

Council Chamber
City Hall, Saskatoon, Sask.
Tuesday, May 19, 1998
at 7:00 p.m.

MINUTES OF REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship Mayor Dayday in the Chair:
Councillors Atchison, Harding, Heidt, Langford, Maddin, McCann,
Roe and Steernberg;
A/City Commissioner Richards;
City Solicitor Dust;
City Clerk Mann;
City Councillor's Assistant Holmstrom

Moved by Councillor Harding, Seconded by Councillor Atchison,

THAT the minutes of the regular meeting of City Council held on May 4, 1998 be approved.

CARRIED.

HEARINGS

- 2a) Discretionary Use Application
Proposed Boarding House (Personal Care Home - 8 Residents)
214 Lochrie Crescent
(File No. CK. 4355-1)**
-

REPORT OF THE CITY CLERK:

“City Council, at its meeting held on April 6, 1998 received notice of the above discretionary use application.

The General Manager, Planning and Building Department, has now advised that the necessary on-site notification poster has been placed on the site and letters have been sent to adjacent land owners within 60 metres of the site.

Council, at this meeting, is to consider granting its permission for the proposed use.

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The matter is also being reported on under Clause 1, Report No. 8-1998 of the Municipal Planning Commission.

Also attached are copies of the following communications:

- Letter undated, from Steve Wilson, 24 Davidson Crescent;
- Letter dated May 12, 1998, from David Fehr;
- Letter dated May 13, 1998, from Steve Wilson and Colin Wilson, 222/224 Lochrie Crescent; and
- Petition dated May 12, 1998, from approximately 15 residents.”

His Worship Mayor Dayday opened the hearing and ascertained whether there was anyone present in the gallery who wished to address Council with respect to the matter.

Ms. Judy Benard, 146 Lochrie Crescent, spoke in favour of a care home for the elderly, but expressed concern that the care home could be changed for other uses.

Moved by Councillor Roe, Seconded by Councillor Steernberg,

THAT Clause 1, Report No. 8-1998 of the Municipal Planning Commission be brought forward and considered.

CARRIED.

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“REPORT NO. 8-1998 OF THE MUNICIPAL PLANNING COMMISSION”

- 1. Discretionary Use Application
Boarding House (Personal Care Home for 8 Residents)
214 Lochrie Crescent
Lot 60, Block 147, Plan 80-S-18197
R.2 District
(File No. CK. 4355-1)**

RECOMMENDATION: that the application by Sherri Salzsauler requesting permission to use Lot 60, Block 47, Plan No. 80-S-18197 (214 Lochrie Crescent) for the purpose of a Boarding House which will serve as a Personal Care Home be recommended for approval, subject to:

- a) limiting the maximum number of boarders to eight; and
- b) the developer paying the cost of re-locating or upgrading of the water and sewer connections.

A summary page, including a location plan for the above Discretionary Use Application, is attached.

Your Commission has considered and concurs with the following report of the Planning and Building Department dated April 24, 1998:

“B. PROPOSAL”

An application has been submitted by Sherri Salzsauler requesting City Council’s approval to use Lot 60, Block 147, Plan 80-S-18197 (214 Lochrie Crescent) for the purpose of a Boarding House which will serve as a Personal Care Home for eight residents. This property is zoned R.2 District in the City’s Zoning Bylaw and as a consequence, a Boarding House may only be permitted by City Council at its discretion. Refer to the attached plan.

C. REASON FOR THE PROPOSAL (BY APPLICANT)

To construct a dwelling which will serve as a Personal Care Home to provide care for the elderly.

D. JUSTIFICATION

1. Comments By Others

Public Works Department - Water and Sewer Branch

The application for discretionary use is acceptable to this department subject to the following:

- a) The lot is pre-serviced and any re-routing or upgrading of the water and sewer connection will be at the owner's expense.

Transportation Department

The Transportation Department has reviewed the application for discretionary use and does not have any concerns with the proposed use.

2. Planning and Building Department Comments

- a) The Zoning Bylaw defines a Boarding House as a building or structure or part of a building or structure kept, used or advertised as or held out to be a place where sleeping accommodation is furnished to roomers whether for remuneration, compensation or not for a period of one week or more, and having sleeping accommodations for more than five roomers, but not more than fifteen roomers.

It is the opinion of the Planning and Building Department that the approval of a Boarding House to be used as a Personal Care Home facility for up to eight residents is generally appropriate in low-density residential districts.

- b) The minimum off-street parking requirements for a Boarding House in the R.2 District is 1 parking space. The site plan does indicate that two off-street parking spaces are provided in the front driveway on this site. The property is situated on a local street and therefore, it is not necessary to require more than one parking space.

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- c) This lot is currently owned by the City of Saskatoon and is being held for Victor and Sherri Salzsauler pending approval of this discretionary use application.
- d) The site is in close proximity to a City Transit stop located at the intersection of Pendygrasse Road and Lochrie Crescent. This transit route provides access to the Confederation Mall.
- e) The discretionary use application, in all other respects, is in conformance with the Zoning Bylaw.
- f) The proposed boarding house is consistent with the residential land use designation for this area within the Development Plan.
- g) In consideration of any discretionary use application, it should be noted that Section 74(2) of the Planning and Development act applies, whereas:

‘On receipt of a discretionary use application, the Council may, by resolution or bylaw:

- (a) reject the application; or,
- (b) approve the application where the facts presented establish that the proposed use or form of development:
 - i) will not be detrimental to the health, safety, convenience and general welfare of persons residing or working in the vicinity or injurious to property, improvements or potential developments in the vicinity; and,
 - ii) complies with the applicable provisions of the zoning bylaw and will not be contrary to the development plan or basic planning statement.’

E. COMMUNICATION PLAN

The President of the Fairhaven Community Association was notified of this application by letter dated March 20,1998. If this application is recommended for

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approval by the Municipal Planning Commission, it will be advertised in accordance with City Council's policy and a date for a public hearing will be set. Advertising will consist of sending notice of the public hearing by regular mail to all assessed property owners within a radius of 60 metres (200 feet) of the site. Notice signs prepared by the Planning and Building Department will be placed on site by the applicant.

F. ATTACHMENTS

Attachment No. 1. Location Facts
Attachment No. 2. Site Plan
Attachment No. 3. Site Photo"

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT the submitted correspondence be received.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor Steernberg,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Roe, Seconded by Councillor Steernberg,

THAT that the application by Sherri Salzsauler requesting permission to use Lot 60, Block 47, Plan No. 80-S-18197 (214 Lochrie Crescent) for the purpose of a Boarding House which will serve as a Personal Care Home be recommended for approval, subject to:

- a) limiting the maximum number of boarders to eight; and*
- b) the developer paying the cost of re-locating or upgrading of the water and sewer connections.*

CARRIED.

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**2b) Hearings
Proposed Zoning Bylaw/Map Amendment
Parcel CG, Plan 96-S-22415
R.2 district to R.1A District
Proposed Bylaw No. 7743
(File No. CK. 4350-1)**

REPORT OF THE CITY CLERK:

“Attached is a copy of Clause 1, Report No. 4-1998 of the Municipal Planning Commission which was adopted by City Council at its meeting held on March 23, 1998.

A copy of the Notice which appeared in the local press under dates of April 25 and May 2, 1998, is attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendments prior to its consideration of Bylaw No. 7743, copy attached.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor Roe, Seconded by Councillor Langford,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT Council consider Bylaw No. 7743.

CARRIED.

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**2c) Hearings
Development Plan Amendment
Deletion of Section 16.5.2.1
Proposed Bylaw No. 7751
(File No. CK. 4110-3)**

REPORT OF THE CITY CLERK:

“Attached is a copy of Clause 2, Report No. 4-1998 of the Municipal Planning Commission which was adopted by City Council at its meeting held on March 23, 1998.

A copy of the Notice which appeared in the local press under dates of April 25 and May 2, 1998, is attached.

Council, at this meeting, is to hear and determine any submissions with respect to the proposed amendments prior to its consideration of Bylaw No. 7751, copy attached.”

His Worship Mayor Dayday opened the hearing and ascertained that there was no one present in the gallery who wished to address Council with respect to the matter.

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Maddin, Seconded by Councillor Harding,

THAT Council consider Bylaw No. 7751.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

A. REQUESTS TO SPEAK TO COUNCIL

**1) John Maxin
326 Avenue D South, dated February 10**

Requesting permission to address Council regarding an outstanding report. (File No. CK. 4353-2-4)

RECOMMENDATION: that Clause A6, Report No. 10-1998 of the City Commissioner be brought forward for consideration and that Mr. Maxin be heard.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT Clause A6, Report No. 10-1998 of the City Commissioner be brought forward for consideration and that Mr. Maxin be heard.

CARRIED.

“REPORT NO. 10-1998 OF THE CITY COMMISSIONER

**A6) Value-For-Money Audit
Vehicle and Equipment Services Department
(Implementation Plan)
(File No. 1600-9)**

RECOMMENDATION: that the information be received.

Report of the General Manager, Asset Management Department, May 14, 1998:

“A Value-For-Money Audit Report on the Vehicle and Equipment Services was received by City Council during its March 29, 1993 meeting. An update on the status of the Implementation Plan was received as information at the Works and Utilities Committee’s March 1, 1995 meeting. The report advised that the changes recommended by audit were largely in place.

Market Comparison

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Recommendation 34) called for the Administration to carry out a periodic comparison of private-sector rental rates to Vehicle and Equipment Services rates for selected types of equipment.

Schedule A (attached) compares private-sector rental rates to Vehicle and Equipment Services rates for seventeen different equipment groups which represent approximately 80% of the corporate fleet. Schedule B (attached) provides supplementary information relative to the actual rate comparison.

Market rental rates do not include the cost of brake work, glass repair, tire replacement, and accident deductibles. The Vehicle and Equipment Services rates do include an allowance for the value of these items. In comparing Vehicle and Equipment Services rates to the private sector, it is important to keep in mind that units must readily be available when required.

Fuel Inventory Control

When the Audit Report was initially released in 1993, there was some concern raised that there was a misappropriation of gasoline during the period January 1 - July 26, 1992. The Vehicle and Equipment Services Manager undertook a review of the data used in the audit. Some errors were identified in the analysis and it was determined that while there was some gasoline unaccounted for, the largest discrepancy occurred in the diesel account. The unaccounted for fuel was due in part to the failure of a pulsar device, a component of the fuel dispensing system in service at that time.

Over the last several years significant changes have been made to the fuel dispensing process used by the corporation. Fuel dispensing in the central yards area has been consolidated to one video-monitored site which is in immediate proximity to Vehicle and Equipment Services. In addition, a sophisticated automated fuel dispensing system was installed in November 1996. The system requires a special chipkey for each vehicle which must be used in concert with an employee ID card in order for fuel to be dispensed. Complementing the enhancements to the fuel issuance system are electric tank gauging, reconciliation and leak detection systems.”

Mr. John Maxin commented on the presented report.

Moved by Councillor Atchison, Seconded by Councillor Steernberg,

THAT the information be received.

CARRIED.

COMMUNICATIONS - CONTINUED

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AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) M. L. Zimmer
98 O'Neil Crescent, undated**

Submitting comments regarding traffic and vandalism concerns. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

**2) Bryon Horachek, Chairman
Saskatoon Downtown Business Improvement District, dated May 8**

Requesting Council to consider that a representative from The Partnership be appointed to the Safer City Committee. (File No. CK. 225-57)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT the matter be referred to the Executive Committee.

CARRIED.

**3) Ken Danger, Secretary-Treasurer
North Central Transportation Planning Committee, dated May 5**

Requesting Council to consider becoming a member of the North Central Transportation Planning Committee. (File No. CK. 155-1)

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RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the matter be referred to the Administration and Finance Committee.

CARRIED.

**4) John M. Thomson, President
Dundonald Community Association, undated**

Submitting a letter to Council regarding the placement and caging of a portable toilet by the backstop in Dundonald Park during ball/soccer season. (File No. CK. 4205-1)

RECOMMENDATION: that the direction of Council issue.

Moved by Councillor Atchison, Seconded by Councillor Heidt,

THAT the matter be referred to the Planning and Operations Committee.

CARRIED.

**5) Carol and John Tarasoff
214 Nixon Crescent, dated May 12, 1998**

Submitting a letter to Council regarding the changes to Nixon Crescent. (File No. CK. 4131-9-2)

RECOMMENDATION: that the information be received and considered with Clause 1, Report No. 3-1998 of the Land Bank Committee.

Moved by Councillor Heidt, Seconded by Councillor McCann,

THAT Clause 1, Report No. 3-1998 of the Land Bank Committee be brought forward and considered.

CARRIED.

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“REPORT NO. 3-1998 OF THE LAND BANK COMMITTEE

1. Communications to Council

**From: John and Kelly Thomson
202 Nixon Crescent**
Date: June 3, 1996
**Subject: Submitting a petition signed by 28 residents of Nixon Crescent
requesting a change in the design of the street from a crescent
to a court**
(File No. CK. 4131-9-2)

RECOMMENDATION: that the information be received

Attached is a copy of the above-noted communication containing a petition signed by residents of Nixon Crescent, requesting a change in the design of the street from a crescent to a court, which was referred to the Administration for a report.

Your Committee received the following report (excerpt) of the General Manager, Planning and Building Department dated March 27, 1998 and met with residents of Nixon Crescent at its meeting held on May 4, 1998, and determined that it supports Option 1 (Attachment #2) being the original design of the crescent. Your Committee believes that this option has dealt with any traffic problems that were formerly encountered, it maximizes the number of lots with park exposure and allows for a good lot selection in a design that provides for ease of access by emergency vehicles, residents and visitors to the area.

“BACKGROUND

At its meeting held June 17, 1996, City Council received the above-noted communication as information (Attachment #1). The communication was subsequently forwarded to the administration for a report. Since that time we have been in contact with Mr. John Thomson, President of the Dundonald Community Association, who was advised that we would be examining design alternatives for the area in response to the petition prior to any servicing work taking place.

Servicing of 51 new lots located on Sumner Crescent, Lane and Place, within Dundonald, was completed in the fall of 1997. To date all but one of the lots have been sold. Including 9 lots currently available on 37th Street, between Hunt Road and Sumner Crescent, our total current lot inventory in the neighbourhood stands at 10. It is the intention of your staff to begin servicing of the Nixon Crescent and McCann Way area this year in order to

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have lots available for sale in 1999. Servicing of this area will complete the City's development within the Dundonald neighbourhood.

REPORT

Your staff have considered three design options for the development of the area, including a financial comparison based on preliminary cost/revenue projections.

Option 1 (Attachment #2) identifies the continuation of Nixon Crescent and McCann Way as originally intended when the existing area was initially subdivided in 1987. Option 2 (Attachment #3) identifies the creation of a cul-de-sac on Nixon Crescent as petitioned for by the residents of Nixon Crescent. (It should be noted that the petitioners all reside on Nixon Crescent, south of McCann Way.) Option 3 (Attachment #4) identifies the creation of a p-loop, eliminating the extension of Nixon Crescent to 37th Street.

Design Considerations

Option 3 provides for the highest potential return to the corporation, and addresses one of the concerns expressed to us by Mr. Thomson that if Nixon Crescent is connected to 37th Street, it will result in a traffic short-cut to St. Peter School. However, the p-loop design does create problems with regard to street naming in that it would require that the existing Nixon Crescent or McCann Way be changed to a common street name.

If the name change was to be made on the basis of impacting the fewest number of households, the 9 households on McCann Way would have to agree to a name change to Nixon Crescent. However, the McCann Way residents were not part of the petition which prompted a look at the redesign of the area, yet they would be burdened with the cost and inconvenience of the name change. Similarly, if the name were changed to McCann Way, the existing Nixon Crescent households located north of McCann Way would be impacted, although they had not signed the petition either. Given the street naming problem associated with Option 3 and the fact the design does not reflect exactly what the petitioners requested by way of a cul-de-sac, your staff does not support Option 3.

Option 2 provides for the cul-de-sac requested by the petitioners. The design, however, results in the lowest potential return to the City. Lot selection is the least desirable under this option in that it creates high-priced cul-de-sac lots which may require a longer period of time to sell. Because the original intent was for Nixon Crescent to continue as a crescent, the creation of the cul-de-sac results in lots which are quite shallow in depth and substantially limits the number of desirable lots with park exposure. In addition, the name Nixon Crescent would not reflect that the street terminates in a dead-end. (However, we

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feel this anomaly would be acceptable as it reflects the current situation with regards to street naming.)

Option 1 is the design originally intended for the completion of Nixon Crescent and McCann Way. The design maximizes the number of lots with park exposure and provides for a good lot selection. It also provides for the second highest potential return to the city. For these reasons, your staff are of the opinion that Option 1 is the most desirable of the three options.

Communications

Mr. John Thomson has requested that the Dundonald Community Association be given the opportunity to speak to the design for the completion of the area. A Land Bank meeting is scheduled for May 6, 1998, affording the committee the opportunity to invite representatives of the association to voice their concerns.

ATTACHMENTS

1. Petition received by City Council at its meeting held June 17, 1996.
2. Option 1 showing completion of Nixon Crescent and McCann Way as initially intended.
3. Option 2 showing creation of a cul-de-sac as petitioned for by Nixon Crescent residents.
4. Option 3 showing creation of a p-loop.”

Moved by Councillor Harding, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

COMMUNICATIONS - CONTINUED

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

- 1) **Crystal Sjodin**
158 Smallwood Crescent, dated April 30

Submitting a request for the permanent closure of the entrance to the alley on Smallwood Crescent. **Referred to the Administration for a report.** (File No. CK. 6295-1)

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**2) Novina Wong, City Clerk
City of Toronto, dated April 22**

Submitting a resolution adopted by the City Council of Toronto on April 16, 1998, regarding the Multilateral Agreement on Investment. **Referred to the Administration and Finance Committee.** (File No. CK. 277-1)

**3) Sandy Klashinsky
142 Laval Crescent, dated May 3**

Submitting a request that Council repeal the bylaw which allows backyard fires. **Referred to the Planning and Operations Committee.** (File No. CK 185-1)

**4) Mildred and Victor Rybchynski
431 Avenue P North, dated May 4**

Submitting concerns regarding a response to 911 call which was placed on Saturday, April 25, 1998. **Referred to the Board of Police Commissioners.** (File No. CK. 5000-1)

**5) Brad Laidlaw
Earl's Restaurant, dated May 8**

Requesting Council to support a proposed Liquor Application (Tavern) at 610 Second Avenue North. **Referred to the Administration for a report.** (File No. CK 311-1)

RECOMMENDATION: that the information be received.

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

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C. PROCLAMATIONS

**1) Eileen Buffalo, Chair
Interval House, dated April 27**

Requesting Council to proclaim October 5 to 11, 1998, as Interval House Week in Saskatoon. (File No. CK. 205-5)

**2) Jae Eadie, President
Federation of Canadian Municipalities, dated May 6**

Requesting Council to proclaim June 21, 1998 as National Aboriginal Day in Saskatoon. (File No. CK. 205-5)

**3) Heather Lee
NPW Public Affairs, dated May 1**

Requesting Council to proclaim September 14 to 20, 1998 as National Payroll Week in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C; and
 - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

Moved by Councillor Roe, Seconded by Councillor Atchison,

- 1) *that City Council approve all proclamations as set out in Section C; and*
- 2) *that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

CARRIED.

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REPORTS

Mr. G. Grismer, Chair, submitted Report No. 8-1998 of the Municipal Planning Commission;

A/City Commissioner Richards presented Report No. 10-1998 of the City Commissioner;

Councillor Harding, Chair, presented Report No. 10-1998 of the Planning and Operations Committee;

Councillor Maddin, Chair, presented Report No. 9-1998 the Administration and Finance Committee;

Councillor Atchison, Member, presented Report No. 4-1998 of the Audit Committee;

Councillor Harding, Member, presented Report No. 3-1998 of the Land Bank Committee;
and

His Worship Mayor Dayday, Chair, presented Report No. 8-1998 of the Executive Committee.

Moved by Councillor McCann, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Report No. 8-1998 of the Municipal Planning Commission;*
- b) Report No. 10-1998 of the City Commissioner;*
- c) Report No. 10-1998 of the Planning and Operations Committee;*
- d) Report No. 9-1998 of the Administration and Finance Committee;*
- e) Report No. 4-1998 of the Audit Committee;*
- f) Report No. 3-1998 of the Land Bank Committee; and*
- g) Report No. 8-1998 of the Executive Committee.*

CARRIED.

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His Worship Mayor Dayday appointed Councillor McCann as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor McCann in the Chair.

Committee arose.

Councillor McCann, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 8-1998 OF THE MUNICIPAL PLANNING COMMISSION”

Composition of Commission

Mr. Glen Grismer, Chair
Ms. Ann March, Vice-Chair
Councillor P. Roe (shared position)
Councillor K. Waygood (shared position)
Mr. Ron Mantyka
Mr. Ken Rauch
Ms. Leslie Belloc-Pinder
Mr. Gregory Kitz
Ms. Georgia Bell Woodard
Ms. Lina Eidem
Mr. Paul Kawcuniak
Ms. Sheila Denysiuk
Mr. Nelson Wagner
Mr. Ken McDonough

- 1. Discretionary Use Application
Boarding House (Personal Care Home for 8 Residents)
214 Lochrie Crescent
Lot 60, Block 147, Plan 80-S-18197
R.2 District
(File No. CK. 4355-1)**

DEALT WITH EARLIER. SEE PAGE NO. 1.

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REPORT NO. 10-1998 OF THE CITY COMMISSIONER

Section A - Administration and Finance

A1) Routine Reports Submitted to City Council

RECOMMENDATION: that the following information be received.

ADOPTED.

<u>SUBJECT</u>	<u>FROM</u>	<u>TO</u>
Schedule of Accounts Paid \$1,338,687.60	April 28, 1998	May 4, 1998
Schedule of Accounts Paid \$432,214.59	May 1, 1998	May 6, 1998
Schedule of Accounts Paid \$4,226,219.09	May 6, 1998	May 11, 1998
Schedule of Accounts Paid \$4,032,360.86 (File No. 1530-2)	May 7, 1998	May 13, 1998

**A2) Enquiry - Councillor D. Atchison (April 6, 1998)
Levies - Neighbourhood and District Parks
(File No. 4216-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following enquiry was made by Councillor Atchison at the meeting of City Council held on April 6, 1998:

“Would the City Administration please report back to Council as to when levies were put in place for neighbourhood or district parks.”

Report of the Acting General Manager, Finance Department, May 5, 1998:

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“We have been unable to trace the exact date on which levies were issued on lots for the construction of neighbourhood or district parks. However, our research determined that the 1974 prepaid rates did include some funding for the construction of parks, but this was decreased again in 1975. It would appear that the first year in which any significant contribution was made was in 1976. In 1979, City Council adopted the Parks and Recreation Prepaid Services principles which included, in part, for the collection of sufficient funds to finance neighbourhood parks and recreation facilities in the early stages of development. Since that time, a number of changes have been made in regards to the allocation of such funds to either district or neighbourhood parks, but the principle has remained the same.”

**A3) 1998 Operating Budget
(File No: 1704-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Report of the Acting General Manager, Finance Department, May 12, 1998:

“At its meeting of April 20, 1998, City Council adopted the recommendations of the Budget Committee and approved the 1998 City of Saskatoon Operating Budget.

Attached, for City Council’s information, is a copy of that budget which incorporates all changes approved by City Council.”

ATTACHMENT

1. 1998 Approved Operating Budget Estimates

**A4) Incentive Application
Marketline Call Centre
(File No. 3500-13)**

RECOMMENDATION: that City Council consider Bylaw No. 7760.

ADOPTED.

Report of the City Solicitor, May 7, 1998:

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“City Council, at its meeting on July 14, 1997, instructed this Office to prepare the necessary Bylaw and Agreement to provide a business incentive to MarketLinc Telecommunications Corporation. Bylaw No. 7760 and the attached Incentive Agreement provide for a five-year abatement, in part, of property taxes owing with respect to that portion of the property located at 201 21st Street East, Saskatoon, Saskatchewan occupied by MarketLinc Telecommunications Corporation. In accordance with City Policy No. C09-014 on Business Development Incentives, the Agreement provides that the abatement is subject to the following conditions:

- (a) the Applicant must carry on the business of a telemarketing service bureau and call centre in the City of Saskatoon throughout the entire term of this Agreement;
- (b) the Applicant must create a minimum of 15 new, long-term, skilled or semi-skilled jobs within three years of receiving the City’s approval for the incentive. In this Agreement, ‘long-term jobs’ refer to jobs which are expected to remain in existence for at least three years;
- (c) the Applicant must make a minimum investment of \$100,000.00 in land, buildings or equipment;
- (d) the Applicant must demonstrate an equity level of at least 20% for the entire term of the Agreement.
- (e) the Applicant must derive a minimum of 40% of its revenue from sales outside of the City of Saskatoon for the entire term of this Agreement.

The proposed Agreement has been reviewed by MarketLinc Telecommunications Corporation and by the owner of the property, 620516 Saskatchewan Ltd. and it is acceptable as drafted.”

ATTACHMENT

1. Proposed Bylaw No. 7760 with Incentive Agreement attached as Schedule “A”.

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**A5) Amendment to the Bank Account and Cheque Signing Bylaw
(File No. 1660-2)**

RECOMMENDATION: that City Council consider Bylaw No. 7758 - The Bank Account and Cheque Signing Amendment Bylaw.

ADOPTED.

Report of the Acting General Manager, Finance Department, May 8, 1998:

“Bylaw No. 7266 establishes certain bank accounts and establishes the authorized signing authorities for these accounts. This bylaw provides for alternate municipal employees to sign cheques on City of Saskatoon bank accounts when the City Treasurer is temporarily absent or otherwise unavailable to sign cheques, and authorizes additional signers for cheques requiring two signatures.

Over the past year, a number of organizational changes have occurred within the Treasurer’s Branch resulting in only two alternate signers at the current time. While the City Commissioner and General Manager, Finance Department can also be called upon to sign cheques on occasion, there is concern that having only three authorized signers within the Finance Department will result in periods where obtaining two signatures for a cheque will be difficult. As a result, the Administration is proposing changes to the cheque signing authority.

Section 2(1) lists those authorized to sign as alternates to the City Treasurer. The amending bylaw would result in the following changes:

- **Remove** the following titles:
 - i) the Revenue Collections Manager of the City of Saskatoon
 - ii) the Customer Services Manager of the City of Saskatoon
 - iii) the Utility Services Manager of the City of Saskatoon

- **Add** the following titles:
 - i) the Customer Services/Revenue Collections Manager of the City of Saskatoon
 - ii) the City Comptroller of the City of Saskatoon
 - iii) the Budget and Financial Reporting Manager of the City of Saskatoon
 - iv) the General Manager, Finance Department

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Section 4(1) lists, for accounts requiring two signatures, those authorized to jointly sign cheques with the City Treasurer. The amending bylaw would result in the following changes:

- **Remove** the following titles:
 - i) the Revenue Collections Manager of the City of Saskatoon
 - ii) the Customer Services Manager of the City of Saskatoon
 - iii) the Utility Services Manager of the City of Saskatoon

- **Add** the following titles:
 - i) the Customer Services/Revenue Collections Manager of the City of Saskatoon
 - ii) the City Comptroller of the City of Saskatoon
 - iii) the Budget and Financial Reporting Manager of the City of Saskatoon”

ATTACHMENT

1. The Bank Account and Cheque Signing Amendment Bylaw

**A6) Value-For-Money Audit
Vehicle and Equipment Services Department
(Implementation Plan)
(File No. 1600-9)**

DEALT WITH EARLIER. SEE PAGE NO. 9.

Section B - Planning and Operations

**B1) 1997 Capital Project Over-expenditures
Project 698: Arterial Road - McKercher (College - 105th)
(File No. 1702-1)**

RECOMMENDATION: that the information be received.

At its meeting of December 15, 1997, City Council, upon approving additional funding for Project 698 - Arterial Road - McKercher (College Drive - 105th Street) resolved, in part:

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“that the Administration provide a further report regarding the shortage in Project 698: Arterial Road - McKercher (College - 105th).”

Report of the General Manager, Public Works Department, April 30th, 1998:

“City Council had approved a Capital Budget totaling \$825,000 for this project. Of this, 51.3% would be financed through the Canada/Saskatchewan Infrastructure Program, \$120,000 from the Arterial Roadway Reserve, and the balance from the Muskeg Lake Band. Two problems existed with this financing structure. First, it had been anticipated that other projects completed under the Canada/Saskatchewan Infrastructure Program would be sufficiently underspent to provide an adequate pool of funding for this project. In fact, this funding fell short by \$42,100.00. Secondly, the agreement with the Muskeg Lake Band was that they would contribute 50% of the City’s share of the costs (i.e. those costs not qualifying for funding from the Arterial Roadway Reserve). The budget had been prepared assuming that the City’s contribution was limited to the withdrawal from the Reserve. This resulted in the need for the City to finance its 50% share (\$94,333.00) less the projected under-expenditure of \$5,000.00 for the project. At its meeting of December 15th, City Council approved a withdrawal from the Reserve for Capital projects of \$131,433.60.”

Moved by Councillor Heidt,

THAT the matter be referred to the Administration and Finance Committee for a report.

CARRIED.

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**B2) Albert Community Centre Management Committee
(File No. 225-1)**

RECOMMENDATION: that Mr. Del Ehlert, Facilities Services Branch of Asset Management, replace Mr. Bob McLeod, as the City's representative on the Albert Community Centre Management Committee.

ADOPTED.

The membership of the Albert Community Centre includes one City employee designated by the City Commissioner. Mr. Bob McLeod, Facility Services Branch of the Asset Management Department, is currently the City employee on this Committee.

As a result of the reorganization of the Facilities Services Branch of the Asset Management Department, Mr. Del Ehlert has been appointed to the position of Superintendent of Boards and Agencies. Since he is now responsible for the operation of buildings like Albert Community Centre, it is logical that he should be involved directly with the Committee.

**B3) Easement Requirement SaskPower
Saskatoon URD - Briarwood Subdivision
Municipal Reserve MR3, Plan 96-S-13323
Project: E73-525-33; Sub-Project: E733-15-623
(File No. 4090-3)**

RECOMMENDATION:

- 1) that City Council grant an easement to SaskPower as outlined in the attached plan; and,
- 2) that His Worship the Mayor and the City Clerk be authorized to execute, under the corporate seal, and in a form that is satisfactory to the City Solicitor, the formal agreements with respect to this easement.

ADOPTED.

Report of the General Manager, Planning and Building Department, May 1, 1998:

“C. A. Moore, on behalf of SaskPower's Land Department, has requested the City's approval for an easement over Municipal Reserve MR3, Plan 96-S-13323 as shown outlined on the attached plan.

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The purpose of this easement is to provide underground servicing to the new residential properties on Brookmore Crescent. Subdivision Application #38/95 was approved by City Council on February 5, 1996. The proposed easement was overlooked when easements were originally requested. Wayne Briant of the City's Public Works Department has granted his approval for this installation. The Planning and Building Department has no objections to the granting of the easement to SaskPower."

ATTACHMENT

1. Municipal Reserve MR3, Plan 96-S-13323

**B4) 1997 Capital Budget
Project 1546: Weigh Scale Replacement
(File No. 1000-2)**

RECOMMENDATION: that City Council approve \$40,000 in additional funding from the Weigh Scale Replacement Reserve for the 1997 Capital Budget Project 1546.

ADOPTED.

Report of the General Manager, Public Works Department, May 7, 1998:

"Project 1546 of the approved 1997 Capital Budget provides the sum of \$80,000 for the replacement of the weigh scale in the City Yards on Ontario Avenue. During 1997, the Public Works Department investigated the feasibility of an unattended versus an attended site. It has been determined that the technology exists to ensure that material purchases and deliveries from inventory can be controlled with an unattended site.

The Department currently has an operator present during regular business hours five days a week. Outside of these hours, no purchase deliveries are allowed and material taken from stockpile is not recorded, only estimated when inventory is reconciled. With an unattended site, purchases will not be restricted and outgoing material will be recorded around the clock.

Modifications to operate as an unattended site include the purchase and installation of a weather-proof, data entry terminal and the hardware/software to record and transmit information of purchases and deliveries. There are extra costs to remove the original scale and prepare the site for

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the new installation. These extra costs are estimated at \$40,000.00 which is a one time cost. The elimination of a scale operator will result in an annual savings of \$35,000 per year.

The increase will be funded from the Weigh Scale Replacement Reserve. The current balance in the reserve is \$160,000.00.”

**B5) Parkridge Park Drainage
Capital Project No. 1586
(File Nos. 1702-1 and 4206)**

RECOMMENDATION: that City Council approve \$31,000 in additional funding from the Reserve for Capital Expenditures for Capital Project No. 1586 - Parkridge Park Drainage.

ADOPTED.

Report of the General Manager, Public Works Department, May 13, 1998:

“In the 1996 Capital Budget, City Council approved a total of \$67,000 in funding for the installation of catch basins and storm sewer connections in Parkridge Park. The funding approved in 1996 was the first phase in addressing a concern voiced by the Parkridge Community Association and the Public School Board about the lack of adequate drainage from Parkridge Park, resulting in water ponding in low areas containing natural stands of trees and shrubs. In the 1997 Capital Budget, City Council approved a total of \$110,000 in funding to complete the second phase of this project which included alleviating the problem of water ponding throughout the park by regrading large areas of the park towards the catch basins and subsequent site restoration.

During the summer of 1997, work on regrading of the park to achieve proper drainage to the catch basins was completed. During the process of regrading, the original topsoil stripped from the site was found to be very poor, which in large part accounted for the poor quality of turf in this park. A decision was made at that time to import a good quality of topsoil for the soccer field, comparable to the material used in other park upgrade projects. This resulted in increased costs that had not been anticipated in the original estimate.

The irrigation system in the disturbed portion of the Park had to be removed and replaced because of the regrading. During the replacement of this system it was discovered that sprinkler heads originally used on this site were no longer available and a substitute of similar design had to be used. Also, adequate coverage using the new heads could only be obtained with the use of booster pumps to achieve the pressures required to operate the irrigation.

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The total budget for this project is \$177,000 and is based on an estimate for various services required in the two phases of the project. The total cost to complete the project is estimated to be \$208,000. Approval of the additional \$31,000 would insure completion of the project to a standard equivalent to other neighbourhood parks.

The Parkridge Community Association, together with the Public School Board, have long awaited this project to resolve the issue of water accumulation each spring in the low areas throughout the park. The water accumulation has been recorded to be up to one metre deep in the spring season, which provides a hazard to school children using the park. Completion of this work would address this safety issue.

Since the project is near completion, there is no option except to install irrigation as indicated above.

A total of \$32,000 is being returned to the Reserve for Capital Expenditures, from Project No. 901 - Grosvenor Park Upgrade. All program requirements of this Project have been met, therefore, the project is being closed. The additional funding of \$31,000 for Capital Project 1586 - Parkridge Park Drainage, could subsequently be obtained from the Reserve.”

**B6) Request For Encroachment Agreement
South 23 of Lot 27, Block 1, Plan DJ
112 Avenue B, North
(File Nos. 4090-2 & PL4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 112 Avenue B North (South 23’ of Lot 27, Block 1, Plan DJ);
 - 2) that the City Solicitor be instructed to prepare the appropriate encroachment agreement making provision to collect the applicable fees; and,
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement on behalf of The City of Saskatoon, and affix the corporate seal thereto.

ADOPTED.

Report of the General Manager, Planning and Building Department, April 30, 1998:

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“Huu Nguyen has requested to enter into an Encroachment Agreement with the City of Saskatoon. As shown on the attached Surveyor’s Certificate, part of the building encroaches onto City property. The total area of encroachment is approximately 6.02 m² and will, therefore, be subject to an annual charge of \$50.00. From our records the encroachment has likely existed since 1953 when the building was constructed.”

ATTACHMENT

1. Real Property Report for 112 Avenue B North
2. Letter from Huu Nguyen dated April 16, 1998
3. Detailed Site Plan

**B7) Subdivision Application #42/97
23rd and 24th Street
(File No. 4300 - 42/97)**

RECOMMENDATION:

- 1) that Subdivision Application #42/97 be approved, subject to:
 - a) the payment of \$150.00 being the required approval fee;
 - b) the payment of \$9,100 being the required money in lieu of municipal reserve;
 - c) the owner entering into a Development and Servicing Agreement with the City of Saskatoon;
 - d) proposed Parcel W being used for roadway purposes only;
 - e) the owner and the City of Saskatoon resolving the issue of transfer of proposed Parcel W to the City of Saskatoon to the satisfaction of the General Manager of Public Works; and,
- 2) that City Council approve the sale of Lot 23 except the North 34 feet, Block 13, Plan Q10 to Canadian National Railways for \$4,000.

ADOPTED.

Report of the General Manager, Planning and Building Department, May 7, 1998:

“The following subdivision application has been submitted for approval:

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Subdivision Application: #42/97
Applicant: Webb Surveys Ltd.
Legal Description: Part of Registered Right of Way, Plan CS2640
Location: 23rd and 24th Street”

ATTACHMENT

1. April 14, 1998 Subdivision Report

**B8) Subdivision Application #11/98
Arbor Creek (No civic address)
(File No. 4300 - 11/98)**

RECOMMENDATION: that Subdivision Application #11/98 be approved.

ADOPTED.

Report of the General Manager, Planning and Building Department, May 9, 1998:

“The following subdivision application has been submitted for approval:

Subdivision Application: #11/98
Applicant: Murray Marien, S.L.S.
Legal Description: Proposed Easement Parcels to run through Plan 87-S-02357 and 96-S-28728
Location: Arbor Creek”

ATTACHMENT

1. April 20, 1998 Subdivision Report

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**B9) Land-Use Applications Received by the Planning and Building Department
For the Period Between April 27, 1998 - May 8, 1998
(For Information Only)
(File Nos. 4355 & 4132)**

RECOMMENDATION: that the following report be received as information.

ADOPTED.

Report of the General Manager, Planning and Building Department, May 8, 1998:

“The following applications have been received, are being processed, and will subsequently be submitted to City Council for its consideration:

Discretionary Use

- Application D3/98: 1624 Lorne Avenue
Applicant: Douglas & Bonnie Bentham and family
Legal Description: Lots 23, 24, Block 2, Plan (G.0.)I.567
Current Zoning: B.1
Proposed Use: Coffee Shop/Ice Cream/Light Eatery
Neighbourhood: Buena Vista
Date Received: April 29, 1998

Condominium Conversion

- Application 5/98 3625 Chaben Place
Applicant: Marlin Tobias
Legal Description: Lot 6, Block 651, Plan 68-S-18727
Current Zoning: R.4
Proposed Zoning: R.4
Date Received: May 7, 1998.”

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**B10) Rezoning - CN Right of Way at 23rd Street and 24th Street
Removal of the Holding Symbol "H"
(File No: 115 - Z20/97)**

RECOMMENDATION: that the City Solicitor be requested to prepare the necessary bylaw to remove the Holding Symbol "H" from the lands between 23rd Street East and 24th Street East identified by Bylaw No. 7742.

ADOPTED.

Report of the General Manager, Planning and Building Department, May 7, 1998:

"On April 20, 1998, City Council held a public hearing to consider the recommendation of the Municipal Planning Commission that the Canadian National Railway property located between 23rd Street and 24th Street be rezoned from an ID.1 District and a B.6 District to a B.6(H) District. At the public hearing, Council resolved:

"that the Holding Symbol "H" on the B.6 Zoning District remain on the land until such time as the environmental conditions on the site are resolved to the satisfaction of the General Manager of the Planning and Building Department, specifically:

it must be confirmed by independent analysis that the soil and groundwater conditions are safe as specified by the Canadian Council of Ministers of the Environment (CCME) Interim Canadian Environmental Quality Criteria for Contaminated Sites, 1991 for Commercial Development."

According to Section 84 of *The Planning and Development Act, 1983*, City Council may remove the Holding Symbol 'H' by amendment to the Zoning Bylaw. Furthermore, the requirements of Part IX of *The Planning and Development Act, 1983* (Public Hearing) do not apply to the passing of any amendment to remove the Holding Symbol. Therefore, no advertising or public hearing is necessary prior to removing the Holding Symbol.

Canadian National Railways hired the firm of Machibroda Engineering Ltd. to conduct a phase II environmental assessment of the subject land. A soil test was conducted from six test hole samples obtained on February 16, 1998. According to Machibroda Engineering,

'the results of the Phase II ESA revealed that the concentration of inorganic parameters and/or metals measured in the surficial soil fill and/or cinders analyzed did not exceed the Canadian Council of Ministers of the Environment (1991 &/or

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1996) commercial/industrial criteria. Although the pH measured in five out of the six samples analyzed exceeded the CCME (1991) criteria, the elevated pH is likely due to naturally occurring constituents within the soil.

Based on the above, the subject property is considered to have a low environmental hazard potential and no further investigation is required.’

The groundwater was not specifically tested due to the fact that the City of Saskatoon prohibits the use of groundwater extraction wells within the city limits. All future uses of the site are required to hook up to the City’s treated water supply system.

Based on the Phase II ESA analysis provided by Machibroda Engineering Ltd., it is the opinion within the Planning and Building Department that the subject site is suitable for commercial development.

A copy of the executive summary and a location plan are attached to this report.”

ATTACHMENTS

1. Executive Summary - Phase II Environmental Site Assessment - CNR Right of Way - P. Machibroda Engineering Ltd., March 12, 1998
2. Location Plan of CN R. Of W. lands zoned B.6(H)

**B11) Subdivision Application #19/98
Pobran & Bourgonje Cres.
(File No. 4300 - 19/98)**

RECOMMENDATION: that Subdivision Application No. 19/98 be approved, subject to the payment of \$650.00 being the required approval fee.

ADOPTED.

Report of the General Manager, Planning and Building Department, May 8, 1998:

“The following subdivision application has been submitted for approval:

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Subdivision Application: #19/98
Applicant: Webb Surveys
Legal Description: Parcel AA, Plan 96-S-22416
Location: Pobran & Bourgonje Cres.”

ATTACHMENT

1. April 22, 1998 Subdivision Report

**B12) Proposed Amendment to Subdivision Bylaw No. 6537
Delegation of Approving Authority for Subdivisions and
Servicing Agreements in Saskatoon
(File No. 4300-1)**

RECOMMENDATION:

- 1) that City Council adopt the proposal to delegate approving authority for all proposed subdivisions, severances and consolidations to the Development Officer except in cases where the Development Officer recommends denial of any proposed subdivision, severance or consolidation of land;
- 2) that City Council adopt the proposal to delegate approving authority for all servicing agreements which are extensions of a Master Servicing Agreement to the General Manager of the Public Works Department, except where no agreement can be reached in which case the matter will be referred to the Planning and Operations Committee for a report and recommendation to City Council; and,
- 3) that the City Solicitor be requested to prepare the necessary amending Bylaw.

ADOPTED.

Report of the General Manager, Planning and Building Department, May 8, 1998:

“The following report is being submitted for approval:

Proposed Amendment to Subdivision Bylaw No. 6537 - Delegation of Approving Authority for Subdivisions and Servicing Agreements in Saskatoon.”

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ATTACHMENT

1. April 20, 1998 Report

**B13) Development and Servicing (Extension) Agreement
Preston Developments Inc. - Arbor Creek
Neighbourhood Subdivision No. 8/98
(File No. 4300-2-8)**

- RECOMMENDATION:**
- 1) that the proposed Development and Servicing (Extension) Agreement as between The City of Saskatoon and Preston Developments Inc. be approved; and,
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute such Agreement on behalf of The City of Saskatoon and affix the corporate seal thereto.

ADOPTED.

Report of the City Solicitor, May 12, 1998:

“In keeping with the instruction of the Planning and Operations Committee at its meeting held on April 14, 1998, and the further specific direction of the General Manager, Public Works Department, we have prepared and forward herewith for consideration, proposed form of Development and Servicing (Extension) Agreement as between The City of Saskatoon and Preston Developments Inc.

The proposed Agreement pertains to the Guenter Crescent, Terrace and Bay area of the Arbor Creek neighbourhood, and has been drawn in the form of an extension to an earlier concluded master agreement pertaining to this area. The Agreement sets forth all standard development conditions and requirements.”

ATTACHMENT

1. Proposed Development and Servicing (Extension) Agreement as between The City of Saskatoon and Preston Developments Inc.

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**B14) Development and Servicing (Extension) Agreement
Westland Properties Ltd. - Arbor Creek Neighbourhood
Subdivision No. 44/97
(File No. 4110-1)**

- RECOMMENDATION:**
- 1) that the proposed Development and Servicing (Extension) Agreement as between The City of Saskatoon and Westland Properties Ltd. be approved; and,
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute such Agreement on behalf of The City of Saskatoon and affix the corporate seal thereto.

ADOPTED.

Report of the City Solicitor, May 12, 1998:

“In keeping with the instruction of the Planning and Operations Committee at its meeting held on April 28, 1998, and the further specific direction of the General Manager, Public Works Department, we have prepared and forward herewith for consideration, proposed form of Development and Servicing (Extension) Agreement as between The City of Saskatoon and Westland Properties Ltd.

The proposed Agreement pertains to a portion of the Adaskin Cove area of the Arbor Creek neighbourhood, and has been drawn in the form of an extension to an earlier concluded master agreement pertaining to this area. The Agreement sets forth all standard development conditions and requirements.”

ATTACHMENT

1. Proposed Development and Servicing (Extension) Agreement as between The City of Saskatoon and Westland Properties Ltd.

REPORT NO. 10-1998 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor H. Harding, Chair
Councillor D. Atchison
Councillor P. McCann
Councillor P. Roe
Councillor R. Steernberg

**1. Application for Water Service Boundary Extension
Town of Martensville
(File No. CK. 7781-5)**

- RECOMMENDATION:**
- 1) that the request by the Town of Martensville for an extension of the boundaries of its water service area be approved; and,
 - 2) that the Saskatchewan Water Corporation be so advised.

ADOPTED.

Your Committee has considered and supports the following report of the General Manager, Environmental Services Department dated April 22, 1998:

“BACKGROUND

The Town of Martensville has made a request for permission to extend the boundaries of its water service area. Martensville’s request has been considered in light of Policy C09-018. The requested extension contains 6.41 hectares (15.84 acres) as shown on the attached Proposed Subdivision dated February 17, 1998. This area will serve the anticipated residential development needs for 1998.

JUSTIFICATION

Policy C09-018 provides for the extension of service area boundaries on the condition that the extension will not affect the contract volume as established in the Master Supply Agreement between Saskatchewan Water Corporation and the City of Saskatoon. A number of extensions have been granted to the Town of Martensville over the past 10

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years, however, no significant impact on the total water consumption of the north treated water line has been experienced. Consumption for the past years has been as follows:

	1990	1995	1997
Annual Consumption (Million Cubic Meters)	1.553	1.318	1.412
(Million Gallons)	341.7	290.1	310.6

The total 1997 consumption on the north treated line represents approximately 62 percent of the contract volume (499 MIG). The estimated added consumption of 13.1 million gallons (25 IGPM) will result in an anticipated annual volume in 1998 of 323 million gallons (65% of the contract volume).

Included in Martensville's prior extension approval was the City's request for a long-range planning document as well as future land use plans. A copy of these plans have been submitted, reviewed, and approved by Lorne Sully of the City's Planning Department.

Sask Water has investigated the estimated water use and supports the request.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

The most obvious impact, albeit small, will be increased water utility revenues. The less obvious impact will lie in the economics of satellite community development.

ATTACHMENTS

1. Letter from Sask Water Corporation
2. Letter from Town of Martensville
3. Plan of Proposed Subdivision
4. Town Plan Map
5. Basic Planning Statement"

**2. Request for Use of Mendel Dock for Stern-Wheeler Paddle Boat Operation
(File No. CK. 5520-10)**

- RECOMMENDATION:**
- 1) that City Council approve access to the riverbank city-owned docking facility at the Mendel Art Gallery for a stern-wheeler paddle boat operation;
 - 2) that access to the docking site be limited to a maximum of two round trips per day adhering to a schedule as prepared in conjunction with the City and other users for the usage of the Mendel docking site;
 - 3) that the agreement be approved for a trial term from May 15 to October 12, 1998 with the option to renew for an additional two years to October 2000; and,
 - 4) that the City Solicitor's Office be requested to prepare the required agreement for execution on behalf of the City of Saskatoon by His Worship the Mayor and the City Clerk.

ADOPTED.

Your Committee has reviewed and supports the following report of the General Manager, Leisure Services Department dated May 4, 1998:

“BACKGROUND

The Leisure Services Department has received a request from Mr. Weldon Parsons and Mr. John Scissons of North Sask River Tours Incorporated to operate a stern-wheeler paddle boat on the South Saskatchewan River from May to October 1998. Mr. Parsons has operated a similar vessel on the North Saskatchewan River from the Petrofka Bridge to Fort Carlton.

There are currently two tour boat operations utilizing the Mendel dock site. WW Northcote River Cruises has been operating on the river since 1988. The request to renew the agreement with South Sask River Tours, formerly WW Northcote, was approved at the April 20, 1998 City Council meeting.

At the May 28, 1996 meeting of City Council, a second tour boat operation, Shearwater Water Taxi Service operated by Mr. Peter Kingsmill, was approved.

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In the past, City Council has approved the operation of more than one tour boat business on the South Saskatchewan at any one time, as long as the tour boat operators agree to the conditions approved by City Council governing the use of the public dock near the Mendel Art Gallery. According to these conditions, tour boat operators are not to restrict access by other non-commercial users to the dock, only one boat is to be moored at any one time, and no levies will be charged for use of the dock.

JUSTIFICATION

North Sask River Tours proposes to put into service a stern-wheeler paddle boat, built in 1997. The operators are required to meet all carriage, safety, and navigation regulations stipulated by the Canadian Coastguard and the Department of Transport Navigation Safety Board. Passengers will be embarking and disembarking at the City-owned public dock site at the Mendel dock site. The paddle boat will travel along the South Saskatchewan River to the Saskatoon Berry Barn where passengers can disembark. The paddle boat will make a return trip to the Mendel dock site with the total trip taking approximately 3 hours. The paddle boat will operate nightly, leaving the Mendel dock site at 6:00 p.m. and returning at approximately 9:30 p.m. There may be a second departure time of 2:00 p.m. depending on the demand for the tour. The operation does not propose the building of docks or any shore-line structures to facilitate boarding. The operation will provide organized charters and tickets will be sold on board the vessel.

The boat has a capacity for 35 people. The paddle wheel is hydraulically operated and easily adjusted. It is a flat-bottom boat that draws 5 to 6" of water. The boat is 10 ft. wide and 50 ft. long and is two-tiered. The upper deck is 8 ft. wide and 16 ft. long providing cover and shelter for the main deck area in inclement weather. The boat will be moored when not in use at a site just south of the City along the riverbank, pending approval of the Meewasin Valley Authority.

The boat travels at approximately 10 miles per hour and creates a minimal wake. The size of the boat is suitable to the slow zone for river traffic established by the Meewasin Valley Authority and will not interfere with other river traffic. The Meewasin Valley Authority has been informed of the request by North Sask River Tours and the operators will meet with Meewasin Valley Authority officials to discuss the operation and to receive information on river usage.

The lease agreement with North Sask River Tours governing the use of the public dock at the Mendel Art Gallery includes provisions similar to those previously approved by City

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Council in agreements with other users and operators (see Attachment 2 - Agreement with Peter Kingsmill).

Representatives from both the Leisure Services Department and Asset Management Department will meet with the operators of North Sask River Tours to ensure that the boat can be safely docked at the Mendel site. The term of the agreement will be for one season while your staff monitor the use of the Mendel dock site to determine the impact of introducing a third tour boat operator. If there is no significant impact to the condition of the dock, public access to the docking facility is not limited, and conditions for docking privileges are adhered to, the agreement may be extended for an additional two years.

The paddle boat business should provide a complimentary service to existing and proposed programming at riverbank parks, as well as at the Mendel Art Gallery site.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

There is no financial impact.

ATTACHMENTS

1. Letter of request from Mr. John Scissons
2. Indemnification Agreement - City of Saskatoon and Peter Kingsmill (Water Taxi)"

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REPORT NO. 9-1998 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor J. Maddin, Chair
Councillor D. L. Birkmaier
Councillor M. Heidt
Councillor A. Langford
Councillor K. Waygood

**1. Race Relations Committee
Eighth Annual Report
January - December, 1997
(File No. CK. 430-29)**

RECOMMENDATION: that the information be received.

Attached is a copy of the Eighth Annual Report of the Race Relations Committee (January - December, 1997), which your Committee has reviewed with representatives of the Race Relations Committee. Your Committee wishes to commend the Race Relations Committee for its excellent work in all areas of endeavour, and especially in the following areas:

- 1) Promotion of Aboriginal Participation in Civic Elections;
- 2) Equity & Anti-Racism Policy; and
- 3) Cross Cultural Awareness Program.

It is the consistent effort and commitment of all those involved that are making the difference!

IT WAS RESOLVED: that the information be received, and referred back to the Administration and Finance Committee to review the promotion of Aboriginal Participation in Civic Elections.

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2. Communications to Council

**From: Mark Hillenbrand and Tyler Robinson
1909 McKinnon Avenue South**

Date: March 31, 1998

**Subject: Proposed Business Venture
Roller Blade Rental Facility**

and

**From: Trent Praski
403 Steiger Way**

Date: April 10, 1998

**Subject: Roller Blade Vendor
(File No. CK. 300-1)**

- RECOMMENDATION:**
- 1) that City Council approve the inclusion of roller blade vendors in the Street Vending Policy, under the following conditions of approval:
 - a) \$1M liability insurance required;
 - b) Type and location of vending booths require prior approval by Meewasin Valley Authority; and
 - c) No booths to be located in or near the clock tower/dedication areas on Spadina Crescent.
 - 2) that the Administration take the necessary steps to provide for this change in policy; and
 - 3) that the requests from Mark Hillenbrand/Tyler Robinson and Trent Praski to establish a roller blade vending booth in the riverbank area, be approved under the terms and conditions outlined in Resolution No. 1) above.

ADOPTED.

Attached is a copy of the above-noted communications from Mark Hillenbrand/Tyler Robinson and Trent Praski, which were received by your Committee. Also attached is a copy of a letter dated April 13, 1998 from Terri Magnuson, Office Manager, The Partnership, requesting the addition of roller blade rentals to the Street Vending Policy. Your Committee received this letter prior to the applications and had referred the matter to the Administration for a report. In the

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interest of streamlining the process, and taking into consideration the need for a timely decision on the applications, your Committee determined that both The Partnership and the Meewasin Valley Authority support roller blade vending, however, the Meewasin Valley Authority has recommended conditions for approval which have been incorporated in Recommendation No. 1) above. The Partnership would issue the licenses once the conditions of approval have been met.

**3. Appointment of Broker/Agent - Risk Management
and General Insurance Agent Services
(File No. CK. 1880-1)**

- RECOMMENDATION:**
- 1) that the existing appointment of Marsh & McLennan (Sask.) Ltd. as broker for the City's Risk Management and General Insurance Services be extended from July 31, 1998 to February 28, 1999; and
 - 2) that the Administration proceed with a Request for Proposals in the usual manner so as to bring forward a recommendation to City Council for a new contract for broker services commencing March 1, 1999.

ADOPTED.

Your Committee has reviewed the following report of the City Solicitor dated May 6, 1998, and supports the proposal outlined therein:

“BACKGROUND

At its meeting held on February 26, 1996, City Council approved the appointment of Marsh & McLennan (Sask.) Ltd. as the City's broker to July 31, 1998.

REPORT

In the normal course of events, the Administration would be preparing a Request for Proposals, and evaluating those proposals with a view to recommending the appointment or reappointment of a broker for a new term commencing August 1, 1998. We are recommending that that process be delayed so as to change the commencement date of the new contract to March 1, 1999. Future contracts would also then commence in March.

The reason for the proposed change is that March 1 is a much better renewal date than

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August 1. The major work of the broker in purchasing insurance policies occurs from September 1 to December 31 in each year, with new policies being finalized in January and February. A new contract date of August 1 does not allow any leeway for either familiarizing a new broker with the City's business or preparing major policy purchase changes with a renewing broker. On the other hand, a March 1 new contract date is ideal for both of these purposes.

Additionally, in this particular year, the extra time would be useful in evaluating the merits or demerits of flat fee versus commission, which is what we were asked by Council to look at during this contract. The City has been on a flat fee system for one year now and the extra time spent on flat fee would be helpful (though not critical) in assessing what to recommend to Council for the new contract.

We are recommending that the interim period of August 1, 1998 to February 28, 1999 be covered by extending the existing contract with Marsh & McLennan (Sask.) Ltd. They would be agreeable to such an extension."

REPORT NO. 4-1998 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor D.L. Birkmaier, Chair
Councillor D. Atchison
Councillor J. Maddin
Councillor P. McCann
Councillor R. Steernberg

**1. Audit Report - Supply Management
(File No. CK. 1600-1)**

RECOMMENDATION: that the Supply Management Audit Report and Implementation Plan be received as information.

ADOPTED.

Attached is a copy of the Supply Management Audit Report and Implementation Plan which has been reviewed with representatives of the Asset Management Department, Public Works Department and Transportation Department. The A/City Commissioner agrees with the

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recommendations of this Audit Report, and has taken steps to initiate implementation. To date, Asset Management - Central Stores, Public Works - Electrical Stores, Transportation - Transit and Electronic Stores have each classified about 80% of the value of their respective inventories. Each department will then review and justify to the Committee retaining inactive stock currently in inventory. This analysis requires a line by line review of each item and will take considerable time to complete. The target date for completion of this task that has been set by the Administration is December 31, 1998.

REPORT NO. 3-1998 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor D. L. Birkmaier, Chair
Councillor H. Harding
Councillor M. Heidt
Councillor A. Langford
Councillor K. Waygood

1. **Communications to Council**
From: John and Kelly Thomson
202 Nixon Crescent
Date: June 3, 1996
Subject: Submitting a petition signed by 28 residents of Nixon Crescent
requesting a change in the design of the street from a crescent
to a court
(File No. CK. 4131-9-2)
-

DEALT WITH EARLIER. SEE PAGE NO. 12.

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- 2. Request to Sell City-Owned Property
Part of Lot 1, Block 412, Plan 95-S-41350
Lot 5, Block 404, Plan 97S49157 as amended by M.T.O. 98SA02994
Lot 2, Block 414, Plan 97S49157 as amended by M.T.O. 98SA02994
Lot 3, Block 414, Plan 97S49157 as amended by M.T.O. 98SA02994
Heritage View and Green
Lakewood Townhouse Area
(File No. CK. 4214-1)**
-

- RECOMMENDATION:**
- 1) that the Land Manager be authorized to offer the following four lots for sale by public tender with reserve bids as established in this report plus applicable taxes:

Part of Lot 1, Block 412, Plan 95-S-41350
Lot 5, Block 404, Plan 97S49157
as amended by M.T.O. 98SA02994
Lot 2, Block 414, Plan 97S49157
as amended by M.T.O. 98SA02994
Lot 3, Block 414, Plan 97S49157
as amended by M.T.O. 98SA02994
 - 2) that, should no acceptable bids be received, the lots be made available for direct purchase through the Land Branch, at the prices established for the reserve bids; and,
 - 3) that the Land Manager be authorized to administer development controls as a condition of sale for the lots in accordance with the criteria outlined in this report.

ADOPTED.

Your Committee has reviewed the following report (excerpt) of the General Manager, Planning and Building Department dated April 24, 1998, with the Land Manager, and supports the sale of the lots as proposed:

“BACKGROUND

The City owns the above-noted four lots located on Heritage View and Green. (Attachment #1) Subdivisions undertaken in 1994 and 1995 and a recently completed replotting plan created the lots within the context of the Lakewood Townhouse

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Development Plan, which was endorsed by City Council at its meeting of June 6 1994. (The replotting plan also created two lots for a private land owner who has ownership on Heritage View and Green. Construction on one of these privately-owned lots started this year.)

The City-owned lots constitute four of the last five lots the City has to offer for sale in the area. The fifth lot, identified by its legal description as Lot 1, Block 413, will not be offered for sale until such time as the park development in the area is completed, anticipated for late 1999. The appropriate reports and recommendations to sell this last lot will be forwarded to the Committee closer to the completion of the park. Four lots in the area, created by subdivision in 1994 and 1995 prior to registration of the replotting plan, have already been sold by the City.

At its meeting held December 15, 1997, City Council passed Bylaw Nos. 7712 and 7714, rezoning the City-owned lots on Heritage View and Green as follows:

- Part of Lot 1, Block 412 - from R.2 to an RM(tn) District
- Lot 5, Block 404 - from R.1A to an RM(tn) District
- Lot 2, Block 414 - from R.1A and R.2 to an RM.4 District
- Lot 3, Block 414 - from R.2 to an RM.4 District

REPORT

Upon completion of servicing on Heritage View and Green, staff of the Land Branch intend to offer the four lots for sale by public tender. The relevant information for the lots, including the amounts attributable to the prepaid servicing, land and administration components of the established reserve bids, is as follows:

Lot	Block	Zoning	Area (acres)	Prepaid Servicing	Land	Administration	Reserve Bid
Pt. of 1	412	RM(tn)	2.15	\$340,786	(\$36,539)	\$18,253	\$322,500
5	404	RM(tn)	3.36	\$239,281	\$236,186	\$28,533	\$504,000
2	414	RM.4	1.56	\$162,910	\$131,467	\$17,623	\$312,000
3	414	RM.4	4.40	\$339,916	\$490,292	\$49,792	\$880,000

If no bids are received for the lots, they will be added to the Land Branch's list of properties available for purchase over the counter, at the amount of the reserve bid.

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It must be noted that the reserve bid established for the first lot shown in the table, described as Pt. of Lot 1, Block 412, is not sufficient to offset the services and administration fee, resulting in a negative return to the land component. In large part this is a result of the lot having a significant amount of collectable frontage to which the prepaid servicing levy is applied. (This is evident by comparing the servicing component of the lot with that of Lot 5.) Your staff, however, believes that the reserve bid shown for Lot 1 is the correct price at which to start the bidding process on the property.

Development Controls

Development controls will be applied as a condition of sale for the two lots zoned RM(tn). These controls are consistent with those applied to previously sold lots within the Lakewood Townhouse Development area, as follows:

- a) All units will have the main entrance at ground level.
- b) Fencing on Heritage Green will include masonry and iron-work components compatible with existing fencing in the area. Fencing on Heritage View will include a masonry component. The design of all fencing must be approved by the Land Manager.
- c) All roofs will have a minimum 5-in-12 pitch.
- d) Each unit will be a minimum 1,000 square feet, at or above grade, excluding the garage.
- e) Each unit will have, as a minimum, a single-attached garage.
- f) A maximum of four units is allowed for each building.
- g) Density for the lot described as part of Lot 1, Block 412, will be restricted to a maximum of nine units per acre.

In addition, development controls will also be applied as a condition of sale for the two lots zoned RM.4 as follows:

- a) Buildings shall be three storey in elevation.

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- b) All buildings shall include underground parking , providing a minimum of one parking stall per unit. Location of surface parking will require the approval of the Land Manager.

ATTACHMENT

1. Plan showing City-owned lots in Lakewood Townhouse Area.”

**3. Briarwood Neighbourhood Project
and
Request to Sell City-Owned Land
Lots 1 to 37, Block 112
Lots 1 to 18, Block 113
Lots 1 to 20, Block 114
All in Plan 97S00506
Brookmore Crescent Area - Briarwood
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the Land Manager be authorized to sell 75 lots in the Brookmore Crescent area within the Briarwood Neighbourhood through a lot-draw process, as outlined in this report;
 - 2) that any of the lots which are not sold through the lot draw process be placed for sale over- the-counter on a first-come, first-served basis; and
 - 3) that the Land Manager be authorized to administer development controls for the 75 lots, as a condition of sale, in accordance with the criteria outlined in this report.

ADOPTED.

Your Committee has reviewed the following report (excerpt) of the General Manager, Planning and Building Department dated April 20, 1998, and supports the sale of the lots, as outlined therein:

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“BACKGROUND

The City owns approximately 31% of the area contained within the Briarwood neighbourhood boundaries, located towards the eastern and southern edges of the neighbourhood. (Attachment #1.) The balance of the neighbourhood is owned by three private land developers.

Development of the Briarwood neighbourhood commenced in 1989. Since that time, approximately 350 dwelling units have been constructed in the area on land owned by the private land developers.

The budget for servicing of the first phase of the City-owned development within Briarwood (Brookmore Crescent) was approved by City Council in 1996. Servicing of the Brookmore area commenced at that time and is anticipated to be complete by July 1998.

REPORT

Briarwood Neighbourhood Project

At full development, City ownership within Briarwood will have produced 448 single family lots, 1.7 hectares (4.2 acres) of RM(tn) zoned multi-family land (potentially yielding a maximum of 54 condominium units), and a 31% proportional share of both elementary school sites. We project it will take approximately eight years to completely sell this land.

Extra costs will be incurred for the development of Briarwood over and above the prepaid servicing levy. Your staff and the three other land developers operating in the neighbourhood have agreed in principle to cost share certain improvements within the neighbourhood, including the provision of a common masonry boundary fence, construction of a consistent internal fencing system and development of landscaped and signed neighbourhood entrances. In addition, the City has committed to build one lay-by street in conformance with the approved design plan for the neighbourhood, relocate an existing overhead powerline, construct temporary overhead lines for phone and electrical servicing, and provide for a shortage of earth material to construct lots. The 1998 capital budget included funding from the Property Realized Reserve for a portion of these costs. These items will continue to be the subject of capital budget submissions with the Property Realized Reserve as the recommended funding source as development of the neighbourhood progresses.

Prior capital budget approval has also been received for a research and design proposal for a large swale area (approx. 42 hectares or 104 acres) that bounds the Briarwood

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neighbourhood to the south. The area cannot be developed for housing without extreme amounts of earth fill. It was acquired in 1964, at the time the City acquired its current ownership in the Briarwood neighbourhood, and has been leased out for farming since that time. Once the design proposal for the swale area is completed, your staff intend to submit the proposal to City Council including costs to implement the proposal over a period of time. At this time your staff are of the opinion that funding for a portion of these long-term costs should be through the establishment of a reserve from the sale of the City's Briarwood lots. Based on preliminary estimates, we project approximately \$450,000.00, or approximately \$1000.00 per lot, could be contributed.

Brookmore Crescent Area

Your staff intend to offer 75 lots for sale in the Brookmore Crescent area in two phases starting in approximately July 1998, once servicing of the area is complete. (Attachment #2.) All of the lots will be offered for sale to both individuals and builders (40% to individuals, 60% to builders) through a lot-draw process. Any lots that are not sold through this process will be made available for purchase over-the-counter on a first-come, first-served basis.

Pricing

Prices for residential lots are comprised of the approved prepaid service rates, a land rate ranging between \$533.00 per front metre and \$1,423.00 per front metre, and the approved land administration fee. (The Property Realized Reserve is the depository account for the proceeds generated by the applied land rate. The costs previously identified in this report, which are over and above the prepaid servicing levy, are funded through the Property Realized Reserve. Therefore, these costs are offset by a portion of the land rate identified here.)

Prices are adjusted based on the type of street the lot is located on (i.e. collector, crescent, cul-de-sac) and the size and shape of the lot. Using the example of a standard crescent lot with 15 metres of lot frontage, the breakdown of its sale price is as follows:

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Total Lot Price, not including GST =	\$42,000.00
Services =	\$25,434.85
Land =	14,187.79
Administration Fee =	<u>2,377.36</u>
Total =	\$42,000.00

Development Controls

Development-controls will be administered as a condition of sale for the 75 new lots. The controls are consistent with the form of housing that has been constructed in Briarwood to date on privately sold lots. The controls will apply to both individuals and builders as follows:

- All dwellings must be constructed with a double garage.
- The minimum size for a bungalow, bi-level, or split-level dwelling will be 1,000 square feet. The minimum size for a two-storey dwelling will be 1,500 square feet.

ATTACHMENTS

1. Plan showing City ownership within the Briarwood Neighbourhood.
2. Plan showing 75 lots in Brookmore Crescent area.”

**4. Request to Purchase City-Owned Property
Lot D, Block 142, Plan 79-S-34631
3215 Wells Avenue, North Industrial Area
Saskcon Repair Services Ltd.
(File No. CK. 4215-1)**

RECOMMENDATION: 1) that Lot D, Block 142, Plan 79-S-34631 be sold to Saskcon Repair Services Ltd. for the sum of \$51,000.00 plus GST; and

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- 2) that the City Solicitor prepare the necessary documentation for execution by His Worship the Mayor and the City Clerk.

ADOPTED.

Your Committee has reviewed the following report of the General Manager, Planning and Building Department dated April 23, 1998 with the Land Manager, and supports the sale of this property to Saskcon Repair Services Ltd. as outlined in the report (in that this sale has come about after lengthy negotiations regarding the sale of property being used by Saskcon):

“BACKGROUND

The City still has over 50 industrial lots for sale in the north industrial area. The lots are priced according to the following City Council approved formula:

Land Rate	\$2.00/m ² for the first 60 metres in depth and \$1.00/m ² for the balance of the lot depth; plus
Services	the current approved Prepaid Service rate; plus
Administration	6% of the above.

Therefore, the approved price for Lot D, Block 142 is as follows:

Land	\$ 2,820.00
Services	54,396.00
Administration	<u>3,433.01</u>
Total	\$ 60,649.91

REPORT

We have negotiated an offer to purchase Lot D at \$51,000.00. The Public Works Department has agreed to reduce its Prepaid Services to \$51,000.00. The Land Branch proposes to charge no land or administration charges to the sale.

The lots on Wells Avenue are expensive compared to other industrial lots in the North Industrial Area because they are very shallow in depth. Our inventory includes seven of

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the shallow lots on Wells Avenue and it is the recommendation of your staff that the offer of \$51,000.00 for Lot D be accepted.

ATTACHMENT

1. Map showing Lot D, Block 142 on Wells Avenue.”

REPORT NO. 8-1998 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship the Mayor, Chair
Councillor D. Atchison
Councillor D. L. Birkmaier
Councillor H. Harding
Councillor M. Heidt
Councillor A. Langford
Councillor J. Maddin
Councillor P. McCann
Councillor P. Roe
Councillor R. Steernberg
Councillor K. Waygood

1. **Rural Water Connection**
(File No. CK. 7781-1)

RECOMMENDATION:

- 1) that the City of Saskatoon amend the Master Water Supply Agreement with Sask Water Corporation as it applies to the Rural Municipalities located in the Region encompassed by the Saskatoon Regional Economic Development Authority (refer to Attachment 1), to provide treated water to sites existing on December 2, 1996, where those sites maintain a sewage disposal system that meets the guidelines established by the Minister of Health;
- 2) that the City Solicitor prepare the necessary amendments to the existing agreement to implement Recommendation 1;

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- 3) that His Worship the Mayor and the City Clerk be authorized to execute the agreement; and
- 4) that if Sask Water wishes to expand connections to lots created after December 2, 1996, then a further amendment to the master agreement will only be considered provided:
 - a) that the City has received from Sask Water Corporation a long-term forecast (10+ years) for water demand in the Region (the area encompassed by the Saskatoon Regional Economic Development Authority). This forecast is to identify total volume and to establish points of delivery, over the time frame established for the forecast;
 - b) that each Municipality receiving treated water exchange Municipal Development Plans with the City that include the water forecasts prepared by Sask Water for its respective municipality;
 - c) that where increased demands by outside users result in the need to accelerate system expansions or enhancements, a method of allocating an appropriate share of capital costs be included in the Master Agreement;
 - d) that Sask Water Corporation establish a Regional Water Utility for the management of access to the water system and the purchase, delivery and sale of all treated City of Saskatoon water; and
 - e) that the distribution of treated water is subject to the Environmental Controls wherein the sites are required to maintain a sewage disposal system that meet guidelines established for private sewage work by the Minister of Health;
- 5) that notwithstanding Recommendations 1 and 4 above, the City of Saskatoon will facilitate two pilot projects for the purpose of Sask Water establishing a Regional Water Utility. Sask Water will monitor the outcome of the pilot projects and these projects will be required to maintain sewage disposal systems that meet guidelines established by the Minister of Health. The two proposed pilot projects that Sask Water has chosen are: TowerHills/Settlers Ridge Treated Water Supply Project (30 rural residential lots), and the Elstow North Rural Treated Water Supply Project (13 farmsteads with the possibility of a new Prairie Swine Facility); and
- 6) that the Master Water Supply Agreement be amended to also include the following: that the proposed Provincial Integrated Water Management Strategy dated November 1997, recognizes that Sask Water Corporation and the Saskatchewan Environment and Resource

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Management Department will have primary responsibility for water management outside of the City of Saskatoon. The Integrated Water Management Strategy also acknowledges that the Province will ensure that all provincial policies and programs will take into account the Water Management Principles of Integrated Water Management.

ADOPTED.

Your Committee has considered and supports the following report of the General Managers of the Planning and Building Department and the Environmental Services Department dated May 8, 1998.

“BACKGROUND

The R.M. of Blucher No 343 and the R.M. of Aberdeen No 373 have requested that an agreement for water supply, similar to the agreement reached with the R.M. of Corman Park No. 344, be negotiated between the City of Saskatoon and Sask Water Corporation (refer to Attachment 2). Members of the Committee will recall that the R.M. of Blucher was originally included in discussions that commenced in April 1995 with administrative staff of the R.M. of Blucher, the R.M. of Corman Park and the City of Saskatoon. The R.M. of Corman Park subsequently acted unilaterally to prepare a submission to the Executive Committee. This action led to an amendment to the Master Water Supply Agreement in favour of Corman Park, providing the potential for treated water service to all properties that existed in the R.M. of Corman Park at December 2, 1996 subject to these sites being required to maintain a sewage disposal system approved by the Saskatoon District Health Board (refer to Attachment 3). City Council also indicated that if Corman Park wished to expand connections to new development, then amendments to the master agreement will only be considered if and when appropriate sector plans to guide rural development have been undertaken and environmental controls have been put in place to protect shallow aquifers and river water quality.

JUSTIFICATION

Discussions have taken place over the past year with Sask Water, the R.M. of Blucher, the R.M. of Aberdeen and the Departments of Municipal Government and Environment concerning the expansion of water lines into the remaining rural municipalities. Your Administration has in the past expressed concern over the extension of water lines to the rural areas in the absence of an overall regional water management strategy. However, the Provincial Government has proposed a provincial Integrated Water Management Strategy (*Water Management: Issues and Challenges*). This report was prepared by a group of eleven Provincial departments and agencies over a three year period. The type of co-

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ordination of Provincial interests that is apparent in this document is a positive step in serving the interests of the City of Saskatoon respecting the delivery of treated City water in the Saskatoon Region. Your administration is therefore recommending that the current Potable Waterline Connections Policy be amended to apply to all Rural Municipalities in the Region with the same conditions that were applicable to the R.M. of Corman Park (ie. applies to all lots existing on December 2, 1996 subject to an approved sewage disposal system). In addition, it is recommended that the agreement include a section on responsibilities as set out in the proposed Integrated Water Management Strategy as noted in Recommendation 6.

The recommendations also deal with a requirement for Sask Water to undertake a 10 year forecast of water demand including the points of delivery, and the feasibility of setting up a Regional Water Utility prior to the City of Saskatoon entertaining requests for providing water to new lots created after December 2, 1996. This request is similar to the requirement for the R.M. of Corman Park to undertake Sector Plans if they want to extend water lines to new lots. Sask Water has requested that they be given approval to proceed with two pilot projects, notwithstanding the December 2, 1996 date to set-up a water utility and monitor its success. Sask Water, in a letter dated April 30, 1998 (attachment 4) has requested that the two pilots consist of a 30 lot rural residential development known as Tower Hills/Settlers Ridge Treated Water Supply Project and the Elstow Treated Water Supply Project which includes 13 farmsteads and a new Prairie Swine Facility. These two projects seem reasonable to use as pilots.

OPTIONS

That the report be referred back to Administration with further direction.

POLICY IMPLICATIONS

Approval of the recommendations will result in a review and amendment to Policy C09-018 - the Potable Waterline Connections Policy.

ATTACHMENTS

1. Map of the Saskatoon Regional Economic Development Authority.
2. Request dated Jan. 3, 1997 from the R.M. of Blucher requesting an amendment to the Master Water Supply Agreement.
3. Water Service to Corman Park, Conditions of Approval granted by City Council.
4. Letter from Bryan Ireland, Sask Water, dated April 30, 1998."

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**2. The City Administration Bylaw
(File No. CK. 185-1)**

RECOMMENDATION: that City Council consider Bylaw No. 7570, "The City Administration Bylaw"

ADOPTED.

A sub-committee was struck in early 1996 in order to draft a new City Administration Bylaw, which was required as a result of the administrative reorganization which occurred in 1995.

Bylaw No. 7570, "The City Administration Bylaw", a copy of which is attached, is intended to replace two existing City bylaws regarding the City Commissioner and City officials. The main features of the Bylaw are as follows:

1. City Manager v. City Commissioner

The Subcommittee is recommending that the City Commissioner system be replaced with a City Manager. *The Urban Municipality Act, 1984* requires that a City cannot establish the office of a city commissioner without also making the mayor of the city 'ex officio a commissioner in addition to the commissioner appointed by Council'. This is officially the system Saskatoon has now.

In fact, His Worship the Mayor has never exercised his powers as a Commissioner. A City Manager system will reflect the existing separation of duties and responsibilities between elected and appointed officials.

The new Bylaw does provide that the Mayor may make a temporary appointment (until the next meeting of Council) if the position of City Manager or City Clerk is vacant, or the incumbent is incapable of performing their duties. This power is provided for in *The Urban Municipality Act, 1984*.

2. Powers and Duties of the City Manager

Part II of the Bylaw is largely an update of the existing powers of the City Commissioner. It is written from the perspective that the City Manager is the chief administrative officer of the City and has all the usual powers and duties of that position, except as specifically limited by the Bylaw.

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Some of the main limitations are:

- (a) the City Manager may restructure civic departments, but may not create, merge or eliminate departments without the approval of Council;
- (b) the City Manager is responsible for civic finances within the budgets established by Council, but may not transfer funds between program budgets without the approval of Council;
- (c) the City Manager is responsible for the labour relations of the City within the mandate established by Council, but may not declare a lock-out without the approval of the Executive Committee;
- (d) the City Manager shall have the authority to settle claims, grievances or lawsuits to an expenditure limit of \$100,000.00 each;
- (e) the City Manager shall have the authority over tendering and the awarding of contracts except where:
 - (i) the City Manager or the civic administration recommend accepting a tender other than from the lowest qualified bidder meeting specifications;
 - (ii) the amount of the lowest or recommended tender would exceed the approved budget;
 - (iii) no funds have been provided for in the approved budget.

3. City Clerk and City Solicitor

Parts III and IV of the Bylaw reflect the existing reporting relationship of the City Clerk and City Solicitor, which is to Council for services provided to Council, and to the City Manager for services provided to the civic administration.

The City Clerk and City Solicitor are hired and fired by Council (as provided in *The Urban Municipality Act, 1984*). The requirement that six votes of Council are necessary to dismiss them is new (as it is for the Auditor General). Such a majority vote is required by *The Urban Municipality Act, 1984* for dismissal of a City Manager, but not for other positions.

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4. Auditor General

Part V of the Bylaw is largely a repetition of the duties, etc. of the existing Auditor General position except that the Auditor General will now report exclusively to Council. The dismissal clause is new, as mentioned above.

Part VI of the Bylaw is intended to ensure that the City Clerk, City Solicitor and Auditor General continue to be part of the normal administrative budgetary process. However, because of their special duties, they have the right to report directly to Budget Committee in certain limited circumstances.

3. **Corporate Reorganization**
(File No. CK. 115-1)

RECOMMENDATION: that the Acting City Commissioner be authorized to create the position of General Manager, Corporate Information Services.

ADOPTED.

Your Committee has considered and concurs with the following report of the A/City Commissioner dated April 17, 1998:

“The Branch Manager of the Corporate Information Services Department has resigned effective April 29, 1998. The General Managers have taken this opportunity to review the reporting relationship of this position and have recommended that this position be elevated to a General Manager position reporting directly to the City Commissioner for the following reasons:

1. The External Auditor is concerned about the overall corporate coordination of information services, and the elevation of this position will assist in dealing with this issue.
2. Corporate Information Services is key to this organization and requires a higher profile within the organization.
3. It will be difficult to attract qualified candidates without the corporation recognizing the importance of C.I.S. and elevating this position.

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For these reasons, the Management Committee recommends the creation of the position General Manager, Corporate Information Services, and the elimination of the position Branch Manager, Corporate Information Services.”

**4. Appointment of Bylaw Enforcement Officers
Smoking Control Bylaw No. 7554
(File No. CK. 115-1)**

- RECOMMENDATION:**
- 1) that the Chief Officers and Inspectors of the Saskatoon Fire and Protective Services Department be appointed as bylaw enforcement officers for the purpose of enforcing Smoking Control Bylaw No. 7554; and
 - 2) that the City Solicitor be requested to amend Bylaw No. 7554 accordingly.

ADOPTED.

In order to provide the Chief Officers and Inspectors of the Saskatoon Fire and Protective Services Department with the authority to ensure that all provisions of Smoking Control Bylaw No. 7554 are complied with, it is necessary to appoint them as bylaw enforcement officers.

**5. Appointments to Race Relations Committee
(File No. CK. 225-40)**

- RECOMMENDATION:**
- 1) that Ms. Sharon Ann Lewis be appointed to the Race Relations Committee to the end of 1998, to replace Ms. Almida Gamble; and
 - 2) that Ms. Brenda Zalenchuk be appointed to the Race Relations Committee, as a nineteenth member for 1998 only, and that her appointment not affect the existing quorum requirement.

ADOPTED.

The above recommendation is put forward in order to fill a vacancy and to give the Race Relations Committee greater flexibility in 1998.”

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Moved by Councillor McCann, Seconded by Councillor Steernberg,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ENQUIRIES

**Councillor Heidt
Landfill Charges
(File No. CK. 7830-4)**

I have received some calls regarding the charge at the landfill since we increased the fees. Since the new scale has been installed, the line-ups are taking much longer which is very frustrating as well as there is a good chance of getting a flat 25% charge. So it is not convenient to take your garbage out yourself.

What the complaints are is that there is a \$2.00 charge for up to 250 kg and when you have 260 kg you get a \$4.70 charge for a total of \$6.70. As I read the bylaw, I voted for \$4.70 not an addition of another \$2.00.

Would the Administration report back on the intent of the bylaw relating to a minimum charge plus surcharge being added to the over 250 kg weight.

**Councillor Heidt
Sale of Lots to Contractors
(File No. CK. 4214-1)**

When the city lots are put on sale through the draw system, right now, after the public draw is complete, contractors can come in and buy them. It seems that the contractor with the deepest pockets can purchase most or all of the lots left. This creates difficulty for small contractors and private citizens who want to build, say one month later.

Would the Administration report back on only allowing 10% of the homes left to be sold to one contractor for a period of 6 months and what impact this would have.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7570

Moved by Councillor McCann, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7570, being "*The City Administration Bylaw*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT Bylaw No. 7570 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor McCann, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7570.

CARRIED.

Council went into Committee of the Whole with Councillor McCann in the Chair.

Committee arose.

Councillor McCann, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 7570 was considered clause by clause and approved.

Moved by Councillor McCann, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor McCann, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7570 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor McCann, Seconded by Councillor Harding,

THAT Bylaw No. 7570 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7743

Moved by Councillor McCann, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7743, being "*The Zoning Amendment Bylaw, 1998 (No. 4)*" and to give same its first reading.

CARRIED.

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The bylaw was then read a first time.

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT Bylaw No. 7743 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor McCann, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7743.

CARRIED.

Council went into Committee of the Whole with Councillor McCann in the Chair.

Committee arose.

Councillor McCann, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7743 was considered clause by clause and approved.

Moved by Councillor McCann, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor McCann, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7743 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor McCann, Seconded by Councillor Harding,

THAT Bylaw No. 7743 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7751

Moved by Councillor McCann, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7751, being "*The Development Plan Amendment Bylaw, 1998 (No. 2)*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT Bylaw No. 7751 be now read a second time.

CARRIED.

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The bylaw was then read a second time.

Moved by Councillor McCann, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7751.

CARRIED.

Council went into Committee of the Whole with Councillor McCann in the Chair.

Committee arose.

Councillor McCann, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7751 was considered clause by clause and approved.

Moved by Councillor McCann, Seconded by Councillor Roe,

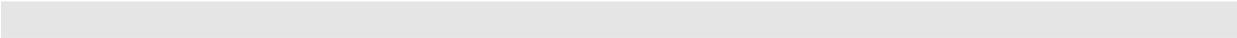
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor McCann, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7751 read a third time at this meeting.

CARRIED UNANIMOUSLY.



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Moved by Councillor McCann, Seconded by Councillor Harding,

THAT Bylaw No. 7751 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Bylaw No. 7758

Moved by Councillor McCann, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7758, being "*The Bank Account and Cheque Signing Amendment Bylaw, 1998*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT Bylaw No. 7758 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor McCann, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7758.

CARRIED.

Council went into Committee of the Whole with Councillor McCann in the Chair.

Committee arose.

Councillor McCann, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7758 was considered clause by clause and approved.

Moved by Councillor McCann, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor McCann, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7758 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor McCann, Seconded by Councillor Harding,

THAT Bylaw No. 7758 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Bylaw No. 7760

Moved by Councillor McCann, Seconded by Councillor Steernberg,

THAT permission be granted to introduce Bylaw No. 7760, being "*The MarketLinc Telecommunications Corporation Incentives Bylaw, 1998*" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT Bylaw No. 7760 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor McCann, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 7760.

CARRIED.

Council went into Committee of the Whole with Councillor McCann in the Chair.

Committee arose.

Councillor McCann, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 7760 was considered clause by clause and approved.

Moved by Councillor McCann, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor McCann, Seconded by Councillor Maddin,

THAT permission be granted to have Bylaw No. 7760 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor McCann, Seconded by Councillor Harding,

THAT Bylaw No. 7760 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

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Moved by Councillor McCann,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 8:22 p.m.

Mayor

City Clerk