

Council Chambers
City Hall, Saskatoon, Sask.
Monday, March 7, 2011
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Donauer, Dubois, Hill, Loewen,
Neault, and Paulsen;
A/City Manager Jorgenson;
City Solicitor Dust;
General Manager, Corporate Services Bilanski;
General Manager, Community Services Gauthier;
A/General Manager, Fire and Protective Services Paulsen;
A/General Manager, Infrastructure Services Sexsmith;
City Clerk Mann; and
Council Assistant Mitchener

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the minutes of meeting of City Council held on February 22, 2011, be approved.

CARRIED.

HEARINGS

- 3a) Discretionary Use Application – Parking Station
Lots 5 and 6, Block 2, Plan No. G191
1909 Broadway Avenue – R2 Zoning District
Queen Elizabeth Neighbourhood
Applicant: Saskatoon Trading Company Ltd.
(File No. CK. 4355-011-1)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that posters have been placed on site and letters sent to all adjacent landowners within 75 meters of the site.

Attached are copies of the following:

- Report of the General Manager, Community Services Department dated

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January 17, 2011, recommending that the application submitted by Saskatoon Trading Company Ltd. requesting permission to use 1909 Broadway Avenue for the purpose of a parking station, be approved subject to the following conditions:

- 1) the applicant obtaining a Development Permit and all other relevant permits (such as Building and Plumbing Permits) and licenses;
 - 2) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application; and
 - 3) the applicant satisfying the following conditions of the Infrastructure Services Department:
 - i) a fence is required adjacent to the rear property line. If the applicant is intending to use the lane as access, the fence will not be required. However, the entire east-west portion of the lane must be paved, and support from the affected property owner needs to be indicated; and
 - ii) surface drainage of the property must be contained on site and not directed to adjacent properties. If the drainage is designed to go to the existing catch basins on the adjacent Shoppers Drug Mart property, the lot must be consolidated with this site.
- Letter dated February 14, 2011, from the Secretary to the Municipal Planning Commission advising that the Commission supports the above-noted recommendation.”

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the discretionary use application and expressed the Department's support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission's support of the discretionary use application.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT the submitted report and correspondence be received.

CARRIED.

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Moved by Councillor Hill, Seconded by Councillor Clark,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the application submitted by Saskatoon Trading Company Ltd. requesting permission to use 1909 Broadway Avenue for the purpose of a parking station, be approved subject to the following conditions:

- 1) the applicant obtaining a Development Permit and all other relevant permits (such as Building and Plumbing Permits) and licenses;*
- 2) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application; and*
- 3) the applicant satisfying the following conditions of the Infrastructure Services Department:*
 - i) a fence is required adjacent to the rear property line. If the applicant is intending to use the lane as access, the fence will not be required. However, the entire east-west portion of the lane must be paved, and support from the affected property owner needs to be indicated; and*
 - ii) surface drainage of the property must be contained on site and not directed to adjacent properties. If the drainage is designed to go to the existing catch basins on the adjacent Shoppers Drug Mart property, the lot must be consolidated with this site.*

CARRIED.

- 3b) Discretionary Use Application – Residential Care Home – Type II
Lot 16, Block 606, Plan No. 66A19386
402/404 Acadia Drive – R2 Zoning District
College Park Neighbourhood
Applicant: STC Urban First Nations Services Inc.
(File No. CK. 4355-011-2)**
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider the above-noted discretionary use application.

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The City Planner has advised that posters have been placed on site and letters sent to all adjacent landowners within 75 meters of the site.

Attached are copies of the following:

- Report of the General Manager, Community Services Department dated January 14, 2011, recommending that the application submitted by STC Urban First Nations Services Inc. requesting permission to use 402/404 Acadia Drive for the purpose of a Residential Care Home – Type II, with a maximum of ten residents, be approved, subject to the following conditions:
 - 1) the applicant obtaining a Development Permit and all other relevant permits and licenses (such as Building and Plumbing Permits); and
 - 2) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application.
- Letter dated February 14, 2011, from the Secretary to the Municipal Planning Commission advising that the Commission supports the above-noted recommendation.”

The City Clerk distributed copies of a letter from R.B. and N. McKercher, dated March 3, 2011, submitting comments regarding the above matter.

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the discretionary use application and expressed the Department’s support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission’s support of the discretionary use application.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

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Moved by Councillor Hill, Seconded by Councillor Clark,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT the application submitted by STC Urban First Nations Services Inc. requesting permission to use 402/404 Acadia Drive for the purpose of a Residential Care Home – Type II, with a maximum of ten residents, be approved, subject to the following conditions:

- 1) the applicant obtaining a Development Permit and all other relevant permits and licenses (such as Building and Plumbing Permits); and*
- 2) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application.*

CARRIED.

**3c) Proposed Zoning Bylaw Text Amendment
Permit Place of Worship as a Permitted Use in B4 Zoning District
Applicant: Prairie Muslim Association
Proposed Bylaw No. 8918
(File No. CK. 4350-011-01)**

REPORT OF THE CITY CLERK:

The purpose of this hearing is to consider proposed Bylaw No. 8918.

Attached are copies of the following:

- Proposed Bylaw No. 8918;
- Report of the General Manager, Community Services Department dated January 24, 2011, recommending that the proposal to amend Section 10.6.2 of the Zoning Bylaw No. 8770 to permit places of worship in a B4 District, be approved;
- Letter dated February 14, 2011, from the Secretary to the Municipal Planning Commission advising that Commission supports the above-noted recommendation;
- Notice that appeared in the local press under dates of February 19 and February 26, 2011.”

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His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw text amendment and expressed the Department's support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw text amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT Council consider Bylaw No. 8918.

CARRIED.

- 3d) Proposed Rezoning from M3 District to B2 District
Lots 2 to 4, Block 197, Plan No. 101946427
302, 310 and 318 Cope Lane – Stonebridge Neighbourhood
Applicant: Kindrachuk Agrey Architecture
Proposed Bylaw No. 8919
(File No. CK. 4351-011-03)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 8919.

Attached are copies of the following:

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- Proposed Bylaw No. 8919;
- Report of the General Manager, Community Services Department dated January 24, 2011, recommending that the proposal to rezone Lots 2 to 4, Block 197, Plan No. 101946427 (302, 308, and 310 Cope Lane) from an M3 District to B2 District, be approved;
- Letter dated February 14, 2011, from the Secretary to the Municipal Planning Commission advising that Commission supports the above-noted recommendation;
- Notice that appeared in the local press under dates of February 19 and February 26, 2011.”

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department's support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Loewen, Seconded by Councillor Hill,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT Council consider Bylaw No. 8919.

CARRIED.

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- 3e) Proposed Rezoning from B3 District to B6 District
Lots 1 to 6, Block 2, Plan No. F4570
15 23rd Street East – Central Business District
Applicant: 23rd Street Ventures Inc.
Proposed Bylaw No. 8920
(File No. CK. 4351-011-02)**
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 8920.

Attached are copies of the following:

- Proposed Bylaw No. 8920;
- Report of the General Manager, Community Services Department dated January 24, 2011, recommending that the proposal to rezone Lots 1 to 6, Block 2, Plan No. F4570 (15 23rd Street East) from a B3 District to a B6 District, be approved;
- Letter dated February 14, 2011, from the Secretary to the Municipal Planning Commission advising that Commission supports the above-noted recommendation;
- Notice that appeared in the local press under dates of February 19 and February 26, 2011.”

The City Clerk distributed copies of a letter from Everett Kearley, President, Waldegrave Properties Limited, dated March 1, 2011, submitting comments regarding the above matter.

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.

Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT the submitted report and correspondence be received.

CARRIED.

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Moved by Councillor Paulsen, Seconded by Councillor Donauer,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT Council consider Bylaw No. 8920.

CARRIED.

MATTERS REQUIRING PUBLIC NOTICE

- 4a) Investment in the Equity Building Program
(File No. CK. 750-4, CK. 1790-1, CS. 750-1 and CS. 1790-3)**

REPORT OF THE CITY CLERK:

“The following is a report of the A/General Manager, Corporate Services Department dated February 18, 2011:

- “RECOMMENDATION:** 1) that \$3,000,000 be allocated to the Equity Building Program in the form of a civic long-term investment; and
- 2) that the proposed revision to Investment Policy (Policy C12-009, Portfolio Management), as outlined in this report, be approved.

BACKGROUND

At an Investment Committee meeting held on September 14, 2010, the General Manager, Community Services Department provided an overview of the newly-proposed Equity Building Program (EBP). The mandate of the EBP will allow eligible applicants to accumulate sufficient equity over a period of time to secure home ownership. Affinity Credit Union is a committed partner to this program. Affinity’s responsibilities will include, but are not limited to, marketing the EBP, coordinating the application process, and managing the mortgage arrangements for eligible applicants. The City’s participation in the EBP involves depositing funds into an Affinity Credit Union bank account whereby the funds would be used to finance the 5% down payment for eligible applicants. The deposit account will be repaid by the applicant through monthly payments over a five-year term. Any default of monthly payments will be recovered by the potential sale proceeds

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from the sale of the property. Through a risk share agreement, Affinity Credit Union will assume one-third of the default risk with the remaining default risk assumed by the City.

The financial details of the EBP are outlined below:

- The City of Saskatoon will place on deposit with Affinity Credit Union a sum of \$3,000,000.00;
- Funds on deposit will revolve in perpetuity;
- Applied funds will earn a rate of return of 3.64% for the initial five-year period; the investment rate will be reviewed and reset on an annual basis for new applicants, and;
- Unapplied funds on deposit will be invested by Affinity Credit Union in short-term investments.

REPORT

Your Investment Committee considered this investment proposal from the following perspectives:

1. Eligibility under Corporate Investment Policy: Corporate investment Policy was developed to provide policy guidelines relating to the investment of civic funds, the composition and responsibilities of the Investment Committee, and the custodial and settlement procedures for securities. More specifically, City Council Policy C12-009, Portfolio Management, was established to address investment eligibility, credit quality ratings, investment limits, and maturity terms.

With respect to the EBP, the act of placing funds on deposit with Affinity Credit Union contravenes Corporate Investment Policy because all civic investments must be rated by a recognized bond rating agency. Short-term investments must be rated R-1 Low or higher. Long-term investments must have a credit rating of A or higher. Affinity Credit Union is not rated by a recognized credit rating agency.

Corporate investment policy specifically addresses short-term and long-term investments which have a defined maturity date. The EBP requires that deposited funds revolve in perpetuity which implies the absence of a stated maturity date. All investment transactions executed by the City involve fixed-income securities with a clearly defined maturity date.

2. Valuation of EBP Investment Proposal: The EBP was valued by assessing the risk\return characteristics of the specific investment relative to alternative capital market securities.

The EBP was initially presented with a 3.0% rate of return (ROR) over a five-year period. Two-thirds of the default risk on the loan payment will be assumed by the City with the balance assumed by Affinity Credit Union. Affinity Credit Union

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holds first mortgage on the property. It is the understanding of the Investment Committee that the Affordable Housing Reserve will guarantee any default of monthly payments relating to the risk exposure of the investment. A second risk consideration is the illiquid nature of the investment; that is, the ability to convert the investment to cash in a very short period of time.

Your Investment Committee selected a five-year Bank of Montreal (BMO) Senior Deposit Note for comparison purposes. At the time, the BMO Senior Deposit Note was trading at a level of 3.02%, roughly the same yield as the EBP investment. The BMO Senior Deposit Note is rated AA by Dominion Bond Rating Service and A+ by Standard and Poors. As well, many investment dealers provide a bid\offer market for senior deposit notes, thus allowing investors to quickly buy or sell deposit notes for cash.

Your Investment Committee, through discussions with some investment dealers, determined that the liquidity risk premium should be valued at a minimum of 50 basis points (0.50%). There is virtually no credit risk associated with the equity investment given the debt service guarantee of the Affordable Housing Reserve. For the inherent risks assumed, your Investment Committee believes a minimum ROR of 3.52% (3.02% + 0.50%) would be required for the City to invest in the EBP program. Your Investment Committee and the General Manager, Community Services Department mutually agreed on a five-year rate of 3.64% based on the current qualifying base mortgage rate of 5.39% less 1.75%.

Proposed Policy Revision

Section 3 subsection 3.2, c), i)

This new clause specifically addresses the portfolio investment in the EBP and the terms and conditions governing same. The EBP investment will be limited to a maximum dollar amount of \$3 million and will remain as an investment for the duration of the program. This proposed policy amendment is required to make the EBP investment eligible under Corporate Investment Policy.

OPTIONS

The alternative option is not to invest civic funds in the EBP.

POLICY IMPLICATIONS

Revised corporate investment policy upon City Council approval.

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FINANCIAL IMPLICATIONS

The EBP investment will experience a rate of return of 3.64% for the initial five-year term. The investment rate will be reviewed and reset on an annual basis for new applicants to the EBP.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommendations in this report.

PUBLIC NOTICE

Public Notice is required for consideration of this matter pursuant to Section 3 of Policy No. C01-021, Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix on Saturday, February 26, and Saturday, March 5, 2011.
- Posted on the City's Notice Board on February 25, 2011.
- Posted on the City's Website on February 25, 2011.

ATTACHMENTS

1. Policy No. C12-009 – Portfolio Management.
2. Photocopy of Public Notice.””

General Manager, Corporate Services Department Bilanski presented her report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

- 1) *that \$3,000,000 be allocated to the Equity Building Program in the form of a civic long-term investment; and*
- 2) *that the proposed revision to Investment Policy (Policy C12-009, Portfolio Management), as outlined in the report of the General Manager, Corporate Services Department dated February 18, 2011, be approved.*

CARRIED.

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**4b) Intent to Borrow
(File Nos. CK. 1750-1, x 1702-1, CS.1702-1 and CS.1750-1)**

REPORT OF THE CITY CLERK:

“The following is a report of the A/General Manager, Corporate Services Department dated February 22, 2011:

RECOMMENDATION: that City Council authorize the planned borrowing to finance the following projects approved, in principle, through Capital Budgets and capital plans:

- a) an additional \$7,500,000 (up to \$8,229,000) for the expansion and modification to buildings, systems, pumps and piping at the 42nd Street Reservoir to meet pumping capacity for the North Industrial area (Capital Project 713);
- b) up to \$2,100,000 for the Wastewater Treatment Sludge Disposal Maintenance Facility (Capital Project 1227);
- c) up to \$3,300,000 for expansion and upgrade of the Radio Trunking System (Capital Project 1523);
- d) an additional \$9,100,000 (up to \$23,220,000) for the Water Treatment Plant – reservoir capacity expansion throughout the distribution system (Capital Project 2198);
- e) up to \$1,000,000 for the river bank restoration project at the Water Treatment Plant site (Capital Project 2199);
- f) up to \$2,700,000 for the Wastewater Treatment Plant Operations Facility Upgrade and Expansion (Capital Project 2212); and
- g) an allowable 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

REPORT

The Cities Act and City Council Bylaw 8171 require that City Council give Public Notice before borrowing money, lending money or guaranteeing the repayment of a loan.

Capital Budget Borrowing

The above-noted projects listed under the recommendation are included in the 2011 Capital Budget. Through its Capital Budget deliberations, City Council has authorized these projects to proceed, subject to a Public Notice Hearing for borrowing. While some expenditures may have already been incurred, no borrowing has been undertaken pending this Public Hearing. It should also be noted that while authorization is being requested for the full borrowing requirements for all of these projects, actual borrowing will occur based on cash flow requirements and/or prevailing market conditions. Debt repayment on all these capital projects is supported by mill rate or water and wastewater utility rates.

OPTIONS

The alternative option is not to proceed with the construction of the various capital projects noted above, or to finance these projects without borrowing.

POLICY IMPLICATIONS

City Council should be aware that the Administration will follow its existing practice with respect to borrowing. Once an Administrative decision has been made to borrow, Council will be requested to authorize the General Manager, Corporate Services Department, to effect that borrowing within specified ranges (interest rates, for example). Once a borrowing has occurred, the Administration will draft and present a borrowing bylaw, with all of the relevant data related to the transaction, for Council's approval.

City Council is also asked to allow a 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

FINANCIAL IMPLICATIONS

The requested borrowing identified through the recommendation is being proposed within the capital budget plan with debt repayment covered through mill rate funding that is in place or through water and wastewater utility rates.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021 (Public Notice Policy). The following notice was given:

- Advertised in the Saskatoon StarPhoenix on Saturday, February 26, and Saturday, March 5, 2011.
- Posted on the City Hall Notice Board on Friday, February 25, 2011.
- Posted on the City's Website on Friday, February 25, 2011.

ATTACHMENT

1. Photocopy of Public Notice.”

General Manager, Corporate Services Department Bilanski presented her report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT City Council authorize the planned borrowing to finance the following projects approved, in principle, through Capital Budgets and Capital plans:

- a) an additional \$7,500,000 (up to \$8,229,000) for the expansion and modification to buildings, systems, pumps and piping at the 42nd Street Reservoir to meet pumping capacity for the North Industrial area (Capital Project 713);*
- b) up to \$2,100,000 for the Wastewater Treatment Sludge Disposal Maintenance Facility (Capital Project 1227);*
- c) up to \$3,300,000 for expansion and upgrade of the Radio Trunking System (Capital Project 1523);*
- d) an additional \$9,100,000 (up to \$23,220,000) for the Water Treatment Plant – reservoir capacity expansion throughout the distribution system (Capital Project 2198);*
- e) up to \$1,000,000 for the river bank restoration project at the Water Treatment Plant site (Capital Project 2199);*
- f) up to \$2,700,000 for the Wastewater Treatment Plant Operations Facility Upgrade and Expansion (Capital Project 2212); and*

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- g) *an allowable 10% variance on the borrowing requirements for each project identified with any variance greater than 10% of the borrowing amount identified must be reported to City Council.*

CARRIED.

- 4c) Transfer of Funding from the Water and Sewer Infrastructure Replacement Reserve to the Stabilization Reserve for Water and Wastewater**
(Files: CK. 1702-1, CK. 1815-1 and US. 1700-1)
-

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services Department dated February 18, 2011:

- RECOMMENDATION:**
- 1) that returned funding in the amount of \$1,600,000 be placed to the Water and Sewer Infrastructure Replacement Reserve from the following Capital Projects:
 - a) Project 1615 - Water Distribution, in the amount of \$335,000;
 - b) Project 1616 - Waste Water Collection, in the amount of \$725,000;
 - c) Project 1617 – Primary Water Mains, in the amount of \$25,000;
 - d) Project 1618 - Sanitary Sewer Trunks, in the amount of \$415,000; and
 - e) Project 2263 - Watershed Management and Assessment Program, in the amount of \$100,000; and
 - 2) that returned funding be moved from the Water and Sewer Infrastructure Replacement Reserve (Capital) to the Water and Wastewater Stabilization Reserve (Operating).

REPORT

The water and wastewater utilities were impacted in 2010 from the wet and cool summer, resulting in decreased revenues. The actual consumption to date is significantly below the budgeted amount, and as a result, both utilities are expecting significant deficits. The Water and Wastewater Stabilization Reserve does not have funding to offset the deficits, and as a result, any realized deficits would need to be covered by the general operating

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fund. The Administration does not feel it is appropriate to have the general fund subsidize the utilities.

The Administration has reviewed all expenditures for both Operating and Capital programs in the water and wastewater utilities and instituted spending freezes in the early fall. In addition, previously approved projects funded from the Water and Sewer Infrastructure Replacement Reserve have been reviewed and reprioritized to identify funding that could be returned to the Water and Sewer Infrastructure Reserve. The Administration is recommending that these funds be redirected to the Stabilization Reserve for water and wastewater to assist in offsetting the decreased revenues experienced in the water and wastewater utilities in 2010.

The review identified \$1,600,000 which can be returned to the Water and Wastewater Replacement Reserve, in accordance with Capital Reserve Bylaw, 6774, to assist in minimizing the water utility deficit.

This return is comprised of a net \$310,000 from the 2005 through 2009 approved allocation to the Network Management component of Capital Project 1615 - Water Distribution; \$700,000 from the 2006 through 2009 approved allocation to the Network Management component of Capital Project 1616 - Waste Water Collection; \$390,000 from the 2004 through 2009 approved allocation to the Network Management component of Capital Project 1618 - Sanitary Sewer Trunks; and a deferral of \$100,000 from Capital Project 2263 - Watershed Management and Assessment Program, which will be rebudgeted in 2012. In addition, a total of \$100,000 was identified to be returned from the Capital Operations and General Support components of Capital Projects 1615, 1616 and 1618, as listed above, as well as Capital Project 1617 – Primary Water Mains.

OPTIONS

An option could be to leave the returned funding in the Water and Sewer Infrastructure Reserve. This would not provide any reduction to the anticipated deficit and would require the full deficit to be covered through the general operating fund. It should be noted that the reserve is currently in a deficit position as a result of the advancement of Flood Protection projects and the payment of the claims related to the 2005 floods. The reserve will be repaid over time through the Flood Protection Levy being billed and collected from utility customers. Returning the funds to this reserve would help reduce this deficit, although not eliminate it.

POLICY IMPLICATIONS

This transaction requires Public Notice and approval from City Council, as Capital Reserve Bylaw 6774 states that any amounts returned from capital projects are to go back to the original source; that these reserves only contain funds for capital expenditures; and that the reserves shall not be used for operating expenses. Instead of retaining the amount in the reserve, Public Notice has been given to transfer the returned funding in the amount of

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\$1,600,000, as identified above, from the Water and Sewer Infrastructure Reserve to the Water and Wastewater Stabilization Reserve.

FINANCIAL IMPLICATIONS

The reallocation of these funds is required to manage the deficit position of the utility, which is a direct result of the extreme weather experienced in 2010 which impacted revenues. The capital programs for the whole water and wastewater system will be re-prioritized to match the funding available. However, the net effect is an increase in the infrastructure deficit for the water and wastewater system.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3f) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix and Sun on the weekends of February 26 and 27, 2011; and March 5 and 6, 2011;
- Posted on the City Hall Notice Board on Friday, February 25, 2011; and
- Posted on City of Saskatoon website on Friday, February 25, 2011.

ATTACHMENT

1. Copy of Public Notice.’”

A/General Manager, Infrastructure Services Department Sexsmith presented the report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Neault, Seconded by Councillor Loewen,

- 1) *that returned funding in the amount of \$1,600,000 be placed to the Water and Sewer Infrastructure Replacement Reserve from the following Capital Projects:*
 - a) *Project 1615 - Water Distribution, in the amount of \$335,000;*
 - b) *Project 1616 - Waste Water Collection, in the amount of \$725,000;*
 - c) *Project 1617 – Primary Water Mains, in the amount of \$25,000;*
 - d) *Project 1618 - Sanitary Sewer Trunks, in the amount of \$415,000; and*

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- e) *Project 2263 - Watershed Management and Assessment Program, in the amount of \$100,000; and*
- 2) *that returned funding be moved from the Water and Sewer Infrastructure Replacement Reserve (Capital) to the Water and Wastewater Stabilization Reserve (Operating).*

CARRIED.

**4d) Proposed Closure of Right-of-Way
Walkway between 67 and 71 Bence Crescent
(Files CK. 6295-09-14 and IS. 6295-1)**

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services Department dated February 18, 2011:

- RECOMMENDATION:**
- 1) that the walkway adjacent to 67 and 71 Bence Crescent be closed;
 - 2) that upon receipt of the legal land survey documents the City Solicitor be requested to prepare the appropriate bylaw for consideration by City Council;
 - 3) that upon approval of the bylaw, the City Solicitor be instructed to take all necessary steps to bring the intended closure forward and to complete the closure; and
 - 4) that upon closure of the walkway, the land be sold to Gerald and Cindy Hubick of 71 Bence Crescent for \$1,000.

BACKGROUND

At its meeting on December 1, 2008, Council determined that while a new policy was adopted for reviewing requests for walkway closures, outstanding requests would be given the option of proceeding with either the new policy or the former policy. The residents submitting the request for closure of the walkway adjacent to 67 and 71 Bence Crescent have opted to continue with the former policy.

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The Planning and Operations Committee, at its meeting on August 18, 2009, considered a report of the General Manager, Infrastructure Service Department, dated July 21, 2009 (Attachment 1), and approved the recommendation that the Administration proceed with Public Notice for the closure of a portion of the walkway right-of-way adjacent to 67 and 71 Bence Crescent and 1234 and 1302 Catherwood Avenue in the Westview neighborhood.

Council, during Matters Requiring Public Notice, considered and approved a report recommending the closure of the portion of the walkway between 1234 and 1302 Catherwood Avenue on December 14, 2009. In order for a walkway to be closed under former Policy C07-017, Walkway Closure Fee Assistance, all fees must be collected before proceeding to Public Notice. At that time, the fees had not been received from the property owners of 71 Bence Crescent. The funds have now been received.

REPORT

If the closure is approved by City Council, the Administration will proceed with acquiring the legal land survey documents to transfer the title of land. Typically, this process involves acquiring a plan of consolidation and gathering utility consents to verify easements. This process can take between six and eight months. Once all the documentation has been received, a report will be submitted to City Council to consider the bylaw for closure.

Upon closing the walkway adjacent to 67 and 71 Bence Crescent, the land will be sold to Gerald and Cindy Hubick of 71 Bence Crescent for \$1,000. The owner of 67 Bence Crescent is not interested in purchasing a portion of the walkway.

The adjacent property owners will not be allowed to build a structure or alter the right-of-way until title of land has been transferred, however, they will be allowed to close the parcel by installing a temporary fence or extending their existing fence line.

If there are any utilities located on this land parcel, easements will be attached to the title or they will be relocated at the expense of the property owner.

ENVIROMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix and Sun on the weekends of February 26 and 27, and March 4 and 5, 2011;

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- Posted on the City Hall Notice Board on Friday, February 25, 2011;
- Posted on City of Saskatoon website on Friday, February 25, 2011; and
- Flyers distributed to affected parties on Thursday February 24, 2011.

ATTACHMENTS

1. Excerpt from the minutes of the Planning and Operations Committee dated August 18, 2009; and
2. Copy of Public Notice.”

A/General Manager, Infrastructure Services Department Sexsmith presented the report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Neault, Seconded by Councillor Donauer,

- 1) *that the walkway adjacent to 67 and 71 Bence Crescent be closed;*
- 2) *that upon receipt of the legal land survey documents the City Solicitor be requested to prepare the appropriate bylaw for consideration by City Council;*
- 3) *that upon approval of the bylaw, the City Solicitor be instructed to take all necessary steps to bring the intended closure forward and to complete the closure; and*
- 4) *that upon closure of the walkway, the land be sold to Gerald and Cindy Hubick of 71 Bence Crescent for \$1,000.*

CARRIED.

- 4e) Aero Green Business Park
Proposed Closure of all Streets and Lanes in Registered Plan No. 66S09344
Excepting All that Portion Shown as Cynthia Street on Said Registered Plan; and that
Portion of Jeremy Drive Lying West of Cynthia Street; and All of the Portions of the
Lane Lying to the West of Westerly Boundary of the North-South Lane, Registered
Plan No. 69S07233
(File No.: CK. 6295-011-1 and IS. 6295-1)**
-

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services Department dated February 24, 2011:

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- RECOMMENDATION:**
- 1) that City Council consider Bylaw 8926;
 - 2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;
 - 3) that upon closing all streets and lanes in the Registered Plan No. 66S09344, excepting all that portion shown as Cynthia Street on said registered plan; and that portion of Jeremy Drive lying West of Cynthia Street; and all of the portions of the lane lying West of Westerly Boundary of the North-South lane Registered Plan No. 69S07233, indicated on Plan of Proposed Surface Subdivision of All Streets and Lanes prepared by Webb Survey dated February 18, 2011, and on Plan No: 240-0005-004r001, the land be transferred to 310644 Alberta Ltd. in exchange for dedication of future roads in the area; and
 - 4) that the land titled Parcel AA Registered Plan No. 80S45858 as showing on Plan No. 240-0005-004r001 be transferred to 310644 Alberta Ltd. in exchange for dedication of future roads in the area; and
 - 5) that all costs associated with this closure be paid by the applicant.

REPORT

A request has been received from 310644 Alberta Ltd. (Re/Max Guardian Commercial) to close all the streets and lanes on Registered Plan No. 66S09344 excepting all that portion shown as Cynthia Street on said registered plan; and that portion of Jeremy Drive located West of Cynthia Street; and all of the portions of the lane lying to the West of Westerly boundary of the North-South lane, Registered Plan No. 69S07233 on Plan of Proposed Surface Subdivision of All Streets and Lanes and Plan No. 240-0005-004001 (Attachment 1 and Attachment 2).

The purpose of the closure of all the streets and lanes is for development of the Aero Green Business Park. All streets and lanes will be consolidated with the adjacent property in exchange for dedication of future roadways in the area. In addition to the road closure, land titled Parcel AA Registered Plan No. 80S45858 as shown on Plan No. 240-0005-004r001 be transferred to 310644 Alberta Ltd. in exchange for dedication of future roads in the area.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in The StarPhoenix on the weekends of February 26 and March 5, 2011;
- Posted on the City Hall Notice Board on Thursday, February 24, 2011; and
- Posted on the City of Saskatoon website on Thursday, February 24, 2011.

ATTACHMENTS

1. Plan of Proposed Surface Subdivision of All Streets, Lanes;
2. Plan 240-0005-004r001;
3. Proposed Bylaw 8926, and;
4. Copy of Public Notice.””

A/General Manager, Infrastructure Services Department Sexsmith presented the report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Loewen,

- 1) *that City Council consider Bylaw 8926;*
- 2) *that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;*
- 3) *that upon closing all streets and lanes in the Registered Plan No. 66S09344, excepting all that portion shown as Cynthia Street on said registered plan; and that portion of Jeremy Drive lying West of Cynthia Street; and all of the portions of the lane lying West of Westerly Boundary of the North-South lane Registered Plan No. 69S07233, indicated on Plan of Proposed Surface Subdivision of All Streets and Lanes prepared by Webb Survey dated February 18, 2011, and on Plan No: 240-0005-004r001, the land be transferred to 310644 Alberta Ltd. in exchange for dedication of future roads in the area; and*
- 4) *that the land titled Parcel AA Registered Plan No. 80S45858 as showing on Plan No. 240-0005-004r001 be transferred to 310644 Alberta Ltd. in exchange for dedication of future roads in the area;*
- 5) *that all costs associated with this closure be paid by the applicant; and*

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- 6) *that City Council authorize the City Solicitor to prepare the necessary agreement for Parcel AA.*

CARRIED.

**4f) Blairmore Sector Plan Amendment
(File No.: CK. 4110-32 and PL. 4110-12-3)**

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Community Services Department dated February 23, 2011:

RECOMMENDATION: that the proposed Blairmore Sector Plan Amendment be approved.

EXECUTIVE SUMMARY

The Blairmore Sector Plan (formerly West Sector Plan) was approved by City Council on November 29, 2004. The development potential of portions of the area has changed since 2004, as have some of the strategies for servicing. In response to the following changes, the proposed Blairmore Sector Plan Amendment has been drafted as outlined in Attachment 1:

1. The boundary of the first residential neighbourhood in the Sector (that is, Kensington) is revised;
2. The segment of 33rd Street West to Dalmeny Road is realigned a half mile north. The realignment defines the north boundary of Kensington;
3. The Claypool Drive Extension (formerly known as Cynthia Street Extension) is realigned so that it continues straight west to Dalmeny Road, rather than deflecting south;
4. A neighbourhood is added to the Sector west of Hampton Village, as the Infrastructure Services Department has now determined that this area can be serviced;
5. A revised storm water and sanitary sewer plan is proposed;
6. Lands west of the West Swale are shown as Urban Holding, rather than future neighbourhoods, to ensure compatibility between urban growth and mining interests;
7. The approved alignment of Perimeter Highway is reflected;
8. Lands south of the Canadian Pacific Railway tracks are removed, since they will be part of a future study (that is, the Southwest Sector Plan);
9. The district commercial area is relocated to 33rd Street West. This will be a more central location to serve the proposed neighbourhoods;

10. Population projections are increased to reflect an increased density target of seven units per acre; and
11. The development sequence is modified to include the additional neighbourhood west of Hampton Village.

The revisions to the Sector Plan are being proposed at this time so that the neighbourhood boundaries for Kensington can be established and the Neighbourhood Concept Plan for Kensington can be completed. Lot sales indicate that Hampton Village could be fully built-out by 2014. To meet demand for growth, lots in Kensington should be ready for sale by late 2013 or early 2014. To achieve this, the design and construction of major infrastructure must begin along 33rd Street West. For example, prior to subdividing or servicing new residential lots in this area, the proposed deflection of 33rd Street West needs to be constructed, and a new lift station and storm water pond need to be built north of this new road alignment.

BACKGROUND

Sector Plans serve as a development framework for future growth and are based on the policies contained in The Official Community Plan Bylaw No. 8769. Sector Plans provide a broad framework for future urban development, include the location and size of future neighbourhoods and commercial/employment areas, identify natural areas for preservation, and provide the blueprint for extension and phasing of servicing infrastructure and major transportation routes. *The Planning and Development Act, 2007* requires Sector Plans and any amendments to be approved by City Council.

The Blairmore Sector Plan (formerly West Sector Plan) guides long-term development on the west edge of Saskatoon out to Perimeter Highway. The original Blairmore Sector Plan was approved by City Council on November 29, 2004. The development potential of portions of the area has changed since 2004, as have some of the strategies for servicing the area; therefore, a Sector Plan amendment is being proposed.

Phase 1 of the Blairmore Sector Plan started construction in 2006 with the development of the Blairmore Suburban Centre. The Blairmore Suburban Centre consists of the Shaw Centre and two high schools (Bethlehem Catholic High School and Tommy Douglas Collegiate). Development continues in this phase with the construction of commercial and institutional developments and multi-unit housing.

REPORT

The Blairmore Sector Plan Amendment report being recommended for approval is appended as Attachment 1.

The Blairmore Sector is located east of Perimeter Highway, north of the Canadian Pacific Railway rail line, west of Hampton Village, Dundonald, Confederation Park, Pacific Heights, and Parkridge neighbourhoods, and south of Beam Road.

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If the proposed amendments to the Blairmore Sector Plan are approved, the Blairmore Sector would consist of 1,881 hectares (4,647 acres) of land, eight future neighbourhoods, a suburban centre, a district commercial centre, and up to 70,000 people. A detailed build-out of the Sector Plan is shown on Page 10 of the Blairmore Sector Plan Amendment report (Attachment 1).

The Blairmore Sector Plan is a preliminary planning study and is future oriented. No specific timeframe for development is applied to the Sector Plan. The Blairmore Sector is proposed to be developed in a sequential pattern from east to west. The proposed amendment to the Blairmore Sector Plan illustrates four phases of growth. Phase 1 comprises the Blairmore Suburban Centre, Phase 2 comprises two neighbourhoods east of Dalmeny Road, Phase 3 comprises three neighbourhoods between Dalmeny Road and the West Swale, and Phase 4 comprises the lands between the West Swale and Perimeter Highway.

Rationale for Changes to the Sector Plan

In the 2004 Blairmore Sector Plan, the boundary for Neighbourhood No. 1, now named Kensington, made for a challenging shape and a neighbourhood that was separated by an arterial road (33rd Street West). To avoid having an arterial road bisect a neighbourhood and to allow for a linear connected neighbourhood, 33rd Street West is being proposed outside the neighbourhood, defining the north boundary of Kensington.

The 2004 Blairmore Sector Plan alignment for the Claypool Drive Extension was designed to deflect southward, west of Hampton Village. This would restrict residential development west of Hampton Village; therefore, the Claypool Drive Extension is being proposed to follow the road allowance until it connects with Dalmeny Road. The realignment of Claypool Drive and 33rd Street West allows the lands west of Hampton Village to be considered for a new additional neighbourhood in the Sector.

To provide sanitary services to the Blairmore Sector, a new lift station will be required on the south edge of the proposed additional neighbourhood. This new lift station would allow the area, proposed for the new additional neighbourhood, to be part of Phase 2 of the Sector build-out, creating a compact development pattern.

To avoid potential conflicts between mining operations and urban development, the City of Saskatoon (City)'s Administration has undertaken proactive discussions with mining operators in the area to identify areas of common interest. The City Administration has agreed to focus on developing areas that will not be affected by mining operations. In return, the mining operators have agreed to ensure mining operations occur outside the City's short-term and medium-term growth areas. The City Administration will continue to work with the mining operators to monitor the lands in the City's long-term growth area and determine when those lands could be developed. As a result, the lands in Phase 4 of the Blairmore Sector are being proposed as Urban Holding lands.

The 2004 Blairmore Sector Plan provided a District Commercial site west of the West Swale. Because of the proposed reclassification of the lands in Phase 4 as Urban Holding and the addition of a new neighbourhood in Phase 2, the District Commercial site was repositioned to service the more northerly neighbourhoods in the Sector. The proposed District Commercial location was chosen to ensure that commercial areas in the Sector are evenly distributed throughout, and it is located next to three arterial roadways which will provide good visibility and access/egress to the site. In the future, when the lands in Phase 4 are proposed to be developed as residential neighbourhoods, an additional District Commercial site could be centrally located if demand is warranted.

Over the last few years, a trend for denser neighbourhood design has evolved; therefore, the build-out projections have been increased to reflect this. The proposed overall build-out projections would increase from five dwelling units per acre to seven dwelling units per acre. A detailed build-out projection for the sector is shown on Page 10 of the Blairmore Sector Plan Amendment report (Attachment 1).

OPTIONS

1. Approve the Blairmore Sector Plan Amendment report.
2. Do not approve the Blairmore Sector Plan Amendment report, which would retain the original Blairmore Sector Plan of 2004. This option is not recommended by the Administration because the development potential of portions of the area has changed since 2004, as have some of the strategies for servicing the area. Not amending the Blairmore Sector Plan would also delay planning and developing the Kensington neighbourhood.

POLICY IMPLICATIONS

The approval of the proposed Blairmore Sector Plan Amendment does not have policy implications.

FINANCIAL IMPLICATIONS

The Infrastructure Services Department conducted a preliminary analysis of the offsite servicing requirements for the Blairmore Sector. The analysis involved:

- the general sizing of piping systems,
- the identification of overland drainage patterns to allow for the costing of the various underground systems, and
- the arterial roadways within the sector.

The costs of the above systems were then estimated. Revenues from prepaid service rates (i.e. offsite levies) were estimated based on average frontages within recently developed neighbourhoods and adjusted for non-frontage areas such as swales and drainage ditches.

The result was a projection of costs totalling \$243 million with offsetting revenues of \$229 million. The net outcome is a deficit of \$14 million for the offsite service reserves, which represents about 5.8 percent of total costs. The Infrastructure Services Department has advised that the level of the overall deficit, given the initial preliminary analysis that has taken place, appears manageable.

STAKEHOLDER INVOLVEMENT

Sector Plans and amendments to them are widely circulated and reviewed. Consistent with the standard procedures, the proposed amendments to the Blairmore Sector Plan have been presented to the following groups:

- Stakeholders and Property Owners June 15, 2010
- Public Open House June 23, 2010
- Development Review Committee August 11, 2010
- Senior Management Team August 24, 2010
- Technical Planning Commission September 22, 2010
- Municipal Planning Commission December 7, 2010
- Planning and Operations Committee January 11, 2011
- Administration and Finance Committee February 28, 2011

The proposed amendments to the Sector Plan reflect the comments that were received during this process.

As previously noted, a meeting with property owners and other stakeholders in the Blairmore Sector was held prior to the Public Open House. A presentation was made explaining the amendments to the Blairmore Sector Plan, and a question and answer period followed.

Also previously noted, there was a Public Open House held to provide the general public with the opportunity to view and comment on the proposed amendments of the Blairmore Sector Plan. The Public Open House was advertised by:

- flyers that were sent to over 10,000 households adjacent to the area;
- two ads placed in each of The StarPhoenix and The Sunday Sun;
- emails sent to the surrounding Community Associations; and
- information on the City of Saskatoon website.

Approximately 100 people signed the attendance sheet at the Public Open House, and positive comments were received from individuals that attended.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

SAFETY [Crime Prevention Through Environmental Design (CPTED)]

A Crime Prevention Through Environmental Design (CPTED) review was completed on March 4, 2010. The recommendations from the CPTED review have been incorporated in the proposed amendments to the Sector Plan.

PUBLIC NOTICE

Public Notice will be required before City Council considers this matter, pursuant to Section 12.3 of The Public Notice Policy Bylaw No. C01-021. The following notices will be given:

- A notice will be published in The StarPhoenix on February 26, 2011, and March 5, 2011.
- A notice will be published in The Sunday Sun on February 27, 2011, and March 6, 2011.

ATTACHMENT

1. Blairmore Sector Plan Amendment Report September 2010'

The Blairmore Sector Plan Amendment is available for viewing on www.saskatoon.ca, look under "S" for Sector Planning.

Attached are copies of the following:

- Letter dated December 14, 2010, from the Secretary to the Municipal Planning Commission advising that the Commission supports the above-noted recommendation of the Administration;
- Letter dated February 17, 2011, from the Secretary to the Planning and Operations Committee advising that the Committee supports the above-noted recommendation of the Administration; and
- Notice that appeared in the local press under dates of February 26 and March 5, 2011."

Mr. Randy Grauer, Planning and Building Manager, Community Services Department, presented the report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

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Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the proposed Blairmore Sector Plan Amendment be approved.

CARRIED.

**4g) Proposed Amendment to Arbor Creek Neighbourhood Concept Plan
Lot A, Block 331 and Lot A, Block 339, Plan 96S28729
Applicant: Dundee Realty Corporation
(File No. CK. 4131-16)**

REPORT OF THE CITY CLERK:

“The following is a recommendation of the General Manager, Community Services Department:

RECOMMENDATION: that the application to amend the Arbor Creek Neighbourhood Concept Plan to redesignate Lot A Block 331 and Lot A Block 339, Plan 96S28729 from “School Sites” to “Residential”, be approved.

Attached are copies of the following:

- Report of the General Manager, Community Services Department dated February 7, 2011;
- Letter dated February 28, 2011 from the Secretary to the Municipal Planning Commission advising the Commission supports the above-noted recommendation;
- Letter dated March 1, 2011, from the Secretary to the Planning and Operations Committee advising the Committee supports the above-noted recommendation; and
- Notice that appeared in the local press under dates of February 26 and March 5, 2011.”

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, presented the report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

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Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the application to amend the Arbor Creek Neighbourhood Concept Plan to redesignate Lot A Block 331 and Lot A Block 339, Plan 96S28729 from "School Sites" to "Residential", be approved.

CARRIED.

4h) Proposed Amendment to Rosewood Neighbourhood Concept Plan
Applicant: Arbutus Meadows Partnership
(File No. CK. 4110-40)

REPORT OF THE CITY CLERK:

"The following is a recommendation of the General Manager, Community Services Department:

RECOMMENDATION: that the proposed amendment to the Rosewood Neighbourhood Concept Plan, as shown on Attachment 1, be approved subject to the following conditions:

- 1) the population density of the development must stay at or below the target density of 42 people per hectare (Daryl Schmidt, Infrastructure Services Department);
- 2) the developer must adhere to the agreed upon maximum sanitary and storm water discharge rates into the City of Saskatoon's piped and overland systems (Daryl Schmidt, Infrastructure Services Department); and
- 3) the areas of this proposal, outside of Phase 1, will remain zoned as a Future Urban Development District (FUD), until an appropriate Concept Plan Amendment is reviewed by the Administration and approved by City Council.'

Attached are copies of the following:

- Report of the General Manager, Community Services Department dated February 7, 2011;

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- Letter dated February 28, 2011 from the Secretary to the Municipal Planning Commission advising the Commission supports the above-noted recommendation;
- Letter dated March 1, 2011, from the Secretary to the Planning and Operations Committee advising the Committee supports the above-noted recommendation; and
- Notice that appeared in the local press under dates of February 26 and March 5, 2011.”

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, presented the report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT the proposed amendment to the Rosewood Neighbourhood Concept Plan, as shown on Attachment 1, be approved subject to the following conditions:

- 1) *the population density of the development must stay at or below the target density of 42 people per hectare (Daryl Schmidt, Infrastructure Services Department);*
- 2) *the developer must adhere to the agreed upon maximum sanitary and storm water discharge rates into the City of Saskatoon’s piped and overland systems (Daryl Schmidt, Infrastructure Services Department); and*
- 3) *the areas of this proposal, outside of Phase 1, will remain zoned as a Future Urban Development District (FUD), until an appropriate Concept Plan Amendment is reviewed by the Administration and approved by City Council.*

CARRIED.

UNFINISHED BUSINESS

- 5a) Proposal to Amend Animal Control Bylaw No. 7860
Location of Pigeon Lofts or Flight Pens
(File No. CK. 151-2)**
-

REPORT OF THE CITY CLERK:

“City Council, at its meeting held on February 7, 2011, deferred consideration of Clause 1, Report No. 2-2011 of the Administration and Finance Committee, a copy of which is attached, regarding the above matter.

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Attached is a copy of a letter from Dean Mario, Co-owner Frill Crest Lofts, dated March 1, 2011, submitting comments regarding this matter.”

Moved by Councillor Neault, Seconded by Councillor Hill,

THAT Clause 6, Report No. 3-2011 of the Administration and Finance Committee and Item B9) of Communications to Council be brought forward and considered.

CARRIED.

“REPORT NO. 3-2011 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor G. Penner, Chair
Councillor M. Neault
Councillor D. Hill
Councillor M. Heidt
Councillor T. Paulsen

**6. Proposal to Amend Animal Control Bylaw No. 7860
Annual Licence for Pigeons and Space Requirement for Pigeons
(File No. CK. 151-2)**

- RECOMMENDATION:**
- 1) that Bylaw No. 7860, The Animal Control Bylaw, be amended to require owners of a pigeon loft to obtain a license for the loft and that the fee for this license be set at the license rate set for spayed or neutered cats, which is currently \$16;
 - 2) that Bylaw No. 7860, The Animal Control Bylaw, be amended to require that pigeon lofts provide at least two square feet of floor space for each pigeon housed therein; and
 - 3) that the City Solicitor be requested to prepare the necessary bylaw amendments.

At the City Council meeting held on August 18, 2010, Clause 5, Report No. 11-2010 of the Administration and Finance committee was considered. City Council resolved, in part, that the Advisory Committee on Animal Control report further following the Administrative review of additional issues raised regarding pigeon lofts, namely: (a) sanitation and odour control; (b) possible limit to number of young birds in a loft; and (c) a proposal for an annual license fee.

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In this regard, the Administration convened a discussion group to review issues and discuss pigeon management in general. The attached report of the General Manager, Corporate Services Department dated February 1, 2011 to the Advisory Committee on Animal Control summarizes the discussion and recommends that Animal Control Bylaw No. 7860 be amended to:

- 1) require owners of a pigeon loft to obtain a license for the loft and that the fee for this license be set at the license rate set for spayed or neutered cats, which is currently \$16; and
- 2) require that pigeon lofts provide at least two square feet of floor space for each pigeon housed therein.

Following a review of the above-referenced administrative report, the Advisory Committee on Animal Control reported to your Committee with a recommendation that Animal Control Bylaw No. 7860 be amended to require that pigeon lofts provide at least two square feet of floor space for each pigeon housed therein. The Advisory Committee on Animal Control did not support the recommendation requiring owners of a pigeon loft to obtain an annual license fee for a loft.

In response to the report of the Advisory Committee on Animal Control, your Committee received and considered the attached communications:

- Letter received February 24, 2011, from Ken King, a concerned pigeon keeper in the City;
- Letter dated February 25, 2011, from Dean W. Mario, Co-owner, Frill Crest Lofts; and
- Letter received February 25, 2011, from Dean Potapinski and Elan Strueby

Your Committee has reviewed this matter and supports the inclusion of both the licensing requirement and the floor space allocation requirement as part of the amendments to Animal Control Bylaw No. 7860, as it relates to pigeons.”

B9) Dean Mario, Frill Crest Lofts, dated March 1

Commenting on pigeon issues. (File No. CK. 151-2)

The City Clerk distributed copies of the following letters:

- *M. Mario, Co-owner of Frill Crest Lofts, dated March 3, 2011, submitting comments regarding the above matters;*
- *Dean Mario, Co-owner of Frill Crest Lofts, dated March 3, 2011, submitting comments regarding the above matters;*
- *Dean Potapinski and Elan Strueby, undated, submitting comments regarding the above matters; and*
- *Ken King, dated March 6, 2011, submitting comments and requesting to speak to Council regarding the above matters.*

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Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Ken King be heard.

CARRIED.

Mr. Ken King spoke against the proposed amendments indicating that the current bylaw is sufficient.

Moved by Councillor Hill, Seconded by Councillor Clark,

- 1) that Bylaw No. 7860, The Animal Control Bylaw, be amended to require owners of a pigeon loft to obtain a license for the loft and that the fee for this license be set at the license rate set for spayed or neutered cats, which is currently \$16;*
- 2) that Bylaw No. 7860, The Animal Control Bylaw, be amended to require that pigeon lofts provide at least two square feet of floor space for each pigeon housed therein, and that the requirement be phased in for existing pigeon lofts such that compliance is obtained without the need for culling;*
- 3) that the City Solicitor be requested to prepare the necessary bylaw amendments;
and*
- 4) that Council consider Bylaw No. 8917 (regarding location of pigeon lofts or flight pens).*

CARRIED.

Moved by Councillor Neault, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Neault as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Neault in the Chair.

Committee arose.

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Councillor Neault, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 1-2011 OF THE MUNICIPAL PLANNING COMMISSION”

Composition of Commission

Mr. Kurt Soucy, Chair
Mr. Leanne DeLong, Vice Chair
Councillor Bev Dubois
Ms. Carole Beitel
Ms. Joy Crawford
Mr. Art Evoy
Mr. Aditya Garg
Mr. Al Douma
Mr. Stan Laba
Ms. Debbie Marcoux
Mr. Bruce Waldron
Ms. Kathy Weber
Mr. James Yachyshen

- 1. Application for Direct Control District Approval – Proposed Office Building
Parcel W, Plan 101856427
475 2nd Avenue South – Central Business District
Applicant: Kindrachuk Agrey Architecture
(Files CK. 4129-1 and PL. 4129-10)**
-

- RECOMMENDATION:**
- 1) that the overall Concept Plans for the proposed building at 475 2nd Avenue South, as outlined in Attachment 2 to the report of the General Manager, Community Services Department dated February 7, 2011, be approved subject to the provision of detailed landscaping and exterior lighting plans to the satisfaction of the General Manager, Community Services Department; and
 - 2) that the General Manager, Community Services Department be authorized to issue Development Permits which are in substantial conformance with the approved plans and which comply with the conditions of approval under the Architectural Control District.

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IT WAS RESOLVED: that consideration of the matter be deferred to the presentation from the speaker. See Page No. 85.

ADMINISTRATIVE REPORT NO. 4-2011

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between February 10, 2011 to February 23, 2011
(For Information Only)
(Files CK. 4000-5 and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Subdivision

- Application No. 8/11: 411 - 11th Street East (Nutana Collegiate)
Applicant: Webb Surveys for Saskatoon Public School Board
Legal Description: Lots 1 to 9, 39, 40, Pt. of Lots 10 to 14
and X, Block A4, Plan A955
Current Zoning: R2
Neighbourhood: Nutana
Date Received: February 10, 2011
- Application No. 9/11: 1840 McOrmond Drive
Applicant: Webb Surveys for Pillar Development Corp.
Legal Description: Part of Parcel P, Plan 99SA37157
Current Zoning: B4A
Neighbourhood: University Heights Suburban Centre
Date Received: February 17, 2011
- Application No. 10/11: Webster Surveys Ltd. for Dundee Realty Corp.
Applicant: McClocklin Road/Hampton Circle
Legal Description: Part of the NW ¼ Sec. 37-5-W3M
Current Zoning: RM3
Neighbourhood: Hampton Village
Date Received: February 22, 2011

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Subdivision

- Application No. 11/11: Webster Surveys Ltd. for Boychuk Investments and
Applicant: Rosewood Land Inc.
Legal Description: Parcel F, Plan 94S17318, Parcel AA, Plan 101875394
Current Zoning: R1A
Neighbourhood: Rosewood
Date Received: February 22, 2011

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Subdivision No. 8/11
2. Plan of Proposed Subdivision No. 9/11
3. Plan of Proposed Subdivision No. 10/11
4. Plan of Proposed Subdivision No. 11/11

Section B – CORPORATE SERVICES

**B1) 2011 Budget Approval - Business Improvement Districts
(Files CK. 1680-1, CS.1680-2, CS.680-3, CS.1680-4 and CS.1680-5)**

- RECOMMENDATION:**
- 1) that the 2011 budget submissions from The Partnership, Broadway Business Improvement District, Riversdale Business Improvement District, and the Sutherland Business Improvement District be approved; and,
 - 2) that the City Solicitor be requested to prepare the 2011 Business Improvement District Levy Bylaws for submission to City Council for consideration.

ADOPTED.

REPORT

Each Business Improvement District (BID) has submitted a copy of its 2011 annual budget for Council's approval. The 2010 Financial Statements will be submitted at a future date. The 2011 levy request for each BID is as follows:

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- a) The Partnership – The levy request is \$453,300, which is the same as 2010.
- b) Broadway Business Improvement District – The levy request is \$149,840, which is a \$4,365 increase (3%) over 2010.
- c) Riversdale Business Improvement District – The levy request is \$130,000 which is a \$4,500 increase (3.6%) over 2010.
- d) Sutherland Business Improvement District - The levy request is \$20,179, which is a \$959 increase (5%) over 2010.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to the City.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommendations in this report.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

- 1. December 16, 2010 letter and 2011 proposed budget, The Partnership.
- 2. December 23, 2010 letter and 2011 proposed budget, Broadway BID.
- 3. January 28, 2011 letter and 2011 proposed budget, Riversdale BID.
- 4. February 3, 2011 letter and 2011 proposed budget, Sutherland BID.

**B2) Preliminary Statement of Revenues and Expenditures
Year Ended December 31, 2010
(Files CK. 1704-1 and CS. 1704-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

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REPORT

Attached for City Council's information, is a copy of the preliminary financial results by program (Vote/Sub-vote) for the year ended December 31, 2010. This statement, still subject to the external audit, reveals a surplus of \$423,200.

This surplus will be transferred to the Revenue Stabilization Reserve which was established to mitigate mill rate impacts from changes in revenues from year to year. The current reserve balance, before this transfer, is \$3,000,000.

Your Administration began generating forecasts mid-year 2010 which indicated that a potential deficit might be realized. In October 2010, based on forecasts using the September 30, 2010, actual financial results, a deficit of \$1.4 million was expected. While a corporate-wide discretionary spending freeze was not implemented there were steps taken by various departments and branches to minimize any negative impacts to the year-end results.

The external audit of the financial statements is expected to be completed this spring at which time the final financial statements will be forwarded to the Audit Committee and then City Council for approval.

Included in this report are explanations of the major variances contributing to the surplus.

CIVIC YEAR-END RESULTS – VARIANCE EXPLANATIONS

While most programs are close to budgeted figures, there are some significant variances (plus or minus from budget by \$200,000) that are explained in the Variance Explanations below. Since the 2010 Budget was prepared under the previous categories of Vote and Sub-Vote the variances have been prepared under the same headings.

Vote 2 – Taxation (\$354,000 favourable)

The net supplementary taxes exceeded budget by about \$295,000 due to the increased building construction during 2010. Property tax penalty revenues were higher by \$92,000. This was the result of more tax accounts in arrears at year-end than expected.

Vote 3 – Grants-in-Lieu of Taxes (\$491,300 unfavourable)

This variance is from a combination of reduced grants-in-lieu (GIL) of taxation from Saskatoon Light & Power, as well as from Federal and Provincial Governments. The GIL from Saskatoon Light & Power is calculated using metered revenues which were below budget by \$1 million. The Federal/Provincial GIL were off budget by \$174,000 but up over 2009 by \$35,000 indicating that the budget estimates were aggressive. This is also the case for Supplementary GIL that were also off budget by \$160,000 due to less new construction by Federal and Provincial Governments than anticipated.

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Vote 6 – Fiscal Earnings and Payments (\$585,900 favourable)

The majority of this favourable variance is due to bank deposit balances being significantly higher in comparison to deposit balances held in prior years. During 2010, the interest rate paid on cash balances at the City's financial institution was higher than the majority of short-term yields available in the capital markets.

Vote 7 – External Agencies and Partnerships (\$1,045,200 unfavourable)

This variance is almost entirely from the reduced franchise fees from SaskEnergy. The City of Saskatoon receives a municipal payment of 5% from the cost of supply and delivery of natural gas to customers within the city limits. However, a significant drop in consumption due to a warm winter and spring combined with a price decrease is leaving the franchise fees from SaskEnergy about \$1.7 million under budget. This is offset by better than budget fees from SaskPower of \$650,000 due to growth and a 4.5% rate increase that took effect August 1, 2010.

Vote 12 – General Provisions & Transfers and Vote 14 – General Payroll Costs (\$331,000 unfavourable)

A contingency for Police Officers' contracted salaries and payroll costs were under-estimated in addition to anticipated general salary contingencies. This negative variance is partially offset by expected better than budgeted corporate payroll costs for pension, medical and dental benefits.

Vote 16 – Transit Subsidies (see Transit Vote 31)

Vote 20-05 and 06 – Recreation and Competitive Facilities Rental and Programming (NET \$88,500 favourable)

The net of these two programs is a favourable variance. The rental program was \$255,200 unfavourable due to electrical utility costs at the Shaw Centre being higher by \$222,000. This is offset by the programming side with a net favourable variance of \$343,700. This variance was due to increased net revenues from the Shaw Centre and Harry Bailey Aquatic Centre admissions, leisure cards and accessibility revenues.

Vote 21-02 – Assessment (\$209,600 favourable)

Salaries and related payroll costs were under budget due to two maternity leaves that were vacant for a number of months, a time lag in the replacement of two Assessment Appraiser positions, and a vacant Accounting Clerk position.

Vote 21-02 – Corporate Information Services (\$420,900 favourable)

The variance is comprised of a number of items. The most significant are unspent training dollars resulting from the inability to free up resources for training; savings from telephone costs due to voice-over-IP; fewer computer upgrades; salary savings due to vacancies throughout the year and new hires at lower pay grades; lower software maintenance costs; a \$125,000 credit from the previous year for anticipated storage and licensing that was not required; \$88,000 in savings due to the late replacement of the highlight colour printer resulting in lower rental charges than budget; and increased cost recoveries from additional printing and photocopying services.

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Vote 22 – Fire And Protective Services (\$263,300 favourable)

Salaries were under budget by \$191,400 due to vacancies resulting from long-term disabilities, Workers' Compensation and retirements for which there were timing delays in replacement. Severance pay was under budget by \$114,000 as no retiring members qualified for the early retirement severance payout.

Vote 24-01 – Infrastructure Services – Management & Administration (\$251,000 favourable)

Increased revenues and cross charges resulted from increased capital and custom work. Savings in salary and staff training resulted from an increase in staff turnover.

Vote 24-06 – Earth Streets & Lanes (\$642,400 unfavourable)

The variance in this program is due to the inclement weather and the necessary maintenance of keeping the earth streets up to standard. More material and labour was required to maintain the streets, most notably, \$641,200 in additional materials. This includes additional costs for annexed lands.

Vote 24-14 – Paved Streets (\$308,100 favourable)

The variance in this program is mainly due to the decrease in salary costs which has been reduced by \$194,000 due to the inclement weather. Other significant variances are the result of an increase in cost recovery of \$106,900 from more street repairs and pavement cuts required by utility agencies.

Vote 24-18 – Snow & Ice Management (\$365,100 unfavourable NET of stabilization reserve)

The variance in this program is due to an increase in the snowfalls during the year. This impacted salaries which were over budget by \$782,000. In addition, the increased need for street sanding and materials was most notable in an over budgeted expenditure in Building & Grounds Maintenance of \$431,900. The Snow Removal Program also failed to realize \$50,000 in revenues from the cancelled Commercial Dumping initiative. These negative variances are partially off-set by a favourable variance in lower Contractual Services (\$499,900 under budget) and a decreased reserve contribution of \$549,000.

Vote 24-19 – Street Cleaning/Sweeping (\$582,100 unfavourable)

The variance in this program is due to the increased requirement of staff and materials from heavier and frequent rainfalls during the spring program delivery. Most notably, staff compensation is over budget by \$409,000.

Vote 24-26 – Energy Management (\$204,700 favourable)

Natural gas price reductions are contributing to \$323,000 of the favourable variance. This is offset by over budgeted costs from increased electrical, water and wastewater utility rates.

Vote 24-27 – Facility Operations (\$898,400 favourable)

This variance is comprised of a number of items. The list includes increased cost recovery from more capital work than anticipated of \$379,100; savings in salaries and payroll costs for vacant positions of \$200,000; more capital work completed than anticipated; savings in leased costs of \$120,000 due to the delay in the building lease for the second CIS Data Centre which was planned

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for May did not occur until December; savings from deferred maintenance at fire halls of \$81,200; reduced maintenance costs at River Landing of \$75,400 due to the delay in the completion of projects; and unspent maintenance for the new Access Transit building of \$41,700.

Vote 24-29 – Vehicle and Equipment Services (\$304,200 unfavourable)

During the year, a high downtime rate was experienced on the heavy equipment and truck portion of the fleet. Due to the high cost of replacement, the service life of these units is being extended which has resulted in more repair costs. In an attempt to curtail these costs, long-term lease agreements on wheel loaders and heavy trucks are being established. A favourable fuel variance of \$415,000 is helping offset the unfavourable maintenance costs. Effective January 1, 2010, user departments that rented vehicles and equipment were charged for fuel consumption, whereas in the past this charge was built into the rental rate. The savings is a result of the efforts made by departments to reduce fuel consumption now that there is a direct charge for actual usage.

Vote 26 – Environmental Services (\$685,100 unfavourable)

This variance is attributable to higher salary and equipment costs at the landfill. These were over budget for a number of reasons, including additional overtime resulting from the lack of availability of new staff to operate equipment; scale repairs that took longer than anticipated which caused additional staff hours to ensure reasonable throughput of customers; the heavy rain through the season that created issues requiring additional equipment and manpower to maintain the landfill; higher costs for preparatory work required for the waste mechanics study and the installation/alignment of landfill gas header and lateral piping; remediation of the oil drop-off site; and a police search of the area which utilized resources for an extended period.

Vote 31 – Transit (\$602,000 unfavourable – shown under Transit Subsidies Vote 16)

Cash and monthly passes decreased while sales of discounted passes increased. Cash fares and ticket sales are under budget by \$609,700. The introduction of a new fare collection system resulted in a change in the timing of recording ticket revenue while at the same time paper tickets were returned having a negative impact on revenue. There were also more discounted passes purchased which resulted in a reduction of revenue and a shift from customers paying cash and purchasing tickets to using the lower priced discounted passes.

On the expenditure side, salaries make up a large portion of the unfavourable variance. Operators' salaries and payroll costs are higher due to overtime to cover training and absenteeism in addition to providing extra buses for peak periods. Increased training requirements were due to new drivers and new buses, as well as a higher than normal year of special events. Licence fees and sick-bank costs were also higher than budgeted. Cost savings in maintenance helped offset these variances. Staff vacancies and less maintenance are the largest contributors to the favourable variance in the Maintenance Program. Other savings in Transit are the result of a spending freeze imposed in August to lessen the mill rate impact.

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Utilities

Vote 25 – Storm Water Utility (\$0 NET Variance)

The utility actually had a deficit in 2010 of \$498,800 which is covered by its Stabilization Reserve having no mill rate impact. Almost all of the negative variance was due to heavy rain falls and the affect on storm sewer maintenance, material and supplies. Revenues were essentially on budget with a small positive variance of \$25,000.

Vote 27 – Water Utility (\$0 NET Variance)

Metered revenue was \$3.8 million (9.5%) less than budget. The unfavourable revenue variance is due to the sales volume, which was 14% less than budget. A deficit of \$1.6 million is offset by a reduction in the transfer of funds to capital reserves of an equal amount to balance the budget. Almost \$2.2 million in expenditure savings is helping offset this variance. The largest item is a savings of \$936,000 in chemical and other supplies resulting from more competitive market pricing. Electrical savings from less pumpage, as well as a number of other savings resulting from a spending freeze imposed starting in August has considerably helped mitigate the negative revenue impact.

Vote 28 – Wastewater Utility (\$0 NET Variance)

Metered revenue was \$2.0 million (7.8%) less than budget. Wastewater metered revenue is billed based on water volumes. The unfavourable revenue variance is due to the water sales volume, which was 14% less than budget. Expenditures were \$1.5 under budget and a reduction in reserve contributions of \$889,000 was able to be used to balance the budget. Sludge facility maintenance costs are significantly under budget since not all work was completed. The liquid injection contract pricing for the sludge handling process was below estimated cost resulting in significant savings.

Vote 30 – Saskatoon Light & Power (\$0 NET Variance)

Revenues were \$1.1 million less than budget as a result of a very wet and cool spring and summer. However, expenses were \$1.5 million less than budget. As a result, Saskatoon Light & Power was able to provide the City with its expected Return on Investment and also transfer \$478 thousand to its stabilization reserve. Due to unfavourable metered revenue including unbilled and municipal surcharge revenue, the grants-in-lieu of taxes paid to the City was \$142,000 less than budget. Also the budget assumed a 5% rate increase for June 1st, while the approved SaskPower increase was 4.5% effective August 1st. This reduced revenue is offset by expenditure savings, most notably \$2.2 million in lower bulk power purchases.

Boards and Commissions

The Police Commission was under budget by \$110,900. This favourable variance is reflected in the City's operating results for 2010.

Credit Union Centre is reporting a surplus for 2010 of about \$1.7 million which will be transferred to the Board's stabilization reserve, as well as targeting loan repayments for the seat and suite expansion projects.

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The preliminary result for the Mendel Art Gallery is indicating a small surplus in its operations for 2010 of approximately \$95,000 and will be transferred to their stabilization reserve.

TCU Place is reporting a deficit of \$535,300. The current balance in the TCU stabilization reserve of \$60,500 will offset a portion of this deficit with the remaining shortfall of \$474,800 being applied against the General Fund's year-end financial results.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Preliminary Financial Results (by Vote/Sub-Vote and Utilities) for the year ended December 31, 2010.

Section C – FIRE AND PROTECTIVE SERVICES

- C1) 2010 Capital Budget – Project No. 2500
Fire – East Side Apparatus
Bush/Wildland Fire Truck
Request for Proposal #11-0201
(Files CK. 1400-1, x CK. 1702-1)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Blanchat Mfg. Inc., based out of Harper, Kansas, at a total estimated cost of \$153,283.20 CAN (including GST), be accepted;
 - 2) that the source of funding be the Fire Capital Reserve; and
 - 3) that the Corporate Services Department, Purchasing Services, issue the appropriate Purchase Order.

ADOPTED.

REPORT

This capital project included the purchase of a Water Tanker and a Bush/Wildland Fire Truck. The Water Tanker was purchased in 2010. A Request for Proposal for the Bush/Wildland Fire Truck was sent out on January 31, 2011, and closed on February 18, 2011. Both trucks are required to

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service the newly annexed land incorporated into the City of Saskatoon and areas covered by Fire Service Agreements with neighbouring Rural Municipalities and First Nation communities on a cost recovery basis.

Only one proposal was received as follows:

Blanchat Mfg. Inc.	Base Price	\$145,984.00
	GST	<u>7,299.20</u>
	Subtotal	\$153,283.20
	GST Rebate	<u>(7,299.20)</u>
	Subtotal	\$145,984.00
	Less Deduction	<u>2,000.00</u>
	Net Cost to City	<u>\$143,984.00</u>

The price will be reduced by \$2,000.00 upon pre-payment of the chassis. This project includes purchase of the Bush/Wildland Fire Truck plus fully equipping the apparatus at an additional cost of \$3,000, plus GST.

Upon reviewing the evaluation criteria, SFPS recommends the tender from Blanchat Mfg., Inc., be accepted. Due to the specific design of the apparatus, it was the only proposal received and the manufacturer is a company that SFPS identified as being capable of supplying the apparatus required. Although Blanchat Mfg. Inc. is based out of Harper, Kansas, the regional representative is based out of Allan, Saskatchewan, under the name of COLYA J.

The Evaluation Criteria is based on the following:

- Price
- Company Experience and Capabilities
- Suitability/Design for Intended Use
- Delivery Schedule
- Meeting all Standards as Listed
- References
- Availability of After Sales Service

OPTIONS

None.

POLICY IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

The budget for this truck as presented to City Council in December of 2010 was estimated at \$115,000.00. The proposal submitted was \$153,283.20 CAN (GST included). The Fire Capital Reserve is sufficient to accommodate this purchase.

ENVIRONMENTAL IMPLICATIONS

None.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section E – INFRASTRUCTURE SERVICES

**E1) Installation or Modification of Traffic Signage
Placement of Traffic Control, Parking Restrictions and Parking Prohibitions
(Files CK. 6120-1 and CK. 6280-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

BACKGROUND

City Council, at its meeting held on January 26, 2009, approved that the General Manager, Infrastructure Services Department, be delegated the authority to proceed with the placement of traffic controls (stop and yield signs); installation of all parking restrictions, including the placement of general loading zones, church loading zones, hotel loading zones, school loading zones, disabled parking zones and installation of parking prohibitions without City Council approval.

The Administration also indicated that it would provide Council with an annual report outlining installations for each year.

REPORT

The Administration installed the following traffic signage in 2010.

Traffic Control

- One three-way stop location
- One two-way stop location

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- Nine two-way yield locations
- All of the stop and yield signs for the newly developed roadways in the Rosewood Neighborhood

Parking Restrictions

- Twenty six disabled parking zone locations
- Six general loading zone locations

Parking Prohibitions

- Thirteen no parking locations

All locations are included in Attachment 1, separated by Ward and neighborhood.

POLICY IMPLICATIONS

The installation of the above signs meets the current policies: Traffic Control – Use of Stop and Yield Signage C07-007 and Parking Restrictions and Parking Prohibitions C07-010.

FINANCIAL IMPACT

There is no financial impact.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. List of Locations.

**E2) Proposed Caswell Hill Residential Parking Program
(Files CK. 6120-4 and IS. 6120-06)**

RECOMMENDATION: 1) that the City Solicitor be requested to amend Bylaw 7862, The Residential Parking Program Bylaw, to create a Caswell Hill Residential Parking Permit Program, as outlined in the following report; and

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- 2) that the 100 and 200 blocks of 31st Street West; 100, 200, 300 and 400 blocks of 32nd Street West; 1000 and 1100 blocks of Avenues B and C North; and the 1100 block of Avenue D North be added to the newly created Caswell Hill Residential Parking Program, with a “Two Hour, 08:00 to 17:00, Monday to Friday” parking restriction as shown on attached Plan 260-0038-001r001 (Attachment1).

BACKGROUND

The northern region of the Caswell Hill neighbourhood is located adjacent to the Kelsey campus of SIAST. This major traffic generator has increasingly affected the lives of the nearby residents by causing excessive levels of transient parking.

This issue was first addressed in April of 2002 when the residents were surveyed to determine the level of support for the implementation of a Caswell Hill Residential Parking Permit Program (RPP). When the polling was completed, the RPP was supported by 54.5 percent of the residents with 70.8 percent stating they would purchase a permit if necessary. As this did not reach the required 70 percent support needed as per Council Policy C07-014 – Residential Parking Permits, it was decided that a RPP would not be implemented at that time.

The issue was reopened in December of 2004 as residents adjacent to Kelsey Campus were once again polled regarding the implementation of a Caswell Hill RPP. This poll showed less support than the previous with a very low 17 percent of residents supporting implementation and 58 percent of those stating they would purchase a permit if necessary not meeting the threshold required once again.

Earlier in 2010, SIAST announced that they will begin to charge students for use of their parking lot which was formerly free. This has raised some concern among residents nearby as they anticipate it will cause a large influx of transient parking to their already growing problem.

The introduction of a RPP allows certain streets to be designated as residential parking zones and enables residents within the zone to purchase a permit that allows them to park their vehicle longer than the posted time limit.

The intent of the program is to address daily, ongoing and persistent residential parking concerns in the Caswell Hill neighbourhood.

REPORT

In an effort to address parking and traffic concerns, residents in the Caswell Hill neighbourhood embarked on the process of collecting signatures to petition for the creation of a Caswell Hill RPP zone for the 100 and 200 blocks of 31st Street West; 100, 200, 300 and 400 blocks of 32nd Street West; 1000 and 1100 blocks of Avenues B and C North; and the 1100 block of Avenue D North.

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This area is adjacent to the Kelsey Campus of SIAST and has experienced an increasing level of transient parking.

The petition, which was distributed in the spring of 2010, resulted in an overall support level of 69 percent. The Administration has evaluated the names and addresses listed on the petition, and have no concerns in relation to resident support for the expansion of the Caswell Hill RPP on these streets.

Residents within the area will be notified upon Council approval of the creation of the RPP zone.

POLICY IMPLICATIONS

According to Policy C07-014 – Residential Parking Permits, the following criteria must be met in order for an area to be considered for the RPP:

- Area to be specified as a Residential Parking Permit zone must be predominantly used as a single or multi housing unit area as determined by Infrastructure Services.
- Area to be specified as a Residential Parking Permit zone must have a shortage of on-street parking as determined by Infrastructure Services.
- Residential Parking Permit zone will be determined by Infrastructure Services and must consist of a minimum of ten city block faces. The centreline of a street will not be the boundary of a Residential Parking Permit zone.
- Minimum level of support from residents of single or multi housing units in the Residential Parking Permit zone must be no less than 70 percent on each block. Only one resident per single housing unit and one resident of each unit in a multi housing unit is eligible to sign the petition.
- Minimum level of support of residents of single or multi housing units who would purchase Residential Parking Permits in the Residential Parking Permit zone must be no less than 70 percent of the people who support the program. Only one resident per single housing unit or one resident of each unit in a multi housing unit is eligible to sign the petition.

Although the Caswell Hill area does not meet the established criteria for the program in percentage of support, it is the Administration's opinion that, as the level of support was just under the requirement, and given that transient parking in this region has and will continue to be an increasing problem, the creation of a Caswell Hill RPP be approved.

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OPTIONS

The implementation of limited Parking Permit Program was considered since the level of support was slightly short of the 70 percent required as per the Policy. Given that the amount of transient parking is expected to increase with the upcoming changes to the SIAST parking lots, the Administration is recommending that the regular RPP would be more appropriate for the area providing dedicated enforcement of the parking restrictions which will be required in the area.

FINANCIAL IMPLICATIONS

RPP's have traditionally been revenue neutral, whereby the annual purchase price of the permit covers the costs to implement, administer and enforce the program.

The annual \$25 permit purchase price covers the costs to implement, administer and enforce the program. June 1, 2011, is the proposed renewal date for the permits in the Caswell Hill RPP.

COMMUNICATIONS PLAN

The RPP details will include information on where to purchase permits and the associated costs through the use of brochures, Public Service Announcements, and ads in the city page. The information will be provided to all places of residence that qualify for permits within the zone.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan 260-0038-001r001.

The City Clerk distributed copies of a letter from Crystal Dahl-Wildeman, dated March 6, 2011, submitting comments regarding the above matter.

IT WAS RESOLVED: that the recommendation of the Administration be adopted.

**E3) Proposed Expansion of the Varsity View Residential Parking Program Boundary
600 Block of University Drive between 13th and 14th Street East
(Files CK. 6120-4-3 and IS. 6120-06)**

RECOMMENDATION: 1) that the 600 block of University Drive, spanning 13th Street East and 14th Street East, be added to the Varsity View Residential Parking Program, with a "Two Hour, 08:00 to 17:00, Monday to Friday" parking restriction as shown in Plan 260-0048-001r003 (Attachment1) ; and

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- 2) that the City Solicitor be requested to amend Bylaw 7862, The Residential Parking Program Bylaw, to reflect the changes as outlined in this report.

ADOPTED.

REPORT

In an effort to address parking and traffic concerns, residents in the Varsity View neighbourhood embarked on the process of collecting signatures to petition for the extension of the Varsity View Residential Parking Program (RPP) zone into one of the two 600 blocks of University Drive, spanning from 13th Street East to 14th Street East. This area is adjacent to the existing Varsity View RPP zone and has experienced an increased level of transient parking.

The petition, which was distributed in October 2010, resulted in an overall support level of 78%. The Administration has evaluated the names and addresses listed on the petition, and have no concerns in relation to resident support for the expansion of the Varsity View RPP on these streets.

Residents within the area will be notified upon Council approval of the expansion of the RPP zone.

OPTIONS

No other options were considered.

POLICY IMPLICATIONS

The overall petition results exceed the resident support level of 70% required to establish a Residential Parking Permit Program zone, as set out in Policy C07-014 - Residential Parking Permits.

FINANCIAL IMPACT

There are sufficient funds within the Operating Budget to address the increase to the program's expenses for the installation of signs, printing and distribution of parking permits. The annual \$25 permit purchase price covers the costs to implement, administer and enforce the program. The renewal date is September 1 for permits in the Varsity View RPP, which is prorated to \$12.50, if purchased after March 1.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Plan 260-0048-001r003

E4) Post Budget Approval

Capital Project 1654 – Parks Equipment Purchases

Purchase of an 11-Foot Self Propelled Mower

(Files CK. 1390-1, x CK. 1702-1 and IS. 1390-1)

- RECOMMENDATION:**
- 1) that a post budget expenditure in the amount of \$53,000 be approved for Capital Project 1654 – Parks Equipment Purchases for the purchase of one 11 foot Self Propelled Mower; and
 - 2) that the post budget expenditure in the amount of \$53,000 be funded from the 2011 allocation to the Parks Branch Grounds Maintenance Equipment Acquisition Reserve.

ADOPTED.

REPORT

Approval of the 2011 Operating Budget provided for the transfer of \$72,100 to the Parks Branch Grounds Maintenance Equipment Acquisition Reserve with the intent of providing a source of funding for the planned purchase of new grounds maintenance equipment.

Prior to the last portions of the Arbor Creek and Briarwood Neighbourhoods being developed in 2002 and 2004 respectively, the existing Parks Branch fleet of grounds maintenance equipment was sufficient to maintain the approved levels of service.

In 2000 the Parks Branch maintained a total of 889 Hectares (2,200 acres). The development of new parks and the redevelopment of existing parks will increase that total to 1,127 Hectares (2,785 acres) in 2011. This equates to an additional 238 Hectares (588 acres) over the past ten years. The increase in hectares maintained, relates to the development of the new neighbourhoods; Willowgrove, Hampton, Blairmore, Lakewood Suburban Centre and Stonebridge neighbourhoods. These increases do not include the future neighbourhoods of Evergreen, Rosewood, Blairmore Suburban Centre 28.84 Hectares and the completion of Lakewood Suburban Centre, which will add another 45.6 Hectares of park and open space.

Administration can confirm that since 2000, the Parks Branch has anticipated the increase in maintenance responsibility with limited and no additional grounds maintenance equipment. The inability to purchase additional equipment required for the present and future demands, continues to have an adverse affect on our ability to maintain existing service levels with an additional 122 Hectares by the end of 2010, an additional 29.68 Hectares in 2011 and approximately 40.3 Hectares in 2012.

In an effort to attain and maintain our approved mowing standards and with the additional mowing hectares, there is a need to purchase two (2) new, additional 11 foot self propelled mowers.

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FINANCIAL IMPACT

As per recommendations, there are two separate funding sources that are required for the purchases to occur. The first source of funding for \$53,000 is the IS - Capital Project 1654 Parks Equipment Purchases and the second source of funding for an additional \$53,000 is the Parks Branch Grounds Maintenance Equipment Acquisition Reserve.

The Administration is recommending the approval that a post budget expenditure from the 2011 allocation be approved to the Parks Branch Equipment Acquisition Reserve in the amount of \$53,000.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E5) Capital Project No. 2394 and No. 2258
Contract #11-0015 - Rehabilitation of Grade Separations
Circle Drive South Bound/14th Street & Idylwyld Drive/Taylor Street North
Bound/South Bound
Award of Detailed Design and Construction Services
(Files CK. 6000-1, x CK. 1702-1 and IS. 6005-104-06)**

- RECOMMENDATION:**
- 1) that the Sole Source proposal submitted by AECOM Canada Ltd. for the provision of detailed Design and Construction Services for the Rehabilitation of Grade Separations – Circle Drive South Bound/14th Street and Idylwyld Drive/Taylor Street for at an estimated cost of \$103,500.00 plus (G.S.T. and applicable P.S.T.) be approved; and
 - 2) that the City Solicitor be requested to prepare the appropriate Design and Construction Services agreement for the execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

REPORT

Capital Project 2394, Circle Drive/14th Street/South Bound, includes the rehabilitation of the Circle Drive South Bound/14th Street overpass. Work includes repairs to the abutments, piers, barriers

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and curbs, with a new concrete deck overlay, waterproofing membrane, asphalt driving surface, and possible removal of the expansion joints with conversion to semi-integral abutments. Capital Project 2394 was approved in the 2010 Capital Budget, and is partially funded through the Bridge Major Repair Reserve and the Canada - Saskatchewan Provincial Territorial Base Fund, (PT) Program in the amount of \$260,000.

Capital Project 2258, Idylwyld Drive/Taylor Street/North Bound/South Bound includes the rehabilitation of the Idylwyld Drive North Bound and South Bound/Taylor Street overpasses. Work includes repairs to the abutments, piers, barriers and curbs with a new concrete deck overlay, waterproofing membrane, asphalt driving surface and removal of the expansion joints with conversion to semi-integral abutments. Capital Project 2258 was approved in the 2011 Capital Budget.

Capital Projects 2394 and 2258 have been integrated into one contract in order to gain economic efficiencies of scale and to limit traffic disruptions to the public along the two main arteries in one construction season instead of over several seasons. Work at one location will not be allowed until work at the other location is complete.

The detailed design for Capital Project 2394, Circle Drive/14th Street/South Bound, was completed by AECOM in 2005, although the rehabilitation remained unfunded until 2010.

The detailed design for Capital Project 2258 was completed in 2010, in conjunction with the rehabilitation of six similar structures along Idylwyld Drive (from Saskatchewan Crescent to 8th Street).

In December, 2010, Infrastructure Services issued a request to AECOM Canada Ltd. for a fee proposal for the detailed design and supply of construction services for the Rehabilitation of Grade Separations – Circle Drive South Bound/14th Street and Idylwyld Drive/Taylor Street.

Although the detailed design for the two projects had been completed in previous years, updates to the drawings and specifications are required. Some of these updates include shoring of the Idylwyld structures to eliminate a series of phased concrete pours in order to shorten construction schedule, address anticipated advanced deterioration as seen in similar structures in 2010, and converting the Circle Drive South Bound/14th Street overpass to a semi-integral design to eliminate the maintenance prone expansion joint, also reducing the construction schedule.

The scope for the Design and Construction Services to be provided is as follows:

- Update design drawings and specifications;
- Preparation of tender documents;
- Attendance at tender and site meetings;
- Reviews of Shop drawing;
- Provision of technical assistance for drawing interpretation and clarification;

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- Periodic inspections to review demolition procedures, steel reinforcement, formwork, beams and stringers, expansion joints, membrane, and asphalt installation; and
- Full time site inspections during concrete pours for all critical elements such as the abutments, deck, barriers, and wing-walls.

Daily site engineering is to be provided by the City of Saskatoon staff.

The Administration is recommending that the Sole Source proposal submitted by AECOM Canada Ltd. for the provision of detailed Design and Construction Services for the Rehabilitation of Grade Separations. The work is being done on a time and expense basis, in line with APEGS (Association of Professional Engineers and Geoscientists of Saskatchewan), and is projected to have an upset limit of approximately \$103,500 plus (G.S.T. and applicable P.S.T.).

FINANCIAL IMPLICATIONS

There is adequate funding within the 2010 and 2011 Capital Project 2394, Circle Drive/14th Street/South Bound and Capital Project 2258, Idylwyld Drive/Taylor Street/North Bound/South Bound, and within funding to be received under the (PT) Program Building Canada Plan in the amount of \$103,500.00.

ENVIRONMENTAL IMPACTS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

E6) Wastewater Sewer Use Policy, Bylaw and Regulatory Framework – Proposed Program (Files CK. 7820-3 and IS. 7821-4)

- RECOMMENDATION:**
- 1) that Bylaw 4875, a Bylaw of the City of Saskatoon to provide for the levying and collecting of a sewerage service charge, be repealed;
 - 2) that Bylaw 5115, a Bylaw of the City of Saskatoon regulating the use of the public sewage works and storm sewers and to provide for the levying and collecting of a charge for the use of the public sewage works, be revised to repeal the sewage works content, leaving the remaining storm sewer content;

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- 3) that the City Solicitor be instructed to prepare a new Sewer Use Bylaw based on the information contained in the following report, for approval by City Council;
- 4) that the City Solicitor be instructed to prepare amendments to The Waste Bylaw, 8310, as described in the following report, in order to ensure consistency between solid and liquid waste disposal;
- 5) that the \$535,000 in 2011 implementation costs, be funded from Capital Project 2264 – Sewer Baseline Sampling/Monitoring in the amount of \$460,000, and Capital Project 2279 – Sewer Use Bylaw Implementation in the amount of \$75,000;
- 6) that the \$600,000 in 2012 implementation costs, be funded from Capital Project 2279 – Sewer Use Bylaw Implementation in the amount of \$225,000 and the Water and Wastewater Utility Capital Program in the amount of \$375,000, which is funded within the current Water and Wastewater Utility rate structure as approved in 2009;
- 7) that the \$590,000 in 2013 implementation costs and the annual operating costs be funded from the Water and Wastewater Utility rates, and that the 2013 implementation costs and the 2014 and 2015 operating costs of \$250,000 and \$200,000, respectively, are included in the 2013, 2014 and 2015 utility rate setting process;
- 8) that an Annual Permit Fee for permitted dischargers, in the amount of \$1,000 per year, be approved;
- 9) that a Permit Application Fee, in the amount of \$500, be approved;
- 10) that a Permit Amendment Fee, in the amount of \$250, be approved; and
- 11) that the new Sewer Use Bylaw, and Permit and Temporary Licence Fees and the new Sewer Use Bylaw regulations come into effect on July 1, 2013.

ADOPTED.

EXECUTIVE SUMMARY

The current regulatory framework for sanitary sewer use in the City of Saskatoon is based on the Sewage Works Bylaw 5115, which came into effect in 1971. The current bylaw is general in nature, is open to interpretation and does not have adequate provisions for enforcement. There have also been several changes to federal and provincial legislation that affect the City's jurisdiction over, and regulatory requirements for, the wastewater system. To address these issues and to produce an updated regulatory framework for sanitary sewer use, a comprehensive review of our sewer use policy, bylaw, and regulatory programs was conducted.

The creation of a new Sewer Use Bylaw and supporting policies is aimed at improving the quality of wastewater by reducing chemicals, metals and high levels of organics through proper wastewater system user management. The proposed bylaw and policies outlined in this report would remove potentially harmful substances at the source, reducing the risk of them entering the South Saskatchewan River through the Wastewater Treatment Plant effluent, and/or being spread on fields through the City's biosolids operation.

The key drivers that were set for the new bylaw project include: Business Efficiency; Due Diligence; Environmental Stewardship; and Fairness and Equity. "Source Control Management" (stopping inappropriate material at the source, before it enters the sanitary sewer collection system) was identified as the preferred approach in defining a new regulatory framework for sanitary sewer use and operation.

BACKGROUND

City Council, at its meeting held on January 17, 2011, adopted the recommendations of the attached report of the General Manager, Infrastructure Services Department, dated December 20, 2010 (Attachment 1), regarding the proposed Wastewater Sewer Use Policy, Bylaw and Regulatory Framework. As per Recommendation 1) "that the Administration conduct information sessions on the Wastewater Sewer Use Policy, Bylaw and Regulatory Framework Program, as outlined in the following report, providing an opportunity for stakeholder feedback, and that the results of the feedback be reported to City Council on March 7, 2011, with the final recommendations for the new Sewer Use Bylaw, Policies, Regulations and Permit Fees" information sessions were conducted on February 10, 2011, and February 15, 2011.

The intent of this report is to provide additional information gained from the information sessions and to provide final recommendations for the development of the new Sewer Use Bylaw.

REPORT

As presented in the report to City Council on January 17, 2011, (Attachment 1), changes to the Sewer Use Bylaw are required to address many wastewater issues such as high organic strength, restaurant grease, high zinc in the biosolids, improper use of the wastewater system, and improving the quality of treated wastewater discharged into the South Saskatchewan River. Also the current

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sewer use bylaw is quite general, open to interpretation and does not have effective enforcement provisions.

The major proposed changes are:

- Source Control;
- Limits and Prohibited Substances;
- Regulations that would apply to the following businesses:
 - Food Sector Operations;
 - Equipment and Vehicle Wash Operations;
 - Fermentation Operations;
 - Carpet Cleaning Operations;
 - Dental Operations;
 - Dry Cleaning Operations;
 - Automotive Repair Operations; and
 - Photographic Imaging Operations.
- Temporary Licences;
- Permits that include the following permit types:
 - Special Use Permits (can include Sewer Surcharge);
 - High Volume Discharge Permits;
 - Trucked Liquid Waste Hauler Permit; and
 - Pre-Treatment Facility Permit.
- Monitoring, inspection and sampling; and
- Enforcement.

Attachment 1 provides further information on the proposed changes.

Information Sessions and Other Feedback

In preparation for the information sessions, Administration sent out approximately 6,800 information packages to businesses and institutions, so that they had information to assess if they may be impacted by the proposed Sewer Use Bylaw. The information packages went to all non-home based businesses and institutions in the City.

These packages provided a general letter inviting them to the information sessions and promoting the information available on the City's web site, an industry specific information sheet (only to those that matched the appropriate category through their business licensing classification), a frequently asked questions sheet, and the proposed limits and prohibited substances sheet. An example of the information package is included in Attachment 2. The information sessions and availability of web site information was advertised in the February 5 and February 12, 2011 StarPhoenix.

The information sessions were well attended with approximately 40 participants at the February 10, 2011 session and approximately 80 participants at the February 15, 2011 session. In addition

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approximately 30 phone calls were received, three industry group letters, and a few emails. Most of the feedback received was enquiring for specific information related to the respondent's sewer use.

Approximately 10 percent of the potentially impacted businesses affected by the proposed bylaw changes participated in the information sessions. Feedback received during and after the sessions indicate that the participants appear to have a good understanding of the proposed changes and how they may affect them. There was also strong support for the environmental principals behind the bylaw.

Items identified though the Information Sessions and Feedback received are:

Grease Interceptors

The Canadian Institute of Plumbing and Heating enquired about Saskatoon's knowledge of CAN CSA B481 Grease Interceptor Standard. They pointed out that this standard is included in the 2010 edition of the National Plumbing Code and that the Province of Saskatchewan is preparing to revise legislation to implement the 2005 edition of the National Plumbing Code. They asked that Saskatoon work with the Province to align implementation and wording so that little change is necessary when the CAN CSA B481 standard is adopted.

Food Waste Garbage Disposal Units

The Canadian Institute of Plumbing and Heating enquired about Saskatoon's prohibition of food waste garbage disposal units with greater than 1/3 horsepower. This was also of interest to homebuilder associations. The prohibition is a carryover from the current Sewer Use Bylaw (5115). Material from garbage disposals can create blockages in the sewage collection system. This prohibition may need to be re-examined from time to time as improvements are made in garbage disposal units.

Uncontaminated Water Discharges to Wastewater System

The Canadian Water Quality Association expressed concerns on the interpretation of prohibition of uncontaminated water discharges to the wastewater system. They understand Saskatoon's concerns of large quantities of uncontaminated water and its potential to create flooding concerns. Administration will insure that the concerns are addressed so that there would not be a prohibition to uses such as dialysis units and reverse osmosis systems.

General Concerns

A number of contacts were made from the hair styling industry to enquire about potential impacts and they were told that their industry is not a concern at this time. They would be considered to be the same as other wastewater system users and would be required to be responsible in their use of the wastewater system.

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The Mechanical Contractors Association of Saskatchewan expressed a number of concerns beginning with concerns over more regulation and requiring clarity with almost all items in the list of prohibited substances. Their concerns will be further addressed in the definition section of the bylaw. Also, when discharges are looked at as part of a composite sample that represents typical wastewater system usage, concerns with small amounts of substances that exceed pH limits are addressed.

Grandfathering existing infrastructure was brought forward as part of the information sessions. Grandfathering would apply to building physical infrastructure that was appropriate at the time of installation and is capable to producing an acceptable wastewater effluent quality standard. Grandfathering would be most likely applied to interceptors, but strainers, filters, screens and amalgam separators would not be grandfathered. In the event the equipment in place does not meet the regulations, but can produce acceptable effluent quality, there is the option to apply for a Pre-treatment Facility Permit. The permit is required as a higher degree of monitoring would be required to ensure bylaw compliance.

OPTIONS

The following options could be considered:

The City of Saskatoon could choose not to implement a new Sewer Use Bylaw and continue with the existing bylaw and regulatory framework; however, this will put the City at risk of being legally liable for inappropriate wastewater discharges. If the City does not implement the new Sewer Use Bylaw it is recommended that measures be taken to enforce the current Sewer Use Bylaw (5115).

The City could consider changing the effective date for the bylaw, permits and regulations beyond July 1, 2013. Although this would allow users more time to prepare for the changes required by the new bylaw, it is the Administration's opinion that the July 1, 2013 effective date will allow sufficient time for a majority of users to address compliance issues, and that the Temporary License and specific permit conditions will allow the City the ability to address those instances where businesses have not achieved full compliance.

POLICY IMPLICATIONS

A Permitting Policy is required for the permits listed in the proposed new Sewer Use Bylaw.

FINANCIAL IMPACT

It is estimated that an additional \$1,725,000 will be required to implement the new Sewer Use Bylaw during 2011, 2012, and 2013. The Administration is recommending that the implementation costs be funded from capital projects as shown in the following table:

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Sewer Use Bylaw Implementation Capital Funding

Funding Source	Amount	Expenditure Year
Capital Project 2264 – Sewer Baseline Sampling/Monitoring (Existing Funding from Water and Wastewater Utility – Approved 2008 (\$360,000) and 2009 (\$150,000))	\$460,000	2011
Capital Project 2279 – Sewer Use Bylaw Implementation (Existing Funding from Water and Wastewater Utility – Approved 2008 (\$100,000) and 2009 (\$200,000))	\$75,000	2011
Capital Project 2279 – Sewer Use Bylaw Implementation (Existing Funding from Water and Wastewater Utility – Approved 2008 (\$100,000) and 2009 (\$200,000))	\$225,000	2012
2012 Future Capital Program funded from the currently approved Water and Wastewater Utility rate structure. (Part of 2010, 2011 and 2012 approved Water and Wastewater Utility rates)	\$375,000	2012
2013 Future Capital Program to be funded from the next three year Water and Wastewater Utility rates (2013, 2014 and 2015)	\$590,000	2013
Total Capital Funding	\$1,725,000	From 2011 to 2013

Beginning in 2014, the annual operating costs of the management of the Sewer Use Bylaw program will be funded from the Water and Wastewater Utility. It is estimated that the operating costs of the program will be \$250,000 in 2014; \$200,000 in 2015; and \$150,000 in 2016. The funding for these years will be presented as part of the 2013 through 2015 utility rate package, with 2016 and beyond being included in subsequent rates.

Further information on the implementation and operating costs are shown in Attachment 1.

The preferred option for the utility rate funding is to apply the increase as a part of the existing method of rate application. When the program has self corrected and savings have been realized, under the current method of rate application, the average household would pay an additional \$0.10 per month and the average business approximately \$0.80 per month. Since businesses have large variation in utility usage, their rates will vary considerably.

Other options would be to have the rate only apply to non-residential properties, resulting in an approximate additional \$1.60 per month, or only the permitted and regulated properties, at approximately \$9 per month. However, the Administration is recommending the existing rate application, as the environmental benefit of a properly managed wastewater system benefits everyone.

STAKEHOLDER INVOLVEMENT

Initial stakeholder consultations took place in late 2007 and two open houses were held in March 2009, as well as four focus group meetings with metal platers, trucked liquid waste haulers, restaurants owners, and permitted (or potentially permitted) businesses. One of the biggest

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concerns was to understand how to comply with the new bylaw; therefore, education will be a priority in the communications plan.

Information sessions were conducted on February 10, 2011, at 7 pm and February 15, 2011, at 2 pm, where information on the proposed bylaw program was presented. The session on the 10th had approximately 40 people in attendance and the session on the 15th had approximately 80 attendees. Attachment 3 provides the Information Presentation and Attachment 4 provides the Information Session Results Report.

COMMUNICATIONS PLAN

Following bylaw approval a communications plan will be implemented to promote understanding of the new bylaw, responsible wastewater management practices and wastewater system user education. One component of the plan will focus on businesses and institutions that would be either regulated or under an operating permit, and will provide information on compliance deadlines and what is required to reach compliance. Another element of the plan is to develop a general understanding for all wastewater system users on what constitutes proper wastewater disposal.

ENVIRONMENTAL IMPLICATIONS

The proposed bylaw and policies would remove potentially harmful substances at the source, reducing the risk of these substances either entering the South Saskatchewan River through the Wastewater Treatment Plant effluent, or being spread on fields through the City's biosolids operation. In addition, the proposed policy changes will reduce the amount of energy used in wastewater treatment, reduce maintenance and extend the life of the wastewater system, and reduce the potential for sewer backups.

Additional benefits include improved levels of wastewater treatment, delayed expansion of the wastewater treatment system as a result of freed up capacity, and a partial reduction of some of the odours at the Wastewater Treatment Plant due to the reduction of volatile fatty acids.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Excerpt from the minutes of the City Council Meeting dated January 17, 2011.
2. Sample of a Sector Specific Education Letter.
3. Presentation on City of Saskatoon's Proposed Sewer Use Bylaw Business and Institution Information Sessions.
4. Information Session Results Report.

Section F – UTILITY SERVICES

**F1) 2011 Capital Budget
Capital Project #1054-25 – WTP – Asset Replacement – Filter Troughs
1911 Filter Plant Underdrain Replacement
Proposal Award – Anthratech Western Inc.
(Files CK. 7920-1 and WT. 7960-106)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Anthratech Western Inc. for the design, supply and install of six filter underdrains for a total upset fee of \$902,645.00 (including G.S.T.) be accepted; and,
 - 2) that the City Solicitor be requested to prepare the appropriate contract for execution by His Worship the Mayor and the City Clerk under the Corporate seal.

ADOPTED.

BACKGROUND

Capital Project #1054 – WTP – Asset Replacement provides funding for the replacement of Water Treatment Plant (WTP) assets and equipment that have reached the end of their useful life. Sub-Project #25 is for the replacement of the WTP Filter Troughs and has \$2,641,000 of approved funding in the 2009 Capital Budget.

In November 2010, a WTP filter operation and backwash assessment study was completed. One of the key recommendations from that study was the replacement of the underdrains in the six 1911 filters. This resulted in a Request for Proposal being issued to complete this work.

The project was first funded in 2001 (\$215,000) followed by 2004 (\$50,000), 2006 (\$1,080,000) and 2009 (\$1,296,000) Capital Budgets for a total of \$2,641,000.

REPORT

In January 2011, a Request for Proposal for the design, supply and install of six WTP 1911 Filter Plant underdrains was publicly issued. One firm formally declined the invitation. Anthratech Western Inc. was the only company that submitted a proposal to complete this work. Their proposal was evaluated and found to be complete and meets all the requirements of the project.

OPTIONS

Administration could cancel the RFP and re-issue. However, the Anthratech Western Inc. proposal meets the requirements of the City and is most favourable.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The upset fee for professional services for the project and the net cost to the City would be as follows:

Design of underdrains	\$280,843.00
Material for filter preparation	38,655.00
Demolition of existing underdrains	220,771.00
Labour for filter preparation	81,017.00
Install and commission new underdrains	168,376.00
Contingency	<u>70,000.00</u>
Subtotal	\$859,662.00
G.S.T.	<u>42,983.00</u>
Total Upset Fee	902,645.00
G.S.T. Rebate	<u>(42,983.00)</u>
Net Cost to the City	<u>\$859,662.00</u>

Capital Project #1054-25 – WTP – Asset Replacement – Filter Troughs has sufficient remaining funding (\$2,220,000) to allow this proposal to be accepted.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

F2) 2011 Capital Budget
Capital Project #2212 – WWT – Operations Facility Upgrade
Engineering Services Award
(Files CK. 7800-1 and WT. 7990-73-1)

RECOMMENDATION: 1) that the proposal for providing engineering services for the Maintenance and Operations Facilities Upgrades at the Wastewater Treatment Plant, from GENIVAR Inc., for a total upset fee of \$703,545 (including P.S.T. and G.S.T.) be accepted; and,

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- 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

BACKGROUND

Capital Project #2212 - WWT – Operations Facility Upgrade, provides funding for the design and construction of facility expansion at the Wastewater Treatment Plant (WWTP). Included are the expansion of the process control centre and the construction of additional storage and maintenance facilities. The current process control centre and maintenance building are undersized for the current operational needs. The 2009 and 2011 Capital Budgets provided \$3,128,000 of funding for Sub-Project 01 – WWT Operations Facility Upgrade and the 2012 Capital Plan provides \$2,625,000 of funding for Sub-Project 02 – WWT Storage/Maintenance Building.

REPORT

In November 2010, Terms of Reference were sent out to five consulting firms requesting proposals for engineering services. The Terms of Reference was structured such that the engineering services would be provided in three phases: Phase 1) Preliminary Design, Phase 2) Detailed Design of the Maintenance Facility and Phase 3) Detailed Design of the Operations Facility. The City has the option of terminating the agreement at the end of the first or second phase. Proposals were received from the following three firms:

- Stantec Consulting Ltd., (Saskatoon, SK)
- GENIVAR Inc., (Saskatoon, SK)
- AECOM Canada Ltd., (Saskatoon, SK)

The proposal from GENIVAR Inc. was responsive to the Terms of Reference and was considered most favourable for the project. GENIVAR Inc. Engineers are familiar with the WWTP and have provided engineering services for similar upgrades to the WWTP office and control areas.

This approval is recommended only if under Matters Requiring Public Notice Hearing, the item Public Notice – 2011 Capital Budget is approved.

OPTIONS

Administration could cancel the RFP and re-issue. However, the GENIVAR proposal meets the requirements of the City and was deemed most favourable.

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POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The upset fee for engineering services for the project, and the net cost to the City would be as follows:

Phase 1 Preliminary Design	\$ 93,800.00
Phase 2 & 3 Detailed Design	374,000.00
Phase 2 & 3 Construction Services	133,500.00
Phase 2 & 3 Post Construction Services	15,000.00
Contingency	<u>48,400.00</u>
Subtotal	\$664,700.00
P.S.T. (5% of 30% detailed design)	5,610.00
G.S.T.	<u>33,235.00</u>
Total Upset Fee	\$703,545.00
G.S.T. Rebate	<u>(33,235.00)</u>
Net Cost to the City	<u>\$670,310.00</u>

Capital Project #2212 – WWT – Operations Facility Upgrade has sufficient funding to cover the costs for these engineering services.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

LEGISLATIVE REPORT NO. 4-2011

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Taxi Study Recommendations Implementation Plan
(File No. CK. 307-1)**

RECOMMENDATION: that City Council consider Bylaw No. 8927.

ADOPTED.

At City Council's meeting held on February 22, 2011, it was resolved in part that the City Solicitor be directed to amend *Bylaw 6066, The License Bylaw*, to:

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- (a) extend the period for which the 2010/11 seasonal plates are valid from April 10, 2011 to June 10, 2011; and
- (b) to allow for a 2011 license renewal fee of \$375.00.

In accordance with those instructions, we are pleased to submit for Council's consideration *The License Amendment Bylaw, 2011 (No. 8927)*. The proposed Bylaw extends the period for which seasonal plates are valid to June 10, 2011 and increases the annual license fee for all taxicabs to \$375.00.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Proposed Bylaw No. 8927, The License Amendment Bylaw, 2011.

REPORT NO. 3-2011 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Loewen

1. **2010 Annual Report – Traffic Safety Committee**
(File No. CK. 430-59)

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has reviewed the attached 2010 Annual Report of the Traffic Safety Committee and is forwarding the report to City Council for information.

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**2. Vacant Lot and Adaptive Reuse Incentive Program
(Files CK. 4110-45 , x 1815-1 and PL 4110-35-13)**

RECOMMENDATION:

- 1) that the new City Council Policy for the Vacant Lot and Adaptive Reuse Incentive Program be adopted as described in Attachment 1 of the report of the General Manager, Community Services Department dated February 3, 2011;
- 2) that City Council rescind the Downtown Housing Incentives Policy No. C09-032;
- 3) that Section 12 of Reserves for Future Expenditures Policy No. C03-003 be amended by replacing the “Downtown Housing Reserve” with the “Vacant Lot and Adaptive Reuse Incentive Reserve”, as defined in the report of the General Manager, Community Services Department dated February 3, 2011; and
- 4) that the current balance in the Downtown Housing Reserve be transferred to the new Vacant Lot and Adaptive Reuse Incentive Reserve to support the new incentive program.

ADOPTED.

City Council, at its meeting held on August 18, 2010, resolved, in part:

- 1) that City Council approve, in principle, the proposed Vacant Lot and Adaptive Reuse Incentive Program; and
- 2) that the Administration be directed to prepare a City Council Policy for the new Vacant Lot and Adaptive Reuse Incentive Program.

Attached is the report of the General Manager, Community Services Department dated February 3, 2011 submitting a proposed policy for the Vacant Lot and Adaptive Reuse Incentive Program, as requested above. The Administration is also forwarding recommendations to rescind the Downtown Housing Incentives Policy and to replace the Downtown Housing Reserve with the Vacant Lot and Adaptive Reuse Incentive Reserve.

Your Committee has reviewed the report with the Administration and is supporting the recommendations outlined above.

**3. Affordable Housing – 401 Avenue L South
Request for Waiver of Off-Site Levies
(Files CK. 750-4 and PL. 951-63)**

- RECOMMENDATION:**
- 1) that the designation of the affordable housing project, located at 401 Avenue L South, be designated as a major redevelopment project; and
 - 2) that payment of off-site levies, owing in the amount of \$233,857.80, on 401 Avenue L South and the adjacent lane be waived, subject to the conditions outlined in the report of the General Manager, Community Services Department dated February 11, 2011.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated February 11, 2011, with respect to the above proposed affordable housing project for 401 Avenue L South and a request to waive the payment of off-site levies for the site and adjacent lane.

Your Committee has reviewed the report with the Administration, including the criteria established by City Council with respect to the waiver of off-site levies. Your Committee was advised that although the request does not meet the criteria that only registered non-profit organizations will be considered, the Administration is recommending that the request to waive the off-site levies be approved, as a specific exception for the development of 401 Avenue L South, subject to the conditions outlined in their February 11, 2011 report.

Following review of this matter, your Committee is supporting the above recommendations, including the waiver of the off-site levies in connection with the proposed development of this site.

**4. Status Report on the 2010 Housing Business Plan and
Proposed 2011 Housing Business Plan
(Files CK. 750-1, x4132-1, PL. 950-19 and 950-21)**

- RECOMMENDATION:**
- 1) that the status report on the 2010 Housing Business Plan be received as information;
 - 2) that City Council adopt the proposed City of Saskatoon 2011 Housing Business Plan;

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- 3) that Innovative Housing Incentives Policy No. C09-002 be amended as follows:
 - a) Section 3.3 a) - The financial assistance provided by the City of Saskatoon for affordable housing projects shall be in the form of a grant of up to 10 percent of the total capital cost of the residential portion;
 - b) Section 3.3 d) - In lieu of a cash grant, proponents purchasing land under the Land Cost Reduction Program may receive a discount on the purchase price of the land equal to the grant that would have been provided under section 3.3 a);
- 4) that the General Manager of the Community Services Department be authorized to negotiate an agreement with the Saskatchewan Housing Corporation and report back to City Council regarding the terms and future City of Saskatoon participation in the provincial Rent Supplement Program; and
- 5) that the General Manager of the Community Services Department report back within one year with a status report on the effectiveness of the initiatives and incentives contained in the 2011 Housing Business Plan, and the overall achievement of the affordable housing targets.

Attached is the report of the General Manager, Community Services Department dated January 20, 2011, with respect to the 2010 Housing Business Plan and the proposed plan for 2011. Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

The Administration will be providing a PowerPoint presentation on the Housing Business Plan.

Mr. Alan Wallace, Neighbourhood Planning Section Manager, Community Services Department, presented the report, providing a powerpoint presentation as well as a handout to City Council.

IT WAS RESOLVED: that the recommendation of the Administration be adopted.

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**5. 2010 Saskatoon Forestry Farm Park and Zoo Annual Report
(Files CK. 430-34 and LS 4206-FO-12)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated February 11, 2011, forwarding the 2010 Annual Report of the Saskatoon Forestry Farm Park and Zoo Annual Report.

Your Committee is forwarding the report to City Council for information. Copies of the Annual Report have been provided to City Council members. A copy is available for viewing on the City's website www.saskatoon.ca as part of this report and in the City Clerk's Office.

REPORT NO. 3-2011 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor G. Penner, Chair
Councillor M. Neault
Councillor D. Hill
Councillor M. Heidt
Councillor T. Paulsen

- 1. Communications to City Council**
From: Françoise Kartha, President
Federation des Francophones de Saskatoon
Date: December 9, 2010
Subject: Fireworks Bylaw
(File No. CK. 5500-1)
-

RECOMMENDATION: that the direction of Council issue.

*IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See
Page No. 87.*

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**2. 2011 Tag Days
(File No. CK. 200-3)**

RECOMMENDATION: that the applications for 2011 Tag Days, as identified in the attached report be approved.

ADOPTED.

Attached is a report of the General Manager, Corporate Services Department dated February 18, 2011, forwarding a list of applications received for 2011 Tag Days. Your Committee has reviewed the list and supports the approval of the applications.

**3. Saskatoon Transit – Eco Bus Program
(File No. CK. 7312-1)**

RECOMMENDATION:

- 1) that the minimum requirement for participating employees in the Eco Pass Program be reduced from ten to three; and
- 2) that the City Solicitor be directed to amend the Eco Pass Program Agreement to reflect a minimum of three participating employees.

ADOPTED.

City Council, at its meeting held on April 12, 2010, received a report on the implementation of an Employee Eco Pass Program for the City of Saskatoon and resolved, in part, that the Administration report back to the Administration and Finance Committee in early 2011 regarding the success of the program.

In this regard, your Committee supports the attached report of the General Manager, Utility Services Department dated February 14, 2011, recommending a lower minimum participation requirement.

**4. Earth Hour – March 26, 2011
(File No. CK. 375-4)**

RECOMMENDATION: 1) that the City of Saskatoon participate in Earth Hour; and

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- 2) that free transit services be offered the evening of March 26, 2011, commencing at 6:00 p.m. until approximately 1:00 a.m., to further support the City's climate protection initiatives.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated February 18, 2011, recommending participation in Earth Hour on March 26, 2011.

**5. 2011 Goals and Objectives
Saskatoon Environmental Advisory Committee
(File No. CK. 175-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the Saskatoon Environmental Advisory Committee dated February 10, 2011, setting out the Committee's goals and objectives for 2011. Your Committee has reviewed and supports the report with clarification that the Advisory Committee's reference to focusing on supporting the implementation of an Office of Sustainability in 2011 is following Council approval.

**6. Proposal to Amend Animal Control Bylaw No. 7860
Annual Licence for Pigeons and Space Requirement for Pigeons
(File No. CK. 151-2)**

- RECOMMENDATION:**
- 1) that Bylaw No. 7860, The Animal Control Bylaw, be amended to require owners of a pigeon loft to obtain a license for the loft and that the fee for this license be set at the license rate set for spayed or neutered cats, which is currently \$16;
 - 2) that Bylaw No. 7860, The Animal Control Bylaw, be amended to require that pigeon lofts provide at least two square feet of floor space for each pigeon housed therein; and
 - 3) that the City Solicitor be requested to prepare the necessary bylaw amendments.

DEALT WITH EARLIER. SEE PAGE NO. 33.

REPORT NO. 1-2011 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor B. Dubois, Chair
Councillor R. Donauer
Councillor C. Clark
Councillor M. Neault
Councillor M. Loewen

**1. Summary of In Camera Audit Report – TCU Place Accounts Payable System
(File No. CK. 1600-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

A process has been developed for release of summary reports on in camera audits that have been completed during the year. These one-page audit reports for in camera audits are released once the Executive Committee has completed its review of the audit report. Attached is a one-page summary of the in camera Audit of the TCU Place Accounts Payable System, which was completed in 2010 and which was recently reviewed and received by the Executive Committee.

It should be noted that all audit reports that have been reviewed by City Council, including the summary reports, are available on the City's website under "A" for Audit Reports.

REPORT NO. 1-2011 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor M. Heidt, Chair
Councillor D. Hill
Councillor P. Lorje
Councillor G. Penner
Councillor M. Neault

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**1. Request to Sell and Designate City-Owned Property
Parcel A, Plan 102036057 (125 Willis Crescent) and
Parcel C, Plan 102036057 (157 Cornish Road)
Stonebridge Neighbourhood
(Files CK. 4215-1, LA. 4131-17 and PL. 951-89)**

- RECOMMENDATION:**
- 1) that the Land Branch Manager be authorized to sell Parcel A, Plan 102036057 (125 Willis Crescent) in the City of Saskatoon through a Request For Proposal process for entry-level and affordable home ownership using prices and selection criteria as identified in the report of the General Manager, Community Services Department dated January 31, 2011;
 - 2) that the Land Branch Manager be authorized to sell Parcel C, Plan 102036057 (157 Cornish Road) to the highest bidder through a Public Tender process for market housing, with reserve bid prices as outlined in the report of the General Manager, Community Services Department dated January 31, 2011, plus applicable taxes;
 - 3) that if Parcel A, Plan 102036057 is not sold through the Request For Proposal process and Parcel C, Plan 102036057 is not sold through the Public Tender process, they be placed for sale over-the-counter and sold on a first-come, first-served basis using the same terms and conditions as outlined in the report of the General Manager, Community Services Department dated January 31, 2011 for each parcel;
 - 4) that if Parcel A, Plan 102036057 is not sold within two years from the initial offering, it be offered for sale by Public Tender for market housing; and
 - 5) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sales by Request For Proposal and Public Tender.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated January 31, 2011 regarding the above proposed sale and development controls for two land parcels in the Stonebridge neighbourhood as shown on Attachment 1 of the report. The Administration is also recommending the pre-designation of one of the parcels for entry-level and affordable housing opportunities.

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Your Committee has reviewed the report with the Administration and supports the recommendations of the Administration, as outlined above.

2. Request to Sell City-owned Property
Various Properties within the South West Industrial Area
(Files CK. 4215-1 and LA. 4217-011-1)

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell 12 properties within the South West Industrial Area through a Public Tender process, with reserve bids plus applicable taxes, as outlined in the report of the General Manager, Community Services Department dated January 28, 2011;
 - 2) that if the properties are not sold through the tender process, they be placed for sale over-the-counter on a first-come, first-served basis; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sale of these properties.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated January 28, 2011 with respect to the proposed sale of various properties within the South West Industrial Area.

Your Committee has reviewed the report with the Administration and supports the sale of these properties, as outlined in the above report and the above recommendations.

3. Lot Sales Policy
(Files CK. 4214-0 and LA. 4214-0)

- RECOMMENDATION:** that the Lot Allocation Policy be amended to provide the Administration with the authority to extend, at its discretion, the Three Year Time Frame to Build Requirement for an Eligible Contractor should all of the following conditions be satisfied:
- a) that the Eligible Contractor has no more than one lot purchased from the City in violation of the Three Year Time Frame to Build Requirement;

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- b) that the Eligible Contractor has purchased at least one single family residential lot from the City in the 12 months preceding from the date of violation of the requirement; and
- c) that the Eligible Contractor submit a written request for the extension, providing sufficient explanation and supporting documentation identifying the reason for the request and indicating the proposed steps to complete construction, including a completion date that shall not exceed 12 months from the date of request.

ADOPTED.

Attached is the report of the General Manager, Community Services Department dated January 31, 2011, with respect to proposed amendments to the Lot Sales Policy.

Your Committee has reviewed the report with the Administration and supports the proposed amendments, as outlined in the above recommendations.

REPORT NO. 1-2011 OF THE NAMING ADVISORY COMMITTEE

Composition of Committee

His Worship Mayor Don Atchison, Chair
Councillor Glen Penner
Councillor Tiffany Paulsen
Ms. Roxane Melnyk
Ms. Laura Hartney
Ms. Nikki Newenham-Kahindi

**1. Addition of Names to the Names Master List
File No.: PL. 4001-5; CK. 6310-1**

- RECOMMENDATIONS:**
- 1) that the name “Fernets” be added to the Names Master List;
 - 2) that the name “Columbian” be added to the Names Master List and that it be applied to the portion of Avenue O South adjacent to 1407 20th Street West in the Pleasant Hill neighbourhood;

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- 3) that the history of W. E. Graham be added to Name Number 433, “Graham”, of the Names Master List and that it be applied to Victoria School park site in the Nutana neighbourhood; and
- 4) that the name “Chief Darcy Bear” be added to the Names Master List and that it be applied to the Nutana Collegiate park site in the Nutana neighbourhood.

ADOPTED.

According to Naming of Civic Property and Development Areas Policy No. C09-008, all requests for adding names to the Names Master List must be screened by the Naming Advisory Committee (Committee) and approved by City Council.

The Committee has reviewed and screened the following names in accordance with City Council’s naming guidelines and recommends to City Council that they be added to the Names Master List:

a) General Naming Request:

- i. **“Fernets”** – Joe Fernets – Joe Fernets was a Sergeant in the Military Police and was responsible for the welfare of the women and men in the military during the war. Mr. Fernets went on to manage the community apartments for the Provincial Government, previously located where the Saskatchewan Institute of Applied Science and Technology (SIAST) Campus is now. In the late 1960’s, Mr. Fernets opened a furniture business on 20th Street called Joe Fernets and Sons Ltd. After selling the business, Mr. Fernets became a commissionaire, serving as Justice Of The Peace for the Saskatoon City Police by coordinating summons for parking and other enforcement violations until his retirement at the age of 75.

b) Specific Naming Request:

- i. **“Columbian Place”** – The Neighbourhood Planning Section, Planning and Development Branch, along with the Knights of Columbus Charities Inc., have submitted a request to rename a portion of Avenue O South (adjacent to 1407 20th Street West, within the Pleasant Hill Village) as “Columbian Place”. The proposal to rename this portion of Avenue O South is meant to help foster a sense of place and identity by creating a connection between the street and the associated housing project.

Pleasant Hill Village is located in the Pleasant Hill neighbourhood and is bound by 20th Street West, Avenue N South, the Canadian Pacific Railway (CPR) Right-of-Way, and Avenue P South. The project was a result of

various recommendations being addressed in the Pleasant Hill Local Area Plan (LAP), 2002. The purpose of the project was to create new economic and social development in the Pleasant Hill neighbourhood.

On November 30, 2009, City Council approved the direct sale of land comprising Parcel E in Pleasant Hill Village to K.C. Charities Inc. after they had expressed an interest in developing a multi-storey residential complex for seniors on the City of Saskatoon (City)'s west side. Columbian Place, the new affordable rental housing development, located at 1407 20th Street West, consists of a four-storey apartment building with 75 self-contained rental units for seniors. Of these units, 40 will be two-bedroom suites, 35 will be one-bedroom self contained suites, and approximately 30 percent will be designed as wheelchair accessible. The below-grade level will include underground parking and a tenant workshop area. The project will help meet the organization's mission of providing affordable rental housing for seniors and will address community concerns noted in the Pleasant Hill LAP regarding a lack of seniors' housing in the area.

The proposed roadway suffix has been reviewed and endorsed by the Infrastructure Services Department.

The Pleasant Hill Community Association is aware of this proposal and is in support.

- ii. **“Graham Park”** – The City has been working with Saskatoon Public Schools for the past few years to identify both their park needs and potential solutions to resolving the issue of park space deficiencies in the Nutana neighbourhood.

In April 2010, the City acquired the Victoria School and Nutana Collegiate yard properties in a Land Exchange Agreement with Saskatoon Public Schools. Within the terms of the Land Exchange Agreement, provision was made for collaboration in the naming of these two parks. The agreement reads in part:

“That the City, in accordance with the City's Naming Policy, and in consultation with the Board, shall select an appropriate name for the park space created in this Agreement.”

The recommendation to apply the name “Graham Park” to the Victoria School park site was submitted by Saskatoon Public Schools in honour of W. E. Graham, one of the first principals of Victoria School (1909). It should be noted that the name Graham is currently on the Names Master List, Name Number 433, recognizing Bill Graham, the first City Planner

and Building Director for the City of Saskatoon. The histories of both men will be recognized in the park name's history.

- iii. **“Chief Darcy Bear Park”** – The City has been working with Saskatoon Public Schools for the past few years to identify both their park needs and potential solutions to resolving the issue of park space deficiencies in the Nutana neighbourhood.

In April 2010, the City acquired the Victoria School and Nutana Collegiate yard properties in a Land Exchange Agreement with Saskatoon Public Schools. Within the terms of the Land Exchange Agreement, provision was made for collaboration in the naming of these two parks. The agreement reads in part:

“That the City, in accordance with the City’s Naming Policy, and in consultation with the Board, shall select an appropriate name for the park space created in this Agreement.”

Since the signing of this agreement, the Administration has discussed a possible theme for the school park sites with Saskatoon Public Schools. There is a desire to have a Whitecap Dakota Sioux name applied to the Nutana Collegiate park site. Having a Whitecap Dakota Sioux name for the park is due to the Nutana Collegiate property’s history. The property is near the site of the meeting of John Lake and Chief Whitecap. The property was used as a centre of various uses during the Riel Rebellion.

The name “Chief Darcy Bear Park” is suggested to be applied to the Nutana Collegiate park site. Darcy Bear is the Chief of the Whitecap Dakota First Nation, located 26 kilometers south of Saskatoon. Chief Bear holds a Business Administration Certificate from the University of Saskatchewan. His dedication to First Nations people has spanned more than 15 years.

In 1991, Darcy Bear was elected to the Council of the Whitecap First Nation. In 1994, he became Chief and is currently serving his sixth term. During his tenure, Chief Bear has been instrumental in creating a comprehensive Economic Development Plan and a Community Sustainability Plan that have positioned Whitecap Dakota First Nation as a leader among First Nations across the country.

Chief Bear is a passionate supporter of the relationships being created between the Aboriginal and non-Aboriginal communities in Saskatchewan, to improve the economic and social prosperity for all. He was recently named one of the “Ten Most Influential People in Saskatchewan” by

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SaskBusiness Magazine. Whitecap Dakota First Nation was also awarded the Council for the Advancement of Native Development Offices (CANDO) “Economic Developer of the Year” for 2006.

The Names Master List is kept in the City of Saskatoon Mayor’s Office and contains all screened and approved name suggestions for naming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. There are currently approximately 190 entries on the Names Master List. The Planning and Development Branch will notify the applicants of the outcome of City Council’s decision.

REPORT NO. 3-2011 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor B. Dubois
Councillor M. Heidt
Councillor D. Hill
Councillor P. Lorje
Councillor M. Neault
Councillor T. Paulsen
Councillor G. Penner
Councillor B. Pringle

**1. Circle Drive South Project – Land Exchange
2820 Jasper Avenue
(File No. CK. 4020-12)**

- RECOMMENDATION:**
- 1) that City Council approve an exchange of lands between the City of Saskatoon and Greystone Investments Ltd., as shown on Schedule A attached, entitled “Circle Drive South – Greystone Investments Land Exchange”; and
 - 2) that the City Solicitor be requested to prepare the necessary agreements for execution by His Worship the Mayor and City Clerk under the corporate seal.

ADOPTED.

Your Committee has considered and supports the following report of the City Manager dated February 23, 2011:

“BACKGROUND

At its meeting held May 28, 2007, City Council considered Clause 6, Report No. 9-2007 of the Executive Committee and adopted the following recommendation with respect to the Circle Drive South Project:

- “3) that the Administration be authorized to negotiate with all land owners identified for the acquisition of the necessary rights-of-way for the construction of this project.”

REPORT

The property at 2820 Jasper Avenue is currently owned by Greystone Investments Ltd. As part of the Circle Drive South Project, the southernmost portion of Jasper Avenue is to be shifted to the north to accommodate the Circle Drive roadway corridor. As a result, the southeast corner of the property at 2820 Jasper Avenue is required to accommodate this realignment of the roadway. The land area that is required for roadway is approximately 582 square meters, while two additional areas of 679 square meters and 686 square meters, also on Greystone’s site, are impacted by required utility easements.

The City’s property agent has negotiated a Land Exchange Agreement with the property owner, subject to City Council approval, whereby a strip of land approximately 1,502 square meters in size, immediately adjacent to Greystone’s property, and the realigned Jasper Avenue, will be provided to Greystone Investments in exchange for the lands required.

Attachment 1 illustrates the realignment of Jasper Avenue and the land parcels to be exchanged.

Significant terms and conditions of the Offer to Purchase agreement are as follows:

1. Conditions Precedent
Approval by Saskatoon City Council by March 23, 2011.
2. Possession Date
Site 1 – Greystone possession - Upon completion of roadway realignment expected to be no later than October 31, 2012.
Site 2 – City possession - Upon approval by City of Saskatoon City Council.
Site 3 – City is entitled to temporary possession for the purpose of construction access at no charge.
3. Closing Date
Title to the respective lands will be transferred to the parties by way of registration of the Plan of Subdivision at the Information Services Corporation.

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The Plan of Subdivision shall consolidate Site 2 with the remainder of the Greystone lands, that being Lot 7.

4. Legal Costs and Disbursements
Each party shall be responsible for its own legal costs.
5. Other Terms
 - (1) The City shall be responsible for all survey and subdivision costs and Land Registry fees in respect of this land exchange.
 - (2) The City agrees to re-establish Greystone's existing access on Site 1, with the City being responsible for all costs associated with this construction.
 - (3) The City agrees to construct a manhole catch basin on the south Greystone land to provide adequate road and driveway drainage.
 - (4) The City agrees to resurface the asphalt surface of Lot 7 restoring the same from the damage arising from the temporary construction access.
 - (5) The City agrees to restore the area designated for temporary construction access removing or redistributing the road bed material, as directed by Greystone.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

It is recommended that the cost of acquisition and related expenses be charged to the Property Realized Reserve as an interim source of funding.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the City of Saskatoon Policy C01-021 (Public Notice Policy) is not required.

ATTACHMENT

1. Schedule A: Circle Drive South Project - Greystone Investments Land Exchange"

**2. City's Representation - Saskatoon Prairieland Exhibition Corporation
(File No. CK. 175-29)**

RECOMMENDATION: that Councillor M. Loewen be appointed as the City's representative on the Saskatoon Prairieland Exhibition Corporation.”

ADOPTED.

His Worship the Mayor assumed the Chair.

Moved by Councillor Neault, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

REPORT NO. 1-2011 OF THE MUNICIPAL PLANNING COMMISSION - CONTINUED

**1. Application for Direct Control District Approval – Proposed Office Building
Parcel W, Plan 101856427
475 2nd Avenue South – Central Business District
Applicant: Kindrachuk Agrey Architecture
(Files CK. 4129-1 and PL. 4129-10)**

- RECOMMENDATION:**
- 1) that the overall Concept Plans for the proposed building at 475 2nd Avenue South, as outlined in Attachment 2 to the report of the General Manager, Community Services Department dated February 7, 2011, be approved subject to the provision of detailed landscaping and exterior lighting plans to the satisfaction of the General Manager, Community Services Department; and
 - 2) that the General Manager, Community Services Department be authorized to issue Development Permits which are in substantial conformance with the approved plans and which comply with the conditions of approval under the Architectural Control District.

Attached is the report of the General Manager, Community Services Department dated February 7, 2011, with respect to the above application.

Your Commission has reviewed the report with the Administration and the Applicant, Mr. Derek Kindrachuk, Kindrachuk Agrey Architecture. This included a PowerPoint presentation on the design intent and highlights of the project, as set out in Attachment 2 of the report.

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The following is a summary of the issues reviewed and further clarification provided by the Administration and the Applicant:

- Changes were made to the design in response to recommendations from the Design Review Committee and the application, with the revisions, was approved by the Administration in terms of compliance with the Architectural Control District requirements.
- While no off-street parking is required for this proposed development, 41 underground parking spaces will be provided. It was noted that there could potentially be about 200 to 250 people working at this site. Additional parking will be available across the street. The Owners of this site also own the site across the street and parking will be provided at that location for this proposed development and future development of that site at a planned ratio of 1 stall for every 750 sq. ft. of leasable space. There may also be an opportunity to open up parking after hours. There will also be nose in parking along 2nd Avenue, including a loading zone.
- The location of the loading area was finalized after extensive review with the applicable departments on the best option available. The loading zone will primarily be used for garbage removal. They want to try to have as much of that activity happening within the building to reduce noise, with the proximity to Clinkskill. Warning lights and alarm bells will be provided to give appropriate warning for pedestrians and motorists when vehicles are backing out of the loading area. This location was chosen as well in that there would be fewer movements to and from the site than if the access to underground parking was at that location. To keep as many of the loading and unloading movements within the building as possible would require sufficient height for these movements and, thus, the loading area is as proposed.
- In terms of lighting to minimize impact, the building lighting is located in the soffits although there will be some light spilling through the windows. Some at grade and street lighting has been provided for pedestrian safety, without polluting the vision of the building. All street lighting in River Landing is designed to be focused downward.
- The building will be fully accessible, with two elevators, ground floor accessibility and doors that automatically open.
- They are planning to go through LEED certification.

Your Commission had further general comments about 19th Street, including the possibility of a dedicated bike lane, additional parking, etc. It is your Commission's understanding that the future function of 19th Street is a matter of ongoing review.

Further to this, the following suggestions will be referred to Urban Design for consideration:

- Some type of interpretation of the Gathercole Arch, such as bar coding with links to information on the website through a blackberry, for example, as well as information available onsite for those visiting the area.
- The possibility of having a more pronounced curb along 19th Street for the protection of pedestrians and to provide more separation from traffic movements.

Following review of this matter, your Commission is supporting the above recommendations of the Community Services Department.

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The City Clerk distributed copies of a letter from Derek Kindrachuk, dated March 3, 2011, requesting permission for Rob Proud, Tonko Reality Advisors Ltd., to speak and provide a powerpoint presentation regarding the above matter.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Rob Proud be heard.

CARRIED.

Mr. Rob Proud, Tonko Reality Advisors Ltd., provided a powerpoint presentation regarding the proposed project and asked for Council's support. He provided Council with a copy of his presentation.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT the recommendation of the Municipal Planning Commission be adopted.

CARRIED.

**REPORT NO. 3-2011 OF THE ADMINISTRATION AND FINANCE COMMITTEE –
CONTINUED**

- 1. Communications to City Council**
From: Françoise Kartha, President
Federation des Francophones de Saskatoon
Date: December 9, 2010
Subject: Fireworks Bylaw
(File No.: CK. 5500-1)

RECOMMENDATION: that the direction of Council issue.

City Council, at its meeting held on January 17, 2011, received the attached communication dated December 9, 2010, from François Kartha, President, Fédération des Francophones de Saskatoon, and resolved that the Administration review the Fireworks Bylaw and report to the Administration and Finance Committee.

In accordance with the above, your Committee received a report dated February 1, 2011 from the General Manager, Fire and Protective Services Department at its meeting held on February 28, 2011. At the same meeting, Ms. Véronique Eberhart of the Fédération des Francophones de Saskatoon addressed your Committee pointing out that her December 9, 2010 letter to City Council had two requests. Her first request was for permission to hold traditional fireworks on June 24, 2011 for the celebration of St. Jean Baptiste and the second request was to

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have the Fireworks Bylaw amended to add the celebration of St. Jean Baptist to the list of pre-approved dates for when fireworks can be displayed.

Ms. Eberhart has indicated that there is some urgency in having her request for holding fireworks on June 24, 2011 for the celebration of St. Jean Baptist dealt with. She also requested, and your Committee agreed, to defer consideration of the referenced Administrative report to allow time for the Fédération des Francophones de Saskatoon to discuss the general matter further.

Your Committee also notes that an amendment to the Fireworks Bylaw is being drafted to allow the Fire and Protective Services Department the authority to approve the discharge of Low Hazard (consumer) Fireworks by recognized organizations and community groups. This amendment cannot go forward until criteria are determined as to what the term “recognized organizations and community groups” means.

The City Clerk distributed copies of a letter from Véronique Eberhart, Executive Director, Fédération des Francophones de Saskatoon, dated March 7, 2011, requesting permission for either Laurette Lefol or Héléne Grimard to speak regarding the above matter.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Héléne Grimard be heard.

CARRIED.

Ms. Héléne Grimard, Fédération des Francophones de Saskatoon, requested permission for the organization to hold traditional fireworks on June 24th or closest day to St. Jean Baptist Day and asked that St. Jean Baptist Day be added to the bylaw as an acceptable day to hold fireworks.

Moved by Councillor Neault, Seconded by Councillor Hill,

- 1) that the request from Fédération des Francophones de Saskatoon to hold traditional fireworks on June 24, 2011, in conjunction with St. Jean Baptist Day, be approved subject to administrative conditions; and*
- 2) that the matter of adding St. Jean Baptist Day to the bylaw as an acceptable day to hold fireworks be forwarded to the Administration for review.*

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Nancy Hopkins, Chair, Saskatoon Airport Authority, dated December 16

Advising of expiration of terms of Andrew Turnbull and Daphne Aranson as Members and Directors of the Corporation and advising of recommendation for reappointment. (File No. CK. 175-43)

RECOMMENDATION: that Andrew Turnbull and Daphne Arnason be reappointed to the Saskatoon Airport Authority for a term expiring at the conclusion of the 2014 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2014.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT Andrew Turnbull and Daphne Arnason be reappointed to the Saskatoon Airport Authority for a term expiring at the conclusion of the 2014 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2014.

CARRIED.

2) Judy Koutecky, Administrative Assistant, Mendel Art Gallery, dated February 16

Advising Council of the Annual General Meeting of the Members of The Saskatoon Gallery and Conservatory Corporation to be held on Tuesday, March 15, 2011, at 7:00 p.m. (File No. CK. 175-27)

RECOMMENDATION: that the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation appoint Donald Atchison, or in his absence, Councillor Tiffany Paulsen or Councillor Charlie Clark of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of The Saskatoon Gallery and Conservatory Corporation, to be held on the 15th Day of March, 2011, or at any adjournment or adjournments thereof.

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Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation appoint Donald Atchison, or in his absence, Councillor Tiffany Paulsen or Councillor Charlie Clark of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of The Saskatoon Gallery and Conservatory Corporation, to be held on the 15th day of March, 2011, or at any adjournment or adjournments thereof.

CARRIED.

3) Pat Hackett, dated February 17

Commenting on conditions after watermain break. Response has been sent to the writer. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

4) Scott Hanson, dated February 21

Commenting on situation in Libya. (File No. CK. 277-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Neault, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

5) Maggie Lens, HOPE Cancer Help Centre, dated February 23

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, May 1, 2011, from 10:30 a.m. at the Kiwanis Memorial Greenspace South in conjunction with walk/run fundraiser for the HOPE Cancer Centre.

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RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, May 1, 2011, from 10:30 a.m. at the Kiwanis Memorial Greenspace South in conjunction with walk/run fundraiser for the HOPE Cancer Centre be granted.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on Sunday, May 1, 2011, from 10:30 a.m. at the Kiwanis Memorial Greenspace South in conjunction with walk/run fundraiser for the HOPE Cancer Centre be granted.

CARRIED.

6) Sam Russell, dated February 18

Commenting on Councillors' expense accounts. (File No. CK. 1970-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

7) Craig Lytle, HVC Coordinator, 2011, dated February 22

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw on March 19 and 20, 2011, until midnight in Civic Square in conjunction with High Voltage Classic charity road hockey tournament. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on March 19 and 20, 2011, until midnight in Civic Square in conjunction with High Voltage Classic charity road hockey tournament be granted.

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Moved by Councillor Dubois, Seconded by Councillor Clark,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw on March 19 and 20, 2011, until midnight in Civic Square in conjunction with High Voltage Classic charity road hockey tournament be granted.

CARRIED.

8) Debby Claude and Phyllis Lodoen, Saskatoon Farmers' Market, dated February 24

Requesting that Sonnenschein Way be closed on Saturdays from 6 a.m. to 3 p.m. starting May 14 and ending October 1, 2011, to accommodate a market. (File No. CK. 205-7)

RECOMMENDATION: that the request for Sonnenschein Way be closed on Saturdays from 6 a.m. to 3 p.m. starting May 14 and ending October 1, 2011, to accommodate a market, be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for Sonnenschein Way be closed on Saturdays from 6 a.m. to 3 p.m. starting May 14 and ending October 1, 2011, to accommodate a market, be approved subject to any administrative conditions.

CARRIED.

9) Dean Mario, Frill Crest Lofts, dated March 1

Commenting on pigeon issues. (File No. CK. 151-2)

RECOMMENDATION: that the letter be considered with Clause 6, Report No. 3-2011 of the Administrative and Finance Committee.

DEALT WITH EARLIER. SEE PAGE NO. 33.

C. **ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **Pallav Jhala, dated February 17**

Requesting information about wastewater treatment. (File No. CK. 7800-1) **(Referred to the Administration to respond to the writer.)**

2) **Doug Terry, dated February 23**

Commenting on poor taxi serviced received. (File No. CK. 150-1) **(Referred to the Administration to respond to the writer.)**

3) **Joanne Yanke, dated February 20**

Commenting on fluoride in tap water. (File No. CK. 7920-1) **(Referred to the Administration to respond to the writer.)**

4) **Thomas Schoene, dated February 26**

Commenting on fluoride in tap water. (File No. CK. 7920-1) **(Referred to the Administration to respond to the writer.)**

5) **Joan Stephens, dated February 23**

Commenting on subsidized bus passes. (File Nos. CK. 1905-7 and 7312-1) **(Referred to the Administration to respond to the writer.)**

6) **Margi Corbett, dated February 25**

Commenting on the future of Curbside Recycling. (File NO. CK. 7830-5) **(Referred to the Administration to respond to the writer.)**

7) **Pat Tymchatyn, President, Meadowgreen Communication Association
dated February 25**

Commenting on community association issues with City of Saskatoon. (File No. CK. 5500-1) **(Referred to the Administration to respond to the writer.)**

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8) Mark Jonnson, dated February 27

Commenting on Equity Building Program. (File No. CK. 750-4)) **(Referred to the Administration to respond to the writer.)**

9) Dean Mario, dated March 1

Commenting on committee recommendations and legislative timetable. (File No. CK. 255-1) **(Referred to the Administration to respond to the writer.)** Also attached is the response of the City Clerk dated March 1, 2011, in response to the letter.

RECOMMENDATION: that the information be received.

Moved by Councillor Neault, Seconded by Councillor Dubois,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Harry Janzen, Executive Officer, Saskatoon Region Association of Realtors, dated February 28

Requesting City Council proclaim September 5 to 10, 2011 as Realtor Community Safety Week. (File No. CK. 205-5)

RECOMMENDATION: that City Council approve the proclamation as set out above and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT City Council approve the proclamation as set out above and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 8917

Moved by Councillor Neault, Seconded by Councillor Loewen,

THAT permission be granted to introduce Bylaw No. 8917, being “The Animal Control Amendment Bylaw, 2011” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Neault, Seconded by Councillor Hill,

THAT Bylaw No. 8917 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Neault, Seconded by Councillor Clark,

THAT Council go into Committee of the Whole to consider Bylaw No. 8917.

CARRIED.

Council went into Committee of the Whole with Councillor Neault in the Chair.

Committee arose.

Councillor Neault, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8917 was considered clause by clause and approved.

Moved by Councillor Neault, Seconded by Councillor Dubois,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Neault, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 8917 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Neault, Seconded by Councillor Paulsen,

THAT Bylaw No. 8917 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8918

Moved by Councillor Neault, Seconded by Councillor Loewen,

THAT permission be granted to introduce Bylaw No. 8918, being “The Zoning Amendment Bylaw, 2011 (No. 4)” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Neault, Seconded by Councillor Hill,

THAT Bylaw No. 8918 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Neault, Seconded by Councillor Clark,

THAT Council go into Committee of the Whole to consider Bylaw No. 8918.

CARRIED.

Council went into Committee of the Whole with Councillor Neault in the Chair.

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Committee arose.

Councillor Neault, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8918 was considered clause by clause and approved.

Moved by Councillor Neault, Seconded by Councillor Dubois,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Neault, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 8918 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Neault, Seconded by Councillor Paulsen,

THAT Bylaw No. 8918 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8919

Moved by Councillor Neault, Seconded by Councillor Loewen,

THAT permission be granted to introduce Bylaw No. 8919, being "The Zoning Amendment Bylaw, 2011 (No. 5)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Neault, Seconded by Councillor Hill,

THAT Bylaw No. 8919 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Neault, Seconded by Councillor Clark,

THAT Council go into Committee of the Whole to consider Bylaw No. 8919.

CARRIED.

Council went into Committee of the Whole with Councillor Neault in the Chair.

Committee arose.

Councillor Neault, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8919 was considered clause by clause and approved.

Moved by Councillor Neault, Seconded by Councillor Dubois,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Neault, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 8919 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Neault, Seconded by Councillor Paulsen,

THAT Bylaw No. 8919 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Bylaw 8920

Moved by Councillor Neault, Seconded by Councillor Loewen,

THAT permission be granted to introduce Bylaw No. 8920, being “The Zoning Amendment Bylaw, 2011 (No. 6)” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Neault, Seconded by Councillor Hill,

THAT Bylaw No. 8920 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Neault, Seconded by Councillor Clark,

THAT Council go into Committee of the Whole to consider Bylaw No. 8920.

CARRIED.

Council went into Committee of the Whole with Councillor Neault in the Chair.

Committee arose.

Councillor Neault, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8920 was considered clause by clause and approved.

Moved by Councillor Neault, Seconded by Councillor Dubois,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Neault, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 8920 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Neault, Seconded by Councillor Paulsen,

THAT Bylaw No. 8920 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8926

Moved by Councillor Neault, Seconded by Councillor Loewen,

THAT permission be granted to introduce Bylaw No. 8926, being “The Street Closing Bylaw, 2011” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Neault, Seconded by Councillor Hill,

THAT Bylaw No. 8926 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Neault, Seconded by Councillor Clark,

THAT Council go into Committee of the Whole to consider Bylaw No. 8926.

CARRIED.

Council went into Committee of the Whole with Councillor Neault in the Chair.

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Committee arose.

Councillor Neault, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8926 was considered clause by clause and approved.

Moved by Councillor Neault, Seconded by Councillor Dubois,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Neault, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 8926 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Neault, Seconded by Councillor Paulsen,

THAT Bylaw No. 8926 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 8927

Moved by Councillor Neault, Seconded by Councillor Loewen,

THAT permission be granted to introduce Bylaw No. 8927, being "The License Amendment Bylaw, 2011" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Neault, Seconded by Councillor Hill,

THAT Bylaw No. 8927 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Neault, Seconded by Councillor Clark,

THAT Council go into Committee of the Whole to consider Bylaw No. 8927.

CARRIED.

Council went into Committee of the Whole with Councillor Neault in the Chair.

Committee arose.

Councillor Neault, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 8927 was considered clause by clause and approved.

Moved by Councillor Neault, Seconded by Councillor Dubois,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Neault, Seconded by Councillor Donauer,

THAT permission be granted to have Bylaw No. 8927 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Neault, Seconded by Councillor Paulsen,

THAT Bylaw No. 8927 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Sue Barrett, Chairperson, Marr Residence Management Board, dated February 24

Submitting annual report of the Marr Residence and requesting to address City Council to speak briefly to the report. (File No. CK. 430-60)

RECOMMENDATION: that Sue Barrett be heard.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Sue Barrett be heard.

CARRIED.

Ms. Sue Barrett, Chairperson, Marr Residence Management Board, presented the Marr Residence 2010 Annual Report and expressed appreciation to the Marr Board members and to the City of Saskatoon.

Moved by Councillor Clark, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

2) Nikita Rathwell, We are Many Saskatoon, dated February 24

Requesting permission to address City Council with respect to the creation of a Youth Advisory Council for Saskatoon.

RECOMMENDATION: that Nikita Rathwell be heard.

His Worship the Mayor noted that Ms. Rathwell postponed her request to speak to the March 21st meeting.

Moved by Councillor Neault,

THAT the meeting stand adjourned.

CARRIED.

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The meeting adjourned at 8:39 p.m.

Mayor

City Clerk