

Council Chambers  
City Hall, Saskatoon, Sask.  
Monday, June 18, 2012  
at 6:00 p.m.

## **MINUTES OF THE REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship the Mayor, in the Chair;  
Councillors Clark, Donauer, Dubois, Heidt, Hill, Iwanchuk,  
Loewen, Lorje, Paulsen, and Penner;  
City Manager Totland;  
City Solicitor Dust;  
General Manager, Corporate Services Bilanski;  
General Manager, Community Services Grauer;  
General Manager, Fire and Protective Services Bentley;  
General Manager, Infrastructure Services Gutek;  
General Manager, Utility Services Jorgenson;  
City Clerk Mann; and  
Council Assistant Bryant

*Moved by Councillor Penner, Seconded by Councillor Dubois,*

*THAT the minutes of meeting of City Council held on May 28, 2012, be approved.*

*CARRIED.*

### **PRESENTATIONS**

*His Worship the Mayor presented Mr. Murray Totland, City Manager, an award which was issued to the City of Saskatoon by the President of the Federation of Canadian Municipalities (FCM), Mr. Berry Vrbanovic, President, and Mr. Brock Carlton (CEO), thanking the City of Saskatoon for its hospitality, friendship and cooperation, which contributed to the success of the 75th Annual FCM Conference and Trade Show, June 1 to 4, 2012.*

*Mr. Jim Toye, City Manager of North Battleford, Past President of the Canadian Association of Municipal Administrators (CAMA), presented to the City of Saskatoon the Education Award for the Green Street Program in the population over 100,000 category.*

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**HEARINGS**

- 3a) Proposed Rosewood Neighbourhood Concept Plan Amendment  
Multi-Unit (Townhouse) to Multi-Unit (Medium Density)  
Applicant: Rosewood Land Inc.  
(File No. CK. 4351-012-7)**
- 

**REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider proposed Rosewood Neighbourhood Concept Plan Amendment.

Attached is a copy of the following:

- Report of the General Manager, Community Services Department dated November 22, 2011, recommending that the proposed amendment from Multi-Unit (Townhouse) to Multi-Unit (Medium Density) on the Rosewood Concept Plan be approved.
- Letter dated May 29, 2012 from the Secretary of the Municipal Planning Commission advising the Commission supports the above-noted recommendation;
- Notice that appeared in local press on June 2, 2012.”

*The City Clerk distributed copies of a letter from Gary Polishak, President of Lakeridge Community Association, dated June 18, 2012, submitting comments.*

*His Worship the Mayor opened the hearing.*

*Mr. Alan Wallace, Planning and Development Branch Manager, Community Services Department, reviewed the proposed Rosewood Neighbourhood Concept Plan and expressed the Department’s support.*

*Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Rosewood Neighbourhood Concept Plan.*

*Moved by Councillor Paulsen, Seconded by Councillor Lorje,*

*THAT the hearing be adjourned to July 18<sup>th</sup> in order to give more time for public consultation.*

*CARRIED.*

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- 3b) Proposed Rezoning from R1A to RM3 by Agreement  
Multi-Unit (Townhouse) to Multi-Unit (Medium Density)  
Applicant: Rosewood Land Inc.  
Proposed Bylaw No. 9032  
(File No. CK. 4351-012-7)**
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**REPORT OF THE CITY CLERK:**

The purpose of this hearing is to consider proposed Bylaw No. 9032.

Attached is a copy of the following:

- Proposed Bylaw No. 9032;
- Report of the General Manager, Community Services Department dated November 22, 2011, recommending that the proposal to rezone Block J, Plan No. 94-S-017318, from R1A District, to an RM3 District, subject to a contract Zoning Agreement, be approved. (**See Attachment 3a**)
- Letter dated May 29, 2012 from the Secretary of the Municipal Planning Commission advising the Commission supports the above-noted recommendation; (**See Attachment 3a**)
- Notice that appeared in local press on June 2, 2012.”

*The City Clerk distributed copies of a letter from Zahra Tusi, dated June 14, 2012, submitting comments.*

*His Worship the Mayor opened the hearing.*

*Mr. Alan Wallace, Planning and Development Branch Manager, Community Services Department, reviewed the proposed rezoning by agreement and expressed the Department's support.*

*Mr. Kurt Soucy, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed rezoning by agreement.*

*Moved by Councillor Paulsen, Seconded by Councillor Lorje,*

*THAT the hearing be adjourned to July 18<sup>th</sup> in order to give more time for public consultation.*

*CARRIED.*

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**MATTERS REQUIRING PUBLIC NOTICE**

- 4a) Amendments to Council Policy No. C02-030 and Bylaw No. 8174  
(Files: CK. 1000-1; CS. 1000-1)**
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**REPORT OF THE CITY CLERK:**

“The following is a report of the General Manager, Corporate Services Department dated May 22, 2012:

- RECOMMENDATION:**
- 1) that the threshold limit of \$100,000 as stated in Council Policy No. C02-030, Purchase of Goods, Services and Work, be amended to be a threshold limit of \$75,000; and
  - 2) that the City Solicitor amend Sections 10 and 13 of Bylaw No. 8174, The City Administration Bylaw, 2003, to reflect the \$75,000 threshold limit.

**REPORT**

In 2010, the provinces of Saskatchewan, Alberta and British Columbia signed the New West Partnership Trade Agreement (NWPTA). The NWPTA is an economic agreement between these governments, and the partnership focuses on trade, international cooperation, innovation, and procurement. As a result of the NWPTA, Saskatchewan municipalities will be subject to new procurement rules effective July 1, 2012. The key changes for municipalities in procurement are that thresholds are slightly lower, and tenders are to be posted on a common, electronic tendering system. The City of Saskatoon will continue to procure openly, transparently, and non-discriminatorily.

Under the NWPTA, municipal procurement thresholds are:

- \$75,000 for goods and services; and
- \$200,000 for construction.

Currently, the City of Saskatoon’s threshold for public tenders is \$100,000; therefore, the NWPTA’s threshold requirement of \$75,000 is not a substantial change. There will not be a significant increase in the number of tenders affected due to the lowering of the thresholds.

The second requirement of the NWPTA is to post tender notices that are above the threshold amount on a common electronic tendering site. It has been proposed by Government of Saskatchewan procurement officials that the SaskTenders website be used to post City of Saskatoon tenders. This appears to be a workable option, and Purchasing

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Services, Corporate Services Department, will work with the government to implement this.

The NWPTA allows for some exceptions to the government procurement rules. The rules do not apply in the following circumstances:

1. Where it can be demonstrated that only one supplier is able to meet the requirements of a procurement;
2. Where an unforeseeable situation of urgency exists and the goods, services or construction could not be obtained in time by means of open procurement procedures;
3. When the acquisition is of a confidential or privileged nature and disclosure through an open bidding process could reasonably be expected to compromise government confidentiality, cause economic disruption or be contrary to public interest;
4. Land use and zoning policies; and
5. Sale of surplus goods.

It is recommended that in order to ensure that the City of Saskatoon procurement practices comply with the NWPTA procurement rules, revisions to the appropriate sections of Council Policy No. C02-030, Purchase of Goods, Services and Work; and Bylaw No. 8174, the City Administration Bylaw, 2003, that currently reference the threshold limit of \$100,000 for public tenders be amended to \$75,000.

**POLICY IMPLICATIONS**

Council Policy No. C02-030 and Bylaw No. 8174 will be updated in order to comply with the requirements of the New West Partnership Trade Agreement, effective July 1, 2012.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required. However, your Administration feels that the changes to the policy are significant enough to warrant public notice. The following notice was given:

- Advertised in *The StarPhoenix* on Saturday, June 2, 2012
- Posted on the City Hall Notice Board on Friday, June 1, 2012.
- Posted on the City of Saskatoon website on Friday, June 1, 2012.

**ATTACHMENT**

1. Copy of Public Notice.”

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*General Manager, Corporate Services Department Bilanski presented her report.*

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Penner, Seconded by Councillor Heidt,*

- 1) *that the threshold limit of \$100,000 as stated in Council Policy No. C02-030, Purchase of Goods, Services and Work, be amended to be a threshold limit of \$75,000; and*
- 2) *that the City Solicitor amend Sections 10 and 13 of Bylaw No. 8174, The City Administration Bylaw, 2003, to reflect the \$75,000 threshold limit.*

**CARRIED.**

*Moved by Councillor Penner, Seconded by Councillor Dubois,*

*THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.*

**CARRIED.**

*His Worship the Mayor appointed Councillor Dubois as Chair of the Committee of the Whole.*

*Council went into Committee of the Whole with Councillor Dubois in the Chair.*

*Committee arose.*

*Councillor Dubois, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:*

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**"REPORT NO. 3-2012 OF THE MUNICIPAL PLANNING COMMISSION"**

**Composition of Commission**

Mr. Kurt Soucy, Chair  
Mr. Leanne DeLong, Vice Chair  
Councillor Charlie Clark  
Ms. Carole Beitel  
Mr. Laurier Langlois  
Mr. Aditya Garg  
Mr. Al Douma  
Mr. Stan Laba  
Ms. Debbie Marcoux  
Ms. Kathy Weber  
Mr. James Yachyshen  
Ms. Janice Braden

- 1. Proposed Rezoning from FUD District and R1A District to R1B District  
302 to 358 and 303 to 351 Rosewood Boulevard West  
Rosewood Neighbourhood  
Applicant: City of Saskatoon, Land Branch  
(File No. CK. 4351-012-8)**

- RECOMMENDATION:**
- 1) that City Council approve the advertising with respect to the proposed amendment to Zoning Bylaw No. 8770 to rezone 302 to 358 and 303 to 351 Rosewood Boulevard West from FUD – Future Urban Development District, and R1A – One-Unit Residential District, to R1B – Small Lot One-Unit Residential District;
  - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendment;
  - 3) that the City Solicitor be requested to prepare the required Bylaw; and
  - 4) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed rezoning be approved.

***ADOPTED.***

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Attached is a report of the General Manager, Community Services Department dated May 15, 2012, with respect to the above proposed rezoning.

Your Commission has reviewed the report with the Administration and supports the above recommendations.

**2. Proposed Official Community Plan Amendments:**

**Urban Holding to Residential; and Phase 2 to Phase 1**

**Kensington Neighbourhood**

**Applicant: City of Saskatoon**

**(File No. CK. 4351-012-6)**

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**RECOMMENDATION:**

- 1) that City Council approve the advertising with respect to the proposed amendments to the Official Community Plan Bylaw No. 8769 to reclassify the land use designation of W ½ 35-36-6-W3, and LSD 3, 5, and 6, on S ½ 2-37-6-W3 from Urban Holding Area to Residential within the Official Community Plan Land Use Map, and the Official Community Plan Phasing Map from Phase 2 to Phase 1, as indicated in the May 15, 2012, report of the General Manager, Community Services Department;
- 2) that the General Manager, Community Services Department be requested to prepare the required notice for advertising the proposed amendment;
- 3) that the City Solicitor be requested to prepare the required Bylaw; and
- 4) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed amendments to the Official Community Plan Bylaw be approved.

***ADOPTED.***

Attached is the report of the General Manager, Community Services Department dated May 15, 2012, with respect to the proposed Official Community Plan Amendments.

Your Commission has reviewed the report with the Administration and is supporting the above recommendations.

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### **3. Adult Services Land Use Review (File No. CK. 4350-012-2)**

- RECOMMENDATION:**
- 1) that City Council approve the advertising with respect to the proposal to amend Zoning Bylaw No. 8770, as indicated in the April 30, 2012 report of the General Manager, Community Services Department;
  - 2) that the General Manager, Community Services Department be requested to prepare the required notice for advertising the proposed amendments;
  - 3) that the City Solicitor be requested to prepare the required bylaw amendments to Zoning Bylaw No. 8770;
  - 4) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed Zoning Bylaw amendments be approved;
  - 5) that the Administration be requested to report further with respect to strategies for a separation of adult service activities from residential areas, schools, churches, parks and other recreational areas; and
  - 6) that the Administration be requested to report further with respect to strategies to limit concentration of adult service activities in any one area of the city.

Attached is a report of the General Manager, Community Services Department dated April 30, 2012, with respect to the adult services land use review.

Your Commission, at its meeting held on May 15, 2012, reviewed the report with the Administration and determined that further clarification was needed with respect to how the proposed amendments to the Zoning Bylaw would assist the Saskatoon Police Service with enforcement. The Commission deferred consideration of the matter and asked that a representative from the Saskatoon Police Service present information to the Commission to address the following issues:

- a) Which of the zoning strategies, whether adult service businesses are allowed in residential areas or not, will encourage more adult services to obtain business licenses to be monitored;
- b) Which of the zoning strategies will give the Saskatoon Police Service the most tools to restrict dangerous or illegal activity relating to these types of businesses; and
- c) Does the Saskatoon Police Service believe that the Cities of Calgary and Edmonton have sufficient tools to do effective enforcement of adult services.

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Your Commission considered the matter again at its May 29, 2012 meeting. The Administration provided the following further overview:

- City Council approved the Adult Services Licensing Bylaw in March, to be effective July 1, 2012;
- The proposed amendments before the Commission deal with the land use issues and provide for the definitions of adult service agencies, as well as clarification in the Zoning Bylaw of where adult service agencies would be permitted. The Administration is proposing amendments that would allow them in light industrial and heavy industrial areas and to operate as an office only in residential areas as a home-based business.
- There are 14 home-based businesses relating to adult services currently licensed under the Business License Bylaw located in residential areas.
- City Council deferred consideration of approval for advertising to provide an opportunity for the Commission to review the matter further and report to City Council with its recommendations. Issues the Commission may wish to consider include:
  - Whether there should be separation distances between residential areas and adult service agencies;
  - Whether there should be separation distances between adult service agencies, to deal with potential concentration of these businesses in Light Industrial and Heavy Industrial areas;
  - Whether home-based businesses for offices should be allowed in connection with adult service businesses; and
  - Opinions on safety issues in terms of relegating these types of businesses to the industrial areas.
- If there are no further amendments to the Zoning Bylaw when the Adult Services Licensing Bylaw comes into effect on July 1, the Administration would be obligated to issue a license in areas where these types of businesses are currently allowed, including IL1, IH, MX1, RA1 and B6. The Administration does not support in B6 District (downtown) nor in the R1A and MX1 Districts, as these districts have the potential to include residential components. These types of businesses are currently not listed as prohibited so they would currently be allowed in these areas. If advertising of the proposed amendments is approved by Council on June 18<sup>th</sup>, the Administration is not obligated to issue licenses during the advertising period and up until the public hearing on July 18<sup>th</sup>.

Police Chief Weighill, Saskatoon Police Services, provided clarification and further information to the Commission, as summarized below:

- The Adult Services Licensing Bylaw does not deal with street prostitution or common bawdy houses. These are covered under the Criminal Code of Canada. It is still against the law to run a bawdy house or to communicate for the purposes of prostitution on a public street. A red light district is not being proposed. It is not workable now legally. Street prostitution and common bawdy houses are illegal. This issue is currently before the courts.
- The Adult Services Bylaw was to deal with three issues that are currently legal and not regulated, including:
  - Escort services (both out call and in call);

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- Non-therapeutic massage parlours;
- Young men and women advertising their services on the internet—prostitution in itself is not illegal (communicating in a public street for the purposes of prostitution is illegal). The Saskatoon Police Service currently has no legal authority to check up and determine whether there are individuals involved in the business who are under 18 years of age or to make sure individuals have not been coerced into the business. The Adult Services Licensing Bylaw would require appropriate business licensing for these types of businesses.
- The cities of Victoria, Calgary, Edmonton and Winnipeg currently have regulations in place. There was a need for some kind of regulation in Saskatoon and that is why the Saskatoon Police Service asked for the Adult Services Licensing Bylaw. The Saskatoon Police Service is not recommending a red light district (involving illegal activities including communicating on a public street for the purposes of prostitution and running a common bawdy house). With respect to the home-based business aspect, the Adult Services Licensing Bylaw specifies that the adult services have to be an out call (services provided at another location not the location where the home-based business is located).
- Through the Adult Services Licensing Bylaw, the Saskatoon Police Services will be involved with the enforcement of licensing. The Saskatoon Police Services will make sure:
  - Appropriate licensing is in place;
  - All people working have a license. The criteria for licensing includes:
    - Use of real name;
    - Have to be at least 18 years of age;
    - Some proof of residency or citizenship in Canada to ensure that human trafficking is not going on;
    - Criminal Record Checks to prevent people with a violent background being involved in the business for the safety of customers and those in the business.
- Regulations in other cities do provide for separation distances, including Calgary and Winnipeg.
- Saskatoon Police Services does not support putting adult services businesses all in one area of the city, such as the north end. Different types of adult services businesses exist right now. The Saskatoon Police Services is looking at ways to regulate the businesses that exist. It is recommended that they be kept out of residential areas and that perhaps the light industrial areas would be appropriate so they are more spread around and not concentrated in one area of the city. The light industrial areas are close to residential areas and other businesses where there is lots of traffic and activity. The goal would be to establish parameters that are workable to encourage adult services businesses to be licensed and to work within the established parameters. Similar bylaws established in other jurisdictions are workable.
- In terms of waiting for possible changes in legislation at other levels of government, there is always the potential for changes and any changes under the Criminal Code would take precedence. However, new legislative changes, if any changes could take time and the Saskatoon Police Services is requesting that the appropriate tools be put in place now to

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provide regulations to deal with what is currently happening to protect those under 18 and those coerced into the trade.

- With respect to the home-based business aspect, this would give the Saskatoon Police Service the authority to go to the home and see if there is a license and to check any issues out and provide better safety for people in the business and residents in the area.

In response to further questions from the Commission, the Administration provided the following further clarification:

- With respect to the home-based business in residential areas for the office use only, there would be no customers allowed so there would be no coming and going. Only one employee would be allowed on site for office-related duties, including answering the phone. The adult services businesses could have other employees but not on site.
- In terms of potential new legislation, there is existing provincial legislation providing authority for the City to license adult service businesses and to deal with land use issues.
- If the Zoning Bylaw were to be amended to not allow adult services as a home-based business, those businesses that are legally established and licensed under the Business License Bylaw would be allowed to continue as a legal non-conforming use. If the business were to move or not operate for over one year, they would have to comply with the Bylaw requirements.
- Any business operating without approval would have to relocate to the appropriate district if the Zoning Bylaw amendments are approved.

The Commission also heard from Mr. Randy Pshebylo, Executive Director, Riversdale Business Improvement District, with respect to what has worked to prevent a concentration of pawn shops, with a separation distance of 160 metres being required. He suggested that separation distances be provided for these types of businesses as well in terms of appropriate separation from residential areas, citing precedents set by Calgary and Winnipeg. The separation distance of 500 metres used in Calgary was suggested.

Following consideration of this matter, the Commission is supporting the proposed amendments to the Zoning Bylaw. The Commission had concerns regarding the home-based business aspect, in terms of location in a residential area, proximity to schools, parks and other recreational areas, and churches, and the potential for issues in terms of activity beyond the office-related duties. However, the Commission determined that the proposed Zoning Bylaw amendments would provide mechanisms to assist the Saskatoon Police Services in regulation of adult service businesses and to provide authority to inspect for appropriate licensing, to ensure that the individuals are of age and are have not been coerced into the business, as well as a criminal record check for all individuals involved in the business, prior to licensing, as an added measure of safety for the protection of the workers and customers. It would also provide a mechanism for concerns of residents to be addressed through appropriate enforcement of non-compliance and related issues.

In addition, the Commission determined that the issue of an appropriate separation distance has merit and should be considered. It was determined from the Administration that further review would be necessary to determine what would be possible under existing legislation and whether

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further legislative amendments might be considered. In light of this, the Commission is recommending that the advertising for the proposed amendments be approved and that the public hearing proceed. Your Commission is supporting the proposed amendments to the bylaw, as discussed in the submitted report. In addition, the Commission is recommending that the Administration report further with respect to:

- a) Strategies for a separation of adult service activities from residential areas, schools, churches, parks and other recreational areas; and
- b) Strategies to limit concentration of adult service activities in any one area of the city.

*The City Clerk distributed copies of the following letters:*

- *Sheila McDonald, dated June 14, 2012, submitting comments;*
- *Nolene Rowan, dated June 13, 2012, submitting comments;*
- *Carrie Hamilton, undated, submitting comments; and*
- *Annette Mireau, dated June 18, 2012, submitting comments.*

*Mr. Kurt Soucy, Chair, Municipal Planning Commission presented the report. Clause A3) of Administrative Report No. 10-2012 was then brought forward for consideration in conjunction with the Municipal Planning Commission Report.*

**“ADMINISTRATIVE REPORT NO. 10-2012**

**A3) Adult Services Land Use Review  
(Files CK. 4350-012-2 and PL. 4350-Z12/12)**

- RECOMMENDATION:**
- 1) that City Council approve the advertising to amend Zoning Bylaw No. 8770 as follows, and as further described in the report and attachments:
    - a) to provide a definition of adult service agencies;
    - b) to permit adult service agencies as a home-based business on an out-call basis only;
    - c) to limit in-call adult service agencies to the IL1 - General Light Industrial District and the IH – Heavy Industrial District; and
    - d) to include a 160 metre separation distance between in-call adult service agencies and residential properties, schools, parks, and active and passive recreational facilities;
  - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;

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- 3) that the City Solicitor be requested to prepare the required amendments to Zoning Bylaw No. 8770;
- 4) that at the time of the public hearing, City Council consider the Administration's recommendation that the bylaw amendments be approved; and
- 5) that City Council endorse the concept of separation distances between in-call adult service agencies to ensure clustering of adult service businesses does not occur, and that the Administration report back in due course on an implementation strategy.

### **BACKGROUND**

At its May 28, 2012 meeting, City Council received a report from the General Manager, Community Services Department, with a recommendation to approve advertising with respect to the proposal to amend Zoning Bylaw No. 8770 pertaining to adult service agencies, and resolved:

“that consideration of the matter be deferred until such time as the Municipal Planning Commission has had an opportunity to conclude its deliberations on the matter, and that the Administration submit a further report to Council at that time regarding the experience of Winnipeg, Calgary and Edmonton, as well as safety issues.”

During its May 29, 2012 Municipal Planning Commission (MPC) meeting, Police Chief Weighill, Saskatoon Police Services, provided clarification and further information as requested from MPC at its May 15, 2012 meeting. The MPC supported the recommendation for advertising the proposed amendments and resolved, in part:

- “5) that the Administration be requested to report further with respect to strategies for a separation of adult service activities from residential areas, schools, churches, parks and other recreational areas; and
- 6) that the Administration be requested to report further with respect to strategies to limit concentration of adult service activities in any one area of the city.”

### **REPORT**

#### Other Municipalities

A review of other Canadian municipalities that currently license adult service businesses was undertaken. Information was obtained from the City of Calgary, the City of Edmonton, the City of

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Red Deer, and the City of Winnipeg. A summary of information obtained from these municipalities is outlined below.

1. City of Calgary
  - a. The City of Calgary refers to three separate bylaws for licensing and regulating different types of adult services, as follows:
    - i. the Dating and Escort Service Bylaw relates to any dating and/or escort service business;
    - ii. the Massage Bylaw includes body rub centres and practitioners; and
    - iii. the Exotic Entertainers Bylaw regulates and licenses businesses and entertainers that provide audiences of one or more persons a nude or semi-nude activity, wholly or partially designed to appeal to sexual appetites or inclinations.
  - b. The Dating and Escort Service Bylaw prohibits dating and/or escort service business activity to be carried out in a dwelling unit or any premises located in a residential land use district.
  - c. Dating and/or escort service businesses are permitted in zoning districts that allow for office use on an out-call basis only. Examples of these districts include Commercial Corridor/Office Districts, Commercial Neighbourhood/Community Districts, and Industrial Business/Commercial Districts.
  - d. Recently, Calgary's City Council approved amendments to their Massage Bylaw to differentiate between massage categories. Massage practitioners who are not members to one of the four massage associations in Alberta would be re-classified as "Body Rub Practitioners" and would be subject to enhanced license requirements, such as a separation distance of 500 metres from other body rub centres or a residence. The intent of the amendments is to improve consumer protection and minimize negative impacts created in, or adjacent to, residential uses. Separation distance was particularly established to ensure body rub centres are not "clustering" together and creating body rub districts.

City of Edmonton

- a. The City of Edmonton's Business License Bylaw includes adult service type businesses (body rub centres/practitioners, and escorts/escort agencies) and outlines the regulations and requirements for each type within the bylaw.
- b. Independent escort agencies are permitted as a home based business for office use only.

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- c. Escort agencies are permitted to locate in zoning districts that permit professional, financial, and office support services on an out-call basis only. Examples of these districts include Low Intensity Business Zones, Light Industrial Zones, and Commercial Office Zones.
- d. Body rub practitioners are considered under the City of Edmonton's Zoning Bylaw as "Personal Service Shops" and are permitted to locate in zoning districts that allow for this use. Examples of these districts include General Business Zones, Low Intensity Business Zones, and Neighbourhood Convenience Commercial Zones.
- e. The City of Edmonton does not have a separation distance regulation.

**2. City of Red Deer**

- a. The City of Red Deer regulates and licenses escort agency businesses and escorts under their Escort Service Bylaw.
- b. Escort agencies are permitted as home-based businesses for office use only.
- c. The City of Red Deer's Land Use Bylaw does not identify any zoning districts that would allow for escort service businesses; rather, adult entertainment businesses are listed under discretionary uses in major arterial commercial districts. Adult entertainment businesses are not considered as an escort service business and are defined separately.
- d. Adult entertainment must be located 150 meters from any other drinking establishment or residential district.
- e. The City of Red Deer does not have a separation distance regulation for escort service businesses.

**3. City of Winnipeg**

- a. The Doing Business in Winnipeg Bylaw (licensing bylaw) regulates escort agency businesses in the City of Winnipeg.
- b. The City of Winnipeg's Zoning Bylaw prohibits escort agencies to operate as a home-based business.
- c. Escort agencies are a conditional use in specific districts as listed in the Downtown Winnipeg Zoning Bylaw. Their Multiple-Use Sector and Character Sector in the downtown are examples of districts where escort agencies have the potential to locate.

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- d. An adult service business or adult entertainment establishment is permitted in specific zoning districts as listed in Winnipeg's Zoning Bylaw.
- e. Adult service businesses and/or adult entertainment establishments are defined separately from escort agencies and apply different licensing regulations and requirements.
- f. Only adult service businesses and/or adult entertainment establishments located in commercial or industrial districts must be located 1,000 feet (305 metres) or more away from a residential district; park or recreational district; any place of worship; any elementary, middle, or high school; or any other adult service or entertainment use. The separation distance was implemented when the City of Winnipeg approved their X-Rated Stores Bylaw in 1993.
- g. The separation distance regulation does not apply to escort agency businesses.

**Separation Between Adult Service Agencies and Other Land Uses**

As noted in the report to the MPC dated April 30, 2012, from the General Manager, Community Services Department, commercial locations for adult service agencies that could have client visits (operating on an in-call basis) may result in land use conflicts with other land uses, primarily residential uses, resulting from potential hours of operation, noise, and traffic flow. The land use concerns around adult service agencies that would provide in-call service are associated with clients coming to the business location. Your Administration is of the opinion that these types of adult service agencies are best located in areas where residential uses are limited or prohibited to minimize potential land use conflicts and recommend that they only be permitted to locate in the IL1 – Light Industrial (IL1) District and the IH – Heavy Industrial (IH) District.

Concerns have been expressed that even though the proposed amendments would provide for adult service agencies to establish only in the IL1 and IH Districts, there are areas in the City of Saskatoon (City) where residential properties are adjacent to industrial districts. Furthermore, schools, parks and active or passive recreational facilities where children may gather could be located in or close to the IL1 and IH Districts. A separation distance between adult service agencies and these land uses is desirable to minimize the potential for land use conflict and provide a buffer between the operation of the adult service agency and the clients that attend these establishments.

Your Administration has reviewed the Provincial Legislation that governs planning in Saskatchewan (*The Planning and Development Act, 2007*) and is of the opinion that Zoning Bylaw No. 8770 may provide for a separation distance between land uses (such as adult service agencies and residential properties). In this regard, a reasonable separation distance to provide a buffer between adult service agencies and residential properties would minimize the potential for land use conflict. It is recommended that a separation distance of 160 metres be used, which would ensure that an adult service agency would be located at least one block from a residential property. While

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other municipalities have applied separation distances of 300 to 500 metres to forms of adult services, these distances would have the potential of pushing adult service businesses to the fringes of industrial areas.

To ensure that adult oriented businesses maintain an appropriate distance from schools, parks, and active and passive recreational facilities, it is also recommended that a separation distance of 160 metres be provided from adult service agencies that provide in-call service (have client visits) and these land uses.

As noted in the attached reports (see Attachment 1), it is proposed that adult service businesses be permitted as home-based businesses for office purposes only. The Adult Services Licensing Bylaw, 2012, Bylaw No. 9011 prohibits in-call service. Operations out of the home would also be subject to home-based business regulations as outlined in Zoning Bylaw No. 8770. For example, signs advertising or identifying the home-based business are not permitted on the property and only one employee would be permitted to come to the business location and an off-street parking space must be available for this employee. Your Administration does not believe a separation distance to schools, parks and active and passive recreational facilities is required as the home-based location will only function for office purposes. Services will be provided on an out-call basis only, client visits are prohibited at the home-based business location and signage is not permitted. Land use concerns would be similar to any office permitted as a home-based business and no further restrictions, including separation distances are proposed.

**Concentration of Adult Service Agencies**

*The Cities Act* provides City Council with the authority to specify a minimum distance that two or more businesses within a class, or two or more classes of business, must be separated from one another. This provision of *The Cities Act* was used to provide a separation distance of 160 metres between pawn shops in Business License Bylaw No. 8075 in response to a concentration of pawn shops along 20<sup>th</sup> Street West. The 160 metres was used to ensure that no more than one pawn shop would be established on a block.

In response to concerns noted by the MPC over the potential impact on safety, real or perceived, from the clustering of adult service agencies and to ensure dispersion of this business throughout the city, a similar separation distance as that used for pawn shops could be applied to adult service agencies. It is not anticipated that concentration of adult service agencies will be an immediate issue in the City. In this regard, your Administration is recommending that future amendments to the Adult Services Licensing Bylaw, 2012, Bylaw No. 9011 be considered to provide for a separation distance of 160 metres between adult services businesses. This separation distance would ensure that there is no more than one adult service agency per block.

**Safety Concerns**

On May 29, 2012, Police Chief Weighill, Saskatoon Police Services, attended the MPC meeting to provide clarification and further information as requested from the MPC at its May 15, 2012 meeting. At the meeting it was noted that Saskatoon Police Services does not support locating

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adult services businesses all in one area of the city, or clustering of the business. It was noted that the light industrial areas are active and have traffic. The goal is to establish parameters that are workable to encourage adult services businesses to be licensed and to work within the established parameters. With respect to the home-based business, Saskatoon Police Services would have the authority to go to the home to check if there is a license, investigate any issues, and provide better safety for people in the business and residents in the area.

### **OPTIONS**

The only option is to reject the recommendation for advertising approval. If the advertising is not approved, the proposed amendments will be deferred and your Administration will require more direction from City Council regarding where adult service businesses will be permitted to be located in the city.

### **POLICY IMPLICATIONS**

The proposed recommendations will provide for the operation of an adult service agency as a home-based business as an office only (out-call only, no client visits), and in-call adult service agencies to locate in IL1 and IH Districts subject to a 160 metre separation distance from residential properties, schools, parks and active passive recreational facilities.

Amendments to the text of Zoning Bylaw No. 8770 will be required to incorporate the recommendations related to adult service agencies as noted in this report and in Attachment 1 as follows:

- a) add a definition of adult service agencies;
- b) add adult service agencies to the list of prohibited uses in the B6 - Downtown Commercial District, MX1 - Mixed Use 1 District, and the RA1 - Reinvestment District; and
- c) provide a separation distance of 160 metres between adult service agencies and residential properties, schools, parks, and active and passive recreational facilities.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

If the application for advertising is approved by City Council, it will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. A notice will

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be placed in The StarPhoenix two weeks prior to the date on which the matter will be considered by City Council.

**ATTACHMENT**

1. Report to City Council - Adult Services Land Use Review – Dated May 28, 2012”

- IT WAS RESOLVED:* 1) *that City Council approve the advertising to amend Zoning Bylaw No. 8770 as follows, and as further described in the report and attachments:*
- a) *to provide a definition of adult service agencies;*
  - b) *to permit adult service agencies as a home-based business on an out-call basis only;*
  - c) *to limit in-call adult service agencies to the IL1 - General Light Industrial District and the IH – Heavy Industrial District; and*
  - d) *to include a 160 metre separation distance between in-call adult service agencies and residential properties, schools, parks, and active and passive recreational facilities;*
- 2) *that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;*
- 3) *that the City Solicitor be requested to prepare the required amendments to Zoning Bylaw No. 8770;*
- 4) *that at the time of the public hearing, City Council consider the Administration’s recommendation that the bylaw amendments be approved;*
- 5) *that City Council endorse the concept of separation distances between in-call adult service agencies to ensure clustering of adult service businesses does not occur, and that the Administration report back in due course on an implementation strategy; and*
- 6) *that at the time of the public hearing, City Council consider the Municipal Planning Commission’s recommendation that the proposed Zoning Bylaw amendments be approved.*

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**ADMINISTRATIVE REPORT NO. 10-2012**

**Section A – COMMUNITY SERVICES**

- A1) Land Use Applications Received by the Community Services Department  
For the Period Between May 17, 2012 and June 6, 2012  
(For Information Only)  
(Files CK. 4000-5, PL. 4355-D, PL. 4350, PL. 4300, and PL. 4131-3-9-1)**
- 

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The following applications have been received and are being processed:

**Concept Plan Amendment**

- Address/Location: Evergreen District Village South  
Applicant: City of Saskatoon, Land Branch  
Legal Description: Part of SE ¼ and NE ¼ 7-37-4-W3M  
Purpose of Amendment: Modifications to street pattern, shortened block lengths, and more lots with rear lane access  
  
Neighbourhood: Evergreen  
Date Received: May 7, 2012

**Discretionary Use**

- Application No. D2/12: 2106 Louise Avenue  
Applicant: Pamar Management Ltd.  
Legal Description: Lot 14B, Block 338, Plan No. G102  
Current Zoning: R2  
Proposed Use: Parking Station  
Neighbourhood: Holliston  
Date Received: May 29, 2012

**Rezoning**

- Application No. Z16/12: 414 Avenue F South  
Applicant: Juniper Housing Corporation  
Legal Description: Lots 27 and 28, Block 28, Plan No. E5618  
Current Zoning: R2  
Proposed Zoning: Existing RM3 by Agreement to Include This Property  
Neighbourhood: Riversdale  
Date Received: May 27, 2012

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- Application No. Z17/12:  
    Applicant: Kloppenburg Crescent/Street/Way/Bend/Link  
    Legal Description: Corner of Evergreen Boulevard/Kloppenburg Link  
    Current Zoning: City of Saskatoon, Land Branch  
    Proposed Zoning: Part of LSD 3-18-37-04-3, Ext. 33 and Part NW ¼  
    Neighbourhood: 7-37-4-W3M; Part of Plan No. 78S34536; Part of NE  
    Date Received: ¼ 7-37-4-W3M; Part of LSD 4-18-37-04-3, Ext. 33  
        R1A  
        R1B and RMTN  
        Evergreen  
        June 1, 2012
  
- Subdivision
- Application No. 43/12:  
    Applicant: 1315 11<sup>th</sup> Street East  
    Legal Description: Webster Surveys for Mark Bobyn  
    Current Zoning: Lots 23 and 24, Block 12, Plan No. G91; and  
    Neighbourhood: Lot 35, Block 12, Plan No. 101410579  
    Date Received: R2  
        Varsity View  
        May 22, 2012
- Application No. 44/12:  
    Applicant: Rosewood Phase 6  
    Legal Description: Webster Surveys for Boychuk Investments and City  
    Current Zoning: of Saskatoon, Land Branch  
    Neighbourhood: Parcels AA and BB, Plan No. 101875394, and  
    Date Received: Parcel CC, Plan No. 89S02055  
        R1A  
        Rosewood  
        May 22, 2012
- Application No. 45/12:  
    Applicant: 424 Avenue F South  
    Legal Description: Larson Surveys for Paul Lui  
    Current Zoning: Lots 32, 33, and 34, Block 28, Plan No. E5618  
    Neighbourhood: R2  
    Date Received: Riversdale  
        May 18, 2012
- Application No. 46/12:  
    Applicant: Rosewood Parcel W  
    Legal Description: Webster Surveys for Lakewood Estates Ltd.  
    Current Zoning: Parcel EE, Plan No. 102028586  
    Neighbourhood: FUD  
    Date Received: Rosewood  
        May 23, 2012

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**Subdivision**

- Application No. 47/12:  
Applicant: 120 112<sup>th</sup> Street West  
Webb Surveys for Daryl Kraus c/o  
Mosaic Developments Corp.  
Lot 13, Block 5, Plan No. I5611  
R2  
Sutherland  
May 23, 2012
  
- Application No. 48/12:  
Applicant: 1114 13<sup>th</sup> Street East  
Webb Surveys for Mainstay Management Ltd. and  
D-Mo Developments Inc.  
Lot 28, Block 17, Plan No. G18 and  
Lots 45 and 46, Block 17, Plan No. 101452340  
R2  
Varsity View  
May 25, 2012
  
- Application No. 49/12:  
Applicant: McClocklin Road/Hampton Circle  
Webster Surveys for Saskatoon Land DevCo. Ltd.  
Part of the NW ¼ 6-37-4-W3M  
RM3  
Hampton Village  
May 29, 2012
  
- Application No. 50/12:  
Applicant: 111 Rosewood Gate  
Webb Surveys for Casablanca Holdings Inc.  
Parcel E, Plan No. 102079526  
RMTN  
Rosewood  
May 29, 2012
  
- Application No. 51/12:  
Applicant: 29<sup>th</sup> Street/Avenue P North  
Digital Mapping Systems  
Part Street S25, Plan No. 60S16143  
R2  
Mount Royal  
May 30, 2012

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- Application No. 52/12: Arscott Crescent  
Applicant: Digital Planimetrics  
Legal Description: Part SW and NW ¼ 7-37-4-W3M  
Current Zoning: R1A  
Neighbourhood: Evergreen  
Date Received: May 31, 2012

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

### **ATTACHMENTS**

1. Plan of Proposed Concept Plan Amendment
2. Plan of Proposed Discretionary Use No. D2/12
3. Plan of Proposed Rezoning No. Z16/12
4. Plan of Proposed Rezoning No. Z17/12
5. Plan of Proposed Subdivision No. 43/12
6. Plan of Proposed Subdivision No. 44/12
7. Plan of Proposed Subdivision No. 45/12
8. Plan of Proposed Subdivision No. 46/12
9. Plan of Proposed Subdivision No. 47/12
10. Plan of Proposed Subdivision No. 48/12
11. Plan of Proposed Subdivision No. 49/12
12. Plan of Proposed Subdivision No. 50/12
13. Plan of Proposed Subdivision No. 51/12
14. Plan of Proposed Subdivision No. 52/12

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**A2) Motion – Councillor D. Hill**

**Rezoning Request – 7<sup>th</sup> Avenue between Queen Street and Duchess Street  
(Files CK. 4351-012-9 and PL. 4110-24-3)**

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**RECOMMENDATION:** that the General Manager, Community Services Department, be instructed to proceed with a consultation with the City Park Local Area Planning Committee and Community Association to provide an update on the recent initiatives, such as the new Integrated Growth Plan and Infill Strategy, which may have an impact on the outstanding rezoning contained in the City Park Local Area Plan, and report to City Council upon conclusion of the consultation.

*ADOPTED.*

### **BACKGROUND**

During its April 30, 2012 City Council meeting, Councillor D. Hill gave the following Notice of Motion:

“TAKE NOTICE that at the next regular meeting of City Council I will move the following motion:

‘THAT the Administration be instructed to undertake the appropriate process to rezone the area west of 7<sup>th</sup> Avenue between Queen Street and Duchess Street from RM1 to R2.’”

During its May 14, 2012 meeting, City Council passed the following motion in referral:

“THAT the matter be referred to the Administration for a report to determine where this particular LAP recommendation sits compared to other LAP recommendations that have come forward to City Council.”

### **REPORT**

#### City Park Local Area Plan

During its April 26, 2010 meeting, City Council adopted the City Park Local Area Plan (LAP). The City Park LAP process differed from other LAPs as a Comprehensive Secondary Review was conducted with the LAP Committee, comprised of community stakeholders, prior to City Council’s approval. The reason for the review was to further discuss issues where the LAP Committee and the Administration did not concur on LAP recommendations. To address this, an administrative response followed each LAP Committee recommendation in the City Park LAP.

One of the items of concern to the LAP Committee, which was discussed in the Comprehensive Secondary Review, was the area zoned RM1 District (Low Density Multiple-Unit Dwelling

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District) west of 7<sup>th</sup> Avenue between Queen Street and Duchess Street. Current zoning for the City Park neighbourhood is shown on the attached map (see Attachment 1). The purpose of the RM1 District is to provide for residential development in the form of one- to four-unit dwellings, while facilitating certain small- and medium-scale conversions and infill developments, as well as related community uses.

While the LAP Committee noted they were generally in favour of density, they noted concerns that four-unit infill developments would not be appropriate for the residential character of the neighbourhood, potentially crowding neighbouring homes, adding to the shortage of on-street parking, or having a physical appearance not consistent with the character of the surrounding buildings. The recommendation of the LAP Committee was that the area be immediately rezoned to a district that permits a maximum of two dwelling units per site, such as the R2 District. The purpose of the R2 District is to provide for residential development in the form of one- and two-unit dwellings, as well as related community uses. The administrative response to the LAP Committee's recommendation was that a zoning change in this area would not be pursued at the time because the Planning and Development Branch is currently reviewing both the Official Community Plan (OCP) Bylaw No. 8769 and Zoning Bylaw No. 8770 and there may be changes to the low-density residential zoning districts. Therefore, proposing changes to this area would be premature. The area was identified on maps as "under review" and the report recommended that additional consultation with City Park stakeholders will occur in regard to Zoning Bylaw No. 8770 changes to low-density residential districts. A map of the proposed zoning for the neighbourhood and relevant excerpts of the City Park LAP are included in Attachments 2 and 3.

During its October 11, 2011 meeting, City Council approved other land use and zoning amendments recommended in the City Park LAP for properties generally located in the northern and western portions of the neighbourhood. The purpose of these amendments was to more appropriately reflect the existing intensity of land use, as well as to provide opportunities for mixed use development in a light industrial area. Your Administration noted at that time that the area marked "under review" in the City Park LAP was excluded from these changes and that the RM1 zoning designation for properties in central City Park would be re-examined at the appropriate time.

### Recent Initiatives

Since the completion of the City Park LAP, a number of significant initiatives have been undertaken and received by City Council; most prominently, the Saskatoon Speaks Community Visioning process, the new Strategic Plan, and the emerging Integrated Growth Plan (IGP). These initiatives will guide further review of the OCP Bylaw No. 8769 and Zoning Bylaw No. 8770.

The IGP lays out a plan to ensure the fundamental building blocks used to shape Saskatoon match the vision and expectations of the citizens of Saskatoon. Inherent in the concept of moving the IGP forward is that in order to affect change within the city, broad concepts need to be put into use through strategy and policy. Within the IGP, your Administration outlined a set of strategies as the recommended approach to growth. Three of these strategies are directly related to infill development; specifically, that the City of Saskatoon (City) establish infill corridors, continue to support strategic infill, and that your Administration amend policies and develop incentives to

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support strategic infill. It is under these recommended strategies that your Administration has been working to formalize an Infill Development Strategy.

### **Infill Development Strategy**

When complete, the Infill Development Strategy will identify programs and policies to provide the necessary regulations and innovations to support balanced and sensitive infill in Saskatoon. Infill development opportunities have been categorized into one of three “levels” of infill to be assessed further:

- 1) neighbourhood level (infill of individual residential lots);
- 2) intermediate level (development or redevelopment opportunities on larger parcels of land); and
- 3) strategic level (significant infill in key locations that could have a city-wide effect).

Work on the first component is underway with a study directed to neighbourhood level infill development, which will address infill development challenges and opportunities for individual residential lots in established neighbourhoods. The study will have two major components: a targeted public engagement process to guide the preparation of Infill Development Guidelines, and the creation of infill design guidelines and development regulations that will identify relevant qualities for infill development.

The Infill Development Guidelines will articulate values, goals, and objectives for sensitive residential infill development in established neighbourhoods. In the development of the guidelines, consideration will be given to a number of components including:

- a) development standards including setbacks, height, and site coverage;
- b) parking provisions;
- c) architectural design guidelines;
- d) site grading and drainage requirements;
- e) site servicing requirements;
- f) other regulatory considerations; and
- g) a separate Design Guidelines Manual for Garden and Garage Suites.

A consultant to conduct this work will be selected through a Request for Proposals. The neighbourhood level Infill Development Guidelines study is to be completed by mid-2013. Upon completion of the study, reports and proposed amendments to OCP Bylaw No. 8769 and Zoning Bylaw No. 8770 will be prepared for review by committees and City Council, with approvals and bylaw amendments anticipated being in place by late 2013. Upon completion of this work, your Administration will have additional information to help guide consideration of residential land use and zoning amendments in neighbourhoods such as City Park.

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**LAP Implementation**

In 2011, your Administration developed a system to prioritize LAP recommendations. This matrix provides a systematic approach to the implementation process by identifying the recommendations of highest priority. The new priority system is based on the following criteria:

1. Community Input – community residents have reviewed the list of recommendations for their neighbourhood and have indicated their priorities. It is noted that community associations are only one stakeholder in the neighbourhood, and the involvement of a broader range of residents is required;
2. Available Resources/Programs – existing City resources and programs;
3. Adoption Date of LAP – with the recommendations of the oldest LAPs receiving additional priority;
4. Ease of Completion – refers to the amount of time and effort required; and
5. Dependency on Other Branches/Departments – the level of dependency on other departments for completion.

To date, 11 LAPs have been completed and adopted by City Council. Including Neighbourhood Safety reports resulting from LAP recommendations, 272 of 492 total recommendations have been completed as of May 31, 2012. Within the City Park LAP, 13 of 47 recommendations have been completed as of May 31, 2012. The City Park LAP recommendation in question is approximately the sixth highest priority out of the 34 remaining recommendations from the report. When considering the recommendations of all LAP reports, this recommendation ranks significantly lower and is tied for 79<sup>th</sup> highest priority. The main reason for this lower overall ranking is due to the consideration of the LAP adoption date that assigns a higher priority to older LAP recommendations. It is important to note that the priority matrix is simply a tool utilized by the Neighbourhood Planning Section to identify high priority LAP recommendations and that implementation does not occur in chronological order.

There are a few zoning-related recommendations that rate higher in the priority matrix than the City Park LAP recommendation. These include recommendations from the Westmount and Nutana LAP reports.

**Potential Timeframe for Outstanding Remaining Land Use Changes from City Park LAP**

The Neighbourhood Planning Section moves forward with land use and zoning amendment recommendations when the timing is appropriate. There is no specific timeframe that would set a deadline for implementation. In situations where the Administration does not believe any ongoing or planned initiatives would impact the desired effect of the land use changes, the process will often begin within two years.

If City Council chooses to direct the Administration to consult with the City Park LAP Committee and Community Association to provide an update on the recent initiatives identified above and discuss potential impacts regarding low-density residential districts of the neighbourhood, your Administration will proceed in late 2012 to avoid conflicting with the traditional summer vacation

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period. This provides the best opportunity for local stakeholders to learn more about the initiatives and participate in discussions. The consultation may impact the extent and timing of the proposed land use and zoning amendments.

**Land Use and Zoning Amendment Process**

Regardless of the timeframe for the land use and zoning amendments, the process will include:

- a) written notification to affected property owners and stakeholders;
- b) a public open house to provide information about the proposed amendments;
- c) gathering of written comments from affected property owners, residents, stakeholders, and the Administration;
- d) submission of a report to be considered by the Municipal Planning Commission;
- e) authorization from City Council to advertise the proposed amendments and schedule a public hearing; and
- f) City Council to consider the proposed amendments, along with all collected comments, at a public hearing.

**OPTIONS**

City Council has the option of deferring consideration of this matter until amendments resulting from the neighbourhood level Infill Development Guidelines study have been implemented, which is expected to occur in late 2013. City Council also has the option to direct the Administration to undertake the Land Use and Zoning Bylaw amendment process for RM1 Lands shown in Attachment 1, generally west of 7<sup>th</sup> Avenue.

**POLICY IMPLICATIONS**

No policy implications have been noted in this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**STAKEHOLDER INVOLVEMENT**

The City Park LAP was created with input from local stakeholders. The land use and zoning amendment process will provide opportunities for members of the public to comment upon the proposed changes.

**PUBLIC COMMUNICATION PLAN**

The land use and zoning amendment process includes significant communication with local stakeholders and the public.

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**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. City Park Zoning Map – Current
2. City Park Local Area Plan Zoning Map – Proposed
3. Excerpts from the City Park LAP

**A3) Adult Services Land Use Review  
(Files CK. 4350-012-2 and PL. 4350-Z12/12)**

- RECOMMENDATION:**
- 1) that City Council approve the advertising to amend Zoning Bylaw No. 8770 as follows, and as further described in the report and attachments:
    - a) to provide a definition of adult service agencies;
    - b) to permit adult service agencies as a home-based business on an out-call basis only;
    - c) to limit in-call adult service agencies to the IL1 - General Light Industrial District and the IH – Heavy Industrial District; and
    - d) to include a 160 metre separation distance between in-call adult service agencies and residential properties, schools, parks, and active and passive recreational facilities;
  - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;
  - 3) that the City Solicitor be requested to prepare the required amendments to Zoning Bylaw No. 8770;
  - 4) that at the time of the public hearing, City Council consider the Administration's recommendation that the bylaw amendments be approved; and

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- 5) that City Council endorse the concept of separation distances between in-call adult service agencies to ensure clustering of adult service businesses does not occur, and that the Administration report back in due course on an implementation strategy.

*DEALT WITH EARLIER. SEE PAGE NO 9.*

### **A4) Communications to Council**

**Subject: Requests for Extension of Noise Bylaw No. 8244  
(Files CK. 185-9 and LS. 205-1)**

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**RECOMMENDATION:**

- 1) that City Council approve various requests for extension of hours to Noise Bylaw No. 8244, subject to administrative conditions, as outlined in this report;
- 2) that City Council approve the PotashCorp Fireworks Festival's request for a Temporary Street Closure to Traffic Bylaw No. 7200 for the closure of Broadway Bridge on August 31 and September 1, 2012; and
- 3) that future requests for extension of hours to Noise Bylaw No. 8244 be considered by City Council, subject to administrative conditions, as outlined in this report.

*ADOPTED.*

### **BACKGROUND**

During meetings held on April 16, April 30, May 14, and May 28, 2012, City Council received requests for extension of hours to Noise Bylaw No. 8244, as outlined below:

- 1) Nowshad Ali, President, Saskatoon Fireworks Festival Inc. - 2012 Fireworks Festival – August 31 and September 1, 2012. Request to extend hours of Noise Bylaw No. 8244 from 10:00 p.m. to 11:45 p.m. The PotashCorp Fireworks Festival event organizers also request a Temporary Street Closure to Traffic Bylaw No. 7200 for the Broadway Bridge on August 31 and September 1, 2012, from 7 p.m. to 11 p.m.;
- 2) Andrew Whiting, Senior Interpreter, Meewasin Valley Authority - PotashCorp River Cinema – August 3 to 5 and August 17 to 19, 2012. Request to extend hours of Noise Bylaw No. 8244 to 12:00 a.m.;
- 3) Sharon Preston, PotashCorp - PotashCorp Annual Summer Barbeque – July 13, 2012. Request to extend hours of Noise Bylaw No. 8244 to 11:00 p.m.;

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- 4) Scott Ford, Director of Marketing and Events - Credit Union Centre – A Taste of Saskatchewan – July 10 to 15, 2012. Request to extend hours of Noise Bylaw No. 8244 to 10:30 p.m.;
- 5) Don Somers, Organizing Committee Member - River Lights Festival – July 13 to 15, 2012. Request to extend hours of Noise Bylaw No. 8244 to 11:00 p.m.;
- 6) Robert Wyma, Executive Director, 25<sup>th</sup> Street Theatre Centre Inc. - PotashCorp Fringe Theatre Festival - August 2 to 11, 2012. Request to extend hours of Noise Bylaw No. 8244 to 11:00 p.m.;
- 7) Joan Hugg, Rock of Ages Church - Church in the Park – July 15 and August 12, 2012. Request to extend hours of Noise Bylaw No. 8244 to 12:00 p.m.; and
- 8) Thomas Bell, Hotel Senator - Roofstock – July 28, 2012. Request to extend hours of Noise Bylaw No. 8244 to 12:30 a.m.

In response to these requests, City Council requested the Administration to report on proposed administrative conditions.

**REPORT**

Organizers of public outdoor events are required to apply for extensions to bylaws, where applicable. The Administration has reviewed all requests and is currently working with event organizers to ensure that solutions are in place to mitigate potential issues.

Depending on the scale and location of the event, Leisure Services Branch will apply some combination of the following Administrative conditions to an approval:

- a) coordination of a parking and traffic plan with the Construction and Design Branch, Infrastructure Services Department;
- b) coordination of a parking, traffic, and emergency plan with the Saskatoon Police Services;
- c) coordination of an emergency plan with the Fire and Protective Services Department;
- d) meet on site at least three weeks prior to the event with required Administrative staff to discuss set up and placement of any tents, lights, and staging within the park or street;
- e) providing a plan indicating how any alcohol service will be designed and monitored to ensure it remains in designated areas; and
- f) notifying neighbours via flyer of the upcoming event.

In the case of the specific event requests included in this report, the City Administration has worked successfully with event organizers in the past.

Earlier this year, after various discussions following the review and approval of the “WakeRide” event, your Administration began preparing individual reports on nearly all events. In retrospect, it

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has been determined that separate reports are not adding “value” to the process. Therefore, it is recommended that most events be approved by City Council, subject to Administrative conditions, in accordance with the recommendation provided in Council’s agenda.

In situations where City Council (or the Administration) believes a specific report is required, such a report may be requested by Council, or may be provided by the Administration as the case may be. City Council may also wish to request an information report, early in the spring each year that would outline the proposed “calendar” of public events for the coming summer event season.

**OPTIONS**

City Council may choose not to approve the recommendations provided in this report. This would be contrary to the collaborative working relationship currently maintained between event organizers and the City Administration. City Council may also wish to receive a specific report for each future requested event.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**Section B – CORPORATE SERVICES**

**B1) Request for Proposal for Telephone Trunking System  
(Files CK. 231-1 and CS.231-1)**

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- RECOMMENDATION:** 1) that the proposal submitted by Shaw Business Solutions for the supply of 400 Session Initiated Protocol (SIP) telephone trunks at a total cost of \$343,172.50, including GST and PST, be accepted for the term of three years, with the option of up to two one-year extensions; and

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- 2) that Purchasing Services, Corporate Services Department, issue the appropriate purchase order.

*ADOPTED.*

### **BACKGROUND**

In 2008 City Council approved a project that will result in the migration of the majority of the Centrex telephone system lines to a Voice Over Internet Protocol (VOIP) based telephone system. The majority of the City's telephone lines, including Boards and Commissions, will be migrated to the new Microsoft Lync unified communication platform by January 1, 2013. Approximately 1,900 phone lines will be migrated in Phase One, with more to follow in 2013 and 2014.

### **REPORT**

In early March 2012 your Administration issued a RFP for 400 SIP trunk lines, which are required for the new Microsoft Lync VOIP telephone system that will be implemented on January 1, 2013. These trunk lines give the City the ability to make and receive external telephone calls. The City issued a Request for Proposal (RFP) on Thursday, March 22, 2012. Proposals were received from three vendors before the closing date of the tender on Thursday, April 19, 2012, and included the following proponents:

- |                           |               |
|---------------------------|---------------|
| • Shaw Business Solutions | Calgary, AB   |
| • SaskTel                 | Saskatoon, SK |
| • ThinkTel                | Edmonton, AB  |

The members of the evaluation team were the CIS Branch Manager and the Technology Integration Services Manager. All three vendors were able to demonstrate that they could meet all of the requirements as laid out in the RFP and that they would be able to provide the City with a robust SIP trunking solution, including incremental growth as required. Each proposal was evaluated against the evaluation criteria which included price; technical, functional, and implementation requirements; optional features; and references.

After a careful evaluation process, the team recommends that the contract be awarded to Shaw Business Solutions which is the lowest cost to the City.

A breakdown of Shaw Business Solutions' cost over three years is shown below:

Total	\$311,975.00
G.S.T. @5%	\$15,598.75
P.S.T. @5%	<u>\$15,598.75</u>
<b>Total Cost to the City</b>	<b>\$343,172.50</b>
Less G.S.T. Rebate (100%)	<u>(\$15,598.75)</u>
<b>Net Cost to the City</b>	<b>\$327,573.75</b>

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**OPTIONS**

Primary Rate Interface (PRI) is long-standing technology that will provide the same trunking service as Session Initiated Protocol (SIP), but at a significantly higher cost. Based on the cost differential, this option was not considered.

**FINANCIAL IMPLICATIONS**

The annual cost for the 400 SIP trunks is \$114,390.83, including GST and PST. The cost will be funded from the savings the City will realize by migrating from the Centrex telephone system. There will be no impact to the mill rate.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B2)    Corporate Inventory Status  
(Files CK. 1290-1 and CS. 1290-1)**

**RECOMMENDATION:**    that the information be received.

*ADOPTED.*

**REPORT**

The Inventory and Disposal Services Section (Inventory and Disposal Services) of the Finance Branch, Corporate Services Department, is responsible for monitoring and reporting on the City of Saskatoon's inventory. Inventory and Disposal Services has the authority to prescribe corporate standards, criteria, and guidelines for inventory management in a decentralized stores environment. This decentralized approach allows departments to keep the materials they require while ensuring industry guidelines and generally accepted good inventory management practices, standards, and controls are followed. Attachment 1 shows the locations and inventory levels throughout the City. Additionally, in 2011 we started tracking, and have included the Infrastructure Services aggregate inventory. As shown in the chart, the majority of inventory value (77%) is held at Saskatoon Light & Power.

To analyze inventory held, the material is classified into groups that identify what will be used, what is kept for stock out insurance and what is slow moving and inactive. Attachment 2 shows the inventory breakdown by store. During 2011, corporate inventory and the percentage of slow moving/inactive inventory increased by \$1,019,988. These increases were primarily due to

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material being purchased for capital projects at Saskatoon Light & Power. The following are the major factors that affected the inventory level at Saskatoon Light & Power:

1. A significant amount of material associated with the Circle Drive South project was received for jobs now scheduled for the second half of 2012.
2. There has been an incremental increase in the number of transformers and amount of cable required for electrical services, due to the increased housing and commercial construction activity.
3. A significant amount of street light capital work and associated inventory from previous years has been carried over.

During 2011, the significant changes in overall corporate inventories were:

- Inventory held at year-end increased 8% to \$10,312,133.
- Material issues increased 0.7% to \$8,704,169.
- Inventory turnover decreased from .89 to .87.
- Slow-moving/inactive inventory increased 30% to \$5,251,158.

It is expected that the slow-moving/inactive material will be reduced as the capital projects are completed during 2012 and 2013, although it is recognized that there will always be some amount of this material due to changes/delays of projects, and variances in breakdown and maintenance requirements. Your Administration will continue to identify and write-off material that is surplus to operations.

To manage the inventory kept at the decentralized department stores, Inventory and Disposal Services annually reviews the Corporate Guidelines for Management of Inventory with each store. Each department's stores inventory practices are checked and documented. Inventory and Disposal Services confirms that the Corporate Guidelines for Management of Inventory are being followed and any deviations, because of operational requirements, are covered by approved compensating procedures.

The team approach of working with all departmental stores to implement the inventory management improvements and ensuring that corporate guidelines are followed continues to improve inventory controls and improve efficiencies.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

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**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Corporate Inventory Levels – December 31, 2011
2. Corporate Inventory Indicators

**B3) Discontinuation of Prepayment Discounts  
(Files CK. 1920-2 and CS.1920-2)**

**RECOMMENDATION:** that the City of Saskatoon discontinue offering prepayment discounts for the early payment of property taxes starting in the 2013 tax year.

*ADOPTED.*

**BACKGROUND**

Historically, the City of Saskatoon, in agreement with the school boards and the Ministry of Education, has offered a discount to taxpayers who choose to prepay their taxes (municipal, library, and education) before January 31.

The Province of Saskatchewan (the Province) in its March 21, 2012, budget announced that municipalities no longer have authority to apply a prepayment discount to education property taxes (EPT) starting in January 2013.

**REPORT**

For many years, the City of Saskatoon has offered a discount to taxpayers who choose to prepay their taxes by January 31. Research suggests that prepayment discounts were originally initiated to enhance cash flows and provide incremental interest earnings at a rate that would benefit the City.

**Determining the Discount Rate**

Your Administration has heard from many taxpayers that the discount rate offered is not high enough to entice prepayments. The discount rate is based upon the prevailing short-term interest rates available and the preferred equivalent rate of interest to June 30. Your Administration calculates the equivalent rate of interest to June 30 for a selection of potential discount rates. The equivalent rates of interest to June 30 are then compared against the average short-term rates offered by the chartered banks. The most preferred equivalent rate of interest and corresponding

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discount rate are approved by the Investment Committee, and recommended to City Council for consideration.

**Discounts Applied**

The value of the discount offered impacts the number of taxpayers choosing to prepay taxes. Your Administration is not able to identify a specific group that chooses to prepay. Rather, prepayments are received from owners of properties of higher values as well as lower values, and from a mixture of commercial and residential property owners. Analysis indicates that only 1,300 of those properties which received a prepayment discount in 2012 were the same properties that received a prepayment discount in 2007. Since 2004, the number of properties prepaying to receive a discount has decreased from 5,700 to 4,600. Taking into consideration that the number of taxable properties has increased by 12,200 during this same period, the percentage of property owners who take advantage of the prepayment discount has decreased from 9% to 5.8%. It is anticipated that the recent change in legislation by the Province limiting the discount available will further reduce the number of customers choosing the early payment option.

**Payment Allocation and Sharing of the Discount**

*The Cities Act* requires that all payments made against a property tax roll must be applied proportionately to each taxing authority. That is, a property owner cannot choose to make a payment that would be applied to only the City and library taxes. Up to and including 2012, the school boards shared in the discount that was applied to an account. As stated previously, the Province has announced that starting in January 2013, municipalities will not have the ability to apply early payment discounts to the education property tax. Should City Council approve a prepayment program for 2013, the discount would be available only on the municipal and library portions of a payment.

The following is a simple illustration of the allocation of a \$2,000 payment, the share of the discount, and the net revenue available. In 2012, the municipal and library share was 56% of the tax levy, and the education portion was 44%. The City Council-approved 2012 Property Tax Discount was at a rate of .375%, which is equivalent to an interest rate to June 30, 2012 of 0.90%.

**Scenario 1: Payment made by January 31, 2012**

	<b>Allocation of \$2,000 Payment</b>	<b>Share of Discount @ 0.375%</b>	<b>Net Tax Revenue</b>
municipal and library (56%)	\$1,120.00	\$4.20	\$1,115.80
education (44%)	<u>\$880.00</u>	<u>\$3.30</u>	<u>\$876.70</u>
	\$2,000.00	\$7.50	\$1,992.50

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As noted, prepaying the property taxes resulted in a discount of \$7.50. Investing the same dollars to June 30, 2012, at an interest rate of .90% would have resulted in interest earned of \$7.50.

*Scenario 2: Payment made by January 31, 2013*

Keeping all other factors constant, but eliminating the school board sharing in the discount results in:

	<b>Allocation of \$2,000 Payment</b>	<b>Share of Discount @ 0.375%</b>	<b>Net Tax Revenue</b>
municipal and library (56%)	\$1,120.00	\$4.20	\$1,115.80
education (44%)	<u>\$880.00</u>	<u>\$0</u>	<u>\$880.00</u>
	\$2,000.00	\$4.20	\$1,995.80

Prepaying the property taxes results in a discount of \$4.20. Investing the same dollars to June 30, 2012, at an interest rate of .90% results in interest earned of \$7.50.

The taxpayer will be required to pay the same amount, but will receive a discount on only 56% of the payment. The City, however, must remit to the school boards its full share of the payment.

**Other Jurisdictions**

Many smaller municipalities offer prepayment discounts. However, Winnipeg is the only other major Canadian city of which your Administration is aware that still offers a similar prepayment discount.

The City of Regina discontinued the program when it introduced its monthly payment option in the mid 1990s. The City of Saskatoon introduced the Tax Instalment Payment Plan Service (TIPPS) in 1994 which allows taxpayers to pay taxes in 12 equal monthly payments instead of in one lump sum on June 30. Sixty percent of property owners now pay their taxes using TIPPS.

**Conclusion**

During the last several years the incremental interest rates have gone down, the number of customers making early payments has decreased, 60% of property owners pay their taxes using TIPPS, and the cost of printing and mailing prepayment notices has increased. The program is no longer cost effective, and costs incurred exceed the monies earned. The original objective of the discount program is no longer being met. Further, recent legislation eliminating the discount available on prepayment of education taxes suggests that, unless the City of Saskatoon offers an unrealistic discount rate, taxpayers may be better off by investing their money in a financial institution until June 30.

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Based on the above, your Administration is recommending that the City of Saskatoon discontinue offering a discount for prepayment of property taxes commencing in 2013.

**OPTIONS**

There are two options available:

1. Discontinue offering a discount for early payment of property taxes. Your Administration recommends this option as it reduces costs, reduces the amount of mail being sent, and is more beneficial to taxpayers.
2. The City continue to offer the prepayment discount recognizing that there is a cost to all taxpayers.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Discontinuing the prepayment discount will result in annual net savings of \$8,000. This is the net effect of interest earned, the discount given, and savings in printing and mailing.

**PUBLIC COMMUNICATION PLAN**

The Revenue Branch will work with the Communications Branch to determine the appropriate means of communicating this change to the citizens of Saskatoon.

**ENVIRONMENTAL IMPLICATIONS**

Discontinuing the prepayment option would reduce the number of notices being sent in the mail. Approximately 35,000 prepayment notices are currently mailed to customers.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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**Section C – FIRE AND PROTECTIVE SERVICES**

- C1) Bylaw No. 9034 to amend Saskatoon Fire and  
Protective Services Bylaw No. 7990  
Fireworks  
(File No. CK. 2500-1)**
- 

**RECOMMENDATION:** that Council consider Bylaw No. 9034.

*ADOPTED.*

**BACKGROUND**

Your Administration has received several requests in the past regarding fireworks regulations and approval for fireworks displays. In response to these requests, an extensive review was conducted of 10 Canadian Cities with respect to their bylaws related to the storage, sale, and setting off of both Low Hazard and High Hazard Fireworks.

In May 2009, Fire and Protective Services Bylaw 7990 was amended to include the following regulations:

“39(3)(a) No person shall discharge any low hazard fireworks and no person being the owner or occupant of any premises shall permit any low hazard fireworks to be discharged except:

- Between the hours of dusk and 11:00 p.m. on Victoria Day, Canada Day, or Labour Day;
- Between the hours of dusk on New Year’s Eve to 00:15 on New Year’s Day; or
- Such other dates and times as permitted by resolution of Council.

(c) Upon the written application of a person seeking to hold a public fireworks display involving low hazard fireworks, City Council may waive the date and time restrictions for the discharge of low hazard fireworks set out in Clause 39(3)(a).”

Additionally, the following enquiry was made by Councillor P. Lorje at the meeting of City Council held on June 1, 2009:

“Will the Administration please prepare a report for consideration by Council on possible amendments to the Fire Bylaw to allow senior administration of the Fire and Protective Services Department, as well as Council, the discretionary ability to approve fireworks permits for established community organizations.”

At its meeting held on August 17, 2009, City Council approved a further amendment to Bylaw No. 7990 as follows:

“That the above regulations shall not apply to public fireworks displays conducted by a community association.”

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**REPORT**

Currently, written applications by groups or individuals outside those identified in the bylaw are required to be made to City Council to discharge low hazard fireworks. At its meeting held on May 28, 2012, City Council again discussed this matter and the decision of Council was to leave the approval for fireworks applications in the hands of the Fire Chief without the option of appeal to City Council. In order to comply with Council's direction, your Administration would require a further amendment to Bylaw 7990 as outlined above. With the exception of community associations, all other fireworks displays occurring outside the four dates in the bylaw currently require the approval of City Council.

With respect to high hazard fireworks displays, these are at the discretion of the Fire Chief as per Clause 41 of Bylaw 7990. There are a number of annual events throughout the year that use high hazard fireworks:

- Canada Day
- The Exhibition
- Fireworks Festival
- Conclusion of Huskie Football Games

Requests for Canada Day and the Fireworks Festival have been approved by City Council in the past as they occur on civic property. The annual Exhibition is held on the Prairieland Park property and the Huskie Football games are on University of Saskatchewan property and, in both cases, are sanctioned by the property owners. In all of these cases, the displays are permitted and conducted in full compliance with Bylaw 7990 and the permits are offered to the property owners.

Attached is a copy of Bylaw No. 9034, which sets out the above.

**OPTIONS**

There are no options.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

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- Sheila McDonald, dated June 14, 2012, submitting comments;
- Nolene Rowan, dated June 13, 2012, submitting comments;
- Carrie Hamilton, undated, submitting comments; and
- Annette Mireau, dated June 18, 2012, submitting comments.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Bylaw No. 9034, The Fire and Protective Services Amendment Bylaw, 2012.

**Section E – INFRASTRUCTURE SERVICES**

**E1) Proposed Closure of Right-of-Way  
adjacent to 135 and 139 Witney Ave South  
(File CK. 6295-010-10)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 9031.

*ADOPTED.*

**BACKGROUND**

City Council, at its meeting held on August 17, 2011, during Matters Requiring Public Notice, considered a request for closure of the walkway adjacent to 135 and 139 Witney Avenue South and resolved:

- 1) that the lane/walkway adjacent to 135 and 139 Witney Avenue South be closed;
- 2) that upon receipt of the legal land survey documents, the City Solicitor be requested to prepare the appropriate bylaw for consideration by City Council;
- 3) that upon approval of the bylaw, the City Solicitor be instructed to take all necessary steps to bring the intended closure forward and to complete the closure; and
- 4) that upon closure of the lane/walkway, the land will be sold to Nadine Skakun of 135 and 139 Witney Avenue South for \$1000.

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**REPORT**

The Administration has now received the Plan of Proposed Consolidation prepared by Webb Surveys, dated April 16, 2012 (Attachment 2).

As shown on Plan 240-0016-006r002 (Attachment 3), Lane/Walkway Closure 'A' will be transferred to Nadine Skukun (Lot 30, Block 437, and Plan 61S02358).

Infrastructure Services, Saskatoon Light & Power, SaskTel, Shaw Cablesystems G.P., have existing facilities with easements within the area and have approved the proposed closure.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Proposed Bylaw 9031
2. Plan of Lane/Walkway Closure and Consolidation, dated April 16, 2012
3. Plan 240-0016-006r002

**E2) Proposed Lease Renewal Agreement for Unit #201 – 305 – 4<sup>th</sup> Avenue North  
Labour Relations Branch Office  
(Files CK. 520-1 and LA. 4235-012-10)**

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- RECOMMENDATION:**
- 1) that the request to extend the current Lease Agreement between the City of Saskatoon and 101077553 Saskatchewan Ltd. for an additional two years (from August 1, 2012, to July 31, 2014), be approved with the terms as set out in the following report; and
  - 2) that the City Solicitor be requested to prepare the appropriate Agreement, and that His Worship, the Mayor and the City Clerk be authorized to execute the amending Agreement under the Corporate Seal.

*ADOPTED.*

**BACKGROUND**

The City of Saskatoon entered into a Lease Agreement with 101077553 Saskatchewan Ltd. on July 23, 2007, for the property civicly known as 305 – 4<sup>th</sup> Avenue North. This property was leased for office space for the Labour Relations Branch, Human Resources Department, with a total

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leased space of 1,553 square feet at a base rate of \$8.50 per square foot (annual base lease cost of \$13,200).

The original Term of the Lease Agreement was for five years, nine days commencing July 23, 2007, and ending July 31, 2012. The agreement included an option to extend the lease for one additional five-year term.

**REPORT**

The Labour Relations Branch has resided at 201 - 305 – 4<sup>th</sup> Avenue North since the summer 2007. The leased space works well and is in close proximity to City Hall, which currently has a shortfall of available office space.

The City of Saskatoon Real Estate Section has negotiated a Lease Renewal with the Landlord, subject to the following significant terms:

1. Lease Term: Two (2) years.
2. Lease Commencement: August 1, 2012 – July 31, 2014.
3. Option to Renew: One (1), two (2) year option based on the same terms and conditions, except for rent, which shall be at a negotiated market rent.
4. Lease Cost: Base rent of \$21,462 (\$14 per square foot per year x 1,533 square feet) plus estimated occupancy costs and utilities of \$16,863 (\$11 per square foot per year x 1,553 square feet) for a total of \$38,325. The increased lease cost is \$8,400 per year (\$16,800 for the two-year term).
5. Conditions Precedent: Subject to approval by City of Saskatoon City Council.

**OPTIONS**

An option would be to temporarily relocate the Labour Relations Branch office to a portion of the former City Clerk's space on the second floor of City Hall. This option is not recommended for the following reasons:

- Moving and fit-up costs would be approximately \$25,000 to \$35,000; this amount exceeds the increased two-year lease cost of \$16,800.
- The former City Clerk's space will be required for major second floor alterations which are scheduled to be undertaken in the near term. Having the Labour Relations Branch within this area will negatively impact the process of undertaking these major alterations.

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- Employees in the Labour Relations Branch are satisfied with their current office location and amenities. They prefer to remain in the existing location for the time being, rather than relocating to interim office space only to relocate yet again in two years.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Funding for the increased lease cost is available and accounted for in the external lease account, which is administered by the Infrastructure Services Department, Facilities Branch.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E3) Post Budget Approval**

**Capital Project 1435 – IS Primary Water Mains - North Industrial  
150mm Water Main Construction  
(Files CK. 7820-6 and IS. 7820-67)**

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- RECOMMENDATION:**
- 1) that a post-budget increase of \$375,000 to Capital Project 1435 – IS Primary Water Mains - North Industrial, for the design, engineering and construction of a 150mm water main, be approved; and
  - 2) that \$187,500 of the post-budget increase be funded from 2013 allocations to the Infrastructure Reserve - Water and Sewer and \$187,500 be funded from the Primary Water Main Reserve.

*ADOPTED.*

**REPORT**

Projects 1435-01 and 1435-02, IS - Primary Water Mains - North Industrial, include approved funding in the amount of \$5,829,000 for the extension of a primary water main to the North Industrial area and Agriplace that will allow additional industrial development and provide increased water network reliability. The project involves the installation of a 600 mm primary

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water main from the 42<sup>nd</sup> Street Reservoir to 60<sup>th</sup> Street. A portion of the new 600 mm primary water main runs adjacent to an existing 150 mm cast iron water main. During the course of construction, a segment of the existing 150 mm cast iron water main was identified to be in below standard condition. A decision was made to take advantage of the construction going on in the area and replace the old cast iron pipe with a new PVC pipe.

Relocation and replacement of the 150 mm cast iron water main includes removal of the deteriorated cast iron pipe and replacement with a new PVC pipe, while relocating the alignment of the pipe to adhere to current COS standards. The cost of this work, including design, engineering and construction is estimated to be \$375,000.

**FINANCIAL IMPACT**

The Administration is recommending that a post-budget increase to Capital Project 1435 – Primary Water Mains – North Industrial, in the amount of \$375,000, be funded 50% from the 2013 allocation to the Infrastructure Reserve – Water and Waste Water and 50% from the Primary Water Main Reserve.

**OPTIONS**

There are no options.

**COMMUNICATIONS PLAN**

The construction is expected to have an impact on traffic on 1<sup>st</sup> Avenue North between 42<sup>nd</sup> A Street and 44<sup>th</sup> Street. Any required traffic detours will be communicated to the public via Public Service Announcements. Construction notifications will also be delivered to the businesses and homes of residents adjacent to the work area.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

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**Section F – UTILITY SERVICES**

**F1) Turboexpander Generator – Joint Venture with SaskEnergy Incorporated  
Saskatoon Light & Power Capital Project #2311:  
Electrical Supply Options – Turboexpander  
(File No. CK. 2000-5)**

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- RECOMMENDATION:**
- 1) that Saskatoon Light & Power amend an expired Memorandum of Agreement with SaskEnergy Incorporated for the purpose of partnering on the capital costs for construction of a turboexpander generator facility at SaskEnergy's Natural Gas Regulating Station #1 adjacent to the landfill;
  - 2) that City Council approve a post budget adjustment for additional funding for Capital Project 2311 in the amount of \$1,100,000;
  - 3) that a green loan be approved in the amount of \$1,935,000 to be withdrawn from the Property Realized Reserve, and that \$215,000 be approved as an internal loan from the Electrical Distribution Replacement Reserve (EDRR);
  - 4) that should funding from other levels of government not be received, the green loan be increased by an additional \$90,000 and the internal loan from EDRR be increased by \$10,000; and
  - 5) that the Amending Agreement be executed by His Worship the Mayor and the City Clerk under the Corporate Seal.

**BACKGROUND**

In 2009, Saskatoon Light & Power (SL&P) and SaskEnergy Incorporated commissioned a feasibility study to evaluate the potential for application of a turboexpander generator at SaskEnergy's Town Border Station #1 in Saskatoon. A turboexpander can be used to recover useful energy from the pressure drop at the Town Border Station in the form of shaft horsepower, which could then be used to generate electricity that would be sold to SaskPower under its Green Options Partners Program. Excess heat from the adjacent landfill gas power generation facility would be used to preheat the natural gas as required prior to the pressure and temperature reduction through the turboexpander.

This facility has the potential to provide enough power for over 600 homes and offset greenhouse gas emissions by over 3,600 tonnes annually.

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SL&P entered into a Memorandum of Agreement (MOA) with SaskEnergy to complete the design work for this project. The purpose of this report is to advise City Council of the revised project budget now that the design is complete and request approval to amend the MOA to include the construction of the project.

**REPORT**

Under the proposed amendment to the MOA, SL&P and SaskEnergy will each contribute 50% of the total capital cost of \$4.5 million, and will equally share in revenues and operating costs for the turboexpander facility. An economic assessment has been completed for the project that shows a 20-year Internal Rate of Return (IRR) for the project of 11.2% with a payback of nine years. This rate of return meets the hurdle rate established by both utilities and is supported by the respective administrations.

The economic analysis is based on electricity sales to SaskPower under its Green Options Partners Program, which offers a premium rate for this environmentally preferred electricity.

The total estimated cost of this project had originally been estimated at \$3.4 million but has recently been updated based on the final design and existing market conditions. The cost estimate is also now based on a more detailed cost estimate from TransGas Limited, who will be installing a necessary pipeline associated with this project.

The City of Saskatoon has applied for partial funding of this project through three separate funding programs. Administration expects a decision on these potential funding sources by the fall of 2012.

Detailed design for the facility is complete, and a tender for construction of the facility is expected to be issued later this year, with construction beginning in the spring of 2013. The facility is planned to be operational by the fall of 2013.

**OPTIONS**

Saskatoon Light & Power could negotiate a different funding arrangement with SaskEnergy rather than the 50/50 partnership currently proposed. This would increase or decrease the amount of capital spending required by the City, but would correspondingly increase or decrease the City's share in the revenues and return on investment. The current 50/50 approach is agreeable to both parties and no change is recommended.

**FINANCIAL IMPACT**

It is anticipated that funding in the amount of \$200,000 may be available for this project from various funding programs administered by other levels of government. The remaining \$4.3 million required for this project will be shared 50/50 between SL&P and SaskEnergy. SL&P's portion of this cost (\$2.15 million) will come from an interim loan from the Electrical Distribution Replacement Reserve in the amount of 10% (\$215,000) and a green loan from internal city

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reserves (Property Realized Reserve) in the amount of \$1,935,000. These loans will be repaid from project revenue.

\$ 200,000	Anticipated Government Funding
215,000	SL&P Electrical Distribution Replacement Reserve (EDRR)
1,935,000	Green Loan from Internal Reserves (Property Realized Reserve)
<u>2,150,000</u>	SaskEnergy Incorporated
<b>\$4,500,000</b>	<b>Total Project Budget</b>

In the event that the anticipated funding from other levels of government is not received, the two partners will increase their respective contributions.

The Finance Branch has reviewed the loan application and is in agreement with the funding amount, terms and the project's ability to repay the loan and has confirmed that it meets the criteria outlined in City of Saskatoon Policy C03-27 (Borrowing for Capital Projects). The City's Investment Committee, through the Investment Manager, provided the quoted interest rate at the time of the application of the loan dated May 15, 2012.

Power from this facility will be sold to SaskPower under its Green Options Partners Program and will result in annual revenues of approximately \$650,000 beginning in 2014. Our share (50%) of the annual revenues will be \$325,000. An economic analysis was completed for the project and indicates a 20-year internal rate of return (IRR) of 11.2%, with a payback of 9 years.

### **ENVIRONMENTAL IMPACT**

An Environmental Screening has been completed for the project by the Environmental Assessment Branch of the Saskatchewan Ministry of Environment. The Ministry does not require any further assessment of environmental impacts for the project. An Environmental Management and Monitoring Plan for construction of the project will be required to be included with tender submissions.

The turboexpander facility will generate clean electricity without combustion, by capturing pressure energy and heat energy that would otherwise go unused. The facility will provide an annual greenhouse gas offset of approximately 3,600 tonnes (similar to removing 700 vehicles from our roadways).

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

*General Manager, Utility Services Department Jorgenson stated that this matter requires public notice and therefore should be withdrawn at this time.*

*IT WAS RESOLVED: that the Administration submit the report at the appropriate time.*

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**Section G – CITY MANAGER**

**G1) 2012 Civic Services Survey  
(Files CK. 365-1 and CC. 365-5)**

**RECOMMENDATION:** that the 2012 Civic Services Survey be received as information.

**BACKGROUND**

The City of Saskatoon annually conducts a civic services survey. Since the late 1990s, this research has been conducted in the fall. On February 7, 2011, City Council adopted the Administrative Report No. 2-2011 which included your Administration's recommendation that the 2011 Annual Civic Services Survey be conducted in May, and that the survey again utilize both telephone and online formats. The move to a May survey provides better alignment with the City of Saskatoon's planning cycle to utilize the information to make program or service changes, and budget decisions, in an attempt to meet the program and service needs of the citizens of Saskatoon.

The objective of the survey is to obtain citizen feedback on a variety of civic issues including:

- Perceptions of the quality of life in Saskatoon.
- Understanding what citizens believe are the most important issues facing Saskatoon.
- Perceptions of what services are most important, and how satisfied they are with the services provided by the City of Saskatoon.
- Perceived value for property tax dollars contributed to the City.
- Tracking perceptions and satisfaction with the above areas over the past several years.
- Addressing a topical issue for the year. For 2012, the topic was to understand interest in receiving information about City programs and services via online communication platforms (website and social media tools).

**REPORT**

In May 2012, the City of Saskatoon contracted Insightrix Research Inc. (Insightrix) to conduct the City of Saskatoon Annual Civic Services Survey. In order to get a better demographic representation, and to account for the increasing use of cellular phones, the City of Saskatoon requested that Insightrix conduct both a telephone and an online survey, as completed in November 2010 and May 2011.

In previous years, the sample size for the survey consisted of 500 randomly selected participants who were contacted via landline telephone. For the 2010, 2011, and 2012 surveys, 500 randomly selected citizens were contacted via telephone, and over 800 additional citizens were selected to participate via online panels. Results were collected between May 14 and 26, 2012.

The following information outlines the key conclusions of the 2012 survey. A summary of the key findings is found in Attachment 1.

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**Quality of Life**

- The quality of life in Saskatoon continues to be rated highly overall, with 91.2% of telephone respondents and 89.1% of online respondents rating it as either good or very good. There is no significant change from the May 2011 survey results.

**Satisfaction with Services**

- The majority of telephone respondents (87.4%) are satisfied or very satisfied with the overall level of services provided by the City of Saskatoon. The majority of online respondents (78.3%) also report they are satisfied or very satisfied. The results are consistent with previous years.
- The 2012 Civic Services Survey reports higher levels of satisfaction than those recently reported by Forum Research Inc. The Forum poll, which used an interactive voice message response system, showed 16% of respondents very satisfied and 48% somewhat satisfied for a combined total of 64%.

**Most Important Issues Facing the City**

- The condition of streets continues to be the most frequently mentioned priority issue facing the City today (24.1% among telephone respondents and 21.7% of online respondents). As with last year, it should be noted that the survey takes place in the spring, when road conditions are typically at their worst.
- The top ten most frequent primary and secondary issues mentioned are noted in the table below. For a detailed breakdown, see page 1 of the Survey (Attachment 2).
- The priority issues identified generally correspond with the Strategic Goals identified in the 2012-2022 Strategic Plan adopted by City Council in February 2012.

<b>Civic Survey 2012 Most Important Issues</b>	<b>Strategic Goal</b>
Condition of Streets	Moving Around
Infrastructure/Roads	Moving Around
Crime/Policing	Quality of Life
Housing	Quality of Life
Traffic Flow/Congestion	Moving Around
Taxation/Spending	Assets & Financial Sustainability
Planning for City Growth/Development	Sustainable Growth

- Overall, the top ten most frequent primary and secondary issues mentioned are generally the same as found in 2012, although there are small variations in the order.

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<b>2011</b>	<b>2012</b>
Condition of Streets	Condition of Roads
Infrastructure/Roads	Infrastructure/Roads
Crime/Policing	Crime/Policing
Housing	Housing
Traffic Flow/Congestion	Traffic Flow/Congestion
Garbage Pick-up/Recycling	Taxation/Spending
Taxation/Spending	Planning for City Growth/Development
Planning for City Growth/Development	Social Issues
Social Issues	Environment/Pollution
Transit Service	Garbage Pick-up/Recycling

**Importance of Services**

- There were no significant changes in how respondents rated the importance of a wide range of civic services in 2011 and 2012. Among both telephone and online respondents, the services rated the highest in terms of importance include: quality of drinking water; fire protection services; the maintenance of major roadways and freeways in the city; police services; and, the repair of water main breaks.

**Performance in Delivering Services**

- Similar to the 2011 survey, the services that received the average highest ratings for performance include: the quality of drinking water; fire protection services; treatment of sewage; electrical services reliability; garbage collection; accessibility of City parks; and, police services.
- Recycling initiatives, ice and snow management, and mosquito control show performance has improved. Other areas, particularly for phone respondents, that received performance improvements include: repair of water main breaks; maintenance of major roadways and freeways; and, treatment of sewage.
- Similarly, the largest differences between importance, and perceived satisfaction with civic services, are with neighbourhood street maintenance, traffic management, and maintenance of major roadways and freeways.

**Communications**

- As with results from 2011, social media websites utilized by the City of Saskatoon (Facebook, Twitter, YouTube, Blog) continue to be utilized by only a small portion of people. More commonly, people visit the City website or do not engage with the City of Saskatoon online at all.
- In years prior to 2012, 46% of property taxes were allocated to civic programs and services. In 2012, this portion had increased to 50% of property taxes being allocated to such programs and services. This change in allocation has not demonstrated any direct impact on perceptions of value for property taxes among Saskatoon residents.

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**FINANCIAL IMPACT**

The cost to perform the 2012 survey was as follows:

- \$11,502 to conduct the phone survey (500 respondents).
- \$11,465 to conduct the online survey (821 respondents).
- \$22,968 total cost (same as 2011).

**COMMUNICATION STRATEGY**

Your Administration will provide the media and citizens with an update to advise them that the final 2012 Civic Services Survey is available online. The update will also indicate that the City will use the information during the planning cycle as input into program or service changes, and budget decisions, in an attempt to meet the program and service needs of the citizens of Saskatoon. A variety of tools will be used including a PSA, and social media updates (Twitter and Facebook).

In addition, your Administration will develop a communication campaign to increase awareness of what proportion of citizens' property taxes is dedicated to civic services. The campaign will target residents of Saskatoon, and will potentially include: website updates; an interactive website "tax calculation tool"; and various "Did You Know" advertisements in future issues of *The StarPhoenix* CityPage.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Summary of Key Findings for the 2012 Civic Services Survey.
2. City of Saskatoon Annual Civic Services Survey – May 2012 - prepared by Insightrix Research Inc.

*Strategic and Business Planning Manager Gryba provided a PowerPoint presentation regarding the matter.*

*IT WAS RESOLVED: that the recommendation of the Administration be adopted.*

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**LEGISLATIVE REPORT NO. 8-2012**

**Section A – OFFICE OF THE CITY CLERK**

**A1) Establishment of Special/Mobile/Hospital Polls  
2012 Local Government Elections  
(File No. CK. 265-1)**

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**RECOMMENDATION:** 1) that City Council approve the establishment of Special Polls on Wednesday, October 17, 2012, as follows:

Villa Royale	9:30 a.m. – 11:30 a.m.
King Edward Place	12:30 p.m. – 2:30 p.m.
Central Haven/Central Place	3:30 p.m. – 4:30 p.m.
Saskatoon Convalescent Home	9:00 a.m. – 10:00 a.m.
Kiwanis Manor	11:00 a.m. – 12:00 p.m.
St. George's Senior Citizens' Residence	1:00 p.m. – 2:00 p.m.
Sutherland House	3:00 p.m. – 4:00 p.m.
Oliver Lodge/Oliver Place	9:00 a.m. – 12:00 p.m.
St. Joseph's Home	1:00 p.m. – 2:00 p.m.
Porteous Lodge/Harry Landa Court/ Fairview Court/Mount Royal Court	3:00 p.m. – 5:00 p.m.
Luther Heights/Luther Intermediate Care Home	9:00 a.m. – 12:00 p.m.
Bethany Manor/Court/Tower/Villa/Place	1:00 p.m. – 4:00 p.m.
Luther Special Care Home/Luther Tower	9:00 a.m. – 12:00 p.m.
Riverside Terrace	1:00 p.m. – 4:00 p.m.
Shepherd Apartments/McNaughton Place	8:30 a.m. – 11:30 a.m.
The Pallisades	12:30 p.m. – 2:30 p.m.
Clinkskill Manor	3:30 p.m. – 4:30 p.m.
Ilarion Village	9:30 a.m. – 11:30 a.m.
Scott Tower/Forget Tower	1:00 p.m. – 4:00 p.m.
Cheshire Homes	5:30 p.m. – 6:30 p.m.
St. Ann's Senior Citizens' Village	9:00 a.m. – 12:00 p.m.
Columbian Manor	1:00 p.m. – 4:00 p.m.
Stensrud Lodge/Eamer Court/ Cosmopolitan Court	9:30 a.m. – 11:30 a.m.
St. Volodymyr Villa	1:00 p.m. – 4:00 p.m.
Elmwood Residence (Kinsmen Manor)	5:30 p.m. – 6:30 p.m.

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- |  |   |
|--|---|
| Sherbrooke Community Centre/<br>Veterans Village<br>Circle Drive Care Home/Circle<br>Drive Place<br>Legion Manor<br>The Bentley<br>McClure Place                   | 9:00 a.m. – 12:00 p.m.<br>1:00 p.m. – 3:00 p.m.<br>4:00 p.m. – 5:00 p.m.<br>9:00 a.m. – 12:00 p.m.<br>1:00 p.m. – 4:00 p.m. |
| 2) that City Council approve the establishment of Hospital/Special Polls on Wednesday, October 24, 2012, as follows:   |   |
| St. Paul's Hospital<br>City Hospital<br>Royal University Hospital<br>Parkridge Centre  | 9:00 a.m. – 4:00 p.m.<br>9:00 a.m. – 4:00 p.m.<br>9:00 a.m. – 4:00 p.m.<br>9:00 a.m. – 4:00 p.m.                            |
| 3) that City Council approve the establishment of a Mobile Poll on Wednesday, October 24, 2012; and  |   |
| 4) that the Returning Officer be authorized to make any changes or additions that may become necessary to accommodate the needs of the Special and Hospital Polls. |   |

*ADOPTED.*

Section 22 of *The Local Government Election Act* states that Council may establish a polling place in a hospital, personal care facility or similar institution at which an elector who is receiving care in that institution may vote. Section 92(4.1) provides for the establishment of an advance poll in a personal care facility.

Section 22.1 of *The Local Government Election Act* provides that City Council may establish a “mobile poll” in order to accommodate electors who are unable to leave their residence because of physical disability or limited mobility, as well as their resident care givers.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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**Section B – OFFICE OF THE CITY SOLICITOR**

**B1) The Meat Inspection Bylaw  
(File No. CK. 185-1)**

**RECOMMENDATION:** that City Council consider Bylaw 9035, a Bylaw to repeal The Meat Inspection Bylaw No. 5469.

**SUMMARY**

Effective January 1, 2014, Federal Government inspectors will no longer perform inspection services at animal slaughter facilities in Saskatchewan. The Meat Inspection Bylaw No. 5469 requires that meat sold or offered for sale in Saskatoon must be inspected by Federal Government inspectors. With the change that has been announced, Bylaw No. 5469 will be redundant, and the Medical Health Officer for Saskatoon District Health is recommending that Bylaw No. 5469 be repealed.

**REPORT**

At the present time, The Meat Inspection Bylaw No. 5469 provides that “no meat or poultry shall be distributed or sold through a public market or retail outlet unless it is approved by an inspector appointed by the Government of Canada.”

This City regulation dovetails with the Provincial regime. Saskatchewan Agriculture contracts with the Canadian Food Inspection Agency (“CFIA”) to provide ante and post-mortem inspection services. However, CFIA has announced that effective January 1, 2014, it will no longer provide these services.

The Administration has been in discussions with Saskatchewan Agriculture and the Saskatoon Health Region regarding the future of Bylaw No. 5469. The Saskatoon Health Region is of the view that Bylaw No. 5469 “may be repealed with no significant risk to the health of the public.” Public Health Inspectors will continue to inspect meat handling facilities, and there are Provincial regulations that provide that all meat and poultry offered for sale must have been slaughtered in a licensed facility. In other words, there is a regulatory regime in place to control retail and public market or ‘tailgate’ sales of meat or poultry.

Saskatoon is one of the last Saskatchewan municipalities to have such a bylaw. Others had made the decision to repeal the various similar bylaws many years ago, typically when the Provincial public health inspection regime was established.

Bylaw No. 5469 is the most recent City regulation of this area. It dates back to 1975, however, earlier versions of such City regulation date back to the time of incorporation when such matters as public health were entirely a City responsibility.

The progression of such City regulation included the following:

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- in 1906, 1907 and 1915, the City's health bylaws were enacted which regulated the sanitation of slaughter houses and butcher shops;
- in 1914, the City Market was established and gave the Market Master the power to inspect and approve meat offered for sale at the Market;
- in 1922, various bylaws were consolidated and gave City officials inspection and approval powers;
- in 1934, the City attempted to impose by bylaw that no meat that had not been federally inspected could be sold here, but this was declared invalid in court;
- in 1948, Bylaw No. 3066 regulated the area and provided that meat sold in the Market had to be City approved unless it had been federally inspected; and
- in 1974, Bylaw No. 3066 was reconsidered, the national and provincial regulatory regime had changed and the City no longer had its own veterinarian, therefore, the Medical Health Officer of the day recommended that the current Bylaw No. 5469 be drafted so that all meat sold in Saskatoon would be subject to some inspection.

All of the previous Bylaws, outlined above, were passed at a time when the City had a public health department and a regulatory role in this area. Now, the Province has jurisdiction over public health matters in relation to food safety and these are addressed locally by the Medical Health Officer for the Saskatoon Health Region.

In conclusion, this area has been and will remain regulated with or without Bylaw No. 5469, and by January 2014 it will be impossible for anyone to comply with the provisions of Bylaw No. 5469.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Bylaw No. 9035, A Bylaw to Repeal The Meat Inspection Bylaw No. 5469.

*Item B10) of Communications to Council was brought forward.*

**“B10) Janeen Covlin, dated June 6**

Commenting on bylaw pertaining to the sale of meat in the city. (File No. CK. 185-1)"

*The City Clerk distributed copies of the following letters:*

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- *Kevin Boldt, dated June 17, 2012, submitting comments;*
- *Doris Oram, Saskatchewan Inspected Meat Plants, dated June 18, 2012, submitting comments; and*
- *Dr. Ross Findlater, Deputy medical Health Officer, Saskatoon Public Health, dated March 2, 2012.*

*IT WAS RESOLVED: that the recommendation of the Administration be adopted.*

**B2) The Saskatoon Licence Appeal Board Bylaw, 2012  
(File No. CK. 175-56)**

**RECOMMENDATION:** that City Council consider Bylaw No. 9036.

*ADOPTED.*

**BACKGROUND**

*The Cities Act grants a city the power to pass bylaws respecting businesses, business activities and persons engaged in business. This power includes the power to:*

- a) regulate or prohibit;
- b) provide for a system of licences, inspections, permits or approvals;
- c) establish fees for a licence;
- d) prohibit any business until a licence has been granted or an inspection performed;
- e) impose terms and conditions on any licence;
- f) impose any conditions that must be met before a licence is granted or renewed;
- g) provide for the duration of licences and their suspension or cancellation for failure to comply with a term or condition of the bylaw or for any other reason specified in the bylaw; and
- h) provide for an appeal, the body that is to decide the appeal and related matters.

Historically, if a licence was refused, suspended or revoked, the aggrieved party had the right to appear before Council and to be heard as to why the decision should not be reversed. Council was bound to hear the matter, exercise its discretion in good faith, without discrimination and in the public interest, and to give written reasons for any refusal, suspension or revocation. Council became the appeal body to hear these appeals.

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In more recent years, Council has established independent tribunals to hear appeals under various bylaws. For example, Council established the Property Maintenance Appeal Board to hear appeals dealing with dilapidated buildings, overgrown grass and weeds, untidy and unsightly property, junked vehicles, open excavations and demolitions.

Independent tribunals have several advantages:

- a) they are independent of Council and the administration;
- b) their proceedings are less formal and easier for the unrepresented appellant;
- c) the members of the tribunal have particular expertise in the matters before them; and
- d) Council's time can be spent on other matters.

**REPORT**

We are pleased to submit for Council's consideration *The Saskatoon Licence Appeal Board Bylaw, 2012*.

The Bylaw establishes the Licence Appeal Board. It provides how the Board will be constituted. No member of Council is eligible to sit as a member of the Appeal Board. It is proposed that the members of the Board of Revision will be appointed to sit on the Licence Appeal Board. These individuals are experienced in how to conduct a hearing, and in writing decisions. We do not anticipate that this dual role will interfere with their work on assessment appeals.

The Board will have the exclusive jurisdiction to hear appeals relating to any business licence issued by the City. This would include licences issued under *The Business Licence Bylaw, 2002*, *The Licence Bylaw*, and *The Adult Services Licensing Bylaw, 2012*. If Council adopts a new taxi bylaw, licensing appeals under that bylaw will be heard by this Board.

The Bylaw sets out in some detail the appeal process and the proceedings before the Board. These rules are similar to the procedures used by the Board of Revision in assessment appeals. The goal is to ensure that all appeals are dealt with consistently and fairly.

The Bylaw removes the right to appeal to Council presently contained in *The Licence Bylaw* and *The Business Licence Bylaw, 2002*. It also amends *The Council and Committee Procedure Bylaw, 2003* to provide that delegations wishing to speak on a matter regarding the refusal, suspension or cancellation of a licence shall be referred to the secretary of the Licence Appeal Board.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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**ATTACHMENT**

1. Proposed Bylaw No. 9036, *The Saskatoon Licence Appeal Board Bylaw, 2012.*

**B3) Urban Reserve Creation - Yellow Quill First Nation  
Parking Lot adjacent to 224 Fourth Avenue South  
(File No. CK. 4000-4)**

- RECOMMENDATION:**
- 1) that City Council approve the Municipal Services and Compatibility Agreement attached; and
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement.

*ADOPTED.*

Yellow Quill First Nation owns the office building located at 224 Fourth Avenue South, as well as the parking lot which is immediately to the south of that building. A Municipal Services and Compatibility Agreement already exists for 224 Fourth Avenue South, although the process to transfer the land to reserve status has not been completed at this time.

Yellow Quill First Nation also wishes to have the parking lot dedicated as an urban reserve. It has therefore entered into negotiations for a Municipal Services and Compatibility Agreement for the parking lot. This is the Agreement which is now before City Council for approval.

The Agreement is very similar to the Agreements which exist for the other urban reserves in Saskatoon.

The Agreement has two main features. Firstly, the City agrees to provide all regular City services to the property in return for an annual fee-for-service payment from Yellow Quill. This payment will be calculated to be the same amount in each year as would be paid in municipal and library property taxes if the land was subject to municipal taxation.

Secondly, the Agreement provides for bylaw compatibility. It is agreed that the occupation, use, development and improvement of the property will, at all times, be essentially the same as similarly zoned properties in Saskatoon. Because the property is vacant land, the Agreement contains specific compatibility provisions to ensure that any new building on the property will meet the City's development standards and building standards.

The Yellow Quill First Nation has approved and signed the Agreement. Yellow Quill has also approved and signed a Police Services Agreement for the property. This Agreement has been sent to the Saskatoon Board of Police Commissioners for approval.

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There is a standing instruction from City Council that before a Municipal Services and Compatibility Agreement is brought to City Council for approval, there must be a City-led notification process in the immediate neighbourhood to let the community know that an urban reserve is being created.

The Partnership has sent an email to the Downtown businesses advising them of this proposed reserve creation. The businesses were invited to call or email the Planning and Development Branch with any questions. At the time of writing, there have not been any enquiries received.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Copy of Municipal Services and Compatibility Agreement as between Yellow Quill First Nation and The City of Saskatoon.

**B4) 2010 Annexation - Assessment and Taxation  
(File No. CK. 4060-1, x 1620-1)**

**RECOMMENDATION:** that City Council consider Bylaw No. 9029 and Bylaw No. 9030.

*ADOPTED.*

At its meeting on May 9, 2011, City Council passed the following motion:

“that the Administration be directed to pursue Farm Land Agreements with eligible owners, that is, those where farming is the principal occupation of the assessed owner, the farmed land is in excess of eight hectares in area (19.78 acres), and the land has not been subdivided into lots.”

Effective August 1, 2010, the City annexed lands from the Rural Municipality of Corman Park (the “RM”). As a result of the annexation, the affected properties are now subject to taxation based on the City’s rate of taxation as opposed to the RM’s rate of taxation. *The Cities Act* S.S. 2002, c. C-11.1, does however recognize an ability to treat farm land differently where the property owner meets the specified statutory criteria. The result of applying *The Cities Act* provisions is to essentially permit the owner’s of annexed farm lands to pay property tax amounts similar to those which were paid prior to the annexation under *The Municipalities Act*, S.S. 2005, c. M-36.1.

The Assessment Branch, in conjunction with the Solicitor’s Office contacted all property owners of the annexed land who it identified as potentially being eligible to enter into a Farm Land Fixed Taxation Rate Agreement based on the statutory size criteria of the land. Of the property owners

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contacted, two have executed a Statutory Declaration swearing that they meet all of the statutory criteria required for eligibility to enter into the Agreement.

In that regard, we are pleased to enclose, for Council's consideration, Bylaw No. 9029, *The Mary Theresa Duh Farm Land Fixed Rate of Taxation Bylaw, 2012* and Bylaw No. 9030, *The George Bradford Riddell Farm Land Fixed Rate of Taxation Bylaw, 2012*. These Bylaws authorize His Worship the Mayor and the City Clerk to sign the Farm Land Fixed Taxation Rate Agreements appended as Schedule "A" to the respective Bylaws. The Agreements provide that Ms. Duh's property and Mr. Riddell's property will be taxed at a fixed rate, so that the tax levy after applying the fixed rate of taxation will be similar to the taxes that would be payable on the property if the dwelling and other improvements used exclusively in connection with the agricultural operation were exempt from taxation on terms and conditions similar to section 293 of *The Municipalities Act*. In other words, the current taxes payable will be more similar to the taxes payable prior to the annexation. Both Ms. Duh and Mr. Riddell have been provided with copies of the proposed Agreement in draft, subject to Council's approval of Bylaw Nos. 9029 and 9030.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Proposed Bylaw No. 9029, *The Mary Theresa Duh Farm Land Fixed Rate of Taxation Bylaw, 2012*.
2. Proposed Bylaw No. 9030, *The George Bradford Riddell Farm Land Fixed Rate of Taxation Bylaw, 2012*.

**B5) Multi-Unit Recycling Program  
(File No. CK 7830-5)**

- RECOMMENDATION:**
- 1) that the Memorandum of Understanding ("MOU") between the City and Cosmopolitan Industries Ltd. ("Cosmo") with respect to Multi-Unit Dwellings ("MUD") recycling be approved; and
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the MOU under the Corporate Seal.

***ADOPTED.***

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At its meeting on May 28, 2012 City Council resolved, in part:

- “(1) that the Administration be instructed to negotiate a Memorandum of Understanding with Cosmopolitan Industries (Cosmo) in accordance with the general principles of Option #1 from the Administrative Report;”

Attached please find a MOU with Cosmo. This MOU sets out the intention of the parties to negotiate an Agreement for the provision of a MUD recycling program by Cosmo.

The MOU sets out the following principles upon which the Agreement will be negotiated:

1. The curbside recycling program for MUD's will be a source-separated, multi-stream recycling program that will require all MUD's to pay and accept bins.
2. The curbside recycling program will include options with respect to how the service will be provided.
3. Cosmo will be responsible for the customer call centre, collection and processing of recyclables.
4. MUD's with current recycling contracts will be given a period of time, which is yet to be decided by City Council, to join the City's program.
5. The terms of the Agreement will be generally based on the Agreement for single-family residential curbside recycling.
6. The length of the Agreement must be based on a commercially reasonable business plan and agreed by the parties.
7. Cosmo must undertake public community consultations prior to implementation of the MUD recycling program.

The MOU states that the parties will commence negotiations with the intention of having an Agreement in place by no later than January 1, 2014. The MOU also clearly states that any Agreement negotiated is subject to Council approval which includes budget approval of the MUD recycling program.

The City Manager and the General Manager of Utility Services have reviewed the MOU and are in agreement with its terms. Cosmo has also reviewed the MOU, and has expressed to our Office their approval.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

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**ATTACHMENT**

1. Draft Memorandum of Understanding as between The City of Saskatoon and Cosmopolitan Industries Ltd.

**B6) Provincial Disaster Assistance Program  
(File No. CK. 1860-1)**

**RECOMMENDATION:** that The City of Saskatoon apply to the Ministry of Corrections, Public Safety and Policing to be designated an Eligible Assistance Area under the Provincial Disaster Assistance Program (PDAP) which provides financial assistance for restoring essential services and property as a result of substantial damages caused by excessive rain, commencing approximately June 9, 2012.

*ADOPTED.*

The City is beginning to receive calls from private property owners who have experienced property damage as a result of flooding caused by excessive amounts of rain. To date, Public works has received approximately 35 calls, City Clerk's has had around 5-10, our Office has had 4 calls, and the PDAP program advised they have received around 5. The Province of Saskatchewan has a Provincial Disaster Assistance Program which covers uninsurable damage to individual properties caused by a natural disaster. It is our understanding that flooding caused by excessive amounts of rain would qualify. The minimum criteria for a declaration is one claim of \$5,000 or several smaller claims totalling \$30,000. We believe we have met those requirements.

In order for individual citizens to receive assistance under the PDAP, City Council must request, by resolution, that the City be designated an Eligible Assistance Area. Once the City is designated, we will arrange for the distribution of Provincial application forms. The Province will then arrange for the claims to be adjusted and make payments where appropriate.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Provincial Disaster Assistance Program Request for Designation form.

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**REPORT NO. 10-2012 OF THE PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor C. Clark, Chair  
Councillor P. Lorje  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Loewen

**1. Modifications to Street Signs – Local Street Name Blades  
(Files CK. 6280-1 and IS. 6295-9-6)**

**RECOMMENDATION:** that the standard for local street name blades as outlined in the report of the General Manager, Infrastructure Services, dated May 8, 2012, be approved.

Attached is a report of the General Manager, Infrastructure Services Department dated May 8, 2012 recommending changes to the standard for local street names blades.

Your Committee has reviewed the report with the Administration and supports the recommendation outlined above.

*IT WAS RESOLVED: a motion to adopt the recommendation was lost.*

**2. Servicing Agreements  
Echo Properties Inc., Jancy Holdings Ltd. and  
Perception Properties Ltd.  
52<sup>nd</sup> Street – Hudson Bay Industrial  
(Files CK. 3500-1 and IS. 4111-01)**

**RECOMMENDATION:** 1) that the Servicing Agreements (Attachments 1-3 to the May 28, 2012 report of the General Manager, Infrastructure Services Department) with Echo Properties Inc., Jancy Holdings Ltd. and Perception Properties Ltd., for 52<sup>nd</sup> Street to cover Lot B, Block 863; and Lots A & B, Block 864, all in Registered Plan No. 84-S-41976, be approved; and

2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreements under the corporate seal.

*ADOPTED.*

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Attached is a report of the General Manager, Infrastructure Services Department dated May 28, 2012 with respect to the above matter.

Your Committee has reviewed the report with the Administration and is supporting approval of the proposed servicing agreements, as set out in the above recommendations.

**3. Servicing Agreement**

**North Ridge Development Corporation – 11<sup>th</sup> Street West  
Montgomery Neighbourhood  
Subdivision No. 75/11**

**(Files CK. 4300-011-75 and IS. 4111-33)**

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- RECOMMENDATION:**
- 1) that the Servicing Agreement (Attachment 1 to the May 31, 2012 report of the General Manager, Infrastructure Services Department) with North Ridge Development Corporation, for a portion of the Montgomery Neighbourhood to cover Parcels E & F, all in Section 25, Township 36, Range 5, West of the 3<sup>rd</sup> meridian, be approved; and
  - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

***ADOPTED.***

Attached is a report of the General Manager, Infrastructure Services Department dated May 31, 2012 with respect to the above matter.

Your Committee has reviewed the report with the Administration and is supporting approval of the proposed servicing agreement, as set out in the above recommendations.

**4. Proposed Pedestrian Crossing**

**Avenue W South between 11<sup>th</sup> Street West and Dudley Street  
(Files CK. 6150-1 and IS. 6150-1)**

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- RECOMMENDATION:** that an Active Pedestrian Corridor, supplemented with traffic calming devices, be installed mid-block on Avenue W South between 11<sup>th</sup> Street West and Dudley Street according to the attached plan identified as Permanent Traffic Calming: Avenue W Midblock between 11<sup>th</sup> Street and Dudley Street (Attachment 2).

***IT WAS RESOLVED:* that the matter be considered with the presentation from the speaker. See Page No. 81.**

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**5. Capital Project 1036 – Traffic Signals New Locations  
Installation of Traffic Signals - 2012  
(Files CK. 6250-1; IS. 6280-01)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

Attached is a report of the General Manager, Infrastructure Services Department dated May 30, 2012 regarding the above matter.

Your Committee has reviewed the report with the Administration and it is being forwarded to City Council for its information.

**6. Riversdale Local Area Plan (LAP)  
19<sup>th</sup> Street West from Avenue D to Avenue K  
(Files CK. 4000-13, CK. 6320-1, IS. 6150-1, and IS. 6350-1)**

**RECOMMENDATION:** 1) that the information be received; and  
2) that the Administration conduct a traffic study and report in the fall, 2012 on the installation of pedestrian actuated signals at Avenue F and 19<sup>th</sup> Street East.

*ADOPTED.*

Attached is a report of the General Manager, Infrastructure Services Department dated May 31, 2012 regarding the above matter.

Your Committee has reviewed the report with the Administration and continues to be concerned with respect to pedestrian safety along this section of 19<sup>th</sup> Street East. It is therefore being recommended that the Administration conduct a traffic study and report in the fall, 2012 on the installation of pedestrian actuated signals at Avenue F and 19<sup>th</sup> Street East.

**7. Condition of Back Lane of 1100 Block McMillan Avenue  
(Files CK. 6315-1 and IS. 6000-9 and IS. 6315-1)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

Attached is a report of the General Manager, Infrastructure Services Department dated June 4, 2012 regarding the above matter.

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Your Committee has reviewed this matter with the Administration and is forwarding the report to City Council for its information.

**8. Award of Contract – Stantec Consulting Ltd.  
City Centre Plan - Phase 3  
(Files CK. 4130-1 and PL. 4130-22)**

- RECOMMENDATION:**    1) that Stantec Consulting Ltd. be awarded the contract for the City Centre Plan – Phase 3 for a total of \$220,508, including applicable P.S.T.; and
- 2) that the City Solicitor be instructed to prepare the necessary agreement for execution by His Worship the Mayor and the City Clerk, under the Corporate Seal.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated May 22, 2012 regarding the above matter.

Your Committee has reviewed the report with the Administration and supports the recommendations outlined above.

**9. Equity Building Program Eligibility Requirements  
(Files CK. 750-4 and PL. 952-10)**

- RECOMMENDATION:**    that the eligibility requirements for the Equity Building Program be changed to include a maximum household income of \$75,000 and a maximum home purchase price of \$300,000.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated May 25, 2012 regarding the above-noted program.

Your Committee has reviewed the report with the Administration and supports the above recommendation.

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**10. New Rental Construction Land Cost Rebate Program  
Broadstreet Properties Ltd. – 3130 11<sup>th</sup> Street West  
(Files CK. 750-4 and PL. 952-6-15)**

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- RECOMMENDATION:**
- 1) that the application for funding of \$756,507 received from Broadstreet Properties Ltd. (for the construction of 192 new purpose-built rental housing units, located at 3130 11<sup>th</sup> Street West) be approved;
  - 2) that a five-year tax abatement of the incremental taxes be applied to the subject properties, commencing the next taxation year, following the completion of construction; and
  - 3) that the City Solicitor be instructed to prepare the necessary Incentive and Tax Abatement Agreements, and that His Worship the Mayor and the City Clerk be authorized to execute the agreements on behalf of the City of Saskatoon.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated June 4, 2012 regarding the above program.

Your Committee has reviewed the report with the Administration and supports the recommendations outlined above.

**11. Innovative Residential Inc. - Innovative Housing Incentives –  
Affordable Rental Units and New Rental Construction Land Cost  
Rebate Program – 118 Shillington Crescent  
(Files CK., 750-4, PL. 951-113 and PL. 952-616)**

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- RECOMMENDATION:**
- 1) that funding of \$360,000 for 20 affordable rental units by Innovative Residential Inc. at 118 Shillington Crescent be approved under Innovative Housing Incentives Policy No. C09-002;
  - 2) that the application for funding of \$94,062 for 20 purpose-built market rental units to be built by Innovative Residential Inc. at 118 Shillington Crescent be approved under the New Rental Construction Land Cost Rebate Program;

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- 3) that a five-year tax abatement on the incremental taxes be applied to the subject property commencing the next taxation year following completion of the project; and
- 4) that the City Solicitor be requested to prepare the necessary agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated May 28, 2012 regarding the above matter.

Your Committee has reviewed the report with the Administration and supports the recommendations outlined above.

**REPORT NO. 1-2012 OF THE FIREFIGHTERS' PENSION FUND TRUSTEES**

**Composition of Committee**

Mr. Murray Gronsdal, Chair  
Mr. Bruce Siemens, Vice-Chair  
His Worship, the Mayor  
Mr. Tyler Bothorel  
Mr. Rob Hogan  
Mr. Tim Leier

**1. Fire & Protective Services Department Superannuation Plan  
Amendment to Bylaw No. 8225 –  
Buy Back of Past Service  
(File No. CK. 4730-4)**

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**RECOMMENDATION:** that City Council consider Bylaw No. 9033.

*ADOPTED.*

The Fire and Protective Services Department Superannuation Plan Board of Trustees have approved a bylaw amendment to provide for the following:

- (a) Members returning from leave of absence with the ability to buy back the leave of absence service beyond the first anniversary date upon which they returned to work; and

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- (b) A one-time window for eligible members to transfer funds to the Plan to buy back prior pensionable service.

Attached is an amending Bylaw No. 9033 for the Fire Superannuation Plan Bylaw No. 8225, to provide for the buyback provisions outlined above. This Bylaw has been reviewed and approved by the Board's legal counsel. The Trustees have made this change in order to ensure that all members are aware of the buyback provisions, and have the appropriate amount of time to buy back this service once they return to work.

**REPORT NO. 2-2012 OF THE NAMING ADVISORY COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor G. Penner  
Councillor A. Iwanchuk  
Ms. N. Johnson  
Ms. L. Hartney  
Ms. P. Kotasek-Toth

**1. Addition of Names to the Names Master List**  
File No.: PL 4001-5 and CK 6310-1

**RECOMMENDATION:** that the names "Orban" and "Stilling" be added to the Names Master List.

*ADOPTED.*

According to Naming of Civic Property and Development Areas Policy No. C09-008, all naming requests must be reviewed by the Naming Advisory Committee (Committee) and approved by City Council.

a) **General Naming Request:**

- i. **"Orban"** – Bill Orban – Mr. Orban played in the National Hockey League for three seasons and was inducted into the Saskatoon Hall of Fame in 2003. He has served on various boards and charities, including the Ronald McDonald House, Saskatoon Golf and Country Club, Kids Sport, Special Olympics, and the New Home Warranty Program for Saskatchewan.
- ii. **"Stilling"** – Stilling Family – Bud Stilling has been a board member for Persephone Theatre, Gateway Theatre, and the Tamarack Foundation. He conducted drama workshops for inmates at the Prince Albert Penitentiary

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and has been campaign chairman for the United Way. Rick Stilling served for more than 40 years with Red Cross Water Safety and the Royal Life Saving Society. Rick has been a recipient of the Queen Elisabeth II Golden Jubilee Medal. Lauritz, Niel, Laurie, and Arnie Stilling served Canada during WWII. Lauritz and Niel were in the Reserves, Laurie was in the Air Force, and Arnie was in the Air Force and then the Army.

The Names Master List is kept in the City of Saskatoon's Mayor's Office and contains all screened and approved name suggestions for naming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. There are approximately 150 entries on the Names Master List. The Planning and Development Branch will notify the applicants of the outcome of City Council's decision.

**REPORT NO. 10-2012 OF THE EXECUTIVE COMMITTEE**

**Composition of Committee**

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor B. Dubois  
Councillor M. Heidt  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor T. Paulsen  
Councillor G. Penner

**1. Integrated Growth Plan  
(File No. CK. 4110-2)**

**RECOMMENDATION:** that the information be received and considered during City Council's review of the 2013 Business Plan and Budget.

The following is a report of the General Manager, Community Services Department dated May 29, 2012, which outlines the status of work done by the Future Growth Delivery Team.

**"BACKGROUND**

During its February 6, 2012 meeting, City Council adopted the Strategic Plan 2012-2022 (Strategic Plan). Two of the seven strategic goals presented in the Strategic Plan, Moving Around and Sustainable Growth, are to be addressed directly through an Integrated Growth

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Plan (IGP). Other strategic goals, such as Environmental Leadership, Asset and Financial Sustainability, Quality of Life, and Economic Diversity and Prosperity are likely to be indirectly affected by the IGP.

During its March 26, 2012 meeting, City Council approved, in principle, the IGP. The IGP is comprised of a set of nine strategies related to land use and transportation with the intent to guide the growth of Saskatoon to a population of 500,000. The IGP provides the strategies that will change the way the City grows so that it can match the vision and expectations of our citizens, as expressed through Saskatoon Speaks.

The nine strategies of the IGP include a range of land use and transportation components:

1. Update the Basic Building Blocks of New Development - Integrated Communities;
2. Establish Infill Corridors;
3. Continue to Support Strategic Infill Areas;
4. Amend Policies and Develop Incentives to Support Sensitive Infill in Existing Areas;
5. Develop a City-wide Land Use Plan for Employment Areas;
6. Establish a Rapid Mass Transit (RMT) Corridor;
7. Reinvent the Bus Transit System Based on the RMT Corridor;
8. New Roads and Bridges; and
9. Develop and Implement Funding Strategies.

A Future Growth Delivery Team (Delivery Team) has been created and is comprised of the following individuals:

- 1) Manager, Transportation Branch, Infrastructure Services Department;
- 2) Transportation Planning and Design Engineer, Transportation Planning Group, Transportation Branch, Infrastructure Services Department;
- 3) Manager, Strategic Services Branch, Infrastructure Services Department;
- 4) Manager, Planning and Development Branch, Community Services Department
- 5) Manager, Future Growth Section, Planning and Development Branch, Community Services Department;
- 6) Support Staff from the Future Growth Section, Planning and Development Branch, Community Services Department;
- 7) Staff from the Planning and Operations Sections, Transit Services Branch, Utility Services Department; and
- 8) Community Engagement Consultant, City Manager's Office.

The objective of the Delivery Team is to identify the specific changes needed to bring the IGP into the mainstream administration and policies of the City of Saskatoon (City).

This report provides an outline of the current status of the work by the Delivery Team.

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**REPORT**

The Delivery Team has been tasked with developing a work plan, schedule, and resource strategy to implement the new IGP. As a first step, the Delivery Team has been asked to prepare a preliminary High Level Growth Plan to accommodate a population of 500,000, and a “bridging” document to provide an overview of the IGP to the development community and interested members of the public.

**High Level Growth Plan to 500,000**

The High Level Growth Plan map is a general indicator of how the IGP will alter the City’s growth patterns (see Attachment 1). It is a compilation of existing knowledge with the principles of the IGP. The map includes the following information:

- 1) Two Potential RMT Corridors - one to facilitate east to west movement across the City and one for movement to the north employment area. Exact locations for the entirety of these corridors will be determined through further study;
- 2) River Crossings – a potential river crossing location is indicated, in addition to the Provincial Perimeter Highway crossing. Further analysis will determine the location of the additional bridge in the North employment area, and other river crossing priorities;
- 3) Potential Integrated Corridors – all arterial roadways have been indicated as potential corridors where increased density and intensity of use would be encouraged. The degree and form of development would vary based on context. Corridor locations and development guidelines, including required amendments to Zoning Bylaw No. 8770, would be informed by a Nodes and Corridor Study, an RMT Study, as well as the Infill Development Strategy Project.
- 4) Major Infill Development - sites have been indicated for both the north Downtown, as well as the University of Saskatchewan lands included in the University’s Vision 2057 planning process.
- 5) Proposed Northeast Sector - is now identified as the “former” proposed Northeast Sector to indicate that the expected growth of the City to a population of 500,000 will be accommodated within the existing boundary of the City, and growth in this Sector will not be necessary until the threshold of 500,000 has been reached.

In the coming months, the Delivery Team will be undertaking the preliminary analysis related to the projects outlined in this report. The analysis will help inform the preparation of a Refined Growth Plan to 500,000 for release in November 2012. The Refined Growth Plan will update the High Level Growth Plan submitted with this report, and will form the basis for the studies outlined in the “Project Summary and Schedule” section of this report.

The Delivery Team anticipates that the Refined Growth Plan will provide the following information and level of detail:

- 1) an overview of candidate locations for integrated nodes and corridors;

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- 2) a preliminary range of target land use densities for nodes and corridors to be used for further analysis;
- 3) a high-level review of water and wastewater servicing capacity of candidate corridors based on an average assumed land use density across all corridors;
- 4) identification of potential Bus Rapid Transit (BRT) corridor(s) and express routing options. Proposed station locations, stops, and connections to local feeder routes will be considered. A conceptual plan for expansion to new neighbourhoods will also be developed;
- 5) identification of a north river crossing location (including high-level benefit cost analysis on the transportation network);
- 6) high-level principles for “Complete Streets”; and
- 7) proposed “Complete Streets” options with various cross sections, including adjacent land use, and potential funding formulas for the options.

### Preparing for the IGP: A Bridging Document

The IGP represents a new way of planning for growth in the City. As such, it will necessitate a variety of changes to existing civic bylaws, such as Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770, as well as civic policies and procedures, such as those set out in the Infrastructure Services Department’s “Design and Development Standards Manual”. In order to ensure that we create new bylaws, policies, and procedures that will achieve the desired outcomes, the studies identified by the Delivery Team need to be completed before undertaking broad amendments to City policies.

Therefore, in advance of broad, fundamental changes to City bylaws, policies, and procedures, the Delivery Team has created “Integrated Growth: A Bridging Document” (Bridging Document) to provide a vision of the desired goals of the IGP (see Attachment 2).

The vision and statements of principles contained in the Bridging Document are intended to articulate the general direction desired for new development, while granting the flexibility in design and approach necessary to secure a new, innovative, and effective city development process and outcome. It provides a forecast of what is to come.

The Bridging Document is intended to provide high-level guidance to the development community, as well as interested community groups, individuals, and civic staff. An executive summary of the document has also been prepared in order to provide a snapshot of the entire project.

The Delivery Team has presented the Bridging Document, in draft form, to members of the Administration responsible for responding to development proposals, as well as to the Developers’ Liaison Committee, for their input and feedback. Once received by City Council, the Bridging Document will be placed on the City’s webpage for public access. The document will be updated as studies and analysis proceed and as more information is gathered.

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**Project Summary and Schedule**

The Delivery Team has outlined six major studies to be undertaken between 2012 and 2015 that will form the basis of the IGP implementation. These studies are largely interrelated and will require on-going communication between the project leads to ensure that the outcome of each project supports the larger vision of the IGP. A coordinated public engagement strategy will be a key component of the entire process.

The Project Funding Summary provides additional information on funding and timing of each study (see Attachment 3).

**1. RMT Study - Fall 2012 to Mid-2014**

This study will be focused on evaluating the appropriate transit technology, suitable locations and routes, as well as preliminary implementation guidelines.

**2. River Crossing Study - 2012 to Fall 2013**

This study will review river crossing capacity and will finalize crossing alignments, model traffic impacts, and address associated land use issues with the north crossing location.

**3. Nodes and Corridors Study - 2012 to Early 2015**

This study will determine appropriate node and corridor locations; refine the street cross-sections; and recommend land use, density, and forms of development for integrated corridors and nodes where activities and uses will be concentrated. The study will also provide recommendations for phasing of the corridors to strategically implement the modifications.

**4. Infill Development Strategy - Fall 2012 to Mid-2014**

This strategy, on which an update was provided to City Council in March 2012, will be focused on preparing Neighbourhood Infill Design Guidelines, coordinating intermediate level infill development options, and monitoring larger, strategic level infill development opportunities. The Neighbourhood Infill Design Guidelines component of the Infill Development Strategy is underway and is occurring independent of the IGP delivery. The intermediate and strategic level infill components will be addressed through the Nodes and Corridors Study, elements of the RMT and Employment Area Studies, and the Water, Wastewater, and Utilities Servicing Plan.

**5. Employment Area Study - Fall 2012 to Mid-2014**

This study will be focused on evaluating existing and new sites for strategic, commercial, and industrial employment area development. The study will incorporate, among other materials, a review of the recommendations contained in the Commercial and Industrial Development Study prepared by MXD Development Strategists. The Employment Area Study will inform the creation of a strategy and implementation plan for city-wide employment areas.

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**6. Water, Wastewater, and Utilities Servicing Plan - Late 2014 Through 2015**

A review of the servicing needs will be conducted to ensure adequate capacity is available to support the increased densities and modifications to the design standards. The review of the servicing will be done in conjunction with the other studies.

These projects will involve the analysis, public engagement, and technical innovations that are necessary for a strong basis for future policies. The results of these projects will lead to and define a new integrated built environment of the City. In order to achieve the vision and expectations set out by the community in Saskatoon Speaks and by City Council in the Strategic Plan, these projects should be allocated adequate time and resources.

Following the completion of these studies, a detailed ten-year cash flow will be developed to address the costs associated with the IGP. Modifications to the relevant bylaws, policies, and procedures will also be a deliverable of each study, where required.

**IGP Implementation**

It is important to note that the components of the IGP, outlined above, represent a fundamental shift in the way the City grows and plans for growth. As the initial studies are completed, it will be necessary to incorporate these components as part of the City's operations in the long term as the new way of doing business and building our City.

The full implementation of the IGP will occur over time. Reports to City Council will be part of the implementation. Some elements will be implemented in the short term; however, it is expected that the associated studies and strategies will generally be completed and implemented over the next two to five years.

**OPTIONS**

The direction outlined in this report reflects the principles identified in the Strategic Plan and the previous approval, in principle, of the IGP. Alternative options would require the direction of City Council.

**POLICY IMPLICATIONS**

The new IGP will require changes to civic bylaws, such as Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770, as well as civic policies, such as the Infrastructure Services Department's "Design and Development Standards Manual". These changes will be brought forward to City Council in due course.

**FINANCIAL IMPLICATIONS**

Initial work on the IGP is being funded partially by existing funding sources related to the project: the Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770

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Review (Capital Project No. 2167), the Transportation Master Plan (Capital Project No. 2439), Corridor Studies (Capital Project No. 2436), remaining funding from the Future Growth Strategy Group (Capital Project No. 2174), and operating funding for staff resources assigned to this project.

The Project Funding Summary provides further detail regarding the existing operating and capital funding available and the proposed new operating and capital funding required to undertake this work (see Attachment 3). Capital and Operating Budget submissions will be prepared and submitted for consideration during the 2013 budget deliberation process. As noted, it is recommended that a copy of this report be forwarded to City Council during its 2013 Business Plan and Budget Review.

**STAKEHOLDER INVOLVEMENT**

Stakeholder involvement to date has included the introduction of the IGP to the public via a media event on March 15, 2012, and the release of the Sustainable Growth and Moving Around YouTube video. The Developers' Liaison Committee has also viewed and provided feedback on the Bridging Document.

Public and stakeholder involvement will occur over the course of the major studies outlined in this report. Further reports on the community engagement that will be undertaken as part of these studies will be brought forward to City Council in due course.

**PUBLIC COMMUNICATION PLAN**

The IGP is in the early stages of development at this time. It will be important to inform and educate the community on the history and evolution of the IGP as it progresses and as the level of community engagement changes.

At this time, the Public Communication Plan, which is being developed in consultation with the Communications Branch, City Manager's Office, will be aimed at:

1. Communicating the evolution of the IGP as a means of achieving the vision expressed by the community during Saskatoon Speaks and the goals of the Strategic Plan. It will be critical to continue to provide information around the high-level principles and strategies that are embodied in the IGP; and
2. Sharing information around the level of consultation that the community can expect as this project moves forward. Different levels of consultation will be required at different times, and will use the City's established community engagement framework, which ranges from Inform to Consult to Involve.

The Delivery Team will leverage the tools and resources established through the Saskatoon Speaks process and will capitalize on the strong audience among community members that were engaged through that process.

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A webpage will be created to provide a central location for all materials related to the IGP.

A permanent link to this page will be created on the homepage of City's website. This webpage will also facilitate social media options for community engagement as the IGP proceeds, similar to the webpage established for Saskatoon Speaks.

Detailed Public Communication Plans will be developed for each component of the IGP and will be coordinated by the Delivery Team to ensure a consistent, open, and transparent process of public engagement.

**ENVIRONMENTAL IMPLICATIONS**

The IGP will assist to meet the Strategic Plan goal of Environmental Leadership by enhancing the range of choices for Moving Around. Sustainability is further enhanced by directing more development density along RMT Corridor(s) and other strategically selected corridors.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**ATTACHMENTS**

1. High Level Growth Plan to 500,000
2. Integrated Growth: A Bridging Document
3. Project Funding Summary”

Copies of the document Integrated Growth: A Bridging Document is not attached but can be viewed in the City Clerk's Office, public libraries, or on the City's website at [www.saskatoon.ca](http://www.saskatoon.ca) and click "R" for Reports and Publications."

*Transportation Manager Gardiner provided a PowerPoint presentation regarding the matter.*

*IT WAS RESOLVED: that the recommendation of the Administration be adopted.*

*His Worship the Mayor assumed the Chair.*

*Moved by Councillor Dubois, Seconded by Councillor Clark,*

*THAT the Committee of the Whole be adopted.*

*CARRIED.*

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**REPORT NO. 10-2012 OF THE PLANNING AND OPERATIONS COMMITTEE -  
CONTINUED**

**4. Proposed Pedestrian Crossing  
Avenue W South between 11<sup>th</sup> Street West and Dudley Street  
(Files CK. 6150-1 and IS. 6150-1)**

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**RECOMMENDATION:** that an Active Pedestrian Corridor, supplemented with traffic calming devices, be installed mid-block on Avenue W South between 11<sup>th</sup> Street West and Dudley Street according to the attached plan identified as Permanent Traffic Calming: Avenue W Midblock between 11<sup>th</sup> Street and Dudley Street (Attachment 2).

Attached is a report of the General Manager, Infrastructure Services Department dated May 30, 2012 regarding the above-noted proposed pedestrian crossing.

Your Committee has reviewed the report with the Administration and with representatives of Cameco. As pointed out in the report, Cameco will be responsible for the cost of the installation of the traffic calming devices.

*The City Clerk distributed copies of a letter from Jamie Miley, Director, Government Relations, Cameco Corporation, dated June 14, 2012, requesting to speak.*

*Moved by Councillor Clark, Seconded by Councillor Paulsen,*

*THAT Jamie Miley be heard.*

**CARRIED.**

*Mr. Jamie Miley, Director of Government Relations, Cameco Corporation, indicated that Cameco would like to keep the crosswalk in place for the safety of its employees. He stated that Cameco is willing to pay for all enhancements to complete this project.*

*Moved by Councillor Clark, Seconded by Councillor Dubois,*

*THAT the recommendation of the Planning and Operations Committee be adopted.*

**CARRIED.**

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**COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Denzil Dixon, dated May 25**

Requesting temporary street closures of 3<sup>rd</sup> Avenue and 20<sup>th</sup> Street for Caribbean festival and parade on June 30, 2012. (File No. CK. 205-1)

**RECOMMENDATION:** that the request for temporary street closures of 3<sup>rd</sup> Avenue and 20<sup>th</sup> Street for Caribbean festival and parade on June 30, 2012, be approved subject to any administrative conditions.

*Moved by Councillor Hill, Seconded by Councillor Penner,*

*THAT the Administration be authorized to temporarily close any streets it deems appropriate in order to accommodate the Caribbean festival and parade on June 30, 2012.*

*CARRIED.*

**2) Jason Rose, dated May 25**

Commenting on recycling. (File No. CK. 7830-5)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Dubois, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

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**3) Kevin Scott and Diane Stephan, dated May 25**

Providing a copy of a letter sent to the Administration regarding parking changes on Spadina Crescent. (File No. CK. 6120-2)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Penner,*

*THAT the information be received and joined to the file.*

**CARRIED.**

**4) Sheila Lawrence, dated May 28**

Requesting that Avenue D between 22<sup>nd</sup> and 23<sup>rd</sup> Streets be temporarily closed on September 7, 2012, from 9:00 a.m. to 6 p.m. for barbecue and entertainment honouring 25 years of Community Service on behalf of the Persons Living with Aids Network of Saskatchewan.  
(File No. CK. 205-1)

**RECOMMENDATION:** that the request to temporarily close Avenue D between 22<sup>nd</sup> and 23<sup>rd</sup> Streets on September 7, 2012, from 9:00 a.m. to 6 p.m. for barbecue and entertainment honouring 25 years of Community Service on behalf of the Persons Living with Aids Network of Saskatchewan be approved subject to any administrative conditions.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the request to temporarily close Avenue D between 22<sup>nd</sup> and 23<sup>rd</sup> Streets on September 7, 2012, from 9:00 a.m. to 6 p.m. for barbecue and entertainment honouring 25 years of Community Service on behalf of the Persons Living with Aids Network of Saskatchewan be approved subject to any administrative conditions.*

**CARRIED.**

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**5) V. Romancia, dated May 30**

Commenting on traffic control measures on McKinnon Avenue. (File No. CK. 6280-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**6) Brigitte Tan, dated May 29**

Commenting on fluoridation. (File No. CK. 7920-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**7) Caitlin MacLachlan, dated June 3**

Commenting on the cost of ambulance service. (File No. CK. 3000-1)

**RECOMMENDATION:** that the letter be referred to the Saskatoon District Health Board.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the letter be referred to the Saskatoon District Health Board.*

*CARRIED.*

**8) Sarah Marchildon, Executive Director, Broadway Business Improvement District,  
dated May 28**

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Requesting to be sole agents for allocation of vending and concession locations for the Broadway Art Fest 2012 being held on June 23, 2012. (File No. CK. 205-1)

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**RECOMMENDATION:** that the request from the Broadway Business Improvement District to be sole agents for allocation of vending and concession locations for the Broadway Art Fest 2012 being held on June 23, 2012 be granted.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the request from the Broadway Business Improvement District to be sole agents for allocation of vending and concession locations for the Broadway Art Fest 2012 being held on June 23, 2012 be granted.*

**CARRIED.**

**9) Laura Westman, dated June 6**

Requesting that 11<sup>th</sup> Street be closed between Broadway and Dufferin Avenues from 4:00 p.m. to 7:30 p.m. on Friday, June 15, 2012, to accommodate the Family Barbecue and Carnival event at Ecole Victoria School. (File No. CK. 205-1) **(As the event falls before the next meeting of City Council, this request has been handled administratively.)**

**RECOMMENDATION:** that the request for a temporary street closure on 11<sup>th</sup> between Broadway and Dufferin Avenues from 4:00 p.m. to 7:30 p.m. on Friday, June 15, 2012, to accommodate the Family Barbecue and Carnival event at Ecole Victoria School be granted subject to any administrative conditions.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the request for a temporary street closure on 11<sup>th</sup> between Broadway and Dufferin Avenues from 4:00 p.m. to 7:30 p.m. on Friday, June 15, 2012, to accommodate the Family Barbecue and Carnival event at Ecole Victoria School be granted subject to any administrative conditions.*

**CARRIED.**

**10) Janeen Covlin, dated June 6**

Commenting on bylaw pertaining to the sale of meat in the city. (File No. CK. 185-1)

***DEALT WITH EARLIER. SEE PAGE NO. 57.***

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**11) North Central Transportation Planning Committee, dated March 1**

Submitting 2012/2013 membership invoice. (File No. CK. 155-1)

**RECOMMENDATION:** that the 2012/2013 membership fee to the North Central Transportation Planning Committee, in the amount of \$600.00, be paid.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the 2012/2013 membership fee to the North Central Transportation Planning Committee, in the amount of \$600.00, be paid.*

*CARRIED.*

**12) Bob and Dot Zens, dated June 9**

Commenting on loud vehicle noise in the city. (File No. CK. 375-2)

**13) James Brodie, dated June 9**

Commenting on loud vehicle noise in the city. (File No. CK. 375-2)

**14) Roget Seines, dated June 12**

Commenting on loud vehicle noise in the city. (File No. CK. 375-2)

**15) Steven Thair, dated June 12**

Commenting on loud vehicle noise in the city. (File No. CK. 375-2)

**RECOMMENDATION:** that the information be received and the letters be joined to the outstanding file on the matter.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received and the letters be joined to the outstanding file on the matter.*

*CARRIED.*

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**16) Adam Snook, dated June 8**

Commenting on prayer. (File No. CK. 150-1)

**17) Karen Cook, dated June 8**

Commenting on prayer. (File No. CK. 150-1)

**18) Alex Hoppe, dated June 10**

Commenting on prayer. (File No. CK. 150-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**19) Shellie Bryant, Secretary, Development Appeals Board, dated May 29**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 327 Flavelle Crescent. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**20) Shellie Bryant, Secretary, Development Appeals Board, dated June 6**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 303 Dore Way. (File No. CK. 4352-1)

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**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**21) Shellie Bryant, Secretary, Development Appeals Board, dated June 6**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 3341 Ortona Street. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**22) Shellie Bryant, Secretary, Development Appeals Board, dated June 11**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 2241 Herman Avenue. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**23) Shellie Bryant, Secretary, Development Appeals Board, dated June 12**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 1803 Idylwyld Drive North. (File No. CK. 4352-1)

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**RECOMMENDATION:** that the information be received.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT the information be received.*

*CARRIED.*

**24) Ingrid Larson, Saskatoon Community Clinic, dated June 14**

Requesting to raise the Saskatoon Community Clinic's Medicare Month flag in Civic Square on June 25<sup>th</sup> in celebration of the proclamation and the 50<sup>th</sup> Anniversary of medicare and community clinics. (File No. CK. 205-5)

**RECOMMENDATION:** that the Saskatoon Community Clinic's request to raise its flag in Civic Square on June 25, 2012, be approved subject to administrative conditions.

*Moved by Councillor Penner, Seconded by Councillor Heidt,*

*THAT the Saskatoon Community Clinic's request to raise its flag in Civic Square on June 25, 2012, be approved subject to administrative conditions.*

*CARRIED.*

**25) Don Somers, Host Team Member, Dakota Dunes Casino Saskatchewan Open,  
dated June 13**

---

City Council, at its meeting held on May 28, 2012, passed a motion that the request for a temporary exemption from Bylaw 7767 respecting playing golf in parks for the above-noted event being held on July 4, 2012, at Rotary Park and River Landing be granted subject to administrative conditions.

Mr. Somers is requesting that the date be changed from July 4 to July 3, 2012, same conditions apply.

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**RECOMMENDATION:** that the request for a temporary exemption from Bylaw 7767 respecting playing golf in parks for the above-noted event being held on July 3, 2012, at Rotary Park and River Landing be granted subject to administrative conditions.

*Moved by Councillor Penner, Seconded by Councillor Heidt,*

*THAT the request for a temporary exemption from Bylaw 7767 respecting playing golf in parks for the above-noted event being held on July 3, 2012, at Rotary Park and River Landing be granted subject to administrative conditions.*

**CARRIED.**

**C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Sara Gowing, dated May 23**

Commenting on a tree-planting project. (File No. CK. 4200-1) **(Referred to Administration to respond to the writer.)**

**2) Maria Fortugno, dated May 23**

Commenting on St. Mary's School. (File No. CK. 710-1) **(Referred to Administration to respond to the writer.)**

**3) Jordan Magnuson, dated May 23**

Commenting on a pothole causing damage to vehicle. (File No. CK. 6315-1) **(Referred to Administration to respond to the writer.)**

**4) Chris Dauvin, dated May 23**

Commenting on the condition of a street near the landfill. (File No. CK. 6315-1) **(Referred to Administration to respond to the writer.)**

**5) Danny Vereschagin, dated May 28**

Commenting on traffic on 37<sup>th</sup> Street. (File No. CK. 6320-1) **(Referred to Administration to respond to the writer.)**

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**6) Kent Pollard, dated May 28**

Commenting on lack of access to pedestrian tunnel. (File No. CK. 6220-1) **(Referred to Administration to respond to the writer.)**

**7) Brian Johnston, dated May 30**

Commenting on the use of pesticides. (File No. CK. 4200-7) **(Referred to Administration to respond to the writer.)**

**8) Laura Chyzowski, dated May 30**

Commenting on the intersection of Herold and Slimmon Roads. (File No. CK. 6280-1) **(Referred to Administration to respond to the writer.)**

**9) Kelly Braun, dated May 31**

Expressing concerns about prostitution. (File No. CK. 4350-012-2) **(Referred to Chief of Police to respond to the writer.)**

**10) Harvey Anderson, May 31**

Commenting on loud motorcycles. (File No. CK. 375-2) **(Referred to Administration to respond to the writer.)**

**11) Elaine Schultz, Secretary for Board of Managers, Brandtwood Estates, dated May 28**

Commenting on safety issues. (File No. CK. 5000-1) **(Referred to Board of Police Commissioners for further handling.)**

**12) Cam Tennant, dated June 1**

Commenting on yield signs adjacent to Eastlake Avenue. (File No. CK. 6320-1) **(Referred to Administration to respond to the writer.)**

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**13)    Eric Lawrenz, dated June 5**

Commenting on lawns by the riverbank. (File No. CK. 4200-1) **(Referred to Administration to respond to the writer.)**

**14)    Brandon Wilkinson, dated June 5**

Commenting on proposed increases to the assessment of condominiums. (File No. CK. 1920-1) **(Referred to Administration to respond to the writer.)**

**15)    Arnold Isbister, dated June 5**

Commenting on proposed increase in taxes. (File No. CK. 6315-1) **(Referred to Administration to respond to the writer.)**

**16)    Robert Schmeiser, dated June 6**

Commenting on fluoride in the City's water. (File No. CK. 7920-1) **(Referred to Administration to respond to the writer.)**

**17)    Ryan Janzen, dated June 7**

Commenting on repairs done to clover leaf. (File No. CK. 6315-1) **(Referred to Administration to respond to the writer.)**

**18)    Peter Noyes, dated June 7**

Commenting on water pooling in an alley. (File No. CK. 7820-1) **(Referred to Administration to respond to the writer.)**

**19)    Gary Derdall, dated June 7**

Commenting on tree trimming. (File No. CK. 4200-1) **(Referred to Administration to respond to the writer.)**

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**20) Brian Kraft, dated June 9**

Commenting on large vehicles on Boychuk Drive. (File No. CK. 6315-1) **(Referred to Administration to respond to the writer.)**

**21) Nicole Gantner, dated June 10**

Commenting on recycling in multi-unit dwellings. (File No. CK. 7830-5) **(Referred to Administration to respond to the writer.)**

**22) Dwayne Sabulsky, dated June 9**

Commenting on the condition of city streets, roadways and alleys. (File No. CK. 4139-1) **(Referred to Administration to respond to the writer.)**

**23) David Kirton, dated June 11**

Commenting on the need for an off-leash dog part in the west end of the city.  
(File No. CK. 4205-1) **(Referred to Administration to respond to the writer.)**

**24) Bram Noble, dated June 10**

Commenting on land clearing and development behind Hughes Drive. (File No. CK. 7500-1)  
**(Referred to Administration to respond to the writer.)**

**25) Joseph Gagnon, dated June 11**

Commenting on issues resulting from railway tracks running parallel to Warman Road.  
(File No. CK. 6171-1) **(Referred to Administration to respond to the writer.)**

**26) Glen Reid, dated June 11**

Commenting on recent changes to transit routes. (File No. CK. 7310-1) **(Referred to Administration to respond to the writer.)**

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**27) Lori Prostebby, dated June 11**

Commenting on needle exchange. (File No. CK. 3000-1) (Referred to Board of Police Commissioners [regarding allegations of illicit drug trade activities], to the Administration [regarding zoning issues] and to the Ministry of Health [regarding the issue of needle exchange programs] for consideration and response to the writer.)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Dubois, Seconded by Councillor Paulsen,*

*THAT the information be received.*

*CARRIED.*

**D. PROCLAMATIONS**

**1) Debbie White, Founding Board Member, World Oceans Day, dated May 25**

Requesting City Council proclaim June 8 to 15, 2012, as World Oceans Day. (File No. CK. 205-5)

**RECOMMENDATION:** that City Council approve the proclamation as set out above and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

*Moved by Councillor Paulsen, Seconded by Councillor Dubois,*

*THAT City Council approve the proclamation as set out above and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.*

*CARRIED.*

**ENQUIRIES**

**Councillor P. Lorje  
Possibility of Installing Traffic Circle  
Avenue H and 17<sup>th</sup> Street  
(File No. CK. 6320-1)**

Will the Administration please report on the possibility of installing a traffic circle at Avenue H and 17<sup>th</sup> Street to encourage traffic to use 17<sup>th</sup> Street rather than 11<sup>th</sup> Street when travelling to and from downtown and the west end of the city.

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The goal would be to discourage the traffic from using 11<sup>th</sup> Street between Avenue H and P, thus minimizing traffic in the residential areas of King George and Holiday Park.

Suggestions for any other traffic calming installations in the area would also be appreciated.

**Councillor A. Iwanchuk**

**Traffic Concerns**

**Fairmont Drive Exit onto 22<sup>nd</sup> Street  
(File No. CK. 6320-1)**

---

I request the Administration report back on improvements that will be made to the Fairmont Drive exit onto 22<sup>nd</sup> Street.

Specific concerns that I would like addressed are:

1. The exit is meant to be one lane but is frequently used as two-lanes with the drivers on the west of the lane cutting lanes to access Confederation Drive.
2. The feasibility of installing merger signs on 22<sup>nd</sup> Street so that vehicles in the right lane would merge one by one with the vehicles using the Fairmont Drive exit.

**Councillor A. Iwanchuk**

**Traffic Concerns**

**Worobetz Place/Diefenbaker Drive Intersection  
(File No. CK. 6320-1)**

---

I request the Administration report on safety concerns and solutions for the Worobetz Place/Diefenbaker Drive intersection.

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw 9029**

Moved by Councillor Dubois, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9029, being "The Mary Theresa Duh Farm Land Fixed Rate of Taxation Bylaw, 2012" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Bylaw No. 9029 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Dubois, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9029.

CARRIED.

Council went into Committee of the Whole with Councillor Dubois in the Chair.

Committee arose.

Councillor Dubois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9029 was considered clause by clause and approved.

Moved by Councillor Dubois, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT permission be granted to have Bylaw No. 9029 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Dubois, Seconded by Councillor Heidt,

THAT Bylaw No. 9029 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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**Bylaw 9030**

Moved by Councillor Dubois, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9030, being "The George Bradford Riddell Farm Land Fixed Rate of Taxation Bylaw, 2012" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Bylaw No. 9030 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Dubois, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9030.

CARRIED.

Council went into Committee of the Whole with Councillor Dubois in the Chair.

Committee arose.

Councillor Dubois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9030 was considered clause by clause and approved.

Moved by Councillor Dubois, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT permission be granted to have Bylaw No. 9030 read a third time at this meeting.

**CARRIED UNANIMOUSLY.**

Moved by Councillor Dubois, Seconded by Councillor Heidt,

THAT Bylaw No. 9030 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

**CARRIED.**

**Bylaw 9031**

Moved by Councillor Dubois, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9031, being “The Street Closing Bylaw, 2012 (No. 5)” and to give same its first reading.

**CARRIED.**

The bylaw was then read a first time.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Bylaw No. 9031 be now read a second time.

**CARRIED.**

The bylaw was then read a second time.

Moved by Councillor Dubois, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9031.

**CARRIED.**

Council went into Committee of the Whole with Councillor Dubois in the Chair.

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Committee arose.

Councillor Dubois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9031 was considered clause by clause and approved.

Moved by Councillor Dubois, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

**CARRIED.**

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT permission be granted to have Bylaw No. 9031 read a third time at this meeting.

**CARRIED UNANIMOUSLY.**

Moved by Councillor Dubois, Seconded by Councillor Heidt,

THAT Bylaw No. 9031 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

**CARRIED.**

**Bylaw 9034**

Moved by Councillor Dubois, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9034, being "The Fire and Protective Services Amendment Bylaw, 2012" and to give same its first reading.

**CARRIED.**

The bylaw was then read a first time.

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Moved by Councillor Dubois, Seconded by Councillor Paulsen,  
THAT Bylaw No. 9034 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Dubois, Seconded by Councillor Lorje,  
THAT Council go into Committee of the Whole to consider Bylaw No. 9034.

CARRIED.

Council went into Committee of the Whole with Councillor Dubois in the Chair.

Committee arose.

Councillor Dubois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9034 was considered clause by clause and approved.

Moved by Councillor Dubois, Seconded by Councillor Loewen,  
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Dubois, Seconded by Councillor Hill,  
THAT permission be granted to have Bylaw No. 9034 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Dubois, Seconded by Councillor Heidt,  
THAT Bylaw No. 9034 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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**Bylaw 9035**

Moved by Councillor Dubois, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9035, being "The Meat Inspection Repeal Bylaw" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Bylaw No. 9035 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Dubois, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9035.

CARRIED.

Council went into Committee of the Whole with Councillor Dubois in the Chair.

Committee arose.

Councillor Dubois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9035 was considered clause by clause and approved.

Moved by Councillor Dubois, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT permission be granted to have Bylaw No. 9035 read a third time at this meeting.

**CARRIED UNANIMOUSLY.**

Moved by Councillor Dubois, Seconded by Councillor Heidt,

THAT Bylaw No. 9035 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

**CARRIED.**

**Bylaw 9036**

Moved by Councillor Dubois, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9036, being "The Saskatoon License Appeal Board Bylaw, 2012" and to give same its first reading.

**CARRIED.**

The bylaw was then read a first time.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT Bylaw No. 9036 be now read a second time.

**CARRIED.**

The bylaw was then read a second time.

Moved by Councillor Dubois, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9036.

**CARRIED.**

Council went into Committee of the Whole with Councillor Dubois in the Chair.

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Committee arose.

Councillor Dubois, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9036 was considered clause by clause and approved.

Moved by Councillor Dubois, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

**CARRIED.**

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT permission be granted to have Bylaw No. 9036 read a third time at this meeting.

**CARRIED UNANIMOUSLY.**

Moved by Councillor Dubois, Seconded by Councillor Heidt,

THAT Bylaw No. 9036 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

**CARRIED.**

*Moved by Councillor Dubois,*

*THAT the meeting stand adjourned.*

***CARRIED.***

The meeting adjourned at 8:26 p.m.

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Mayor

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City Clerk

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