

Council Chambers
City Hall, Saskatoon, SK
Monday, January 26, 2009
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Dubois, Heidt, Hill, Lorje, Neault, Paulsen
Penner, and Wyant;
A/City Manager Gauthier;
A/City Solicitor Davern;
A/General Manager, Corporate Services Sutherland;
A/General Manager, Fire and Protective Services Kobussen;
A/General Manager, Infrastructure Services Gourdeau;
General Manager, Utility Services Jorgenson;
City Clerk Mann; and
Council Assistant Mitchener

Moved by Councillor Penner, Seconded by Councillor Paulsen,

THAT the minutes of meeting of City Council held on January 12, 2009, be approved.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Hill as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Hill in the Chair.

Committee arose.

Councillor Hill, Chair of the Committee of the Whole, made the following report:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 2**

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 2-2009

Section A – COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department
For the Period Between January 1, 2009 to January 14, 2009
(For Information Only)
(File Nos. PL. 4132, PL. 4300; CK. 4000-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Condominium

- Application No. 1/09: 623 Saskatchewan Crescent West (38 New Units)
Applicant: North Ridge Developments Corporation for
Waters Edge on Saskatchewan Crescent
Developments Inc.
Legal Description: Parcel D, Plan 70S00223
Current Zoning: RM4
Neighbourhood: Buena Vista
Date Received: January 6, 2009

Subdivision

- Application No. 1/09: 3112/3114 7th Street East
Applicant: Tri-City Surveys for 101038629 Sask. Ltd.
Legal Description: Lot 3, Block 429, Plan 67S14203
Current Zoning: R2
Neighbourhood: Brevoort Park
Date Received: January 7, 2009
- Application No. 2/09: McOrmond Road
Applicant: Webster Surveys for SaskWater
Legal Description: Parcel D, Plan 93S47002
Current Zoning: AG
Neighbourhood: University Heights Development Area
Date Received: January 8, 2009

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, JANUARY 26, 2009

PAGE 3

- Application No. 3/09: 538/540 Reid Way
Applicant: Webster Surveys for A. Sandhu
Legal Description: Lot 25, Block 10, Plan 82S38329
Current Zoning: R2
Neighbourhood: Sutherland
Date Received: January 12, 2009

- Application No. 4/09: 3935 Wanuskewin Road
Applicant: Webb Surveys for City of Saskatoon
Legal Description: Lot 2, Block 279, Plan 101907592
Current Zoning: IH2
Neighbourhood: Marquis Industrial
Date Received: January 12, 2009

- Application No. 5/09: 215 Hampton Green
Applicant: Webb Surveys for 101113108 Sask. Ltd.
Legal Description: Lot 3, Block 962, Plan 101877228
Current Zoning: RMTN
Neighbourhood: Hampton Village
Date Received: January 12, 2009

- Application No. 6/09: 31/33 Delaronde Terrace
Applicant: Webster Surveys Ltd. for Charles Foster
Legal Description: Lot 18, Block 112, Plan 80S28007
Current Zoning: R2
Neighbourhood: Lakeview
Date Received: January 15, 2009

- Application No. 7/09: 315/317 LaRonge Road
Applicant: Meridian Surveys Ltd. for Yinghan Wang and
Yuanyan Zhang
Legal Description: Lot 151, Block 622, Plan 77S33939
Current Zoning: R2
Neighbourhood: River Heights
Date Received: January 15, 2009

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy), is not required.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 4**

ATTACHMENTS

1. Plan of Proposed Condominium No. 1/09
2. Plan of Proposed Subdivision No. 1/09
3. Plan of Proposed Subdivision No. 2/09
4. Plan of Proposed Subdivision No. 3/09
5. Plan of Proposed Subdivision No. 4/09
6. Plan of Proposed Subdivision No. 5/09
7. Plan of Proposed Subdivision No. 6/09
8. Plan of Proposed Subdivision No. 7/09

Section B – CORPORATE SERVICES

**B1) Property Tax Liens – 2008
(File No. CK. 1920-3)**

RECOMMENDATION: that City Council instruct the City Solicitor to take the necessary action under the provisions of *The Tax Enforcement Act* with respect to properties with 2008 tax liens.

ADOPTED.

The Tax Enforcement Act

The purpose of *The Tax Enforcement Act* is to secure payment of tax arrears under the threat of the loss of title to the property. The statute is not intended to provide a vehicle for the acquisition of property by the City. Each property owner (taxpayer) has certain fundamental rights concerning his/her land. The taxpayer must be kept fully aware of the proceedings being taken, and be given a reasonable time frame during which arrangements can be made for payment of the outstanding amount.

The proceedings under *The Tax Enforcement Act* are scheduled as follows:

1. **Section 10:** Allows the City to register a tax lien against a property where taxes have been due and unpaid after the 31st day of December of the year in which the taxes were originally levied.
2. **Section 22 (1):** Where the taxes remain unpaid and the lien has not been withdrawn, the City may apply to Council to commence proceedings to take title after the expiration of six months following the registration of the tax lien at Information Services Corporation of Saskatchewan (ISC) – Land Registry.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, JANUARY 26, 2009

PAGE 5

3. **Section 24:** Final application for transfer of title to the City may commence six months after the first application. The City must, at this point in the proceedings, obtain consent of the Provincial Mediation Board to obtain the title. The Board may, subject to certain conditions being met by the taxpayer, put the proceedings on hold, even after this consent is granted.

Your Administration now requests authorization to proceed regarding those properties which became subject to tax liens in 2008.

2008 Tax Liens (Attachment 1)

With respect to the properties listed in Attachment 1, proceeding under *The Act* commenced on March 1, 2008. At that time, the City of Saskatoon, in accordance with *The Act*, published in The StarPhoenix, the legal descriptions of all properties in arrears of property taxes subject to tax liens. The assessed owners were notified of the action being taken and were advised that if the taxes remained unpaid after 60 days following the date of the advertisement, a tax lien would be registered against the property on the official title held in ISC – Land Registry.

The City has made considerable effort to contact the assessed owners of the various properties identified in Attachment 1 to obtain payment or to negotiate reasonable payment schedules. However, as of the date of this report, the City has not received payment from the respective owners and the property tax arrears are still outstanding.

These properties are now subject to first proceedings pursuant to Section 22(1) of *The Act*. This action involves notification by registered mail to: each registered owner; each assessed owner; and all others with an interest set out on the title to the property, that they have 60 days to contest the City's claim.

Pursuant to Section 24, the next stage of *The Act*, six months following service of notices, the City will be in a position to make final application for title for any properties for which the arrears have not been cleared.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2008 Property Tax Liens.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 6**

**B2) 2009 Capital Budget (2010-2013 Capital Plan)
(File No. CK. 1702-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

At its meeting held on December 15, 2008, City Council approved the 2009 Capital Budget (2010-2013 Capital Plan). Attached, for Council's information, is the final version of that budget which incorporates any changes that were confirmed at that meeting.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2009 Capital Budget (2010-2013 Capital Plan).

Section D – INFRASTRUCTURE SERVICES

**D1) Enquiry – Councillor M. Neault (June 23, 2008)
Possible Three-Way Stop
North Intersection of Forrester Road and Pendency Road
(File No. CK. 6280-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

The following enquiry was made by Councillor M. Neault at the meeting of City Council held on June 23, 2008:

“Would the Administration look at the possibility of a three-way stop at the north intersection of Forrester Road and Pendency Road in Fairhaven. Too many cars are landing on front lawns and hitting parked cars in the driveway.”

REPORT

Forrester Road and Pendency Road are both classified as minor collector streets, with traffic volumes up to 5,000 vehicles per day. This intersection is a three-leg intersection, with a stop sign at Pendency Road, giving right-of-way to Forrester Road.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
 MONDAY, JANUARY 26, 2009
 PAGE 7**

In order to determine whether the intersection of Forrester Road and Pendygrasse Road meets the warrant for a three-way stop, peak hour traffic counts were undertaken. The results of the study are outlined in Table 1 below.

**Table 1
 Forrester Road and Pendygrasse Road
 Date of Study: August 8, 2008**

Time	Forrester Dr	Forrester Dr	Pendygrasse Rd
	Westbound	Eastbound	Northbound
7:00- 8:00 a.m.	32	88	19
12:00-1:00 p.m.	83	75	28
4:00-5:00 p.m.	195	63	43
5:00-6:00 p.m.	215	62	35
Total	525	288	125
Percentage Traffic entering intersection	56%	31%	13%
Total Percentage	87%		13%

To warrant the installation of a four-way stop sign, an intersection must meet certain minimum criteria as specified in the Policy C07-007 - Use of Stop and Yield Signs, which takes into consideration:

- Traffic volume entering the intersection during the peak hours of the day to determine if traffic levels on the intersecting roadways are relatively equal on all approaches; and
- A collision history indicating that five or more collisions reported within a 12 month period are of the type susceptible to correction by a four-way stop control.

The City of Saskatoon does not install unwarranted three-way stop signs, particularly if traffic volumes are not balanced. Unwarranted stop signs often lead to motorists disobeying this important traffic control device, creating an unsafe situation.

Based on the results of the traffic study, the traffic volume at this intersection is not equally balanced. Currently, 87% of the traffic is traveling on Forrester Road and 13% is traveling on Pendygrasse Road.

The collision history indicates there were four collisions within the last five years, only one was the type that is susceptible to correction by a three-way stop control.

The Administration has determined that the current traffic controls are appropriate for this intersection and a three-way stop is not recommended.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 8**

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D2) Enquiry – Councillor B Dubois (November 17, 2008)
Safety Measures – Kenderdine Road and Perehudoff Crescent
(File No. CK. 6150-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

The following enquiry was made by Councillor B. Dubois at the meeting of City Council held on November 17, 2008:

“Would the Administration please look at traffic calming or some type of safety measures at the pedestrian crosswalk at Kenderdine Road and Perehudoff Crescent, across from McDonald’s in Erindale. This is an extremely dangerous area for pedestrians trying to cross.”

REPORT

Infrastructure Services has completed a review of the crosswalk at Kenderdine Road and Perehudoff Crescent, across from McDonald's and Extra Foods, in the Erindale neighbourhood. The review consisted of a pedestrian count; a speed and volume study; a collision analysis; and a site visit.

Kenderdine Road is classified as a collector roadway with a posted speed limit of 50 kph. It is typically acceptable to have up to 10,000 vehicles per day (vpd) on a collector roadway in a commercial area. The crosswalks at Kenderdine Road and Perehudoff Crescent are standard crosswalks which consist of side-mounted signing and standard pavement markings.

The pedestrian count was conducted on October 20, 2008. A pedestrian count records the number of pedestrians at an intersection during the peak times of the day (8:00 a.m. to 9:00- a.m.; 11:30 a.m. to 1:30 p.m.; and 3:00 p.m. to 5:00 p.m.). The count indicates that the existing crosswalk at Perehudoff Crescent and Kenderdine Road are being used by only 14% of the pedestrians at that intersection. The majority of pedestrians are traveling north to south on the west side of the roadway and crossing the commercial driveway.

The speed study was conducted on October 21 to 27, 2008. A speed study measures the 85th percentile speed of motorists (the speed at which 85 percent of motorists are traveling at or less than) and the average daily traffic volume (ADT). The 85th percentile speed was recorded to be 53 kph. It is typically acceptable to have motorists traveling within five kph of the posted speed limit.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 9**

In this case, most motorists are complying with the posted speed limit. The ADT was recorded to be 8,407 vpd. Thus, the speeds and volume of traffic on Kenderdine Road are within the acceptable limits.

A five-year collision analysis, using the most current data, indicates two collisions, neither of which involved pedestrians.

The site visit showed that the existing crosswalks intersect the mall driveway on the west side of Kenderdine Road. This is awkward as it places pedestrians in the path of traffic coming into and out of the mall parking lot.

The results of the review indicate that the speed and volume of traffic are within acceptable limits at this location. Furthermore, the collision statistics do not indicate a history of pedestrian concerns, nor is there a significant demand for pedestrian crossings at the intersection of Kenderdine Road and Perehudoff Crescent. Therefore, the Administration is not recommending the installation of traffic calming devices at this location. However, to improve the crossing location, the crosswalks will be relocated outside of the commercial driveway, as illustrated in attached Plan 202-0309-001r002.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan No. 202-0309-001r002.

D3) Enquiry-Councillor B. Dubois (September 2, 2008)
Signage – 105th Street and McKercher Drive
(File No. CK. 6150-1)

RECOMMENDATION: that the traffic control devices at the intersection of 105th Street and McKercher Drive be modified in order to give right-of-way to McKercher Drive, as illustrated in attached Plan 217-0071-001r001 (Attachment 1).

ADOPTED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 10**

BACKGROUND

The following enquiry was made by Councillor B. Dubois at the meeting of City Council held on September 2, 2008:

“Would the Administration please review and advise the appropriate signage at the intersection of 105th Street and McKercher Drive. There is no signage there at the present time, with the addition of the continuation of 105th Street going north”

REPORT

McKercher Drive is classified as a major arterial roadway. 105th Street is classified as a minor collector roadway west of McKercher Drive, and a local roadway east of McKercher Drive. Typically, traffic volume for major arterial roadways range between 10,000 and 50,000 vehicles per day, while minor collector roadways can be up to 5,000 vehicles per day; and local roadways can be up to 5,000 vehicles per day, in commercial areas.

A review has been completed, including the collection of traffic volume data and a review of the collision history, in order to determine the need for modification of the traffic control devices at the intersection of 105th Street and McKercher Drive.

Traffic volumes along 105th Street and McKercher Drive are 7,000 vehicles per day and 10,650 vehicles per day respectively. Continued development in the light industrial area east of the 105th Street and McKercher Drive intersection is expected to significantly increase traffic volumes in and out of the area.

According to Policy C07-007 - Traffic Control – Use of Stop and Yield Signs, yield signs are not to be used against the major flow of traffic. Currently, the intersection of 105th Street and McKercher Drive is controlled by yield signs, giving right-of-way to 105th Street, resulting in the minor flow of traffic restricting the major traffic flow.

Furthermore, according to Policy C07-007, three or more collisions in the previous 12 months may warrant the installation of yield signs. A five-year collision analysis at the intersection of 105th Street and McKercher Drive indicates there were 36 reported collisions, 11 of which occurred in the last 12 months.

The Administration is proposing that the alignment of the yield signs at the intersection of 105th Street and McKercher Drive be modified to accommodate increasing traffic volumes and to give right-of-way to the major flow of traffic on McKercher Drive.

In addition, a temporary median island will be installed to provide additional signage, as illustrated in the attached Plan 217-0071-001r001, which will be made permanent in 2009.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 11**

OPTIONS

There are no options.

POLICY IMPLICATIONS

Modifications to the yield signs at the intersection of 105th Street and McKercher Drive meets the guidelines set out in the Policy C07-007 - Traffic Control – Use of Stop and Yield Signs.

FINANCIAL IMPACT

Modifications to the yield signs at the intersection of 105th Street and McKercher Drive is estimated to be \$300, while the installation of a permanent island is estimated to be approximately \$1,500. There are sufficient funds within the Operating Budget.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan 217-0071-001r001.

**D4) Enquiry – Councillor B. Dubois (July 14, 2008)
Four-Way Stop Sign – Kerr Road and Berini Drive
(File No. CK. 6280-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

The following enquiry was made by Councillor B. Dubois at the meeting of City Council held on July 14, 2008:

“Would the Administration please investigate the feasibility of a four-way stop at the intersection of Kerr Road and Berini Drive.”

REPORT

Kerr Road is classified as minor collector street with traffic volumes up to 5,000 vehicles per day, and Berini Drive is classified as a minor arterial street with expected traffic volumes between 5,000 and 25,000 vehicles per day. The speed limit for both roadways is 50 kph. There is stop control

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 12**

on Kerr Road giving right-of-way to Berini Drive.

Peak hour traffic counts were undertaken to determine if the intersection of Kerr Road and Berini Drive meet the warrant for a four-way stop. In addition, traffic studies were done to measure the traffic volumes and speeds on Berini Drive between Kerr Road and Rogers Road. The traffic studies measure the 85th percentile speed (the speed at which 85 percent of vehicles are travelling at or less than). The results of the studies are shown in Table 1 below:

**Table 1 – Peak Hour Traffic Studies
Berini Drive and Kerr Road**

Time	Berini Dr Northbound	Berini Dr Southbound	Kerr Rd Westbound	Kerr Rd Eastbound
7:00- 8:00 a.m.	69	26	96	30
8:00-9:00 a.m.	51	36	89	22
12:00-1:00 p.m.	86	98	77	28
4:00-5:00 p.m.	143	190	90	35
5:00-6:00 p.m.	134	178	117	33
Total	483	528	469	148
Percentage Traffic entering intersection	30%	32%	29%	9%
Total Percentage	62%		38%	

The traffic volume and speed studies were conducted August 6 to 12, 2008 on Berini Drive. The results of the speed study indicated the 85th percentile speed was 58 kph. The average daily traffic was 2,585 vehicles per day. Typically, it is acceptable to have the 85th percentile speed within five kph of the speed limit. In this case, the speed is approximately 15 percent above the posted limit. The traffic volume is within the acceptable ranges for this type of roadway.

To warrant the installation of a four-way stop sign, an intersection must meet certain minimum criteria as specified in the Policy C07-007, which takes into consideration:

- Traffic volume entering the intersection during the five peak hours of the day to determine if traffic levels on the intersecting roadways are relatively equal on all approaches; and
- A collision history indicating that five or more collisions reported within a 12-month period are of the type susceptible to correction by a four-way stop control.

The City of Saskatoon does not install unwarranted four-way stop signs, particularly if traffic is unbalanced. Unwarranted stop signs often lead to motorists disobeying this important traffic control device, creating an unsafe situation.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 13**

Based on the results of the traffic study, the traffic volume at this intersection is not equally balanced. Currently, 62% of the traffic is travelling on Berini Drive and 38% is travelling on Kerr Road. The collision history indicates there were five collisions within the last five years, averaging one collision per year. Thus, traffic volumes and collision data do not support the need for a four-way stop.

The current pedestrian crossing at the intersection of Berini drive and Kerr road is a standard crosswalk. The peak hour count, as illustrated in table 2 below, shows the pedestrian usage.

**Table 2 Pedestrian Data
Berini Drive**

Time	Berini Drive West crosswalk	Berini Drive East crosswalk
8:00-9:00	2	5
11:30-1:30	3	3
4:00-6:00	3	12
Total	8	20

To improve pedestrian safety at this intersection, the Administration will install pedestrian crosswalk signs and temporary pedestrian refuge islands in the spring of 2009 at both the west and east approaches on Berini Drive. Temporary pedestrian islands provide a safe refuge for pedestrians and reduce vehicle speeds. The islands will be reassessed after one year, to determine whether they should be made permanent.

FINANCIAL IMPACT

The estimated cost for the temporary curb islands and pedestrian crosswalk signs is approximately \$1,200 and will be funded through Capital Project 1512 - Neighbourhood Traffic Management.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan 217-0019-002r001.

**D5) Delegation of Authority
Installation or Modification of Traffic Signage
(File No. CK. 6280-1)**

- RECOMMENDATION:**
- 1) that the General Manager, Infrastructure Services Department, be delegated the authority to proceed with the placement of traffic controls (stop and yield signs) without City Council approval;
 - 2) that the General Manager, Infrastructure Services Department be delegated the authority to proceed with the installation of all parking restrictions, including the placement of general loading zones, church loading zones, hotel loading zones, school loading zones and disability parking zones without City Council approval;
 - 3) that the General Manager, Infrastructure Services Department be delegated the authority to proceed with the installation of parking prohibitions without City Council approval; and
 - 4) that Policy C07-007 – Traffic Control-Use of Stop and Yield Signs; and Policy C07-010 – Parking Restrictions, be revised to delegate the authority for approval of traffic controls, parking restrictions and parking prohibitions to the General Manger, Infrastructure Services Department.

ADOPTED.

BACKGROUND

The Administration receives a significant number of concerns regarding the placement of traffic control, parking restriction and parking prohibition signage from City Council and the public. The Administration ensures that the installation of any signage is in accordance with appropriate policies, bylaws and guidelines. Currently, these installations and/or modifications also require City Council approval, which, depending on the Administration's work load, can delay installation up to three months which may cause difficulties for people with disabilities (in the case of a disability parking zone), and may hold up a needed safety improvement.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 15**

REPORT

Part of the Administration's review process is to ensure that all requests for traffic control, parking restrictions and parking prohibitions are in accordance with the guidelines set out in the appropriate bylaw and policies as follows:

- Traffic Control – Policy C07-007 - Traffic Control – Use of Stop and Yield Signs;
- Parking Restrictions – Policy C07-010 – Parking Restrictions (for residential areas); and
- Parking Prohibitions – Bylaw 7200 – The Traffic Bylaw.

Traffic controls include stop and yield signs which serve to prevent or reduce collisions; promote utilization of intersection capacity; and assign rights-of-way. The guidelines are outlined in Policy C07-007 – Traffic Control- Use of Stop and Yield Signs. Currently, if a traffic control sign is warranted, the Administration prepares a report to City Council requesting approval to install signage and/or modify the existing signage.

A parking restriction is a time limitation for parking on a street. Parking restrictions include loading zones (including churches and hotels); disability parking zones; and school parking zones. The Administration follows specific guidelines as set out in Policy C07-019 – Parking Restrictions, and if the guidelines are met, a report is submitted to City Council for final approval.

According to Bylaw 7200 (Schedule 1), there are a number of areas in which no parking is automatically prohibited and do not require Council approval for the installation of signs. For areas not listed in Schedule 1, City Council approval is required. An example of a prohibition request not currently included in Schedule 1 would be when parked vehicles restrict a driver's view when exiting from a street or driveway which could lead to unnecessary collisions. The Administration currently makes a recommendation to City Council, based on safety, to prohibit parking along the street.

In order to improve the level of service and avoid delays, the Administration is recommending that the General Manager, Infrastructure Services Department be given the authority to proceed with the placement of traffic controls; the installation of all parking restrictions, including the placement of general loading zones, church loading zones, hotel loading zones, school loading zones and disability parking zones; and the installation of parking prohibitions.

The installation of all signage is documented for liability purposes and the following procedures will remain in place:

- Requests received from the public, either by mail, telephone or formal communication to Council will be responded to directly, informing them of the decision. A copy of the letter will be sent to the appropriate Ward Councillor.
- The Administration will continue to report back on all Council enquiries pertaining to these types of signs. In order to avoid delays, the Administration will make the

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 16**

modifications and/or installations as required, and submit a report to Council for its information only.

OPTIONS

The current procedure of obtaining Council's approval for the installation or modification of traffic signage can be continued, however, this option is not recommended as it does not improve the level of service and delays will continue to occur.

POLICY IMPLICATIONS

If approved, all installations and modifications of traffic signage will be in accordance with the appropriate policies, bylaws and guidelines. Policy C07-007 - Traffic Control – Use of Stop and Yield Signs and Policy C07-010 – Parking Restrictions will be amended to delegate authority for the placement of signage to the General Manager, Infrastructure Services Department.

FINANCIAL IMPACT

There is no financial impact.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

D6) Communications to Council
From: Justis Chase
Date: June 11, 2008
Subject: Chlorophacinone Use
(File CK. 4200-7)

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

City Council, at its meeting held on June 23, 2008, considered a letter from Mr. Justis Chase regarding concerns over the use of Chlorophacinone for the control of ground squirrels, and referred the matter to the Administration for a report.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 17**

REPORT

The Pest Management Program's control of ground squirrels is in response to complaints received from citizens, usually through the latter part of June and into July, when squirrel activity is at its peak.

Chlorophacinone, also known as Rozol, has been used for ground squirrel control in Saskatoon for over 25 years. The product is applied following strict guidelines set out by the Pest Management Regulatory Agency (PMRA) of Canada, the federal body governing all pesticide usage in Canada.

This particular formulation (PCP# 11342) does not have any restrictions on climactic conditions at the time of application. Chlorophacinone is not applied in a pellet formulation, as stated in Mr. Chase's letter, but is a liquid mixed with oats and placed deep into ground squirrels' burrows using a measuring spoon on the end of a three foot wooden rod. Only the most experienced employees, who have their Provincial Structural Pesticide Applicator License, treat ground squirrels in this manner, to ensure that there is no spillage of baited oats outside of the burrow. Pest Management staff visit the site regularly the following week to properly dispose of any carcasses that may be present outside of the burrows.

Signs are posted in locations where treatment is to take place a minimum of 24 hours prior to product application, and are left visible until the last check of the area the following week is done.

The City of Saskatoon's Pest Management Program staff takes pride in being able to provide professional services to the citizens of Saskatoon. As with any pest control program, staff utilize the least toxic methods in order to mitigate exposure to our citizens while providing effective results and being financially responsible. The staff is aware of alternative methods to control ground squirrels; however, they are labour intensive, extremely costly and largely ineffective.

There is no evidence of any secondary effects on non-target organisms in locations we treat with Rozol, and this method of ground squirrel control continues to be the most effective and cost efficient way to control ground squirrels.

All control programs are reviewed on an annual basis to determine if there are other alternatives that would be safe, effective and financially responsible.

The Administration has written to Mr. Chase assuring him that the utmost care and caution is taken when using Chlorophacinone to control ground squirrels.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Correspondence from Mr. Chase, dated June 11, 2008.

LEGISLATIVE REPORT NO. 2-2009

Section A – OFFICE OF THE CITY CLERK

**A1) 2008 Annual Report
Access to Information and Protection of Privacy
(File No. CK. 127-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

The City Clerk is responsible for administering *The Local Authority Freedom of Information and Protection of Privacy Act*. The *Act* covers two basic principles - information must be accessible to the public, and personal information must be protected by public bodies.

Access to Information

Under the *Act*, the public is entitled to have access to all records in the possession of, or under the control of, the municipality, unless the record falls within one of the exemptions. The exemptions relate to areas such as records from other governments, law enforcement and investigation, advice from officials, Solicitor/Client Privilege, and third party information. Some of the exemptions are mandatory, meaning that the City must refuse to give access to the particular record. Mandatory exemptions include certain third-party and personal information. Most of the exemptions are discretionary, however, meaning that the City can determine whether or not to release the record, based on whether there is likely to be any clear and compelling harm resulting from the release of the record.

All access requests must be responded to within 30 days. There is provision for an extension of up to 60 days if there are extenuating circumstances. If access is refused, the City must advise the applicant the reason for the refusal.

The legislation sets out an application request fee of \$20.00. Additionally, the City is authorized to charge for actual costs such as photocopying, as well as any time in excess of one hour spent on searching for the record or preparing it for disclosure, at the rate of \$15.00 per half hour. Most requests do involve over one hour's time in searching for and preparing the record, but the City charges for this time only when the magnitude of the request will cause undue pressure on the staff involved.

The *Act* is clear that it relates only to existing records of the City. There is no requirement for the City to create records. However many of the requests that the City receives are for information rather than for an existing record. In those cases the City does create records in order to provide the information requested. The City has never refused to deal with a request because it is for information rather than for a specific record.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 19**

The City also practices routine disclosure, meaning that documents of interest to the public are regularly posted on its website, and individuals are not required to go through the FOI process for information that is already a public record.

The following is a summary of access to information requests since 2005.

Chart 1
Access to Information
Statistical Summary Report

	2005	2006	2007	2008
Applications Received	26	16	26	23
Access Granted	15	7	10	15
Access Denied	3	2	0	1
Access Partially Granted	2	5	8	5
No FOI Application Required – Application Fee Returned and Information Provided Without Cost	4	0	2	5
Records Do Not Exist	1	0	3	2
Denied – Records Not in City’s Possession or Control	1	2	1	1
Request Abandoned	0	0	2	0
Decision Appealed To Access and Privacy Commissioner	3	5	1	0
Processed Within 10 Days	10	4	10	14
Processed Within 30 Days (as legislated)	20	16	12	7
Processed in More Than 60 Days	4	0	0	0
Total Fees Estimated (searching, copying, etc.)	\$899	\$195	\$60	0
Total Fees Collected (searching, copying, etc.)	\$330	\$195	\$60	0

Protection of Privacy

Protection of privacy relates to how the City collects and handles the personal information of individuals with whom it does business, and how the City collects and handles the personal information of its employees.

While the City does collect and handle all personal information in accordance with the provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*, there is more work that needs to be done to prepare formal corporate policies that reflect the City’s practices. The Administration is working on policies relating the release of personal financial information to customers, responding to a breach or unauthorized release of personal financial information, and the collection, storage and use of personal employment-related information of employees.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 20**

Appeals to Saskatchewan Information and Privacy Commissioner

Individuals who have been refused access to information, are not satisfied with how the City dealt with the access request or feel that the City has disclosed or used their personal information inappropriately may request a review by the Saskatchewan Information and Privacy Commissioner. The Commissioner then investigates the matter and reports back to the City. While recommendations of the Information and Privacy Commissioner are not binding upon the City, we do welcome this input and guidance so that we can ensure that we are following the intent of the legislation correctly.

There have been thirteen appeals to the Commissioner relating to the City of Saskatoon, eleven of which are still outstanding. There were no new appeals in 2008.

Chart 2
Status of Appeals
Saskatchewan information and Privacy Commissioner

	2004	2005	2006	2007	2008
Number of Appeals	2	5	3	3	0
Protection of Personal Information Issue	1	1	0	1	N/A
Access to Information Issue	1	4	3	2	N/A
Decision of City Upheld	1	Pending	Pending	Pending	N/A
Recommendation to Release (for access issue)	Pending	Pending	Pending	Partial Release of Info	N/A
Recommendation to Change Process (for Protection of Personal information Issue)	0	Pending	Pending	Pending	N/A
Appeals Outstanding	1	5	3	2	0

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Council and Committee Procedure Bylaw, 2003
Housekeeping Amendments
(File No. CK. 225-2)**

RECOMMENDATION: that Council consider Bylaw No. 8739.

ADOPTED.

In 2003, when the Council and Committee Procedure Bylaw, 2003 was enacted, schedules were attached to the Bylaw outlining the dates of Council and Committee meetings for each year. The meeting dates were attached to the Bylaw to comply with the provisions in *The Cities Act* regarding regularly scheduled meetings of Council and the requirements for Notice. However, these schedules require annual updating to reflect the new meeting dates of Council and its Committees. Since 2003, The City of Saskatoon is making much more use of its website, and currently, all meeting dates are posted on the website. There is no requirement in *The Cities Act* that the meeting dates be outlined by Bylaw. Thus, Bylaw No. 8739 removes the requirement to attach schedules to the Bylaw and replaces it with a provision that by December 15 of each year, the next year's meeting dates and Council and its Committees will be posted on the City's website.

In addition, Bylaw No. 8739 makes changes to the functions of some of the advisory committees of Council. These amendments were adopted by Council on December 17, 2007, but the Bylaw was not amended.

We would ask that Council consider Bylaw No. 8739.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8739, The Council and Committee Procedure Amendment Bylaw, 2009.

REPORT NO. 2-2009 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor G. Wyant, Chair
Councillor B. Dubois
Councillor P. Lorje
Councillor C. Clark
Councillor B. Pringle

**1. Terry Fox Track
(Files CK. 4110-30 and LS. 606-3)**

- RECOMMENDATION:**
- 1) that the Leisure Services Branch be approved to enter into a one-year pilot project with the Saskatoon Soccer Centre Inc. to provide a fitness room in addition to the existing Terry Fox Track; and
 - 2) that the Terry Fox Track drop-in admission rate increase from \$3 to \$4 as a result of this increase in service level.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated January 6, 2009, with respect to the above matter.

Your Committee has reviewed the report with the Administration. The Administration provided clarification that since permission for naming the facility was for the Terry Fox Track and did not extend to the fitness room, another name will be determined for the fitness room. Your Committee discussed with the Administration the target market for the proposed fitness room and the cardio equipment that will be provided as part of the pilot project.

Following review of this matter, your Committee is supporting the above recommendations put forward by the Administration.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 23**

2. Communications to Council

From: Clayton Barry
Date: May 29, 2006
Subject: Traffic concerns on Munroe Avenue
(File No. CK. 6320-1)

RECOMMENDATION: that the information be received.

ADOPTED.

City Council, at its meeting held on June 12, 2006, referred the above communication to the Planning and Operations Committee. Your Committee considered this matter at its meeting held on July 18, 2006, and referred the matter to the Administration for a report, to include a traffic study and options for traffic calming measures on Munroe Avenue.

Your Committee received a report at its November 14, 2006 meeting and deferred consideration of the matter until further reporting was received on the issue of school zones. The matter of school zones around high schools was dealt with by City Council on September 2, 2008, with no changes to the 30 kph maximum speed limit in those zones.

Your Committee has now reviewed with the Administration a further report of the A/General Manager, Infrastructure Services Department dated December 6, 2008, along with the November 6, 2006 report dated November 6, 2006, which outlined the findings from traffic studies conducted along Munroe Avenue. This included a review of the collision statistics provided in the 2006 report. Based on the findings relating to traffic patterns, volumes and speeds, the Administration reported that they are well within acceptable limits and, as such, the Administration is not recommending traffic calming measures on Munroe Avenue at this time.

Copies of the above reports are attached for City Council's information. Also attached is the communication from Mr. Clayton Barry, which included a petition signed by approximately 60 residents in the area, requesting consideration of traffic calming measures for this area.

Following consideration of the above matter, your Committee is not recommending any traffic calming measures at this time and supports the recommendation of the Administration that the information be received.

3. Montgomery Place Drainage Strategy
(File No. CK. 7820-1)

RECOMMENDATION: that the information be received.

ADOPTED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 24**

Your Committee has reviewed the attached report of the A/General Manager, Infrastructure Services Department dated December 16, 2008 with the Administration and is forwarding the report to City Council for information.

**4. Estimated Bridge and Structure Capital Costs 2009-2026
(Files CK. 6050-1 and IS. 6050-01)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has reviewed the attached report of the A/General Manager, Infrastructure Services Department dated December 8, 2008, with the Administration and is forwarding the report to City Council as information.

REPORT NO. 1-2009 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor M. Heidt, Chair
Councillor D. Hill
Councillor P. Lorje
Councillor G. Penner
Councillor M. Neault

**1. Option to Purchase – Portion of 827 Hart Road
Parcel B, Plan 101879174
(File No. CK. 4215-1)**

RECOMMENDATION:

- 1) that an Option to Purchase Agreement be approved that would permit the direct sale of a 0.12 acre parcel located in the Northwest corner of 827 Hart Road to SaskTel for the purpose of constructing a telecommunications tower, with an option fee of \$2,000 that is non-refundable and at a purchase price of \$96,876.00 plus G.S.T.; and
- 2) that the City Solicitor be requested to prepare the necessary agreements for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 25**

Attached is the report of the General Manager, Community Services Department dated December 17, 2008 with respect to an Option to Purchase land on Hart Road in the Blairmore neighbourhood to SaskTel for the construction of a telecommunications tower.

Your Committee has reviewed this report and notes that the public communication plan included a public meeting on this matter. The Committee supports the sale of the land as proposed in the report.

- 2. Request to Re-Price and Sell City-Owned Property**
Lot F, Block 518, Plan 101884215 (110 Shepherd Crescent);
Lot A, Block 520, Plan 101884215 (810 Stensrud Road);
Lot E, Block 518, Plan 101884215 (910 Stensrud Road);
Lot A, Block 527, Plan 101884215 (1010 Stensrud Road);
Block A, Plan 101908133 (342 Trimble Crescent);
Lot D, Block 518, Plan 101884215 (1010 Willowgrove Crescent);
Lot A, Block 521, Plan 101874764 (210 Willowgrove Lane);
Lot A, Block 519, Plan 101874764 (215 Willowgrove Lane);
Lot A, Block 522, Plan 101884215 (310 Willowgrove Lane); and
Lot C, Block 520, Plan 101884215 (315 Willowgrove Lane).
All in the Willowgrove Neighbourhood
(File No. CK. 4215-1)

- RECOMMENDATION:**
- 1) that new prices be established based on current market values for ten multi-family residential parcels in the Willowgrove Neighbourhood and that the Land Branch Manager be authorized to sell these parcels to the highest bidders through a public tender process;
 - 2) that if the lots are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first-served basis; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation under the Corporate Seal, as prepared by the City Solicitor, to complete the sales by public tender.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated December 23, 2008 with respect to the re-pricing of multiple family residential parcels of land in the Willowgrove Neighbourhood.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 26**

Your Committee has reviewed this report with the Administration and supports the re-pricing of these properties, which is in keeping with the policy that land shall be priced in accordance with market values.

**3. Exchange of Land Between City of Saskatoon,
Boyчук Investments Ltd. and Rosewood Land Inc.
(File No. CK. 4110-40)**

- RECOMMENDATION:**
- 1) that the City Solicitor be instructed to prepare an agreement for the exchange of land between the City of Saskatoon, Boyчук Investments Ltd., and Rosewood Land Inc., as set out in the attached report; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement, under the Corporate Seal.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated December 18, 2008 with respect to the City of Saskatoon entering into a Land Exchange Agreement with Boyчук Investments Ltd. and Rosewood Land Inc.

Your Committee has reviewed this report with the Administration and notes that this land exchange honours an agreement made with a former land owner in 1993. Your Committee supports this land exchange, as outlined in the report.

**4. Lot Allocation Policy
Proposal to Revise Time to Build Requirement
(File No. CK. 4110-36)**

- RECOMMENDATION:**
- 1) that the Lot Allocation Policy be amended by extending the two year build requirement to three years; and
 - 2) that this change regarding the time to build requirement be reviewed on an annual basis for new sales.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated January 6, 2009 with respect to a proposal to revise the time-to-build requirement for City lots available for residential construction, and including those lots already sold.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 27**

Your Committee has reviewed this proposal with the Administration and supports the extension of the time-to-build requirement at this time, which would provide each purchaser significant additional time to complete the home, to find potential buyers, or to locate further financing, depending on their individual situation. Your Committee supports this proposal, and wishes to review this matter on an annual basis, as market conditions change.

REPORT NO. 1-2009 OF THE MUNICIPAL ENTERPRISE ZONE

Composition of Committee

Councillor D. Hill
Councillor B. Dubois
Councillor P. Lorje
Mr. A. Wallace
Ms. P. Kotasek
Mr. P. Whitenect
Mr. R. Pshebylo
Mr. Kyle Berdan
Mr. Alan Thomarat
Mr. Len Usiskin

**1. List of Approved Applications: October to November 2008
File No.: PL 4110-34; CK. 3500-15**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

The Municipal Enterprise Zone was established by City Council in 2002 to provide financial incentives to encourage more economic development in seven core neighbourhoods and two core industrial areas of Saskatoon. Among many incentives, the Municipal Enterprise Zone will provide automatic rebates for building, plumbing, sign permit fees, land use fees such as rezoning and discretionary use charges, tax abatements for up to five years, and one-year grants in lieu of tax abatement. The program is temporary until the funds are spent. City Council provided \$500,000 of initial funding for the program in the spring of 2002, renewed the program funding with \$500,000 in March 2006, and again with \$500,000 on February 26, 2007.

REPORT

The Enterprise Zone program has spent or committed nearly all funding provided since February 2007. On December 15, 2008, City Council approved, in principle, an additional contribution of

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 28**

\$150,000 to the program, though a source has not yet been identified for these funds. As a result, spending has been suspended and all future applications are being considered and approved conditional upon further funding to the program.

The following applications were considered by the Adjudication Committee prior to suspension of the program.

In the months of October and November 2008, the Enterprise Zone Adjudication Committee approved the following incentive applications for which City Council approval is not required:

1. **Former Hairstyle Inn/Former Nature's Health Centre – 912/914 Central Avenue**
These two adjacent storefront properties are on Central Avenue within the Sutherland Business Improvement District boundary. The two shops most recently held a hair salon and a health food store, respectively, but are currently vacant. The owner of the properties submitted two applications for façade grants under the Enterprise Zone program for proposed improvements to the storefronts. A Façade Appearance Grant for 914 Central Avenue was approved by the Enterprise Zone Adjudication Committee on October 8, 2008 and a second grant for 912 Central Avenue was approved on November 6, 2008. The total cost of the façade improvement work is \$6,862. The total value of approved Façade Appearance Grants for these two addresses is \$5,000.
2. **Autodyne Quality Vehicles – 629 Avenue N South**
The owner of Autodyne Quality Vehicles recently purchased the property at 629 Avenue N South in the West Industrial neighbourhood and intends to undertake exterior renovations to the building. The planned cost of these improvements, which will include new cladding, paint, trim, and signage, is \$3,710. On October 8, 2008, the Enterprise Zone Adjudication Committee approved a Façade Appearance Grant of \$2,500 for this project.

FINANCIAL IMPACT

The above applications total \$7,500 in committee-approved incentives. After accounting for these funds, there is approximately \$57,400 remaining in the Municipal Enterprise Zone account as of December 5, 2008.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy) is not required.

2. **AODBT Architecture and Interior Design Ltd.**
File No.: PL 4110-34-151; CK. 3500-15

RECOMMENDATION: 1) that City Council approve a five-year abatement of the incremental taxes to the property at 235 Avenue D North for

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 29**

the renovation and adaptive re-use of the existing industrial structure;

- 2) that the five-year tax abatement be effective in the next taxation year following completion of the project; and
- 3) that the City Solicitor be requested to prepare the necessary Agreement.

ADOPTED.

BACKGROUND

During its November 6, 2008 meeting, the Enterprise Zone Adjudication Committee considered an application for incentives from AODBT Architecture and Interior Design Ltd. (AODBT) for its project at 235 Avenue D North in the Caswell Hill neighbourhood. (See Attachment 1) Third Avenue Investments Ltd., the parent company of AODBT, recently purchased the property and intends to undertake substantial renovations in order to convert the building to office space. The total project costs for the purchase and renovations are estimated at \$3.7 million.

AODBT was established in 1980, and since then has grown to become one of the largest architecture firms in the province. The company employs 37 employees in Saskatoon, seven in Prince Albert and one each in Regina and Melfort. This relocation will provide for further expansion of the company.

REPORT

The Enterprise Zone program has spent or committed nearly all funding provided since February 2007. On December 15, 2008, City Council approved, in principle, an additional contribution of \$150,000 to the program, though a source has not yet been identified for these funds. As a result, spending has been suspended and all future applications are being considered and approved conditional upon further funding to the program. However, tax abatements do not require a funding source and can be considered for approval.

AODBT's application for incentives under the Municipal Enterprise Zone was made through the Riversdale Business Improvement District. (RBID) A thorough review of the application was conducted, and it has been determined that the project warrants consideration for incentives under the Municipal Enterprise Zone.

All required building, plumbing, and development permit fees will be automatically rebated to the applicant upon completion of the project. The commitment to rebate these fees was made prior to an amendment to Administrative Policy A09-031 (Municipal Enterprise Zone) capping the rebate at \$2,500. Therefore, the estimated rebate of these fees is \$10,675.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 30**

Due to the proposed improvements to the building's external appearance, AODBT received approval from the Enterprise Zone Adjudication Committee for a \$2,500 façade appearance grant for each of the eligible street-facing facades, subject to a renewal of Enterprise Zone funding. Since the structure is located on a corner lot and has two eligible facades, the cash grant will be \$5,000.

AODBT is also applying for a five-year abatement of the incremental property taxes. According to the Office of the City Assessor, the incremental increase in annual property taxes for the property is estimated to be \$11,689. The value of this abatement over the five-year period is estimated to be \$58,445.

The Adjudication Committee considered the merits and value of the development to the Municipal Enterprise Zone. The Adjudication Committee agrees with the report from RBID and its recommendation to approve this application. This development represents a significant investment in the Enterprise Zone and the relocation of a successful city business to the area. Further, this project will result in the redevelopment of a formerly-industrial site to facilitate a commercial office use. This is consistent with the Caswell Hill Local Area Plan which recommends transitioning away from industrial uses in this part of the neighbourhood.

This application is consistent with the purpose of City of Saskatoon Policy A09-031 (Municipal Enterprise Zone). The Adjudication Committee is recommending that City Council grant the five-year property tax abatement commencing in the next taxation year after completion of the project.

The following is a summary of incentives pending City Council approval of a five-year incremental tax abatement:

Decision	Incentive	Estimated Value
Automatic	Building and Plumbing Permit Fee Rebate	\$10,675 (cash)
Committee	Façade Appearance Grants (2 x \$2,500; conditional)	\$5,000 (cash)
Council	Property Tax Abatement (5 years at \$11,689 per year)	\$58,445 (tax-based)
	Total	\$71,620

RBID will conduct a follow-up inspection to ensure that the project is completed according to the proposal prior to disbursement of any rebates or commencement of the abatement.

OPTIONS

1. City Council may approve the application from AODBT (recommended).
2. City Council may decide not to approve the request. This would represent a departure from precedent, which has seen projects in the Enterprise Zone with a similar level of expansion and investment receive approval for a five-year incremental property tax abatement.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

The above application was considered by the Enterprise Zone Committee on November 6, 2008. As of December 1, 2008, after accounting for the automatic rebate of permit fees resulting from this project, there is approximately \$57,400 remaining in the Municipal Enterprise Zone account. The façade appearance grants will be paid only if the Enterprise Zone receives additional funding. The recommended property tax abatement does not impact the account balance.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy) is not required.

ATTACHMENT

1. Aerial Image of Site

REPORT NO. 2-2009 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor B. Dubois
Councillor M. Heidt
Councillor D. Hill
Councillor P. Lorje
Councillor M. Neault
Councillor T. Paulsen
Councillor G. Penner
Councillor B. Pringle
Councillor G. Wyant

**1. Proposed Direct Sale
1401 – 1417 20th Street West
Habitat for Humanity
(File No. CK. 4131-31)**

- RECOMMENATION:**
- 1) that the housing stock at 1401, 1405, 1409, 1411, 1413, 1415, and 1417 20th Street West be sold to Habitat for Humanity for the nominal fee of \$1 each, subject to the terms in this report;
 - 2) that the City Solicitor be authorized to prepare the sale agreement(s);
 - 3) that the Mayor and City Clerk be authorized to execute the Sale Agreement(s); and
 - 4) that the Administration report further regarding the disposition of Parcel E.

ADOPTED.

Your Committee has considered and supports the following report of the General Manager, Community Services Department dated June 8, 2009:

“BACKGROUND

On March 17, 2008, City Council authorized the purchase of the remaining Wolfe properties located on the 1400 block of 20th Street West. These properties form part of

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 33**

Parcel E in the Pleasant Hill Revitalization Concept Plan approved by Council in June 2007. (See Attachment 1.) Parcel E is intended to be developed as a high density, residential high-rise with commercial uses at grade level. Parcel E will be offered to developers through a Request for Proposals in fall 2009.

The Administration has offered the existing housing stock to Habitat for Humanity for auction as a potential fund-raiser. On October 15, 2008, the Habitat for Humanity Board of Directors passed the following motion:

“Habitat for Humanity Saskatoon will enter into an agreement with the City of Saskatoon to take possession of the following homes 1417, 1415, 1413, 1411, 1409, 1405, and 1401 20th Street West at the price of \$1 per unit.”

REPORT

The following table outlines the current status of the subject properties:

Existing House	Status
1421 20 th Street West	Former Commercial Building – Demolished – May 2009
1417 20 th Street West	Leased – month to month
1415 20 th Street West	Leased – Lease expires June 30, 2009.
1413 20 th Street West	Vacant
1411 20 th Street West	Vacant
1409 20 th Street West	Leased – month to month
1407 20 th Street West	Kubica Glass – owned by Affinity Credit Union
1405 20 th Street West	Leased – Leased by Saskatchewan Housing Corp. to May/09.
1401 20 th Street West	Vacant

The properties are illustrated in Attachment 2.

The available housing stock has been inspected and is in good condition. The sale to Habitat for Humanity would not include 1407 20th Street West. This is a commercial live/work site and the current location of Kubica Glass. The City of Saskatoon is currently in negotiations to acquire this property.

The idea of auctioning the housing stock is intended to help raise funds for Habitat for Humanity and try and save reasonably good housing stock for use elsewhere in the city. Those houses which do not receive bids during the auction will be demolished to make way for a new development (Parcel E in the Pleasant Hill Redevelopment Concept Plan).

There are existing tenants in four of the houses. At the time of this writing, the City Administration was arranging a meeting with the existing tenants to inform them of the City’s intention to auction these properties. Habitat for Humanity plans to offer the existing tenants the first right of refusal on purchasing their existing unit (i.e. tenant will not

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 34**

need to enter the auction). In the event an arrangement cannot be worked out with the existing tenants, Habitat for Humanity will attempt to auction the houses to raise funds for future affordable housing projects.

Sale Agreement

In the event Habitat for Humanity is able to successfully auction any of the housing stock, a sale agreement will need to be prepared. The sale agreement will contain conditions. The main conditions are listed below:

1. Habitat for Humanity will offer right of first refusal to existing tenants for the direct purchase of the existing dwelling unit in which they reside (no bidding) subject to the tenant meeting the minimum financial qualifications necessary to purchase the dwelling.
2. Habitat for Humanity will become the owner of the housing stock for the nominal fee of \$1 each. The City of Saskatoon will purchase back any housing which does not receive a bid through the auction.
3. That the proceeds from the auction be received by Habitat for Humanity and dedicated towards future affordable housing projects in Saskatoon.
4. All successful bidders of property must sign an agreement requiring them to remove the existing dwelling from the site, at their own expense, on or before June 15, 2009.

Parcel E - Pleasant Hill Revitalization Project

Parcel E is intended to be made available to developers for a mixed use high-rise development. It is envisaged in the approved concept plan that the high-rise would contain commercial development on the main floor fronting 20th Street, and residential dwellings on the upper floors. Prior to new development commencing on Parcel E, several things need to happen:

1. The City needs to complete the purchase of one more property owned by Affinity Credit Union at 1407 20th Street West. Kubica Glass is a live/work tenant on this site with an option to purchase agreement with Affinity Credit Union.
2. The existing housing stock needs to either be moved and re-used in a different location, or it will be demolished. In either case, the existing tenants will need to receive formal notice of termination by no later than March 15, 2009.
3. Phase II environmental screening of the sites will be conducted once the existing dwellings are removed or demolished to determine the suitability of the site for future residential uses.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 35**

4. Plan of Proposed Subdivision will be prepared to consolidate the site and the existing lane.
5. The City will prepare and issue a Request for Proposal for Parcel E.

It is hoped that by early Fall 2009, the City of Saskatoon will be ready to issue a Request for Proposals.

OPTIONS

1. Proceed with the sale of the houses at 1401 to 1417 20th Street West to Habitat for Humanity for auction.
2. The City of Saskatoon could attempt to sell the houses, at market value, for eventual relocation. This option does not guarantee the eventual sale and removal of the housing stock.
3. The City may decide not to proceed with the direct sale. In this case, the houses will remain in their present condition and managed by the City of Saskatoon until June 30, 2009. At such time, the housing stock will become vacant and eventually demolished.

POLICY IMPLICATIONS

There are no policy implications as a result of this report and recommendations.

FINANCIAL IMPACT

There may be a positive financial impact as the result of this report and recommendations. The sale and re-use of the housing stock will save the Pleasant Hill project future costs of demolition and landfill fees which would be significant given the number of houses involved.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required since the sale of the housing stock does not include the land.

ATTACHMENTS

1. Pleasant Hill Concept Plan
2. Location of Subject Properties”

2. **Snow and Ice Program – Snow Routes
Implementation of Phase 2
(File No. CK. 6290-1)**

- RECOMMENDATION:**
- 1) that Bylaw No. 7200, The Traffic Bylaw, be amended to include the streets listed in the Snow Route Phase 2 Street List (Attachment 1) for ‘no parking’ bans as installation commences in winter 2008/2009;
 - 2) that the fine for an offence for parking on a designated snow route during a ban be increased from \$50 to \$65;
 - 3) that the City Solicitor be instructed to make the necessary amendments to Bylaw No. 7200 for consideration by City Council; and
 - 4) that the Administration report further in one year’s time regarding the amount of fine that would be necessary in order to achieve full cost recovery associated with towing vehicles parked on a designated snow route during a ban, including administrative time and costs.

ADOPTED.

Your Committee has considered and supports the following report of the General Manager, Infrastructure Services Department dated December 10, 2008:

“BACKGROUND

City Council, at its meeting held on September 17, 2007, considered Clause 1, Report No. 15-2007 of the Executive Committee and resolved:

- 1) that Bylaw No.7200, The Traffic Bylaw, be amended to include temporary snow route ‘no parking’ bans;
- 2) that temporary snow route ‘no parking’ bans be in effect on Priority 1 and selected Priority 2 streets as shown on the Priorities for Street Maintenance Program map for the 2007/2008 season;
- 3) that enforcement for non-compliance with a temporary parking ban include:
 - a) a ticket; and/or
 - b) removal of the vehicle; and/or
 - c) impounding of the vehicle at the owner’s expense; and
- 4) that snow route ‘no parking’ bans be phased in on the remaining Priority 2 and 3 streets over the next three years, beginning in the fall of 2008.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 37**

At its meeting held on October 9, 2007, City Council considered and approved Bylaw 8636, to amend Bylaw 7200, The Traffic Bylaw, which included a fine for an offence for parking on a designated snow route during a ban of \$50, with no opportunity to pay a reduced penalty.

The following report provides recommendations on the implementation of Phase 2 of the Snow and Ice – Snow Routes program, and an increase to the fine for an offence for parking on a designated snow route during a ban from \$50 to \$65.

REPORT

The Snow and Ice Program - Phase 1 included 69 Priority 1 and 2 streets and street segments listed as snow routes, covering approximately 80 kilometres.

Phase 2 will include the remaining 167 Priority 2 streets and street segments covering 90 kilometres, as well as 82 ramps, exits and underpasses around bridges and overpasses. The inclusion of underpasses and ramps ensures that enforcement measures can be taken, even though snow route signage will not be installed since they are already “no parking” areas.

As signs are installed, each household on a Phase 2 residential street will receive a pamphlet containing information and outlining the responsibilities of being located on a snow route.

Tow truck availability was an issue for the only declaration in the winter of 2007/08. At the time, there were approximately 15 kilometres of snow route signs installed; however, towing occurred on less than 5 kilometres. This was due to towing companies choosing to help citizens because of the colder than normal temperatures, making them unavailable to the City. Although the contract stipulated that they were to be available, the Administration chose not to exercise this clause because of the extreme winter conditions.

As this was the first declaration, the Administration only issued warning tickets on the vehicles that were towed. Approximately 40% of the 55 vehicles towed required the use of dollies.

The towing tender for 2008/09 season closed with an increase of \$18 per tow to a total of \$48.00, with an additional fee of \$34.00 per tow when dollies are required. It is estimated that approximately half of the vehicles will require dollies. Approximately 10 cars per kilometre were removed during last winter’s declaration. Based on that rate, it is predicted that 800 cars could be towed for each declaration, for a total cost of \$52,000, based on \$65 per tow. Normal winters see an average of four to five occurrences which may require a snow route declaration. The Administration is, therefore, recommending that the fine for an offence for parking on a designated snow route during a ban be increased from \$50 to \$65.

FINANCIAL IMPACT

A total of \$350,000 has been allocated in Capital Project 1541 – Snow Route Signing for the implementation of Phase 2, including the manufacturing and installation of signs. Snow route signs will not be required on priority streets where no parking restrictions already exist.

Increasing the fine for an offence for parking on a designated snow route during a ban from \$50 to \$65 will have no impact on the budget as the intent is to cover the increase in the towing tender, as well as the increase in the number of cars that may need to be towed due to the additional kilometers of signed streets, which currently covers approximately 80 kilometres.

Snow routes are intended to increase efficiency of snow clearing. Any savings that are realized from the increase in the fine could be diverted to increase snow clearing in lanes or walkways.

The Administration will monitor the costs for vehicle relocations during the 2008/2009 winter season and report further at the end of the season with recommended adjustments to funding to cover the costs associated with the program.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Snow Route Phase 2 Street List”

**3. Roadway Infrastructure
(File No. CK. 6000-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached for Council’s information is a report of the General Manager, Infrastructure Services Department dated December 19, 2008, together with a report of the Strategic Services Branch entitled “Roadway Preservation – Report 3, Paved Street Condition Assessment”.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 39**

4. Communication to Council

**From: William Restall, President & CEO
Saskatoon Airport Authority**
Date: December 22, 2008
**Subject: Request for Surcharge on Taxi Fares Departing from the Airport
(File No. CK. 307-4)**

RECOMMENDATION: that the information be received.

City Council, at its meeting held on January 12, 2009, received the attached letter from William Restall, Saskatoon Airport Authority, requesting that there be a rate charge in order to provide for a \$4 surcharge to all taxi fares departing the airport. Council resolved that the matter be referred to the Executive Committee.

Your Committee has considered the matter and has heard from several taxi owners/operators. Your Committee does not support the implementation of an airport surcharge.

The City Clerk distributed copies of a letter from William Restall, President & CEO, Saskatoon Airport Authority, dated January 22, 2009, withdrawing his request for a surcharge on taxi fares leaving the airport.

IT WAS RESOLVED: that the information be received.

**5. Appointments to Boards and Committees
(File No. CK. 225-1)**

RECOMMENDATION:

- 1) that Cheryl Foster be appointed to the Library Board to the end of 2010;
- 2) that Michael Molaro be appointed to the Saskatoon Environmental Advisory Committee to the end of 2010;
- 3) that Shirley Ross be appointed to the Advisory Committee on Animal Control for 2009;
- 4) that Roy Fleming be appointed to the Property Maintenance Appeals Board and to the Waste Management Appeals Board to the end of 2010;
- 5) that Susan Shantz be appointed to the Visual Arts Placement Jury to the end of 2010; and

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 40**

- 6) that Dave Denny be appointed to the Municipal Heritage Advisory Committee to the end of 2010.

ADOPTED.

Your Committee is pleased to put forward the above recommendations for appointments to various Boards and Committees.”

His Worship the Mayor assumed the Chair.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

- 1) **Paulette Edin, Office Administrator, SaskTel Saskatchewan Jazz Festival, dated January 5**

Requesting an extension of the time which live entertainment can be heard under the Noise Bylaw until 11:00 p.m. during the SaskTel Saskatchewan Jazz Festival being held on June 26th to July 5, 2009. (File No. CK. 185-9)

RECOMMENDATION: that the request from the SaskTel Saskatchewan Jazz Festival for an extension of the time which live entertainment can be heard under the Noise Bylaw until 11:00 p.m. during the SaskTel Saskatchewan Jazz Festival being held on June 26th to July 5, 2009 be granted.

Moved by Councillor Penner, Seconded by Councillor Paulsen,

THAT the request from the SaskTel Saskatchewan Jazz Festival for an extension of the time which live entertainment can be heard under the Noise Bylaw until 11:00 p.m. during the SaskTel Saskatchewan Jazz Festival being held on June 26th to July 5, 2009 be granted.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 41**

2) Susan Lamb, CEO, Meewasin Valley Authority, dated January 8

Submitting comments with respect to River of Many Islands concept report. (File No. 4129-2)

RECOMMENDATION: that the information be received and forwarded to the Administration to join to the file on the matter.

Moved by Councillor Penner, Seconded by Councillor Paulsen,

THAT the information be received and forwarded to the Administration to join to the file on the matter.

CARRIED.

3) Vanessa Thomas, Director of Promotions, Rock 102, dated January 16

Requesting City Council proclaim August 17 to 23, 2009 as Cruise Week in Saskatoon, and in conjunction with the event, requesting that 1st Avenue between 20th and 22nd Street; 2nd and 3rd Avenues between 20th and 23rd Street; and 21st and 22nd Streets between 1st and 4th Avenues be closed from 4 a.m. to 6 p.m. during the above dates.

RECOMMENDATION: that City Council proclaim August 17 to 23, 2009 as Cruise Week; that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and that the request to close 1st Avenue between 20th and 22nd Street; 2nd and 3rd Avenues between 20th and 23rd Street; and 21st and 22nd Streets between 1st and 4th Avenues from 4 a.m. to 6 p.m. during the above dates be approved subject to any administrative conditions.

Moved by Councillor Penner, Seconded by Councillor Paulsen,

THAT City Council proclaim August 17 to 23, 2009 as Cruise Week; that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and that the request to close 1st Avenue between 20th and 22nd Street; 2nd and 3rd Avenues between 20th and 23rd Street; and 21st and 22nd Streets between 1st and 4th Avenues from 4 a.m. to 6 p.m. during the above dates be approved subject to any administrative conditions.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 42**

C. INFORMATION ITEMS

1) Neil Hovdestad, dated January 7

Commenting on effective snow removal. (File No. CK. 6290-1)

2) Yang Pang, dated January 9

Commenting on the need for more cabs in Saskatoon. (File No. CK. 307-4)

3) Glen Reid, dated January 12

Commenting on the transit system. (File No. CK. 7300-1)

4) Rowan Patel, dated January 19

Commenting on article about Saskatoon. (File No. CK. 150-1)

5) Joanne Lawford, dated January 21

Commenting on a bird in a local store. (File No. CK. 150-1)

6) Joanne Sproule, Deputy City Clerk, dated January 20

Submitting Notice of Hearing of the Development Appeals Board with respect to the property located at 235 Avenue D North. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

D. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) David Mickalishen, dated January 7

Commenting on congestion on 33rd Street. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

2) Scott Billett, dated January 9

Commenting on a fence located on Kenderdine Road. (File No. CK. 6320-1) **(Referred to Administration for review.)**

3) Cameron Griffiths, dated January 11

Commenting on procedures for the sale of tickets to local events. (File No. CK. 205-1) **(Referred to Credit Union Centre to respond to the writer.)**

4) Scott Morrison, dated January 14

Commenting on difficulty parking around the University of Saskatchewan. (File No. CK. 6120-1) **(Referred to Administration for consideration.)**

5) Becky Henderson, dated January 9

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to provide the writer with information regarding the City's snow and ice program.)**

6) John Marshall, dated January 14

Commenting on snow removal during rush hours. (File No. CK. 6290-1) **(Referred to Administration for consideration.)**

7) Don Parenteau, dated January 20

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to provide the writer with information regarding the City's snow and ice program.)**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 44**

8) Kristen Smith, dated January 17

Commenting on the clock at City Hall. (File No. CK. 185-15) **(Referred to Administration for consideration and response to the writer.)**

9) Yvonne Hein, dated January 17

Requesting information on whether the Carlton Towers at 325 5th Avenue North have applied for condominium status. (File No. CK. 4132-1) **(Referred to Administration to respond to the writer.)**

10) Sheila Reddekopp, dated January 17

Commenting on the need for speed bumps on Richardson Road. (File No. CK. 6320-1) **(Referred to Administration for consideration.)**

11) Doris Dyck, dated January 19

Commenting on the condition of 39th Avenue. (File No. CK. 6290-1) **(Referred to Administration for appropriate action.)**

12) Erin Ewing, dated January 20

Commenting about bicycle lanes in Saskatoon. (File No. CK. 5300-5-5) **(Referred to Administration for consideration and response to the writer.)**

13) Teryn Rostek, dated January 20

Commenting on buses running behind schedule. (File No. CK. 7300-1) **(Referred to Administration for appropriate action.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

- 1) that, with respect to Item D1), Councillor Heidt be provided a copy of the response;*
- 2) that, with respect to Item D2), the Administration respond to the writer and provide Councillor Dubois with a copy;*

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 45**

- 3) *that, with respect to Item D4), that a copy of the letter also be sent to the University of Saskatchewan for information; and*
- 4) *that the information be received.*

CARRIED.

E. PROCLAMATIONS

1) Debra Lefebvre, Founder, Buy-A-Net Malaria Prevention Group, dated December 30

Requesting that City Council proclaim April 25, 2009 as World Malaria Day.
(File No. CK. 205-5)

2) Jen Pederson, Sponsorship & Public Affairs Coordinator, Canadian Red Cross dated January 7

Requesting that City Council proclaim March 2009 as Red Cross Month and asking that the flag be flown at City Hall. (File No. CK. 205-5)

3) Mimi Lodoen, In Motion Consultant, Saskatoon Health Region, dated January 8

Requesting that City Council proclaim Family Day, February 16, 2009 as *in motion* day. (File No. CK. 205-5)

4) Margaret Eaton, President, ABC Canada Literacy Foundation, dated January 9

Requesting City Council proclaim January 27, 2009 as Family Literacy Day. (File No. CK. 205-5)

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 46**

- RECOMMENDATION:**
- 1) that City Council approve the flag raising as noted above subject to any administration conditions;
 - 2) that City Council approve all proclamations as set out in Section E; and
 - 3) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Paulsen, Seconded by Councillor Penner,

- 1) *that City Council approve the flag raising as noted above subject to any administration conditions;*
- 2) *that City Council approve all proclamations as set out in Section E; and*
- 3) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

The meeting recessed at 6:30 p.m., and reconvened at 7:00 p.m. with His Worship the Mayor in the Chair.

MATTERS REQUIRING PUBLIC NOTICE

- 5a) Proposed Property Sale
Portion of City of Saskatoon Property Located East of 3129 Taylor Street East
(File No. CK. 4215-1)**
-

REPORT OF THE CITY CLERK:

“The following is a report of the A/General Manager, Infrastructure Services Department dated January 16, 2009:

- RECOMMENDATION:**
- 1) that a 3.05 metre (10 feet) wide strip of City owned property adjacent to the east side of 3129 Taylor Street East, as described in the Plan of Proposed Property Sale (Attachment 1), be sold to Mr. Miles Morgan, the homeowner of 3129 Taylor Street East, for \$1.00;

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 47**

- 2) that \$7,500, being the value of the property, be paid into the Property Realized Reserve from the Storm Water Reserve;
- 3) that all subdivision costs associated with the sale of this strip of property be paid by Mr. Miles Morgan; and
- 4) that all costs associated with remediating the drainage problem be paid by Mr. Miles Morgan.

A complaint was received from Mr. Miles Morgan of 3129 Taylor St East concerning a drainage problem on City of Saskatoon property causing basement flooding. The City berm east of Mr. Morgan's property is sloped to drain towards the west onto his property, causing flooding during spring snow melt and large rain events. The Administration estimates that it would cost \$10,000 to remediate this problem.

Mr. Morgan has proposed to remediate the drainage problem, at his expense, if the City agrees to sell him a 3.05 metre (10 feet) wide strip of the City-owned property adjacent to the east side of his property, as shown on the Plan of Proposed Property Sale. Mr. Morgan would like to consolidate this strip of property with his in order to accommodate the construction of a garage.

The City Land Branch has valued the 3.05 metre strip of property at \$7,500. Subdivision costs are estimated to be \$4,710, plus applicable taxes. The Administration is recommending that the cost of the property, in the amount of \$7,500, be funded from the Storm Water Reserve, as the cost to remediate the drainage problem is estimated to be over that amount. Mr. Morgan has agreed to pay all other associated subdivision costs, as well as remediate the drainage problem.

Mr. Morgan has contacted SaskTel concerning their utility pedestal located on the north-east corner of his property and they have no objections with respect to the consolidation of this strip of property.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The Star Phoenix and Sun on the weekends of January 17 and 18 and January 24 and 25, 2009;
- Posted on the City Hall Notice Board on January 16, 2009; and
- Posted on the City's website on January 16, 2009.

ATTACHMENTS

1. Plan of Proposed Property Sale, dated December 12, 2008; and
2. Copy of Public Notice.”

A/General Manager, Infrastructure Services Gourdeau presented his report.

Mr. Colin Prang spoke regarding improvements needed for the berm including weed control and drainage. He asked that Council consider selling 50 feet of the property for development so the developer can correct the drainage. Another alternative would be having no driveway access from Taylor.

Moved by Councillor Wyant, Seconded by Councillor Penner,

- 1) *that a 3.05 metre (10 feet) wide strip of City owned property adjacent to the east side of 3129 Taylor Street East, as described in the Plan of Proposed Property Sale (Attachment 1), be sold to Mr. Miles Morgan, the homeowner of 3129 Taylor Street East, for \$1.00;*
- 2) *that \$7,500, being the value of the property, be paid into the Property Realized Reserve from the Storm Water Reserve;*
- 3) *that all subdivision costs associated with the sale of this strip of property be paid by Mr. Miles Morgan; and*
- 4) *that all costs associated with remediating the drainage problem be paid by Mr. Miles Morgan.*

CARRIED.

**5b) Proposed Closure of Portion of Right-of-Way
East-West Lane between Avenue K and Avenue L
and north of 17th Street
(File No. CK. 6295-09-2)**

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services Department dated January 16, 2009:

RECOMMENDATION: 1) that City Council consider Bylaw No. 8735;

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 49**

- 2) that the City Solicitor be instructed to take all necessary steps to bring the intended closing forward and to complete the closing;
- 3) that upon closing the portion of right-of-way, as described in Plan of Proposed Subdivision as prepared by Tri-City Surveys Ltd., dated July 28, 2008, (Attachment 1), and Plan No. 242-0042-005r001 (Attachment 2), "Lane A" be sold to Bob Stroh of RS Cabinets Doors Ltd for \$2,106.78 (plus GST), and that "Lane B" be sold to Frank Kurenda of 101003498 Saskatchewan Ltd., for \$1,888.99 (plus GST); and
- 4) that all costs associated with this closing be paid by the applicants.

An application has been received from Frank Kurenda of 101003498 Saskatchewan Ltd. (542 Avenue L South) and Bob Stroh of RS Cabinets Doors Ltd. (1102 17th Street West) to close and purchase all of the east-west lane adjacent to their property, as shown on the attached Plan of Proposed Subdivision (Attachment 1). The current owners want to consolidate the portion of the lane adjacent to their property for future development.

SaskEnergy, SaskTel and Saskatoon Light & Power require an easement. Infrastructure Services requires the purchaser to remove dropped crossings and install a full height curb or sidewalk. All other agencies and adjacent property owners have no objections or easement requirements with respect to the closure, and approval has been received from the Minister of Highways (Attachment 3).

The right-of-way in question is not currently used as a public roadway and the lane serves no future use to the City of Saskatoon. The Administration is continuing to work with adjacent property owners to ensure adequate access is provided for the north-south lane. The Administration, therefore, supports the closure of the east-west lane.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The Star Phoenix and Sun on the weekends of January 17 and 18, and 24 and 25, 2009;
- Posted on the City Hall Notice Board on Friday January 23, 2009; and
- Posted on the City of Saskatoon website on Friday, January 23, 2009.

ATTACHMENTS

1. Plan Showing Proposed Subdivision, dated January 26, 2009;
2. Plan No. 242-0042-005r001
3. Copy of letter from Department of Highways, dated October 10, 2008;
4. Proposed Bylaw No 8735; and
5. Copy of Public Notice.”

A/General Manager, Infrastructure Services Gourdeau presented his report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Penner, Seconded by Councillor Lorje,

- 1) *that City Council consider Bylaw No. 8735;*
- 2) *that the City Solicitor be instructed to take all necessary steps to bring the intended closing forward and to complete the closing;*
- 3) *that upon closing the portion of right-of-way, as described in Plan of Proposed Subdivision as prepared by Tri-City Surveys Ltd., dated July 28, 2008, (Attachment 1), and Plan No. 242-0042-005r001 (Attachment 2), “Lane A” be sold to Bob Stroh of RS Cabinets Doors Ltd for \$2,106.78 (plus GST), and that “Lane B” be sold to Frank Kurenda of 101003498 Saskatchewan Ltd., for \$1,888.99 (plus GST); and*
- 4) *that all costs associated with this closing be paid by the applicants.*

CARRIED.

**5c) Amendments to the Boundaries of The Partnership and
The Riversdale Business Improvement Districts
(File No. CK. 4129-1, CC 4130-2 and SPR 4129-1)**

REPORT OF THE CITY CLERK:

“The following is a report of the City Manager dated January 19, 2009:

RECOMMENDATION: that City Council considers Bylaw No. 8736 - *The Saskatoon Downtown Business Improvement District Amendment Bylaw, 2009* and Bylaw No. 8737 - *The Riversdale Business Improvement District Amendment Bylaw, 2009.*

BACKGROUND

Currently, River Landing Phase I is within The Partnership boundary, while only a small portion of River Landing Phase II (properties along 19th Street) is within The Riversdale Business Improvement District. To ensure a unique district and a contiguous development with expanded services for River Landing (Phase I and Phase II), and to avoid overlapping district boundaries, responsibilities, activities, and revenues between the Business Improvement Districts and River Landing, City Council at its meeting on March 17, 2008, approved, in part:

“c) amendments to the boundaries of The Partnership and the Riversdale Business Improvement Districts to remove River Landing from their jurisdiction.”

REPORT

Attached is The Saskatoon Downtown Business Improvement District Amendment Bylaw, 2009 (Attachment 1). The purpose of this Bylaw is to reduce the area that is encompassed in the Saskatoon Downtown Business Improvement District to exclude all property used or intended to be used for business purposes located south of 19th Street East, between Idylwyld Drive and the west side of 3rd Avenue South, and north of the west bank of the South Saskatchewan River.

Also attached is The Riversdale Business Improvement District Amendment Bylaw, 2009 (Attachment 2). The purpose of this Bylaw is to reduce the area that is encompassed in the Riversdale Business Improvement District to exclude the property used or intended to be used for business purposes located on the south side of 19th Street West, between Avenue A South and Avenue C South.

All the necessary Notices have been given to affected businesses in both the Saskatoon Downtown Business Improvement District and the Riversdale Business Improvement District.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3.1 of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the *StarPhoenix* on Saturday, January 17 and Saturday, January 24, 2009.
- Advertised in *The Saskatoon Sun* on Sunday, January 18 and Sunday, January 25, 2009.
- Posted on City Hall Notice Board on Friday, January 16, 2009.
- Posted on City of Saskatoon Website on Friday, January 16, 2009.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 52**

- Notice mailed to all affected parties by ordinary mail on Tuesday, January 6, 2009.

ATTACHMENTS

1. Bylaw No. 8736 - The Saskatoon Downtown Business Improvement District Amendment Bylaw, 2009.
2. Bylaw No. 8737 - The Riversdale Business Improvement District Amendment Bylaw, 2009.”

The City Clerk distributed a letter from Terry Scaddan, Executive Director, The Partnership, dated January 21, 2009, requesting permission to address Council regarding the proposed reduction of area of the Downtown Business Improvement District.

A/City Manager Gauthier presented the report.

Mr. Terry Scaddan, Executive Director, The Partnership, asked that The Partnership be considered to have representation on any board of management that may be created with respect to River Landing. He also suggested that there be regular programming at River Landing public spaces, such as concerts.

Moved by Councillor Penner, Seconded by Councillor Wyant,

THAT City Council consider Bylaw No. 8736 - The Saskatoon Downtown Business Improvement District Amendment Bylaw, 2009 and Bylaw No. 8737 - The Riversdale Business Improvement District Amendment Bylaw, 2009.

CARRIED.

COMMUNICATIONS TO COUNCIL – continued

A. REQUESTS TO SPEAK TO COUNCIL

1) Jack Grover, Grover Holdings Ltd., dated January 19

Requesting permission to address City Council with respect to affordable housing. (File No. CK. 750-1)

RECOMMENDATION: that Jack Grover be heard.

His Worship the Mayor noted that Mr. Grover had withdrawn his request to address Council at this time.

INTRODUCTION AND CONSIDERATION OF BYLAWS

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 53**

Bylaw 8735

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 8735, being “The Street Closing Bylaw, 2009 (No. 1)” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Hill, Seconded by Councillor Neault,

THAT Bylaw No. 8735 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8735.

CARRIED.

Council went into Committee of the Whole with Councillor Hill in the Chair.

Committee arose.

Councillor Hill, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8735 was considered clause by clause and approved.

Moved by Councillor Hill, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Dubois,

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 54**

THAT permission be granted to have Bylaw No. 8735 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Hill, Seconded by Councillor Wyant,

THAT Bylaw No. 8735 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8736

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 8736, being “The Saskatoon Downtown Business Improvement District Amendment Bylaw, 2009” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Hill, Seconded by Councillor Neault,

THAT Bylaw No. 8736 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8736.

CARRIED.

Council went into Committee of the Whole with Councillor Hill in the Chair.
Committee arose.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 55**

Councillor Hill, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8736 was considered clause by clause and approved.

Moved by Councillor Hill, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT permission be granted to have Bylaw No. 8736 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Hill, Seconded by Councillor Wyant,

THAT Bylaw No. 8736 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8737

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 8737, being "The Riversdale Business Improvement District Amendment Bylaw, 2009" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Hill, Seconded by Councillor Neault,

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 56**

THAT Bylaw No. 8737 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8737.

CARRIED.

Council went into Committee of the Whole with Councillor Hill in the Chair.
Committee arose.

Councillor Hill, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8737 was considered clause by clause and approved.

Moved by Councillor Hill, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT permission be granted to have Bylaw No. 8737 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Hill, Seconded by Councillor Wyant,

THAT Bylaw No. 8737 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8739

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 57**

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 8739, being “The Council and Committee Procedure Amendment Bylaw, 2009” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Hill, Seconded by Councillor Neault,

THAT Bylaw No. 8739 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Hill, Seconded by Councillor Heidt,

THAT Council go into Committee of the Whole to consider Bylaw No. 8739.

CARRIED.

Council went into Committee of the Whole with Councillor Hill in the Chair.

Committee arose.

Councillor Hill, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8739 was considered clause by clause and approved.

Moved by Councillor Hill, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Dubois,

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, JANUARY 26, 2009
PAGE 58**

THAT permission be granted to have Bylaw No. 8739 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Hill, Seconded by Councillor Wyant,

THAT Bylaw No. 8739 be now read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Moved by Councillor Hill,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 7:16 p.m.

Mayor

City Clerk