

Council Chamber
City Hall, Saskatoon, Sask.
Monday, February 7, 2000
at 7:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Atchison, Birkmaier, Heidt, Langford, Maddin,
McCann, Roe, Steernberg and Waygood;
City Manager Richards;
General Manager Community Services Gauthier;
General Manager Infrastructure Services Uzelman;
General Manager Corporate Services Veltkamp;
A/General Manager Utility Services Hwang;
City Solicitor Dust;
City Clerk Mann;
A/City Councillors' Assistant Martens.

Moved by Councillor Heidt, Seconded by Councillor Steernberg,

THAT the minutes of the regular meeting of City Council held on January 17, 2000, be approved.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

- A. **REQUESTS TO SPEAK TO COUNCIL**
- 1) **Sue Barrett, Chairperson**
Marr Residence Management Board, dated February 2

Requesting permission for representatives of the Marr Residence Management Board to address Council to present the annual report for the year 1999. (File No. CK. 430-1)

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RECOMMENDATION: that Sue Barrett and Jason Wall be heard.

Moved by Councillor Waygood, Seconded by Councillor McCann,

THAT Sue Barrett and Jason Wall be heard.

CARRIED.

Sue Barrett and Jason Wall, Marr Residence Management Board, presented the Marr Residence Annual Report for 1999, and expressed thanks to the volunteer Board, Councillor Waygood, Del Ehlert and the City for its support.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

**2) John Maxin
326 Avenue D South, dated February 2**

Requesting permission to address Council with respect to the O.K. Economy property on Avenue F and 20th Street West. (File No. CK. 610-9)

RECOMMENDATION: that John Maxin be heard.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT John Maxin be heard.

CARRIED.

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John Maxin, 326 Avenue D South, spoke against the purchase of the O.K. Economy property for the use as a Youth Centre, and expressed concerns with the centre being in the Riversdale neighbourhood.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT the information be received.

CARRIED.

**3) Ruth Robinson, President
Consumers' Association of Canada, dated February 7**

Requesting permission to address Council with respect to the Building Permit and Inspection Program for one-unit dwellings. (File No. CK. 530-1)

RECOMMENDATION: that Clause 2, Report No. 3-2000 of the Planning and Operations Committee be brought forward and considered and that Ruth Robinson be heard.

It was noted that Ms. Robinson was not in attendance.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT the information be received.

CARRIED.

**4) Linda Harnett, Executive Secretary
Meewasin Valley Authority, dated February 7**

Requesting permission for representatives of the Meewasin Valley Authority to address Council with respect to the proposed west bank redevelopment plans at the weir. (File No. CK. 7840-2)

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RECOMMENDATION: that Clause B4 of Administrative Report No. 3-2000 be brought forward and considered and that Susan Lamb and Heather Edwards be heard.

Moved By Councillor Atchison, Seconded by Councillor Maddin

that Clause B4 of Administrative Report No. 3-2000 be brought forward and considered and that Susan Lamb and Heather Edwards be heard.

CARRIED.

“ADMINISTRATIVE REPORT NO. 3-2000

**B4) Communications to Council
From: Terri Lemke, Chair - Meewasin Valley Authority
Date: November 16, 1999
Re: Proposed West Bank Redevelopment Plans at the Weir
(File No. 7840-2)**

RECOMMENDATION: that the request for funding from the Meewasin Valley Authority (MVA) be referred to the Budget Committee during its consideration of the 2001 Capital Budget.

At its meeting of January 11, 2000, the Planning and Operations Committee considered the above communication and resolved, in part:

“that the matter be referred to the Administration for a report on the funding issues.”

At the January 17, 2000 Council meeting, the MVA shared its plans for the redevelopment of the area known as the Weir. In a memorandum previously provided to the Planning and Operations Committee, the total cost of the two-phased project was estimated at \$1,200,000, with the City of Saskatoon identified as a source of funding totalling \$386,000 (\$108,000 in 2000, and \$278,000 in 2001). The underlying assumption made by the MVA was that some of the work would have needed to be undertaken by the City at some future date and is, therefore, appropriately identified as being funded by the City at this time.

As Council will recall, Project 1991 - CPR Bridge Staircase was included, as an unfunded project, in the Preliminary Capital Budget which was presented to Council. This project was independent from the MVA proposals, but has since been incorporated into the design which was presented to

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City Council. When finalizing the Capital Budget, City Council discussed funding the \$200,000 required for this project from the balance of funding remaining from the Reserve for Capital Expenditures. Its final decision was to defer the project to 2001.

The Utility Services Department (Electrical Branch) has reviewed the plans, and concluded that based on its past practice (investment in assets which will generate additional future revenues and which are related to public safety), it would contribute \$3,900 towards the project as its investment to illuminate the proposed promenade. Other features such as the addition of new style poles, ornamental pedestrian lights, imbedded light fixtures and floodlighting are all project specific improvements and not a normal investment of the Electrical Utility.

INFRASTRUCTURE SERVICES DEPARTMENT'S COMMENTS:

“Infrastructure Services has conducted a review of the MVA’s proposed Riverworks Weir Redevelopment project and their subsequent request for the City’s financial participation in the project. The MVA is looking to the City to fund project items that, in MVA’s consideration, fall within the City’s normal course of construction and maintenance. This includes items such as lighting, curb and sidewalk, guardrails, and construction of a new staircase to link the MVA trail system to the walkway on the CPR bridge. Since the time of the original request, it has been determined that vehicular guardrails will not be required along the redevelopment area. As such, the need for a City contribution in this respect no longer exists.

Infrastructure Services has no funding in place which could be dedicated to providing MVA assistance on this project. The CPR staircase project is currently an unfunded 2001 Capital Project and would be considered again by City Council during the 2001 Capital Budget deliberations. Should City Council wish to participate with the reconstruction of roadway and sidewalk features, new funding will have to be established.

There are several special considerations for this project on which Infrastructure Services must receive concession from the MVA before final approval of the project would be granted by the Administration. The primary concern is with the proposed surface construction which would occur over the existing 66 inch sanitary sewer interceptor which bisects the site. This interceptor sewer was constructed in 1912 and currently carries over 50% of the City’s raw sewage to the treatment plant. Although there is no indication that the pipe has any problems at this time, any construction over the pipe, which may contribute to a failure, has significant economic and environmental consequences. If, at some future date, a pipe failure occurred, any improvements constructed over the pipe could increase the difficulty in gaining access to the pipe for repair and, ultimately, an increase in the costs to repair. Infrastructure Services maintains that, given the significance of the interceptor sewer, the most appropriate balance between allowing redevelopment to proceed and the additional risk of sewer failure is to avoid all construction within an 8.0 metre easement centred on

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the pipe. Infrastructure Services is reviewing MVA's proposal based upon this position. If approval is to be gained from the Department, certain construction requirements to ensure the integrity of the sewer interceptor is not compromised will have to be met by the MVA. In addition, MVA will have to assume all risk associated with the potential loss of the surface features constructed over the pipe should access ever need to be gained once the project is completed. Should the project proceed, a maintenance agreement to this effect will be required with the MVA.

For Council's information, there will be an operating impact as well should the project proceed. It is estimated that maintenance costs for the hard and soft landscaping features will be \$22,000 annually. This is above all current maintenance costs the City has assumed for existing MVA projects."

In summary, the City has included no funding in 2000 towards the cost of the proposed Weir Redevelopment Project. Because the CPR Bridge Stairway is a maintenance responsibility of the City, this component of the project should, for budget purposes, remain independent of the MVA proposal (i.e. the projects are joined for co-ordination purposes only). As such, your Administration will include this project on the "black line" report for projects to be funded from the Reserve for Capital Expenditures in 2001.

With a contribution from the Electrical Utility of \$3,900, the balance required by the MVA is approximately \$182,000. Council direction is being requested as to whether it is prepared to consider (other than through its annual contribution to the MVA) all, or part of, the additional funding being sought by the MVA. In light of the deferral of the Stairway project, and the difficulty associated with approving the expenditure of additional funds from the Reserve for Capital Expenditures (\$236,000 unallocated) without vetting the new projects against other unfunded capital programs, it is recommended that Council's decision on any additional contributions be included as part of the 2001 Capital Budget."

Susan Lamb, Chief Executive Officer, Meewasin Valley Authority, indicated that the Meewasin Valley Authority hoped to be able to receive support and commitment in principle for the project.

Moved by Councillor Langford, Seconded by Councillor Atchison,

THAT the matter be referred to the Administration and Finance Committee.

CARRIED.

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REQUESTS TO SPEAK TO COUNCIL - CONTINUED

**5) Jodi Crewe
Child Hunger & Education Program, dated February 6**

Requesting permission to address Council with respect to the development of a community garden site at 402 and 408 Avenue F South. (File No. CK. 4208-1)

RECOMMENDATION: that Clause D5 of Administrative Report No. 3-2000 be brought forward and considered and that Jodi Crewe be heard.

Moved by Councillor Atchison, Seconded by Councillor Langford,

that Clause D5 of Administrative Report No. 3-2000 be brought forward and considered and that Jodi Crewe be heard.

CARRIED.

“ADMINISTRATIVE REPORT NO. 3-2000

**D5) Community Gardening Project
- Child Hunger and Education Program
(File No. 4208-1)**

RECOMMENDATION: that the Discretionary Use Application fee for use of the property at 402 and 408 Avenue F South as a community gardening project be funded from the proposed 2000 Operating Budget as part of the “Financial Assistance to Community Groups.

In a letter dated March 15, 1999, Karen Archibald, Executive Director of the Child Hunger and Education Program(CHEP) requested permission to use the A.L. Cole site for a community gardening project. Although Council did not allow use of the A.L. Cole Site, provision was made to give CHEP several vacant plots at the Community Allotment Gardens for the gardening project. Council also asked that Administration continue to pursue opportunities for other sites in the Riversdale Neighbourhood for community gardening.

Vacant property at 402 and 408 Avenue F South was investigated as a potential site for the CHEP gardening project. Representatives of the land owners met with Karen Archibald and Jodi Crewe of CHEP and agreed to work towards an agreement that would allow the gardening project on this

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site. Discussion with representatives from the Solicitor's Office, the Development Services Branch and the Finance Branch identified that a Discretionary Use Application is required to allow the project to proceed. This procedure would provide an opportunity for the residents of the neighbourhood to express any concerns they might have about the gardening project occurring on the vacant land.

The Planning and Operations Committee at their meeting January 25, 2000 considered a letter from Jodi Crewe representing CHEP, requesting that the City of Saskatoon absorb the \$600 fee associated with the Discretionary Use Application. The Committee asked that Administration submit a report to City Council on how to facilitate the Child Hunger and Education Program Community Gardening Project with no cost to the group.

After reviewing this matter, it is felt that the \$600.00 application fee could be funded from the allotment for "Financial Assistance to Community Groups" in the 2000 Operating Budget. The Parks Branch is prepared to assist either CHEP or the owners of the property in proceeding with a Discretionary Use application. If the application is successful, the Parks Branch will then work with CHEP on identifying options to supply water to the site."

Jodi Crewe, Coordinator, Child Hunger & Education Program, thanked Council for its past support, and asked for Council's support in the funding of the Discretionary Use Application fee.

Moved by Councillor Langford, Seconded by Councillor McCann,

that the Discretionary Use Application fee for use of the property at 402 and 408 Avenue F South as a community gardening project be funded from the proposed 2000 Operating Budget as part of the "Financial Assistance to Community Groups".

CARRIED.

COMMUNICATIONS TO COUNCIL - CONTINUED

AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

**1) Kathy Tait
Mount Royal Community Association, dated January 25**

Requesting permission to include the use of fireworks on February 19, 2000 in connection with a combined event with Howard Coad School. (File No. CK. 205-14)

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RECOMMENDATION: that the request be approved subject to Administrative conditions.

Moved by Councillor Heidt, Seconded by Councillor Maddin,

THAT the request be approved subject to Administrative conditions.

CARRIED.

**2) Carole Courtney
SaskTel Saskatchewan Jazz Festival, dated January 14**

Requesting Council to extend the hours under the Noise Bylaw for the SaskTel Saskatchewan Jazz Festival to be held June 23 through July 2, 2000. (File No. CK. 185-9)

RECOMMENDATION: that permission be granted to the SaskTel Saskatchewan Jazz Festival to extend the time during which the Jazz Festival may be conducted to 11:00 p.m. each day, June 23 through July 2, 2000.

Moved by Councillor McCann, Seconded by Councillor Birkmaier,

THAT permission be granted to the SaskTel Saskatchewan Jazz Festival to extend the time during which the Jazz Festival may be conducted to 11:00 p.m. each day, June 23 through July 2, 2000.

CARRIED.

**3) Norbert Wasylenko
Rayner Agencies Ltd., dated January 13**

Expressing concerns regarding the installation of parking meters on Central Avenue. (File No. CK. 6120-3)

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RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT the information be received and forwarded to the Parking Coordinator.

CARRIED.

**4) Don Spanier
Apex Holdings Co. Ltd., dated January 13**

Expressing concerns regarding the installation of parking meters on Central Avenue. (File No. CK. 6120-3)

RECOMMENDATION: that the information be received .

Moved by Councillor Atchison, Seconded by Councillor Roe,

THAT the information be received and forwarded to the Parking Coordinator.

CARRIED.

**5) Robert N. Mackenzie
Box 5000, La Ronge, SK, dated January 19**

Submitting comments regarding parking in downtown Saskatoon. (File No. CK. 6120-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

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**6) Terry Alm, President
Saskatoon and District Chamber of Commerce, dated January 11**

Congratulating Phil Richards on his recent appointment to the position of City Manager and pledging the Chamber's commitment to working with the City to building a better Saskatoon. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

**7) Carl M. Ens
#178 - 320 5th Avenue North, dated January 12**

Expressing concerns with respect to various matters. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor McCann, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

**8) Lynn Hainsworth
813 Avenue D North, dated January 30**

Expressing concerns with respect to military exercises in Ashworth Holmes Park. (File No. CK. 4205-1)

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RECOMMENDATION: that the information be received.

Moved by Councillor Roe, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

**9) Noble George McCubbing, Chairman
Saskatoon Shrine Circus, dated January 20**

Requesting exemption from amusement tax for the 2000 Saskatoon Shrine Circus to be held on May 11, 12 and 13, 2000. (File No. CK. 1910-2)

RECOMMENDATION: that the request for exemption from amusement tax for the Saskatoon Shrine Circus to be held on May 11, 12 and 13, 2000, be approved.

Moved by Councillor Atchison, Seconded by Councillor Langford,

THAT the request for exemption from amusement tax for the Saskatoon Shrine Circus to be held on May 11, 12 and 13, 2000, be approved.

CARRIED.

**10) Garry Byers, Chair
Saskatoon Development Appeals Board, dated January 25**

Submitting the 1999 Annual Report of the Saskatoon Development Appeals Board. (File No. CK. 175-21-2)

RECOMMENDATION: that the information be received.

Moved by Councillor Heidt, Seconded by Councillor Langford,

THAT the information be received.

CARRIED.

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**11) Joanne Sproule, Secretary
Saskatoon Development Appeals Board, dated January 13**

Submitting Notice of Development Appeals Board Hearing regarding property at 1120 Avenue D North. (File No. CK. 4352-1)

**12) Joanne Sproule, Secretary
Saskatoon Development Appeals Board, dated January 13**

Submitting Notice of Development Appeals Board Hearing regarding property at 1229 Idylwyld Drive North. (File No. CK. 4352-1)

**13) Joanne Sproule, Secretary
Saskatoon Development Appeals Board, dated January 18**

Submitting Notice of Development Appeals Board Hearing regarding property at 10 Grosvenor Crescent. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor McCann, Seconded by Councillor Birkmaier,

THAT the information be received.

CARRIED.

B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

**1) Rose Sabadash
Box 7675, Saskatoon, dated January 11**

Requesting that the City place clocks at each main bus terminal. **Referred to the Administration.**
(File No. CK. 7311-1)

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- 2) **Warren J. Rutherford, President**
Fight Night Multimedia, dated January 19

Submitting information regarding upcoming boxing card in Saskatoon to take place on May 27, 2000. **Referred to the Boxing and Wrestling Commission.** (File No. CK. 205-23)

- 3) **John Rooney**
Northern Landfill Inc., dated January 14

Submitting a news article with respect to the handling of waste commercial cardboard. **Referred to the Administration.** (File No. CK. 7830-1)

- 4) **Doug Porteous**
Partners FOR the Saskatchewan River Basin, dated December 15

Requesting the City of Saskatoon to sponsor Partners FOR the Saskatchewan River Basin. **Referred to the Administration and Finance Committee.** (File No. CK. 1870-1)

- 5) **Victor F. Whitbread**
11-450-3rd Avenue North, dated January 13

Submitting comments with respect to the proposed 22nd Street Overpass. **Referred to the Planning and Operations Committee.** (File No. CK. 6001-1)

- 6) **Wes Bolstad**
936 University Drive, dated January 28

Submitting comments with respect to disposal of residential hazardous wastes. **Referred to the Administration.** (File No. CK. 7830-2)

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RECOMMENDATION: that the information be received.

Moved by Councillor Roe, Seconded by Councillor Atchison,

THAT the information be received.

CARRIED.

C. PROCLAMATIONS

**1) Lynne Argent, Executive Director
The Alliance for Life Education Centre, dated January 21**

Requesting Council to proclaim April 9 to April 15, 2000, as Saskatoon Respect for Life Week in Saskatoon. (File No. CK. 205-5)

**2) Marianne Yurchuk, Promotion Director
CKOM FM102, dated January 18**

Requesting Council to proclaim the week of August 21 to August 27, 2000, as Cruise Week in Saskatoon and submitting various requests regarding the 18th Annual CKOM FM102 Cruise Weekend to be held on August 26 and 27, 2000. (Files CK. 205-1 and 205-5)

**3) Doris White, Regent (President)
IODE, dated January 16**

Requesting Council to proclaim February 13, 2000 as IODE day in Saskatoon and requesting that arrangements be made for the bells to ring at 1:00 p.m. (File No. CK. 205-5)

**4) Catherine McKeehan, General Manager
Saskatoon Symphony, dated February 2**

Requesting Council to proclaim the week of April 24 to April 30, 2000, as Symphony New Music Week in Saskatoon. (File No. CK. 205-5)

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- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section C;
 - 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council;
 - 3) that the request submitted by IODE for the bells to ring at 1:00 p.m. on February 13, 2000, be approved subject to Administrative conditions; and
 - 4) that the requests submitted by CKOM FM102 in connection with the 18th Annual Cruise Weekend to be held on August 26 and 27, 2000 be approved subject to Administrative conditions.

Moved by Councillor Atchison, Seconded by Councillor Langford,

- 1) that City Council approve all proclamations as set out in Section C;*
- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council;*
- 3) that the request submitted by IODE for the bells to ring at 1:00 p.m. on February 13, 2000, be approved subject to Administrative conditions; and*
- 4) that the requests submitted by CKOM FM102 in connection with the 18th Annual Cruise Weekend to be held on August 26 and 27, 2000 be approved subject to Administrative conditions.*

CARRIED.

REPORTS

General Manager Community Services Gauthier presented Section A, Administrative Report No. 3-2000;

General Manager Corporate Services Veltkamp presented Section B, Administrative Report No. 3-2000;

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General Manager, Infrastructure Services Department Uzelman presented Section D, Administrative Report No. 3-2000;

Councillor Heidt, Chair, presented Report No. 3-2000 of the Planning and Operations Committee;

Councillor Atchison, Chair, presented Report No. 2-2000 of the Administration and Finance Committee;

Councillor Birkmaier, Chair, presented Report No. 1-2000 of the Audit Committee;

Councillor Birkmaier, Chair, presented Report No. 2-2000 of the Land Bank Committee;

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT Council go into Committee of the Whole to consider the following reports:

- a) Administrative Report No. 3-2000;*
- b) Report No. 3-2000 of the Planning and Operations Committee;*
- c) Report No. 2-2000 of the Administration and Finance Committee;*
- d) Report No. 1-2000 of the Audit Committee; and*
- e) Report No. 2-2000 of the Land Bank Committee.*

CARRIED.

His Worship the Mayor appointed Councillor Heidt as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Heidt in the Chair.

Committee arose.

Councillor Heidt, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

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“ADMINISTRATIVE REPORT NO. 3-2000

Section A - COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department
For the Period Between January 5 to January 26, 2000
(For Information Only)
(File Nos. PL 311-1, 4115, 4300, 4350, 4355D)**

RECOMMENDATION: that the following report be received as information.

ADOPTED.

The following applications have been received and are being processed:

Development Plan

- Amendment DPA2/00: South of Marquis Drive, East of Idylwyld Drive,
and North of 60th Street East
Applicant: City of Saskatoon, City Planning Branch
Legal Description: Parcel C, Plan 61S06857
Current Land Use Designation: IL1(H)
Proposed Land Use Designation: LSI
Neighbourhood: Marquis Industrial
Date Received: January 19, 2000

Discretionary Use

- Application D3/00: #6-270 Acadia Drive
Applicant: Wayne Reddekopp
Legal Description: Parcel A, Block 640, Plan 68S12548
Current Zoning: B1
Proposed Use: Coffee Shop
Neighbourhood: College Park
Date Received: January 18, 2000

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Liquor Permit Endorsement Application

- Applicant: Double Deuce (110 33rd Street)
Legal Description: Lots 3 to 10, Block 1, Plan FU(F5509)
Current Zoning: B5
Neighbourhood: Mayfair
Date Received: January 25, 2000

Rezoning

- Application Z1/00: 60th Street North (no civic address)
Applicant: City of Saskatoon, Land Branch
Legal Description: Lots 2 to 8, Block 241, Plan 83S46282
Current Zoning: IH (H)
Proposed Zoning: IH
Neighbourhood: Marquis Industrial
Date Received: January 13, 2000

Subdivision

- Application #03/00: 33rd Street and Edmonton Avenue (no civic address)
Applicant: Webster Surveys Ltd.
Legal Description: Lots 5 and 6, Block 451, Plan 61S12511; and,
Parcel “ ”, Plan 61S13617
Current Zoning: RM4
Neighbourhood: Hudson Bay Park
Date Received: January 4, 2000
- Application #04/00: 1102 3rd Avenue North
Applicant: Larson Surveys Ltd.
Legal Description: Lots 1 to 7 except East 3.048 m of Lot 7, Block A,
Plan (DE2) H1323
Current Zoning: IL1
Neighbourhood: City Park
Date Received: January 4, 2000

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- Application #05/00: 315 Idylwyld Drive
Applicant: Webb Surveys Inc.
Legal Description: Lots 8 to 13, Block 17, (DJ)G582
and CPR Station Grounds, Plan 84S27179
Current Zoning: M4
Neighbourhood: Caswell Hill
Date Received: January 11, 2000

- Application #06/00: 2919 Cleveland Avenue
Applicant: Webster Surveys Ltd.
Legal Description: East 310 ft. of South 1668 ft. of B, Plan 66S15777
Current Zoning: IH
Neighbourhood: Hudson Bay Industrial
Date Received: January 19, 2000

ATTACHMENTS

1. Plan of Proposed Discretionary Use No. D3/00
2. Plan of Proposed Rezoning No. Z1/00
3. Plan of Proposed Subdivision No. 03/00
4. Plan of Proposed Subdivision No. 04/00
5. Plan of Proposed Consolidation No. 05/00
6. Plan of Proposed Subdivision No. 06/00

**A2) Enquiry - Councillor Atchison (November 1, 1999)
Commercial Retail Land
(File No. CK. 4125-1)**

RECOMMENDATION: that the information be received.

Councillor Atchison made the following inquiry at the meeting of City Council on November 1, 1999:

“Would the Administration please check into the availability of commercial retail land that is for sale by the City of Saskatoon.

Would they please identify the 5 largest sites that the City has available for commercial retail with the size in acres, where located, street names and price, along with this

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information are these sites serviced at this time and if not what would be the cost to put the services in?"

There is no City-owned land that is currently available for commercial retail uses. At this time the five largest sites of City-owned land intended for commercial retail use are identified as follows:

University Heights Suburban Centre

Planning is underway for two commercial sites, located within the University Heights Suburban Centre (Attachment #1). The existing concept plan for the area designates a single 5.4 acre site for B4-zoned Arterial Commercial use. Current design work will possibly increase the site size to approximately 8 to 9.5 acres, move the site in a southwesterly direction and change the configuration of the surrounding right-of-ways.

The second planned site is a 23.2 acre parcel of B4-zoned Suburban Commercial land, allowing for larger scale commercial development at the southeast corner of the Suburban Centre and providing exposure to Attridge Drive and McOrmond Drive.

Street names for the commercial sites have been chosen; however, the street name beneficiaries will not be advised until the current design work has been completed for the area. Therefore, it would be inappropriate to disclose the names in this report.

Pending the current design work, servicing of the sites is scheduled to begin this year and be completed in 2002.

Servicing of the Suburban Centre, including the commercial sites, is dependent upon the large Attridge Drive Trunks (sanitary and storm sewer) being extended from Kenderdine Road to McOrmond Drive. Under the 2000 Capital Budget - project #0625 - funding in the amount of \$4,830,000 has been allocated from the Trunk Sewer Reserve for the work to occur this year. Costs to service the commercial sites are calculated by utilizing the current prepaid servicing rate schedule. For the Arterial Commercial site these costs range from between approximately \$700,000 and \$1,500,000, depending upon the final site size. Servicing costs for the Suburban Commercial site would be approximately \$2,500,000.

Pricing of the land is subject to the approval of City Council. However, a preliminary valuation would suggest a price of approximately \$450,000 per acre for serviced B4-zoned land.

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Lakewood Suburban Centre

The Lakewood Suburban Centre will also contain one B4-zoned Arterial Commercial site and one B4-zoned Suburban Commercial site, being 2.5 acres and 8 acres in size respectively (Attachment #2). There are no street names for the sites at this time.

Servicing of the sites has been deferred to 2001, pending land-use and design approvals for the area. The sites are intended to be serviced and marketed in the spring of 2002.

Based on the current prepaid servicing rates, the approximate costs of servicing are \$350,000 for the Arterial Commercial site and \$800,000 for the Suburban Commercial site. Our preliminary price is \$450,000 per acre of serviced land for this area as well.

Silverspring Neighbourhood

The fifth commercial site is 1.75 acres of B2-zoned District Commercial land located on Kristjanson Road within the Silverspring Neighbourhood (Attachment #3). The site is fully serviced and will be made available for sale in the fall of 2000, upon completion of a subdivision on the adjacent land to the south.

Pricing of the site will be the subject of a separate report to City Council through the Land Bank Committee. However, at this time your staff are of the opinion that \$250,000 per acre represents a fair price for B2-zoned land at this location.

Your staff will be utilizing market comparisons to confirm the value for all of the commercial lands outlined in this report prior to recommending sale prices to City Council.

ATTACHMENTS

1. Plan showing University Heights Suburban Centre
2. Plan showing Lakewood Suburban Centre
3. Plan showing Silverspring Neighbourhood

IT WAS RESOLVED: that the information be received and referred to the Land Bank Committee.

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**A3) Subdivision Application No. 01/00
(Bareland Condominium)
111 Fairbrother Crescent
(File No. PL 4300)**

RECOMMENDATION:

The following subdivision application has been submitted for approval:

Subdivision Application: No. 01/00
Applicant: Jastek Management Inc.
Legal Description: Parcel CB, Plan 96S22415
Location: 111 Fairbrother Crescent

1. that Subdivision Application No. 01/00 be Approved, subject to:
 - a) the payment of \$2000 being the required approval fee;
 - b) the owner agreeing, in writing, to the granting of all required easements; and,
 - c) a sight-servicing plan being submitted to Infrastructure Services, Municipal Engineering.
2. that City Council authorize the issuance of the certificate required under Section 10(1) of *The Condominium Property Act, 1993* to Jastek Management Inc., (410 Gray Avenue, Saskatoon, SK, S7N 4R7), for the bareland condominium development on 111 Fairbrother Crescent; and,
3. that the City Clerk be authorized to prepare and forward the certificate to the applicant.

ADOPTED.

ATTACHMENT

1. January 10, 2000 Subdivision Report

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Section B - CORPORATE SERVICES

**B1) Investments
(File No. 1790-3)**

RECOMMENDATION: that City Council approve the attached purchases and sales.

ADOPTED.

With the approval of the Investment Committee, the attached lists indicate purchases and sales for the City's various funds.

ATTACHMENTS

1. Schedule of Securities Transactions (December 18 - 31 , 1999)
2. Schedule of Securities Transactions (January 1 - 16, 2000)

**B2) Schedule of Accounts Paid
(File No. CK. 1530-2)**

RECOMMENDATION: that the following information be received.

ADOPTED.

<u>Date</u>	<u>Amount</u>
December 8 to 29, 1999	12,712,452.07
December 29, 1999 to January 5, 2000	1,777,350.92
December 30, 1999 to January 18, 2000	9,919,590.63
January 12 - 17, 2000	995,492.88
January 19 - 24, 2000	1,708,353.88
January 24 - 26, 2000	702,272.85
January 26 - 31, 2000	715,011.89

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**B3) Enquiry - Councillor Birkmaier (December 13, 1999)
New Utility Billing System
(File No. CK. 1550-2)**

RECOMMENDATION: that the information be received.

ADOPTED.

Councillor Birkmaier made the following enquiry at the meeting of City Council on December 13, 1999:

“Would the Administration please report on the implementation of the new utility billing system:

- 1) the problems encountered;
- 2) the costs incurred;
- 3) the timing of all bills being sent out; and
- 4) the decrease in revenue due to no billing.”

As an integral part of the City’s plan to migrate from the mainframe computer, City Council, in late 1996, approved a capital project for the replacement of the Utility Billing System. Not only would this replacement address the fact that the existing system was not Y2K compliant, but would also provide features to enhance customer service.

Through a public tendering process, two co-development proposals and two software packages were short-listed. Upon further review, the two packages were eliminated due to cost (the lowest being in excess of \$4,000,000 before any customization or implementation costs), and were found to either not meet the City’s functional requirements or its technical architecture. Cost also was the primary factor in eliminating one of the two co-development projects (guaranteed minimum fee of \$3,705,000).

The co-development recommended and approved was a partnership between the City and Sierra Systems Consultants; the City was responsible for system design, system testing, and conversion of data from the old billing system to the new one; Sierra was responsible for programming the system and delivering modules that would meet the City's design requirements. Upon completion of the project, Sierra would retain the right to re-market the system, providing a royalty return to the City for future sales. The key provisions of the contract with Sierra include:

- a fixed price development fee to Sierra of \$1,747,000;
- a royalty payment to the City of 20% of each future sale or license of the software;

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- a copy of any future enhancements to the software, as developed by Sierra for future customers, at no cost to the City;
- no annual maintenance fee (normally 15% to 18% of the current license fee); and,
- fixed and pre-determined performance standard, including normal system response time of less than three seconds.

City Council approved the capital budget project, including the Sierra contract and internal staffing resources, for a total cost of \$2,815,000.

The balance of this report responds to questions contained in Councillor Birkmaier's enquiry.

1. The problems encountered:

While the project focus was the replacement of the utility billing system itself, the project team was also assigned two other responsibilities. First, the utility bill needed to be redesigned. Using customer focus groups and customer comments noted by our staff over a long period of time, it was clear that a new utility bill should be introduced. Secondly, based on an analysis of our external printing costs, Council adopted the Administration's recommendation to enhance our internal printing capabilities. This would mean that bills previously sent to Regina for printing would now be prepared in-house. Because of the substantial cost to program bill formats, it was decided to incorporate the new bills and printing into the project (thereby avoiding duplicating these costs at a later date).

Combining these three initiatives into one project was extremely ambitious and, undoubtedly, became a major factor in some of the difficulties in the overall delivery of the system. Each of the three initiatives will be addressed separately.

The Utility Billing System

Two of the major undertakings in this co-development were writing the code required to conduct our business (Sierra) and converting the data required to run our business from the old billing system to the new databases (City).

Sierra delivered their piece of the development much later than expected (six to eight months). While such delays are not uncommon, and obviously increased Sierra's investment in the project, the delay compressed the time available to the City for full data conversion and full system testing (Y2K compliance required an install date prior to December 31, 1999).

Each module of the system was tested as it was delivered, and tested using many business scenarios. Most of these tests were completed against a sample of customers (versus the full database), and tested successfully. Based on this success, implementation proceeded. Most of the

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problems subsequently encountered occurred once the full database was converted (versus a test database). The database contained detailed information on approximately 100,000 customers, much of which had been subject to interpretation and conversion on at least three other occasions, resulting in some unique issues.

Because the customer was the project focus, additional complexities resulted. For example, while it was not necessary to convert historical meter reading data, it was decided to add this information in order to provide more accurate estimates for future bills. The result was that over 2,000,000 individual meter reads were converted from a number of different styles of meters in use over recent years.

As part of the implementation process, and as a direct result of known errors, it was decided to examine each bill for reasonableness before it was issued. While this provided us with an assurance that the customer would receive a correct bill, it did result in major delays in processing.

Bill Design

The new bill was designed well before implementation, but could not be fully tested until system development and conversion were completed. Any change to the system or the data had the potential to affect the presentation of billing information. In addition, some specific presentation issues did not become evident until the full database was converted and some of the anomalies in our customer base presented themselves. While most problems have now been fixed, staff are continuing to deal with issues related to individual bills, again causing delays to some customers.

Printing

While the printing process and the new printing equipment were tested, unanticipated challenges were encountered here as well. With the system running successfully, 120,000 bills were finally ready to print. Attempting to deal with this volume as quickly as possible resulted in stresses in a number of areas, including the billing and printing system (which was not designed to generate this volume of bills at one time), the printing and mailing hardware (which was not designed to print, fold, sort, and stuff runs of these volumes), customers (who were not able to get through to civic staff because of the volume of bills mailed so quickly), and staff (who could not address customer questions in a timely and efficient manner).

2. Timing of all bills being sent out:

The system is now fully operational, but as a result of the initial delays, we continue to be one month behind in the monthly billing process. In recognition of the delays, payment due dates for all bills produced was extended to February 15; with late payment charges suspended until that same date.

3. Costs incurred, and decrease in revenue due to no billing:

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There are two material cost items related to the delays encountered during this implementation. The first relates to overtime. Before billing could start in the new system, all activity (recorded manually) that occurred during the weeks of conversion had to be entered to the new database. This data entry initiative, involving as much entry as possible during regular working hours, evening shifts, and weekend shifts, took about two weeks longer than anticipated. In addition to this initial overtime effort, some overtime is continuing to occur because of the recurring performance (response time) issues. While year-end results are still being compiled, initial indications are that unplanned overtime will cost approximately \$60,000.

The second material cost item is due to the reduction in cash flow - and the resulting reduction in investment income. While some billing has occurred, and some customers have continued to make interim payments, the fact is utility billing has been (and is) a month behind schedule. Based on the difference in cash flow over the previous year, the impact on interest earnings is estimated to be approximately \$100,000. However, preliminary results for 1999 indicate that overall interest earnings should still meet budget.

As noted above, utility billing is a full month behind. In order to catch up, there are two options. The first is to start generating bills for January billing dates; and immediately begin generating bills for February billing dates. From the customer's perspective, this will mean receiving two bills in one month, with overlapping payment dates (payment for the first bill would not be due before the second bill is issued). From the City's perspective, billing and printing problems would occur as systems and hardware are again taxed to the limit; and the continued billing delay (before a customer receives a current bill) may result in an overwhelming number of calls to the City. For these reasons, this option has been rejected by the Administration.

The option selected is to begin a 'normal' billing cycle on February 1. While this will mean the next bills issued will cover a 60-day period, it also means that a normal number of bills (3,000 to 5,000) can be generated, checked, and mailed daily. In addition, these bills will be current - they will reflect all activity and payments up to the billing date, and will carry a normal payment due date for the new charges contained on the bill. This initiative will bring the new system into the daily routine in the way in which it was designed. From the customer service perspective, if a normal number of customers start receiving current bills every day, more normal service can be offered.

Part of this initiative to get 'caught up' is a communication plan, which includes:

- an insert with this 'catch up' bill explaining what the bill covers and advising customers of the options to contact a Customer Service Representative;
- a news release in the first few days of February, explaining the process under way and advising customers of the options to contact a Customer Service Representative;

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- a placement in *The City Page* of The StarPhoenix on the first Saturday in February, explaining the process under way and advising customers of the options to contact a Customer Service Representative;
- an insert (flyer), delivered to every household in Saskatoon with the Sunday Sun on the first Sunday in February, explaining the process under way and advising customers of the options to contact a Customer Service Representative; and,
- this detailed report to City Council.

With the introduction of this plan, our staff can now begin to concentrate on finalizing some of the minor issues which still remain outstanding, as well as improving the system response time. Staff can also return to assisting our customers on a more timely basis with reference to current data.

Throughout this implementation period, which continues to be a period of learning for everyone, staff have continued to deal with issues and problems as they occur. Customers have also been impacted. We acknowledge this impact, and thank our customers for their continued understanding, patience, and support.

We are very proud of the work which has been done by our staff and the continuity they have provided during the design and implementation of the new system. Their success has been confirmed by the confidence demonstrated by purchasers of the product - the City of Kitchener, the City of Medicine Hat, the Regional Municipality of Hamilton-Wentworth, London Hydro, and Kingston Hydro and the continuing marketing efforts being made by Sierra.

B4) Communications to Council
From: Terri Lemke, Chair - Meewasin Valley Authority
Date: November 16, 1999
Re: Proposed West Bank Redevelopment Plans at the Weir
(File No. 7840-2)

DEALT WITH EARLIER. SEE PAGE NO. 3.

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**B5) Light and Water Accounts to be Written Off for 1998
(File No. 1985-3)**

RECOMMENDATION: that City Council approve the net write-off of utility accounts for 1998.

ADOPTED.

The following is a summary of 1998 utility accounts which are considered due for write-off. The accounts total \$211,792. After deducting the 1999 collections of \$27,484 for previously written-off accounts, which were in fact collected, the net write-off is \$184,308 which is equal to .14 percent of the gross revenue for 1998. A detailed listing of the accounts is available in the City Clerk's Office.

The services of a collection agency have also been utilized. Bankrupt and delinquent accounts have, where possible, been charged back to property taxes in attempt to realize payment.

An analysis of the accounts recommended for write-off is as follows:

6 Commercial Accounts over \$1,000.00

Gibson Photo (1977) Ltd. 702 Broadway Avenue (6-243-700-00)	\$ 2,220.60
Sterling Home Furnishings 261 1 st Avenue North (11-043-800-02)	\$ 3,852.68
New Haven Media (2 accounts) 902 Spadina Crescent E (12-243-640-08 & 12-243-640-09)	\$ 4,921.89 3,309.51
Hospitality Management 109 810 Circle Drive East (13-001-455-03)	\$15,108.13

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Saskatoon Downtown Husky \$3,672.73
120 Idylwyld Drive South
(14-040-551-09)

TOTAL \$33,085.54

6 commercial accounts over \$1,000 \$ 33,086
38 commercial accounts under \$1000 \$ 13,474
\$ 46,560

1183 residential accounts \$165,232
(average 139.67)

Total of 1227 Accounts \$211,792

The following is a summary of write-offs for the last five years, indicating the ratio of utility write-offs to utility gross revenue:

<u>Year</u>	<u>Gross Amount of Write-Off</u>	<u>Collection of Accounts Previously Written-Off</u>	<u>Net Amount of Write-Off</u>	<u>% of Gross Revenue</u>
1994	\$237,664	\$43,604	\$194,060	.16
1995	\$239,652	\$55,785	\$183,867	.15
1996	\$162,368	\$52,469	\$109,899	.08
1997	\$249,166	\$55,000	\$194,166	.15
1998	\$211,792	\$27,484	\$184,308	.14

The 1998 Write-off represents .14 percent of the utility gross revenue.

Not included in the write-offs reported above is the lost revenue (\$234,630) resulting from the receivership of Canamino Inc., a wholly-owned company of Ceapro Inc. Because of the amount involved, and the unusual circumstances which exist, it was considered important to provide additional information on this account to City Council.

Canamino Inc. was granted protection by the Court of Queen's Bench of Alberta pursuant to the *Companies' Creditors Arrangement Act ("CCAA")* on February 17, 1998. As such, in respect to the City of Saskatoon, your Administration was prevented from taking any further action related to any accounts receivable owing by Canamino. The purpose of the protection was to allow the company to attempt a restructuring and, thereby, avoid being forced into bankruptcy.

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At the time of the filing under the CCAA, the City was owed \$147,701. In discussions with management of Canamino, the City refused to accept the position that it was a regular creditor who should accept an arrangement which would have effectively written down most of the amount which was owing. A payment schedule for all arrears was subsequently agreed to by Canamino. In return, the City agreed to continue to provide water to the site, with the provision that all water sales from the date of the CCAA protection would be paid within the due date. As added protection, the City added the utility arrears to the tax roll in order to be recognized as a secured creditor. While payments were made on account, it soon became clear that the company was still encountering financial problems. On May 26, 1998, the Alberta Queen's Bench extended its order pursuant to CCAA. This was followed immediately by the assumption of control of the Canamino Board by the Saskatchewan Government Growth Fund Ltd. (SGGF). In October of 1998, SGGF withdrew its support of Canamino and the company went into receivership. No assets became available for distribution, nor could the City satisfy its lien as the company was an occupant of exempt property. As such, a write off of this receivable is now required.

Section D - INFRASTRUCTURE SERVICES

**D1) Proposed Lease of City Boulevard
Mediacom Inc.
(File No. 4070-2)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon enter into a Boulevard Lease Agreement with Mediacom Inc. for the lease of boulevard at the west end of the Broadway Bridge for the purpose of maintaining poster panels; and,
 - 2) that the City Solicitor be requested to prepare a bylaw and lease agreement for the proposed Boulevard Lease.

ADOPTED.

It has come to the attention of Infrastructure Services that two poster panels (billboards) owned by Mediacom Inc. are situated on City boulevard near the west end of the Broadway Bridge. Mediacom Inc. has been contacted regarding this matter, and they have requested that a Boulevard Lease be established. The boulevard and billboard locations are shown on Schedule A (Attachment 1).

It is proposed to lease the boulevard to Mediacom Inc. for a period of three years commencing June 1, 1998 (the time that Mediacom was first contacted regarding this issue). The lease rate would be

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\$3,000 per year.

The applicant has agreed that these conditions are acceptable.

ATTACHMENT

1. Schedule A

**D2) Enquiry - Councillor Waygood (September 20, 1999)
Traffic Calming on University Drive
(File No. 6320-1**

RECOMMENDATION: that the following report be received as information.

ADOPTED.

Councillor Waygood made the following enquiry at the meeting of City Council held on September 20, 1999:

“Would the Administration please report on the feasibility of implementing some form of traffic calming measure along University Drive between Clarence Avenue and Broadway Avenue. There are no yield or stop sign along this stretch of road, and drivers frequently build up speed between Clarence and Broadway Avenues. There is a particular concern about the speed of drivers at the intersection of University Drive and 14th Street. Recent changes in the demographics of the population (there are many young families living in the area) have heightened awareness of this driving pattern.”

Infrastructure Services has reviewed the operation of University Drive in the Nutana neighbourhood. A similar request had been received by Infrastructure Services from the public regarding the operation of Temperance Street. As such, this review considers both streets. The review included the collection and review of traffic volumes and vehicle speeds. It is anticipated that the intersection modifications planned for Five Corners in 2000 will have a positive impact on reducing the amount of through traffic on neighbourhood streets; therefore, it is proposed that no further traffic calming measures be designed at this time.

University Drive and Temperance Street are both classified as local streets within the City's roadway hierarchy. That means that they are intended to be used for direct access to property, internal neighbourhood circulation and access from private property to higher-order streets

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(collectors, arterials, etc.). University Drive presently connects directly to the Five Corners intersection (Broadway Avenue / 12th Street / University Drive) to the south and extends across Clarence Avenue to the north. There are traffic signals at Five Corners and a pedestrian-actuated traffic signal at Clarence Avenue with stop signs for University Drive traffic. All of the intersections along University Drive are controlled by stop or yield signs with the cross street yielding the right-of-way to University Drive traffic.

Temperance Street runs south from Clarence Avenue to join with Lansdowne Avenue, and ultimately intersects with 12th Street. There are stop signs for Lansdowne Avenue traffic at 12th Street and a traffic signal at the Temperance Street and Clarence Avenue intersection. All of the intersections along Temperance Street / Lansdowne Avenue are controlled by stop or yield signs with the cross street yielding right-of-way to Temperance Street or Lansdowne Avenue traffic. Temperance Street / Lansdowne Avenue is also a transit route.

The traffic volumes and vehicle speeds were measured for seven days in October, 1999. These traffic characteristics have been summarized in Table 1 below along with volume and speed data collected on several other Nutana neighbourhood streets to the south of 12th Street.

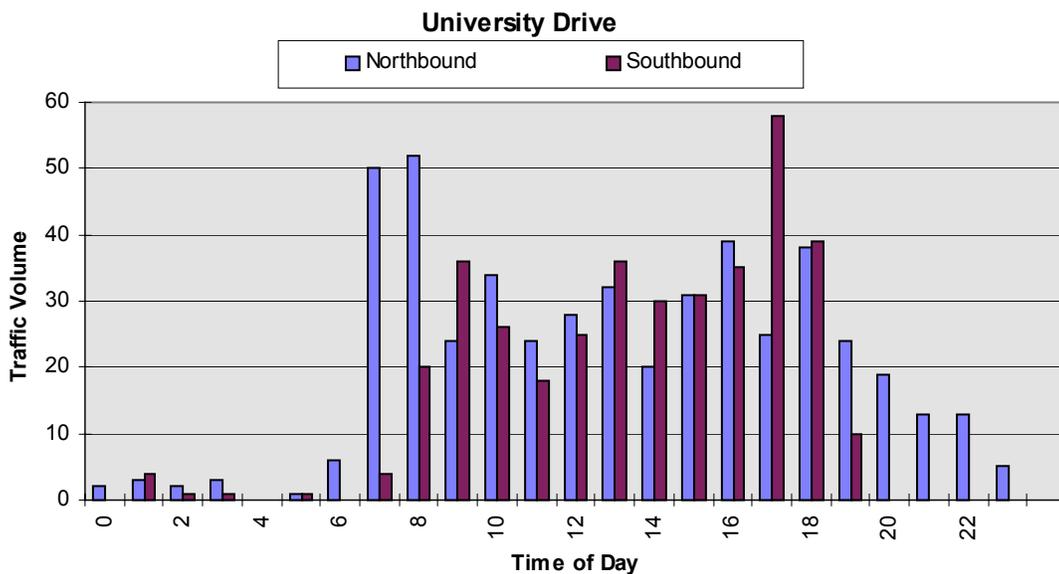
Table 1: Nutana Neighbourhood Street Traffic Characteristics

Location	Average Daily Traffic	85 th Percentile Speed
University Drive: 14 th Street to 15 th Street	1,500 vpd	52 kph
Temperance Street: 15 th Street to Colony Street	900 vpd	52 kph
Dufferin Avenue: 10 th Street to 11 th Street	1,700 vpd	44 kph
Lansdowne Avenue: 10 th Street to 11 th Street	700 vpd	43 kph
Albert Avenue: 10 th Street to 11 th Street	500 vpd	40 kph
10 th Street: Lansdowne Avenue to Albert Avenue	600 vpd	37 kph
Main Street: Lansdowne Avenue to Albert Avenue	3,500 vpd	51 kph
9 th Street: Lansdowne Avenue to Albert Avenue	800 vpd	42 kph

From the data that was collected, it is only possible to estimate the magnitude of short-cutting traffic. It would appear that there is little to no through traffic currently using Temperance Street; however, there may be as many as 500 short-cutting trips on University Drive daily. If the assumption is made that the short-cutting traffic trips are destined for the University of Saskatchewan, then it would be reasonable to expect that there would be more northbound trips than southbound trips in the morning peak hours, with the reverse being true during the afternoon peak hours. This characteristic was reflected in the data that was collected for University Drive and

illustrated below in Figure 1: Traffic Volume by Time of Day - University Drive; however, traffic volumes by direction for Temperance Street were relatively equal. The speeds did not appear to be excessive in relation to the street speed limit; however, these speeds may not be perceived as acceptable to residents along these local streets.

Figure 1: Traffic Volume by Time of Day – University Drive



The Five Corners intersection will undergo a major transformation in 2000 as part of the Broadway Masterplan Streetscape project undertaken by the Urban Design Committee. This work will include the realignment of University Drive to intersect with 12th Street as a T-intersection rather than connecting directly to Broadway Avenue. As well, the intersection will be designed to resemble a driveway rather than the intersection of two streets. This will be achieved by maintaining a concrete sidewalk across University Drive rather than having the sidewalk being discontinuous across University Drive. These two design considerations were incorporated into the overall design of the intersection with the understanding that there was some concern from University Drive residents about short-cutting traffic. It is not expected that these design changes will totally eliminate short-cutting traffic; however, they are expected to provide a reduction in the overall traffic volume on University Drive. As well, it could be generalized that short-cutting traffic would be travelling at higher speeds than neighbourhood traffic. With the likelihood of reduced short-cutting traffic, it follows that overall traffic speeds would also be reduced.

It is not the intent that short-cutting traffic be relocated to other local streets. Some concern has been expressed by residents of Temperance Street and Saskatchewan Crescent that the redesign of the Five Corners intersection will force traffic onto these streets. It is not known to what extent

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traffic volumes and speeds will be reduced on University Drive, or to what extent this traffic will use other local streets. Infrastructure Services will be collecting traffic volume and speed data for Saskatchewan Crescent, University Drive and Temperance Street both prior to the start of construction at the Five Corners intersection and following completion of construction and the re-establishment of traffic patterns. It is expected that the counts will not be available until spring of 2001. At that time, Infrastructure Services will undertake another review of the need for traffic calming measures in this area.

D3) Communications to Council

**From: Morris T. Cherneskey, Q.C., Parish Council President
Ukrainian Catholic Cathedral of St. George**
Date: August 30, 1999
Subject: Submitting concerns regarding problems of vandalism, prostitution, substance abuse and crime on the 200 Block of Avenue M South and requesting that the Egadz and Health Department van activity be discontinued and that some form of traffic control on 21st Street between Avenue I and Avenue P be instituted.

and

Communications to Council

From: Alice Farness, Olga Bealey, El Hrytsak and Frank Huchkowsky
Subject: Prostitution Problems on the West Side
(File No. 280-1)

RECOMMENDATION: that the information be received.

ADOPTED.

During its December 13, 1999 meeting, City Council resolved, in part:

- “1) that stop and yield signs be installed along 21st Street between Avenue I and Avenue W as shown on Plan No. 211-0041-001 on a trial basis; . . .
- 4) that the Administration look into closing off Avenues J and K at 21st Street.”

In accordance with resolution 1) above, stop and yield signs have been installed along 21st Street between Avenues I and W. This work was completed on January 10, 2000. Plan No. 242-0042-001 (Attachment 1) illustrates a plan for the blockage of Avenues J and K at the

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CP Rail right-of-way. This work will be completed by City forces, and barriers and signing will be installed on Avenues J and K on the north side of the CP Rail right-of way to eliminate access by vehicles. Avenue J on the south side of the CP Rail right-of-way was blocked previously. Avenue K from 20th Street, north to the CP Rail right-of-way, does not exist; therefore, action at this location is not required. The north-south lane between Avenues J and K to the north of the CP Rail right-of-way will remain open to provide access by residents to their properties and to allow for garbage collection. This work will be completed within six weeks.

ATTACHMENT

1. Plan No. 242-0042-001

**D4) Proposed General Loading Zone
(File No. 6145-1)**

RECOMMENDATION: that a General Loading Zone be installed on the west side of the 1000 block of Lansdowne Avenue.

ADOPTED.

Infrastructure Services has received a request from the Board of Directors of Monterey Place Condominiums, located at 1012 Lansdowne Avenue, for the installation of a General Loading Zone in front of their building on the west side of the 1000 block of Lansdowne Avenue, as shown on Plan No. 210-0047-002 (Attachment 1).

The Loading Zone conforms to City guidelines with respect to General Loading Zones, and the applicant has agreed to pay the one time \$300 plus G.S.T. installation fee.

ATTACHMENT

1. Plan No. 210-0047-002

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**D5) Community Gardening Project
- Child Hunger and Education Program
(File No. 4208-1)**

DEALT WITH EARLIER. SEE PAGE NO. 7.

Section F - CITY MANAGER

**F1) Appointment of City Treasurer
(File No. 4510-1)**

RECOMMENDATION:

- 1) that the information be received; and,
- 2) that under Section 55(2) of *The Urban Municipality Act*, Mr. Kerry Tarasoff be appointed City Treasurer.

ADOPTED.

Mr. Bernie Veltkamp, C.A., has been appointed to the position of General Manager, Corporate Services Department. Mr. Veltkamp has held several positions with the City and, most recently, was the Manager of Finance. The City has on its staff a number of individuals qualified to assume leadership roles in the area of financial management. As such, Mr. Bruce Richards, FCMA, has been appointed to replace Mr. Veltkamp as the Manager of Finance, and Ms. Marlys Bilanski has been appointed to the position of City Comptroller.

While the appointments of Mr. Veltkamp, Mr. Richards, and Ms. Bilanski can be made administratively, Section 55(2) of *The Urban Municipality Act* requires City Council to appoint those holding the office of City Treasurer. It is, therefore, recommended that Mr. Kerry Tarasoff, CMA, be appointed to the position of City Treasurer. Mr. Tarasoff has been employed by the City of Saskatoon since 1991, initially as a member of the Internal Audit Department, and most recently as Accounting Control Manager in the Treasurer's Branch of the Finance Department. Prior to his employment with the City, he held various positions during his tenure with the Finance Department of Federated Co-operatives Ltd. and, as well, had some forays into the broadcasting business with local television and radio stations. Mr. Tarasoff holds degrees in Commerce (Accounting Major) and Arts (Economics Major) and is a Certified Management Accountant.

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REPORT NO. 3-2000 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor M. Heidt, Chair
Councillor R. Steernberg
Councillor P. McCann
Councillor J. Maddin
Councillor K. Waygood

**1. Green Power Program
(Files No. CK. 2000-1 and 175-9)**

- RECOMMENDATION:**
- 1) that the City Solicitor be requested to petition the Provincial Government for an amendment to *The SaskPower Act* to allow access to the SaskPower lines by green power programs; and
 - 2) that a letter be forwarded to SaskPower to determine if they are in support of amending the legislation to allow for the generation of green power and if they have any specific recommendations for amendments to the legislation.

ADOPTED.

Your Committee has reviewed the attached report of the Saskatoon Environmental Advisory Committee dated November 20, 1999 with the Chair and with the Administration and is forwarding the above recommendations for consideration by City Council.

**2. Building Permit and Inspection Program
(One-Unit Dwellings)
(Files No. CK. 530-1 and PL. 541-1)**

- RECOMMENDATION:**
- 1) that the City Council approve the five “key objectives” that will govern the City’s Building Permit and Inspection Program as outlined in the report of the General Manager, Community Services Department dated January 12, 2000;

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- 2) that City Council adopt in principle the list of “building code items” that will be reviewed and inspected by the Building Standards Branch for one-unit dwellings as outlined in the above-noted report; and
- 3) that the Administration prepare a formal Council policy setting out the list of “Building Code Items” that will be reviewed and inspected by the Building Standards Branch for one-unit dwellings as outlined in the above-noted report.

Your Committee has considered and supports the recommendations outlined in the attached report of the General Manager, Community Services Department dated January 12, 2000, with respect to the proposed Building and Inspection Program for one-unit dwellings.

Moved by Councillor Maddin,

THAT Ruth Robinson be heard.

CARRIED.

Ms. Robinson, Consumers' Association of Canada, requested the City to delay its decision regarding the Building Permit and Inspection Program and to seek further input before making a decision.

- IT WAS RESOLVED:*
- 1) *that the City Council approve the five “key objectives” that will govern the City’s Building Permit and Inspection Program as outlined in the report of the General Manager, Community Services Department dated January 12, 2000;*
 - 2) *that City Council adopt in principle the list of “building code items” that will be reviewed and inspected by the Building Standards Branch for one-unit dwellings as outlined in the above-noted report; and*
 - 3) *that the Administration prepare a formal Council policy setting out the list of “Building Code Items” that will be reviewed and inspected by the Building Standards Branch for one-unit dwellings as outlined in the above-noted report.*

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- 3. Community Support Services Branch
Summer Recreation Programs - 1999 Annual Report**
- Playgrounds
- Weekend Paddling Pools
- Youth Centres
- Saskatoon Skateboard Centre
(Files No. 5800-1, 430-8 and 5900-3)

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached report of the General Manager, Community Services Department dated January 12, 2000 and is forwarding the report to City Council as information.

- 4. Proposed One-way Restriction
North/South Lane between College Park Mall and Balfour Street**
(Files CK. 6220-1, 4140-1, 4216-1 and 6220-0)

RECOMMENDATION: that a southbound one-way restriction be placed in the north/south lane between College Park Mall and Balfour Street, as shown on Plan No. 242-0020-001.

ADOPTED.

Your Committee has considered and supports the recommendations outlined in the attached report of the General Manager, Infrastructure Services Department dated January 4, 2000, regarding the proposed south-bound one-way restriction for the north/south lane between College Park Mall and Balfour Street.

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**5. Enquiry - Councillor Birkmaier (November 1, 1999)
Mid-Block Crosswalk - Moss Avenue at Wildwood Mall
AND**

Communications to Council

**From: Jack Driedger
120 - 1123 Moss Avenue
Date: December 9, 1999
Subject: Concerns regarding safety for senior citizens
crossing Moss Avenue to Circle Centre Mall
(Files CK. 6150-3 and 5200-1)**

- RECOMMENDATION:**
- 1) that installation of a mid-block pedestrian crossing on Moss Avenue at The Centre at Circle and Eighth be approved; and
 - 2) that the estimated \$8,000 construction cost be funded by the approved 2000 Capital Project No. 631 - Traffic Safety Improvements.

ADOPTED.

Your Committee has reviewed and supports the recommendations outlined in the attached report of the General Manager, Infrastructure Services Department dated January 14, 2000, regarding a proposed mid-block pedestrian crossing on Moss Avenue at The Centre at Circle and Eighth.

REPORT NO. 2-2000 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor D. Atchison, Chair
Councillor D.L. Birkmaier
Councillor H. Harding
Councillor A. Langford
Councillor P. Roe

**1. Plumbing Permit Fees
(File No. CK. 313-2)**

- RECOMMENDATION:**
- 1) that the increase in Plumbing Permit Fees be approved, as outlined in Attachment 1 of the report of the General

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Manager, Community Services Department dated January 11, 2000.

- 2) that the phase-in of the increase in Plumbing Permit Fees be approved over a three-year period;
- 3) that the phase-in of the increase in Plumbing Permit Fees for Year 2 and Year 3 be reviewed along with the policy review regarding the 90-10 Cost Recovery Program being undertaken by the Administration (in consultation with the Saskatoon Home Builders' Association), and before the budget is set for this program next year; and
- 4) that the City Solicitor be instructed to amend the Plumbing Bylaw accordingly.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated January 11, 2000 outlining proposed changes to the Plumbing Permit Fees to reflect an overall cost recovery of 90 percent. Your Committee has reviewed this proposal with the Administration and supports the first phase of the increase at this time. Your Committee believes that the policy review regarding the 90-10 cost recovery program needs to be completed before initiation of the increased fees for Years 2 and 3 of the phase-in, to ensure accuracy is reflected in the costs.

**2. Building Permit Fees
(File No. CK. 1600-12)**

- RECOMMENDATION:**
- 1) that the increases in construction costing rates (\$ per sq. ft.) used to calculate residential building permit fees, be approved and phased in over three years; and
 - 2) that the City Solicitor be instructed to prepare the appropriate amendment to the Building Bylaw for implementation of the changes outlined in Resolution No. 1) above.

ADOPTED.

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Attached is a copy of the report of the General Manager, Community Services Department dated January 10, 2000 outlining a proposed increase to the construction costing rates used to calculate residential building permit fees, to reflect present-day construction values. Your Committee has reviewed this proposal with the Administration, and supports the increase in construction costing rates.

**3. City of Saskatoon Policy C03-007 (Special Events)
(File No. CK. 1720-8-3)**

RECOMMENDATION: that a grant of \$3,328 (subject to actual facility rental cost) be approved under the Special Event Policy for the rental of Cosmo Civic Centre to host the Canadian Short Track Speed Skating Championship on March 31, April 1, and April 2, 2000.

ADOPTED.

Attached is a copy of the report of the General Manager, Community Services Department dated January 13, 2000 forwarding information on an application for funding from the unexpended Youth Sports Subsidy funds from the Saskatoon Lions Speed Skating Club. Your Committee has reviewed this application and determined that it meets the Special Events Eligibility Criteria, and therefore supports this funding request.

REPORT NO. 1-2000 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor D.L. Birkmaier, Chair
Councillor D. Atchison
Councillor J. Maddin
Councillor P. McCann
Councillor R. Steernberg

**1. Internal Audit Projects for Year 2000
Robert Prosser & Associates Inc.
(File No. CK. 1600-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

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Your Committee has reviewed the Audit Universe to determine which audit projects will be included in the second year of the five-year contract with Robert Prosser & Associates Inc. The Committee has resolved as follows:

that Robert Prosser & Associates Inc. be requested to undertake the following audits for the 2nd Year of the Internal Audit Contract, which consists of 500 staff days (+ 16.5 staff days from the 1st Year):

1)	Storm Sewer Services	40 staff days
2)	Water Services	60 staff days
3)	City Solicitor's Office	50 staff days
4)	Urban Forestry	40 staff days
5)	Library Audit	30 staff days
6)	Value-for-Money Follow-Up Audits	35 staff days
7)	Recreation Program Registration Revenues	35 staff days
8)	Disaster Recovery	40 staff days
9)	Recreation Facility Rental Revenues	35 staff days
10)	Parking Violations	30 staff days
11)	Sask Place - Payroll & Benefits	20 staff days
12)	Mendel Art Gallery - Payroll & Benefits	20 staff days
13)	Centennial Auditorium - Payroll & Benefits	20 staff days
14)	IT Security Audits	30 staff days
15)	Financial System Follow-Up Audits	<u>30 staff days</u>
	TOTAL	515 staff days

**2. Proposed Amendments
*The Council Procedure Bylaw and
The Administration Bylaw
Internal Audit Function/Audit Committee
(File No. CK. 1600-3)***

RECOMMENDATION: that City Council consider Bylaws No. 7900 and 7901.

ADOPTED.

Attached are copies of Bylaws No. 7900 and 7901, which amend *The Administration Bylaw* and *The Council Procedure Bylaw* to reflect the recent changes regarding the internal audit function.

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The Administration Bylaw has been changed by removing all references to the Auditor General, and placing within the City Manager's section, a new Subsection 6.1 which authorizes the City Manager, upon approval of His Worship the Mayor and the Chair of the Audit Committee, to do special audits for the City Manager within the City Manager's area of jurisdiction.

REPORT NO. 2-2000 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor D. L. Birkmaier, Chair
Councillor H. Harding
Councillor M. Heidt
Councillor A. Langford
Councillor K. Waygood

1. **Request to Sell City-Owned Land**
Lots 1 to 36, Block 423; Lots 1 to 17, Block 424; and
Lots 1 to 22, Block 425
As Shown in Plan of Survey of Block 423, 424 and 425, Plan 98SA25046
Pobran Crescent/Lane/Court/Bay and Konihowski Road
Silverspring
(File No. CK. 4131-7-15)

- RECOMMENDATION:**
- 1) that the Land Branch Manager be authorized to sell Lots 1 to 36 inclusive, Block 423 and Lots 1 to 17 inclusive, Block 424 and Lots 1 to 22 inclusive, as shown in Plan of Survey of Block 423, 424 and 425, Plan 98SA25046 in accordance with the prices outlined in the report of the General Manager, Community Services Department dated October 15, 1999;
 - 2) that the lots be offered for sale initially through the lot-draw process;
 - 3) that any of the lots which are not sold through the lot draw process be placed for sale over the counter, on a first-come, first served basis; and
 - 4) that the Land Branch Manager administer development controls for the lots in accordance with the criteria outlined

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in the report.

ADOPTED.

Attached is a copy of the report of the General Manager Community Services Department dated October 15, 1999 regarding proposed land sales in the Silverspring neighbourhood. Your Committee has reviewed this report with the Land Branch Manager, and supports the land sales as outlined therein. Your Committee has also determined that the University of Saskatchewan has approved the lot prices.”

Moved by Councillor Heidt, Seconded by Councillor McCann,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw No. 7900

Moved by Councillor Heidt, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7900, being “The City Administration Amendment Bylaw, 2000” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Heidt, Seconded by Councillor Steernberg,

THAT Bylaw No. 7900 be now read a second time.

CARRIED.

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The bylaw was then read a second time.

Moved by Councillor Heidt, Seconded by Councillor Maddin,

THAT Council go into Committee of the Whole to consider Bylaw No. 7900.

CARRIED.

Council went into Committee of the Whole with Councillor Heidt in the Chair.

Committee arose.

Councillor Heidt, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 7900 was considered clause by clause and approved.

Moved by Councillor Heidt, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Heidt, Seconded by Councillor Waygood,

THAT permission be granted to have Bylaw No. 7900 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT Bylaw No. 7900 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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The bylaw was then read a third time and passed.

Bylaw No. 7901

Moved by Councillor Heidt, Seconded by Councillor McCann,

THAT permission be granted to introduce Bylaw No. 7901, being “The Council Procedure Amendment Bylaw, 2000” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Heidt, Seconded by Councillor Steernberg,

THAT Bylaw No. 7901 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Heidt, Seconded by Councillor Maddin,

THAT Council go into Committee of the Whole to consider Bylaw No. 7901.

CARRIED.

Council went into Committee of the Whole with Councillor Heidt in the Chair.

Committee arose.

Councillor Heidt, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 7901 was considered clause by clause and approved.

Moved by Councillor Heidt, Seconded by Councillor Roe,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Heidt, Seconded by Councillor Waygood,

THAT permission be granted to have Bylaw No. 7901 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Heidt, Seconded by Councillor Atchison,

THAT Bylaw No. 7901 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

Moved by Councillor Heidt,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 8:30 p.m.

Mayor

City Clerk