will cover only the service funded by the City and the Province under a 50/50 cost-sharing arrangement commonly referred to as the 'public service'. It will not include the service provided by SAC under contract to various agencies such as School Boards and Saskatoon District Health.

One of the steps that the Transportation Department identified to be completed as part of the transition of the service from SAC to a new contractor was a review of the condition of the existing fleet of 22 lift-equipped vehicles. The vehicles used by SAC are owned by the City and may be available for use by the new contractor. The review showed significant deficiencies with the older portion of the fleet such that eight of the vehicles were removed from service. The reduction in vehicles has resulted in SAC being unable to meet its peak-hour service commitments. SAC has indicated that they require 17 vehicles to be on the road during peak hours in order to meet their commitments. The Transportation Department has made arrangements to lease, on a temporary basis, two lift-equipped vehicles. The first vehicle will be delivered during the week of November 2, 1998, with the second vehicle arriving shortly thereafter. The two additional vehicles will alleviate a portion of the vehicle shortage problem, assuming no further vehicles are removed from service. It is intended that the City no longer be responsible for providing lift-equipped vehicles under the new contract."

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COMMUNICATIONS TO COUNCIL

A7) George Schurman, dated October 30

Requesting permission to address Council regarding the Special Needs Transportation Service.
(File No. CK. 7305-1)

RECOMMENDATION: that Clause B15, Report No. 21-1998 of the City Manager and Items A.7 to A.12 and AA.4 of "Communications" be brought forward for consideration and that the speakers be heard.

**A8) Ron Bort, Provincial President
Saskatchewan Voice of People with Disabilities, dated October 31**

Requesting permission to address Council regarding the Special Needs Transportation Service.
(File No. CK. 7305-1)

RECOMMENDATION: that Mr. Bort be heard.

**A9) Tony Heit
807 Avenue I South, dated October 31**

Requesting permission to address Council regarding the Special Needs Transportation Service.
(File No. CK. 7305-1)

RECOMMENDATION: that Mr. Heit be heard.

A10) Annabeth Delorme, dated October 30

Requesting permission to address Council regarding the Special Needs Transportation Service.
(File No. CK. 7305-1)

RECOMMENDATION: that Ms. Delorme be heard.

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**A11) Jamie McKenzie
105 - 530 - 29th Street East, dated November 2**

Requesting permission to address Council regarding the Special Needs Transportation Service.
(File No. CK. 7305-1)

RECOMMENDATION: that Mr. McKenzie be heard.

**A12) Jeff Siemans
Suite 215, 3240 - 33rd Street, dated November 2**

Requesting permission to address Council regarding the Special Needs Transportation Service.
(File No. CK. 7305-1)

RECOMMENDATION: that Mr. Siemans be heard.

AA4) Jeffery Pattison, dated October 20

Submitting comments regarding the Abilities buses. (File No. CK. 7305-1)

RECOMMENDATION: that the information be received.”

Mr. George Schurman spoke against contracting out the service.

Mr. Ron Bort, Provincial President, Saskatchewan Voice of People with Disabilities, requested that the service not be contracted out.

Mr. Tony Heit, 807 Avenue I South, requested Council to retain the present service.

Ms. Annabeth Delorme requested continued service.

Mr. Jamie McKenzie, 105 - 530 - 29th Street East, requested that the service not be contracted out.

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Mr. Jeff Siemans, Suite 215, 3240 - 33rd Street, spoke against a change in service.

Moved by Councillor Steernberg, Seconded by Councillor Heidt,

THAT the information be received and that an option be included in the RFP that the City of Saskatoon own the buses.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

**1) Annette Beerman and Milan Handl
143 Huron Place, dated October 12**

Requesting permission for Mr. Randy Sabo to address Council regarding the disposition of Lot 16 and the South half of 15 Block 18 Plan (DJ) G582, 316 Avenue C North. (File No. CK. 4215-1)

RECOMMENDATION: that Item A.13 of “Communications” be brought forward for consideration and that the speakers be heard.

Moved by Councillor Langford, Seconded by Councillor Heidt,

THAT Item A.13 of “Communications” be brought forward for consideration and that the speakers be heard.

CARRIED.

**“A13) Marvin Henderson
Henderson Campbell Barristers and Solicitors, dated November 2**

Requesting permission to address Council regarding the property at 316 Avenue C North. (File No. CK. 4215-1)

RECOMMENDATION: that Mr. Henderson be heard.”

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Mr. Randy Sabo requested that Council rectify the problem as both parties could not reach a mutual agreement.

Mr. Marvin Henderson, Henderson Campbell Barristers and Solicitors, representing Fleet-Guide Truck & Trailer Repair Ltd., requested that the process go back to the Land Bank Committee.

Moved by Councillor Roe, Seconded by Councillor Harding,

THAT the matter be referred to the Land Bank Committee.

CARRIED.

REQUESTS TO SPEAK TO COUNCIL - CONTINUED

**2) Robert Donahue, Chair
Saskatoon Environmental Advisory Committee, dated October 21**

Requesting permission for Dr. Carroll Chubb to address Council regarding the State of the Environment Report/1996-1997 Annual Report of the Saskatoon Environmental Advisory Committee. (File No. CK. 375-1)

RECOMMENDATION: that Clause 4, Report No. 22-1998 of the Planning and Operations Committee be brought forward for consideration and that Dr. Chubb be heard.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT Clause 4, Report No. 22-1998 of the Planning and Operations Committee be brought forward for consideration and that Dr. Chubb be heard.

CARRIED.

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“REPORT NO. 22-1998 OF THE PLANNING AND OPERATIONS COMMITTEE

**4. State of the Environment Report and 1996/1997 Annual Report
(File No. CK. 430-37)**

RECOMMENDATION: that the information be received.

Your Committee has reviewed the following report of the Chair, Saskatoon Environmental Advisory Committee dated September 28, 1998, which includes A State of the Environment Report and the 1996/1997 Annual Report, and is submitting the report to City Council as information:

“REPORT

We are enclosing herewith the Saskatoon Environmental Advisory Committee’s Annual Report for 1996/1997, which includes A State of the Environment Report for Saskatoon. This report is loosely modeled, in format, on a similar report prepared for the City of Vancouver in 1995. The Committee wishes to note that the State of the Environment Report covers a wide range of environmental matters and outlines Saskatoon’s current status with respect to federal and provincial environmental guidelines. It is hoped that this Report will prove to be a valuable information and reference document.

ATTACHMENT

1. State of the Environment Report and 1996/1997 Annual Report, as prepared by Joseph Helwig, M.Sc.”

Dr. Carroll Chubb, Member, Saskatoon Environmental Advisory Committee, submitted the State of the Environment Report/1996-1997 Annual Report of the Saskatoon Environmental Advisory Committee.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

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REQUESTS TO SPEAK TO COUNCIL - CONTINUED

**3) Robert Donahue, Chair
Saskatoon Environmental Advisory Committee, dated October 21**

Requesting permission for Dr. Carroll Chubb to address Council regarding the aluminum in drinking water. (File No. CK. 7920-1)

RECOMMENDATION: that Clause 1, Report No. 22-1998 of Planning and Operations Committee, and Items A.4 to A.6 be brought forward for consideration and that the speakers be heard.

Moved by Councillor Atchison, Seconded by Councillor Birkmaier,

THAT Clause 1, Report No. 22-1998 of Planning and Operations Committee, and Items A.4 to A.6 be brought forward for consideration and that the speakers be heard.

CARRIED.

“REPORT NO. 22-1998 OF THE PLANNING AND OPERATIONS COMMITTEE

1. Communications to Council

**From: Dr. Liana Nolan, Deputy Medical Health Officer
#203 - 310 Idylwyld Drive North**

Date: September 28, 1998

Subject: Aluminum in Drinking Water

AND

**From: Lorne Cooper, Manager, Environmental Protection Services
Saskatchewan Environment and Resource Management**

Date: September 30, 1998

**Subject: Proposal to Reduce Aluminum Levels
in City's Drinking Water Supply**

AND

**From: R. Donahue, Chair
Saskatoon Environmental Advisory Committee**

Date: September 30, 1998

**Subject: Aluminum in Drinking Water
(File No. CK. 7920-1)**

RECOMMENDATION: that the direction of Council issue.

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Your Committee has reviewed the above-noted communications which were referred to your Committee for further handling. Your Committee has also received presentations from Dr. Liana Nolan, Saskatoon District Health, and Mr. Dale Lorentzen-Bonke, Saskatchewan Environment and Resource Management. Attached are copies of the above-noted communications.

It should be noted that this matter has previously been considered by your Committee and a recommendation was put forward that the use of Aluminum Sulfate as a coagulant in the City's water treatment process be phased out over one year, and replaced with coagulants that do not produce an aluminum residual in the potable water. City Council, at its meeting held on September 8, 1998, defeated a motion to accept this recommendation, as noted in the attached excerpt.

Your Committee is therefore submitting the above-noted communications to City Council for further direction.

COMMUNICATIONS TO COUNCIL

**A4) Dr. Liana Nolan, Deputy Medical Health Officer
Saskatoon District Health, dated October 27**

Requesting permission to address Council regarding the aluminium in drinking water. (File No. CK. 7920-1)

RECOMMENDATION: that Dr. Nolan be heard.

**A5) Cesar Hernandez, Marketing Manager
United Chemical Company, dated October 28**

Requesting permission to address Council regarding the aluminium in drinking water. (File No. CK. 7920-1)

RECOMMENDATION: that Mr. Hernandez be heard.

**A6) Lorne Cooper, Manager
Saskatchewan Environment and Resource Management, dated October 26**

Requesting permission for a representative to address Council regarding the aluminium in drinking water. (File No. CK. 7920-1)

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RECOMMENDATION: that a representative be heard.”

Dr. Carroll Chubb, Member, Saskatoon Environmental Advisory Committee, requested that Council support the previous recommendation to replace the Aluminum Sulfate with a coagulant that does not produce an aluminum residual in the potable water.

Dr. Liana Nolan, Deputy Medical Health Officer, Saskatoon District Health, recommended that Aluminum Sulfate be replaced as a coagulate because of the high levels of aluminium that remain in potable water.

Mr. Cesar Hernandez, Marketing Manager, United Chemical Company, spoke against the proposed removal of Aluminum Sulfate as a coagulate. He suggested that the City could solve the problem by phasing out the softening process.

Mr. Lorne Cooper, Manager, Saskatchewan Environment and Resource Management, supported the previous recommendation to replace the Aluminum Sulfate with a coagulant that does not produce an aluminum residual in the potable water

Moved by Councillor Atchison, Seconded by Councillor Steernberg,

THAT the Administration look at the solution and efforts that the City of Edmonton is, or will be going through, and report to the Planning and Operations Committee with the results.

CARRIED.

REQUESTS TO SPEAK TO COUNCIL - CONTINUED

- 4) Dr. Liana Nolan, Deputy Medical Health Officer
Saskatoon District Health, dated October 27**

DEALT WITH EARLIER. SEE PAGE 9.

- 5) Cesar Hernandez, Marketing Manager
United Chemical Company, dated October 28**

DEALT WITH EARLIER. SEE PAGE 9.

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- 6) **Lorne Cooper, Manager**
Saskatchewan Environment and Resource Management, dated October 26

DEALT WITH EARLIER. SEE PAGE NO. 9.

- 7) **George Schurman, dated October 30**

DEALT WITH EARLIER. SEE PAGE NO. 2.

- 8) **Ron Bort, Provincial President**
Saskatchewan Voice of People with Disabilities, dated October 31

DEALT WITH EARLIER. SEE PAGE NO. 2.

- 9) **Tony Heit**
807 Avenue I South, dated October 31

DEALT WITH EARLIER. SEE PAGE NO. 2.

- 10) **Annabeth Delorme, dated October 30**

DEALT WITH EARLIER. SEE PAGE 2.

- 11) **Jamie McKenzie**
105 - 530 - 29th Street East, dated November 2

DEALT WITH EARLIER. SEE PAGE NO. 2.

- 12) **Jeff Siemans**
Suite 215, 3240 - 33rd Street, dated November 2

DEALT WITH EARLIER. SEE PAGE NO. 2.

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**13) Marvin Henderson
Henderson Campbell Barristers and Solicitors, dated November 2**

DEALT WITH EARLIER. SEE PAGE NO. 6.

AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Keith Maximnuk
5152 Donnelly Crescent, Regina, undated**

Requesting Council to extend the hours under the Noise Bylaw for a wedding reception and dance to be held in the Bessborough Gardens on Saturday, August 28, 1999. (File No. CK. 185-9)

RECOMMENDATION: that permission be granted to Mr. Keith Maximnuk to extend the time during which a wedding reception and dance may be conducted to 1:00 a.m. in the Bessborough Gardens on Saturday, August 28, 1999.

Moved by Councillor Birkmaier, Seconded by Councillor Roe,

THAT permission be granted to Mr. Keith Maximnuk to extend the time during which a wedding reception and dance may be conducted to 1:00 a.m. in the Bessborough Gardens on Saturday, August 28, 1999.

CARRIED.

**2) Brian Tobin, Premier
Province of Newfoundland and Labrador, dated October 7**

Submitting a letter in response to the *People's Resolution for a United Canada* which Council adopted at its meeting on September 8, 1998.

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RECOMMENDATION: that the information be received.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**3) Camille Theriault, Premier
Province of New Brunswick, dated October 14**

Submitting a letter in response to the *People's Resolution for a United Canada* which Council adopted at its meeting on September 8, 1998.

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Maddin,

THAT the information be received.

CARRIED.

4) Jeffery Pattison, dated October 20

DEALT WITH EARLIER. SEE PAGE NO. 2.

**5) Bill Ruthven
701 - 115 - 19th Street East, dated October**

Submitting comments regarding the placing of blacktop on sidewalks (File No. CK. 6220-1)

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RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor McCann,

THAT the information be received.

CARRIED.

**6) A. Dianne Wilson-Meyer, President
Saskatoon Heritage Society, dated October 28**

Requesting that Council support the Heritage Conservation Program. (File No. CK. 710-1)

RECOMMENDATION: that the information be received and considered with Clause 1, Report No. 8-1998 of the Municipal Heritage Advisory Committee.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT the information be received and considered with Clause 1, Report No. 8-1998 of the Municipal Heritage Advisory Committee.

CARRIED.

**7) Marlene Hall, Secretary
Development Appeals Board, dated October 19**

Submitting Notice of Development Appeals Board Hearing regarding property at 3215 Miners Avenue. (File No. CK. 4352-1)

**8) Marlene Hall, Secretary
Development Appeals Board, dated October 23**

Submitting Notice of Development Appeals Board Hearing regarding property at 3004 - 33rd Street West. (File No. CK. 4352-1)

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RECOMMENDATION: that the information be received.

Moved by Councillor Roe, Seconded by Councillor Steernberg,

THAT the information be received.

CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

**1) Randall Williams, President/Chief Executive Officer
Tourism Saskatchewan, dated October 19**

Submitting comments regarding the decision to reduce funding for Wanuskewin Heritage Park. **Referred to the Budget Committee.** (File No. CK. 1870-1)

**2) Jean Nahachewsky, President
Saskatoon Council on Aging Inc., dated October 13**

Requesting support for a Seniors' Shuttle Service within the responsibility of Special Needs Transportation. **Referred to the Administration.** (File No. CK. 7305-1)

**3) Garth Nelson, Conservation Director
Nature Saskatchewan, dated October 23**

Requesting support for their Nature Saskatchewan 1998 resolutions. **Referred to the Planning and Operations Committee.** (File No. CK. 4200-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor McCann,

THAT the information be received.

CARRIED.

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C. PROCLAMATIONS

**1) Jack Layton, Co-Chair
White Ribbon Campaign, dated October 9**

Requesting Council to proclaim November 27 to December 6, 1998 as a White Ribbon Week in Saskatoon. (File No. CK. 205-5)

**2) Kristie Anne Stronach, Communications
Save the Children Student Branch, dated October 20**

Requesting Council to proclaim November 16 to 20, 1998 as National Child's Week in Saskatoon. (File No. CK. 205-1)

**3) Gerald H. Dafoe, Executive Director
Canadian Public Health Association, dated October 14**

Requesting Council to proclaim December 1, 1998 at World AIDS Day in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C; and
 - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Harding, Seconded by Councillor Maddin,

- 1) *that City Council approve all proclamations as set out in Section C; and*
- 2) *that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

CARRIED.

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REPORTS

Mr. D. Kerr, Chair, presented Report No. 8-1998 of the Municipal Heritage Advisory Committee;

Mr. D. Kerr, Chair, presented Report No. 9-1998 of the Municipal Heritage Advisory Committee;

A/City Manager Richards presented Report No. 21-1998 of the City Manager;

Councillor Steernberg, Chair, presented Report No. 22-1998 of the Planning and Operations Committee;

Councillor Langford, Chair, presented Report No. 17-1998 of the Administration and Finance Committee;

Councillor McCann, Chair, presented Report No. 3-1998 of the Board of Trustees - General Superannuation Plan; and

Councillor McCann, Chair, presented Report No. 1-1998 of the Pension Benefits Committee.

Moved by Councillor Atchison, Seconded by Councillor Steernberg,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 8-1998 of the Municipal Heritage Advisory Committee;*
- b) Report No. 9-1998 of the Municipal Heritage Advisory Committee;*
- c) Report No. 21-1998 of the City Manager;*
- d) Report No. 22-1998 of the Planning and Operations Committee;*
- e) Report No. 17-1998 of the Administration and Finance Committee;*
- f) Report No. 3-1998 of the Board of Trustees - General Superannuation Plan; and*

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g) *Report No. 1-1998 of the Pension Benefits Committee.*

CARRIED.

His Worship Mayor Dayday appointed Councillor Roe as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Roe in the Chair.

Committee arose.

Councillor Roe, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 8-1998 OF THE MUNICIPAL HERITAGE ADVISORY COMMITTEE

Composition of Committee

Mr. D. Kerr, Chair
Ms. M. Boechler, Vice-Chair
Councillor K. Waygood
Ms. P. Melis
Mrs. M. Schappert
Mr. R. Jaremko
Mr. S. Hanson
Mr. W.J. Campbell
Ms. B. Anderson
Mr. B. Schaffel
Ms. C. Yates
Ms. G. Vanderlinde
Mr. J. McLeod
Mr. B. Kowaluk

**1. Heritage Conservation Program
(Files CK. 710-1 and PL 722-4)**

RECOMMENDATION: that the Heritage Conservation Program be approved and the Administration be directed to implement the program.

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Over the past few months, your Committee has been reviewing the proposed Heritage Conservation Program with the Administration. Your Committee believes that this is an important step forward in encouraging heritage conservation.

On October 7, 1998, your Committee reviewed the following report of the General Manager, Planning and Building Department dated September 21, 1998, with respect to the proposed Heritage Conservation Program, and is recommending approval of the Program:

“BACKGROUND

In spring 1998, the Planning and Building Department prepared a discussion paper, *Heritage Conservation: a Community Contract*. The discussion paper provided a focal point for stakeholder input on the most appropriate ways to encourage heritage conservation in accordance with the *Civic Heritage Policy*.

In March and April 1998, the discussion paper was presented to the Planning and Operations Committee, the Administration and Finance Committee, the Municipal Heritage Advisory Committee and the Municipal Planning Commission for information. The paper was then circulated to stakeholders for review and input; stakeholders included owners of designated property and property on Bylaw No. 6770, ‘A Bylaw of the City of Saskatoon to deny a permit for the demolition of certain property’, Business Improvement Districts and organizations with interests in heritage conservation such as the Saskatoon Heritage Society, the Saskatoon Real Estate Board, and community associations in older areas. Two stakeholder input meetings were held.

The Planning and Building Department reviewed the input provided by stakeholders and submitted a **draft** *Proposed Heritage Conservation Program* to the Planning and Operations Committee, the Administration and Finance Committee, the Municipal Heritage Advisory Committee and the Municipal Planning Commission for comment. If the Heritage Conservation Program is approved by City Council prior to the end of October 1998, our intention is to commence marketing the program at the beginning of 1999.

REPORT

Stakeholder Input

All stakeholder respondents endorsed the general approach of the heritage conservation program outlined in the discussion paper. Both the Municipal Planning Commission and the Social Housing Advisory Committee have endorsed the proposed Heritage Conservation Program.

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There were several queries requesting clarification on specific points, such as the process for placing property on the Community Heritage Register and the impact of the program on Bylaw No. 6770. In preparing the *Proposed Heritage Conservation Program* document, we have addressed these and similar queries. A recent comment was that a fixed amount should be budgeted for tax exemptions. It is the Administration's view that the tax exemption treatment for this program should be consistent with that of the business incentives program. Both may be considered as long-term investments to be made when opportunities arise. Imposing an arbitrary cap on investment funding may result in lost opportunities. A safeguard on the financial impact of such investments is already in place, since Council will approve or deny each proposed heritage conservation agreement.

Other queries were beyond the intent and scope of the discussion paper, are already being implemented through other City programs, or were not within the mandate of the City. In all cases, stakeholders who provided written submissions will receive a letter advising whether or not their ideas were incorporated in the proposal which is submitted to City Council and, if not, why this was not feasible.

Draft Proposed Heritage Conservation Program - A Summary

Full details are provided in Attachment 1.

Outcome:

'Selected heritage properties and districts will be conserved appropriately for the benefit of our community and visitors now and in the future.'

Scope:

The term 'properties' describes land associated with: buildings and other structures, created landscapes, natural sites, and archaeological and palaeontological sites. The attached program provides details only for property with buildings. Equivalent program details for landscapes etc. will be developed at a later date if the program is approved.

Individual properties:

A new category of heritage properties will be created: the Community Heritage Register. Its purpose is two-fold: to provide recognition for and to improve public awareness of heritage property, and to define eligibility for the heritage conservation program.

Designated properties and properties on the new Community Heritage Register:

- Will receive assistance related to rehabilitation projects, including tax exemptions based on a percentage of the project cost, partial funding of building permit fees and recognition plaques. There will be a cap on the tax exemption of \$150,000 over ten years for

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designated property and \$30,000 over ten years for property on the Community Heritage Register.

It should be noted that the exemption benefits for property on the Community Heritage Register have been reduced from a maximum of \$50,000 identified in the discussion paper to \$30,000 and from 30% of eligible project costs to 20%. This reduction was made as a staff initiative; in reviewing various examples, we felt that there was insufficient difference between the benefits for designated properties and those for Community Heritage Register property and thus not enough incentive to encourage designation.

- Additional benefits may include assistance with building code equivalencies and public works which complement the site.
- Protection of the property will be secured either by designation or a guarantee from the property owner to that the structure will be secure for an agreed-upon number of years.
- Maintenance plans may be required for major projects.
- In all cases, an agreement will be registered against the title of the property in the Land Titles Office and will transfer to any new owner.
- Designated properties will receive a higher level of assistance and be subject to a greater degree of protection than properties on the Community Heritage Register.

Districts:

Architectural Control Districts with a heritage theme and/or Heritage Conservation Districts will be established by bylaw with design control guidelines to meet the needs of each district. This will provide assurance to the property owner that the character of the district will be maintained and enhanced. Recognizing that the City-owned streetscape is an integral part of the character of an area, the City may design and implement appropriate streetscapes, subject to budget availability.

Benefits:

This program offers a comprehensive and effective approach to heritage conservation in our community:

- It meets the overall needs and values of the community as identified in the Plan Saskatoon survey and articulated in the *Civic Heritage Policy*, by conserving heritage in a planned, selective and cost-feasible manner.

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- It offers an attractive mix of fixed and flexible components to assist the property owner and protect the property.
- It can be applied in a diversity of circumstances.
- It will encourage and support the conservation of our built heritage resources and heritage districts by encouraging the sustainable long-term use of these properties, not just the retention of their form and authenticity.
- The City's contribution will be an investment in the value of the property and in the benefits that property brings to the community.
- The coordinated approach by the City will improve customer service for the property owner.

Program Funding

- Tax exemptions will be individually approved by City Council, with approved exemptions being budgeted as a lost supplementary levy; this will function on a similar premise and be funded in the same way as incentives to businesses.
- The Heritage Fund will be used to fund other direct costs associated with the program:
 - ⇒ The rehabilitation of property owned by non-governmental tax-exempt agencies (in lieu of tax exemptions) at a maximum of \$10,000 per designated property and \$2,000 for property on the Community Heritage Register.
 - ⇒ The provision of recognition plaques for municipally designated heritage property and property on the Community Heritage Register which is being rehabilitated.
 - ⇒ Partial funding of building permit fees.
 - ⇒ Occasional direct grant programs for built heritage resources based on identified high-priority needs in the community.
 - ⇒ Other flexible components which may be developed.
 - ⇒ Streetscape projects complementary to individual properties or in heritage districts.
 - ⇒ Research and other elements (e.g. design control guidelines) of the process necessary to create heritage conservation districts or architectural control districts with a heritage theme.

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- Some streetscape projects may not be accommodated by the Heritage Fund and would require the establishment of a specific capital budget approved by City Council.
- Administration and other costs such as program marketing and heritage awareness and education in partnership with other agencies/groups for the Heritage Conservation Program will be funded from the Planning and Building Department operating budget within the already-identified three-year budget phase-in.

Conclusion

With the revisions made as a result of the review process, Civic Administration believes that the proposed heritage conservation program will provide adequate assistance to property owners while ensuring the protection of properties identified as worthy of conservation for the benefit of the community as a whole. The Administration will recommend accordingly in its next report to the Municipal Heritage Advisory Committee.

POLICY IMPLICATIONS

The report and recommendations are in accordance with the *Civic Heritage Policy*.

FINANCIAL IMPACT

Details are provided in the report.

COMMUNICATIONS PLAN

A marketing and communications plan will be developed if the program is approved by City Council.

ATTACHMENTS

1. Heritage Conservation: A Community Contract - Proposed Heritage Conservation Program.”

Pursuant to earlier resolution, Item AA.6 of “Communications” was brought forward and considered.

IT WAS RESOLVED: that the Heritage Conservation Program be approved and the Administration be directed to implement the program.

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**2. Heritage Fund
(Files CK. 710-1 and PL 710-10)**

RECOMMENDATION: that the Heritage Fund be used solely to support the Heritage Conservation Program.

ADOPTED.

As part of its review of the proposed Heritage Conservation Program, your Committee considered the future use of the Heritage Fund and the recommendation by the Administration that the Heritage Fund be used solely to support the Heritage Conservation Program.

Your Committee was advised by the Administration that there are other opportunities available for funding for heritage education and awareness. As noted in the report of the General Manager, Planning and Building Department dated September 21, 1998, funding for communications and awareness is provided through the Department's operating budget. The Department will be looking for opportunities to partner with other groups in the community on programs relating to heritage education and awareness. In addition, grants for heritage leisure programs are available to non-profit groups through the Leisure Services Department and through Saskatchewan Lottery funding, which is administered by the Leisure Services Department.

Education and awareness is an important component of a heritage conservation program. While your Committee has reservations about eliminating funding for heritage education and awareness as one of the criteria of the Heritage Fund, your Committee recognizes the importance of adequate funding to support the proposed Heritage Conservation Program. Therefore, your Committee is recommending that the Heritage Fund be used solely to support the Heritage Conservation Program.

The following is the report of the General Manager, Planning and Building Department dated September 21, 1998:

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“BACKGROUND

With the approval of the new *Civic Heritage Policy* in December 1996 and the proposal currently under consideration to fund portions of Heritage Conservation Program through the Heritage Fund, it is both timely and necessary to establish the future usage of the Heritage Fund.

The original scope of the Heritage Fund was to:

- provide funds for the restoration of designated heritage property
- acquire heritage property
- provide funds for heritage education and awareness.

With the deletion of the old heritage property policy when the new *Civic Heritage Policy* was approved in 1996, these criteria were eliminated.

Based on the proposed three-year phase-in of the budget related to the implementation of the *Civic Heritage Policy*, the Heritage Fund could stand at approximately \$110,000 by 1999, subject to budget approvals and depending on expenditures in 1998, with \$30,000 being added each year.

Decisions regarding the future use of the Heritage Fund are based on the *Civic Heritage Policy* and within the context of how best to implement that policy, allocating limited resources in the most effective way. In its policy paper submitted to City Council in December 1996, Civic Administration identified that the intent of the proposed increase in budget to the Heritage Fund was to provide support to an incentives program for heritage conservation.

In the course of developing the Heritage Conservation Program, civic staff have undertaken a careful and detailed review of the Heritage Fund to ascertain whether the use of the Heritage Fund as indicated in our 1996 policy paper is still valid. We concluded that the Heritage Fund should be used solely to support the Heritage Conservation Program and that its earlier, broader mandate, which included the acquisition of heritage property and support for education and awareness activities, should not be reinstated. These findings were presented to the Municipal Heritage Advisory Committee during its meeting held on September 2, 1998, with Civic Administration requesting the Committee to provide comments.

While the Municipal Heritage Advisory Committee did not provide any formal recommendations to the Administration, we were asked by the Committee to take into

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account the comments made by individual members during the discussion. In summary, these comments were:

- There is no mention in the report of the approval of \$5,000 from the Heritage Fund for Saskatoon Heritage Society.
- It was and is important to keep some small part for education and awareness.
- The intent is not to set aside a huge amount but rather just a small amount of money for heritage awareness and education. This could be re-evaluated in future years.
- How accessible is funding from the Administration?
- There is no longer funding for education programs from the Saskatchewan Heritage Foundation and other organizations.
- The document only addresses points against spending of fund for education not points for.
- There should be a small amount for education program, perhaps \$3,000 to \$5,000, with clear but limited criteria.
- Ensure that there is no duplication with grants under Leisure Services Department.
- There could be a revolving fund for this, i.e. if it is not spent it goes back into the general fund.
- Perhaps a revolving fund should be instituted annually for research.
- Heritage education is important to further heritage ends.
- Since there is limited funding, priorities have to be set. It is important to encourage people to preserve and conserve buildings.
- School students could perhaps do some research. There could be learning about heritage in schools.

REPORT

The Heritage Fund - A Review

Civic staff have given careful consideration to these comments in preparing this report and recommendations. Our report considers each of the three original criteria for the Heritage Fund.

Conserving heritage property

The Heritage Fund is intended to be the source for assistance provided under the new heritage conservation program, with the exception of tax exemptions (which will be funded through a lost supplementary levy) and streetscaping projects which cannot be accommodated by the Heritage Fund (and would require a separate capital budget for each project). Assistance will include grants to properties which are already tax exempt, recognition plaques for conserved property, partial funding of building permit fees, streetscaping complementary to individual properties and in heritage districts and other

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flexible components of the heritage conservation program. For details, see the report of the General Manager, Planning and Building Department, dated September 21, 1998, regarding the Heritage Conservation Program, which has been submitted as a separate agenda item.

The Heritage Conservation Program is the highest-priority component in the implementation of the *Civic Heritage Policy* and it is appropriate that the Heritage Fund be used to support this program. Based on recent comments we have received, we have added to the Heritage Conservation Program description that the Heritage Fund may be used to fund research and other elements (e.g. design control guidelines) of the process necessary to create heritage conservation districts or architectural control districts with a heritage theme.

Property Acquisition

With the nature and extent of expenditures proposed for the Heritage Fund through the heritage conservation program, it is unlikely that the balance of this fund will reach proportions significant enough to enable it to be used to acquire property. While not ruling out the future need to acquire heritage property, Civic Administration does not believe that it is realistic to use the Heritage Fund for this purpose.

If property acquisition is considered at a future date, funding for such an acquisition should be considered on a case-by-case basis. The identification of a viable civic use for the property must be a prerequisite to its purchase, so that the saving of one property does not distort the allocation of the available civic budget for heritage resources. In principle, Civic Administration does not support the purchase of property on the basis of heritage merit, although there may be exceptional cases which deserve consideration. We would prefer to use the proposed programs to encourage the conservation of the property by the private sector, whether for-profit, non-profit or individuals.

Education and Awareness

Past usage of the fund for education and awareness has included a photographic catalogue for Nutana (Pioneer) Cemetery, an interpretive plaque for the Louise Grounds, a computer for civic heritage programs, and administrative services for the Superintendent's Residence Task Force.

Since the deletion of the original criteria in 1996, funding for the Saskatchewan Heritage Forum in 1998 has also been approved, as well as a contribution to the endowment fund for the publication of the *Saskatoon History Review*. It should be noted that the reports by Civic Administration with regard to the Forum and the endowment fund both stated that recommendations in support of these grant applications should not be viewed as precedent for including education and awareness as a category in the Heritage Fund criteria: there is

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an obligation to view all applications as eligible for consideration on a case-by-case basis during the period in which there are no criteria.

Education and awareness is a key factor in achieving the outcome of the *Civic Heritage Policy*. As stated in the *Policy*:

‘Conserving heritage is of limited value if the public is unaware of it....’

In its implementation plan for the *Civic Heritage Policy*, the Planning and Building Department has identified Communications and Awareness as an essential support function for all its programs. Through its own activities, through cooperative programming and through partnerships, the Planning and Building Department will foster education and awareness about the value and benefits of heritage conservation. Funding for Communications and Awareness is provided through the Department’s operating budget.

The Planning and Building Department will seek opportunities to cooperate or partner with other groups and agencies in the community to implement programs (which might include workshops, publications etc.) that are within its mandate and based on annually-identified priorities. For example, we might work with another group to provide how-to workshops on what to restore and what to replicate when rehabilitating an older house. Follow-up to the workshop might include a brochure containing similar information or a publication which focuses on the history of particular styles of residential architecture and encourages people to respect the original architecture when considering renovations.

This approach enables the City to be both more flexible and more targeted towards high-priority needs than a grant program. It offers other agencies and groups the opportunity to achieve more in partnership with the City than they could on their own and will ensure that the City’s limited funds are expended appropriately and effectively towards achieving the desired outcome of the *Civic Heritage Policy*.

Education and awareness regarding heritage conservation may also be undertaken as a leisure activity, for example, walking tours showcasing historic architecture and the presentation of slide shows and videos. Currently, the City of Saskatoon Leisure Services Department provides non-profit groups with grants for heritage leisure programs, as well as administering Saskatchewan Lottery funding for sports, culture and recreation leisure programs (which includes heritage).

The use of the Heritage Fund for grants for general education and awareness projects promoting heritage conservation would duplicate existing programs currently

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provided by the City to implement the *Civic Heritage Policy* and the *Public Recreation Policy*.

As well as general education and awareness projects, the use of the Heritage Fund for research grants was suggested at the Municipal Heritage Advisory Committee meeting. The Identification and Research of Key Heritage Resources Program is described in the Planning and Building Department's Implementation Plan for the *Civic Heritage Policy*. In cooperation with others, we will conduct research in a planned and selective manner, encouraging volunteer participation wherever possible. We have initiated this program by signing a letter of understanding with Meewasin Valley Authority to develop a shared computer inventory and approach to research and are encouraging other organizations to participate. Funding for this program, including the research component, is through the Planning and Building Department's operating budget. **The use of the Heritage Fund for grants for research would duplicate the Identification and Research of Key Heritage Resources Program provided by Civic Administration to implement the *Civic Heritage Policy*.**

We also have concerns about the use of a grant program as an implementation tool in this instance:

- Grants to support research will not by themselves lead to heritage conservation or to increased public awareness. Research is only one component of a heritage conservation program.
- Grants for general education and awareness of heritage conservation will be less effective in achieving heritage conservation than targeted support and participation by the City to further the implementation of the *Civic Heritage Policy*.
- Grant programs are relatively expensive to set up and administer. Such costs include advertising and promotion, consulting services to applicants, and administrative costs associated with the review and claims processes. (It is important to note that the municipality has a responsibility to ensure that all eligible groups have the opportunity to become aware of available grants. Generally, this is accomplished by advertising on the 'City Page' in the Star Phoenix.) These expenses cannot be justified given the limited amount of funding that would be available; the ratio of promotion and administrative expenses to grant funding would be unacceptable.
- There is no existing budget source to fund the promotion and administration of such a grant program.
- A grant program to fund heritage research and heritage education and awareness would result in confusion for potential applicants since it would overlap the existing grant programs administered by the Leisure Services Department.

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- A relatively large number of groups would be eligible to apply for such a grant. As well as the traditional heritage organizations, such as the Saskatoon Heritage Society, the Saskatoon Nature Society and the Saskatoon Archaeological Society, community associations and other groups now offer programs which promote heritage conservation. This broader-based interest in heritage conservation is expected to continue to grow. With the bulk of the budgeted \$30,000 a year for the Heritage Fund allocated to the heritage conservation program, only a few thousand dollars might be made available for a grant program, perhaps enough to fund one or two projects a year. To establish such a grant program would set up false expectations since the likelihood of an organization receiving funding would be very low.

For reasons given above, a grant program is not appropriate tool for research or for education and awareness activities in support of the *Civic Heritage Policy*.

Civic staff understand the frustrations that are being felt by some non-profit groups as grant programs from various sources are being restructured or, in some cases, eliminated. As a general trend in all sectors, program funding is replacing operating funding and criteria are becoming more specific as funding agencies seek to ensure that limited budgets are expended in ways that will directly meet their objectives. Additionally, as noted in the paragraph above, non-specialist groups are offering what used to be specialist programs, thus increasing the number of groups competing for each grant dollar. Given the existence of a pool of money in the Heritage Fund, the desire to secure some of this budget in the form of grants for groups or agencies involved in heritage conservation is understandable. However, duplication of existing programs is not cost-effective and a grant program is inappropriate in these circumstances.

Conclusion

Given the need to ensure sufficient funding for the Heritage Conservation Program and the principle that the City should not duplicate existing programs, it is appropriate and prudent to restrict the use of the Heritage Fund solely for the support of the Heritage Conservation Program.

POLICY IMPLICATIONS

This report is in accordance with the *Civic Heritage Policy*.

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FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

None.”

REPORT NO. 9-1998 OF THE MUNICIPAL HERITAGE ADVISORY COMMITTEE

Composition of Committee

Mr. D. Kerr, Chair
Ms. M. Boechler, Vice-Chair
Councillor K. Waygood
Ms. P. Melis
Mrs. M. Schappert
Mr. R. Jaremko
Mr. S. Hanson
Mr. W.J. Campbell
Ms. B. Anderson
Mr. B. Schaffel
Ms. C. Yates
Ms. G. Vanderlinde
Mr. J. McLeod
Mr. B. Kowaluk

1. **Application to Alter Designated Heritage Site - Bylaw No. 7024
and Application to Heritage Fund
Trounce House - 512 - 10th Street East
Lot 33, Block 63, Plan No. (Q1) B 1858
(Files CK. 710-1 and PL 712-30 and 710-10)**

RECOMMENDATION: 1) that the application regarding the Trounce House submitted by the Gustin/Trounce Heritage Committee with the concurrence of the holder of the title of the property, the Canada Trust Company (in its capacity as executor of the Gustin/Trounce Heritage Trust), respecting the reshingling and associated repair work and the temporary installation of eavestroughs and downspouts (until the house is elevated

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above ground level) be approved; and

- 2) a) that a grant of \$2,000 be made from the Heritage Fund to the Gustin/Trounce Heritage Committee to assist in the reshingling and related work on the Trounce House; and,
- b) that payment of this grant be made after the work has been completed and upon the approval of the General Manager, Planning and Building Department.

ADOPTED.

Your Committee has considered and concurs with the following report of the General Manager, Planning and Building Department dated October 14, 1998:

“BACKGROUND

The Planning and Building Department has received an application (October 7, 1998) from the Gustin/Trounce Heritage Committee regarding proposed alterations to the Trounce House. (Attachment 1.) The application includes a letter dated October 7, 1998, from the Canada Trust Company, which holds title to the property in its capacity as executor of the Gustin/Trounce Heritage Trust, indicating concurrence with the proposal. The Gustin and Trounce Houses, which are located on the same property, were designated as Municipal Heritage Property by City Council on April 10, 1989. Attached for information is a copy of Bylaw No. 7024. (Attachment 2.)

Section 23 of the *Heritage Property Act* states that the owner of a municipal heritage property must receive written approval from City Council to undertake alterations or repair of such property. Council shall consider the application and, within thirty days of the receipt of the application, the owner shall be notified of Council’s decision.

REPORT

Application to Alter a Designated Heritage Property

Nature of Proposed Alterations

The applicant is proposing to replace the existing shingles on the roof of the Trounce House with Grade 1 Blue Label cedar shingles with five inches of exposed shingle surface on each row. Flashing would be installed where appropriate and repairs to sheathing and fascia

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boards undertaken where required. The floor of the building is currently situated below ground level and eavestroughs and downspouts may be installed as a temporary measure to direct water from the roof away from the structure.

The existing roof surface is in extremely poor condition. Some asphalt shingles are missing; others are severely worn and damaged. A temporary covering installed in 1997 is now also deteriorating severely. As a result, a substantial amount of moisture is penetrating into the attic and putting the structure at risk.

Normally the applicant would be required to submit an overall restoration plan for approval. The lessee has requested that reshingling be considered now in order to remedy the immediate concern with regard to moisture penetration. Given that a long-term plan is currently being prepared, the Planning and Building Department agreed to accept this application in order to accommodate the needs of the applicant. However, we will require that the remainder of the alterations be submitted as one project, since it is difficult to evaluate such proposals on a piecemeal basis.

Evaluation of Proposal

Civic staff and members of the Municipal Heritage Advisory Committee inspected the site on October 9, 1998. As noted by the applicant, the roofing material is in extremely poor condition and the temporary covering has deteriorated to the point where it now provides very little protection. The Planning and Building Department agrees with the assessment of the applicant that the project may be considered 'emergency work'.

The applicant has undertaken extensive historical research and other studies to replicate the visual appearance of the original shingles, as far as this can ever be known. Potential sources for the original shingles were established; cedar shingles found inside the Trounce House were examined and the five inch exposure per row was calculated from both the erosion area of the shingles found in the house and from a pre-1928 photograph. (See Attachment 1 for details.) While the possible installation of eavestroughs and downspouts on will be visually detrimental to the building, we concur with the Gustin/Trounce Heritage Committee that this is a viable temporary measure to mitigate the problem of water penetration at ground level. The Planning and Building Department supports this application and wishes to commend the Gustin/Trounce Heritage Committee for its efforts to achieve an accurate replication of the roof.

Application to Heritage Fund

Grant Application

The Planning and Building Department is recommending that the reshingling and related work on the Trounce House be approved. (See above for details.) The applicant has requested \$2,000 towards the cost of the project.

Eligibility to Receive Funding

The City of Saskatoon Heritage Fund was established originally to assist in the conservation of designated heritage property, to acquire heritage property, and to support heritage education programs. On December 16, 1996, City Council approved the *Civic Heritage Policy* and deleted the original heritage property policy. Since the criteria for the Heritage Fund were contained in the original policy, there are currently no criteria for the Fund. On November 2, 1998, City Council will consider reports recommending that a Heritage Conservation Program be established and that the Heritage Fund be used solely to support that program. However, if these recommendations are approved by City Council, the Heritage Conservation Program will not be in place until early in 1999. It is appropriate, therefore, to continue to follow the recent practice of reviewing applications on a case-by-case basis.

Review of Application

We believe that this project should receive assistance from the Heritage Fund. Built in 1883, this is the oldest remaining structure in Saskatoon. (See Attachment 3 for a brief history.) Despite the fact that it is in poor condition, a considerable amount of original material remains in the structure. It is well documented historically and later additions have been removed. The alteration for which funding assistance has been requested is the first stage of a long-term project to restore the Trounce House so that residents and visitors can catch a glimpse of the family life of the Trounces in the pioneer days of Saskatoon.

Recommended Funding

Total project costs are estimated at \$6,500. The Gustin/Trounce Heritage Trust will fund \$4,500 of this and the City is requested to approve a grant of \$2,000. In reviewing past applications to the Fund, we have noted that major projects, such as the CPR Station and the former Fire Hall No. 3, received \$5,000. Smaller scale repairs to Rugby Chapel (total project costs \$14,000) were assisted with a grant of \$3,000. With these grants in mind, and considering that it is the oldest remaining building in our community, the Administration recommends that the requested assistance of \$2,000 be provided from the Heritage Fund, to be paid after the work has been completed and upon the approval of the General Manager, Planning and Building Department.

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POLICY IMPLICATIONS

This report complies with the *Civic Heritage Policy* (December 16, 1996).

FINANCIAL IMPACT

The proposed \$2,000 grant will be funded through the Heritage Fund which currently has uncommitted funds of \$79,600. There is one other grant application outstanding (Friends of the Forestry Farm House) for which the Administration has recommended a grant of \$4,500 and the Municipal Heritage Advisory Committee a grant of \$10,000.

ATTACHMENTS

1. Application to alter a designated heritage site from the Gustin/Trounce Heritage Committee, dated October 6, 1998.
2. Bylaw No. 7024, 'A Bylaw of the City of Saskatoon to designate Lot 33, Block 63, Plan No. (Q1) B 1858 as Municipal Heritage Property.'
3. 'Trounce Residence' - brief history"

REPORT NO. 21-1998 OF THE CITY MANAGER

Section A - Administration and Finance

A1) Routine Reports Submitted to City Council

RECOMMENDATION: that the following information be received.

ADOPTED.

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$4,388,176.28	October 1, 1998	October 9, 1998
Schedule of Accounts Paid \$6,811,767.07	October 8, 1998	October 19, 1998
Schedule of Accounts Paid \$5,134,301.08	October 15, 1998	October 26, 1998

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Schedule of Accounts Paid
\$611,397.22
(File No. 1530-2)

October 26, 1998

October 28, 1998

**A2) Light and Water Accounts to be Written-Off for 1997
(File No. 1985-3)**

RECOMMENDATION: that City Council approve the net write-off of utility accounts for 1997.

ADOPTED.

Report of the A/General Manager, Finance Department, October 16, 1998:

“The following is a summary of 1997 utility accounts which are considered due for write-off. The accounts total \$249,166. After deducting the 1998 collections of \$55,000 for previously written-off accounts, which were in fact collected, the net write-off is \$194,166 which is equal to .15 percent of the gross revenue for 1997. A detailed listing of the accounts is available in the City Clerk’s Office.

The services of a collection agency have also been utilized. Bankrupt and delinquent accounts have, where possible, been charged back to property taxes in attempt to realize payment.

An analysis of the accounts recommended for write-off is as follows:

15 Commercial Accounts over \$1,000.00

1.	K & M Catering Ltd. O/A Dreen’s Cuisine 718 Broadway Avenue (6-244-270-10)	\$ 1,264.53
2.	Stevens, Kenyon 1524 Rayner Avenue (10-000-904-04)	1,590.53
3.	Hrabok, Todd 3-270 Acadia Drive (10-104-983-16)	1,236.29

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4.	Homestead Furniture 1983 Ltd. 375-1 st Avenue N (11-043-560-04)	1,327.91
5.	Y.M.C.A. 25-22 nd Street E (12-324-350-01)	45,923.89
6.	617369 Saskatchewan Ltd. O/A Sirens Restaurant (13-000-880-02)	5,484.42
7.	Produce Plus Saskatoon 8-2210 Millar Avenue (13-001-055-04)	2,639.10
8.	611071 Saskatchewan Ltd. O/A Prime Ticket (13-001-459-02)	1,638.98
9.	Mid West Memorials 1527 Ontario Avenue (13-001-375-01)	1,125.27
10.	Milltex Carpet Inc. O/A Factory Carpet 510 Circle Drive E (13-326-370-10)	2,589.28
11.	Crossroads Family Restaurant Ltd. 120 Idylwyld Drive S (14-040-551-08)	5,045.70
12.	Korte, F. T/A Modern Spring Works 335 Avenue A South (14-160-630-00)	1,217.19
13.	683579 Alberta Inc. O/A Actual Realty (14-282-115-06)	4,992.71
14.	Empy, Greg O/A New Start Canada 1118-20 th Street W (19-000-239-03)	1,317.68

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15. Millard 2000 Company Ltd. 1202-20 th Street W (19-321-500-03)	1,845.37
	<u>\$ 79,238.85</u>
15 commercial accounts over \$1,000	\$ 79,238.85
25 commercial accounts under \$1,000	<u>8,614.45</u>
	\$ 87,853.30
1313 residential accounts (average 122.85)	<u>161,312.32</u>
Total of 1353 Accounts	\$249,165.62

The following is a summary of write-offs for the last five years, indicating the ratio of utility write-offs to utility gross revenue:

<u>Year</u>	<u>Gross Amount of Write-Off</u>	<u>Collection of Accounts Previously Written-Off</u>	<u>Net Amount of Write-Off</u>	<u>% of Gross Revenue</u>
1993	\$129,660	\$26,544	\$103,116	.09
1994	\$237,664	\$43,604	\$194,060	.16
1995	\$239,652	\$55,785	\$183,867	.15
1996	\$162,368	\$52,469	\$109,899	.08
1997	\$249,166	\$55,000	\$194,166	.15

The 1997 Write-off represents .15 percent of the utility gross revenue.”

**A3) Annual Grants to Tourism Saskatoon and SREDA
 (File No. 1870-10)**

- RECOMMENDATION:**
- 1) that the funding provisions in the existing Fee-for-Service Agreements with Tourism Saskatoon and SREDA be updated to reflect the revision identified in this report; and,
 - 2) that His Worship the Mayor and the City Clerk be authorized to sign the revised Agreements as prepared by the City Solicitor.

ADOPTED.

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Report of the A/General Manager, Finance Department, October 22, 1998:

“During City Council’s review of the 1998 Operating Budget, the following resolution was passed:

‘that the provisions of the bylaw establishing the formula for the annual grants to Tourism Saskatoon and SREDA be deferred for one year, allowing the parties to renegotiate a more suitable funding arrangement.’

The existing agreements outline grant formulas which refer to a percentage of commercial tax assessment for the immediately preceding year. The original intent of the funding formula was to translate the existing 1997 grants into a percentage tied to commercial tax assessment, effective the 1998 budget year; however, the 1997 reassessment provided some major one-time anomalies resulting from a 30-year shift in values. As a result, the existing percentages no longer reflected the original intent of the agreements, in effect penalizing Tourism Saskatoon and the Saskatoon Regional Economic Development Authority (SREDA).

Tourism Saskatoon currently has a Fee-for-Service Agreement which includes the following section:

- ‘2. (a) In this clause,
- (i) **AF** means the annual fee payable under this Agreement by the City to the Bureau;
 - (ii) **CA** means the taxable assessment for commercial and industrial property in the City for the immediately preceding year.
- (b) The city shall pay to the Bureau for the provision of the services provided for in this Agreement a yearly sum calculated in accordance with the following formula:

$$\mathbf{AF = CA \times 0.02124\%}$$

The existing Fee-for-Service Agreement with SREDA includes the following funding section:

- ‘3. The City shall pay to SREDA for the provision of services outlined in this Agreement an annual fee using the following formula:

$$\mathbf{AF = CA \times 0.02865\%}$$

Where: **AF** means annual fee

CA means commercial taxable assessment for the immediately preceding year.’

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As noted above, the formulas are no longer appropriate and it is recommended that they be replaced with the following:

‘the City shall pay an amount equal to the previous year fee for service, adjusted for the net growth in commercial taxable assessment.’

It is assumed that any impact on the City’s operating budget will be funded from the growth in commercial taxable assessment, which was the original intent of the existing agreements between the City and the two agencies.”

ATTACHMENTS

1. Agreement between the City of Saskatoon and the Saskatoon Visitor and Convention Bureau, dated December 19, 1997.
2. Agreement between the City of Saskatoon and the Saskatoon Regional Economic Development Authority Inc., dated January 1, 1997.

**A4) Commercial Tax Phase-in - 1999 to 2001
(File No. 1615-2)**

- RECOMMENDATION:**
- 1) that City Council approve the continuation of the current phase-in formula for increases on commercial properties until 2001; and,
 - 2) that the City Solicitor be directed to prepare the necessary bylaws to establish the extension of the phase-in for commercial properties.

ADOPTED.

Report of the A/General Manager, Finance Department, October 26, 1998:

“With the implementation of reassessment in 1997, City Council had the option to phase-in, over three years, the tax impact of these assessment changes for all property classes. The commercial phase-in bylaw provided:

- a maximum increase of 14.7% over previous year taxes for 1997 and 1998;
- an acceleration of reductions through a temporary tax increase on all commercial properties with the intent of realizing 80% of the phase-in decreases over the first two years;

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- all other balances to be phased-in in 1999 (i.e. phase-in completed).

At about the time City Council agreed to this plan, the Province announced its intent to pass a legislative amendment allowing phase-in to extend to six years. The Administrative report that dealt with the initial phase-in plan noted that, should the Province pass this amendment, the Administration and the business groups would analyze the impact of the first two years of implementation and renegotiate, if necessary, adjustments to the formula.

As a result of recent negotiations, the Saskatoon Combined Business Group and the Administration both recommend a continuation of the existing phase-in formula for commercial properties until 2001. Specifically, the agreement recommends the following:

- that the balance of decreases be fully phased-in in 1999 (approximately 10% is remaining);
- that the cap of a 14.7% increase over previous year taxes (excluding uniform mill rate or mill rate factor changes) be extended for 1999 and 2000;
- that a temporary tax increase levied against all commercial property be used to finance the phase-in plan;
- that all other balances be phased-in in 2001 (i.e. phase-in completed).

If City Council accepts these recommendations, it will result in a three year phase-in for those commercial properties going down and five years for those commercial properties going up (with the differential funded by a temporary tax increase on all commercial property). The temporary tax increase will be reduced in 1999 and 2000 and will disappear in 2001 when phase-in is completed.

As noted above, the commercial phase-in would be over five years, even though *The Urban Municipality Act, 1994* allows for six years. The recommendation recognizes that the 1997 phase-in needs to be complete before the next reassessment and the possibility of another phase-in plan. With work proceeding towards a proposed reassessment in 2001, the completion of the current phase-in is recommended for that year as well.

However, should reassessment not occur in 2001, or if the next reassessment does not result in a phase-in of tax changes, the parties may recommend to City Council that the current phase-in plan be extended for one more year.”

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**A5) Investments
(File No. 1790-3)**

RECOMMENDATION: that City Council approve the attached purchases and sales.

ADOPTED.

Report of the Acting General Manager, Finance Department, October 27, 1998:

“With the approval of the Investment Committee, the attached list indicates purchases and sales for the City’s various funds.”

ATTACHMENT

1. Schedule of Securities Transactions (October 1 - 16, 1998).

Section B - Planning and Operations

**B1) Proposed No Parking Restriction
South Side of 36th Street from Idylwyld Drive to a Point 40 Metres West
(File No. 6120-3)**

RECOMMENDATION: that a No Parking restriction be installed on the south side of 36th Street from Idylwyld Drive to a point 40 metres west, as shown on Plan No. F5-3K.

ADOPTED.

Report of the General Manager, Transportation Department, October 13, 1998:

“The Transit Services Branch has requested a No Parking restriction be installed on the south side of 36th Street, from Idylwyld Drive, west to the lane, as shown on Plan No. F5-3K (Attachment 1).

Eastbound left-turning traffic on 36th Street has increased to the point where traffic proceeding straight through the intersection or making a right turn is delayed through several green lights. This delay is often caused by vehicles queued to make a left turn. The situation is further exacerbated by parked vehicles on the south side of 36th Street, west of Idylwyld Drive. The Transit Services Branch has reported lengthy delays at this intersection.

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The installation of a No Parking restriction on this portion of 36th Street will allow the curb lane to be used either as a straight through or right-turn lane.”

ATTACHMENT

1. Plan No. F5-3K

**B2) Proposed No Parking Restriction
North Side of Rossmo Road from Central Avenue to a Point 16 Metres East
(File No. 6120-3)**

RECOMMENDATION: that a No Parking restriction be installed on the north side of Rossmo Road from Central Avenue to a point 16 metres east, as shown on Plan No. N5-3H.

ADOPTED.

Report of the General Manager, Transportation Department, October 14, 1998:

“The Transportation Department has received a request to install a No Parking restriction on the north side of Rossmo Road, from Central Avenue, east to the rear property line of 102 Delaven Crescent, as shown on Plan No. N5-3H. (Attachment 1).

Westbound traffic on Rossmo Road has increased to the point where traffic proceeding straight through the intersection or making a right turn is experiencing significant delays. This delay is often caused by vehicles queued to make a left turn. The situation is further exacerbated by parked vehicles on the north side of Rossmo Road, east of Central Avenue.

The installation of a No Parking restriction on this portion of Rossmo Road will allow the curb lane to be used as a dedicated right-turn lane. The proposed restriction will not have a detrimental impact on residential on-street parking in this area.”

ATTACHMENT

1. Plan No. N5-3H

B3) Princeton Developments
Agreement to Purchase South Downtown Land
(File No. 4130-2)

- RECOMMENDATION:**
- 1) that, subject to the provisions of *The Meewasin Valley Authority Act* and provided that Princeton performs each and every of the remaining conditions to the operation of the South Downtown Revitalization Agreement, the City of Saskatoon offer the School Board Lands to Princeton upon the condition that Princeton:
 - (a) remit the cash component of the purchase price, being the sum of \$2.4M; and,
 - (b) proceed with the construction of a vehicle parkade structure upon Block 146, Plan No. (Q2) C195, which structure shall, at all times, have no less than 75 parking stalls available for public parking;
 - 2) that upon Princeton formally signifying its acceptance of the foregoing terms of sale, the termination date of the South Downtown Revitalization Agreement made between the City and Princeton be extended to June 30, 1999; and,
 - 3) that the City Solicitor be instructed to prepare all such documentation as may be required in order to effect the foregoing and that His Worship the Mayor and the City Clerk be authorized to execute all such documentation on behalf of The City of Saskatoon.

ADOPTED.

After an agreement was reached with the School Board for the acquisition of their downtown site, your staff began negotiations with Princeton Developments with the hope that Princeton would accept all the terms and conditions of our present agreement. However, it was recognized that it would be impossible for Princeton to take out a building permit prior to October 17, 1998, and an extension of the agreement would be required and as well, Princeton indicated it would only pay \$2.4M for the land.

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The City paid \$3.15M for the School Board Site, which as Council is aware, was comprised of \$2.4M for the downtown land and \$750,000 in land and services for their new site. As Princeton agreed to pay the \$2.4M, the City would be required to fund the remaining \$750,000. Previously, discussions with Princeton indicated that the construction of a downtown parkade upon Block 146 was a possibility. Your staff requested that Princeton construct a parkade with 75 public stalls as part of a revised agreement. As our present Parking Reserve, funded by parking meter revenue is dedicated to building downtown parkades, a transfer of \$750,000 from the reserve, would then allow the City to finance the \$750,000 and yet fulfill the requirement of providing public parking downtown.

With regard to the extension of time for the Princeton contract, even if Princeton rejected the contract, it would take your staff some time to prepare a request for proposal in order to remarket the land and realistically, Princeton would require more time to finalize its plans. Therefore, your staff could see no reason not to grant the extension. Now we will take the necessary steps to prepare a request for proposal for all the downtown lands that would be available should Princeton not proceed with the development. Your staff will be preparing a report for City Council on the steps required to initiate a new request for proposal.

**B4) School Signing Revisions
Caswell School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at Caswell School, as shown on attached Plan No. F6-10A, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, October 15, 1998:

“The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at Caswell School. The review has been completed, and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting with representatives of the Transportation Department, the Saskatoon Board of Education and the School’s Principal. Based upon the results of this investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes are described below:

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- Replace the existing 'PARKING, 5 MINUTES, 08:00-17:00, MON-FRI' zone (RB-53B) along the north side of 30th Street immediately west of the intersection of 30th Street and Avenue B with a 'SCHOOL BUS LOADING ZONE, 08:00-17:00, MONDAY-FRIDAY' (RB-58L).
- Along the north side of 30th Street immediately east of the intersection of 30th Street and Avenue B, relocate the east limit of the existing 'NO STOPPING' zone (RB-55) approximately five metres to the west; relocate the west limit of the existing 'PARKING, 5 MINUTES, 08:00-17:00, MON-FRI' zone (RB-53B) to the east side of the adjacent driveway crossing; and, install a 'DISABLED PERSONS LOADING ZONE' (RB-58G) of approximately 12 metres between these two zones.
- Replace the existing 'NO PARKING' zones (RB-51) with 'NO STOPPING' zones (RB-55) at the northeast corner of 30th Street and Avenue C, and at the southwest and southeast corners of 30th Street and Avenue B.

The above changes have been reviewed and approved by the Transportation Department, the Saskatoon Board of Education and the School's Principal."

ATTACHMENT

1. Plan No. F6-10A

**B5) School Signing Revisions
Lakeview School
(File No. 6280-3)**

RECOMMENDATION: that the signing changes at Lakeview School, as shown on attached Plan No. N12-1B, be approved.

ADOPTED.

Report of the General Manager, Transportation Department, October 19, 1998:

"The Transportation Department has received a request from the Saskatoon Board of Education to review the signing at Lakeview School. The review has been completed, and it is proposed that the signing be revised so that it meets the current needs of the school. The investigation procedure for this school included a site meeting with representatives of the Transportation Department, the Saskatoon Board of Education and the School's Principal. Based upon the results of this

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investigation, a new school signing plan has been prepared using the School Signing Guidelines and considering the particular needs of this school.

The recommended signing changes along the east side of Kingsmere Boulevard are described below:

- Replace the existing 'SCHOOL BUS LOADING ZONE, 08:00-17:00, MONDAY-FRIDAY' (RB-58L) north of the intersection of Kingsmere Boulevard and Crean Crescent (south) with a 'PARKING, 5 MINUTES, 08:00-17:00, MON-FRI' zone (RB-53B).
- Replace the existing 'DISABLED PERSONS LOADING ZONE' (RB-58G) north of the school's main entrance with a 'SCHOOL BUS LOADING ZONE, 08:00-17:00, MONDAY-FRIDAY' (RB-58L). This will necessitate the relocation of the north limit of the existing 'PARKING, 5 MINUTES, 08:00-17:00, MON-FRI' zone (RB-53B) to the south by approximately 20 metres.

The above changes have been reviewed and approved by the Transportation Department, the Saskatoon Board of Education, and the School's Principal."

ATTACHMENT

1. Plan No. N12-1B

**B6) Land-Use Applications Received by the Planning and Building Department
For the Period Between October 7 to October 22, 1998
(For Information Only)
(File Nos. PL 4300 and 4132)**

RECOMMENDATION: that the following report be received as information.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 26, 1998:

"The following applications have been received and are being processed:

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Subdivision

- Application #54/98: 510/512 Guelph Crescent
Applicant: Floyd H. Wanner
Legal Description: Lot 10, Block 758, Plan 74-S-15354
Current Zoning: R.2
Neighbourhood: East College Park
Date Received: October 15, 1998

- Application #55/98: 1209 Lancaster Boulevard
Applicant: Greg and Debbie Pultz
Legal Description: Part of Lot 1, Block 11, Plan G792
Current Zoning: R2
Neighbourhood: Montgomery
Date Received: October 23, 1998

Condominium

- Application #16/98: 1700 Main Street
Applicant: Remai Construction
Legal Description: Lot A, Block 259, Plan G849
Current Zoning: RM4
Neighbourhood: Nutana
Date Received: October 15, 1998

- Application #17/98: 425 Keevil Crescent
Applicant: John Williams (North Prairie Homes)
Legal Description: Parcel D, Plan 96-S-55464
Current Zoning: M.2
Neighbourhood: University Heights Suburban Centre
Date Received: October 15, 1998.”

ATTACHMENTS

1. Plan of Proposed Severance # 54/98.
2. Plan of Proposed Subdivision # 55/98.

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**B7) Application for Registration of Condominium Plan
515 McWillie Avenue
Portion of Parcel D, Block 367, Plan 87S32646
Applicant: Gordon A. Webster
(File No. PL 4132-15/98)**

- RECOMMENDATION:**
- 1) that City Council authorize the issuance of the Certificate required under Section 10(1)(b) of *The Condominium Property Act, 1993* to Gordon A. Webster (611-9th Street East, Saskatoon, S7H 0M4) for the condominium development at 515 McWillie Avenue; and,
 - 2) that the City Clerk be authorized to prepare and forward the Certificate to the applicant.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 21, 1998:

“An application for registration of a condominium plan involving a development on Portion of Parcel D, Block 367, Plan 87S32646 (515 McWillie Avenue) has been received from Gordon A. Webster, on behalf of Crystal Springs Condominiums Ltd. The proposal is for thirty-six dwelling units in twelve buildings. One hundred twenty parking spaces have been included on the site, fifty-eight of which are enclosed.

The proposal has been examined under the provisions of the Zoning Bylaw and as such, complies with the requirements of this Bylaw in all respects. The site is situated within an RM(Tn) District.

A copy of the construction plans, together with the requisite survey plans have been forwarded to the City Clerk’s Department for review, if necessary, by members of City Council.

In view of the above-noted considerations, the Planning and Building Department advises that:

- a) separate occupancy of the units will not contravene the requirements of the Zoning Bylaw;
- b) the approval required under the Zoning Bylaw has been given in relation to the separate occupancy of the units;
- c) the buildings and the division of the buildings into units of separate occupancy, as shown on the plans which have been submitted and as constructed, will not interfere with the existing or likely future amenities of the neighbourhood; and,

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- d) the requirements to designate at least one parking space as an exclusive use area for each unit has been met as at least one space is included as a part of each unit.”

**B8) Application for Registration of Condominium Plan
1700 Main Street
Parcel A, Block 261, Plan G849
Applicant: Joseph A. Remail
(File No. PL 4132-16/98)**

- RECOMMENDATION:**
- 1) that City Council authorize the issuance of the Certificate required under Section 10(1)(b) of *The Condominium Property Act, 1993* to Joseph A. Remail (2402 Millar Avenue, Saskatoon, S7K 3V2) for the condominium development at 1700 Main Street; and,
 - 2) that the City Clerk be authorized to prepare and forward the Certificate to the applicant.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 21, 1998:

“An application for registration of a condominium plan involving a development on Parcel A, Block 261, Plan G849 (1700 Main Street) has been received from Joseph A. Remail, on behalf of Remail Construction Group Inc. The proposal is for thirty-two dwelling units in one building. Fifty-six parking spaces have been included on the site, forty-six of which are enclosed.

The proposal has been examined under the provisions of the Zoning Bylaw and as such, complies with the requirements of this Bylaw in all respects. The site is situated within an RM4 District.

A copy of the construction plans, together with the requisite survey plans have been forwarded to the City Clerk’s Department for review, if necessary, by members of City Council.

In view of the above-noted considerations, the Planning and Building Department advises that:

- a) separate occupancy of the units will not contravene the requirements of the Zoning Bylaw;
- b) the approval required under the Zoning Bylaw has been given in relation to the separate occupancy of the units;

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- c) the buildings and the division of the buildings into units of separate occupancy, as shown on the plans which have been submitted and as constructed, will not interfere with the existing or likely future amenities of the neighbourhood; and,
- d) the requirements to designate at least one parking space as an exclusive use area for each unit has been met as at least one space is included as a part of each unit.”

**B9) Application for Registration of Condominium Plan
934 Heritage View
Lot 1, Block 414, Plan 97S49157
Applicant: Thomas R. Webb
(File No. PL 4132-14/98)**

- RECOMMENDATION:**
- 1) that City Council authorize the issuance of the Certificate required under Section 10(1)(b) of *The Condominium Property Act, 1993* to Thomas R. Webb (222 Jessop Avenue, Saskatoon, S7N 1Y4) for the condominium development at 934 Heritage View; and
 - 2) that the City Clerk be authorized to prepare and forward the Certificate to the applicant.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 21, 1998:

“An application for registration of a condominium plan involving a development on Lot 1, Block 414, Plan 97S49157 (934 Heritage View) has been received from Thomas R. Webb, on behalf of Milbrandt Homes Ltd. The proposal is for forty-nine dwelling units in one building. One hundred thirteen parking spaces have been included on the site, sixty-three of which are enclosed.

The proposal has been examined under the provisions of the Zoning Bylaw and as such, complies with the requirements of this Bylaw in all respects. The site is situated within an RM4 District.

A copy of the construction plans, together with the requisite survey plans have been forwarded to the City Clerk’s Department for review, if necessary, by members of City Council.

In view of the above-noted considerations, the Planning and Building Department advises that:

- a) separate occupancy of the units will not contravene the requirements of the Zoning Bylaw;

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- b) the approval required under the Zoning Bylaw has been given in relation to the separate occupancy of the units;
- c) the buildings and the division of the buildings into units of separate occupancy, as shown on the plans which have been submitted and as constructed, will not interfere with the existing or likely future amenities of the neighbourhood; and,
- d) the requirements to designate at least one parking space as an exclusive use area for each unit has been met as at least one space is included as a part of each unit.”

**B10) The Naming of a Park in the Exhibition Neighbourhood
(File No. PL4205-3-6)**

RECOMMENDATION: that the Municipal Reserve MRR of Registered Plan G532, as amended by Master of Titles Order No. 87S52778, be named Achs Park.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 29, 1998:

“Under City Council Policy No C09-008, Naming of Civic Property and Development Areas, the Planning and Building Department, after consultation with the Leisure Services Department and the Parks Branch of the Public Works Department, shall select and recommend to City Council for approval, the appropriate name for each park. Section 3.2(k) (the Guidelines section) reads that suggestion by submission from the general public is an acceptable criterion for park naming.

The name Achs Park was selected by the Exhibition Community Association. The name bears significance to the residents in the immediate area. The name may be explained by the following excerpt from the relevant Exhibition Community Association correspondence: ‘This would be named for Mr. Ken Achs who has brought much needed residential development into our area. Mr. Achs has worked very closely with our community association and has been able to keep the character of the neighbourhood in mind throughout the development of the new condos. Mr. Achs has done much for Saskatoon, with respect to heritage restoration. We were lucky that he was the developer who came into our neighbourhood.’”

ATTACHMENT

1. A plan showing the above mentioned parcel to be named.

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**B11) 1998 Capital Budget
Project 1207: Additional Standby Generator
Post Budget Adjustment and Contract Award
Contract No. 8-0809
(File No. 1703)**

- RECOMMENDATION:**
- 1) that City Council approve additional funding for Capital Project No. 1207 in the amount of \$145,000.00 to be funded from the Waterworks Capital Projects Reserve;
 - 2) that City Council accept the low bid from Petrocare Construction Services Inc. (Saskatoon, SK) for Standby Power System Modification, Option B, at the Water Treatment Plant, Contract No. 8-0809 at a total estimated cost of \$554,559.00 including P.S.T. and G.S.T. (7%); and,
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents under the Corporate Seal, as prepared by the City Solicitor.

ADOPTED.

Report of the General Manager, Environmental Services Department, October 23, 1998:

“The 1997 and 1998 Water Utility Capital Budgets include \$445,000 for supply and installation of a new Emergency Generator at the City of Saskatoon Water Treatment Plant (Project No. 1207).

The City of Saskatoon Water Treatment Plant is currently equipped with a single diesel fueled emergency standby generator to supply plant emergency lighting and miscellaneous small power loads. The existing standby generator does not provide enough power to meet the Department’s ‘Ends Directive’ requirement to sustain average annual consumption demands during a major city-wide power outage. An additional generator is required to maintain satisfactory clarification and filtration process during a power outage.

The installation of one generator was originally assumed for Capital Budget costing and was tendered as Option A. However, the recently updated 20 Year Capital Development and Expansion Report for the Water Treatment Plant has identified the need for other modifications to the emergency power system. In 2004, additional standby power will be required for high lift pump capacity, and in 2006, the existing generator has to be replaced. During the preliminary design stage it was decided to carry out a cost benefit analysis of various scenarios combining present and

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future needs. The analysis of present worth of capital costs indicated that the installation of two generators now will cost virtually the same as the installation of one generator now and a second in 2004. Thus the supply and installation of two generators was tendered as Option B. Option C was a slight variation of Option B and was included in the tender also.

Tenders for the above construction work were received and opened on October 8, 1998. The bids are as follows:

<u>Contractor</u>	<u>Location</u>	<u>Base Bid (including P.S.T. and G.S.T.)</u>		
		<u>Option A</u>	<u>Option B</u>	<u>Option C</u>
Petrocare Construction Services Inc.	Saskatoon	\$427,806.00	\$554,559.00	\$622,751.00
Alliance Energy Ltd.	Saskatoon	\$439,497.00	\$556,610.00	\$608,295.00
Pritchard Industrial	Winnipeg	\$440,568.13	\$559,965.58	\$600,017.59
AIM Electric Ltd.	Saskatoon	\$477,623.39	\$598,087.20	\$664,848.78
Humboldt Electric Ltd.	Saskatoon	\$510,302.00	\$636,108.00	\$707,480.00

The commercial and technical bid evaluation was carried out by the consulting firm of Cochrane Engineering Ltd. The low bidder, Petrocare Construction Services Inc., and Option B, were recommended for contract award.

The summary of the total purchase cost and appropriate taxes of Option B is as follows:

Base Price (including P.S.T.)	\$518,279.00
G.S.T. (7%)	<u>36,280.00</u>
Contract Amount	\$554,559.00
G.S.T. Rebate (4%)	<u>(20,731.00)</u>
Contract Net Cost	<u>\$533,828.00</u>

Option B exceeds the budget, however, in addition to being the most cost effective based on a present worth analysis of each of the options, there are a number of additional factors supporting the selection of this option:

- Increased generating capacity in the years 1998 to 2004 can be used for electrical peak shaving. It is estimated that the cost saving will be in the magnitude of \$46,000 per year.
- Maintenance costs for two identical units will be lower due to reduced spare parts inventory and staff training. It is unlikely that the same supplier with the same generator model will be the low bidder in 2004.
- Increased generating capacity provides better protection to the potable water supply in the case of unresolved 'Year 2000' problems.

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The recommended Option B requires a post budget increase of \$145,000 to cover the total cost of the construction contract of \$554,559 plus the cost of engineering services of \$35,000. The additional funding is available in the Waterworks Capital Projects Reserve.”

ATTACHMENT

1. Tabulation of Price Quotations.

**B12) *The Uniform Building and Accessibility Standards Act*
Appointment of Building Officials
(File No. 127-2)**

- RECOMMENDATION:**
- 1) that the names of the following persons be removed from the approved list of Building Officials appointed pursuant to *The Uniform Building and Accessibility Standards Act*: Karl Wedenig, Harry Nakoneshny, Walter Baerg, Doug Parker, and Jim Weiss;
 - 2) that the following person be appointed as a Building Official pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act*: Gary Hartell; and,
 - 3) that the City Clerk be authorized to issue a Certificate of Appointment pursuant to Section 5 of *The Uniform Building and Accessibility Standards Act* for the person named in the preceding recommendation.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 26, 1998:

“Building Officials are appointed by City Council for the purpose of enforcing *The Uniform Building and Accessibility Standards Act*. Since the last appointments were made, a number of staffing changes have been made, and it is necessary to adjust the list of Building Officials.”

**B13) Application for Development of Covered Walkway
Prairieland Exhibition Corporation
(File No. 4225-2)**

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RECOMMENDATION: that the application for the installation of a 21 metre (68 feet) portable covered walkway from the Saskatoon Prairieland Exhibition Corporation be approved subject to the following:

- a) the coverall link must only be used on a temporary basis;
- b) a building permit for a temporary use must be obtained for each individual use of the link;
- c) life safety and structural sufficiency requirements of the National Building Code of Canada must be met including exiting, snow and wind load, and flame resistance standards; and,
- d) the structure must be removed at the end of each function or activity for which it is intended.

ADOPTED.

Report of the General Manager, Planning and Building Department, October 27, 1998:

“On October 5, 1998, the Prairieland Exhibition Corporation applied to the City of Saskatoon to install a portable walkway to be used as a temporary link between the Wheatland A and Trade Centre buildings on the Exhibition Grounds (please refer to Attachments No. 1 and 2). The request was circulated to the Fire and Protective Services Department and the Public Works Department for comments.

Section 4.02 of the lease agreement between the Prairieland Exhibition Corporation and the City of Saskatoon states:

‘All plans for the Development, and any addition, alteration or improvement thereto, are subject to the prior written approval of the Council of the City.’

The Exhibition Grounds are currently zoned as an A.G. District in the existing Zoning Bylaw and it is proposed that it continue to be zoned as an A.G. District in the proposed Zoning Bylaw.

The portable walkway would be placed between the Wheatland A and Trade Centre buildings to allow patrons to walk back and forth between the two in a sheltered environment. The portable walkway will have the following dimensions - 21 metres (68 feet) long, 6 metres (20 feet) wide and 2.9 metres (9.5 feet) tall. The walkway shelter would be used 4 to 5 days at a time. Temporary lighting and heaters would be installed as required. The structure will have exit doors (1.8 metres wide) at approximately the mid-point on both sides of the walkway.

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According to the Building Bylaw, the portable walkway is considered to be a building and will require a building permit and will be required to meet all requirements of the National Building Code and Zoning Bylaw. The walkway is expected to be used temporarily on a number of occasions throughout the year, and, as such, it will require a building permit each time it is placed on the Exhibition Grounds for use. The proposed location of a covered walkway between the Wheatland A and Trade Centre as shown on Attachment No. 2 is in conformance with both the existing and proposed Zoning Bylaw.

Public Works Department Comments

The above application is acceptable to this department.

Fire and Protective Services Comments

The Fire and Protective Services Department is of the opinion that the cover-all shelter is a building as per the National Building Code and as such must comply with all Fire and Building requirements for a public assembly building.”

ATTACHMENTS

1. Cross-Section drawing of Proposed Covered Walkway.
2. Site Plan showing Proposed Location of Walkway.

**B14) The Naming of a Pocket Park in Silverspring
(File No. PL4205-3-5)**

DEALT WITH EARLIER. SEE PAGE NO. 1.

**B15) Special Needs Transportation Service
(File No. 7305-1)**

DEALT WITH EARLIER. SEE PAGE NO. 2.

REPORT NO. 22-1998 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

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Councillor R. Steernberg, Chair
Councillor D. Atchison
Councillor H. Harding
Councillor P. McCann
Councillor P. Roe

1. Communications to Council

**From: Dr. Liana Nolan, Deputy Medical Health Officer
#203 - 310 Idylwyld Drive North**

Date: September 28, 1998

Subject: Aluminum in Drinking Water

AND

**From: Lorne Cooper, Manager, Environmental Protection Services
Saskatchewan Environment and Resource Management**

Date: September 30, 1998

**Subject: Proposal to Reduce Aluminum Levels
in City's Drinking Water Supply**

AND

**From: R. Donahue, Chair
Saskatoon Environmental Advisory Committee**

Date: September 30, 1998

**Subject: Aluminum in Drinking Water
(File No. CK. 7920-1)**

DEALT WITH EARLIER. SEE PAGE NO. 9.

**2. Required Funding for Road Preservation Budgets
(Files CK. 1703PW and CK. 6000-1)**

RECOMMENDATION: that the information be received.

Your Committee has reviewed the following report of the General Manager, Public Works Department dated October 5, 1998, and is forwarding the following report to City Council as information:

"EXECUTIVE SUMMARY"

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At its meeting of December 1, 1997, City Council received a report titled **Capital Funding Discussion Paper** - a ten-year overview of the City's capital requirements. Included in that report was the identification of the funding shortfall for roadway rehabilitation. The information included in the discussion paper was obtained from data available at that time, based on the studies being conducted by the Public Works Department. Initial studies have now been advanced sufficiently to provide more accurate identification of the issues pertaining to the City's roadway network, as well as updating the financial information contained in the Discussion Paper. The balance of this report provides this updated data.

Funding for road preservation reserves needs to be increased in order to maintain the equity that the Community has invested in the existing road network. At current funding levels, the City is missing the opportunity to cost-effectively treat many roads before they deteriorate to a level where complete rehabilitation is the only option. Current funding must be split between: a) carrying out preventive maintenance strategies that extend road life; and, b) major corrective and rehabilitation strategies that address existing safety concerns directly related to road condition. At current funding levels, both cannot be adequately addressed.

Table 1 summarizes the recommended 1999 funding for road preservation.

Table 1 - Recommended 1999 Core Funding

Network	1998 Infrastructure Reserve Allocation	Recommended 1999 Funding	Difference
Expressways	\$ 307,000	\$ 850,000	\$ 543,000
Arterials	943,000	1,500,000	557,000
Collectors	1,335,000	1,250,000	(85,000)
Locals	1,390,000	1,600,000	210,000
Locals Backlog	0	1,500,000	1,500,000
	\$3,975,000	\$ 6,700,000	\$2,725,000

BACKGROUND

The recommended funding amounts shown in Table 1 represent a significant increase in the core preservation funding from previous years. However, the estimates are very conservative considering the actual life expectancy of the road networks.

For example, roadway rehabilitation is only one required component of preservation. At current design life expectancy, the average annual costs for rehabilitation alone should be

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\$7.0 million, not including the estimated \$10.0 million backlog of Local roads requiring reconstruction. Other components of preservation include the preventative maintenance programs that must be continued and expanded to ensure that design lives are achieved.

DISCUSSION

Over the past five years, the Public Works Department has shifted the focus of road preservation from a 'worst first' strategy of repairing failed roads with high cost treatments to providing a mix of both major rehabilitation and preventive, moderate cost work. This is a direct result of detailed analysis of the relationships between current network condition, treatment costs, and expected treatment effectiveness.

Even with the changes that have been made, current funding levels allow the Public Works Department to treat only a low percentage of the road network each year (shown in Table 2).

Table 2 -1998 Full Segment Treatments

Network	Area (m2)	Surface Seal	Blade Level	Rehab	Resulting # of Years Until Rehab
Expressways	727,922	9.70%	0.00%	2.30%	43
Arterials	2,175,344	0.80%	0.30%	1.40%	71
Collectors	1,718,173	7.70%	0.30%	2.00%	50
Locals	6,232,277	4.00%	0.30%	0.20%	500
Total	10,853,716	4.30%	0.30%	0.80%	

* The 0.2% of Local roads are planned to be overlaid in 1999 with 1998 funding.

Rehabilitation is a major, full segment treatment that restores the road to a near-new condition. Table 3 shows the funding required to rehabilitate each of the four networks based on expected road life.

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Table 3 - Required Rehabilitation Funding

Network	Area (m2)	Expected Life (Years)			First Rehab Cost per sq.m	Estimated Annual Rehabilitation Funding Required		
		Worst Case	Expected	Best Case		Worst Case	Expected	Best Case
Expressways	727,922	10	15	20	\$20	\$1,455,844	\$970,563	\$727,922
Arterials	2,175,344	15	20	25	\$20	\$2,900,459	\$2,175,344	\$1,740,275
Collectors	1,718,173	20	25	35	\$17	\$1,460,447	\$1,168,358	\$834,541
Locals	6,232,277	30	35	45	\$15	\$3,116,139	\$2,670,976	\$2,077,426
Total	10,853,716					\$8,932,888	\$6,985,240	\$5,380,164

A comprehensive network condition survey was performed on all functional classes of roads in 1997, while in 1998 only the Collector, Arterial, and Expressway road networks were rated. This information is required to determine the optimal life cycle preservation strategy for each road network. Note that this analysis includes only *preservation*, which is the application of treatments required to maintain the City's existing infrastructure in a functional, safe condition at least life-cycle cost. The analysis does not include *capital expansion*, the construction of new infrastructure which in turn increases the City's preservation liability.

There are many factors that influence preservation funding requirements. Network inventory, age profile, construction standards, maintenance effort, treatment strategy, treatment effectiveness and costs, and level of service standards must all be considered when allocating funds. The Public Works Department is currently compiling the 1998 road condition information and will follow up this report with an additional report in December, 1998, which will account for the 1998 treatment programs and final condition assessment.

JUSTIFICATION

The following sections provide some additional information on the funding requirements for each functional class of road based on preliminary condition and treatment analysis and estimates for treatment frequency. The sections describe the estimated funding requirements for each functional class of road and shows that current funding levels are not adequate. The road preservation estimates in the following sections will be updated after the condition analysis, but currently represent a reasonable estimate of network needs.

Expressways

The performance of these roads have closely reflected their 10-15 year design life. It is anticipated that heavy truck traffic volume will continue to increase with rail line

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abandonment and with the growth of other heavy industries that will rely on roadway transportation modes.

In previous years, work performed on the Expressway network has been funded through various site-specific Capital projects. If funding is available, we propose that this be changed such that the Expressway network receives core preservation funding similar to the method used for the preservation of the other three functional classes of roads. Major works will also continue to be required in order to maintain the structural adequacy demands put on this high volume network.

The funding requirements for this network will be more subject to yearly changes than the other networks simply because of the characteristics of the network. This network has the highest level of service standards since it carries high traffic volumes at high speed; however it represents only 6.7% of the City's total road network.

Arterials

This program has been funded since 1981 and was initially cost-shared through Urban Assistance. Due to funding limitations Capital Budget 836 for Arterial Road Rehabilitation was reduced by 34% in 1998 to its lowest funding level this decade.

Heavier traffic is accelerating the rutting problems on many high-volume roads and at major intersections. Deep ruts make snow and ice control less effective, leading to increased risk of skidding at these locations.

Recent condition surveys have indicated that the higher volume Arterials included among the earliest candidates rehabilitated under this program in the early 1980's are now in need of a second major rehabilitation. This confirms the planned 15-20 year design life for these roads. Future Arterials programs must now include these second rehabilitations, plus first rehabilitations of newer Arterials.

Collectors

This program has been funded since 1984. Until 1997, the Collector program included Local roads with bus routes. These Locals failed mainly because they were never designed for this type of loading and often formed the majority of each year's program. The program is now aimed only at roads designated as Collectors, and Local streets with bus routes are treated under the Local street preservation program. With the removal of Local roads with bus routes, Collector funding now applies to a smaller network than in prior years and required funding for the Collector network has been adjusted accordingly.

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Locals

Dedicated funding for Local road preservation was granted in 1996. Until then, Local roads received only routine maintenance, which included pothole repair and other minor corrective work. On Local roads in new subdivisions, defects are repaired through Prepaid Warranty accounts. As a result of no dedicated funding prior to 1996, Local roads have an extensive backlog (deferred maintenance liability) of preservation work. This deferred maintenance, which represents a liability to the City, was first brought to City Council's attention in late 1995 and will be discussed in more detail in a separate report.

The majority of the Locals network doesn't fall into the deferred maintenance backlog. Management of preservation for these roads will continue to be dealt with under Capital Budget 1531 for Local Road Preservation.

The condition of each road network is a direct result of program funding.

OPTIONS

Continuing to underfund road programs will increase both the deferred maintenance backlog and the associated liability claims.

FINANCIAL IMPACT

As funding becomes available, the Public Works Department is recommending an additional \$1,225,000 be allocated to the Infrastructure Reserve to a total of \$5,200,000 for road preservation programs."

IT WAS RESOLVED: that consideration of the matter be deferred until the November 16, 1998, Council Meeting.

CARRIED.

**3. Deferred Maintenance Backlog on Local Roads
(File No. CK. 1703PW and 6000-1)**

RECOMMENDATION: that the information be received.

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Your Committee has reviewed the following report of the General Manager, Public Works Department dated October 5, 1998, and is forwarding the following report to City Council as information:

“EXECUTIVE SUMMARY

At its meeting of December 1, 1997, City Council received a report titled **Capital Funding Discussion Paper** - a ten-year overview of the City's capital requirements. Included in that report was the identification of the funding shortfall for roadway rehabilitation. The information included in the discussion paper was obtained from data available at that time, based on the studies being conducted by the Public Works Department. Initial studies have now been advanced sufficiently to provide more accurate identification of the issues pertaining to the City's roadway network, as well as updating the financial information contained in the Discussion Paper. The balance of this report provides this updated data.

Funding for local roads preservation is being requested through two separate programs. This request is consistent with previous reporting of local road preservation needs and with the objectives of the current local road preservation program initiated in 1996. The two programs include:

1. A core local preservation program funded out of the infrastructure reserve under Capital Budget 1531, at a recommended 1999 funding level of \$1,600,000. The 1999 funding request is the subject of a separate report that discusses the annual core funding needs for all road classification.
2. A five-year capital program of \$1,500,000 per year, starting in 1999, to begin addressing the estimated \$10,000,000 backlog of local roads in very poor condition that require reconstruction or major rehabilitation. These roads were identified prior to the initiation of the first local road preservation program in 1996 and are the main subject of this report. This deferred maintenance backlog of poor roads was not included as part of the scope and objectives of the Local Roads Preservation program. Approximately \$5,000,000 of this backlog is comprised of roads identified during the 1997 condition rating that are extensively cracked indicating structural failure, have extensive pavement deformations along the gutter, and or in the driving lanes, and have areas where the asphalt is picking out or missing. The Public Works Department is faced with reverting some of these roads back to gravel at current funding levels. These roads represent a significant safety risk to the general public and liability risk to the City of Saskatoon.

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BACKGROUND

In September 1995, City Council directed the Public Works Department to prepare a Local Roadway Rehabilitation Program for inclusion in the 1996 Capital Budget. Until then, local road maintenance and rehabilitation included:

- emergency routine maintenance, such as pothole repair funded under the paved street maintenance operating program
- patching or repaving as a secondary benefit of water and sewer main maintenance and replacement programs
- repairs in newer subdivision (constructed since 1985) on streets which contributed to a prepaid services warranty accounts funded by the adjacent property owners

Based on the first complete inventory and condition evaluation of local roads in 1995, the Public Works Department tabled two reports with City Council in September and October 1995 outlining maintenance and rehabilitation needs on local roads. These reports identified an approximate \$10,000,000 backlog of local roads in poor condition and also identified the need for an annual program to maintain and extend the life of local roads. Subsequently the funding needs for local roads was divided into a request for core funding for an annual local road preservation program and the development of a strategy and program to deal with the deferred maintenance backlog. These are summarized as follows:

Core Funding for Local Road Preservation

To reduce the long term cost of maintaining the roads in an acceptable condition while balancing current benefits with future benefits requires a mix of routine maintenance, preventative maintenance, and major rehabilitation. When there is a significant maintenance backlog, the tendency is to follow a 'worst first' investment strategy. With this type of investment strategy, maintenance is only performed on the roads after they have failed. In the long run, this results in a significant maintenance premium. With this in mind, the objectives of the local preservation program initiated in 1996 were formulated as:

1. 'Extend the life of those roads that do not require extensive rehabilitation by applying seal treatments.'
2. 'Reduce the backlog of localized defects on streets that do not require extensive rehabilitation. This part of the program will include extensive localized work such as comprehensive pothole patching or removal and replacement of failed areas.'

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In 1996, City Council approved the first local road program to address this part of the local road preservation needs. The majority of the annual funding for the local road preservation program has been used to meet these objectives.

Major Rehabilitation Program - Deferred Maintenance Backlog

The 1995 local road network condition survey identified approximately \$10,000,000 in local roads that required major rehabilitation. Two key issues were outlined as needing resolution before a major rehabilitation program could be undertaken. The first concern was the sheer magnitude of the deferred maintenance backlog. The second issue was the need for coordination with underground service renewal. The high cost of major rehabilitation necessitates the need to integrate these renewal efforts. At the time of the 1995 local report, not enough information was known about the condition and rate of deterioration of the water and sewer mains. What was required was an objective evaluation of the risk associated with the underground services failing shortly after the road surface has been rehabilitated. As of September 1998, this assessment can be done with the water mains with a much higher level of confidence.

A second City wide local road condition survey was undertaken again in 1997 which verified the \$10,000,000 maintenance backlog of roads requiring major work. Approximately \$5,000,000 of this backlog is comprised of roads that have failed and require reconstruction. These roads are extensively cracked indicating structural failure, have extensive pavement deformations along the gutter and/or in the driving lanes, and have areas where the asphalt is picking out or missing. The roads that fall into this category are extremely sensitive to moisture and traffic and can deteriorate very quickly (weeks/months) to the point where they are nearly impassable at legal vehicle operating speeds. When the level of service on a road reaches this point we are faced with either reverting it back to gravel or undertaking the expense of major rehabilitation. Full depth reconstruction costs approximately \$40 per square meter of road surface or \$65,000 for a typical block. In 1997, \$200,000 was diverted out of the local preservation program to rehabilitate two roads that failed during the course of the summer (Crescent Boulevard and Ortona Street). In 1998, there are five or six candidates from our \$5,000,000 list that have started to follow this rapid deterioration trend. The Public Works Department cannot continue to react in this manner to the growing major rehabilitation needs. An annual program is required to begin eliminating these roads. Although coordination with water and sewer renewal is required, there is still inventory that can be rehabilitated without conflict.

A list of reconstruction candidates (attached) were provided to the Planning and Operations Committee at its June 15th, 1998 meeting, and subsequently tabled with City Council at its meeting of July 13, 1998. This list of streets was intended to provide City Council with an

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opportunity over the course of the summer to get a feel for the condition of these roads and the level of service they provide. Attached are some photos of defects that can be found on these roads.

To address the most pressing locations that require complete rehabilitation, a 5-year program at \$1,500,000 a year is proposed dependent upon funding. This will also allow some stability for the local construction industry to take a longer-term approach to resourcing this work. A list of locations along with an estimated cost of the work for the 1999 program is attached.

Level of Service Implications - Network Asset Valuation and Condition Reporting

As part of the ongoing asset management implementation, two key performance measures intended to provide council with a method to evaluate level of service and adequacy of road funding, include:

- Asset Valuation: A method of defining the remaining value of the road network both in terms of dollars and as a percentage of the replacement based on the actual condition and cost to maintain and/or rehabilitate each road section. This information is intended to be included on a balance sheet for financial reporting.
- Network Condition Objectives: Strategic level condition measures that will be used to define the percentage of the network that may be in good, fair, or poor condition. For local roads, these are cracking, raveling, and pavement depressions/dips. Although we have been using these to set the maintenance and rehabilitation programs, they have been refined each year to better define the correct maintenance method.

Both these measures require at least 3 cycles of condition evaluation and work tracking before we will consider them reliable enough to be part of the budget process. The third full network survey on local roads will be completed on the local roads in 1999.

Although valuation and network condition objectives will be used to benchmark infrastructure funding needs for the overall road network, there is also a need to set intervention levels for individual sections of roads. When a section of road drops below a minimum acceptable condition standard then a repair strategy must be initiated. For potholes and other lower cost maintenance repairs these are part of standard activity guidelines that maintenance crews and contractors follow. For major rehabilitation such as reconstruction which has significant funding implications City Council must take a more active role in understanding and approving the criteria used to trigger this type of work. The deferred maintenance reconstruction program falls under the latter category. The level of service on some of these streets have dropped below any reasonably acceptable level of

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service and the only available maintenance option is a major rehabilitation treatment, most likely reconstruction.

ATTACHMENTS

1. Local Roads Reconstruction Candidates
2. Photos”

IT WAS RESOLVED: that consideration of the matter be deferred until the November 16, 1998, Council Meeting.

CARRIED.

4. **State of the Environment Report and 1996/1997 Annual Report
(File No. CK. 430-37)**
-

DEALT WITH EARLIER. SEE PAGE NO. 7.

REPORT NO. 17-1998 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor A. Langford, Chair
Councillor D.L. Birkmaier
Councillor M. Heidt
Councillor J. Maddin
Councillor K. Waygood

1. **City of Saskatoon Policy C03-007 (Special Events)**
(File No. CK. 421-C03-007)

RECOMMENDATION: that a grant of \$7,696 (subject to actual facility rental cost) be approved under the Special Event Policy for the rental of Harry Bailey Aquatic Centre for 1999 Western Divisional Synchronized Swimming Challenge.

ADOPTED.

Your Committee has reviewed the following report of General Manager, Leisure Services Department dated October 7, 1998 and supports the funding proposal outlined therein:

“BACKGROUND

City of Saskatoon Policy C03-007 (Special Events) states, in part:

‘Section 3.2 “Eligibility Criteria - Unexpended Youth Sports Subsidy Funds”

The following additional criteria shall be used for grants made from the unexpended funds remaining in the Youth Sports Subsidy Program:

- a) **Eligible applicants will be restricted to those organizations receiving funding under the Youth Sports Subsidy Program.**
- b) **As indicated in the special events definition, funding must be applied to events that are non-recurring on an annual basis. However, groups applying for seed money to host recurring events for the first time would be eligible to apply on a one time**

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basis. Events that are now held on an annual basis would not be eligible for this funding.

c) Funding must be used for the rental cost of facilities only.'

JUSTIFICATION

The Aqualenes Synchronized Swimming Club is requesting a grant from the unexpended Youth Sports Subsidy funds to assist the Club in hosting the 1999 Western Divisional Synchronized Swimming Challenge March 22 to 28, 1999, at Harry Bailey Aquatic Centre.

The divisional competition will involve approximately 100 athletes and 80 judges/officials from western Canada. In addition, the Club is expecting approximately 400 to 500 family members, spectators, and volunteers.

The Club receives funding from the Youth Sports Subsidy Program and is eligible to apply for funds from the Special Events Reserve. The Club has identified \$10,046 in facility rental costs at Harry Bailey Aquatic Centre.

OPTIONS

The only option would be to deny the funding.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

There is only \$7,696 in the Reserve to meet this request, therefore, full funding for the event is not available."

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**2. Call for Resolutions - FCM National Board of Directors Meeting
December 2 - 5, 1998
(File No. CK. 155-2-2)**

RECOMMENDATION:

- 1) that the following resolutions be forwarded to the Federation of Canadian Municipalities for consideration at the FCM National Board of Directors Meeting, December 2 - 5, 1998:

i) Continuation of Canada Infrastructure Program

WHEREAS the value of municipal, provincial, and federal infrastructure is depreciating but could be maintained at an acceptable level of service given the proper resources;

WHEREAS the economic, health, and social viability of a community is dependent upon its infrastructure;

WHEREAS the Federal Government has traditionally funded a portion of the cost of the national highway network and other basic infrastructure;

WHEREAS the level of funding for municipal government has been substantially reduced by senior governments; and

BE IT RESOLVED that FCM request the Government of Canada to reintroduce the Canada Infrastructure Program with the objective that the funds be used for maintaining the current level of service provided to Canadian Communities through their infrastructure.

ii) Employer Paid Bus Passes

WHEREAS the Government of Canada has acknowledged that reduced air pollution is an important national objective and has subsequently initiated programs in conjunction with provincial authorities to reduce air pollution and emission levels, and reduce traffic congestion significantly;

WHEREAS public transit systems have the potential to significantly reduce emissions air pollution levels, and problems associated with traffic congestion by enabling and encouraging commuters to utilize more efficient and environmentally sound vehicles; and

BE IT RESOLVED that FCM request the Federal and Provincial Ministers of Finance and Transportation and the Government of Canada to therefore treat employers' contributions

towards employee public transit commuting expenses as a tax-free benefit.

iii) Housing Policies

WHEREAS the health, economic and social well-being of individuals and families in our municipalities is fundamentally determined by the adequacy, affordability and appropriateness of their housing;

WHEREAS the health, economic and social effects of inadequate, unaffordable and inappropriate housing are most directly borne by municipalities and their citizens;

WHEREAS the on-going transfer of responsibility for housing from the Federal Government to other levels of government effectively eliminates funding for new social housing;

WHEREAS the lack of access to capital and financing, whether public or private, is the key problem in ensuring the adequate availability of affordable housing in our communities;

WHEREAS legislation and policies that regulate sources of financing for housing, such as The Bank Act and Health and Social spending, were designed for an environment where public funds were available for social housing, and either impeded, are unavailable or are insufficient to address these housing needs today;

WHEREAS the local level of government is unable on its own to adequately deal with the problem; and

BE IT RESOLVED that FCM urge Federal and Provincial Governments to facilitate access to alternative methods of financing affordable housing, including enabling Economic Development, Health and Social funding to address housing issues, and implementing changes to regulatory legislation as The Bank Act and Acts governing Charitable Corporations.

iv) Reintroduction of Neighbourhood Revitalization Program

WHEREAS the Neighbourhood Improvement Program was of great benefit to the physical, economic, and social revitalization of older neighbourhoods;

WHEREAS a comprehensive approach to neighbourhood revitalization generates long-term quantifiable benefits such as simultaneously creating jobs and improving the quality of life in older neighbourhoods; and

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BE IT RESOLVED the FCM request the Government of Canada to reintroduce a Neighbourhood Revitalization Program administered by the Municipalities.

v) Conservation of Heritage Property

WHEREAS the federal tax laws are in conflict with the policies and legislation of the federal, provincial, and municipal governments pertaining to the protection of heritage property in Canada;

WHEREAS the terminal loss provision of the Income Tax Act encourages the demolition of recognized and protected heritage buildings through a deduction of a portion of the depreciated value of such buildings;

WHEREAS the Income Tax Act and Regulations do not recognize revenue-producing heritage property as a definable class in terms of restoration expenditure, even though the owners of such properties are legally bound to protect and maintain them;

WHEREAS there is inconsistent tax treatment of donations of heritage property, to the detriment of built heritage property; and

BE IT RESOLVED that the Federation of Canadian Municipalities urge the Minister of Finance to amend the Income Tax Act to complement the heritage legislation and policies of all levels of government by:

- a) The elimination of the terminal loss provision for recognized heritage property;
 - b) Recognition of expenditures to restore heritage property; and
 - c) The elimination of restrictions on income deductibility for donations of recognized heritage property; and
- 2) that His Worship, Mayor Dayday be directed to forward a letter to the Federation of Canadian Municipalities encouraging FCM to pursue with the Federal Government, the resolutions passed at the June, 1997 FCM Conference dealing with Sexual Exploitation of Youth (Reference CSCP97.2.05) and Crime Prevention and Assistance to Victims of Juvenile Prostitution (Reference CSCP97.2.10).

ADOPTED.

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Attached are copies of the following reports which your Committee has reviewed and supports submission of the resolutions outlined above to FCM:

- a) Report of A/City Manager, dated October 5, 1998, pursuant to Resolutions No. 1(i-iv) above;
- b) Report of General Manager, Planning and Building Department dated October 14, 1998, pursuant to Resolution No. 1(v) above; and
- c) Report of City Solicitor dated October 8, 1998 pursuant to Resolution No. 2) above.

Council will note that the deadline date for submission of these resolutions is **November 4, 1998**.

**3. Support for Operation of a Safe Refuge
for Children who have been Sexually Abused by Johns and Pimps
Saskatoon Communities for Children, Inc.
(File No. CK. 600-21)**

- RECOMMENDATION:**
- 1) that the unused 1998 revenues from the City Gardener's Residence (approximately \$4,000) be allocated to the Safe House on Avenue S South for use on capital projects; and
 - 2) that, in connection with Resolution No. 1) above, the matter of improved street lighting be referred to the Public Works Department (Electric System Branch) for further investigation as to whether improved street lighting on the block is part of the current Electric System Branch Capital Plan, and if not, the requested improvements be made using the funding identified in No. 1) above.

ADOPTED.

Your Committee has considered the following report of the General Manager, Leisure Services Department dated October 9, 1998 with the General Manager, Leisure Services Department, and supports funding for the Safe House, however, the Committee does not support on-going funding from the revenues from the City Gardener's Residence.

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“BACKGROUND

During its January 5, 1998, meeting, City Council adopted Clause 1, Report No. 1-1998 of the Executive Committee, which read in part:

‘that the City Gardener’s Residence (707 - 16th Street West) be leased for an annual rent of \$1.00 per year to a designated tenant for the purpose of assisting children who have been sexually abused.’

DISCUSSION

In the attached letter to His Worship The Mayor (Attachment 1), dated October 5, 1998, the Coordinator for the Saskatoon Communities for Children indicates that an alternative location has been found for a Safe Refuge for the purpose of assisting children who have been sexually abused.

In his letter, Mr. Prebble invites the City of Saskatoon, through His Worship The Mayor, to join the existing partnership regarding the operation of the Safe Refuge ‘in whatever way you thought was appropriate’. Two possibilities were noted; namely, use of any National Crime Prevention dollars secure and use of the dollars generated from the rental of the Gardener’s Residence. Mr. Prebble also requested assistance regarding improved street lighting next to the location of the proposed Safe Refuge at the end of the 500 block of Avenue S South.

JUSTIFICATION

When City Council passed the above resolution, the revenue estimates associated with the City Gardener’s Residence were removed from the 1998 Operating Budget. These revenues are estimated at \$4,000 per year. Now that the use of the City Gardener’s Residence will not change, these revenues will continue to be generated.

The Administration supports the request to improve street lighting next to the recently acquired Safe House on Avenue S South. The revenues from the City Gardener’s Residence can be used to fund this one-time expenditure.

In regards to applying future revenues from the City Gardener’s House to the Safe House on Avenue S South, it appears from Mr. Prebble’s letter that sufficient funding has been obtained to sustain the operation of the Safe House on Avenue S South. In recent weeks, the City of Saskatoon has been asked to provide some assistance to addressing a number of issues and concerns regarding criminal activity along 21st Street. These matters have been

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referred to the Safer City Committee for consideration. The Administration requires a certain amount of ongoing funding attached to this Committee in order to operate and in order to undertake, directly or partner with other agencies, various initiatives or pilot projects. Therefore, other than the initial allocation to improve street lighting at the Safe House location on Avenue S South, the Administration is suggesting that the revenue generated from the City Gardener's House be allocated to the Safer City Committee.

With regards to funds obtained through the National Crime Prevention program, the City has not prepared any application to date and is, therefore, not in a position to make any commitment at this time.

OPTIONS

The only option is to include the revenues from the City Gardener's Residence in the general revenue estimates of the Corporate Operating Budget and deny the requests from Mr. Prebble and the Administration to re-allocate these revenues.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

If the proposed recommendations are accepted, there is no millrate impact.

ATTACHMENTS

1. Letter to His Worship the Mayor, dated October 5, 1998, from Coordinator, Saskatoon Communities for Children, Inc."

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4. Communication to Council

From: Elmer Guenter, Chair
Saskatoon Mennonite Care Services Inc.
Peter Schroeder, Housing Manager
Bethany Manor
Date: September 16, 1998
Subject: 1998 Property Tax - Bethany Manor, 110 LaRonge Road
Roll Number 445307510
(File No. CK. 1920-1)

RECOMMENDATION: 1) that the information be received; and
2) that a letter be forwarded to SAMA encouraging SAMA to allow a phase-in, when a change in the SAMA manual brings about a large change in taxes.

ADOPTED.

Attached is a copy of the above-noted communication from Elmer Guenter and Peter Schroeder, as well as a copy of the report of the A/General Manager, Finance Department dated October 8, 1998 on the matter. Your Committee met with Messrs. Guenter and Schroeder and determined that the increase in taxes for Bethany Manor was the result of a change in the SAMA manual which means the City is not authorized to institute a phase-in for this increase. The Committee suggested that Messrs. Guenter and Schroeder approach SAMA regarding a phase in.

**5. City Treasurer's Report on Investments
(File No. CK. 1790-3)**

RECOMMENDATION: that the information be received.

ADOPTED.

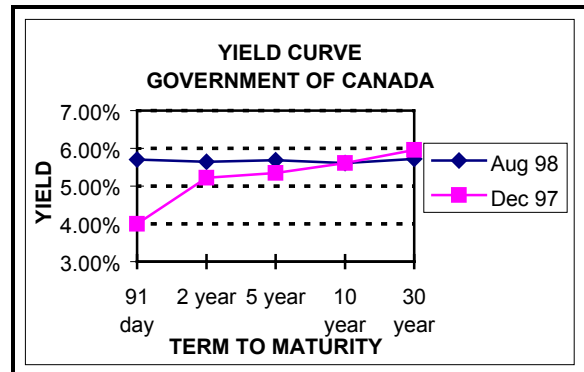
Your Committee has reviewed with the Investment Coordinator the following report of the A/General Manager, Finance Department dated October 7, 1998 containing the City Treasurer's Report on Investments, and submits this report to City Council as information:

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“REPORT

- North American economies appear to be on a slowing trend. The Canadian economy declined to a 1.8% annualized growth pace in the April to June period, down from 3.4% recorded in the first quarter. Lower commodity prices and reduced demand for Canadian exports combined with a slowing U.S. economy have served to offset gains in consumer spending. In the U.S., real economic growth has slowed considerably from 5.5% in the first quarter to 1.4% in the second quarter. The U.S. trade deficit remains the largest drag on economic activity. The surging U.S. dollar has prompted an increase in imports while making U.S. goods targeted for export considerably more expensive. Moreover, economic problems in the Far East have curbed the demand for U.S. exports.
- The Canadian dollar continued to depreciate in 1998, reaching a low of 63.14 cents U.S. before closing at 63.87 cents U.S. at August month-end. The most recent low was recorded in February 1986 when the Canadian dollar traded at 69.13 cents U.S. Several factors have contributed to the dollar slide including a sharp decline in commodity prices, depressed overseas economies, and lower domestic yields relative to the U.S. The Bank of Canada has sold massive amounts of U.S. dollars to buy Canadian dollars in order to prevent further dollar devaluation. To provide additional support to the currency, the Bank of Canada has increased the Bank Rate to 6.00%, up from 4.50% as at December 31, 1997.

- With the tightening of monetary policy, Canadian money market yields have trended higher over the past eight months. Three-month treasury bill yields increased to levels in excess of 5.70% from 4.00% recorded at 1997 year-end. With short-term rates rising and long bond yields staging a modest decline, the yield curve has shifted to a very flat position. At December 1997, thirty-year bond yields were approximately two percentage points (2%) higher than three-month treasury bill yields; in late August, three-month treasury bills and thirty-year bonds were trading at similar yield levels.



- In the money market portfolio, some term extension trades were completed in the first quarter as six-month treasury bill yields moved upwards through 5.00%.

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However, by the middle of the second quarter, we made a concerted effort to reduce the average term to maturity of the portfolio as a weaker Canadian dollar continued to place upward pressure on short-term rates. The need to fund sizeable cash outflows in July also contributed to the decline in average portfolio term. The money market portfolio is currently comprised of 9% government/government-guaranteed securities, 36% bankers' acceptance, and 55% commercial paper. Attractive yield spreads over government money market issues combined with a reduced supply of Canada treasury bills warranted an increased weighting in non-government securities. At August month-end, the weighted average yield and weighted average term of the portfolio was 5.16% and 55 days, respectively. This compares to December 1997 where average yield and average portfolio term was 4.07% and 89 days, respectively.

- Canadian bond yields edged lower in 1998 amid a low inflation environment and a sharp reduction in government financing requirements. Thirty-year bond yields experienced a decline of roughly one quarter of one percent (25 basis points) to close August 1998 at 5.72%. Given the downward trend in bond yields and an opportunity to earn additional yield over money market securities, we increased our bond holdings within the General Account long-term portfolio. Bonds purchased for the General Account included \$500,000 Metro-Toronto 6.10% debenture maturing 15Aug07 (yielding 5.56%), \$4.6 million, new-issue Province of Saskatchewan 5.50% bonds due 02Jun08 (yielding 5.53%), \$2 million Government of Canada 6.00% bond due 01Jun08 (yielding 5.45%). The weighted average coupon rate and weighted average term of the General Account bond portfolio was 7.02% and 5.06 years, respectively, as at August 31, 1998.
- Bonds acquired for the Transit Vehicles Replacement Reserve included \$1 million Government of Canada 5.50% bonds due 01Feb00 (yielding 5.07%), \$100,000 Saskatchewan Savings Bond 8% Series III maturing 15Jul99, and \$750,000 Saskatchewan Savings Bonds 6.75% Series IV due 15Jul00. As well, some ten-year Province of Saskatchewan bonds were purchased for the Sinking Fund and Cemetery Perpetual Care Fund.
- Some market forecasters expect that the next move in the Canadian Bank Rate will be downwards. Their reasoning is based upon expectations that the U.S. Federal Reserve will lower administered rates to support the U.S. and overseas economies and to provide some stability to world financial markets. Further out along the yield curve, domestic bond yields have little reason to increase with inflation expected to remain at or near current levels, Federal/Provincial governments issuing less debt, and U.S. Treasury yields anticipated to trend lower. Our investment strategy will

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incorporate some lengthening of portfolio term when market conditions deem it advantageous to do so.

ATTACHMENTS

1. Statistical Supplement\August 1998
2. Short-Term Investments as at August 31, 1998
3. General Account Long-Term Investment Portfolio as at August 31, 1998

This is an internal City document intended for use by the City of Saskatoon only, and while the information is thought to be correct, care should be used by investors reading this document.”

**REPORT NO. 3-1998 OF THE BOARD OF TRUSTEES -
GENERAL SUPERANNUATION PLAN**

Composition of Board

Mr. L. Thiessen, Chair
Mr. P. Richards, Vice Chair
Councillor P. McCann
Councillor R. Steernberg
Mr. F. Smith
Mr. W. Wallace
Mr. M. Baraniecki
Mr. M. Totland
Mr. W. Furrer

1. **Improvements to the General Superannuation Plan
Excess Surplus - Actuarial Valuation Report to December 31, 1997
(File No. CK. 1796-1)**
-

RECOMMENDATION: that the information be received.

This report is to be considered with Clause 1, Report No. 1-1998 of the Pension Benefits Committee.

The Board of Trustees - General Superannuation Plan has reviewed the final Actuarial Valuation Report to December 31, 1997 for the General Superannuation Plan, as prepared by AON Consulting Inc., as well as the proposed improvements to the Plan which were approved by the

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Pension Benefits Committee as outlined in their above-noted report, and confirms that there is an excess surplus of \$23,940,000, which will cover the proposed improvements to the Plan.

The Board supports the concept that before any future surpluses are distributed, agreement must be in place between the City and the employee groups covered by the Plan regarding the cost-sharing of any future experienced deficiency.

The Trustees have determined that the post-retirement indexing [outlined in 1(e) of the recommendations of the Pension Benefits Committee in the above-noted report] is for both active and retired members in the Plan as at December 31, 1997. The Trustees subsequently asked the Actuary for more detailed information on the proposed Improvements to the Plan, and submit the attached Summary of Plan Improvements and Costings which describe the benefit in more detail.

IT WAS RESOLVED: that the matter be referred back to the Board of Trustees - General Superannuation Plan for a joint meeting with the Pension Benefits Committee.

CARRIED.

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REPORT NO. 1-1998 OF THE PENSION BENEFITS COMMITTEE

Composition of Board

Councillor P. McCann, Chair
Councillor R. Steernberg
Mr. M. Totland
Mr. P. Jaspar
Mr. B. Veltkamp
Mr. J. Cowan
Mr. W. Furrer
Ms. M. Caplan
Mr. M. Baraniecki
Mr. G. Bauman/Mr. V. Keindel
Mr. L. Thiessen
Mr. K. Johnston
Mr. G. Mearns
Mr. D. Ford
Mr. N. Fisher
Mr. K. Rapp

**1. Improvements to the General Superannuation Plan
Actuarial Valuation Report to December 31, 1997
(File No. CK. 1796-1)**

- RECOMMENDATION:**
- 1) that City Council approve the following improvements to the General Superannuation Plan from the excess surplus of \$23,940,000 as outlined in the Actuarial Valuation Report to December 31, 1997 as prepared by AON Consulting Inc.:
 - a) Provide 100% indexing of the Consumer Price Index for 1997, to pensions being paid as of January 1, 1998.
 - b) Change the normal form of pension from Joint and Survivor 50% guaranteed 5 years for married members to Joint and Survivor 60% guaranteed 5 years.

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Change the normal form of pension from life, guaranteed 5 years for single members to life, guaranteed 10 years.

(These changes to be effective for members retiring on or after January 1, 1998.)

- c) Provide the full 2% formula for one additional year of service accrual, i.e. up to December 31, 2008.
 - d) Change the average earnings calculation from 5-year averaging to 4-year averaging for members retiring on or after January 1, 1998.
 - e) Provide guaranteed post-retirement indexing at whatever percentage would use up the remainder of the excess surplus (using compounding factor).
- 2) that the Administration be requested to file the Actuarial Valuation Report to December 31, 1997 with the Superintendent of Pensions and Revenue Canada; and
 - 3) that the City Solicitor be requested to prepare the required amendments to Bylaw No. 6321 to provide for the improvements outlined in Recommendation No. 1) above.

The indexing outlined in 1(e) above would provide approximately 9% (now established to be 7.2%) of cumulative CPI to all members currently receiving pensions as at December 31, 1998 and to all active members who retire on or after January 1, 1998.

Attached is a copy of a letter dated August 19, 1998 from AON Consulting Inc., forwarding a Summary of Plan Improvements and Costings for the General Superannuation Plan, which have been approved by the Pension Benefits Committee. Also attached is a copy of the final Actuarial Valuation Report as at December 31, 1997 which incorporates these improvements to the Plan. As Council will note there was an excess surplus of \$23,940,000 as at December 31, 1997, and the Pension Benefits Committee wishes to use this surplus for improvements to the Plan.

It should be noted that the Committee will not be making any recommendations regarding excess surplus in future years, until it has worked out an acceptable proposal for cost-sharing any future

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experienced deficiencies, as outlined in the following motions which were passed at the August meeting:

- 1) that subject to obligation to file an Actuarial Valuation Report every three years, no future surpluses shall be spent until an agreement for cost-sharing of any experienced deficiency has been reached, (i.e. 50/50 cost shared by employees and employer); and
- 4) that the Employee Benefits Manager be requested to report on the implementation process for cost-sharing of any experienced deficiency on a 50-50 basis for consideration at the next meeting.”

IT WAS RESOLVED: that the matter be referred back to the Pension Benefits Committee for a joint meeting with the Board of Trustees - General Superannuation Plan.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor Waygood,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ENQUIRIES

**Councillor Langford
Development West Side of Idylwyld Drive
Between 35th and 36th Streets
(File No. CK. 6000-4-3)**

Council agreed to a break in the median during the widening of Idylwyld Drive at 35th Street to accommodate a development on the west side of Idylwyld between 35th Street and 36th Street. To date there is no development, in fact the land is “for lease”. Could the Administration give Council an update on the proposed development.

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Moved by Councillor Atchison,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 10:27 p.m.

Mayor

City Clerk