

Council Chambers  
City Hall, Saskatoon, Sask.  
Tuesday, September 7, 2004  
at 6:00 p.m.

## **MINUTES OF THE REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship the Mayor, in the Chair;  
Councillors Alm, Birkmaier, Dubois, Fortosky, Heidt, Hnatyshyn,  
Neault, Paulsen, Penner and Wyant;  
City Manager Richards;  
General Manager, Community Services Gauthier;  
A/General Manager, Corporate Services Bilanski;  
General Manager, Infrastructure Services Uzelman;  
General Manager, Fire and Protective Services Bentley;  
City Solicitor Dust;  
City Clerk Mann; and  
Council Assistant Mitchener.

*Moved by Councillor Dubois, Seconded by Councillor Penner,*

- 1) *that Pages 24 and 28 of the minutes of City Council held on August 16, 2004 be amended to read Mr. Jim Zimmer, Member, Municipal Planning Commission, rather than Mr. Jim Zimmer, Vice Chair, Municipal Planning Commission; and*
- 2) *that the minutes of meeting of City Council held on August 16, 2004, as amended, be approved.*

*CARRIED.*

*Moved by Councillor Penner, Seconded by Councillor Fortosky,*

*THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.*

*CARRIED.*

*His Worship the Mayor appointed Councillor Fortosky as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Fortosky in the Chair.*

*Committee arose.*

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*Councillor Fortosky Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

## **“ADMINISTRATIVE REPORT NO. 15-2004”**

### **Section A – COMMUNITY SERVICES**

#### **A1) Heritage Interpretative Concept Plan for the South Downtown (File No. PL 4130-5)**

**RECOMMENDATION:** that City Council authorize the Administration to proceed to develop a Heritage Interpretative Concept Plan.

*ADOPTED.*

### **BACKGROUND**

In the South Downtown concept plan submitted to City Council on June 14, 2004, the consultant identified that there were many opportunities for heritage and environmental interpretation at the site.

“This plan has drawn attention to the rich history of the South Downtown and the need to remember and celebrate it. The environment of the South Saskatchewan River is also of considerable interest and both history and environment will draw the attention of residents and visitors and add to the area becoming a destination.”

In order to develop and implement site interpretation for the south downtown and riverbank areas, the City of Saskatoon and the Meewasin Valley Authority will require a Heritage Interpretation Concept Plan.

### **REPORT**

Development of the South Downtown will provide economic development, strengthen local identity and a sense of purpose for Saskatonians, and has the potential to create a quality visitor experience. In order to ensure that the site provides an informative and entertaining experience for both local and out of town residents, a Heritage Interpretation Concept Plan is required.

Cultural heritage tourism is defined as travel concerned with experiencing the visual and performing arts, natural and built heritage areas, landscapes and special lifestyles, values, traditions, and events, and has become a major force in the tourism industry. An interpretative plan for the South Downtown will ultimately increase visitor’s interest and

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enjoyment, while spurring economic and social development and enhance heritage and cultural values.

### What is an Interpretation Plan?

Effective interpretation requires the combination of information, education, entertainment, and inspiration, which focuses on the special aspects of the subject place. A Heritage Interpretation Concept Plan focuses on communicating the heritage and environmental themes, the story of a place, and how that story is to be communicated. The key elements of a Heritage Interpretation Concept Plan includes:

- identification of theme, the subject or story that should be communicated to visitors. What themes will be used to tell the story (e.g. Chinatown, Immigration Hall, the significance of the river, Aboriginal influence, early development of Saskatoon as a city). Key messages will be identified with suggested locations for this information;
- identification of and targeting information to the appropriate focus market;
- identification of what the place/site has to offer (what makes the site distinctive or interesting) and how might visitors be retained or encouraged to return;
- recommends how and where the story will be told;
- recommends the use of artifacts (e.g. how should the bricks from the Gathercole be integrated into the site design and what information should be conveyed to visitors about the site significance); and
- recommends how the plan should be managed and implemented.

An interpretative plan will dovetail with the objectives, themes, and mechanisms of the marketing plan for the site to ensure a consistent message. It is also an integral part of tourism development and promotion initiatives.

This is a strategic plan or master plan that provides a framework for the type of interpretation appropriate for this site. The type of media and materials that will be required are a part of a second stage of the interpretative plan. The displays, brochures, signs, and electronic media will be identified in a future planning stage. The first step, however, is to identify the content for the displays.

### **JUSTIFICATION**

Through the public consultation process, the community expressed their desire to see the South Downtown development as one that becomes a major gathering place with amenities, services, and activities that help to grow both the economic and social fabric of our community. Good interpretation helps visitors to explore and understand the place they visit and adds depth to tourists' experience.

In financial terms, interpretation is a part of the tourism product and provides quality to a visitor's experience and thus to greater success in the business of tourism. An interpretative plan explains

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the uniqueness of an area, maximizes the value of the waterfront location, generates year round activity as well as day/evening activity. Site interpretation generates the capacity to draw tourists. If visitors feel that a place is interesting or exciting, they are more likely to recommend it to others and will return to enjoy the experience. With site interpretation, the South Downtown will also become a destination for school trips. There is economic return for investment in the development of the South Downtown as a tourist attraction.

Through the implementation of a Heritage Interpretative Concept Plan, a ‘sense of place’ will be developed and the City of Saskatoon will be supporting tourism and generating economic returns.

### **OPTIONS**

Not proceed with a Heritage Interpretative Concept Plan. Without such a plan, the site will lack a fundamental component that is required to develop a sense of place to promote and maximize site usage and activity in the South Downtown.

### **POLICY IMPLICATIONS**

No policy impact.

### **FINANCIAL IMPACT**

In consultation with other municipalities and interpretation planners, an estimated cost for a basic interpretation concept plan is \$50,000.00. The cost will be shared 50-50 with the Meewasin Valley Authority. Funding is available in the South Downtown budget for the City’s portion of the cost.

### **COMMUNICATIONS PLAN**

The City of Saskatoon will work in partnership with the Meewasin Valley Authority to develop and implement a Heritage Interpretation Concept Plan. A public consultation process will provide opportunity for stakeholders to provide input on the values they consider important to their culture and their community that should be included in the plan.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

### **ATTACHMENT**

1. Sample: Table of Contents, The Forks Heritage Interpretative Plan

**A2) Municipal Enterprise Zone  
North Star Trophies Ltd.  
501 – 20<sup>th</sup> Street West**

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**File No.: PL 4110 – 34 – 22**

- RECOMMENDATION:**
- 1) that City Council provide a grant equivalent to one year of property taxes to North Star Trophies Ltd. totaling no more than \$8,508.26; and
  - 2) that the grant be funded from the Enterprise Zone Account.

*ADOPTED.*

### **BACKGROUND**

#### Purpose of Enterprise Zone

The Enterprise Zone was established by City Council in 2002 to provide financial incentives to encourage more economic development in seven core neighbourhoods and two core industrial areas of Saskatoon. Among many incentives, the Enterprise Zone will provide rebates for building and plumbing permit fees, rebates for land use fees such as rezoning and discretionary uses, tax abatements for up to five years, and grants in lieu of tax abatement. The program is temporary until the funds are spent. City Council provided \$500,000 of initial funding for the program.

### **REPORT**

#### Description of Project

On August 12, 2004, the Municipal Enterprise Zone Adjudication Committee considered an application from North Star Trophies Ltd. for a cash grant toward improvements at a new location at 501 – 20<sup>th</sup> Street West located in the Riversdale neighbourhood.

Please refer to Attachments 1 and 2.

North Star Trophies' application for incentives under the Municipal Enterprise Zone was made through the Riversdale Business Improvement District (BID) office. Riversdale BID conducted a thorough review of the application by North Star Trophies and has determined that the project warrants consideration for incentives under the Enterprise Zone. North Star Trophies has applied for a one-time cash grant equal to one year of existing property taxes and costs of a Phase 1 Environmental Assessment.

North Star Trophies will commence renovations in September 2004, and move in to 501 – 20<sup>th</sup> Street West in November 2004.

#### Reasons for Support

The proposal by North Star Trophies will occupy currently vacant space within the Riversdale neighbourhood. This is consistent with the intent of the Enterprise Zone program.

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During consideration of this application, the Adjudication Committee noted that cash grants equal to one year of existing taxes are listed in the Administrative Policy (Section 3.4) as an Enterprise Zone Incentive. Tax abatements of up to five years on the incremental taxes are also available through the Enterprise Zone. Although some interior alterations will be undertaken, the incremental taxes on interior improvements to this building would be negligible. As a result, the incremental tax abatement did not provide a level of incentive needed to adequately assist with this project. Therefore, a grant is being requested.

The Adjudication Committee is recommending to City Council that a grant be provided which is equivalent to one year of existing taxes, and to rebate the costs of the Phase 1 Environmental Assessment in accordance with policy.

The Committee has approved North Star Trophies' request for assistance and is recommending a one time grant of \$8,508.26, plus a rebate of the costs of the environmental assessment (\$1,926.00) subject to completion of the project as outlined in Attachment 1. The Riversdale BID office will conduct a follow-up inspection to ensure that the project is completed according to the proposal described in Attachment 1.

**Financial Impact**

As of June 30, 2004, there was \$294,152 remaining in the account. This application is requesting approval of a grant and rebate totalling \$10,434.26, which is within the means of the Enterprise Zone program.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy) is not required.

**ATTACHMENTS**

1. Project Proposal from North Star Trophies Ltd.
2. Location Plan of 501 – 20<sup>th</sup> Street West.

**A3) Hampton Boulevard, Hampton Circle, Hampton Green, Hampton Gate North, and Hampton Gate South.”**  
**File No. CK. 4110-1**

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### **RECOMMENDATION:**

- 1) that the northerly portion of 'Hampton Gate' (between Hampton Circle and the future arterial roadway) be named 'Hampton Gate North';
- 2) that the southerly portion of 'Hampton Gate' (between Hampton Circle and McClocklin Road) be named 'Hampton Gate South'; and
- 3) that 'East Hampton Boulevard', 'West Hampton Boulevard', 'Hampton Circle', 'Hampton Green', 'Hampton Gate North', and 'Hampton Gate South' be approved for use as street names in the Hampton Village neighbourhood as shown in Attachment 1.

*ADOPTED.*

### **REPORT**

On August 16, 2004, City Council received as information, an administrative report from the Community Services Department regarding the Mayor's approval of fifteen street names for Hampton Village neighbourhood. In addition to the fifteen names selected from the Names Master List, the developers also chose to use 'Hampton' for some of the key streets in the neighbourhood. The Hampton street names identified by the developer are: Hampton Gate, Hampton Circle, Hampton Green, East Hampton Boulevard, and West Hampton Boulevard.

As the 'Hampton' street names were not from the Names Master List, it is required by City of Saskatoon Policy No. C09-008 (Naming of Civic Property and Development Areas) that the names be screened by the Naming Advisory Committee for use or addition to the Names Master List. These names were presented to and screened by the Naming Advisory Committee on Thursday, August 12, 2004. The Committee generally supported the Hampton themed names selected by the developer but recommended that Hampton Gate be amended for clarity, as Hampton Circle divides Hampton Gate. Therefore, the Committee recommended that:

"the northerly portion of Hampton Gate (between Hampton Circle and the future arterial roadway) be referred to as Hampton Gate North and the southerly portion (between McClocklin Road and Hampton Circle) be referred to as Hampton Gate South."

The Committee felt this was important because it provides clarity for those trying to navigate the neighbourhood, in particular, emergency service vehicles.

Following the Naming Advisory Committee meeting, Dundee Developments was notified of the Committee's resolution and had no objections. The applicants will be notified of City Council's decision regarding this matter.

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**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

**ATTACHMENT**

1. Map of Hampton Village Street Names.

**A4) Addition of Names to the Names Master List  
File No. PL 4001-5**

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**RECOMMENDATION:** that City Council approve the names contained in this report to be added to the Names Master List.

*ADOPTED.*

**REPORT**

According to City of Saskatoon Policy No. C09-008 (Naming of Civic Property and Development Areas), all requests for adding names to the Names Master List must be screened by the Naming Advisory Committee and approved by City Council.

The Naming Advisory Committee has reviewed and screened the following names in accordance with City Council's naming guidelines and recommends to City Council that they be added to the Names Master List.

1. **HORNER, FRED AND DOREEN:** Fred studied at the University of Saskatchewan in the College of Agriculture, and Doreen completed her nursing training at Grey Nuns Hospital in Regina. Both individuals were generous contributors to the Saskatoon community, most notably to the University of Saskatchewan at which they established two scholarships in their late son's name, and to Habitat for Humanity, a donation that will ensure that building homes for those who need a hand up can continue for many years into the future. (for any naming)
2. **SIEMENS, ARCHIE HARRY:** born and raised in Saskatoon, attended Saskatoon Technical School, later joined the RCAF and served as a pilot officer in WWII. Died at the age of 22 years while serving in WWII, received various medals for service in war. Several memorials have already been established in memory of Archie Siemens, including a lake in Northern Saskatchewan, a memorial plaque at Mayfair Elementary School, and a memorial tree and plaque in Woodlawn cemetery. (for any naming)

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The Names Master List is kept in the Mayor's Office and contains all screened and approved name suggestions for naming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. There are currently 130 entries on the Names Master List.

The City Planning Branch will notify the applicants of the outcome of City Council's decision.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

#### **A5) Municipal Enterprise Zone**

**C&H Properties Inc.**

**1530 – 20<sup>th</sup> Street West**

**File No.: CK. 4110-1**

- RECOMMENDATION:**
- 1) that City Council approve a one-year tax abatement of the incremental taxes for the construction of a retail drug store at 1530 – 20<sup>th</sup> Street West in the Pleasant Hill neighbourhood;
  - 2) that the one-year tax abatement be effective in the next taxation year following completion of the project as outlined in Attachment 1 of this report; and
  - 3) that the City Solicitor be requested to prepare the necessary bylaw and agreement.

*ADOPTED.*

### **BACKGROUND**

#### **Purpose of the Enterprise Zone**

The Enterprise Zone was established by City Council in 2002 to provide financial incentives to encourage more economic development in seven core neighbourhoods and two core industrial areas of Saskatoon. The Enterprise Zone provides incentives such as rebates for building and plumbing permit fees, rebates for land use fees such as rezoning and discretionary uses, tax abatements for up to five years and grants in lieu of tax abatement. The program is temporary, until the funds are spent. City Council provided \$500,000 of initial funding for the program in 2002.

### **REPORT**

#### **Description of Project**

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On August 12, 2004, the Municipal Enterprise Zone Adjudication Committee considered an application from C & H Properties for a one year tax abatement for the construction of a retail drug store and parking lot at 1530 – 20<sup>th</sup> Street West.

Please refer to Attachments 1 and 2.

The C & H Properties' application for incentives under the Municipal Enterprise Zone was made through the Riversdale Business Improvement District (BID) office. The Riversdale BID conducted a thorough review of the application and has determined that the project warrants consideration for incentives under the Enterprise Zone. C & H Properties has applied for the following assistance:

	<u>Estimated Value</u>
1. Incremental Property Tax Abatement	\$ 5,787.64
2. Discretionary Use Application Fees	<u>\$ 1,400.00</u>
<b>Total Requested Incentives</b>	<b><u>\$ 7,187.64</u></b>

Reasons for Support

The project is consistent with the intent of the Enterprise Zone Program, and the request for incentives meets the Enterprise Zone Administrative Policy.

The Committee has approved C & H Properties' request for assistance and is recommending that a one-year tax abatement plus the Discretionary Use fees, as shown above, be approved subject to C & H Properties' completion of the project as outlined in Attachment 1. The Riversdale BID Office will conduct a follow-up inspection to ensure that the project is completed according to the proposal described in Attachment 1.

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**Financial Impact**

The tax abatement is on the incremental taxes based on property improvements and, as such, is foregone revenue and will not be charged to the Enterprise Zone account. City Council approval is only required for the tax abatement. The Discretionary Use fees, which have been approved by the Adjudication Committee, and building permit fee rebate will be charged to the Enterprise Zone account upon completion of the project.

The total value of the incentives is \$7,167.84 plus \$1,128.00 for building permit fee rebate, totalling \$8,295.84.

The total charges to the Enterprise Zone are \$1,400.00 (discretionary use) plus \$1,128.00 (building permit fee) for a total of \$2,528.00.

As of June 30, 2004, there was \$294,152.00 remaining in the Enterprise Zone account.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy) is not required.

**ATTACHMENTS**

1. Project Proposal from C & H Properties
2. Location Plan of 1530 – 20<sup>th</sup> Street West

**A6 Revision to Notice Procedures for Development Plan Amendments, Zoning Bylaw Amendments, and Discretionary Use Applications  
(File No. CK4350-13, CK 4350-1 & PL4350-17)**

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**RECOMMENDATION:** that the following report be received as information.

**BACKGROUND**

The following enquiry was made by Councillor Atchison at the meeting of City Council held on October 18, 1999:

“Would the Administration please report on the feasibility of increasing the size of the on-site notice of proposed zoning changes, in order to make the sign more visible to passing traffic (pedestrians and vehicles) eg: 2’ x 4’, 3’ X 6’, 4’ x 8’.”

In addition, the following enquiry was made by Councillor Penner at the meeting of City Council held on May 12, 2003:

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“Could I have a report from the Administration about whether the current 60 metre notice for zoning changes is sufficient. What are the implications of, for example, changing the distance requirements for notices to 120 metres.”

At its meeting held on June 15, 2004, City Council adopted a “Public Participation Strategy For Community Initiatives and Land Use Development”, which was prepared by the Community Development Branch of the Community Services Department. The purpose of this public participation strategy is to provide access to information and provide practical and appropriate opportunities for participation by citizens and stakeholders, regarding proposed developments that may impact them and their quality of life. A copy of this Strategy is attached.

The following report will address issues related to on-site notice signs and notification letters to neighbouring property owners for Development Plan and Zoning Bylaw amendments and Discretionary Use applications.

## **REPORT**

### **1. Current Notification Procedures**

The current notification procedure for Development Plan and Zoning Bylaw amendments is summarized as follows:

- When an application is received in the Community Services Department, a letter is sent by regular mail to notify the President of the relevant community association.
- Staff within the Community Services Department, in consultation with the relevant community association executive, identify and implement a public participation strategy which is adaptable and appropriate to the specific proposal.
- When the date for City Council’s public hearing is set, the public hearing is advertised by inserting notices in the newspaper once a week for two consecutive weeks. The first notice is placed at least three clear weeks in advance of the public hearing date.
- In those cases, where the proposal involves an amendment to the Development Plan Land Use Map or the Zoning Bylaw Map, on-site notification posters are prepared by the Community Services Department and placed on site by the applicant to coincide with the newspaper ads. These posters are approximately 14 inches by 24 inches in size and are brightly coloured. The number and placement of posters will vary depending on the size and nature of the property.

The current notification procedure for Discretionary Use applications is summarized as follows:

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- When an application is received in the Community Services Department, a letter is sent by regular mail to notify the President of the relevant community association.
- Staff within the Community Services Department identify and implement a public participation strategy which is appropriate to the specific proposal. Depending on the nature and potential impact of the proposed Discretionary Use, this strategy is developed in consultation with the relevant community association executive.
- When the date for City Council's public hearing is set, notification letters are sent to all registered property owners within 60 metres of the site.
- On-site notification posters are prepared by the Community Services Department and placed on site by the applicant. These posters are approximately 14 inches by 24 inches in size and are brightly coloured. The number and placement of posters will vary depending on the size and nature of the property.

## **2. Options for On-Site Posters**

The Department has over 15 years experience with on-site notification signs for public hearings. In the vast majority of cases, the 14 by 24 inch posters have proven to be a flexible and cost-effective way to provide information to local area residents. The signs are large enough to be noticed, yet small enough to be compatible with residential environments. On larger sites the number of signs is increased accordingly and can be done so at a minimal cost. It is recommended that this form of signage continue to be used in the future.

The timing of sign placement is also at issue. At present, signs are placed to coincide with the formal public notification, which is typically three to four weeks prior to the public hearing. This practice works well for advertising the public hearing, but is not intended to facilitate community involvement at an early stage in a Rezoning or Discretionary Use process. Such involvement will now be facilitated through the public participation strategy.

As an option, the on-site notification signs could be placed at the time an application is received. This may facilitate further community involvement in the review process. The difficulty with early placement is that complex proposals can take from six to 18 months to receive final approval. A permanent, relatively expensive sign would be required, the cost of which would be a concern to many applicants. Over such a long time period the impact of the notification sign would be reduced, as the sign becomes part of the "local landscape". The advent of the public hearing toward the end of the process would also require new signage, which increases overall costs to the developer.

In conclusion, the Development Services Branch is of the view that sign placement at the start of the application process is not necessary to facilitate local community consultation, as this will be achieved through the public participation strategy.

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**3. Options for Mail-out Notices**

As noted previously, in the case of a Discretionary Use application, notices of the proposed public hearing are sent to property owners within 60 metres of the subject lands via regular mail. No notices are sent out to nearby property owners for Development Plan or Zoning Map amendments.

The sending of notices to nearby property owners is considered to be a viable and economical means of communicating information within a prescribed radius of the subject site. This method has proven to be very effective in advising nearby owners of the upcoming public hearing for Discretionary Use applications.

In order to provide more effective notice of an upcoming public hearing, it is recommended that mailed notices be sent out to all assessed property owners within 75 metres of a Development Plan or Zoning Map amendment site. In addition, it is recommended that the notification distance for Discretionary Use applications be increased from 60 metres to 75 metres. This is the distance prescribed by *The Planning and Development Act, 1983* for notifying adjacent owners of Development Appeals Board hearings and will result in a consistent standard for all public notifications. The cost of this process will depend on the density and number of surrounding properties, but is not expected to be significant. It will be necessary to amend the Zoning Bylaw in due course to reflect the increased notification distance for Discretionary Use applications.

**4. Conclusion**

With the recent adoption by City Council of the “Public Participation Strategy For Community Initiatives and Land Use Development”, a structured approach is now in place to ensure access to information and appropriate opportunities for citizen and stakeholder participation.

It is recommended that the existing practice related to on-site notification signs for advertising Development Plan and Zoning Bylaw map amendments and Discretionary Use applications be continued. In addition, to supplement the signs, notices of the public hearing would be sent by regular mail to assessed property owners within 75 metres of a subject application.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

**ATTACHMENT**

1. Public Participation Strategy For Community Initiatives and Land Use Developments

*IT WAS RESOLVED: that the matter be referred to the Planning and Operations Committee.*

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**A7) Terminology – MX 1 Zoning District  
File No. CK 4351-1**

**RECOMMENDATION:** that the following report be received as information.

***ADOPTED.***

**BACKGROUND**

During the Public Hearing on May 3, 2004 regarding the Caswell Hill Local Area Plan Land Use Development and Zoning Amendments, City Council heard concerns about the use of the word “industrial” in the MX 1 Zoning District. Council resolved that the Administration be requested to review the terminology of the Zoning Bylaw with respect to “industrial”.

**REPORT**

The amended MX 1 Zoning District was approved, in principle, when the West Industrial Local Area Plan Report was adopted by City Council on July 19, 2004. The amended MX 1 Zoning District will have application in the West Industrial, Caswell Hill, and other core neighbourhoods. Along with other proposed changes to the MX 1 Zoning District, the term “industrial” was changed to “light industrial” to provide greater clarification about the type of industrial development that is allowed. The amended MX 1 Zoning District will be brought forward as a zoning bylaw amendment in conjunction with a development plan amendment to create a new Mixed Use policy district.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

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**A8) Land-Use Applications Received by the Community Services Department  
For the Period Between August 10, 2004 and August 30, 2004  
(For Information Only)  
(File Nos. PL. 4350 and 4300)**

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**RECOMMENDATION:** that the information be received.

***ADOPTED.***

The following applications have been received and are being processed:

**Rezoning**

- Application No. Z21/04: 628 –10<sup>th</sup> Street East  
Applicant: Saskatoon Interval House Inc.  
Legal Description: Lots 16-20, Block 82, Plan Q.1  
Current Zoning: B5  
Proposed Zoning: B5 by Agreement  
Neighbourhood: Nutana  
Date Received: August 25, 2004

**Subdivision**

- Application No. 52/04: 3134 8<sup>th</sup> Street East  
Applicant: Webb Surveys for Circle Properties Ltd.  
Legal Description: Lot: Part of 8<sup>th</sup> St, Plan: 62-S-05942  
Current Zoning: B4  
Neighbourhood: Brevoort Park  
Date Received: August 9, 2004

**Subdivision**

- Application No. 53/04: Central Avenue/Somers Road  
Applicant: Webster Surveys for City of Saskatoon  
Legal Description: Parcel EE, Plan 96S22416  
Current Zoning: B2  
Neighbourhood: Silverspring  
Date Received: August 19, 2004

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Subdivision

- Application No. 54/04: 563 – 5<sup>th</sup> Avenue North  
Applicant: Webster Surveys for Glen Chuback  
Legal Description: Lot 58, Block 183, Plan 99SA24455  
Current Zoning: RM5  
Neighbourhood: City Park  
Date Received: August 25, 2004

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

**ATTACHMENTS**

1. Plan of Proposed Subdivision No. 52/04
2. Plan of Proposed Subdivision No. 53/04
3. Plan of Proposed Subdivision No. 54/04
4. Plan of Proposed Zoning Bylaw Amendment No. Z21/04

**A9) Architectural Control District - South Downtown**

**File No. PL 4131-2-4**

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*IT WAS RESOLVED: that the matter be considered with Item A4 of Communications to Council.*

**Section B – CORPORATE SERVICES**

**B1) Corporate Inventory Status**  
**(File No. 1290-1)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**RECOMMENDATION:** that the information be received.

During its March 23, 1998, meeting the Audit Committee received the Supply Management Audit Report in which Recommendation 1.5 stated:

“That the Asset Management Department report annually to City Council, the extent to which both corporate and departmental inventory management objectives are being met and the extent of departmental compliance with generally accepted inventory management practices.”

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The Inventory and Disposal Services Section of the Corporate Information Services Branch, Corporate Services Department, is responsible for reporting on the City of Saskatoon's inventory.

The Inventory and Disposal Services Section has authority for setting corporate standards, criteria and guidelines for inventory management in a decentralized stores environment. This decentralized approach allows departments to keep the materials they require while ensuring industry guidelines and standards are met. Attachment No. 1 shows the locations and inventory levels throughout the city. As shown in the chart, the majority of inventory value (79%) is held at the Electric System Branch.

To analyze inventory held, the material is classified into groups that enable the identification of what will be used, what is kept for stock out insurance and what is slow moving and inactive. Attachment No. 2 shows the inventory breakdown by store and the reduction of slow moving/inactive inventories. During 2003, the significant changes in overall corporate inventories are:

- Inventory held at year-end increased \$1,165,170 (26%) from 2002 (see Attachment No. 3 - Corporate Inventory Balances). The inventory levels at Utility Services, Electrical Stores, and Infrastructure Services, Electronic Stores account for the increase amount of inventory. The electrical inventory increase was mainly due to: holding cable for use at Preston Avenue, two large network transformers, and four switching cubicles inventoried for installation during 2004. The electronic inventory increase is due to stocking material for the automated traffic material system project to be completed in 2004.
- Material issues increased \$301,627 (5%).
- Inventory turnover decreased from 1.3 to 1.09.
- Slow moving/inactive inventory increased \$1,135,616 (58%) from 2002. This increase is a result of the electrical and electronic projects not completed. Overall, this material has been reduced from a level of \$4,364,290 in 1996 to \$3,076,193 at December 31, 2003, for a total decrease of 30%.

It is expected the slow moving/inactive material will be reduced, although it is recognized that there will always be some amount of this material due to changes/delays of projects, and variances in breakdown and maintenance requirements. The Electric System Branch Stores hold 85% of the slow moving/inactive inventory. Inventory Management and the Electric System Branch have implemented planned improvements that have affected the overall change in inventory performance statistics and the level of inactive material. Improvements to be implemented during 2004 include: detailed review of minimum, maximum, critical spare and safety stock quantities, develop analysis reports for the commitment inventory system, continue to use up slow moving and inactive inventory, and establish supply contracts for inventory material, and write-off material that will not be used.

To manage the inventory kept at the decentralized department stores, the Inventory and Disposal Services Section annually reviews the Corporate Guidelines for Management of Inventory (Attachment No. 4) with each store. Each department stores inventory practices are checked and

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documented. Compensating procedures were implemented where required to meet the guidelines. The Inventory and Disposal Services Section confirms that the Corporate Guidelines for Management of Inventory are being followed and any deviations because of operational requirements are covered by approved compensating procedures.

The approach of working with the Electric System Branch to implement the electrical inventory improvement plan and ensuring that all decentralized department stores follow corporate guidelines continues to improve efficiencies and reduce inactive material.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Corporate Inventory Levels.
2. Corporate Inventory Indicators.
3. Corporate Inventory Balances.
4. Corporate Guidelines for Management of Inventory.

**Section D – INFRASTRUCTURE SERVICES**

**D1) Enquiry – Councillor T. Alm (April 5, 2004)  
Feasibility of Destruction of Crows' Nests by Fire and Protective Services  
(File No. CK. 151-2)**

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**RECOMMENDATION:** that the information be received.

**REPORT**

On June 15, 2004, the Administration forwarded a request to the Minister of the Environment, on behalf of City Council, requesting assistance from the Province for a Crow Population Reduction Program (Attachment 1).

On July 26, 2004, a response was received from Saskatchewan Environment (Attachment 2) stating they are not in a position to assist the City of Saskatoon in providing conservation officers for a Crow Population Reduction Program. This is due mainly to the workload of the three local conservation officers.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

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1. Letter to the Honorable David Forbes, Minister of the Environment, dated June 15, 2004
2. Response from Saskatchewan Environment dated July 26, 2004

*IT WAS RESOLVED: that the issue of allocating funds to reduce the crow population in Saskatoon be referred to the Budget Committee for review during consideration of the 2005 Operating Budget.*

**D2) Enquiry – Councillor M. Neault (November 17, 2003)  
School Zone – Diefenbaker Drive and St. Laurent Crescent  
(File No. 5200-5)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The following enquiry was made by Councillor M. Neault at the meeting of City Council held on November 17, 2003:

“School Zone at Diefenbaker Drive and St. Laurent Crescent. The 50 km speed limit sign is just before a major pedestrian cross walk. Could it be moved forward 50 ft so it would be on the other side of the cross walk. Drivers see that sign and speed up right in front of this cross walk.”

Infrastructure Services has been requested to move the 50 km/h speed limit sign on the east side of Diefenbaker Drive and St. Laurent Crescent by Bishop Roborecki School. Consultations with the principal and a member of Infrastructure Services have resulted in the preparation of a new school zone plan. The following proposed changes have been reviewed and approved by Infrastructure Services and the school’s principal.

**Bishop Roborecki School, Plan No. 212-011-002r004 (Attachment 1)**

The “50 km/h” (RB-1F) speed sign located on the east side of the intersection of St. Laurent Crescent and Diefenbaker Drive will be relocated to the west side of the intersection.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

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1. Plan No. 212-0011-002r004

**D3) Proposed Stop and Yield Sign Installations  
Silverwood Industrial Subdivision  
(File No. 6280-1)**

**RECOMMENDATION:** that stop and yield signs be installed in the Silverwood Industrial subdivision as shown on Plan No. 211-0032-001r001.

*ADOPTED.*

Construction of the initial stage of the Silverwood Industrial subdivision has progressed to the point that stop and yield signs are now required. The entire subdivision stop and yield signing plan shown on Plan No. 211-0032-001r001 (Attachment 1) is being presented for approval. These proposed installations would properly assign right-of-way at intersections.

The proposed installation conforms to City Policy C07-007- ‘Traffic Control – Use of Stop and Yield Signs’ for the installation of stop and yield signs, and will ensure that proper right-of-way is assigned along collector and arterial roadways.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Plan No. 211-0032-001r001

**D4) Clarence Avenue/CNR Overpass – Property Acquisitions  
Part of Parcel C, Plan 92S36572  
(File No. CK. 4020-1, 6171-4)**

**RECOMMENDATION:** 1) that the agreement to purchase Part of Parcel C, Plan 92S36572 from Sask Water be approved; and

- 2) that the City Solicitor be requested to prepare the necessary sale and easement agreements, and that His Worship the Mayor and City Clerk be authorized to execute the agreements under the Corporate Seal.

*ADOPTED.*

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**BACKGROUND**

At its September 22, 2003 meeting, City Council adopted Administrative Report No. 15-2003, which recommended:

“that the City Solicitor be instructed to prepare an agreement with Canadian National Railway (CNR) for the construction of a grade separation of the CNR Watrous Subdivision railway crossing of Clarence Avenue South, as detailed in this report, for execution by His Worship the Mayor and City Clerk under the Corporate Seal”.

This agreement between the City of Saskatoon and CNR to construct a grade separation of the CNR Watrous Subdivision railway crossing of Clarence Avenue South was executed on December 23, 2003. In order to accommodate the earth embankments for the grade separation, additional right-of-way must be acquired from the adjacent property owners. The City’s Land Manager was requested by Infrastructure Services to commence negotiations to acquire the said rights-of-way.

**REPORT**

The City’s Land Manager commenced the process for the acquisition of the properties in February 2004. This process has involved commissioning the firm of Realty Executives to undertake the initial contact and subsequent negotiations with the owners of these properties. Agreements to purchase parcels of land from various property owners have been approved by City Council.

Sask Water owns the final property requirement for the grade separation project. The property to be purchased, (Proposed Parcels K and MB1), contains 0.031 acres (Attachment 1). Additionally, a 10-metre wide easement (0.95 acres in area) along the most westerly portion of the balance of Parcel C to be retained by Sask Water is required by the City for utility purposes. Sask Water has agreed to sell this land and to grant an easement to the City under the following terms and conditions:

Purchase Price:	\$100.00
Condition Precedent:	Subject to approval by City Council
Other Terms:	As a condition of providing the easement to the City, payment of \$2,000.00 to provide for an alternate access to the rear of the property to be used when access to the front is not available due to work in the utility corridor.
Closing and Possession:	September 30, 2004 or sooner as may be agreed to by the parties to the agreement
Adjustments:	Taxes, utilities, and other adjustments to be made on closing

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The funding source for the purchase of this land is the funding allocated within Capital Project No. 2012 Clarence Avenue/CNR Overpass.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021 Public Notice Policy is not required.

**ATTACHMENT**

1. Plan of Properties

**D5) Purchase of Privately Owned Land by the City of Saskatoon  
Parcels S and T, Plan G715  
(File No. 600-7)**

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- RECOMMENDATION:**
- 1) that the Administration be authorized to accept the offer for sale of Parcels S and T, Plan G715, at a purchase price of \$30,000 with terms and conditions as outlined in this report;
  - 2) that the purchase be funded from the Property Realized Reserve as an interim source of funding and that this amount be repaid through the 2005 Capital Budget process; and
  - 3) that the City Solicitor prepare the necessary documentation for execution by His Worship the Mayor and the City Clerk.

*ADOPTED.*

**REPORT**

The Saskatchewan Property Management Corporation (SPMC) owns two adjoining parcels of unserviced property in close proximity to the City Yards. This property is described as Parcels S and T of Plan G715 (Attachment 1).

The parcels are accessed from the north end of 29<sup>th</sup> Street, east of Idylwyld Drive. There are no buildings on this property.

The City's offer to purchase included the following terms:

- Purchase price of \$30,000.
- Offer will be conditional upon the City receiving an Environmental Site Assessment that concludes that the land is suitable for industrial use.
- Offer will be conditional upon final approval from City Council.

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The first two terms have been agreed to by SPMC, and a satisfactory Environmental Site Assessment has been delivered to the City, which verifies that the property is suitable for industrial use.

In total, the parcels cover 10,648.17 square metres, or 2.631 acres. A purchase price of \$30,000 equates to \$11,402 per acre. In comparison, the CPR property south of this site was purchased by the City for \$39,510 per acre in 2002. The Land Branch Manager advises that the price offered for this unserviced land is less than half the assessed fair value of lands in the vicinity taking into account the current cost of servicing.

Should the City choose to develop the property, the offsite levy would total approximately \$111,700. This includes levies for trunk sewer, primary water main, lift station, arterial road, and parks. The cost of administration for the purchase of the property is expected to be an additional \$1,500. However, Infrastructure Services does not intend to service the property at this time.

Administration recommends that the property be purchased to ensure that the City has enough property to maintain a downtown operational yards when 25<sup>th</sup> Street is extended through to Idylwyld Drive. The extension of 25<sup>th</sup> Street and the associated development and sale of lots will consume a large portion of the existing downtown yards.

Access to the site is currently restricted because the CPR tracks run between the existing yards and the property being considered. In the short term, the site will be used for materials storage for yard operations.

**FINANCIAL IMPACT**

The purchase price of \$30,000, as well as an administration fee of \$1,500 for the purchase of the property, will be paid at this time from the Property Realized Reserve as an interim source of funding. The Administration will submit a capital budget item in the 2005 capital budget process to fund the purchase of the property and repay the Property Realized Reserve.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Map of the parcel in question

**D6) Proposed General Loading Zone  
(File No. 6145-1)**

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**RECOMMENDATION:** that a five-minute General Loading Zone be installed on the south side of 500 block 20<sup>th</sup> Street West.

*ADOPTED.*

Infrastructure Services has received a request from a business owner, for the installation of a five minute General Loading Zone in front of their building on the south side of 500 block of 20<sup>th</sup> Street West, as shown on Plan No. 210-0042-005r002 (Attachment 1).

The loading zone conforms to City guidelines with respect to Loading Zones and the location of the loading zone is in the Riversdale Business Improvement District, therefore a fee for installation is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Plan No. 210-0042-005r002

**D7) Enquiry – Councillor G. Penner (August 12, 2002)**  
**Signage for Visitors at Major Entrances Advertising That the City is Home of University of Saskatchewan, Innovation Place and the Synchrotron**  
**(File No. 6280-1)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**BACKGROUND**

The following enquiry was made by Councillor Penner at the meeting of City Council held on August 12, 2002:

“It seems to me that we could do more to advertise to city visitors that we are the home of the University of Saskatchewan, Innovation Place and the Synchrotron. To this end, could I have a report regarding the cost of signs strategically placed at city road entrances and on major city thoroughfares identifying these places and directing people of how to get there?”

**REPORT**

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The Administration receives a significant number of requests from a variety of local agencies, businesses and attractions to allow signage to be placed upon City right-of-way. These requests typically involve signage being installed to promote or advertise their premises. As City Council is aware, private signing is not allowed and Infrastructure Services attempts to limit the amount of ‘destination type’ signage to major tourist attractions. This necessitates a balance being struck between the competing needs of providing positive guidance to visitors and maintaining unobstructed and distraction free rights-of-way.

The City of Saskatoon has eight major highway entrances connected to our internal roadway system. These are Highways 11, 16, & 219 from the south and southeast, Highway 5 from the east, Highways 11/12 & 16 from the north and northwest, and Highways 7 & 14 from the west and southwest. Along these entry routes, there is a combination of tourist information/service signs, City limit signs, regulatory signing (speed limits, lane usage, truck routes, etc.), bylaw signing (Dutch Elm Disease, Engine Retarder Brake Use), warning signs (curve ahead, lane drops, etc) and general roadway guide signage for highway/street routes and exit information. This results in very limited space being available at these locations for any additional signage.

In order to efficiently utilize and manage the right-of-way at the entry points, Infrastructure Services, in conjunction with Saskatchewan Highways and Transportation, has implemented the ‘SaskAttraction’ program. Under this program, major tourist attractions are highlighted at the City entrances and route markers placed along major corridors providing direction to the attraction. As the size of the signage is quite large, the attractions noted on the signs are limited to the Forestry Farm Park and Zoo, Prairieland Exhibition, Western Development Museum, Meewasin Valley Authority, and Wanuskewin Heritage Park. The selection of these attractions was endorsed by Tourism Saskatoon. It is Infrastructure Services’ opinion that adding more tourist signage at these locations would provide little benefit, as the cognitive ability of the average motorist to process the information being provided would be exceeded. In fact, this visual ‘clutter’ begins to create the unwanted safety hazard of being a distraction to the motorist; right at a time when they are entering an urban environment that most certainly requires their attention directed at meeting the demands of the traffic stream they are entering.

Infrastructure Services does acknowledge the important role that the University of Saskatchewan and Innovation Place play in contributing to the well being of the City of Saskatoon. They are significant components of the City’s social, intellectual and economic landscape and as such, require a certain degree of recognition in our right-of-way signing hierarchy. This would take the form of wayfinding signage within the surrounding area road network. As part of the Circle Drive/Attridge Drive interchange project, Infrastructure Services included the University of Saskatchewan as a destination on our guide signing. That initiative is being continued this year with the work occurring on Preston Avenue and 108<sup>th</sup> Street. Furthermore, the planned interchange at College Drive/Circle Drive will include University of Saskatchewan guide signing. As the Synchrotron and Innovation Place are associated with and located within the University lands, providing specific signing for these buildings/locations of interest is considered redundant.

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The Administration has also allowed promotion of the University of Saskatchewan through installation of banners on the streetlight poles along College Drive, and will continue to explore opportunities to promote the University of Saskatchewan when rehabilitating existing guide signing along our major transportation corridors. A copy of this report will be forwarded to the Urban Design Committee to ensure that specific City of Saskatoon points of interest are considered for inclusion in their City Entrance Sign project and any other relevant streetscape projects they undertake.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

#### **D8) Proposed Lease of City Boulevard Western Limited and Circle Properties Ltd. (File No. 4070-2)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon enter into a Boulevard Lease Agreement with Western Limited and Circle Properties Ltd. to lease 1518.8 square metres of boulevard at Circle Drive and 8<sup>th</sup> Street East; and
  - 2) that the City Solicitor prepare a bylaw and lease agreement for the proposed Boulevard Lease at Circle Drive and 8<sup>th</sup> Street East.

*ADOPTED.*

Infrastructure Services has received an application to modify the existing Lease of City Boulevard from Western Limited and Circle Properties Ltd. for the lease of City boulevard at Circle Drive and 8<sup>th</sup> Street East. The applicant will be using the boulevard area for parking.

The proposed leased area is shown on Plan No. 241-0021-001r003 (Attachment 1) and is adjacent to Parcel BB, Plan 93S12086 and is zoned as B4. The land area available to be leased is 1518.8 square metres. The prior lease agreement between Western Limited and Circle Properties Ltd. and the City of Saskatoon included a portion of land that they have now purchased therefore a modification to the agreement is necessary.

The cost to lease the boulevard area adjacent to Circle Drive and 8<sup>th</sup> Street East per year is \$12,594.08 plus GST. Infrastructure Services is in agreement to lease the boulevard for a term of 10 years, after which time the boulevard lease agreement, at the option of the lessee, can be renewed for an additional four, five-year terms. A 12-month written notice will be given to cancel the lease by Infrastructure Services if the land is required for future road development. A new rate will be determined at the beginning of each renewal period.

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This proposed lease is acceptable to the City of Saskatoon subject to the following conditions:

- 1 Fencing or curbing will be installed to prevent access from lease area to Circle Drive, 8<sup>th</sup> Street East, or remaining boulevard area.
- 2 Access will be only from adjacent property.
- 3 Leased area will be used for driving or parking.
- 4 Upon termination of the lease, the property will be returned to the original condition.
- 5 The cost to lease City Boulevard is \$ 12,594.08 plus GST per year.
- 6 Liability insurance in an amount of \$2,000,000, which will name the City as an additional insured.
- 7 The lease will commence January 1, 2005.

The applicant has agreed that these conditions are acceptable.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

Plan No. 241-0021-001r003

**Section F – CITY MANAGER**

**F1) Additional Logos on City Letterhead  
(File No. CC 100-1)**

**RECOMMENDATION:** that the request to include a logo/word-mark celebrating the City's 100<sup>th</sup> anniversary on City letterhead be approved.

**ADOPTED.**

**BACKGROUND**

At it's meeting of February 23, 2004 City Council considered a motion to add "Home of the Synchrotron" to City of Saskatoon letterhead. During the same meeting, Council reviewed a

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request from the Chair of the Citizens Centennial Committee that City of Saskatoon letterhead include Saskatoon's centennial celebration logo when developed.

City Council resolved that "the matter be referred to the Administration for a report".

### **REPORT**

Currently, the City of Saskatoon letterhead does not include any other logos or word-marks other than the authorized City of Saskatoon logo. Your Administration's *Visual Identity Standards and Production Guideline* states that the use of other City of Saskatoon logos, slogans or word-marks is to be avoided to limit visual clutter and confusion. There are no specific provisions or directions pertaining to requests for logos or messages that are not a department, branch, board, or commission of the City.

The Citizens Centennial Committee was established to facilitate the celebration of the City's 100<sup>th</sup> anniversary, and is currently funded by City Council. In 1996, space was provided on City letterhead to promote the City's 90<sup>th</sup> anniversary celebration. While the Canadian Light Source (CLS) Synchrotron received significant funding from the City of Saskatoon, it is not considered a civic department, board, or commission.

Adding a slogan and logo for one private group could open the door to other requests from facilities, events, and organizations such as the Saskatoon Symphony, the Saskatoon Blades, the U of S Huskies, the Saskatoon Hilltops, Shakespeare on the Saskatchewan, Prairieland Exhibition, the University of Saskatchewan.

In terms of visual impact, adding one additional logo is acceptable - adding two may be problematic. While three logos/wordmarks on a letterhead can be accommodated, it contributes significantly to visual clutter and may limit the amount of usable space.

The centennial logo was developed and unveiled this spring. It should be noted that the logo incorporates the Saskatoon Shines! logo. The Shines logo was designed, in part, to depict "the great amount of sunshine in Saskatoon and speaks to the growing scientific community and the largest scientific project in Canada, the Canadian Light Source Synchrotron at the University of Saskatchewan."

It is the Communication's Branch recommendation to grant the request from the Citizens Centennial Committee for 2005 and 2006 and consider requests for additional "non" City of Saskatoon messages on a case-by-case basis. This may include an anticipated request from the University of Saskatchewan who will be celebrating their 100<sup>th</sup> anniversary in 2007.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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**F2) Request For Proposals – South Downtown Strategic Marketing Plan  
(File No. CC. 4130-2)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The South Downtown Concept Plan 2004 recently approved by City Council suggested that “*consideration should be given to formally selecting a name for the South Downtown or parts of it. The public consultation process brought a great number of suggestions for names that Council may wish to consider.*”

The selection of a name for this important development is only one part of a larger promotional requirement. To this end, Administration will be requesting proposals to obtain the services of a marketing consultant to develop a comprehensive marketing and branding strategy for the South Downtown re-development project during both construction and operational stages.

During the construction stages, packaging the project will assist the City in marketing the parcels of land to be developed and will assist urban and landscape designers in developing appropriate streetscape themes. As such, the work should be completed before the Request for Proposals for the hotel/residential component is finalized.

Once operational, the strategy will be employed to promote recognition and awareness of the development, maximize pedestrian traffic, attendance, and use of public facilities, enhance sales of products and services of “tenants”, and infuse pride and enthusiasm.

The attached Request for Proposals document outlines the scope of work, the requirements of the consultant, the expected deliverables, and evaluation criteria from which a steering committee will select the appropriate consultant. The recommended name, theme, and corresponding marketing strategy and alternatives will be forwarded to City Council or the Executive Committee (should timing be of concern) for review and final consideration. The Marketing Steering Committee will consist of:

Stan Peakman, Project Manager (COS)  
Chris Dekker, Manager of Communications (COS)  
Susan Lamb, CEO, Meewasin Valley Authority  
John Penner, Urban Design Coordinator (COS)  
Rob Crosby, Architect, Crosby Hanna and Associates  
Terry Scaddan, The Partnership  
Phyllis Lodoen, Riversdale Business Improvement District

**PUBLIC NOTICE**

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Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Request for Proposals – South Downtown Strategic Marketing Plan

**F3) Permanent Boat Launch - Between Avenue C South  
and the Senator Sid Buckwold Bridge  
(File No. CC 4130-2-13)**

---

- RECOMMENDATION:**
- 1) that the City enter into an agreement for consulting services with Crosby Hanna & Associates for the development of a permanent boat launch to be located between Avenue C South and the Senator Sid Buckwold Bridge;
  - 2) that the value of the contract be \$120,000 plus disbursements and applicable taxes; and,
  - 3) that the City Solicitor prepare the necessary agreement for execution by His Worship the Mayor and the City Clerk.

**BACKGROUND**

The development of the riverfront between the Senator Sid Buckwold Bridge and the Traffic Bridge permanently eliminated the existing boat launch at that site. A temporary boat launch was constructed for the summer of 2004 on the riverbank immediately downriver of the Broadway Bridge adjacent to Kiwanis Park. The temporary boat launch was to be removed at the end of the 2004 boating season.

When considering Clause F2, Administrative Report No. 12-2004 (Attachment 1), Council adopted the following at it's meeting on June 21, 2004:

- 1) that City Council instruct the Administration to proceed with the necessary studies and approvals to relocate the boat launch permanently to the east end of Victoria Park for the 2005 boating season; and,
- 2) that the Administration retain Crosby Hanna and Associates to continue their work on the boat launch.

**REPORT**

The Administration requested Crosby Hanna and Associates to submit a proposal for the City's approval. The basis of the proposal is that they would supply comprehensive consulting services

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for the development of a permanent boat launch to be located between Avenue C and the Senator Sid Buckwold Bridge (Attachment 2). Specific location and particulars of the shoreline and backshore facilities are to be determined as part of the project. Target construction budget is \$500,000.00, with a target completion date of June 30, 2005.

The consulting program is proposed to include all services required to complete the construction and includes:

- Pre-design – \$6,000.00, complete September 24, 2004
- Preliminary design and community consultation – \$10,000.00, complete October 22, 2004
- Detailed site investigations – \$38,500.00, complete November 26, 2004
- Jurisdictional approvals – \$3,000.00, complete prior to award of construction contract
- Construction documents – \$40,000.00, complete by December 17, 2004
- Tender administration – \$2,500.00, complete by January 30, 2005
- Contract administration – \$20,000.00, complete by June 30, 2005

Total contract, excluding disbursements and applicable taxes, \$120,000.00.

**JUSTIFICATION**

Through a consultation process with MVA and others, it was decided that a new, permanent boat launch should be ready for the 2005 boating season to replace the temporary site. To be ready for 2005, the boat launch design must begin immediately.

**OPTIONS**

Not to proceed with the design and construction of a new, permanent boat launch. This option would leave two choices: 1) use the temporary boat launch for the 2005 season, or 2) no boat launch for the 2005 season.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPACT**

The cost of the consulting fees is \$120,000 and the estimated cost of the boat launch is \$500,000.00. The cost of the boat launch has been included in the South Downtown budget.

**COMMUNICATION PLAN**

A public consultation process will provide the opportunity for the public and stakeholders to provide input into the design.

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**PUBLIC NOTICE**

Public notice, pursuant to section 3 of Policy No. C01-021 (Public Notice Policy) is not required.

- IT WAS RESOLVED:* 1) *that the City enter into an agreement for consulting services with Crosby Hanna & Associates for the development of a permanent boat launch to be located between Avenue C South and the Senator Sid Buckwold Bridge;*
- 2) *that the value of the contract be \$120,000 plus disbursements and applicable taxes;*
- 3) *that the City Solicitor prepare the necessary agreement for execution by His Worship the Mayor and the City Clerk; and*
- 4) *that the Administration investigate and report on implementing user fees for boat launch users.*

*YEAS: His Worship the Mayor, Councillors Birkmaier, Dubois, Heidt, Paulsen,  
Penner and Neault*

7

*NAYS: Councillors Alm, Fortosky, Hnatyshyn and Wyant*

4

*Moved by Councillor Fortosky, Seconded by Councillor Penner,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

*His Worship the Mayor resumed the Chair.*

*Moved by Councillor Penner, Seconded by Councillor Fortosky,*

*THAT the regular order of business be suspended and that Clause A3 of Communications to Council be brought forward and considered.*

*CARRIED.*

**“A3) Christina Bartake and Grant Storzuk, Co-directors of Shinerama 2004  
University of Saskatchewan, dated September 3, 2004**

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Requesting permission to shine the shoes of Council members and requesting Council to proclaim September 16, 2004 as Shinerama Day in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council proclaim September 16, 2004 as Shinerama Day in Saskatoon;
  - 2) that the City Clerk be authorized to sign the proclamation on behalf of City Council; and
  - 3) that participants of Shinerama Saskatoon be given permission to shine the shoes of Council members.

*Moved by Councillor Birkmaier, Seconded by Councillor Penner,*

- 1) *that City Council proclaim September 16, 2004 as Shinerama Day in Saskatoon;*
- 2) *that the City Clerk be authorized to sign the proclamation on behalf of City Council; and*
- 3) *that participants of Shinerama Saskatoon be given permission to shine the shoes of Council members.*

***CARRIED.***

*Representatives of Shinerama 2004 shined the shoes of City Council.*

**PRESENTATIONS**

Councillor Dubois presented a plaque she received on behalf of the City from the Saskatoon Habitat for Humanity Cameco Women Build in appreciation of its support.

Councillor Birkmaier, as a member of the Woodlawn Memorial Committee, presented a medal to His Worship the Mayor for his time commitment at the Field of Honour ceremonies held on June 6, 2004.

**HEARINGS**

- 4a) **Discretionary Use Application – Expansion of Existing**

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**Residential Care Home Type II (8 to 10 residents)  
Lot 12, Block 543, Plan 64S15314  
2513 Preston Avenue – Eastview Neighbourhood  
Applicant: Evadne Blake  
(File No. CK. 4355-1)**

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The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that the necessary notification posters have been placed on site and letters have been sent to all adjacent landowners within 60 meters of the site.

Attached is a copy of a report of the General Manager, Community Services Department dated August 4, 2004 recommending that the application submitted by Evadne Blake requesting permission to use Lot 12, Block 543, Plan 64S15314 (2513 Preston Avenue) for the purpose of a Residential Care Home-Type II for up to ten residents be recommended for approval, subject to the following:

- 1) the applicant obtaining a development permit and all other relevant permits (such as building and plumbing permits) and licenses prior to the use of this site for the purpose of a Residential Care Home-Type II for up to ten residents; and
- 2) the applicant providing a separate container for garbage collection for the care home at this site.

Attached is a copy of a report of the Municipal Planning Commission dated August 30, 2004 advising that the Commission is in support of the above-noted recommendations.

Also attached is a letter from Marcel and Marie Ostafie, dated August 26, 2004, in opposition to the above discretionary use application.

*His Worship the Mayor opened the hearing.*

*Mr. Randy Grauer, Community Services Department, provided background information on the above-noted discretionary use application and indicated the Department's support.*

*Mr. John Waddington, Chair, Municipal Planning Commission, indicated the Commission's support of the discretionary use application.*

*Ms. Evadne Blake, owner, provided information on the care home she currently operates at 2513 Preston Avenue and the need for more residents.*

*Moved by Councillor Penner, Seconded by Councillor Wyant,*

*THAT the submitted correspondence be received.*

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*CARRIED.*

*Moved by Councillor Birkmaier, Seconded by Councillor Dubois,  
THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Dubois, Seconded by Councillor Hnatyshyn,*

*THAT the application submitted by Evadne Blake requesting permission to use Lot 12, Block 543, Plan 64S15314 (2513 Preston Avenue) for the purpose of a Residential Care Home-Type II for up to ten residents be approved, subject to the following:*

- 1) *the applicant obtaining a development permit and all other relevant permits (such as building and plumbing permits) and licenses prior to the use of this site for the purpose of a Residential Care Home-Type II for up to ten residents; and*
- 2) *the applicant providing a permanent, separate container for garbage collection for the care home at this site.*

*CARRIED.*

**MATTERS REQUIRING PUBLIC NOTICE**

- 5a) Proposed Lane Closure  
Adjacent to 910 Gray Avenue / 1407 Central Avenue  
(File No. 6295-1)**
- 

**REPORT OF THE CITY CLERK:**

The following is a report of the General Manager, Infrastructure Services Department dated August 26, 2004:

- "RECOMMENDATION:**
- 1) that City Council consider Bylaw No. 8346;
  - 2) that the City Solicitor be instructed to take all necessary steps to bring the intended closing forward and to complete the closing;

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- 3) that upon closing the portion of public right-of-way as described in Closing Plan No. 242-0045-002r001, it be sold to Mr. Ashley McGrath at a cost of \$3,004.34; and
- 4) that all costs associated with the closing be paid by the applicant including solicitor's fees and disbursements.

An application has been received from George, Nicholson, Franko, & Associates Ltd. on behalf of Mr. Ashley McGrath to close and purchase a portion of public lane as shown on Plan No. 242-0045-002r001 (Attachment 1).

This lane closure is a requirement of a subdivision application for 910 Gray Avenue and will be consolidated with that site. The lane to be closed directly accesses Central Avenue and has become somewhat of a short-cut connecting Gray Avenue to Central Avenue. The opportunity to close this lane removes this nuisance use and improves the safe operation of Central Avenue by eliminating the lane intersection on Central Avenue. The overall lane system and rear yard access is maintained for all properties. No dead-ended lane segments have been created or turn-arounds are required. Mr. Ashley McGrath has agreed to purchase and consolidate this lane with 910 Gray Avenue for a price of \$3,004.34 plus GST and those costs incurred in the processing of the closure request (which includes a \$600 application fee, solicitor's fees, and disbursements plus GST.)

Infrastructure Services, Utility Services, and Community Services, as well as SaskTel, SaskPower, and SaskEnergy have approved this closing proposal subject to easements being granted for utility access or relocation. Approval has been received from the Minister of Highways (Attachment 2).

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the *Star Phoenix* and *Sun* on the weekends of August 28/29 and September 4/5 (Attachment 4)
- Posted on City Hall Notice Board on Friday, August 27, 2004
- Posted on City Website on Friday, August 27, 2004
- Flyers distributed to affected parties on Monday, August 30, 2004

### **ATTACHMENTS**

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1. Closing Plan No242-0045-002r001
2. Copy of letters from Department of Highways dated August 20, 2004
3. Proposed Bylaw No. 8346
4. Copy of Public Notice – Permanent Lane Closure – Adjacent to 910 Gray Avenue / 1407 Central Avenue”

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Dubois, Seconded by Councillor Wyant,*

- 1) *that City Council consider Bylaw No. 8346;*
- 2) *that the City Solicitor be instructed to take all necessary steps to bring the intended closing forward and to complete the closing;*
- 3) *that upon closing the portion of public right-of-way as described in Closing Plan No. 242-0045-002r001, it be sold to Mr. Ashley McGrath at a cost of \$3,004.34; and*
- 4) *that all costs associated with the closing be paid by the applicant including solicitor's fees and disbursements.*

*CARRIED.*

**5b) Proposed Road Closure  
Portion of Briarwood Road  
(File No. 6295-1)**

## REPORT OF THE CITY CLERK:

The following is a report of the General Manager, Infrastructure Services Department dated August 31, 2004:

- “RECOMMENDATION:**
- 1) that City Council consider Bylaw No. 8347;
  - 2) that the City Solicitor be instructed to take all necessary steps to bring the intended closing forward and to complete the closing;
  - 3) that upon closing the portion of public right-of-way as described in Closing Plan No. 242-0062-001r001, it be returned to Boychuk Investment Ltd. at no land cost; and

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- 4) that all costs associated with the closing be paid by the applicant including solicitor's fees and disbursements.

A request has been received from Boychuk Investments Ltd. to close and re-acquire a portion of public right-of-way as shown on Plan No. 242-0062-001r001 (Attachment 1). Boychuk Investments Ltd. dedicated this portion of public right-of-way during a previous subdivision application in the Briarwood neighborhood. The layout and subdivision of the adjacent residential crescent is proposed to change from what was originally contemplated. This change negates the need for a parking lay-by on Briarwood Road at this location and therefore, the public right-of-way dedication for a parking lay-by at this location is no longer necessary. As it was Boychuk Investments Ltd. that originally dedicated this public right-of-way to the City of Saskatoon, it is proposed that it be returned at no land cost other than those incurred in the processing of the closure request (which includes a \$600 application fee, solicitor's fees and disbursements, plus GST.).

The portion of public right-of-way to be closed is currently undeveloped, and its closure will not affect vehicular or pedestrian movement.

Infrastructure Services, Utility Services, and Community Services, as well as SaskTel, SaskPower, and SaskEnergy have approved this closing proposal, subject to easements being granted for utility access or relocation. Approval has also been received from the Minister of Highways (Attachment 2).

### **PUBLIC NOTICE**

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the *Star Phoenix* and *Sun* on the weekends of August 28/29 and September 4/5 (Attachment 4)
- Posted on City Hall Notice Board on Friday, August 27, 2004
- Posted on City Website on Friday, August 27, 2004
- Flyers distributed to affected parties on Monday, August 30, 2004

### **ATTACHMENTS**

1. Closing Plan No. 242-0062-001r001
2. Copy of letter from Department of Highways dated July 22, 2004
3. Proposed Bylaw No. 8347
4. Copy of Public Notice – Permanent Road Closure – Briarwood Road”

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*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Penner, Seconded by Councillor Dubois,*

- 1) *that City Council consider Bylaw No. 8347;*
- 2) *that the City Solicitor be instructed to take all necessary steps to bring the intended closing forward and to complete the closing;*
- 3) *that upon closing the portion of public right-of-way as described in Closing Plan No. 242-0062-001r001, it be returned to Boychuk Investment Ltd. at no land cost; and*
- 4) *that all costs associated with the closing be paid by the applicant including solicitor's fees and disbursements.*

**CARRIED.**

**COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

**A. REQUESTS TO SPEAK TO COUNCIL**

- 1) **John Parry, dated August 23**

Requesting permission to address Council with respect to improving cyclist and pedestrian safety.  
(File No. CK. 5300-5)

**RECOMMENDATION:** that John Parry be heard.

*Moved by Councillor Paulsen, Seconded by Councillor Wyant,*

*THAT John Parry be heard.*

**CARRIED.**

*Mr. John Parry spoke with respect to cyclists on city sidewalks and pedestrian safety.*

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*Moved by Councillor Penner, Seconded by Councillor Paulsen,*

*THAT the matter be referred to the Traffic Safety Committee for a report.*

*CARRIED.*

**2) Robert Graham, President  
Superior Safety Services, dated August 24**

Requesting permission to address Council with respect to the median opening within the 300 Block of Circle Drive West. (File No. CK. 6320-5)

**RECOMMENDATION:** that Clause 6, Report No. 12-2004 of the Planning and Operations Committee be brought forward and considered and that Robert Graham be heard.

*Moved by Councillor Paulsen, Seconded by Councillor Wyant,*

*THAT Clause 6, Report No. 12-2004 of the Planning and Operations Committee be brought forward and considered and that Robert Graham be heard.*

*CARRIED.*

**“REPORT NO. 12-2004 OF THE PLANNING AND OPERATIONS COMMITTEE”**

**6. Communications to Council**

**From:** Robert Graham, President  
Superior Safety Services  
**Date:** April 22, 2004  
**Subject:** Request for Median Opening  
300 Block of Circle Drive West  
**(File No. CK. 6320-5-1)**

**RECOMMENDATION:** 1) that the request for a median opening on the 300 block of Circle Drive, submitted by Mr. Robert Graham on behalf of Auto Clearing Ltd., be denied; and  
2) that the revised City Council Policy C07-012 – Median Openings, be approved.

City Council, at its meeting held on May 3, 2004, considered the above-noted letter, copy attached, with respect to a request for a median opening within the 300 block of Circle Drive West. City

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Council passed a motion that the matter be referred to the Administration to report to the Planning and Operations Committee.

In addition, on May 17, 2004, City Council, when considering a report dealing with the creation of a median opening on 8<sup>th</sup> Street at Sommerfeld Avenue, resolved, in part, that the Administration review Policy C07-012 and report further.

Attached is a copy of a report of the General Manager, Infrastructure Services Department dated August 11, 2004, in response to the above matters. Also attached is a copy of an email from Mr. Srini Chary, Elite Motors. Your Committee has reviewed the request for a median opening with the Administration and Messrs. Robert Graham, Paul Savoie and Srini Chary, representing Elite Motors and Auto Clearing. The matter of the proposed policy revisions has also been reviewed with the Administration.

Following consideration of this matter, your Committee is supporting the recommendations of the Administration, as noted above.”

*Mr. Robert Graham, President, Superior Safety Services, spoke with respect to traffic safety on Circle Drive and indicated his support of the median opening.*

*A copy of a letter from Mr. Srini Chary, MD, FRCSEd., Elite Motorcars Ltd., dated September 6, 2004, was distributed to City Council prior to the meeting.*

*Moved by Councillor Birkmaier, Seconded by Councillor Dubois,*

- 1) *that the request for a median opening on the 300 block of Circle Drive, submitted by Mr. Robert Graham on behalf of Auto Clearing Ltd., be denied; and*
- 2) *that the revised City Council Policy C07-012 – Median Openings, be approved.*

*YEAS: His Worship the Mayor, Councillors Birkmaier, Dubois, Fortoksy, Heidt,  
Penner and Neault*

7

*NAYS: Councillors Alm, Hnatyshyn, Paulsen and Wyant*

4

**REQUESTS TO SPEAK TO COUNCIL - CONTINUED**

- 3) **Christina Bartake and Grant Storzuk, Co-directors of Shinerama 2004  
University of Saskatchewan, dated September 3, 2004**

*DEALT WITH EARLIER. SEE PAGE NO. 34.*

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**4)     Peggy Sarjeant, President  
Saskatoon Heritage Society, dated September 2**

Requesting permission to address Council with respect to the amended Architectural Guidelines for the South Downtown. (File No. CK. 4130-2-8)

**RECOMMENDATION:** that Clause A9, Administrative Report No. 15-2004 be brought forward and considered and that Peggy Sarjeant be heard.

*Moved by Councillor Paulsen, Seconded by Councillor Wyant,*

*THAT Clause A9, Administrative Report No. 15-2004 be brought forward and considered  
and that Peggy Sarjeant be heard.*

*CARRIED.*

**"ADMINISTRATIVE REPORT NO. 15-2004**

**A9)    Architectural Control District - South Downtown  
File No. PL 4131-2-4**

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- RECOMMENDATION:**
- 1)     that City Council approve the advertising respecting the proposal to adopt the Local Area Design Plan dated August 31, 2004 (**Attachment 1**) for the lands designated DCD1 in the City of Saskatoon Zoning Bylaw;
  - 2)     that the General Manager of Community Services be instructed to prepare the required notices for advertising the proposed amendment;
  - 3)     that the City Solicitor be requested to prepare the required Bylaw;
  - 4)     that at the time of the Public Hearing, City Council receive the comments and recommendations of the Municipal Planning Commission;
  - 5)     that at the time of the Public Hearing, City Council adopt the Local Area Design Plan dated August 31, 2004; and
  - 6)     that upon approval of the Local Area Design Plan, City Council request the Meewasin Valley Authority to amend

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the MVA Development Plan to adopt the Local Area Design Plan and Design Review Process for the South Downtown as proposed.

### **BACKGROUND**

On August 16, 2004, City Council held a public hearing and passed a bylaw authorizing the adoption of architectural controls with the Direct Control District 1 (DCD1). The Executive Committee subsequently met and reviewed in detail the architectural controls, as outlined in the South Downtown Local Area Design Plan. The purpose of this report is to put forward proposed amendments to the architectural controls.

### **REPORT**

The enclosed South Downtown Local Area Design Plan, **Attachment 1**, dated August 31, 2004 has been amended in accordance with recommendations made by the Executive Committee and the Administration. All of the changes are outlined in detail in **Attachment 2**. The Administration is recommending that City Council proceed with the advertising of these proposed amendments and proceed to a public hearing on October 4, 2004.

#### **Use of Undeveloped Sites**

In response to a request from the Executive Committee, the Administration provides the following information:

1. Gathercole site and Cultural Block:

Upon completion of the demolition of the Gathercole building, the future hotel site parcel will be brought to grade except for the existing trees that will remain at existing grade. The site will be dished and a temporary storm sewer placed to take excess run-off. This site will not be used for parking however the City may plant it to an annual rye grass to keep down dust and erosion. The cultural block will be done in a similar manner however it is a staging area for the riverfront development so the planting may be done later. Both of these parcels are expected to be developed quite quickly so there is no expectation of temporary parking on the sites.

2. South East Riversdale

There should be no parking on the A.L. Cole Site in the short term, until the site cleanup is complete. The exact timeframe for site cleanup has not been established yet as it is dependent on federal funding. It is uncertain at this time how the other sites in South East Riversdale will be left in the long term; however, some surface parking (paid) will certainly be an option and is allowed under the DCD1 on a temporary basis. Any temporary surface parking lot must be screened from adjacent street level view.

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**OPTIONS**

1. (Recommended) City Council can resolve to proceed to a Public Hearing. A Bylaw will be drafted for advertising, and a public hearing will be held on October 4, 2004. Subject to approval of the guidelines on October 4, 2004, the City would make a request to the Meewasin Valley Authority to adopt the architectural guidelines as contained in the Local Area Design Plan dated August 31, 2004.
2. City Council may defer approving the recommendations and take more time to review the proposed changes. This would provide more opportunity to change, add or delete guidelines as deemed necessary. However, the public hearing to adopt the guidelines would need to be rescheduled from October 4th to October 18, 2004, if this option is chosen.

**ATTACHMENTS**

1. South Downtown Local Area Design Plan – August 31, 2004
2. Proposed Amendments to the Local Area Design Plan for the South Downtown.”

*Ms. Peggy Sarjeant, President, Saskatoon Heritage Society, spoke with respect to the South Downtown Local Area Design Plan and the potential that the Clinkskill site has to add interest to the development. Ms. Sarjeant thanked the Administration for the time they have given the Saskatoon Heritage Society.*

*Moved by Councillor Penner, Seconded by Councillor Neault,*

- 1) *that City Council approve the advertising respecting the proposal to adopt the Local Area Design Plan dated August 31, 2004 (**Attachment 1**) for the lands designated DCD1 in the City of Saskatoon Zoning Bylaw;*
- 2) *that the General Manager of Community Services be instructed to prepare the required notices for advertising the proposed amendment;*
- 3) *that the City Solicitor be requested to prepare the required Bylaw;*
- 4) *that at the time of the Public Hearing, City Council receive the comments and recommendations of the Municipal Planning Commission;*
- 5) *that at the time of the Public Hearing, City Council consider adopting the Local Area Design Plan dated August 31, 2004; and*
- 6) *that upon approval of the Local Area Design Plan, City Council request the Meewasin Valley Authority to amend the MVA Development Plan to adopt the Local Area Design Plan and Design Review Process for the South Downtown as*

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*proposed.*

*CARRIED.*

**AA. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Stephen Jarnick, FRIENDS Canada, dated August 15**

Providing information on FRIENDS Canada, a volunteer organization to help children living in poverty. (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Penner, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

**2) Doris MacLachlan, dated August 15**

Submitting comments on pet licensing. (File No. CK. 151-15)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Heidt,*

*THAT the information be received.*

*CARRIED.*

**3) Bill Nixon, dated August 14**

Submitting comments on assessments and property taxes in the City. (File No. CK 1620-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Heidt, Seconded by Councillor Dubois,*

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*THAT the information be received.*

*CARRIED.*

**4) Debbie Sentes, dated August 17**

Expressing appreciation of the plans to improve the size and conditions of the cages at the Forestry Farm Park & Zoo. (File No. CK. 4205-8)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Dubois, Seconded by Councillor Alm,*

*THAT the information be received.*

*CARRIED.*

**5) Dr. Sandra Neumann, dated August 22**

Submitting comments on the SPCA and animal cruelty investigations. (File No. CK 151-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Heidt, Seconded by Councillor Neault,*

*THAT the information be received.*

*CARRIED.*

**6) Terry Scaddan, Executive Director  
The Partnership, dated August 23**

Providing Council with a response to a communication to Council from Jeff Bedier, dated July 15, 2004, with respect to panhandling in the downtown area. (File No. CK. 5000-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Alm, Seconded by Councillor Heidt,*

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*THAT the information be received.*

*CARRIED.*

- 7)    **W. S. Hardy for the Board of Directors  
Chalet Gardens Buildings, dated August 23**

Submitting a copy of a letter addressed to the head of street and sidewalk maintenance in appreciation for the prompt attention to the rebuilding of the crosswalk located across Adelaide Street and the Market Mall Shopping Centre.

**RECOMMENDATION:**    that the information be received.

*Moved by Councillor Alm, Seconded by Councillor Wyant,*

*THAT the information be received.*

*CARRIED.*

- 8)    **Don Ratcliffe-Smith, In Motion Consultant  
Saskatoon Health Region, dated August 25**

Requesting a temporary street closure of Spadina Crescent between 21<sup>st</sup> and 22<sup>nd</sup> Streets between the hours of 10:00 a.m. and 2:00 p.m. on Friday, September 24, 2004, in conjunction with their walk/run event. (File No. CK. 205-1)

**RECOMMENDATION:**    that the request be approved subject to administrative conditions.

*Moved by Councillor Dubois, Seconded by Councillor Neault,*

*THAT the request be approved subject to administrative conditions.*

*CARRIED.*

- 9)    **Debbie Wagner, dated August 28**

Submitting comments with respect to dangerous intersections in the City. (File No. CK. 6320-1)

**RECOMMENDATION:**    that the information be received.

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*Moved by Councillor Penner, Seconded by Councillor Neault,*

*THAT the information be received.*

*CARRIED.*

**10) Julia Sauter, dated August 15**

Submitting a letter of resignation from the Credit Union Centre Board of Directors effective August 15, 2004. (File No. CK. 175-31)

**RECOMMENDATION:** that the matter be referred to the Executive Committee.

*Moved by Councillor Dubois, Seconded by Councillor Heidt,*

*THAT the matter be referred to the Executive Committee.*

*CARRIED.*

**11) Terry D. Dupuis, dated August 30**

Expressing concerns with respect to easements that attach Hull Crescent and Hull Court. (File No. CK. 6295-1)

**RECOMMENDATION:** that the matter be referred to the Administration for further handling.

*Moved by Councillor Heidt, Seconded by Councillor Wyant,*

*THAT the matter be referred to the Administration for further handling.*

*CARRIED.*

**12) Lyle Mallett, dated August 31**

Submitting comments with respect to the electrical rates. (File No. CK. 2000-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Wyant, Seconded by Councillor Neault,*

*THAT the information be received.*

*CARRIED.*

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**13) Marianne Vibert, Promotion Director  
Rawlco Radio, dated August 26**

Requesting permission to hold the 2<sup>nd</sup> Annual C95 Bras on Broadway Campaign on Friday, October 1, 2004 from 6:00 a.m. to 9:00 a.m., along the Broadway and University Bridges to bring awareness to breast cancer research. (File No. CK. 205-1)

**RECOMMENDATION:** that the request be approved subject to administrative conditions.

*Moved by Councillor Heidt, Seconded by Councillor Penner,*

*THAT the request be approved subject to administrative conditions.*

*CARRIED.*

**14) Roman Todos, dated September 1**

Submitting comments with respect to the closing of Extra Foods in the downtown area. (File No. CK. 4125-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Dubois, Seconded by Councillor Wyant,*

*THAT the information be received.*

*CARRIED.*

**15) Lee Helman, Owner  
Truffles Bistro, dated August 20**

Providing background information on Truffles Bistro and requesting a limited liquor license. (File No. CK. 4355-95)

**RECOMMENDATION:** that the matter be referred to the Administration.

*Moved by Councillor Penner, Seconded by Councillor Fortosky,*

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*THAT the matter be referred to the Administration.*

*CARRIED.*

- 16) **Joanne Sproule, Secretary  
Saskatoon Development Appeals Board, dated August 23**

Submitting notice of Development Appeal Board hearing for property located at 247 – 1<sup>st</sup> Avenue North. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Heidt, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**B. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

- 1) **Trisha Little, dated August 18**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

- 2) **Barry Shillington, dated August 3**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

- 3) **Ron Pearson, P. Eng., dated July 30**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

- 4) **Ed White and Margy Michel, dated July 26**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

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**5) Donna Schindel, dated August 2**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

**6) Bess Shillington, dated August 2**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

**7) Dave Shillington, dated July 27**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

**8) Albert Perillat, August 14**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

**9) Trent Emigh, dated August 8**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

**RECOMMENDATION:** that the information be received.

**10) Ron Bertrand, dated August 13**

Requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

**11) Henry Moulin and others, dated August**

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Attaching a copy of one of six form letters requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

**12) Diane King and others, dated August 6**

Attaching a copy of one of 53 form letters requesting that traffic lights be installed at the intersection at Wanuskewin Road and Adilman Drive. (File No. CK. 6250-1) **(Referred to the Administration)**

**13) T. Jeannine Paul, dated August 25**

Requesting permission to address the Planning and Operations Committee with respect to a Grant for a National Housing Group. (File No. CK. 750-1) **(Referred to the Planning and Operations Committee)**

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Penner,*

*THAT the information be received.*

*CARRIED.*

**C. PROCLAMATIONS**

**1) Karen Conway, General Manager  
Saskatoon Symphony, dated July 28**

Requesting that Council proclaim the week of September 13 to 19, 2004 as Symphony week in Saskatoon. (File No. CK. 205-5)

**2) Cindy Paquette, Director of Government Relations  
University of Saskatchewan, dated August 18**

Requesting that Council proclaim September 11, 2004 as University of Saskatchewan Day in Saskatoon. (File No. CK. 205-5)

**3) The Honourable Judy Sgro  
Minister of Citizenship and Immigration, dated August 13**

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Requesting that Council proclaim the week of October 18 – 24 as Canada’s Citizenship Week in Saskatoon. (File No. CK. 205-5)

- 4) **Wendy L. Eddy, Saskatoon Literacy Coalition member  
Radius Community Centre, dated August 26**

Requesting that Council proclaim September 8, 2004 as International Literacy Day in Saskatoon. (File No. CK. 205-5)

- 5) **Ted Mitchell, CEO, SREDA and  
Ashley O’Sullivan, President & CEO, Ag-West Bio, dated August 20**

Requesting that Council proclaim the week of September 27 to October 1, 2004 as Biotech Week in Saskatoon. (File No. CK. 205-5)

- 6) **Noelle Chorney, Communications Officer  
Your Future is Here, dated August 31**

Requesting that Council proclaim the week of September 27 to October 1, 2004 as Your Future Is Here Week in Saskatoon.

- 7) **Wayne Bourget, 2004 Convention Chairman  
Army, Navy and Air Force Veterans In Canada, undated**

Requesting that Council proclaim the week of September 12 – 18, 2004 as Army, Navy and Air Force Veterans Week in Saskatoon. (File No. CK. 205-5)

- RECOMMENDATION:** 1) that City Council approve all proclamations as set out in Section C; and
- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.

*Moved by Councillor Penner, Seconded by Councillor Heidt,*

- 1) that City Council approve all proclamations as set out in Section C; and*
- 2) that the City Clerk be authorized to sign the proclamations on behalf of City Council.*

*CARRIED.*

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**8) Brian Bentley, Fire Chief/General Manager  
Fire and Protective Services Department, dated August 31**

Requesting that Council proclaim the week of October 3 to 9, 2004 as Fire Prevention Week in Saskatoon and also requesting a temporary road closure, in connection with Fire Prevention Week activities, of the southbound lanes of Diefenbaker Drive, between 22<sup>nd</sup> Street and Laurier Drive, Tuesday, October 5, 2004, 6:00 p.m. to 8:30 p.m.

- RECOMMENDATION:**
- 1) that the request for the temporary road closure be approved subject to administrative conditions;
  - 2) that City Council proclaim the week of October 3 to 9, 2004 as Fire Prevention Week in Saskatoon; and
  - 3) that the City Clerk be authorized to sign the proclamation on behalf of City Council.

*Moved by Councillor Penner, Seconded by Councillor Heidt,*

- 1) *that the request for the temporary road closure be approved subject to administrative conditions;*
- 2) *that City Council proclaim the week of October 3 to 9, 2004 as Fire Prevention Week in Saskatoon; and*
- 3) *that the City Clerk be authorized to sign the proclamation on behalf of City Council.*

*CARRIED.*

**9) Robin Bellamy  
Tamara House Steering Committee, dated September 7**

Requesting that Council proclaim September 13 – 17, 2004 as Tamara House Week in Saskatoon. (File No. CK. 205-5)

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- RECOMMENDATION:**
- 1) that City Council proclaim September 13 – 17, 2004 as Tamara House Week in Saskatoon; and
  - 2) that the City Clerk be authorized to sign the proclamation on behalf of City Council.

*Moved by Councillor Penner, Seconded by Councillor Heidt,*

- 1) *that City Council proclaim September 13 – 17, 2004 as Tamara House Week in Saskatoon; and*
- 2) *that the City Clerk be authorized to sign the proclamation on behalf of City Council.*

*CARRIED.*

*Moved by Councillor Penner, Seconded by Councillor Birkmaier,*

*THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees with His Worship the Mayor in the Chair.*

*CARRIED.*

*Council went into Committee of the Whole with His Worship the Mayor in the Chair.*

*Committee arose.*

*His Worship the Mayor Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

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**"LEGISLATIVE REPORT NO. 15-2004"**

**Section A – OFFICE OF THE CITY CLERK**

**A1) Council Meeting Schedule – 2005  
(File No. CK. 255-1)**

**RECOMMENDATION:** that City Council meet on the following dates in 2005:

Tuesday, January 4, 2005  
Monday, January 17, 2005  
Monday, February 7, 2005  
Monday, February 21, 2005  
Monday, March 7, 2005  
Monday, March 21, 2005  
Monday, April 4, 2005  
Monday, April 18, 2005  
Monday, May 2, 2005  
Monday, May 16, 2005  
Monday, May 30, 2005  
Monday, June 13, 2005  
Monday, June 27, 2005  
Monday, July 18, 2005  
Monday, August 15, 2005  
Tuesday, September 6, 2005  
Monday, September 19, 2005  
Monday, October 3, 2005  
Monday, October 17, 2005  
Monday, October 31, 2005  
Monday, November 14, 2005  
Monday, November 28, 2005  
Monday, December 12, 2005

*ADOPTED.*

Attached is a schedule of recommended Council meeting dates for 2005.

The proposed schedule has City Council meeting every second week, with the exception of a three-week break due to the 2005 SUMA Convention. Also, there is only one meeting scheduled for the months of July and August.

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**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Policy No. C01-021 (Public Notice Policy), is not required.

**ATTACHMENT**

1. City of Saskatoon Meeting Schedule – 2005

**Section B – OFFICE OF THE CITY SOLICITOR**

**B1) Proposed Development and Servicing Agreement**

**The City of Saskatoon and Landstar Development Corporation**

**Nutana Suburban Centre, Preston Avenue**

**Subdivision Application No. 23/04**

**(File No. 4110-1)**

---

- RECOMMENDATION:**
- 1) that the proposed Development and Servicing Agreement as between The City of Saskatoon and Landstar Development Corporation be approved; and,
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute such Agreement on behalf of The City of Saskatoon and affix the corporate seal thereto.

*ADOPTED.*

In keeping with the direction of the General Manager, Infrastructure Services Department, and the further specific instruction of the Planning and Operations Committee at its meeting held on August 17, 2004, we have prepared and forward herewith for consideration proposed form of Development and Servicing Agreement as between The City of Saskatoon and Landstar Development Corporation.

The proposed Agreement pertains to a portion of the Nutana Suburban Centre situate immediately adjacent to Preston Avenue, and has been drawn in the City's standard form except that the payment of development charges with respect to a portion of the Development Area has been deferred until such time as development or sale actually occurs. Upon any development or sale etc. of the deferred area, all standard development charges become due and payable at the rates in effect at such time. Except as noted, the proposed Agreement imposes all standard development conditions and requirements.

**PUBLIC NOTICE**

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Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Proposed Development and Servicing Agreement as between The City of Saskatoon and Briarwood Developments Ltd.

**REPORT NO. 12-2004 OF THE PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor O. Fortosky, Chair  
Councillor T. Alm  
Councillor D. L. Birkmaier  
Councillor E. Hnatyshyn  
Councillor M. Neault

**1. Communications to Council**

**From:** Lynn Doll  
**Date:** May 18, 2004  
**Subject:** Backyard Fires  
**(File No. CK. 2500-1)**

**RECOMMENDATION:** that the Administration be encouraged to maintain an effective enforcement program for Section 18 of *The Fire and Protective Services Bylaw, 2001*.

*ADOPTED.*

City Council, at its meeting held on June 9, 2004, considered the above communication and referred the matter to the Saskatoon Environmental Advisory Committee and to the Administration to respond to the writer.

Your Committee has reviewed the attached report of the Saskatoon Environmental Advisory Committee dated July 12, 2004, with Ms. Lorna Shaw-Lennox, Chair, dealing with the issue of enforcement of Section 18 of *The Fire and Protective Services Bylaw, 2001* relating to open-air fires. Your Committee supports the recommendation of the Saskatoon Environmental Advisory Committee to encourage the Administration to maintain an effective enforcement program for open-air fires.

**2. Proposed Buffer Strip Re-designation and Sale – 1015 McKercher Drive  
Portion Registered Plan No. 75S19611 – MB1 Buffer Strip**

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**(File No. CK. 6295-1)**

- RECOMMENDATION:**
- 1) that City Council consider Bylaw No. 8325;
  - 2) that the City Solicitor be instructed to:
    - a) take the necessary steps to bring the intended re-designation forward, and
    - b) complete the re-designation and obtain title in the name of the City of Saskatoon, should formal Council assent issue; and
  - 3) that upon the City of Saskatoon obtaining title to the portion of the buffer strip intended to be re-designated, that it be sold to Kenmore Land Company Ltd. for a sum of \$26,716.00.

*ADOPTED.*

City Council, at its meeting held on July 19/21, 2004, considered a report of the General Manager, Infrastructure Services Department dated June 29, 2004, with respect to the proposed re-designation and sale of the above-noted municipal buffer strip. City Council referred the matter to the Planning and Operations Committee.

Your Committee has considered the attached excerpt from the minutes of meeting of City Council held on July 19/21, 2004, including the above report, along with copies of Bylaw No. 8325, the development notice for the re-designation, and various letters from Mr. E. J Kearley expressing opposition to the proposed re-designation and sale of the above-noted municipal buffer strip.

Your Committee has reviewed this matter with Mr. Duncan McKercher, representing Kenmore Land Company Ltd., and is recommending approval of the above recommendations, as previously submitted by the Administration under the June 29, 2004 report.

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**3. Communications to Council**

**From: Karla Burden**

**Date: June 2, 2003**

**Subject: Noise, Traffic, Parking and Garbage in Sutherland  
Due to the Bars on Central Avenue**

**(Files CK. 185-9 and PL 4350-18)**

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- RECOMMENDATION:**
- 1) that the information be received; and
  - 2) that the July 21, 2004 report of the General Manager, Community Services Department be forwarded to the Board of Police Commissioners.

City Council, at its meeting held on June 9, 2003, considered the above-noted letter and passed the following motion:

- 1) that the matter be referred to the Administration to report through the Planning and Operations Committee; and
- 2) that a copy of the letter be sent to the Board of Police Commissioners and the Saskatchewan Liquor and Gaming Authority.

Your Committee has reviewed this matter on several occasions and at its August 17, 2004 meeting considered the attached report of the General Manager, Community Services Department dated July 21, 2004, relating to the above concerns. Mr. Vince Hardy, resident in the area, was also present to review his summary of the issues and the recommended solutions, a copy of which is attached.

Also attached as further background information in this matter are copies of the following:

- Excerpts from the Planning and Operations Committee meetings of January 13, 2004 and November 12, 2003;
- Letter dated June 2, 2003 from Ms. Karla Burden;
- Draft survey provided by Mr. Vince Hardy; and
- Completed surveys and additional comments from residents in the area.

Your Committee has considered the above matter and is forwarding the July 21, 2004 report of the Community Services Department to City Council as information. It is also being recommended that this report be forwarded to the Board of Police Commissioners.

In addition to the above, the Infrastructure Services Department has been requested to report further to your Committee on possible traffic calming measures in the area.

***IT WAS RESOLVED: 1) that the information be received; and***

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- 2) *that the July 21, 2004 report of the General Manager, Community Services Department be forwarded to the Board of Police Commissioners and to the Saskatchewan Liquor and Gaming Authority.*

### **4. Saskatoon Zoo and Forestry Farm Park Program Plan Review (File No. CK. 4205-8)**

---

**RECOMMENDATION:** that the Saskatoon Zoo and Forestry Farm Park Program Plan be adopted as a guideline for future programming and potential site improvements.

*ADOPTED.*

Your Committee has reviewed with the Administration the attached report of the General Manager, Community Services Department dated June 30, 2004, submitting the Saskatoon Zoo and Forestry Farm Park Program Plan dated April 2004. Your Committee supports the recommendation of the Administration, as outlined above.

### **5. City-wide Storm Sewer System Analysis**

**AND**

**Communications to Council**

**From:** Dennis Dibski

**Date:** June 30, 2002

**Subject:** Storm Sewer – Intersection of Grosvenor and Taylor

**AND**

**Enquiry – Councillor Penner (August 12, 2002)**

**Storm Water Back-up – 500 Block Preston Avenue**

**Between 14<sup>th</sup> Street and Main Street (East Side)**

**AND**

**Communications to Council**

**From:** Dennis Dibski

**Date:** July 8, 2004

**Subject:** Storm Water Drainage – Corner of Taylor Street and Grosvenor Avenue

**(Files CK. 7820-2 and 282-8)**

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**RECOMMENDATION:**

- 1) that the information be received; and
- 2) that the Administration report further on the results of the catchment area planning studies.

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***ADOPTED.***

City Council had previously requested the Administration to report to the Planning and Operations Committee on a city-wide analysis of the storm sewer system.

Attached is a copy of a report of the General Manager, Infrastructure Services Department dated August 4, 2004, as well as a copy of the July 8, 2004 letter from Mr. Dennis Dibski.

Your Committee has reviewed the matter with the Administration and is forwarding the report to City Council as information. Your Committee is also recommending that the Administration report further on the results of the catchment area planning studies.

**6. Communications to Council**

**From:** Robert Graham, President  
Superior Safety Services  
**Date:** April 22, 2004  
**Subject:** Request for Median Opening  
300 Block of Circle Drive West  
**(File No. CK. 6320-5-1)**

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*DEALT WITH EARLIER. SEE PAGE NO. 41.*

**7. Donations of Sculptures – Saskatchewan Perennial Society  
on behalf of Don Foulds and the Family of the late Bill Epp  
(File No. CK. 4040-1)**

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**RECOMMENDATION:** that the following sculptures be accepted by the City of Saskatoon, for placement at the locations identified in the attached Site Plan for the Heritage Rose Garden at the Forestry Farm Park, provided that appropriate bases are installed and sculptor donor recognition is provided by signage/plaques for each piece by the Saskatchewan Perennial Society:

- a) "Pronghorn" by Bill Epp – for placement at Site #1 between the Robin Smith Meditation Garden and the Heritage Rose Garden (visible from both gardens);
- b) "Spiral Stack" by Don Foulds – for placement at Site #2 in the centre area of the Heritage Rose Garden where it can be viewed from all sides without dominating the sitting area; and

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- c) Untitled (organic forms interacting) by Don Foulds – for placement at Site #3 in a raised planting bed where it can be viewed at a higher level than ground level.

Attached are copies of the reports of the Visual Arts Placement Jury dated July 29, 2004 and the General Manager, Community Services Department dated August 6, 2004, with respect to the donation of various sculptures for placement at the Forestry Farm Park at locations identified on the attached site plan.

Your Committee has reviewed the above reports with the Administration and Ms. Sheila Liota, Saskatchewan Perennial Society, and is recommending acceptance of the sculptures, as outlined above. Upon approval by City Council of the above recommendations and in accordance with Policy C09-027 (Gifts and Memorial Program), an income tax receipt would be provided to the donor.

Your Committee has referred the matter of a one-time maintenance contribution for donated works of art back to the Administration for further review.

*A copy of a letter from Ms. Sheila Liota, dated September 7, 2004 was distributed to City Council prior to the Council meeting.*

**IT WAS RESOLVED:** that the following sculptures be accepted by the City of Saskatoon, for placement at the locations identified in the attached Site Plan for the Heritage Rose Garden at the Forestry Farm Park, provided that appropriate bases are installed and sculptor donor recognition is provided by signage/plaques for each piece by the Saskatchewan Perennial Society:

- a) "Pronghorn" by Bill Epp – for placement at Site #1 between the Robin Smith Meditation Garden and the Heritage Rose Garden (visible from both gardens);
- b) "Spiral Stack" by Don Foulds – for placement at Site #2 in the centre area of the Heritage Rose Garden where it can be viewed from all sides without dominating the sitting area; and
- c) Untitled (organic forms interacting) by Don Foulds – for placement at Site #3 in a raised planting bed where it can be viewed at a higher level than ground level.

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**REPORT NO. 8-2004 OF THE AUDIT COMMITTEE**

**Composition of Committee**

Councillor D.L. Birkmaier, Chair  
Councillor T. Alm  
Councillor B. Dubois  
Councillor M. Neault  
Councillor G. Wyant

**1. Contract – Internal Audit Services  
(File No. 1600-1)**

- RECOMMENDATION:**
- 1) that City Council award the Internal Audit Services Contract, for 3,700 hours of work per year for a five-year term, to Robert Prosser & Associates Inc., effective September 15, 2004, at a cost of \$412,620 for the first year and \$411,660 in each subsequent year; and
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal, the contract documents as prepared by the City Solicitor.

In June, 1999, City Council resolved to outsource the internal audit function, and a five-year contract was subsequently awarded to Robert Prosser & Associates Inc. The Internal Audit Services Agreement expired on August 14, 2004.

City Council, at its meeting held on June 7, 2004, authorized the Audit Committee to undertake an “Expressions of Interest” process for the provisions of auditing services for the City and its boards and agencies for a five-year term.

Your Committee conducted interviews with four respondents to the Expressions of Interest. After carefully reviewing all proposals, taking into account qualifications of the staff that would be assigned to the audit function, access to other professional resources, the various methodologies that were proposed, and the cost to provide the service, your Committee is submitting the above recommendation.

Robert Prosser & Associates Inc. will provide a broad range of internal audit services in consultation with the Audit Committee and the City, including, the following: risk profiles, scheduled performance and productivity based internal audits, scheduled financial system audits, fraud investigations, consulting services engagements, quick response audits and follow-up audits. Mr.

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Prosser will play an active role in the supervision of the audits and quality assurance and all audits will be performed in accordance with the professional standards of the Institute of Internal Auditors.

Your Committee looks forward to continuing its excellent working relationship with Mr. Prosser and his staff.

- IT WAS RESOLVED:*
- 1) that City Council award the Internal Audit Services Contract, for 3,700 hours of work per year for a five-year term, to Robert Prosser & Associates Inc., effective September 15, 2004, at a cost of \$412,620 for the first year and \$411,660 in each subsequent year and subject to such other terms as may be negotiated and approved by the Audit Committee; and*
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal, the contract documents as prepared by the City Solicitor.*

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**REPORT NO. 13-2004 OF THE EXECUTIVE COMMITTEE**

**Composition of Committee**

His Worship Mayor D. Atchison, Chair  
Councillor T. Alm  
Councillor D.L. Birkmaier  
Councillor B. Dubois  
Councillor O. Fortosky  
Councillor M. Heidt  
Councillor E. Hnatyshyn  
Councillor M. Neault  
Councillor T. Paulsen  
Councillor G. Penner  
Councillor G. Wyant

**1. Appointment to Municipal Heritage Advisory Committee  
(File No. CK. 225-18)**

---

**RECOMMENDATION:** that Ms. Tanya Mullis be appointed to replace Ms. Heather Larson as the Broadway Business Improvement District's representative on the Municipal Heritage Advisory Committee to the end of 2006.

*ADOPTED.*

Your Committee has been advised that Heather Larson has resigned from the Broadway Business Improvement District.

**2. Geothermal Technology Proposal  
Bethany Manor  
(File No. CK. 1870-1)**

---

**RECOMMENDATION:** that the City express its written support for the recognition of the Bethany Manor Geothermal Technology proposal as a test site and/or pilot project.

*ADOPTED.*

Your Committee has considered the attached letter dated July 19, 2004 from the Executive Director of Bethany Manor, regarding efforts being made by Bethany Manor to manage its utility costs.

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While your Committee is not aware of any grants that are available to the City for this type of project, it is very excited about the project, and has requested the City Assessor to respond to the assessment issues.”

*Moved by Councillor Fortosky, Seconded by Councillor Penner,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**ENQUIRIES**

**Councillor T. Paulsen  
Collection of Plastic Bottles  
(File No. CK. 7830-5)**

In a recent issue of Municipal World, there was an article regarding the collection of plastic bottles (something Saskatoon currently does not do), and the subsequent sale of the bottles at a profit to be made into recycled products. Could the Administration please report on the possibility of the City of Saskatoon Commencing collection of plastic bottles for recycling.

**Councillor D. Birkmaier  
Unmarked Veteran Graves  
(File No. CK. 4080-1)**

There are a number of unmarked veterans' graves in the Woodlawn Military Cemetery. Would the Administration please report how we can remedy this situation. What steps need to be taken? What are the costs?

**Councillor O. Fortosky  
Closing Access – 22<sup>nd</sup> Street/Witney Avenue  
(File No. CK. 6295-1)**

Would the Administration please report on the possible closing of the access to the back alley running parallel to 22<sup>nd</sup> Street West alongside the recycling depot and entering on Witney Avenue. The residents have signed a petition requesting the closure as there is still access to the lane from Montreal, Winnipeg, Ottawa and Vancouver Avenues. The residents are appreciative of the 20km/h sign posted but still have people travelling at high, dangerous speeds using it as a shortcut from 20<sup>th</sup> Street West.

**GIVING NOTICE**

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Councillor Wyant gave the following Notice of Motion:

“TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

‘WHEREAS the City of Saskatoon operates within its franchise area a public utility (the “Saskatoon Utility”) distributing electrical current to certain portions of the City;

AND WHEREAS the City of Saskatoon purchases its bulk power supply from the Saskatchewan Power Corporation;

WHEREAS the Saskatchewan Power Corporation has increased utility rates pursuant to an announcement made on August 4<sup>th</sup>, 2004;

AND WHEREAS the Saskatchewan Power Corporation has increased the bulk rate with respect to power sold to the City of Saskatoon for delivery within the franchise area of the City of Saskatoon in excess of the amount by which it has increased its retail rate;

AND WHEREAS the Saskatoon Utility has historically and consistently had a positive return on investment to the rate payers of Saskatoon;

AND WHEREAS the Saskatchewan Power bulk rate increase will have a net effect that will result in a loss of income to the City of Saskatoon and a resultant mill rate increase effecting all rate payers within the City of Saskatoon;

AND WHEREAS the rate increases implemented by the Saskatchewan Power Corporation was without public consultation;

THEREFORE BE IT RESOLVED that until further order of Council the City of Saskatoon withhold payment to the Saskatchewan Power Corporation in respect of the differential between the bulk purchase rate proposed by the Saskatchewan Power Corporation and the rate increase passed on to consumers of such power, and;

THAT the City of Saskatoon explore and recommend to Council the sourcing of alternate sources of electrical power from sources within and outside the Province of Saskatchewan having regard to any matter or thing affecting such decision;

THAT the City Solicitor be instructed to report to Executive Committee as quickly as possible on what legal steps can be taken to protect the integrity and profitability of the Saskatoon Utility for the benefit of the rate payers of the City of Saskatoon.””

Councillor Hnatyshyn gave the following Notice of Motion:

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“TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

‘that City transit provide a direct daily service from a central downtown point to a nearby grocery facility and continue the service until such time as a new grocery facility can be developed downtown.””

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw 8325**

Moved by Councillor Fortosky, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 8325, being “The Buffer Strip Re-designation Bylaw, 2004”, and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Fortosky, Seconded by Councillor Neault,

THAT Bylaw No. 8325 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Fortosky, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8325.

CARRIED.

Council went into Committee of the Whole with Councillor Fortosky in the Chair.  
Committee arose.

Councillor Fortosky, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 8325 was considered clause by clause and approved.

Moved by Councillor Fortosky, Seconded by Councillor Wyant,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Fortosky, Seconded by Councillor Hnatyshyn,

THAT permission be granted to have Bylaw No. 8325 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Fortosky, Seconded by Councillor Paulsen,

THAT Bylaw No. 8325 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

**Bylaw 8346**

Moved by Councillor Fortosky, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 8346, being "The Street Closing Bylaw, 2004 (No. 6)", and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Fortosky, Seconded by Councillor Neault,

THAT Bylaw No. 8346 be now read a second time.

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CARRIED.

The bylaw was then read a second time.

Moved by Councillor Fortosky, Seconded by Councillor Heidt,  
THAT Council go into Committee of the Whole to consider Bylaw No. 8346.

CARRIED.

Council went into Committee of the Whole with Councillor Fortosky in the Chair.

Committee arose.

Councillor Fortosky, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8346 was considered clause by clause and approved.

Moved by Councillor Fortosky, Seconded by Councillor Wyant,  
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Fortosky, Seconded by Councillor Hnatyshyn,  
THAT permission be granted to have Bylaw No. 8346 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Fortosky, Seconded by Councillor Paulsen,  
THAT Bylaw No. 8346 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

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CARRIED.

The bylaw was then read a third time and passed.

**Bylaw 8347**

Moved by Councillor Fortosky, Seconded by Councillor Penner,

THAT permission be granted to introduce Bylaw No. 8347, being "The Street Closing Bylaw, 2004 (No. 7)", and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Fortosky, Seconded by Councillor Neault,

THAT Bylaw No. 8347 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Fortosky, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8347.

CARRIED.

Council went into Committee of the Whole with Councillor Fortosky in the Chair.

Committee arose.

Councillor Fortosky, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8347 was considered clause by clause and approved.

Moved by Councillor Fortosky, Seconded by Councillor Wyant,

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THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Fortosky, Seconded by Councillor Hnatyshyn,

THAT permission be granted to have Bylaw No. 8347 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Fortosky, Seconded by Councillor Paulsen,

THAT Bylaw No. 8347 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

The bylaw was then read a third time and passed.

*Moved by Councillor Fortosky,*

*THAT the meeting stand adjourned.*

*CARRIED.*

*The meeting adjourned at 8:51 p.m.*

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Mayor

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City Clerk