

Council Chambers
City Hall, Saskatoon, Sask.
Monday, March 26, 2012
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Donauer, Dubois, Heidt, Hill, Iwanchuk,
Loewen, Lorje, and Paulsen;
City Manager Totland;
City Solicitor Dust;
General Manager, Corporate Services Bilanski;
General Manager, Community Services Grauer;
General Manager, Fire and Protective Services Bentley;
General Manager, Infrastructure Services Gutek;
A/General Manager, Utility Services Riabko;
City Clerk Mann; and
Council Assistant Bryant

Moved by Councillor Dubois, Seconded by Councillor Donauer,

THAT the minutes of meeting of City Council held on March 12, 2012, be approved.

CARRIED.

ACKNOWLEDGEMENT

His Worship the Mayor extended sympathy to the family of the late Paul Mostoway, a former City Councillor, and acknowledged the work he did in the community.

MATTERS REQUIRING PUBLIC NOTICE

- 4a) Highway 16 Sound Attenuation Project
AND
Award of Tender
Capital Project 1522 - Traffic Sound Attenuation
Construction of Sound Wall
Highway 16 between Boychuk Drive and Highway 11
(File No. CK. 375-2 and IS. 375-2)**
-

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 2**

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Infrastructure Services Department dated March 20, 2012:

- RECOMMENDATION:**
- 1) that the Administration be authorized to borrow up to \$1,397,607 to finance the construction of a 3.5 metre high, 1,815 metre long sound attenuation wall along Highway 16, between Boychuk Drive and Circle Drive;
 - 2) that the tender submitted by Gunther’s Masonry Construction Ltd., Option 1, for the financing and construction of a sound wall on Highway 16 between Boychuk Drive and Highway 11, in the amount of \$2,497,607, plus G.S.T., and including a financing fee of \$100,800 be approved; and
 - 3) that an annual debt repayment of \$550,000 per year until 2015 be financed from the Traffic Noise Attenuation Reserve.

BACKGROUND:

City Council, at its meeting held on June 13, 2011, considered a report of the Planning and Operations Committee and adopted the following recommendation:

- “1) that after input has been received from residents in the Lakeview and Lakeridge neighborhoods, the Administration proceed to tender for the construction of a sound attenuation wall along Highway 16 with the following two pricing options:
 - a) construction of a portion of the wall based on the current available funding; and
 - b) construction of the entire length of the wall, from Boychuk Drive to Highway 11, with construction to commence in 2011 for completion by September 2012, with financing to be provided by the contractor and the repayment schedule to be aligned with the current annual funding received within Capital Project 1522 (approximately \$576,000 per year); and
- 2) that the Administration report further requesting approval of the award of tender and, if necessary, any costs associated with financing.”

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 3

REPORT

A Public Open House was held at Lakeview School on June 15, 2011 to allow residents an opportunity to provide input into the location and height of the proposed sound wall along Highway 16, between Boychuk Drive and Highway 11, which is directly adjacent to 120 residential properties. The Open House was attended by 20 residents.

There is currently a large buffer between the Highway 16 right-of-way and the residential private properties. This buffer contains an overhead high voltage power line, a buried high-pressure natural gas transmission line and a shelter-belt with trees and grassed areas. The buffer is open to pedestrians and is extensively used for walking, running and passive recreation. The proposed sound wall was to be located approximately in the middle of this open space. Therefore, while there was overwhelming support for the project, many comments were received regarding the proposed location not maximizing the availability of the open space between the sound wall and the private properties.

The main constraint on the location of the wall was the natural gas pipeline. The Administration entered into negotiations with TransGas and obtained permission to locate the wall six metres from the pipe centerline, which will allow it to be located to the south of the pipeline, increasing the available open space to the maximum possible, as shown on Attachment 1.

At the far east end of the buffer there is currently a large earth berm, which already provides a sound barrier for the approximately 20 residences directly adjacent to it. These residents currently don't feel that a sound wall on top of the berm is necessary, as the berm provides adequate sound attenuation. It was, therefore, determined that a sound wall will not be built on top of the berm at this time, however, it's need and desirability will be reviewed in the future, during the design of the Highway 16 and Boychuk Drive interchange. This information was related back to the 120 residents adjacent to the proposed sound wall, in the form of a follow up flyer, sent via direct mail to each household in November, 2011 (Attachment 2). No further concerns or comments were received.

The design of the sound wall was completed in the fall of 2011, and a tender was issued in January 2012. The tender included four options:

- Option 1A – Construction of the entire 1,815 metre long, 3.5 metre high sound attenuation wall using the approved Allan Block Fence System;
- Option 1B Construction of the entire 1,815 metre long, 3.5 metre high sound attenuation wall using the approved Verti-Crete Fence System;
- Option 2A - Construction of a 550 metre long, 3.5 metre high portion of the sound attenuation wall using the approved Allan Block Fence System; and
- Option 2B - Construction of a 550 metre long, 3.5 metre high portion of the sound attenuation wall using the approved Verti-Crete Fence System.

Tenders were publicly opened on January 24, 2012 with seven bids being received as follows:

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 4

- Wilco Contractors S.W. Inc.;
- Gunther’s Masonry Construction Ltd.;
- Saskcon Repair Services Ltd.;
- Gracom Masonry;
- Carmont Construction Ltd.;
- Cormode and Dickson Construction (1983) Ltd.; and
- DDS Consulting Division of 755080 Alberta Ltd.

The low bid submitted by Gunther’s Masonry Construction Ltd., which includes the construction of an Alan Block Fence System, was as follows:

- Option 1 – “Project Financing Costs” in the amount of \$2,497,607, plus G.S.T., which will include the construction of the entire 3.5 metre high, 1,815 metre long sound attenuation wall during the 2012 construction season. The bid price of \$2,497,607 includes borrowing \$1,397,607, with a financing fee of \$100,800. The City will pay the contractor a maximum of \$550,000 per year until 2015. The averaged unit cost for this option is approximately \$1,376 per lineal metre.
- Option 2 – “Available 2012 Funding” in the amount of \$816,487, plus G.S.T., which will include construction of 550 metres of the 3.5 metre high sound attenuation wall in the 2012 construction season. Based on the bid price alone, the averaged unit cost for this construction in 2012 is approximately \$1,485 per lineal metre. Separate tenders will be required for each subsequent year of construction until completed.

Based on the bid results, the Administration is recommending that the bid from Gunther’s Masonry Construction Ltd., Option 1, Contractor Financing, be approved, as it will provide the lowest overall cost, even when the additional financing costs are taken into consideration. In addition, it is recommended that the entire project be completed in 2012, except for the portion adjacent to the earth berm as previously noted, allowing for continuity in providing noise attenuation to residents along this portion of Highway 16.

FINANCIAL IMPACT

The net cost to the City of Saskatoon from Gunther’s Masonry Construction Ltd. for Option 1 is as follows:

Sound Wall Construction	\$2,396,807.00
Financing Cost	\$ 100,800.00
G.S.T	<u>\$ 124,880.35</u>
Total Contract Price	\$2,622,487.35
G.S.T Rebate	<u>\$ 124,880.35</u>
Net Cost to City	\$2,497,607.00

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 5**

Capital Project 1522 – Traffic Sound Attenuation includes approved funding in the amount of \$1,100,000 in 2012. The bid price of \$2,497,607 from Gunther’s Masonry Construction Ltd. includes a financing fee of \$100,800 for the borrowing of the remaining \$1,397,607.

Capital Project 1522 receives an annual contribution from the Traffic Noise Attenuation Reserve in the amount of \$550,000, which will be used to pay the annual financing costs through 2015. Therefore, no further sound attenuation projects will proceed until 2016, unless additional funding is received. Preliminary calculations indicate that the financing charges equate to approximately 4.5% per year.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

1. Advertised in the Star Phoenix on Saturday, March 17, 2012;
2. Posted on the City Hall Notice Board on Thursday, March 15, 2012; and
3. Posted on the City of Saskatoon website on Thursday, March 15, 2012.

COMMUNICATIONS PLAN

Communications regarding this project have been outlined in this report.

ATTACHMENTS

1. Proposed Sound Attenuation Wall Site Plan;
2. Flyer Sent to Residents in November 2011; and
3. Copy of Public Notice.”

General Manager, Infrastructure Services Gutek presented his report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 6**

Moved by Councillor Paulsen, Seconded by Councillor Hill,

- 1) *that the Administration be authorized to borrow up to \$1,397,607 to finance the construction of a 3.5 metre high, 1,815 metre long sound attenuation wall along Highway 16, between Boychuk Drive and Circle Drive;*
- 2) *that the tender submitted by Gunther's Masonry Construction Ltd., Option 1, for the financing and construction of a sound wall on Highway 16 between Boychuk Drive and Highway 11, in the amount of \$2,497,607, plus G.S.T., and including a financing fee of \$100,800 be approved; and*
- 3) *that an annual debt repayment of \$550,000 per year until 2015 be financed from the Traffic Noise Attenuation Reserve.*

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Iwanchuk as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 7**

“ADMINISTRATIVE REPORT NO. 5-2012

Section A – COMMUNITY SERVICES

**A1) Land-Use Applications Received by the Community Services Department
For the Period Between March 1, 2012 and March 14, 2012
(For Information Only)
(Files CK. 4000-5, PL. 4350, and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Rezoning

- Application No. Z4/12: 1201-1236 20th Street West
Applicant: Curtis Kimpton
Legal Description: Lots 1 and 2, Block 6, Plan No. I774 and
Lots 3 to 5 and 15 to 18, Blocks 6 and 28,
Plan No. F5554
Current Zoning: R2A and B5
Proposed Zoning: M3 by Agreement
Neighbourhood: Pleasant Hill
Date Received: March 8, 2012

Subdivision

- Application No. 8/12: Lewin Way
Applicant: Webster Surveys Ltd. for Dundee Realty Corp.
Legal Description: Part N.E. ¼ 10-36-5-W3
Current Zoning: RMTN/R1A
Neighbourhood: Stonebridge
Date Received: March 6, 2012
- Application No. 9/12: Lehrer Crescent
Applicant: Webster Surveys for Dundee Realty Corp.
Legal Description: Parcel J, Plan No. 68S11596 and
Parcel A, Plan No. 101880042
Current Zoning: R1A
Neighbourhood: Hampton Village
Date Received: March 8, 2012

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 8

- Application No. 10/12: 110 Shepherd Crescent and
1010 Willowgrove Crescent
Applicant: Webb Surveys for Riverbend Developments Ltd.
Legal Description: Lots D and F, Block 518, Plan No. 101884215
Current Zoning: RMTN
Neighbourhood: Willowgrove
Date Received: March 12, 2012

- Application No.11/12: Rosewood Boulevard East
Applicant: Webster Surveys for Lakewood Estates
Legal Description: Part N.W. ¼ 17-36-4-W3 and
Part of Parcel EE, Plan No. 102028586
Current Zoning: FUD
Neighbourhood: Rosewood
Date Received: March 12, 2012

- Application No. 12/12: Utility Right-of-Way
Applicant: Meridian Surveys for City of Saskatoon
Legal Description: Parcel CC, Plan No. 96S22416
in N.W. ¼ 12-37-5-W3;
Part of S.W. ¼ 13-37-5-W3, and
Part of S.E. ¼ 14-37-5-W3
Current Zoning: FUD
Neighbourhood: University Heights Development Area
Date Received: March 13, 2012.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Rezoning No. Z4/12
2. Plan of Proposed Subdivision No. 8/12
3. Plan of Proposed Subdivision No. 9/12
4. Plan of Proposed Subdivision No. 10/12
5. Plan of Proposed Subdivision No. 11/12
6. Plan of Proposed Subdivision No. 12/12

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 9**

**A2) Request For Encroachment Agreement
76 25th Street East
Block X, Plan 02SA04690 (New Subdivision Not Yet Completed)
(Files CK. 4090-2, CC. 4090-2 and PL. 4090-2)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 76 25th Street East (currently Block X, Plan 02SA04690 - new subdivision not yet completed);
 - 2) that the City Solicitor be instructed to prepare the appropriate Encroachment Agreement making provision to collect the applicable fees; and
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the Agreement with respect to this encroachment.

ADOPTED.

The owner of the property located at 76 25th Street East, has requested to enter into an Encroachment Agreement with the City of Saskatoon (City). As shown on the attached copy of the proposed site plan, a portion of the below grade footings and above grade balconies will encroach onto City property on Ontario Avenue by up to 0.595 metres. The total area of encroachment is approximately 27.66 square metres and will, therefore, be subject to an annual charge of \$89.90.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. A Request for Encroachment Agreement dated August 15, 2011
2. Copy of Proposed Site Plan

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 10**

**A3) Shaw Centre – Post Occupancy Repairs
(Files CK. 606-2 and LS. 606-5)**

- RECOMMENDATION:**
- 1) that \$375,000 be allocated for repairs to the Shaw Centre mechanical system, as outlined in this report;
 - 2) that \$143,000 be allocated for repairs to the Shaw Centre service road, as outlined in this report;
 - 3) that the funding source for the repairs at the Shaw Centre be approved as follows:
 - a) that \$250,000 be allocated from Capital Project No. 2160 (2008 Shaw Centre) Capital Budget contingency;
 - b) that \$75,000 be allocated from the 2012 Reserve for Capital Expenditures;
 - c) that \$193,000 be allocated from funds intended for debt repayment, but are now available due to delayed borrowing ; and
 - 4) that the Administration proceed with a Sole Source contract with POW City Mechanical to proceed with the mechanical system repairs at the Shaw Centre for \$120,000.

ADOPTED.

BACKGROUND

The construction of the Shaw Centre occurred in two phases. Phase I was tendered and built as part of the construction of Tommy Douglas Collegiate, which included the weight room, commons area, administration area, auxiliary gym and other support amenities (e.g. washrooms, mechanical). Phase II construction included a leisure/warm-up pool, whirlpools, three-lane track, connecting corridor, meeting rooms, multi-purpose room, and the international 50 metre stainless steel competitive swimming pool. The official grand opening of the Shaw Centre occurred on September 24, 2009. During the first three months the Shaw Centre was open, modified public programming (e.g. swim lessons, public swims, and fitness classes) were offered to allow program and maintenance staff a period of time to learn the different operation components of this complex and multi-faceted facility.

The Blairmore project was challenging from the onset because of the complexity of construction, nature of the site, and the tight timeframe for opening the schools prior to the entire site being serviced (e.g. roadways, underground services). The Shaw Centre has had two full years of

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 11

operation (2010 and 2011) where the facility has delivered a full program schedule and the facility operating systems are functioning under a full load.

During this period, problems with the facility mechanical system have come to light that are affecting the ability to maintain correct operating conditions (e.g. temperature and humidity) at the Shaw Centre. It is now apparent the mechanical system will be compromised if corrective action is not taken. In addition, the service road located immediately north of the integrated facility was constructed prior to the area being serviced (i.e. storm sewer service) to accommodate the construction of the two new high schools. This resulted in a service road on a relatively flat landscape that is prone to flooding issues, which will compromise the integrity of the service road if corrective action is not taken.

REPORT

Mechanical System

During the first two years of operation, the Shaw Centre realized higher electrical utility costs than projected. There were concerns of air quality (i.e. temperature and humidity) and equipment malfunctions, which resulted in the Infrastructure Service Department's Facilities Branch maintenance staff investigating potential causes. The investigation confirmed that the electrical utility charges were much higher than budgeted and expected, due to the budget estimates being based on an area calculation of existing facilities (e.g. Harry Bailey Aquatic Centre and Saskatoon Field House) instead of a volume calculation. There were also equipment concerns.

Throughout 2011, the air quality continued to be poor and there were continued concerns with the equipment. With the assistance of the Utility Services Department's Environmental Services Branch, the Facilities Branch identified that the main issue is the mechanical system's inability to remove heat from the building. This limits the cooling and de-humidification systems from operating in a stable manner. This explains why the Shaw Centre has experienced building operating issues since opening to the public in 2009. There are a number of "heat re-use/recovery loops" within the facility, such as in-slab heat throughout the pool deck and lobby areas, a mechanical heat exchanger loop to the chiller (cooling equipment), and heat recovery loops to the whirlpool/hot tub locations. These heating loops provide heating to the entire building and are supplemented by natural gas boilers. When the outside air temperature is above zero degrees Celsius, the system equipment is not able to purge unwanted heat, which increases inside building temperature and humidity, putting a strain on the existing mechanical system, causing the chiller to shut down. Continued operation in this manner will result in the need to prematurely repair or replace this piece of equipment as it is the only source of air conditioning and a contributing system for humidity control.

An independent mechanical consulting engineer was retained and assisted the Administration to determine what changes are needed to the mechanical system. The consultant recommended the addition of a fluid cooler with an estimated cost of \$375,000. The consultant also recommended several options for reducing energy consumption in the facility. Your Administration intends on stabilizing the building operations, measuring the energy consumption within the building, and then evaluating the payback of each of the proposed energy saving options. The current focus is to

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 12

procure the fluid cooler and pump, as this equipment requires considerable time for delivery to the site. Having the equipment installed as soon as possible is imperative since the Shaw Centre will be hosting two national aquatic competitions this summer. The goal is to achieve reliable operation for these events and to protect the existing mechanical equipment from further damage; therefore, immediate action is recommended.

Service Roadway

The service road located immediately north of the integrated facility, which is comprised of the three facilities - Tommy Douglas Collegiate, Shaw Centre, and Bethlehem High School - is sited on a relatively flat landscape. The roadway was constructed using a series of high and low points along the asphalt roadway, where positive drainage is achieved through the use of surface culverts directing surface water from the low point of the roadway into a ditch along 22nd Street West to the north. Minimal longitudinal slope of the ditch and minimal elevation difference between the ditch invert and the culvert inlet has resulted in poor drainage of the roadway during rainfall events and especially following seasonal thaws (snow/ice melt from winter to spring), which results in ponding on the asphalt surface. Ponding and the inadequate drainage at the low points of the roadway has resulted in premature deterioration of the asphalt roadway surface, as well as ice from the ponded water posing pedestrian and vehicle safety concerns.

Upgrades to this original drainage network were made in 2008 (extending one catch basin to the roadway) and in 2009 (shallow extension of two catch basins) by constructing a series of catch basins intended to replace the culvert drains. The catch basin drainage plan was not an available option during the first iteration of the drainage network, as a deep storm sewer service was not in place until the lift station was constructed and operational during the 2008 season. The cost to add these additional catch basins was \$250,000 with the City of Saskatoon (City) and the Saskatoon Public School Division each contributing \$125,000.

In order to manage the water in the area each spring and throughout heavy rains in the summer, facility maintenance staff has been thawing the catch basins and pumping the area (into one of the three catch basins), to keep the area as dry as possible, and to prevent flooding and damage to the roadway.

Civil consulting engineers were commissioned by the City to review, assess, and propose options to improve the drainage and increase the service life of the asphalt structure. The consulting engineers have made the following recommendations:

- 1) reconstruction of two sections of the storm sewer (deepen the existing service), extension of the existing storm sewers to five locations that currently have inadequate drainage along the north side of the service road; and
- 2) provide a concrete curb and gutter along the north shoulder of the roadway and an asphalt overlay intended to increase the cross fall slope of the roadway to reduce the water ponding issues that currently exist on the roadway after a rainfall event.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 13

The cost to address the roadway flooding is estimated at \$515,000. The construction costs are shared with the original Partnership (the City, Greater Saskatoon Catholic Schools and Saskatoon Public School Division) based on the service road construction formula, each partner contributing one third, including the adjustment for the Greater Saskatoon Catholic School's share of 2008 to 2009 construction costs. The City's share for the estimated service road repair is \$143,000 (\$130,000 construction and \$13,000 design).

The cost for the service road repairs and retrofit repairs to the mechanical system is outlined in the chart below:

Estimated Costs		Construction Cost Estimate
A.	Mechanical System	
	Fluid Cooler and Pump Equipment	\$119,000
	Structural Pad	\$ 23,000
	Installation	\$120,000
	Design Costs	\$ 89,000
	Contingency/Other Costs	\$ 24,000
	Subtotal	\$375,000
B.	Service Road	
	Construction	\$130,000
	Design	\$ 13,000
	Subtotal	\$143,000
	Total Cost (A and B)	\$518,000

OPTIONS

The only other option is to not make the mechanical system or service road repairs as outlined in this report. If repairs to the mechanical system are not carried out as soon as possible, there is a real risk of a catastrophic mechanical system failure that would result in a closure of the facility and significant equipment repair costs. If service road repairs are postponed, there is risk of premature failure of the roadway, as well as safety concerns for pedestrian and vehicle traffic in the area.

POLICY IMPLICATIONS

Due to the nature and critical timing of this project, tendering this work per Corporate Purchasing Procedure Policy No. A02-027 will create an unacceptable delay, which will jeopardize the national events scheduled for this summer. For this reason, your Administration is recommending that the mechanical system installation be sole sourced to POW City Mechanical.

As allowed under the same Corporate Purchasing Procedure Policy No. A02-027, POW City Mechanical is best suited to perform the work due to their availability and their comprehensive knowledge of the mechanical systems, since they performed all mechanical work during original construction through PCL Construction. Their commitment to use the same project superintendent

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 14**

and plumbing trade personnel for this work will aid in completing the necessary work in a timely and efficient manner, thereby meeting our schedule.

FINANCIAL IMPLICATIONS

The estimated total cost to repair the service road and mechanical system is \$518,000. There is currently a contingency of \$250,000 in the Capital Budget to fund the repairs. This leaves a funding shortfall of \$268,000.

Your Administration is recommending additional funding from the following sources:

- 1) that \$75,000 is allocated from the Reserve for Capital Expenditures for mechanical and road repair at the Shaw Centre.; and
- 2) that \$193,000 from Capital Project No. 2160 (2008 Shaw Centre) intended for debt repayment, but is now available resulting from delayed borrowing, be allocated to this project.

The planned borrowing for the Shaw Centre project was \$28,511,000. To date \$28,000,000 has been borrowed. The funding plan assumed the final \$511,000 would be borrowed in 2010. This has been delayed resulting in a corresponding delay in debt payment, leaving cash totalling \$193,000 available to be redirected towards the additional costs identified in this project.

ENVIRONMENTAL IMPLICATIONS

The installation of the noted fluid cooler will result in stabilizing the cooling system operation of the building mechanical system. The net impact cannot be identified until the equipment is in place, commissioned, and operating.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – CORPORATE SERVICES

**B1) Business Development Incentives – Policy No. C09-014
(Files CK. 3500-13 and CS. 3500-1)**

RECOMMENDATION: that City Council approve the recommended revisions to Policy No. C09-014, Business Development Incentives, as outlined in this report.

ADOPTED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 15**

REPORT

Based on inquiries from past companies, it has been noted that Policy No. C09-014, Business Development Incentives, is lacking definitions of some of the eligibility criteria. Attached is a memo from the SREDA Board of Directors outlining proposed changes to Policy No. C09-014 (Attachment 1).

The following definitions have been added, as indicated in the attachment:

- Mining;
- Oil and Gas Extraction; and
- Energy.

OPTIONS

City Council will have the option to accept or revise any or all of the proposed changes.

POLICY IMPLICATIONS

Policy C09-014 will be updated based on the changes outlined within this report.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC COMMUNICATION PLAN

SREDA will ensure the revised policy is distributed appropriately.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Memo dated February 7, 2012, from the SREDA Board of Directors.

Section C – FIRE AND PROTECTIVE SERVICES

**C1) Enquiry – Councillor P. Lorje (April 12, 2010)
Community Clean-up Program
(File No. CK 7830-1)**

- RECOMMENDATION:**
- 1) that City Council continue its support of the current Community Clean-up Program; and
 - 2) that City Council approve an increase to the Fire and Protective Services Department 2013 Operating Budget for the Community Clean-up Program, from \$3,000.00 to \$7,500.00 annually.

BACKGROUND

City Council, at its meeting held on April 18, 2011, considered a report from the General Manager, Fire and Protective Services Department, and resolved:

- “1) that City Council continue its support of the current Community Clean-up Program; and
- 2) that the Administration consult with other communities regarding the Program and report to the 2012 Operating Budget process.”

Your Administration was to have provided a report to Budget Committee in December of 2011 with a recommendation to increase the funding for the Program based on the indicated interest of additional community associations to participate in the annual community clean-up day. Your Administration was unable to report to Budget Committee due to the lack of response from the additional community associations that were contacted. It was decided that the Department would attempt to determine the interest level of the additional communities and report back to Council in early 2012.

In 2003, the Fire and Protective Services Department expanded the Community Clean-up Program by introducing commercial haulers in an effort to maximize the impact of the clean-up events. In 2008, the Community Services Department became the point of contact for the participating community associations by hosting the pre clean-up meetings to provide information and education on waste reduction, recycling opportunities, safe needle pick-up and disposal, and the coordination of civic services.

In 2009, the annual clean-up event for the participating communities (Riversdale, Pleasant Hill, Caswell Hill, and King George/Holiday Park) was held in May.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 17**

REPORT

Since the beginning of 2012, your Administration has attempted to make contact with the additional community associations of Westmount, Nutana, Confederation Park, Westview, Hudson Bay Park/Mayfair, and Sutherland/Forest Grove. To date, we have received only information of possible interest as the community associations are trying to determine the levels of interest within their respective communities. It is anticipated that a number of the above-mentioned communities will request to participate in the annual clean-up day this coming May.

Currently, Fire and Protective Services budgets \$3,000.00 annually for the use of 30-yard dumpster and the delivery of filled dumpsters to the landfill. The costs attributed to these dumpsters results from a fixed fee of \$90.00 per dumpster per day, and \$120.00 for each delivery of a full dumpster to the landfill. Environmental Services waives the scale fees usually associated with deliveries to the landfill. The current dumpster allocations now have costs beyond what is presently budgeted as indicated by the 2011 clean-up day for the four participating communities, totalling \$3,314.00. This has been the case for the last three years of the Program.

Four additional community associations attended a planning meeting held on Tuesday, March 13, 2012, to learn more about the Program and expressed an interest in participating this year. The costs for 2012 will again exceed the budgeted amount of \$3,000.00.

Therefore, your Administration is requesting an increase of \$4,500.00 to the 2013 Operating Budget, bringing the annual total to \$7,500.00, to provide ongoing support of this Program.

OPTIONS

The Community Clean-up Program remain status quo.

POLICY IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

An annual increase of \$4,500 to the Fire and Protective Services Department Operating Budget.

ENVIRONMENTAL IMPLICATIONS

None.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 18**

- IT WAS RESOLVED: 1) that City Council continue its support of the current Community Clean-up Program; and*
- 2) that City Council refer an increase to the Fire and Protective Services Department 2013 Operating Budget for the Community Clean-up Program, from \$3,000.00 to \$7,500.00 annually, to the 2013 Operating Budget Review.*

Section E – INFRASTRUCTURE SERVICES

**E1) Post Budget Approval
Capital Project 593 - Land Development – Hudson Bay Industrial
52nd Street - Industrial Water, Sewer and Roadway Construction
(Files CK. 4125-1, CK. 1702-1 and IS. 1700-1)**

- RECOMMENDATION:**
- 1) that a post budget increase of \$1,901,000 to Capital Project 593 – Land Development – Hudson Bay Industrial, for the design, engineering and construction of all municipal services, including water and sewer mains and roadways be approved; and
- 2) that the \$1,901,000 post budget increase be funded from the Prepaid Service Reserves in the amount of \$903,000 and by private development in the amount of \$998,000.

ADOPTED.

REPORT

Capital Project 593 – Land Development – Hudson Bay Industrial includes approved funding for the construction of industrial municipal services in various areas within the Hudson Bay area. One area that has never been constructed, but has been registered since 1984, is 52nd Street from Faithfull Avenue to Miners Avenue. Ownership within this area includes both City and privately held unserviced parcels of land. The Infrastructure Services Department has negotiated servicing agreements with each of the owners that will be the subject of a further report which includes the payment of direct servicing upon construction of 52nd Street, and payment of offsite servicing in the future. Tendering for this project is expected to transpire early this spring, with construction completion slated for late fall of 2012.

Overall costs will include the design, engineering and construction for water, sanitary and storm sewer mains, as well as curbing, road construction and street lighting. The City's share of the cost of this work is 45.8% with the remaining portion of 54.2% being funded from private developers. The total cost of these services, including contingencies and utility servicing, has been estimated at \$1,901,000.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 19**

FINANCIAL IMPACT

The Administration is requesting a post budget increase to Capital Project 593 – Land Development – Hudson Bay Industrial, to be funded from Prepaid Service Reserves and Private Donations.

A breakdown of the costs and source of funding for these projects is as follows:

Description:	Project No.	Amount
<u>Gross Cost Details:</u>		
Land Development – Hudson Bay Industrial	593	\$1,901,000
Total		<u>\$1,901,000</u>
<u>Financing Details:</u>		
General Prepaid Services – Engineering	593	\$843,000
General Prepaid Services – Electrical City	593	60,000
Private Development	593	998,000
Total		<u>\$1,901,000</u>

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

COMMUNICATIONS PLAN

No communications plan is required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

**F1) Melville Substation Transformers – Emergency Repairs
Saskatoon Light & Power: Capital Project 1332: Substation Service Life Extension
(Files CK. 2010-1 and US. 2424-3)**

RECOMMENDATION: that the information be received.

ADOPTED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 20**

BACKGROUND

On October 8, 2011, an equipment failure occurred on a distribution line near the Melville Street substation creating an electrical short on the line. As a result of the short, internal damage was sustained to both of the two nearby power transformers at this major substation. This resulted in a power outage that lasted about 1.5 hours and affected over 9,700 customers. Work was immediately undertaken by SL&P's crews to transfer the load from this substation to other nearby substations as an interim measure and to restore the power. Once the initial concerns were dealt with, work then focused on resolving the longer-term issue of repairing the two transformers (T1 and T2).

Fortunately, SL&P had one spare transformer at this location that was available to be put into service as a replacement for the two damaged units. This transformer, together with the temporary transfer of some loads to adjacent substations, has been able to meet the electrical load requirement and has been operating adequately. However, the reliability of the distribution supply has been reduced in the CN Industrial, Exhibition, and Avalon areas as a result of this temporary situation. SL&P has prepared a contingency plan to restore power as soon as possible should the backup transformer have any trouble in the future.

SL&P immediately initiated an insurance claim with The Boiler Inspection and Insurance Company of Canada ("Insurer"). Through discussions with them, it was decided that transformer T2 should be immediately sent to the nearest qualified transformer repair facility for an internal inspection. The nearest facility was ABB Inc. in Edmonton, AB. The result of the inspection was received by SL&P in December 2011. The inspection recommended a complete "rewind", which involves a major rebuild of the transformer. Both incident and inspection reports were subsequently sent to the Insurer for their review and consideration under our policy.

REPORT

SL&P has recently received confirmation that the Insurer has accepted the insurance claim for the failure of T2 and has agreed to reimburse SL&P for the cost of this repair.

SL&P received a proposal from ABB Inc. to complete the necessary repairs. Their proposal outlined the scope of work required, the associated cost, and the delivery schedule. The proposal was subsequently reviewed and accepted by both the Insurer and SL&P.

Due to the complexity of the repairs, the favourable pricing received, and the quick turn-around time offered by the company (17 – 19 weeks), the Administration approved the sole sourcing of the repairs to ABB Inc. in mid-January 2012. The value of the contract was \$168,300 for the first stages of work. Once the final stages have been approved, the total value of this contract will be \$372,000. Work on the transformer is currently underway and is expected to be completed by May 2012. The total value of the insurance claim for this transformer is expected to be in the order of \$500,000 once SL&P's costs have been included for the removal, shipping and reinstallation of the transformer. SL&P will be completely reimbursed by the Insurer for this amount less our deductible of \$50,000.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 21**

The second faulted transformer (T1) has also been recently sent to ABB Inc. in Edmonton for an internal inspection. ABB Inc. has started the inspection process and SL&P expects to receive the inspection report shortly. The Insurer is aware that this second transformer will likely also require a complete rewind. Once the inspection report for T1 is submitted to SL&P, the Utility will seek acceptance of the insurance claim from the Insurer. If approved, SL&P intends to proceed with the sole source of this work to ABB Inc. as soon as possible.

FINANCIAL IMPLICATIONS

The cost of the repairs for transformer T2 will be fully funded by insurance less the deductible amount. It is expected that the Insurer will also approve the funding of repairs to transformer T1, however work will not proceed on this transformer until this acceptance has been received.

Since both transformers were damaged in the same incident, SL&P will only need to pay the deductible amount once. Funding for the deductible (\$50,000) is available under Capital Project #1332 – Substation Service Life Extension.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F2) Membership
South Saskatchewan River Watershed Stewards Incorporated
(Files CK. 225-1 and US. 155-01)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon continue its membership on the South Saskatchewan River Watershed Stewards Incorporated; and
 - 2) that the 2012 membership fee of \$20,000 be paid.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 54.

F3) 2012 Capital Budget
Capital Project #687-20 - WWT - Asset Replacement
Process Control/Communication System
Engineering and Construction Services Award
(Files CK. 1100-1 and WWT. 7990-84-6)

- RECOMMENDATION:**
- 1) that the proposal submitted by WBM Office Systems, for providing engineering and construction services for the Wastewater Treatment Plant Network and Server Upgrade Request for Proposal #12-0146, for a total fixed fee of \$222,074.00 (including PST and GST) be accepted; and
 - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

BACKGROUND

Capital Project #687-20 - WWT - Asset Replacement - Process Control/Communication System provides funding for the network and servers to be upgraded at the Wastewater Treatment Plant (WWTP). The control system at the WWTP is currently being upgraded and these servers will form the backbone of the system. The computers involved in this project will allow the operators to utilize the new control system and optimize the wastewater process.

The network and servers are being upgraded as part of this contract to provide the infrastructure needed for the new control system to operate. The new equipment, which will be installed and commissioned, will allow the parts of the control system to communicate with each other. The servers will provide a redundant and secure system which will allow better monitoring of the WWTP system. The new equipment will also back-up the data of the control system.

REPORT

In February 2012, a notice was advertised requesting proposals for this project. In spite of many companies picking up the Terms of Reference, only two companies submitted a proposal and are listed below:

- Hinz, A Rockwell Automation Company (Saskatoon, SK)
- WBM Office Systems (Saskatoon, SK)

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 23**

It was requested that they provide all the necessary equipment and labour needed to make the network and server system run properly. This also includes commissioning and support for the system.

The proposals were evaluated using the criteria in the Terms of Reference. The proposal from WBM Office Systems was selected as the best candidate for the work. WBM Office Systems personnel are qualified to do the work and have experience with this type of installation.

OPTIONS

In order for the control upgrade that is underway to be successful this project must be completed.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The upset fee for engineering services for the project, and the net cost to the City would be as follows:

Hardware Costs	\$110,062.46
Software Costs	17,806.00
Labour	34,017.00
Contingency	<u>40,000.00</u>
Subtotal	\$201,885.46
PST on subtotal	10,094.27
GST on subtotal	<u>10,094.27</u>
Total Price	\$222,074.00
GST Rebate	<u>(10,094.27)</u>
Net Cost to the City	<u>\$211,979.73</u>

Capital Project #687-20 - WWT - Asset Replacement - Process Control/Communication System has sufficient funding to cover the costs for these engineering and construction services.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

**G1) Capital Project 2132 –New Police Headquarters Facility
Increase to Fees for Owner’s Consultant Agreement
(Files CK.1750-1, CK.600-5 and CS.600-5)**

- RECOMMENDATION:**
- 1) that an increase of \$1,631,605 to the fees contained within the Owner’s Consultant Agreement with Rebanks Pepper Littlewood Architects Inc., for the new Police Headquarters Facility, be approved for a total estimated cost of \$3,500,000 (excluding GST); and
 - 2) that the City Solicitor be instructed to prepare the update to the Consulting Services Agreement as required for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

BACKGROUND

At its meeting held on April 26, 2010, City Council approved retaining Rebanks Pepper Littlewood Architects Inc. (RPL) in the role as the Owner’s Consultant for the new Saskatoon Police Headquarters project for a fee for service estimated cost of \$1,868,395 (excluding GST, PST, and travel expenses).

At its meeting held on June 13, 2011, during Matters Requiring Public Notice, City Council approved the recommendation that the Administration be authorized to borrow an additional \$31,100,000 (up to \$122,100,000) to finance the new Police Headquarters Facility (Capital Project 2132), approved in previous capital budgets and capital plans, with a debt repayment term of 30 years.

REPORT

The Owner’s Consultant costs are based on time and expenses. The Owner’s Consultant assists the Administration in setting up the documentation and process for the design build proposals, as well as providing contract administration, design review, and quality assurance and control of the design build contract.

Based on the expanded scope, time frame, and level of design review for the project, the original estimate for the work with RPL needs to be increased to \$3,500,000 (excluding GST). The increase of \$1,631,605 is based on work completed in 2010 and 2011, and work forecasted to the end of the project. For project budget purposes, the increased amount of the estimate provided by RPL has been adjusted to round up the total estimated cost to \$3,500,000.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 25

The updated estimate is based on the following factors that have arisen since the original Owner's Consultant costs were provided in April 2010:

- an increase in project scope and construction value (approximately 70-75% based on building size, addition of parking structure and construction value);
- increased time frame for pre-contract services and design-build compliance services (approximately 38 to 48 months); and
- an increased level of detail and effort for design review and project management during the compliance stage to date.

This increase in the allocation of project costs is accounted for within the \$122,100,000 previously approved for Capital Project 2132 – Police – New Headquarters Facility. City Council's approval is now being sought to increase the contract amount for the Consulting Services Agreement which had been previously approved by City Council on April 26, 2010.

FINANCIAL IMPLICATIONS

There are no financial implications, as the increase in consulting fees can be accommodated within the funds already allocated and approved for Capital Project 2132 – Police – New Headquarters Facility.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, was provided as previously outlined in this report.

**G2) 2011 Capital Budget
Capital Project 1949 – City Hall Accommodation Plan
Award of Tender for Movable Wall System
(Files CK. 640-1 and IS. 640-11-3)**

- RECOMMENDATION:**
- 1) that the proposal submitted by HBI Office Plus Inc., for Contract No. 11-1052, Movable Wall System, Clerk's Office, City Hall, at a total estimated cost of \$124,156.95 (including GST and PST) be accepted; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the contract documents, as prepared by the City Solicitor under Corporate Seal.

ADOPTED.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 26

REPORT

Capital Project 1949 – City Hall Accommodation Plan, includes the reconfiguration and renovations to the second floor south location, which was recently vacated by the Corporate Information Services (CIS) Branch. This is a permanent move for the City Clerk's Office. This office has been designed based on the recently adopted civic office space standards. Last year, Senior Administration directed that a Request for Proposals (RFP) be prepared which would include the provision of a mock-up of moveable wall systems for analysis and selection for use in future phases of City Hall Accommodation Plan Project.

The benefits of using movable wall systems over custom “stick-frame” office enclosure methods are the versatility and flexibility of the interchangeable module surfaces, as well as the sustainability benefit of not creating construction waste when changes are needed. In addition, the wall module would be an inventory “asset” rather than a “consumable” during the retrofit phase of redevelopment work.

The RFP submission/prequalification/mock-up/selection procurement process was used to identify the civic requirements and allow open submissions with an “apples to apples” pre-qualified review process to determine the successful proponent, as each furnishing supplier promotes varying product strengths within their product lines.

The Movable Wall System RFP was issued December 6, 2011, and five submissions were received on January 6, 2012. Two submissions, from HBI Office Plus Inc. (HBI) and Agile Walls Inc., were prequalified to proceed to the mock-up stage of the procurement process. The mock-ups were installed and reviewed in mid February. Reviews of recently completed movable wall installations at BHP Billiton and Colliers McClocklin Real Estate Corp. were also added to the review process. Formal reviews to weigh the attributes of each of the mock-ups were completed on Friday, February 17.

The HBI submission excelled in the following weighted criteria categories: delivery of its product to City Hall (loading access, size of delivery truck); installation speed and ease of assembly-disassembly and then reassembly (mock-up unit); suitability of electrical connections and outlet locations; hinged door hardware and adjustability (uneven existing concrete floor surface); functional suitability and aesthetics for the tack board/coat hanger/marker board module surfaces; ceiling connection; and overall durability and aesthetics of the system. Both proponents scored the same in the criteria, wall “start” assembly (how the panel module affixes to existing perimeter wall conditions). The overall scoring for HBI was 91, and for the Agile Wall Inc. system, the scoring was 79.5.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 27**

The two prequalified proposals include 5% PST and 5% GST:

<u>Company Name</u>	<u>Phase 1 CH-CC</u>	<u>Mock-up Costs</u>	<u>Total Price</u>
Agile Walls Inc.	\$109,891.16	\$13,588.35	\$123,479.51
HBI Office Plus Inc.	\$114,740.76	\$9,416.19	\$124,156.95

All bids were reviewed by Kindrachuk Agrey Architecture Inc., Corporate Planning and Project Services representatives. The highest weighted RFP submission, from HBI, is acceptable to the City of Saskatoon.

It should be noted that the mock-up office equipment was purchased and will be used in upcoming office renovations. One of them will be used within the City Clerk's Office renovations, and the other will be used in the current renovations and fit up of leased space within the York Building along 23rd Street.

OPTIONS

There are several options. One option is to award a contract to Agile Walls Inc. which has a lower Phase I cost amounting to 4.2% less than that submitted by HBI Office Plus Inc. This is not recommended as the proposal submitted by Agile Walls Inc. scored significantly lower in the overall review criteria.

Another option is to use traditional "stick framing" methods for office enclosures. This option is not recommended due to the inflexibility of this method and overall environmental considerations such as reducing construction waste as offices do undergo alterations as needs and programs change.

FINANCIAL IMPLICATIONS

The net cost to the City of Saskatoon for the proposal submitted by HBI Office Plus Inc., including the noted mock-up price, is as follows:

Base Bid Price	\$114,740.76
Mock-up Price	<u>9,416.19</u>
Contract Total (includes PST and GST)	\$124,156.95
Less GST Rebate	<u>(5,643.50)</u>
Net Cost to the City	<u>\$118,513.45</u>

Funding for this project is identified in the approved 2011 Capital Project 1949 City Hall Accommodation Planning, funding.

ENVIRONMENTAL IMPLICATIONS

The moveable wall system provides a sustainability benefit of not creating construction waste when changes are needed, and that the wall module would be an inventory “asset” rather than a “consumable” during the retrofit phase of redevelopment work.

SAFETY (Crime Prevention Through Environmental Design (CPTED))

The CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section A – OFFICE OF THE CITY CLERK

**A1) Establishment of Polls and Polling Places
2012 Local Government Elections
(File No. CK. 265-1)**

- RECOMMENDATION:**
- 1) that City Council approve the division of the City into polling areas as outlined on the attached map; and
 - 2) that City Council approve the polling places outlined in the attached list.

ADOPTED.

Section 17(1) of *The Local Government Election Act* states that City Council shall divide the municipality into as many polling areas as considered necessary for the convenience of voters, and name the polling place for each of the polling areas so established.

Attached is a map dividing the City into 60 polling areas, as well as a list of polling places. For the most part there is one poll located in each neighbourhood. Newer neighbourhoods such as Stonebridge and The Willows have a poll within their neighbourhood, while others such as Hampton Village, Rosewood, Willowgrove, and Arbor Creek have a poll in an adjoining neighbourhood.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 29**

ATTACHMENTS

1. Polling Areas and Polling Places
2. Map

**A2) Hours of Voting
2012 Local Government Elections
(File No. CK. 265-1)**

RECOMMENDATION: that polls be open for voting between 8:00 a.m. and 8:00 p.m. on election day.

ADOPTED.

The Local Government Election Act stipulates that polls must be open for voting between 9:00 a.m. and 8:00 p.m. as a minimum on election day, and that the Returning Officer may open polls for voting earlier than 9:00 a.m. on election day. Prior to 2003 there was no discretion allowed, and voting took place between the hours of 10:00 a.m. and 8:00 p.m.

In 2006 and 2009 voting took place between 8:00 a.m. and 8:00 p.m. Election officials must be at the poll one hour ahead of opening and stay up to one hour after the close of the poll, which means that they are working for 14 hours. It is therefore not recommended that polls open any earlier than 8:00 a.m.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 30**

**A3) Advance Polls
2012 Local Government Elections
(File No. CK. 265-1)**

- RECOMMENDATION:**
- 1) that City Council authorize the establishment of the following Advance Polls:
 - a) Committee Room E, City Hall

Saturday, October 13	10:00 a.m. – 5:00 p.m.
Monday, October 15	11:00 a.m. – 6:00 p.m.
Tuesday, October 16	11:00 a.m. – 6:00 p.m.
Wednesday, October 17	11:00 a.m. – 6:00 p.m.
Thursday, October 18	11:00 a.m. – 6:00 p.m.
Friday, October 19	11:00 a.m. – 6:00 p.m.
Saturday, October 20	10:00 a.m. – 5:00 p.m.
 - b) The Mall at Lawson Heights
Confederation Mall
Market Mall
The Centre

Saturday, October 13	11:00 a.m. – 5:00 p.m.
Thursday, October 18	1:00 p.m. – 8:00 p.m.
Friday, October 19	1:00 p.m. – 8:00 p.m.
Saturday, October 20	11:00 a.m. – 5:00 p.m.
 - c) University of Saskatchewan

Monday, October 15	9:00 a.m. – 4:00 p.m.
Tuesday, October 16	9:00 a.m. – 4:00 p.m.
Wednesday, October 17	9:00 a.m. – 4:00 p.m.
Thursday, October 18	9:00 a.m. – 4:00 p.m.
Friday, October 19	9:00 a.m. – 4:00 p.m.
 - 2) that the Returning Officer be authorized to make any changes that may become necessary to accommodate the needs of the malls.

ADOPTED.

Section 92(2) of *The Local Government Election Act* states that City Council shall authorize the establishment of one or more advance polls for eligible electors to cast their vote in advance of election day, and fix the days and hours for advance voting.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 31**

In an attempt to increase voter turnout by making Advance Poll voting more convenient, it is recommended that Advance Polls be established in four malls in the city, as well as at the University of Saskatchewan. While the malls have given their approval, it may be necessary to make minor changes to the hours of voting closer to the date of the election.

As in previous years, free transit will be available for all Advance Polls and on election day.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Bylaw 8491 - The Campaign Disclosure and Spending Limits Bylaw, 2006
Definition of “Election Advertising” and Deadline to File Statements
(File No. CK. 255-5-1)**

RECOMMENDATION: that City Council consider Bylaw No. 9012.

ADOPTED.

At its meetings held on February 6, 2012 and February 27, 2012, City Council received separate reports from Executive Committee recommending changes to The Campaign Disclosure and Spending Limits Bylaw, 2006.

The first report (Clause 2, Report No. 2-2012) was considered by City Council on February 6, 2012. City Council resolved that the deadline for Councillor candidates to file their Statements of Election Expenses and Contributions be increased to three months.

The second report (Clause 4, Report No. 3-2012) was considered by City Council on February 27, 2012. City Council resolved that a definition of “election advertising” be added to the Bylaw.

In both cases, the City Solicitor was instructed to prepare the appropriate amendment to the Bylaw.

Further to City Council’s instructions, we are pleased to submit The Campaign Disclosure and Spending Limits Amendment Bylaw, 2012. The proposed Bylaw contains both amendments as requested by City Council.

ATTACHMENT

1. Proposed Bylaw No. 9012, The Campaign Disclosure and Spending Limits Amendment Bylaw, 2012.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 32**

**B2) Bylaw No. 7767, *The Recreation Facilities and Parks Usage Bylaw, 1998*
Proposed Amendments
(File No. CK. 4205-1)**

RECOMMENDATION: that City Council consider proposed Bylaw No. 9013.

ADOPTED.

Bylaw No. 7767, *The Recreation Facilities and Parks Usage Bylaw, 1998* (the “*Parks Bylaw*”), regulates the use of City public spaces, and all such areas are available for public use and public bookings. During the course of a review of the *Parks Bylaw*, it was found that other City public spaces, such as City Hall Square, Market Square and parts of River Landing, are also used for public gatherings but were not included in the *Parks Bylaw* when it was originally drafted.

With the growth of the City, there has been an increasing demand for usage of City Hall Square. As well, the development of River Landing has produced significant interest in public events in that area, particularly the Market Square. The Administration currently establishes bookings for these areas using the criteria which is set out in the *Parks Bylaw*, plus additional administrative requirements.

As a result, we are recommending that these areas be specifically identified within the *Parks Bylaw* but that only appropriate sections of the *Parks Bylaw* be applicable to them. This will allow the current booking procedures and criteria to continue but under the aegis of a bylaw.

It was also thought to be prudent to delegate the enforcement of the *Parks Bylaw* so there are clearer lines of authority over such areas.

The attached proposed Bylaw makes the recommended amendments to the *Parks Bylaw*.

ATTACHMENT

1. Proposed Bylaw No. 9013, *The Recreation Facilities and Parks Usage Amendment Bylaw, 2012*.

**B3) Proposed Amendment to *The Cities Act, S. S. 2002, c. C-11, Exempt Property and Taxes Owing from Previous Years*
(Files CK. 127-12 and CK. 1965-1)**

RECOMMENDATION: that City Council write to the Minister of Municipal Affairs requesting an amendment to *The Cities Act, S. S. 2002, c. C-11.1* as set out in this report.

ADOPTED.

BACKGROUND

The Ministry of Municipal Affairs has recently issued a call for proposed amendments to *The Cities Act*. As City Council is aware, the question of exempt properties and notifications of sale has become an issue in Saskatoon. As a result, we are proposing that City Council request legislation in this area. Any legislative changes would come into effect in spring 2013, and would not be retroactive.

REPORT

For properties in general, the Assessor is notified directly by Information Services Corporation of Saskatchewan ("ISC") of transfers of land located within the City of Saskatoon which are registered at ISC. In addition, as part of the sale transaction, the parties will be interested in ensuring that the Assessor is aware of the date of the sale, so that the seller will no longer be liable for the taxes on the property after that date. If no transfer of title occurs at the closing date of the sale, the seller will notify the Assessor of the agreed date on which the liability for payment of taxes is to transfer to the new owner. This is because, in the absence of such notification, the Assessor will continue to charge the taxes to the seller, and the seller is liable to pay those taxes.

The situation with exempt property is somewhat different. The seller of exempt property is not paying taxes on the property. If the property is sold to someone who does not qualify as exempt, it becomes taxable. If on the date of the sale, title to the exempt property is transferred, the Assessor will receive a notice from ISC and will transfer the property to the taxable roll. If, however, there is no transfer of title at the time of the sale, the Assessor is reliant on the seller to provide him with notification of the sale, the same as in a sale of taxable property.

The difference is that, if the owner of the exempt property does not provide notice of the sale to the Assessor, the property continues to be treated as exempt. The seller (as an exempt entity) does not pay taxes, and the new owner does not pay taxes (because the Assessor is not aware of the sale). Unlike the private property scenario, there is no financial incentive for the exempt owner to promptly notify the Assessor of the sale.

This is the "gap" in the system which has been identified. It is, we believe, a gap which should be addressed. Tax exemption is a privilege which is extended to a very limited number of groups. Tax exempt properties utilize and benefit from municipal services and infrastructure, no different than all other properties in the City. However, unlike other properties, tax exempt properties do not pay for their share of municipal services and benefits. The taxable properties collectively pay the cost of the municipal services and benefits utilized by the tax exempt properties.

This is why it is critically important that the Assessor be immediately aware of any change in status of exempt property. To do otherwise, creates a situation where the collective tax payers are paying for the municipal services, not of an exempt entity, but of another property owner who has no right to such a benefit.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 34

Our Office researched the legislation of Ontario and of all of the western provinces to see if this issue was addressed in any way in their legislation. Alberta's legislation is like Saskatchewan's and does not address this situation. The other provinces, being Ontario, Manitoba and British Columbia, all address this situation in some fashion.

The most relevant and clearest legislation in our view is that of British Columbia. A copy of the relevant provisions are attached. British Columbia's *Assessment Act* [RSBC 1996] C. 20 ("BC's Act"), contains two provisions which we believe would be of assistance if included in Saskatchewan's *Cities Act*.

Section 17 of BC's Act provides that if land owned by the Crown (which is all tax exempt) is leased, granted or sold, the minister of the relevant ministry must immediately advise the assessor of the assessment area in which the land is located of the details of the lease or sale. Section 17 also requires that all public officers and officers and employees of Crown corporations and agencies must provide the assessor with all information as may be requested to complete assessments.

Section 17 deals with provincially-owned lands (including Crown corporations and agencies), but does not deal with other exempt properties, such as those owned by school boards and religious organizations. While it would be ideal to have all exempt property owners included, we are recommending that we start by asking that only the Province and its corporations and agencies have the reporting obligation at this time. The Province has the resources to put a reporting requirement into effect, and their experience would be a good test of the legislation.

Section 12(3) of BC's Act has provisions for the collection of taxes from previous years, which would also be of assistance in Saskatchewan.

The Saskatchewan *Cities Act* (s.178) provides that if an assessor discovers an error or omission in the assessment roll, he may correct the roll but only for the current year. This type of provision is common in municipal legislation. The intent is to prevent an assessor from creating a situation where a tax payer is faced with a large bill for back taxes, solely because of an error made by the assessor.

However, unlike Saskatchewan, other provinces include in their legislation an exception to this rule. The exception is for situations where the error in the assessment roll is caused by the actions of the tax payer.

Section 12(3) of BC's Act is an example of such legislation. It provides that if, after the completion of an assessment roll, the assessor finds that a property:

- (a) was liable for assessment in a previous year, but not assessed; or
- (b) was assessed in a previous year for less than the amount for which it should have been assessed; and,

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 35**

is attributable to:

- (a) an owner's failure to disclose;
- (b) an owner's concealment of particulars relating to assessable property;
- (c) a person's failure to make a return required by the Act; or
- (d) a person's making of an incorrect return,

then the assessor may go back and reassess the previous year or years. The number of years which may be revisited is unlimited, provided that the above conditions apply. Once a property is assessed or reassessed for a previous year or years, taxes will be owing for that year or years. As we understand it, penalties would be payable.

Legislation such as this would be a strong incentive for property owners to take responsibility to ensure that the Assessor knows what property they own, including its full particulars.

In summary, legislation such as British Columbia's would go a long way towards closing the "gap" identified recently in Saskatoon. It is not unique legislation. Manitoba and Ontario also address the issue in their statutes. The appropriate request is to the Minister of Municipal Affairs for an amendment to *The Cities Act*. The Province has indicated that they may be preparing amendments to *The Cities Act* for the fall 2012 Legislature, with passage proposed for spring 2013.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Sections 17 & 12 of the *Assessment Act* [RSBC 1996] C. 20.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 36**

**B4) Street Activity Steering Committee
(File No. CK. 5000-1)**

- RECOMMENDATION:**
- 1) that the attached Agreement between the City and The Partnership be approved;
 - 2) that City Council authorize His Worship the Mayor and the City Clerk to execute the Agreement under the Corporate Seal;
 - 3) that City Council appoint the Street Activity Steering Committee as a Special Committee with the term, membership and mandate as set out in this report; and
 - 4) that the City Clerk be authorized to provide appropriate services to the Street Activity Steering Committee.

ADOPTED.

At its meeting held on March 12, 2012, City Council made the following resolutions:

- “1) that the City Solicitor bring forward to City Council a draft two-year contract between the City and The Partnership to deliver the Community Support Program as outlined in the attached report dated February 29, 2012;
- 2) that the City Solicitor bring forward a draft bylaw to establish the Street Activity Steering Committee for a two-year period, reporting to Administration and Finance Committee; ...”

1. Agreement with The Partnership

Attached please find a proposed Agreement with The Partnership to deliver the Community Support Program (the “Program”) in accordance with the February 29, 2012, report to Administration and Finance Committee. The Agreement incorporates the intended relationship of The Partnership and the Street Activity Steering Committee (the “Steering Committee”).

The contract amounts are \$435,120.00 for year one (being \$68,700.00 start-up expenses and \$366,420.00 payment for services) and \$367,720.00 for year two. These amounts are \$20,150.00 more for year one and \$12,600.00 more for year two than was shown in the budget presented to Administration and Finance Committee. This reflects final estimates regarding leasehold improvements, Workers’ Compensation rates, the cost of City radios, administration costs, etc.

2. Establishment of Street Activity Steering Committee

City Council has the authority under section 75 of The Council and Committee Procedure Bylaw, 2003 to appoint Special Committees by resolution. The Steering Committee is intended to remain in place only for the length of the two-year Program. At the end of that time the Program will be evaluated. We expect that the continuation and membership of the Steering Committee will also be reviewed at that time. As a result, it is our recommendation that the Steering Committee be structured as a two-year Special Committee, with the following membership, term and mandate:

Membership

Vanessa Charles - Saskatoon Anti-Poverty Coalition
Terry Scaddan - The Partnership
Randy Pshebylo - Riversdale BID
Sarah Marchildon - Broadway BID
The Saskatoon Chief of Police or his designate
Advisor to the Steering Committee
Elisabeth Miller - Community Services Department, City of Saskatoon

Term

April 1, 2012, to March 31, 2014. The Steering Committee shall not continue beyond its term, unless expressly provided for by City Council.

Mandate

- (a) to hold regular meetings once the Program is fully operational, to receive reports from the Supervisor of the Program and discuss issues as they arise in the Program and are brought forward to the Steering Committee;
- (b) to assist The Partnership, as requested, in the coordination of the Program;
- (c) to report on the Program to the Administration and Finance Committee, with the first report occurring as soon as possible after the Community Support Officers are actually patrolling the streets, and the second report occurring no later than January 31, 2013;
- (d) to provide reports on gaps or issues arising out of the Program, as may be appropriate, to the Safe Streets Commission;
- (e) to continue to meet on a regular basis with the group of community support agencies which has been brought together, to provide information to them and seek feedback from them on the Program. These meetings shall occur at least four times per year during the term of the Steering Committee;

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 38**

- (f) to approach the provincial and federal governments, to investigate possible funding for the Program; and
- (g) to ensure that appropriate statistics are collected during the term of the Program; to hire Inshtrix Research Inc. to conduct a follow-up study in the fall of 2013 (at a cost of no more than \$35,000.00 of City funds), and to report to the Administration and Finance Committee no later than November 12, 2013, with a recommendation as to whether the Program should be continued and, if yes, what sources of funding might be available.

The City Clerk has indicated that their office would be able to provide services to the Steering Committee.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Memorandum of Agreement between The City of Saskatoon and The Partnership.

REPORT NO. 5-2012 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor C. Clark, Chair
Councillor P. Lorje
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Loewen

1. **Business License Program – Business Profile – Annual Report 2011
(Files CK. 430-76 and PL. 4005-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated March 5, 2012, providing the 2011 Annual Report of the Business License Program.

Your Committee has reviewed the report with the Administration. The Administration has advised that information on the Business License Program is available on the City's website

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 39**

www.saskatoon.ca under “Business License” in the alphabetical listing. Copies of previous annual reports are available, along with the Business Start-Up Guide, and other resources.

A copy of the Business Profile – Annual Report 2011 is provided on the website as part of this report.

**2. Special Events Policy No. C03-007
Request for Funding – 2012 Saskatchewan Provincial 55+ Games
(Files CK. 1870-15 and LS. 1870-12-2)**

RECOMMENDATION: that funding in the amount of \$40,000 be allocated to the 2012 Saskatchewan Provincial 55+ Games, as this event meets the eligibility requirements as outlined in the Special Events Policy No. C03-007.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated March 6, 2012, with respect to the above request for funding from the Special Events Reserve.

Your Committee has reviewed and supports the above recommendation of the Administration with respect to a request for funding for the 2012 Saskatchewan Provincial 55+ Games to be held in Saskatoon from July 3 to 5, 2012.

**3. New Initiative to Promote Healthy Living
(Files CK. 205-1 and LS. 205-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated February 28, 2012, submitted in response to a referral from City Council.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council for information.

**4. Westgate Heights Attainable Housing Inc. - Innovative Housing Incentives
Affordable Rental Units – 3315 Centennial Drive
(Files CK. 750-4 and PL. 951-111)**

- RECOMMENDATION:**
- 1) that funding of \$700,000 for 34 affordable rental units by Westgate Heights Attainable Housing Inc., located at 3315 Centennial Drive, be approved under Innovative Housing Incentives Policy No. C09-002;
 - 2) that a five-year tax abatement on the incremental taxes be applied to the subject property commencing the next taxation year following completion of the project; and
 - 3) that the City Solicitor be requested to prepare the necessary agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated March 5, 2012, with respect to an application for funding assistance for 34 affordable rental units under the Innovative Housing Incentives Policy.

Your Committee has reviewed the report with the Administration. The Administration advised that the application for funding is for affordable rental units targeted for larger families. Further clarification was provided by Ms. Deb Horseman, Project Development Consultant, Saskatchewan Housing Corporation, that the units would be offered to low-income households with an annual income at or below the Maximum Income Limits as determined by the Saskatchewan Housing Corporation, which is currently at \$52,000 for families. Monthly rental costs for the three-bedroom units would be around \$950, with appropriate increases for each added bedroom.

The Administration has advised your Committee that the site plan was attached for information only and will be subject to further review and revision.

Following review of the matter further with the Administration, your Committee is supporting the above recommendations of the Administration.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 41**

**5. 2011 Annual Report – Neighbourhood Services Section –
Community Development Branch
(Files CK. 430-34 and LS. 430-8)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated March 6, 2012, providing the 2011 Annual Report of the Neighbourhood Services Section.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

REPORT NO. 2-2012 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor M. Heidt, Chair
Councillor D. Hill
Councillor P. Lorje
Councillor G. Penner
Councillor M. Loewen

**1. Willowgrove Commercial Site
412 Willowgrove Square
Request for Proposals Selection
(File No. CK. 4215-1)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated February 27, 2012 forwarding information on proposals received in response to the Request for Proposals for the intended mixed use commercial/residential development in the Willowgrove Neighbourhood's urban village concept area which is zoned B1B – Neighbourhood Commercial Mixed Use District.

The Administration and a representative from Baydo Development Corporation provided a PowerPoint presentation on this matter.

IT WAS RESOLVED: that the recommendation of the Land Bank Committee be adopted.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 42

2. Request to Sell City-Owned Property

**Lots 22 to 41, Block 976, Plan 102001868; Lots 38 to 111, Block 979, Plan 102001868; Lots 1 to 25, Block 980, Plan 102001868; Lots 1 to 34, Block 981, Plan 102001868 Lots 18 and 19, Block 984, Plan 102000777; Lot 204, Block 979, Plan 102000777; on Hargreaves Manor, Hargreaves Way, Hargreaves Crescent, Hargreaves Court, Klassen Crescent and Hampton Circle
Hampton Village Neighbourhood
(File No. CK. 4215-1)**

RECOMMENDATION:

- 1) that the Land Bank Manager be authorized to sell 156 lots in the Hampton Village Neighbourhood through a lot draw process, as outlined in the attached report;
- 2) that any of the lots which are not sold through the lot-draw process be placed for sale over-the-counter on a first-come, first-served basis; and
- 3) that the Land Bank Manager be authorized to administer development controls for the 156 lots in accordance with the criteria outlined in the attached report.

ADOPTED.

Attached is a report of the General Manager, Community Services Department regarding sale of 156 lots in the Hampton Village Neighbourhood, through a lot draw process to individuals and builders, and obtain approval to administer development controls for each of the 156 lots.

As City Council will note, these lots represent the final single-family lots available within the Land Branch's Hampton village ownership area, and demand for these lots is expected to be strong. The frontages range from 13.14 metres (43 feet) to 19.80 metres (65 feet), with prices ranging from \$86,700 to \$180,600 – the average lot price in this phase being \$123,724.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

MONDAY, MARCH 26, 2012

PAGE 43

**3. Request to Issue a Request for Proposals for the Sale of City-Owned Property
Parcel C, Plan No. 102030219 (103 Pohorecky Crescent)
Evergreen Neighbourhood
(File No. CK. 4215-1)**

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell Parcel C, plan No. 102030219 (103 Pohorecky Crescent) in the City of Saskatoon through a Request for Proposal process for an innovative, environmentally-friendly multi-family development using price and selection criteria as identified in the attached report;
 - 2) that if the parcel is not sold through the Request for Proposal process, it be offered for sale by Public Tender;
 - 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sale by Request for Proposals; and
 - 4) that the Land Bank Manager be authorized to administer architectural controls as a condition of sale for the parcel in accordance with the criteria outlined in the attached report.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated February 27, 2012 regarding a request to sell Parcel C at 102 Pohorecky Crescent in the Evergreen Neighbourhood by Request for Proposal process, rather than by public tender, and to administer architectural controls on the site.

The proposed use of the RFP process, is in keeping with the intent of the Land Branch to encourage innovation in sustainable development on the largest and most visible multi-family site in the village centre of Evergreen. This intent is consistent with the City of Saskatoon's strategic goal of Environmental Leadership. A final proposal that reduces GHG emissions and water usage, uses renewal energy sources, diverts waste from the landfill, and uses leading edge construction techniques will all lead to measurable success indicators that demonstrate the Administration's commitment to achieving this goal.

REPORT NO. 5-2012 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor B. Dubois
Councillor M. Heidt
Councillor D. Hill
Councillor A. Iwanchuk
Councillor M. Loewen
Councillor P. Lorje
Councillor T. Paulsen
Councillor G. Penner

1. Infill Development Strategy and Process
(File No. CK. 4110-1)

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered and supports the following report of the General Manager, Community Services Department dated March 5, 2012:

“EXECUTIVE SUMMARY

To help guide the growth of the city and support the direction of sensitive infill development, your Administration intends to pursue a comprehensive strategy for infill development. The Infill Development Strategy (Strategy) will address several land use issues and forms of development within the built-up areas of the city. The Strategy will categorize infill into one of three types, and address the opportunities and challenges associated with each:

- a) neighbourhood level (infill of individual residential lots);
- b) intermediate level (development or redevelopment opportunities on larger parcels of land); and
- c) strategic level (significant infill in key locations that could have a city-wide effect).

The programs and policies proposed as part of the Strategy will provide the necessary regulations and innovations to support balanced and sensitive densification. Through these initiatives, this project will also support many of the Strategic Plan’s Goals, and the long-

and short-term priorities associated with them. Increasing and encouraging infill development is specifically identified as a ten year strategy for achieving the Strategic Goal of Sustainable Growth.

BACKGROUND

Your Administration has heard a number of strong messages from the community through the Saskatoon Speaks process and during the course of regular business practice regarding balanced growth and sensitive infill.

Through Saskatoon Speaks, it was made clear that if we continue to rely too heavily on outward growth and car-oriented development, we will likely experience increased commuting times, traffic congestion, and financial challenges related to the cost of new infrastructure. As stated in the Community Vision:

“by balancing low-impact ‘greenfield’ development at the city’s edges with sensitive ‘infill’ development, the city can realize many benefits, including: lower infrastructure and servicing costs, more housing diversity, more support for small businesses, the revitalization of declining areas, and more support for transit, walking, and cycling.”

The Strategy is a component of Phase II of the Official Community Plan Bylaw No. 8769 (OCP) and Zoning Bylaw No. 8770 Review (Capital Project No. 2167). Phase II of this project will be focused on a number of specific policy issues, which have arisen as a result of various civic initiatives, such as the Strategic Plan, the New Neighbourhood Design and Development Standards Report, and the Integrated Growth Plan (IGP).

REPORT

Infill housing development has accounted for 21.6 percent of new dwelling unit construction since 2003 in the city. Building permit data since 1991 suggests that this trend has been long term.

While the infill rate over the last decade has been significant, the potential for greater infill exists to meet the changing needs of the community and maintain Saskatoon’s quality of life. Saskatoon Speaks pointed to a need for a new, more refined policy context to guide infill development. The Strategic Plan has also identified the need to balance growth through increased and enhanced infill development opportunities as a long-term strategy for Sustainable Growth.

Development on vacant sites and replacement of older homes will continue. However, larger projects that will produce more significant gains in population and slow the growth in the city’s footprint are more complex. These larger projects will require greater supports including, but not limited to, infrastructure planning and investment (for example, roadways, public transit, and water and sewer lines), and broader public consultation.

Through this Strategy, as well as the IGP, due consideration will be given to these elements.

Policy and Program Context

The OCP provides the regulatory context for infill development. Section 5.2.2a) of the OCP states that infill may consist of development on vacant or underutilized parcels of land in established neighbourhoods, the conversion of non-residential buildings and sites to residential use or mixed use, or the redevelopment of existing residential properties.

Through a number of existing policies and programs, the City of Saskatoon (City) has been encouraging infill development for a number of years. Some of these policies and programs include:

- a) provisions for accessory suites in one-unit dwellings throughout the city;
- b) the Downtown Housing Incentive Program;
- c) the former Enterprise Zone Program;
- d) the Legalizing Existing Suites Program;
- e) the Vacant Lot and Adaptive Re-Use Strategy;
- f) the creation of the B4A Zoning District to allow high-density, multiple-unit dwellings on shopping centre sites as a discretionary use; and
- g) the Heritage Conservation Program (intended to support conservation and adaptive re-use of older buildings).

As directed by the City's 2012 to 2022 Strategic Plan, your Administration is refocusing and updating the fundamental growth principles used in Saskatoon in a new IGP. Infill development will be a key component of the IGP, which will integrate land use plans with plans for transportation, transit, and servicing. This project will directly address three of the nine IGP strategies – establish infill corridors, continue to support strategic infill areas, and amend policies and develop incentives to support neighbourhood infill.

Categories of Infill Development to be Addressed

Infill development takes on many forms and, as noted, has been divided into three main categories for this review:

- a) neighbourhood level (infill of individual residential lots);
- b) intermediate level (development or redevelopment opportunities on larger parcels of land); and
- c) strategic level (significant infill in key locations that could have a city-wide effect).

A. Neighbourhood Level Infill

Community feedback over the years has noted that a sensitive approach is needed to ensure infill fits well with its surroundings. The neighbourhood or local phase of this Strategy will include the following work:

1. Develop infill guidelines and regulations that will identify relevant design qualities for infill development, and a design review process where development approval is involved. Retaining an appropriate consultant will be required to complete this objective.
2. Review options and the potential suitability for alternative forms of small-scale infill projects not currently permitted in Saskatoon, including garden and garage suites, and secondary suites in two-unit or semi-detached dwellings. Identify appropriate development standards for those forms of development recommended for inclusion as part of the Strategy.
3. Revise polices contained in the OCP pertaining to infill housing development to ensure that development proposals address neighbourhood context.

B. Intermediate Level Infill

The intermediate level phase of this Strategy will include the following work:

1. Review location and issues associated with areas currently zoned RM3, RM4 and M3 – Medium-Density Zoning Districts – that could be redeveloped to higher densities than what currently exists on the sites. Significant redevelopment potential exists within the City’s inventory of medium density properties.
2. Explore options to improve the process for review of intermediate level infill opportunities to ensure development is compatible with the surrounding neighbourhood and meets the objectives of the Strategy.
3. Determine appropriate locations and regulations for infill corridors, in conjunction with the IGP.
4. Review options for medium-density mixed-use development in conjunction with older suburban centre sites or strip malls. This type of development would support the creation of complete communities and provide transit friendly “community hubs,” as described in Saskatoon Speaks. The creation of a policy document or zoning guidelines for these sites will be a key component in their successful redevelopment.

C. Strategic Level Infill

Opportunities for strategic level, long-term infill development exist throughout many areas of the city, and will be reviewed through the following projects. The outcomes of these projects will align with many aspects of the Strategic Plan.

1. Integrated Growth Plan – This initiative establishes an integrated plan for growth, development, transportation, and utilities in Saskatoon that reflects the vision, long-term strategies, and short-term priorities of the new Strategic Plan. As such, this initiative will have wide-ranging implications for future development and strong linkages to the Strategy as one means of implementation.
2. University of Saskatchewan Vision 2057 - The University of Saskatchewan has identified a 50-year plan to develop urban residential and mixed uses in a central location on its endowment lands, which could support a significant infill population. The College Quarter Concept Plan is the first stage in this development.
3. North Downtown Master Plan – This development area will revitalize a central area of the city that has historically been dominated by rail yards and the City Yards, and will increase the Downtown residential population. A Request for Proposals (RFP) for a consultant to prepare this Master Plan will be issued in spring of 2012.
4. The New Plan for City Centre – This planning study will result in the development a comprehensive plan for the City Centre and adjacent corridors. The background components of this study are now complete, and Phase 3, the development of the New Plan for City Centre, will be initiated in spring of 2012. A final phase of this project will provide a design for a new Civic Plaza in the geographic area housing City Hall, the library, and the Transit Mall.

The above projects will provide long-term direction to support balanced growth. The projects described here will each have their own timelines for study, reporting, and public and stakeholder consultation.

Consultation Program

A stakeholder and public consultation process will be undertaken in conjunction with the development of the Strategy, and is intended to build upon the messages heard from the wider community during the Saskatoon Speaks process. The initial consultation will be structured to provide targeted input into the regulations and guidelines that will guide infill development at the neighbourhood and intermediate

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 49**

level. As noted above, the studies that make up the strategic level initiatives will include consultation as part of each individual process.

Timeline

The table below provides a timeline for the development of the various components of the Strategy.

Tentative Timeline for Infill Development Strategy

Date	Neighbourhood	Intermediate	Strategic
April 2012	Release RFP for consultant to assist with targeted consultation and to prepare Neighbourhood Infill Design Guidelines.		Ongoing work on each of the following projects:
May to June 2012	Select consultant and finalize process.		
Fall 2012	Commence a series of preliminary meetings with targeted stakeholders. These meetings will involve activities to draw out general infill development objectives, principles and preferences that are supported by the wider community, and will be used to guide the creation of design guidelines and OCP and Zoning Bylaw No. 8770 amendments that will support and encourage infill development at the neighbourhood and intermediate levels. Focused discussions will also be held with architects, home builders, and developers.		IGP University of Saskatchewan Vision 2057 North Downtown Master Plan New Plan for City Centre
Fall to Winter 2012	Prepare draft Neighbourhood Infill Design Guidelines. Establish a community Steering Committee, preferably composed of volunteers from the earlier meetings, to review the documents, propose recommendations, and provide feedback.	Undertake additional targeted research and consultation on intermediate infill issues.	
January to February 2013	Present draft Neighbourhood Infill Design Guidelines to the wider community through a series of three or four meetings throughout the city.	Present intermediate infill options for review. This may be undertaken in conjunction with the IGP process.	
March 2013	Final draft of Neighbourhood Infill Design Guidelines tabled with Committees and City Council.		
February to April 2013	Prepare reports and proposed amendments to the OCP and Zoning Bylaw No. 8770.		
April to June 2013	Present reports and proposed amendments to the OCP and Zoning Bylaw No. 8770 to stakeholders and the public.		
September to October 2013	Incorporate feedback, and bring forward reports and proposed amendments to the OCP and Zoning Bylaw No. 8770 to Committees and City Council for approval.		

<u>Date</u>	<u>Neighbourhood</u>	<u>Intermediate</u>	<u>Strategic</u>
2013 to 2014			Prepare reports and proposed amendments to the OCP and Zoning Bylaw No. 8770. Stakeholder and public consultation to be conducted as necessary.

POLICY IMPLICATIONS

As noted above, the Strategy will produce Neighbourhood Infill Design Guidelines and proposed amendments to the OCP and Zoning Bylaw No. 8770 that will support and encourage infill development. These proposals will be submitted to City Council for consideration. In addition, as noted above, the results of other capital projects will contribute to the strategic level infill component of the Strategy.

FINANCIAL IMPLICATIONS

There is no financial impact.

STAKEHOLDER INVOLVEMENT

The stakeholder involvement is described within this report.

ENVIRONMENTAL IMPLICATIONS

If environmental and/or greenhouse gas implications can be quantified, they will be identified in the Strategy.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required at this time.”

**2. Integrated Growth Plan
(File No. CK. 4110-2)**

RECOMMENDATION: that the Integrated Growth Plan be approved in principle and that the Administration bring forward further reports concerning its implementation in due course.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 51**

Your Committee has considered and supports the following report of the General Manager, Community Services Department dated March 7, 2012:

“BACKGROUND

In 2009, the City Manager established a Future Growth Team and tasked them to perform a detailed analysis of the funding strategy required to grow the City of Saskatoon (City) over the next 50 years to a population of approximately 460,000. The Future Growth Team undertook a detailed planning and engineering review, and concluded that the investments, particularly unfunded investments, required to support growth are extremely significant. Consequently, the members of the Future Growth Team concluded that the City should consider fundamental changes in its approach to transit, transportation, and land use.

In 2011, the Saskatoon Speaks initiative concluded. When reflecting on the stated values of the community with respect to the environment, moving around, and quality of life, combined with the recommendations of the Future Growth Team, it became clear that the City’s approach to transportation, transit, and land use needs to change. Even if a funding strategy were put in place to fund infrastructure construction based on the existing approach to growth, the future shape and characteristics of the City would most likely disappoint its residents. The fundamental building blocks used to shape Saskatoon must be updated to match the vision and expectations of our citizens and to ensure Saskatoon is able to become a model for sustainable cities.

During its February 6, 2012 meeting, City Council adopted a new Strategic Plan based on the Community Vision expressed through the Saskatoon Speaks community engagement process. The Strategic Plan describes seven strategic goals to be addressed over the next ten years:

1. A Culture of Continuous Improvement;
2. Asset and Financial Sustainability;
3. Quality of Life;
4. Environmental Leadership;
5. Sustainable Growth;
6. Moving Around; and
7. Economic Diversity and Prosperity.

REPORT

In the Fall of 2011, the City Manager established an Innovation Team of administrative staff and asked them to develop a high-level vision and a set of policy principles that could be used to guide Saskatoon on how it can grow to a population of 500,000. The Innovation Team focused its attention on two main elements – land use and transportation.

The Innovation Team created a comprehensive Integrated Growth Plan, which contains nine strategies or principles:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 52**

1. Update the Basic Building Blocks of New Development - Integrated Communities;
2. Establish Infill Corridors;
3. Continue to Support Strategic Infill Areas;
4. Amend Policies and Develop Incentives to Support Sensitive Infill in Existing Areas;
5. Develop a City-wide Land Use Plan for Employment Areas;
6. Establish a Rapid Mass Transit (RMT) Corridor;
7. Reinvent the Bus Transit System Based on the RMT Corridor;
8. New Roads and Bridges; and
9. Develop and Implement Funding Strategies.

Your Administration, with the assistance of Urban Strategies Inc., have developed a PowerPoint presentation that highlights the findings of the Innovation Team and describes how the nine strategies were developed. The presentation was released to the general public at a press conference held in City Council chambers on Thursday, March 15, 2012. The presentation is widely available for download on the City's website.

Plan Implementation

In order to bring the plan into action, the Innovation Team has been replaced by a Future Growth Delivery Team (Delivery Team). The Delivery Team has been tasked with developing a work plan, schedule, and resource strategy to begin implementing the new Integrated Growth Plan. The objective of the Delivery Team is to identify the specific changes needed to bring the Integrated Growth Plan into the mainstream administration and culture of the City.

The full implementation of the Integrated Growth Plan will occur over time. Regular reports to City Council will be made as part of the implementation. Some elements will be implemented in the short term; however, it is expected that the strategies will generally be implemented over the next two to five years.

OPTIONS

1. Endorse the Integrated Growth Plan as presented.
2. Do not endorse the proposed Integrated Growth Plan. Your Administration would seek further direction for amending the Integrated Growth Plan.

POLICY IMPLICATIONS

The new Integrated Growth Plan will mean several changes to civic policies. These changes will be described to City Council in regular reports as required.

FINANCIAL IMPLICATIONS

There is no direct financial impact as a result of this report. In due course, your Administration will be seeking support and financial resources tied to specific strategies and their implementation.

ENVIRONMENTAL IMPLICATIONS

The Integrated Growth Plan will help to meet the strategic goal of Environmental Leadership by enhancing the range of choices for “moving around.” Sustainability is further enhanced by directing more residential density along the rapid transit corridor and other strategically selected corridors.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.”

The Administration provided a PowerPoint presentation that outlines the principles of the Integrated Growth Plan and advised that this information will be available on the City’s website in due course.

IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted.

**3. Parking Infrastructure Upgrade and
City Card Replacement
(File No. CK. 6120-3)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Duncan Parking Technologies Inc., for the supply of new parking meter equipment, software and training, as outlined in the following report, in the amount of \$958,249.60 (USD), including G.S.T. and P.S.T., be approved;
 - 2) that the proposal submitted by Trafco Canada Ltd., for the supply of 15 new electronic ticket writers, interface software and training, as outlined in the following report, in the amount of \$49,739.53, including G.S.T. and P.S.T., be approved;
 - 3) that the City enter into an agreement with Verrus Mobile Technologies Inc., for the supply of a pay-by-phone system for a term of three years;

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 54**

- 4) that the convenience fee for the use of the pay-by-phone service, at \$0.25 per transaction, be passed along to the user;
- 5) that the City Solicitor be requested to prepare the necessary agreements for execution by His Worship the Mayor and the City Clerk, under the corporate seal;
- 6) that the City Solicitor be requested to prepare the necessary amendments to Bylaw 7200, The Traffic Bylaw; and
- 7) that the Administration report further on the matter of parking ticket charges and early payment options.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 56.

His Worship the Mayor assumed the Chair.

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,

THAT the Committee of the Whole be adopted.

CARRIED.

ADMINISTRATIVE REPORT NO. 5-2012 – CONTINUED

**F2) Membership
South Saskatchewan River Watershed Stewards Incorporated
(Files CK. 225-1 and US. 155-01)**

- RECOMMENDATION:**
- 1) that the City of Saskatoon continue its membership on the South Saskatchewan River Watershed Stewards Incorporated; and
 - 2) that the 2012 membership fee of \$20,000 be paid.

BACKGROUND

The South Saskatchewan River Watershed Stewards Incorporated (SSRWSI) is a non-profit corporation whose purpose is to protect the quality and quantity of water in the South Saskatchewan River watershed through the implementation of the South Saskatchewan River Source Water Protection Plan. The City of Saskatoon has been a member of the SSRWSI since its inception in 2007.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 55**

REPORT

The SSRWSI leads the implementation of the South Saskatchewan River Watershed Source Water Protection Plan. The development of the Source Water Protection Plan included the City of Saskatoon and stakeholders from urban and rural municipalities, as well as agriculture, industry and environmental groups, from across the watershed.

The South Saskatchewan River Watershed is the region that drains into the river, including all the land, air, plants and animals within its boundaries. The purpose of the Source Water Protection Plan is to protect water quality and quantity within the river and ecosystems linked with the river.

Membership on the SSRWSI is of particular interest to the City of Saskatoon in terms of their ability to work with those upstream of the City's drinking water intakes in order to reduce the risk and quantity of contaminants potentially entering the river. It also provides the opportunity to communicate information and address concerns regarding our potential impact on those that are located downstream of the city.

The City's membership in SSRWSI is \$20,000 each year. The money that is raised through membership fees, along with funding received from the Provincial Government is used to fund watershed protection and improvement programs, projects, and initiatives that include planning, education, and research.

So far, the SSRWSI has facilitated more than \$1.1 million of investment in over 100 projects that help agricultural land-owners improve farm practices and align with Beneficial Management Practices (BMPs) that benefit water protection. SSRWSI and City of Saskatoon goals are also aligned on water quality monitoring and we are collaborating on a project which includes a risk assessment of potential impacts to water quality of concern to the City's water treatment operations. Currently, the City has two members on the Board of Directors, a Councillor and a member of the Administration.

FINANCIAL IMPACT

The annual membership fee for the SSRWSI is \$20,000 per year. Funds have been allocated within the Water and Wastewater Treatment Operating Budget for this expenditure.

ENVIRONMENTAL IMPLICATIONS

Supporting the South Saskatchewan River Watershed Stewards Incorporated through membership will help towards the protection of water quality and quantity in the South Saskatchewan River and the watershed's ecosystem. Many watershed improvement projects involve carbon sequestration. Quantification of these carbon benefits have not yet been calculated.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 56**

The City Clerk distributed copies of a letter from Harold Martens, Chair, South Saskatchewan River Watershed, dated March 21, requesting to speak to provide an update on the activities of the Stewards in conjunction with the Report on the 2012 Membership.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT Harold Martens be heard.

CARRIED.

Mr. Harold Martens, Chair, South Saskatchewan River Watershed, updated Council on the activities of the Stewards with the South Saskatchewan River Watershed and thanked the City for its support.

Moved by Councillor Heidt, Seconded by Councillor Dubois,

THAT the recommendation of the Administration be adopted.

CARRIED.

REPORT NO. 5-2012 OF THE EXECUTIVE COMMITTEE – CONTINUED

**3. Parking Infrastructure Upgrade and
City Card Replacement
(File No. CK. 6120-3)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Duncan Parking Technologies Inc., for the supply of new parking meter equipment, software and training, as outlined in the following report, in the amount of \$958,249.60 (USD), including G.S.T. and P.S.T., be approved;
 - 2) that the proposal submitted by Trafco Canada Ltd., for the supply of 15 new electronic ticket writers, interface software and training, as outlined in the following report, in the amount of \$49,739.53, including G.S.T. and P.S.T., be approved;
 - 3) that the City enter into an agreement with Verrus Mobile Technologies Inc., for the supply of a pay-by-phone system for a term of three years;
 - 4) that the convenience fee for the use of the pay-by-phone service, at \$0.25 per transaction, be passed along to the user;

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 57**

- 5) that the City Solicitor be requested to prepare the necessary agreements for execution by His Worship the Mayor and the City Clerk, under the corporate seal;
- 6) that the City Solicitor be requested to prepare the necessary amendments to Bylaw 7200, The Traffic Bylaw; and
- 7) that the Administration report further on the matter of parking ticket charges and early payment options.

Attached is a copy of Clause 2, Report No. 4-2012 of the Executive Committee which was considered by City Council at its meeting held on March 12, 2012 and referred back to the Committee for further review.

Your Committee has further reviewed the matter with the Administration and supports the above recommendation.

The City Clerk distributed copies of letters from Gordon White, President, Precise Parklink (West) Ltd., dated March 22 and 25, requesting to speak regarding the above matter.

Item B14) of Communications to Council was brought forward.

“B14) Gordon White, President, Precise Parklink, dated March 19

Commenting on parking infrastructure upgrade and City Card replacement tender.
(File No. CK. 6120-3)”

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT Gordon White be heard.

CARRIED.

Mr. Gordon White, President, Parklink (West) Ltd., expressed concern with the RFP process and highlighted various concerns with the RFP as outlined in his submission dated March 24, 2012.

General Manager, Infrastructure Services Gutek addressed the concerns regarding the RFP process.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT the recommendation of the Executive Committee be adopted.

THE MOTION WAS PUT AND LOST ON A TIE VOTE.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT the matter be referred back to the Administration for a further report.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT the proposal submitted by Trafco Canada Ltd., for the supply of 15 new electronic ticket writers, interface software and training, as outlined in the report of the General Manager, Infrastructure Services dated February 21, 2012, in the amount of \$49,739.53, including G.S.T. and P.S.T., be approved.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) K.L. Wallace, Lieutenant-Commander, Commanding Officer, HMCS Unicorn dated March 1

Requesting permission to fly the Canadian Naval Jack flag at City Hall from Monday, April 30 to Monday, May 7, 2012. (File No. CK. 205-1)

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 59**

RECOMMENDATION: that permission be granted to fly the Canadian Naval Jack flag at City Hall from Monday, April 30 to Monday, May 7, 2012, subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT permission be granted to fly the Canadian Naval Jack flag at City Hall from Monday, April 30 to Monday, May 7, 2012, subject to any administrative conditions.

CARRIED.

2) Pat Fiacco, Mayor, City of Regina, dated January 24

Extending invitation to join Mayor's Poetry Challenge. (File No. CK. 205-1)

RECOMMENDATION:

- 1) that City Council proclaim April 2012 as National Poetry Month and the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council; and
- 2) that the direction of Council issue regarding the Mayor's Poetry Challenge.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT City Council proclaim April 2012 as National Poetry Month and the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

CARRIED.

3) Randy Pshebylo, Executive Director, Riversdale Business Improvement District dated March 9

Requesting that Stephanie Norris and Veronica Tricker be appointed to the Riversdale BID to replace Lionel Stewart and Fred Betker. (File No. CK. 175-49)

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 60**

RECOMMENDATION: that Stephanie Norris and Veronica Tricker be appointed to the Riversdale BID to replace Lionel Stewart and Fred Betker.

Moved by Councillor Dubois, Seconded by Councillor Lorje,

THAT Stephanie Norris and Veronica Tricker be appointed to the Riversdale BID to replace Lionel Stewart and Fred Betker.

CARRIED.

4) Maggie Lens, dated March 9

Requesting permission for an extension of the time where amplified sound can be heard under the Noise Bylaw, for the Saskatchewan Blue Cross MS Walk on Sunday, April 29th, 2012, starting at 10 a.m. (File No. CK. 185-9)

RECOMMENDATION: that the request for permission for an extension of the time where amplified sound can be heard under the Noise Bylaw, for the Saskatchewan Blue Cross MS Walk on Sunday, April 29th, 2012, starting at 10 a.m. be granted.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT the request for permission for an extension of the time where amplified sound can be heard under the Noise Bylaw, for the Saskatchewan Blue Cross MS Walk on Sunday, April 29th, 2012, starting at 10 a.m. be granted.

CARRIED.

5) Janet Buchanan, dated March 12

Commenting on proposed metal processing plant and including copy of letter from R. Milne to Saskatchewan Ministry of Environment with respect to this matter. (File No. CK. 4250-1)

RECOMMENDATION: that the direction of City Council issue.

Moved by Councillor Paulsen, Seconded by Councillor Heidt,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 61**

- 6) **Mayor Allan Earle, President Saskatchewan Urban Municipalities Association (SUMA)**
dated March 12
-

Submitting 2012 Membership Fee Invoice in the amount of \$69,745.44. (File No. CK. 155-3)

RECOMMENDATION: that the invoice in the amount of \$69,745.44, for annual Membership Fee, be paid.

Moved by Councillor Hill, Seconded by Councillor Dubois,

THAT the invoice in the amount of \$69,745.44, for the annual SUMA Membership Fee, be paid.

CARRIED.

- 7) **Ryan Dielschneider, Bullying Prevention Coordinator, dated March 16**

Inviting City Council to attend flag raising ceremony for Pink Revolution on April 1, 2012, from 1:00 p.m. to 1:30 p.m. in Civic Square. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

- 8) **Nolan Courteau, dated March 12**

Commenting on dedicated cycling/walking bridge. (File No. CK. 6050-8)

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 62**

9) Dale Sands, dated March 15

Commenting on leasing bridges. (File No. CK. 6050-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

10) Daniel Hagen, dated March 18

Commenting on proposed north commuter bridge. (File No. CK. 6050-10)

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

11) Irving Josephson, dated March 14

Commenting on new art gallery. (File No. CK. 4129-15)

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

12) Robynne Smith, dated March 18

Commenting on future use of current Mendel Art Gallery site. (File No. CK. 620-4)

RECOMMENDATION: that the information be received.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 63**

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

13) Robin Dickson, dated March 20, 2012

Commenting on new art gallery, suggesting a plebiscite, and requesting further information.
(File No. CK. 4129-15)

RECOMMENDATION: that the direction of City Council issue.

Moved by Councillor Dubois, Seconded by Councillor Hill,

THAT the letter be referred to the Administration to respond to the writer.

CARRIED.

14) Gordon White, President, Precise Parklink, dated March 19

Commenting on parking infrastructure upgrade and City Card replacement tender.
(File No. CK. 6120-3)

DEALT WITH EARLIER. SEE PAGE NO. 53.

15) Shellie Bryant, Secretary, Development Appeals Board, dated March 14

Submitting Notice of Hearing of the Development Appeals Board with respect to the property located at 715 5th Street East. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Dubois, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

C. **ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **Kathy Rintoul, Executive Director, Grants Administration and Financial Management, Ministry of Municipal Affairs, dated February 29**

Advising of Preliminary Revenue Sharing Unconditional Grant for Cities 2012-13. (File No. CK. 1860-1) **(Referred to Administration for further handling.)**

2) **Chris Donald, dated March 13**

Requesting information with respect to commercial construction in the west end. (File No. CK. 4125-1) **(Referred to Administration to respond to the writer.)**

3) **Glen Stephenson, dated March 14**

Commenting on the future of the Traffic Bridge. (File No. CK. 6050-8) **(Referred to Administration to respond to the writer.)**

4) **Duncan Blackman, dated March 14**

Commenting on drive through restaurant traffic issues. (File No. CK. 6320-1) **(Referred to Administration to respond to the writer.)**

5) **Susan Kaminskyj, dated March 16**

Commenting on drive through restaurant traffic issues. (File No. CK. 6320-1) **(Referred to Administration for consideration during response to the outstanding enquiry on the matter.)**

6) **Megan Schick, Megan Brucks and Natasha Kramble, dated March 14**

Commenting on Lingerie Football League. (File No. CK. 5500-1) **(Referred to Administration for appropriate action.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 65**

D. PROCLAMATIONS

1) Christine Epp, Manager, Volunteer Saskatoon, dated March 15

Requesting City Council proclaim April 15 to 21, 2012 as National Volunteer Week. (File No. CK. 205-5)

2) Andrew Stevenson, President, CPWA Saskatchewan Chapter, undated

Requesting City Council proclaim May 20 to 26, 2012, as National Public Works Week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Dubois, Seconded by Councillor Donauer,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9012

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9012, being “The Campaign Disclosure and Spending Limits Amendment Bylaw, 2012” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 66**

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,
THAT Bylaw No. 9012 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Iwanchuk, Seconded by Councillor Lorje,
THAT Council go into Committee of the Whole to consider Bylaw No. 9012.

CARRIED.

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9012 was considered clause by clause and approved.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 9012 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Iwanchuk, Seconded by Councillor Dubois,

THAT Bylaw No. 9012 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 67**

Bylaw 9013

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,

THAT permission be granted to introduce Bylaw No. 9013, being “The Recreation Facilities and Parks Usage Amendment Bylaw, 2012” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

THAT Bylaw No. 9013 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Iwanchuk, Seconded by Councillor Lorje,

THAT Council go into Committee of the Whole to consider Bylaw No. 9013.

CARRIED.

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9013 was considered clause by clause and approved.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 68**

Moved by Councillor Iwanchuk, Seconded by Councillor Heidt,

THAT permission be granted to have Bylaw No. 9013 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Iwanchuk, Seconded by Councillor Dubois,

THAT Bylaw No. 9013 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Neale Hall, dated March 13

Requesting permission to address City Council with respect to discrimination.
(File No. CK. 150-1)

RECOMMENDATION: that Neale Hall be heard.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT Neale Hall be heard.

CARRIED.

His Worship the Mayor ascertained that Mr. Hall was not present in the gallery.

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 69**

2) Cary Tarasoff, dated March 19

Requesting permission to address City Council with respect to drive through restaurant issues.
(File No. CK. 6320-1)

RECOMMENDATION: that Cary Tarasoff be heard.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT Cary Tarasoff be heard.

CARRIED.

Mr. Cary Tarasoff spoke regarding various issues in the City including: suggesting “no stopping zones” near drive-through restaurants, retain the current Mendel Art Gallery location, all recycling containers should have lids, and commented on the metered parking RFP.

Moved by Councillor Heidt, Seconded by Councillor Lorje,

THAT the information be received.

CARRIED.

3) Sue Barrett, Chairperson, Marr Residence Management Board, dated March 20

Submitting annual report of the The Marr Management Board and requesting to speak briefly to the report. (File No. CK. 430-60)

RECOMMENDATION: that Sue Barrett be heard.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT Sue Barrett be heard.

CARRIED.

Ms. Sue Barrett, Chairperson, Marr Residence Management Board, presented the Marr Residence 2011 annual report.

Moved by Councillor Clark, Seconded by Councillor Loewen,

THAT the information be received.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL
MONDAY, MARCH 26, 2012
PAGE 70**

4) Michelle Lee, dated March 20

Submitting information and petition of approximately 1400 signatures requesting a city-wide ban on disposable plastic bags. (File No. CK. 7830-1)

RECOMMENDATION: that Michelle Lee be heard.

Moved by Councillor Donauer, Seconded by Councillor Dubois,

THAT Michelle Lee be heard.

CARRIED.

Ms. Michelle Lee and Ms. Kelsey McLean spoke regarding the harmful effects plastic bags have on the environment. They submitted a petition of approximately 1,400 signatures in favour of a city-wide ban on disposable plastic bags and indicated that the cities of Fort McMurray, AB and Thompson, MB have implemented a ban.

Moved by Councillor Loewen, Seconded by Councillor Lorje,

- 1) that the matter be referred to the Saskatoon Environmental Advisory Committee for information and discussion; and*
- 2) that the information be forwarded to the Administration to review with its recycling initiatives.*

CARRIED.

Moved by Councillor Iwanchuk,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:35 p.m.

Mayor

City Clerk