

ORDER OF BUSINESS

REGULAR MEETING OF CITY COUNCIL

JUNE 10, 2013, AT 6:00 P.M.

1. **Approval of Minutes** of regular meeting held on May 21, 2013.

2. **Public Acknowledgements**

Presentation - Award of Excellence from Consulting Engineers of Saskatchewan – City of Saskatoon's Raw Water Intake and Pump Station Facility

3. **Hearings**

a) **Proposed Evergreen Neighbourhood Concept Plan Amendment**
Applicant: City of Saskatoon, Land Branch
(File No. CK. 4351-013-007 x 4110-41)

The purpose of this hearing is to consider an amendment to the Evergreen Neighbourhood Concept Plan.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated April 22, 2013, recommending that the proposed Evergreen Neighbourhood Concept Plan, as outlined in Attachment 4, be approved;
- Clause 1, Report No. 3-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held on May 21, 2013; and

- Notice which appeared in the local press on May 25, 2013.

**b) Proposed Zoning Bylaw Amendment
R1A to R1B, RMTN, RMTN1 and RM3
Ahktar Bend, Baltzan Boulevard, Boykovich Bend, Crescent and Street,
Marlatte Crescent, Lane and Street – Evergreen Neighbourhood
Applicant: City of Saskatoon, Land Branch
Proposed Bylaw No. 9101
(File No. CK 4351-013-007 x 4110-41)**

The purpose of this hearing is to consider proposed Bylaw No. 9101.

Attached is a copy of the following material:

- Proposed Bylaw No. 9101;
- Report of the General Manager, Community Services Department dated April 22, 2013, recommending that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the attached Rezoning Location Map (see Attachment 2) from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District, RMTN – Townhouse Residential District, RMTN1 – Townhouse Residential District 1, and RM3 – Medium Density Multiple-Unit Dwelling District, be approved; **(see attachment 3a)**
- Clause 1, Report No. 3-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held on May 21, 2013; **(see attachment 3a)** and
- Notice which appeared in the local press on May 25, 2013.

4. Matters Requiring Public Notice

a) Proposed Redesignation of Municipal Buffer MB1 Along Kate Waygood Park, Lying Between Circle Drive and Avenue W in the Meadowgreen Neighbourhood (File No. CK. 4205-1)

The following is a report of the General Manager, Infrastructure Services Department, dated May 28, 2013:

- “RECOMMENDATION:**
- 1) that City Council consider Bylaw 9099 (Attachment 1);
 - 2) that the Administration be instructed to take all necessary steps to bring the intended redesignation forward and to complete the redesignation;
 - 3) that a portion of municipal buffer strip MB1 be redesignated to Municipal Buffer MB2 and M3, as shown on Proposed Buffer Rededication Parcel MB1 Plan Number 75S28596 (Attachment 2); and
 - 4) that all costs associated with the redesignation be paid by the applicant, including Solicitor’s fees and disbursements.

TOPIC AND PURPOSE

This report is to obtain approval to redesignate municipal buffer MB1 adjacent to Kate Waygood Park in the Meadow Green Neighbourhood, to municipal buffer MB2 and MB3.

REPORT HIGHLIGHTS

1. The redesign of Kate Waygood Park is being phased in over several years, and coordinated with the construction of the Circle Drive South Project, which has required a third of the original park to be used as a temporary staging area, and a 10-metre wide roadway allowance along the southern portion of the park to access the staging area.
2. The City of Saskatoon Land Branch, acting on behalf of Leisure Services, has requested the redesignation of a portion of the existing municipal buffer strip, in order to physically relocate the buffer strip to the southern portion of the park permanently.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal, Quality of Life, as the rededication of municipal buffer MB1 will provide a barrier between the neighbourhood and Circle Drive to the west and the Canadian Pacific Railway to the south.

BACKGROUND

In 2010, Kate Waygood Park was redesigned to include a parking lot, two baseball diamonds, two soccer fields, pathways and plant material. The project is being phased in over several years, and coordinated with the construction of the Circle Drive South Project, which has required a third of the original park to be used as a temporary staging area, and a 10-metre wide roadway allowance along the southern portion of the park to access the staging area.

REPORT

The staging area is temporary, until the Circle Drive Bridge Project is completed. However, Leisure Services has determined that relocating the buffer strip to the southern perimeter permanently will allow for the northern portion of the park to be maintained to park standards, resulting in a seamless transition between neighbouring residences and park space. In addition, the northern portion of the park provides greater opportunity for park programming than the southern portion, which is adjacent to the railway tracks. Canadian National Railway (CN) is also working with the City to access to the newly constructed rail interchange tracks, and a southern connection for CN to access through the buffer strip provides a greater overall benefit.

For these reasons, the City of Saskatoon Land Branch, acting on behalf of Leisure Services, has requested the redesignation of a portion of municipal buffer strip MB1, as shown on Bylaw 9099 (Attachment 1). The municipal buffer strip MB1 will be redesignated to municipal buffer strip MB2 and MB3, as shown on Attachment 2. This will physically relocate the buffer strip within the park lands. All existing infrastructure will remain in its current location.

The purpose of the existing buffer strip is to provide a separation between residential development and the railway and/or Circle Drive freeway. Relocating the buffer strip will still provide the desired separation.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Utility agencies have been contacted with respect to the redesignation. Sasktel and SaskEnergy requested that existing easements are to be maintained. No other utilities require easements, and all support the closure. In addition, adjacent property owners were consulted as required.

COMMUNICATIONS PLAN

Communication activities are included with the requirements for Public Notice.

DUE DATE FOR FOLLOWO-UP AND/OR PROJECT COMPLETION

There will be no follow-up report. Kate Waygood Park is a three-year project and is expected to be completed by 2015.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy C01-021, Public Notice Policy. The following notice was given:

- Advertised in the StarPhoenix on the weekend of June 1, 2013 (Attachment 4);
- Posted on the City Hall Notice Board on Thursday, May 31; 2013; and
- Posted on the City of Saskatoon website on Thursday, May 31, 2013.

ATTACHMENTS

1. Copy of Proposed Bylaw 9099;
2. Proposed Buffer Rededication Parcel MB1 Plan Number 75S28596; and
3. Copy of Public Notice.”

b) Communications Support to Councillors **(File No. CK. 255-1)**

The following is a report of Executive Committee dated June 3, 2013:

- “RECOMMENDATION:**
- 1) that City Council approve the preliminary parameters and guidelines for communications support to Councillors as outlined in Attachment 1 of this report, retroactive to January 1, 2013;
 - 2) that the preliminary parameters and guidelines be reviewed after the first year, including a review of allocations in an election year; and
 - 3) that the Administration undertake a review of all Councillor-related policies with a view to updating and consolidating and report to Executive Committee.

TOPIC AND PURPOSE

The purpose of this report is to set out preliminary parameters and procedures for Councillors to guide the usage of their allocated funds for communications support.

REPORT HIGHLIGHTS

1. The 2013 budget for Councillors includes communications support in the amount of \$110,000 to support Councillors in communications with their constituents. Each Councillor has an allocation of \$10,000 and \$10,000 has been allocated to the City Clerk's Office to administer the support.
2. Councillors currently receive administrative and confidential secretarial support through the City Clerk's Office and limited communications support through the Communications Branch of the City Manager's Office.
3. A general poll of Councillors identified a number of communications needs.
4. Preliminary parameters and procedures for usage of the communications allocation for Councillors have been prepared for Council approval and are retroactive to January 1, 2013.
5. A review of the preliminary parameters and procedures after one year, as well as a further review of all Councillor-related policies, is being recommended.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal of Continuous Improvement.

BACKGROUND

The 2013 Operating Budget for Councillors includes funding in the amount of \$110,000 for communications support for members of City Council, with \$10,000 allocated to the City Clerk's Office for administrative overhead and any ancillary work. Members of Council were asked to identify their top communication needs and determine the best option to fulfill those needs.

The preferred communications support option identified by Councillors was one where each Councillor is allocated an equal share of the budget allocation (\$10,000 each). This option assumes that individual Councillors are responsible for obtaining their own support, outside of any support already provided by the City, and arranging for the development of any materials. The City Clerk's Office will continue to provide existing confidential and administrative support to Councillors, as required. The City's Communications Branch will continue to prepare and distribute the Agenda in Brief prior to City Council meetings and the Decisions in Brief following City Council meetings, as well as assist with providing background information on various programs and services to be used for responding to enquiries or for preparing speeches as a Member of Council or as Deputy Mayor.

The attached parameters/guidelines were developed through feedback from members of City Council as well as from research of guidelines and parameters utilized in other cities in Canada.

REPORT

Attachment 1 outlines Parameters and Guidelines for Councillor communications. The proposed initial parameters are intended to support Councillors in communicating with their constituents. It is recognized that each Councillor has his/her own particular requirements for usage of the available resources and the parameters/guidelines are intended to serve as a tool for Councillors to manage the resources allocated to them. It is the responsibility, however, of Council to ultimately define its communications policy.

Councillors engage their communities in different ways and require flexibility to perform their roles. However, Councillors are the stewards of the City resources and are ultimately accountable to the public and their constituents for the type and level of expenses incurred. It is therefore important that expenses be reasonable and reflect what the public expects of an elected official.

Each Councillor has access to the same level of funding. Attachment 1 includes a summary of the responsibilities of the City Clerk's Office to assist in administering communications support, particularly in terms of ensuring transparency. The public wants to know how public funds allocated to Council are spent.

Aside from the individual allocation of \$10,000 for communications support, Councillors continue to have access to one-third of their annual remuneration (tax exempt) for the purposes of having been paid in respect of general expenses incurred incidental to the discharge of their duties. Communications expenditures are not precluded.

Approval of the parameters and guidelines for communications support for Councillors is intended to be retroactive to January 1, 2013. It is being recommended that a comprehensive review of Councillor-related policies be undertaken with a view to updating and consolidating the policies, including a further review of allocations in an election year.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The parameters and guidelines will be reviewed after the first year.

PRIVACY IMPACT

The City Clerk's Office will be responsible for redacting all personal and other exempted information governed by *The Local Authority Freedom of Information and Protection of Privacy Act* from any detailed expenses prior to disclosure of Councillor expenses on the City's website. Prior to implementing any database software or collection of constituent personal information, Councillors will be responsible for vetting any privacy impacts through the designated "Head" under *The Local Authority Freedom of Information and Protection of Privacy Act*.

A copy of Public Notice which appeared in the local press under dates of June 1 and 2, 2013 is also attached."

5. Unfinished Business

a) Municipal Tax Ratio Policy (File No. CK. 1920-1)

City Council, at its meeting held on April 8, 2013, considered the above matter and resolved that consideration be deferred to the June 10, 2013, meeting of City Council in order to carry out public consultation.

Administrative Report No. 10-2013, Item B2) included with this agenda, recommends that City Council defer the deliberation of the Municipal Tax Ratio Policy until October 21, 2013.

6. Reports of Administration and Committees:

- a) Administrative Report No. 10-2013;
- b) Legislative Report No. 7-2013;
- c) Report No. 9-2013 of the Planning and Operations Committee;
- d) Report No. 9-2013 of the Administration and Finance Committee;
- e) Report No. 4-2013 of the Land Bank Committee; and

f) Report No. 11-2013 of the Executive Committee.

7. Communications to Council – (Requests to speak to Council regarding reports of Administration and Committees)

8. Communications to Council (Sections B, C, and D only)

9. Question and Answer Period

10. Matters of Particular Interest

11. Enquiries

12. Motions

13. Giving Notice

14. Introduction and Consideration of Bylaws

Bylaw No. 9099 - The Buffer Strip Redesignation Bylaw, 2013

Bylaw No. 9101 - The Zoning Amendment Bylaw, 2013 (No. 11)

Bylaw No. 9102 - The Private Sewer and Water Service Connection Amendment Bylaw, 2013

15. Communications to Council – (Section A - Requests to Speak to Council on new issues)

3. a)

TO: Secretary, Municipal Planning Commission
FROM: General Manager, Community Services Department
DATE: April 22, 2013
SUBJECT: Proposed Evergreen Neighborhood Concept Plan Amendment and Proposed Rezoning from R1A to R1B, RMTN, RMTN1, and RM3 Ahktar Bend; Baltzan Boulevard; Boykovich Bend, Crescent, and Street; and Marlatte Crescent, Lane, and Street – Evergreen Neighbourhood
FILE NO.: CK. 4351-013-007, x CK. 4110-41 and PL. 4350 – Z28/12

- RECOMMENDATION:** that a report be submitted to City Council recommending:
- 1) that City Council approve the advertising respecting the proposal to rezone the properties outlined in this report;
 - 2) that the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments;
 - 3) that the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770;
 - 4) that the proposed Evergreen Neighbourhood Concept Plan, as outlined in Attachment 4, be approved;
 - 5) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendment to Evergreen Neighbourhood Concept Plan be approved; and
 - 6) that at the time of the public hearing, City Council consider the Administration's recommendation that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the attached Rezoning Location Map (see Attachment 2) from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District, RMTN – Townhouse Residential District, RMTN1 – Townhouse Residential District 1, and RM3 – Medium Density Multiple-Unit Dwelling District, be approved.

TOPIC AND PURPOSE

The purpose of this report is to consider the application from the City of Saskatoon (City), Land Branch to amend the Evergreen Neighbourhood Concept Plan (Concept Plan) for the area located east of McOrmond Drive and referred to as the "Evergreen District Village."

This application also requires a number of properties located in the Evergreen District Village to be rezoned from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District, RMTN – Townhouse Residential Development District, RMTN1 – Townhouse Residential District 1, and RM3 – Medium Density Multiple-Unit Dwelling District (see Attachment 2).

REPORT HIGHLIGHTS

1. The Land Branch has identified a market for additional narrow lot homes and multi-family style dwelling units within the Evergreen neighbourhood and is proposing a modified street and block pattern to meet this demand.
2. This application is generally consistent with the original Concept Plan as the amendment accommodates a variety of housing forms.
3. The amendment results in a modest increase in density and will provide an additional 28 one-unit dwellings and 26 multi-family style dwelling units over the original Concept Plan.

STRATEGIC GOAL

Under the Strategic Goal of Quality of Life, this report supports the long-term strategy to encourage a mix of housing types within neighbourhoods.

BACKGROUND

During its June 1, 2009 meeting, City Council approved the Concept Plan. This Concept Plan accommodates a wide range of housing options, as well as neighbourhood commercial services to serve the area.

REPORT

Evergreen Neighbourhood Concept Plan

The proposal modifies the street pattern by creating shorter block lengths and increasing the number of lots with rear lane access. This modified pattern reduces potential traffic conflicts on Baltzan Boulevard by removing several single-family lots fronting along the southeast curve of the street and replacing them with multi-family developments with fewer access points to the street.

This proposed amendment results in a modest increase in density and will provide for an additional 28 one-unit dwellings and 26 multi-family style dwelling units. Based on an identified market demand, this amendment provides for a range of housing options in the Evergreen neighbourhood and is generally consistent with the approved Concept Plan.

Pedestrian access to the proposed Green Bridge over McOrmond Drive is also improved through the revised plan with the inclusion of a pedestrian access along Boykovich Crescent (see Attachments 3 and 4).

The following table shows the density changes between the original Concept Plan and the proposed Concept Plan:

Table 1: District Village South - Density Changes For The Area Being Revised

Land Use	Acres	Units per acre (UPA)	Number of Units	People per Unit	Population	Elementary Student Population 0.19 MU .48 SU
Original						
Single Family (lane)			95	2.8	266	46
Single Family(no lane)			191	2.8	535	92
Low-Density Street or Group Townhouses	13.23	15	198	2.8	554	38
Medium Density Multi-Unit Dwellings	10.11	40	404	1.6	646	77
Total	23.34		888		2,001	253
Revised						
Single Family (lane)			149	2.8	417	72
Single Family (no lane)			165	2.8	462	79
Low-Density Street or Group Townhouses	7.97	15	120	2.8	336	25
Low-Density Street or Group Townhouses (RMTN1)	4.86	20	97	2.8	272	13
Medium Density Multi-Unit Dwellings	10.27	40	411	1.6	658	83
Total	23.10		942		2,145	272

Official Community Plan Bylaw No. 8769

This area is identified as "Residential" on the Official Community Plan (OCP) – Land Use Map, which remains unchanged through this application.

This application remains consistent with the objective and policies of Section 5.1 – Neighbourhood Design and Development of the OCP, as this application facilitates sustainable neighbourhood development that offers a quality living environment by providing an improved street layout with an enhanced consideration for traffic safety, and meets the needs of a variety of household types and incomes.

Comments from Other Branches

No concerns were raised with regard to this proposal being approved.

OPTIONS TO THE RECOMMENDATION

City Council could deny this application, which would result in the land being rezoned in accordance with the original Concept Plan.

POLICY IMPLICATIONS

There are no policy implications related to this application.

FINANCIAL IMPLICATIONS

There are no financial implications related to this application.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

A public information meeting was held on January 16, 2013, for the residents and property owners within the Evergreen neighbourhood. The open house was attended by four residents. Concerns expressed were primarily regarding traffic issues which are being experienced currently in the University Heights Sector (see Attachment 5).

A Public Notice was mailed out to the University of Saskatchewan as they were the only other property owner, other than the City of Saskatoon, within 75 metres of the proposed site. No concerns have been received.

COMMUNICATION PLAN

Those who attended the public information meeting will be advised by mail of the date and time of the public hearing if advertising is approved.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

This application does not have any privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

The proposed Concept Plan amendment was reviewed by the CPTED Committee and found to be acceptable.

PUBLIC NOTICE

If this application is approved for advertising by City Council, it will be advertised in accordance with Public Notice Policy No. C01-021, and a date for a public hearing will be set. The Planning and Development Branch will notify the Community Consultant and the Ward Councillor of the public hearing date by letter. A notice will be placed in The StarPhoenix two weeks prior to the public hearing and notice boards will be placed on the site.

ATTACHMENTS

1. Fact Summary Sheet
2. Rezoning Location Plan
3. Approved Concept Plan for this Area
4. Proposed Concept Plan for this Area
5. Community Engagement Project Summary

Written by: Daniel Gray, Planner

Reviewed by: “Alan Wallace”
 Alan Wallace, Manager
 Planning and Development Branch

Approved by: “Randy Grauer”
 Randy Grauer, General Manager
 Community Services Department
 Dated: “April 25, 2013”

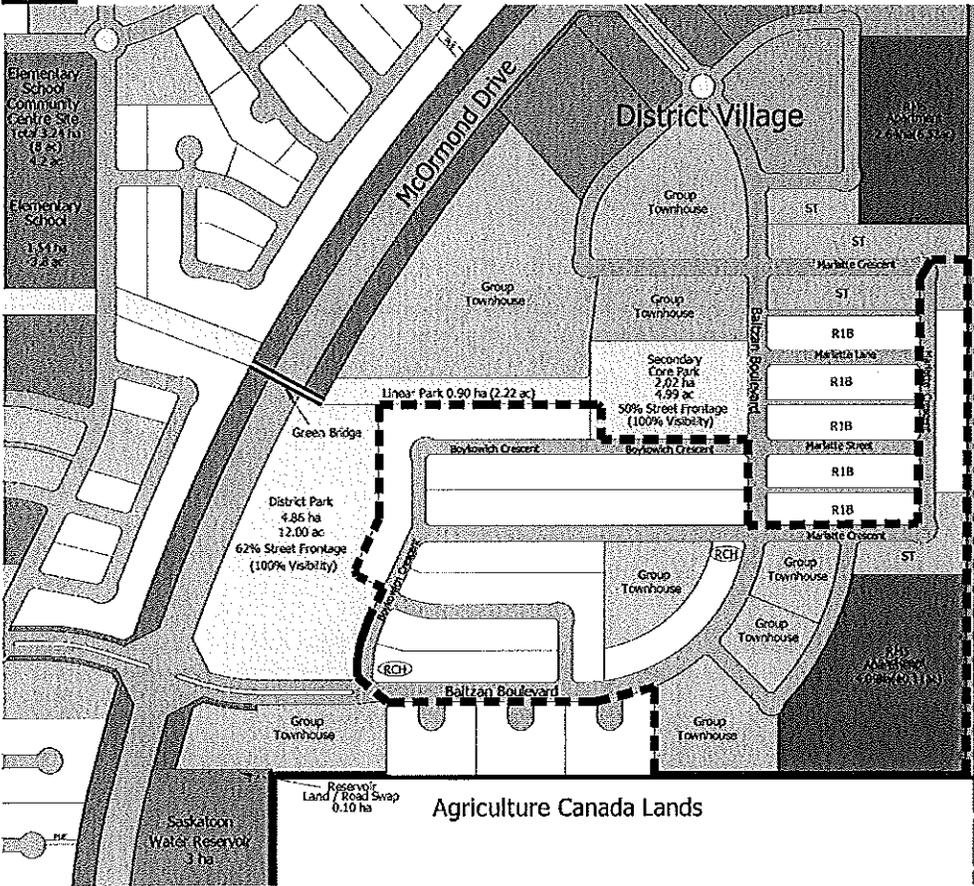
Approved by: “Murray Totland”
 Murray Totland, City Manager
 Dated: “April 29, 2013”

FACT SUMMARY SHEET	
A. Location Facts	
1. Municipal Address	Ahktar Bend, Baltzan Boulevard, Boykovich Bend/Crescent/Street, Marlatta Crescent/Lane/Street
2. Legal Description	Various
3. Neighbourhood	Evergreen
4. Ward	10
B. Site Characteristics	
1. Existing Use of Property	Undeveloped
2. Proposed Use of Property	One-Unit Dwelling, Townhouse and Medium Density Multiple-Unit Dwelling Residential
3. Adjacent Land Uses and Zoning	
North	R1A
South	R1A
East	R1A
West	R1A
4. No. Of Existing Off-Street Parking Spaces	N/A
5. No. of Off-Street Parking Spaces Required	N/A
6. No. of Off-Street Parking Spaces Provided	N/A
7. Site Frontage	N/A
8. Site Area	N/A
9. Street Classification	Evergreen Boulevard and Baltzan Boulevard- Major Collector Remaining Streets - Local Streets
C. Official Community Plan Policy	
1. Existing Official Community Plan Designation	Residential
2. Proposed Official Community Plan Designation	Residential
3. Existing Zoning District	R1A
4. Proposed Zoning District	R1B, RMTN, RMTN1 and RM3

Approved Concept Plan for this Area



EVERGREEN



University of Saskatchewan
Lands
Kernan Farms
Agriculture
Research

City of Saskatoon City Limits

1 Road (Range Road 3095)



Note: This map is conceptual only and may change.



Community Engagement Project Summary

Community Engagement Project Summary

Project Name: Public Information Meeting for Proposed Evergreen Neighborhood Concept Plan Amendment

Applicant: City of Saskatoon Land Branch
File: PL 4350 – Z28/12

Community Engagement Project Summary

Project Description

A public information meeting was held regarding a proposed amendment to the Evergreen Neighbourhood Concept Plan for the area located east of McOrmond Drive. The proposed amendment modifies the street pattern, creating shorter block lengths and lots/blocks with rear lane access.

The proposed amendments will result in an additional 28 single-family housing units and 26 multi-family housing units. The meeting provided property owners within the Evergreen neighbourhood to learn about the proposed amendment and have the opportunity to comment on the proposal and ask any questions that they may have.

The meeting was held at Alice Turner Library Auditorium (110 Nelson Road) on Wednesday, January 16, 2013, at 7:p.m.

Community Engagement Strategy

- Purpose: To inform and consult. Residents were provided with an overview of applicant's proposal and provided the opportunity to ask questions and provide comments. Written comments will be accepted for the next few weeks.
- What form of community engagement was used: Public Information meeting, with an opportunity to listen to a presentation by the applicant and speak directly with the applicant and/or City staff following the presentation. City staff also provided overview of the rezoning process, and the next steps following the meeting.
- Level of input or decision making required from the public – comments and opinions were sought from the public.
- Who was involved
 - Concept Plan Stakeholders: The standard referral process was followed. The following agencies were contacted for comments: Future Growth Section, Neighbourhood Planning Section, Crime Prevention Through Environmental Design Committee, Community Development Branch, Leisure Services Branch, Infrastructure Services Department, Parks Branch, Environmental Services Branch, Transit Services, Saskatoon Light & Power,

SaskPower, SaskEnergy, SaskTel, Shaw Cablesystems, Fire and Protective Services, Saskatoon Police Services, Saskatoon Public School District, Greater Saskatoon Catholic School District, Canada Post.

The property owners within the Evergreen neighbourhood and Ward Councillor Zach Jeffries were notified of the meeting. Four residents and Ward Councillor Zach Jeffries attended the meeting.

Summary of Community Engagement Input

- Key milestones, significant events, stakeholder input.
This community engagement initiative provided interested and concerned individuals with an opportunity to learn more about the proposed use and to provide perspective and comments which will be considered by both the proponent and municipal staff in further analysis of this proposal.
- Timing of notification to the public including dates of mail-outs, PSA's, newspaper advertisements, number of flyers delivered, who was targeted/invited

Notification Processes

Notification Method /Date Issued	Details	Target Audience / Attendance	Attendance / Contact
Public Information Meeting notice January 3, 2013	462 public meeting notices outlining the details of the Concept Plan amendment were sent to registered property owners. The public meeting notice was also sent to the Ward Councillor. There is no Community Association for the Evergreen neighbourhood.	Evergreen neighbourhood residents and property owners. A Public Notice was mailed out to the University of Saskatchewan as they were the only other property owner within 75 metres of the proposed site other than the City of Saskatoon. No concerns have been received.	No phone calls/emails were received regarding the public meeting. Attendees were advised they could write or email any concerns. No follow-up letters or emails were received.

- Analysis of the feedback received, provide a brief summary of the comments to capture the flavour of the feedback received:
 - Feedback and comments received at the public meeting related to traffic concerns within the University Heights Sector, as follows:
 - Retain larger lots. Additional units will add traffic to area;
 - Difficult to travel on Attridge Drive – Central Avenue intersection busy.
 - Where are the future development areas?
 - Traffic on Circle Drive is a problem.

- Impact of community engagement on the project/issue:
 - the feedback at the meeting will provide MPC and Council with opinions and comments of the subject community.
- How will input be used to inform the project/issue:
 - Input received from the community will be used to measure the support of the neighbourhood for this proposal and to highlight any major concerns.
- Any follow up or reporting back to the public/stakeholders
 - Participants at the meeting were advised that they will receive direct notice of the Public Hearing if they provided their name and mailing address on the sign in sheet.

Next Steps

Action	Anticipated Timing
Stakeholder Review completion	January/February 2013
Planning and Development Report prepared and presented to Municipal Planning Commission. MPC reviews proposal and recommends approval or denial to City Council	May 7, 2013
Public Notice - report prepared and Public Hearing date set. Ward Councillor as well as all participants at Public Meeting will be provided with direct notice of Public Hearing. A notification poster sign by applicant will be placed on site.	May 18, 2013 to June 10, 2013
Public Hearing – Public Hearing conducted by City Council, with opportunity provide for interested persons or groups to present. Proposal considered together with the reports of the Planning and Development Branch, Municipal Planning commission, and any written or verbal submissions received by City Council.	June 10, 2013
Council Decision - may approve or deny proposal.	June 10, 2013

Attachments

Notice of Public Information Meeting
Attendance Sheet

Completed by: Dwayne Whiteside, Senior Planner, 306-975-2647
Date: February 11, 2013

Please return a copy of this summary to
Lisa Thibodeau, Community Engagement Consultant
Communications Branch, City Manager's Office
Phone: 975-3690 Fax: 975-3048 Email: lisa.thibodeau@saskatoon.ca

The following is a copy of **Clause 1, Report No. 3-2013** of the **Municipal Planning Commission**, which was **ADOPTED** by City Council at its meeting held on **May 21, 2013**:

1. **Proposed Evergreen Neighbourhood Concept Plan Amendment and Proposed Rezoning from R1A to R1B, RMTN, RMTN1 and RM3 Ahktar Bend; Baltzan Boulevard; Boykowich Bend, Crescent and Street; Marlatte Crescent, Lane and Street – Evergreen Neighbourhood**
Applicant: City of Saskatoon Land Branch
(File No. CK. 4351-013-007)
-

RECOMMENDATION:

- 1) that City Council approve the advertising respecting the proposal to rezone the properties outlined in the April 22, 2013 report of the General Manager, Community Services Department;
- 2) that the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments;
- 3) that the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770;
- 4) that the proposed Evergreen Neighbourhood Concept Plan, as outlined in Attachment 4 of the April 22, 2013 report of the General Manager, Community Services Department, be approved;
- 5) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed amendment to Evergreen Neighbourhood Concept Plan be approved; and
- 6) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the Rezoning Location Map (see Attachment 2 of the April 22, 2013 report of the General Manager, Community Services Department) from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District, RMTN – Townhouse Residential District, RMTN1 – Townhouse Residential District 1, and RM3 – Medium Density Multiple-Unit Dwelling District, be approved.

Clause 1, Report No. 3-2013
Municipal Planning Commission
Tuesday, May 21, 2013

Attached is a report of the General Manager, Community Services Department dated April 22, 2013, with respect to an application to amend the Evergreen Neighbourhood Concept Plan for the area located east of McOrmond Drive and referred to as the "Evergreen District Village".

Your Commission has reviewed the report with the Administration. The Administration has advised that the proposed change reduces potential traffic conflicts on Baltzan Boulevard by removing several single-family lots fronting along the southeast curve of the street and replacing them with multi-family developments with fewer access points to the street. The Administration has advised your Committee further that general traffic concerns in the area were identified in the feedback received but they were not specific to this development. The Administration has also advised that it is supporting the application in that it is consistent with the neighbourhood concept plan and improves traffic flow in the area.

The following is a summary of further issues your Commission has reviewed with the Administration:

- The impact of higher density in outlying residential areas in terms of traffic congestion and provision for traffic improvements as the city develops;
- Proposed change for 54 more units and the goal to provide different housing forms and affordability options in all areas of the city;
- Reference to the curve along Baltzan Crescent and traffic-related issues, including appropriate consideration of roadway configuration and sight lines in terms of reducing traffic congestion in this area, and future consideration of this in planning new neighbourhoods; and
- Identification of Baltzan Boulevard as a future transit route.

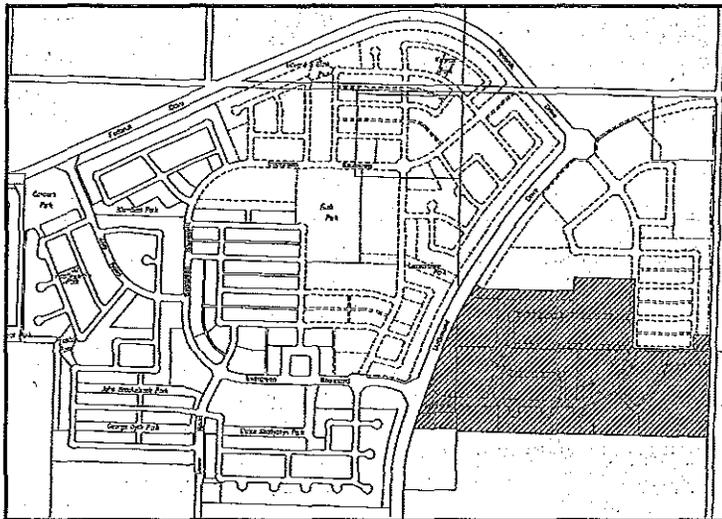
Your Commission has reviewed the report with the Administration and supports the proposed amendment and rezoning.

PUBLIC NOTICE
PROPOSED EVERGREEN NEIGHBOURHOOD CONCEPT PLAN
AMENDMENT

Saskatoon City Council will consider an amendment to the Evergreen Neighbourhood Concept Plan for the Evergreen Neighbourhood, which was submitted by the City of Saskatoon, Land Branch.

The proposed amendment would result in a modified street pattern through the creation of shorter block lengths with an increased number of small lots with rear lane access. Potential traffic conflicts on Baltzan Boulevard would be reduced by replacing single-family lots fronting along the southeast curve of the street with multi-family developments with fewer access points to the street. Pedestrian access to the proposed Green Bridge over McOrmond Drive is also improved through the revised plan with the inclusion of a pedestrian access along Boykowich Crescent.

This proposal will result in a modest increase in density and will provide for an additional 28 one-unit dwellings and 26 multi-family style dwelling units. This amendment provides for a range of housing options in the Evergreen neighbourhood and is generally consistent with the approved Concept Plan.



PROPOSED CONCEPT PLAN AMENDMENT
EVERGREEN

Amendment Area



Information – Questions regarding the proposal may be directed to the following:
Community Services Department, Planning and Development Branch
Phone: 306-975-7723 (Daniel Gray)

Public Hearing – City Council will hear all submissions on the proposal and all persons who are present at the City Council meeting and wish to speak on **Monday, June 10, 2013 at 6:00 p.m. in Council Chambers, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:
His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 3rd Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by **10:00 a.m. on Monday, June 10, 2013**, will be forward to City Council. City Council will also hear person that are present and wish to speak to the proposed amendments.

BYLAW NO. 9101**The Zoning Amendment Bylaw, 2013 (No. 11)**

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as The Zoning Amendment Bylaw, 2013 (No. 11).

Purpose

2. The purpose of this Bylaw is to amend The Zoning Bylaw to rezone the lands described in the Bylaw from an R1A District to an R1B District, an RM3 District, an RMTN District and an RMTN1 District respectively.

Zoning Bylaw Amended

3. Zoning Bylaw No. 8770 is amended in the manner set forth in this Bylaw.

R1A District to R1B District

4. The Zoning Map, which forms part of Bylaw No. 8770, is amended to rezone the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to an R1B District.
 - (a) Lots 1 to 38 inclusive, Block 675, Lots 1 to 38 inclusive, Block 676, Lots 1 to 19 inclusive, Block 677, and Lots 1 to 28, Block 678 as shown on a Plan of Proposed Subdivision of Part of NE ¼, Sec. 7, Twp. 37, Rge. 4, W3Mer. And part of the SE ¼, Sec. 7, Twp. 37, Rge. 4, W3Mer., Saskatoon, Saskatchewan, by Peter Unger, S.L.S. dated November 6, 2012, revised March 27, 2013; and

- (b) Lots 44 to 62 inclusive, Block 669 and Lots 1 to 21 inclusive, Block 674 as shown on a Plan of Proposed Subdivision of Part of N.E., S.E., S.W. & N.W. ¼, Sec. 7, Twp. 37, Rge. 4, W3Mer., Saskatoon, Saskatchewan by D.V. Franko, S.L.S. dated October, 2012.

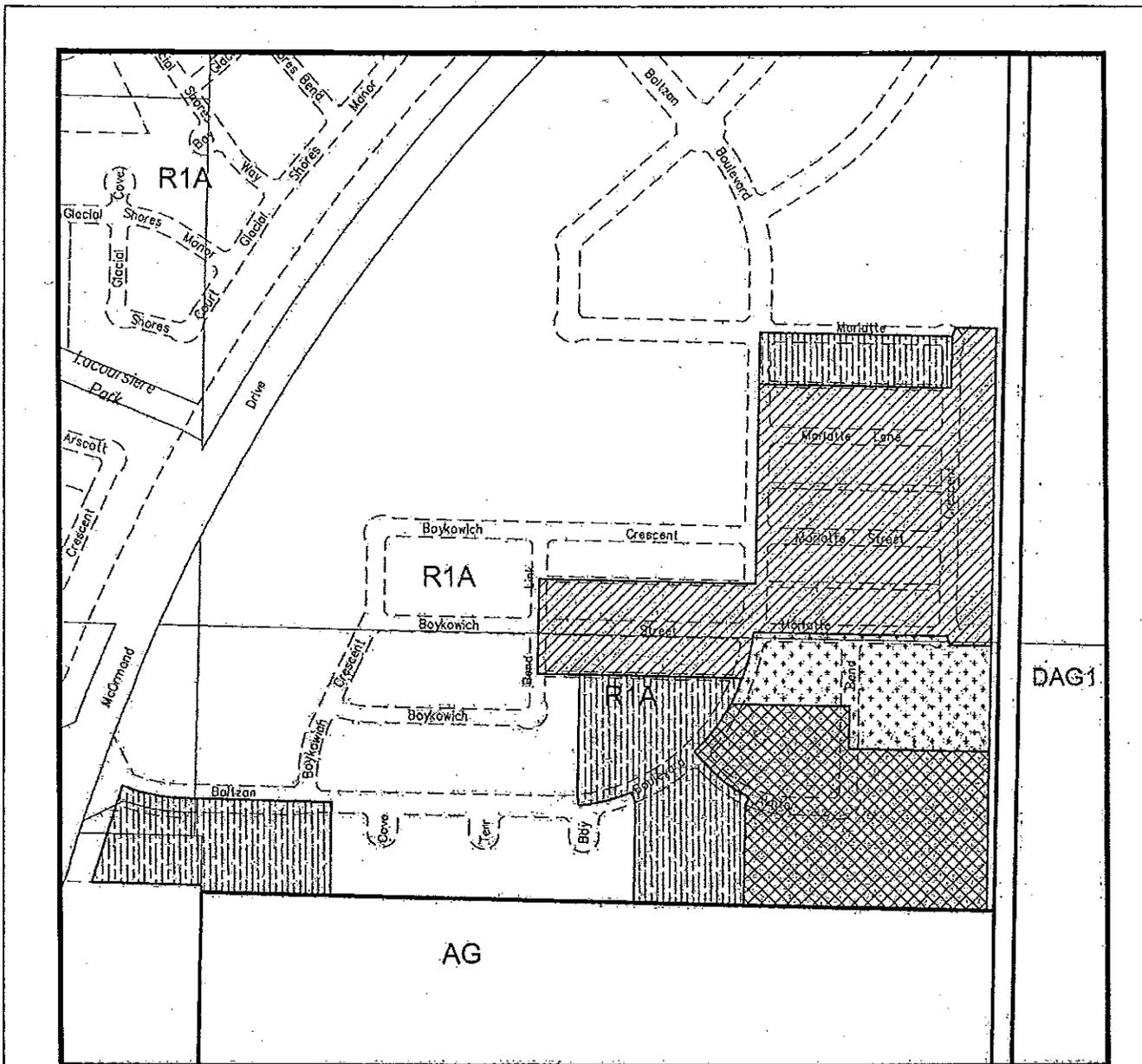
R1A District to RM3 District

5. The Zoning Map, which forms part of Bylaw No. 8770, is amended to rezone the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to an RM3 District:
- (a) Parcels LL, MM and OO as shown on a Plan of Proposed Subdivision of Part of Parcel X, Plan 102038150 and part of SW Sec. 07, Twp. 37, Rge. 4, West 3 Meridian and part of SE Sec. 07, Twp. 37, Rge. 4, West 3 Meridian, Saskatoon, Saskatchewan by M. Marien, S.L.S. dated October, 2012.

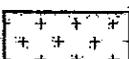
R1A District to RMTN District

6. The Zoning Map, which forms part of Bylaw No. 8770, is amended to rezone the lands described in this Section and shown as  on Appendix "A" to this Bylaw from an R1A District to an RMTN District:
- (a) Parcels II, JJ, and KK as shown on a Plan of Proposed Subdivision of Part of Parcel X, Plan 102038150 and part of SW Sec. 07, Twp. 37, Rge. 4, West 3 Meridian and part of SE Sec. 07, Twp. 37, Rge. 4, West 3 Meridian, Saskatoon, Saskatchewan by M. Marien, S.L.S. dated October, 2012; and
- (b) Parcel QQ as shown on a Plan of Proposed Subdivision of Part of NE ¼, Sec. 7, Twp. 37, Rge. 4, W3Mer. And part of the SE ¼, Sec. 7, Twp. 37, Rge. 4, W3Mer., Saskatoon, Saskatchewan, by Peter Unger, S.L.S. dated November 6, 2012, revised March 27, 2013.

Appendix "A"



REZONING

-  From R1A to R1B
-  From R1A to RM3
-  From R1A to RMTN1
-  From R1A to RMTN

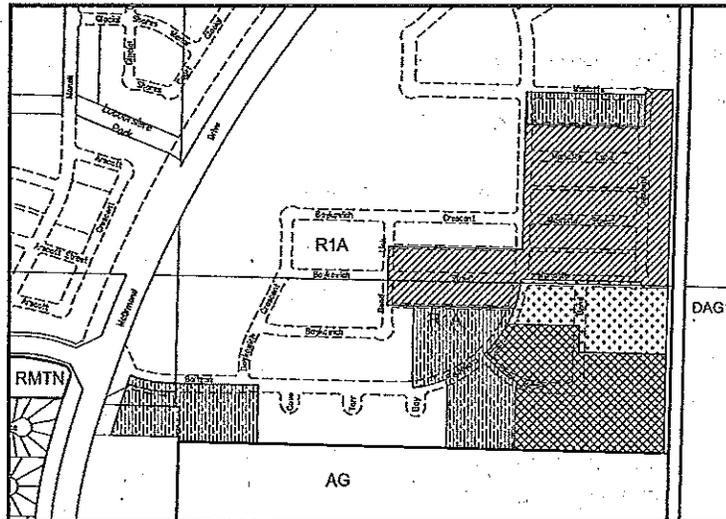


ZONING NOTICE
EVERGREEN NEIGHBOURHOOD
PROPOSED ZONING BYLAW AMENDMENT – BYLAW NO. 9101

Saskatoon City Council will consider an amendment to the City's Zoning Bylaw (No.8770). Through Bylaw No. 9101, the Zoning Amendment Bylaw 2013 (No.11), the properties in the Evergreen Neighbourhood as shown in the map below will be rezoned from R1A - One-Unit Residential District to R1B – Small Lot One-Unit Residential District, RMTN –Townhouse Residential District, RMTN1 – Medium Density Townhouse Residential District 1, and RM3 – Medium Density Multiple-Unit Dwelling District.

LEGAL DESCRIPTION – As shown on the Plan of Proposed Subdivision of part of the NE ¼ Sec 7, Twp 37, Rge 4 West 3 Meridian and part of the SE ¼ Sec 7, Twp 37, Rge 4 West of 3rd Meridian; as shown on the Plan of Proposed Subdivision of part of N.E., S.E., S.W., & N.W. ¼ Sec 7, Twp 37, Rge 4 West of 3 Meridian; and as shown on the Plan of Proposed Subdivision of part of Parcel X - Plan 102038150 and part of SW Sec 7, Twp 37, Rge 4 West 3 Meridian, and part of SE Sec 07 Twp 37 Rge 4 West 3 Meridian.

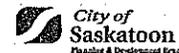
CIVIC ADDRESS – Boykovich Bend/ Crescent/Link/Street; Marlatte Crescent/ Lane/ Street; Baltzan Boulevard; and Ahktar Bend.



PROPOSED REZONING

 From R1A to R1B	 From R1A to RMTN
 From R1A to RM3	 From R1A to RMTN1

File No. RZ28-2012

 City of Saskatoon
Planning & Development Branch

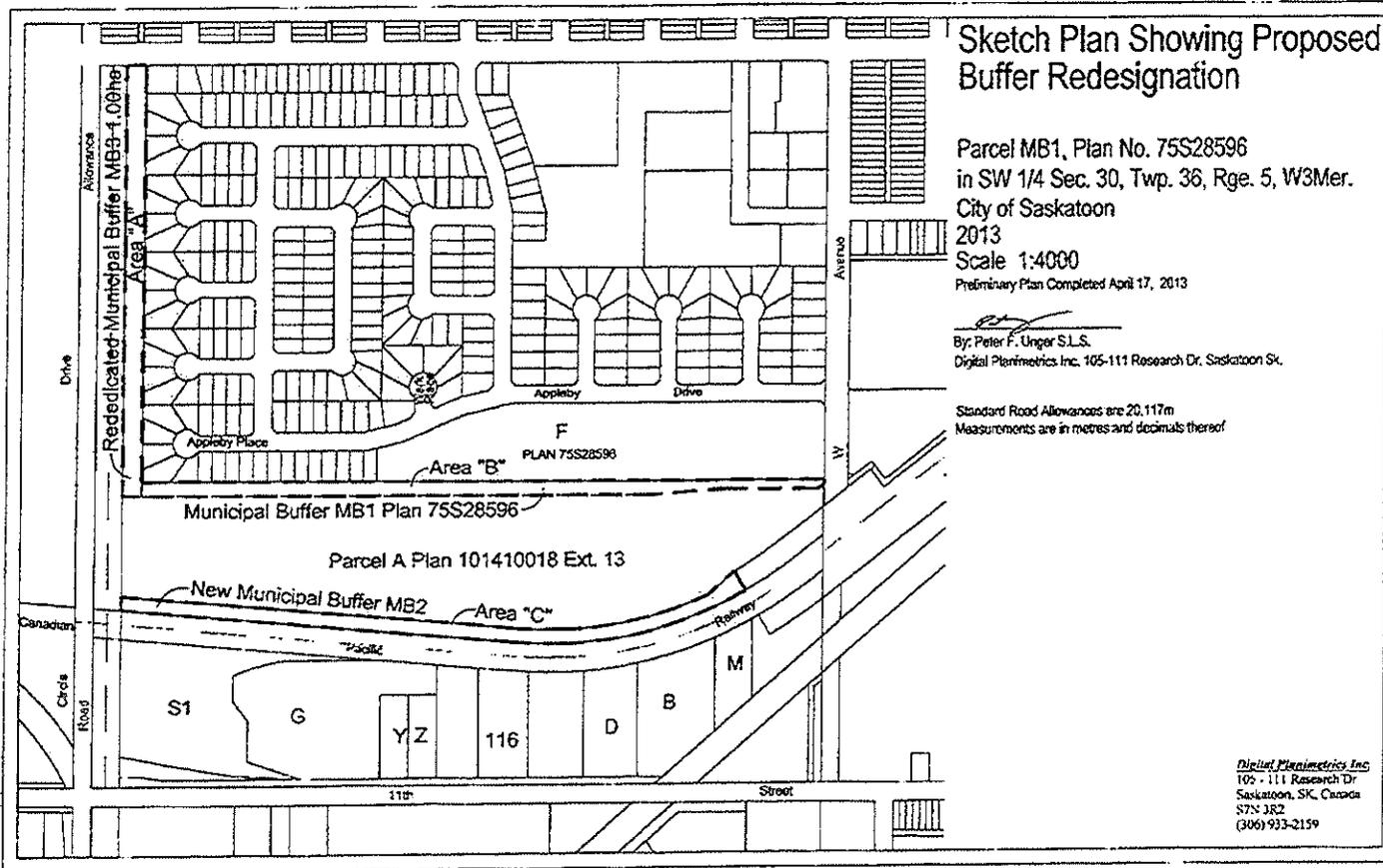
REASON FOR THE AMENDMENT – The proposed rezoning would facilitate residential development in a manner consistent with the Evergreen Neighbourhood Concept Plan.

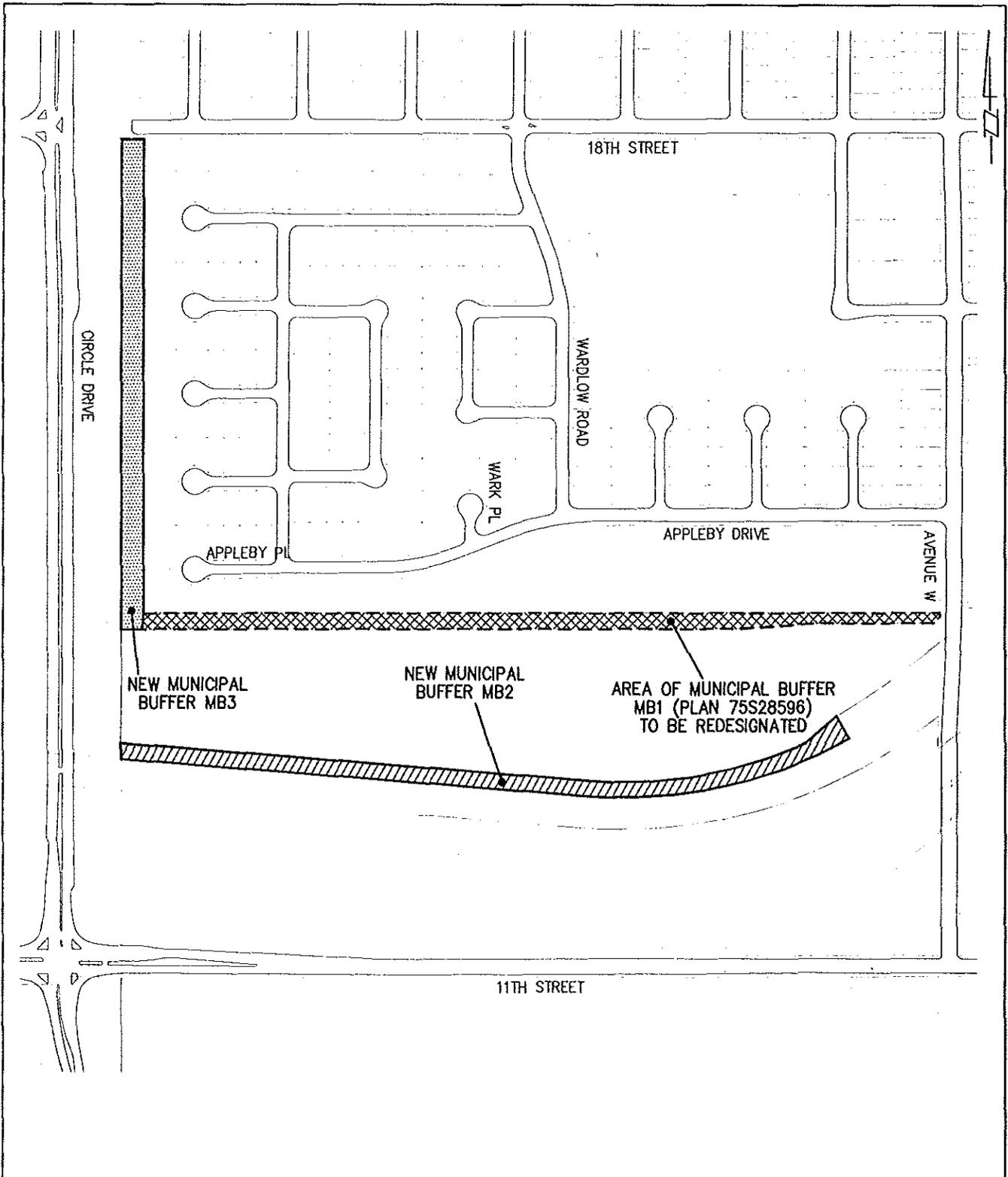
INFORMATION – Questions regarding the proposed amendment or requests to view the proposed amending Bylaw, the City of Saskatoon Zoning Bylaw and Zoning Map may be directed to the following without charge:
Community Services Department, Planning and Development Branch
Phone: 306-975-7723 (Daniel Gray)

PUBLIC HEARING – City Council will consider all submissions on the proposed amendment, and hear all persons who are present at the City Council meeting and wish to speak on **Monday, June 10th, 2013 at 6:00 p.m. in City Council Chamber, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:
His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
222 Third Avenue North, Saskatoon SK S7K 0J5

All submissions received by the City Clerk by **10:00 a.m. on Monday, June 10th, 2013** will be forwarded to City Council.

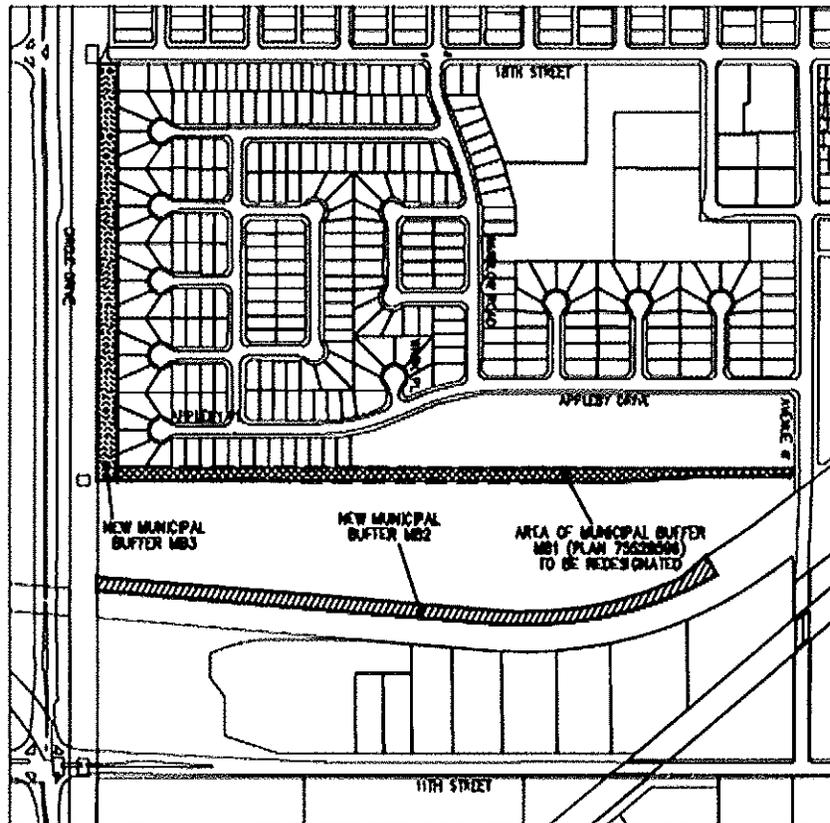




PLAN DESCRIPTION/REVISIONS	 <p>City of Saskatoon Infrastructure Services Department</p>	APPROVED
4 3 2 1		GENERAL MANAGER _____
DRAWN BY <u>JMR</u> DATE <u>2013-FEB-15</u>	PROPOSED BUFFER REDEDICATION PARCEL MB1 PLAN NUMBER 75S28596	ENGINEER _____
SCALE : HOR. <u>1:200</u> VERT. _____		ENGINEER _____
		PLAN NO. <u>PROPOSED</u>

PUBLIC NOTICE
PROPOSED REDESIGNATION OF MUNICIPAL BUFFER MB1
ALONG KATE WAYGOOD PARK

A request has been received from the Community Services on behalf of Leisure Services, to redesignate **Municipal Buffer MB1** along **Kate Waygood Park** lying between **Circle Drive** and **Ave W** in **Meadowgreen Neighbourhood** to **MB2** and **MB3** for future development of **Kate Waygood Park**.



INFORMATION - Questions regarding the proposal may be directed to:
 Infrastructure Services Department, Transportation Branch
 Phone: 306-975-3145 (Shirley Matt)

PUBLIC MEETING City Council will hear all persons who are present at the City Council meeting and wish to speak to the matter on **Monday, June 10, 2013** at **6:00 p.m.** in the **Council Chambers, City Hall, Saskatoon, Saskatchewan.**

All written submissions for City Council's consideration must be forwarded to:
 His Worship the Mayor and Members of City Council
 c/o City Clerk's Office, City Hall
 222 Third Avenue North, Saskatoon, SK S7K 0J5

All submissions received by the City Clerk by **10:00 a.m. on Monday, June 10, 2013** will be forwarded to City Council.

Preliminary Parameters and Guidelines – Councillor Communications**1. General Guidelines**

- Funding must be used within the fiscal year.
- Councillors must adhere to the requirements of the Code of Conduct dealing with “Actions During Civic Election Periods”.
- No Councillor may use funds allocated to engage the services of a member of their family, as defined in Section 114 (c) of *The Cities Act*.
- Nothing in the guidelines and parameters should be used for the purposes of fundraising for a Councillor or for raising election funds.
- Assistance will be provided by the City’s Communications Branch by preparing and distributing the Agenda in Brief and the Decisions in Brief, prior to and following City Council meetings, and providing background information on civic programs and services to be used for responding to enquiries or for preparing speeches as a Member of Council or as Deputy Mayor.

2. Allowable Expenses

This section summarizes alphabetically the categories and examples of the types of allowable expenses that could be charged to the communications allowance for Councillors.

Advertising & Promotion

- Paid advertising that is related to the business of the City in all types of media.
- Advertising that supplements City departments’ advertisements that are placed to promote specific programs or specific events.
- Messages in Community Association Newsletters, Newspapers, publications such as Planet S Magazine (e.g. introductory messages, congratulatory messages, event announcements).

Books & Magazines

- Books, magazines, and periodicals that are related to the business of the City. Name of the book or magazines must be included on the invoice.

General Entertainment

- Up to two tickets to:
 - functions or business/community events (banquets, theatres, shows) when the Councillor has been invited to attend in their official capacity or when the Councillor is performing their duties as Councillor;
 - charitable events or fund-raising events such as golf tournaments, walkathons, organized by non-profit organizations.

Conditions:

- Event tickets for family members not attending as the Councillor's spouse or guest are ineligible.
- Tickets can be used by the Councillor and their spouse or guest.
- Council member must provide a copy of the event notice or flyer as well as any accompanying request for attendance.
- Raffle tickets, silent auctions, table prize tickets at events, alcohol, unless included in the price of the ticket are ineligible.

General Office Supplies

- General office supplies not provided by the City Clerk's Office.
- Personalized stationery, greeting cards, holiday cards, including envelopes and stamps and Canada Post regular mail services.
- Photocopy charges.
- Photographic supplies and services.
- Courier delivery costs.

Gifts and Promotions

- Promotional items such as fridge magnets, t-shirts, pens.
- Gift baskets/flowers for constituents for special occasions.
- Table prizes for local community groups.

Conditions

- Ineligible expenses include gifts for staff or other employees of the City, boards and committees.
- Council member must provide an original invoice or receipt detailing gift items, quantity, cost and purpose of the items.
- Reimbursement for flowers and gifts to specific constituents must include an explanation.

Hospitality Expenses

- Facility rental for hosting an event.
- Council members' expenses for food and non-alcoholic beverages related to community events, meals or receptions when hosting constituents, business contacts, representatives of other levels of government.

Conditions

- Council member must provide the date, purpose and details of the expense, and where applicable or feasible, original itemized receipt showing items consumed and names of participants attending.

Meeting Expenses

- Facility rental.
- Catering order for meetings including non-alcoholic beverages, snacks and light foods.
- Venue set-up fees, including audio-visual equipment, flip charts, cleaning charges.

Conditions

- Council member must provide date and purpose for meeting, original itemized receipt, names of participants or group name with number of participants attending.

Newsletters and Flyers

- Design, writing, copy-editing, printing costs.
- Distribution costs through Canada Post, Admail, by private distribution firms or by other means.
- Clip art or stock photo fees.
- Electronic newsletter distribution costs.
- Translation fees.

Conditions

- Councillors are permitted to use the City Crest and care must be taken in the appropriate use of the Crest.

Professional and Contract Services

- Firms or individuals whom Councillors retain for specific business purposes with clear deliverables, fee structures and timelines.
- The engagement of a business or person(s) as a contractor and/or the cost of supplies, rental of facilities and equipment relative to production, presentation and/or distribution of information to residents relevant to City Council business.
- The engagement of a professional or consulting service for the purposes of preparing speeches, conducting research, etc.

Websites, Social Media Tools, Software & Accessories

- Costs associated with the creation of Twitter accounts, Facebook accounts, web pages, or other social media tools for communicating as a member of Council.
- Additional communications management tools such as database management tools and software accessories.

Conditions

- Tools or software accessories not supported or not integrated with the City systems or connected to the corporate network are not supported by the City's Corporate Information Services Branch.
- Councillors are responsible for the protection of any personal information collected or used for City Council business in accordance with LAFOIPP.
- Councillors must adhere to the requirements of the Code of Conduct dealing with "Actions During Civic Election Periods", including conversion of any city-funded websites and social media tools to an election campaign site.

3. Purchasing Procedures

Purchases of goods, services and work from outside parties are to be made in accordance with Policy C02-030 – Purchase of Goods, Services and Work. Information and advice on purchasing procedures, vendor lists, obtaining quotations and preparation of purchasing documents can be obtained from Manager of the Materials Management Branch.

Regardless of the value, it is recommended that competitive prices be obtained.

- Purchases up to \$250 attained locally allows for payment by Automatic Payment Voucher (administered by City Clerk's Office).
- Purchases up to \$5000 (including taxes and freight) may be made through a Departmental Purchase Order (administered by City Clerk's Office). It is

recommended that competitive prices are attained; however, this is to be balanced off with the value of the purchase, the time required to get competitive prices, and the potential (or lack of) savings that can be achieved.

- Consulting Services must follow standard procedures (consult with the City Clerk's Office).

4. Reimbursements

Councillors must provide the City Clerk's Office with proper documentation, including detailed original receipts for claims. Credit card receipts or statements alone are not sufficient and will not be accepted. In the case of any on-line purchases, a copy of the confirmation must be attached to the claim.

Invoices/receipts must include a description of the goods purchased or services rendered, the cost, and any applicable taxes.

Expenses must be charged to the year in which they occurred. Expenses cannot be carried forward to future years. Charges for goods against the current year must be received by Councillors and/or services from the vendor before December 31 of that year.

5. Responsibility of City Clerk's Office

The responsibility of the City Clerk's Office in administering communications support to Councillors includes, but is not limited to:

- Reviewing usage requirements and parameters with a view to bringing forward recommendations to Executive Committee for amendments;
- Providing support to Councillors by processing payments for expenditures;
- Ensuring that supporting documentation for expenditures is in place, and to bring forward to Executive Committee any expenditures where supporting documentation is not place, and expenditures which may not fit within the parameters and guidelines of the support for Councillor Communications document;
- Advising Councillors on the status of their communications allowance and expenditures;
- Annually posting all expenses, individually and in detail, on the City's website and providing Executive Committee with monthly usage updates; and

- Redacting all personal and other exempted information governed by *The Local Authority Freedom of Information and Protection of Privacy Act* from the detailed Councillor expenses prior to the disclosure of Councillor expenses on the City's website.

THE STARPHOENIX, SATURDAY, JUNE 1, 2013

THE SUNDAY PHOENIX JUNE 2, 2013

PUBLIC NOTICE

**REMUNERATION/BENEFITS/REIMBURSEMENTS/
ALLOWANCES FOR MEMBERS OF CITY COUNCIL**

City Council will be considering a report from its Executive Committee at a Council meeting to be held on **Monday, June 10, 2013 at 6:00 p.m.**, Council Chambers, City Hall, setting out parameters and procedures regarding the use of an individual allocation of \$10,000 for each Councillor for communications support, as approved in the 2013 Operating and Capital Budget. The report recommends:

- That City Council approve the preliminary parameters and procedures for communications support to Councillors retroactive to January 1, 2013;
- That the preliminary parameters and procedures be reviewed after the first year, including a review of allocations in an election year; and
- That the Administration undertake a review of all Councillor-related policies with a view to updating and consolidating and report to Executive Committee.

The Cities Act, Section 101, requires that City Council give public notice under its Public Notice Policy before setting remuneration for members of Council.

For more information, contact the City Clerk's Office:
306-975-3240.

His Worship the Mayor and City Council
The City of Saskatoon

ADMINISTRATIVE REPORTS

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between May 9, 2013, and May 29, 2013
(For Information Only)
(Files CK. 4000-5, PL. 4132, PL. 4355-D, PL. 4350, and PL. 4300)**

RECOMMENDATION: that the information be received.

The following applications have been received and are being processed:

Condominium

- Application No. 12/13: 1010 Ruth Street East – 62 New Units
Applicant: Webb Surveys for Churchill Seniors Living Inc.
Legal Description: Unit 1, Condominium Plan No. 102122187
Current Zoning: RM3
Neighbourhood: Adelaide/Churchill
Date Received: May 21, 2013

Discretionary Use

- Application No. D7/13: 2917 Early Drive
Applicant: Prairie Harvest Cafe
Legal Description: Lot 21, Block 424, Plan No. 61S10302
Current Zoning: B1
Proposed Use: Expanded Seating for Existing Cafe
Neighbourhood: Brevoort Park
Date Received: May 17, 2013

Rezoning

- Application No. Z16/13: Stonebridge Common/Dickson Crescent
Applicant: Dundee Realty Corporation
Legal Description: Blocks H, TT and 174, Plan No. 79S05649
Current Zoning: R1A
Proposed Zoning: R2, RMTN, and RM3
Neighbourhood: Stonebridge
Date Received: May 9, 2013

- Application No. Z17/13: 802 Queen Street
Applicant: Fore-Sight Investments Corp.
Legal Description: Lot 23, Block 10, Plan No. 99SA06423
Current Zoning: M2
Proposed Zoning: M3 by Agreement
Neighbourhood: City Park
Date Received: May 15, 2013

Rezoning

- Application No. Z18/13: 210 Slimmon Road
Applicant: Reg Amendt, Royalty Construction
Legal Description: Lot 1A, Block 434, Plan No. 101861805 – Ext. 2
Current Zoning: RM4
Proposed Zoning: B2
Neighbourhood: Lakewood Suburban Centre
Date Received: May 16, 2013

Subdivision

- Application No. 46/13: 123/125 Keeley Crescent
Applicant: Webb Surveys for Allan and Linda Vindeg
Legal Description: Lot 4, Block 131, Plan No. 79S34957
Current Zoning: R2
Neighbourhood: Lakeview
Date Received: May 15, 2013
- Application No. 47/13: 1310 Empress Street
Applicant: Cory Nomeland and Dallyn Johnson
Legal Description: Lot 5, Block 3, Plan No. I196
Current Zoning: R2
Neighbourhood: North Park
Date Received: May 17, 2013

PUBLIC NOTICE

Public Notice pursuant to Section 3 of the Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 12/13
2. Plan of Proposed Discretionary Use No. D7/13
3. Plan of Proposed Rezoning No. Z16/13
4. Plan of Proposed Rezoning No. Z17/13
5. Plan of Proposed Rezoning No. Z18/13
6. Plan of Proposed Subdivision No. 46/13
7. Plan of Proposed Subdivision No. 47/13

A2) Award of Consulting Services Contract – Stantec Consulting Limited North East and North Central Natural Area Screening Study (Files CK. 4131-5 and PL. 4110-12-4-1)

- RECOMMENDATION:**
- 1) that the proposal submitted by Stantec Consulting Limited to complete the North East and North Central Natural Area Screening Study at a total cost of \$79,290.98 (including G.S.T.) be accepted; and
 - 2) that the City Solicitor be instructed to prepare the Consulting Services Agreement for execution by His Worship the Mayor and the City Clerk, under the Corporate Seal.

TOPIC AND PURPOSE

The purpose of this report is to award the contract for a North East and North Central Natural Area Screening Study.

REPORT HIGHLIGHTS

- 1) Through a qualification-based evaluation, the proposal submitted by Stantec Consulting Limited (Stantec) for the North East and North Central Natural Area Screening Study (Study) was selected by an evaluation team.
- 2) Natural Area Screening studies are used to identify areas that should be protected and preserved from development.

STRATEGIC GOALS

Natural area screening studies support the following Strategic Goals:

- 1) Environmental Leadership, specifically the long-term strategy to improve access to ecological systems and spaces, both natural and naturalized; and
- 2) Sustainable Growth, specifically the long-term strategy to develop an integrated approach to growth related to transportation, servicing, transit, and land use.

BACKGROUND

At its April 8, 2013 meeting, City Council approved capital project funding for the Study totalling \$80,000. The funding source for the Study is the Planning Levy Reserve.

REPORT

The City of Saskatoon's (City) Official Community Plan (OCP) Bylaw No. 8769 requires sector plans and concept plans to be completed before development occurs. Before these plans can be completed, the OCP requires natural area screening studies to identify important ecosystems and other natural areas and archaeological sites. This information is used to identify areas that should be protected and preserved from development.

The proposed Study will:

- 1) provide a heritage evaluation;
- 2) identify archaeological and paleontological sites;
- 3) identify sites that have potential to support rare plant and wildlife species; and
- 4) identify other important natural areas and features such as significant wetlands, swales, and natural grasslands.

A Request for Proposal (RFP) was issued on April 9, 2013, and closed on April 30, 2013. A total of eight proposal submissions were received. A four-member evaluation team comprising three representatives from the Administration and one representative from the Meewasin Valley Authority completed an evaluation of the proposals and selected Stantec as the preferred consultant.

A qualifications-based evaluation was used to determine the most suitable consultant based on the following categories and assigned points:

- 1) Understanding of the project requirements (15 points);
- 2) Project methodology and technical approach (20 points);
- 3) Qualifications of the company, designated project manager, and team (40 points);
- 4) Project schedule, milestones, and control (10 points);
- 5) Quality of the proposal (10 points); and
- 6) Cost (20 points).

The decision regarding the preferred consultant was reached with the consensus of all evaluation team members.

This project will begin immediately upon City Council approval and execution of the contract. It is anticipated to be completed by October 2013.

OPTIONS TO THE RECOMMENDATION

There are no other options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total project cost for the Study is \$79,290.98 for the proposal submitted by Stantec. This cost includes the consultant's fee of \$69,921.50, a disbursement fee of \$5,593.72, and applicable G.S.T. of \$3,775.76. The funding source is the Planning Levy Reserve. The current balance in the Planning Levy Reserve is \$700,000.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

As a key stakeholder with significant interest in the study area, the Meewasin Valley Authority was invited to participate on the evaluation team for this project.

COMMUNICATION PLAN

A letter will be issued to all firms that submitted proposals in response to the RFP to advise that Stantec was awarded the contract and to offer opportunity to obtain feedback on the evaluation process.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Study will be completed by late fall 2013. Sector plans and concept plans would be completed in subsequent years.

ENVIRONMENTAL IMPLICATIONS

The Study will provide an assessment of vegetation and wildlife habitat before land use plans are prepared. The abundance and variety of species in an ecosystem are used to determine the level of biodiversity – an indicator of environmental health. No other environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – CORPORATE SERVICES

B1) City of Saskatoon Website – Property Assessment Online Tool (Files CK. 261-20, CS. 1620-1 and CS. 260-1)

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

The purpose of this report is to provide information regarding the most recent changes to the Property Assessment Online Tool that is located on the City of Saskatoon website.

REPORT HIGHLIGHTS

1. Over the last six months, the Property Assessment Online Tool that is located on the City of Saskatoon's website has undergone a formatting change to make the area easier to navigate.
2. In the past month a new area has been added to the Property Assessment Tool that allows users to access basic property tax information for individual properties; the new *Tax Tab* allows users to look up an address and access historical information for that individual property, along with the City Tax Distribution of their property tax dollars.

STRATEGIC GOAL

The highlighted Property Assessment Tool improvements in this report support the long-term internal Strategic Goal of Continuous Improvement. This is accomplished in part, by bringing a greater degree of transparency to property assessment and taxation, by providing a history of property tax for each property and by illustrating where tax dollars go in conjunction with a brief general breakdown of the civic spending based on budget.

BACKGROUND

The Assessment and Taxation Branch of the Corporate Services Department is responsible for determining assessment values for all property located within the city. Prior to 1997, assessment values were determined with a regulated process that had little connection to the local market place. Starting in 1997, the provincial assessment process became more transparent by means of a move to assessment values with a link to the local market prices. These assessment values have been updated once every four years since 1997.

In an effort to bring further transparency to the assessment process, an area on the civic website was created to allow anyone to search out, on a property by property basis, basic information that the Assessment and Taxation Branch had on file, as well

providing access to general information about the assessment process, sale prices and lastly, neighbourhood assessment statistics.

Over the past two years, a mapping feature was added to the Property Assessment Tool. Most properties have a unique location, and mapping added a beneficial dimension in reviewing information.

REPORT

In conjunction with the release of the 2013 Preliminary Assessment estimates, the format of the website has changed to allow for easier navigation. As more information has been introduced, an alternative format has been developed.

Recently, additional information has been added to the online tool. For any queried property, this newest feature is found under the fourth *Tax Tab* and displays a basic summary of the five-year property tax history. The main components of the total taxes are shown in both a table and graphic format and are limited to civic, library and education portions. A five-year history was chosen in order to encompass parts of at least two assessment cycles.

It is important to note that this new information is in terms of a simple snapshot to illustrate that changes in assessment do not have corresponding changes in taxation.

There is additional material that highlights the basic grouped portions of the civic budget attributable to property taxes with the corresponding percentages. For illustrative purposes only, these are then applied to individual municipal property taxes.

The Property Assessment Online Tool provides an individual with information on their property tax levy – it does not include other charges such as BIDS, phase-in or special charges. The figures do not represent the full details of a specifically searched tax account; what is shown is the tax levy in relation to an individual's property assessment.

FINANCIAL IMPLICATIONS

These ongoing improvements had two funding sources. The first was a capital budget dedicated to website enhancements for the assessment area, with the second being a capital budget devoted to the 2013 reassessment and associated work. Most of the mapping component application was completed by internal staff from the Corporate

Information Services Branch, with the remainder of the design improvements and implementation addressed by an outside service provider.

COMMUNICATION PLAN

Planned communication activities to bring awareness to the Property Assessment Online Tool include the following:

- A public service announcement was posted on the City of Saskatoon's website, *saskatoon.ca*, and social media to create awareness of the revised Property Assessment Tool, how it works, and what information can be found by using it.
- The Property Assessment Online Tool is included under *Check This Out!* on *saskatoon.ca* homepage.
- Property Assessment Online Tool is included under ONLINE SERVICES on homepage, *saskatoon.ca* and the word TOOL has been added so that it is easier to find (it was formerly referenced only as *Property Assessment*).
- Ensure that customer service teams are aware of the new *Tax Tab* information that is available and how to interpret the snapshot tax information that a citizen is viewing regarding their property.
- Utilization of available ad filler space in the *StarPhoenix* City Pages with an awareness ad.
- Answers to anticipated questions have been posted to the City's webpage.

DUE DATE FOR FOLLOW-UP AND / OR PROJECT COMPLETION

The project is complete. There is no follow-up required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

B2) Municipal Tax Ratio Policy
(Files CK. 1920-1, CS.1625-1 and CS.1920-1)

RECOMMENDATION: that City Council defer the deliberation of the Municipal Tax Ratio Policy until October 21, 2013.

TOPIC AND PURPOSE

The purpose of this report is to defer the deliberation of Administration's Municipal Tax Ratio Policy report until later in the fall in order to allow additional time for the public to understand the recommendations, and for Councillors to consult with citizens.

REPORT HIGHLIGHTS

1. Administration recommends delaying deliberation until October 2013 to allow more time for citizens to become familiar with the information and consult with the Councillors.
2. A comprehensive communication plan starting in June of 2013 to update the City's website with the information on the Tax Ratio Policy.

STRATEGIC GOAL

One of the Ten-Year Strategies of our internal Strategic Goal of Economic Diversity and Prosperity is ensuring Saskatoon has a competitive tax regime with solid, clear and reasonable public policies. The discussion pertaining to the ratio between residential and commercial property taxes relates to competitive rates for both residential and commercial property taxes – supporting the following Ten-Year Strategy and Four-Year Priority below:

- Create a business-friendly environment where the economy is diverse and builds on our city and region's competitive strengths. (*Ten-Year Strategy*)
- Set competitive rates for residential and business property taxes. (*Four-Year Priority*)

BACKGROUND

At its April 8, 2013, meeting, City Council received a report from Administration recommending that the Municipal Tax Policy Ratio between commercial and residential properties be shifted from the current 1.75 to 1.43 over an eight-year period. When the report was tabled, City Council felt that there had not been enough time for consultation

and communication with citizens in order to make an informed decision regarding a policy change for the 2013 tax year. City Council, resolved:

“That consideration of the matter be deferred to the June 10, 2013, meeting of City Council in order to carry out public consultation.”

REPORT

Administration's recommendation to shift the current Commercial to Residential tax ratio is based on the same premise that City Council endorsed in 1998 when it adopted the current 1.75 Tax Ratio Policy. When the report was tabled in April, the timeline required to have an impact on the 2013 tax year was very short and did not allow enough time to provide the public with adequate details regarding this recommendation.

As changes to the current tax policy cannot come into effect until 2014 or later, your Administration is recommending that any decision regarding the Tax Ratio Policy be deferred until the fall of 2013 to allow additional time for communication and public consultation.

The Administration has designed a more comprehensive communication plan to give citizens and City Council more time to investigate, consult and reflect on the best tax policy decision for Saskatoon. This communication plan is detailed below.

OPTIONS TO THE RECOMMENDATION

City Council has the option to deliberate and decide on the Tax Ratio Policy at the June 10, 2013, meeting.

POLICY IMPLICATIONS

The current City Council Policy is that commercial properties will have an effective tax rate of 1.75 times that of residential properties.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report. The result of any change to the ratio will be revenue neutral to the City.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Communication Plan below shows the timeline of how information will be available on the website for citizens to access. The Assessment and Taxation Branch has met with The Greater Saskatoon Chamber of Commerce.

COMMUNICATION PLAN

1. Issue a News Release explaining the proposed shift which will then trigger related social media messaging, posting to facebook and twitter.
2. Create a link on the City's Webpage with the following:
 - a. a synopsis of the history of current tax policy ratio and the reason for the current recommendation (Attachment 1);
 - b. some Frequently Asked Questions to answer basic questions (Attachment 2);
 - c. the *Tax Review Committee Report* that was the basis of the original tax ratio policy adopted by City Council in June of 1998;
 - d. the *Canada West Foundation Report* that was tabled with City Council in December of 2011;
 - e. the *Greater Saskatoon Chamber of Commerce Report* that was tabled with City Council in December of 2012.
3. Insert an ad into the *StarPhoenix* and *Sunday Phoenix* City Pages; this would have detailed information and directions on how to access the Tax Ratio Policy information on the City's website.
4. The Greater Saskatoon Chamber of Commerce has informed Administration that it plans to communicate to the combined business groups and may also use mass media promotion in the later summer and fall.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Decisions affecting this Tax Policy for the 2014 tax year need to be complete by February of 2014.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Tax Ratio Policy – Historical to Current Recommendation.
2. Frequent Asked Questions and Answers.

Section E – INFRASTRUCTURE SERVICES

E1) Award of 2013 Materials Testing Services (Files CK. 6000-1 and IS. 1000-1)

- RECOMMENDATION:**
- 1) that 2013 asphalt testing in the North, East and West areas and concrete testing in the West area be awarded to AMEC Environmental & Infrastructure, at a total estimated cost of \$230,000, plus G.S.T.;
 - 2) that 2013 soil testing in the West area be awarded to PSI Technologies Inc., at a total estimated cost of \$240,000, plus G.S.T.;
 - 3) that 2013 soil and concrete testing in the North area be awarded to Clifton Associates Ltd., at a total estimated cost of \$310,000, plus G.S.T.;
 - 4) that 2013 soil and concrete testing in the East area be awarded to Golder Associates, at a total estimated cost of \$210,000, plus G.S.T.; and
 - 2) that the City Solicitor be instructed to prepare the necessary agreements for execution by the Mayor and City Clerk, under the corporate seal.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval to award material testing for the 2013 construction season.

REPORT HIGHLIGHTS

1. Proposals were received from seven firms to provide material testing services for City of Saskatoon construction projects.
2. Proposals were evaluated based on qualifications, fee schedules and available capacity, and the four proponents with the highest scores are being recommended.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal, Asset and Financial Sustainability, as the request for proposals for selection of consultants to provide material testing services ensured the best possible cost by the most qualified consultants.

BACKGROUND

On April 17, 2013, the Infrastructure Services Department issued Requests for Proposals (RFP) for soil, concrete and asphalt material testing services for various capital infrastructure projects. Proposals were received on April 25 from the following seven consulting firms:

Allnorth Consultants Limited;
AMEC Environment & Infrastructure;
Clifton Associates Ltd.;
Golder Associates;
MDH Engineered Solutions;
P.Machibroda Engineering Ltd.; and
PSI Technologies Inc.

REPORT

The City of Saskatoon grouped material testing into three separate types: soil, asphalt and concrete; and the city was divided into three geographic areas: North, East and West. Proponents were asked to submit qualifications, fee schedules and available capacity.

After an extensive evaluation of the proposals, the four proponents with the highest scores are being recommended, as follows:

- Asphalt testing in the North, East and West areas and concrete testing in the West area be awarded to AMEC Environmental & Infrastructure, at a total estimated cost of \$230,000, plus G.S.T.
- Soil testing in the West area to PSI Technologies Inc., at a total estimated cost of \$240,000, plus G.S.T.;
- Soil and concrete testing in the North area to Clifton Associates Ltd., at a total estimated cost of \$310,000, plus G.S.T.; and
- Soil and concrete testing in the East area to Golder Associates, at a total estimated cost of \$210,000, plus G.S.T.

OPTIONS TO THE RECOMMENDATION

Material testing services could be awarded for each individual construction project. This option is not recommended as the amount of testing on any individual project is small,

and the grouping of testing services into geographic areas and types of testing across multiple projects lowers costs through economies of scale.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total net cost to the City for the engineering services for all 2013 soil, concrete and asphalt materials testing is as follows:

Total Base Fees	\$ 990,000
G.S.T.	\$ 49,500
Total Fees	\$1,039,500
G.S.T. Rebate	\$ <u>49,500</u>
Total Net Cost to City	\$ 990,000

Funding of the material testing services will be from the various approved 2013 capital projects which require these services.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public or stakeholder involvement.

COMMUNICATION PLAN

A communication plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

A follow-up report is not required. Project completion will coincide with the completion of the various 2013 construction projects that the material testing will be provided for.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E2) Request for Post Budget Approval
Capital Project 1416-11 – Trunk Sewers – Hampton Village Storm Trunk
Richardson Road Storm Replacement
(Files CK. 7820-4, x 1702-1 and IS. 7820-79)**

- RECOMMENDATION:**
- 1) that a post budget increase to Capital Project 1416-11 – Trunk Sewers – Hampton Village – Storm Trunk EI, in the amount of \$663,500, be approved; and
 - 2) that the post budget increase in the amount of \$663,500 be funded from the Trunk Sewer Reserve.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval for a budget increase in order to complete the storm sewer replacement along Richardson Road.

REPORT HIGHLIGHTS

1. Unexpected ground conditions were encountered during construction rendering open trench installation of the storm sewer ineffective;
2. Case boring, a type of trenchless technology, was deemed the most expedient, least disruptive, cost effective solution for safely completing construction;
3. The additional costs for case boring result in a budget shortfall of \$663,500 that the Administration is recommending be funded from the Trunk Sewer Reserve.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal, Sustainable Growth, as the storm sewer is required to service new land development, but must be installed through an existing neighborhood. Consideration was given to minimize the impact on the existing neighborhood while meeting the demands of future growth.

BACKGROUND

Replacement of the Richardson Road storm sewer, from 37th Street to Cole Avenue, is required to upgrade its capacity and accommodate future development in the region. The replacement will consist of a new larger and deeper storm line. The line will connect the newly established storm line from Hampton Village to the existing Westview storm trunk sewer.

In September 2012, City Council approved a tender award in the amount of \$1,263,344.25, including G.S.T., to Garnett Industries Ltd., for the 37th Street Extension and Richardson Road Storm Sewer Replacement. Council also approved a post budget increase in the amount of \$532,000, due to the total estimated funding required for the project at that time. The increase was funded from the Trunk Sewer Reserve.

REPORT

The tender with Garnett Industries Ltd. included open cut trench installation of the storm sewer on Richardson Road, and was scheduled to be completed in the fall of 2012.

During the course of construction, the contractor encountered very loose soil conditions. The unexpected ground conditions resulted in construction being stopped in order to prevent damage to surrounding infrastructure and to ensure that the workers were not exposed to unsafe conditions.

Since that time, the City has been examining a more suitable construction method to complete the remaining work on Richardson Road. It has been determined that case boring, a type of trenchless technology, is the most cost effective method.

OPTIONS TO THE RECOMMENDATION

The costs for trenchless technology are typically much more expensive than open cut trench installation, therefore, two alternate routes using open cut trenching were

considered. These routes were not considered originally because they are considerably longer than the one chosen and, therefore, more expensive.

Upon investigation it was found that the cost to install the storm sewer by open cut trenching along these alternate routes was comparable to case boring, however, open cut trenching has a greater impact to surface infrastructure, such as sidewalks, roads and green spaces than case boring. It would also result in temporary loss of utilities, as well as the closure of the sports fields and the community gardens in Senator Gladstone Park. Therefore, this option is not recommended.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The original contract price for completion of the 37th Street Extension and Richardson Road Storm Sewer Replacement with Garnett Industries Ltd. was \$1,263,344.25, including contingency and G.S.T. The revised net cost to the City, submitted by Garnett Industries, is calculated as follows:

Richardson Road Storm Replacement	\$1,341,749.00
37 th Street Extension	\$ 261,445.00
Contingency	\$ 156,000.00
G.S.T.	\$ 87,959.70
Total Tender Price	\$1,847,153.70
Less G.S.T. Rebate to the City	\$ 87,959.70
Net Cost to the City	\$1,759,194.00

There are two capital project sources for this work, with approved funding in the amount of \$1,345,000, as follows:

- Capital Project 1416-11 – Trunk Sewers – Hampton Village Storm Trunk EI – \$1,032,000; and
- Capital Project 1400-12 – Land Development – Hampton Village – 2009-E3-City - \$313,000.

Administration, engineering and temporary pumping costs are estimated to be approximately \$251,000. Therefore, the total estimated funding required to complete this project is approximately \$2,010,000, resulting in a shortfall of \$665,000.

The Administration is recommending a post budget increase in the amount of \$665,000, to be funded from the Trunk Sewer Reserve. There is sufficient funding from the overall Prepaid Service Reserves.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

The trenchless method is expected to have less impact on residents than open trenching, as residential vehicle access will be maintained. However, traffic may be impacted during construction hours. Any required traffic detours will be communicated to the public via Public Service Announcements.

The contractor will require three pits to be excavated in order to carry out the work. There is the potential for five homes to have no front access to their property for a period of four to eight weeks. Ongoing communications have occurred with the residents in the affected area since the project was first scheduled. A letter explaining the delay and new approach to the construction will be provided once funding is approved; and construction notices will be delivered prior to the work, which will explain the impact and timing.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

The work is expected to take two to three months, and will be completed by the end of the 2013 construction season.

ENVIRONMENTAL IMPLICATIONS

The recommendation will result in estimated greenhouse gas emissions of 2.4 tonnes of carbon dioxide equivalents, which corresponds to the amount of fuel one car burns in two years.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E3) Capital Project 2407 – IS North Commuter Bridge
Technical Advisory Consulting Services
North Commuter Parkway Project and Traffic Bridge Replacement
(Files CK. 6050-10 and IS. 6050-104-044)**

- RECOMMENDATION:**
- 1) that the engineering services proposal submitted by CIMA+, for technical advisory consulting services for the North Commuter Parkway project, at a total estimated cost, on a time and materials basis, to an upset limit of \$4,016,143.95 (including P.S.T. and G.S.T.), be accepted; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Engineering Services Agreement, as prepared by the City Solicitor, under the corporate seal.

TOPIC AND PURPOSE

This report is to obtain approval to award the engineering services agreement for technical advisory consulting services for the North Commuter Parkway project to CIMA+.

REPORT HIGHLIGHTS

1. The North Commuter Parkway will link the Marquis Industrial area and the University Heights area. The river bridge will function as an arterial bridge similar to the existing University and Broadway Bridges.
2. Technical advisory consulting services are required to provide technical support throughout the project.

3. The Administration is recommending that the engineering services agreement for technical advisory consulting services for the project be awarded to CIMA+.
4. The Traffic Bridge replacement, which has been combined with the North Commuter Parkway project, has an existing Engineering Services Agreement with Stantec Consulting Ltd., who will be listed as a designated sub-consultant and will be responsible for providing technical advisory services for the Traffic Bridge component of the overall project.

STRATEGIC GOALS

The construction of the North Commuter Parkway supports the City of Saskatoon Strategic Goal, Moving Around, as it will optimize the flow of people and goods in and around the city.

BACKGROUND

In June 2012, City Council adopted the Integrated Growth Plan. One strategy within that plan is the need to identify additional infrastructure (new roads and bridges) to address the growing demands throughout the city.

The North Commuter Parkway will link the Marquis Industrial area with the University Heights area, providing relief to the existing Circle Drive Bridge. The river bridge and associated arterial roadways will function as an arterial bridge similar to the existing University and Broadway Bridges. It will provide for commuter traffic between east side neighbourhoods and the employment area in the north end; and traffic between west side neighbourhoods and the north end employment area.

At its meeting on May 21, 2013, City Council adopted the functional plan for the North Commuter Parkway and determined that the Traffic Bridge Replacement project be combined with the North Commuter Parkway project.

REPORT

Pending City Council approval, the North Commuter Parkway project will consist of the design and construction of approximately 9.3 kilometres (km) of arterial roadways and a river bridge. The river bridge and portion of arterial roadway located west of the bridge, connecting the bridge to Wanuskewin Road, will be constructed as a six-lane arterial roadway to accommodate ultimate development conditions. East of the river bridge, the arterial roadway will transition to five-lanes to the intersection with Central Avenue. The remainder of the arterial roadways connecting McOrmond Drive and Central Avenue will

be constructed as four-lane arterial roadways. Improvements to the intersection of Attridge Drive and Central Avenue are also included

Technical advisory consulting services are required to provide technical input and guidance throughout the project, refine the conceptual design, coordinate the technical components, assist with contractor procurement, and provide various engineering and technical services during execution of the design and construction of the project.

Due to the magnitude and complexity of the project, engineering consultants were required to pre-qualify for the Request for Proposals for technical advisory consulting services. The pre-qualification process was issued through a competitive, public Request for Qualifications in March 2013. Four consultants were pre-qualified for the Request for Proposals.

The Request for Proposals for technical advisory consulting services was issued to the pre-qualified consultants on April 3, 2013 and closed on April 30, 2013. Three proposals were received as follows:

- CIMA+;
- ISL Engineering and Land Services; and
- Stantec Consulting Ltd.

After a comprehensive evaluation, the proposal from CIMA+ was determined to be the preferred proposal, at a total estimated cost, on a time and materials basis, to an upset limit of \$4,016,143.95 (including G.S.T. and P.S.T.). If approved, work will commence immediately.

An alternative procurement delivery model for the North Commuter Parkway project is currently under review by the Administration. At this time, CIMA+'s scope of services are based on a Design-Build (DB) delivery model. In the event that a Design-Build-Finance-Maintain (DBFM) delivery model is adopted, the Administration would negotiate the required modifications to CIMA+'s scope of services.

The City has an existing Engineering Services Agreement with Stantec Consulting Ltd. as its Owner's Engineer for DB delivery of the Traffic Bridge project. The DB Request for Quotations and Request for Proposal documents are complete and ready to be issued at any time.

With the Traffic Bridge Replacement project, which is now combined with the North Commuter Parkway project, Stantec Consulting Ltd. will be listed as a designated sub-

consultant, and will be responsible for providing technical advisory services for the Traffic Bridge component of the project. In the event that a DBFM delivery model is adopted for the North Commuter Parkway project, the Administration will negotiate the required modifications to Stantec Consulting Ltd.'s scope of services.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications

FINANCIAL IMPLICATIONS

The estimated net cost to the City of Saskatoon for the proposal from CIMA+ is as follows:

Base Fees	\$3,824,899.00
G.S.T.	<u>\$191,244.95</u>
Sub-Total	\$4,016,143.95
G.S.T. Rebate	<u>\$(191,244.95)</u>
Net Cost to City	\$3,824,899.00

There is sufficient funding available within approved Capital Project 2407 – IS North Commuter Bridge.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$4,016,143.95			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public consultation was completed as part of the functional plan development. Stakeholder involvement will be required at various stages of the project. The Administration will coordinate with applicable stakeholders as necessary.

COMMUNICATIONS PLAN

A communications agency was contracted as part of the construction RFP and will develop a phased-in communications plan for the life of the project. Initially, webpages will be developed and updated with milestones and key decisions. Various community events will be planned in order to engage and educate the public. Regular updates will be provided to Mayor and Councillors by the Project Manager and more broadly to the general public through the media.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications with the technical advisory services portion of this project. A future report will describe the environmental implications associated with construction of the project.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required with the technical advisory services portion of this project.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The North Commuter Parkway project is proceeding based on a target of November 2016, for the roadways and bridge to be open to traffic.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E4) Request for Sole Source
Capital Project 1619 – IS Storm Water Trunks
Sole Source Tender for Pumping Equipment Rental and Services
Blairmore Swale
(Files CK. 7820-2 and IS. 7820-1)**

- RECOMMENDATION:**
- 1) that the sole source tender submitted by Canadian Dewatering for the supply and operation of pumping equipment for 60 days, at a total cost of \$136,813, including G.S.T. and P.S.T., be accepted;
 - 2) that the City Manager be authorized to extend this sole source tender, if required, to a maximum of \$280,000; and
 - 3) that Purchasing Services be instructed to issue the appropriate purchase order.

TOPIC AND PURPOSE

The purpose of this report is obtain approval to award a sole source tender for the supply and operation of pumping equipment to reduce the water level in the Blairmore Swale, west of Saskatoon and adjacent to Highway 7.

REPORT HIGHLIGHTS

1. The water level in the Blairmore Swale is near the roadway shoulder at Highway 7.
2. Continued monitoring and pumping is required to reduce the water level and to prevent Highway 7 from overtopping.
3. Pumping is a short term solution to relieve the current situation until a long term stormwater extension solution can be implemented.

STRATEGIC GOALS

The award of this tender supports the City of Saskatoon Strategic Goals, Asset and Financial Sustainability and Moving Around, as it will ensure that Highway 7 will be protected and remain in service.

BACKGROUND

The Blairmore Swale is a natural low lying feature that runs north and south along the western edge of Saskatoon. This swale was an ancient glacial melt-path but now acts as a series of linear wetlands broken up by natural highpoints and 14 road and rail crossings. Because of its low elevation, this swale collects snow melt and rain water runoff throughout the year, but it has no outlet to the river and, therefore, relies completely on evaporation to remove water.

Since 2005, Saskatoon has received unprecedented amounts of precipitation. This unusual weather has led to a gradual increase in groundwater and surface water runoff.

REPORT

For several decades the Blairmore Swale has naturally managed its water levels through evaporation; however, over the past decade, precipitation has exceeded evaporation and the wetlands that comprise the swale have filled. The spring melt of 2013 brought the water to a level that required intervention to avoid it overtopping Highway 7. Action was, therefore, taken to lower the water levels in the swale by pumping the water into the City's storm water system and Canadian Dewatering was retained to mobilize and begin pumping up to a limit of \$75,000.

It was necessary to obtain a sole source contract because of the need to respond quickly to the threat of potential flooding over Highway 7. Further, the unusual flooding circumstances experienced by communities around Saskatoon and throughout Saskatchewan this spring have made it difficult to procure a contractor with pumping equipment through a tendering procedure, since the equipment is in very high demand. Without immediate action, future summer precipitation in 2013 could cause flooding over the highway.

The Strategic Services Branch has conducted an analysis of the swale hydrology and it is currently estimated that at least 60 days of pumping is required to reduce the water in the swale to an acceptable level. The total estimated cost for the minimum 60 days of pumping required is \$136,813, including G.S.T. and P.S.T.

It is difficult to accurately estimate the amount of water that could enter the swale this summer from groundwater and from additional rainfall. Because of this inherent unpredictability, it is also recommended that the City Manager be authorized to extend this sole source contract, if necessary, up to a limit of \$280,000.

It is the Administration's opinion that the long-term solution to this issue is to extend the City's storm sewer system west (parallel to the Canadian National Railway (CN) tracks), from Circle Drive directly to the Blairmore Swale. This option is now possible because of the large storm sewer trunk which is being constructed as part of the South Circle Drive Bridge Project. Extending this storm sewer trunk will not only lower water levels in the Blairmore Swale, it will also allow storm water servicing of the land on the west edge of the city. It is anticipated that this storm water extension will be completed in the next few years, as city growth continues to expand in this sector.

The City has explored the potential to lower the water adjacent to Highway 7 by obtaining permission from CN Rail to install a 100 metre culvert under the northern track of their rail yard. This would provide a drainage path directly to the river. In addition to engineering challenges with constructing this culvert properly, there are other significant difficulties and it was not selected as an option for the following reasons:

- Crossings would also need to be enlarged through Hodgson Road, RR3062, and through the very deep crossing at Valley Road. Additionally, the reservoir adjacent to Valley Road would require significant reconstruction.
- Further construction projects to eliminate the impact of additional flow on the CN rail yard and on rural properties south of the CN rail yard would be required.
- Placing a culvert through the CN rail yard would create a storm water flow path from north of 71st Street to the South Saskatchewan River at a point upstream of the new Water Treatment Plant intakes. This would create a potential contamination route for future urban storm water runoff to enter the City's drinking water system.

Overall the storm water route through the Circle Drive South Bridge Project trunk is the superior long-term solution for controlling water levels in the Blairmore Swale, as it does not have any of these shortcomings

OPTIONS TO THE RECOMMENDATION

Procuring a contractor through public tender is an option to the sole source recommendation. If the pumping contract is publicly tendered, there would be a delay of up to two weeks during tear down and setup should a different contractor be selected. This time period coincides with the timeframe of highest probability of severe rain events which could put Highway 7 at risk to flooding. In addition, Canadian

Dewatering is already mobilized on site and the time and costs of setting up the two kilometre pipeline are substantial so public tender is not recommended.

The Administration could request City Council approval to extend the sole source contract, if required, after 60 days, however, this is not recommended as it would cause a delay which could result in flooding of Highway 7 due to the unpredictable nature of rainfall events.

POLICY IMPLICATIONS

City Council approval of the sole source tender to Canadian Dewatering is required as per Policy C02-030 – Purchase of Goods, Services and Work.

The award of the sole source is in accordance with Policy C02-030, which states:

“Sole Source Contract – Sole source procurement is permitted in the following circumstances:

- c) In an emergency that has created an immediate and serious need, which could risk the health or safety of any person or threaten public or private property and environment or adversely affect the operation of the City;”

FINANCIAL IMPLICATIONS

The net cost to the City of Saskatoon for the sole source tender submitted by Canadian Dewatering for the supply and operation of pumping equipment for 60 days is as follows:

Estimated Cost	\$124,376
P.S.T	\$ 6,219
G.S.T.	<u>\$ 6,219</u>
Sub-Total	\$136,813
G.S.T. Rebate	<u>\$ (6,219)</u>
Net Cost to City	\$130,595

There are sufficient funds available within approved Capital Project 1619 – IS Storm Sewer Trunks to complete this work.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$280,000			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There has been no direct public and/or stakeholder involvement identified for this project.

COMMUNICATION PLAN

A communication plan for this work is not be required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Pumping efforts in order to reduce the water level in the Blairmore Swale is anticipated to be completed by July 16, 2013. However, rainfall conditions could lead the pumping time to be extended.

ENVIRONMENTAL IMPLICATIONS

Award of this tender will result in an estimated production of 84 tonnes of greenhouse gases (CO₂) over the course of 60 days of pumping

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

G1) Mendel Building Re-Use: Children's Discovery Museum Business Plan (Files CK. 620-4 and LA. 600-9)

- RECOMMENDATION:**
- 1) that the Business Plan for the Children's Discovery Museum on the Saskatchewan, required for re-use of the Mendel Building, be received as information; and
 - 2) that the Administration report further to City Council on the potential next steps to move forward.

TOPIC AND PURPOSE

The purpose of this report is to introduce the Business Plan presented by the Children's Discovery Museum on the Saskatchewan (Children's Museum) to City Council for its information.

REPORT HIGHLIGHTS

1. The Business Plan for Re-Use of the Mendel Building by the Children's Discovery Museum was submitted to the Administration on October 31, 2012.
2. In 2009, the Children's Museum opened 2,000 square feet of exhibit space in Market Mall and they indicate that it has proven to be an accurate "proof-of-concept" operation.
3. According to the Business Plan, with the Children's Museum as its new tenant, the Mendel Building will not require significant architectural modifications.
4. Market analysis and a survey have been used to generate an annual visitation estimate of 60,000 people to the proposed facility.
5. The total annual operating budget of the Museum is expected to be approximately \$1.2M and approximately \$600,000 is required annually in combined funding from private sponsorships and public grants.
6. Capital required for the Museum's preferred build-out scope is \$8.3M.
7. Next steps include a revised Memorandum of Understanding (MOU) with milestones, capital fundraising, board and programming development, and exhibition design and construction.
8. The Business Plan outlines a model that clearly meets the City's goal for a tenant with a strong public programming component.
9. The City's second goal, that the new tenant is financially self-supporting, is not currently evident within this Business Plan.

STRATEGIC GOAL(S)

Re-use of the Mendel Building supports the Strategic Plan 2012 - 2022. Using the success driver of community, cultural and recreational infrastructure, it addresses

quality of life through the strategic goal of directing expenditures towards neighbourhood amenities to enhance and protect property values and to encourage private investment. Sustainable Growth is supported through this initiative through the goals relating to establishing the city centre as a cultural and entertainment district, as well as preserving the character of heritage buildings and historical landmarks.

BACKGROUND

A Call for Ideas process was initiated on November 22, 2010, to find a new tenant for the Mendel Building. Criteria for the new tenant included the need for public program spaces, full use of the identified tenant area of the building, and the ability to operate independently of additional civic funding. The Administration received an Organizational Readiness Report from the Children's Museum on September 19, 2011, which indicated that the proponent fulfills these mandatory requirements.

At its meeting held on August 17, 2011, City Council, considered Clause 1, Report No.13-2011 of the Executive Committee and adopted the following recommendation with respect to the adaptive re-use of the Mendel Art Gallery Building:

- "5) that the City fund 40% of the annual operating costs, including utilities and the Civic Buildings and Comprehensive Maintenance Reserve contribution, for the proportional share of public use of the washrooms and lobby access of the existing Mendel Art Gallery Building."

Shared public space of the building includes the washrooms and lobby and constitutes approximately 6,000 square feet of building area. Costs associated with operating, including janitorial services, utilities, insurance, taxes and the Civic Buildings and Comprehensive Maintenance (CBCM) for this shared public area are estimated to be \$84,000. The recommendation above states that the City is committed to funding 40% of the operating cost for the shared public area, equivalent to an estimated amount of \$34,000.

City Council, at its meeting held on December 5, 2011, resolved:

- "1) that the Children's Discovery Museum proceed to prepare a business plan for the re-use of the Mendel Building; and
- 2) that the submission date for the Business Plan be June 30, 2012."

The submission date of the Business Plan was extended by City Council to October 31, 2012.

A MOU was signed between the City and the Children's Museum following City Council's approval of a report dated February 27, 2012. In order to fully meet the scope of its proposal, the MOU illustrates the commitment by the City to the project, and allows the Children's Museum to proceed not only with its Business Plan, but also to advance its fundraising objectives and organizational development.

REPORT

Proposed Business Plan

The Business Plan for Re-Use of the Mendel Building by the Children's Discovery Museum was submitted to the Administration on October 31, 2012. The document describes:

- a) Background of the current operations of the Children's Museum;
- b) Their impact on the Mendel Building facility;
- c) Market analysis;
- d) Revenue overview;
- e) Capital and operating; and
- f) Next steps.

The Children's Discovery Museum on the Saskatchewan is described as an educational institution and a tourist destination which would build on the significant hub of children's activities already established at the Kinsmen Park site. The Children's Museum Business Plan outlines the social benefit of this initiative, and it forms a rationale for a partnership between the City and the Children's Museum. In the proposed partnership, the museum provides a service that benefits the civic public good through activity programming and the City supports the initiative through potential considerations, such as tax abatement and an affordable rent structure (as detailed later in this report).

For the purposes of the report, it was assumed that the Mendel Building would be available for the new tenants in early 2015, and that the new Children's Museum would be open for business at the beginning of 2016. These dates can be amended depending upon the timing of the new Remai Gallery construction.

Proof of Concept

In 2009, the Children's Museum opened 2,000 square feet of exhibit space in Market Mall. The Business Plan indicates that the Market Mall Children's Museum has been an

accurate “proof-of-concept”, meaning that their predictions for visitation, operating and capital costs, based on business models and projection tools for other Children’s Museums, have proven to be accurate. The children’s centre being proposed for the Mendel Building is intended not as a scale-up of the Market Mall operation, but rather a new institution. Like the proven Market Mall Children’s Museum plan, this Business Plan is founded on models from precedents, but it is planned as an entirely new entity with new exhibits and an amended operating model.

Impact on the Mendel Building

According to the Business Plan, the Mendel Building will not require significant architectural modifications with the Children’s Museum as its new tenant. Broadly speaking, exhibitions will be housed in current exhibition spaces, limiting the need to rethink the major spaces within the main floor of the building. Exhibits will be custom designed for their intended space. More major modifications are proposed on the lower level to improve interface with the river and the MVA trail. The museum’s preferred operating model is based on 12,000 square feet of exhibit space.

Market Analysis and Visitor Projections

Market analysis and a survey have been used to generate an annual visitation estimate of 60,000 to the proposed facility. This estimate is based on 4.8 visitors per square foot, and amounts to 20% of the expected future metropolitan population of Saskatoon. The Business Plan outlines a variety of programming and rental opportunities that will serve to further attract visitors to the Museum and bring in operating revenue.

Proposed Operating Budget

The total annual operating budget of the Children’s Museum is expected to be approximately \$1.2M, with approximately \$600,000 required annually in combined funding from private sponsorships and public grants. Operation of the new facility will occur through an expanded Board of Directors and 13 FTEs. The operating model is general, and will be fine-tuned once more is known about the facility’s design and marketing. The funding model is based on 50 percent of operating revenue being generated by the museum, 25 percent from private funds, and 25 percent from public grants, as per funding models of other Children’s Museums across North America.

Capital Improvements

The Business Plan indicates capital required for the Children’s Museum’s preferred build-out scope of 12,000 ft² of exhibition area (25,000 ft² total tenant area) is estimated at \$8.3M. The Children’s Museum intends to begin work with a third-party fundraiser for assistance with this fundraising goal. Funds for required capital expenditures will be sought from corporate sponsorship, individual contributions, and public funding. The

Business Plan states a need for public funding for building capital from various levels of Government.

Next Steps

The Business Plan outlines the next steps for this project, including:

- a) A revised Memorandum of Understanding including next steps and milestones;
- b) Engagement of consultant services for capital fundraising;
- c) Board Development;
- d) Exhibition design and Construction; and
- e) Program development.

The Business Plan indicates that interior work would commence as soon as the building is made available to the new tenants, with an anticipated six to eight month build-out period prior to re-opening the building.

Public Programming Component

The Business Plan outlines a model that clearly meets the City's goal for a tenant with a strong public programming component. As outlined above, and based on successes of other similar children's centres, the Business Plan creates a model for a Children's Museum that could be a great benefit to the community through the creation of a local hub for gathering and learning.

Financially Self-Supporting

The City's second goal, that the new tenant represents that it will financially self-supporting, has not been entirely met within this Business Plan. Details outlined in the market analysis, revenue overview, and capital and operating sections indicate that success of the Business Plan is based on a need for public funding (including annual operating grants), in part, by the City of Saskatoon. This report recommends further work by the Administration including an in-depth analysis of the business plan, and risk mitigation strategy development, including milestone setting and goal monitoring.

OPTIONS TO THE RECOMMENDATION

As an alternative to the recommendation, one option would be to determine that the Business Plan submitted by the Children's Museum is non-compliant and, therefore, not eligible for further consideration. This option is not recommended at this time. The Children's Museum, from a programming perspective, is a very good fit on the site and potentially a strong asset for the community. Further analysis of the financials, capacity,

and risk is needed prior to determining whether the Museum may be able to successfully operate in the Mendel Building.

A second option would be to accept the Business Plan as is, and recommend that the Children's Museum proceed to a tenant agreement with the City for the Mendel Building. This option is not recommended, as analysis of the capacity of the organization and risk to the City has not been fully communicated to City Council.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Further discussion and clarification from the Children's Museum Board is required before the Administration can accurately assess the financial implications to the City.

The Children's Museum proposes to take on 100% of the operating and management of the Mendel Building, excluding the civic conservatory. Potential discussion points for funding include Building Reserve Contribution (\$110,000), utilities (\$89,000), taxes (\$70,000) and joint lobby area (\$34,000).

The Children's Museum is also responsible for fundraising for both operating and capital improvements. There is risk to the successful project start-up and the long-term financial sustainability of the Museum, identified in the capital and operating fundraising needs.

The Children's Museum Business Plan does not identify secured public or private sector funding for either the capital or operating budgets. Risk to the City is that the museum will not be able to proceed or sustain operations if the private or public sector operating needs are not met. The Business Plan also illustrates significant benefits to Saskatoon's citizens, and fully supports the creation of a Children's Activity hub at Kinsmen Park. Because the Children's Museum is an excellent fit on this site, the Administration proposes further exploration of risk management and capacity-building strategies as part of the next report.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Stakeholder and community feedback for the Mendel Building Re-Use was part of the Kinsmen Park and Area Master Plan project. During that process, it was determined

that activities and public programming were desirable for the building in order to maintain the community focus of the current gallery use. Furthermore, community consultation also revealed a preference for a tenant who could use the building in a way that would not significantly alter its architectural character.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The Children's Museum has indicated that it is difficult to move this project forward without City Council's endorsement. This report recommends that the matter is referred to the Administration and a subsequent report outlining the analysis of the proposal would be prepared for Committee and Council, likely in the fall of 2013. In the meantime, discussions between the Administration and the Children's Museum will continue.

COMMUNICATION PLAN

Development of a communications strategy led by the Children's Museum is identified in the plan as a key component of the capital campaign. Marketing components identified include evolution of the Museum's identity including the creation of a new name and brand for the Museum. Identity development for print and electronic use, as well as an advertising campaign and video would contribute toward the capital campaign efforts.

Furthermore, the plan indicates that marketing of the facility and organization would continue past the capital campaign, and continue throughout the operation of the organization, albeit at a different pace.

Regular updates to the City's project webpage by the Administration will also take place as key milestones are met by the Museum.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review for the Kinsmen Park Master Plan was carried out in 2011. No further CPTED feedback is required at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Business Plan for the Children's Discovery Museum on the Saskatchewan, Revision 1, May 27, 2013.

**G2) Lease of City-Owned Farmland to University of Saskatchewan
(Files CK. 4225-2, LA.4227-013-003, CS.4225-2)**

- RECOMMENDATION:**
- 1) that a Lease Agreement, with the terms as set out in the following report; between the City of Saskatoon and the University of Saskatchewan for 160 acres of City-owned farmland located at SW 9-37-04 W3 for a term of two growing seasons (March 1, 2013 to December 31, 2014), be approved; and
 - 2) that the City Solicitor be requested to have the appropriate agreements executed by His Worship the Mayor and the City Clerk, under the Corporate Seal.

TOPIC AND PURPOSE

This report is to receive approval for the City of Saskatoon to enter into a Lease Agreement with the University of Saskatchewan for 160 acres of City-owned farmland in the North East of Saskatoon for the sole purpose of agricultural research for a period of two growing seasons.

REPORT HIGHLIGHTS

1. The University of Saskatchewan wishes to lease City-owned farmland.

2. Terms of the Lease Agreement include a yearly rental rate of \$50.00 per acre.

STRATEGIC GOAL

This report supports the City's long-term strategy of increasing revenue sources and reducing reliance on residential property taxes and the long-term priority of exploring alternative sources of revenue to pay for on-going operations under the Strategic Goal of Asset and Financial Sustainability.

REPORT

The SW 9-37-04 W3 was acquired in 2012 as part of a single transaction involving multiple parcels of future development land situated within the University Heights, North East, and East sectors of the City.

This site was previously the subject of an informal agreement between the University of Saskatchewan and the Ministry of Highways and Infrastructure (MHI). In this agreement, MHI agreed to acquire this parcel on behalf of the University and subsequently complete a land exchange for lands required for the future perimeter highway. Real Estate Services was made aware of this informal agreement and agreed to honour that commitment with the University. In the interim, the University would like to lease this land for their graduate studies research for a period of two growing seasons, expiring December 31, 2014.

In addition, they have requested that after the first year of the initial term, they have an annual option to extend the lease agreement for an additional year. The annual lease rate has been established at \$50.00 per acre, plus GST. Leasing this City-owned farmland to the University of Saskatchewan generates a source of income and ensures the land is maintained in the interim.

Terms of the Lease Agreement

Noteworthy details of the Lease Agreement are as follows:

Lease Rate

- \$50.00 per acre, resulting in an annual rent of \$8,000 plus GST.

Lease Term and Renewal

- Two growing season lease term: March 1, 2013 to December 31, 2014.
- At the end of the first year of the initial term and for each year thereafter, the Lessee will have an option to renew and extend the lease for an additional year subject to agreement by the City, the terms of which to be negotiated at the time.

Other Terms of the Lease Agreement

- Insurance: Lessee to carry a minimum of \$2,000,000 liability insurance with the City of Saskatoon named as an additional insured.
- Reduction of Land: The City may remove acreage from the Land by providing six months' notice of its intention to do so, and the City shall not take possession of any part or all of the Land until the fall harvest has been completed.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the execution of this lease agreement. In this scenario, the farmland would need to be marketed for a new lessee. This option is not recommended as this would more than likely incur property/weed management costs.

POLICY IMPLICATIONS

There are no identified policy implications.

FINANCIAL IMPLICATIONS

Leasing the farmland to the University of Saskatchewan will ensure an additional source of income and maintenance of the land until the end of 2014.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

None required.

COMMUNICATION PLAN

A communication plan is not required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

When the land exchange with the University is ready to proceed, a report will be submitted to Council for approval.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy is not required.

ATTACHMENT

1. Map Indicating Proposed Farmland under Lease.

Respectfully submitted,

Randy Grauer, General Manager
Community Services Department

Marlys Bilanski, General Manager
Corporate Services Department

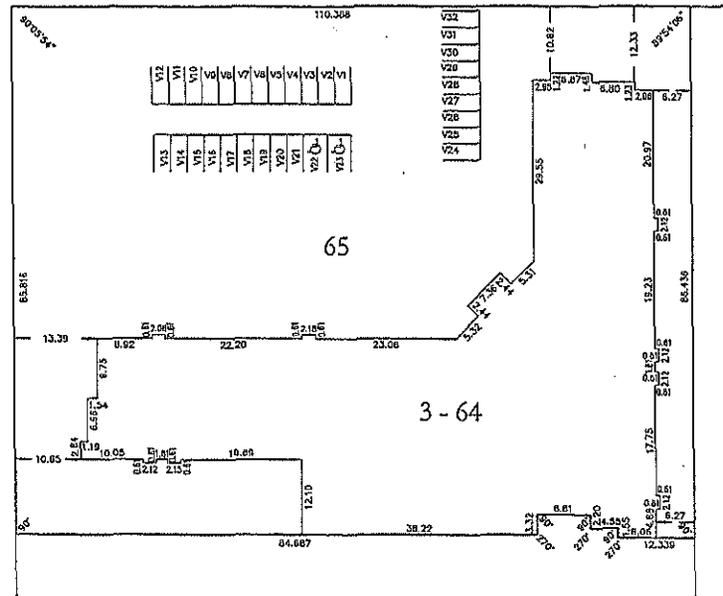
Mike Gutek, General Manager
Infrastructure Services Department

Murray Totland
City Manager

A1)

SITE PLAN
SCALE 1:500

R U T H S T R E E T



SHEET NUMBER 2 OF 6
SITE PLAN & LEGEND

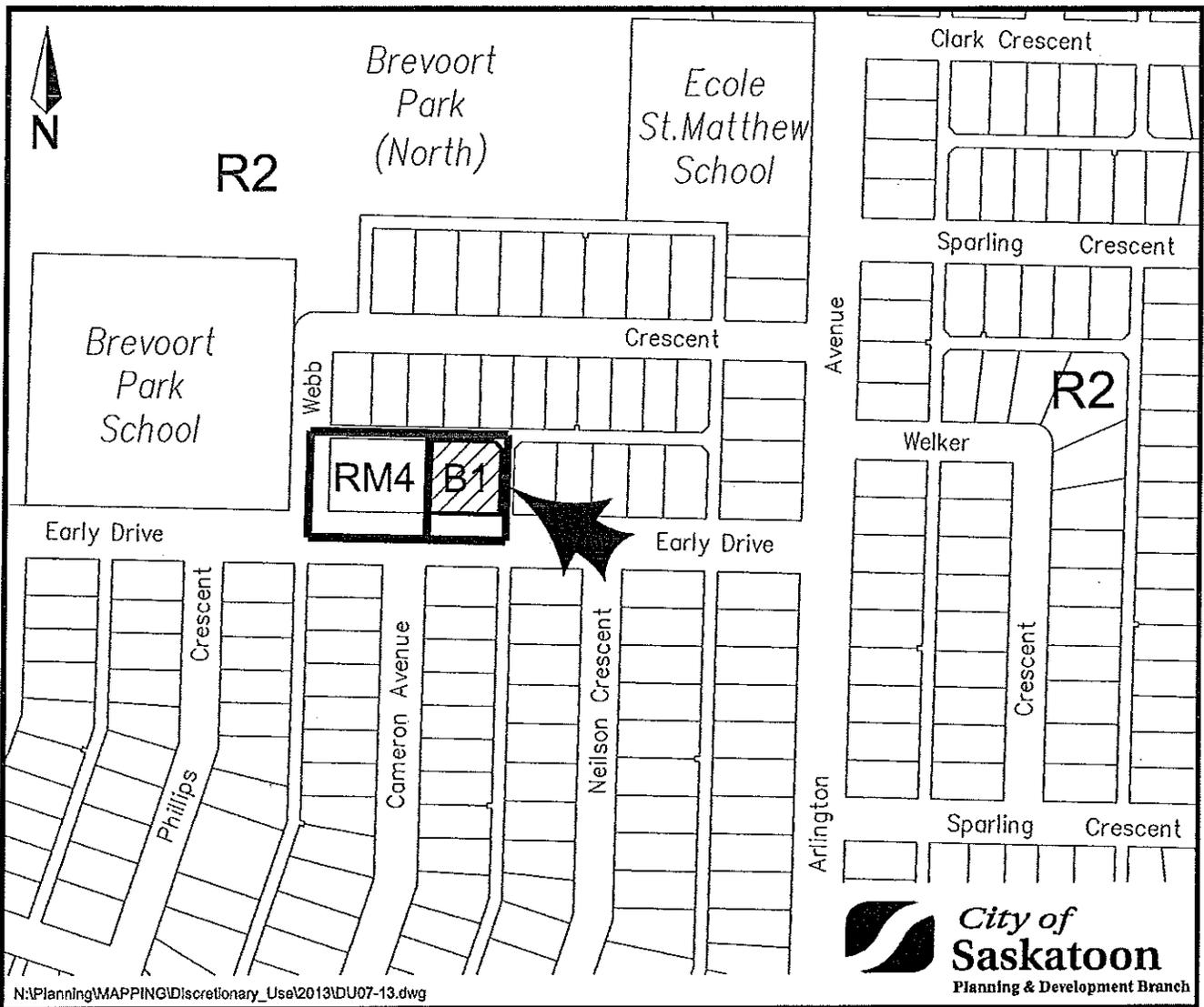
PLAN OF SURVEY SHOWING
RE-DIVISION OF
BARE LAND CONDOMINIUM UNIT 1
PLAN 102122187, IN ACCORDANCE WITH
SECTION 25 OF THE CONDOMINIUM
PROPERTY ACT, 1993 INTO
CONDOMINIUM UNITS 3-65 INCLUSIVE
BY T.R. WEBB, S.L.S.
~~SCALE AS SHOWN~~
MARCH - MAY 2013

NEW UNITS 3-64 are Regular Residential Units
NEW UNIT 65 is a Service Unit

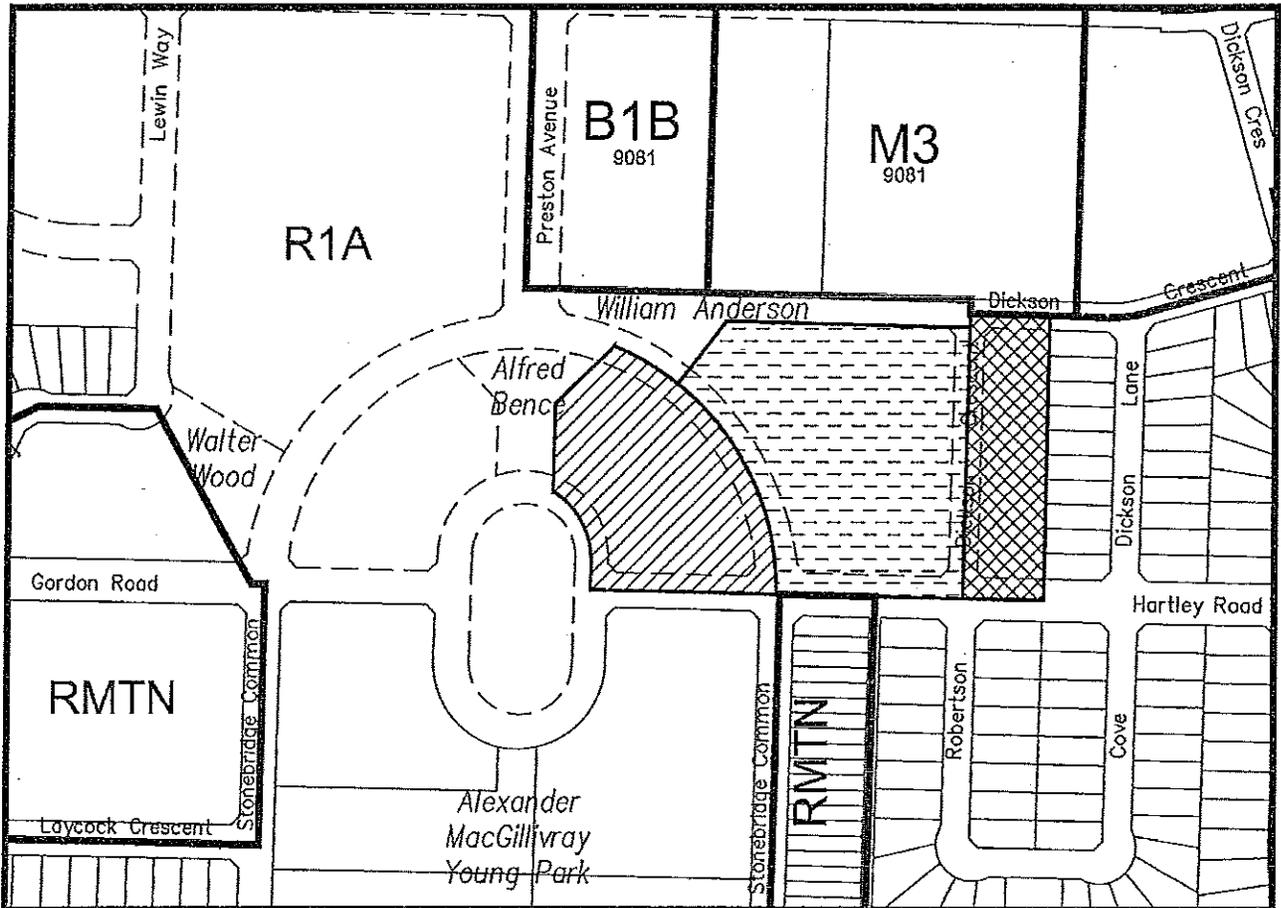
LEGEND

1. Dimensions shown are in metres and decimals thereof.
2. Measurements indicating the position of the building in relation to the outer boundaries of the parcel are taken to the concrete foundation of ground level.
3. Unit numbers are shown as 3, 4, 5, etc.
4. Unit boundaries are shown on Sheets 4 to 6 by a heavy solid line and are defined as follows:
 - the exterior surfaces of any interior finishing material that forms the surface of any common and exterior wall, floor, or ceiling.
5. The doors and windows form part of the unit.
6. The owner of each regular residential unit shall have exclusive use of that balcony to which that unit has sole access.
7. All exterior surfaces are common property.
8. For the assignment of exclusive use parking stalls, see attached parking schedule on Sheet 4.
9. Parking spaces are identified as P1 - P20 and are designated for exclusive use of stalls as shown in the Parking Schedule.
10. Parking spaces are in accordance with Section 11(1)(e) of The Condominium Property Act except for Services Unit No. 65.
11. Visitor parking spaces are identified as V1, V2, V3 etc. as shown on sheet 2.
12. All portions of building and lands not designated as a regular condominium form Service Unit No. 65.

Proposed Discretionary Use No. D7/13



Proposed Rezoning No. Z16/13



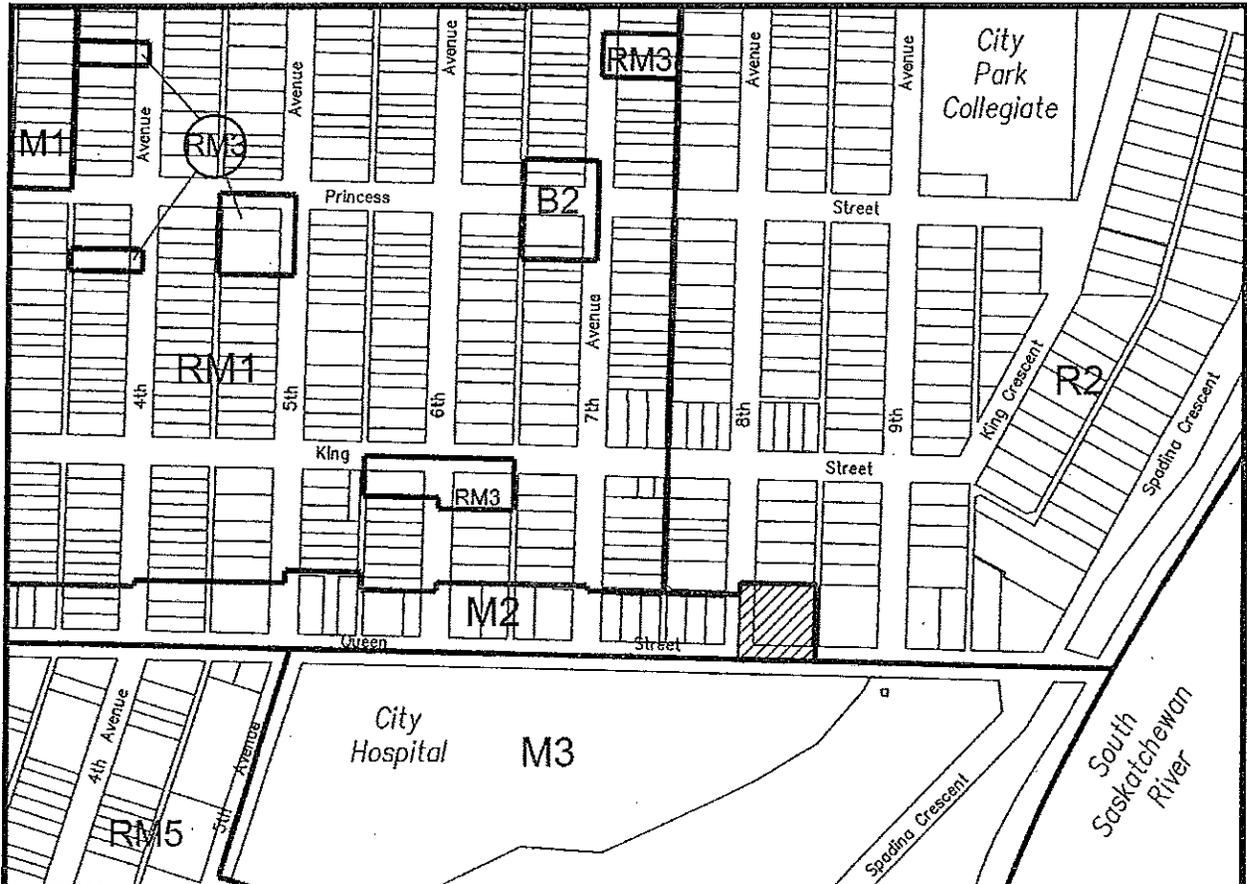
PROPOSED REZONING

- From R1A to R2
- From R1A to RM3
- From R1A to RMTN



File No. RZ16-2013

Proposed Rezoning No. Z17/13



PROPOSED REZONING

From M2 to M3 by Agreement

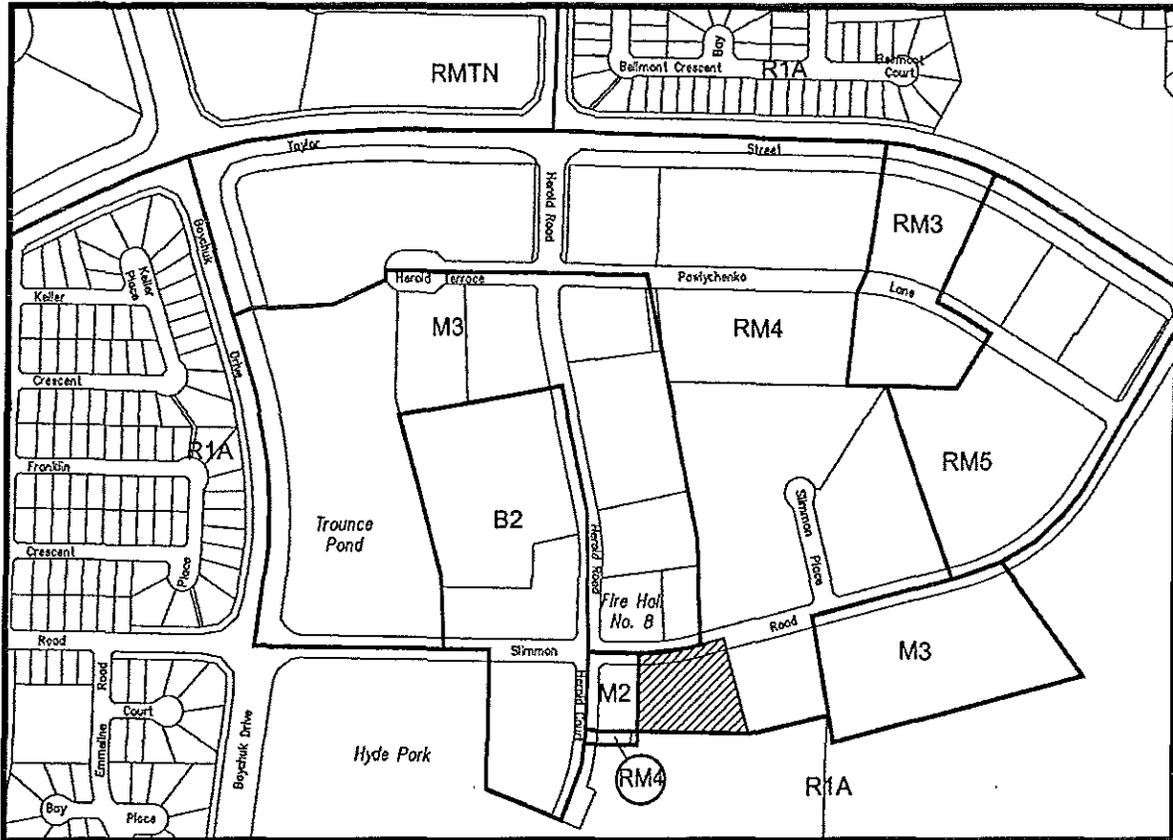


City of
Saskatoon

Planning & Development Branch

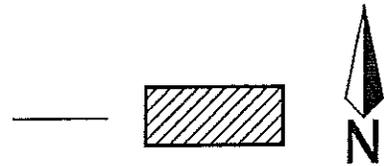
File No. RZ17-2013

Proposed Rezoning No. Z18/13



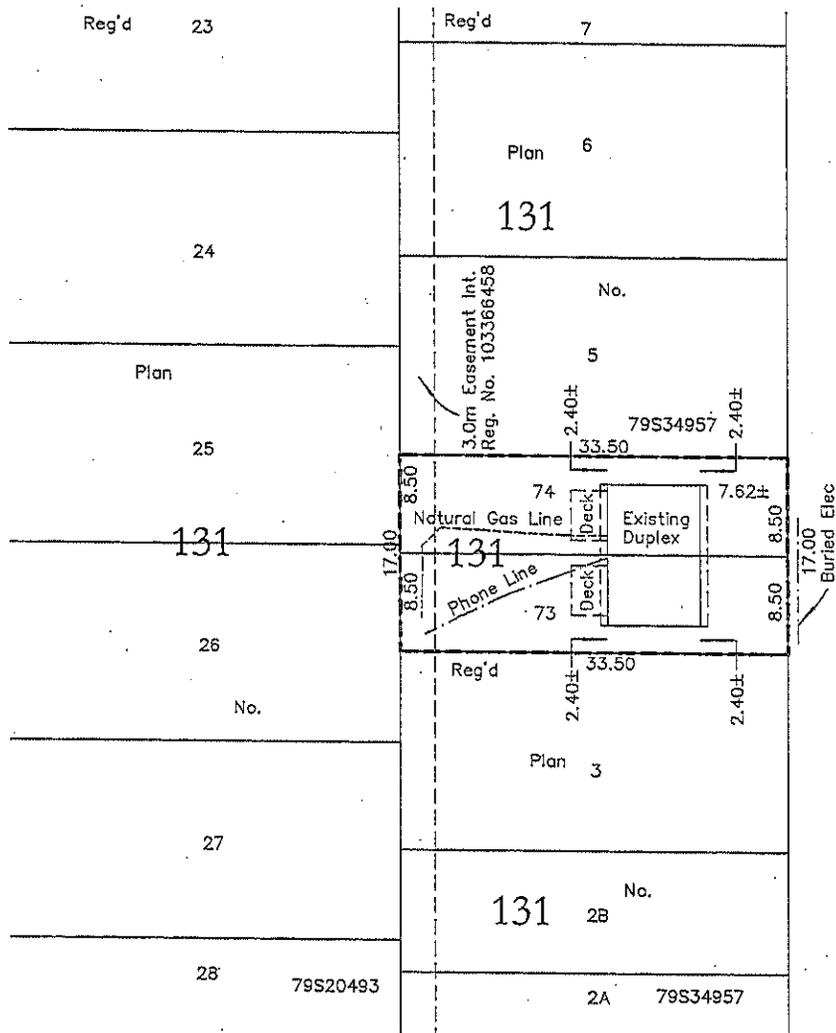
PROPOSED REZONING

From RM4 to B2



 **City of
Saskatoon**
Planning & Development Branch

File No. RZ18-2013



CRESCENT

KEELEY

PLAN OF PROPOSED
 SUBDIVISION OF
 LOT 4, BLOCK 131
 REG'D PLAN NO. 79S34957
 S. 1/2 SEC. 13
 TWP. 36, RGE. 5, W. 3RD MER.
 123 & 125 KEELEY CRESCENT
 SASKATOON, SASKATCHEWAN
 BY T.R. WEBB, S.L.S.
 SCALE 1:500

Dimensions shown are in metres and decimals thereof.

Portion of this plan to be approved is outlined in red with a bold, dashed line and contains 0.06± ha (0.14± ac.).

Distances shown are approximate and may vary from the final plan of survey by ± 0.5 m

T.R. Webb
 T.R. Webb April 17, 2013
 Saskatchewan Land Surveyor

Seal

Approved under the provisions of
 Bylaw No. 6537 of the
 City of Saskatoon

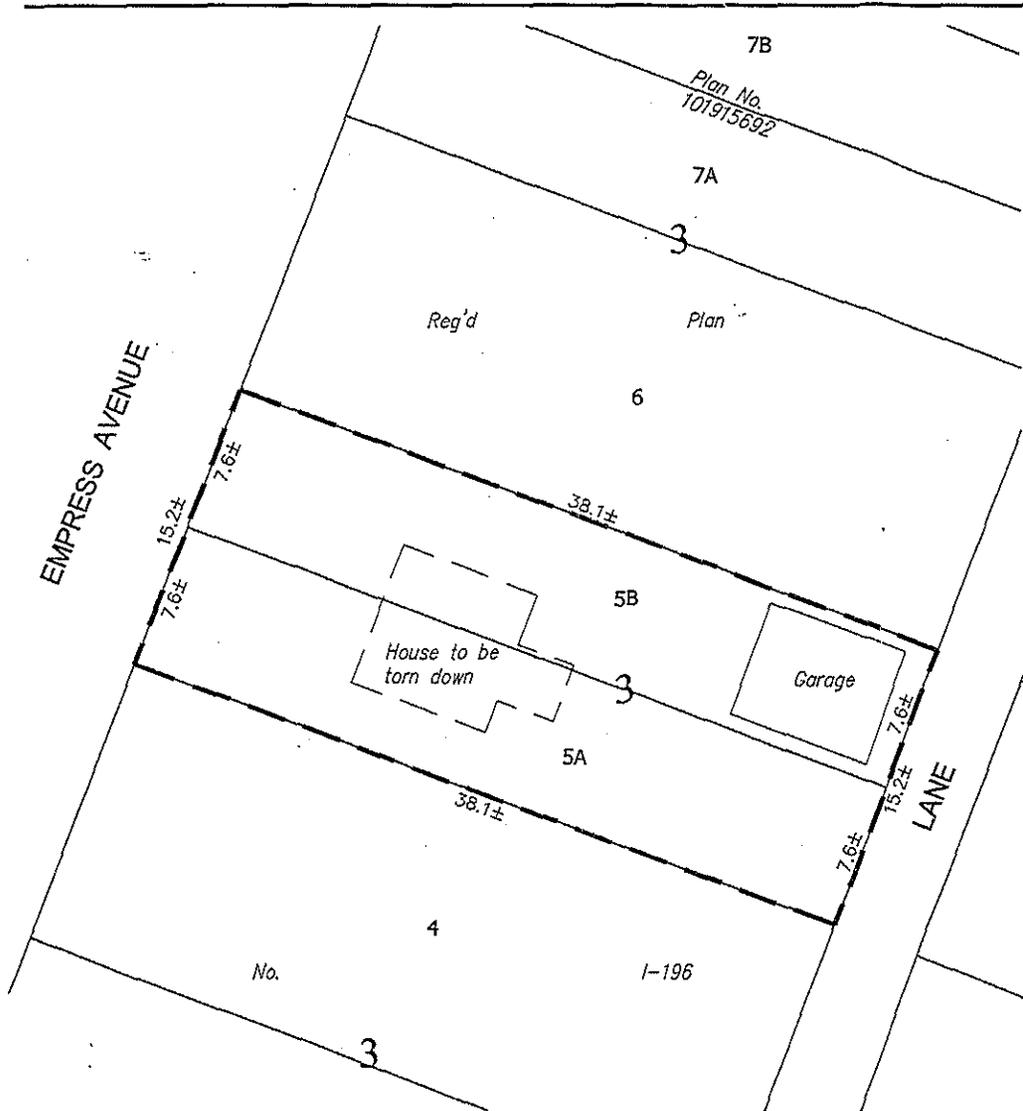
 Date

Community Services Department

Prepared by

 Webb Surveys
 © 2013
 13-2476sv

Proposed Subdivision No. 46/13



PLAN
 SHOWING PROPOSED SUBDIVISION
 OF
 LOTS 5, BLOCK 3
 REG'D PLAN NO. I196
 S.W. 1/4 SEC. 03 -
 TWP. 37 - RGE. 05 - W. 3rd MER.
 SASKATOON, SASKATCHEWAN
 BY : R.A. WEBSTER, S.L.S.
 SCALE 1 : 250
 2013

Saskatchewan Land Surveyor

April 29th, A.D. 2013

LEGEND :

Distance dimensions shown are in metres and decimals thereof.
 Portion of this plan proposed for subdivision is outlined with a heavy broken line, and contains 580.8± sq. m.
 Distances are approximate and vary by ±5.00m.

EXAMINED : DEVELOPER

EXAMINED : CITY of SASKATOON

: Approved under the provisions of Bylaw No. 6537 of the City of Saskatoon.

: General Manager of the Community Services Department

Date: _____, A.D. 2013.



WEBSTER SURVEYS LTD.
 811 - 9th Street East
 Saskatoon, Sask. S7H 0M4
 Phone (306) 653-1433
 Fax (306) 653-1024

B2)

Tax Policy Ratio – Historical to Current Recommendation

- In 1997, City Council appointed a Local Tax Review Committee (“Committee”) to study and submit recommendations regarding local tax policy.
- The Committee conducted six public hearings, had discussions with a number of Saskatoon residents and submitted a report to Council on December 1, 1997 with 19 recommendations.
- Based on recommendations in the report, City Council at its June 15, 1998 meeting adopted a plan to reduce the property tax differential between residential and commercial effective tax rates (ETR).
- The shifting process was completed by 2010 and has since been maintained on the municipal (City and Library) portion of the taxes.
- The recommended effective tax rate was based on the benefit businesses receive from the deductibility of property taxes in the determination of income for income tax purposes. At the time of the report, the equitable effective tax ratio between commercial and residential was 1.75.
- Over time, the income tax differential between individuals and businesses has been reduced to 1.43.
- The Chamber has requested that the 1.43 ratio be introduced over a 16-year period.
- Administration feels four reassessment periods is excessive and is therefore recommending that City Council shift to 1.43 (\$4.8M from commercial to residential) over an 8-year period (or 2 assessment periods). The impact on an average residential property would be approximately \$11 per year.

The following table illustrates the annual impact on the average residential property of moving to 1.43 over various periods.

Moving to 1.43 starting from 1.75 Ratio (over various time periods)

Municipal	Shift in 1 year	Shift in 8 years	Shift in 10 years	Shift in 16 years
ETR Change (from 2012)	+4.8%	+0.7%	+0.48%	+0.35%
\$ Change (from 2012)	+\$88	+\$11	\$9	+\$5.5

Frequently Asked Questions and Answers:

What is 'the tax ratio shift' all about?

- Currently commercial properties pay property taxes at a rate of 1.75 times that of a residential property of the same value. In other words, if a commercial and a residential property have the same assessed value, the commercial property pays \$1.75 for every \$1.00 that the residential property pays. *The deliberation is around the consideration to shift this ratio to 1.43.*

What does a *ratio shift* mean?

- Shifting or changing the ratio, would mean shifting taxes from the commercial property class to the residential property class over a period of time.

Why is there a difference at all?

- For most commercial property owners, property taxes are paid with '*before income tax*' dollars where most homeowners pay their property tax with '*after income tax*' dollars.

Why is this being recommended? Is this a fair thing to do?

- Having an understandable, competitive property tax policy helps to ensure that Saskatoon remains a viable location for businesses to start, grow and remain. This provides for not only continued but expanded employment opportunities for Saskatoon residents, diversifies our local economy and assists in maintaining Saskatoon as Canada's "*Business Friendliest City*".
- Before the reassessment in 1997 all properties were taxed based on the assessed value of their properties. In 1997, the 'Percentage of Value (POV)' was legislated by the Province. Since 1997, commercial properties have been taxed at 100% of the value of the property and residential properties were taxed at 75% of the property value (this has since been reduced to 70%). The recommended effective tax rate was based on the benefit businesses receive from the deductibility of property taxes in the determination of income for income tax purposes.

If this Tax Ratio shift is implemented, *what will happen to my residential property taxes?*

- This will mean that over the time period used to implement this ratio, some of the property tax currently collected from commercial properties will be shifted over to residential properties. If it was all shifted at once, the change would be on average \$88 dollars per year. If this was changed over for example 10 years, then the annual shift would be \$8 /per year over ten years. Council is considering a shift over 8 years.

So then what would the new 1.43% ratio mean to me as a homeowner?

- It means that for every homeowner's *one dollar* of residential taxes, a commercial property would pay \$1.43.
- City Council has not yet voted on the decision to move to a 1.43 ratio. Therefore, the current 1.75 ratio is in effect for 2013.

Where did the 1.43% figure come from? Why is this percentage being proposed?

- 1.43% is the typical benefit for commercial property owners being able to "write-off" their property taxes for income tax purposes; most residential property owners do not have this same benefit.
- Presently the property tax difference is 1.75. This ratio was determined over a decade ago based on income tax rates at that time. ***Income tax rates have changed over time to the point where 1.43 is the new equivalent ratio.***

GI



BUSINESS PLAN

REVISED MAY 27, 2013

CHILDREN'S



Contact: Dr. Erica Bird
 President, Children's Discovery
 Museum on the Saskatchewan
 P: 306.979.0138
 E: ericabird@shaw.ca

Prepared by: MNP LLP
 800, 119 4th Avenue South
 Saskatoon SK S7K 5X2
 Contact: Carla Mahussier
 Ph: 306.664.8390
 E: carla.mahussier@mnp.ca

Date: October 31, 2012
 Revised May 27, 2013

The Children's Discovery Museum wishes to thank the sponsors and granting agencies who contributed to the development of this business plan.



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1.0 EXECUTIVE SUMMARY

Overview

Our children are our future. They thrive when given chances to be creative, to be curious, and to learn about the world around them. Opportunities to do so should be available to all children regardless of socio-economic status.

A state-of-the-art, centrally located children's museum will be an important educational institution, as well as a tourist destination of which Saskatoon can be proud. It will serve as a cultural hub for hands-on learning and creative exploration. Children and families will gather there to experience together the joy of discovery through play. School groups will come to enhance their classroom education, and young professionals will see a top-notch children's museum as another reason to move to our rapidly growing city.

Saskatoon is a great place for families, and we now have a chance to make it even better, with a premier children's museum in our historic Mendel building (the Mendel), adjacent to our beautiful and redeveloped Kinsmen Park. At a time in the city when there is such significant growth and development, the time is right to invest in our future: to create a unique and vibrant centre for the youngest members of our community, for their parents and grandparents and all who care for them, and to cultivate the learning and creativity of our future citizens.

Background

In 2011, the City of Saskatoon issued a request for proposals related to the reuse of the Mendel building. The Children's Discovery Museum on the Saskatchewan (CDM or the Museum) responded to the request with an Organizational Readiness Report outlining how the CDM could meet the needs of the public through an adaptive reuse of the Mendel building as part of the Kinsmen Park & Area Master Plan. The City of Saskatoon selected the CDM as the preferred tenant and proposed a formal Memorandum of Understanding with the CDM in February 2012.

The current CDM facility at Market Mall was opened in 2009 and has approximately 2,000 square feet of exhibit space with four permanent exhibits. It has proven to be a successful "proof-of-concept" operation. The CDM anticipates that there will be concern regarding the large increase in both square footage and operating budget from the present Museum. However, that view is based on the misinformed premise that a new children's museum in the Mendel is simply a "scale up" from the present location in Market Mall. In fact, what is being proposed is a new institution in an entirely different league than the current location. Clearly, considered on its own merits, a 12,000 square foot museum is not over-reaching in a city the size of Saskatoon. As a point of comparison, the Saskatchewan Science Centre in Regina is 67,000 square feet, with 40,000 square feet of exhibit space.

Facility

The Mendel building is a jewel among Saskatoon's civic facilities, located at 950 Spadina Crescent East. The facility is already a loved and well-known heritage building. As such it will be important to be good stewards, preserving the aspects of the building which are heritage designated, and also minimizing change to non-designated components of the building. The CDM Board is committed to finding ways, when possible, to incorporate the unique story of Fred Mendel in exhibits, art, or museum information.

Few changes to the building itself will be necessary. The Museum anticipates that most of the exhibits will be designed to fit within the building's current exhibit spaces. Changes to the facade of the building are expected to be minimal. To add to the beauty of the building, the CDM may install windows and construct a balcony along its east side. With no fragile artwork, it will be possible to allow natural light in and give visitors a stunning view of the South Saskatchewan River. In addition, changes to the back entrance may be considered to allow for better access and attract people in off the popular Meewasin Valley Trail. All changes made to the building will be heritage-consistent.

The Museum has developed three models for the use of the space within the Mendel. The preferred model sees the Museum in the majority of the space, with the exception of a gift shop, coffee shop, and the building's existing vault, which are all expected to be subleased to interested parties. There will be exhibits on both levels, and flex/programming space on the lower level. Office space will be leased to interested parties with overlapping mandates, including the PotashCorp Children's Festival of Saskatchewan.

The Museum expects to have approximately 12,000 square feet of exhibit space with between 6 and 12 permanent exhibits. These will be hands-on and interactive, will promote experiential learning, and will be designed with varied ages and stages of development in mind. The Civic Conservatory adjacent to the CDM will remain open and will continue to be operated by the City.

Market Analysis

The target audience for the Museum is children 12 and under and their parents, caregivers, and teachers. It is expected that the majority of visitors will be from Saskatoon and surrounding communities. The 2011 Census information shows that the population of the target audience has been increasing in recent years. In 2011, the number of census families in Saskatoon was 69,985, which represents an increase of 10.7% from 2006. The growth rate for census families in all of Canada was almost half of Saskatoon's at 5.5% over the same period.

There are approximately 350 children's museums around the world and 9 currently operating in Canada with a permanent space. Children's museums are popular attractions, drawing in both community members and tourists. Attendance at existing facilities has remained steady or increased over the years; this is one of the reasons cities like Winnipeg and Calgary have chosen to expand their children's museums in recent years.

Based on local surveys and other information gathered, there is a real need and desire for a facility such as the CDM in Saskatoon. While there are some great facilities for children in Saskatoon, there are none that are both completely hands-on and educational. The number of facilities and activities for children in Saskatoon has not grown with the population of the City. Numerous organizations contacted indicated that their children's programs fill up very quickly and often children are turned away. The results of a survey of 226 local residents were positive, with respondents indicating they were very likely to visit the Museum in its new location at the Mendel. These results were consistent with the findings from the market research undertaken by the Museum in 2008 by Norsask Consumer Interviewing Services Ltd. and Ekos Research Associates.

Visitation, Programming and Other Revenue

The CDM has estimated annual visitation to the Museum at the Mendel building to be 60,000 visitors per year. This is equivalent to 4.8 visitors per square foot, 23% of the current metropolitan population, or 20% of the expected future population of the Saskatoon Metropolitan Area. This is a conservative estimate based on actual results at children's museums.

In addition to self-guided exhibits, the CDM will have ongoing programming including daily activities for patrons, school group activities, day camps, birthday parties, educational classes, adult-only nights, sleepovers and movie nights. In addition, other entities such as the PotashCorp Children's Festival of Saskatchewan and Wide Open Puppet Theatre may offer programming on site, making the Museum a hub for children's activities. The Museum will continue to offer its Access Program that ensures that children at any socio-economic level have the opportunity to visit the Museum. It will also continue to seek opportunities to bring children's programming into the community through its Outreach Program.

The Museum will earn additional revenue through the rental of the planned flexible theatre in what is currently the North Gallery and the rental other spaces within the facility as well as the lease of office space and the restaurant and gift shop. Similar to other comparable facilities, the Museum will continue to develop annual fundraising events.

Operations

The current Board of Directors includes a number of strong members with diverse backgrounds. The Board has led the development of the Museum and is currently championing the development of the new Museum at the Mendel building. The Museum also has an Advisory Board that is comprised of various community leaders. It is expected that the Board of Directors for the new CDM will change and evolve as the new facility is established. Many of the current Board members will remain for continuity purposes; however, additional Board members with specific expertise will be recruited to be part of the new Board. It will be key to find individuals who are seen as leaders and are well connected in the community to assist in the capital raising and other fundraising activities.

As well as approximately 13 full-time equivalent paid staff positions, an average of almost 100 volunteers work in museums of this size. Children's museums attract volunteers studying education, child development, psychology, public relations, and all the areas reflected in the exhibits: art, science and the humanities. It is expected that volunteers will be used for duties such as assisting the floor staff, program and exhibit development, event support, and fundraising.

The total annual operating budget for the Museum is expected to be approximately \$1 million.

Capital Funding

A capital budget has been developed for the purposes of this plan. The estimates are very preliminary as detailed drawings have not yet been completed. In addition to capital costs, the Museum will need funds for other start-up items such as fundraising costs, marketing costs, and wages during the fundraising and renovation period. The total estimated cost for the large model being pursued is approximately \$8.3 million.

The Museum intends to contract with a professional third-party fundraiser to assist with raising funds for the capital campaign. It is expected that funds will be raised through a variety of sources including corporate sponsorship and naming rights, individual contributions and public funding.

Consistent with other children's museums and non-profit facilities, the CDM will need public funding for the development of the Museum. The leaders at the Museum will continue to build relationships with the various levels of government as well as other potential funding organizations. They will work to inform and form relationships with other groups within the City who will have an interest in seeing the project move ahead and have the ability to assist in the efforts to obtain government funding. The various stakeholders within the City must all come together and provide a united front in the desire to advance this important project.

Funding for Ongoing Operations

In addition to capital funding, the Museum will need annual operational funding to fill the gap between operational expenses and earned revenue. The sources of this funding are expected to include individual giving, sponsorship, corporate donations, and public grants. It is difficult to estimate with certainty what level of support will be available to the Museum in these areas. The support will depend on a number of factors including the eventual design of the facility, marketing efforts, and external factors such as the economy and the number of other projects that are seeking funding. The current funding model has approximately 50% of the revenues being earned revenues. The remaining 50% is expected to be sourced from private sources of funding (25%) and public sources of funding (25%). This funding model is comparable to many other children's museums in North America but appears to be a more balanced approach when compared to local facilities within Saskatchewan.

Financial Projections

Five year financial projections including fully integrated statements of net assets, operations and cash flows have been prepared. Most children's museums operate on a break-even cash flow basis. As a result, they generally do not have large capital reserves that can be utilized to fund new exhibits when

needed. Most facilities undertake capital campaigns to fund new exhibits when it is determined it is necessary or desirable. Consistent with this approach, the projections for the Museum have been prepared on a cash flow break-even basis. The City requires a capital reserve related to the Mendel building and therefore the cash flows of the Museum must be sufficient to cover this; however, no additional amounts are assumed to be set aside for future capital needs.

Next Steps

There are a number of activities that need to be undertaken in order to make the development of the Children's Discovery Museum in the Mendel building a reality including a new Memorandum of Understanding with the City of Saskatoon confirming next steps and milestones, engagement of a fundraising firm to assist with capital fundraising, board development, building and exhibit design and construction, hiring of employees and the development of programs. It is assumed that the activities begin immediately and that the Mendel building will be vacated in early 2015. This would allow for the grand opening of the Museum to occur in January of 2016.

The plan outlined above will take considerable time and effort. The leaders at the Museum are committed to undertaking the plan to achieve their vision of developing a state-of-the art, centrally located children's museum in downtown Saskatoon that is a vibrant and welcoming hub for children and families, a resource for schools, and a major tourist destination.

2.0 PROJECT OVERVIEW

2.1 WHAT IS A CHILDREN'S MUSEUM?

Children's museums are cultural institutions that offer informal learning experiences in the arts, humanities, and sciences. They are dedicated to encouraging curiosity, promoting childhood, and inspiring imagination.

Children's museums are places where children learn through play. Everything is hands-on and interactive, and children can explore at their own pace and in their own way alongside their caregivers. Exhibits can be touched, handled, played with, climbed on, crawled through, and experimented with in any way a child likes.

Children's museums are vibrant, engaging, and ever-changing spaces. They are often anchor attractions in their communities, as well as meeting places for families, resources for schools, and popular destinations for tourists.

2.2 BENEFITS TO CHILDREN, PARENTS, AND COMMUNITY

More and more, research shows that open-ended educational experiences are critical to a child's development. Children's museums help children develop essential foundational skills, spark their creativity, foster their curiosity, and give them a love of learning that they will take with them throughout their lives, as they grow into educated, successful, and engaged adults. By supporting families in educating and nurturing children in their formative years, children's museums benefit their communities for generations to come.

Children's museums are vibrant hubs for the community. They often function as town squares. Families visit often; children never get enough, and beg to visit over and over again. They are places where people of different generations can connect in meaningful ways. They offer informal yet high quality learning experiences, complementing the more traditional structured extra-curricular children's activities.

Children's museums are welcoming to people from all backgrounds. They are accessible and inviting spaces. Everyone feels comfortable, regardless of socio-economic background. Because of this, children's museums are well-positioned to reverse stigma. Most children's museums have targeted programs to ensure that financial barriers do not limit access to our quality educational opportunities.

For schools and preschools, the informal, self-guided educational experiences at children's museums complement the more structured classroom learning, while at the same time, build on their curriculum. They are typically excellent resources for schools, preschools and childcares. Children's museums often bring together many different community groups looking to inspire young people, and the programming offered tends to be exciting and varied due to the collaborative efforts.

Children's museums are also major tourist destinations, drawing families from all over. As such, they boost local economy. As the kind of amenity that makes a city appealing, they also help attract and retain skilled workers with young families who are deciding where to live and work.

2.3 PROJECT BACKGROUND

Following its inception in 2002, the Board of Directors of the Children's Discovery Museum on the Saskatchewan concentrated its early efforts on creating awareness in the community of the children's museum concept and laying a foundation on which a strong organization could be built. This involved, among other things: incorporating as a non-profit organization with the Province of Saskatchewan, applying for and receiving a charitable number from the Canada Revenue Agency, holding annual one-day family events in the first three years of operation in partnership with Shakespeare on the Saskatchewan, printing a professional and attractive brochure, and setting up a website.

The Museum's strategic plan includes a phased approach towards achieving its goal of a large, centrally-located, state-of-the-art children's museum. The process began in 2008 by bringing portable exhibits and interactive activities to events throughout the City of Saskatoon. The current facility opened in May 2009 in Market Mall as a result of generous donors and sponsors and the hard work of volunteers. The Museum is roughly 2,000 square feet and features four permanent exhibits. In keeping with its mandate to be affordable and accessible to all, the Museum offers certain free and discounted admissions through the Access Program. In the first year of operations, the Museum attracted 200 members and hosted 11,000 visitors, including 85 school groups, 30 of which were sponsored by the Access Program.

In the fall of 2010, the Museum hosted its first international traveling exhibit, Much More Munsch, an interactive exhibit based on the works of Canada's most well-known children's author, Robert Munsch. In its second year, 14,500 people visited the Museum, including 3,850 to Much More Munsch. In the same year, the Museum welcomed 187 school groups, 50 of which were sponsored by the Access Program. In the third year of operations, attendance was approximately 11,000 at the Museum. Operating the Museum at the Market Mall location is providing valuable experience and expanding community support in anticipation of the Museum's move to a larger, central facility.

In 2011, the City of Saskatoon asked for proposals for the reuse of the Mendel building. The CDM responded to the request with an Organizational Readiness Report. This report outlined how the CDM could meet the needs of the public through an adaptive reuse of the Mendel building as part of the Kinsmen Park & Area Master Plan.

The City of Saskatoon proposed a formal Memorandum of Understanding (MOU) with the CDM in February 2012. The MOU signals City Council's confidence in the potential of the Museum to develop a world-class, multi-purpose space, providing public programming and experiential learning opportunities where children and families will have fun. As part of this MOU, the Museum is required to complete a detailed business plan and submit it to City Council. When it receives the Business Plan, City Council will make the final decision on whether the CDM is the best-suited tenant for the Mendel building.

2.4 CURRENT PROJECT

The CDM is one step closer to achieving its goal of becoming a world-class facility akin to children's facilities in Winnipeg (Manitoba Children's Museum), Toronto (Kidspark), and Vancouver (Science World). The timely move of Saskatoon's premium art gallery in 2014/2015 from its existing home at the Mendel building to the Remai Art Gallery will leave an opportunity for the CDM to become the Mendel building's newest tenants.

Saskatoon has a growing number of young families. A children's museum helps to meet the real need for family-friendly, educational and interactive destinations that are accessible year-round. The repurpose of the Mendel location would provide the perfect space for a children's museum, providing a world-class destination for children and families in Saskatchewan.

The Mendel building is a jewel among Saskatoon's civic facilities, located at 950 Spadina Crescent East. The building would offer the Museum with an ideal location and setting for their permanent home. It is located along the South Saskatchewan riverfront which provides the Museum with the opportunity to run year-round outdoor activities. Moreover, the City's Conservatory is attached to the Mendel building. It is expected that the adjacent location of the Conservatory and the CDM at the Mendel building would bring new visitors to both facilities, as patrons of each take advantage of their proximity to each other. As well, the situation of the CDM within the Mendel building, adjacent to a revitalized Kinsmen Park, will create a new activity for local families and those visiting Saskatoon.

To foster community building, children's museums are ideally located in "neutral spaces," purposely chosen because they are not off-putting to any subset of the population, no matter what their background. Both Kinsmen Park and River Landing Spray Park have been extremely successful in this regard, and the Mendel location, adjacent to Kinsmen Park and situated similarly as the Spray Park on the riverfront, is especially attractive for this reason. The space is widely considered by all Saskatonians to be part of their

public sphere in a unique way that will enhance the perception of the CDM as a neutral, welcoming space for all.

The CDM within the Mendel location is not expected to simply be a "scale-up" of the existing Museum located at Market Mall. It is anticipated that it will be a world-class facility with quality exhibits and programming. The permanent exhibit offerings and programs are expected to include a broad range of topics and target a wide age group, including those up to age 12 (although many children's museum exhibits are found compelling by both youth and adults). Programming would be developed to involve the grounds of the Mendel space.

3.0 ORGANIZATION OVERVIEW

3.1 STRUCTURE

The CDM is a not-for-profit organization operating a children's museum in Saskatoon. The CDM is incorporated under the Non Profit Incorporations Act Saskatchewan Justice (Entity Number 101031155), and is a registered charitable organization (Revenue Canada Number 85483 6137 RR0001).

The CDM is governed by an enthusiastic team of committed professionals from all walks of life who are determined to make the vision of the CDM a reality.

3.2 MISSION

The mission of the CDM is to foster creativity, curiosity, and a lifelong love of learning in children 12 and under, through hands-on exhibits, programming, and outreach.

The CDM fills a unique role: it provides a bridge between the intimate home-learning environment and that of the curriculum-directed school by combining play with specific learning objectives in a welcoming, informal, and developmentally appropriate setting. In addition, through the Access Program, the Museum ensures that financial barriers do not limit access to quality educational opportunities. The Museum exists to serve its constituents – children.

3.3 VISION

A state-of-the art, centrally located children's museum in downtown Saskatoon that is a vibrant and welcoming hub for children and families, a resource for schools, and a major tourist destination.

3.4 OBJECTIVES

The CDM has set the following objectives:

- To negotiate a favourable agreement with the City of Saskatoon for the occupancy of the Mendel building.
- To develop a world-class children's museum in the Mendel building.
- To have a minimum of 12,000 square feet of gallery space.
- To attract a minimum of 60,000 visitors a year.
- To build between 6 and 12 permanent exhibits, all hands-on and interactive, aimed at children 12 and under.
- To create exhibits that will be unique and reflect the Saskatchewan community, heritage, and landscape.
- To host travelling exhibits from other children's museums.
- To be open seven days a week, year-round.
- To offer programming, birthday parties, camps, and special events.
- To welcome school, preschool, and daycare groups from Saskatoon and surrounding communities.
- To serve as a Province-wide resource for parents and educators.
- To offer outreach programming to those unable to visit.
- To provide an amenity that allows for access for all socio-economic classes represented in Saskatchewan.

- To provide programming that reflects the needs of the diverse cultural backgrounds within the community.
- To become a major tourist attraction in Saskatchewan, benefiting local businesses and the economy.
- To be financially successful, with roughly half of our income being earned from admissions, memberships, programming, special events, and merchandise sales, and half being contributed through annual giving and public and private grants.

3.5 CURRENT FUNDERS

The Museum has received funding support for programs and operations at its Market Mall location from a number of organizations.

The major sponsors (\$1,000 +) over the previous three years include the following:

RBC Wealth Management, Dominion Securities	Hinz, A Rockwell Automation Company	Saskatchewan Indian Institute of Technologies
Market Mall	MNP LLP	Cameco
PotashCorp	Affinity Credit Union	Tim Hortons
Saskatchewan Blue Cross	SaskTel	Loraas Disposal
Artography	Shaw	SaskEnergy
Whole Wheat Web Design	Checks n Balances	Payworks
Centennial	Peak Mechanical	BHP Billiton
Flatron	Cargill	T&T Trucking
Kinsmen Club of Saskatoon	Green Apple Designs	Law Enforcement Guardians
Concentra Financial	The Ivy Dining & Lounge	

Media Partners include the following:

- The StarPhoenix
- C95
- Rock 102
- NewsTalk 650 CKOM

Major granting agencies include the following:

- Community Initiatives Fund
- Saskatoon Community Foundation
- Canadian Museums Association
- SaskCulture / Saskatchewan Lotteries
- City of Saskatoon / Saskatchewan Lotteries

4.0 FACILITY

4.1 OVERVIEW

The Museum has developed three models for the use of the space in the Mendel. The "large" model is the preferred model which has been considered throughout the business plan. The preferred model sees the Museum in the majority of the space, with the exception of the gift shop, the coffee shop, and the vault. There will be exhibits on both levels, and flex/programming space on the lower level. There would still be the opportunity to rent out a few offices to interested parties with overlapping mandates, including the PotashCorp Children's Festival of Saskatchewan.

In the event that the capital campaign is not as successful as planned or there are other factors that make the "large" model not feasible, the Museum has considered two additional models. The "small" model has exhibits on the main level only, in Galleries 1, 2, and 3 and the Mendel Salon. There would be two offices suites, one on the main level and one on the lower level, which could be sublet in addition to a light industry area (workshop and storage at grade with shipping and receiving and freight elevator). The "medium" model is similar to the "small" model with the exception that the lower office suite would be exhibit space.

There are some factors that remain the same for all the models. Gallery 3 (North Gallery) would include a stage that could be used for performances by interested groups or for travelling exhibits when necessary. The coffee shop, the gift shop, and the vault would be available for lease.

Drawings of the preferred model as well as the two other options have been included in Appendix A. The square footage of each of the components under each model is illustrated below:

	Small (Sq Ft)	Medium (Sq Ft)	Large (Sq Ft)
Children's Discovery Museum			
Exhibits	7,989	10,026	12,028
Flex/programming space	2,010	2,010	1,753
Storage	1,309	1,309	1,993
Office	955	955	1,430
Total	12,263	14,300	17,204
Subleased			
Gift shop	1,256	1,256	1,256
Coffee shop	987	987	987
Vault	1,733	1,733	1,733
Lower light industry	2,437	2,437	
Lower office suite	2,037		
Main office suite	1,307	1,307	840
Total	9,757	7,720	4,816
City operated			
Conservatory	1,962	1,962	1,962
Conservatory work space	462	462	462
Total	2,424	2,424	2,424
Shared with City			
Main lobby and washrooms	1,945	1,945	1,945
Lower lobby and washrooms	1,357	1,357	1,357
Total	3,302	3,302	3,302
Circulation/mechanical			
Main	200	200	200
Lower	2,350	2,350	2,350
Total	2,550	2,550	2,550
Overall Total	30,296	30,296	30,296
Total less Conservatory	27,872	27,872	27,872

Few changes to the building itself will be necessary. The Museum anticipates that most of the exhibits would be designed to fit within the building's current exhibit spaces. The rear gallery, with its double-height ceilings, will be dedicated to traveling exhibits for a portion of each year and utilized as performance space for the rest of the year.

Although the changes to the facade of the building are expected to be minimal, one change that would add to the beauty of the building would be to install windows and construct a balcony along its east side. With no fragile artwork, it will be possible to allow natural light in and give visitors a stunning view of the South Saskatchewan River. In addition, changes to the back entrance may be considered to allow for better access and attract people in off the popular Meewasin Valley Trail. All changes made to the building will be heritage-consistent.

The facility is already a loved and well known heritage building. As such it will be important to be good stewards, preserving the aspects of the building which are heritage designated, and also minimizing change to non-designated components of the building. It will also be advantageous to find ways, when possible, to incorporate the unique story of Fred Mendel in exhibits, art, or museum information.

The CDM anticipates that there will be concern regarding the fact that all of the above scenarios reflect a large increase in both square footage and operating budget from the present Museum. However, that view is based on the misinformed premise that a new children's museum in the Mendel is simply a "scale up" from the present location in Market Mall. In fact, what is being proposed is a new institution in an entirely different league than the current location. To insist on viewing the new Museum as merely a "scale up" is to penalize the proponents for launching a successful proof of concept. Clearly, considered

on its own merits, a 12,000 square foot museum is not over-reaching in a city the size of Saskatoon. As a point of comparison, the Saskatchewan Science Centre in Regina is 67,000 square feet, with 40,000 square feet of exhibit space.

It is also important to recognize that expanding in much smaller increments is not feasible. While at a superficial level smaller expansions may appear to be playing it safe, a significant increase in exhibit space and exhibit production values is precisely what is required to succeed in the capital campaign and attract visitors. The adage "go big or go home" is apt – without offering Saskatoon a top-tier, high-production value facility, it will not be possible to generate the exciting, high-profile capital campaign necessary to put a public facility and programming of any size in the Mendel building. The exhibits must be of a size, quality, and significance that it will be compelling enough to attract major private capital contributions and large numbers of visitors.

4.2 EXHIBITS

The Museum expects to have between 6 and 12 permanent exhibits. These will be hands-on and interactive, will promote experiential learning, and will be designed with varied ages and stages of development in mind. They will be built with the same standards of excellence and safety that make children's museums so popular elsewhere.

The Museum will create unique exhibits that will reflect the community and be relevant to visitors. The goal will be to incorporate Saskatoon and Saskatchewan's history, culture, art, and environment in many of the permanent exhibits, without duplicating any of the wonderful exhibits already available in Saskatoon, such as those at the Western Development Museum or Wanuskewin Heritage Park. The Museum will also draw on the experience of other children's museums: many common exhibits are well-loved and the Museum understands why they are so successful. The Museum will be able to replicate some of these popular learning-through-play opportunities, while tailoring them to reflect the community.

Much more work will be done to identify, design, and create the eventual exhibits, but possible themes include the performance arts, visual arts, science and nature, First Nations, our city's geography, our climate, Saskatchewan's booming resource industry, and multiculturalism. The exhibit design team will be made up of staff as well as consultants with expertise in education, child development, and exhibit design, and the Museum will have direct access to expertise in learning theories, educational methodologies for stimulating curiosity and motivating learning, developmental appropriateness, current scholarly research, and social issues affecting children. Appendix B illustrates exhibits available at other Children's Museums.

Several organizations have expressed interest in partnering with the Museum with respect to specific exhibits, for example the Saskatchewan Science Centre, the RCMP Heritage Centre, Wanuskewin Heritage Park, the Healthy Children research program at the Saskatchewan Population Health and Evaluation Research Unit (a bi-university unit between U of S and U of R) / NeuroDevNet, and the Saskatchewan Intercultural Association.

In addition to the permanent exhibits, the CDM plans to host travelling exhibits. The range of these types of exhibits is enormous, and would truly make the space multi-purpose and multi-disciplinary. A list of several traveling exhibits available through the Association of Children's Museums is provided in Appendix C.

4.3 RESTAURANT

The CDM intends to sublease a space in the Mendel building to a food and beverage provider. It is anticipated that the current space that houses the coffee shop in the Mendel will be used for this purpose. The CDM envisions that an additional balcony space will be added to allow for more outdoor seating with views of the river. The seating will be designed to provide seats for those who bring packed lunches, as it is expected that many school groups will have children bring snacks or lunches to the Museum.

The Museum feels that to most effectively meet the demand of its clientele and maintain a profitable business model, the space would be best utilized by a coffee shop or small bistro versus a full-scale restaurant. The current facility does not have a commercial kitchen. While there are limited options for food in the immediate area around the Mendel building, the Museum does not feel the demand for a full-scale restaurant would justify the expense of the necessary renovations. It is expected that the new changes to Kinsmen Park will include an outdoor food stand. The Museum does not want to create competition for Kinsmen Park; however, it would like to offer some food and beverage services to its patrons.

The actual menu items will be the responsibility of the organization that leases the space. However, the menu is anticipated to include the following types of items:

- Beverages: coffee, latte, tea, bottled water/pop, juices, milk, soy
- Soup and readymade salads and sandwiches
- Squares, yogurt, fruit cups, pastries, potato chips, muffins

In discussions with comparable facilities it was found that most do not offer a full-scale food service; however, some have a small café. Those with a food service are subleased and their vendors are offered simple options that work for children and adults. Most museums bring in outside caterers for meetings and events.

4.4 GIFT SHOP

The CDM intends to use the current gift shop space in the Mendel for a gift shop specific to the Museum. The shop will be a true reflection of the programming occurring at the Museum. The product mix and tie-in to the Museum's programming will be a key point of differentiation for the gift shop. It will be important to create buying opportunities for the Museum's daily traffic. For example, gift bag options could be offered as add-ons to school group admissions or birthday parties.

The Museum intends to sublease the assigned 1,200 square foot space to an interested partner. The terms of a lease will be agreed upon to reflect a mutually beneficial partnership. Through a sublease the Museum will defer management of the Gift Shop operations and liabilities to the lessee.

Most comparable facilities have a gift shop, which is either operated internally or subleased (four out of seven of the interviewed facilities run the gift shop internally). Of the facilities interviewed that had leased gift shops, most of the lease agreements include a profit share approach versus a fixed lease amount. The two most common profit share approaches include a fluctuating scale/staircase approach or a straight-line percentage on sales. Most of the museums reported their gift shops to be profitable, though it is important to note that some indicated that they are barely breaking even year to year. In terms of product mix, the facilities indicated that items \$5 or under are often best sellers (i.e. temporary tattoos, coffee mugs, key chains, pencils, etc.).

The Museum is in the beginning stages of exploring a partnership with Saskatoon's locally-owned toy store, The Giggle Factory. Based on initial discussions to date, an agreement between The Giggle Factory and the CDM would have the following possibilities:

- Inventory will be monitored and managed by The Giggle Factory using their inventory tracking system.
- Product mix will include CDM merchandise, giftware, and lower price point toys.
- The Giggle Factory has indicated that its set up at the Museum would not include its full product line and instead host tailored items for the Museum's programming (i.e. exhibits, themes, and travelling exhibits).
- Opportunity to brand the gift shop together (i.e. "The Giggle Factory at CDM", or other).

- To reduce overhead, The Giggle Factory is interested in a percentage of sales agreement (15-20%) or staircase approach. Specific terms would be negotiated to be mutually agreeable. They are interested in a two-year lease agreement with an option to renew.
- The Giggle Factory will advertise for the gift shop under Museum policy.
- Any Museum-branded merchandise items would have the possibility to be consigned through The Giggle Factory. The Giggle Factory would help the Museum purchase their merchandise to leverage their relationships with wholesalers.
- The Giggle Factory will give the Museum a discount on any purchase (i.e. props for exhibit).
- There is a stated interest in operating the admissions desk through the gift shop. The Giggle Factory is willing to negotiate the terms of agreement (i.e. pay back for credit card fees).
- The Museum would have an opportunity to use The Giggle Factory's presence and connections in the community. The Giggle Factory would advertise to their current database of 10,000 people for the Museum.
- The Giggle Factory wishes only to make small renovations to the space. Anything larger would likely have to be paid for by the Museum.

4.5 LEASED SPACE

The vault located in the building will be available for lease to interested parties. The vault is approximately 1,733 square feet. It is difficult to estimate a lease rate for the vault given its specialized use; however, space of this nature could garner a rate of \$16 per square foot or more. In order to be conservative, a rate of \$8 per square foot has been estimated at this time which reflects lease rates for basic storages spaces. There have been preliminary discussions with both the University of Saskatchewan and the Saskatchewan Arts Board regarding the lease of the vault for archives of sensitive artwork.

Within the large model being pursued, there is limited office space available for lease. The Museum would like to ensure that there is office space available to lease to the PotashCorp Children's Festival of Saskatchewan. It is anticipated that approximately 840 square feet will be leased at an average lease rate of \$12 per square foot. The estimated lease rate was provided by a Saskatoon real estate professional.

There have been other organizations that have approached the Museum regarding the rental of office space at the Mendel. In addition, real estate professionals have indicated that the space will be desirable by a number of for-profit companies, especially the bottom floor space which has a separate entrance and views of the river. This will become important in the event that the preferred model changes or the design of the space changes offering additional office space for lease.

4.6 THEATRE

The Museum has allocated space in Gallery 3 of the Mendel building for a theatre. It is anticipated that this space will be used as a theatre/stage, space for travelling exhibits, and programming area. To accommodate each of these activities the space will have moveable seating options and temporary walls. The theatre will provide seating for 100-120 people. It is expected that this space will be outfitted with professional-quality sound system and equipment. As a result, the space will generate revenue from the rental of the stage and theatre to local groups. While not in use, the stage can function as an exhibit similar to the Performance Arts stage at the Market Mall location where children can put on their own shows.

4.7 CONSERVATORY

The Civic Conservatory adjacent to the Museum will remain open and will continue to be operated by the City. As such, the Conservatory is outside the scope of this business plan.

According to the Mendel Art Gallery 2011 Report, the conservatory sees more than 80,000 visitors walking its pathways every year. The Museum would welcome opportunities to provide complementary programming.

5.0 MARKET ANALYSIS

5.1 TARGET MARKET

The target audience for the CDM is children between the ages of 0 and 12 and their parents, caregivers, and teachers. It is expected that the majority of visitors will be from Saskatoon and surrounding communities. This is consistent with the findings from the majority of the museums interviewed:

- Other children's museums are primarily targeting children from 0-12; although adults drive significant revenue through programming/events
- Majority of visitation (on average 80%) is from the local population

The 2011 Census information shows that the population of the target audience has been increasing in recent years. In 2011, the number of census families in Saskatoon was 69,985, which represents an increase of 10.7% from 2006. The growth rate for census families in all of Canada was almost half of Saskatoon's at 5.5% over the same period.

In 2011, the population of the Saskatoon Census Metropolitan Area (CMA) was 260,600, representing a percentage change of 11.4% from 2006. This is almost double the national growth rate of 5.9% and is much higher than the average growth among all CMAs of 7.4%. The following chart illustrates the total population and changes in population broken down by age groups:

Broad age groups	Saskatoon CMA Population				Population Breakdown (%)	
	2011	2006	change	% change	Saskatoon	Canada
Total	260,600	233,930	26,670	11.4	100.0	100.0
0 to 14	46,710	43,165	3,545	8.2	17.9	16.7
15 to 64	182,305	161,745	20,560	12.7	70.0	68.5
65 and over	31,585	29,015	2,570	8.9	12.1	14.8

Source: Statistics Canada

Saskatoon appears to have a higher percentage of younger residents than the Canadian average. In 2011, the median age in Saskatoon was 35.4 years. In comparison, the median age of Saskatchewan was 38.2 years; in Canada it was 40.6 years.

The City of Saskatoon expects the population to continue to grow into the future. The City commissioned a study in 2006 entitled, *City of Saskatoon & the Saskatoon Health Region Population Projections for 2006 - 2026*. This is the most recent information that the City is using for population estimates. Within the report, the City of Saskatoon as well as the strong metropolitan influence zone (roughly equivalent to the Saskatoon Metropolitan Area) are forecasted to grow under different scenarios. The table below summarizes the totals for these two areas under the scenarios within the report:

	2011	2016	2021	2026
No Change	243,407	238,900	252,579	257,378
Medium Growth	255,269	270,142	287,020	303,444
High Growth	268,084	293,489	327,161	358,829

As outlined above, the actual population for the Saskatoon Metropolitan Area for 2011 was 260,600 per the Census. Based on this, it would seem that the Saskatoon CMA is on track for the high growth scenario.

The strong growth trends and expectations are all positive indicators for the development of a children's museum in Saskatoon.

5.2 SIMILAR FACILITIES

There are approximately 350 children's museums around the world and 9 currently operating in Canada with a permanent space. Children's museums are popular attractions, drawing in community members as well as visitors from near and far. Attendance at existing facilities has remained steady or increased over the years; this is one of the reasons cities like Winnipeg and Calgary have chosen to expand their children's museums in recent years.

A list of Canadian children's museums is provided below along with population data and the square footage of exhibits.

Name	Location	Population	Exhibit Size (Sq Ft)
London Regional Children's Museum	London, ON	366,000	12,000
Musee Pour Enfant De Laval	Laval, QC	402,000	13,000
Manitoba Children's Museum	Winnipeg, MN	730,000	19,572
Niagara Children's Museum	Niagara Falls, ON	83,000	4,000
THEMUSEUM	Kitchener, ON	219,000	30,000
Children's Discovery Museum (current)	Saskatoon, SK	261,000	2,000
Hamilton Children's Museum	Hamilton, ON	721,000	1,500
Kidspark (w/i Ontario Science Centre)	Toronto, ON	2,615,000	n/a
Telus Spark	Calgary, AB	1,215,000	34,200

The nearest children's museums are hours away in Calgary and Winnipeg. The only facility in the Province somewhat similar in interactivity is the Saskatchewan Science Centre in Regina. However, the CDM differs in that it will target a younger audience and also address the arts and humanities. The CDM does not believe that the Museum will have a negative effect on visitation to the Saskatchewan Science Centre. In fact, the two organizations have had initial discussions regarding potential collaborations at the Mendel location. The Science Centre is provincially focussed and is seeking opportunities to bring their programming to audiences outside Regina. Similarly, collaboration with the Science Centre will assist the Museum in developing a Province-wide audience for the CDM.

The Association of Children's Museums (ACM) is a professional member service organization for the children's museum field. The ACM maintains comprehensive financial and other data on its member museums from around the world. The data is available to other member museums to allow for benchmarking and other comparisons. The most recent data available is for the 2010 year. This information was utilized in the preparation of this business plan to benchmark and form expectations for the performance of the proposed CDM.

In addition, the ACM issued a comprehensive report in 2008 that utilized information from 232 ACM member museums. This report includes more information than is available for the most recent year and was also utilized in the preparation of the business plan. Although the information is somewhat outdated, the overall averages for many of the metrics reported are still valid.

In addition to the information obtained from the ACM, interviews were conducted with various children's museums in Canada as well as comparable locations in the United States of America. A summary of the results of these interviews is included in Appendix D. The information obtained from these organizations was utilized in developing this business plan.

Summary of Facilities Interviewed

Name	Location	Population	Exhibit Size (Sq Ft)
Children's Museum of Stockton	Stockton, CA USA	296,357	22,000
Fascinate-U Children's Museum	Fayetteville, NC USA	203,954	8,500
Madison Children's Museum	Madison, WI USA	236,901	26,000
Grand Rapids Children's Museum	Grand Rapids, MI USA	189,815	28,405
Telus Sparks	Calgary, AB CANADA	1,214,839	34,200
Manitoba Children's Museum	Winnipeg, MN CANADA	730,018	19,572
Niagara Falls Art Gallery/Niagara Children's Museum	Niagara Falls, ON CANADA	82,997	4,000
Saskatchewan Science Centre	Regina, SK CANADA	210,556	40,000

5.3 LOCAL ATTRACTIONS

The CDM offers services and opportunities otherwise currently unavailable in Saskatoon. While there are some great facilities for children in Saskatoon, there are none that are both completely hands-on and educational. While the Western Development Museum has many attractive exhibits, many of them cannot be touched. On the other hand, civic facilities, such as the City's pools, provide a venue for active play but are not specifically educational. The CDM provides both of these attributes, and in doing so brings something unique to Saskatoon.

The following is a list of facilities that families in Saskatoon visit. It has been indicated next to each facility listed whether the facility offers active play and programming, has educational and cultural components, is for all ages, and is a year-round facility. While many facilities offer some of these elements, the CDM on the Saskatchewan is the only facility that provides the unique combination of all of these elements.

Other Family Facilities in Saskatoon

	Active Play	Programming	Educational	Cultural	All ages	Year Round
Proposed Children's Discovery Museum on the Saskatchewan	Yes	Yes	Yes	Yes	Yes	Yes
Fun Factory	Yes	No	No	No	No	Yes
Mendel Art Gallery	No	Yes	Yes	Yes	Yes	Yes
Western Development Museum	No	Yes	Yes	Yes	Yes	Yes
Meewasin Valley Centre	No	Yes	Yes	Yes	Yes	Yes

	Active Play	Programming	Educational	Cultural	All Ages	Year Round
Libraries	No	Yes	Yes	Yes	Yes	Yes
Indoor pools	Yes	Yes	No	No	Yes	Yes
Indoor play areas in restaurants	Yes	No	No	No	No	Yes
Movies	No	No	No	No	Yes	Yes
Beaver Creek	Yes	Yes	Yes	Yes	Yes	No
Gymnastics (drop in)	Yes	No	No	No	No	Yes
Forestry Farm and Zoo	Yes	Yes	Yes	No	Yes	No
Ruckers	Yes	No	No	No	Yes	Yes
Wanuskewin Heritage Park	No	Yes	Yes	Yes	Yes	Yes
Festivals	Yes	Yes	Yes	Yes	Yes	No
City parks and splash pools	Yes	Yes	Yes	No	Yes	No

The number of facilities and activities for children in Saskatoon has not grown with the population of the City. Numerous organizations were contacted regarding attendance at their facilities and demand for programming. Most organizations indicated that their children's programs fill up very quickly and that they often have to turn children away.

The community survey conducted by the CDM in June 2012 asked the question: "How would you rate the availability of year round available 'family friendly' facilities in Saskatoon?" Out of a scale of 5 (with 1 being no facilities for my family and 5 being many family friendly facility options), the average response was 2.75. A total of 39% of respondents rated 1 or 2 indicating that there are not enough family-friendly facilities, 48% of respondents rated 3 indicating that there are a good amount of facilities, and 13% rated 4 or 5 indicating that there are many options. A number of respondents left comments related to this question. A full list of comments can be found within the survey results in Appendix E; however, a few of the comments are provided below:

- *Engaging, affordable and educational facilities for young families in Saskatoon are limited, especially during the long winter months when outdoor exploration and play are not possible.*
- *Always could use more, the good ones are always busy.*
- *The CDM is a wonderful facility for our city as a place for people to drop into and play, or meet friends for a get together. I have been a member at other museums and found it worthwhile.*

Based on the feedback, it seems that there is a real need and desire for a facility such as the CDM in Saskatoon.

6.0 VISITATION, PROGRAMMING AND OTHER REVENUE

6.1 VISITATION

The CDM has estimated annual visitation to the Museum at the Mendel building to be 60,000 visitors per year. This is equivalent to 4.8 visitors per square foot, 23% of the current metropolitan population, or 20% of the expected future population of the City. This is a conservative estimate based on actual results at children's museums as outlined below.

Information on visitation was obtained from a number of different sources:

- Visitation statistics of select children's museums
- ACM 2008 Benchmarking Report – by operating budget
- Survey of Saskatoon residents
- Visitation at other Saskatoon attractions

Comparable Children's Museums

Direct comparison of visitation at other children's museums can be difficult for a number of reasons. The quality of the facility and "attractiveness" can vary widely. Also, many are packaged with other attractions such as science centres and are not directly comparable. Other major differences can include the location of the facility and the population and demographics of the city.

Notwithstanding the difficulties in making the comparisons, data from 26 children's museums was obtained from the 2010 ACM database and used as a benchmark to estimate the potential visitation to the CDM. The specific museums chosen for comparison reported metropolitan populations between 200,000 and 500,000. The detailed statistics related to these museums are included in Appendix F.

The ACM also reports overall averages and medians for all museums that responded to their 2010 survey. A total of 127 museums responded to the relevant portions of the survey.

The benchmarks were applied to the Saskatoon population data that is currently available from the City of Saskatoon (outlined in Section 5.1). The tables below illustrate estimated attendance at the Museum based on these benchmarks.

Estimated Attendance Based on Population

	Benchmark Attendance as % of Population	Saskatoon Metropolitan Population - Current	Estimated Gate Admission Visitors - Current	Saskatoon Metropolitan Population - Projected	Estimated Gate Admission Visitors - Projected
Average of selected facilities	21.6%	260,600	56,165	300,000	64,656
Average for all ACM respondents	24.4%	260,600	63,612	300,000	73,229
Median for all ACM respondents	14.9%	260,600	38,940	300,000	44,827

The Museum is expected to have a Provincial focus and draw visitors from around Saskatchewan. The Museum also expects to attract visitors to the City. The analysis above only considers the Saskatoon CMA; however, this would be the case for all the museums used as comparisons. All would draw visitors from outside the CMA; therefore, this should be captured in the estimates presented.

Estimated Attendance Based on Exhibit Space

	Admission Visitors per Facility Square Foot	Interior Exhibit Sq. Ft.	Estimated Gate Admission Visitors
Average of selected facilities	6.1	12,000	72,956
Average for all ACM respondents	8.5	12,000	101,595
Median for all ACM respondents	6.0	12,000	72,000

ACM 2008 Benchmarking Report

In 2008, the ACM undertook a survey with their 232 member museums. The number of respondents was much higher than for the 2010 survey outlined above. While the data from the 2008 report is somewhat outdated, the overall averages for some metrics are likely still valid. For that reason, the data has been provided as a benchmark within the analysis of potential visitation for the Museum.

Below is an excerpt from the report that has general attendance statistics for museums with similar operating budgets to the Museum.

Exhibit 4.5: Attendance Overview for Museums \$1–\$2.9 Million

	10 th percentile	25 th percentile	50 th percentile (median)	75 th percentile	90 th percentile	n=	
School group attendance	On-site visits	7,436	11,041	18,769	28,057	38,600	43
	Number served off-site	910	2,941	8,328	13,655	35,790	26
	Total	7,770	11,371	23,114	38,274	56,558	45
Total attendance	On-site visits	59,757	89,359	128,348	201,402	241,124	47
	Number served off-site	2,721	4,500	11,010	32,000	106,719	35
	Total	54,810	95,352	139,906	226,093	311,853	50

Survey of Saskatoon and Area Residents

A survey was conducted by the Museum in June 2012. The survey was available at the PotashCorp Children's Festival of Saskatchewan as well as at the CDM Market Mall location for participants to fill out and was also sent out via email to various individuals across the City. A total of 226 people responded to the survey including individuals that have visited the current museum at Market Mall (55%) and others who have not (45%). The number of respondents to the survey is too low to draw statistical conclusions from the information; however, it does provide useful information on the views of some residents.

One question on the survey was: How likely are you to visit the Children's Discovery Museum in the Mendel location? The average response to this question was 4.3 (out of a scale of 1 – 5; with 5 being

very likely, I can't wait to go). When asked how often respondents would visit the new Children's Discovery Museum, only 1% of respondents indicated they would never visit the Museum. Approximately 5% indicated they would visit weekly and 41% indicated they would visit monthly. These responses are positive indications that the citizens of Saskatoon would visit the Museum on a regular basis.

This is consistent with the findings from the market research performed in 2008. Norsask Consumer Interviewing Services Ltd. and Ekos Research Associates were jointly commissioned by the Children's Discovery Museum initiative in Saskatoon to assess the potential market for a children's museum. The project involved qualitative and quantitative research components, incorporating focus groups, an online survey, and a telephone survey into the research design. A total of 400 households were surveyed including 105 with children under the age of 13. Of the respondents with children under the age of 13, key findings included:

- 97% felt positively about the facility, after hearing the description of the proposed CDM.
- 87% rated their likelihood of visiting to be high: 8 out of 10 or higher.
- 63% had visited a similar attraction in another city.
- 70% rated their likelihood of taking out-of-town visitors to the CDM as high: 8 out of 10 or higher.

A copy of this report has been included in Appendix G.

The information from various sources outlined above suggests that estimated visitation of 60,000 people per year appears reasonable and possibly conservative.

6.2 ADMISSION RATES

Admission rates have not yet been finalized, however, the daily admission rates are expected to be between \$6.95 and \$7.50 for adults and children and free for children under one.

These rates are consistent with the rates charged by other similar children's museums and are reasonable when compared to admission rates at other facilities within Saskatoon. A detailed summary of admission rates at various facilities can be found in Appendix H.

6.3 MEMBERSHIPS

Children's museums generally offer memberships to users that allow for unlimited visitation to the facility as well as other benefits such as discounts at the gift shop, member events, and newsletters. A detailed summary of memberships at various facilities has been included in Appendix I. The summary includes the cost of memberships as well as the benefits of obtaining a membership.

Most museums offer individual memberships as well as family memberships. Some museums have multiple levels of memberships that allow for a specific number of family members to be included. Other museums allow all family members that reside in the same household to be included for the same price. There are some museums that offer grandparent memberships which allow grandparents to bring their grandchildren to visit the museum. The Madison Children's Museum has a unique program that offers a child care provider membership that includes unlimited free weekday admission for up to 2 adults and 8 children, as well as a classroom membership for qualified day care centers and preschools that includes unlimited free weekday admission for named teachers and up to 7 chaperones with 25 children.

It is interesting to note that the Manitoba Children's Museum initially had a variety of membership levels but have reduced these down to a single individual offering at a \$40 price point. The newly renovated Telus Spark in Calgary has also restricted memberships to the individual level.

Some museums offer corporate memberships; however, in discussion with comparable facilities, it was suggested that corporate memberships may deter organizations from further sponsorship or donation.

The pricing of memberships among the comparable facilities reviewed varies considerably. Individual memberships range from \$40 to \$90; dual memberships from \$50 to \$140; and family memberships from \$50 to \$150. The range is likely due to differences in the quality and size of the facilities as well as the varying mandates of the organizations.

Information related to memberships from the 2008 ACM study has been summarized below:

- For museums with operating budgets of \$1.0 – \$2.9 million:
 - Least expensive membership level: \$24 - \$99; median \$50
 - Most expensive membership level: \$100 - \$1,000; median \$150
 - Number of memberships: 745 – 5,369; median 2,182
 - Membership renewal rate: 25 – 80%; median 47%
- Museums opened between 2001 and 2008:
 - Number of memberships: 51 – 2,180; median 325
 - Membership renewal rate: 19 – 90%; median 47%
- Museums with attendance between 50,000 – 124,999:
 - Number of memberships: 515 – 2,207; median 1,200
 - Membership renewal rate: 17 – 86%; median 45%

At this time, the Museum anticipates that it will offer an individual membership for \$40 and a family membership for \$100 which will include two adults and two children. There will be an option of adding additional children for \$10 per child. It is expected that the benefits will include free unlimited admission for a year, as well as discounts on food and merchandise, birthday parties, programming, and facility rentals.

6.4 PROGRAMMING

In addition to self-guided exhibits, the Museum will offer ongoing programming. Children's museums use programming to add variety and depth to their permanent exhibits. Rotating and varied programming draws in new audiences and retains current ones, and generates extra earned income. Programs are often designed in partnership with other community groups. Whereas the exhibits are built for all ages, programming can be targeted to benefit specific age groups.

Some programming ideas include but are not limited to:

Planetarium: A flexible planetarium could be included and preliminary conversations with the Royal Astronomical Society have already occurred. The CDM has successfully hosted the StarLab in the past.

Birthday Parties: A common program/service offered by comparative facilities is children's birthday parties. These parties are often themed and incorporate the museum's exhibits in addition to the designated party space. Pricing options are traditionally based on the size of the group and length of the party. The Manitoba Children's Museum historically has an attendance of 7,500 to 7,900 people generated solely from birthday parties per annum. The CDM hosts an average 75 birthday parties annually at its current location and this amount is expected to significantly increase in the current year. It is anticipated that the number of parties at the new location will increase to a minimum of 250 by 2020.

Educational Classes: Another opportunity to increase museum attendance and generate revenue, educational classes are typically offered at comparable facilities for age groups ranging from pre-school age children to adults. Some examples of potential classes include parenting workshops/resources, mom's groups, teaching workshops/experiential learning, tie-ins with class groups (school programming), pre-natal yoga, and kindermusik.

Adult Only Nights: These events focus towards a more mature demographic. Playing off the appeal of the museum's unique atmosphere, adults are invited for an evening of fun. These events are popular in communities with comparable children's museums. Events often include live music and a cash bar. Science World at TELUS World of Science in Vancouver hosts 6 events annually with up to 600 people in attendance at each event and the Madison's Children Museum attracts on average 500 guests at their Adult Only Nights.

Camps: Most comparative facilities offer summer camps and camps during school holidays. These camps are usually themed and tie in an educational component. Some facilities have generated impressive participant rates. The Science World at TELUS World of Science in Vancouver has approximately 255 children sign up annually and TELUS World of Science in Edmonton has approximately 900 participants. Conversations with local Saskatoon organizations suggest that there is a need for further camp offerings in Saskatoon and summer camps can be expected to fill up very quickly. It is interesting to note that many organizations would provide more camps; however, camp offerings are contingent on the availability of staff.

Sleepovers: These kid-friendly events are very popular among comparable facilities, who promise a sleepover children will never forget. Sleepovers differ among the facilities but often include supper and snacks, admissions into the museum's exhibits, space to sleep in the museum overnight, and activities sometimes including a movie. Sleepover prices vary widely and sleepovers are usually offered to groups and/or the general public. The ratio of adults to children is almost always 1 to 5. These events are often themed as well. The Science World at TELUS World of Science in Vancouver sees a lot of interest in their sleepover program, having hosted 1,211 children and 426 adults in 2012. Pricing ranges from \$35 - \$75 per person.

Movie Nights: Movie nights are another event held by many comparable children's museums. Typically the movies shown are appropriate for family viewing. Patrons are welcome to view the screening after the purchase of admission to the museum. Movie nights typically run on late Saturday afternoons or Saturday evenings and offer small concession items. An example of successful programming is the Rogers Movie Night at the Manitoba Children's Museum. The North Gallery in the Mendel building would be an ideal location for this type of programming.

Other programming ideas that are offered at comparable facilities include the following:

- An artist-in-residence
- Outdoor nature excursions
- Puppet and costume making
- Creating and starring in a play
- Sewing, weaving and knitting
- "People in our city" activities on diversity, culture and history
- "People around the world" activities
- Physics, chemistry and biology science experiments
- Our bodies and our health
- Geo-caching or letterboxing
- Creative writing
- Build-a-house workshops

Access Program: The Museum currently offers an Access Program that ensures that children at any socio-economic level have the opportunity to visit the Museum. Through the Access Program for Schools and Preschools, and thanks to the generosity of funders, the Museum is able to offer sponsored visits to 50 classrooms a year from Saskatoon's Community Schools. Each visit includes free admission to the

Museum, one of the six Discovery programs, and transportation. The Museum also offers an admission free day held on the fourth Sunday of each month, sponsored by the Kinsmen Club of Saskatoon. Throughout the year, they also routinely give free passes to deserving groups.

This is a significant part of the Museum's mandate, and the program will continue when the Museum moves and expands. The Access Program is in line with programs offered by many comparable facilities. Some facilities take a slightly different approach by offering free admissions year round or discounted memberships with the proof of receipt of any social assistance. The Museum may incorporate this as well.

Outreach Program: The Museum will continue to seek opportunities to bring children's programming into the community. For example, they currently have a presence at many of the summer festivals, the Farmer's Market, and the splash parks. In the future, the Museum would expand this to include bringing programming to rural communities and schools, schools and preschools who find it difficult to visit the Museum for any reason, and hospitals where children are staying.

6.5 PARTNERS

There are many organizations that have expressed interest in partnering with the Museum with respect to exhibits, programming, and other arrangements. The potential partners and opportunities are outlined below.

PotashCorp Children's Festival of Saskatchewan

Discussions with the Northern Saskatchewan International Children's Festival (the "Children's Festival") regarding co-location and partnership opportunities have been ongoing for years. While the current model sees the formal relationship between the organizations as a sub-lease relationship, the organizations see many opportunities to work together in a collaborative manner. The mission and strategic objectives of the Children's Festival align very well to the vision for the CDM.

The Children's Festival is dedicated to cultivating a creative, connected community. Approximately 20,000 people visit each year for international arts performances and activities. Programming is often accompanied by unique workshops, study guides, and hands-on learning opportunities that add value on an experiential level. For over 20 years, the festival has provided arts experiences that are fun, family-friendly, and affordable.

The mission of the Children's Festival is to provide a multi-media festival of the performing arts, with the goal of challenging the minds and enriching the lives of children.

The objectives of the Children's Festival are as follows:

- *To present a major annual event for our Province, particularly Saskatoon and Northern Saskatchewan, that will provide affordable cultural and educational activities specifically designed for children;*
- *To involve children in diverse multicultural experiences that will widen horizons and help to promote better international understanding;*
- *To enrich the lives of children in families and schools through participation in artistic creative processes;*
- *To promote public awareness of the benefits and value of the performing arts for children and families;*
- *To contribute to a shared civic experience that is inclusive, responsive, and that celebrates cultural diversity as being vital to a child's quality of life;*
- *To partner with other community groups and institutions striving to provide high-quality, innovative multicultural experiences for Saskatchewan children.*

The Children's Festival has indicated that the Mendel building and site would be ideal for the annual Children's Festival. They anticipate that they could use the indoor theatre and other flex spaces for indoor programming. The outdoor site, in conjunction with Kinsmen Park, would be perfect for outdoor programming.

In addition to the sharing of space, the two organizations plan to seek opportunities to share staff and other resources when possible, thereby increasing the efficiency of both organizations.

Saskatchewan Science Centre

The Science Centre has seen a great response in Regina but is looking for ways to extend its programming further north to Saskatoon. Similar to the CDM, the Science Centre targets younger children and a corporate crowd. The Science Centre and CDM foresee many potential opportunities for collaboration and are currently piloting a program at the CDM location in Market Mall titled "Science Saturdays". The CDM also sees potential opportunity to use the mutual partnership to extend their programming to other locations across the Province.

RCMP Heritage Centre

The RCMP Heritage Centre has a keen interest in expanding their programming to Saskatoon and sees the CDM as an excellent partner. The Centre has admittedly struggled operationally since it opened its impressive doors in 2007, but has since adjusted its model to operate at a comfortable level. The RCMP Heritage Centre is one of the few not-for-profits whose main revenue generator is its gift shop. The RCMP Heritage Centre has programming specifically for a younger crowd, especially elementary schools. It envisions partnership possibilities for programming including running its anti-bullying or "Peace Program" within the CDM.

Saskatchewan Population Health and Evaluation Research Unit

The Saskatchewan Population Health and Evaluation Research Unit (a bi-university unit between U of S and U of R) operates a Healthy Children research program in early child development and are also part of a major national network on brain development, NeuroDevNet. The Unit has an interest in partnering with the Museum to develop an exhibit and/or programming related to early childhood development and brain development in general.

Other Partners

Many other Saskatoon-based organizations have been identified as potential partners or collaborators by the Museum. Some of the organizations are as follows:

- Wide Open Children's Theatre
- Shakespeare on the Saskatchewan
- Kindermusic
- Saskatchewan Registered Music Teachers Association
- Saskatchewan Intercultural Association
- Persephone Theatre – Kinsmen Young Company
- FLICKS Film Festival
- Saskatchewan Native Theatre Company
- Wanuskewin Heritage Park
- Saskatoon Council on Aging
- Tribe Inc.

- Child & Youth Friendly Saskatoon

The Museum will welcome partnerships with other organizations that have experience and service offerings in different areas. This will serve to diversify and strengthen the programming at the Museum.

6.6 FACILITY RENTAL

Theatre

As outlined earlier, the theatre will be rented out to interested groups when the space is not being used by the Museum for travelling exhibits or other programming. The following outlines a preliminary list of groups that may be interested in renting the stage:

Children Programming

- Northern Saskatchewan International Children's Festival
- Wide Open Children's Theatre
- Montessori schools
- FLICKS Film Festival
- Saskatchewan Intercultural Association
- Saskatchewan Registered Music Teachers Association
- Dance studios
- Persephone Theatre - Kinsmen Young Company
- Saskatchewan Native Theatre Company

Adult Programming

- Shakespeare on the Saskatchewan
- Blues Festival
- Saskatchewan Jazz Festival
- Saskatchewan Native Theatre Company
- Tribe Inc.

Research was performed on rental rates for similar spaces in the City. Information was obtained from the Broadway Theatre which has a larger capacity theatre of 430 people. Rental rates at the theatre are by the hour during the daytime (\$75 per hour for the general public, \$60 per hour for a non-profit organization) and a flat rate for evening rentals (\$220 to \$465, depending on the time and whether or not the rental is for a non-profit organization). Also, the Frank & Ellen Remai Arts Centre rents its backstage which has a capacity of 100 people. The corporate rate for this space is a minimum of \$550 per rental and the wedding rate is a minimum of \$650 per rental.

Board Room and Flex Spaces

The board room and flex spaces in the Museum will be available for other organizations to rent on an hourly basis for gatherings, meetings and events.

Various Saskatoon libraries have meeting rooms for rental with capacities from 30 to 70 people. Rates charged to the general public are between \$30 and \$45 during library hours and \$50 and \$70 for after-hours. There is a 20% discount for non-profit organizations.

Other Rental

Interviews with similar facilities have shown that substantial revenue can be generated by leasing out the gallery or parts of the gallery to various groups for after-hours events such as weddings, receptions, conferences, media events, or holiday parties. In addition, there may be an opportunity to rent out the expanded balcony for special parties or events.

6.7 SCHOOL GROUPS

Almost all children's museums host school groups during the year. The CDM at the Market Mall location typically hosts approximately 120 school groups per year. This amount was increased to 190 in the year that the Munsch travelling exhibit was at the Museum, illustrating the success of a well-promoted special exhibit. Information was obtained regarding school trips at other organizations in the previous fiscal year:

- The Manitoba Children's Museum hosted 700 school groups
- The Mendel Art Gallery hosted 270 school groups
- The Mackenzie Art Gallery hosted 510 school groups

As part of the business planning process for the CDM, a survey was distributed to a sample of primary years educators in the Saskatoon area. The survey was intended to gauge the likelihood that teachers would bring their classes to the CDM, their support of the move to the Mendel building, and their opinions of field trips options in Saskatoon. The results are summarized as follows:

- The majority of respondents educate children aged 5 and under in Saskatoon
- Almost all respondents are familiar with the concept of a "children's museum"
- The majority have visited an attraction like a children's museum in another city
- The majority of respondents are very familiar with the CDM currently located at Market Mall in Saskatoon
- 66.7% have taken their classes to the CDM located at Market Mall
- 50% of educators indicated that there are a "good amount of field trip options" in Saskatoon
- 51.1% can only "sometimes find field trips to complement my curriculum"
- Frequency of trips to Saskatoon's various facilities annually: 33.3% go 1-2 times a year; 37.5% go 3-4 times a year; 20.8% go 5+ times a year; 8.3% never attend
- 60.4% have a strongly positive opinion of the CDM locating in the Mendel building.
- 56.3% indicated that they are very likely to take their class to the CDM and 16.7% are somewhat likely.

There is strong interest and support from local educators for the CDM to move from Market Mall to the Mendel Building. It can be concluded that Saskatoon's primary years educators are already taking advantage of the existing Museum in Saskatoon as well as other facilities. The majority of respondents attend these types of facilities between 1-4 times per year. However, there is an identified gap of field trip options that complement educators' curricula; there is a significant opportunity for the CDM to fulfill this need.

6.8 FUNDRAISING EVENTS

Fundraising events are often another aspect of sustaining a museum's ongoing operations. However, events require a great deal of planning, time, and organizing. Fundraising events often take years to mature into a significant or successful event and so patience is required. With prudence and persistence

these events can generate significant revenue for a museum. For example, according annual reports, the Mackenzie Art Gallery raised \$160,000 in 2011 and \$100,000 in 2010; the Manitoba Children's Museum raised \$63,000 in 2011 and \$77,000 in 2010; THEMUSEUM in Kitchener raised \$260,000 in 2011 and \$212,000 in 2010. In addition, Madison, Wisconsin shared that they were able to raise \$135,000 for their capital campaign through their Wonder Ball Fundraising Gala. It was so successful they have continued to host the ball annually.

Another benefit to fundraising events is their likelihood of targeting new donor sources – individuals who would like to contribute on a smaller scale or would otherwise not have been involved with the museum. Fundraising events are one avenue to avoid donor fatigue of the museum's larger supporters.

The CDM currently hosts two annual fundraising events, the Discovery Dash and What's for Dinner. These events raised approximately \$15,000 in the most recent year for the Museum and have been increasing in size each year. The Museum plans to continue to expand these events while adding a minimum of one large fundraising event. One potential idea is to host a large gala during the capital campaign process. It would be beneficial to host the gala in the Mendel building and include a replica of how the space is going to be developed in order to help donors envision the CDM in the space. If successful, the gala could become an annual event held at the Museum.

Some unique fundraising ideas from other museums included:

- Madison's Children Museum holds an annual massive blowout sale for the toy manufacturer American Girl. The Museum stores product and runs the event in return for a portion of sales. The Museum also features a spring golf event and a winter tea. These events generate 10% of the Museum's revenue annually.
- Manitoba Children's Museum hosts "Way off Broadway" where groups are paired up with professional dance instructors who have 10 hours to choreograph a routine that is performed and judged on stage. Each team must raise a minimum of \$1,000 in pledges. The Museum also hosts an annual online auction.
- The TELUS World of Science in Edmonton holds an annual casino night at the facility. In 2012, the casino night raised \$72,000.
- The Children's Museum of Stockton hosts an annual bocce ball tournament and luncheon.
- The Fascinate-U Children's Museum is in the process of launching a mini-golf tournament.

7.0 OPERATIONS

7.1 GENERAL OPERATIONS

The CDM is expected to be open to the public as outlined below:

Monday through Friday	9:30 a.m. to 4:00 p.m.
Saturday and Sunday	9:30 am to 6:00 p.m.

The Museum's hours will be revisited in the summer months with potential to remain open late one evening a week. The hours will reflect demand and customer feedback. The Museum will also run after hour events and rentals with flexibility to accommodate the parties of interest.

7.2 BOARD OF DIRECTORS

The current Board of Directors includes a number of strong Board members with diverse backgrounds. The Board has led the development of the Museum and is currently championing the development of the new Museum at the Mendel building. Due to the nature of the current operations and limited budget, many of the Board members have operational duties as well as oversight responsibilities. The current Board consists of the following individuals:

Dr. Erica Bird, President PhD in Physics, University of Toronto	Jennifer Lester, Director BA, Political Studies, University of Saskatchewan Consultant, MNP LLP
Genevieve Dessommes Denny, Vice President Juris Doctor, Loyola University(New Orleans) Owner, Pelican Properties	Mouna Karam, Director Bachelor of Law, University of Damascus, USCAD Photography, U of S Owner and Photographer, Artography by Mouna
Alana Ferguson, Secretary MA, Sociology, University of Saskatchewan Health Research Facilitator and Grants Officer, U of S and Saskatoon Health Region	Travis Reynolds, Director BA, Psychology, University of Calgary PhD (in progress), Public Policy, University of Saskatchewan
Erica Smith, Treasurer Chartered Accountant, BComm University of Saskatchewan	

The Museum also has an Advisory Board who meets periodically and act as a sounding board for the current Board of Directors. This Advisory Board will have a much more active role as the plans to develop the CDM at the Mendel site move forward. The Advisory Board consists of the following individuals:

- Dave Denny, Owner, Pelican Properties
- Les Dube, Owner, Concorde Group of Companies
- Byron Horachek, CA, Former Partner, MNP
- Jim Hutch, President, Hutchtech Inc.
- Lynn McMaster, Canadian Museum of Civilization
- George Rathwell, Director, Saskatoon Public Schools

- Terry Scaddan, Executive Director, The Partnership
- Dana Soonias, CEO, Wanuskewin
- Brian Storey, Owner, Pelican Signs

It is expected that the Board of Directors for the new CDM will change and evolve as the new facility is established. Many of the current Board members will remain for continuity purposes; however, additional Board members with specific expertise will be recruited to be part of the new Board. A key priority will be recruiting individuals to the Board and/or committees who are seen as leaders and are well connected in the community to assist in the capital raising and other fundraising activities. If willing, some of the individuals on the current Advisory Board will be able to fill this role.

The Board is anticipated to include 10 – 12 Board members with broad expertise including expertise in the following areas: fundraising, accounting, legal, childhood education, museum and/or attraction operations, and marketing. The Board will become strictly an oversight Board and will step away from the operational details once the necessary staff are hired. The following committees will be formed in order to ensure adequate oversight:

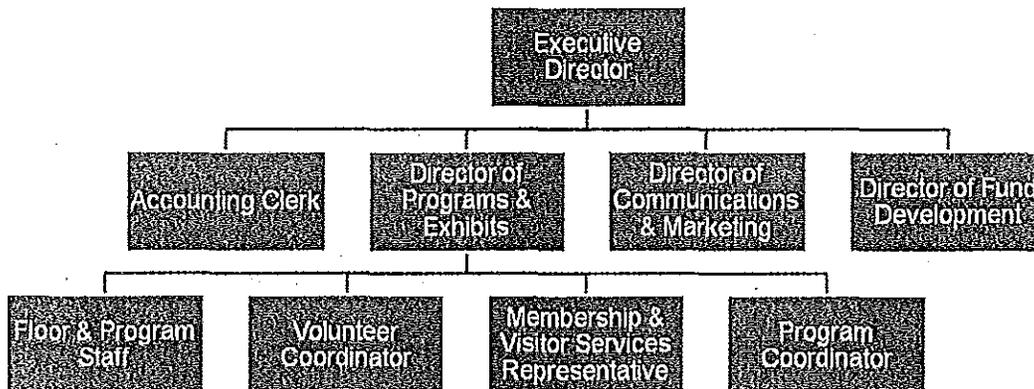
- Executive and Governance Committee
- Audit and Finance Committee
- Fundraising Committee (capital and ongoing operations)
- Building Development Committee

Consistent with the advice obtained from comparable facilities, the corporate bylaws will be set up to ensure there is an ability to allow for other individuals to sit on committees who are not on the Board of Directors. This will allow the organization to gain expertise and assistance in certain areas without the individual committing to sit on the Board of Directors.

7.3 HUMAN RESOURCES

Proposed Staffing Structure

The proposed staffing structure of the organization is illustrated below. The structure is based on information from comparable organizations and other public information available as outlined later in this section.



Information on the number of employees at similar-sized facilities has been obtained by the ACM and summarized in the table below. The number of employees being proposed for the CDM appears to be in line with these comparable organizations.

Museum	FT	PT	Total FTE	# of Volunteers	Exhibit Square Footage	Total Square Footage
The Discovery Science Place	8.0	14.0	13.0	159	14,500	20,380
Palo Alto Junior Museum & Zoo	8.0	28.0	17.0	30	12,860	19,560
Arizona Museum for Youth	8.0	10.0	12.0	137	12,000	21,700
Children's Museum at Holyoke	1.0	9.0	3.0	25	14,130	22,930
Santa Maria Valley Discovery Museum	2.0	6.0	5.0		11,000	13,000
Georgia Children's Museum	2.0	3.0	3.0	35	12,000	40,000
Maine Discovery Museum	5.0	8.0	6.0	75	12,500	29,000
Discovery Center at Murfree Spring	9.0	14.0	20.0	250	13,200	2,700
Great Explorations	18.0	11.0	24.0	300	18,000	24,000
CDM Projected			13.0	100	12,000	27,872

Roles and Responsibilities

The roles and responsibilities of the key employees have been outlined below:

Executive Director

The Executive Director will be responsible for providing the necessary leadership to fulfill the mandate of the CDM in an effective, efficient, legal, and fiscally responsible manner through:

- Overseeing its general operations, administration, facilities, staffing and volunteerism, development, fiscal management, communications, programs, and exhibits;
- Supporting the Board of Directors;
- Representing the Museum in the Saskatoon community and Province of Saskatchewan; and
- Ensuring ongoing organizational planning and evaluation.

Director of Programs and Exhibits

This management position creates and sustains the vision for the Museum's educational activities; is the primary Museum advocate for Informal education; establishes and reinforces the Museum's position as an essential community resource for learning; and is responsible for the direction of the CDM's permanent and temporary exhibits in development, design, production, installation, maintenance, repair, and evaluation. This position directs the program team ensuring the coordination and delivery of outstanding public programs and schools programs, and works in cooperation with other Museum staff to ensure all visitors to the Museum have a positive experience.

Director of Fund Development

Reporting to the Executive Director and communicating with all other administration staff as required, this senior management position is responsible to provide leadership for capital appeals of the Children's Discovery Museum, for the corporate donations and sponsorships program, for the individual appeal program, and for the supervision of fundraising events.

Director of Communications and Marketing

Reporting to the Executive Director and communicating with management staff as required, the Director of Marketing and Communications is responsible for the planning, development, production and evaluation of all public relations, marketing and sales activities for Museum. The Director of Communications and Marketing, in partnership with its suppliers, will ensure all communications representing the Museum reflects the Museum's strategy and mandate.

Program Coordinator

This position is responsible for working as part of the Museum's program team in the execution of the Museum programs for the target audience of children twelve years and under, their families, school classes and daycares. The program coordinator will report to the Director of Programs and Exhibits and be directly responsible for leading program staff in the delivery of the various programming activities. The Program Coordinator works in cooperation with other Museum staff to ensure all visitors to the Museum have a positive experience.

Volunteer Coordinator

The Volunteer Coordinator is responsible for providing leadership for the volunteer program and managing the volunteer resources of the Museum. The primary areas of responsibility are administration, recruitment, selection, orientation and training, supervision, recognition, evaluation, record keeping and reporting. In addition, the Volunteer Coordinator will work in cooperation with other Museum staff to ensure that all visitors and volunteers to the Museum have a positive experience.

Membership and Visitor Services Representative

The Membership and Visitor Services Representative is responsible for greeting, welcoming and receiving guests. The Membership and Visitor Services Representative will provide accurate point of sale transaction. In addition, he/she will be responsible for the promotion of Museum services, memberships, and events to guests and take bookings when necessary. The Membership and Visitor Services Representative will also work in cooperation with other Museum staff to ensure that all visitors to the Museum have a positive experience.

Accounting Clerk

The role of the Accounting clerk is to perform accurate and timely financial/accounting duties internally and to the Board of Directors including overseeing the financial accounting system, preparing financial statements and schedules, providing oversight to the office equipment and computer network, and participating in the annual audit.

Floor and Program Staff

The Floor and Program Staff are primarily responsible for the facilitation of exhibits, programs, and rentals. The floor and program staff are also responsible for providing exemplary customer service, interacting with children and families in the Museum galleries, and helping to keep the exhibit space secure and tidy. The floor and program staff will work in cooperation with other Museum staff to ensure that all visitors to the Museum have a positive experience.

Cleaning Staff

The Cleaning Staff is responsible for performing custodial duties, minor maintenance and other miscellaneous duties in order to ensure the building, exhibit and the Museum grounds are maintained in a healthy, safe and sanitary manner. Further, the Cleaning Staff will work in cooperation with other Museum staff to ensure all visitors to the Museum have a positive experience.

Maintenance Staff

The Maintenance Staff is responsible for all building and exhibit repairs and the Museum grounds. He or she will perform a wide variety of functions related to the maintenance and installation of exhibits. Further, the Maintenance Staff will work in cooperation with other Museum staff to ensure all visitors to the Museum have a positive experience.

Summer students will be utilized to assist with the various summer programming and outreach services during the summer months.

7.4 VOLUNTEER STAFF

As well as paid staff, an average of almost 100 volunteers work in museums of this size. Children's museums attract people studying education, child development, psychology, public relations, and all the areas reflected in the exhibits: art, science and the humanities. It is expected that volunteers will be used for duties such as assisting the floor staff, program and exhibit development, event support and fundraising.

The CDM currently has approximately 40 dedicated volunteers that assist on an annual basis. These volunteers have played an integral role in the development and operation of the programming, services and fundraising at the Market Mall location.

7.5 BUILDING OPERATIONS AND MAINTENANCE

The Mendel building is owned by the City of Saskatoon. The CDM would like to lease the building from the City for a nominal amount and undertake 100% of management tasks for the building, securing vendors and service providers for all occupancy services, utilities, etc. The CDM will contribute to a capital reserve fund to ensure the building is adequately maintained. The details of this arrangement are to be determined through future discussions and lease negotiations with the City.

8.0 MARKETING PLAN

8.1 CAPITAL CAMPAIGN

The CDM will undergo a full-scale marketing campaign to ensure the success of its capital campaign (expected to be approximately \$8.3 million). It is expected that the Museum will contract with a marketing agency to assist with these efforts. This investment will be vital to the success of the Museum's fundraising efforts. A marketing campaign can have a transformational effect on an organization as it establishes and reaffirms its identity. The CDM will be reinventing itself to current customers and introducing itself to new markets.

Encouraging individuals to donate their hard-earned money requires tugging at the heartstrings. Delving into the hearts and minds of your audience to figure out what motivates and resonates with them will need to be at the core of the marketing campaign. The most effective way to secure monetary investment is to first acquire investment of a different type – emotional. When people feel emotionally committed to a cause, they are far more likely to invest monetarily. By not only sparking interest, but also establishing a strong personal connection, the Museum will be able to secure the emotional connection needed to make it easier to ask for investment and be successful.

Reinventing or reconfiguring the Museum's identity would be the first step in the capital campaign communication plan. This would include a creative session with the selected marketing agency to establish the Museum's visual and symbolic identity. This will be the underlying theme moving forward in the campaign. This stage would also include any renaming or branding for the Museum, website development and graphic design work for the Museum's logo. The identity includes both symbolic and visual representation. All aspects of the Museum's brand will be determined, from color to affiliations with other organizations. Essentially this session is meant to focus the Museum's overall identity as seen by the general public.

Going forward the agency would then develop an advertising campaign including the development of a theme and its implementation. A video would likely be a key component of the campaign to be seen on the Museum's website, local television stations, and other media as decided. The audio gained in the production of the video would also be used for any radio advertisement.

The agency will then work to produce any documents that will be used to support the campaign both for print and electronic use. Typical documents include a case statement, brochure, business cards and stationary, newsletter, annual report, and press releases. The agency will also design and supply other physical items along the process which may include fundraising and volunteer supplies.

8.2 ONGOING OPERATIONS

Once the Museum has successfully completed its capital campaign, it will have firmly established itself within the community with a strong identity and presence. Its marketing efforts post capital campaign, while not as intensive, will be an important aspect of the Museum's strategic plan. The Museum will continue over time to evolve its brand, staying current in the community and appealing to its audiences. Staying current is crucial as the Museum will rely on grants and corporate donations to sustain its operations. Its marketing efforts will include the publication of annual reports, newsletters, radio and television advertising for its events and programming, and the recruitment of volunteers.

9.0 CAPITAL FUNDING

9.1 CAPITAL BUDGET

The square footage for each type of area within the renovated building is outlined in section 4.1. A capital budget has been developed with guidance provided by AODBT as outlined below. The estimates are very preliminary as detailed drawings have not yet been completed. Within the budget, it is assumed that the City will replace the mechanical units and ducting. The City has indicated that this will be done using the existing capital reserve for the building.

There are further discussions necessary with the City regarding the costs to upgrade the space that is shared with the Conservatory. Depending on the nature of the changes and exactly what is changed, the City may share the cost of some of the improvements with the Museum.

It is difficult to estimate the costs for the exhibits as the costs can vary significantly depending on the actual design of the exhibits. A number of companies that are in the business of designing and constructing exhibits were contacted to gain an understanding of exhibit costs. The companies contacted provided different ranges of costs; however, there was some consistency in the responses. In general, the exhibits that target early childhood development are less technical and more sensory; they tend to cost less, in the range of \$150 per square foot. Exhibits that are more technology driven can range from \$300 to \$500 per square foot.

As a point of comparison, information was obtained from the company that designed and installed the most recent exhibit at the Creative Kids Museum within TELUS Spark. The exhibit is 8,500 square feet and includes elements such as an interactive water feature, a multi-level climbing structure, an enclosed theatre and a creative arts space. Approximately 6,850 square feet of the exhibit gallery contains the primary interactive elements and cost approximately \$300 per square foot. Another 1,870 was devoted to work tables (mostly furnishings) that cost approximately \$95 per square foot. The costs include design, production and installation costs, but exclude building infrastructure and basic finishes (lighting, flooring, wall paint).

Potential sponsors may affect the design and costs of the exhibits. A sponsor may donate additional funds for the development of a specific exhibit which may affect the overall cost of exhibits, but also the overall funding that is achieved.

For the purposes of the business plan, an average cost of \$350 per square foot has been used, which represents a mix of different levels of technology for exhibits.

In general, the capital cost estimates are based on the following assumptions:

- \$350 per sq ft for professional, durable, and unique exhibit space
- \$250 per sq ft for program and rental public space
- \$25 - \$100 per sq ft for office space
- \$50 per sq ft for storage space

	Cost/PSF	Total Cost
Children's Discovery Museum		
Exhibits	\$ 350	\$ 4,200,000
Flex/programming space	250	440,000
Storage	50	100,000
Office	100	140,000
Building and site improvements		2,000,000
Total		\$ 6,880,000
Subleased		
Total		\$ 130,000
Shared with City		
Main lobby and washrooms	\$ 100	\$ 190,000
Lower lobby and washrooms	100	140,000
Total		\$ 330,000
Overall Total		\$ 7,340,000

The building and site improvements include items such as the installation of windows and doors at the rear of the building, the extension of the balcony, a basic fenced play area, a new stairway and access to the performance space, exterior access to the north gallery, installation of doors to the play area, and landscaping and upgrades to the south and new performance entrances.

In addition to capital costs, the Museum will need funds for other start-up items such as fundraising costs, marketing costs, and wages during the fundraising and renovation period. The total budget under each of the options is as follows:

	Total Costs
Renovation and exhibits	\$ 7,340,000
Fundraising costs (10%)	734,000
Wages during fundraising and construction	100,000
Other	100,000
Total	\$ 8,274,000

9.2 CAPITAL CAMPAIGN

As outlined in the previous section, approximately \$8.275 million is required to achieve the full vision for the CDM at the Mendel site.

During the business planning process a number of conversations took place with existing museums and comparable facilities to understand the best practices of raising capital funding as described in the Similar Facilities Section (Section 5.1) of this plan. In addition to these conversations, a survey was distributed to select members of the Association of Children's Museums. While each campaign presents its own set of challenges, respondents were able to provide advice based on their experiences.

It was suggested on several occasions that a third party fundraiser is crucial to the success of a capital campaign. A third party consultant provides an organization with strategic fundraising and communication counsel. The experience and understanding of the capital climate brought with a third party fundraiser is otherwise unobtainable by the organization. However, a word of caution was suggested – the terms of this contract must be worked out in great detail (i.e. expectations, timelines, compensation, etc.). A phased

approach where feasibility of fundraising climate is first examined is important; this should gauge the level of receptiveness to the project within the community prior to undertaking the capital campaign.

Most facilities have leveraged sponsorship with naming rights during the capital campaign process. Organizations interviewed did not use a specific model for naming rights. Instead they approached each on a case by case basis. Different spaces are used for naming rights: the entire building, specific exhibits, galleries, theatres, and events. In general, the organizations were able to generate larger dollars from areas that have greater visibility and traffic. The respondent's naming rights agreements ranged from \$10,000 for a small exhibit to \$2 million for the building or lobby area. One museum did not allow the use of logos in their facility; others use logos where ever possible to gain sponsorship dollars. In the cases where naming rights apply to exhibits, the nature of the exhibits typically reflect the specific business of the donor (i.e. a grocery store might fund an exhibit of a small-scale grocery store).

Madison's Children Museum suggests that the Museum take a long-term focus when considering naming rights. The Museum must take into account any future changes that they may want to make. The naming right agreements must not inhibit the organization from making necessary changes. It is important to create some flexibility for the Museum and its sponsors when forming the agreements. Finally, it is important to keep a long-term strategy in mind to ensure that the capital campaign does not conflict with ongoing support for year-to-year operations or create donor exhaustion.

There are other major organizations currently undergoing capital campaigns in Saskatchewan including the following organizations:

- MacKenzie Art Gallery (Regina) — upcoming
- Remai Art Gallery (Saskatoon) — near completion
- Ronald McDonald House (Saskatoon) — launched
- Persephone Theatre (Saskatoon) — launched
- Children's Hospital Foundation (Saskatchewan) — launched

It will be important to undertake the feasibility assessment of the funding environment prior to undertaking the capital campaign. While there appears to be support for the CDM, the feasibility assessment will help determine whether the capital campaign will be successful at this time.

9.3 CAPITAL GRANTS

In addition to private funding, the Museum expects to receive public funding for the development of the facility. The review of comparable facilities suggests that all children's museums obtain public funding for the development of the facility. Generally, museums obtain funding from all levels of government; however, the amounts from each differ significantly.

The TELUS Spark facility in Calgary recently underwent an expansion. According to their most recent annual report, 75% of the \$160 million capital campaign was funded by government and foundations (\$40 million from each of the City of Calgary, the Government of Alberta, and the Government of Canada). A further 21% was funded through corporations, 1.6% from individuals, and 2.2% from other sources.

The TELUS World of Science in Vancouver also completed a capital campaign in 2011. According to their most recent annual report, of the \$35 million that was raised, \$10.5 million (30%) was contributed by the Provincial Government, and \$10.5 million was contributed by the Federal Government. Donors listed include Infrastructure Canada, Western Economic Diversification Canada, the Province of British Columbia as well as BC Hydro.

Within Saskatchewan, there are many capital projects that have received funding from multiple sources. The Remai Art Gallery is expected to cost \$70.75 million. It has received funding approval from the Government of Canada for \$13 million (18%), and Government of Saskatchewan for \$12.7 million (18%),

under the Building Canada Fund Major Infrastructure Component. Approval has also been received from the Provincial Government to redirect \$4.1 million (6%) of approved Building Communities Program funding from the expansion of the Mendel building to the new art gallery building at River Landing. A private fundraising campaign was undertaken by the Art Gallery of Saskatchewan Inc to raise an additional \$20 million (28%), which includes a gift of \$15 million from the Frank and Ellen Remai Foundation. The City of Saskatoon is responsible for the remaining \$21 million (30%).

Wanuskewin Heritage Park is another organization that recently undertook a major capital project (\$8.9 million). The significant funding partners for the capital project included the Department of Western Diversification, the Province of Saskatchewan, the Government of Canada and Aboriginal Business Canada.

A summary of potential public grants is included in Appendix J. The grants within the appendix have been separated into capital grants, programming grants, and operating grants. One of the potential sources of capital funding is the Canadian Heritage – Canada Cultural Spaces Fund (CCSF). The CCSF seeks to improve physical conditions for artistic creativity and innovation. It is also designed to increase access for Canadians to performing arts, visual arts, media arts, and to museum collections and heritage displays. The Fund supports the improvement, renovation and construction of arts and heritage facilities, and the acquisition of specialized equipment as well as conducting feasibility studies. To be eligible, an organization must be a non-profit arts and/or heritage organization. The Fund can finance up to 50% of eligible project expenses for construction and/or renovation, specialized equipment purchases, or feasibility studies for the construction and/or renovation of a cultural space. It is unclear whether the CDM would be eligible for the Fund; however, a number of similar facilities have received funding in the past 2 years including the following:

- London Regional Children's Museum (\$118,500)
- Ontario Science Centre (\$13,900)
- TELUS World of Science - Edmonton (\$1.5M)
- Manitoba Museum (Science Centre) (\$175,000)
- WDM (\$81,400) & Wide Open (\$7,000)

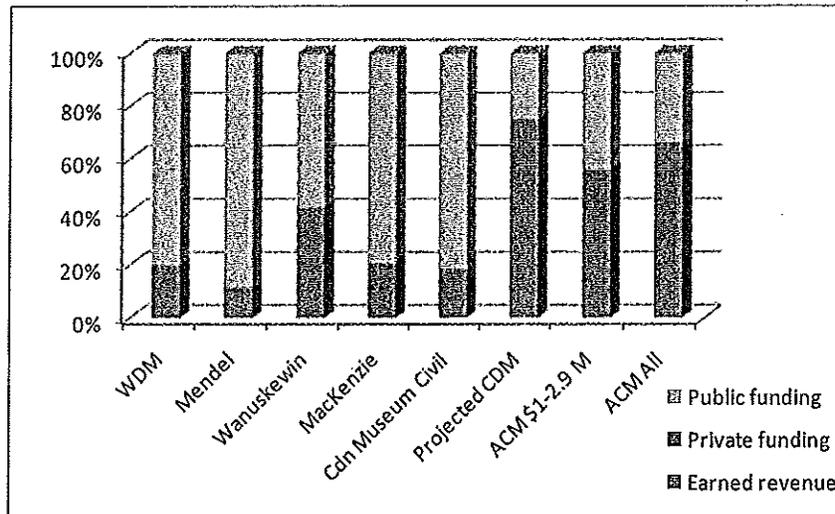
Funding for a project of this nature will need to be obtained from a variety of sources. The leaders at the Museum will continue to build relationships with the various levels of government as well as other potential funding organizations. They will work to inform and form relationships with groups within the City who would have an interest in seeing the project move ahead and have the ability to assist in the efforts to obtain government funding. The City of Saskatoon will also play a role in acknowledging their support of the development of the Museum to the Provincial and Federal governments. The various stakeholders within the City must all come together and provide a united front in the desire to advance this important project.

10.0 FUNDING FOR ONGOING OPERATIONS

10.1 FUNDING SOURCES

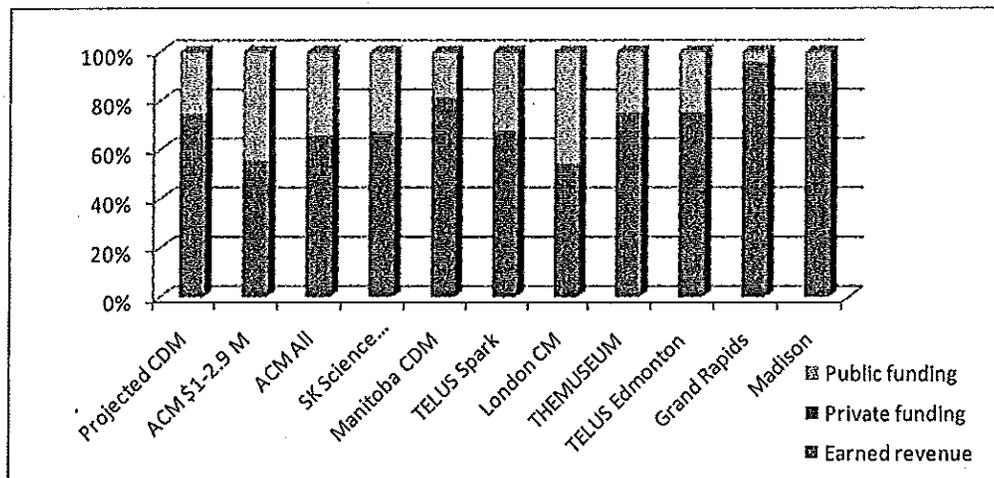
The various sources of earned revenue have been outlined in Section 6: Visitation, Programming and Other Revenue. It is expected that approximately 50% of the Museum's revenues will be earned revenue and that the remainder will be sourced through public and private funding. This model has been compared to other similar organizations as outlined in the tables below.

Below is a chart that illustrates the annual funding projected by the CDM as compared to the funding received by similar organizations in Saskatchewan as well as the Canadian Museum of Civilization.



The CDM is planning to have a more balanced approach to operational funding as compared to these organizations.

The funding expected for the CDM has also been compared to available financial data for other children's museums and science centres.



10.2 PUBLIC AND PRIVATE FUNDING

The Museum will need annual funding to fill the gap between operational expenses and earned revenue. The sources of this funding are expected to include individual giving, sponsorship, corporate donations, and public grants.

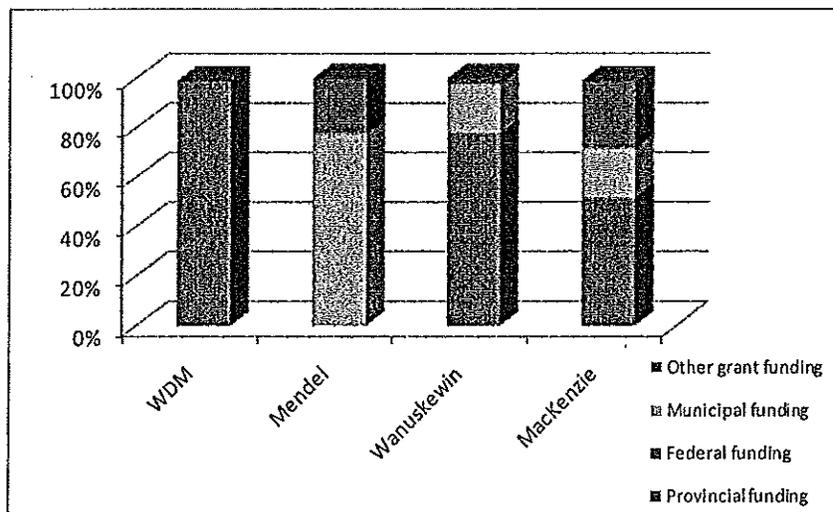
It is difficult to estimate with certainty what level of support will be available to the Museum in these areas. The support will depend on a number of factors including the eventual design of the facility, marketing efforts, and external factors such as the economy and the number of other projects that are looking for funding.

A list of possible public grants is included in Appendix J. The grants within the appendix have been separated into capital grants, programming grants, and operating grants. There are numerous grants available that the Museum should be eligible for that are related to specific programming or projects. The Museum will ensure that they continually review these grants and where possible, tailor programming activities to take advantage of the grants.

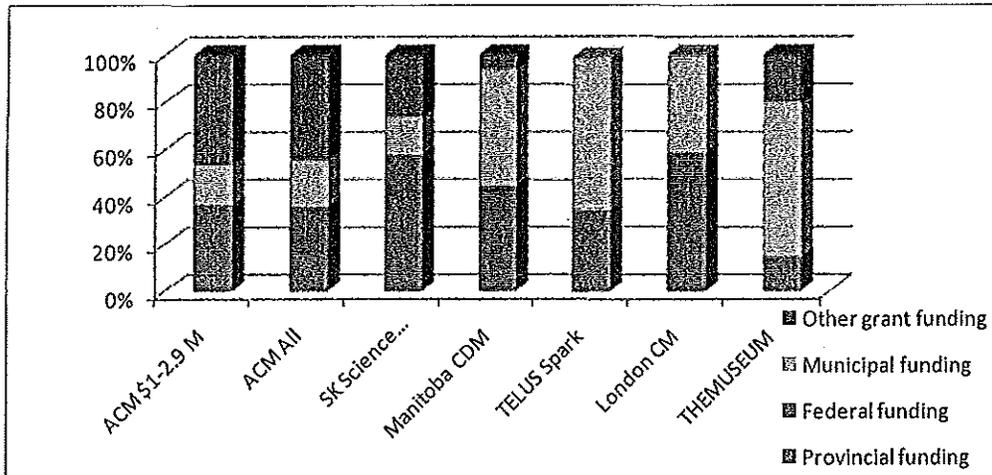
There are currently not many grant programs specific to funding general operations. Initial reviews indicate that the Museum may be eligible for the City of Saskatoon Major Cultural Institution Operating Grant as well as the SaskCulture Annual Global Funding. Similar to the capital grant funding, the Museum will need to continue to build important relationships with various levels of government and other funders in order to maximize the operating funding available. This will be an ongoing task throughout the operation of the Museum.

Conversations with other similar organizations suggest that obtaining ongoing funding for operations is often a challenge. Some have commented that it is easier to get funding for specific programs and that funding for programs focused on children seem to be somewhat easier to obtain.

The CDM plans to focus considerable time and resources in recruiting corporate partners to assist with ongoing operations. However, similar to other organizations, the Museum will also need public funding. The Museum has not identified the amounts that will be requested from each level of government; however, analysis has been performed on the breakdown of public funding for similar facilities. The chart below illustrates the different sources of public funding for similar facilities in Saskatchewan.



The funding sources for various children's museums and science centres has also been compiled and illustrated below:



Comparable facilities have various funding arrangements with the municipal governments. For example, the City of Regina waives property taxes on the property utilized for the Saskatchewan Science Centre and also provides an annual operating grant of \$165,000. In addition, SaskPower owns the building that houses the Science Centre and charges the Centre \$1 per year in rent. SaskPower also donates power and water. The Manitoba Children's Museum owns their building but leases the land at no charge. The City of Winnipeg provides funding to the Museum (\$114,000 in 2011) which includes operating grants and the property tax rebate. Other facilities such as TELUS Spark in Calgary and THEMUSEUM in Kitchener, Ontario receive the majority of their public funding from the municipal government.

There are many successful funding models, all with varying amounts of federal, provincial, municipal, and other funding. The Museum will need to determine the optimal funding model that is best suited to the organization.

11.0 FINANCIAL PROJECTIONS

Five year financial projections including fully integrated statements of net assets, operations and cash flows have been prepared and are included in Appendix K. The projections are based on metrics developed by the Association of Children's Museums, derived from a survey of 206 of its North American museum members, and financial information from similar facilities obtained through interview and analysis of financial statements. For the purposes of the financial projections, it is assumed that the Museum begins operations in its new facility on January 1, 2016.

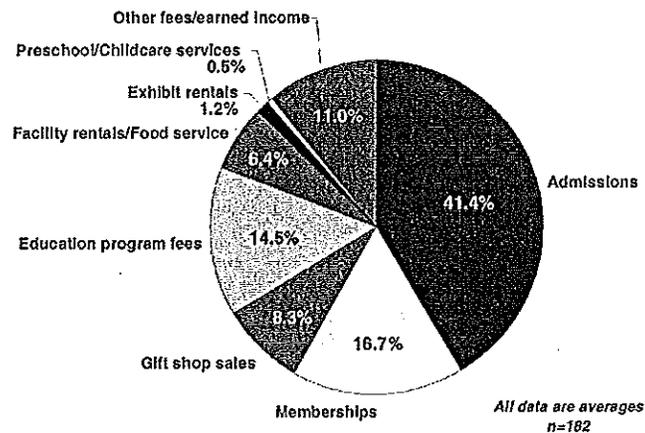
Per the review of financial statements of similar facilities, most children's museums operate on a break-even cash flow basis. As a result, they generally do not have large capital reserves that can be utilized to fund new exhibits when needed. Most facilities undertake capital campaigns to fund new exhibits when it is determined it is necessary or desirable. Consistent with this approach, the projections for the Museum have been prepared on a cash flow break-even basis. The City requires a capital reserve related to the Mendel building and therefore the cash flows of the Museum must be sufficient to cover this, however, no additional amounts will be set aside for future capital needs.

The significant assumptions related to the projection are outlined below.

11.1 EARNED REVENUES

Earned revenues have been estimated based on comparable facilities that have been contacted as well as information available from the ACM. A detailed breakdown of the sources of earned revenue is provided by the ACM and is summarized in the chart below. The breakdown of revenues projected by the Museum is very similar to these averages provided by the ACM.

Earned Income Source Profile As a Percentage of Total Earned Income



The assumptions related to each of the categories of revenue are further discussed below.

Admissions

According to information published in the ACM's Collective Vision: Starting and Sustaining a Children's Museum, typically attendance is very high during the first year of operations because everyone wants to 'try it'. Attendance then drops in Year 2 as the novelty has worn off a little, stabilizes by Year 3 of operations and then increases by 5-10% per year thereafter (Volden, 2002). The attendance at the CDM is expected to be approximately 60,000 visitors. For the purposes of the projection, it is assumed that

there are additional visitors in the first year to reflect the excitement that the Museum will generate upon opening. The CDM plans to bring in travelling exhibits in the second year of operations to keep the attendance levels high, however, a decrease in attendance has been estimated for 2017. The attendance is expected to increase to 60,000 by 2018 and then increase by 5% per year thereafter.

According to statistics available from the ACM, generally approximately 15% of the total visitors will visit as part of school groups, 25% of visitors will be members, and 10% will be free. The remaining 50% will be paid general admissions. The resulting breakdown of annual attendance is as follows:

	2016	2017	2018	2019	2020
General Admission	29,250	26,100	27,000	28,350	29,770
Members	19,500	17,400	18,000	18,900	19,850
School Groups	9,750	8,700	9,000	9,450	9,920
Free	6,500	5,800	6,000	6,300	6,620
Total	65,000	58,000	60,000	63,000	66,150

Using 2018 as a basis with an approximately 18,000 visitors being members, the total number of memberships sold is estimated to be 1,125 (assuming an average of 4 visits per member and an average family size of 4 people). This is a reasonable estimate as compared to other similar facilities as outlined in Section 6.3.

The number of school groups can also be estimated from the above attendance numbers. Assuming an average class size of 20 students, the total number of school groups is estimated to be 450 in Year 3. The Museum generally hosts approximately 120 school groups at the Market Mall location. In the year that the Munsch travelling exhibit was shown, 190 school groups were hosted. Information was obtained regarding school trips at other organizations in the previous fiscal year: the Manitoba Children's Museum hosted 700 school groups; the Mendel hosted 270 school groups; the Mackenzie Art Gallery hosted 510 school groups. Based on this information, the visitation from school groups appears reasonable.

The admission rates per visitor have been assumed as follows based on comparative research of other organizations. In general, group rates for schools are generally lower than the general admission rate. For the purposes of the projection, it is assumed that all memberships are family memberships.

	2016	2017	2018	2019	2020
General Admission	\$ 6.95	\$ 6.95	\$ 7.25	\$ 7.25	\$ 7.50
Membership	\$ 100.00	\$ 100.00	\$ 105.00	\$ 105.00	\$ 110.00
School Groups	\$ 5.00	\$ 5.00	\$ 5.25	\$ 5.25	\$ 5.50

Private Functions and Rentals

It is assumed that the Museum receives \$25,000 per year from private functions and rentals including the rental of the performance stage, flex space, meeting rooms and gallery space. This amount is increased by 5% per annum during the projection period.

Birthday and Other Parties

It is assumed that the number birthday and other parties hosted increases from 200 to 250 by 2020. The average price per party is assumed to be \$175 in the first year of operations, increasing to \$200 by the fifth year of operations.

Summer and Other Day Camps

The projections conservatively assume that 10 week long camps are held throughout the year. This would include 8 weeks during the summer months as well as 2 weeks during the spring and Easter school breaks. The projections currently assume that one camp is held during the first two years of operations and that two camps are held in the next three years of operations. If the demand is high and there is adequate staff to run the camps, the Museum would consider adding additional camps.

Fundraising Events

It is anticipated that the Museum will continue and potentially expand its current fundraising activities – What's for Dinner and the Discovery Dash. These fundraisers currently raise approximately \$15,000 per year for the Museum. In addition, the Museum will undertake other fundraising activities. Some of the fundraising ideas are outlined in Section 6.8. The Museum expects to generate approximately \$50,000 per year from fundraising activities.

Sublet Revenue

Sublet revenue is based on the square footage estimated for rent at market lease rates. The lease rates were determined based on estimates from a local commercial real estate agent.

	Size (Sq feet)	Rate	Total
Gift Shop	1,256	\$ 16.00	\$ 20,100
Coffee Shop	987	\$ 16.00	15,800
Vault	1,733	\$ 8.00	13,850
Main office suite	840	\$ 12.00	10,100
Occupancy costs	4,816	\$ 6.25	30,100
			\$ 89,950

The lease revenue for the coffee shop has the potential to increase if the building is constructed as planned with a balcony with additional seating for the coffee shop.

11.2 CONTRIBUTED REVENUE

Contributed revenue consists of individual giving, sponsorship and corporate donations and public grants.

As outlined earlier, it is difficult to estimate with certainty what level of support will be available to the CDM in these areas. The support will depend on a number of factors including the eventual design of the facility, the marketing efforts as well as external factors such as the economy and the number of other projects that are looking for funding.

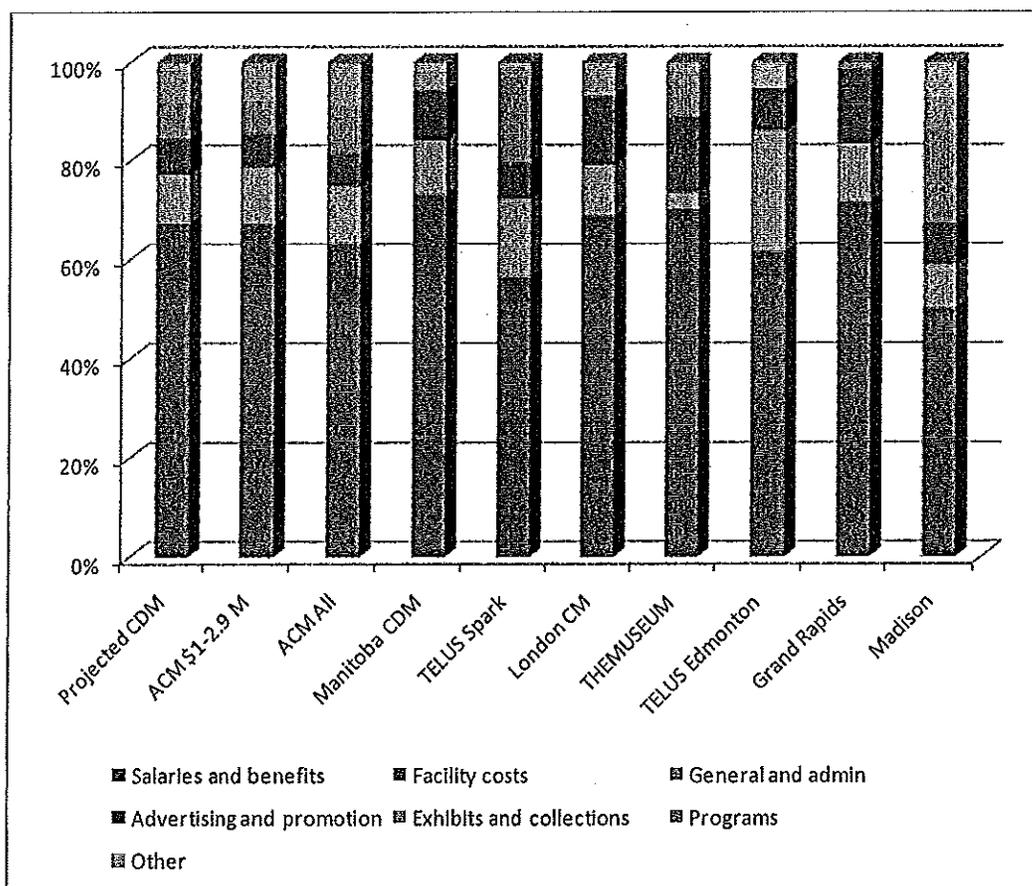
Other similar facilities rely on a combination of earned revenue, private funding and public funding. Financial information was obtained from a number of organizations. From this information, a summary of funding received by these organizations has been prepared and has been included in Section 10.1.

For the purposes of the projection, it has been assumed that the CDM is funded similar to other organizations that have been researched with additional emphasis placed on corporate and individual funding. The annual funding is projected as follows:

Individual Giving	\$ 100,000
Corporate Sponsorship and Donations	200,000
Public Funding	300,000
Total	\$ 600,000

11.3 EXPENSES

Expenses have been estimated based on actual data available from the City related to the building as well as information from comparable facilities that have been contacted. Below is a summary of the projected expenses for the Museum as compared to other facilities.



Overall, the expenses projected for the Museum appear to be reasonable when compared to similar facilities.

Details related to some of the expenses are further outlined below.

Advertising and Promotion

Annual advertising and promotion costs have been estimated utilizing results of similar organizations as well as discussions with local advertising agencies.

Facility Operations

The Museum wishes to take over the operating and maintenance of the building from the City. The City has provided actual operating cost data for the Mendel Building. The costs have been reviewed by the Museum and an operating budget has been prepared. Since the building will no longer house sensitive artwork and the HVAC system will be updated, the constant monitoring of the building will no longer be necessary. The Museum believes it can achieve efficiencies by hiring or contracting its own resources to provide operating and maintenance for the building as well as the exhibits. The City will be responsible for their pro-rata share of operating and maintenance costs related to the shared spaces which has been reflected in the financial projection. An analysis of the costs provided by the City as compared to the projected costs has been included in Appendix L.

In addition, the Museum understands the importance of setting funds aside for future capital improvements. The projection assumes that the Museum pays into a capital reserve related to the building. An estimate of 1.2% of the new replacement value per year has been assumed in the financial projections as \$110,000 accumulated on the statement of net assets, rather than being included within the operating expenditures.

It is assumed that the City does not require payment of property taxes on the building and charges rent at a nominal amount.

Exhibit Maintenance and Rental

Travelling exhibit cost between \$3,000 and \$45,000 for three month rental term, with most being between \$15,000 and \$30,000. It is assumed that the Museum hosts one to three a year with a total annual cost of \$50,000.

Annual maintenance costs have been estimated based on information obtained from other facilities.

Program Costs

Program costs are estimated based on averages from similar facilities.

Wages and Benefits

Wages and benefits have been estimated based on comparative research of similar facilities. Benefits of 18% are added to the wage cost. It is assumed that wages increase by approximately 4% per year, which reflects the average wage increases in Saskatchewan over the past few years. The following is an outline of the expected staff requirements:

Position	Annual Salary	FTE	Sub-total	Benefits (@ 18%)	Total
Executive Director	\$ 90,000	1.00	\$ 90,000	\$ 16,200	\$ 106,200
Director of Programs and Exhibits	60,000	1.00	60,000	10,800	70,800
Director of Fund Development	65,000	0.50	32,500	5,850	38,350
Director of Communications and Marketing	55,000	0.50	27,500	4,950	32,450
Program Coordinator	40,000	1.00	40,000	7,200	47,200
Volunteer Coordinator	35,000	0.50	17,500	3,150	20,650
Membership and Visitor Services Representative	25,000	1.25	31,250	5,650	36,900
Accounting Clerk	50,000	0.60	30,000	5,400	35,400
Floor and Programming Staff	24,000	5.00	120,000	21,600	141,600
Total	\$ 444,000	11.35	\$ 448,750	\$ 80,800	\$ 529,550

The costs related to the cleaning and maintenance staff have been included in facility operating expenses.

11.4 RESULTS

As outlined earlier, the projections for the Museum have been prepared on a cash flow break-even basis. The table below outlines the net cash flows after the payment of the annual capital reserve amount.

	2016	2017	2018	2019	2020
Revenue					
Admissions	203,300	181,400	195,750	205,550	223,300
Memberships	122,000	109,000	118,650	123,900	136,400
School groups	48,750	43,500	47,250	49,600	54,550
Private functions and rentals	25,000	26,300	27,600	29,000	30,500
Birthday and other parties	35,000	30,650	38,000	42,750	50,000
Summer and other camps	22,500	22,500	48,000	48,000	51,000
Fundraising events	50,000	50,000	50,000	50,000	50,000
Sublet revenue	89,950	89,950	89,950	89,950	89,950
	596,500	553,300	615,200	638,750	685,700
Contributed revenue					
Individual giving	100,000	102,000	104,050	106,150	108,250
Sponsorship and corporate donations	200,000	204,000	208,100	212,250	216,500
Public grants	300,000	306,000	312,100	318,350	324,700
	600,000	612,000	624,250	636,750	649,450
Total revenue	1,196,500	1,165,300	1,239,450	1,275,500	1,335,150
Expenses					
Administrative costs	106,000	108,100	110,250	112,450	114,700
Advertising and promotion	75,000	76,500	78,030	79,590	81,180
Facility operations	156,000	159,100	162,300	165,550	168,850
Exhibit maintenance	25,000	25,500	26,010	26,530	27,060
Exhibit rental	50,000	51,000	52,020	53,060	54,120
Program costs	89,738	87,398	92,959	95,663	100,136
Salaries and wages	529,550	550,732	572,761	595,672	619,499
	1,031,288	1,058,330	1,094,330	1,128,515	1,165,545
Excess of revenues over expenses prior to amortization	165,212	106,970	145,120	146,985	169,605
Less: Payment to building reserve fund	(110,000)	(110,000)	(110,000)	(110,000)	(110,000)
Net cash flows	55,212	(3,030)	35,120	36,985	59,605

12.0 NEXT STEPS

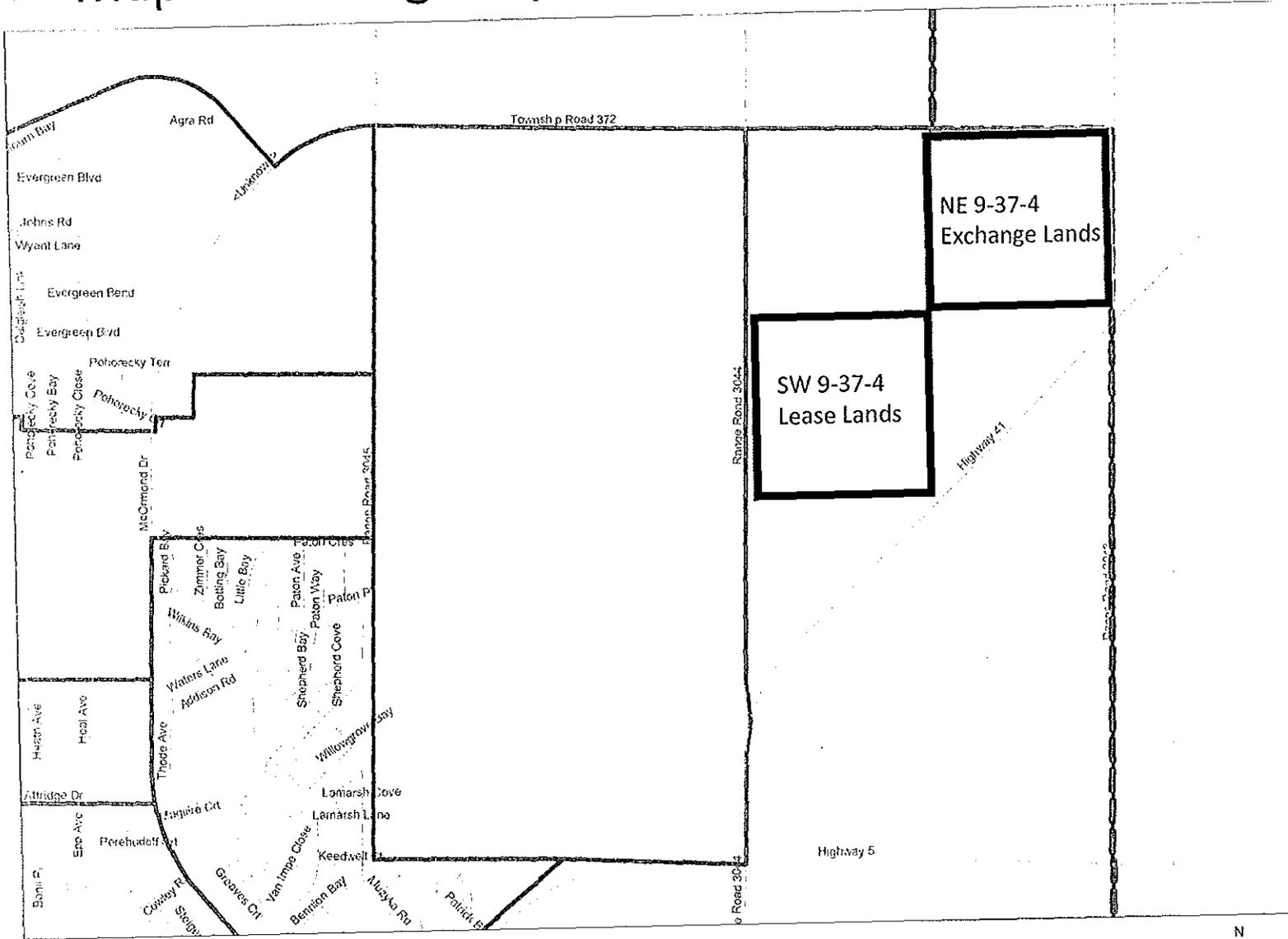
There are a number of activities that need to be undertaken in order to make the development of the Children's Discovery Museum in the Mendel building a reality. Below is a brief summary of the high level steps that need to be undertaken over the upcoming months and years. While the specific steps must be undertaken, the timing of each is at the discretion of the leaders at the Museum. The timeline assumes that the Mendel building is vacated in early 2015 and that the grand opening of the Museum occurs in January of 2016.

Task	Timing
Obtain Approval from the City of Saskatoon	Immediate
Launch Media Campaign	3 – 6 months
Hire Capital Fundraiser	3 – 6 months
Hire Executive Director	3 – 12 months
Develop Capital Fundraising Plan	6 – 9 months
Develop Board of Directors and Committees	Ongoing
Develop Preliminary Capital Cost Estimates	6 – 9 months
Execute Capital Fundraising Plan	10 – 24 months
Build Relationships with Funders	Ongoing
Develop Detailed Capital Cost Estimates	20 – 24 months
Develop Building Renovation and Exhibit Designs	20 – 24 months
Undertake Construction of Building and Exhibits	24 – 36 months
Hire Employees	24 – 36 months
Develop Programs	24 – 36 months
Grand Opening	36 months

The plan outlined above will take considerable time and effort. The leaders at the Museum are committed to undertaking the plan to achieve their vision of developing a state-of-the art, centrally located children's museum in downtown Saskatoon that is a vibrant and welcoming hub for children and families, a resource for schools, and a major tourist destination.

(32)

Map Indicating Proposed Farmland under Lease



Proposed Farmland Under Lease - 160 Acres total





His Worship the Mayor and City Council
The City of Saskatoon

LEGISLATIVE REPORTS

Section A – OFFICE OF THE CITY CLERK

A1) City Council Meeting Schedule – 2014 (File No. CK. 255-1)

RECOMMENDATION: that City Council approve the attached schedule for City Council and Executive Committee meetings in 2014.

Attached is a schedule of recommended meeting dates in 2014.

The highlights of this schedule are:

- No meetings the week of February 3 (SUMA)
- No meetings the week of February 17 (week of Family Day)
- No meetings week of April 21 (Easter)
- No meetings week of June 2 (FCM)
- Only one Council meeting in July and August held on Wednesday so that reports from Committees can be submitted
- No meetings the week of June 30 (Tuesday, July 1 Holiday and July break) and week of November 10 (Tuesday, November 11 Holiday)
- No meetings the week of December 29 (between Christmas/New Years)

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2014 City Council Meeting Schedule

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Proposed Rates - 2013 Water and Sewer Service Inspection and
Boulevard Deposit Rates
(File No. CK. 7780-1)**

RECOMMENDATION: that City Council consider Bylaw No. 9102.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9102 which implements City Council's decision to increase the rates for private sewer and water connections.

REPORT

City Council, at its meeting on May 6, 2013, considered a report from Administration and Finance Committee dated April 11, 2013, requesting that the rates for private sewer and water connections be increased. City Council resolved, in part, that the City Solicitor prepare the necessary amendments to Bylaw No. 1523, *A Bylaw respecting the construction of private sewer and water service connections in the City of Saskatoon*.

Bylaw No. 1523 was repealed on August 18, 2010, by Bylaw No. 8880, *The Private Sewer and Water Service Connection Bylaw, 2010*. The proposed amendments have therefore been made to Bylaw No. 8880, and implement the rate increases approved by City Council on May 6, 2013.

We are pleased to attach proposed Bylaw No. 9102, *The Private Sewer and Water Service Connection Amendment Bylaw, 2013*, which amends Bylaw No. 8880, establishing the increase in rates respecting private sewer and water connections.

ATTACHMENT

1. Proposed Bylaw No. 9102, *The Private Sewer and Water Service Connection Amendment Bylaw, 2013*.

Respectfully submitted,

Joanne Sproule, City Clerk

Patricia Warwick, City Solicitor

2014 MEETING SCHEDULE

~ January 2014 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 COUNCIL	7	8	9	10	11
12	13 Executive A&F	14 P&O	15	16	17	18
19	20 COUNCIL	21	22	23	24	25
26	27 Executive A&F	28 P&O	29	30	31	

~ February 2014 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2 SUMA - Regina	3 SUMA - Regina	4 SUMA - Regina	5 SUMA - Regina	6	7	8
9	10 COUNCIL	11	12	13	14	15
16 NO MEETINGS	17	18	19	20	21	22
23	24 Executive A&F	25 P&O	26	27	28	

2014 MEETING SCHEDULE

◀ February		~ March 2014 ~					April ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
						1	
2	3 COUNCIL	4	5	6	7	8	
9	10 Executive A&F	11 P&O	12	13	14	15	
16	17 COUNCIL	18	19	20	21	22	
23	24 Executive A&F	25 P&O	26	27	28	29	
30	31 COUNCIL						

◀ March		~ April 2014 ~					May ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		1	2	3	4	5	
6	7 Executive A&F	8 P&O	9	10	11	12	
13	14 COUNCIL	15	16	17	18	19	
20	21	22	23	24	25	26	
NO MEETINGS	→						
27	28 Executive A&F	29 P&O	30				

2014 MEETING SCHEDULE

~ May 2014 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 COUNCIL	6	7	8	9	10
11	12 Executive A&F	13 P&O	14	15	16	17
18	19	20 COUNCIL	21	22	23	24
25	26 Executive A&F	27 P&O	28	29	30 FCM – Niagra Falls	31 FCM – Niagra Falls

~ June 2014 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 FCM –Niagra Falls NO MEETINGS	2 FCM – Niagra Falls	3	4	5	6	7
8	9 COUNCIL	10	11	12	13	14
15	16 Executive A&F	17 P&O	18	19	20	21
22	23 COUNCIL	24	25	26	27	28
29	30					

2014 MEETING SCHEDULE

~ July 2014 ~						
◀ June						August ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 	2	3	4	5
6	7	8	9	10	11	12
13	14 Executive -- 9:00	15 A&F - 10:00 P&O - Noon	16 COUNCIL	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

~ August 2014 ~						
◀ July						September ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 	5	6	7	8	9
10	11 Executive - 9:00	12 A&F - 10:00 P&O - Noon	13 COUNCIL	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2014 MEETING SCHEDULE

◀ August		~ September 2014 ~					October ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1 	2 Executive P&O - 11:00	3 A&F	4	5	6	
7	8 COUNCIL	9	10	11	12	13	
14	15 Executive A&F	16 P&O	17	18	19	20	
21	22 COUNCIL	23	24	25	26	27	
28	29 Executive A&F	30 P&O					

◀ September		~ October 2014 ~					November ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
			1	2	3	4	
5	6 COUNCIL	7	8	9	10	11	
12	13 	14 Executive P&O - 11:00	15 A&F	16	17	18	
19	20 COUNCIL	21	22	23	24	25	
26	27 Executive A&F	28 P&O	29	30	31		

2014 MEETING SCHEDULE

~ November 2014 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 COUNCIL	4	5	6	7	8
9 NO MEETINGS	10	11	12	13	14	15
16	17 Executive A&F	18 P&O	19	20	21	22
23	24 COUNCIL	25	26	27	28	29
30						

More Calendars from WinCalendar: [2013](#), [2014](#), [Online Calendar](#)

~ December 2014 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Executive A&F	2 P&O - 11:00 BUDGET 1:00 - 6:00	3 BUDGET 1:00 - 6:00	4	5	6
7	8 COUNCIL	9	10	11	12	13
14	15 Executive A&F	16 P&O	17	18	19	20
21	22 COUNCIL	23	24	25	26	27
28 NO MEETINGS	29	30	31			

B1

BYLAW NO. 9102

**The Private Sewer and Water Service Connection
Amendment Bylaw, 2013**

The Council of The City of Saskatoon enacts:

Short Title

1. This Bylaw may be cited as *The Private Sewer and Water Service Connection Amendment Bylaw, 2013*.

Purpose

2. The purpose of this Bylaw is to amend Bylaw No. 8880, *The Private Sewer and Water Service Connection Bylaw, 2010*, to provide for an increase in the fees charged for the inspection of sewer and water service connections and tapping.

Bylaw No. 8880 Amended

3. Bylaw No. 8880 is amended in the manner set forth in this Bylaw.

Schedule "A" Amended

4. Schedule "A" is repealed and the schedule marked as Schedule "A" to this Bylaw is substituted.

Coming Into Force

5. This Bylaw comes into force on the day of its final passing.

Read a first time this	day of	, 2013.
Read a second time this	day of	, 2013.
Read a third time and passed this	day of	, 2013.

 Mayor

 City Clerk

Schedule "A" to Bylaw No. 9102

Schedule "A"**Inspection and Tapping Fees and Refundable Deposits**

1.	Residential Inspection of Connections Including Records (New, Disconnects, Repairs or Similar)	\$210.00/connection
2.	Residential Tapping (Maximum 50 mm) (Connection to water main by City)	\$260.00/tapping
3.	Commercial Inspection of Connections Including Records (New, Disconnects, Repairs or Similar)	\$110.00/hour regular hours \$220.00/hour overtime hours
4.	Records (Technical Drafting Services)	\$150.00/connection
5.	Commercial Tapping (Maximum 50 mm) (Mueller tapping, all costs to work order)	\$260.00/tapping
6.	Water Testing as required (TC & HPC bacteria)	\$50.00 per set plus inspection time
7.	Refundable Deposit for Water and Sewer Service Disconnect as part of Demolition Permit	\$3,000.00 residential \$7,500.00 commercial
8.	Refundable Deposit for Boulevard Condition Maintenance as part of Demolition Permit	\$150.00/front meter residential \$200.00/front meter commercial (Rounded down to nearest \$100.00)

His Worship the Mayor and City Council
The City of Saskatoon

REPORT

of the

PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Donauer, Chair
Councillor C. Clark
Councillor T. Davies
Councillor M. Loewen
Councillor P. Lorje

**1. 2013 Assistance to Community Groups Cash Grants Program
Social Services Category
(Files CK. 1871-3 and LS 1870-2)**

RECOMMENDATION: that grants totalling \$938,490 for 2013 under the Social Services Category, Assistance to Community Groups Cash Grant Program, as outlined in Attachment 1 to the May 8, 2013 report of the Social Services Subcommittee, be approved.

Attached is a report of the Social Services Subcommittee dated May 8, 2013, submitting recommendations regarding grants for 2013 under the Social Services Category, Assistance to Community Groups Cash Grants Program.

Your Committee is supporting approval of the proposed grants under this Program.

**2. Changes to Provincial Liquor Regulations
(Files CK. 127-1 and PL 127-5-1)**

- RECOMMENDATION:**
- 1) that the City Manager be authorized to send a letter to the Saskatchewan Liquor and Gaming Authority outlining the City of Saskatoon's position and points of clarification on the proposed amendments and policy changes to Saskatchewan's Liquor Regulations;
 - 2) that the Administration be authorized to proceed with the necessary steps to regulate strip-tease activity, including amendments to both the Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770; and
 - 3) that the Administration report back to City Council, in due course, on other potential zoning and licensing bylaw amendments noted in the May 8, 2013 report of the General Manager, Community Services Department.

Attached is a report a report of the General Manager, Community Services Department dated May 8, 2013, regarding proposed changes to the provincial liquor regulations, highlighting where possible bylaw amendments may be required, and seeking City Council's approval to communicate the City's position to the Saskatchewan Liquor and Gaming Authority. The report also recommends proceeding with amendments to Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770 to regulate strip-tease activity. Further reporting is anticipated by the end of the year.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

**3. Year End Report – Saskatoon Forestry Farm Park and Zoo – 2012
(Files CK. 430-34 and LS 4206-FO-12)**

- RECOMMENDATION:** that the information be received.

Attached is a report of the General Manager, Community Services Department dated May 13, 2013, providing the 2012 Saskatoon Forestry Farm Park and Zoo Annual Report.

Your Committee is forwarding the report to City Council for information.

**4. Kinsmen Park Train – Contribution and Naming Rights Agreement
(Files CK. 4205-9-3 and LS 4206-KI-12)**

- RECOMMENDATION:**
- 1) that the Contribution and Naming Rights Agreement between the City of Saskatoon and Canpotex Limited be approved; and
 - 2) that His Worship the Mayor and City Clerk be authorized to execute the Agreement under the Corporate Seal.

Attached is a report of the General Manager, Community Services Department dated May 13, 2013, regarding a proposed Contribution and Naming Rights Agreement for the new Kinsmen Park Train.

Your Committee has reviewed the matter with the Administration and is supporting the above recommendations.

Respectfully submitted,

Councillor R. Donauer, Chair

TO: Secretary, Planning and Operations Committee
FROM: Social Services Subcommittee
DATE: May 8, 2013
SUBJECT: 2013 Assistance to Community Groups Cash Grants Program, Social Services Category
FILE NO.: CK. 1871-3 and LS. 1870-2

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that grants totalling \$938,490 for 2013 under the Social Services Category, Assistance to Community Groups Cash Grant Program, as outlined in Attachment 1, be approved.

TOPIC AND PURPOSE

The Social Services Subcommittee (Subcommittee) has completed the adjudication process for the 2013 Assistance to Community Groups Cash Grant, Social Services Category, and respectfully submits this report and recommendations for approval by City Council.

REPORT HIGHLIGHTS

1. The Subcommittee is recommending support totaling \$938,490, which represents funding to 42 agencies. The \$938,490 is made up of \$470,700 in cash and \$467,790 in tax credits.
2. The Subcommittee is recommending ten organizations for flagship status for a three-year funding cycle starting in 2013.
3. The Subcommittee recommends supporting the Outcomes-based Evaluation Project of the Saskatoon Collaborative Funders Partnership, which is designed to enhance the capacity of funders and community-based organizations to utilize outcomes based evaluation processes.

STRATEGIC GOAL

The community investments made through the Assistance to Community Groups Cash Grant Program, Social Services Category, support community-based organizations to address and support work in the community towards the Strategic Goal of Quality of Life for Saskatoon residents.

BACKGROUND

The Subcommittee is appointed following the recommendation of the Executive Committee to City Council and consists of Judy Shum, Chairperson, United Way of Saskatoon and Area (United Way); Carol McInnis, Saskatoon Catholic School Board; Ian Wilson, Saskatoon Public School Board; Peter Wong, The Ministry of Social

Services; and Heather Trischuk, Member at Large. The Subcommittee reviews applications from not-for-profit and cooperative social service organizations, pursuant to Assistance to Community Groups Policy No. C03-018, ensuring objectives of the policy are met.

The Assistance to Community Groups Cash Grant Program Social Services Category is administered as part of the Saskatoon Collaborative Funders Partnership. The Saskatoon Collaborative Funders Partnership is a collaboration among three Saskatoon organizations that provide grants to community groups. The partners and the associated grants are as follows:

- City of Saskatoon (City) – Social Services Grant;
- Aboriginal Affairs and Northern Development Canada – Saskatoon Urban Aboriginal Strategy (UAS); and
- United Way– Community Initiatives Fund.

The Partnership is organized so all three partners use the same application form. However, each partner retains its own funding priorities, eligibility criteria, and review processes. The partners collaborate for the benefit of the community; however, still maintain their own decision-making processes and control of the funds.

REPORT

The Subcommittee reviewed the requests for funds following the Assistance to Community Groups Policy No. C03-018. The total funding available is divided into two components, the cash component totalling \$470,700 which is based on a formula of \$2 per capita, and a tax credit component totalling \$664,564.

The Subcommittee evaluated the proposals giving priority to projects and programs that provide a direct service to enhance the quality of life for vulnerable residents of Saskatoon and where the need was clearly demonstrated by the applicant. The Social Services Grant Program criteria were carefully applied in each case.

The Subcommittee continues the dedication to this process and appreciates the commitment from the City to provide assistance to the most marginalized citizens of Saskatoon.

Committee Deliberations

The Subcommittee met on a number of occasions to review applications from 51 community-based agencies for funds in excess of \$1,700,000; almost double the amount available.

The Subcommittee was again pleased to participate in the Saskatoon Collaborative Funding Partnership, which is an ongoing joint initiative involving the City, United Way, and the UAS that allows the funders to address the needs in the community in a more collaborative manner and encourages a more effective use of funds. As part of the

funding process, the Subcommittee was able to successfully cross-reference grants of the three funders to ensure as many agencies as possible would receive assistance.

Recommendations

The 2013 recommendations from the Subcommittee (see Attachment 1) include:

- 1) a total recommended amount of \$938,490, which represents funding to 42 agencies; this total is made up of \$470,700 in cash and \$467,790 in tax credits (the tax credits are estimates for 2013 and will be updated when those numbers are available);
- 2) the remaining balance of \$2,500 was allocated to administrative expenses of the program, including advertising, workshops, and meeting costs;
- 3) the tax credit total includes \$33,390 allocated to three seniors centres based on the 2009 Assistance to Community Groups, Cash Grants Program, Social Services Category report to City Council, which established a separate category for these facilities; and
- 4) a total of nine agencies are not being recommended for funding from the City. Of these nine agencies, two are being funded by one of the partners in the Collaborative Funders Partnership.

Flagship Multi-Year Funding

In 2009 City Council approved criteria for identifying flagship organizations that would be eligible for multi-year funding agreements for a three year funding cycle (see Attachment 2).

The purpose of a multi-year funding agreement is:

- to reduce administrative workload both internally within the City and externally within the agencies; and
- to provide agencies with a stable funding source to better enable them to strategically meet the needs of vulnerable populations with the City.

The first three-year funding cycle of flagship funding was completed in 2012. The committee is recommending ten organizations for flagship status for the next three-year cycle of 2013 to 2015. The funding recommended for each of these organizations is included on page 2 of Attachment 1. The only new organization on the recommended flagship list is READ Saskatoon.

Saskatoon Collaborative Funders Partnership

Included in these recommendations is an allocation of \$15,000 towards the capacity building work of the Saskatoon Collaborative Funders Partnership. The partnership is

currently working on a project to enhance the ability of funders and community-based organizations to utilize outcome-based evaluation processes. Specifically, the objectives of Phase 1 of the Outcome-Based Program Evaluation project are:

1. To orient members of funders' adjudication committees to outcome-based program evaluation, and to give them a shared vocabulary and shared understanding of this approach to evaluation.
2. To assess the capacity of Saskatoon community-based organizations to design and implement outcome-based program evaluations and to increase awareness of outcome-based program evaluation among these organizations.
3. To develop recommendations and framework for a program that will:
 - increase the capacity of Saskatoon community-based organizations to use outcome-based program evaluation to measure the results of the work; and
 - enhance the ability of funders to analyze and assess outcome-based program proposals and follow-up evaluations reports.

Phase II of this project will involve the development and implementation of framework and recommendations from this initial phase. It is expected that this phase of the project will help funders in the partnership identify shared priorities and see potential for collective reporting on those priorities.

The Subcommittee would like to thank the Administration for support throughout the adjudication process. We would be pleased to answer any questions with respect to the recommendations.

OPTIONS TO THE RECOMMENDATION

The option would be to not accept the recommendations of the Subcommittee as presented.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There was no public or stakeholder involvement other than the normal application and adjudication process which is carried out by a Council appointed subcommittee.

COMMUNICATION PLAN

All applicants have been advised of the recommendations of the Subcommittee.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety or CPTED issues.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Assistance to Community Groups – Cash Grant Social 2013 Recommendations
2. City of Saskatoon Cash Grant – Social Services Category – Flagship Category Multi-Year Agreements

Respectfully Submitted,

“Judy Shum”

Judy Shum, Chairperson
Social Services Subcommittee

cc: Murray Totland, City Manager

ATTACHMENT 1

Organization	Project	Total Grant Recommended	Cash Recommended	Taxes Recommended
Avenue Community Centre for Gender and Sexual Diversity Inc.	Ongoing Programs and Services	\$ 17,500.00	\$ 17,500.00	
Canadian Red Cross Society (Canadian Red Cross, North Central Saskatchewan Region, Saskatoon Office)	Canadian Red Cross programs and services in Saskatoon	\$ 19,900.00	\$ 10,500.00	\$ 9,400.00
Catholic Family Services of Saskatoon	Building a Firm Foundation for Healthy Family Life in Canada	\$ -		
Catholic Family Services of Saskatoon	Survivor 101: Navigating Adolescence	\$ -		
Central Urban Metis Federation Inc.	Community Resources	\$ 25,300.00		\$ 25,300.00
Cheshire Homes of Saskatoon, Society	Nutritional Menu Planning and Purchasing	\$ -	\$ -	
Cheshire Homes of Saskatoon, Society	Life Enrichment Program - extended	\$ -	\$ -	
Community Legal Assistance Services for Saskatoon Inner City Inc. (CLASSIC)	CLASSIC - Organizational & Program Expansion	\$ 10,000.00	\$ 10,000.00	
Community Living Association Saskatoon Inc. (CLASI)	CLASI's core operating budget which impacts all of CLASI's programs & services	\$ 13,000.00	\$ 13,000.00	
Computers for Kids Canada Inc.	Building A Wired Future	\$ -	\$ -	
Core Neighbourhood Youth Co-op	Core Neighbourhood Youth Co-op	\$ 15,600.00	\$11,000.00	\$ 4,600.00
Crocus Co-operative	Body, Mind and Soul	\$ 8,000.00	\$ 8,000.00	
Elizabeth Fry Society of Saskatchewan Inc.	Volunteer Operations and Services	\$ 10,000.00	\$10,000.00	
Elmwood Residences Inc.	Fitness through Fun	\$ -	\$ -	
Epilepsy Saskatoon Inc.	Operational Funding	\$ 2,500.00	\$ 2,500.00	
Federation of Saskatchewan Indian Nations Inc.	SIU File Management System & Database	\$ -	\$ -	
Girl Guides of Canada - Guides du Canada, Bridging Rivers Area Council	Literacy Enhanced Girl Guide Program and Unit	\$ -		
Girl Guides of Canada - Guides du Canada, Bridging Rivers Area Council	Girl Guide Program	\$ 5,200.00	\$ -	\$ 5,200.00
Global Gathering Place Inc.	Bridging to Non-Profit Governance	\$ -	\$ -	
Global Gathering Place Inc.	Global Gathering Place	\$ 12,000.00	\$12,000.00	
Habitat for Humanity Saskatoon Inc.	Habitat Centre Kitchen Installation	\$ -	\$ -	
International Women of Saskatoon (IWS) Inc.	Voices and Tools against Family Violence	\$ 3,000.00	\$ 3,000.00	
John Howard Society of Saskatchewan, Saskatoon Office	Ongoing Operations	\$ 20,000.00	\$ 20,000.00	
Leadership Saskatoon	Leadership Saskatoon 2013-14	\$ -	\$ -	

Organization	Project	Total Grant Recommended	Cash Recommended	Taxes Recommended
Lung Association of Saskatchewan Inc.	Health Promotions	\$ 10,100.00	\$ -	\$ 10,100.00
Mennonite Central Committee Saskatchewan	MCCS restorative justice, refugee and poverty collaborative plan	\$ 17,100.00	\$1,500.00	\$ 15,600.00
New Community Youth Development Corporation (YDC)	Linking Current Success to Future Employment	\$ 10,000.00	\$10,000	
Northern Saskatchewan Independent Living Centre (NSILC)	Ongoing Programs and Services	\$ -	\$ -	
North Saskatchewan International Childrens Festival	Celebrating First Nations Arts and Activities for Kids!	\$ -	\$ -	
READ Saskatoon	Adult Literacy (Reading, Writing, Numeracy) and Workplace Learning Pilot	\$ -	\$ -	
Saskatchewan Association for the Rehabilitation of the Brain Injured	SARBI Rehabilitation Services	\$ 7,500.00	\$ 7,500.00	
Saskatchewan Association of Rehabilitation Centres (SARC)	Provision of Administrative and Training Support to Member Agencies and SARCAN Recycling	\$ 8,000.00		\$ 8,000.00
Saskatchewan Deaf and Hard of Hearing Services	Early Childhood and Family Support	\$ 4,000.00	\$ 4,000.00	
Saskatchewan Intercultural Assocation Inc	Learning Interculturalism Through Employment (LITE) Program	\$ -	\$ -	
Saskatoon and District Labour Council (SDLC) Summer Snack Program	SDLC Summer Snack (SS) Program	\$ 2,400.00	\$ 2,400.00	
Saskatoon Community Service Village Inc (The Village)	Support to Village Agencies	\$ 12,000.00	\$ -	\$ 12,000.00
Saskatoon Community Youth Arts Programming Inc. (SCYAP)	Extension of services	\$ 10,000.00	\$ 10,000.00	
Saskatoon Council on Aging Inc.	Saskatoon Council on Aging Older Adult Resource Centre Services	\$ 12,000.00	\$ 12,000.00	
Saskatoon Council on Aging Inc.	Age Friendly Saskatoon Initiative	\$ -	\$ -	\$ -
Saskatoon Food Bank Inc.	Milk For Children	\$ -		
Saskatoon Indian & Metis Friendship Centre	Saskatoon Indian & Metis Friendship Centre	\$ 21,500.00		\$ 21,500.00
Saskatoon Restorative Action Program Inc.	Focus on the Family	\$ -	\$ -	
Saskatoon Services for Seniors	Home Support Services	\$ 15,000.00	\$15,000.00	

Organization	Project	Total Grant Recommended	Cash Recommended	Taxes Recommended
Saskatoon Sexual Assault and Information Centre, Inc. (SSAIC)	Saskatoon Sexual Violence Response	\$ 16,500.00	\$16,500.00	
Saskatoon Society for the Protection of Children Inc. (SSPC-Crisis Nursery)	Saskatoon Crisis Nursery - Ongoing	\$ -	\$ -	
Saskatoon Society for the Protection of Children Inc. (SSPC-Crisis Nursery)	R.3.P. (Recreational, Educational, Playful) Program	\$ -	\$ -	
Saskatoon Student Wellness Initiative Toward Community Health, Inc.	SWITCH	\$ 20,000.00	\$ 20,000.00	
Sexual Health Centre Saskatoon	On Going Support Services	\$ 18,000.00	\$ 18,000.00	
Sexual Health Centre Saskatoon	Education/Volunteer Program	\$ -	\$ -	
Spectrum Core Community Services SCCS Inc.	Rainbow 50+	\$ 6,200.00	\$ 2,000.00	\$ 4,200.00
Spectrum Core Community Services SCCS Inc.	Relief of Poverty and Homelessness: Free Laundry Service	\$ -	\$ -	
St. Paul's Roman Catholic Separate School Division #20	Grade 9 Male and Female Weekly Sharing Circle	\$ -	\$ -	
STC Urban First Nations Services, Inc.	Back to Basics Cooking	\$ -	\$ -	
The Lighthouse Supported Living Inc.	Housing Support Worker	\$ 31,300.00	\$ -	\$ 31,300.00
The Lighthouse Supported Living Inc.	Complex Needs Case Management Program	\$ -	\$ -	
Flagships				
Big Brothers Big Sisters of Saskatoon and Area Inc.	Mentoring programs for children and youth	\$ 39,400.00	\$ 25,300.00	\$ 14,100.00
Catholic Family Services of Saskatoon	Ongoing Counselling, Education and Support	\$ 34,500.00	\$ 34,500.00	
CHEP Good Food Inc.	Food Security for Families - Social and Economic Development Approach	\$ 31,625.00	\$ 31,625.00	
Cosmopolitan Industries Ltd.	Cosmopolitan Industries Ltd. (Property Tax Grant)	\$ 68,600.00	\$ -	\$ 68,600.00
Family Service Saskatoon Inc.	(Core) Healthy Relationship and Family Life Enrichment Programs	\$ 31,625.00	\$ 31,625.00	
Saskatchewan Abilities Council	Ongoing Programs and Services	\$ 181,000.00	\$ -	\$ 181,000.00
READ Saskatoon new flagship	Ongoing Programs and Services	\$20,000.00	\$20,000.00	
Saskatoon Food Bank Inc.	Emergency Food & Learning Programs	\$ 30,950.00	\$ 17,250.00	\$ 13,700.00
Saskatoon Friendship Inn	Ongoing Food Service Program	\$ 33,950.00	\$ 24,150.00	\$ 9,800.00
Young Women's Christian Association of Saskatoon	YWCA Saskatoon general social service programs	\$ 31,050.00	\$ 31,050.00	

Organization	Project	Total Grant Recommended	Cash Recommended	Taxes Recommended
Seniors Groups				
Fairfield Senior Citizens Corporation	Ongoing Programs and Services	\$ 16,470.00		\$ 16,470.00
Senior Citizen's Service Association of Saskatoon	Ongoing Programs and Services	\$ 7,650.00		\$ 7,650.00
St. Georges Senior Citizens Club	Ongoing Programs and Services	\$ 9,270.00		\$ 9,270.00
Other				
Collaborative Capacity Building		\$ 18,800.00	\$ 18,800.00	
Total Requests		\$ 938,490.00	\$ 470,700.00	\$ 467,790.00

City of Saskatoon Cash Grant – Social Services Category Flagship Category Multi-Year Agreements

Purpose

The purpose of a multi-year funding agreement is:

- to reduce administrative workload both internally within the City of Saskatoon (City) and externally within the agencies; and
- to provide agencies with a stable funding source to better enable them to strategically meet the needs of vulnerable populations with the City.

Criteria

Organizations that will be considered for multi-year funding must meet the following criteria:

- Be eligible for funding under the Assistance to Community Groups, Cash Grants Social Services Category;
- Have a long-term funding relationship with the City and are currently receiving a significant funding contribution provision of programs and services targeted to vulnerable populations that support access to clearly identified needs and basic service;
- Demonstrated track record for service delivery including quantity, scope and quality;
- Effective management practises;
- Evidence of collaborative approach with other community organizations; and
- Diversity in funding base including support by other major funders i.e. Government of Saskatchewan, United Way of Saskatoon and Area.

Conditions and Reporting

All agencies in receipt of multi-year funding will be required to abide by the following conditions:

- All multi-year funding agreements will be for a period of three years in length;
- Financial and program reporting will occur on an annual basis. The proposed reporting requirement will include the submission of the organization's annual financial statement and annual program report that are normally prepared for each organization's annual general meeting;
- Payments to agencies will be based on the same timing and procedures as those receiving ongoing annual funding, through the cash grant social component;
- The agencies will not be eligible for increases, outside the terms of their current agreement, for the duration of the multi-year agreement unless significant, additional funds become available or there is a significant change in their operations; and
- Any increases considered would be based on available funding and would only be for the duration of the current agreement.

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: May 8, 2013
SUBJECT: Changes to Provincial Liquor Regulations
FILE NO.: CK. 127-1 and PL. 127-5-1

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that the City Manager be authorized to send a letter to the Saskatchewan Liquor and Gaming Authority outlining the City of Saskatoon's position and points of clarification on the proposed amendments and policy changes to Saskatchewan's Liquor Regulations;
- 2) that the Administration be authorized to proceed with the necessary steps to regulate strip-tease activity, including amendments to both the Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770; and
- 3) that the Administration report back to City Council, in due course, on other potential zoning and licensing bylaw amendments noted in this report.

TOPIC AND PURPOSE

This report outlines the Administration's comments and concerns regarding proposed changes to the provincial liquor regulations, highlights where possible bylaw amendments may be required, and seeks City Council's approval to communicate the City's position to the Saskatchewan Liquor and Gaming Authority (SLGA), and proceed with amendments to Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770 to regulate strip-tease activity.

REPORT HIGHLIGHTS

1. The SLGA has announced more than 70 changes to the provincial liquor regulations.
2. Overall, the Administration is supportive of these changes.
3. The impact on City of Saskatoon (City) operated facilities will be minor.
4. Where changes result in increased liquor consumption and decreased monitoring of permittees, increased police intervention may be a consequence.
5. Some changes require further review by the Administration and may necessitate zoning and licensing bylaw amendments.
6. Strip-tease activity within night clubs remains undefined in Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770. Changes to the liquor regulations will now permit strip-tease performances in night clubs.

STRATEGIC GOAL

This report supports the City's Strategic Goal of Quality of Life. It is important to reasonably mitigate potential conflicts between liquor-permitted establishments and the surrounding streets and neighbourhoods.

BACKGROUND

In November 2012, the SLGA announced more than 70 changes to the provincial liquor regulations (see Attachment 1). These changes will be phased-in through legislative and regulatory amendments, as well as through SLGA policy changes. They are the result of a comprehensive regulatory review focusing on:

- New Business Opportunities;
- Increased Flexibility for Business;
- Reduction in Regulatory Requirements;
- Simplified Procedures; and
- Other Changes.

To obtain feedback, the Planning and Development Branch, Development Review Section, canvassed City departments and individual branches potentially affected by the changes announced by SLGA.

REPORT

Summary of Comments to the Province

Overall, the Administration is supportive of the changes brought forward by the SLGA. The Administration looked primarily at the impact on City-operated facilities, policing and enforcement, and community land use impacts. The Administration is not requesting any changes to the proposed regulatory amendments. The following issues are proposed to be communicated in a letter to the Province:

- a) City-Operated Facilities – only minor adjustments to hours of liquor sales will be made to ensure the hours are consistent with the new regulations; otherwise, the regulations will not have an impact on City-owned facilities.
- b) Policing and Enforcement – fewer regulations and more flexibility may have an impact on policing; however, impact of the regulatory changes will be assessed over time.
- c) Land Use Impacts – the main impact on land use is expected to be centred on the definition of strip-tease as a land use. Unlike many Canadian cities, Saskatoon does not define strip-tease in its zoning bylaw. However, the SLGA regulatory changes permit strip-tease and alcohol on the same premises. An amendment to Zoning Bylaw No. 8770 to offer

separate definitions of land use for nightclubs and strip-tease establishments will be brought forward for consideration by City Council.

Impact on City-Operated Facilities

The primary City-operated facilities impacted by the changes are the municipal golf courses, Saskatoon Forestry Farm Park and Zoo, and special-use parks located Downtown that host events.

Holiday Park Golf Course (HPGC) is the only City-operated golf course that sells alcohol. New rules will allow golf courses to determine the number of carts and/or kiosks on a course, and the number of drinks to be served to patrons. The Leisure Services Branch has indicated that the current practice of operating a maximum of two carts and serving two drinks per player per sale will continue as part of the risk management program to control alcohol consumption.

To be consistent with the rest of the week, SLGA is changing hours of operation on Sundays and holidays to allow liquor permittees to open at 9:30 a.m.. While the HPGC will move to an 11 a.m. opening on Sunday, for consistency with the Monday to Saturday hours, there are no plans to open earlier.

For events serving liquor at City-owned facilities, it is the responsibility of the group renting the facility to obtain a Special Occasion permit from the SLGA. Currently, the City Clerk's Office issues an approval letter for such events, as set out by Special Occasion Licenses Policy No. C01-014. SLGA has proposed to simplify the permit process by making some endorsements automatic. Further review is required to determine if this change will impact the municipal approval currently required for special occasion permits.

Application requirements for outdoor special occasion permits are proposed to be reduced by limiting the circumstances in which fully detailed site plans and security information are required. The Leisure Services Branch currently relies on SLGA's expertise to review and determine site layout and security requirements. Current City administrative conditions are in place to ensure safe enjoyment of such events by participants, mitigate disruption for surrounding areas, and alleviate irreparable and costly damage to public spaces. The Leisure Services Branch would prefer that current SLGA application requirements remain unchanged, as relaxations in this regard may require the City to include and monitor additional administrative conditions for liquor-permitted outdoor events.

Policing and Enforcement

Many of the changes involve increased flexibility for liquor permittees and reduced regulatory requirements. The Saskatoon Police Service (SPS) has expressed that where changes result in increased liquor consumption and/or decreased monitoring of permittees, the need for increased intervention by SPS may be a consequence.

Making permittees more accountable for illegal activity occurring on their premises is viewed favourably. In general, it is crucial that SLGA maintains an appropriate enforcement program to hold liquor permittees and their patrons accountable to the rules.

Land Use Impacts

SLGA is proposing to allow licensed restaurants to serve alcohol to a customer without an accompanying meal. Restaurants will also be allowed the option of operating as an adults-only tavern after 8 p.m. Where restaurants are located in neighbourhood commercial areas, impacts on the surrounding neighbourhood may be felt as a result of these changes. It is important that SLGA make it clear to permittees that municipal land use approval will still be required in addition to SLGA approval.

Also, restaurant lounges are proposed to be allowed to be equal in size to the restaurant dining area. Currently, the lounge cannot be greater than 50 percent of the dining area. This modification may require an amendment to Zoning Bylaw No. 8770 for consistency with this regulatory change.

Implications of Strip-Tease in Liquor Permitted Premises

SLGA is proposing to allow strip-tease performances and wet clothing contests in adult-only liquor-permitted premises, while continuing to prohibit full frontal nudity. The Planning and Development Branch, Business License and Bylaw Compliance Section, has noted this change will have implications on liquor-permitted premises in Saskatoon, particularly night clubs.

A night club, as defined in Zoning Bylaw No. 8770, permits live entertainment. Strip-tease, as proposed by SLGA, would be considered live entertainment. The major concern identified with this proposed change is that the provision of strip-tease, as the primary form of live entertainment in a night club, would change the use of the night club to an adult service agency, as defined by the Adult Services Licensing Bylaw No. 9011, and may have an impact on the character of neighbourhood in which it is located. Amendments to Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770 are required to differentiate between night clubs and night clubs that provide strip-tease performances as a primary form of live entertainment (strip club).

Further Review Required

Specific changes to the liquor regulations that have been identified as having possible land use impacts require further review by the Administration to determine possible zoning and licensing bylaw amendments. The Administration is proposing to report back to City Council in due course on these matters.

OPTIONS TO THE RECOMMENDATION

There are no options.

POLICY IMPLICATIONS

Amendments are proposed to the Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770.

FINANCIAL IMPLICATIONS

There is no financial impact at this time.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The following departments and branches were canvassed for feedback on the proposed changes: Saskatoon Police Service; Fire and Protective Services; City Clerk's Office; and the Leisure Services Branch, and Planning and Development Branch of the Community Services Department.

Credit Union Centre and TCU Place are aware of the changes and have not expressed major concerns.

A meeting with the Business Improvement Districts (BIDs) was held to inform them of changes to SLGA regulations related to strip-tease in liquor permitted premises.

COMMUNICATION PLAN

If City Council adopts the first recommendation, the comments and concerns noted in this report will be forwarded to the SLGA in a letter from the City Manager.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Proposed amendments to Adult Services Licensing Bylaw No. 9011 and Zoning Bylaw No. 8770 to define strip clubs will be provided by the end of 2013.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety or CPTED issues.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. Liquor Regulatory Review – Additional Information

Written by: Brent McAdam, Planner

Reviewed by: “Alan Wallace”
Alan Wallace, Manager
Planning and Development Branch

Approved by: “Randy Grauer”
Randy Grauer, General Manager
Community Services Department
Dated: “May 15/13”

Approved by: “Murray Totland”
Murray Totland, City Manager
Dated: “May 21/13”

cc: His Worship the Mayor

Liquor Regulatory Review – Additional Information

The information below outlines the over 70 changes being announced today:

New Business Opportunities:

1. Allow spas and salons to obtain a permit allowing these businesses to sell and serve alcohol to customers who are purchasing a spa/salon service. (Regulation; Policy)
2. Allow movie theatres to sell and serve alcohol in age-restricted areas of theatres (a liquor permit will be required). (Policy)
3. Allow concert hall and convention centres to sell and serve alcohol during televised or pre-recorded events (previously, liquor could only be served at live performances). (Policy)
4. Extend the eligibility to operate an off-sale to restaurants and all taverns. However, there will be a cap on the number of off-sale outlets that will be allowed. Current caps will be reviewed and any changes required will be determined as the regulatory changes are rolled out. (Regulation; Policy)
5. Allow for an increase in the number of off-sale establishments and franchises on a seasonal basis, based on seasonal increases in population in the resort areas. (Policy)
6. Allow a food catering business to obtain a permit to also provide alcohol at one of their catered events. (Currently, this opportunity is restricted to businesses that already have a tavern or restaurant permit). (Legislation; Regulation; Policy)
7. Allow licensed restaurants and taverns to contract with hotel/motel operators to provide room service or mini-bar service. (Regulation; Policy)
8. Extend licensing of restaurants to allow for outdoor restaurant areas (no indoor seating required). (Policy)
9. Allow businesses to obtain up to six special occasion permits per year for the sale of alcohol. (Policy)
10. Create an off-sale endorsement for specialty beer. (Regulation; Policy)

Increased Flexibility for Business:

11. Allow restaurants to offer Bring Your Own Wine (BYOW) to customers. (Restricted to commercially produced wine). (Legislation; Regulation; Policy)
12. Allow hotels/motel/guest houses and other types of accommodation businesses to offer all-inclusive packages for overnight guests that includes alcohol (for

example, a hotel spa could offer an overnight stay with spa treatments and alcohol included in the price). (Policy)

13. Allow recorking of high alcohol content specialty beer sold in larger containers (currently, recorking only applies to partially finished bottles of wine). (Legislation, Regulation, Policy)
14. Allow permittees to offer promotional packages where an identified amount of alcohol is combined with other products or services for a single price (for example, a burger and a beer for \$10 or a limo trip with a bottle of champagne for \$100). Minimum price guidelines for alcohol will continue to apply. (Policy)
15. Allow permittees to open at 9:30 a.m. on Sundays and holidays (Good Friday, Remembrance Day and Christmas Day) consistent with other days of the week. (Regulation, Policy)
16. Allow strip-tease performances and wet clothing contests in adult-only liquor permitted premises; full frontal nudity will continue to be prohibited. (Regulation; Policy)
17. Eliminate the requirement that taverns must also operate hotel rooms, a brew pub or provide nightly live entertainment in order to get a liquor permit. Consistent with this change, current nightclub taverns will be able to operate as taverns prior to 5:00 p.m. (Regulation; Policy)
18. Allow restaurants to serve alcohol to a customer without also serving a meal. (Restaurants will still be required to average \$1 alcohol to \$1 food sales on a monthly basis in the restaurant area). (Regulation; Policy)
19. Increase the maximum size of restaurant lounges to be equal in size to the restaurant dining area. (Currently, the lounge cannot be greater than 50 per cent of the restaurant space). (Regulation; Policy)
20. Allow restaurants the option of operating as an adults-only tavern after 8 p.m. (Regulation; Policy)
21. Increase the maximum production limits for brew pubs from 2,000 hectolitres to 5,000 hectolitres per year. (Regulation; Policy)
22. Allow off-sale outlets to sell to all special use permittees. (Regulation; Policy)
23. Increase flexibility in how alcohol is dispensed (e.g., beer 'towers'). (Regulation; Policy)
24. Increase flexibility with respect to hospitality suites so that alcohol manufacturers can locate them indoors, outdoors or a combination of both. Also, minors will be allowed within hospitality suites, subject to existing rules prohibiting the service of alcohol by or to minors. (Regulation; Policy)
25. Increase flexibility for permittees who want to offer events using temporary areas. (Regulation; policy)

26. Increase flexibility for permittees by allowing all types of permittees to provide free samples for promotional purposes. (Guidelines on sample sizes will continue to apply). (Regulation; policy)
27. Increase flexibility for hotels/motels by allowing alcohol to be served to guests through room service after their restaurant closes. (Must still comply with the 2 a.m. cut-off for alcohol service.) (Regulation; policy)
28. Increase flexibility for hotel/motel operators by eliminating the requirement that the tavern and off-sale must be directly joined (as long as the off-sale outlet is still part of the same establishment/property). (Regulation; policy)
29. Increase flexibility for alcohol trade shows by allowing a single entry price to be charged that covers the cost of the alcohol samples. Organizers will be able to choose whether or not patrons must use tokens for alcohol samples. (Policy)
30. Direct SLGA to consult with municipalities to determine whether municipalities should have the authority to establish hours of operation for liquor permitted premises. (Regulation; Policy)
31. Allow permittees to determine how drinks are served, including the ability to serve pre-mixed drinks. (Regulation amendment made in September 2012)

Reduction in Regulatory Requirements:

32. Reduce the complexity of the application process for a tavern, restaurant or other establishment by eliminating the requirement to provide to SLGA proof of compliance with fire, health and safety standards. (Municipal authorities continue to be responsible for these areas). (Legislation; Regulation; Policy)
 33. Remove specific requirement that permittees provide lists to customers showing the types and amounts of alcohol in each drink, as well as the price, and replace it with a general requirement to make information about the alcohol content of each drink readily available to customers. (Legislation; Policy)
- Increase flexibility for special use permittees by:
34. Allowing golf courses to determine the number of carts or kiosks on a golf course and the number of drinks to be served to patrons (currently, restricted to one cart/kiosk per nine holes and two drinks/player/sale) (Policy);
 35. Allowing golf courses to provide beer to golfers without opening it first (for consumption on the course only) (Legislation; Policy);
 36. Allowing sports stadiums to determine the number of drinks to be served to customers, the type of alcohol available and the types of containers used (Policy);
 37. Eliminate requirement for sports stadiums to use disposable utensils and dishware when serving food to patrons. (Policy)

38. Require home delivery operators to request proper identification from every customer while reducing the current record keeping requirements for home delivery permittees. (Regulation; Policy)
39. The maximum size of patios will be determined by the fire code and building code requirements, not SLGA. (Regulation; Policy)
40. Permittee to determine method they will use to ensure minors do not have access to hotel/motel mini-bars (instead of SLGA prescribing how access will be restricted). (Regulation; Policy)
41. Remove provisions around charitable gaming events from liquor regulatory framework (will be regulated through SLGA's charitable gaming branch) (Policy).
Simplify rules around Texas Hold'em Poker tournaments by:
 42. Allowing minors to be present at Texas Hold'em poker tournaments, as long as the premises is not adult-only (e.g., restaurants) (Policy);
 43. Eliminate limit on number of Texas Hold'em poker tournaments permittees can hold (currently limited to one/week) (Policy);
 44. Allow restaurants to host Texas Hold'em poker tournaments outside the hours of alcohol service as long as alcohol is not served. (Policy)
 45. Remove restrictions on the types of payment a permittee can use to purchase alcohol from SLGA, a franchise or off-sale. (Policy)
 46. Allow customers to carry alcohol between adjoining premises as long as the adjoining businesses agree and alcohol does not pass through a non-permitted area. (Legislation; Policy)
 47. Remove the requirement for permittees to post the hours of operation, except for off-sale outlets. (Policy)
 48. Remove SLGA advertising standards that are not consistent with the Canadian Radio-television Telecommunications Commission (CRTC) standards. (Policy)
Increase flexibility for permittees offering karaoke booths by:
 49. Allowing a karaoke booth to be used as DJ booths for public events taking place in the restaurant lounge common area (Policy);
 50. Allowing Sunday Brunch to be offered in a karaoke lounge area with minors present (minors will continue to not be allowed in karaoke booth). (Policy)
 51. Increase flexibility for restaurants by allowing banquet rooms to operate during any hours that alcohol may be legally sold, even if the restaurant area is closed. (Currently, banquet rooms are only allowed to operate during the hours that the restaurant is open.) (Policy)
 52. Establish guidelines to allow permittees to offer "beer nights" while maintaining permittees' responsibilities to ensure customers are not over-served. (Policy)

53. Eliminate separate record keeping retention requirement and rely only on the Canada Revenue Agency's retention period. (Policy)
54. Allow special occasion permittees to charge guests indirectly for alcohol (through the cost of the ticket) where the host permittee is also selling alcohol to the guests. (Policy)
55. Allow customers on permitted tour buses and boats to self-serve alcohol (under the supervision of an employee other than the driver). (Policy)
56. Allow permitted limousine and tour bus operators to serve alcohol where passengers are transported between permittees. (Policy)
57. Increase flexibility for permitted bingo halls by allowing alcohol sales throughout the hall (currently, adult-only areas must be specified). (Policy)
Simplify requirements for u-brew/u-vin operators by:
58. Reducing record keeping requirements (Regulation; Policy);
59. Allowing u-brew/u-vin operators to deliver finished product to a customer's home (Policy);
60. Allowing u-brew/u-vin operators to facilitate group batches of product (Policy);
61. Removing the restrictions against customers topping up wine with spirits (Policy);
62. Removing the requirement to operate a retail store front and other requirements around the layout of u-brew/u-vin facilities (Policy);
63. Removing requirements for a minimum quality of furnishings and equipment at u-brew/u-vin facilities (Policy);
64. Allowing u-brew/u-vin to determine their own policy with respect to customers reuse of commercial bottles and corks (Policy);
65. Eliminate advertising restrictions regarding u-brew/u-vin products, subject to standards established by the Canadian Radio-television Telecommunications Commission (CRTC) (Policy);
66. Reducing requirements with respect to customer's sampling their product. (Regulation; Policy)

Simplified Procedures:

67. Implement three year permits for commercial permittees, with an option to pay fees annually or every three years. (Regulation amendment made in September 2012)
68. Simplify the permit process by making some endorsements automatic (currently, additional approval is required). (Regulation; Policy)

69. Coordinate SLGA reporting requirements for alcohol manufacturers with other Government reporting requirements to minimize number of forms and reports manufacturers must complete (such as excise tax). (Policy)
70. Simplify the application process by removing the requirement to publish a notice in the Gazette when there has not been a tavern or licensed restaurant in a community for more than 60 days. Only require notification to the municipality when there has not been a tavern or licensed restaurant for more than one year. (Legislation; Policy)
71. Reduce application requirements for outdoor special occasion permits by limiting the circumstances in which fully detailed site plan and security information is required. (Regulation; Policy)

Other Changes:

72. Clarify that permittees may allow an intoxicated individual to remain within the permitted premises until safe transportation has been arranged for that individual. (Legislation; Regulation; Policy)
73. Increased accountability for permittees respecting illegal activity taking place on their premises. (Legislation; Regulation; Policy)
74. Clarify the policies around the operation of patios and sidewalk cafes, including food service requirements, to ensure consistent and appropriate standards. (Policy)
75. Amend the maximum hours for Daily Family Dining and Sunday Family Dining in taverns to 9:30 a.m. to 9 p.m. to ensure minors are not present during main tavern hours (previously, 11 a.m. till midnight). (Policy)
76. Expand licensing policy to allow the option to provide alcohol service in any part of sports facilities, with the exception of the playing surface (e.g., ice in a hockey or curling rink) and subject to municipal approval. (Policy)
77. Increase the amount of alcohol an individual can bring into Saskatchewan from another province for personal use (Regulation amendment made in September 2012). The new limits are:
 - four – 750 ml bottles of spirits;
 - 12 – 750 ml bottles of wine; and
 - six dozen beer or coolers, or a combination thereon.

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: May 13, 2013
SUBJECT: Year End Report – Saskatoon Forestry Farm Park and Zoo – 2012
FILE NO.: CK. 430-34 and LS. 4206-FO-12

RECOMMENDATION: that a copy of this report be forwarded to City Council for information.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with an overview of the 2012 operating year of the Saskatoon Forestry Farm Park and Zoo (SFFP&Z).

REPORT HIGHLIGHTS

1. The SFFP&Z saw an increase of approximately 10,000 paid admissions to the zoo and an annual facility attendance of 256,693 visitors.
2. The SFFP&Z continues to receive community support from four volunteer organizations.
3. The SFFP&Z has five reserves approved by City Council to be applied against future expenditures. These reserves are well positioned for the 2013 operating year.
4. The SFFP&Z has several opportunities and challenges in providing cost-effective family entertainment and educational programs.

STRATEGIC GOAL

This report supports the City of Saskatoon's (City) Strategic Goal of Quality of Life by providing opportunity for citizens to have access to the SFFP&Z and to programs that promote education, and learning. Furthermore, the SFFP&Z provides citizens and visitors to Saskatoon a unique opportunity to enjoy the natural beauty of the site.

BACKGROUND

The SFFP&Z is a 58.27 hectare site owned and operated by the City. The SFFP&Z contains a variety of native Saskatchewan mammals, birds, trees, and shrubs.

The SFFP&Z experienced a successful year in 2012. The 2012 SFFP&Z Annual Report (see Attachment 1) highlights the programs and initiatives that were undertaken in 2012 by the facility and partner organizations. This report will summarize the 2012 facility attendance, fund raising initiatives, reserves, opportunities, and challenges.

REPORT

Zoo Attendance

Between April 1 and October 31, 2012, the SFFP&Z had a total of 130,012 paid admissions to the zoo. This represents an increase of approximately 10,000 visitors to

the zoo compared to 2011 and 18,000 compared to 2010. From January 1 to December 31, 2012, approximately 256,693 people visited the SFFP&Z to participate in a variety of programs and activities. The main contributing factors to the increase in zoo admissions are as follows:

1. The "Name the Lion Cubs" contest that was held in June was very successful with over 2,800 entries;
2. The excellent relationship the SFFP&Z has with local media helped to promote the facility; and
3. Provincial marketing and billboard campaigns over the past five years increased visibility of the facility throughout Saskatchewan.

Table 1 below summarizes the total facility attendance over the past three years.

	2012	2011	2010
Zoo Attendance April 1 through October 31, 2012 (including preschool attendance at no charge)	130,012	120,475	111,831
Zoo Attendance (November 1 through March 31, 2012)	24,021*	14,154	18,444
Total Zoo attendance for year	154,033	134,629	130,275
Enchanted Forest	65,000	69,500	62,000
Zoogala	500	350	500
Winter Zoo Society Programs (November to March)	1,850	1500	1217
Perennial Society Programs	250*	250*	250*
Park Usage, rentals for year	35,060	36,257	33,075
Total Attendance	256,693	242,486	227,317

* Estimate only

Community Support

The SFFP&Z receives support from four volunteer organizations interested in improving the facilities, programs, and services. These organizations provide a variety of educational programs and services to raise awareness about facility heritage and people interested in learning about animals, wildlife, and environmental conservation. Some of the initiatives provided by these organizations are as follows:

- Through the efforts of the Saskatoon Zoo Society, the SFFP&Z hosted 409 educational programs with 16,984 participants;
- The Friends of the Forestry Farm House offered heritage-based education programs and attracted approximately 600 students and adults;
- The Enchanted Forest Holiday Light Tour presented by BHP Billiton attracted 65,000 people; and
- The Saskatchewan Perennial Society maintains two gardens at the Forestry Farm Parks and host spring and fall plant exchange events as a way to increase diversity in gardens using plants proven hardy for Saskatoon.

Saskatoon Forestry Farm Park and Zoo Reserves

The SFFP&Z has five reserves approved by City Council to be applied against future expenditures and improvements in the following specific areas:

1. Animal Trading Reserve: all funds from animals sold by the SFFP&Z are held in this reserve for the purchase of new animals;
2. Forestry Farm Development Reserve: funded through the \$2 parking fee and used for projects throughout the site;
3. Auditorium Reserve: funded through the rental of the auditorium; the funds are used to maintain the equipment and major capital improvements to the building;
4. Forestry Farm Capital Reserve: funded through the operating budget and used for major capital projects; and
5. Superintendent's Residence Reserve: funded through the rental of the building and used to maintain the building and equipment.

Funds from the reserves were allocated to many initiatives in 2012, including construction of a new parking lot. All reserves have a healthy balance going into 2013, as outlined on pages 14 through 17 of the 2012 SFFP&Z Annual Report (see Attachment 1). The funds accruing in the Forestry Farm Capital Reserve will be dedicated to completing a major infrastructure project planned for 2013, which will include a new combined zoo entrance and gift shop facility.

Opportunities and Challenges

The SFFP&Z remains committed to providing cost effective family entertainment and educational programs through a variety of initiatives. The key initiatives that exist for the 2013 operating year include the following:

1. Planning and construction of a new zoo entrance and gift shop;
2. Continued planning for construction of the North American Carnivore Exhibit that will include a new home for the wolves, cougars, and possibly arctic fox and wolverines. This is to be funded through the initiatives of the Saskatoon Zoo Foundation; and
3. Special events are planned throughout 2013 to celebrate the centennial anniversary of the SFFP&Z, including a Heritage Day event scheduled for May 26.

Some of the key challenges facing SFFP&Z in 2013 include the following:

1. Addressing aging infrastructure and the need for additional infrastructure. Some examples of aging infrastructure needs include upgrading the existing road network and adding and maintaining pedestrian pathways. Some examples of additional infrastructure that is required includes developing a secondary exit to the site, a new water and waste water distribution network to animal displays,

and replacement of washrooms. The SFFP&Z Master Plan identified many of these projects and the Administration plans to address them with funding through the Forestry Farm Capital Reserve and replacements through existing facility maintenance programs; and

2. To assist in funding capital projects at the SFFP&Z, the Saskatoon Zoo Foundation continues to develop partnerships with individuals, businesses, and all levels of government. Increased demand on developing activity areas is evident with fundraising to:
 - build new, innovative animal exhibits;
 - increase space for many current exhibits; and
 - diversify existing educational programs.

Attachment 1 provides further detail on facility revenue and operating expenses, zoo attendance, special events, and plans by the Administration to maintain this increased level of use in 2013, weather permitting.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Volunteer stakeholder groups at the SFFP&Z have contributed to this report.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. 2012 Saskatoon Forestry Farm Park and Zoo Annual Report

Written by: John Moran, Manager, Saskatoon Forestry Farm Park and Zoo

Reviewed by: “Cary Humphrey”
Cary Humphrey, Manager
Leisure Services Branch

Approved by: “Randy Grauer”
Randy Grauer, General Manager
Community Services Department
Dated: May 16/13

cc: Murray Totland, City Manager

Saskatoon Forestry Farm Park and Zoo 2012 Annual Report

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All photos taken at the Saskatoon Forestry Farm Park and Zoo courtesy of Ernie Husulak

MISSION STATEMENT

To provide diversified recreational and educational programs to the citizens of Saskatoon and Saskatchewan by means of a zoological, horticultural, and heritage park that focuses on Western Canadian animals, Saskatoon and Saskatchewan's horticultural heritage, and the history of the Sutherland Forest Nursery Station National Historic Site.

FACILITY & PROGRAM OBJECTIVES

1. To provide educational, recreational, and conservational horticultural programming focusing on living plant displays and artefacts in cooperation with other organizations such as the Saskatchewan Perennial Society, Saskatoon Heritage Society, and Friends of the Forestry Farm House.
2. To provide educational, recreational, and conservational zoological programming focusing on live animal displays and artefacts in cooperation with the Saskatoon Zoo Society.
3. To provide educational, recreational, and conservational heritage programming focusing on preserving and interpreting the historical landscape and structures of the Sutherland Forest Nursery Station in cooperation with the Saskatchewan Perennial Society, Heritage Society, and Friends of the Forestry Farm House.
4. To give visitors the opportunity to learn about the interdependency of plants and animals, and the effects humans have on them, by ensuring that displays of horticultural and zoological species demonstrate the interdependency of species.
5. To serve present and future generations of Saskatchewan citizens by interpreting and preserving their heritage.
6. To preserve the heritage of the Sutherland Forest Nursery Station by continuing to provide horticultural research on hardy plant species.
7. To enable individuals, families, and organizations to passively enjoy the natural environment and to enjoy active recreational and cultural pursuits in a natural setting.
8. To enhance visitors' enjoyment and comfort by providing appropriate support services and amenities.
9. To increase awareness among potential visitors and encourage them to both visit and more fully experience the site.

MANAGER'S REPORT

OVERVIEW

The Saskatoon Forestry Farm Park and Zoo (SFFP&Z) is a 58.27 hectare site owned and operated by the City of Saskatoon, which provides an annual budget to cover operating costs and infrastructure maintenance. The SFFP&Z contains a variety of native Saskatchewan mammals, birds, trees and shrubs as well as non-native ornamentals and fruit trees. It also provides a setting for recreational activities such as picnics, fishing, walking, and other unstructured recreational activities. Rental facilities include a hall, booth with ball diamond, gazebo (semi-private picnic site), wedding garden, outdoor stage, event pavilion and the Forestry Farm House.

The African lions displayed in PotAshCorp Ark Exhibit gave birth on September 24, 2011 to two cubs which helped in attracting people to the facility throughout 2012. The "Name the Cubs" contest that we held in May and June attracted over 2800 participants with the winning names being Nathan and Shadow, submitted by Jonathan McCloud in honour of his cousin Nathan who passed away after a battle with cancer.



With improved programs and an improved public perception of the site throughout the province, we should maintain the attendance levels which we have seen for the last four years. From April 1 through October 31, we attracted 130,012 visitors to the Zoo. This is the fourth year in a row that we have exceeded 100,000 people visiting the zoo during the summer season.

The "McDonald's Natural Place to Play" accessible playground in the Park continues to attracting more people to the Park, especially during the evening hours.



The partnership with Tourism Saskatoon and Potash Corp of Saskatchewan, which enabled the Forestry Farm to promote the Zoo with a billboard campaign throughout the province in 2012, was an important factor in attracting out of town visitors to our facility and had a positive impact on our attendance.



2012 HIGHLIGHTS

Our facility is extremely proud of the following accomplishments:

- The writing and research for phase 2 of the “Changing Prairie Landscapes” interpretive exhibit, based on the almost 100-year history of the SFFP&Z site, was completed and installation of this phase is scheduled for May 2013, in the Knights of Columbus Discovery Centre, a part of the Affinity Learning Centre. This project took almost twenty months of research and collaboration with our partner organisations.
- Our lions became proud parents on September 24, 2011. The “Name the Cubs” contest that we ran was very successful as we received over 2800 entries. As a comparison, the Calgary Zoo recently ran a “Name the Giraffe” contest that attracted 3500 entries.
- A zookeeper attended the Canadian Association of Zoos and Aquariums (CAZA) Annual Conference in Toronto, Ontario, September 26 through 29, 2012. Conferences are a great learning experience and an opportunity for our keeper staff to share their experiences and learn different methods of animal care from their peers in the profession.
- We incorporated a food drive to benefit the Saskatoon Food Bank in conjunction with the Kinsmen Day activities held on June 22, 2012, our annual free access day to the facility which attracted close to 6000 people.

- We maintained the banners on Attridge Drive and banners on Forestry Farm Park Drive which promotes the 100th anniversary of the site in 2013.
- A new parking lot was constructed for the facility that will allow an additional 110 cars to park at our site.
- We started to plan our 100th Anniversary events in 2013 which will include a special day in the Park on May 26 and hosting the Canadian Association of Zoos and Aquariums annual conference in September.
- Completed construction on the Lion's Event Pavilion located within the Zoo grounds.
- Completed phase 2 of the Potash Corp Ark Exhibit which has added 7500 square feet of additional exhibit space to display an additional species in 2013.
- Completed cement work in the exterior pens on the east side of the Quarantine Building.
- Completed internal plans for revitalising the Kinsmen Children's Zoo building.

2013 OPPORTUNITIES AND CHALLENGES

The SFFP&Z remains committed to providing cost-effective family entertainment and educational opportunities through a variety of initiatives, including the following:

Opportunities:

- Continued habitat improvements and guest enhancements throughout the Zoo. In 2013, we plan to upgrade the Kinsmen Children's Zoo building.
- Educational interpretation provided by the Saskatoon Zoo Society, Saskatchewan Perennial Society, and Friends of the Forestry Farm House will continue to be a priority. The Saskatoon Zoo Society is striving to find ways of improving weekend educational initiatives on site while the other organizations are expanding existing initiatives.
- Continued implementation of some of the recommendations from the Facility Interpretive Plan under the direction of the City Heritage Coordinator with direct input from the Community Services Marketing Section, Facility Staff, Friends of the Forestry Farm House, Saskatchewan Perennial Society, Saskatoon Zoo Society, and the Heritage Society. This is a long term project that proceeds as funds are available.

- Planning for a new Zoo entrance and Gift Shop for construction in late 2013.
- Plan to replace the dock in the north pond in the Zoo as the existing facility is deteriorating. This is a very important education initiative as it is used for Zoo Society programs through the summer season.
- Continue planning for the construction of the North American Carnivore Exhibit that will include a new home for our wolves, cougars and potentially arctic fox and wolverines. A fundraising campaign by the Saskatoon Zoo Foundation will finance this project and is scheduled to start in 2013.
- Plans are in place to bring a white buffalo to the zoo as well as bats, insects and potentially another primate display in 2013.
- Plans are well in place for the celebration of the 100th anniversary of the site which will include a special heritage day on May 26, a raptor free flight presentation from July 21 through August 4 and hosting the 2013 CAZA National Conference and Annual General Meeting.



Challenges:

- A key challenge that we are faced with is addressing aging and needed additional facility infrastructure. Examples are: upgrading existing road network, adding and maintaining pedestrian pathways, developing a secondary exit to the site, new water and waste water distribution network to our animal displays and maintaining our lawns and trees. The SFFP&Z Master Plan has identified many of these projects and the Administration plans to address many of these issues with funding through the Forestry Farm Capital Reserve and emergency replacement through existing facility maintenance programs.
- Fundraising to build new, innovative animal exhibits, increase space for many of our current exhibits and diversify our educational programs are issues that public demand places on the facility. The Saskatoon Zoo Foundation continues to develop partnerships with businesses, individuals and all levels of government to help fund capital projects at the SFFP&Z to address some of these issues. (see *Community Support, page 21*).

CAZA MEMBERSHIP

The Saskatoon Forestry Farm Park and Zoo has been a member of Canada's Accredited Zoos and Aquariums (CAZA) since 1991 and manages its animal collection according to an established code of ethics and recognized industry husbandry standards. The 2012 membership fee was \$2,500.

Through CAZA, the SFFP&Z has fostered relationships with other CAZA Institutional members, including zoos in Toronto, Calgary, and Winnipeg. This has given the SFFP&Z access to educational materials, operational information, animals and shared ideas it could not otherwise afford. These inter-zoo relationships will continue to be a valuable asset as the Zoo portion of the facility expands and improves its exhibits.

CAZA Conference 2012

The 2012 CAZA Conference was held September 26 through 29 in Toronto, Ontario. The SFFP&Z Manager and a Zookeeper attended this conference. Over 80 percent of our permanent zookeepers have now attended a CAZA National Conference.

The conference in Toronto was a great learning experience as well as an opportunity for our staff to expand their network of professional contacts throughout Canada. The theme of this conference was "Engaging our Community".

STAFF PROFESSIONAL DEVELOPMENT

Many of our staff members were recertified in Standard First Aid and CPR in 2012. We also had shooting practice for our zookeepers at the Wildlife Federation shooting range. Training for the safe handling and firing of firearms is a prerequisite for an urban zoo as we are virtually surrounded by homes. In the event of an animal injury or escape, all our staff must be familiar with the safe operation of firearms to ensure both staff and public safety.



100TH ANNIVERSARY PLANS

Excerpted from Zoo News January 2013:



Forestry Farm Park celebrates its 100th anniversary in 2013. What began as the Sutherland Tree Nursery way back in 1913 has grown to become one of Saskatoon's outstanding parks. Today the park is a national historic site. The mature trees, green lawns, and heritage buildings are the legacy left behind when the tree nursery closed in 1966. Today the park features quiet picnic areas, excellent bird watching, walking trails, meditation gardens, a fishing pond, playgrounds and one of Saskatchewan's best zoos.

While most people know the Forestry Farm as a park and zoo, very few people know its origins. A collection of organizations, including the City of Saskatoon, Parks Canada, the Friends of the Forestry Farm House, the Perennial Society, and the Saskatoon Zoo Society are hoping to change that. A celebration of the 100th Anniversary of the Forestry Farm Park is on Sunday, May 26th. The organizers invite you step back in time and explore the Forestry Farm as it would have been in its heyday.

The event features old-fashion food, games and contests, an artisan marketplace, wagon rides, garden walks, loads of entertainment, and demonstrations with horticultural, farrier, genealogy, and historical experts. And the best part is that it is admission to the celebration is FREE! (Zoo Admission and fishing fees still apply, however). Be sure to mark Sunday, May 26th on your calendar. A celebration like this only comes along once every hundred years and you don't want to miss it.

Saskatoon Forestry Farm Park and Zoo: Historical Notes on 100 Years.

More than one hundred years ago the Prairies of Canada were beginning to be thought of as a place to expand Canada's population and to utilize the fertile soil for crops. Promotional posters and booklets were sent out all over encouraging people to make a new life in the west. The railways crisscrossed the country and brought people to the small towns at various points along the line. Since many settlers were from eastern Canada or were immigrants from European countries, it was thought that the relative tree-lessness of the Prairies would deter people from wanting to settle here. What would stop the wind and snow from blowing them off the land?

The Dominion of Canada, Department of the Interior, started a tree-nursery station in Indian Head in 1902 to promote the planting of shelterbelts to protect land that was broken for crops from wind erosion and to trap snow moisture, and for the beautification of the farm site around the house and barns. This effort was very successful, sending out hundreds of tree and shrub seedlings to farmers in the Southern Prairies. There were similar stations in Manitoba. In 1913 a new station was started just outside the small village of Sutherland, Saskatchewan to provide trees for the more northern parts of the three Prairie Provinces. The proximity to a

CPR railway station, a nearby workforce and relative proximity to the South Saskatchewan River made the site ideal for this project – The Sutherland Forest Nursery Station, part of which we now know as the Saskatoon Forestry Farm Park and Zoo.

Part of the mandate of this site was also to research and develop tree and shrub species that would survive and thrive in the harsh conditions of the prairies: arid, windy, extreme temperature changes from winter to summer and relatively little snow cover. Another purpose was to demonstrate how trees and shrubs could beautify the area around the home site. Thus when the home and office of the Superintendent of the Station was built, there was an extensive planting plan developed around the house and the various other buildings of the Station to show how a site could be both protected from winds and beautified with flowering shrubs and attractive trees.

The first Superintendent, James McLean moved into the large brick house in 1914 with his family: wife, Elizabeth and children, Flora, Nellie and Neil. A fourth child, Jimmie was born in 1918 but died of scarlet fever in 1926. All the children attended Sutherland School where there was usually one grade per room. Since there were very few motor vehicles in those days their life was fairly isolated.

Flora McLean wrote down her reminiscences of growing up there and as a young person she often helped her father with the paper work. Imagine having the entire Forestry Farm as your home! “When we moved there I was eight years old. The trees were small just like me as they had just been planted. As we grew the trees did too so that the place eventually became a very beautiful show place with the trees and expansive lawns.”

James McLean was Superintendent for 28 years, retiring in 1942. W. Les Kerr became the second Superintendent and worked there until the site was decommissioned in 1965. Les and Blanche Kerr had no children but they did foster a boy from Great Britain during the Second World War when many children were sent out of the country to keep them safe from the bombing.

In 1965 all the tree nursery activities were moved to Indian Head and approximately half the site was sold to the City of Saskatoon for a nominal fee with the proviso that it remain a park in perpetuity. The other half remained in Agriculture Canada hands although a portion has been sold to the City of Saskatoon for the new development of Evergreen.

During the peak years of production the Sutherland Forest Nursery Station out produced Indian Head by 1931 and over the years of producing trees for distribution, 147,000,000 trees were sent out to farmers in Manitoba, Saskatchewan and Alberta.

As this year is the Centennial of the site, there are big things planned with the most special event being an afternoon of celebration on May 26, which will include representatives of the family of James McLean and lots of activities for all ages to

enjoy. More news will be forthcoming so check the websites of the Saskatoon Zoo Society and the Friends of the Forestry Farm House. The next issue of the ZooNews will look into the history of the Zoo and how it came about.

Raptor Free Flight Shows:

Another major event in 2013 will be the presentation of a Raptor Free Flight Show from July 21 through August 4 and is scheduled for three presentations per day. This educational presentation is sponsored and produced by the Saskatoon Zoo Society and should be a very exciting presentation. Admission to this show will be included in zoo admission; this is a great value added initiative.



FISCAL RESPONSIBILITY

OVERVIEW

The SFFP&Z's operating expenditures for 2012 were \$2,306,300. Significant expenditures for the year included salary and payroll costs of \$1,050,800; Infrastructure Services maintenance charges of \$366,100, and utility charges of \$214,900 – for a total of \$1,631,800.

FOUR-YEAR OPERATING BUDGET COMPARISON

	2012	2011	2010	2009
Operating Budget	\$2,303,712	\$2,196,300	\$2,127,700	\$2,071,000
Major Expenditures(Actual)				
Salary & Payroll	\$1,050,800	\$1,009,800	\$937,000	\$910,800
Infrastructure Services Maintenance	\$366,100	\$353,000	\$336,500	\$302,400
Utility Costs	\$214,900	\$209,900	\$194,200	\$237,000
SUBTOTAL	\$1,631,800	\$1,572,700	\$1,467,700	\$1,449,600

BUDGET TRENDS

Admissions: Our 2012 admissions success can be attributed to the continued popularity of the lion cubs throughout the summer as well as the joint marketing initiatives that promoted our site throughout the Province. A special Thanks to our partners, Tourism Saskatoon and Potash Corp of Saskatchewan for helping to fund this provincial billboard advertising campaign.

Staffing: 2012 was a challenge as our Zoo Supervisor retired and the position was filled from within our zoo keeper staff. We also filled a full time zoo keeper position as well as a seasonal position. It was difficult to attract and keep custodial staff as the facility is open close to 24 hours per day, seven days a week during the summer season. We were fortunate in hiring two people into the position. Late night shifts are still hard to fill.

As our workforce continues to age we will be faced with developing protocols for working with animals that are less physically demanding. Innovations in animal behavioural training, development of improved animal handling equipment and improved exhibit design will all contribute to reduce the physical demands of the profession.

Utilities: The SFFP&Z continues to explore ways to lower its utilities consumption. The Enchanted Forest has been changing many of their light displays to LED lights and has already seen a 30 percent reduction in electrical costs over the last two years.

REVENUES

The SFFP&Z generated \$799,300 in total revenue in 2012. Zoo admissions accounted for approximately 74.36 percent of this figure, with the remaining revenue coming from front gate admissions to the Forestry Farm Park and facility rentals.

FOUR-YEAR REVENUE COMPARISON

2012	2011	2010	2009
\$799,300	\$716,900	\$623,800	\$638,200

ADMISSIONS

2012 Zoo attendance, April 1 to October 31, was 130,012 guests (including 30,192 pre-school children). Admission rates increased from \$9.00 to \$9.50 adults; from \$5.50 to \$5.75 youth; from \$18.00 to \$19.00 family; free for preschool children (5 years and under).

FOUR-YEAR ZOO ADMISSIONS REVENUE COMPARISON

2012	2011	2010	2009
\$594,400	\$524,400	\$454,000	\$469,000

- 2012 admissions recovered 25.8 percent of gross operating costs, a slight improvement from 23.18 percent in 2011.

FOUR-YEAR COMPARISON OF OTHER SOURCES OF SFFP&Z REVENUE

	2012	2011	2010	2009
Front Gate	\$91,164	\$89,021	\$77,700	\$82,703
Train	Included in zoo admission			
Fishing Permits	\$4,447	\$4,817	\$4,625	\$4,193
Rentals	\$82,547	\$73,077	\$60,430	\$56,837
Stroller Rentals	\$11,325	\$10,839	\$9,900	\$9,481
Feed Machines	\$10,450	\$9,794	\$9,570	\$11,150
Concession	\$5,000	\$4,900	\$4,900	\$4,725
TOTAL	\$204,933	\$192,448	\$167,125	\$169,089

COST COMPARISON

The following table provides a four-year comparison of Zoo attendance figures, admission revenues, and costs.

FOUR-YEAR COST COMPARISON

	2012	2011	2010	2009
Zoo Attendance <i>(not including special events, Zoo Society programs or Enchanted Forest) April 1 to October 31 only</i>	130,012	120,475	111,831	122,030
<i>(includes pre-school children entering free)</i>	30,192	29,474	26,582	27,329
Admission Revenue <i>Collected April 1-October 31</i>	\$594,400	\$524,400	\$454,100	\$469,100
Gross Operating Costs (Actual) <i>City Contribution</i>	\$2,306,315	\$2,266,800	\$2,083,100	\$2,037,500
Revenues (all)	\$799,300	\$716,900	\$623,800	\$638,200
Net Cost to Operate	\$1,507,000	\$1,549,900	\$1,459,300	1,399,300
Net cost per Resident	\$6.31	\$6.62	\$6.50	\$6.39

SASKATOON FORESTRY FARM PARK AND ZOO FACILITY USE

We keep track of winter Zoo attendance by using a voluntary sign in sheet. Although not 100 percent accurate, we are able to conservatively estimate our winter attendance by multiplying the number of people who signed in by three. This represented 24,021 Zoo visits during the winter season as 8,007 people indicated their winter visit. Combining all attendance figures for the various events held at the facility during 2012 gives us an estimated total facility usage of 256,693 people, or more than the estimated population of the City of Saskatoon.



2012 Facility Usage	Attendance
Zoo Attendance April 1 – October 31	130,012
Zoo Winter Attendance January 1 to March 31 and November 1 to December 31	24,021 est.
Enchanted Forest	65,000
Zoogala	500
Zoo Society Programs January 1 to April 14 and November 1 to December 31	1850
Perennial Society Programs	250 est.
Front Gate - May 1 to September 5 (park and rental guests)	30,060
Rentals and Park Guests September 1 to December 31	5000 est.
TOTAL FACILITY USAGE	256,693

SASKATOON FORESTRY FARM PARK AND ZOO RESERVES

The Saskatoon Forestry Farm Park and Zoo has five reserves approved by City Council to address specific issues: the Animal Trading Reserve, Forestry Farm Development Reserve, Auditorium Reserve, Forestry Farm Capital Reserve, and Superintendents Residence Reserve.

Animal Trading Reserve

The principle behind the Animal Trading Reserve is to self-insure the Zoo's largest animal population (hoofed stock), to use the reserve for animal acquisitions, and to accept funds from the sale of surplus animals. With the recent concerns over West Nile Virus, Chronic Wasting Disease and Hoof & Mouth Disease, the value of the Zoo's indigenous hoof stock has decreased dramatically. In 1992, the present compliment of hoofed stock was valued at \$135,000 for self-insurance purposes; today the same animals would be valued at \$25,000 for replacement purposes.



ANIMAL TRADING RESERVE

2012	2011	2010	2009
\$63,438	\$60,538	\$53,593	\$50,457

Auditorium Reserve

Funds generated by the \$20 per hour levy on auditorium rentals go into the Auditorium Reserve, where they are used to make program improvements to the auditorium.

- Auditorium rentals generated \$7,200 for the reserve in 2012.
- This reserve financed the purchase of tables and chairs at a cost of \$7,662 in 2012

AUDITORIUM RESERVE (BALANCE AS OF DECEMBER 31)

2012	2011	2010	2009
\$25,697	\$26,159	\$20,889	\$15,150

Forestry Farm Development Reserve

Sixty per cent of front gate revenues, after expenses, are directed to the Forestry Farm Development Reserve and used for improvements to the Zoo and Park. These revenues are derived primarily from the \$2 parking fee collected from May 1 through the September long weekend at the Saskatoon Forestry Farm Park and Zoo park gate. The sale of Zoo Poo and winter donations at the Zoo admissions gate also account for modest contributions.

In 2012, the Forestry Farm Development Reserve allocated \$74,832 for various projects including the purchase of butterflies, redevelopment of the Kinsmen Children's zoo, purchase of re-cycled rubber parking dividers for use in the Park and landscaping in the Park.

FORESTRY FARM PARK DEVELOPMENT RESERVE

	2012	2011	2010	2009
Gross Revenues \$2 parking fee & other	\$91,164	\$89,021	\$73,816	\$79,758
Net to Reserve includes 60% of parking revenue, donations and Zoo Poo sales	\$46,998	\$40,750	\$36,484	\$40,254
Project Expenditures	\$74,832	\$53,454	\$29,123	\$10,192
Balance of Reserve - December 31	\$61,624	\$89,458	\$102,162	\$95,336

Forestry Farm Capital Reserve

City Council approved the creation of the Forestry Farm Capital Reserve on January 9, 2006. This reserve is funded through an annual provision in the facility operating budget with the aim of funding future capital projects at the site as identified in the Master Plan.

In 2012 The Forestry Farm Capital Reserve budgeted:

- \$240,000 to build a new parking lot and access roads. This work was postponed from 2011.
- \$45,000 was dedicated to cement three exterior animal holding pens at the Quarantine Building. This project came in under budget for a total cost of \$39,200.

In 2013 the Forestry Farm Capital Reserve will fund the design and construction of a new entrance to the Zoo and a Gift Shop Building budgeted to cost \$350,000.

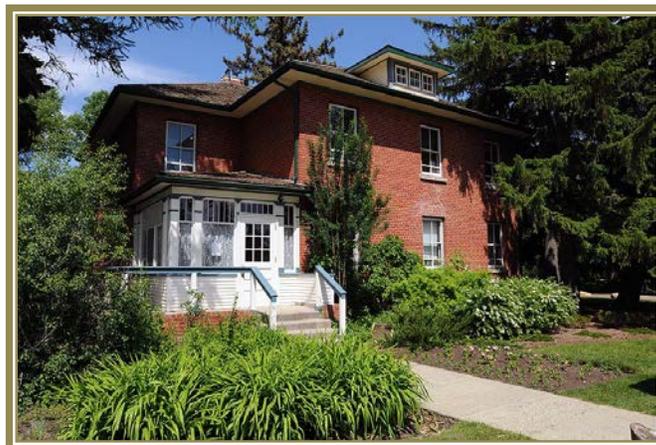
As of December 31, 2012, the Forestry Farm Capital Reserve has a balance of \$274,254.

The table below identifies the current status of the Forestry Farm Capital Reserve along with the proposed Capital Projects which will be funded from this reserve as well as the proposed time frame to implement the projects.

Year	Sources	Application	Balance	Notes
2013 Estimates: Estimated Provision P2048	(150,000)	350,000	(74,250)	New Zoo Entrance and Gift Shop
2014 Estimates: Estimated Provision P2048 P2048	(150,000)	40,000 60,000	(124,250)	Asphalt Maintenance in Zoo Walking Path in Park
2015 Estimates: Estimated Provision P2048	(150,000)	200,000	(74,250)	Recap Asphalt Main Entry Road
2016 Estimates: Estimated Provision P2048 P2048	(150,000)	50,000 110,000	(64,250)	Phase 3 of Interpretive Display Service Road
2017 Estimates: Estimated Provision P2048 P2048	(150,000)	40,000 80,000	(94,250)	Asphalt Maintenance in Zoo Refurbishing of Kinsmen Express People Mover

Superintendents Residence Reserve

This Reserve was approved by Council on March 21, 2005, and was created to distribute, over several years, the cost of expanding, improving, leasing, or developing heritage-based program opportunities that directly service the public. Source of funds for this reserve is derived from 30 percent of all funds generated by special event or retreat, rentals of the first floor of the Superintendents Residence. The 2012 contribution to this Reserve totalled \$2,160, and we have a balance \$7,253 as of December 31, 2012.



ANIMAL CARE

ANIMAL COLLECTION

The SFFP&Z is home to 78 species of mammals, birds, reptiles, and fish. The animal collection includes several exotic species, such as the popular Capuchin monkeys, but is largely comprised of indigenous Canadian species, including black tailed prairie dogs, badgers, elk, antelope, lynx, swift fox, and wolf.]



TWO-YEAR COMPARISON OF ANIMAL COLLECTION

Number of:	Mammals		Birds		Reptiles/ Amphibians		Fish	
	2012	2011	2012	2011	2012	2011	2012	2011
Species	33	31	31	26	12	12	2	2
Specimens	151	141	104	90	27	22	8	9
Orphans Received	3	0	2	3	0	0	0	0
Births	33	37	0	0	0	0	0	0
Deaths	9	15	10	12	7	12	4	3

VETERINARY SERVICES

In 2012, the SFFP&Z contract for veterinary services with the Western College of Veterinary Medicine (WCVN) was \$21,200, which includes salary, drugs, hospital, and laboratory charges. The alliance gives the SFFP&Z access to the expertise and resources of a modern veterinary hospital and specialists, without the capital costs. The WCVN benefits by being able to offer staff and students first-hand experience with a variety of wild animals.

ANIMAL INVENTORY

CLASS - AVES

Common Name	Number	Common Name	Number
Bald Eagle	2	Long Eared Owl	4
Bare-Eyed Cockatoo	2	Mallard Duck	1
Canada Goose	3	Red Tailed Hawk	2
Domestic Chickens	some	Mute Swans	2
Ferruginous Hawk	2	Blue Fronted Amazon	1
Great Horned Owl	3	Short Eared Owl	6
Green Finch	1	Snow Goose	5
Barn Owl	2	Snowy Owl	3
Indian Blue Peafowl	35	Zebra Finch	2
Kestrel	3	Swainsons Hawk	1
Java Finch	1	Tundra Swan	1
Orange Weaver Finch	1	Star Finch	1
Ring-necked Doves	4	Red Factor Canary	1
Green winged Teal	1	Guinea Fowl	5
Muscovy Duck	2	Wild Turkey	3



CLASS - AMPHIBIA

Common Name	Number	Common Name	Number
Tiger Salamander	5	Fire-bellied Toad	3
Leopard Frog	1		
Poison Dart Frog	6	Western Toad	1

CLASS – ARTHROPODS

Common Name	Number
Costa Rica Chestnut Zebra Tarantula	1
Caribbean Giant Cockroach	some
Praying Mantis	some

CLASS - MAMMALIA

Common Name	Number	Common Name	Number
Badger	2	Mouflon Sheep	14
Bighorn Sheep	8	Plains Bison	6
Black Tailed Prairie Dogs	some	Pronghorn	9
Capuchin Monkey	2	Pygmy Goats	9
Cougar	2	Red Fox	4
Dall's Sheep	1	Rocky Mountain Goats	3
Domestic Rabbit	some	Sika Deer	6
Fallow Deer	11	Stone Sheep	7
Lynx	2	Swift Fox	2
Miniature Horse	3	Timber Wolf	2
Pere David Deer	3	Wapiti	6
Suri Alpaca	5	Woodland Caribou	3
African Lion	4	Yak	3
Black footed Ferret	1	Domestic Ferret	4
North American Porcupine	1	Grizzly Bear	2
Hedgehog	2	Mule Deer	1
		White-tailed Deer	3



CLASS – OSTEICHTHYES (FISH)

Common Name	Number
Rainbow Trout	3
Sturgeon	2

CLASS – REPTILIA

Common Name	Number
Eastern Corn Snake	1
Tokay Gecko	1
Green Anole	3
Schneider's Skink	1
Bearded Dragon	1
Common Garter Snake	1
Royal Ball Python	1



Community Support

The Saskatoon Forestry Farm Park and Zoo is fortunate to have the support of four volunteer organizations interested in improving both Park and Zoo facilities and services.

SASKATOON ZOO FOUNDATION



The Saskatoon Zoo Foundation is a non-profit organization operated by a volunteer Board of Directors. Its mission is to raise capital funds for new animal exhibits and improvements at the SFFP&Z. The Saskatoon Zoo Foundation bases its fundraising goals on needs identified by the Administration and requests for capital support from the Saskatoon Zoo Society (SZS) Board. The Manager of the Saskatoon Forestry Farm Park and Zoo is the spokesperson for the facility.

Between 2002 and 2011, through the generosity of the community, business and government, the Saskatoon Zoo Foundation has raised close to \$3 million for capital improvements at the Saskatoon Forestry Farm Park and Zoo. The funds were directed to the construction of the Affinity Learning Centre, McDonald's Natural Place to Play, Kinsmen Bear Exhibit, phase 2 of the PotashCorp Ark Exhibit and the Lions Special Event Pavilion.

In 2013, the Saskatoon Zoo Foundation will kick off a new fundraising initiative with a goal of 5 million dollars for the design and construction of a new Carnivore Trail Exhibit, a new home for our wolves and cougars, which could include a unique glass viewing tunnel and potentially a new wolverine and arctic fox exhibit areas.

The Saskatoon Zoo Foundation has also embarked upon a Planned Giving Program where contributions can support future development through endowments and legacy gifts to education, conservation, capital improvements, and heritage/horticulture projects.

The Saskatoon Zoo Foundation's administration office is located in the Superintendent's Residence (Forestry Farm House). The phone number is 975-2241, the email address is saskatoonzoofoundation@sasktel.net, and the website is www.saskatoonzoofoundation.ca.

Enchanted Forest Holiday Light Tour presented by BHP Billiton

The Saskatoon Zoo Foundation's major fundraising initiative is its partnership with Saskatoon City Hospital Foundation in the annual Enchanted Forest Holiday Light Tour presented by BHP Billiton, which is held at the Saskatoon Forestry Farm Park and Zoo.

The 14th Annual Enchanted Forest Holiday Light Tour was held at the Saskatoon Forestry Farm Park from November 16, 2012 to January 06, 2013. The Enchanted Forest hosted 65,000 visitors who enjoyed the bright lights. The Enchanted Forest was also open for two walking nights that attracted 1,743 people. Net proceeds will be shared by both Foundations. The Saskatoon Zoo Foundation directs its share of the proceeds to capital improvements at the Facility.

Zoogala 2012

Sometimes tough times provide opportunities for great things. The 2011 edition of Zoogala had to be cancelled during the event because of dangerous winds. Through the generosity of the Lions Clubs of Saskatoon, generous donors of material and labor as well as leadership from Supreme Steel, a new permanent 9600 square foot metal roofed events centre with canvas moveable walls and asphalt floor was built to accommodate future Zoogala's, Zoo Society special events and allow the Zoo to generate revenue through rentals of the building.

2012 saw over 500 people in attendance to ZooGala which generated a record \$47,000 for the Saskatoon Zoo Foundation.

A huge thank you goes out to our donors and sponsors led by West Wind Aviation the events title sponsor for sticking with us and making 2012 a memorable year.

Zoogala 2013 will be held on June 21, guests are encouraged to purchase tickets early as the event will fill up quickly. Call the Zoo Foundation office at 975-2250 to order your tickets as this event will sell out.

SASKATOON ZOO SOCIETY



Founded in 1976, the Saskatoon Zoo Society (SZS) is a non-profit organization dedicated to stimulating interest in animals, wildlife, and environmental conservation. Through a long-term partnership with the SFFP&Z, the Saskatoon Zoo Society provides quality educational, interpretive, environmental, and zoological programs as well as other visitor services.

The Saskatoon Zoo Society coordinates and delivers educational programs at the Saskatoon Forestry Farm Park and Zoo, along with outreach programs around Saskatoon. These programs include Zoo Tours, Investigation Stations, Biofact Boxes, Children's Zoo activities, Summer Camp, Special Events, Zoo Fun Run, Young Naturalists (in conjunction with the Saskatoon Nature Society), Zoo School, Professional Development day camps and the Adopt-a-Critter program. Support for the Saskatoon Zoo Society programs and projects depend on public donations, membership fees, and grants from outside agencies. The success of many of these programs is attributed to a very dedicated group of volunteers guided by dedicated staff.

2012 Highlights

- In 2012, the Saskatoon Zoo Society was paid a contract fee of \$45,600 for the delivery of educational programs on behalf of the Zoo, and another \$14,500 for the collection of admissions at the Zoo gate.
- In 2012 the Saskatoon Zoo Society had 3 full time programming/education staff and a part-time office support person.
- Various grants helped to cover seasonal staff for the summer Zoo Camp Programs.
- Many education programs were delivered throughout the year utilizing the Affinity Learning Centre.
- Professional Development Days Camp is a full day program for students who have the day off school. This program was consistently sold out.
- Special events were the Zoo Fun Run with 150 participating, the Cameco Family Day with 1,300 participating, and Creature Feature Story Time and Drop in Programs with 200 people attending.
- Education continues to be the focus of Saskatoon Zoo Society efforts. During the year, the Saskatoon Zoo Society invested over 10,400 hours of staff and volunteer time in organizing and delivering 359 educational programs and special events to 10,404 children and adults.
- The Saskatoon Zoo Society continues to be an active member of the SFFP&Z Advisory Committee that is focused on the creation of interpretive signage for the whole site and providing input on the development of Discovery Centre interpretive elements and was actively involved with the planning of our 100th Anniversary celebrations.

PROGRAM HIGHLIGHTS

	# of Days/ Programs	# of Participants
Outreach Program	65	1,049
Zoo Camps	51	1,055
Animal Antics Preschool Program	45	836
Grade One Tours	61	1,474
General Tours	166	4,170

The Saskatoon Zoo Society programmers directly interacted with 29,944 people during 561 days of programming both within the SFFP&Z and throughout our community. In addition, the Zoo Society Programmers also hosted 1,500 school children in the Affinity Learning Center during the winter months. This is an increase of over 1,000 children during these months and is due to our current facilities being able to host them.

Forestry Farm Gate and Kinsmen Express

The Saskatoon Zoo Society is paid an administrative fee for managing the Saskatoon Forestry Farm Park and Zoo park gate booth and Kinsmen Express Zoo Train. Park gate costs are paid out of revenues generated by the \$2 parking fee, while facility operations cover costs for the Kinsmen Express. The SZS staffed the Zoo Train with four drivers in 2012.



KINSMEN EXPRESS ZOO TRAIN (MONTHLY RIDERS, ANNUAL TOTALS)

	2012	2011	2010	2009
May	2,735	2,338	1,580	2,053
June	11,606	11,772	11,558	9,900
July	11,265	11,467	10,775	10,250
August	10,572	10,173	9,634	8,579
September	2,131	2,261	1,514	1,287
Zoo tour TOTAL	38,309	38,011	35,061	32,069

Concession and Gift Shop

The SFFP&Z contracts with the Saskatoon Zoo Society to provide concession services for an annual fee of \$5,000 plus GST. This essentially pays for utility and maintenance costs. The SZS retains profits to offset their costs of delivering programming and special events. It has been a struggle for the Saskatoon Zoo Society to generate profits because the existing concession is too small to adequately serve a facility of the SFFP&Z size. To compensate for this, two soft drink vending machines are on site and a satellite ice cream cart is utilised on summer weekends, weather permitting. New exhibits and a continued increase in attendance will compound this problem.

FRIENDS OF THE FORESTRY FARM HOUSE



The Friends of the Forestry Farm House is a non-profit corporation established in 1996 to increase awareness of the park's history as the Sutherland Forest Nursery Station, which played a significant role in the settlement of the Prairie Provinces, and by preserving the Superintendent's Residence and encouraging interpretation of the site. The 1913 residence was declared a site of National Significance in 1991.

The Superintendent's Residence is now maintained and operated by the Saskatoon Forestry Farm Park and Zoo Administration and continues to be offered for rent as a retreat for special events and workshops. The building was rented 35 times in 2012, and groups appreciate the location, history, and self-catering options available.

The Friends of the Forestry Farm House (FFFH) continues to provide heritage-based educational programs on site; usually to a grade 3 level. The program can be modified to be inclusive of more ages. During 2012 the FFFH hosted one school per week in the spring which is the maximum number that their volunteer base can accommodate – many of these educational events were all day events as the Zoo Society and FFFH would switch students during the lunch break. This fall also saw an increase in school programming, a totally new trend.

The last Sunday of each summer month the Superintendent's Residence was open to the public, and a walking tour was provided. This year, there were four walking tours and open houses which translated to 13 walking tour participants and 90 people toured the house. This is a significant increase from 2011, the result of tying in dates with other planned activities in the Park. The general public is very appreciative of being able to tour the house and learn more about the site.

The FFFH have updated the interpretive display at the Superintendent's Residence and are creating a new website in 2013. For the 100th anniversary (Centennial Year) of the creation of the Sutherland Forestry Nursery Station (now the site of the Saskatoon Forestry Farm Park and Zoo) the FFFH have commissioned Sara Williams to produce a centennial book which will highlight the horticultural significance of the site.

The Friends of the Forestry Farm House hosted three very successful fundraising events during 2012. The Valentine's Supper was well attended and the Fall Supper was sold out as per usual. The Friends of the Forestry Farm House hosted the second annual Spring Art Show and Sale continues to increase momentum with additional artists and an increase in patrons attending this event. The money raised from these events is being used for interpretation and will also serve as the seed money for the Centennial Book.

SASKATCHEWAN PERENNIAL SOCIETY



The Saskatchewan Perennial Society was very active again this year thanks to the high energy and enthusiasm of its Board of Directors and its many member volunteers. We reached a membership of 160 this year and our events and activities were well attended.

The line-up of presentations during the fall and winter months included; Judy Harley with "The Love of Lilies"; Corinne Hannah with "The Best of the Calgary Zoo Gardens"; "The Gardens of Scotland" presented by Bernadette Vangool and "New and Old Drought Tolerant Perennials" by Sara Williams. These events are held at St

James Anglican Church on Dufferin Avenue and are free and open to the public.

The spring and fall plant exchanges are events held at the Auditorium at the Forestry Farm Park and Zoo. These are very busy and well attended events that provide our members with a way to increase diversity in their gardens using plants proven hardy by gardeners in our area. In the spring we included a plant sale, and in the fall a bulb sale to raise funds for our Society, so that we can keep memberships affordable.

We maintain two gardens at the Forestry Farm Park. Members of our Society were kept busy through the summer with "Labour and Learn" work bees at the Robin Smith Meditation Garden and the Heritage Rose Garden. In preparation for the 100th anniversary of the park in May of 2013, we revised the Heritage Rose Garden and added daylilies and tulips to some of the beds to ensure a splash of colour throughout the growing season. Labour and Learn parties mulched the main garden beds to help in controlling weeds and retaining moisture during dry spells. We moved peonies to sunnier locations and in the fall we added bulbs to the south beds of the garden. We had many volunteers out throughout the summer making light work of all the tasks that needed attention.

The Saskatchewan Perennial Society again provided a weekly gardening column to the citizens of Saskatoon. The column now appears in "Bridges".

We are proud to announce that our new website is up and running. Please visit our site for information about our Society and upcoming events at www.saskperennial.ca.

Submitted by Bernadette Vangool
Treasurer,
Saskatchewan Perennial Society
(Phone 343-7707)

2012 DONOR SUPPORT

SASKATOON ZOO FOUNDATION

Saskatoon Zoo Foundation

The Saskatoon Zoo Foundation and the SFFP&Z benefit from the generous support of the following businesses and corporate community, individuals and families.

Defenders Category \$25,000 - \$99,999 (Bison)

- Potash Corp Events Pavilion
- Potash Corp Billboard Sponsorship
- Potash Corp Daycamp Sponsorship
- Affinity Credit Union Capital Campaign Donation
- Supreme Steel inkind for Events Pavillion
- Prairie Maintenance inkind for Events Pavillion
- Nordic Industries

Providers Category \$5,000 - \$24,999 (Cougar)

- Precision Ashphalt
- Northern Black Top
- Arial Electric
- Dutch Growers
- Harris Rebar
- R.Litz and Sons Company Ltd
- Fast Track
- Keith Tallon

Partners Category \$1,000 – 4,999 (Wolf)

Supporters \$100 - \$999

- Betty Reynolds
- Income Assistance and Disability Services
- AIM Electric
- Jerry and Tina Grandy
- Monica Gillespie
- Rob & Barb Griffith
- Sue & Ric Frayn
- Judy and Dave Thompson
- Investors Group
- Todd Knihnitski
- Ginny Ribaric

Exhibit Sponsorship Program

Each sponsor pays \$3,000. A sign recognizing the family/business is displayed at the exhibit for 5 years. Funds are used to support projects with the SFFP&Z.

In 2012, the following companies elected to re-sponsor their exhibit for an additional 5 years:

- fastprint saskatoon
- Star Egg
- Heather Ryan & L. David Dube Foundation
- Hy-Grade Millwork
- Early's Farm & Garden
- Moore Financial Services
- JNE Welding
- LaRoche McDonald

SASKATOON ZOO SOCIETY

Donors contributed over \$30,500 to the Saskatoon Zoo Society in 2012. The funds were used to support the many programs offered by the Saskatoon Zoo Society. This amount of contributions includes \$5,000 from PotashCorp to help fund the Summer Zoo Camp Program and \$16,000 from Cameco for funding Family Day activities.

TO: Secretary, Planning and Operations Committee
FROM: General Manager, Community Services Department
DATE: May 13, 2013
SUBJECT: Kinsmen Park Train – Contribution and Naming Rights Agreement
FILE NO.: CK. 4205-9-3 and LS. 4206-KI-12

RECOMMENDATION: that a report be submitted to City Council recommending:

- 1) that the Contribution and Naming Rights Agreement between the City of Saskatoon and Canpotex Limited be approved; and
- 2) that His Worship the Mayor and City Clerk be authorized to execute the Agreement under the Corporate Seal.

TOPIC AND PURPOSE

Approval of the Contribution and Naming Rights Agreement (Agreement) provides a substantial financial payment that will be used for the design, purchase, delivery, and installation of the new train and track in Kinsmen Park.

REPORT HIGHLIGHTS

The Agreement is created to recognize Canpotex Limited (Canpotex) for the financial contribution towards replacement of the train and track at Kinsmen Park.

STRATEGIC GOALS

Meeting the Strategic Goals of “Asset and Financial Sustainability,” along with “Quality of Life” begins with the vision of: “Saskatoon continues to grow and prosper, working with its partners and neighbours for the benefit of all.” Creating great partnerships can create a lasting legacy for the benefit of the entire city.

The City of Saskatoon (City) has increased its revenue sources for the Kinsmen Park project through partnerships with the private sector. These partnerships establish levels of service for rehabilitation of assets. Citizens have access to facilities and programs that promote active living, and enjoy the natural beauty and benefits of parks, trails, and the river valley which brings people together. The revitalized Kinsmen Park will continue to bring people together in this fun and exciting environment.

BACKGROUND

In October 2010, Canpotex announced they would sponsor the replacement of the old train and track in Kinsmen Park.

At its December 5, 2011 meeting, City Council approved the Kinsmen Park Master Plan (Master Plan). The Master Plan identified how Kinsmen Park will be developed over three phases:

- 1) Phase One: short term (0 to 5 years);
- 2) Phase Two: near term (6 to 10 years); and
- 3) Phase Three: long term (11 to 25 years).

At its April 16, 2012 meeting, City Council approved the Space2Place contract for detail design and construction administration of Phase One of the Master Plan including the replacement of the train and track in Kinsmen Park.

REPORT

Key Terms of the Agreement

Key terms of the Agreement between the City and Canpotex are as follows:

1. Canpotex is recognized as the primary sponsor of the train.
2. The term of the Agreement is 20 years commencing January 1, 2014, and expiring December 31, 2033.
3. Canpotex will contribute \$1,025,000 to the City for the design, purchase, delivery, and installation of the train and track in Kinsmen Park. Upon execution of the Agreement, Canpotex will pay the sum of \$125,000 on July 1, 2013, with nine additional monthly payments of \$100,000 each, commencing on August 1, 2013, and ending April 1, 2014.
4. During the term, Canpotex shall have the right to have signage attached to the train using the Canpotex name, word mark, and logo.
5. In addition, Canpotex shall have the right to use the displays near the train to place advertising, signs, and other marketing materials. Canpotex will also have the right to place temporary signage on the site during construction of the train and track.
6. Canpotex acknowledges and agrees that third parties, or licensees, of the City may hold events in Kinsmen Park. Canpotex agrees that the City and its licensee are permitted to hold such an event and post temporary signage acknowledging the third party as a sponsor of the event.
7. Canpotex acknowledges and agrees that licensees of the City may have corporate sponsorship from another company. In such a case, Canpotex agrees that the City is permitted, under this Agreement, to allow its

licensee to post signage near the train acknowledging the licensee's corporate sponsor.

8. Canpotex acknowledges and agrees that the City may accept or seek donations to facilitate the operation of the train or purchase pieces of equipment for the train. Such donations will be recognized on a donor wall in Kinsmen Park.
9. The City acknowledges and agrees that Canpotex may directly accept or seek donations (Supplementary Contribution) which Canpotex will use toward funding the design and installation of the train and track at Kinsmen Park. Canpotex will provide notice to the City if a Supplementary Contribution has been received. The supplementary contributor will be entitled to the same rights and privileges provided to Canpotex in the Agreement.
10. Canpotex shall have the right to change its logo on the train and all related signage subject to Canpotex paying all costs associated with such a change.
11. There are the usual contract provisions requiring each party to indemnify one another for acts or omissions, to address providing notice to each party, and addressing amendments to the Agreement.

OPTIONS TO THE RECOMMENDATION

City Council may choose to not approve the Contribution and Naming Rights Agreement. This option is not recommended since signing this agreement allows a business relationship between the public sector and the private sector that is of mutual benefit to both parties. The new train and track at Kinsmen Park will provide Canpotex a unique opportunity to increase community presence within Saskatoon. In turn, Canpotex's contribution will provide enjoyment to many children and families as they ride the new train in Kinsmen Park.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The contribution and naming rights sponsorship of \$1,025,000 is a substantial contribution that will be used to off-set capital expenditures for the design, purchase, delivery, and installation of the new train and track in Kinsmen Park. In the event the design, purchase, delivery, and installation of the train costs vary from the estimates, then the parties have informally agreed to meet and review the contribution terms, which would entail either seeking a slight increase in the contribution or a reduction in the contribution if final costs of the project are less than the estimate.

The operating costs associated with the train will be included in the 2014 Operating Budget.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

In the fall of 2010, the Administration began discussing with Canpotex the conditions of replacing the train and track in Kinsmen Park. Canpotex will continue to be involved throughout the design, purchase, delivery, and installation of the new train and track in Kinsmen Park.

COMMUNICATION PLAN

A communication plan for Kinsmen Park is being developed through the Marketing Section of the Community Services Department. The Leisure Services Branch will work with Canpotex to identify the right time to formally recognize the signing of the Agreement.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The deadline to supply all the labour, material, equipment, and supervision to design, fabricate, deliver, and install the train and track in Kinsmen Park is May 31, 2014.

The term of the Agreement is 20 years commencing January 1, 2014, and expiring December 31, 2033.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety/CPTED implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENT

1. Contribution and Naming Rights Agreement

Written by: Brad Babyak, Integrated Facility Supervisor

Reviewed by: “Cary Humphrey”
Cary Humphrey, Manager
Leisure Services Branch

Approved by: “Randy Grauer”
Randy Grauer, General Manager
Community Services Department
Dated: “May 16/13”

Approved by: “Murray Totland”
Murray Totland, City Manager
Dated: “May 17/13”

Contribution and Naming Rights Agreement

This Agreement made and entered into this ____ day of June, 2013.

Between:

Canpotex Limited, a Canadian Corporation, carrying on business in the City of Saskatoon, in the Province of Saskatchewan (“Canpotex”)

- and -

The City of Saskatoon, a municipal corporation pursuant to the provisions of *The Cities Act*, S.S. 2002, c. C-11.1 (the “City”)

Background

- A. The City owns and is redeveloping park space in the City Park area of the City of Saskatoon (“Kinsmen Park”), which work includes the design, purchase and installation of a 1/3 scale locomotive, passenger cars, station and track, a schematic of the development is attached to this Agreement for reference as Schedule “A”.
- B. Canpotex wishes to make a financial contribution toward the design, purchase delivery and installation of a 1/3 scale locomotive, passenger cars, track and other ancillary facilities (the “Train”), and which Train is further detailed in the attached Schedule “B”.
- C. This Agreement sets out the obligations of the City and Canpotex with respect to the receipt by the City of this financial contribution for the design, purchase, delivery and installation of the Train.

Now therefore Canpotex and the City agree as follows:

Funding

1. The parties agree the funding and payment schedule applicable to this Agreement shall be as follows:
 - (a) Canpotex shall contribute One Million Twenty-Five Thousand Dollars (\$ 1,025,000) to the design, purchase, delivery and installation of the Train in Kinsmen Park (the “Contribution”) by way of an initial payment to the City of One Hundred Twenty Five Thousand Dollars (\$ 125,000) payable on July 1, 2013, and by nine additional monthly payments of One Hundred Thousand Dollars (\$100,000) each, commencing on August 1, 2013 and

continuing on the first day of each and every month thereafter up to and including April 1, 2014; and

- (b) the City shall keep Canpotex fully advised as to the progress of the design, purchase, delivery and installation of the Train.

Development and Construction of the Train

- 2. The parties agree the following terms apply to the design, purchase, delivery and installation of the Train:
 - (a) the City shall use the Contribution for the purpose of the design, purchase, delivery and installation of the Train at Kinsmen Park, which design, purchase, delivery and installation will be made by the City with the prior written consent of Canpotex, acting reasonably; and
 - (b) in the event that the City must vary from the proposed redevelopment, as a result of either an engineering or regulatory reason, it shall promptly advise Canpotex of any such variation and obtain Canpotex's prior written consent, acting reasonably.

Naming and Promotional Rights

- 3. (1) During the term of this Agreement, namely from January 1, 2014 to December 31, 2033 (the "Term"), the City hereby grants Canpotex the exclusive rights to be recognized as the primary sponsor of the Train. During the Term, Canpotex shall have exclusive naming rights with respect to the Train.
- (2) In addition to any other rights and privileges granted by the City to Canpotex as set out in this Agreement, the City acknowledges and agrees that during the Term the rights and privileges granted to Canpotex hereunder shall include:
 - (a) the right to have signage attached to the Train using the Canpotex name, wordmark and logo (collectively the "Marks");
 - (b) the right to use the displays near the Train to place advertising, signs and other marketing materials, including the Marks, as described in this Agreement; and
 - (c) the right to place temporary signage on the site during construction of the Train. Such temporary signage will include the Marks with "Future Home".

- (3) All references to the Train, which are made or generated by the City or Canpotex, or persons or entities engaged by the City for the management or operation of the Train, shall refer to the Train by the full and complete Marks. By way of example and not in limitation of this provision, the Train shall be identified and referred to by the full and complete Marks, in all advertising and promotional materials pertaining to the Train and in advertising and promotional materials for any and all events held at the Train station site from time to time.
- (4) Notwithstanding the previous subsection and subject always to the terms of this Agreement, the City may include its name and/or wordmark in any material, whether printed or otherwise.
- (5) The City and Canpotex shall provide to each other the name of an individual contact person or persons that will serve as the point of contact to review or consult with respect to the use of names and Marks, marketing vehicles and other aspects of this Agreement.
- (6)
 - (a) **Event Sponsors:** Canpotex acknowledges and agrees that third parties or licensees of the City may hold events at the Train station site which are sponsored by other marketing and logistics companies. Canpotex agrees that the City and its licensee is permitted under this Agreement to hold such an event, post temporary signage acknowledging the other marketing and logistics companies as a sponsor of the event and include such sponsor's name and wordmark in advertising for that event;
 - (b) **Corporate Sponsors:** Canpotex acknowledges and agrees that licensees of the City may have corporate sponsorship from another marketing and other logistics companies. In such a case, Canpotex agrees that the City is permitted under this Agreement to allow its licensee to post signage near the Train acknowledging the licensee's corporate sponsor; provided that, the City obtains Canpotex's written consent prior to the placement of signage, which consent may not be unreasonably withheld. Notwithstanding any other provision contained hereunder to the contrary, under no circumstance will the City permit any such signage to be placed in close proximity to any signage or other Canpotex signage, or diminish or detract from the value or reputation of the Train, the Marks or from Canpotex's rights under this Agreement; and
 - (c) Notwithstanding this subsection, the City agrees that any rights or permissions it grants to any third party to post signage, promote or advertise near, in or about the Train shall not diminish Canpotex's rights hereunder, including, without limitation, in the signage. In the case of an event, the City will ensure that any and all signage, advertising and other marketing material of any company who is an event sponsor may be placed no sooner than two (2) weeks prior to the event and shall be removed immediately after the event.

- (7) Canpotex acknowledges and agrees that its exclusivity is limited to the Train and assorted marketing and advertising rights as set out herein. Subject to this Agreement, the City may enter into subnaming agreements for portions of the exterior of the Train station site.
- (8) The City agrees that under no circumstances shall it grant any naming rights to third parties where those rights, permitted uses and areas of display of any signage applicable thereto would diminish or detract from the value or reputation of the Train or from Canpotex's naming rights under this Agreement, which determination Canpotex will make in its absolute discretion, acting reasonably. The City agrees to consult with Canpotex prior to making any agreement with a third party for the grant of sub-naming rights for any part of the Train station site and will show Canpotex examples of where and what signage is contemplated in those areas.
- (9) Canpotex acknowledges and agrees that the City may accept or seek donations to facilitate the operation of the Train or purchase pieces of equipment for the Train. Such donations will be recognized on a donor wall at the Train station site.
- (10) The City acknowledges and agrees that Canpotex may directly accept or seek donations of any amount in Canpotex's absolute discretion (the "Supplementary Contribution") from one or more of its rail suppliers (the "Railway") which Canpotex will use toward funding the Contribution. Canpotex will provide Notice to the City if Canpotex has received a Supplementary Contribution, at which point the Railway will be entitled to the same rights and privileges as are provided to Canpotex in this Agreement, specifically including the naming and promotional rights set out in Section 3(2) at Canpotex's direction. The signage recognizing the Supplementary Contribution will include the Railway name, wordmark and logo (the "Railway Marks"). The Railway Marks will be provided by Canpotex to the City in a revised Schedule "C" and may be amended at any time as set out in this Agreement. Placement and use of the Railway Marks will be at Canpotex's ultimate discretion.

Use of Facility Name and Wordmark

4. (1) The Marks to be used for the Train shall be distinctive, a copy of which Marks are appended to this Agreement as Schedule "C". Changes may only be made to the Marks with the written consent of Canpotex.
- (2) All references to the Train, which are made on signage shall refer to Canpotex by its full and complete name and/or Marks.
- (3) Notwithstanding this Agreement, the City may include its name and/or wordmark on signage provided that it does not obscure, diminish or derogate the signage.

- (4) In the event and to the extent that either party desires to change or modify the location or appearance of any signage, such party shall provide the other with written notice of its requested change(s). The City shall incorporate such changes or modifications to the extent it is practicable to do so; provided, however, the party requesting the change shall be responsible for all expenses incurred in connection with the modification, replacement, relocation or reproduction of any signage. Notwithstanding the foregoing, if the City is the party who desires changes or relocation to the signage it agrees to seek Canpotex's prior written consent.
- (5) Canpotex shall have the right to change its Marks on the Train and all related signage subject to Canpotex paying all costs associated with such a change. Notwithstanding the foregoing, Canpotex agrees to seek the City's prior written consent before changing such signage which consent may not be unreasonably withheld.
- (6) Canpotex hereby represents and warrants that the stylized "Canpotex" and K Logo (as shown in Schedule "C" attached hereto) are Marks that Canpotex is entitled to use in Saskatchewan.
- (7) Canpotex hereby licenses to the City the non-exclusive, nontransferable, save as provided for hereunder, revocable, limited license to use, copy and display the Marks throughout the Term, or until termination of this Agreement, whichever is the earlier, solely for the purposes of using the Marks, and all signage in connection with all advertising, promotion and exploitation of the Canpotex name as contemplated in this Agreement. The use of the Marks by the City shall not create any right, title or interest in such Marks and all such uses and goodwill associated with The Marks will enure to the benefit of Canpotex or its licensors. Should Canpotex notify the City that its use of the Marks do not conform to the standards set by Canpotex, the City will bring such uses into conformance as soon as practicable but in any case no later than fifteen (15) days after receiving notice of the non-conformance.
- (8) The City shall not use or permit to be used the Marks in any manner that would reasonably be construed to be derogatory or deleterious to Canpotex and further agrees that it shall not make or permit to be made any statement or commit any action that is inconsistent with the corporate mission and/or mandate of Canpotex as such corporate mission and mandate is communicated by Canpotex to the City.
- (9) Canpotex hereby agrees that it shall not use the City's wordmark in any manner that would reasonably be construed to be derogatory or deleterious to the City and further agrees that it shall not make any statement or commit any action that is inconsistent with the corporate mission and/or mandate of the City as such corporate mission and mandate is communicated by the City to Canpotex.

Signage

5. If parties agree that entrance way finding and/or interpretative signage shall be designed and produced by the City and/or its vendors and indicating the major sponsorship role of Canpotex, and that the design, size and location of such signage shall be determined and agreed to by the parties, acting co-operatively.

Promotion of Kinsmen Park

6. The parties agree the promotion of other Kinsmen Park projects shall be subject to the following:
 - (a) in the event that a unique wordmark is created for the projects by the City and/or its vendors (the “Park Logo”), the parties agree that the City shall have any and all rights, title and interest, including, without limitation, all copyright, trademark or intellectual property rights to any such logo, however, Canpotex shall have an unrestricted royalty-free license to use any such logo, unless this Agreement is terminated, for the purposes of its advertising or promotions in respect of the Train;
 - (b) both parties agree not to use either the Park Logo or the mark of the other in any manner that would reasonably be construed to be derogatory or deleterious to the other and each party further agrees it shall not make any statement or commit any action that is inconsistent with the corporate mission and/or mandate of the other as such corporate mission and mandate are known generally by the public; and
 - (c) the City shall recognize the Contribution and the Supplementary Contribution in all relevant advertising, promotion material or press release it produces with respect to the Train and Kinsmen Park.

City Indemnity

7. The City assumes full and complete responsibility and liability for all matters pertaining to the design, purchase, ownership, construction, delivery and operation of the Train. The City agrees to indemnify and hold harmless Canpotex, together with its respective shareholders, directors, officers, partners, members, principals, agents, employees and other representatives from and against any and all losses, liabilities, costs, expenses, damages, claims, demands, suits, judgments and other obligations arising from or as a result of the design, purchase, ownership, construction, delivery or operation of the Train, except to the extent the same is caused by any willful or negligent act, action or omission of Canpotex or its officers, partners, members, principals, agents, employees and other representatives.

Canpotex Indemnity

8. Canpotex assumes full and complete responsibility and liability for all matters pertaining to its promotion of the Train or the Contribution. Canpotex agrees to indemnify and hold harmless the City, together with its respective officers, partners, members, principals, agents, employees and other representatives from and against any and all losses, liabilities, costs, expenses, damages, claims, demands, suits, judgments and other obligations arising from or as a result of its promotion of the Train or the Contribution, except to the extent the same is caused by any willful or negligent act, action or omission of the City or its officers, partners, members, principals, agents, employees and other representatives.

No Partnership or Joint Venture

9. The parties agree that this Agreement does not and is not intended to create a partnership or joint venture with respect to Kinsmen Park or the Train, and that each party remains independent of the other and that no action of one creates any obligation of the other unless that other party has agreed, in advance and in writing, to be bound by that obligation.

Notice

10. (1) All notices, demands, requests, elections or other communications (collectively “notices”) required or permitted to be given by either party to the other pursuant to the provisions hereof shall be in writing and shall be either personally delivered or transmitted by registered mail, postage prepaid, or by prepaid overnight private courier service, addressed as follows:

Canpotex Limited
400 111 2nd Avenue South
Saskatoon SK S7K 3R7
Attention: Scott E. Rudderham

City of Saskatoon
City Clerk
222 – 3rd Avenue North
Saskatoon SK S7K 0J5

- (2) Personally delivered notices shall be effective upon receipt; mailed notices shall be effective on the earlier of four days after first being postmarked in Canada or such earlier date on which they are actually received or on which acceptance of delivery thereof is refused; and notices transmitted by courier shall be effective on the date they are actually delivered or on the date acceptance of delivery thereof is

refused. The parties and any other party entitled to receive notices or copies thereof shall be entitled to change the address to which the same shall be delivered or mailed by giving notice of such change of address in the manner provided for the giving of other notices.

No Other Terms

11. Each of the parties acknowledge and agree that no representation, warranty, promise, inducement, covenant, agreement or other assurance of any nature whatsoever which is not specifically set forth in this Agreement or in another written document executed by both of the parties has been made by or to, or has been or hereafter shall be relied upon by either party or any officer, director, shareholder, partner, principal, agent, representative, or other person acting for or on behalf of either party.

Independent Counsel

12. The parties acknowledge that each has had the opportunity to be represented by legal counsel of its own choosing in connection with the negotiation, preparation and drafting of this Agreement.

Implementation

13. The parties agree to do, take, execute, acknowledge if required and deliver such further and additional acts, actions, documents, instruments or writings not specifically referred to herein as may be necessary, required, proper, desirable or convenient for the purpose of fully effectuating the provisions hereof including, without limitation, wordmark and service mark licences.

Survival

14. Those provisions contained herein which, by their nature or by the specific terms thereof, require any of either party to perform or refrain from certain acts, actions or activities subsequent to the termination or expiration of this Agreement, shall survive such termination or expiration and shall be fully enforceable thereafter in accordance with the purposes and intentions thereof.

No Waiver

15. No delay or omission on the part of either party to assert or attempt to enforce any right or privilege hereunder shall be deemed to be a waiver of such right or privilege or any other right or privilege for a purpose or to any extent whatsoever.

Time of Essence

16. Time shall be of the essence of this Agreement.

Headings

17. The captions and headings contained in this Agreement shall not be deemed to limit the provisions hereof to any extent whatsoever. All pronouns utilized herein shall be deemed to apply to all genders and numbers as the context may require to make them properly applicable to either party and any and all third parties.

Governing Law

18. Each of the parties is carrying on business in the Province of Saskatchewan and substantially all of the obligations of the parties are to be performed in the Province of Saskatchewan and, therefore, this Agreement shall be construed, interpreted and enforced in accordance with the substantive laws of the Province of Saskatchewan and the federal laws of Canada applicable in Saskatchewan without giving effect to principles of conflicts of laws.

Agreement Binding

19. This Agreement, and each and every provision contained herein, shall be binding upon, shall enure to the benefit of and shall be enforceable by and against the parties and their respective successors, successors in interest and permitted assigns.

Assignment of Agreement

20. This Agreement and the right and obligations of the parties hereunder may not be assigned for any reason whatsoever without the prior written consent of the other party, which consent may not be unreasonably withheld or delayed.

Capacity

21. The parties warrant and represent to each that it is fully authorized to enter into this Agreement and the transactions contemplated hereby and that the execution and performance of this Agreement and the provisions hereof do not and shall not constitute any breach of or default under or with respect to any other agreement, indenture, undertaking or obligation by which such party or any of its assets are bound.

Amendments

- 22. This Agreement shall not be amended, modified, supplemented or altered except by a written instrument executed by the parties sought to be bound by such amendment, modification, supplement or alteration.

Counterparts

- 23. This Agreement may be executed in multiple facsimile or original counterparts, each of which shall be deemed, construed and considered to be an original, but all of which shall constitute one and the same instrument.

Invalidity of Provisions

- 24. Each of the provisions contained in this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any provisions by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision.

List of Schedules

- 25. This Agreement includes the following Schedules:
 - Schedule "A" - Schematic of the Kinsmen Park Development
 - Schedule "B" - Train Details
 - Schedule "C" - Train Station Site Logo's for Marketing Materials

(Remainder of page has been intentionally left blank, signature page to follow)

In witness whereof the parties have entered this Agreement as of the day and year first written above.

Canpotex Limited

Scott E. Rudderham
Senior Vice President, Operations

Ted J. Nieman
Senior Vice President, General Counsel and Secretary

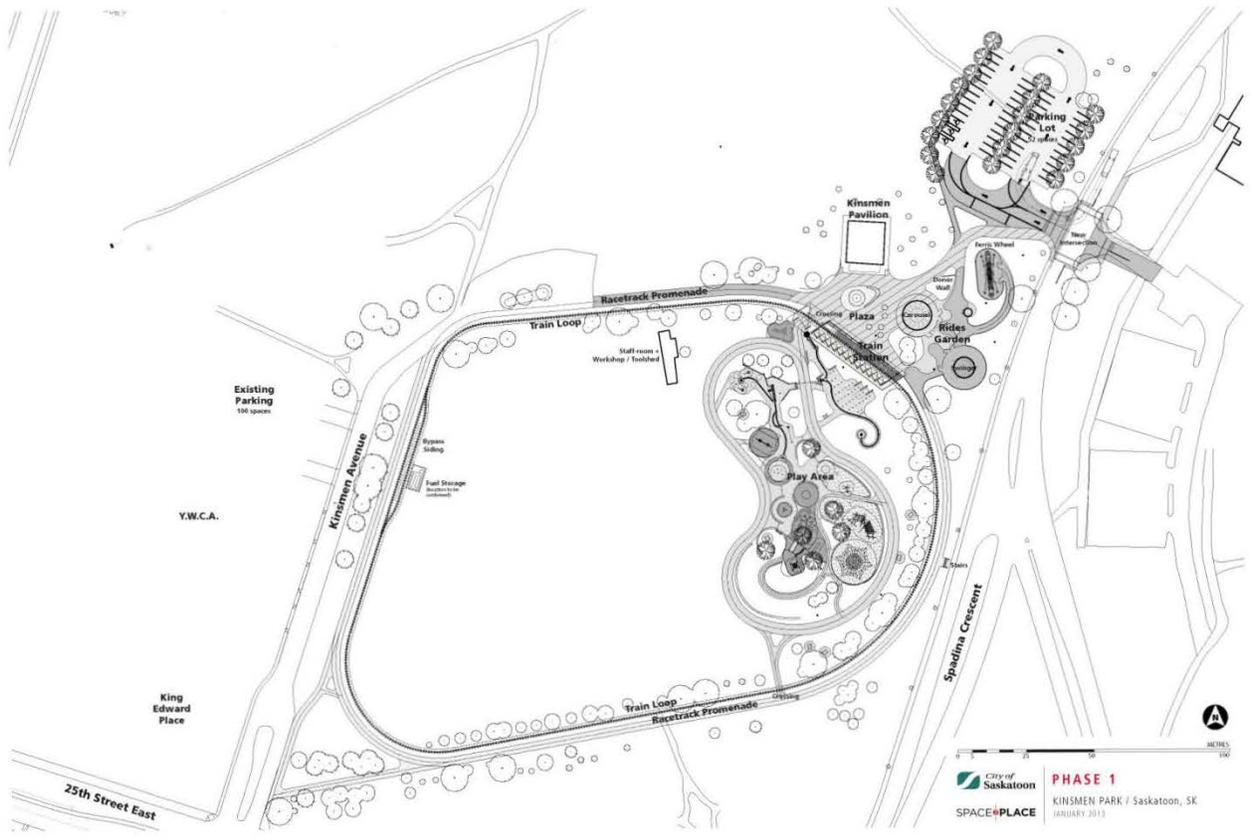
The City of Saskatoon

Mayor

c/s

City Clerk

KINSMEN PARK PHASE ONE



City of Saskatoon
SPACE+PLACE
PHASE 1
KINSMEN PARK / Saskatoon, SK
JANUARY 2013

KINSMEN PARK

TRAIN & TRAIN LOOP

RFP PACKAGE



TRAIN

1/3-SCALE LOCOMOTIVE

- to resemble a modern-day Dash 9 freight train engine (both in shape and graphic design). Refer to drawing No. 1.
- diesel fuel supply
- covered overhead driver's seat
- whistle

3 CARRIAGES

- to resemble modern-day Canpotex freight cars (both in shape and graphic design)
- face-to-face bench seating to accommodate 2 adults or 3 children per seat
- open top

ACCESSIBLE CABOOSE

- covered overhead seating
- wheelchair ramp

OVERALL CAPACITY

- 1 driver
- a minimum of 44 adults or 66 children

TRAIN CLEARANCE ZONES

- the entire train (locomotive, carriages + caboose) must be maximum 29 metres in length
- the carriages and caboose must be maximum 26 meters in length to align with the train station platform
- horizontal clearance zone = 1.143 metres from the centre line of the tracks to any object (except the train station platform)
- vertical clearance zone = 3.048 metres from top of rail elevation
- carriages and caboose must be accessible from a platform 0.381 metres above the top of rail elevation
- centre line of track to platform should be 585mm (for optimal clearance zone of 50mm between the train the and the platform)

TRAIN LOOP

TRAIN TRACK

16 gauge, 20-pound rail installed on recycled plastic ties, refer to drawing No.3 - train track typical detail)

- supply & install train loop 626.6 metres (approx.) length.
- supply & Install 1 bypass siding 58.4 metres (approx.) length, including 2 switches
- leveling of tracks
- back fill between ties with 19mm (3/4") minus granite screenings compacted to 96% S.P.D

NOT IN CONTRACT

- rail bed rough graded and prepared with a base course layer compacted to 96% SPD to train track supplier requirements
- rail bed to be a minimum 0.95 metres wide
- landscape grading

4 CROSSINGS

- 4 pedestrian crossings, refer to drawing No. 2 for layout & No. 4 & 5 for details
- steel ties welded to rails (pre fabricated), including 'lead in' and 'lead out' for each crossing.

NOT IN CONTRACT

- sub-base and base course layer compacted to Geo-technical Engineers requirements
- preparation of concrete foundation structure.
- C.I.P concrete paving to form crossing
- paving or tactile paving adjacent to crossings

GENERAL NOTES

- Refer to drawings for limit of work line.
- Shop Drawings of the Locomotive, Carriages, Accessible Caboose to be approved by the City of Saskatoon prior to fabrication.
- Shop Drawings of the train loop, including layout, crossings to be approved by the City of Saskatoon prior to fabrication.

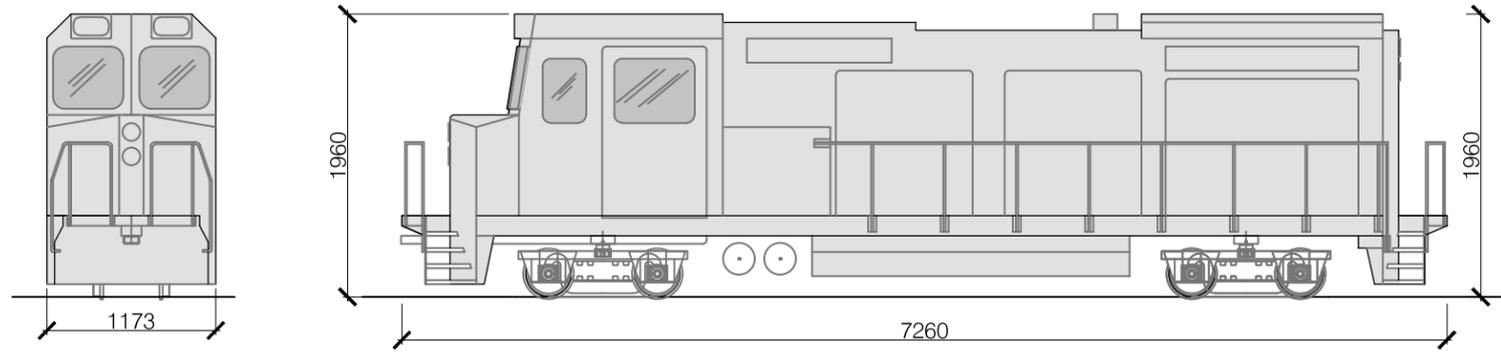
SPACE2PLACE.COM SCALE 1:20 APRIL 2013

TRAIN & TRAIN LOOP NOTES

SUBJECT TRAIN & TRAIN LOOP RFP

PROJECT KINSMEN PARK, SASKATOON, SK

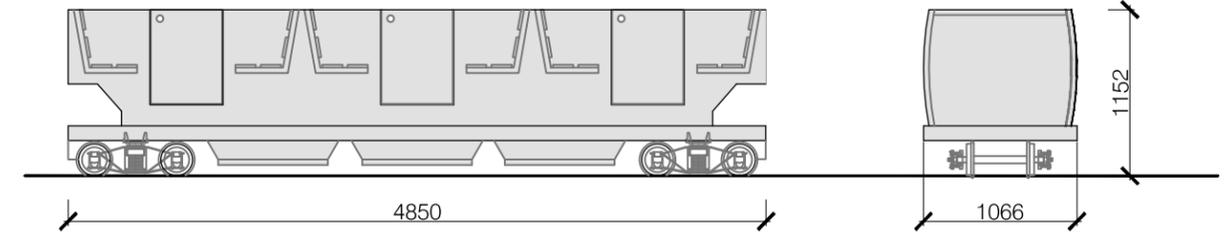
1/3 SCALE LOCOMOTIVE



FRONT VIEW
LOCOMOTIVE
SCALE 1:50

SIDE VIEW

CARRIAGES



SIDE VIEW
CARRIAGE
SCALE 1:50

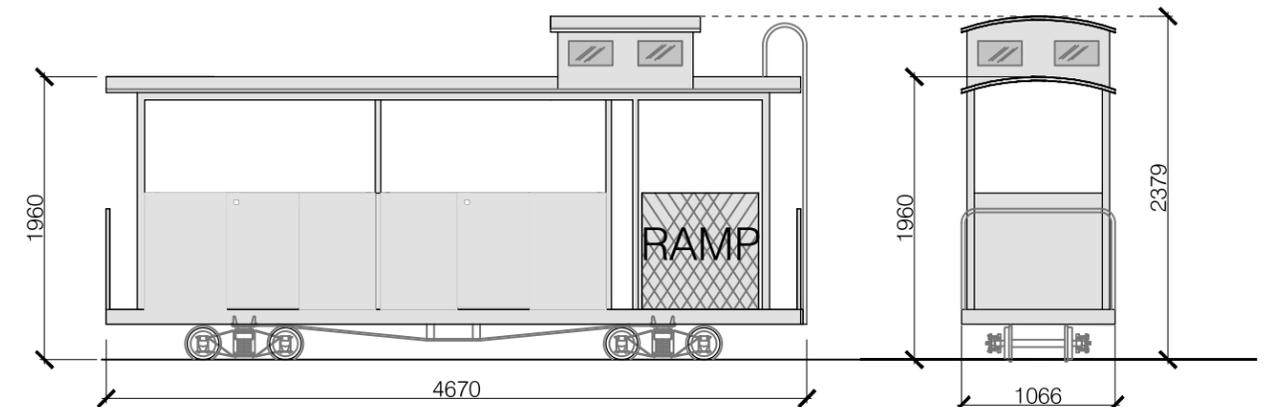
END VIEW



DESIGN INTENT - MODERN-DAY DASH 9 FREIGHT TRAIN ENGINE

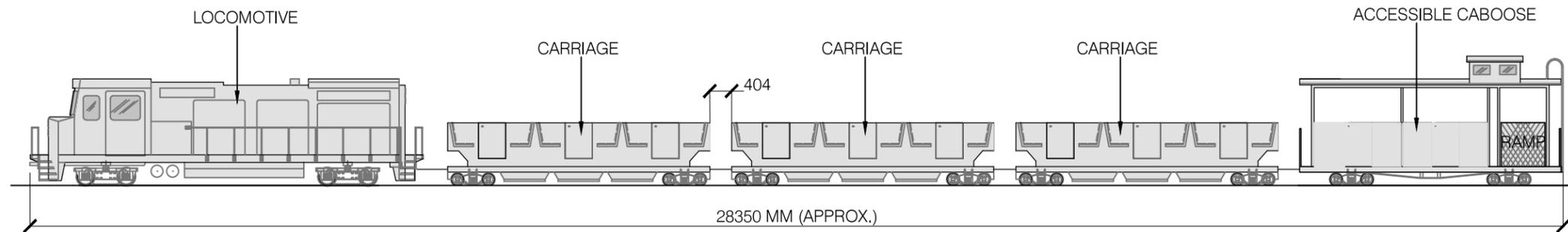


DESIGN INTENT - CANPOTEX FREIGHT CARS



SIDE VIEW
CABOOSE
SCALE 1:50

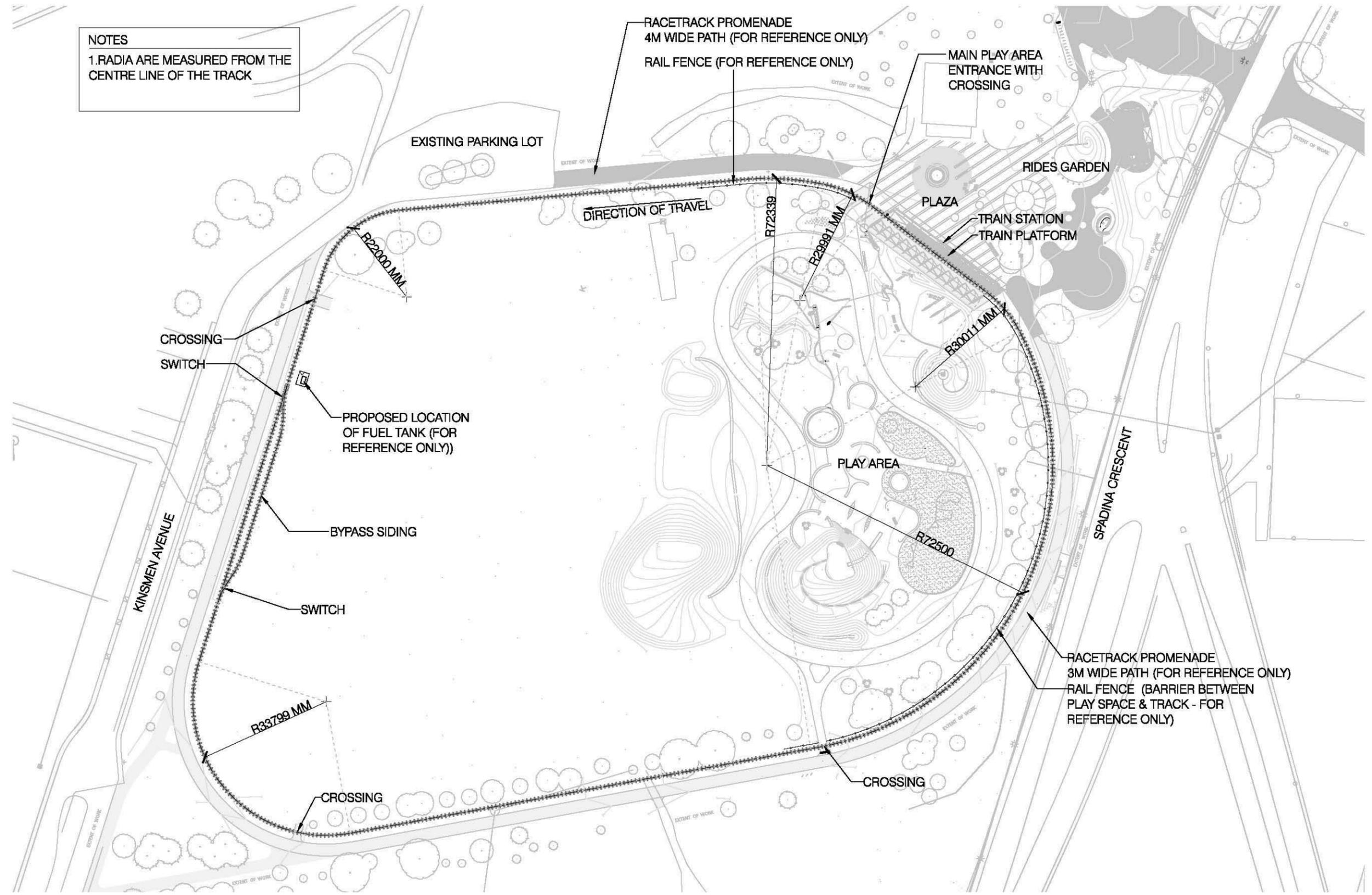
END VIEW



LOCOMOTIVE
SCALE 1:100



NOTES
 1. RADIA ARE MEASURED FROM THE CENTRE LINE OF THE TRACK



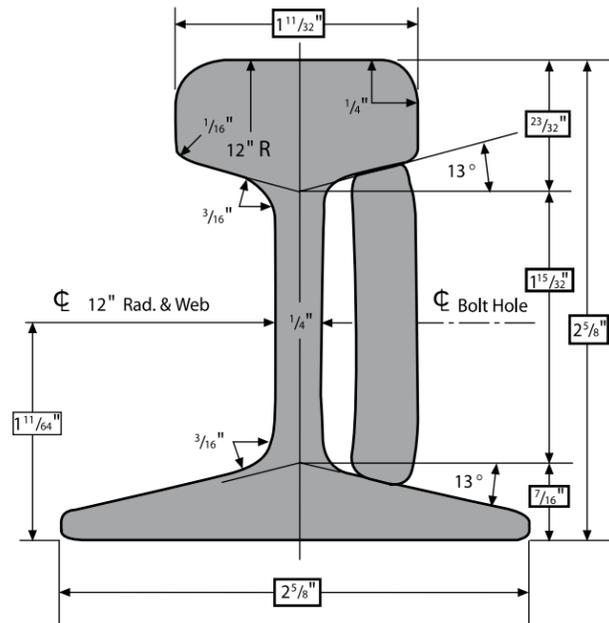
SPACE2PLACE.COM SCALE 1:1000 APRIL 2013

S²P TRAIN LOOP LAYOUT

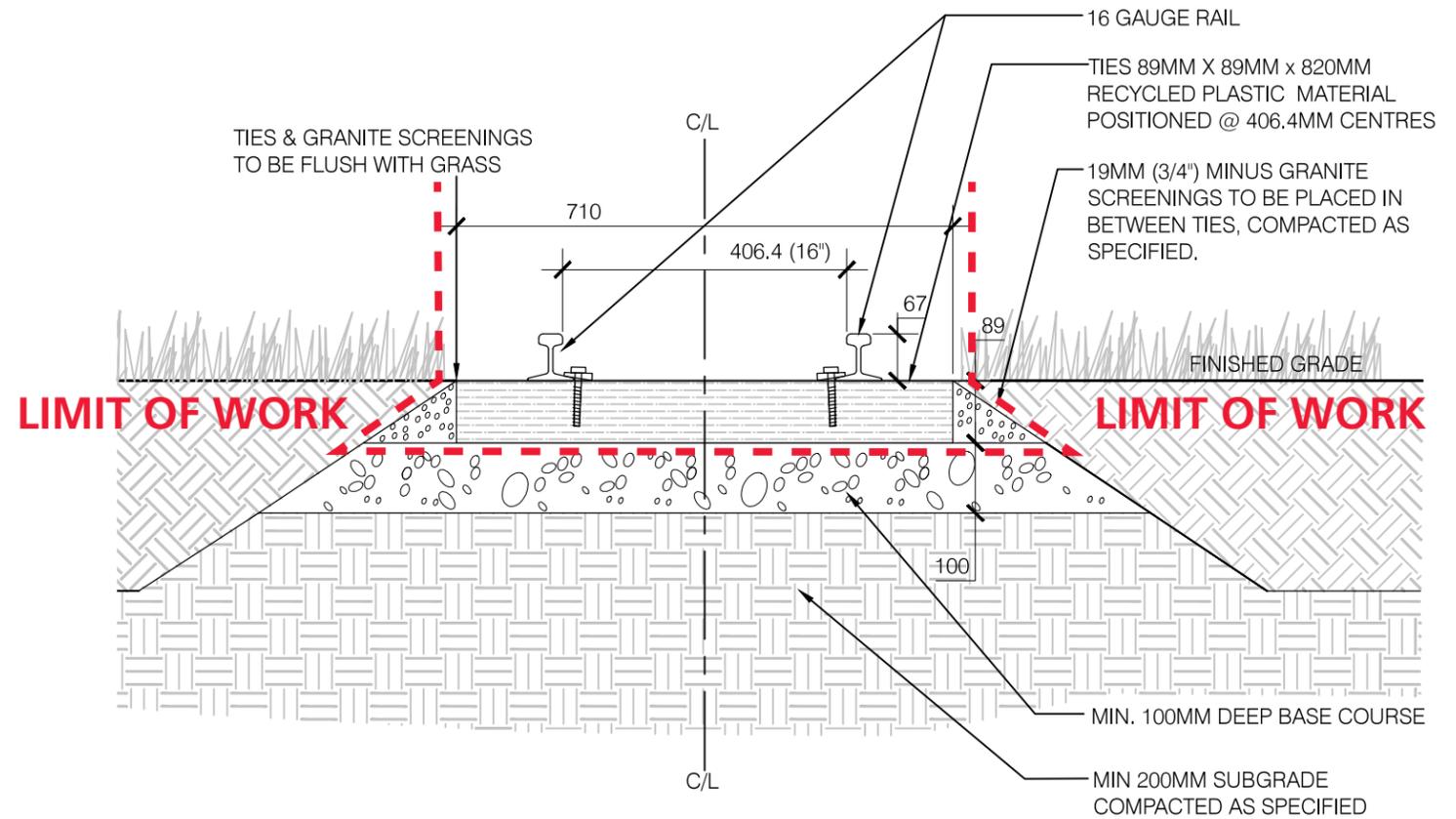
SUBJECT TRAIN & TRAIN LOOP RFP
 PROJECT KINSMEN PARK, SASKATOON, SK

20-Ib A.S.C.E. specifications

Scale: Drawing is actual size



- NOTES
1. REFER TO GRADING PLAN FOR ELEVATIONS.
 2. TRAIN TRACKS AND TIES TO BE INSTALLED BY TRAIN SUPPLIER
 3. REFER TO SPECIFICATIONS SECTION 32 12 16 ASPHALT PAVING.
 4. REFER TO GEO-TECHINICAL INVESTIGATION PREPARED BY P. MACHIBRODA ENGINEERING LTD, DATED JULY 30, 2012 FOR ALL BASE PREPARATION REQUIREMENTS.



SPLICE BAR		RAIL (30 FT)	
16-1/8" length, 3.9 lbs. per pair. 1/2" x 2" button head, oval neck track bolt with heavy square nut.		Area In ²	2.00
30 FT		Sec. Modulus In ³ Head	1.41
LBS/FT (Nominal)	1.83	Mom. Inertia In ⁴	1.93
Pairs		Lbs/Yd (Nominal)	20.0
Net Ton	10.0	Track Feet/Net Ton	150.0
Mile of Track	352.0	Net Tons/Track Mile	35.2

TRAIN TRACK
TYPICAL DETAIL

TRAIN TRACK
TYPICAL PRODUCT (OR SIMILAR APPROVED)

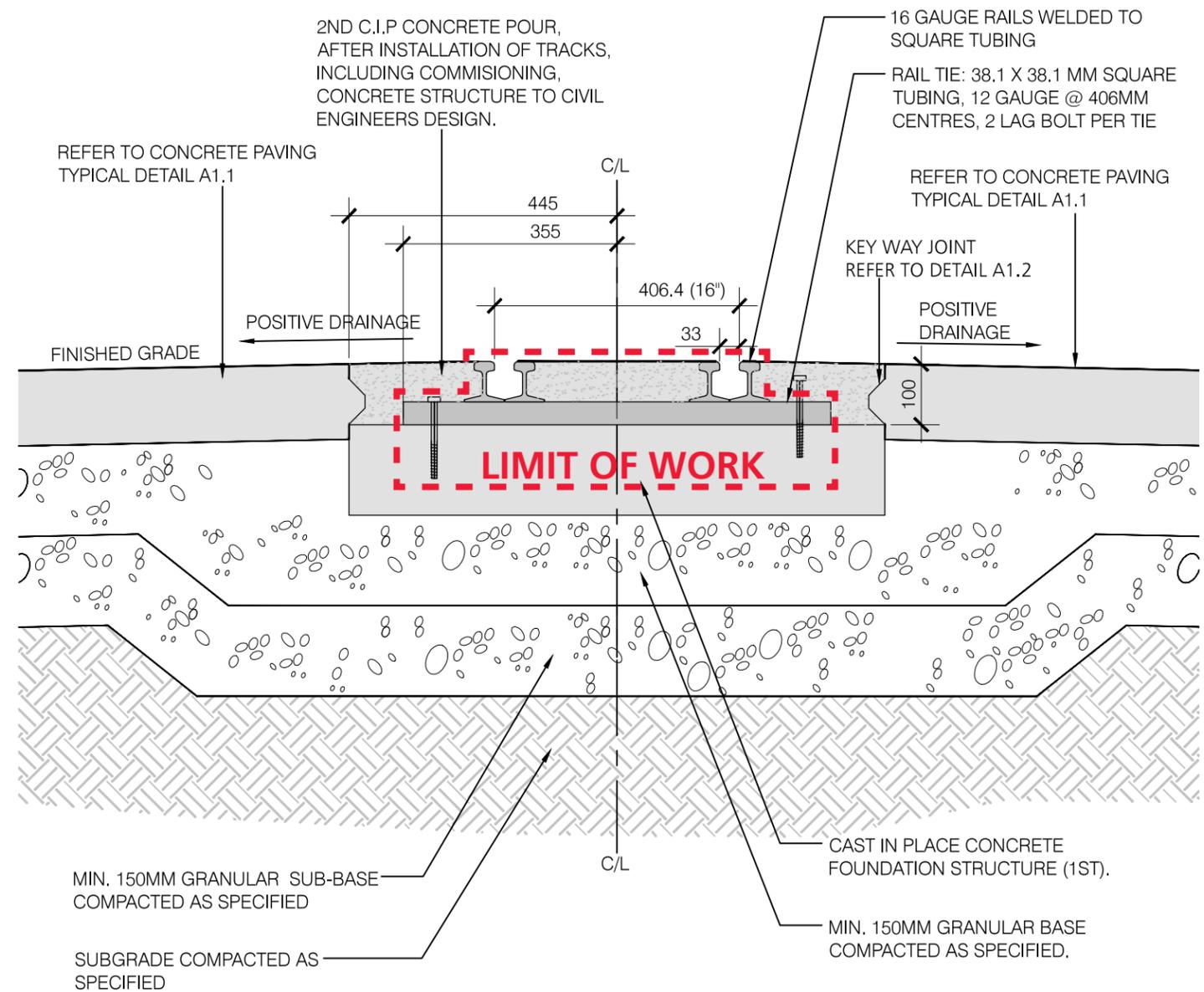
SPACE2PLACE.COM SCALE 1:10 APRIL 2013



SUBJECT TRAIN & TRAIN LOOP RFP
PROJECT KINSMEN PARK, SASKATOON, SK

NOTES

1. REFER TO SPECIFICATION SECTION 03 30 00 CAST- IN- PLACE CONCRETE
2. REFER TO GRADING PLAN FOR ELEVATIONS.
3. TRAIN TRACKS AND TIES TO BE INSTALLED BY TRAIN TRACK SUPPLIER
4. ALL EXPOSED SURFACES OF C.I.P. CONCRETE WALL TO HAVE MEDIUM SANDBLAST FINISH
5. MIN. 50MM CONCRETE COVER OVER REINFORCEMENT
6. ALL EXPOSED FORMED SURFACES TO USE PAPER FACE PLYWOOD.
7. REFER TO SPECIFICATIONS SECTION 32 12 16 ASPHALT PAVING.
8. REFER TO GEO-TECHINCAL INVESTIGATION PREPARED BY P. MACHIBRODA ENGINEERING LTD, DATED JULY 30, 2012 FOR ALL BASE PREPARATION REQUIREMENTS.



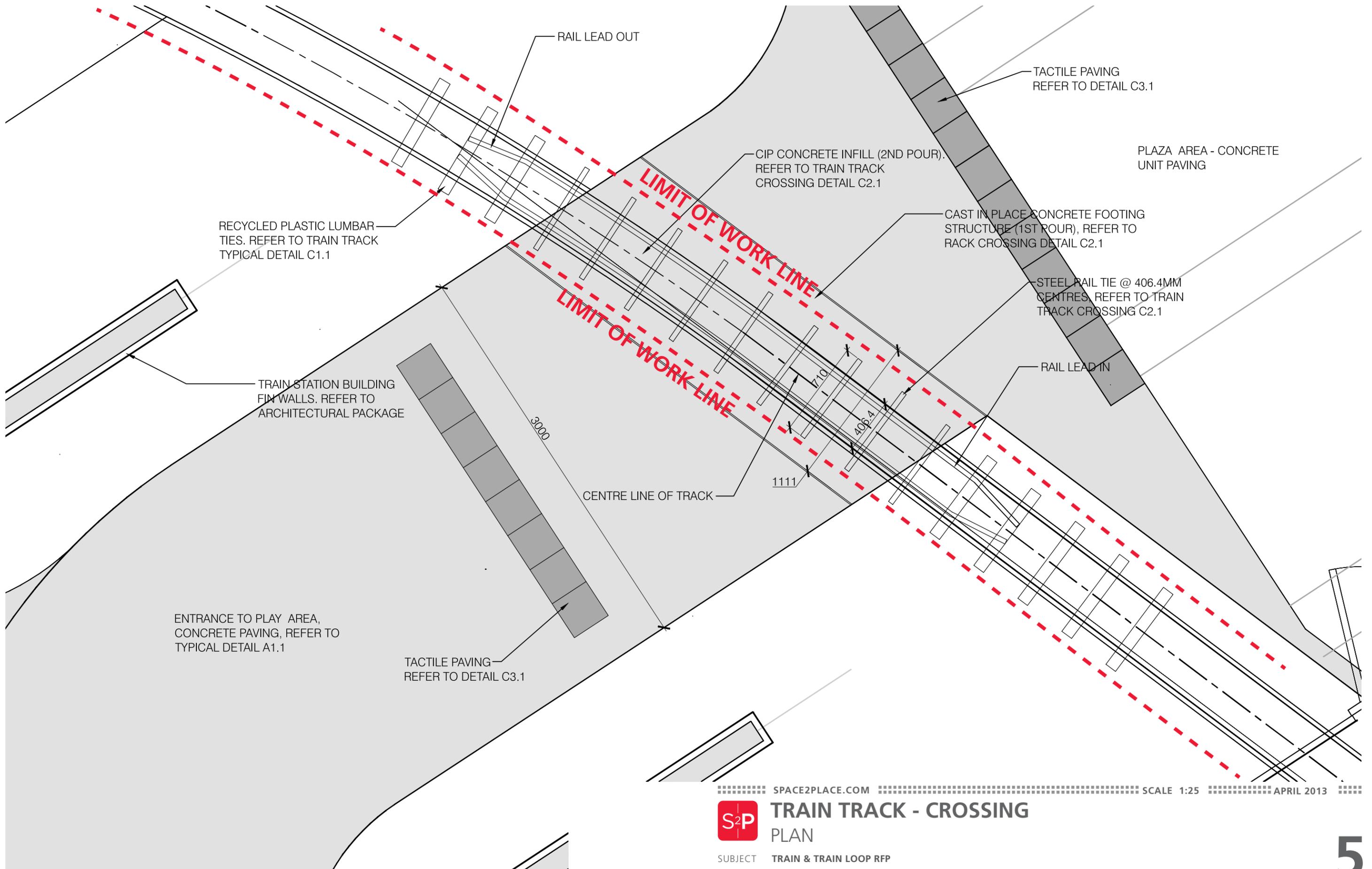
SPACE2PLACE.COM SCALE 1:20 APRIL 2013



TRAIN TRACK - CROSSING
SECTION

SUBJECT TRAIN & TRAIN LOOP RFP

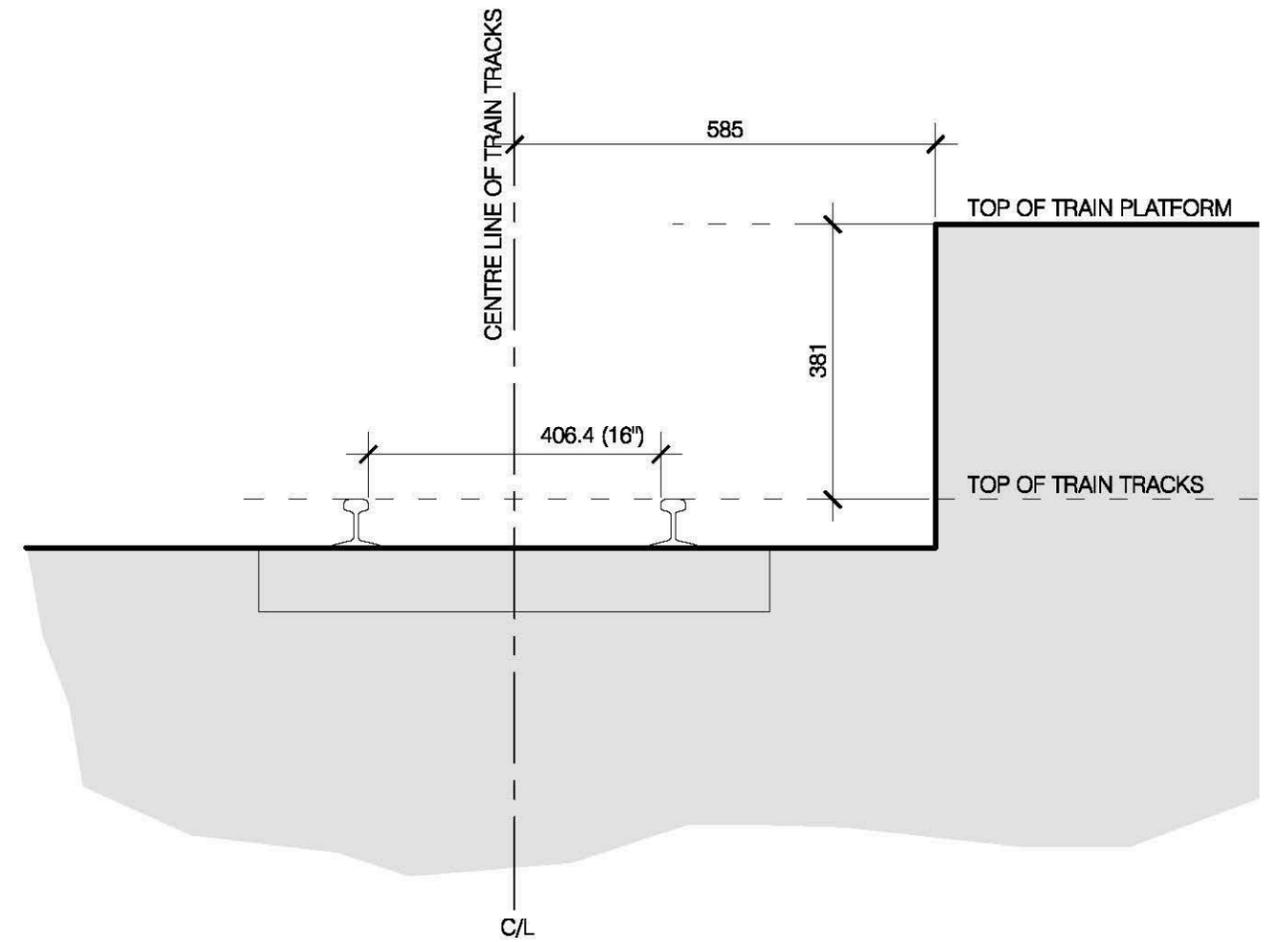
PROJECT KINSMEN PARK, SASKATOON, SK



SPACE2PLACE.COM SCALE 1:25 APRIL 2013

S²P TRAIN TRACK - CROSSING
PLAN

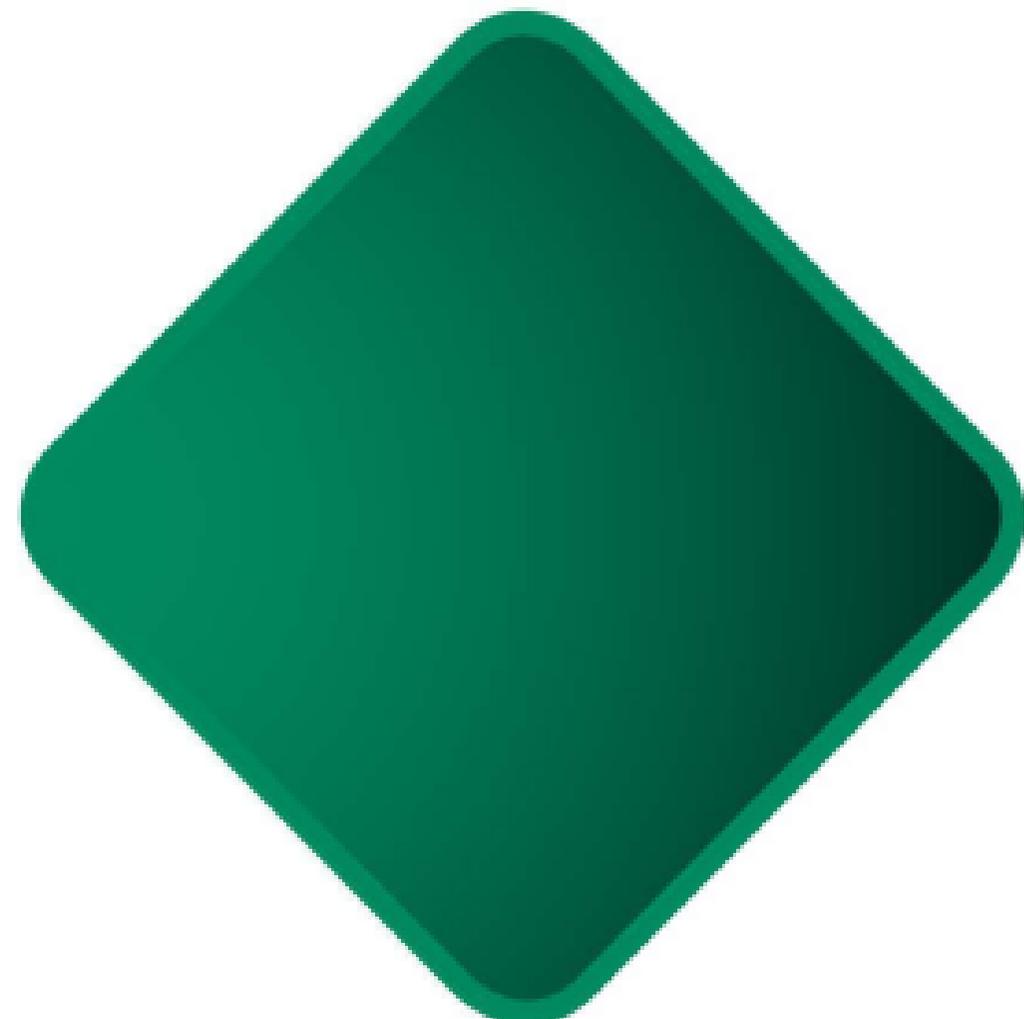
SUBJECT TRAIN & TRAIN LOOP RFP
PROJECT KINSMEN PARK, SASKATOON, SK



S²P TRAIN TRACK - PLATFORM
DIMENSIONS

SUBJECT TRAIN & TRAIN LOOP RFP

PROJECT KINSMEN PARK, SASKATOON, SK



Canpotex

His Worship the Mayor and City Council
The City of Saskatoon

REPORT
of the
ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Execution of Rental Buyout Option of Lease
Capital Project 1357 – Replacement Vehicles and Equipment
Two Motor Graders for Roadways
(Files CK. 1390-1 and IS. 100001)**

- RECOMMENDATION:**
- 1) that the buyout option of the lease with Kramer Limited, for two motor graders, at a combined total cost of \$153,544.60 (including G.S.T. and applicable P.S.T.), be approved; and
 - 2) that Purchasing Services be requested to issue the appropriate purchase order.

Your Committee has considered and supports the attached report of the General Manager, Infrastructure Services Department dated May 15, 2013 requesting approval to execute the rental buyout option of the lease with Kramer Limited for two motor graders, which were rented for the Public Works Roadways Section for six months.

2. Western Yellowhead Air Management Zone
(Files CK. 180-15 and WT 0174-027)

RECOMMENDATION: that the City of Saskatoon become a member of the Western Yellowhead Air Management Zone Inc.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated May 13, 2013 recommending becoming a member of the Western Yellowhead Air Management Zone (WYAMZ), a non-profit organization that works on local air quality management.

3. Water Conservation Initiative – Be Water Wise Campaign
(Files CK. 7900-1 and WT 205-5)

RECOMMENDATION: that the Be Water Wise water conservation campaign be implemented as outlined in the report of the General Manager, Utility Services Department dated May 9, 2013.

Your Committee has considered the attached report of the General Manager, Utility Services Department dated May 9, 2013 regarding the "Be Water Wise" conservation campaign.

Your Committee asked that the report submitted to City Council contain actual costing of water compared to other major cities in western Canada and include details of the communications plan. A copy of the communications plan is attached. In response to the request for comparative water/wastewater pricing between Saskatoon and other major cities in western Canada, the Administration provides the following:

As shown in the following information, the average water bills for Saskatoon remain significantly less than other prairie cities. For example, bills in the second lowest utility, Calgary, are 30% higher than Saskatoon, and Regina's bills are 48% higher than Saskatoon.

Comparison with Other Cities

Meter Size: Consumption:	Residential 5/8" 900 cu.ft./month	Commercial 3/4" 3,000 cu.ft./month
Saskatoon (2013)	\$64.51	\$217.01
Regina (2012)	\$95.54	\$247.77
Calgary (2012)	\$84.05	\$227.66
Winnipeg (2012)	\$93.92	\$299.38
Edmonton (2012)	\$105.24	\$249.10

Following review of this matter, your Committee puts forward the above recommendation.

**4. Proposed Registration Process for Access Transit
(Files CK. 7305-5 and WT 7305-1)**

RECOMMENDATION: that the proposed revised registration process for Access Transit be approved, as outlined in the report of the General Manager, Utility Services dated May 1, 2013.

Your Committee has considered and supports the attached report of the General Manager, Utility Services Department dated May 1, 2013 requesting approval to change the current registration process for applicants of Access Transit. The eligibility criteria remains unchanged.

**5. Saskatoon Transit “Direct-to-Downtown” Communications Strategy
(File No. CK. 7310-1)**

RECOMMENDATION: that the information be received.

Your Committee has considered the attached report of the General Manager, Utility Services Department dated May 28, 2013, providing information on the new Saskatoon Transit “Direct-to-Downtown” service communications strategy.

Following review of this matter, your Committee forwards the report for City Council’s information.

Respectfully submitted,

Councillor D. Hill, A/Chair

TO: Secretary, Administration and Finance Committee
FROM: General Manager, Infrastructure Services Department
DATE: May 15, 2013
SUBJECT: Execution of Rental Buyout Option of Lease
Capital Project 1357 – Replacement Vehicles and Equipment
Two Motor Graders for Roadways
FILE No: IS. 1000-1

- RECOMMENDATION:**
- 1) that the buyout option of the lease with Kramer Limited, for two motor graders, at a combined total cost of \$153,544.60 (including G.S.T. and applicable P.S.T.), be approved; and
 - 2) that Purchasing Services be requested to issue the appropriate purchase order.

TOPIC AND PURPOSE

This report is to obtain approval to execute the rental buyout option of the lease with Kramer Limited for two motor graders, which were rented for the Public Works Roadways Section for six months.

REPORT HIGHLIGHTS

1. Increasing work demands and additional infrastructure needing to be serviced resulted in the necessity to acquire two additional motor graders for snow removal operations during the 2012/2013 winter.
2. The two motor graders which were leased for six months performed very well in terms of reliability, and they obtained a 33% reduction in fuel consumption compared to the older units in the Public Works Roadways fleet.
3. Kramer Limited has offered a buyout option for the two graders, which includes trade-in values for two older units which are due for replacement in 2013, and 100% of the rental fee.

STRATEGIC GOALS

Exercising the buyout of lease option for the two motor graders supports the following City of Saskatoon Strategic Goals:

- Continuous Improvement, as it will provide for a coordinated approach to customer service; and
- Moving Around, as it will help to ensure that streets are maintained in a condition that will allow for the flow of people and goods in and around the city in a safe manner.

BACKGROUND

Increasing work demands and additional infrastructure needing to be serviced resulted in the necessity to acquire two additional motor graders for snow removal operations during the 2012/2013 winter. Vehicle and Equipment Services (V&E) sourced a supplier for a six-month rental of two motor graders.

REPORT

The two motor graders which were leased for six months performed very well in terms of reliability, and they obtained a 33% reduction in fuel consumption compared to the older units in the Public Works Roadways fleet. Public Works has found these units to be useful and has requested that V&E exercise the buyout option of the lease for the two rental units to replace two older graders which are due for replacement in 2013.

Kramer Limited has offered to apply 100% of the rental payments made as credit towards the purchase of these two units. A 3% over Bank of Nova Scotia daily posted prime rate will be applied on the declining balance of the rental period. Also, Kramer Limited has offered reasonable trade-in allowance for the 1989 and 1990 motor graders which are due for replacement. A total savings of \$173,920 is expected.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

The requested approval is in accordance with Council Policy C020-030, Bylaw 8174 and Administrative Policy A02-027.

FINANCIAL IMPLICATIONS

The net cost to the City of Saskatoon for the rental buyout option of the lease for two 2007 CAT 140H motor graders from Kramer Limited, is as follows:

<u>Equipment</u>	<u>Price</u>
2007 CAT 140H s/n: 03190	\$149,900.00
2007 CAT 140H s/n: 03703	\$155,000.00
Less Trade-in Allowance (unit 2209)	(\$31,000.00)
Less Trade-in Allowance (unit 2210)	(\$36,900.00)
Less Rent Paid and Over Hour Usage (2 units)	(\$106,020.00)
Interest (2 units)	\$8,606.00
G.S.T.	\$6,979.30
P.S.T.	\$6,979.30
Contract Price	\$153,544.60
G.S.T. Rebate	(\$6,979.30)
Net Cost to City of Saskatoon	\$146,565.30

There is sufficient funding for this purchase within approved 2013 Capital Project 1357 - Vehicles and Equipment Replacement.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communication plan is not required.

ENVIRONMENTAL IMPLICATIONS

The recommendation in this report will lead to a decrease in diesel fuel consumption of 25%, versus the older model machines. This in turn will reduce our CO₂e emission from 22.5 tons to 16.9 tons.

In addition, based on 1,200 hours usage a year, there will be a further 33% reduction in green house gas emissions due to the newer 2007 emission standard engine.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

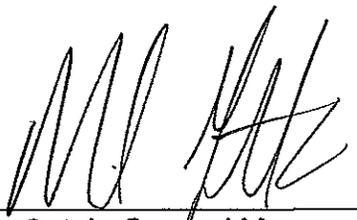
A follow-up report is not required.

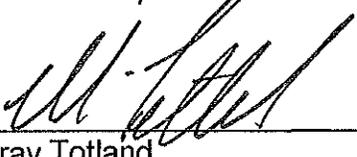
PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Approved by: Rod McKenzie, Manager, Vehicles and Equipment
Facilities Branch

Approved by: Tim Halstead, Manager
Facilities Branch

Approved by: 
Mike Gutek, General Manager
Infrastructure Services Department
Date: May 21, 2013

Approved by: 
Murray Totland,
City Manager
Date: May 21/13

Purchase of rental Motor Graders 2013

TO: Secretary, Administration and Finance Committee
FROM: General Manager, Utility Services Department
DATE: May 13, 2013
SUBJECT: Western Yellowhead Air Management Zone
FILE NO: WT 0174-027

RECOMMENDATION: that Administration and Finance Committee submit a report to City Council recommending that the City of Saskatoon become a member of the Western Yellowhead Air Management Zone Inc.

TOPIC AND PURPOSE

Administration recommends becoming a member of the new Western Yellowhead Air Management Zone (WYAMZ), a non-profit organization that works on local air quality management.

REPORT HIGHLIGHTS

An Air Management Zone is required under the new Canada-wide Air Quality Management System established by the Canadian Council of Ministers of the Environment (CCME). The Western Yellowhead Air Management Zone (WYAMZ) is a non-profit organization established to work on local air quality management under the new Federal requirements. Membership is voluntary and provides an opportunity for a say in air quality management along with opportunities to leverage resources for improved air quality outcomes.

STRATEGIC GOALS

The recommendations in this report support the long-term strategy to eliminate the need for a new landfill under the Strategic Goal of Environmental Leadership.

BACKGROUND

An Air Management Zone is required under the new Canada-wide Air Quality Management System established by the Canadian Council of Ministers of the Environment (CCME) on October 11, 2012. This new Air Quality Management System includes a comprehensive approach to reducing air pollution in Canada by updating Canadian Ambient Air Quality Standards, establishing base-level industrial emissions requirements, and creating Air Management Zones that lead regional air quality coordination to better manage both local emissions and transboundary flows.

The Western Yellowhead Air Management Zone (WYAMZ) is a non-profit organization established to work on local air quality management around Saskatoon under these new Federal requirements.

Membership is voluntary and provides an opportunity for input into air quality management along with opportunities to leverage resources for improved air quality outcomes. Organizations producing oil and gas or operating facilities that report their emissions to the National Pollutant Release Inventory (NPRI) are invited to become members.

The City of Saskatoon Wastewater Treatment Plant reports to NPRI annually. Emissions from this facility have been estimated to comprise approximately 3% of total emissions released into the local airshed.

A representative from Administration has been involved with the Province of Saskatchewan and representatives from industry in the formation of the WYAMZ.

REPORT

An Air Management Zone is intended to operate as an independent, collaborative non-profit organization of industry, government, and other representatives for the purpose of collecting credible, continuous air quality data to report to the public and the new Canada-wide Air Quality Management System.

The Province of Saskatchewan has provided financial and technical support toward the creation of the Western Yellowhead Air Management Zone, the second such organization in Saskatchewan. A letter encouraging membership from the Ministry of Environment is enclosed at Attachment 1.

From the experience of members who are involved in the first Air Management Zone established around Estevan, the benefits of participating in WYAMZ may include:

- Access to credible data that facilitates the management of regional air quality;
- Shared program operating costs among emitting stakeholders;
- Access to real-time air monitoring data via the internet;
- An effective forum for open discussions about air quality concerns and improvement opportunities; and
- Opportunities to build relationships among stakeholders that can lead to the leveraging of resources.

A passive ambient air quality monitoring network comprised of fifteen (15) airpointers has been established. A continuous monitoring station is also live in North Battleford. Monitoring data is posted to the WYAMZ web-site at www.wyamz.ca.

OPTIONS

Council may choose not to participate in the Air Management Zone as membership is voluntary.

POLICY IMPLICATIONS

There are no additional policy implications to report at this time.

FINANCIAL IMPLICATIONS

The annual membership and facility fees for the City of Saskatoon to participate in the Western Yellowhead Air Management Zone (WYAMZ) is \$6063.52 (including GST) per year. Funds have been allocated within the Wastewater Treatment Labs Operating Budget for this expenditure.

A copy of the invoice and covering letter from WYAMZ is provided in Attachment 2.

COMMUNICATION PLAN

Activities of the WYAMZ will be provided annually with the receipt of an annual membership invoice, and a subsequent report will be submitted to Council at that time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If supported, the next report would be provided to Council in April 2014.

ENVIRONMENTAL IMPLICATIONS

Membership with the WYAMZ will allow the City of Saskatoon to participate in initiatives that improve the overall regional air quality and have direct input on decisions that impact the airshed.

PRIVACY IMPACT

There are no anticipated privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED Review is not required at this time.

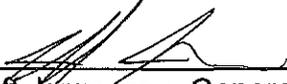
PUBLIC NOTICE

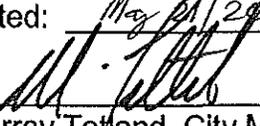
Public Notice, pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Letter from Ministry of Environment dated October 26, 2012
2. 2013 Invoice and Covering Letter dated May 23, 2013

Written by: Brenda Wallace, Manager, Environmental Services Branch

Approved by: 
Jeff Jorgenson, General Manager
Utility Services Department
Dated: May 21, 2013

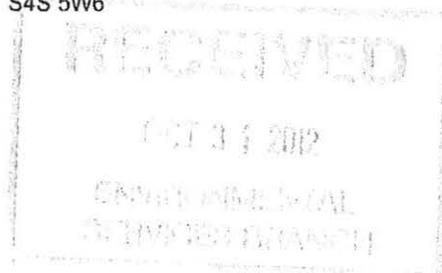
Approved by: 
Murray Toland, City Manager
Dated: May 21/13

WYAMZ Membership 2013



Ministry of
Environment

3211 Albert Street
Regina, Canada
S4S 5W6



October 26, 2012

Dear Environmental Program Manager:

Western Yellowhead Air Management Zone (WYAMZ)

This letter is to provide your Company with recent details of a Canada-wide approach to establish air management zones across all provinces and territories. On October 11, 2012, Canadian Council of Ministers of the Environment (CCME) agreed to begin implementation of the Canada-wide Air Quality Management System (AQMS) in 2013. With collaboration by the federal, provincial and territorial governments and key stakeholders, the new AQMS is a comprehensive approach for reducing air pollution. The AQMS will require air zone management and regional airshed coordination that covers the entire country and helps to better manage local emissions and transboundary flows.

Governments are at varying stages of readiness to begin delineating and managing air zones. There are also substantial differences in the nature of air quality issues and challenges across the country. The implementation of air zones will consider these differences. Air zone management is a mechanism that will help jurisdictions to achieve continuous improvement in air quality, to prevent air quality deterioration, and to ensure ambient air quality standards are met.

WYAMZ is the second of its kind in Saskatchewan and has been developed to implement an air management zone in the Saskatoon-Lloydminster corridor of the province. WYAMZ is intended to operate as an independent, collaborative non-profit organization and for the purpose of collecting scientifically credible air quality data to report to the public, as well as to the new Canada-wide system.

At this stage of provincial air zone development, the Ministry of Environment would encourage your Company to become a member of the WYAMZ to provide for a more effective platform for regional air quality monitoring and reporting. The new Canada-wide system's air zone management approach fits with the Ministry of Environment's Results-based Regulatory model.

Sincerely,

Kevin McCullum, Ph.D., P.Eng.
Chief Engineer, Technical Resources Branch

Western Yellowhead Air Management Zone (WYAMZ)

P.O. Box 1542

Saskatoon SK S7K 3R3

March 23 2013

Attention: Environmental Program Manager

RE: 2013 INVOICE - WESTERN YELLOWHEAD AIR MANAGEMENT ZONE (WYAMZ)

Dear WYAMZ Member:

WYAMZ is pleased to inform you that our Board of Directors has been formed and we have been meeting on a regular basis since June of 2012. We have discussed our boundaries, Board composition, networks and invoicing structure. A passive monitoring network is in place as well as real time continuous air monitoring in Saskatoon and North Battleford. All of this information is available on our website at www.wyamz.ca. We will also, in the very near future, be able to share data from an air monitoring station located in Lloydminster. The WYAMZ Board is planning to establish more airpointers throughout the WYAMZ region to further enhance our air monitoring capabilities.

All sources producing emissions, based on the 2010 National Pollutant Release Inventory (NPRI) data, as self reported by each company; or producing oil or gas based on 2012 production volumes reported to the Ministry of the Economy in the Western Yellowhead Air Management Zone area of Saskatchewan are being invoiced. This is necessary in order to provide quality data to you, our members, and to the public. (See enclosed map and the map on the website at www.wyamz.ca)

Enclosed please find your 2013 invoice for the Western Yellowhead Air Management Zone. The invoice is based on emissions reported to the NPRI, production values, or a combination of both. If you are creating emissions, or are producing oil or gas in the Western Yellowhead Air Management Zone, you are eligible to become a member of the Air Zone Association. Membership in the air zone association is currently voluntary, with industry sharing funding responsibilities for monitoring programs and studies.

In October of 2012, all emitters and producers were sent the following information:

The Canadian Council of Ministers of the Environment has determined that Canada will have Airsheds comprised of Air Management Zones. The new Air Quality Management System (AQMS) is a comprehensive approach for reducing air pollution in Canada. It is the product of an unprecedented collaboration by the federal, provincial and territorial governments and stakeholders. It is currently under development and when implemented the AQMS will include:

- *New Canadian Ambient Air Quality Standards (CAAQS);*
- *Air zone air quality management and regional airshed coordination that covers the entire country and helps to better manage both local emissions and transboundary flows; and*
- *Base-level industrial emissions requirements (BLIERS).*

The invoice process that WYAMZ uses is as follows:

The total WYAMZ budget for the 2013 operating year is \$300,000.00 (for a complete itemized breakdown of the budget please see www.wyamz.ca). For budgeting purposes, half of the operating budget has been allocated to come from oil and gas production, while the other half of the budget is to come from facilities emitting and self reporting to the NPRI. This formula assumes that the company that has the largest NPRI emissions or has the largest volume of oil and gas production creates the greatest environmental footprint.

The invoice process for production volumes will be as follows:

The oil and gas production contribution is \$150,000.00. Production volumes within the zone, reported to the Ministry of Economy, have been tabulated, and the invoiced amount is proportional to your company's percentage of the total production volume.

The facilities emitting and reporting to the NPRI, also contribute \$150,000.00 to the proposed operating budget . To determine invoice amounts, all NPRI emissions from within the WYAMZ area were tabulated. Then the following formula was applied to determine a facility's monetary contribution to the air zone based on these NPRI emissions. The formula is:

The Facility Fee = Facility Emissions Units/Total Emissions Units X Total Operating Costs

(i.e. 100 EUs/ 1000EUs X 150,000.00 = \$15,000.00)

To determine Facility Emission Units, individual pollutants were assigned relative toxicity values. These values were then multiplied by the facility's respective emissions to determine the Facility's Emission Units, and the Total Emission Units for the zone. Relative Toxicity Values are listed below.

Air Pollutants	Regulatory Relative Toxicity
Sulphur dioxide (SO ₂)	1.0
Particulate Matter (PM _{2.5})	2.4
Carbon monoxide (CO)	0.049
Volatile Organic Compounds (VOCs)	2.3
Oxides of nitrogen (NO ₂)	1.1
Hydrogen sulphide (H ₂ S)	32.0

There will be a base membership fee of \$500.00 per organization.

Therefore, if you are a company that has low emissions or you are a small producer you can expect to receive an invoice between \$500.00 and \$1000.00. Larger emitters or producers will receive an invoice of \$30,000.00-\$40,000.00. If you are an emitter and a producer you will receive a 3 line invoice consisting of your membership fee, emissions amount and production volume amount. The more emissions or production associated with your organization the more you will be asked to contribute. This is consistent with other air zone associations in western Canada. As we move forward there is opportunity to review the funding formula at the annual meeting.

Please feel free to contact me with any questions.

Sincerely,



Terry Gibson
Executive Director
Western Yellowhead Air Management Zone (WYAMZ)
Phone: 306 491 9198
Email: wyamz@sasktel.net

Enc.

WYAMZ

INVOICE

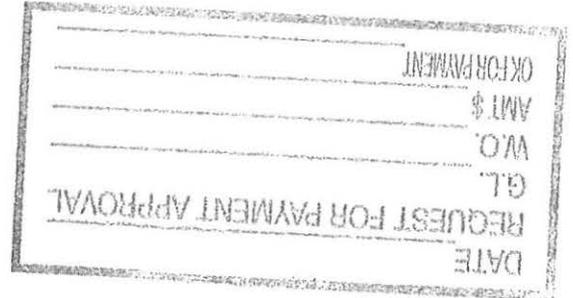
Western Yellowhead Air Management Zone

INVOICE # 2013-047-01
MARCH 23, 2013

Mailing address:
Western Yellowhead Air Management Zone Inc.
P.O. Box 1542
Saskatoon, SK S7K 3R3
Email: wyamz@sasktel.net
Attn: Terry Gibson

GST registration number 82002 5047

TO Brenda Wallace
Manager Environmental Services
City of Saskatoon
222 3rd Ave North
Saskatoon, SK S7K 0J5



INVOICE DATE	PAYMENT TERMS	DUE DATE
March 23, 2013	Due on receipt	

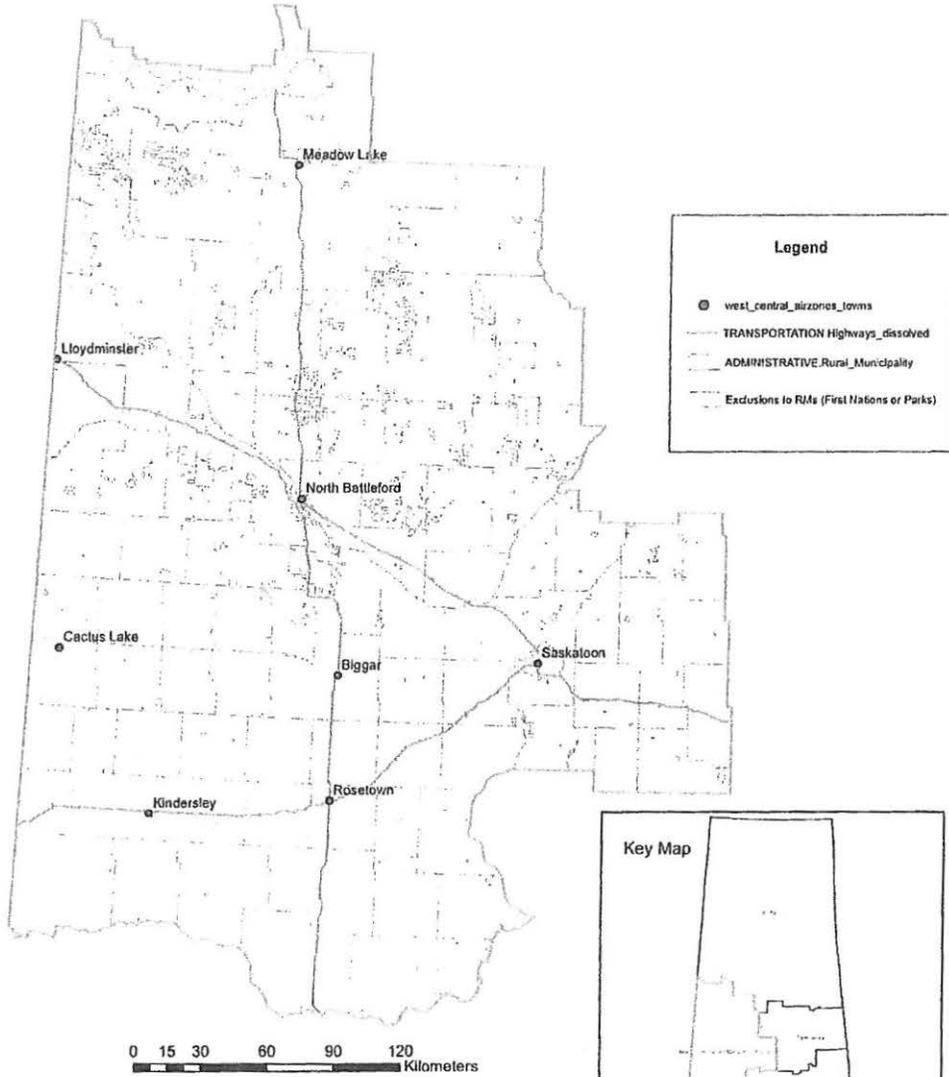
QTY	DESCRIPTION	LINE TOTAL
1	2013 Western Yellowhead Air Management Zone membership fee	500.00
1	2013 Facility fees	5274.78
SUBTOTAL		5774.78
GST		288.74
TOTAL		6063.52

Make all checks payable to Western Yellowhead Air Management Zone Inc. and send to mailing address above.

THANK YOU FOR YOUR PARTICIPATION!

Saskatchewan

Western Yellowhead Air Management Zone



Prepared by Geomatics Services
Prince Albert, SK
Oct. 31, 2012

TO: Secretary, Administration and Finance Committee
FROM: General Manager, Utility Services Department
DATE: May 9, 2013
SUBJECT: Water Conservation Initiative – Be Water Wise Campaign
FILE NO: CK 670-3 and WT 205-5

RECOMMENDATION: that Administration and Finance Committee submit a report to City Council recommending the Be Water Wise water conservation campaign be implemented as outlined in this report.

TOPIC AND PURPOSE

The messages of the Be Water Wise water conservation campaign focus on reducing water consumption among all water use sectors including indoor and outdoor residential, industrial, commercial and institutional (ICI). A phased and strategic approach is suggested that will target outdoor residential first, then large water users within the ICI sector, and finally indoor residential use.

REPORT HIGHLIGHTS

Current water use in Saskatoon is comparative to other Canadian municipalities. The residential sector consumes the largest share of treated water. Outdoor irrigation is a significant factor in water use and peak demand occurs in summer. Water conservation awareness could begin with a focus on this peak demand.

STRATEGIC GOAL

The recommendations in this report support the long-term strategy to reduce the quantity of storm water run-off that is going into the river and the long-term strategy to reduce greenhouse gas emissions, both under the Strategic Goal of Environmental Leadership.

BACKGROUND

On July 26, 2012, City Council received a report on the Be Water Wise Campaign highlighting activities to date. Administration has since prepared options for expanding water conservation awareness through the Be Water Wise campaign.

REPORT

Water Use in Saskatoon

Within Canadian municipalities, including Saskatoon, the residential sector has the highest demand for water of all sectors. Residential water consumption as a percentage of total use has consistently decreased in the last 5 years; however, it still makes up over half of total demand (57% in Saskatoon). In 2012, Saskatoon residents consumed 230 litres of water per capita per day (LCD). This pattern is repeated in cities across the

country. The Canadian average for similar sized municipalities in 2009 was 280 LCD, and a 2012 benchmarking study (in which Saskatoon is a participant) found a median water use for Canadian municipalities of 211 LCD.

Peak Demand in Summer

Peak demand in Saskatoon is largely a summer phenomenon. The volume of water pumped from the Water Treatment Plant on the peak day is compared to an average day to develop what is called a peaking ratio. Peaking ratios highlight the high uses of water in the summer months.

In 2009, the peaking ratio was 1.91, meaning that the peak day was almost double an average day. This ratio declined to 1.51 in 2010, and remained lower in 2011 and 2012 with peaking ratios of 1.66 and 1.61 respectively. This change is largely attributed to wetter growing season conditions requiring less outdoor irrigation. Some change may have also been due in part to the change in rates as the Water Utility adopted an inclining block price structure during this period, meaning users paid more for higher volumes of water.

A hot, dry summer may be expected to result in an increased peaking ratio again.

Reducing the implications peaking has on the operations of the Water Treatment Plant and distribution system is important. The treatment and distribution capacity of the Saskatoon system is more than adequate for an average day. Seasonal peaks can put the system very close to its maximum capacity, meaning the potential for greater vulnerability for the system.

Water Conservation Awareness – “Be Water Wise”

At its June 28, 2010 meeting, City Council received information from the Water Treatment Plant Long Term Capital Development and Expansion Plan addressing water conservation education to defer the need for a new water treatment plant, and other capital expenditures attributed to increased demand. At the time the Plan was developed, implementation of a conservation awareness program to reduce peak water demand by 10% could be expected to defer future capital expenditures required by the Plan. The anticipated benefit to water customers translated to savings ranging from \$3.90 to \$19.35 per year through the expenditure deferral period. Capital Project #2197 - Water Conservation Initiative was established to create this program to encourage the reduction of peak water demand. The program is called Be Water Wise.

The goal of the Be Water Wise campaign is to reduce water consumption in Saskatoon in all sectors. Administration recommends a strategic approach to the implementation of the conservation awareness initiative. The first phase of the campaign, scheduled for the 2013 growing season, will focus on the largest water-using sector, outdoor residential use. The second phase, proposed to be developed for launch in 2014, will target large water users in the industrial, commercial, and institutional (ICI) sector. The final phase will focus on indoor residential consumption.

Indoor residential water conservation is proposed to be the last area of focus because methods such as low-flow toilets, showers, and washing machines are already being adopted by residential consumers. Consumers have responded positively to the ever increasing availability and variety of low-flow fixtures and appliances. In some cases, particularly toilets and washing machines, the water-saving models have almost entirely replaced traditional models in stores. This trend is expected to continue with or without the active participation of the City.

The City of Saskatoon is taking leadership on water conservation within our own facilities. For example, the Access Transit Facility has implemented rain water harvesting for reuse in bus washing and other uses. This, with the implementation of water-saving fixtures has resulted in a 50% reduction in treated water demand. Parks Branch also utilizes an Automated Irrigation Management System (AIMS) to reduce irrigation on the basis of climate and soil moisture conditions sensed by the system.

OPTIONS TO THE RECOMMENDATION

Council may choose to accelerate the timeline for the implementation of the Be Water Wise water conservation awareness campaign to achieve a potentially larger reduction in water use this year.

Conversely, Council may choose to take a smaller role in water conservation awareness and let the marketplace continue to develop water-saving technologies.

POLICY IMPLICATIONS

There are no policy implications at this time.

FINANCIAL IMPLICATIONS

\$35,000 has been allocated within Capital Project #2197 to support the first phase of this campaign. Conservation impacts have, and will continue to be, included in the long term rate models and sales volumes projected by the Water and Wastewater Utility.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

On February 14, 2011, the Saskatoon Environmental Advisory Committee (SEAC) submitted a report "Water Conservation Policy" to Administration and Finance Committee suggesting five water conservation initiatives, including education initiatives and policy changes.

The Be Water Wise water conservation campaign responds to one of the five suggestions provided by SEAC.

COMMUNICATION PLAN

A Communication Plan has been developed to increase awareness of water usage and to motivate all sectors of the community to reduce water use. The campaign will provide options for water conservation by residents and businesses, as well as demonstrate the City's commitment to being a community leader in water conservation through example.

In 2013, the first phase of the campaign, Be Water Wise will provide tips to residents on watering in both wet conditions and dry conditions to retain the overall health and resiliency of residential landscapes while reducing water use. Messages will include when (or when not) to water, how much water to apply, and will provide information on low-maintenance landscaping and water storage techniques as well as advice on washing cars at home or cleaning driveways and sidewalks.

Communication activities will include print media, radio and newspaper advertising, information on the City's website, media releases and social media messages. An online or printed brochure may also be developed to promote the campaign; it can be distributed at appropriate civic facilities and/or events. To increase program recognition and awareness, the Be Water Wise campaign will incorporate a consistent brand identity in all materials as attached (Attachment 1).

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Phase 1 of the campaign is scheduled for launch in June of 2013 and will continue through the summer months. A follow up report on the results of Phase 1 and a plan for Phase 2 would be provided in February 2014.

ENVIRONMENTAL IMPLICATIONS

The energy required to treat and distribute potable water is associated with a significant amount of greenhouse gas (GHG) emissions. GHG emissions resulting from water use by the residential sector in 2012 are estimated at 23,654 tonnes CO₂e or the equivalent of the emissions generated by 4,638 passenger vehicles annually. Realizations of water conservation through the Be Water Wise campaign and other water reduction initiatives will reduce this emissions impact, increase the lifespan of current water treatment and distribution infrastructure, provide financial savings in the form of deferred capital expenditures, and mitigate the negative impacts of storm water entering the South Saskatchewan River.

PRIVACY IMPACT

There are no privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

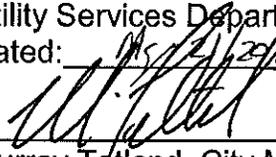
ATTACHMENTS

- 1. Be Water Wise logo

Written by: Amber Jones, Education and Environmental Performance Manager, Environmental Services Branch

Reviewed by: Brenda Wallace, Manager, Environmental Services
Reid Corbett, Manager, Water and Waste Water Treatment

Approved by: 
 Jeff Jorgenson, General Manager,
 Utility Services Department
 Dated: May 21, 2013

Approved by: 
 Murray Totland, City Manager
 Dated: May 22, 13



Be Water Wise.

May 27, 2013

**Be Water Wise Campaign
(Water Conservation Initiative)**

BE WATER WISE

The Be Water Wise Campaign supports the City of Saskatoon's efforts to reduce water consumption in Saskatoon in all sectors.

As part of the Strategic Goal of Environmental Leadership, the City of Saskatoon is undertaking a long-term strategy to a) reduce the quantity of storm water run-off that is going into the river and b) reduce greenhouse gas emissions.

THE NEED FOR WATER CONSERVATION

While residential water use as a percentage of total water used is steadily decreasing, water use by residents in Saskatoon still makes up over half (57%) of the total demand for water in Saskatoon. In 2012, Saskatoon residents consumed 230 litres of water per capita per day (LCD), while the median water use for Canadian municipalities is 211 LCD.

The treatment and distribution capacity of the Saskatoon system is more than adequate for an average day. Seasonal peaks however, can put the system very close to its maximum capacity, meaning the potential for greater vulnerability for the system.

Treating and distributing potable water also creates a significant amount of greenhouse gas (GHG) emissions. GHG emissions resulting from water use by the residential sector in 2012 are estimated at 23,654 tonnes CO₂e or the equivalent of the emissions generated by 4,638 passenger vehicles annually.

Rainwater and treated water from excess watering of lawns and gardens both end up in the storm sewer, and eventually the South Saskatchewan River. Capturing water in rain barrels, and ensuring lawns and gardens are not overwatered both can lessen the amount of water entering storm sewers.

Reducing water usage will contribute to decreased GHG emissions, increase the lifespan of current water treatment and distribution infrastructure, provide financial savings in the form of deferred capital expenditures, and reduce the amount of storm water entering the South Saskatchewan River.

To encourage residents to decrease water use, the City will develop and implement a targeted communications campaign that uses the highest reach possible.

CAMPAIGN GOALS

#1: Increase awareness of water usage and motivate all sectors of the community to reduce peak water use by promoting options for reducing water use.

#2: Demonstrate the City's commitment to being a community leader in water conservation.

TARGET AUDIENCES

The target audiences for water conservation (Be Water Wise Campaign) messages, include:

- Outdoor water users -- residents who irrigate their lawns and gardens.
- Industrial, commercial and institutional water users.
- Indoor water users -- residents who consume water in their homes.

TARGETING STRATEGY

The messages of the Be Water Wise Campaign will be communicated in phases beginning with the largest water-using sector and according to the following timeline:

- **Phase I (June to August 2013):** Targets outdoor residential water users. Outdoor irrigation is a significant factor in water use with peak demand occurring in the summer. Residents are currently consuming the largest share of treated water on outdoor use.
- **Phase II (June to August 2014):** Targets large water users in the industrial, commercial, and institutional (ICI) sector, as well as outdoor residential water users.
- **Phase III (June to August 2015):** Targets indoor residential consumption. Messages aimed at reducing indoor residential water use is the final target group because consumers are already adopting conservation methods such as low-flow toilets, showers, and washing machines. This trend is expected to continue with or without the active participation of the City. Phase III will also target outdoor residential water users and large water users in the ICI sector.

KEY MESSAGE THEMES & MESSAGES

The following message themes will be communicated via the Be Water Wise Campaign to target audiences as appropriate:

Message Theme #1: Be Water Wise Campaign Goals

Messages:

- In Saskatoon, water use peaks in the summer months. Compared to other times of the year, increased water use due to lawn and garden watering in the summer places a strain on the City's Water Treatment Plant.
- As part of the City's commitment to being a community leader in water conservation, the Be Water Wise Campaign will increase awareness of water usage and motivate all sectors of the community to reduce peak water use by promoting viable options for reducing water use.

Message Theme #2: Watering Tips

Messages:

- Apply water to your established lawn only when it is needed. If you leave footprints when you walk on your lawn it may be time to water.
- Frequent watering of your lawn results in a shallow root system which means your lawn is far less drought and stress tolerant. Too much water leaves your lawn open to conditions such as weed growth and disease. Water your lawn deeply, but not more than once a week and skip a week after a good rain.
- Use the **tuna can test** to determine how long to run your sprinklers. Set a tuna can in each of your sprinkler zones and time how long it takes to fill it with water. That's how long you should run your sprinkler once a week.
- Newly seeded lawns need more attention, so water every other day until the grass reaches 5 cm then water less frequently.
- Soak newly laid sod with 2.5 cm of water (1 inch), then water lightly every other day for about two weeks.
- Check sprinkler systems regularly for broken or misdirected sprinklers.
- Avoid watering during the heat of the day or during windy times. Choose cool and calm times of the day to water your lawn and garden to minimize evaporation.

- Ensure your sprinklers are working properly and are targeted away from sidewalks to avoid wasting water.

Message Theme #3: Other Water Conservation Tips

Messages:

- Wash your car at the car wash. Washing your car with a hose for ten minutes uses 300 litres of water and sends soap, oil and other chemicals to the river through storm drains. At a car wash, run-off is captured and disposed of properly.
- If you must wash your car at home, use a bucket of soapy water and use a nozzle to stop the flow of water from the hose between rinses.
- Use a broom when cleaning your driveway or walkway. The broom works just as well and doesn't use almost 200 litres of water.

Message Theme #4: Water-Free Ways to Ensure a Healthy Lawn and Garden

Messages:

- Incorporate water conservative yard design practices in your yard such as xeriscaping (a creative landscape design that incorporates appropriate plants, water storage, and aesthetics to ensure a productive, resilient, and beautiful yard), and permaculture (a landscape design system based on the principles of people care, earth care, and return of surplus - no waste, including water).
- Use drip irrigation systems/hoses for trees and shrubs and sprinkler systems that are timed to turn on and off automatically.
- Incorporate drought tolerant plants in your yard design.
- Collect rain water in rain barrels to use rain water all season long. Rain water is good for plants as it contains additional minerals and nutrients. Be sure that rain barrels are properly covered to discourage mosquito larvae from developing.
- Use mulch to cover garden beds once your plants are established. This will help to keep the weeds away and conserve soil moisture.

Message Theme #5: Water Use Impacts on the Local Water System

Messages:

- All water that comes from a tap (kitchen tap, shower faucet, toilet tank, garden hose), is potable, or treated at the water treatment plant and some will end up at the waste water treatment plant. During periods of high water demand, the treatment plants and distribution systems are in high use. Conserving water will extend the life of our water treatment plant and our wastewater treatment plant.

Water rates paid by residents must cover both the operating costs of supplying high quality and safe drinking water, as well as the capital costs for the infrastructure involved to get it to the tap. Growth of the city results in the need for increased infrastructure. By conserving water we can defer capital expansion costs and save money.

Message Theme #6: Water Use and the Natural Environment

Messages:

- The energy required to treat and distribute potable water is associated with a significant amount of greenhouse gas (GHG) emissions. GHG emissions resulting from water use by the residential sector in 2012 are estimated at 23,654 tonnes CO₂e or the equivalent of the emissions generated by 4,638 passenger vehicles annually.

Message Theme #6: City of Saskatoon – Leaders in Water Conservation

Messages:

- The City of Saskatoon is committed to ensuring good stewardship of our water resources and the environment by conserving water in our operations as much as possible.

The City uses low-maintenance and low-watering gardening practices as much as possible and collects rainwater for various purposes.

- The Water Treatment Plant is committed to reducing the environmental impacts of its operations system by identifying, managing and continually reducing energy use, and minimizing greenhouse gas emissions and effluents created through the water treatment process.

In addition to implementing an Environmental Management System and supporting the South Saskatchewan River Watershed Source Water Protection Plan, the Water and Wastewater Treatment Branch promotes and sponsors water quality and water conservation initiatives with the Environmental Services Branch.

- Access Transit has implemented rain water harvesting for reuse in bus washing and other uses. This, with the implementation of water-saving fixtures has resulted in a 50% reduction in treated water demand.
- Parks Branch utilizes an Automated Irrigation Management System (AIMS) that determines true irrigation needs based on climate and soil moisture conditions sensed by the system.

BE WATER WISE CAMPAIGN PHASE I (JUNE TO AUGUST 2013)

Campaign Goals

- Provide residents with information on how they can reduce their water consumption in both wet and dry summer seasons and continue to maintain healthy and resilient landscaping and gardens.
- Respond to enquiries if required.

Action Plan

Date	Tool	Distribution/Details	*Estimated Approx. Cost
June 10	Email to Mayor and Council; Leadership Team	Prior to the PSA being distributed, Brenda Wallace will provide an outline of the campaign, timeline and FAQ	
June 10	PSA	Target Audience – Media All Key Message Themes	
June 10	Campaign messages posted on City Website	Target Audience – Residents and Media - Update current Water Conservation Information to include all Be Water Wise Key Message Themes	
Once per week starting June 10 – August 12	Social media messages (Blog, Facebook and Twitter)	Target Audience – Online followers - Post blog on June 10 - Post one Facebook message and one tweet per week throughout the course of the campaign – link back to the blog (Messages will be pre-written and focus on each Key Message Theme) Expand reach through community partners re-post of messages.	
July 8	Video (2 minutes)	Post online and focus on watering tips, use at events if appropriate.	Filming/Editing - \$2,500
Week of July 2-4	Display at malls	Banner bug with Be Water Wise logo Display campaign tools and video at local malls (Market Mall, Centre Mall, Plaza, Lawson Heights Mall, Confederation Mall)	Display - \$1,000 Space Rental Fees – approx.

Date	Tool	Distribution/Details	*Estimated Approx. Cost
		Showcase drought-tolerant plants, water demo (how much water your lawn/plants need) Have video playing Hand out leaflet Have a rain barrel on site and hand out rebate coupons	\$750
Weeks of June 10, June 24, July 8, July 22, Aug 5	Newspaper ads (City Page/Sunday Phoenix)	Bi-weekly ads based on key message themes Total of 5 ads focussed on Key Message Themes 2-4 (Tips for Residents)	Placement - \$2,500
Week of June 10	TV shows	Global Morning News CTV News @ Noon (Brenda Wallace)	\$0
Weeks of June 10, July 8, Aug 5	Radio ads	3 - 10 day campaigns in each of June, July and August Messages tailored to summer weather conditions Run ads on CJWW, Magic 98.3, CKOM and C95 (3 spots per day)	Placement – \$18,000
Week of June 10	Information Leaflet	Print additional copies for use at events and civic facilities/libraries Post online Hand out at malls - Double-sided - focus on watering tips (dry and wet conditions)	Design - \$500 Printing - \$2,500
Date TBD	Permaculture Workshops	Partner with the Permaculture Research Institute of Saskatchewan to provide hands on workshops that teach people how permaculture helps conserve water (PSA, social media, newspaper ad to advertise)	\$1,500

Estimated Cost: \$29,250

*Estimated cost does not include writing costs and project/campaign management costs, which are approx. \$5,500 plus GST.

Total Cost: \$34,750 plus GST

Notes:

- The Mayor, City Council and Leadership Team will receive information and FAQ before the campaign starts.
- Phases II and III action plans will be developed in February 2014 and 2105, and will include messaging from each previous phase.

TO: Secretary, Administration and Finance Committee
FROM: General Manager, Utility Services Department
DATE: May 1, 2013
SUBJECT: Proposed Registration Process for Access Transit
FILE NO: WT 7305-1

RECOMMENDATION: that the Administration and Finance Committee recommend to Council that the proposed revised registration process for Access Transit be approved.

TOPIC AND PURPOSE

To obtain City Council approval to change the current registration process for applicants of Access Transit. The eligibility criteria remains unchanged.

REPORT HIGHLIGHTS

1. The current registration process is based on voluntary information submitted by applicants over the phone and transcribed by Access Transit staff.
2. The proposed registration process includes having medical professionals directly involved in assessments, which will help ensure that only those who need Access Transit receive the service.
3. In 2009, a nearly identical process was implemented by the City of Regina to which there was no reported resistance.

STRATEGIC GOALS

This report supports the long-term strategy to increase productivity by being more efficient in the way we do business under the Strategic Goal of Continuous Improvement.

BACKGROUND

Based on external audits and an interest in implementing best practices, Access Transit is proposing revising its registration process to ensure the optimal use of Access Transit services, and to streamline the registration process.

At its meeting held on February 8, 2013 the Saskatoon Accessibility Advisory Committee reviewed the proposed registration process. The Committee is supportive of the requirement for additional information for the application of Access Transit services, but suggests that the cost for the completion of Part B: Access Transit External Assessment as well as the requirement to have a healthcare practitioner complete Part B may be barriers for people to register for the service.

REPORT

Current Registration Process

The current registration process for Access Transit is as follows:

- A customer will call to register for Access Transit.
- The call is forwarded to the registration line at Access Transit and is answered by a Booking and Scheduling Clerk.
- The Booking and Scheduling Clerk follows a questionnaire to obtain personal and general information to indicate what the prospective customer's current level of mobility is.
- The application form is dated and placed into a file for a Supervisor to review.
- A Supervisor reviews the application. Some registrations are approved or denied on the spot based on the information provided compared to the eligibility criteria.
- The remainder of the applications will require additional information and/or medical information/clarification before eligibility can be determined. In such instances where additional information is required, the Supervisor will follow up by phone.
- If additional information is required from a physician, a Supervisor will ask the applicant to have the information supplied. If that information is still not adequate a Supervisor may call or send the physician a letter explaining why additional information is required. If there is adequate medical information provided, which meets the eligibility criteria, the registration is approved.

Applicants are given the benefit of the doubt when it comes to the information they have provided in the current application form.

Proposed Registration Process

The purpose of redesigning the registration process is to ensure that all registrants meet the eligibility requirements for Access Transit service. Each year the number of new applications and approved registrants increases, putting a greater demand on the service. Because of this increased demand, Access Transit continues to experience increased trip denials. By implementing a registration process where only those who need Access Transit receive the service, Access Transit will be better able to meet the needs of eligible individuals over the long term.

Access Transit has revised the application form for new registrants (Attachment 1).

The revised Access Transit application form is a two-part form to be completed by the applicant and the applicant's healthcare practitioner.

Part A of the application is to be completed by the applicant ensuring that the information is accurate. This will eliminate any communication errors that may occur using the existing process.

Part B of the application is to be completed by a Health Care Practitioner, namely an Occupational/Physical/Rehabilitation Therapist or Physician and seeks prognosis information clearly describing the applicant's ability or inability to use the fixed route transit system and under what conditions. Any costs incurred for completing Part B of the application or for obtaining additional information are the responsibility of the applicant. Part B does not need to be completed by those who use a wheelchair or scooter on a permanent basis or those who are registered for paratransit services in another community with similar eligibility criteria.

The proposed process would be as follows:

- An applicant calls the Access Transit registration line to register.
- Their name and contact information is obtained and an application form is mailed or emailed to them.
- Applicants who require a wheelchair or scooter on a permanent basis or are registered for paratransit services in another community with similar eligibility criteria are not required to complete Part B of the application.
- The applicant will complete their portion of the application form and will request, if applicable, that their health care practitioner fill out the second portion of the application form.
- The customer sends the completed application back to Access Transit.
- The application is reviewed and adjudicated based on the eligibility criteria.

The proposed registration process will be implemented for all new applications and previous customers whose temporary registrations have expired. Access Transit will not "re-register" existing, active customers.

In 2009, the City of Regina revised their application form to include the disclosure of an applicant's medical prognosis from a health care practitioner. The City of Regina does not provide any cost relief for the completion of medical certificates/verification. There was no reported resistance to the new format. The results to date show a steady decline in the amount of registrations received.

The City of Edmonton and The City of Calgary use the same registration process that this report is proposing.

The Parking Program for People with Disabilities that issues disability parking permits, administered by the Saskatchewan Abilities Council, has a similar two part application process which includes the provision of medical information from designated health care practitioners. Under this process the applicant is responsible for any and all costs incurred in the completion of this application.

OPTIONS TO THE RECOMMENDATION

1. The Saskatchewan Medical Association's Guide to Fees categorizes a list of services for which physicians are entitled to charge with associated recommended fees. Responses to a request for information by a third party can be charged \$60 per 15 minutes (prorated if less) for the completion of a form or brief written statement.

The proposed registration process could be amended to include a reimbursement up to a maximum of \$60 for the completion of Part B by a healthcare practitioner for those registrants that are below the Low Income Cut Off. The Low Income Cut Off is the same factor that determines eligibility for the Low Income Bus Pass Program. This would address the concern of cost as a barrier to have a healthcare practitioner complete the form.

Any costs incurred in 2013 are unbudgeted. This would be a line item included in future budgets.

2. Do not make any changes to the registration process.

Access Transit continues to experience an increase in denials. We must take reasonable measures to ensure that those approved for our service, require it.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is no financial impact at this time.

COMMUNICATION PLAN

Information on the registration process, the application form and a Frequently Asked Questions section will be available on the City's website. Access Transit contact information will be included on the application form so applicants can easily find out where to call/email with questions, and where to submit the completed application.

PROJECT COMPLETION DATE

The new registration process will be implemented on or by September 1, 2013.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications at this time.

PRIVACY IMPACT

Information collected through the proposed registration process is protected by the privacy provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*.

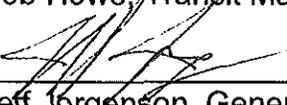
PUBLIC NOTICE

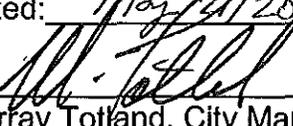
Public Notice, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

- 1. Revised Access Transit Application Form for Registration

Written by: Jamie Robinson, Access Transit Manager
 Reviewed by: Bob Howe, Transit Manager

Approved by : 
 Jeff Jorgenson, General Manager
 Utility Services Department
 Dated: May 21/2013

Approved by: 
 Murray Totland, City Manager
 Dated: May 21/13

ATTACHMENT 1**REVISED ACCESS TRANSIT APPLICATION FORM FOR REGISTRATION****ACCESS TRANSIT APPLICATION****GENERAL INFORMATION**

Access Transit is for people who are unable to use the regular transit system with safety and dignity. Service is provided using lift-equipped buses and cabs within the city limits of Saskatoon on a shared-ride "accessible door to accessible door" basis, providing a safe and secure trip from origin to destination including assistance with getting to the vehicle, getting on the vehicle, securement of you and your mobility device within the vehicle, exiting from the vehicle, and assistance to the destination accessible door.

Access Transit service is NOT a taxi service - it IS a shared ride service where booking and scheduling decisions are made to allow as many riders as possible to use the system while staying within our budgetary guidelines. Operators attempt to keep travel times under 60 minutes; however passengers may encounter travel times of up to 75 minutes.

Applicants are encouraged to use alternatives such as Saskatoon Transit's accessible low-floor buses whenever possible. For more information about Saskatoon Transit Services, call 306-975-3100 or visit www.saskatoon.ca. Lack of availability of Saskatoon Transit bus service is not considered a valid reason for applying for Access Transit.

Applicants whose application for Access Transit service is denied will receive a follow-up letter. If you have questions about a denied application, please call 306-975-3555 during business hours. Appeals to the decision may be made by writing to:

Secretary, Access Transit Appeals Board
City Clerk's Office
City of Saskatoon
222 Third Avenue North
Saskatoon, SK S7K 0J5

For enquiries regarding the appeal process, please contact the Secretary of the Access Transit Appeals Board, City Clerk's Office.

Telephone: (306) 975-3240

APPLICATION

- The purpose of the process is to ensure all passengers meet the eligibility requirements.
- Any charges incurred for completing this form or for obtaining additional information are the responsibility of the applicant. The completion of the application form does not guarantee eligibility.
- Only applications which are fully completed and signed will be considered for approval.
- Incomplete forms will be returned and you may be required to provide further information.

PART A: must be completed by all applicants

PART B: must be completed and signed by a qualified health care practitioner familiar with your disability such as an occupational/physio/rehabilitation therapist, or physician **unless at least one of the following criteria is met:**

Please check all that apply:

I use a wheelchair or scooter on a permanent basis, all the time;

I am registered for paratransit service in another community with similar eligibility criteria.

For more information, please call Access Transit at 306-975-3555.

1. Which mobility aid(s) do you use (check all that apply)?

- None
- Prosthesis
- Oxygen
- Walker (collapsible)
- Oversize Wheelchair*
- Other: _____
- Cane
- Crutches
- Respirator or Ventilator
- Walker (non-collapsible)
- Manual Wheelchair
- Leg Braces
- Service Animal
- Scooter
- Broda Chair*
- Motorized Wheelchair*

2. Access Transit vehicle wheelchair lifts measure 33"x47". The combined weight of the passenger and mobility aid cannot exceed 800 lbs. *Do the outside dimensions of the wheelchair/scooter or the approximate combined weight of yourself and the wheelchair/scooter exceed the above measurements or weight?

- YES
- NO

If yes, please explain:

3. How are you getting around now (check all that apply)?

- Regular transit bus service
- Family or Friends
- Taxi
- Own car
- Volunteers or Staff
- Other: _____

4. What has changed so that you now require Access Transit service?

5. Have you ever used regular transit bus service?

- YES
- NO

If yes, when was the last time you used regular transit bus service?

6. Please describe any condition(s) which affect your ability to use regular transit bus service?

7. Are there any times of the day or days of the week when you are able to travel on a regular transit bus? Please list:

Times of Day: _____

Days of the Week: _____

8. Are there any times of the year when you can travel on a regular transit bus? Please explain.

9. Is your condition expected to improve or change over time?

YES NO

If yes, please explain:

10. How many city blocks are you able to walk? _____

Is the distance you can walk affected by the weather or time of day?

YES NO

If yes, please explain:

11. How long can you stand and wait at a bus stop? _____

12. Can you recognize landmarks?

YES NO

If no, please explain:

13. Can you go up and/or go down steps without help?

YES NO If yes, how many in a row? _____

14. If approved for Access Transit, when would you require service? (check one)

Permanently Temporarily As a visitor

Winter only (November 1 – March 31)

If temporarily, specify duration:

3 months 6 months 1 year

Other: _____

15. An attendant is someone who is required to assist or attend to the rider for all trips for medical or behavioural reason. Based on this definition, do you feel a mandatory attendant is required? Customers needing a mandatory attendant will not be permitted to book trips without a mandatory attendant.

YES NO

If yes, please explain:

16. Can you be left alone at your destination or home?

YES NO

If no, please explain:

17. Are you registered to receive paratransit service in another community?

YES Location: _____ NO

18. Please provide any additional information that may be relevant to your application that would allow us to better serve you.

RELEASE OF INFORMATION

I, the applicant, understand the purpose of this application form is to determine my eligibility to use the Access Transit Service. I agree to release the information requested to Access Transit and in the event of an appeal, the Special Needs Transportation Service Appeals Board. I understand that the information contained herein will be treated confidentially. I understand further, that Access Transit reserves the right to request additional information.

I, hereby, declare that the information provided above is true and correct and represents my condition.

Applicant Signature and date

If someone else completed this form on your behalf, please indicate below.

Name (print): _____
Signature _____ Date _____

Relationship to Applicant: _____

Address: _____

Phone: _____

How long have you known the applicant? _____

This information is being collected for use by Access Transit (which included the City of Saskatoon and *independent private contractors* involved in providing paratransit services) for processing of this form, determination of eligibility for Access Transit and provision of Access Transit to successful applicants. Information collected on this form may also be used by Access Transit for statistical, research or transit training purposes, or to improve service in the Access Transit program. It is protected by the privacy provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*. If you have any questions, please call 975-3555.

Part B: Access Transit External Assessment

To be completed by a Health Care Practitioner (Occupational Therapist, Physical Therapist, Rehabilitation Therapist or Physician).

Part B must be completed unless at least one of the following criteria is met:

- The applicant uses a wheelchair or scooter on a permanent basis, all the time;
- The applicant is registered for paratransit service in another community with similar eligibility criteria.

Access Transit is a specialized public transportation service for those with temporary or permanent disabilities who are restricted in using regular transit bus service. Paratransit is a shared-ride transportation service, not a taxi service. Although Access Transit attempts to minimize travel time, passengers may ride on the vehicle for up to 75 minutes.

Any charges incurred for completing this form or for obtaining additional information are the responsibility of the applicant. The completion of the assessment does not guarantee eligibility.

The purpose of this assessment is to provide sufficient information about the applicant to permit Access Transit staff to assess the applicant's eligibility for Access Transit. Access Transit may request more information from the person completing this assessment.

- All parts of this assessment must be completed and signed by a qualified health care practitioner familiar with the applicant's disability.
- Clearly describe the applicant's ability/inability to use regular transit and under what conditions.
- Any forms that are incomplete or with responses that are unclear will be returned.

Please send the completed application form to:

Access Transit
422 46th Street East
Saskatoon, SK S7K 0W9

Forms may be also faxed to 306-975-3572

For more information, call 306-975-3555

Last Name:

First Name:

1. What is the mobility or cognitive impairment which restricts the applicant from using regular transit?

2. How does this condition affect the applicant's ability in the following areas?

Walking/Mobility/ Strength/Endurance	
Vision/Perception	
Memory/Cognition	
Behaviour	
Other (specify)	

Do the above limitations vary with season and/or time of day (e.g. night, winter)?

YES

NO

If yes, please explain:

3. Will the effects of the applicant's disability decrease or change over time? (e.g. mobility after knee surgery will improve in a few months time)

YES NO

Please explain:

4. Does the applicant's disability or health condition **PREVENT** or make difficult the use of low floor buses which are buses without stairs?

YES NO SOMETIMES

Please explain:

5. When can the applicant use regular transit service?

Please explain:

6. Could the applicant learn to use regular transit if someone taught him/her how to use it?

Please explain:

7. An attendant is someone who is required to assist or attend to the rider for all trips for medical or behavioural reason. Based on this definition, do you feel a mandatory attendant is required? Customers needing a mandatory attendant will not be permitted to book trips without a mandatory attendant.

YES NO

If yes, please explain:

8. Can the applicant be left alone at his/her destination or home?

YES NO

If no, please explain:

9. Did you complete an assessment to determine the applicant's functional ability to take transit?

YES

NO

If yes, please explain and provide the date the assessment was completed:

Indicate who completed Part B – Health care practitioner completing the form for applicant.

Name (print):

Signature

Date

Relationship to Applicant:

Qualifications:

Address:

Phone:

How long have you (or your agency) been involved with the assessment of this person's condition?

This information is being collected for use by Access Transit (which included the City of Saskatoon and *independent private contractors* involved in providing paratransit services) for processing of this form, determination of eligibility for Access Transit and provision of Access Transit to successful applicants. Information collected on this form may also be used by Access Transit for statistical, research or transit training purposes, or to improve service in the Access Transit program. It is protected by the privacy provisions of *The Local Authority Freedom of Information and Protection of Privacy Act*. If you have any questions, please call 306-975-3555.



TO: Secretary, Administration and Finance Committee
FROM: General Manager, Utility Services Department
DATE: May 22, 2013
SUBJECT: Saskatoon Transit "Direct-to-Downtown" Communications Strategy
FILE NO: WT 7300-1

RECOMMENDATION: that a copy of this report be forwarded to City Council for information.

TOPIC AND PURPOSE

The purpose of this report is to provide information to City Council on the new Saskatoon Transit "Direct-to-Downtown" service communications strategy.

REPORT HIGHLIGHTS

1. A new transit system is being designed as part of the Integrated Growth Plan that will be more convenient and will move more people.
2. A new style of express service will be introduced as a pilot project in July 2013. This service will result in a significant reduction in the travel time for customers in areas of the city that have the longest transit commute times, and aligns with the plans for a new transit system.
3. A targeted communications strategy has been developed to support the new direct/express services by informing, educating and motivating current and new customers living in the three neighbourhoods serviced by the new routes.
4. Communications materials will emphasise the following benefits to riders
 - a) Convenience and ease of use
 - b) Decreased travel times
 - c) Social/personal benefits of using transit (time to chat, read, work, study)
 - d) Save money on fuel, parking and vehicle maintenance costs
 - e) Make a positive difference on the environment – reduce personal Greenhouse Gas Emissions.
5. Communications will be targeted to residents of the serviced neighbourhoods who use transit and who are potential new users of transit, businesses located in the downtown core, businesses located on the University of Saskatchewan campus, including Innovation Place, University of Saskatchewan and all academic departments, local news media and Transit employees.

STRATEGIC GOALS

The information in this report supports the long-term strategy of Moving Around by positioning transit as a viable transportation option for the serviced neighbourhoods. Additionally, this initiative supports the Strategic Goal of Continuous Improvement by being more efficient in the way we do business.

BACKGROUND

At the May 13, 2013 Administration and Finance Committee meeting, it was resolved, that the Administration submit a report on the "Direct-to-Downtown" service communications strategy to the Administration and Finance Committee.

This resolution is in relation to a new service to be implemented by Saskatoon Transit as a pilot project. The project is the addition of two new direct/express services that travel from the outlying neighbourhoods of Lakeview, Lakewood and Lakeridge to the downtown and the University of Saskatchewan (U of S). This area of the city was selected as the initial trial as residents in these neighbourhoods currently experience the longest commute travel times on transit.

Once customers are picked up in the area, the bus will be a closed-door, non-stop express from the neighbourhood via the ideal route for optimum travel time. The schedules will accommodate typical work and school start and end times.

The trial express service will operate for one year to allow time for potential riders to acclimatize and ridership trends to stabilize. After a year of operation, the service will be reviewed to assess the operation, success and feasibility for continued deployment and potential application to other areas of Saskatoon. Although this is considered a pilot project, it is expected that the service will be continued long term once it is a proven success.

REPORT

The Communications Plan provides a targeted strategy through which to achieve the following goals:

- Inform current and new customers living in the three neighbourhoods about the new direct/express routes;
- Educate current and new customers as to how the routes will travel; and
- Motivate customers to convert from commuting via automobile to using transit to the downtown and U of S by communicating the benefits of the new routes:
 - Convenience and ease of use
 - Decreased travel times
 - Social/personal benefits of using transit (time to chat, read, work, study)
 - Save money on fuel, parking and vehicle maintenance costs
 - Make a positive difference on the environment – reduce personal Greenhouse Gas Emissions.

Target Audiences

Communications will be targeted to the following groups:

- Residents of Lakewood, Lakeview and Lakeridge who currently use transit to commute to school/work.

- New potential transit users in Lakewood, Lakeview and Lakeridge.
- Businesses located in the downtown core.
- Businesses located on the U of S campus, including Innovation Place.
- University of Saskatchewan (USSU) and all academic departments.
- Local news media
- Transit employees

Key Message Themes

Key Message Theme #1: Planning a New and Improved Transit System

- The Integrated Growth Plan supports the Strategic Plan and outlines a new way of growing for Saskatoon, with a transit, land use, roadway and servicing strategy.
- The new transit system will allow for the movement of more people, and it will be more convenient and accessible.
- High frequency, rapid transit will be available along key corridors.
- The rapid transit trip is rapid in that it is direct and goes where users need to go and passengers experience minimal delay during the trip.
- Rapid transit will be easy to use and navigate, and information will be provided in real-time.

Key Message Theme #2: New Direct/Express Routes

- The new direct/express routes are aligned with the future plans for a new transit system.
- Direct/express routes will:
 - Provide a commuter alternative that is competitive with the private vehicle and attractive to potential riders who do not currently consider Transit to be a viable choice.
 - Reduce travel time to the downtown area and U of S for customers living in the neighbourhoods of Lakeview, Lakeridge and Lakewood.
 - Increase ridership through providing enhanced service in the form of a direct route for residents travelling downtown and to the U of S.
- Saskatoon Transit is committed to providing the best possible service to residents, and to operating as efficiently as possible.
- The Downtown Direct route will pick up customers in each neighbourhood using the existing route, and then travel non-stop via the ideal route for optimum travel time to downtown. The schedules will accommodate typical work start and end times.
- The express routes will decrease the current transit travel time from these areas to the downtown and the U of S by about 20 minutes. For the last person who gets on the bus, travel time will be the same as it would be in your vehicle.

Key Message Theme #3: How the Routes Will Travel

- Specific details on the route, accompanied by a map of the pickup locations.

Key Message Theme #4: Why Take Transit

- Taking transit saves you money! Transit fares are more economical when you take into account costs of parking, vehicle maintenance etc.
- Taking transit saves you time! In addition to saving you the cost of parking, taking transit saves you the hassle of spending time looking for parking.
- Taking transit can make you more productive! While Saskatoon is experiencing exciting changes through growth, along with that comes increased traffic congestion. While riding a bus “Take the time to live your life. Enjoy a hands-free commute and catch up on the things that really matter”.
- Taking transit improves the environment and reduces your personal carbon footprint. Fewer vehicles on the roads mean less impact on the environment.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

As we are introducing a new service product, which is significantly different from traditional service, Saskatoon Transit will undertake an intensive and targeted marketing campaign to introduce the residents of the coverage area to the new service. This campaign is estimated to cost \$30,000. This amount was not included in the 2013 budget. Transit will continue to identify possible funding opportunities for this campaign and at this time is not requesting additional operating funding.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and stakeholder engagement is not required.

COMMUNICATION PLAN

Attachment 1 outlines the timing, communication tools and distribution to be used within the Communications Strategy. Items in italics are not yet confirmed.

The communication tools include a mix of social media, print media, community engagement, news media, direct distribution and placement in areas appropriate for our target audience.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Phase one of the communications strategy for these particular routes is anticipated to be completed by August 31 and then monitored on an ongoing basis. Phase two, a social media campaign using the City's Twitter and Facebook accounts, will be undertaken in the fall of 2013 to “remind” residents of the new service and the benefits

of using it. In the first quarter of 2014, additional communications will be undertaken to inform and remind residents of the service.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications associated with the communication plan. Increased transit usage, and efficient routes, will have a significant positive environmental impact. These impacts will be quantified for Saskatoon when broader service changes are introduced.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required

PUBLIC NOTICE

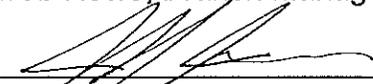
Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

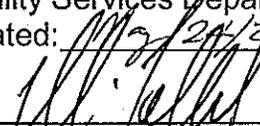
ATTACHMENTS

- 1. Communication Plan for "Direct to Downtown" Service

Written by: Alysha Hille, Marketing Manager, Transit Services

Reviewed by: Bob Howe, Branch Manager, Transit Services

Approved by: 
Jeff Jorgenson, General Manager,
Utility Services Department
Dated: May 24/13

Approved by: 
Murray Totland, City Manager
Dated: May 24/13

COMMUNICATION PLAN FOR “DIRECT TO DOWNTOWN” SERVICE

Items in italics are not yet confirmed

Dates (To be Confirmed)	Tool	Distribution/Details
By June 10	Newsletter article	Article provided to Lakewood, Lakeview and Lakeridge Community Associations
June 10	PSA, <i>Media Scrum</i> Social Media (Blog, Facebook, Twitter)	‘Launch’ the new direct/express routes Target Audience – News Media All Key Message Themes
By June 10	Transit Website	Add new route info and all key message themes
By July 2	Bus stop signage	Signs posted on existing signs at each stop along the routes showing new route info.
Week of June 24	<i>TV shows (TBC)</i>	<i>Local morning and noon shows</i>
Week of June 24	Informational Open House	4-hour session at Frances Morrison Public Library
Week of June 24	Mall display	<i>Mall (TBC) and Downtown Terminal</i>
June 24	PSA, Facebook, Twitter	Reminder: Downtown Direct Starts July 2
June 24-July 5	Posters	<i>Outdoor posters in Downtown Area</i>
Week of June 14	Poster/ad	Distributed to businesses via the Saskatoon and District Chamber of Commerce newsletter
Week of June 24	Flyer	Distributed in Lakewood, Lakeview, Lakeridge neighbourhoods and downtown businesses
June 22, June 29	Newspaper ads (City Page/Sunday Phoenix)	Announce route, start date, key messages: why take transit
August 26	PSA, Facebook Twitter	Reminder: U of S Direct Starts Sept 2
August/Sept	Newsletter Article	Article provided for Innovation Place newsletter
By August 26	Poster	<i>Poster at U of S bulletin boards (and Innovation Place boards (TBC))</i>
August 26	Online messages	Messages on U of S (PAWS) website
Week of August 26	Display	Information booth at U of S campus (Coincides with Transit new student information booth)
Week of August 26	2 nd Flyer	Distributed in Lakewood, Lakeview, Lakeridge re: Downtown Route
Aug 24, Aug 31	Newspaper ads (City Page/Sun. Phoenix)	Announce route, start date, key messages: why take transit
TBD	Survey on communications plan effectiveness (Administered by Transit)	How did you hear about the new routes? Were you a transit user prior to the new direct routes being implemented? Why are you using transit now?

His Worship the Mayor and City Council
The City of Saskatoon

REPORT

of the

LAND BANK COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor D. Hill
Councillor R. Donauer
Councillor T. Davies
Councillor Z. Jeffries

1. **Quarterly Report – Builder and Developer Lot Supply**
(File No. CK. 4110-1)

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated May 1, 2013 containing a quarterly report on the Builder and Development Lot Supply to April, 2013.

Your Committee has reviewed this report with the Administration, and has determined that notwithstanding the late start to the season, there should be approximately 1,000 residential lots available for the market this year.

Report No. 4-2013
Land Bank Committee
Monday, June 10, 2013
Page 2

**2. Land Bank Operations – Land Development
Annual Report for Year Ending December 31, 2012
(File No. CK. 430-61)**

RECOMMENDATION: that the information be received.

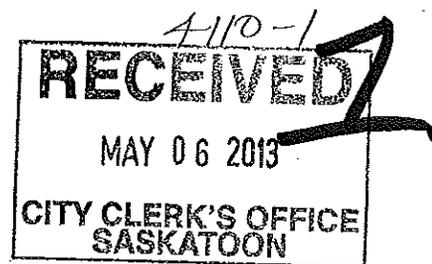
Administration will be providing a presentation on this matter at the meeting.

Attached is a report of the General Manager, Community Services Department dated May 2, 2013 containing the 2012 Annual Report of the Land Bank Operations – Land Development.

Your Committee has reviewed the information provided with the Administration and wishes to express appreciation for the interesting and informative reports.

Respectfully submitted,

Councillor P. Lorje, Chair



TO: Secretary, Land Bank Committee
FROM: General Manager, Community Services Department
DATE: May 1, 2013
SUBJECT: Quarterly Report - Builder and Developer Lot Supply – April 2013
FILE NO: LA 4138-4

RECOMMENDATION: that a copy of this report be forwarded to City Council for information.

TOPIC AND PURPOSE

This report provides information on builder and developer inventory levels for residential and industrial land in the City of Saskatoon.

REPORT HIGHLIGHTS

1. Land developers in Saskatoon have 134 residential lots in inventory. There is a healthy builder inventory of 1,314 residential lots;
2. Land developers and builders have approximately 128 acres of multi-family land in inventory, which can potentially accommodate 3,200 multi-family dwelling units;
3. Land developers in Saskatoon are projected to service and release to the market approximately 1,750 single-family residential lots in 2013. This projection assumes optimal weather conditions and contractor performance; and
4. There is a healthy supply of vacant industrial land held by recent purchasers.

STRATEGIC GOALS

This report supports the City of Saskatoon's Strategic Goal of Asset and Financial Sustainability. The sale of City-owned land noted in this report, will provide financial returns at competitive rates of return on investment to the City of Saskatoon for allocation towards civic projects and programs. The land development industry is a significant part of the supply chain to facilitate economic growth, as well as an integral part of the demand side for economic growth. It responds to the needs of a variety of customers in the housing, commercial, institutional and industrial sectors.

BACKGROUND

The Land Bank Committee, at its meeting held on March 18, 2011, resolved, in part:

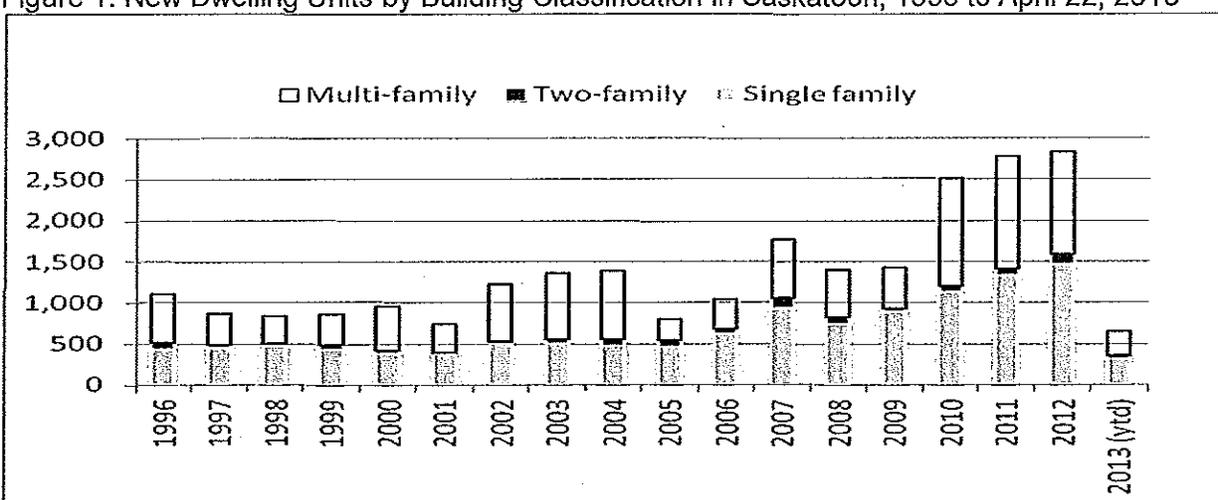
“that the Administration be requested to provide a quarterly update on the Builder and Developer Inventory report.”

REPORT

This report identifies single-family and multi-family inventory held by homebuilders and land developers, as well as projected single-family lot availability by neighbourhood, for 2013 from major land developers in Saskatoon. In addition, this report also identifies industrial inventory held by the Land Branch and recent purchasers with vacant industrial land holdings in the City's industrial growth areas.

Figure 1 identifies historic new single-family, two-family and multi-family dwellings units per year from 1996 to April 22, 2013.

Figure 1: New Dwelling Units by Building Classification in Saskatoon, 1996 to April 22, 2013



Source: City of Saskatoon, Building Standards Branch, Monthly Building Permit Report

Single-Family Inventory

Table 1 (below) identifies single-family lot inventory held by homebuilders and land developers as of April 22, 2013. All lots held by developers are ready for home construction and are available for immediate purchase. It is noted that 132 lots in the Evergreen neighbourhood and 47 lots in the Rosewood neighbourhood have been allocated to builders; however possession will not take place until June 2013.

Table 1: Single-Family Inventory, April 22, 2013

Neighbourhood	Builder Inventory	Developer Inventory		Totals
		City	Private	
Stonebridge	375	0	0	375
Hampton Village	223	7	0	230
Evergreen	344	6	0	350
Rosewood	200	51	66	317
Willowgrove	14	0	0	14
Willows	10	0	0	10
Briarwood	3	0	4	7
Parkridge	1	0	0	1
Arbor Creek	10	0	0	10
Totals	1,180	64	70	1,314

Table 2 identifies the new single-family lot availability projected for 2013.

Table 2: Residential Lot Availability, 2013

Neighbourhood	City		Dundee		Other Developers		Totals	
	April-June	July-December	April-June	July-December	April-June	July-December	April-June	July-December
Stonebridge	0	0	0	385	0	0	0	385
Rosewood	0	0	0	0	110	69	110	69
Evergreen	123	549	0	0	0	0	123	549
Kensington	93	191	0	150	0	84	93	425
Totals	216	740	0	535	110	153	326	1,428
								<u>1,754</u>

From April to June 2013, the Land Branch anticipates holding one lot draw which will result in a total of 216 single-family lots. The lot draw will include single-family lots from the first phase of the Kensington neighbourhood and lots in the Evergreen neighbourhood. From July to December 2013, the Land Branch anticipates holding lot draws for 740 single-family lots. This will include 191 lots in the Kensington neighbourhood and 549 lots in the Evergreen neighbourhood.

The Monthly Building Permit Report indicates that as of April 22, 2013, there have been building permits taken out for 320 single-family dwelling units and 38 two-family dwelling units. By comparison, at the same time in 2012, building permits for 488 single-family dwelling units and 34 two-family dwelling units had been issued. Year over year, this is a decrease of approximately 31 percent in new single-family dwelling units and two-family dwelling units in the City.

The Land Branch began producing a quarterly builder and developer inventory report in 2011. Figure 2 shows the single family inventory levels held by builders and developers since 2011.

Figure 2: Single Family Builder and Developer Inventory Levels, 2011 to Current

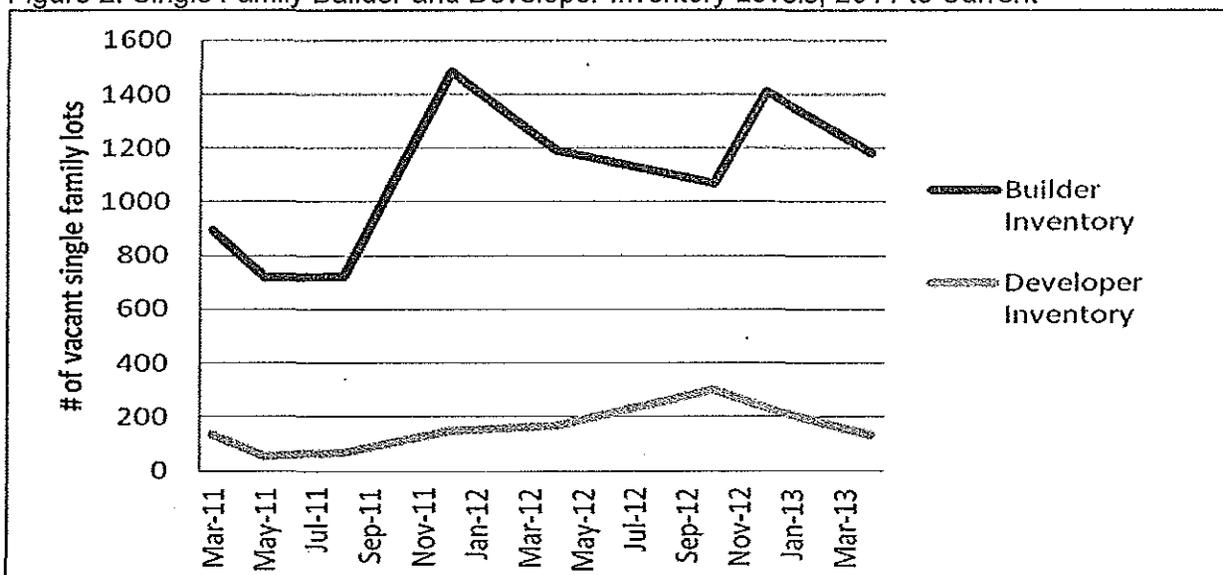


Figure 2 indicates that while developer inventory levels have remained low for the past two years, there has been a healthy supply of single-family lots held by builders. Builder inventory can act as a buffer in situations of low developer inventory, as developers continue to service land to meet demands brought about by high population growth rates.

Multi-Family Inventory

Table 3 identifies the multi-family inventory held by homebuilders and land developers as of April 22, 2013.

Table 3: Multi-family Inventory, April 22, 2013

Neighbourhood	Builder inventory		Developer inventory				Totals	
	Acres	Possible dwelling units	City Acres	Possible dwelling units	Private Acres	Possible dwelling units	Acres	Possible dwelling units
Stonebridge	11.98	591	0	0	13.25	274	25.23	865
Willowgrove	11.02	165	1.50	30	0	0	12.52	195
Hampton Village	11.96	289	1.14	46	0	0	13.10	335
Blairmore Suburban Centre	10.42	416	0	0	0	0	10.42	416
Lakewood Suburban Centre	9.20	447	0	0	0	0	9.20	447
Rosewood	2.13	32	9.98	150	17.5	263	29.61	445
Evergreen	17.97	338	10.14	152	0	0	28.11	490
Totals	74.68	2,278	22.76	378	30.75	537	128.19	3,193

Note: The average density of development indicated in the above table is approximately 29 units per acre. This ranges from 15 units per acre for most group townhouse sites to 40 units per acre for three-storey buildings to 60 units per acre for M3 lands in the Blairmore Suburban Centre and Stonebridge.

According to the Monthly Building Permit Report, as of April 22, 2013, building permits were taken out for a total of 298 residential units on multi-family sites. By comparison, at the same time in 2012, building permits for 303 residential units on multi-family sites had been issued. This is a decrease of approximately 1.6 percent over last year's year-to-date number of new multi-family units in the City.

Figure 3 shows multi-family inventory levels held by builders and developers since 2011.

Figure 3: Multi-Family Dwelling-Unit Builder and Developer Inventory Levels, 2011 to Current

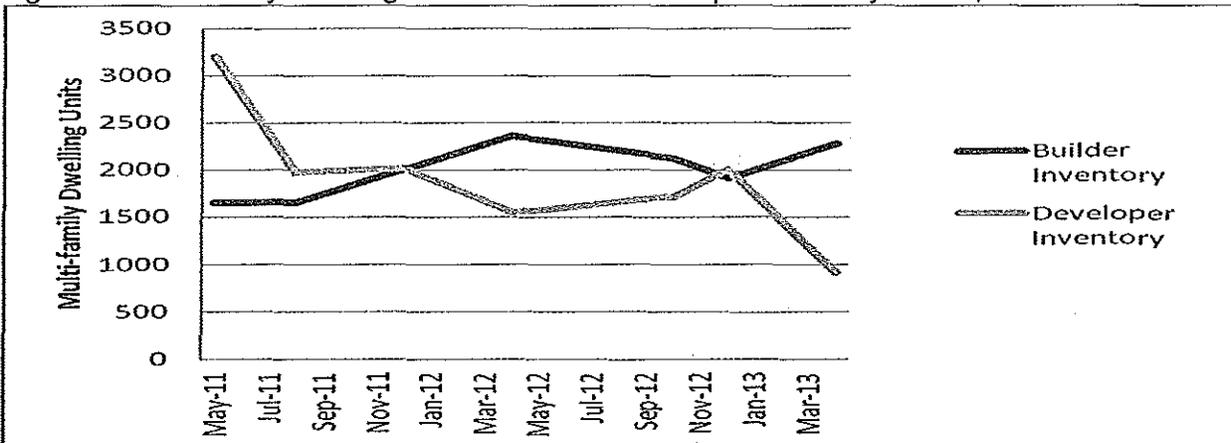


Figure 3 indicates that while multi-family builder inventory levels have remained relatively constant, there has been a sharp decline in the multi-family inventory levels held by developers. The downward trend is largely due to the following reasons:

- a high multi-family absorption rate in 2010 and 2011, following a brief contraction in 2009;
- tendering of several low to medium density multi-family parcels in the Evergreen neighbourhood in 2011; and
- rezoning of a large 15 acre parcel in the Stonebridge neighbourhood, from a zoning district zoned for high density residential use, to a commercial zoning designation.

Industrial Land Inventory

Table 4 identifies industrial land inventory held by the Land Branch and vacant industrial land holdings held by recent purchasers in the Marquis Industrial and Southwest Industrial areas (as of April 22, 2013).

Table 4: Industrial Inventory, April 22, 2013

Neighbourhood		Vacant Sites (Sold)		Vacant Sites (Optioned)		Unsold Sites (Inventory)		Total
		IL	IH	IL	IH	IL	IH	
Marquis Industrial	No. of sites	41	41	1	7	0	0	90
	Area (ac)	86.54	80.14	4.31	13.80	0	0	184.79
Southwest Industrial	No. of sites	9	0	0	0	0	0	9
	Area (ac)	9.71	0	0	0	0	0	9.71
Total No. of Vacant Sites								99
Total Area (ac)								194.50

IL denotes Light Industrial Zoning District; IH denotes Heavy Industrial Zoning District

As indicated in Table 4, while the Land Branch currently has no industrial land in inventory, there is a healthy supply of vacant industrial land held by recent purchasers.

In the near future the Land Branch anticipates tendering 10 additional industrial sites, totalling approximately 16 acres. These sites were held back from the most recent phase of the Marquis Industrial area pending the extension of Marquis Drive and the removal of some top soil piles situated on three of the sites. Further industrial land tenders will be planned as servicing progresses through the 2013 construction season.

OPTIONS

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is no financial impact.

ENVIRONMENTAL IMPLICATIONS

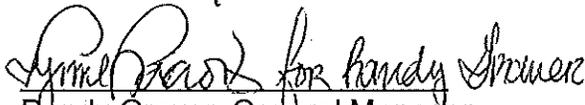
There are no environmental implications and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

Written by: Matt Grazier, Planner 16

Reviewed by: 
Frank Long, Land Bank Manager
Dated: May 1, 2013

Approved by: 
Randy Grauer, General Manager
Community Services Department
Dated: May 2, 2013

cc: Murray Totland, City Manager

430-612
RECEIVED.

MAY 06 2013

CITY CLERK'S OFFICE
SASKATOON

TO: Secretary, Land Bank Committee
FROM: General Manager, Community Services Department
DATE: May 1, 2013
SUBJECT: Land Bank Operations - Land Development - Annual Report for Year
Ending December 31, 2012
FILE NO: LA 430-4

RECOMMENDATION: that a copy of this report be forwarded to City Council for information.

TOPIC AND PURPOSE

The 2012 Annual Report highlights key Land Branch accomplishments, summarizes revenue sources for the 2012 calendar year, and outlines the benefits of the Land Bank Program.

REPORT HIGHLIGHTS

1. Approval of the Kensington Neighbourhood Concept Plan displays the Land Branch's commitment to innovative neighbourhood design by utilizing a fused-grid style street network to enhance connectivity within the neighbourhood as well as to the existing adjacent neighbourhoods. The first lot draw is to take place in the spring of 2013.
2. Aspen Ridge is the next neighbourhood within the University Heights Sector. The design of this neighbourhood incorporates the strategic goals and the development principles of the evolving Integrated Growth Plan. Unique elements include; a multi-way boulevard, two proposed new mixed-use zoning districts and a greenway that strategically interfaces the neighbourhood with the Northeast Swale.
3. Design of Blairmore Neighbourhood II is currently underway. This neighbourhood focuses on being walkable and having convenient access to a wide variety of services and amenities, promoting a return to elements commonly found in pre-war North American neighbourhoods.
4. Land Sales totalled just over \$166 million. Sales highlights include; 789 single family lot sales, 31.96 acres of institutional/multi-family sales, 86.57 acres of industrial sales/leases, and 1.48 acres of commercial land.
5. To date, \$66.6 million in net proceeds from the sale of property in Hampton Village and Willowgrove have been made available for City Council to allocate to various civic projects.

STRATEGIC GOAL(S)

The Land Branch is committed to enhancing and improving the Land Bank Program through customer and builder surveys, up-to-date inventory control and project management software, and continual analysis of market demand and consumer preferences, supporting a culture of Continuous Improvement.

Net proceeds generated by the Land Bank Program provide City Council with additional funding to “invest in what matters” and provide increased revenue sources and reduced reliance on residential property taxes, supporting Asset and Financial Sustainability.

The Land Branch incorporates community focal points in new neighbourhood design such as village squares, streetscaping, and Linear Park design, as well as pre-designating rental, affordable and entry-level housing projects in each neighbourhood, supporting Quality of Life for Saskatoon residents.

The Land Branch strives to be a leader in promoting environmental practices through incorporating energy efficient and responsible land use strategies in new neighbourhood design, supporting Environmental Leadership.

The Land Branch designs complete communities that support a range of household types and contain a mix of commercial, institutional and residential land uses, purposefully designed to promote transportation options and increase density, supporting the goals of Moving Around/Sustainable Growth.

The Land Bank Program facilitates employment growth and business expansion in the industrial and commercial sectors, through the use of the innovative Industrial Land Incentives Program and the development of Suburban Centres, supporting Economic Diversity and Prosperity.

BACKGROUND

In 1954, after years of obtaining and selling tax enforcement properties, City Council formalized its involvement in the land development business by actively acquiring land through purchase for future development.

Since that time, the Land Branch has been actively involved in the land development industry in all areas of Saskatoon, including all land use categories; residential, institutional, commercial, and industrial.

The mandate of the City's Land Bank operation is as follows:

1. to provide an adequate supply of residential, institutional and industrial land at competitive market values;
2. to provide innovation and leadership in design for new growth;
3. to provide financial returns at competitive rates of return-on-investment to the City for allocation to civic projects and programs;
4. to assist in the attainment of orderly urban growth; and
5. to operate on a level playing field with other land development interests in the community.

In addition to the mandate above, the Land Branch plays a significant role in helping Council and Administration achieve the vision and goals of the Strategic Plan and the development principles of the evolving Integrated Growth Plan.

To achieve these goals, the Land Bank purchases raw land holdings, and when appropriate market conditions exist, the Land Bank proceeds to design, subdivide, service, market, and sell value added parcels of land.

REPORT

The Annual Report (see Attachment 1) is an abstract of key Land Branch revenues and activities during 2012 and highlights the benefits of the Land Bank Program.

Land Branch revenues for 2012 may be summarized as follows:

- 789 residential lots were sold for a total of \$106,566,000;
- 16 institutional and multi-family parcels totalling 31.96 acres were sold for a total of \$23,917,100;
- 33 industrial parcels totalling 68.63 acres were sold for a total of \$28,728,687;
- 5 industrial parcels totalling 17.94 acres were entered into long-term leasing contracts which represents revenue of \$6,219,500; and
- 1 commercial parcel totalling 1.48 acres was sold for a total of \$838,100.

Total revenues for 2012 were \$166,269,387.

The Land Development Section of the Land Branch was active, in a variety of ways throughout 2012, in the following project areas:

- Willowgrove;
- Evergreen;
- Hampton Village;
- Rosewood;
- Stonebridge;
- Kensington;
- Aspen Ridge;
- Blairmore Neighbourhood II;
- Blairmore Suburban Centre; and
- Marquis Industrial.

Revenues generated by the Land Bank Program provide additional funding for many civic projects. To date, \$66.6 million in net proceeds from the sale of property in Hampton Village and Willowgrove have been made available for City Council to allocate to various civic projects such as:

- \$14 million to the Affordable Housing Reserve;
- \$8.2 million in operating budget contributions;
- \$11.7 million to inner city renewal projects; and
- \$15.5 million to various future capital expenditures.

Several other civic programs and projects have resulted from contributions or financing provided by the Property Realized Reserve (Reserve) such as:

- interim financing of numerous civic projects including: land purchases for new roadways, intersection improvements, trunk sewer outfalls, and snow dumps;
- contributions from the Reserve to civic projects such as River Landing, North Downtown redevelopment, and numerous infill projects; and
- land purchases for the purpose of river bank stewardship and natural area protection.

When funds in the Reserve exceed \$24 million (\$27.2 million in 2012), a yearly transfer to the Reserve for Capital Expenditures takes place, reducing the potential for mill rate increases to fund programs and projects.

Contributions made by returns from the investment in and subsequent sales of Land Bank property has resulted in significant savings for Saskatoon taxpayers and contributed to the City being in the enviable position of having one of the lowest property tax rates in western Canada.

Customer Survey

The Land Branch surveyed its builder customers in February 2013 to gauge the level of service it offered and to receive feedback regarding policy and procedural changes implemented in the final quarter of 2012. Attachment 2 shows the results from 68 respondents.

Overall, the service of the Land Branch has been very well received with 97.1 percent of respondents rating it good to excellent. The response to the current Lot Allocation Policy was once again mixed, with results similar to last year's survey. Medium and large contractors, those who purchased more than 10 lots in a year, were in favour of the current policy. Small contractors, those who purchase less than 10 lots in a year, preferred the former policy and procedures. Eligible Contractors were also generally in favour of the new policy to enforce more requirements to become a probationary contractor, as well as the policy to increase their lot allocation compared to individuals.

In the future, the Land Branch will continue to engage its customers through surveys. This will enhance the ability of the Land Branch to remain proactive to market changes, to respond to customer needs, and to gauge the acceptance of policy changes.

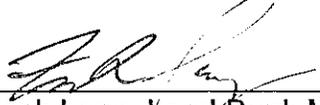
PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy C01-021, is not required.

ATTACHMENTS

1. Land Branch Annual Report 2012
2. Land Branch Customer Survey Results

Written by: Danae Balogun, Planner
Eldon Ma, Accountant

Reviewed by: 
Frank Long, Land Bank Manager
Dated: May 1, 2013

Approved by:


Randy Grauer, General Manager
Community Services Department
Dated: May 2, 2013

cc: Murray Totland, City Manager

Annual Report April 25 2013.docx

City of Saskatoon Land Branch 2012 Annual Report





The City of Saskatoon has been active in the business of developing and selling land since the 1920's when numerous properties were obtained through tax enforcement. In 1954, City Council formalized its involvement in the land development business by actively acquiring land for future development. This "land-banking" function was unique among municipalities at that time and continues to be one of the more extensive operations of its type. Since the 1950's, the City of Saskatoon has played a significant role in developing Saskatoon communities and more recently supplying serviced industrial land to accommodate growth in our vibrant business community and local economy. The City of Saskatoon land development team takes pride in building innovative communities that provide valued amenities, enhanced quality of life, community identity, and lasting value to the investors and families that choose our civic developments.

The core mandate of the City's Land Bank operation is to:

- 1) provide an adequate supply of residential, institutional and industrial land at competitive market values;
- 2) provide innovation and leadership in design for new growth;
- 3) provide financial returns at competitive rates of return on investment to the City, for allocation to civic projects and programs;
- 4) assist in the attainment of orderly urban growth; and
- 5) operate on a level playing field with other land development interests in the city.

Eleven staff members of the Land Branch, Community Services Department, administer the Land Bank Program. In the process of developing land and offering it for sale, Land Branch staff examine the demand for four different markets (i.e. institutional, commercial, industrial and residential). Based on these market assessments, they then arrange for the appropriate quantity and type of land to be designed and developed for eventual sale. In attaining planned land servicing objectives, the Land Branch draws heavily on engineering experience and skills of staff in the Strategic Services and Construction and Design Branch of the Infrastructure Services Department. This group provides engineering design, drafting and project management during the servicing phase of the land development process.

As with private sector land developers, the Land Branch is subject to all procedures and regulations that govern the land development process in Saskatoon. This process is subject to extensive negotiations and influences from many stakeholders including, but not limited to, civic departments, external agencies, and in most instances, private developer partners and land owners.

The City's land development operation, including the Land Branch, is self-financing. This includes all business operations including land development levies and fees, payment of staff salaries, overhead costs, marketing, and the administration of sales. The Branch receives an administration fee on all sales and leases. The administration fee is placed in the Land Operations Reserve, which finances all of the annual operating costs of the Branch.

Strategic Plan

The Land Branch plays a significant role in helping City Council and the Administration achieve the vision and goals of the Strategic Plan developed during the Saskatoon Speaks visioning process. These goals provide the main direction for the Land Branch in its daily operation. This section of the report outlines how the Land Branch is accomplishing the relevant strategies and priorities that have been identified for each goal.

Culture of Continuous Improvement

Land Branch staff are committed to continuously improving the Land Bank Program. The long term success of the Land Bank can be attributed to its ability to adjust to varying market conditions and consumer preferences. Over the past few years, sales policies and procedures used for lot draws and defining eligible contractors have been constantly updated and adjusted to reflect current market conditions. In the past, the Land Branch has undertaken a Value for Service Audit (1999) and Revenue Collection Audit (2008) that focused on program relevance, financial reporting, and internal controls for the timely billing and collection of revenues. The results of these past audits exist in the operation of the Land Branch today and form the basis of the current mandate.

The Land Branch is committed to further enhancing and improving the Land Bank Program to ensure it remains a significant player in the Saskatoon land development market. Some short-term priorities to reach this goal are identified below:

- Continued circulation of customer and builder surveys to engage builders and collect feedback on sales policies, serviced land

category demand, and customer service satisfaction;

- Updated inventory control and project management software to track and report revenues, expenses, and to help manage the extensive list of enhancements and neighbourhood development projects being handled by the Branch;
- Working with Corporate website development team to ensure the new website is functional and relevant for the Land Branch role within the City; and
- Continued analysis of market demand and consumer preferences.

Asset and Financial Sustainability

Over the past year, the Land Branch has continued to assist the Administration and City Council in achieving the priorities outlined within the Strategic Goal of Asset and Financial Sustainability.

In 2012, Land Branch annual land sales totalled \$166.2 million; a record year for the Branch. During the 2013 budget approval, a further \$2.45

million was allocated from the Willowgrove and Hampton Village neighbourhood land development funds, bringing the total allocation from these projects to over \$66 million. Net proceeds generated by the Land Bank Program provide City Council with additional funding to “invest in what matters”. All funds are invested back into the community and revenues assist the City in maintaining the AAA credit rating and reduces the need for external borrowing. Brisk land sales in the Evergreen neighbourhood may result in this project allocating some portion of expected net revenues during the 2014 budget cycle.

Strong industrial sales and increasing serviced land values have resulted in improved returns and positive contributions to the Property Realized Reserve. In 2012, the Land Branch realized a record \$35 million in sale and lease of industrial lands.

Going forward, the Land Branch will continue to:

- explore strategic land acquisitions to ensure the long-term sustainability of the Land Bank Program;
- endeavour to maximize the return on land development investments in all land categories; and
- continue the long-term strategy of providing

increased revenue sources and reduced reliance on residential property taxes, while managing risk and protecting the City's AAA credit rating.

Quality of Life

In accomplishing the Quality of Life Strategic Goal, the Land Branch is committed to developing complete communities that offer a range of amenities, housing options, employment opportunities, and recreational opportunities.

Throughout 2012, work progressed on the design of new neighbourhoods in the University Heights and Blairmore Sectors. Designs of these two neighbourhoods will allow for convenient access to services, amenities, recreation opportunities, and transportation options. The inclusion of community focal points and unique neighbourhood identity features will foster community spirit and provide a high quality of life for future residents of these neighbourhoods.

In cooperation with the Neighbourhood Planning Branch, the Land Branch played a significant role in implementing the City's Housing Business Plan. In 2012, pre-designated rental, affordable and entry level housing projects were sold to various housing providers through the Request for Proposal (RFP) process. In 2012, a further \$250,000 was allocated to the City's Affordable Housing Reserve to continue offering incentives to help achieve the desired outcomes identified in the Housing Business Plan. This amount is in addition to the \$13.75 million already made available to the Affordable Housing Reserve through previous allocations from the Land Bank Program.

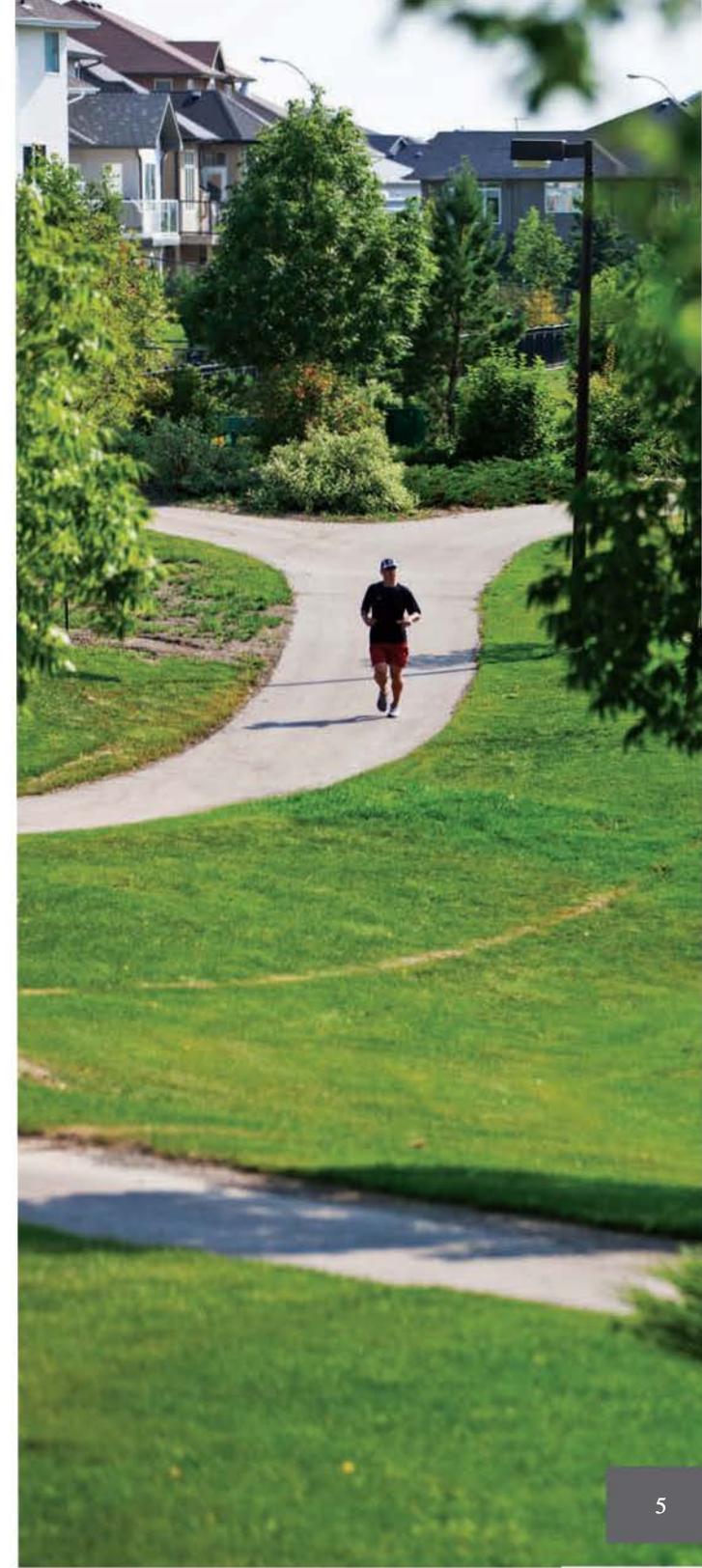
Improving quality of life for Saskatoon citizens and continuing to meet the priorities and strategies

identified for this goal will play a significant role in the development of Land Branch communities and the various projects that are managed by the Branch.

Environmental Leadership

With the design of recent neighbourhoods including: Willowgrove, Hampton Village, Evergreen, Rosewood, Kensington, and the new neighbourhoods currently being designed, the Land Branch employed a variety of new design features aimed at more sustainable development practices and promoting environmental leadership in the Saskatoon development community. Several examples include: LED and dark-sky compliant street lighting, planned community garden spaces, innovative storm water management techniques such as bio-swales, and the preservation of existing tree stands and integration of natural areas in new neighbourhoods. The Land Branch strives to be at the forefront of sustainable environmental practices within new residential developments and aims to be a leader in promoting energy efficiency and responsible land use in the Saskatoon development industry.

In the Evergreen neighbourhood, several incentives to encourage builders and individuals to construct energy efficient homes and reduce their environmental footprint were employed. Examples include: rebates for builders that certify their homes as LEED or Energy Star compliant, rain and composting barrel coupons for residents, and encouraging xeriscaping of private yards. These incentives will be extended to the Kensington development when lots are offered to the market this spring and fall of 2013. These incentives encourage attainment of several strategies and priorities outlined in the Strategic Plan.



To further enhance the priorities within the Environmental Leadership Goal, the Land Branch developed an RFP for a ten-acre site in the Evergreen neighbourhood. The intent of the RFP was to solicit a final project that demonstrated a sustainable, innovative, environmentally conscious multi-family project. In October of 2012, the Land Branch selected the proposal submitted by North Ridge Developments as the winning submission. The proposal commits to a LEED like REAP gold standard developed by the University of British Columbia, which will result in a more environmentally sustainable project.

Moving Around/Sustainable Growth

In achieving the strategies and priorities for the goals of Moving Around and Sustainable Growth, the Land Branch continues to promote the design of complete communities that support a range of household types, and provide convenient access to employment opportunities and transportation options. New neighbourhood designs enhance connectivity through the provision of linear

parks and purposeful street design, that link areas of the neighbourhood together. Planned district villages (that accommodate commercial, institutional and multi-family developments) are located along collector and arterial roads and are designed to support transit-oriented development, bringing together places to live, work and shop.

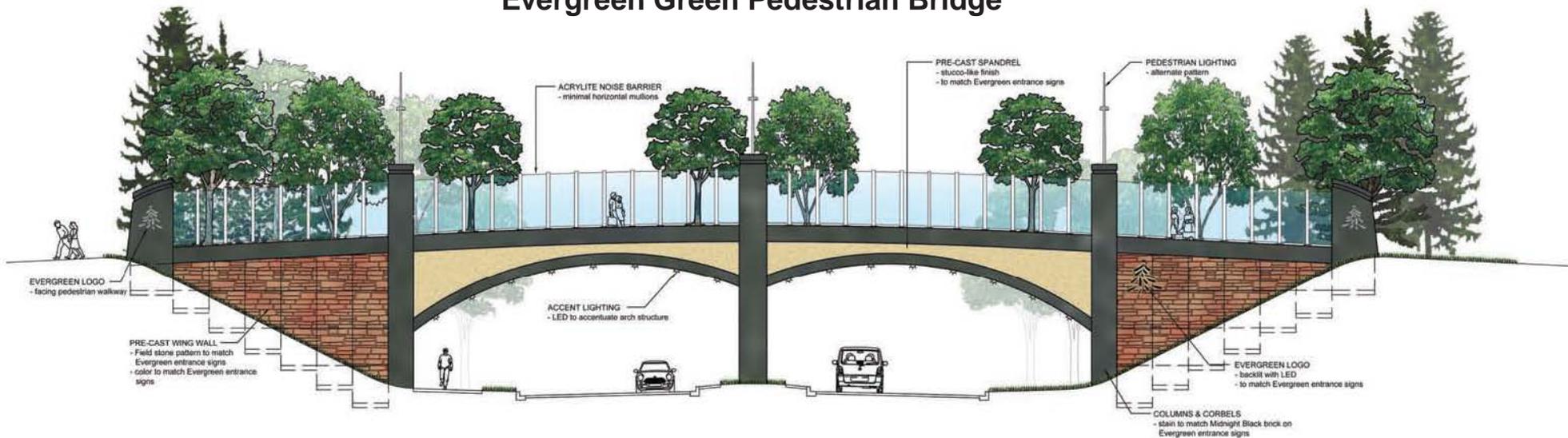
In its recently developed neighbourhoods, the Land Branch has doubled gross dwelling unit density from an average of three to five units per acre that was the norm 10 years ago to an average of six to nine units per acre. New neighbourhoods will offer an increased choice in transportation options through linked linear parks, integration and connections with surrounding neighbourhoods, and traffic calming measures such as roundabouts, bulbining at intersections, and landscaped boulevards.

In 2012, the Land Branch led the design and tender document preparation for the Evergreen Green Bridge. This pedestrian bridge seamlessly joins the east and west portions of the neighbourhood creating greater connectivity

and expanding transportation options. To further fulfil the attainment of the priorities for the goal of Sustainable Growth the Land Branch initiated and completed the RFP selection process for the Willowgrove mixed use site. This project submitted by Baydo Developments moved one step closer to fulfilling original development vision, providing Willowgrove residents with convenient access to neighbourhood oriented retail services and reduced automobile dependence.

Connectivity and providing efficient transportation opportunities was important in finalizing the design for the Kensington development. Connections to existing neighbourhoods and use of an innovative local street layout, called the fused grid, were initiated to improve opportunities for moving around the neighbourhood. In this neighbourhood, higher density land uses have been strategically located along collector roadways to ensure that opportunities for increased transit ridership are promoted. New neighbourhoods currently in the design process will continue to promote opportunities to increase transit ridership, while

Evergreen Green Pedestrian Bridge



still accommodating various modal choices that new residents choose for moving around Saskatoon.

As details of the City's infill development strategy are developed, the Land Branch will be analyzing various infill development opportunities. Initial stages involve an investigation into the marketability of various City-owned parcels that could help attain the objective of balancing growth between suburban greenfield and infill areas.

Economic Diversity and Prosperity

The City's Land Bank has been instrumental in facilitating employment growth and business expansion and attraction in the industrial sector, and commercial business in the University Heights, Lakewood and Blairmore Suburban Centres, as well as providing residential housing opportunities for a diverse population.

In the case of an expanding industrial sector, the City's Land Bank has been successful in providing competitive opportunities for both existing and new businesses to have access to the purchase of serviced lands of all kinds, sizes and locations depending upon their specific needs.

The City has been innovative in providing opportunities for direct sales based on specific qualifying criteria and providing competitively priced, and when necessary, customized sites. Additionally, the Land Branch has taken steps to ensure potential customers are made aware of the City's Industrial Land Incentives Program. This Program enables industrial land purchasers to enter 15-year lease agreements with an option to purchase the land within the 15-year period. This enables companies to defer capital investment in the cost of land in favour of their

required capital investment in construction and equipment. At present, the City has a total of 98 acres in long-term leases with a variety of companies. Saskatoon has witnessed positive outcomes on industrial business expansion, attraction, and employment growth that promote Saskatoon as a bustling, business-friendly city.

With Saskatoon poised to lead the nation in GDP, employment, and population growth in 2013, providing an adequate supply of serviced land in the residential and industrial categories will be a

main priority for the Land Bank Program. Despite challenging weather conditions over the past few years, the City released record amounts of serviced land that provided customers with land parcels to expand their business and continue to invest in our community. The land development investment made by the Land Bank Program over the last few years will have significant local impact. In 2012 and 2013, record amounts of capital spending, in excess of \$300 million, will be made in land development construction to provide serviced land over the next three years.



2012 Sales Highlights

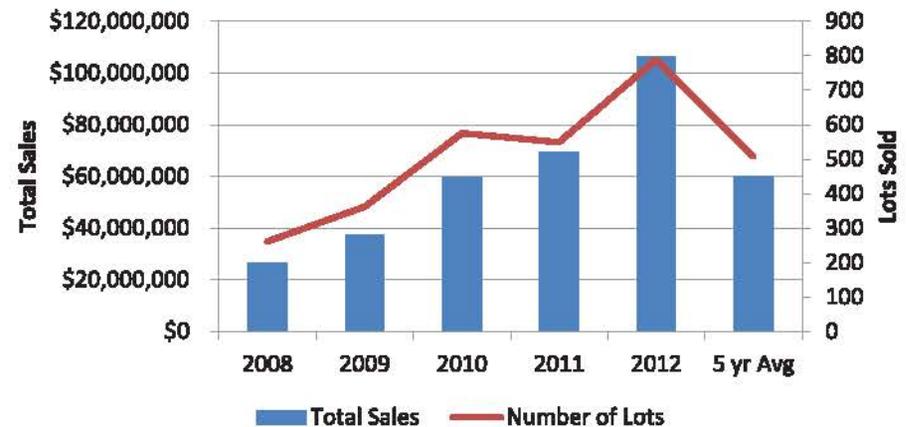
Land sales for 2012 totalled \$166,269,387. Sale highlights include 789 single-family lot sales, 31.96 acres of institutional/multi-family sales, 86.57 acres of industrial sales/leases and 1.48 acres of commercial land. Five-year sales comparison by property type is detailed within and includes two tax title properties sold for \$653,700. Properties with options or deposits in 2012, to be exercised or paid out in 2013, amount to \$4,646,829 on industrial land and \$4,774,000 on multi-family land. These two amounts are in addition to the 2012 sales reported above.

A strong market for residential land in 2012 resulted in record sales for single-family lots of \$106,566,000 with 789 lots sold. This demand assisted in posting a 54 percent increase in sales over 2011. Land value increases, due to higher land servicing costs (approximately 6 percent) and increased sales of larger lots in Rosewood, resulted in an increased average lot price of \$135,065 from 2011's average of \$126,247. Due to scheduling constraints with utility servicing and title registration in 2012: 132 lots were sold in Evergreen Phase 5 with a delayed possession date of June 30, 2013, 15 lots sold in Rosewood Phase 2 with a delayed possession date of May 15, 2013, and 27 lots sold in Rosewood Phase 2 with a delayed possession date of June 30, 2013. Upon meeting these dates, the \$20,114,600 in sales not accounted for in 2012 will be realized, further strengthening the outlook for 2013 sales levels.

Single Family Residential Sales

Year	Total Sales	Number of Lots	Average Price
2008	\$26,749,486	261	\$102,488
2009	\$37,116,293	362	\$102,531
2010	\$59,619,450	575	\$103,686
2011	\$69,309,800	549	\$126,247
2012	\$106,566,000	789	\$135,065
5 year Avg	\$59,872,206	507	\$118,091

Residential Lot Sales 2008 - 2012





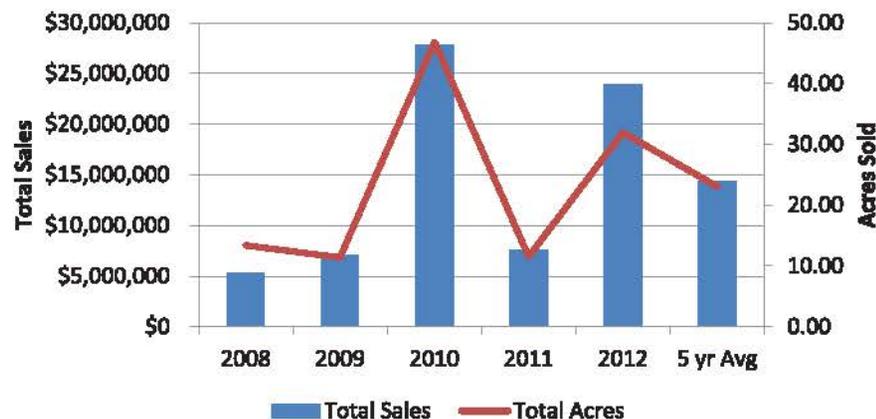
Institutional/Multi-Family Properties

Year	Total Sales	Number of Parcels	Total Acres	Average Price/Acre
2008	\$5,303,053	6	13.40	\$395,750
2009	\$7,004,555	9	11.38	\$615,514
2010	\$27,860,800	13	46.85	\$594,681
2011	\$7,556,360	4	11.51	\$656,504
2012	\$23,917,100	16	31.96	\$748,345
5 year Avg	\$14,328,374	10	23.02	\$622,432

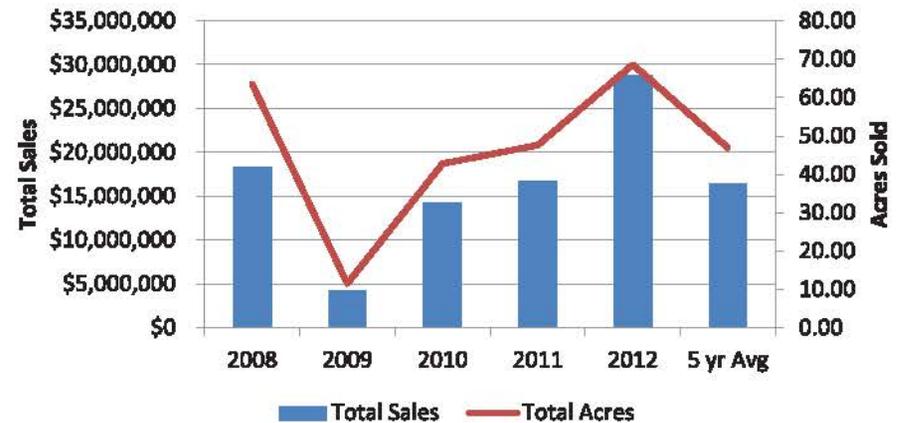
Industrial Properties

Year	Total Sales	Number of Parcels	Total Acres	Average Price/Acre
2008	\$18,297,043	34	63.54	\$287,961
2009	\$4,232,079	9	11.52	\$367,368
2010	\$14,299,200	19	42.82	\$333,937
2011	\$16,692,900	22	47.62	\$350,581
2012	\$28,728,687	33	68.63	\$418,602
5 year Avg	\$16,449,982	23	46.83	\$351,308

Institutional / Multi-Family Sales 2008 - 2012



Industrial Sales 2008 - 2012



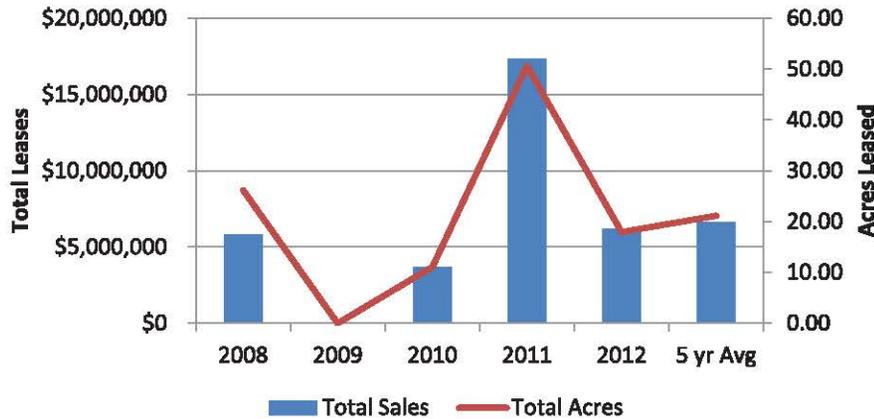
Industrial Long-Term Leases

Year	Total Sales	Number of Parcels	Total Acres	Average Price/Acre
2008	\$5,821,308	9	26.19	\$222,272
2009	\$0	0	0.00	N/A
2010	\$3,676,450	7	11.10	\$331,212
2011	\$17,331,550	23	50.66	\$342,129
2012	\$6,219,500	5	17.94	\$346,683
5 year Avg	\$6,609,762	9	21.18	\$312,111

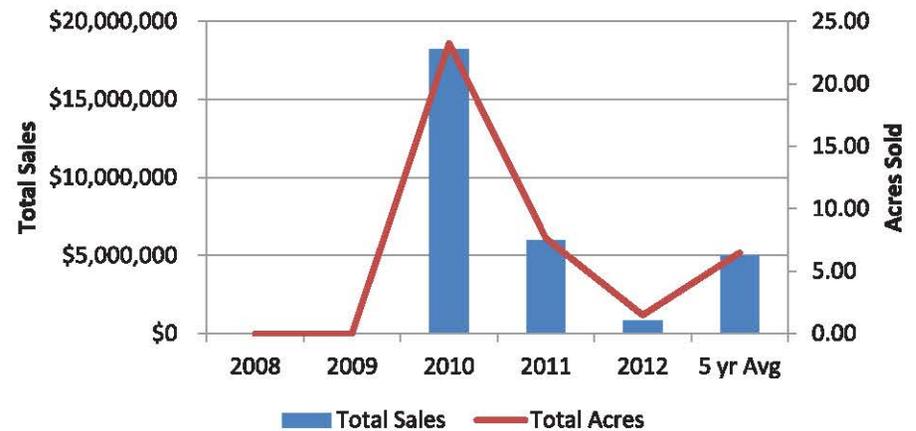
Commercial Properties

Year	Total Sales	Number of Parcels	Total Acres	Average Price/Acre
2008	\$0	0	0.00	N/A
2009	\$0	0	0.00	N/A
2010	\$18,214,038	1	23.23	\$784,074
2011	\$5,982,426	3	7.61	\$786,127
2012	\$838,100	1	1.48	\$566,284
5 year Avg	\$5,006,913	1	6.46	\$774,584

Industrial Long-Term Leases



Commercial Sales 2008 - 2012



Industrial land sales in 2012 totalled \$34,948,187 which is a 2.7 percent increase in sales over 2011. Of these sales, 17.94 acres (20.7 percent) were long-term leases which have a term of 15 years and an option to purchase the land at its original price. Demand for industrial land continued to grow and at year end 2012, 38 parcels of land totalling 76 acres remained in inventory. Most of these parcels have been sold, leased or optioned throughout the first few months of 2013.

Inventory

Hampton Village	21 lots
Evergreen	2 lots
Rosewood	60 lots
Willowgrove	1 lot
Total Inventory (as of January 1, 2012)	84 lots

New Servicing Complete in 2012

Hampton Village	156 lots
Evergreen	527 lots
Rosewood	113 lots
Total New Lots Serviced	796 lots

Inventory as of December 31, 2012

Hampton Village	17 lots
Evergreen	8 lots
Rosewood	66 lots
Total Inventory (as of December 31, 2012)	91 lots
Total Sales in 2012:	789 lots
Year End Inventory (as of December 31, 2012)	91 lots



Land Branch 2012 Key Accomplishments

Kensington Neighbourhood Concept Plan

On April 16, 2012, City Council approved the Kensington Neighbourhood Concept Plan. This concept plan was developed by the Land Branch in partnership with Dundee Realty Corp. and West Canadian Developments Kensington Project, and represents the latest example of the Land Branch partnering with private developers to develop a Saskatoon neighbourhood.

The Kensington Concept Plan maintains the Land Branch's tradition of innovative neighbourhood design. Although developed in advance of the City's Strategic Plan, the Concept Plan aligns with the goals, objectives, and spirit of the Strategic Plan.

The Kensington neighbourhood covers 473 acres and will be home to approximately 8,300 people once completely populated. The neighbourhood is located on the City's west side, with convenient access to the Blairmore Suburban Centre and its schools, shopping, services, and recreation amenities. With its connections to the Confederation Park and Pacific Heights neighbourhoods, residents of these neighbourhoods will have convenient access to services and amenities within Kensington. The concept plan accommodates the Yarrow Youth Farm/Red Willow Centre lands in their current location, and also has the flexibility to redevelop and integrate these lands into the neighbourhood should these operations be relocated.

The neighbourhood layout provides convenient access to schools, services, recreation, and transit. Neighbourhood elements such as the village centre, mixed-use areas, linear parks, pocket parks, and wet ponds will promote neighbourhood identity and provide residents of Kensington and adjacent neighbourhoods with access to a variety of services and recreation opportunities. Fused-grid style residential areas with integrated pocket parks will place park space within a short walk of most residents and allow for pedestrian and bicycle connectivity without the need for conventional narrow walkways.

The neighbourhood will include a variety of housing forms accommodating a wide range of lifestyle choices and various levels of housing affordability. With a housing split of 51 percent multi-unit dwellings and 49 percent single-unit dwellings for an overall neighbourhood density of 7.2 dwelling units per acre, the neighbourhood meets the City's goal of creating compact urban form.

Sales of the first lots in the Kensington neighbourhood are planned to take place in the spring of 2013. Kensington's attractive and innovative neighbourhood design, combined with lot sales in nearby Hampton Village being largely complete, is expected to result in high demand for lots in Kensington. The Land Branch is looking forward to the development of this neighbourhood and witnessing its growth and contribution to a high quality of life in the Blairmore Sector.

Rosewood Land Exchange

A land exchange agreement for the Rosewood neighbourhood was executed and became effective November 30, 2012. The agreement allocates net developable land among all neighbourhood developers on a proportional basis. Along with the City Solicitor, the Land Branch led the process of drafting an agreement acceptable to all parties. This process was complex, and involved extensive negotiation between landowners and included the consideration and interpretation of agreements dating back to the 1990's related to the extension of Boychuk Drive and the expansion of the Lakeridge neighbourhood. The completed agreement now sets the framework for the drafting of a cost-sharing agreement that will outline each owner's share of costs related to certain types of infrastructure provision, utility relocation costs, and enhancements that benefit the neighbourhood as a whole.

Willowgrove

All single-family and multi-family residential properties in the Willowgrove neighbourhood were sold in 2010. All of the land development construction work in Willowgrove is complete. The only remaining properties in 2012 were the two Commercial/Residential Mixed Use parcels in the village centre area.



Gateway Plaza, the Cornerstone Project at Willowgrove Square

A Request for Proposals for the first of these sites closed on January 16, 2012. A successful proponent was selected in February and construction began in the spring of 2012. The project will contain:

- 17 commercial condominium bays on the ground floor ranging in size from 809 square feet to 2,468 square feet; and
- 48 residential condominium units on the second and third floors ranging in size from 741 square feet to 1,099 square feet.

A similar Request for Proposals for the final Commercial/Residential Mixed Use parcel in the village centre area was prepared in 2012 and released in January of 2013.

Evergreen

In order to accommodate the tremendous demand for serviced lots in the northeast of Saskatoon, the Land Branch and Infrastructure Services Department continued to implement an ambitious subdivision and servicing program for Evergreen. The 2012 plan was, weather permitting, to service 638 new lots and 17.11 acres (260 units) of multi-family parcels. Due to weather constraints, 527 lots and

15.01 acres (225 units) of multi-family were completely serviced and available for home construction.

Some key accomplishments in Evergreen in 2012 included the following:

- Re-design and Concept Plan amendment application of the district village component on the east side of McOrmond Drive. The re-design reflects both the City's Strategic Plan and the Integrated Growth Plan.
- Continuation of the promotion of sustainability through the preparation, release, and evaluation of a Request for Proposals for a highly visible 10 acre site in the Evergreen village centre area. The proposal called for innovative sustainable building and site development. The Land Branch received four submissions and consequently selected a proposal submitted by North Ridge Developments.
- Detailed design and preparation for tender for the Evergreen Square. The tender was released early in 2013 and closed March 26, 2013.
- Detailed design and preparation for tender for the Evergreen Green Bridge. The tender will be released in May of 2013.

Blairmore Neighbourhood II Neighbourhood Concept Plan

The Land Branch is proceeding with work related to the approval of a Neighbourhood Concept Plan for the next neighbourhood to be developed in the Blairmore Sector, currently referred to as Blairmore Neighbourhood II. This neighbourhood is located north of Kensington, and development is scheduled to begin once sales of the City's land holdings in Kensington are substantially complete. The neighbourhood will be developed in partnership with Dundee Realty Corporation.

As with recent Land Branch developments, design of this plan focuses on innovative neighbourhood design and promotion of the goals and objectives outlined in the City's Strategic Plan.

The Blairmore II Neighbourhood Concept Plan design focuses on walkability and convenient access to a wide variety of services and amenities. The design proposes a return to elements commonly found in pre-war North American neighbourhoods including a largely grid-based street layout, a substantial number of rear-laned lots, and a mix of land uses. Though still in draft form, the proposed design will allow

for development of a variety of housing forms, mixed residential, office and retail, and various levels of stand-alone commercial, office and service uses intended to attract customers both inside and outside the neighbourhood.

The proposed Concept Plan includes a centrally located corridor and linear park lined with multi-family parcels which will provide multi-modal connections between shops and services, and residential areas. The placement of a significant amount of the neighbourhood population along this central corridor will also promote transit viability and accessibility for residents.

Though still in the initial stages of completion, the Land Branch expects the Blairmore II Neighbourhood Concept Plan to create excitement regarding future development in Saskatoon, and to reinforce the Land Branch's reputation of developing innovative, attractive, and increasingly sustainable neighbourhoods.

Aspen Ridge

It is expected that the rapid sell out of single-family properties in Evergreen will be complete at the end of 2013. In order to prepare for this, in January 2012 the Land Branch began the task of designing the next neighbourhood within the University Heights Sector.

Aspen Ridge is 636 acres and is located to the northeast of Evergreen. It is bounded by Evergreen on the southwest, by the swale to the northwest, by the future perimeter road to the northeast, and by the University of Saskatchewan owned Kernan Farm to the south.

In 2012, most of the studies were completed, functional servicing details determined, and the preliminary design completed. Initial public consultation for the neighbourhood took place in March of 2013 and the first stakeholder

circulation in the approval process will begin early in 2013.

In keeping with recent Land Branch neighbourhood designs, Aspen Ridge continues to demonstrate the commitment to innovation. The design includes many elements that promote all of the strategic goals outlined in the City's Strategic Plan and also implements the development principles evolving within the Integrated Growth Plan.

Aspen Ridge is designed using the now familiar urban village model which includes such design elements as: a village centre, village square, village centre commercial/residential mixed use, and a variety of housing forms.

Some of the features which will be unique in Aspen Ridge are:

- The arterial roadway through the neighbourhood to the future commuter bridge will be constructed as a "multi-way boulevard". This boulevard contributes to the development of a complete community by creating a human scaled urban street environment which will facilitate the following transportation options:
 - pedestrian movement;
 - dedicated bicycle lanes;
 - shopping traffic and parking;
 - transit corridor; and
 - unimpeded arterial road traffic.
- Land uses that will require the creation of two new mixed use zoning districts that integrate commercial and residential:
 - MX3 which is targeted to be along the multi-way boulevard and contain a mixture of commercial and high density residential designed to create a "main street" appeal; and
 - MX2 which is targeted to be in the village centre area and contain a mixture of more limited commercial and medium density residential.

- A greenway to interface the neighbourhood with the North East Swale. This is a transitional zone between the neighbourhood development and the swale. The elements of the greenway include: a transition zone, a trail zone, and a buffer zone.

Blairmore Suburban Centre

Most of the land within the Blairmore Suburban Centre has been serviced in previous years. The commercial, institutional, and multi-family residential parcels have proven to be quite popular. All of the serviced parcels have been sold.

Highway 7 re-alignment to the west side of the Smart Centres site was completed in 2012. Lot design and servicing design is complete for the remaining Blairmore Suburban Centre lands, which will be marketed as an extension of the existing Parkridge neighbourhood. This includes two multi-family sites (4.96 acres) and 170 single-family lots. Servicing for these lands will begin in 2013. Sales are projected for fall 2014.

Marquis Industrial

Demand for serviced land in Marquis Industrial remained strong in 2012. To keep up with this demand, the Land Branch and the Infrastructure Services Department initiated the subdivision and serviced approximately 167 acres (94 parcels) of industrial land – 40 acres (25 parcels) of light industrial and 127 acres (69 parcels) of heavy industrial. Due to weather constraints, the Land Branch realized the completion of 72 acres of industrial land - 11.30 acres (7 parcels) of light industrial and 60.70 acres (33 parcels) of heavy industrial.

Aspen Ridge Concept Plan



Legend

- | | |
|---|-------------------------------------|
| Single Unit Detached | Landscaped Drainage Open Space |
| Low Density Multi Unit Street Townhousing (RMTN1) | Greenway |
| Low Density Multi Unit Group Townhousing (RMTN1) | Buffer |
| Medium Density Multi Unit | Elementary Schools/Community Centre |
| Mixed Use (MX3 - Comm/Res/Inst) | Northeast Swale Preserved Land |
| Mixed Use (MX2 - Res/Inst/Limited Comm) | Neighbourhood Boundary |
| District Commercial | Possible Residential Care Home Site |
| Park | |

Financial Benefits of the Land Bank Program

The following list outlines various projects and programs that have been funded by allocations from net proceeds generated by the Land Bank Program. To date, \$66.6 million in net proceeds from the sale of property in Hampton Village and Willowgrove have been made available for City Council to allocate to various civic projects. These allocations include:

- \$14.0 million to fund the City's Affordable Housing Reserve commitments;
- \$11.7 million for inner city urban renewal projects, including the Pleasant Hill Revitalization and 25th Street entrance treatments;
- \$8.2 million over six years for operating budget contributions 2007-2013;
- \$2.5 million to Bridge Reserve;
- \$5.0 million for land acquisitions;
- \$15.5 million, over six years, for contributions to various future capital expenditures and reserves including:
 - Fire Hall land;
 - Reserve for capital expenditures;
 - Lane paving; and
 - Infrastructure Surface Reserve.
- \$5.0 million to replace Mayfair outdoor swimming pool; and

- \$4.7 million for paved street rehabilitation and road maintenance equipment.

Several other civic programs and projects have resulted from contributions or financing provided by the Property Realized Reserve. Examples include:

- Land acquisitions for numerous infill developments: Pleasant Hill revitalization, River Landing, North Downtown Brownfield redevelopment, Civic Operations facility;
- Interim financing of land purchases for new roadways, intersection improvements, trunk sewer outfalls, future snow dump/material handling, and future land development projects; and
- Lands purchased for the purpose of river bank stewardship and natural area protection (North East Swale).

The Property Realized Reserve also provides yearly transfers to the Reserve for Capital Expenditures when funds within the reserve exceed \$24 million (\$27.2 million in 2012). These funds are allocated to various community priorities through the annual budget cycle, thereby reducing the potential for mill rate increases to fund the programs and projects.

Other corporate programs funded by contributions associated with the Land Bank operation include:

- Expanded Urban Design mandate (\$750,000 per year since 2005);
- Municipal Enterprise Zone (\$500,000);
- Facade Appearance Grants (\$75,000-2011);
- Accelerated new neighbourhood design (\$3.0 million); and
- North Downtown Master Plan prep and site remediation (\$1.0 million).

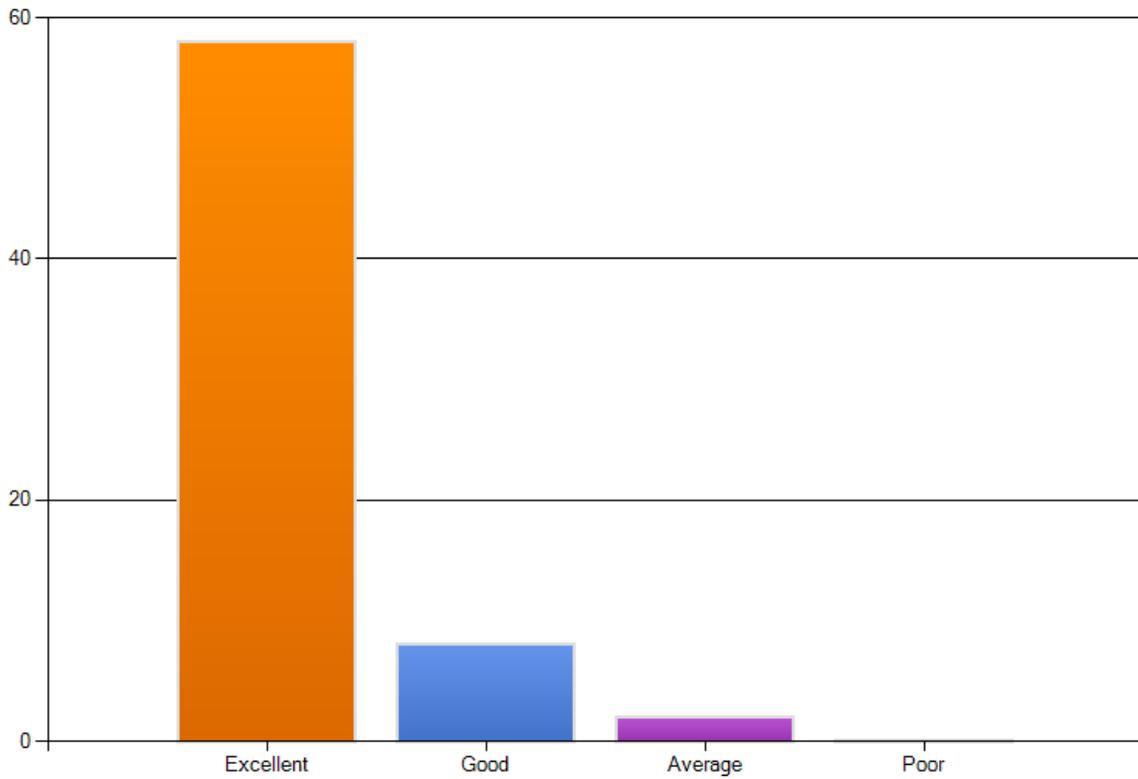
Over time, the Land Bank Program has proven to be a financial asset that would be difficult to replace. Contributions made by returns from the investment in and subsequent sale of Land Bank property has resulted in significant savings for Saskatoon taxpayers and contributed to the City being in the enviable position of having one of the lowest property tax rates in western Canada.





201 3RD AVENUE NORTH, SASKATOON, SK
306-975-3278

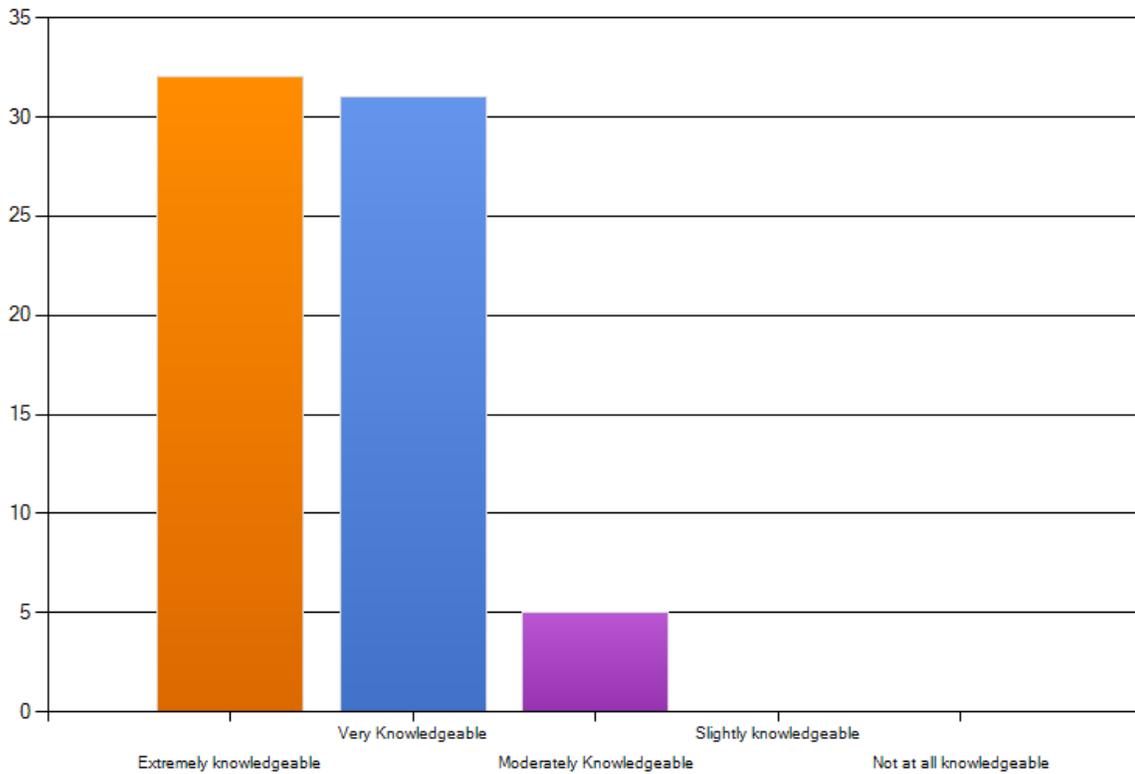
Please rate the customer service provided during your recent visits to the Land Branch office?



Results

Excellent	58	85.3%
Good	8	11.8%
Average	2	2.9%
Poor	0	0%

**Please rate the knowledge level of the customer service representatives at the City of
Saskatoon Land Branch?**



Results

Extremely Knowledgeable	58	47.1%
Very Knowledgeable	8	45.6%
Moderately Knowledgeable	2	7.4%
Slightly Knowledgeable	0	0%
Not at all Knowledgeable	0	0%

Customer Service Comments & Feedback

- Knowledgeable staff always happy to answer all the questions
- The girls at the land branch are fabulous! Always so helpful, polite, and knowledgeable! Thanks Tannis, Holly and Maryanne!
- Service is great, everyone is fairly knowledgeable. Really enjoy doing business with the land branch and current staff

His Worship the Mayor and City Council
The City of Saskatoon

REPORT

of the

EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

1. Communications to Council

From: Alex Ryback

Date: May 24, 2013

Subject: Request for Extension of Time – Noise Bylaw

Sunday, June 9, 2013

**Walk-a-thon – Charity Fundraising Event for Crohn's and Colitis
(File No. CK. 185-9)**

RECOMMENDATION: that the information be received.

Attached is a communication dated May 24, 2013 from Alex Ryback requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, for South Kiwanis Park, at the bandshell, on Sunday, June 9, 2013. The extension is for 11 a.m. until 1:00 p.m.

As the two-week schedule for meetings of City Council had been extended to three weeks in June to accommodate the FCM Convention, and the event is scheduled to take place

Report No. 11-2013
Executive Committee
Monday, June 10, 2013
Page 2

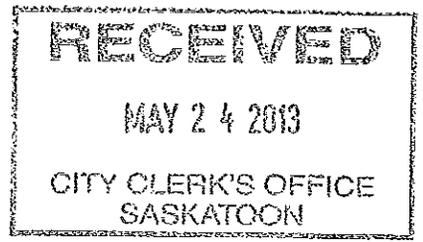
on June 9, 2013, prior to the City Council meeting on June 10, 2013, your Committee granted advance approval of the requested exemption with respect to the time amplified sound can be heard.

Respectfully submitted,

His Worship Mayor D. Atchison, Chair

185-9 1.

From: CityCouncilWebForm
Sent: May 24, 2013 11:09 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Alex Ryback
550 Delayen Cres.
Saskatoon, Saskatchewan
S7N 2V2

EMAIL ADDRESS:

alex.ryback@gmail.com

COMMENTS:

I would like to request an extension to the noise bylaw for a charity fundraising event for Crohn's and Colitis. Our event takes place in South Kiwanis Park, at the bandshell, on Sunday June 9th. We would like to have amplified music during the hours of 11AM to 1PM, which is outside of the noise bylaw hours. The music will not be very loud, only to serve those in the immediate vicinity surrounding the north side of the bandshell.

This is about the 17th year this event has taken place in Saskatoon, though only our second year in this particular park. It is a national event serving to raise funds to find a cure for Inflammatory Bowel Disease.

Thank you.

COMMUNICATIONS TO COUNCIL

MEETING OF CITY COUNCIL – MONDAY, JUNE 10, 2013

A. REQUESTS TO SPEAK TO COUNCIL

1) Mary Fedun, dated June 4, 2013

Requesting permission to address City Council with respect to the Confederation Park Bus Mall. (File No. CK. 7311-1)

RECOMMENDATION: that Mary Fedun be heard.

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Deborah Apps, President, CEO, Trans Canada Trail, dated May 2

Providing updates on activities of the Trans Canada Trail. (File No. CK. 277-4)

RECOMMENDATION: that the information be received.

2) Venkat Gopalakrishnan, dated May 16

Requesting permission to hold Walk for Values on June 15, 2013 and to proclaim the week of June 16 to 22, 2013 as Walk for Values Week. (File No. CK. 205-5)

RECOMMENDATION:

- 1) that permission to hold Walk for Values event be granted subject to any administrative conditions; and
- 2) that City Council approve the proclamation as set out above; and that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

3) Erwin Rommel del Mundo, May 21

Commenting on litter in the city. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

4) Anton Zentner, dated May 21

Bridges in Saskatoon. (File No. CK. 6050-10)

RECOMMENDATION: that the information be received.

Items Which Require the Direction of City Council

Monday, June 10, 2013

Page 2

5) Debbie Murphy, Office & Program Manager, The Partnership, dated May 22

Requesting sole concessionaire rights for Rock 102FM Cruise Sunday event being held downtown on Sunday, August 25, 2013.

RECOMMENDATION: that the request for sole concessionaire rights for Rock 102FM Cruise Sunday event being held downtown on Sunday, August 25, 2013 be granted.

6) Debbie Murphy, Office & Program Manager, The Partnership, dated May 22

Requesting sole concessionaire rights for 37th Annual Experience Downtown Sidewalk Sale event being held downtown on July 18th to 20th, 2013.

RECOMMENDATION: that the request for sole concessionaire rights for 37th Annual Experience Downtown Sidewalk Sale event being held downtown on July 18th to 20th, 2013 be granted.

7) Christopher Tignanelli, dated May 27

Commenting on Saskatoon having an NHL and a CFL team. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

8) Linette Nelson, Chair, Civic Pancake Breakfast Organizing Committee dated May 27

Requesting City Council extend the hours under the Noise Bylaw when amplified sound can be heard from 6:00 a.m. to 10:30 a.m. on Thursday, June 13, 2013 for Annual Civic Pancake Breakfast.

RECOMMENDATION: that the request to extend the hours under the Noise Bylaw when amplified sound can be heard from 6:00 a.m. to 10:30 a.m. on Thursday, June 13, 2013 for Annual Civic Pancake Breakfast be granted subject to any administrative conditions.

Items Which Require the Direction of City Council
Monday, June 10, 2013
Page 3

9) Danielle Byl, dated May 29

Suggesting a city twinning campaign with Norwich, Norfolk, England.
(File No. CK. 277-1)

RECOMMENDATION: that the direction of Council issue.

10) Christian Ide, Event Coordinator, Federation des Francophones de Saskatoon, dated May 27

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 10:00 p.m. on Friday, June 21, 2013 at 1407 Albert Avenue, for St. Jean-Baptiste celebrations.

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 10:00 p.m. on Friday, June 21, 2013 at 1407 Albert Avenue, for St. Jean-Baptiste celebrations be granted subject to any administrative conditions.

11) Chelsea Guest and Nathan Holowaty, Canada Day Arts and Culture Festival dated June 3

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 11:00 a.m. to 9:00 p.m. on July 1, 2013, in Rotary Park for Canada Day Arts and Culture Festival. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 11:00 a.m. to 9:00 p.m. on July 1, 2013, in Rotary Park for Canada Day Arts and Culture Festival be granted subject to any administrative conditions.

Items Which Require the Direction of City Council
Monday, June 10, 2013
Page 4

12) Jason Aebig and Angela Larson, Mendel Art Gallery, dated May 31

Submitting annual report of Mendel Art Gallery for fiscal 2012. (File No. CK. 430-1)

RECOMMENDATION: that the information be received.

13) Wayne and Ada Porrelli, dated June 3

Commenting on Pride Parade participation. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

14) Heather Arnold, Race Director, River Run Classic, dated June 4

Requesting permission for an extension to the time when amplified sound can be heard under the Noise Bylaw from 6:00 a.m. to 11:00 a.m. on Sunday, July 14, 2013, for annual River Run Classic, starting at River Landing, Phase I area. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time when amplified sound can be heard under the Noise Bylaw from 6:00 a.m. to 11:00 a.m. on Sunday, July 14, 2013, for annual River Run Classic, starting at River Landing, Phase I area be approved subject to any administrative conditions.

15) Shellie Bryant, Secretary, Development Appeals Board, dated May 27

Advising of Notice of Hearing of the Development Appeals Board regarding the property located at 1302 Haslam Way. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Kim Larsen, dated May 15

Commenting on zipper merges. (File No. CK. 6320-1) (Referred to administration for any appropriate action and to respond to the writer.)

2) Dmitriy Chesnakov, dated May 15

Commenting on construction at College Quarter. (File No. CK. 4125-1) (Referred to administration for any appropriate action and to respond to the writer.)

3) Ryan Herman, dated May 15

Commenting on parking downtown. (File No. CK. 6120-3) (Referred to administration for appropriate action and to respond to the writer.)

4) Trevor Kowbel, dated May 15

Commenting on parking requirements for businesses. (File No. CK. 6120-1) (Referred to administration for appropriate action and to respond to the writer.)

5) Brian Anderson, dated May 16

Commenting on advertising on City buses. (File No. CK. 1402-3) (Referred to administration for further handling and to respond to the writer.)

6) George Duff, dated May 16

Commenting on exemplary Access Transit service. (File No. CK. 7305-1) (Referred to administration for information.)

**7) Therese Vany-Boechler, Secretary, Summit Condominium Association
undated**

Commenting on snow dumping fees for condos. (File Nos. CK. 1720-1 and 6290-1) (Referred to administration for consideration and review of the matter.)

Items Which Have Been Referred for Appropriate Action

Monday, June 10, 2013

Page 2

8) Tom Quinn, Chairman, Canada Games Council, dated May 3

Providing details of Canada Games Flag Relay. (File No. CK. 205-1) **(Referred to administration for further handling and to respond to the writer.)**

9) Doreen McLellan, dated May 14

Commenting on crows and dandelions in the city. (File No. CK. 151-2) **(Referred to administration for further handling and to respond to the writer.)**

10) Adam Revitt, dated May 17

Commenting on proposed bridge locations. (File No. CK. 6050-1) **(Referred to administration for further handling and to respond to the writer.)**

11) Vince Johnson, dated May 17

Commenting on garbage in alleys in Pleasant Hill neighbourhood. (File No. CK. 4131-31) **(Referred to administration for any appropriate action and to respond to the writer.)**

12) Robert Bateman, May 16

Commenting on golf fees for golfers over 85 years of age. (File No. CK. 1720-3) **(Referred to administration for further handling and to respond to the writer.)**

13) Shannon Morley, dated May 18

Commenting on outdoor fire pits. (File No. CK. 2500-6) **(Referred to administration for any appropriate action and to respond to the writer.)** Also attached is subsequent response from Fire Chief Paulsen.

14) Lynne Meredith, dated May 18

Commenting on the condition of bike paths. (File No. CK. 6315-3) **(Referred to administration for further handling and to respond to the writer.)**

Items Which Have Been Referred for Appropriate Action
Monday, June 10, 2013
Page 3

15) Ken Cole, dated May 22

Commenting on street sweeping. (File No. CK. 6315-3) (Referred to administration to respond to the writer.)

16) Jay Teros, dated May 22

Commenting on fluoride. (File No. CK. 7920-1) (Referred to administration to respond to the writer.)

17) Mary Parent, dated May 22

Commenting on the Traffic Bridge. (File No. CK. 6050-8) (Referred to administration for further handling and to respond to the writer.)

18) Glen Ungar, President Saskatoon Wildlife Federation and Brad Ashdown Strategic Development Committee Chairman, dated May 23

Commenting on north commuter parkway project. (File Nos. CK. 4020-1 and 6050-10) (Referred to administration for appropriate action and consultation with the writers.)

19) Shelley Pillipow, dated May 23

Commenting on backyard fire pits. (File No. CK. 2500-6) (Referred to administration for consideration and to respond to the writer.)

20) Frank Regier, dated May 23

Commenting on needle exchanges. (File No. CK. 3000-1) (Referred to administration for consideration and to respond to the writer.)

Items Which Have Been Referred for Appropriate Action
Monday, June 10, 2013
Page 4

21) Doug Steeves, dated May 24

Commenting on various civic issues. (File No. CK. 150-1) **(Referred to administration for any action and response where appropriate.)**

22) Elaine Broughton, dated May 25

Requesting pictures of progress on the south bridge. (File No. CK. 6050-9) **(Referred to administration for any appropriate action and to respond to the writer.)**

23) Suzanne Stewart, dated May 26

Commenting on mess at snow dump location. (File No. CK. 7830-1) **(Referred to administration for appropriate action and to respond to the writer.)**

24) Wayne Sembalerus, dated May 26

Commenting on condition of street and alley in the 300 block of Avenue J North. (File No. CK. 6315-1) **(Referred to administration for any appropriate action and to respond to the writer.)**

25) Courtney Eckert, dated May 27

Commenting on house shaking because of traffic and road conditions. (File No. CK. 6315-1) **(Referred to administration to respond to the writer.)**

26) Henry Rosler, dated May 28

Commenting on a high hedge. (File No. CK. 4139-4) **(Referred to administration to respond to the writer.)**

Items Which Have Been Referred for Appropriate Action
Monday, June 10, 2013
Page 5

27) Erin Pederson, dated May 29

Commenting on dog messes in parks. (File No. CK. 152-1) **(Referred to administration for further handling and to respond to the writer.)**

28) Lindsey Love, dated May 27

Requesting park usage. (File No. CK. 185-9)) **(Referred to administration for any appropriate action and to respond to the writer.)**

29) Rachelle Nieman, dated May 29

Commenting on fence along Attridge Drive. (File No. CK. 4188-1) **(Referred to administration for further handling and to respond to the writer.)**

30) Candace Savage, dated May 21

Commenting on proposed six-lane highway. (File No. CK. 6050-10) **(Referred to administration for consideration and to join to the file.)**

31) Joshua Lander, dated June 3

Commenting on watermain breaks on 200 block of Ash Street. (File No. CK. 7820-5) **(Referred to administration to respond to the writer.)**

32) Kathryn Green, dated June 3

Commenting on wind power. (File No. CK. 375-4) **(Referred to administration for consideration and to respond to the writer.)** Also attached is subsequent reply from Mr. Kevin Hudson of Saskatoon Light and Power.

33) Ralph Sharman, dated May 25

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1) **(Referred to administration for inclusion in the file and review of the matter.)**

Items Which Have Been Referred for Appropriate Action

Monday, June 10, 2013

Page 6

34) Louis Barrette, dated May 26

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1)
(Referred to administration for inclusion in the file and review of the matter.)

35) Elaine Laliberte, dated May 28

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1)
(Referred to administration for inclusion in the file and review of the matter.)

36) Dawn Erker, dated May 28

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1)
(Referred to administration for inclusion in the file and review of the matter.)

37) Honor Kever, dated May 28

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1)
(Referred to administration for inclusion in the file and review of the matter.)

38) Linda Kautzman, dated May 30

Commenting on the corner on 22nd Street and 2nd Avenue. (File No. CK. 5000-1)
(Referred to administration for inclusion in the file and review of the matter.)

39) Jennifer Barrett, dated June 4

Suggesting recycling pickup be weekly and garbage pickup be bi-weekly. (File No. CK. 7830-5)
(Referred to administration for further handling and response to the writer.)

**Items Which Have Been Referred for Appropriate Action
Monday, June 10, 2013
Page 7**

40) Rachel Popadynec, June 3

Commenting on License Bylaw. (File No. CK. 300-1) **(Referred to administration for consideration and response to the writer.)**

RECOMMENDATION: that the information be received.

D. PROCLAMATIONS

1) Najma Moumin and Alim Gillani, Heart and Stroke Foundation, dated May 10

Requesting City Council proclaim June 1st as National Health and Fitness Day. (File No. CK. 205-5)

2) Sharon Polsky, Privacy & Access Council of Canada, dated May 22

Requesting City Council proclaim September 23 to 28 as Right to Know Week. (File No. CK. 205-5)

3) Glenda James, Executive Director, Saskatchewan Brain Injury Association dated June 1

Requesting City Council proclaim June 2013 as National Brain Injury Awareness Month. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

7311-1
A11

RECEIVED
JUN 04 2013
CITY CLERK'S OFFICE
SASKATOON

June 4, 2013

Mr. Mayer and City Councillors -

I wish to speak to Council at
the next Council meeting on
Monday, June 10 regarding
The Confederation Park Bus Mall.

Mary Tedun

333-10 Pearson Place

Saskatoon Sask.
S7L 4S7

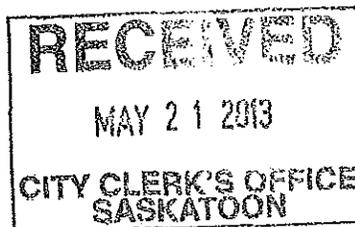
(306) 384-2989

277-4
BI)



Trans Canada Trail
Sentier Transcanadien

May 2, 2013
Mayor Don Atchison
City of Saskatoon
222 - 3rd Avenue N.
Saskatoon, SK S7K 0S5



Honorary Patrons

*Their Excellencies the Right Honourable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Governor General of Canada
and
Mrs. Sharon Johnston, C.C.*

Présidents d'honneur

*Leurs Excellences le très honorable
David Johnston
C.C., C.M.M., C.O.M., C.D.
Gouverneur général du Canada
et
Mme Sharon Johnston, C.C.*

**Board of Directors
Conseil d'administration**

Trans Canada Trail Charitable Organization
Organisme de bienfaisance du
sentier Transcanadien

*Paul C. LaBarge, LL.B., LL.M. (Chair/Président)
Jim Bishop
Myliène Forget
Eric Gionet
Betty Anne Graves
Ron Hicks
Alan MacDonald
Ruth Marr
Rick Morgan
Claire Morris
Andrew Parsons (Treasurer/Trésorier)
Mia Pearson
Serge Rancourt
Cameron Clark (Secretary/Secrétaire)*

Trans Canada Trail Foundation
Fondation du sentier Transcanadien

*Valerie Pringle, C.M. (Co-Chair/Coprésidente)
Hartley Richardson, C.M., O.M., LL.D.
(Co-Chair/Coprésident)
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David Cottingham
Anthony Graham, LL.D.
David Hoffman
Pierre Lassonde, C.M., O.Q.
Bruce Simpson*

Kenneth J. Killin (Treasurer/Trésorier)

**President and CEO
Présidente et chef de la direction**

Deborah Apps

Dear Mayor Atchison,

I am delighted to send you our latest update on the progress and activities of the Trans Canada Trail.

After almost a year of focused effort by senior management and the dedicated leadership of our Strategic Planning Committee, I am pleased to inform you that the TCT Boards approved our Five-Year Strategic Plan, *Together Connected*, in December 2012. This is our road map, or rather 'trail map', that will successfully guide us to 2017. We are all very pleased with both the process and the outcome, and are excited about what the future will hold for all who are engaged in this amazing project. I have included a copy of the plan for your information.

Chapter 150 Campaign

We continue to enjoy meaningful progress in our Foundation's work to engage leaders in business and philanthropy in this important Canadian project. Honorary Campaign Chair, Mrs. Laureen Harper joined TCT leaders and special invited guests in Calgary (October 2012) and in Vancouver (January 2013) to learn more about the project and discuss how they, as leaders in their communities, could join TCT's effort to fully connect all Canadians by 2017 through the Trail.

These events are providing a powerful springboard for the development of new relationships with community leaders and campaign cabinet volunteers, and, as always, Mrs. Harper's enthusiasm for the project is infectious. At this date, we have enlisted the support of fifteen *Chapter 150* donors at the \$500,000+ level, along with numerous other supporters, as well as the generous support of our media donors, the Globe & Mail and Shaw, for a campaign total of \$18.9 million.

Cross Canada Support

Over the Fall, we had the opportunity to correspond with MPs across the country to engage them in a meaningful conversation about the importance of the Trans Canada Trail and why we should focus our efforts on connecting Canada and Canadians by 2017, Canada's 150th anniversary of Confederation.

I am delighted to tell you that we received many positive responses. To quote but a few, MPs noted that TCT provides "important recreational infrastructure and active-living benefits", "opportunities to explore our natural and cultural heritage", and "a cohesive cultural link between provinces", and was lauded as a "source of Canadian pride", "a symbol for Canadians". We will continue to communicate with MPs on a regular basis as we work to connect the TCT.

Trans Canada Trail /
Sentier Transcanadien
43 av Westminster Ave N.
Montréal-Ouest, QC H4X 1Y8

tel/tél 514.485.3959
800 465.3636
fax/télec 514.485.4541
www tctrail.ca, sentier.ca

Your Trail. Your Journey.

Votre sentier. Votre aventure.

Queen Elizabeth II Diamond Jubilee

In October, we were delighted to pay tribute to Her Majesty Queen Elizabeth II by designating a portion of the Trans Canada Trail, which runs from Ottawa to Gatineau (QC), as *The Queen Elizabeth II Diamond Jubilee Trail*. Their Excellencies, the Right Honourable David Johnston, Governor General of Canada and Mrs. Sharon Johnston officiated at the event and celebrated with TCT Board members and staff, and special guests, National Chief Shawn Atleo, and senior parliamentary officer, Kevin McLeod.

We are very pleased that a number of Trans Canada Trail's volunteers have received Diamond Jubilee Medals, in honour of their dedication to and continuing efforts in connecting Canadians across the country. In addition to the recipients mentioned in our last update (Julian Tomlinson of Northwest Territories; Blaise MacEachern of Nova Scotia; and Cathy Watts of Saskatchewan), we celebrate:

- o Avery Bain, Vice-president, Nova Scotia Trails Federation
- o Normand Besner, President of Conseil québécois du sentier Transcanadien
- o Brian Clark, President of New Brunswick Trails Council Inc.
- o Debbie Cole-Gauer, former Executive Director of the Friends of Fish Creek (AB)
- o Paul LaBarge, Chair, Trans Canada Trail Charitable Organization
- o Léon Lebrun, Vice-president and southwest regional director of Trails BC
- o Debbie Olsen, President of the Central Alberta Regional Trails Society
- o David Peterson, President Emeritus of New Brunswick Trail Council
- o Valerie Pringle, Chair of the Trans Canada Trail Foundation
- o Robert Sadee, President of the Greater Bragg Creek Trails Association (AB)
- o Richard Sénécal, Trail coordinator of Conseil québécois du sentier Transcanadien
- o Barry Spencer, board member of New Brunswick Trails Council
- o Jim Tudor, long-time volunteer with Cole Harbour Parks and Trails (NS)
- o Holly Woodill, President of Nova Scotia Trails Federation

Trail Progress – Towards 2017

Late fall and winter were spent working with our provincial and territorial partners to map out plans for the important Trail-building season, which is upon us. With only four more Trail-building seasons remaining to 2017 we have much to do together!

In early February, TCT staff and Trail partners met in Ottawa to discuss our plans and focus for this year, and to determine how we will work collaboratively in the years ahead. The planning session was launched with a reception and welcoming remarks from our special guest, Mrs. Laureen Harper, who thanked our partners for their dedication and encouraged us all towards full connection by 2017. The facilitated session provided our partners with an opportunity to share best practices and created significant momentum for the upcoming trail development season.

Since our last report to you almost 113 kilometres of Trail were added to the Trans Canada Trail and 350 kilometres are in development and will be added this year. Additionally, numerous planning and engineering studies, which are so important to the successful construction of the Trail, are underway. We are delighted with the progress our partners have made and would like to share some recent highlights:

The Peterborough-Hastings Trans Canada Trail Association (ON) will be celebrating the official opening of the recently completed *Lang-Hastings Trail* on May 2. This 32.4-km greenway section crosses Kawarthas Northumberland and connects the towns of Peterborough and Hastings, providing tremendous visibility to TCT.

In Halifax, the *Barrington Street Active Transportation Greenway* was completed. This 800-m greenway is a section of the Trans Canada Trail Phase 1 that is designated to go along the waterfront and end at Point Pleasant Park.

The *Bluebird Trail*, a 9.6-km greenway section in Lacombe County (AB) has been completed, the result of an extensive multi-year project.

The grand opening of the Atikokan-Quetico trail segment of the *Beaten Path Nordic Trail* was held on February 24 and celebrated the culmination of five years of planning and development. Local trail builders encountered many obstacles during the construction of the 14-km segment; however, their determination and efforts paid off – the towns of Atikokan and Quetico are now linked via the Trans Canada Trail.

Canada's 150th Anniversary of Confederation

Plans for Canada's sesquicentennial continue with leadership from CBC's *Canada Starts Now* conversations with Canadians about how they want to celebrate this grand anniversary. TCT continues to be involved, and meetings are now being held across the country with the involvement of trail organizations. Representatives from the Trans Canada Trail will present our vision for Canada 150 on the TCT in Winnipeg, Charlottetown and St. John's, and will attend the final wrap-up discussion.

I recently also had the opportunity to meet with Canadian Heritage leadership Minister James Moore and Deputy Minister Daniel Jean to discuss our plans for 2017, and how we might collaborate and work together on the celebratory year.

The Trail in the Limelight

From coverage in community newspapers to an article in the *Seattle Times*, extolling the beauty of the Trans Canada Trail and the Kinsol Trestle in the Cowichan Valley, the TCT is on everyone's radar, thanks in great part to the support of our media sponsors. Monthly ads continue to be published in the *Globe and Mail* and TCT was featured in the November *Philanthropy* supplement. The third in a series of PSAs produced by Shaw Media began airing in February and feature Paul Brandt, Mrs. Harper and His Excellency, David Johnston, Governor General of Canada.

In October, Jane Murphy, National Director of Trail, presented the keynote address at the Transportation Association of Canada's Annual Conference in Fredericton. Jane had an opportunity to share the vision of the Trans Canada Trail with over 700 transportation professionals and made key contacts with government decision makers.

The local and global benefits of the Trans Canada Trail were recently recognized at the 21st American Trails International Trails Symposium held in Phoenix this month. TCT was awarded the International Trails Award Honorable Mention.

This is the first year that the Symposium has recognized international trail organizations and the award recognizes projects or partnerships outside the United States that demonstrate outstanding planning, design or implementation, and which enhance the worldwide trails' movement.

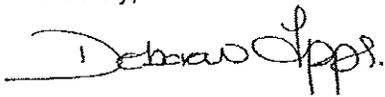
TCT is honoured to have been recognized by the American Trails organization and we share this accolade with our many supporters, volunteers, donors and partners who have contributed so much to our success.

The TCT is currently developing our 2013/13 Annual Review that will be ready by the end of June. This is our opportunity to review the progress and successes of the past year. The annual insert sponsored by the Globe and Mail is also currently in production; watch for it on June 28th. We will send you a copy of the insert, along with our next quarterly update, in July.

I look forward to keeping you updated on developments on the ground as we support the many Canadians who are continuing in their efforts to link their communities together through the Trans Canada Trail. In the meantime, please feel free to contact me at anytime if you have questions about the Trail. I can be reached at dapps@tctrail.ca or 403-984-8031.

Thank you for your continued support.

Sincerely,

A handwritten signature in black ink that reads "Deborah Apps". The signature is written in a cursive style with a large initial "D" and a stylized "A".

Deborah Apps
President & CEO

STRATEGIC PLAN 2012-17 SUMMARY



THE TRANS CANADA TRAIL

together

CONNECTED



Trans Canada Trail
Sentier Transcanadien

Together Connected, Trans Canada Trail's 2012-2017 Strategic Plan, sets out our five-year plan to connect the Trail from coast to coast to coast as a centrepiece for Canada's 150th anniversary celebrations in 2017.

The plan outlines 130 actions that we must complete in order to close the final gaps in the Trail's 23,000-km cross-Canada route and establish the Trail's place as one of the longest and grandest recreational trails in the world.

With a firm focus on our vision for 2017 and building momentum towards this national Sesquicentennial event, the plan outlines clear directions for moving forward. It sets out how we will support trail building projects, attract more resources, build our profile, support and engage our partners, direct the energy of trail volunteers and supporters, and encourage Canadians and visitors to enjoy the Trail. The plan is designed to ensure that the Trail's connection – a remarkable Canadian achievement – is a source of national pride and a lasting and meaningful legacy for Canadians.

THE TRANS CANADA TRAIL

Linking
CANADIANS
from coast to
coast to coast



Trans Canada Trail's five Strategic Aims

The plan was developed through extensive consultation with representatives of key stakeholder groups including Board members, TCT's provincial and territorial partners, past and present supporters, government representatives and trail users.

After lengthy and lively discussions about priorities and aspirations, the Boards of the Trans Canada Trail Charitable Organization (TCTCO) and the Trans Canada Trail Foundation (TCTF) identified five strategic aims that provide the framework for this plan.

1. **Connect the Trail by 2017**
2. **Increase the visibility and presence of the Trail across Canada**
3. **Continue to build and maintain strong relationships with our Trail partners**
4. **Build public support for Trail connection, use and stewardship**
5. **Become a cherished place for Canadians**

These aims were endorsed by our 13 provincial and territorial partners.

Outcomes and Priorities 2012-17

Connect the Trail by 2017

Canada's Sesquicentennial presents a unique opportunity for Canada to celebrate the very best of our country. Connecting the Trans Canada Trail is an ideal centrepiece for the 2017 celebrations.

Currently, 73 percent of the Trail (16,800 km) is developed, with 6200 kilometres to go. TCT has developed a detailed Trail Connection Plan for determining the kind of trails to be planned and constructed and is working with provincial and territorial partners and local trail groups to implement it. The Trail sections yet to be built are among the most challenging. We will be strategic about what we must accomplish, galvanize our supporters and coordinate our efforts.

OUTCOME 1 Connect the Trail

TCT will:

- Assist partners and local trail builders with filling in the gaps in the Trail or finding alternate routes
- Provide funds for Trail building; develop guidelines on water trail sections and roadway connections; and assist partners in resolving private and First Nations land crossings
- Implement a Trail signage plan

OUTCOME 2 Celebrate 2017

TCT will:

- Enlist government support to make the Trail's connection a national celebration project for 2017 and a way in which to draw Canadians together to celebrate this historic milestone
- Develop a framework to coordinate national and local 2017 events on the Trail

Increase the visibility and presence of the Trail across Canada

Just as the Trail is growing, so is its reputation. The Trans Canada Trail has a strong brand. But we can do more to tell our story, broaden the public's knowledge of the Trail and build the Trail's profile. We will work with partners and organizations that will help us champion the Trail.

OUTCOME 3 Partner with Peers

TCT will:

- Develop and strengthen relationships with national organizations and businesses that share our values and vision
- Strengthen relations with all levels of government through joint 2017 initiatives and partnership agreements
- Engage Canada's First Nations

OUTCOME 4 Enhance the Trail's Profile

TCT will:

- Identify promotional activities that will showcase the Trail to Canadians, including new interactive website features, corporate co-marketing and a high-profile Trail promotional campaign
- Generate national and local media coverage through partnerships with the Globe and Mail, SHAW and new partners

...continued

THE TRANS CANADA TRAIL

CREATING
lasting connections
with Canadians



SHOWCASING Canada at its best

Continue to build and maintain strong relationships with our Trail partners

TCT's 13 provincial and territorial partners, together with over 400 local trail organizations, represent the Trans Canada Trail across the country and are the driving force behind the Trail's development. Building trail is costly and challenging and partners need a variety of resources to develop and maintain the Trail and garner support for our Greenway Vision, which is to maximize greenway sections on the Trail. Clear roles and responsibilities will facilitate our partners' ability to navigate complex trail building issues as well as TCT's ability to ensure a quality Trail experience and deliver on promises to donors.

OUTCOME 5 Build strong partnerships

TCT will:

- Continue to promote and champion the Greenway Vision through marketing campaigns and government advocacy
- Facilitate two-way communication with partners through annual partnership agreements, regular meetings and information updates
- Clarify roles as appropriate

OUTCOME 6 Provide appropriate resources

TCT will:

- Provide advice on issues management and government relations
- Develop a program for addressing Trail maintenance

Build public support for Trail connection, use and stewardship

The Trans Canada Trail is a gift to Canadians from Canadians. We encourage Canadians and international visitors to support the Trail, celebrate it and use it. The viability of the Trail, today and in the future, requires the involvement of many people. We must show that Canadians of all ages and backgrounds support and use the Trail.

OUTCOME 7 Attract new Trail users

TCT will:

- Commit resources to develop, launch and sustain a Trail supporter program and expand online membership
- Develop and implement marketing strategies to promote the Trail to new Canadians and youth
- Establish youth advisory committees to engage youth in the long-term planning of the Trail

OUTCOME 8 Support existing Trail users

TCT will:

- Improve online maps and Trail information to enhance the experience of Trail users
- Strengthen relationships with local trail groups
- Celebrate the contribution of Trail builders, users and volunteers

Become a cherished place for Canadians

The Trans Canada Trail allows Canadians to experience Canada at its best. Today, millions of people are using the Trail to cycle historic rail trails, explore provincial and territorial capitals, canoe the routes of early explorers, picnic in urban parks, commute to and from work, discover Canada's historic sites and experience our legendary wilderness. The Trail is encouraging people to get active and learn about our history, our culture and each other.

When the Trail is connected in 2017, it will be one of the world's longest and grandest recreational trails, but the work on the Trail will not be done. Trail maintenance and development will continue for years to come, as sections of the Trail are improved, new greenways are added and amenities for Trail users are enhanced. The Trail, to date, is the work of thousands of Canadians who since 1992 have shared the dream of building a national trail and creating a cherished legacy for Canadians. The Trail's connection will be a tribute to their dedication and passion. We will celebrate the many achievements of our first 25 years. We will begin plans for the next stage of the Trail's development, based on new dreams of what the Trail can become with a new generation of active Trail users and Trail supporters.

OUTCOME 9 Achieve an iconic brand status

TCT will:

- Develop and implement an interpretation strategy to highlight the Trail's unique historic, cultural and environmental features
- Attract visitors through partnerships with provincial/territorial and national tourism agencies

OUTCOME 10 Create a Trail legacy

TCT will:

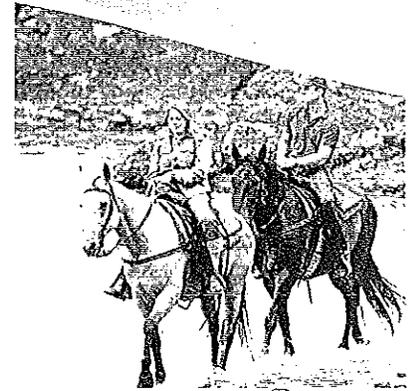
- Develop an organizational model, governance structure, financial and marketing strategies, and future Trail priorities

a CAUSE for
celebration

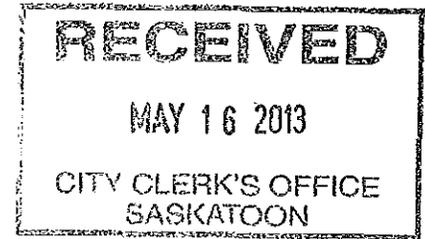
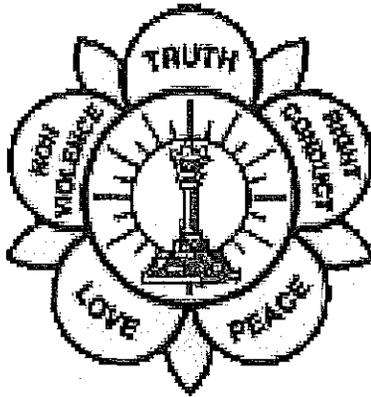


Our Vision

- Create and celebrate the Trans Canada Trail (TCT)'s place in history as one of the longest and grandest recreational trails in the world.
- Be recognized as the nation's best fitness and active-living destination for Canadians to participate in safe, healthy, low-cost recreation.
- Be the destination of choice to experience the majestic, pristine beauty of the Canadian outdoors and the rich cultures of our people and places.
- Provide a national context for Canadians to explore our history, learn about the diversity of our land and communities, and shape our thinking about what it means to be Canadian.
- Contribute to the economic sustainability of local communities, regions and the country: creating jobs, fuelling growth, improving the health of Canadians and showcasing the power of green development.
- Instil a spirit of connection and pride in Canadians, linking us from coast to coast to coast as our national Trail is stewarded for future generations.



Mission: We will promote and assist in the development and use of the Trans Canada Trail by supporting success at the local level in the creation of this national network.



May 16, 2013

His Lordship Mayor of Saskatoon &
Members of the City Council

Tel: (306) 975-3240

Fax: (306) 975-2784

Office of the City of Saskatoon,

222 - 3rd Avenue (North) Saskatoon, SK., S7K 0J5

Respected His Lordship Mayor of Saskatoon & Members of the City Council:

Re: Request to Support WALK For VALUES on Saturday June 15,2013 & City Council to Proclaim the Week of June 16 - 23, 2013 as "Walk for Values Week"

Sri Sathya Sai Baba Centre of Saskatoon is a non-profit, non-denominational Spiritual Organization open for all adults, youths and children drawn from all Faiths to serve the Society, train our children and adults to practice Human Values. We carry out volunteer work for the Meals on Wheels Program, Blood Bank, Food Bank and serve at the Friendship Inn from time to time.

Every year, we undertake the community Group work to show our solidarity towards practicing the 5 Basic HUMAN VALUES (TRUTH, LOVE, RIGHT ACTION, PEACE and NON-VIOLENCE) in our daily lives. Towards inculcating the spirit of adhering to these human values, all members of our organization undertake a Walkathon for about one hour on the side walks of Saskatoon once a year singing human values based songs and holding placards toward practicing these values. This is done with a purpose to reinforce these values in those who attend as well as ensure that this message is introduced to all others in our Saskatoon community.

Last year, the event took place on Saturday June 17, 2012 and the City Council gave permission and declared the week of June 17-23 as Walk for Values week (please see your letter to us last year dated May 2, 2012 File No. CK. 205-5).

We plan to carry out the walk during this year on Saturday June 15, 2013 between 10.30 a.m. and 11.30 a.m. following the same route we adopted last year. There will be more than 100 participants. We have requested all the member organizations under the Multi-Faith to participate in this event.

We have sought the permission of the City of Saskatoon Infrastructure Services Department and are in the process of obtaining their approval to conduct this event (Ref. Roadways Activity Coordinator, Ms. Trisha Nudpal Tel: (306) 657-8522; Fax: (306) 975 - 2971; trisha.nudpal@saskatoon.ca). We have also secured the Special Event Insurance coverage from the CAA for the participants who will attend this event. Saskatoon Police will be contacted to provide security coverage for this event. Thus, all the formalities and protocol requirements are fulfilled to conduct this event.

By this letter, we are now seeking the permission of your Lordship to approve us hold the walk for values event in Saskatoon on June 15th Saturday between 10.30 a.m. and 11.30 a.m. and also request the City Council to declare the week of June 16 to June 22, 2013 as "Walk for Values Week". This will help us create an awareness for practicing these values in our Saskatoon community. We would be grateful to have this agenda item going forward on the City Council meeting and the decision conveyed to us before we conduct this event.

We thank Lordship Mayor, and all members of the City Council of Saskatoon for considering our request and encouraging us to conduct this event.

Sincerely yours,



Venkat GOPALAKRISHNAN (Venkat Gopal) 202, ANGLIN PL., Saskatoon, S7J 5E9.

Tel: (306) 374 - 9110 (Home) (306) 966 - 6293 (Work), E-mail: venkat.gopal@usask.ca

Walk For Values Event Coordinator, Sri Sathya Sai Baba Centre of Saskatoon, SK.,

cc. to: Mr. Randy Donaeur, Councilor, City of Saskatoon

Tel: (306) 244 - 6634; E-mail: randy.donauer@saskatoon.ca



WALK FOR VALUES

(S)ACRIFICE, (A)SPIRE & (I)NSPIRE

The Walk for Values is a non-monetary annual walkathon to raise awareness of the five fundamental human values, i.e., Truth, Right Conduct, Peace, Love and Nonviolence. The Walk for Values began at the Sathya Sai School in Scarborough, Ontario in 2003. It has since grown into an international event; please visit the Walk for Values website (<http://www.walkforvalues.com>) for further information.

Walk for Values is a walkathon in which no money is solicited; instead, people are asked to pledge to try to live up to one or more of the human values in their lives in the hope one will make the world richer by giving (one's) commitment to practice values, and character-building.

By walking together as kindred spirits, we can achieve two things: (1) we can raise awareness of positive human values such as love, truth, non-violence and peace; and (2) more importantly, we can bring attention to the urgent need to practice them in our community and halt the social and environmental ills that impoverish our lives and our spirit.

The five fundamental Human Values advocated by Walk for Values:

<u>Love:</u>	caring, compassion, forgiveness, enthusiasm, devotion
<u>Peace:</u>	contentment, humility, patience, self-confidence, self-respect
<u>Truth:</u>	honesty, integrity, optimism
<u>Non-Violence:</u>	gentleness, consideration, co-operation, equality, cultural respect
<u>Right-Conduct:</u>	gratitude, perseverance, determination, responsibility, sacrifice, courage, duty and ethics

When and where is the Walk taking place?

- ❖ Saturday, June 15 2013.
- ❖ Registration Starts at 10:00 AM; the walk begins at 10:30 AM.
- ❖ Assemble at the 107, La Ronge Road (Shri Lakshmi Narayan Temple) near the Play Ground.
- ❖ Route: Walk towards Pinehouse Drive, Turn Right and proceed towards White Swan Drive, Turn Left and proceed towards Lenore Drive, Turn Left on Lenore Drive and proceed towards Primrose Drive, Turn Left on Pinehouse Drive and terminate the Walk at La Ronge Road from where we started.
- ❖ Expected Time for completing the Walk: 75 – 90 Minutes.



WALK FOR VALUES

SACRIFICE, ASPIRE & INSPIRE

LET'S WALK TOGETHER

TO RAISE AWARENESS OF HUMAN VALUES

PRACTICE THEM TO CREATE GLOBAL PEACE & HARMONY

LOVE, PEACE, TRUTH, NON-VIOLENCE & RIGHT CONDUCT

PLEDGE A VALUE!



NO MONEY RAISED!

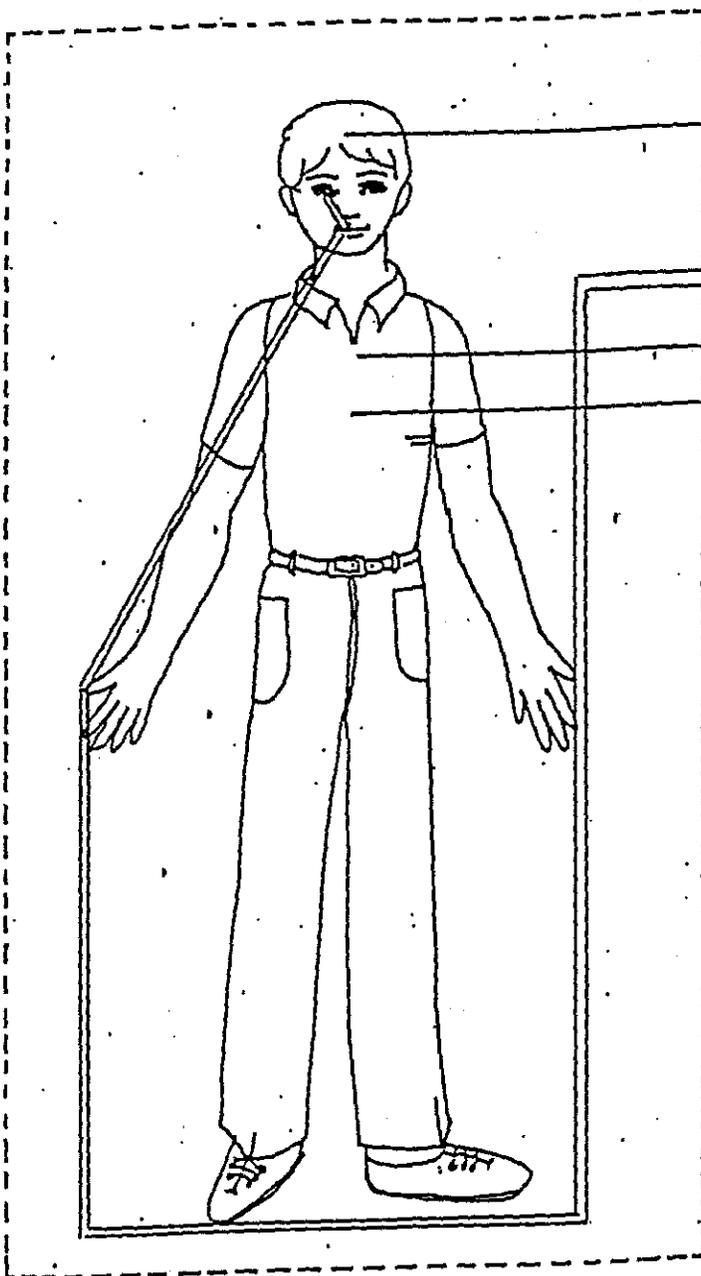
WHEN: JUNE 15, 2013: SATURDAY: 10:00 AM TO 12:00 PM
WHERE: STARTS AT THE FIELD adjacent to Shri Lakshmi Narayan Temple (107 La Ronge Road, Saskatoon)
REGISTRATION: EMAIL /ON THE SPOT

(Route: Walk towards Pinehouse Drive, Turn Right and proceed towards Whiteswan Drive, Turn Left and proceed towards Lenore Drive, Turn Left on Lenore Drive and proceed towards Primrose Drive, Turn Left on Pinehouse Drive and terminate the Walk at La Ronge Road from where we started)

Contact: 306-374 8689 or email: saicentre.saskatoon@gmail.com



HUMAN PERSONALITY AND HUMAN VALUES



- > INTELLECT (TRUTH)
- > PHYSICAL (RIGHT ACTION)
- EMOTIONAL (PEACE)
- PSYCHE (LOVE)

- > SPIRITUAL (NON-VIOLENCE)

MAIN VALUES AND SUBVALUES

1) TRUTH

Curiosity
 Discrimination
 Equality
 * Honesty
 * Integrity
 Intuition
 * Optimism
 * Quest for Knowledge
 Reason
 Self-analysis
 Self-knowledge
 Spirit of Inquiry
 Synthesis
 * Truthfulness

2) RIGHT ACTION 3) PEACE

Cleanliness
 * Contentment
 Courage
 Dependability
 Duty
 Ethics
 * Gratitude
 Goals
 Good Behaviour
 Healthy Living
 Helpfulness
 Initiative
 Leadership
 * Perseverance
 Proper Use of Time
 Resourcefulness
 Respect
 Responsibility
 * Sacrifice
 Self-confidence
 * Self-sufficiency
 Simplicity

Attention
 Calm
 Concentration
 * Contentment
 Dignity
 Discipline
 * Endurance
 Focus
 * Happiness
 * Honesty
 Humility
 Inner Silence
 Optimism
 * Patience
 Reflection
 Satisfaction
 Self-acceptance
 Self-confidence
 Self-control
 Self-discipline
 Self-respect
 Understanding

4) LOVE

Caring
 * Compassion
 * Dedication
 Devotion
 Friendship
 Forgiveness
 * Generosity
 Helping
 Inner Happiness
 Joy
 * Kindness
 Patience
 Sharing
 Sincerity
 Sympathy
 * Tolerance

5) NON-VIOLENCE

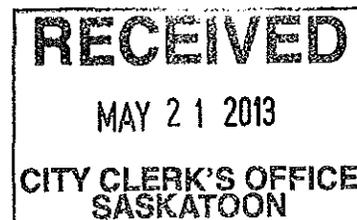
Psychological
 * Compassion
 * Concern for Others
 Consideration
 Cooperation
 Forgiveness
 Good Manners
 * Loyalty
 Universal Love
 Unwillingness
 to Hurt

Social
 * Appreciation of
 Other Cultures
 and Religions
 * Brotherhood
 Citizenship
 Equality
 National Awareness
 Respect for Property
 Service to Others
 Social Justice
 Unity

Subvalues may be found under more than one Value

150-1
B3)

From: CityCouncilWebForm
Sent: Tuesday, May 21, 2013 11:42 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Erwin Rommel del Mundo
2413 Vernon Avenue
Saskatoon, Saskatchewan
S7J 0S7

EMAIL ADDRESS:

oinkworld@yahoo.com

COMMENTS:

Hi Mayor and Members of the City Council, my family and i just migrated Sept 2012. My concern is about garbage throughout the city streets. I noticed that people just throw their garbage anywhere specially tim horton's paper cups and beer cans which i always see in the sidewalk and curbs. I'm just wondering why don't they hold on to their cups or cans till they find a garbage bin. Hope you can address this small issue before it becomes big. Thank you and more power.

6050-10
B4)

From: CityCouncilWebForm
Sent: Tuesday, May 21, 2013 11:59 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Anton Zentner
PO box 506
Aberdeen, Saskatchewan
s0k0ao

EMAIL ADDRESS:

tonyzentner58@gmail.com

COMMENTS:

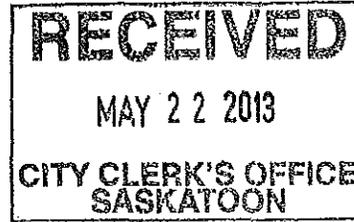
Your honour, I think the coverage of "needing" new bridges (north and traffic) is way off. After the south bridge is opened, we may be very surprised to see reduced congestion in the north circle area. Time will tell. Be patient. If another bridge is needed, I suggest the pressure be put to the province to eliminate the Clarkboro ferry and build in that area. You may be surprised to learn how much ferry traffic is from Saskatoon commuters.

205-1
B5)



THE PARTNERSHIP

Saskatoon Downtown Business Improvement District



May 22, 2013

His Worship Mayor Atchison
Members of City Council
City Clerk's Office
City of Saskatoon
222 Third Avenue North,
Saskatoon, SK S7K 0J5

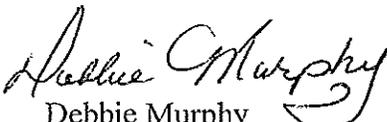
Dear Mayor Atchison and Members of City Council:

**RE: Request for Sole Concessionaire Rights
Rock 102FM Cruise Sunday**

The Partnership in conjunction with Rawlco Radio will host Cruise Sunday Downtown on Sunday, August 25th, 2013. As a co-sponsor of this great Downtown event, *The Partnership* respectfully requests permission to be the sole agent for the allocation of vending and concession locations. This will ensure that our Downtown businesses and licensed vendors are not compromised.

If you any questions regarding this request, please do not hesitate to contact the undersigned by calling 664-0711.

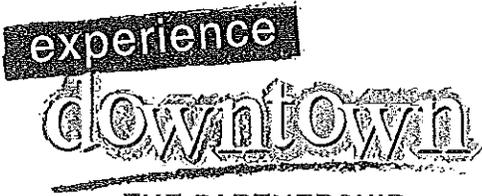
Sincerely,


Debbie Murphy
Office & Program Manager

DM/

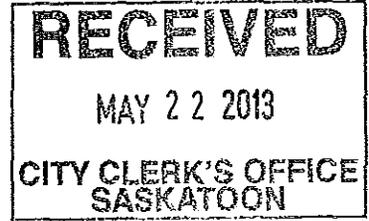
Cc: Gord Hundebay – Right of Way Management Engineer
Trisha Nupdal - Infrastructure Services Department

205-1
B6)



THE PARTNERSHIP

Saskatoon Downtown Business Improvement District



May 22, 2013

His Worship Mayor Atchison
Members of City Council
City Clerk's Office
City of Saskatoon
222 Third Avenue North,
Saskatoon, SK S7K 0J5

Dear Mayor Atchison and Members of City Council:

**RE: Request for Sole Concessionaire Rights
37th Annual Experience Downtown Sidewalk Sale**

The Partnership in conjunction with the Downtown Merchants will host the 37th annual Experience Downtown Sidewalk Sale, July 18th, 19th and 20th, 2013. As the organizer of this great Downtown event, *The Partnership* respectfully requests permission to be the sole agent for the allocation of vending and concession locations. This will ensure that our Downtown businesses and licensed vendors are not compromised.

If you any questions regarding this request, please do not hesitate to contact me directly, by calling 664-0711.

Sincerely,

Debbie Murphy
Office & Program Manager

Cc: Gord Hundebly – Right of Way Management Engineer
Trisha Nupdal - Infrastructure Services Department

150-1
B7

Jenkins, Sandy (Clerks)

From: CityCouncilWebForm
Sent: Monday, May 27, 2013 11:11 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Christopher Tignanelli
220 elm
Sudbury, Ontario
P1b5p4

EMAIL ADDRESS:

christophertignanelli10@hotmail.com

COMMENTS:

Can Saskatoon Work Together with the National Hockey League and the Canadian Football League to bring both a CFL Team and a NHL Team to Saskatoon.

Saskatoon can have a NHL and CFL team, and it would be great.

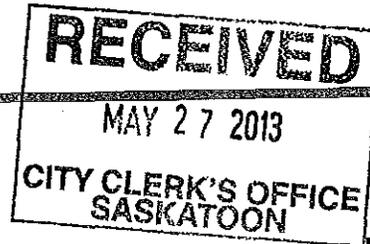
It's time to bring the NHL and CFL to Saskatoon for the right reasons.

Thanks

Christopher



City of
Saskatoon
Utility Services
Department



May 27, 2013

His Worship the Mayor and City Council

Dear Your Worship and Members of City Council:

**Re: Request for Extension of the Noise Bylaw
2013 39th Annual Civic Pancake Breakfast
6:00 a.m. to 10:30 a.m. on Thursday, June 13, 2013
(File No. CK.205-1)**

Once again, it is that time of year for the annual Civic Pancake Breakfast, scheduled to be held on 23rd Street between 3rd and 4th Avenues from 7:00 a.m. to 10:30 a.m. on Thursday, June 13, 2013. The Civic Pancake Breakfast Organizing Committee is requesting that City Council extend the hours under the Noise Bylaw to accommodate the amplified music from the live entertainment from 6:00 a.m. (for warm-up) through 10:30 a.m.

We are please to once again be hosting a "zero-waste" event by using compostable dishes, cups, cutlery, and garbage bags, as well as providing education to the public regarding living more sustainably.

As in previous years, there will be entertainment, celebrity servers, sunshine, and fun!

Yours truly,

Linette Nelson, Chair
Civic Pancake Breakfast Organizing Committee

LN:yb

277-1
B9)

From: CityCouncilWebForm
Sent: Wednesday, May 29, 2013 4:39 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Danielle Byl
238 Candle Cres
Saskatoon, Saskatchewan
S7K 5A4

EMAIL ADDRESS:

daniellebyl@gmail.com

COMMENTS:

My name is Danielle Byl and I am very proud to call Saskatoon my hometown. I currently live in the UK and I have noted the similarities and differences between Canadians and their British cousins. I would like to see if there is any interest in starting a Twinning campaign between Saskatoon and the city of Norwich, Norfolk, England.

Both are similar geographically, population, both sit on 52 degrees latitude and both champion arts, culture, sport, heritage and innovation. By Twinning, tourism and business links could be established to help both communities grow and thrive.

If you are interested in taking this forward, please don't hesitate to get ahold of me via email.

(address given above is my family's Canadian address)

Thank you,
Danielle Byl



Fédération des Francophones de Saskatoon

Le Rendez-vous francophone

308 4e avenue nord • Saskatoon • Saskatchewan • S7K 2J7
306.653.7440 • ffs@shaw.ca • www.francosask

185-9
BIO
Village Urbain



May 27th, 2013

City of Saskatoon Website – Write a Letter to City Council

<http://www.saskatoon.ca/CITY%20COUNCIL/Pages/WriteaLettertoCouncil.aspx>

Object: Permission to extend noise bylaw for a community event

Dear City Council,

The Fédération des Francophones de Saskatoon is organizing the annual French Canadian celebration, the St-Jean-Baptiste. This is one of the largest celebrations for the francophone community. Saint-Jean-Baptiste will be held this year on **Friday, June 21st** at the school grounds of l'École canadienne-française (1407 Albert Avenue) between 5 pm and 10 pm. The event will include a barbecue supper, beer gardens variety of games, bands, entertainment, and dancing.

We are writing because we require your permission to extend the city noise bylaw by three hours as our event will close at 10 pm. We appreciate your time.

Yours truly,

Christian IDE

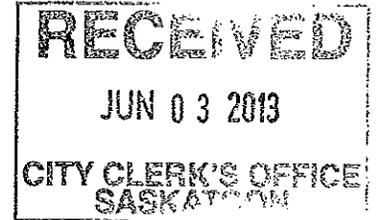
Event Coordinator

Fédération des Francophones de Saskatoon

Le français rayonne pour tous!

185-9
Bill

From: CityCouncilWebForm
Sent: Monday, June 03, 2013 12:20 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Chelsea Guest
403 Ave H North
Saskatoon, Saskatchewan
S7L 2C1

EMAIL ADDRESS:

pippi04@gmail.com

COMMENTS:

Pro Plus Production and Verb Magazine presents: Canada Day Arts and Culture Festival in Rotary Park on July 1st.

It's a free event with all money raised from youth art, games or food sales going to charity and National Youth Arts Week! There will be live art and music, hula hooping, props and dancing.

We are requesting 115 decibels at 100 ft exemption to the noise bylaw in Rotary Park from 11am - 9pm on July 1st, 2013. Please let us know what would be acceptable here for amplified music.

We have informed City Councilor Charlie Clark, who represents the Nutana area where this event is being held. He has told us to notify the neighbors nearby, which we will be doing by June 20th. We plan on delivering written notice in residential mailboxes in the vicinity of the event.

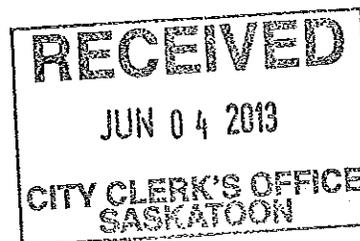
The Saskatoon National Youth Arts Week committee aims to connect our community to a variety of arts and culture events, all year round!

We have contacted City Allocations and have been given the ok to use the park space for an event. Please notify us in writing as soon as you can with the confirmation that the noise levels will be ok.

Thanks,

Chelsea Guest ~National Youth Arts Week committee member
pippi04@gmail.com
306-221-9100

Nathan Holowaty
Verb Magazine
nholowaty@verbnews.com
306-280-9615



May 31, 2013

Ms. Joanne Stroule
City Clerk's Office
City of Saskatoon
COS Internal Mail

Dear Ms. Stroule:

On behalf of the Board of Trustees and the staff of the Mendel Art Gallery, we are pleased to enclose the annual report for fiscal 2012. Should you require a copy of the audited financial statements, please contact the Gallery.

It is hoped that you will review the Gallery's activities last year and visit us in the coming year. This summer (June 14 to September 15), the Gallery will offer *An Art at the Mercy of Light: Recent Work by Eli Bornstein*, an exploration of sensory experience through the work of celebrated local artist Eli Bornstein. Also on view will be *The Automatiste Revolution: Montreal 1941–1960*, one of the most extensive exhibitions of Les Automatistes, a modernist, dissident group of Quebecois artists whose luminaries included Jean-Paul Riopelle and Paul-Émile Borduas. Among the fall exhibitions (September 27, 2012 to January 5, 2014) is a pan-prairie exhibition of contemporary artists organized by Amy Fung, founder and author of *Prairie Artster*. Also on view in the fall will be *Rewilding Modernity: Greenberg, Emma Lake and the Undead*, an exhibition that examines regional modernity from the unique perspective of Canada and the Emma Lake Workshops and proposes "rewilding" or rethinking of its history in relation to contemporary art. For further information about these and other upcoming exhibitions, visit www.mendel.ca.

We are pleased to report that construction has started on the new Rемаi Art Gallery of Saskatchewan. The fundraising campaign reached its first milestone of \$20 million enabling the project to proceed. We are continuing to raise funds to ensure that the Rемаi Art Gallery of Saskatchewan will become an internationally-recognized institution, drawing visitors from around the world. We will keep you informed about the progress of this exciting project. In addition, you may visit www.remai.ca.

Sincerely,



Jason Aebig
President & Chair, Board of Trustees



Angela Larson
Acting Executive Director & CEO

Enclosure



293. Buste de femme d'après Cernuschi le jeune - Lino gravure Originale de Picillo. H. Anna

The Mandate of the Mendel Art Gallery

To operate and maintain in the City of Saskatoon, a public museum for the collection, exhibition, preservation and interpretation of works of art and for the development of public understanding and appreciation of art.

Our Goals

- To further develop a major community asset for the people of Saskatoon.
- To support and promote the visual artists of Saskatoon and Saskatchewan.
- To be Saskatoon's centre for visual art experiences in the broadest and most inclusive ways possible.
- To be actively engaged in Saskatchewan's various communities by sharing resources and expertise.
- To present a balanced, quality program of exhibitions and to provide the most innovative public and professional programs, thereby ensuring that our constituents have maximum enjoyment of the visual arts.
- To be a leading visual arts institution, locally and nationally.
- To make significant gains in private sector support for the Mendel Art Gallery.

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The Mendel Art Gallery (The Saskatoon Gallery and Conservatory Corporation) gratefully acknowledges funding from:



Canada Council
for the Arts

Conseil des Arts
du Canada



Canadian
Heritage

Patrimoine
canadien

President's Message



This year, we were reminded of the transformative power of art and philanthropy in our community. A gift of rare Picasso linocuts – the most comprehensive collection of its kind in the world – made real the prospect of a world-class gallery for Saskatoon. The generosity of donors and volunteers made possible \$20 million to help us move a step closer toward that goal.

These events did more than awaken renewed interest in the Gallery or fine art. They helped us imagine our community in a new light – a future where Saskatoon is recognized among the most creative and culturally important cities in Canada.

This annual report highlights these events as well as the important ways we continued to serve the community in 2012. Well-placed exhibitions, a range of public programs and other outreach activities connected with audiences across Saskatoon. We are especially proud of the programs that engaged children, youth and young adults; the next generation of artists, art lovers, gallery visitors and volunteers.

This report is also an opportunity to thank those who made our work possible this year, beginning with the funders and agencies who support our operations: the City of Saskatoon,

the Saskatchewan Arts Board, Saskatchewan Lotteries, the Canada Council for the Arts, and the Museums Assistance Program, Department of Canadian Heritage. Their financial support helped us fulfill our mandate, reach a broad cross-section of the community and deliver the best possible exhibitions and public programming.

We are grateful to the Gallery's employees who mounted these exhibitions, special events and programs so effectively. Their creativity, energy and deep commitment to the success of the Gallery helped us through a year of change and transition. We are especially grateful to Angela Larson, Director of Finance and Operations, for serving as our Acting Executive Director and CEO upon the resignation of Vincent Varga in May. We thank both Vincent for his many and important contributions from 2008-2012 and Angie for her leadership over the past year.

We extend our thanks to the Trustees who served this past year and those who will leave the Board at the close of our Annual General Meeting in March: Robert Christie, Herta Barron, Dennis Yee and Linda Langille. John Hampton, who will also leave the board this year, deserves special recognition for his leadership and contributions as Interim Board Chair from November 2011 to May 2012.

Above: Board Chair and President Jason Aebig at the Summer White Party, June 20, 2012.

Board of Trustees

Finally, we close where we started, with deep appreciation and acknowledgement of our donors and dedicated volunteers. Their philanthropy, expressed in gifts of time and donations, fuelled a transformative year for the gallery, culminating in a record-setting capital campaign. Specifically, we would like to thank Doug Hodson, our campaign chair, and the lead donors who helped us reach our goal: the Frank and Ellen Remai Foundation, Greg and Olivia Yuel, Tom and Diane McClocklin and family, Grit and Scott McCreath, Wade and Betty-Ann Heggie, Kay and Dora Nasser and family, Darrell Bell, MacPherson Leslie & Tyerman LLP partners, Cameco, Vaughn Wyant and family, and SaskTel.

Thanks to these donors, the support of three levels of government, and gifts from across our community, the new Remai Art Gallery of Saskatchewan will soon open its doors to visitors and a world of new and exciting possibilities.

It will house creative workspaces for children and families, a community studio and state-of-the-art lecture theatre. It will feature a multi-purpose space to host special events and community gatherings. It will offer three times more exhibition space to show current and emerging artists and profile more of our permanent collection, including the works of Picasso and the 13 original canvases donated by Fred Mendel.

The new gallery will transform the way we promote the understanding and enjoyment of art. It will also place us among Canada's most creative cities – a city where community and creativity meet.

Jason Aebig
President & Chair

Board of Trustees

Jason Aebig, Chair
John Hampton, Interim Chair
(to May 15, 2012)
Herta Barron
Darrell Bell (appointed June 19, 2012 &
on leave August 15– November 15)
Cheryl Carver
(appointed September 18, 2012)
Robert Christie
Councillor Charlie Clark
Danielle Favreau
Jack Hillson
Linda Langille
Keitha McClocklin
Councillor Tiffany Paulsen
Laurel Rossnagel
(resigned January 29, 2012)
Alexander Sokalski
Dennis Yee

Eva Mendel Miller,
Honorary Chair

STANDING COMMITTEES

Executive Committee

Jason Aebig, Chair
John Hampton (Interim Chair & Vice-Chair
to May 15, 2012)
Keitha McClocklin, Vice-Chair
Linda Langille, Secretary
Danielle Favreau, Treasurer
Keitha McClocklin Acting Treasurer
(May to November, 2012)

Audit & Finance Committee

Danielle Favreau, Chair
Keitha McClocklin, Acting Chair
(May to November, 2012)
Herta Barron
Robert Christie
Linda Langille
Jason Aebig, ex-officio
John Hampton, ex-officio
(to May 5, 2012)

Fundraising Oversight Committee

Jason Aebig, Chair
Councillor Charlie Clark
John Hampton
Laurel Rossnagel (to January 29, 2012)
Dennis Yee

Collection Committee

Alexander Sokalski, Chair
Herta Barron
Robert Christie
Jack Hillson
Laurel Rossnagel (to January 29, 2012)
Jason Aebig, ex-officio
John Hampton, ex-officio (to May 5, 2012)

Governance Committee

John Hampton, Chair
Jack Hillson
Linda Langille
Alexander Sokalski
Dennis Yee
Jason Aebig, ex-officio
(May to December, 2012)

Executive Director & CEO Report



The Mendel Art Gallery is in its 48th year of service. Over the decades, the Gallery has earned an exceptional regional and national reputation for its high level of engagement with its community, its excellence in exhibitions, its significant permanent collection, and its notable level of public programming. The Mendel continues to fulfill its mandate by developing and holding in trust an outstanding permanent collection of contemporary and historical artworks, providing a balanced program of curated exhibitions, circulating exhibitions, publishing exhibition catalogues, and offering a wide range of programs. To facilitate the programs and operations, the Gallery is committed to raising funds from various public resources (through grants and city allocation) and private sources (including sponsors, donors and members).

There are several indicators showing that the Mendel Art Gallery succeeded in meeting most of its major objectives in 2012. There were a large number of participants in public and professional programs offered in-house. Within this 2012 annual report, you will see a comprehensive description of the Mendel's exhibitions, programs and activities for the year.

The Mendel has one of the highest per capita attendance rates in Canada. There were more than 177,500 visitors in 2012, an increase of 9% over the previous year.

The permanent collection has grown from the 13 paintings donated by founder Fred Mendel in 1965 to include more than 7,500 works, valued at more than \$30 million. In September 2012, the Gallery received from the Frank and Ellen Remail Foundation a donation of a rare and exceptional collection of prints created by Pablo Picasso. This gift, which doubles the value of the permanent collection, will be a welcome addition to the new space in the Remail Art Gallery of Saskatchewan.

The Gallery is committed to its role of providing a public service to the citizens of Saskatoon in the most cost-efficient manner possible, and to careful fiscal management. Please refer to Financial Statements on Page 45.

The Gallery is fortunate to have a dedicated and enthusiastic, committed and skilled team. I would like to thank the staff members for an amazing year; I am truly impressed by what they have accomplished in this transitional period. The Mendel saw several staff changes in 2012, following the resignations of Vincent Varga and Shari Bedient, and the retirement of Heather Reid. On completing her term position at the Mendel, Research Assistant Christine May accepted a position with the City of Saskatoon. The efforts of these individuals are appreciated, and we wish them well in their future endeavors. New to the Mendel is Lisa Baldissera, formerly a UK-based independent curator and writer, who joined our team as Chief Curator. Medoria Olynyk has moved from the position of Gallery Shop Clerk to fill the role of Gallery Shop Supervisor. Dean Summach and Amy Torgerson, both recruited from the City of Saskatoon, now fill the roles of Accounting Coordinator and Accounting Clerk, respectively.

This year, the Board of Trustees undertook to recruit a new Executive Director & CEO. The board has been doing a very thorough job of this search, and hopes to have a new director early in 2013.

Special thanks to the artists – without them, we would not exist. Also, many thanks to our dedicated volunteers. They serve the gallery in so many ways during the year, with everything from checking coats at LUGO, to hosting the opening receptions and wrapping gifts in the Gallery Shop.

A series of events and many accomplishments in 2012 helped move the Remai Art Gallery of Saskatchewan project forward. The positive and reassuring results of market research for the Remai Art Gallery of Saskatchewan were announced at a well-attended media conference at the Mendel on February 15. In preparation for the move to the Remai Art Gallery of Saskatchewan, on March 12, City Council approved the first business plan for the Remai and also gave the go-ahead for Administration to prepare the tender package. At the same time, the beautiful scale model of the new gallery, prepared by KPMB Architects and Smith Carter Architects and Engineers, was unveiled. When the scale model is not being used for capital campaign events, it is on display in the Mendel lobby.

Throughout the year, the Remai Gallery Owners Team met frequently with staff members to review the construction design drawings to ensure that the new gallery will accommodate the functional program and the activities proposed in the business plan.

The Gallery reached a major milestone in September, when the Capital Campaign Team successfully raised the remainder of the \$20 million required to proceed with the Remai Art Gallery of Saskatchewan construction tender. As a result, on September 4, the City of Saskatoon Administration prepared and submitted a report to Council recommending proceeding with construction drawings for the Remai. The report was approved unanimously. The construction

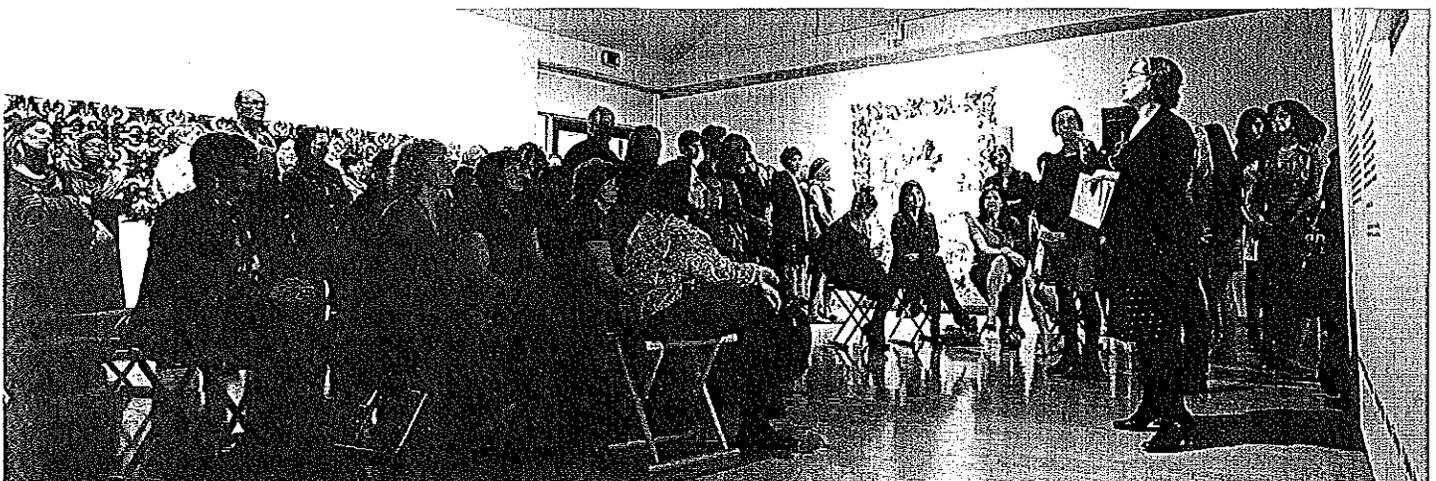
drawings were finalized, the tender packages prepared and issued for bids. On December 12, the City Purchasing Department opened the bids and announced the confirmed low bid from EllisDon. The City of Saskatoon then began negotiations with the company toward a final contract. The negotiations will be completed in the new year with construction planned to start shortly after.

The Gallery is very thankful to those who contributed to all of these successes, including the Campaign Team, the Board of Directors, the Project Owners and design team, staff, volunteers and our many sponsors and donors for their support and commitment.

The Gallery gratefully acknowledges the City of Saskatoon, the Saskatchewan Arts Board, the Canada Council for the Arts, Saskatchewan Lotteries, and the Department of Canadian Heritage, through its Museums Assistance Program, for their ongoing operational and program support. Together, they contributed close to \$3 million towards our annual operations in 2012.

The Gallery has had a very successful year and I would like to thank the Board of Trustees for its guidance and extraordinary leadership as we continue to transition towards the Remai Art Gallery of Saskatchewan.

Angela Larson
Acting Executive Director & CEO



Exhibitions

Curatorial Statement

Dynamism, rigour, and the necessity of lively debate underpin the Mendel Art Gallery's commitment to art as a site of engagement for broad publics, multiple disciplines and a breadth of production in art historical and contemporary periods. The Gallery seeks to investigate, evaluate, and to be responsive to the variety of publics served, and to be a generative and lively think-tank for the engaging, puzzling and compelling topics of our time.

There were major changes in the curatorial department this year. Jen Budney took maternity leave in May. Public Programs Assistant Troy Gronsdahl has admirably filled her role as Associate Curator. In August, Lisa Baldissera was named Chief Curator after a national search. Selected from 28 candidates, Baldissera joins the Gallery after a decade of work at the Art Gallery of Greater Victoria as well as curatorial consulting and ongoing PhD research on Emily Carr at Goldsmiths College, University of London.

In September 2012, the Frank and Ellen Remail Foundation donated an extraordinary collection of 405 linocuts by Pablo Picasso to the Remail Art Gallery of Saskatchewan. This further develops the area of international modern art in the collection. A gallery space on the third floor of the new Remail Gallery, The Picasso Salon: International Modern Art, will be dedicated to the Picasso linocuts and works of international modernity.

The Gallery pursues diverse contemporary, modern and historical programming, reflecting Saskatchewan's artistic and cultural production within a national and international context. The program demonstrates the Mendel's ongoing and expansive engagement with varied provincial and local communities and publics through its exhibitions, public programs, collections and publication activities. The balanced approach to 2012 programming considered varied media; artists at different stages of their careers, from different backgrounds and geographic regions; and combining historical and contemporary, local with national and international themes and artists.

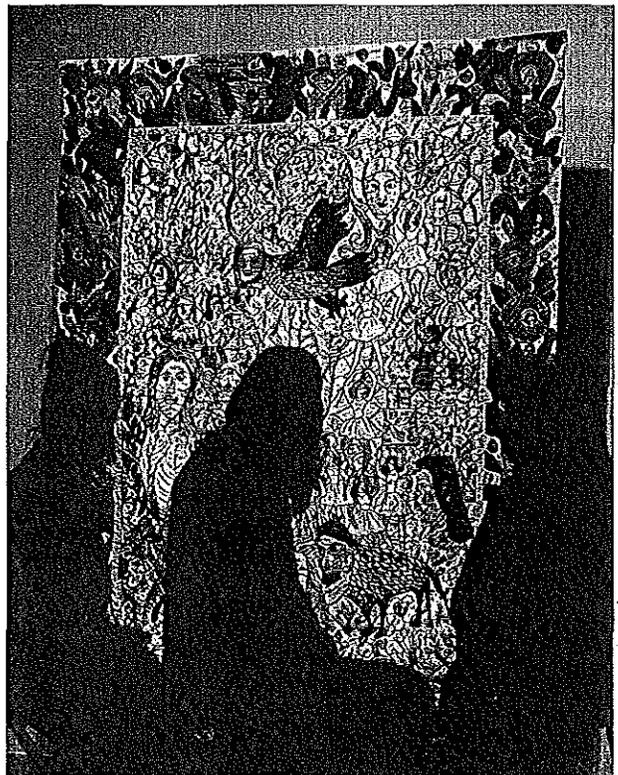
Through its diverse 2012 exhibitions, the Gallery sought to "bring the world to Saskatoon" with in-house curatorial projects and the research efforts of curatorial colleagues across the country. The year opened with solo survey exhibitions of the work of Jamelie Hassan, whose career is notable for addressing cultural history and social activism, and Kai Chan, renowned for his stunning, ingenious sculptures of ephemeral material. *Paper Doll*, a contemporary group show built around Sylvia Plath's handmade paper dolls, and Clint Neufeld's ceramic engines emphasized materiality and playfully challenged assumptions around gender roles. Both *The Symbolist Muse: A selection of prints from the National Gallery of Canada* and *Edo: Arts of Japan's Last Shogun Age* proved that although attention spans may be shorter, audiences have a sustained appreciation for engaging with challenging material, historical content and rich meaning. The fall exhibitions examined ecological issues: *Bill Burns: Bird Radio and the Eames Chair Lounge*, *Beneath a Petroliferous Moon* and *The names of things*. Respectively addressing the disturbance of natural habitats and the commoditization of nature, the oil industry and notions of the natural world, the exhibitions featured Canadian and international artists and Saskatoon artists David LaRiviere, Terry Billings, Stacia Verigin and Zachari Logan. The Gallery also initiated a series of investigations into the permanent collection, ranging from intimate, thematic exhibitions, such as *Forced Perspective*, to *Where It's At*, which provided an extensive overview of the Gallery's recent collecting activities.

The Gallery continues to nurture numerous professional networks and mentorships in Saskatchewan and the Prairies, through hosted, collaborative and guest-curated projects. The Gallery benefits from the research efforts of curatorial associates across the country with borrowed group and solo exhibitions, as we share our projects through the Gallery's touring exhibitions and publications (see pages 14-15 and 30-31). Building on the success of exhibition-specific websites for the James Henderson and William Pehudoff projects, the Gallery enhanced access to curatorial research via iPads in the galleries for *Forced Perspective* and *Where It's At*, which also included video

interviews with eight Saskatchewan artists. Curatorial outreach activities supporting Saskatchewan artists include: visiting studios, attending openings, giving presentations, writing support letters, and participating in juries and public talks. Sandra Fraser attended opening weekend celebrations for the groundbreaking exhibition, *Oh, Canada*, at MASS MoCA in North Adams, Massachusetts, one of the premier institutions for contemporary art in the United States. The exhibition featured the work of 62 important Canadian artists, including Saskatoon artists Amalie Atkins, Ruth Cuthand, Wally Dion and Clint Neufeld, and a number of others who are represented in the permanent collection or who have exhibited at the Mendel. Jen Budney contributed an essay for the Saskatchewan section of the catalogue, published by MIT press. Lisa Baldissera attended a symposium at Goldsmiths College, viewed the *Turner Prize* exhibition at Tate Britain, and researched Picasso linocuts at the British Museum. Curators also visited numerous galleries and colleagues in Saskatchewan, throughout Canada, and internationally. Jen Budney attended the Annual College Art Association meeting in Los Angeles, visited major art museums and galleries there and in Santa Monica, and met with colleagues from Canada and the United States.

Collections materials also provide outreach through regional and national travelling exhibitions and loans to other institutions. These exhibitions demonstrate the breadth and depth of the holdings and the extent to which they are employed.

Mendel Art Gallery exhibitions are supported by the Canada Council for the Arts, the Saskatchewan Arts Board, SaskLotteries, and the Department of Canadian Heritage through its Museums Assistance Program.



Top: *Seeing the Buddha*, in *Kai Chan: A Spider's Logic*, attracted attention at the opening reception for the Spring exhibitions, January 27, 2012.
Above: Anna Torma's textile work, *Party With Dionysos*, was included in the Spring exhibition, *Paper Doll*.

Winter Exhibitions

January 27 to March 18, 2012

KAI CHAN: A SPIDER'S LOGIC

A Spider's Logic brought together more than a dozen major works by Chinese-Canadian artist Kai Chan. Spanning 35 years, these works reveal the artist's extraordinary conceptual and formal range, and illuminate his very personal manner of observing nature and the built environment. Using everyday materials such as branches, thread, string, toothpicks, buttons and recycled plastic objects, and applying mixed-media techniques, he mixes, heaps, wraps, weaves, braids, layers, fastens, rolls, twists and stretches them to create fascinating and ingenious installations and sculptures. Chan's expressive and imaginative pieces are characterized by a minimalist use of unexpected materials. The exhibition was drawn from the permanent collections of the Mendel Art Gallery, Cambridge Galleries, Canadian Museum of Civilization, and the artist's studio.

Curated by Sarah Quinton
Organized and circulated by the Textile Museum of Canada and the Varley Art Gallery of Markham

JAMELIE HASSAN: AT THE FAR EDGE OF WORDS

This thought-provoking, survey exhibition included works produced from 1978 to 2009 and demonstrated the artist's abiding interest in cultural and political history and issues of text, language, memory and identity. Based in London, Ontario, Hassan has maintained that artists have a responsibility to address the important issues of their time. *Because . . . there was and there wasn't a city of Baghdad*, the billboard project located on 25th Street, east of Second Avenue, featured a photograph Hassan took in the late 1970s during her first visit to Baghdad. In 1991, she conceived the billboard as a response to the Gulf War, and displayed it in the downtown areas of Windsor, London, Ontario, and Vancouver. Though nearly two decades have passed, Hassan's evocative combination of text and image continues to resonate with global events.

Curated by Melanie Townsend
Organized and circulated by Museum London

THE SYMBOLIST MUSE: A SELECTION OF PRINTS FROM THE NATIONAL GALLERY OF CANADA

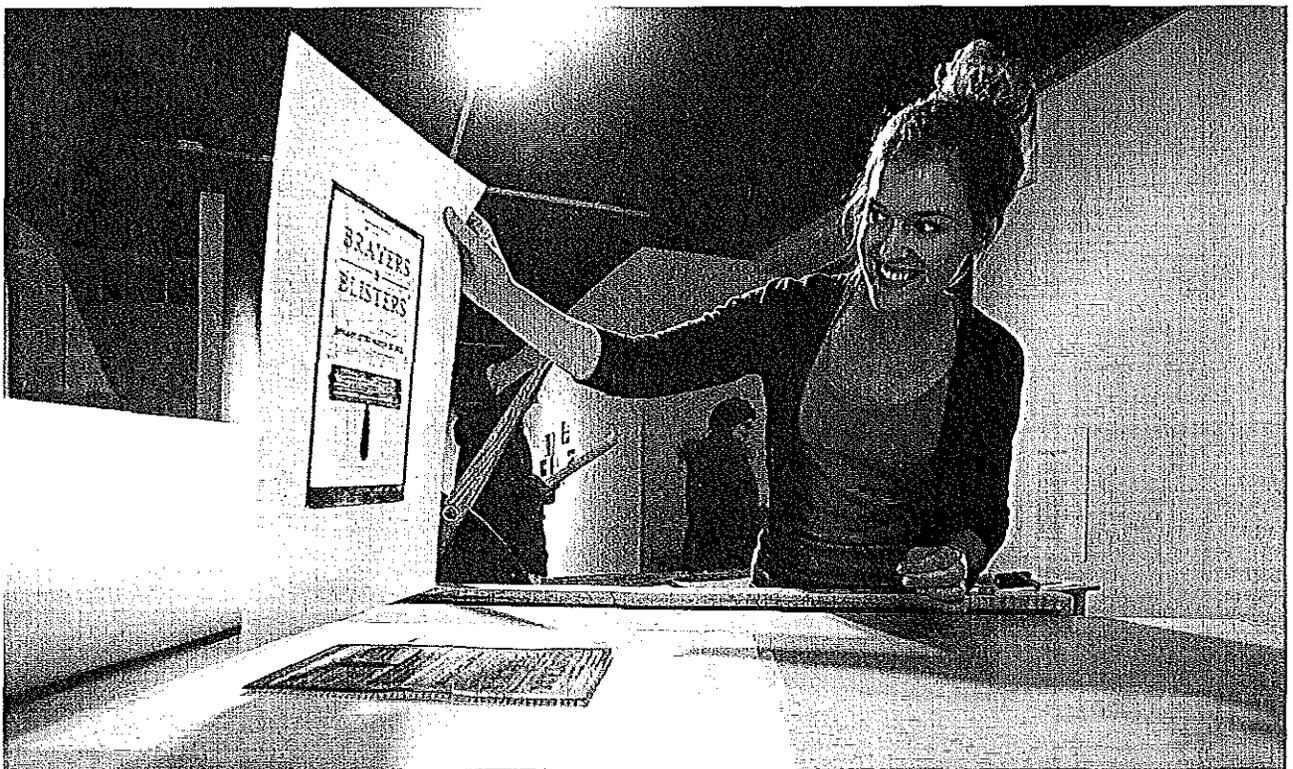
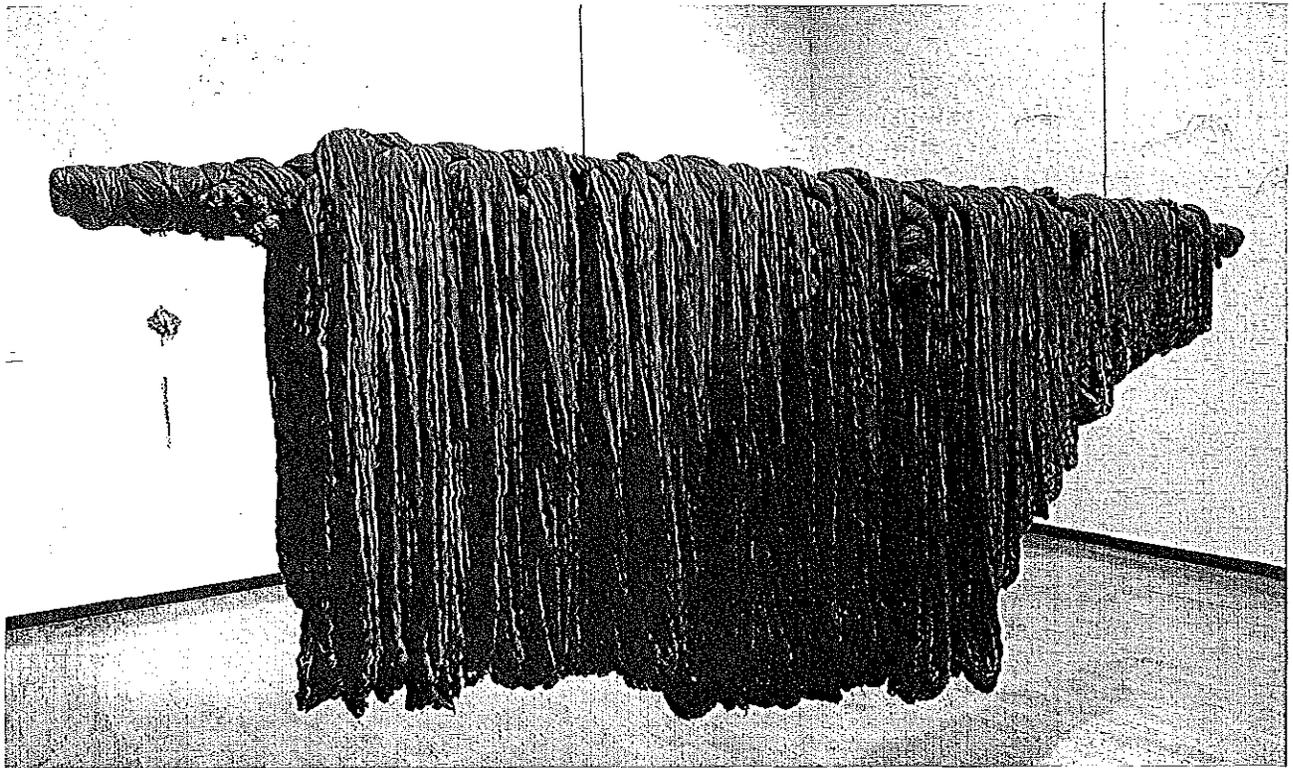
"Mystery," "suggestion" and "dream" are terms that evoke the strange beauty of Symbolist art. *The Symbolist Muse* consisted of some 50 masterpieces, including intriguing works by such renowned and influential artists as Odilon Redon, Auguste Rodin, Edvard Munch, Pablo Picasso, Max Klinger, Eugène Carrière and Jan Toorop. This popular exhibition examined different approaches across Europe to emphasize Symbolism's diversity. For example, in France, Paul Gauguin encouraged painters to draw upon the imagination and express their emotional responses to subject matter through colour and form; the Norwegian artist Edvard Munch portrayed allegories of the human condition; the prints of the Austrian, Karl Moll, and the Czech artist, Max Kurzweil, reflect the decorative Symbolist aesthetic promoted by the Vienna Secession.

Organized and circulated by the National Gallery of Canada

BRAYERS AND BLISTERS: INSIDE A PRINTMAKER'S STUDIO

With *Brayers and Blisters*, the Gallery presented an exploration of printmaking processes from plate to artist's proof. This intriguing look into a printmaker's studio featured a beautiful, custom-built printing press, woodblocks, etching plates, studio supplies, and related paraphernalia. A series of free demonstrations and workshops led by local practitioners offered visitors hands-on experience and further insight into printmaking processes.

Curated by Troy Gronsdahl,
Public Programs Assistant



Top: Kai Chan, *Aurora*, 1975, cotton and nylon thread, wood.

Above: Gallery Program Assistant Jillian Cyca demonstrates the working printing press in the *Brayers and Blisters* exhibition.

Spring Exhibitions

March 30 to June 10, 2012

PAPER DOLL

Paper Doll takes as its point of departure a rare, archival collection of hand-made paper dolls and doll clothes created by the American poet Sylvia Plath in her youth. Although not widely known, these paper dolls tell a remarkable story about Plath and her life-long interest in art and design. The Plath material was interplayed with the works of seven contemporary artists, including an early film by Cindy Sherman, delicate miniatures by Cybèle Young, large-scale steel cut dresses by Barb Hunt, embroideries by Anna Torma, two new installed pieces by Jeannie Thib and Ed Pien, and the ephemeral paper doll chains of Lynne Yamamoto. The works in the exhibition conceptualized child's play as a fantasy world remembered, recreated and transformed.

Curated by Anne Koval

Organized and circulated by the Owens Art Gallery

GASOLINE ALLEY AND OTHER SUNDAY DREAMS BY CLINT NEUFELD

Clint Neufeld, who lives near Saskatoon in Osler, creates work that speaks to the passing of knowledge through generations. He cherishes a childhood memory of his grandfather lovingly washing his hands in gasoline, to remove the oil and paint gathered during their "work" together. Decorations on Neufeld's sculptures are inspired as much by his grandmother's décor as by the history of ceramics. His works embody the apparent contradictions between typically masculine pursuits and notions of beauty, ornamentation, and artistry. Taking the grease-monkey's pre-occupation with muscle cars, he replicates the components of engines, transmissions, and axles in ceramic, finished like fine china, and sets them on elegant stands and furniture such as teacarts and chaises longues. The sculptures in this, Neufeld's first solo exhibition at the Mendel, asked viewers to consider men's garage "tinkering" in terms of aesthetics, transformation, and even love.

Organized by Jen Budney, Associate Curator

FORCED PERSPECTIVE

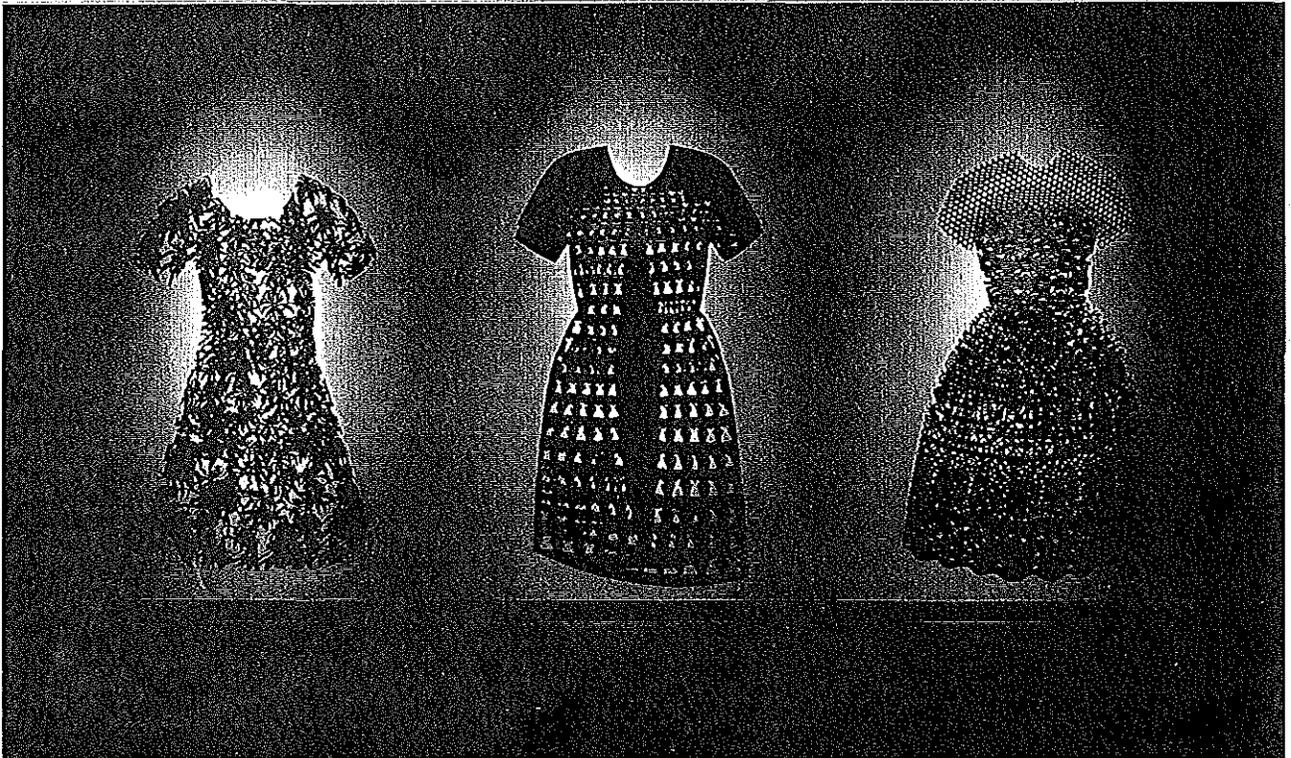
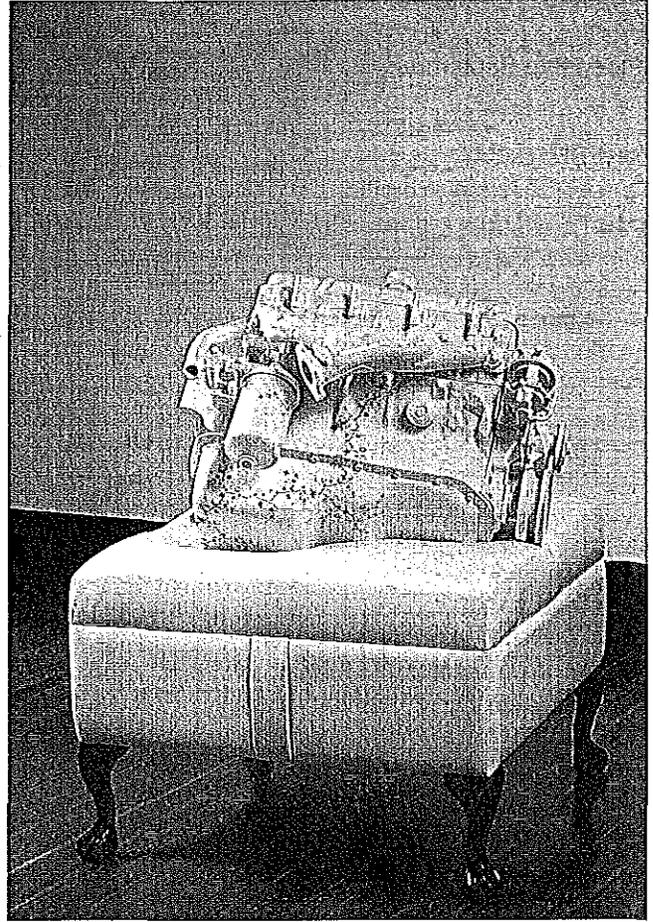
Drawn from the Mendel Art Gallery permanent collection, *Forced Perspective* employed the dynamics of scale and vantage point to develop themes related to culture and place. Working in scales ranging from the miniature to the monumental, artists in the exhibition represent diverse aesthetic traditions that have helped shape cultural life on the Prairies. Fred Moulding's expressive carvings that depict homesteader life animate the pastoral English landscapes of pioneer artist Augustus Kenderdine. Modernist abstract painting connected international art movements to homegrown art production, while contemporary works by Douglas Walker, Bill Burns and Janet Werner turn art on its ear. *Forced Perspective* brought together diverse works, including sculpture, photography, paintings and mixed media. They present a multiplicity of viewpoints to contemplate the Saskatchewan experience.

Curated by Troy Gronsdahl,
Public Programs Assistant

SCHOOL ART

The 40th annual exhibition of *School Art* delighted audiences, including proud family members, and celebrated the excellence of artmaking and creativity among young people. The Gallery worked closely with Saskatoon educators to showcase the paintings, drawings, sculptures and other works of art by more than 200 students in the city's primary and secondary schools. *School Art* was juried by Laura Kinzel of the Mendel Art Gallery, Suzy Schwanke, of Marion M. Graham Collegiate, and Monique Martin, of Georges Vanier School. The exhibition, featuring a public reception, public talks with some student artists, and a workshop for teachers, closed June 3.

Coordinated by Laura Kinzel,
Public Programs Coordinator
Sponsored by PotashCorp



Top Left: Jessica Shirley, *BIG MEL*, mixed media/chalk pastel, Grade 12, Bishop James Mahoney High School. Displayed in *School Art*. Top Right: Clint Neufeld, *Océanisque*, 2010, ceramic, wood, vinyl. Displayed in *Gasoline Alley and Other Sunday Dreams* by Clint Neufeld. Above: Works by Barb Hunt in *Paper Doll*, left to right: *Orchid Dress*, 1993, plasma-cut, cold-rolled steel, collection of the artist; *Small Dresses*, 1994, plasma-cut, cold-rolled steel, collection of the Canada Council; *Lace Dress*, 1995, plasma-cut, cold-rolled steel, collection of the artist.

Summer Exhibitions

June 22 to September 16, 2012

WHERE IT'S AT

One of the larger exhibitions drawn from the Gallery's permanent collection, *Where It's At* took stock of recent collecting activity and revealed several emerging themes. Images of the landscape can address such considerations as history, settlement, adventure, technology and the picturesque. Figurative work ranged from portraiture, and the nature of human relationships, to explorations of the inner world of spirituality and superstition. Some works examined the formal and emotional concerns of abstraction through colour and form, while others reinserted imagery and critique into this contested field. Still others questioned assumptions around race, gender and difference. Not encyclopedic or even democratic, this collection of representations served as lens, contemplation, provocation or record, providing a forum for both individual and collective experience.

Curated by Sandra Fraser, Associate Curator

EDO: ARTS OF JAPAN'S LAST SHOGUN AGE (1603-1868)

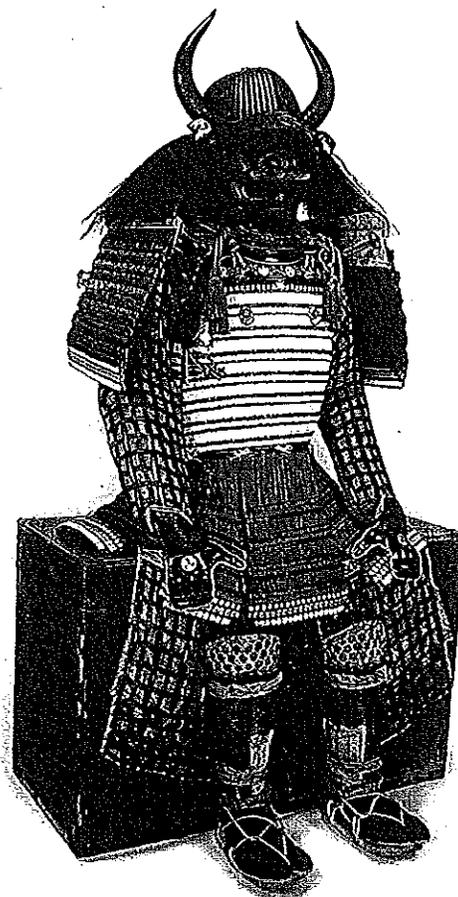
Edo was the most comprehensive exhibition of historical Japanese art ever displayed in Saskatoon. Hugely popular, it offered visitors an incredible opportunity to learn about the epoch and marvel at its magnificent cultural productions. The exhibition included paintings, prints, ceramics, lacquerwares, metalwares, textiles and clothing accessories, religious art, and samurai paraphernalia, including suits of armor. In particular, the prints known as *ukiyo-e* reveal the life and customs of an era, offering unrivalled material for the study of daily life across the length and breadth of Edo-period Japan. Prints were appreciated by the commoners of the Edo period, while fine paintings, ceramics and lacquerwares reveal the tastes of the upper classes.

Curated by Barry Till

Organized and circulated by the Art Gallery of Greater Victoria with assistance from the Museums Assistance Program, Canadian Department of Heritage

THE SASKATOON CAMERA CLUB CELEBRATES 75 YEARS

Since 1936, the Saskatoon Camera Club has been a valuable resource for people interested in photography. Its diverse membership includes teens and seniors, beginners and highly experienced photographers. The club has developed and changed along with the art community and the city itself. This 75th anniversary exhibition included artifacts—vintage cameras, trophies, and issues of the Camera Club's newsletter, *The Viewfinder*—as well as images representing all eras of the club's history. These different phases reflect developments in photography, from historical black and white prints, colour prints and slides, to the introduction and rapid popularization of digital images. For many years, the Club designated a "Print of the Year," and donated it to the permanent collection of the Mendel Art Gallery. The exhibition, which closed September 7, included six of those 46 award-winning photographs.



Right: Suit of Armor, Edo period, featuring yak-hair mane, lacquered cow horns, face mask with boar-bristle elements, cuirass of mixed lacquered metal and rawhide scales laced with white silk cord and blue-laced kusazuri (shields protecting the hips), collection of the Art Gallery of Greater Victoria. Displayed in *Edo: Arts of Japan's Last Shogun Age (1603-1868)*. Opposite Page: Jimmie Durham, *Sweet Light Crude*, 2008, installation with five painted oil barrels. Displayed in *Beneath a Petroliferous Moon*.

Fall Exhibitions

September 28, 2012 to January 6, 2013

BENEATH A PETROLIFEROUS MOON

Beneath a Petroliferous Moon surveyed artistic responses to the petroleum industry by 11 artists living and working around the world. The exhibition brought visibility to this most important commodity, which in Canada is typically “extracted, refined, shipped, and poured into your gas tank with few people seeing it.” (Peter Maass, *Crude World*) While some artists focus on petroleum’s environmental impacts, others choose to respond to its social significance, its modern history, or the awe-inspiring visuals of the industry’s infrastructure and detritus. The title of the exhibition was taken from a 1940 poem by Pablo Neruda, which described the effects of the oil industry in Central America. Artists in the exhibition included: Romuald Hazoumè (Benin), Robyn Moody (Calgary), Cal Lane (New York), Louisa Conrad (Vermont), Ernst Logar (Austria), Brian Jungen (Vancouver), Robert Ladislav Derr (Ohio), Jimmie Durham (Rome/Berlin), Edward Burtynsky (Toronto), Susan Turcot (UK), and David LaRivière (Saskatoon).

Curated by Jen Budney, Associate Curator

BILL BURNS: BIRD RADIO AND THE EAMES CHAIR LOUNGE

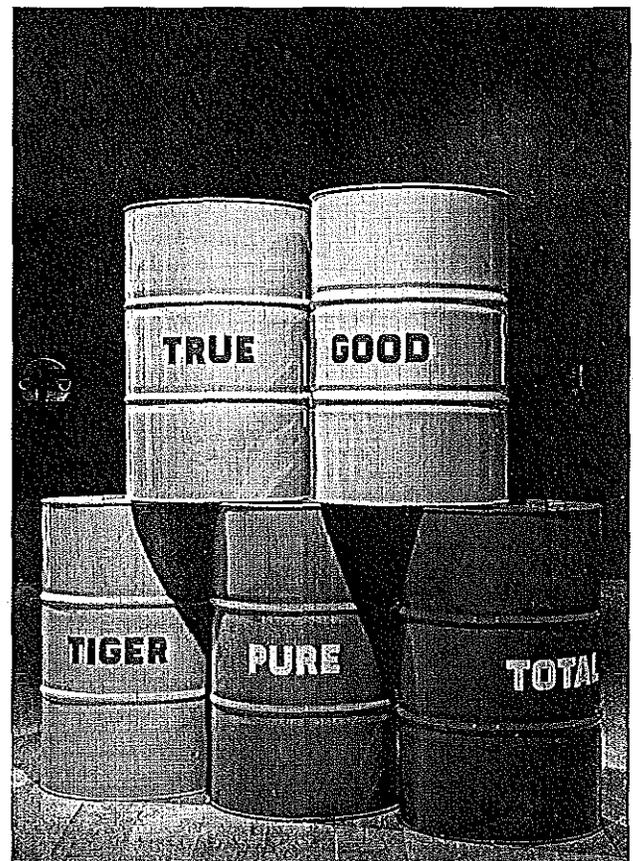
Gallery visitors were invited to activate a chandelier of jerry-rigged birdcalls that transmitted the simulated sound of birds via radio frequency. Bill Burns, well-known for the quirky humour of his work, provided seating in the installation with several examples of the 1950s Eames lounge chair. The exhibition featured a video of children demonstrating the proper use of the various birdcalls, a “DNA barcode of the Common Snipe, *Gallinago gallinago*,” and a series of large schematic drawings explaining how to operate *Bird Radio* and its 17 calls. The exhibition focused on strategies of mimicry and the authority attached to such schematic diagrams. These various presentations offered viewers the opportunity to reflect on the ways information is transmitted, methods of teaching, and the pragmatic implications of accrued knowledge.

Organized by the Doris McCarthy Gallery, University of Toronto Scarborough

THE NAMES OF THINGS

Our understanding of nature is a tangle of historical perspectives, personal experience, public and private interests. *The names of things* examined these issues through the poignant, humorous, and imaginative of works of three Saskatoon artists: Terry Billings, Zachari Logan, and Stacia Verigin. In their diverse, mixed-media works, drawings and sculpture, these artists engage with natural forms and imagery to challenge assumptions about nature and to consider its beauty and mystery. Billings’ artworks employ natural materials—wasp nest paper and the moulted plumage of sandhill cranes. Logan’s chalk pastel drawings investigate masculine representation in contemporary society. Verigin transforms materials such as sawdust and glue into natural-looking forms.

Curated by Troy Gronsdahl, Associate Curator



Touring Exhibitions

The Mendel Art Gallery organizes provincial and national touring exhibitions to foster greater exposure, understanding, and appreciation of art for public audiences and artists outside of Saskatoon. Touring exhibitions provide expanded access to the Mendel Art Gallery's permanent collection and in-house exhibition programs. Touring exhibitions also foster appreciation for contemporary and historical art by Saskatchewan, Canadian and occasionally international artists at various stages in their careers. In addition, exhibition exchanges help develop critical dialogues and collegial relationships with other galleries and audiences. In 2012, Mendel Art Gallery Extension Services coordinated the tour of two exhibitions provincially, with an attendance of 8,949, and two exhibitions nationally, with an attendance of 23,414. Total attendance for these touring exhibitions was 32,363.

National Tours

THE OPTIMISM OF COLOUR: WILLIAM PEREHUDOFF, A RETROSPECTIVE

For six decades, the work of painter William Perhudoff has embodied the highest standards of aesthetic seriousness and excellence. Since the 1960s, he has explored, in his mature abstractions, ideas about how colour relationships can wordlessly convey emotion and meaning—ideas that have preoccupied many of his most ambitious colleagues, anywhere. The space, light, colour, and enormous skies of the Canadian Prairie inform Perhudoff's paintings, from first to last, yet his deep response to place is combined with his firm belief in the universal quality of abstract forms and their ability to communicate widely. Perhudoff celebrated his 94th birthday in 2012. This exhibition, the most comprehensive survey of his work to date, traced both the single-mindedness and variety of his long evolution, stressing continuities and acknowledging his refusal to settle for known solutions. Drawn from public and private Canadian collections, the exhibition was organized for the Mendel Art Gallery by guest curator Karen Wilkin, of New York City.

Art Gallery of Windsor
Windsor, Ontario
January 14 to April 1, 2012

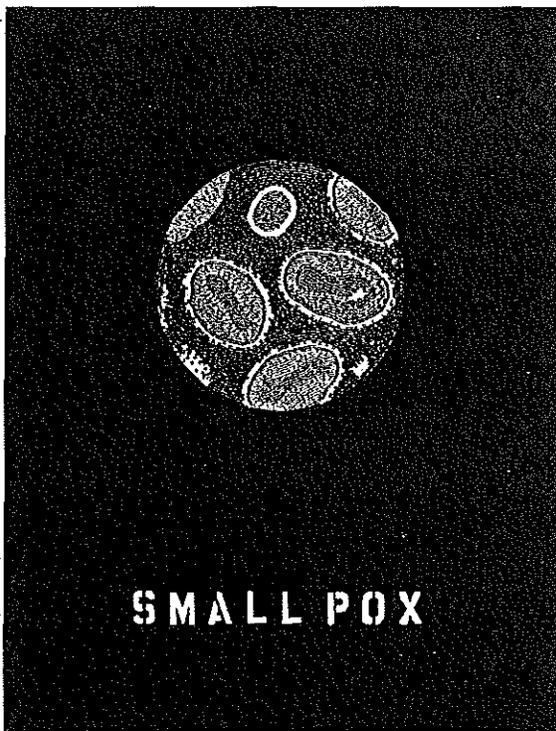
Robert McLaughlin Gallery
Oshawa, Ontario
June 23 to September 9, 2012

RUTH CUTHAND: BACK TALK (WORKS 1983-2009)

This comprehensive mid-career retrospective featured more than 30 works drawn from eight series produced by Saskatchewan artist Ruth Cuthand, whose multi-media practice is marked by political invective, humour, and the strategic use of anger and anti-aesthetic. It included the iconic *Dresses* paintings (1983-86), the confrontational *Misuse is Abuse* drawings (1990), and the award-winning *Trading* (2009) — beadworks that investigate the diseases European traders introduced to the Americas — along with several other works on paper, installations, video, and photography. Works in the exhibition came from private and public collections including that of the Mendel Art Gallery. Curated by Jen Budney and co-produced by the Mendel Art Gallery and TRIBE Inc., Saskatoon, this project was made possible in part through a contribution from the Saskatchewan Arts Board Culture on the Go program.

Mount Saint Vincent University Gallery
Halifax, Nova Scotia
January 14 to March 11, 2012

Confederation Centre Art Gallery
Charlottetown, Prince Edward Island
June 9 to October 7, 2012



Provincial Tours

WILLIAM PEREHUDOFF: HISTORICAL DRAWINGS FOR THE WESTERN PRODUCER 1955

Although William Perehudoff is best known for his large canvases, he began a 25-year-long career as art director at *Modern Press* in 1952, a company owned by the Saskatchewan Wheat Pool, and publisher of the weekly newspaper, *The Western Producer*. This exhibition from the permanent collection featured illustrations from two serial articles published in 1955. The reminiscence by Dick Fairfax, "So Soon Forgotten," is comprised of pen and ink drawings of settlement and Prairie life. "Louis Riel: Patriot and Rebel" was illustrated on scratchboard with mastery, particularly in the portraits of the key players such as Riel, Dumont, Laurier and MacDonald. The exhibition was initiated by Kim Ennis and organized by Sara Fruchtman for the Mendel Art Gallery.

Allie Griffin Art Gallery
Weyburn, Saskatchewan
February 1 to March 30, 2012

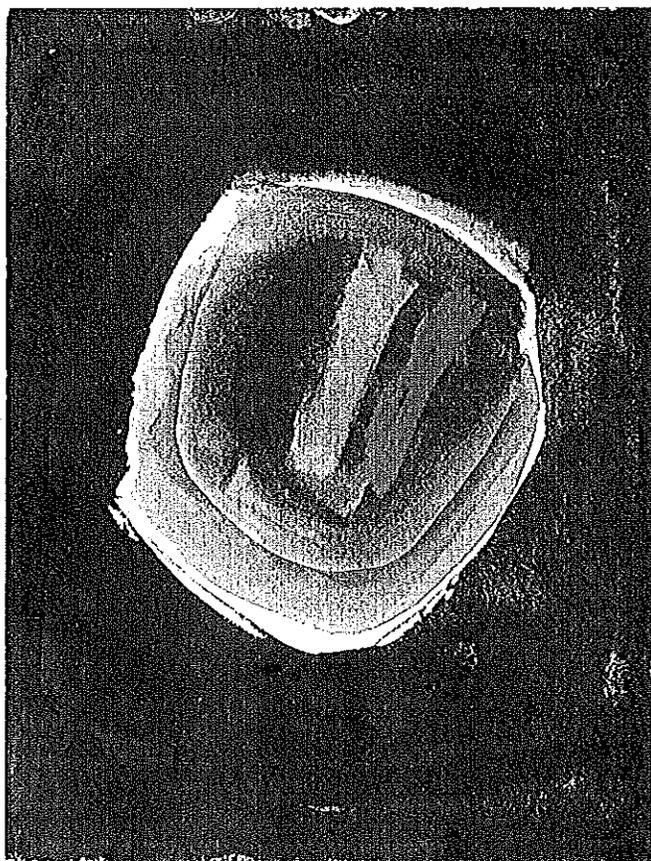
COURTNEY MILNE: THE POOL PROJECT

The exhibition featured 40 evocative colour photographs of the surface of Courtney Milne's outdoor pool, chosen from more than 50,000 created over the course of 10 years. Milne described his pool photography as "an enchanted journey into the alchemy and rhythms of nature," a project in which he created images to "both arouse the senses and reveal the transcendent." 40 individuals, including Ovide Mercredi, Ann Mortifee, Sharon Butala, Yann Martel, and Lorne Calvert contributed short, poetic responses to the images and the project as a whole. Curated by Jen Budney, *The Pool Project* celebrated Milne's unique ability to capture the qualities of light, colour, texture, and spirit.

Art Gallery of Regina
Regina, Saskatchewan
June 25 to August 24, 2012

Grace Campbell Art Gallery
Prince Albert, Saskatchewan
August 30 to September 26, 2012

Grand Coteau Heritage & Cultural Centre
Shaunavon, Saskatchewan
October 2 to 31, 2012



Left: Ruth Cuthand, *Smallpox*, 2009, beads and paint on suedeboard, collection of the Mendel Art Gallery. Displayed in *Ruth Cuthand, Back Talk (Works 1983-2009)*.

Top: Courtney Milne, from *The Pool Project* series, 2000-2010, photograph.

Above: William Perehudoff, *Untitled (abstract study, AP-80-23)*, c. 1980s, acrylic on paper. Collection of the artist. Displayed in *The Optimism Of Colour: William Perehudoff, A Retrospective*.

The Permanent Collection

The Mendel Art Gallery acquired 491 new works of art in 2012, bringing the number of objects in the Permanent Collection to 7546, with a total value of approximately \$35,500,000. Seven of the artworks were purchased with the support of the Canada Council for the Arts Acquisition Assistance program, one work was purchased with funds raised by the Gallery Group, and 483 of the works were gifts.

Of particular note is the extraordinary gift, in September 2012, of a collection of 405 linocuts created by Pablo Picasso. This gift, for the Remail Art Gallery of Saskatchewan, was made by the Frank and Ellen Remail Foundation. It further develops the area of international modern art in the permanent collection. The gift parallels the history of modernity in Saskatchewan, a province that was influenced by international critique. New York critic Clement Greenberg was a pivotal guest at the Emma Lake Artists' Workshops in 1962. His presence spearheaded one of the more interesting and sophisticated investigations into art practices to emerge from Saskatchewan.

DIGITIZATION OF THE PERMANENT COLLECTION

The Gallery is committed to increasing access to the permanent collection through exhibition, publication and digital technologies. The process of digital documentation is close to completion, with the aim of expanding the accessibility of images and related information from the collection.

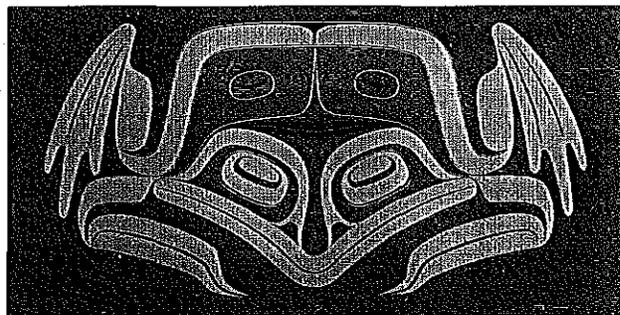
PREPARATION AND INSTALLATION OF EXHIBITIONS

The Collections Management and Preparatory team prepared and installed 17 exhibitions in the Mendel galleries in 2012. Eleven were produced in-house and six were produced by other institutions. Three exhibitions featured works from the permanent collection. A total of 127 works from the collection were lent to other institutions in the region, across Canada, and internationally, including: Grand Coteau Heritage & Cultural Centre (Shaunavon),

Allie Griffin Art Gallery (Weyburn), Godfrey Dean Art Gallery (Yorkton), Surrey Art Gallery, Saskatoon Camera Club, Art Gallery of Alberta (Edmonton), Kenderdine Art Gallery (Saskatoon), Rodman Hall Art Centre (Brock University, St. Catharines), Ottawa Art Gallery, the Textile Museum of Canada (Toronto), Winnipeg Art Gallery, Confederation Centre of the Arts (Charlottetown), Art Gallery of Hamilton, Art Gallery of Greater Victoria, Mount Saint Vincent University Art Gallery (Halifax), Kelowna Art Gallery, MacKenzie Art Gallery (Regina), Museum of Modern Art Rupertinum (Salzburg, Austria), Museo Marca (Cantanzaro, Italy), Art Gallery of Ontario (Toronto), Art Gallery of Windsor, and Robert McLaughlin Gallery (Oshawa)



1.



2.

3: Edward Burzynsky, *Shipbreaking #52, Chittagong, Bangladesh, 2000*, Chromogenic print on paper, 4/8
4: Edward Burzynsky, *Sikorsky Helicopter Scrap Yard, Tucson, Arizona, 2006*, Chromogenic print on paper, 1/6
5: Edward Burzynsky, *Jet Engines, Tucson, Arizona, 2006*, Chromogenic print on paper, 3/6

2012 Acquisitions

GIFTS

Gift of Linda Anderson Hughes:

Dorothy Knowles, *Portrait of Linda Anderson Hughes*, 1956, watercolour on paper

Gift of Ruby Cormier, Montréal:

Pierre Gauvreau, *Forcé de dire pourquoi*, 1982, acrylic on canvas

Jean Lefebvre, *Les Regards*, 1981, acrylic on paper

Gift of Norman Zepp & Judith Varga, Saskatoon:

Bob Boyer, *See Ya Later Norm*, 1986, acrylic on card

Robert Davidson, *Spirit Helpers* 2. *Helper*, 1996, print 54/99

Noel Ducharme, *Spirit Beaver*, c.1982, acrylic on canvas

Richard Gorenko, *Yes, We have many Beautiful Things*, 1986, acrylic on paper

Jane Ash Poitras, *Cree Newspaper*, c.1985, acrylic on card

Otto Rogers, *A New Garden in the Making*, 1965, acrylic on paper

Paul Sisetski, *Knocked Silly*, 1989 (May), acrylic on paper

Paul Sisetski, *The Flame Starter*, 1987 (Jan.), acrylic on paper

Paul Sisetski, *They Eat Babies*, 1989 (May), acrylic on paper

Paul Sisetski, *Hope You See Us Someday*, 1989 (May), acrylic on paper

Paul Sisetski, *Robbing the Nest*, 1987, acrylic on paper

Paul Sisetski, *The Play*, c.1987, acrylic on paper

Paul Sisetski, *The Death Touch*, 1987, acrylic on paper

1. Paul Sisetski, *A Night in Hell*, 1987, acrylic on paper

Gift of Jayce Salloum, Vancouver:

Jayce Salloum, *map of the world*, 1999–2009, mixed media mounted on tentest board

Bequest of Elizabeth MacPherson, Regina:

Ernest Lindner, *untitled*, c.1948–1952, ink on paper

Ernest Lindner, *The Apple*, 1974, watercolour on paper

Ernest Lindner, *Transperencies* [sic], 1981, graphite on paper

Gift of Robert Del Tredici, Beaconsfield, Québec:

Robert Del Tredici, 15 photographs (2 colour, 13 b&w), 1980–2008

Gift of Grace Tanaka, Vancouver:

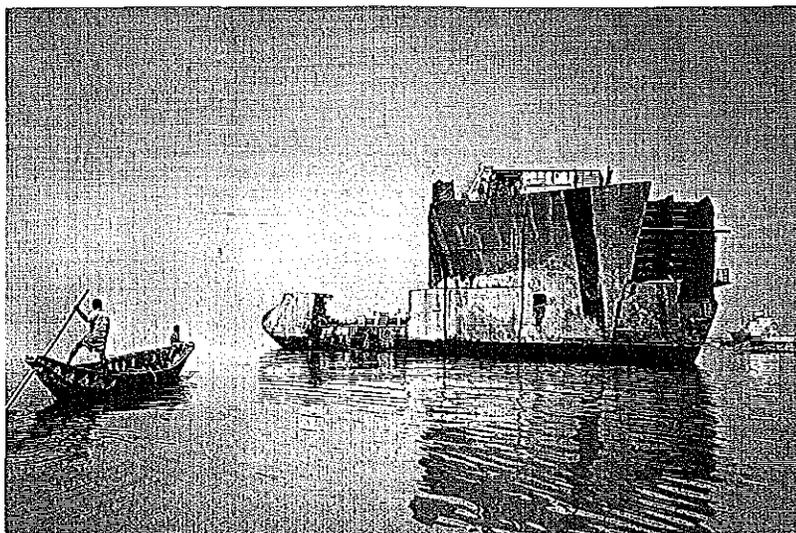
Ernest Lindner, *Moss*, 1967, watercolour on paper

Gift of Edward Burtynsky, Toronto:

3,4,5. Edward Burtynsky, 42 colour photographs, 1985–2010, Chromogenic colour prints on paper

Gift of the Frank & Ellen Remai Foundation, Saskatoon:

Pablo Picasso, 405 linocut prints, 1951–1965, linocuts on paper



3.



4.



5.

The Permanent Collection

PURCHASES

Purchased from the artist with the support of the Canada Council for the Arts Acquisition Assistance program:

Rebecca Belmore, *untitled #1 (come in cielo così in terra)*, 2006 - digital print on Omegabond
Rebecca Belmore, *untitled #2 (come in cielo così in terra)*, 2006 - digital print on Omegabond
Thirza Cuthand, *Love and Numbers*, 2004 - DVD (9 min)

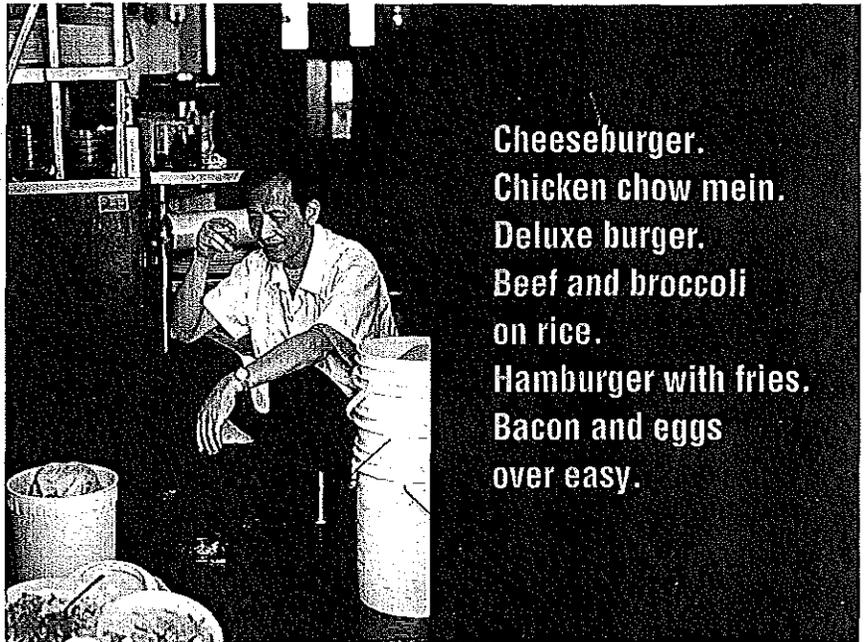
7. Graham Fowler, *Dark Water Up*

Stream, 2010 - oil on canvas
Zachari Logan, *Eunuch Tapestries I (diptych)*, 2012 - pastel on paper

6. Ken Lum, *Cheeseburger*, 2011 - Chromogenic print on archival paper
Ehren (Bear Witness) Thomas, *Cultural Distinctness*, 2011 - DVD (9 min 30 sec)

Purchased from the artist with funds raised by the Gallery Group:

Michèle Mackasey, *Fellcia Gay with her children Osawask and Zoe*, 2010, oil on linen



6.



7.

The Picasso Gift

The news caused a stir. In Saskatoon, Saskatchewan, the prominent benefactor of a planned new art gallery had donated to that gallery a remarkable collection of 405 Picasso linocut prints — the largest collection of its kind in the world.

The Board of Trustees of the Remai Art Gallery of Saskatchewan announced September 25, 2012, that the Frank and Ellen Remai Foundation had donated this exceptional Picasso collection to the Remai Gallery. The linocut collection, valued at \$20 million, doubles the value of the civic gallery's permanent collection, and brings its total holdings to more than 7,500 works.

"I want to put the gallery on the international stage," said Ellen Remai, an entrepreneur and noted philanthropist. "It is my hope that these works, by one of the greatest artists of the 20th century, will create many opportunities for the gallery, and will inspire visitors and local artists for decades to come." Pablo Picasso (1881-1973) made these prints between 1951 and 1966. The collection was assembled over a period of a decade by Dr. Frederick Mulder, a London-based, Saskatchewan-born art dealer.

When the Remai Art Gallery of Saskatchewan opens, a third-floor gallery space, The Picasso Salon: International Modern Art, will be dedicated to the Picasso linocuts and works of international modernity. The gift of the Picasso collection follows the Frank and Ellen Remai Foundation's 2011 donation of \$30 million to the Gallery, directed towards the construction of the facility, and enhanced programming over the next 30 years.



Above: Ellen Remai poses next to a reproduction of Pablo Picasso's *Portrait de Jeune Fille, d'après Cranach le Jeune II*, 1958. The original is in the collection of the Remai Art Gallery of Saskatchewan. Gift of the Frank and Ellen Remai Foundation, 2012. © Picasso Estate/SCDRAC (2013)

Public Programs

Through its public programs, the Mendel Art Gallery responds to the needs and interests of community members with meaningful, art-related experiences for all.

Professional and Adult Programming

The Mendel Art Gallery provides development and networking opportunities for local artists, arts professionals, and others interested in the arts.

Exhibition Talks

More than 600 people attended 10 exhibition talks organized by the Gallery in 2012. These events included:

- *Kai Chan: A Spiders Logic*—artist Kai Chan and curator Sarah Quinton, Textile Museum of Canada. January 27.
- *Jamelle Hassan: At the Far Edge of Words*—Jamelle Hassan, artist, and Dr. Lynne Bell, Professor, Department of Art and Art History, University of Saskatchewan. January 29.
- *Paper Doll*—curator Anne Koval and artists Ed Pien and Jeannie Thib. March 30.
- *Gasoline Alley and Other Sunday Dreams by Clint Neufeld*—artist Clint Neufeld. April 14.
- *School Art: Celebrating 40 Years!*—with young exhibiting artists. May 13.
- *Where It's At*—curator Sandra Fraser. June 22.
- *EDO: Arts of Japan's Last Shogun Age*—curator Barry Till. June 23.
- *Bill Burns: Bird Radio and the Eames Chair Lounge*—artist Bill Burns. September 28.
- *Beneath a Petroliferous Moon*—curator Jen Budney, and artists Ernst Logar, Robin Moody, David LaRiviere. September 29.
- *The names of things*—curator Troy Gronsdahl, and artists Terry Billings, Stacia Veregin, and Zachari Logan. November 4.

Video Screening

Land of Oil and Water was screened September 29, with an introduction and discussion with co-director Neil McArthur from the University of Manitoba. This 45-minute documentary about Alberta oil sands companies expanding into northern Saskatchewan complemented the exhibition *Beneath a Petroliferous Moon*. Attendance was 35. A shorter version also ran on a continuous loop in the Subtext reading area during the fall exhibition season.

Studio Visit Program

In 2012, the Gallery launched a new Studio Visit program, to connect visiting arts professionals with artists working in the community. Visiting professionals Kai Chan, Sarah Quinton, Jeannie Thib, Ed Pien, Anne Koval, David Garneau, Bill Burns and Ernst Logar visited the studios of 27 local artists.

Workshop Series for Adults

Although spaces were limited, 115 people attended 11 adult workshops:

- Abstract Painting Workshop—with Robin Adair. January 8.
- Paper Cut Sculpture Workshop—with Stacia Veregin and Ben Hettinga. February 26.
- Drypoint Printmaking Workshop—with Patrick Bulas. February 5.
- Linocut Printmaking Workshop—with Patrick Bulas. February 19.
- Silkscreen Printmaking Workshop—with Patrick Bulas. March 4.
- Dr. Sketchy's Drawing Workshop—with Kelly Van Damme. May 20.
- DIY Public Relations Posters—with David LaRiviere and Biliiana Velkova. July 8.
- Plein Air Workshop—with Lorenzo Dupuis. August 19.
- Building a Rainbow—with Tammi Campbell. September 9.
- Drawing Workshop—with Zachari Logan. November 18.
- Fuzzy Logic and Noisy Channel Sound Workshop—with Tod Emel. December 2.

Artist Residency

Exhibiting artist Michelle Mackasey painted a new portrait in her exhibition until January 8, 2012. She also conducted school and family programs, and chatted with numerous visitors.

Artists by Artists: a Mendel mentorship program

The Gallery is committed to acknowledging expertise in its artistic community and fostering the careers of newly independent artists. This mentorship program connects senior art professionals in Saskatoon with emerging artists. Each pair works toward an exhibition in the Gallery's lower lobby.

September 30, 2011 to January 8, 2012

Jennifer Crane and Karla Griffin: Coming and Going

The artists' photographs explored the notion of home as a construct of personal desire. Considering mundane daily occurrences, they navigated both private and public aspects of domesticity.

January 27, 2012 to March 18, 2012

Stacia Verigin and Benjamin

Hettinga: Good Vibrations

Benjamin Hettinga's meticulous, hand-cut paper compositions explored pattern, colour, and line. Influenced by the vibration and resonance of New Age music, his intricate paper works demonstrated his fascination with the handmade, an interest he shared with Stacia Verigin, his mentor.

March 30, 2012 to June 10, 2012

Tammy Lu and Crystal Bueckert: Hatch

Hatch represented parallel investigations into notions of path finding and city building. Tammy Lu and Crystal Bueckert's research and drawings addressed historical and imagined narratives of Saskatoon by tracing and layering events, characters, infrastructures and geography.

June 22, 2012 to September 16, 2012

David LaRiviere and Billana Velkova: Public Relations

The artists were interested in the responsibilities inherent in the act of occupying a public space. Referencing the encroachment of advertising, both artists intervened with public space, and mounted their respective projects within the Mendel Art Gallery as a reflection of what may also be found around Saskatoon's streets.

September 28, 2012 to January 6, 2013

Ruth Cuthand and Megan Morman: Art Party

Art Party's candy-coloured tableaux narrated real and imagined relationships among queer Canadian visual artists. Obsessively patterned with the fusible

plastic beads of her crafty childhood, Morman's portraits examined friendship, insinuation, and the role of storytelling in establishing community.

LUGO 2012

This annual Mendel Art Gallery fundraiser and friendraiser featured extensive programming. The sold-out January 12 event attracted a capacity crowd, and received rave reviews. (For details, see page 42.)

Community Partnerships

The Gallery welcomes opportunities to collaborate with other organizations and connect with community events, especially those that further the reach of Gallery programs.

Partnership Lectures, Exhibitions, and other Events

- Reading and Lecture by Louise Halfe—a poetry reading and reception hosted by The Gallery Group for international delegates. Address by Kristina Fagan, Assistant Dean, College of Arts and Science, Aboriginal Affairs. Introduction by Nancy Van Styvendale, Department of English. In conjunction with the 22nd Annual International Conference on Virginia Woolf. In partnership with the Humanities Research Unit, MFA Writing Program, Interdisciplinary Centre for Culture and Creativity, University of Saskatchewan. June 8.
- *Migrating Landscapes* Competition Exhibition—regional entries in the national competition for the 2012 Venice Biennale in Architecture. January 15 to February 15, Gallery auditorium.
- Camera Club 75th Anniversary—photography exhibition. June 19 to September 21, Gallery auditorium.
- Building Communities: Creating Social and Economic Well-Being—exhibition organized by The Centre for the Study of Co-operatives, University of Saskatchewan, in conjunction with their co-operative week conference. October 19 to November 3, Gallery auditorium.
- Colours of Grief: A Workshop for Children and Their Families Exploring Loss and Healing Through the Creative Arts—artmaking, drumming, songwriting, storytelling, and a memorial service. In partnership with Palliative Care Services, Saskatoon Health Region, Social Work Department, Saskatoon Health Region, Artist in Residence, St. Paul's Hospital. July 21.

Public Programs

Other Partnerships and Networks

- Board of Education and program staff juried:
 - submissions for the Bill Epp Memorial Scholarship for Greater Saskatoon Catholic Schools.
 - prizes for students at Aden Bowman Collegiate's annual art fair.
- In January 2012, Mendel programming staff members were interviewed by film producers from Canadian Heritage, to provide testimonials on the realization of the William Perahudoff project for their Success Stories Project.
- Community Experiences, Resources and Tours (CERT)—Program staff regularly participates with the CERT group of Saskatoon educators from institutions providing out-of-school experiences.
- City of Saskatoon—The Gallery participated in the city-wide PotashCorp Wintershines and Culture Days activities.
- Flock and Gather—The Gallery provided studio space for this art and craft production group to conduct workshops on several evenings.
- International Museums Day—The Gallery celebrated Sunday, May 20 with a family activity, making Miniature Art Galleries.
- New Sun Conference on Aboriginal Arts—Gallery staff attended this event on March 29 and 30, and provided art catalogues on Indigenous artists for elders and special guests. Held at Wanuskewin.
- Saskatoon Regional Youth Heritage Fair—Program staff juried student displays in April at the Nutana Curling Club. The Gallery sponsored the Design Award, presented to students from Wildwood School for their "Oil" display.
- Mendel staff regularly attended art openings, talks, symposia, and other programs run by local arts organizations and galleries.
- Laura Kinzel, Public Programs Coordinator, received a Canadian Museums Association Travel Bursary to attend the CAGE Symposium: Striking a Balance Between Reaching Out and Reaching In, in Toronto, May 5 to 8.

Gallery Interpretives

Interpretive programs provide material to visitors, enriching exhibition content. Along with handouts and other interpretive tools, the Mendel Art Gallery continued to expand its use of technology-driven interpretive aids, extending our reach beyond the gallery walls.

Media Interpretives

This program encompassed all technology-based interpretives accessible at mendel.ca and in the Gallery: informative podcasts and video features on the website and in the Gallery; onsite listening stations; images on LCD screens; and websites dedicated to particular exhibitions. Video features were published on YouTube, and on iPads in the exhibition spaces as part of an interactive application. Social networking approaches were also used.

In 2012, there were 9,344 downloads for Mendel Podcast and audio features, and 4,303 downloads for the video features

Mendel Podcasts

There were four, radio-style episodes produced by the Gallery. Eighteen artists and curators were interviewed, and five local musicians provided accompaniment. Registering the podcast with iTunes —plus announcements on Twitter and Facebook — increased download activity.

Artist Features, Talks, Tours

The Gallery produced 12 audio and video features interviewing artists and curators, available online.

Web-based Exhibition Tours / Interpretive Content

Web-based interpretive content for the iPad was presented in the exhibitions *Where It's At* and *Forced Perspective*. A computer kiosk with information and videos on printmaking processes was included in the *Blisters and Brayers* exhibition.

Other Technology-Based Interpretives

Dedicated websites for the William Perahudoff and James Henderson exhibitions, developed by programming staff, continue to receive page views. The web-based material developed for *Where It's At* remains as a dedicated site. Digital features and support material were produced for studioXPRESS, the hands-on studio space for visitors, and for Subtext, the educational reading nook in the lower level. Images from the permanent collection are frequently highlighted in these programs.

studioXPRESS

This drop-in artmaking space and interpretive program provided materials and inspiration for visitors to explore concepts introduced by the exhibitions. The space included animated digital features produced in-house, text-based materials, video, an interactive computer kiosk, and the ongoing Artist Trading Card Program. The 2012 themes were: Making Sense of Things, Thinking in Ink, Child's Play, The Heart of Collecting, and The Nature of Culture. Activities included collaging photographs, making relief and foam prints, cutting paper dolls, building and adding to cabinets of curiosities, revealing textures by rubbing with soy crayons, and composing weathergrams.

Interpretive Materials and other Publications

Public handouts were produced to provide context for five exhibitions. Extended informative labels enhanced several exhibitions. Four classroom activity handouts were developed for schools receiving guided programs.

School Programs

The Mendel Art Gallery is a valuable learning resource for schools. This foundational program continually adapts to the changing needs of the school divisions and the Gallery. In 2012, we welcomed about 7,200 school students in 294 tours and workshops. PotashCorp provided funding for the School Art 2012 exhibition and for Mendel PotashCorp School Hands-on Tours. Many thanks to PotashCorp for its support.

2012 Highlights:

- ArtsSmarts/TreatySmarts Grants: The Gallery partnered on a successful grant with Warman Elementary and High Schools. Exhibiting artist Clint Neufeld worked with students in their classrooms; they made ceramic sculpture and explored their identities as individuals and community members. Grades 6 to 11 students engaged in full-day Art Immersion programs at the Gallery. The student art was exhibited in the Gallery auditorium, April 3 to May 13.
- Expanded Sustained Workshop Program: Refined and altered 18 art workshops for outreach in classrooms or at the Mendel, based on the interests and abilities of this year's programming staff. Themes ranged from Bookmaking and Drawing Basics, to Art with Recycled Parts and Contemporary Art History.

- The VIEW Project—To help celebrate a Cameco donation to the capital campaign of the Remai Art Gallery of Saskatchewan, programming staff worked with students at Princess Alexandra Community School and families. They made use of the SaskTel Mendel Art Caravan to print wooden tiles with various interpretations of the word "view." The tiles were installed on the fencing surrounding the Remai site. Cameco also sponsored a celebration and gift announcement at Princess Alexandra School September 7.
- Curriculum Renewal: Gallery programs are better aligned with the renewed focus in provincial schools on inquiry based learning.
- School Art 2012: Public Programs organized this exhibition, which marked its 40th anniversary. A workshop for teachers was held April 26.
- Saskatchewan Art Education Collective: Members conducted a mixed media workshop for the Gallery's family program. They also partnered on a lesson plan artmaking workshop for teachers based on *School Art*. Mendel staff members juried two exhibitions organized by the SAEC.
- ArtSask website: The Gallery continued its partnership with the Ministry of Education, MacKenzie Art Gallery and University of Regina on a website for teachers. It offers information on works in public collections.
- CERT: The Gallery participated in a September 26 Open House for K to 12 teachers, at the Western Development Museum.

ARTforLIFE

Affinity Credit Union's ARTforLIFE: A Mendel Gallery/School Program provides enriched cross-curricula learning opportunities, through the visual arts, for Saskatoon Community Schools. Selected on a rotational basis, for three academic years, each school collaborates with the Mendel to address the needs of its specific community.

Since ARTforLIFE began in 2001, the Gallery has partnered with ten elementary and secondary schools. In 2012, the Gallery collaborated with St. Michael Community School, Bishop Roborecki Community School, and Bedford Road Collegiate. Mendel Liaisons work seven hours each week in each school. Thanks to Affinity Credit Union for its sponsorship since the beginning of the program.

2012 Highlights

- Art clubs in two schools.
- One-on-one mentorships in two schools.
- Tours and workshops at the Gallery.

Public Programs

- Nature-themed ornaments designed by Bishop Roborecki students for the Gallery's seasonal tree
- An Eco Legacy Mapping our Future Mural Project for the stairwell and garden courtyard at St. Michael School.
- A "Best Part of Me" photo book created and published by Grade 3 and 4 students.
- Art retreat for St. Michael staff at the Gallery, to make hand-bound journals.
- Exhibitions of student artwork at The Centre mall.
- Family Art Night at Bishop Roborecki School.
- Spring Art Show of student work in the Bishop Roborecki gym.
- Creative Hands Art Gallery created as a permanent exhibition gallery in Bishop Roborecki school.
- Tile Project for 100th Anniversary of Greater Saskatoon Catholic Schools.
- Education Week Workshops on self-portraiture for Grades 2 through 7.
- Numerous art workshops in classrooms in three schools.
- Mural Design proposals from students for a legacy mural at Bishop Roborecki.
- Grade 7 and 8 students designed the winning poster for the Saskatchewan Association for Community Living's annual Disability Awareness Expo.
- Participation in the Bedford Road Invitational Tournament Poster Competitions for this annual national basketball tournament.
- Visual art support for Bedford Road's poetry club, including constructing artist-made books.
- Visual storytelling techniques for two classrooms at Bedford Road.

General Guided Programs

The Gallery offers guided programs to groups for a nominal fee. Tours may include hands-on artmaking, games and activities. In 2012, participants included: Girl Guides/Brownies/Scouts; English as an Additional Language classes; convention groups; seniors; birthday parties; home-based education; university groups; and service organizations. In 2012, there were 67 groups, with 1,300 participants.

The Gallery offered free, drop-in, guided tours of exhibitions every Sunday at 1 p.m. More than 1,860 visitors took part.

In 2012, we were pleased to provide programming staff members who could answer questions and provide short tours on demand, every day, during the *EDO* and *The Symbolist Muse* exhibition periods.

Two additional guided program initiatives were more fully developed during 2012. ArtHealthy is targeted at health care, support groups, and service agencies. Our seniors programming is networking with existing groups to investigate the needs of the community.

Community and Outreach Programs

SASKTEL MENDEL ART CARAVAN

Bringing Gallery programming to diverse communities, the SaskTel Mendel Art Caravan encourages children of all demographics to celebrate and explore art. The distinctive tent, full of art supplies, provides free artmaking activities to children from ages 4 to 12 years at festivals, community events, venues along the 20th Street corridor, and wellness facilities. In 2012, the program continued to reach into more health care facilities as part of the Mendel's healing arts initiative, and increased the number of venues receiving repeat visits. Also, we developed our seniors programming through the Caravan program with visits to several seniors' residences and Samaritan House. The Gallery thanks SaskTel for its ongoing generous sponsorship.

In 2012, 3,665 participants enjoyed the Caravan, at 98 events.

SOMETHING ON SUNDAYS

Something on Sundays offers free fun for families every Sunday from 2 to 4 p.m. The programs relate to current exhibitions and include talk/tours, children's art activities, performances, demonstrations, storytelling, special workshops, and artmaking for adults. By partnering with external organizations/groups, the Gallery broadens its community involvement. Almost 6,000 people participated in Something on Sundays during 2012. They enjoyed diverse events including: our first-ever outdoor display of pre-1964 hotrods; Kendo fencing; a bird walk with a naturalist; painting *en plein air* on the riverbank; exploring printmaking techniques; making art using sound

technology; listening to Amati String musicians; hearing storyteller Joseph Naytowhow; attending a puppet performance; learning about the petroleum industry; and many more events.

In 2012, we were pleased to receive a Quality of Life grant from Saskatoon Community Foundation.

ARTIST TRADING CARDS

The Artist Trading Card Program provides a venue for making and exchanging cards. Participants access the program through a permanent set-up in the studio space, through the schools, and through workshops in the community. The monthly Make and Trade event on Sundays was popular.

SENIORS PROGRAM

In late 2012, programming staff began a programming initiative for seniors—researching what other galleries offer, compiling a local resource list, and calling groups and individuals to assess local needs. We are increasing our Art Caravan visits to seniors' residences and gatherings, and will respond to new ideas.

Mendel Youth Council

The Gallery encourages young people to express themselves through art. Mendel Youth Council members, aged 14-18, are interested in visual art and community involvement. Staff members facilitate bi-monthly meetings, and council members advise on how the Gallery can engage youth and implement events. In 2012, there were eight to 12 core members; more assisted with large projects.

2012 highlights: organizing *Scenes From a Dream*, an exhibition of work by youth at the Gallery planned and installed by MYC; making perler bead pins for the public for Megan Morman's Artists by Artists exhibition at the Gallery; participating in an international sketchbook project organized by the Art House Co-op in Brooklyn, New York; participating in National Youth Arts Week; speaking publicly about their work in *School Art*; assisting with the SaskTel Mendel Art Caravan at family events; facilitating the family Sunday program; attending workshops with visiting artists; visiting studios of MFA students from the University of Saskatchewan and Zachari Logan's studio; and enjoying a behind-the-scenes tour of the Gallery.

School Art 2012: Celebrating 40 years!

Public Programs organized and hosted *School Art*, sponsored by PotashCorp. Laura Kinzel, Public Programs Coordinator, planned and helped jury the exhibition, on view March 30 to June 3. Jurors Suzy Schwanke and Monique Martin represented the school boards. Submissions were received Feb 2, with jurying Feb 3. The reception on Sunday, April 1, was attended by 900 people. Student artists spoke publicly about their work May 13, and a teachers' workshop was held April 26.

Community Users of Gallery Facilities

Alberta College of Art and Design
Centre for Civic Governance
Centre for the Study of Cooperatives
Chabad Jewish Discovery Centre
City of Saskatoon

- Community Services Department
- Infrastructure Services
- Vibrant Association Workshop
- Community Development Branch

City Park Community Association
Migrating Landscapes Exhibition
Saskatoon Camera Club



Mendel Gallery Group Volunteers

People volunteer at the Mendel Art Gallery for many reasons, and volunteers are very much at the heart of the Gallery. The history and mission of the Gallery clearly speak to our focus, and volunteers exemplify the spirit of the Gallery. Once again, the relationship with various aspects of the Gallery enabled the volunteers to have an outstanding and exciting year. Working in collaboration with the Administrative Assistant/Manager of Volunteer Resources, the dedicated volunteers played an important role in many facets of the Gallery's operations, including:

- Receptions
- Special Events & Fundraising
- Art Appreciation Group
- Attendant/Security Duties
- Communications
- Membership
- Gallery Shop
- Library

Through their fundraising efforts in 2012, the volunteers raised \$8,537. This was directed toward purchasing artwork for the permanent collection. In addition, donations-in-kind were generously provided to the volunteers in support of the group's events and activities. The Gallery Group is grateful for the generosity of individuals and businesses that support their events. Thanks are expressed to the Board of Trustees for its support of volunteer activities.

Volunteer Advisory Council

Under the leadership of the Volunteer Advisory Council, the volunteer group continues to expand. The Volunteer Advisory Council of the Mendel Gallery Group recommends, advises, shapes, and provides direction for the volunteer program at the Mendel. Council members include:

Alison Lawlor, Chair
Hazel Macza, Past Chair
Marilyn Ellis
Lindy King
Alison Piwowar
Ev Safronetz
Nancy Sollosy
Judy Koutecky, Administrative Assistant/
Manager of Volunteer Resources

Judy Koutecky is a member of the Board of the Administrators of Volunteer Resources – Saskatchewan, and is the Treasurer.

Receptions

Receptions are planned, organized, set-up and taken down, including decorating, as required throughout the year. Receptions were organized for the following events:

- Friday, January 27 at 8 p.m. –
Opening reception for winter exhibitions.
- Friday, March 30 at 8 p.m. –
Opening reception for spring exhibitions.
- Sunday, April 1 at 2 p.m. –
Opening reception for *School Art* exhibition.
- Friday, June 8 at 7 p.m. –
Reception for *Paper Doll* Exhibition & Reading in conjunction with Virginia Woolf Conference.
- Friday, June 22 at 8 p.m. –
Opening reception for summer exhibitions.
- Friday, September 28 at 8 p.m. –
Opening reception for fall exhibitions.
- Saturday, September 29 – 2 pm - Artist/curator talk relating to the exhibition *Beneath a Petroliferous Moon*.

Thanks to Blossoms Living for sponsoring beautiful and extraordinary bouquets for opening receptions.



Above: Gallery Group volunteers Hazel Marza, Sara Lambert, and Nancy Sollosy at a Gallery reception.

Special Events & Fundraising

Volunteers plan and coordinate special events and annual fundraising activities. In 2012, these included:

LUGO – SATURDAY, JANUARY 14

The LUGO fundraiser was held January 14 from 8 p.m. to 2 a.m. Volunteers assisted with sales of tickets for bar and food, and coat check.

SPRING PLANT SALE & MOTHER'S DAY TEA – SATURDAY, MAY 7

This popular annual event was held from 9 a.m. to 3 p.m. Alison Lawlor, Ev Safronetz, and Freda Toffolo coordinated the plant sale and Gwen Barker, Phyllis Henschel and Amber Richardson coordinated the tea. Clement Farms Greenhouses supplied an array of hanging baskets, annuals and perennial plants for sale. Master Gardeners Margaret Driver and Bob Novak, shared with visitors their expertise about the flowers, plant materials and gardening plans. This event raised \$1,587, which was directed to the acquisition of new artworks for the permanent collection. Thanks to Canadian Linen and Uniform Service for sponsoring linens for the tea.

MEMBERS' SHOW & SALE – SEPTEMBER 14 TO OCTOBER 8

The 8th Annual Members' Show & Sale, held in the auditorium, featured artworks by members of the Mendel Art Gallery. This showcase is organized to encourage and support the Gallery's members who make art and who are interested in selling their work, as well as to increase Gallery membership. Volunteers assisted by: registering participating artists, receiving artworks, processing artworks for purchase, taking down the show, and returning unsold artworks following the event. Volunteers also assisted with the opening reception on Friday, September 14 at 7 p.m. Sixteen artworks were sold. This event raised \$1,016, which was directed to the acquisition of new artworks for the permanent collection.

POINSETTIA FUNDRAISER – NOVEMBER/DECEMBER

The Gallery Group's 16th Annual Poinsettia Fundraiser was a highly successful year-end activity. Special thanks and congratulations are expressed to coordinators Karen Cranston and Alison Lawlor, and all the volunteers involved. The volunteers sold beautiful poinsettias, grown locally by Floral Acres Greenhouse, to businesses and individuals. They raised \$5,364 for the purchase of new acquisitions for the Gallery's permanent collection. Special thanks to CAN-DO Delivery Service for sponsoring this event.

The support of the following businesses and many individuals ordering poinsettias has made this fundraiser so successful:

- Acadia McKagues Funeral Home
- Affinity Credit Union – 20th Street
- Affinity Credit Union – Corporate Office – 4th Avenue
- Affinity Credit Union – Broadway Avenue
- Auditorium Holdings
- DCG Philanthropic Services Inc.
- Eastwood Family Dental
- Flaman Investigation & Security Agency Ltd.
- Kindrachuk Agrey Architecture
- RE/MAX Mark Wouters Realty Inc.
- Northstar Innovative Developments
- NSC Minerals Inc.
- P3Architecture Partnership
- Park Funeral Chapel
- PotashCorp
- Prairie Wealth Management
- Robertson Stromberg
- Stantec Consulting
- TD Canada Trust
- The Gallery/art placement

RE-START – NEW FUNDRAISER

A committee of volunteers began planning and working on Re-stART, a new fundraiser for 2013. People will contribute for sale, artwork they no longer wish to display, and there will be an opportunity to purchase someone else's contributions of artwork.

Mendel Gallery Group Volunteers

Art Appreciation Group

The Art Appreciation Group, coordinated by Chair Freda Toffolo met on the third Thursday of each month at 10 a.m. to learn about and discuss current exhibitions at the Mendel. Periodically, the group toured other galleries in the area.

- January 19 – Presentation by Carol Trumbley on her art, including watercolours and fibre art; and Margaret Girvan presented and led the group in a discussion about the art and life of Agnes Martin.
- February 16 – Exhibition tour by Jen Budney, Associate Curator, on the exhibition *Jamie Hassan: the Far Edge of words*.
- March 15 – Exhibition tour by Sandra Fraser, Associate Curator, on the exhibition *The Symbolist Muse*.
- April 19 – Exhibition tour by Jen Budney, Associate Curator, on the exhibition *Gasoline Alley and Other Sunday Dreams by Clint Neufeld*
- May 17 – Exhibition tour by Sandra Fraser, Associate Curator, on the exhibition *Paper Doll*.
- May 31 – Meeting and pot-luck lunch at the residence of Muriel Nuesch, with discussion on programming for the upcoming year.
- June 21 – Meeting at the residence of Bev Caldwell, a tour of her studio and a discussion about her artworks.
- September 20 – Talk by Lisa Baldissera, Chief Curator, about how exhibitions are chosen, developed and installed.
- October 18 – Visit to Monique Martin's studio for a tour and talk about what inspires her.
- November 15 – Exhibition tour by Troy Gronsdahl, Associate Curator, on the exhibition *Beneath A Petroliferous Moon*.

Greeting at the Gallery

The greeting program on Sunday afternoons in the lobby of the Gallery is coordinated by Joy Prokopishyn. Volunteers welcome visitors, provide information, and assist Gallery Shop staff.

Gallery Mailings

Volunteers prepare and assist with mailings of invitations and other mailings as needed.

Attendant/Security Duties

As per the Gallery's contract with the National Gallery of Canada in Ottawa, a dedicated attendant was required for the exhibition *The Symbolist Muse: A Selection of Prints from the National Gallery of Canada* to ensure that visitors do not touch anything in the space. Volunteers assisted with attendant/security from January 23 to March 16 in various shifts.

Communications

Phoning Committees of the Gallery Group and the Art Appreciation Group contact volunteers for meetings, events, and shifts for various events. Thanks to Jean Spurgeon for phoning volunteers.

Clippings from newspapers, newsletters and other documents are organized and filed for the Gallery's archives.

Membership

Volunteers receive lists of lapsed members of the Mendel Art Gallery, and follow up with them by telephone.

Gallery Shop

Volunteers provided a gift-wrapping service in the Gallery Shop during the Members' Sale, December 3-5. Volunteers also offered gift-wrapping for Men's Night at the Mendel, a shopping event December 21.

Library

Library volunteer Cheryl McFie maintains the library database, re-shelves books, orders publications and periodicals, and assists Mendel staff and external researchers in finding relevant support material. She also conducts one publication exchange per year.

Capital Campaign

Volunteers assisted the Capital Campaign by assembling boxes and materials for the capital campaign office and assisting with mailings, as required throughout the year.



Recognition and Long Service Awards

The annual Volunteer Appreciation Reception took place Tuesday, June 12 at 7 p.m. in Museo Coffee.

We would like to recognize and acknowledge the continuing contributions of the Gallery's volunteers.

Long service awards were made to volunteers at the Gallery's annual Christmas reception on December 6. The following volunteers were recognized for years of service:

- 25 Years – Grace Boyle
- 20 Years – Hazel Macza
- 15 Years – Darlene Andrews, Alison Piowar
- 10 Years – Gwen Barker, LeeAnne Clarke, Amber Richardson, Verna Sagansky
- 5 Years – Margaret Girvanars.

2012 Volunteers

Many thanks to the volunteers who assisted the Gallery in so many ways.

Dolly Adolf
Darlene Andrews
Darlene Awrey
Jodie Rae Bahrey
Gwen Barker
Evelyn Baruela
Cynthia Bazowski
Caryl Bell
Tracy Bowler
Grace Boyle
Joan Braidek
Audrey Brandt
Eleanor Breher
Brigitte Bursee
Beverley Caldwell
Paulette Caron
Janet Carr
Shirley Cianflone
LeeAnne Clarke
Karen Cranston
Michelle Culham
Brianna Davis
Margaret Driver
Colette Duperreault
Lorrie Elian

Bill Ellis
Marilyn Ellis
Kathy Evans
Sarah Evans
Shannon Evans
Marlene Farrell
Aline Florizone
Rosemarie Froese
Linda Girard
Margaret Girvan
Kathy Guenther
Aleksandra Hankey
Sheila Haubrich
Phyllis Henschel
Karen Hoiness
Jennifer Holmes
Sylvia Huckerby
Nickayla Hyshka
Edna Jennings
Kaley Jennison-Daters
Lindy King
Bev Kinshella
Shannon Kirk
Ineke Knight
Danny Koutecky

Robin Koutecky
Sara Lambert
Alison Lawlor
Brad Lawlor
Wendy MacDonald
Doris MacLachlan
Al Macza
Hazel Macza
Anne Maduke
Cheryl McFie
Brenda McLean
Judy Morgan
Ralph Morgan
Paige Mortensen
Bob Novak
Muriel Nuesch
Nadia Ochitwa
Linda Parent
Lili Paul
Ethel Penner
Carol Pepper
Margaret Phillips
Ernie Pilstrom
Alison Piowar
Irene Prisciak
Joy Prokopishyn

Donna Rawlake
Amber Richardson
Bonnie Roberts
Ev Safronetz
Verna Sagansky
Annette Semko
Nancy Sollosy
Ariene Solloway
Jean Spurgeon
Blanc Star
Ruth Sulatisky
Elaine Tatarniuk
Alandra Taylor
Lois Thompson
Freda Toffolo
Dorian Tokici
Carol Trumbley
Eric Tun
Louise Unger
Bernice Vandeven
Jeanne Walters
Loreen Wilsdon
Helen Wilson
Lee Wood
Dennis Yee
Patricia Zipchen

Publications

The publishing program of the Mendel Art Gallery complements its exhibitions, supporting and enhancing engagement with art. The publishing activities focus on documenting the Gallery's historical and contemporary exhibitions by means of exhibition catalogues (mainly monographs) and books, as well as digital formats including websites, CD ROMs and podcasts. Published material also includes texts by curators, critics, and artists who interpret exhibited work via aesthetic, social, historical and political contexts. In addition to documenting artwork and exhibitions, images and textual material provide a forum for significant research and commentary, a means for further consideration of art and artists.

Publications are also important in the career development of contemporary artists, curators and writers. And publications are essential to the Gallery's public programming: they provide access to and interpretation of multi-media presentations, lectures, presentations by artists, and tours.

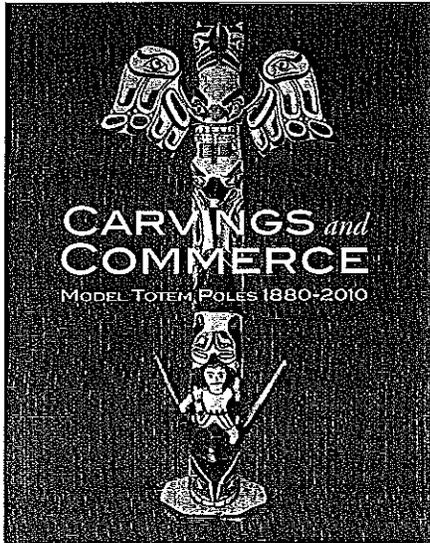
High editorial standards are maintained. Manuscripts, edited by professionals, are supported by biographies, bibliographies and footnotes. Excellence of design is also important. Catalogues are distributed to artists, galleries and libraries in Canada and internationally through a library distribution program.

As with its contemporary exhibition program, the Gallery's publication program maintains a balance in documenting local, regional and national artistic practices, reflecting diverse circumstances and aesthetics.

The Gallery welcomes co-publishing and guest writer partnerships with galleries, authors, publishers and universities. In 2012, *Ruth Cuthand: BACK TALK (works 1983 – 2009)* marked such a collaborative effort. This major catalogue, edited by Jen Budney, documents the 2011 exhibition at the Mendel Art Gallery. Co-published by the Mendel Art Gallery and TRIBE Inc., the publication includes contributions by Joan Borsa, Lee-Ann Martin, Gerald McMaster, and exhibition curator Jen Budney.

In 2012, the Mendel Art Gallery produced e-books for two exhibitions. In connection with the 2011 exhibition, *Wonderment*, the Gallery produced an e-book of the same name, featuring select images of artwork from the exhibition's artists Joseph Anderson, Fiona Kinsella, and Joanne Lyons, as well as an essay by curator Sandra Fraser. In connection with the 2012 exhibition, *The names of things*, the Gallery produced the e-book, *The names of things: Terry Billings, Zachari Logan, and Stacia Verigin*, featuring images of artwork from the exhibition's artists, and an essay by curator Troy Gronsdahl. Available in PDF format, these catalogues are free to download from the Gallery's website.

Folio, the Gallery's 21-page magazine, is published and distributed to members, artists, galleries, cultural institutions and the media. Approximately 2,200 issues are printed each quarter. *Folio* is the main medium for sharing information about exhibitions and related programs with the Saskatoon community.



**Carvings and Commerce:
Model Totem Poles 1880-2010**

223 pages, ISBN: 978-0-295-99149-8

Curators: Michael D. Hall and Pat Glascock
 Editor: Trish Keegan
 Essays by: Robert Davidson, Kate Duncan, Aaron Glass,
 Aldona Jobaitis, Christopher W. Smith, and Charlotte
 Townsend-Gault.
 Foreword: Vincent J. Varga
 Design: Susan Chafe



**Ruth Cuthand: BACK TALK
(works 1983-2009)**

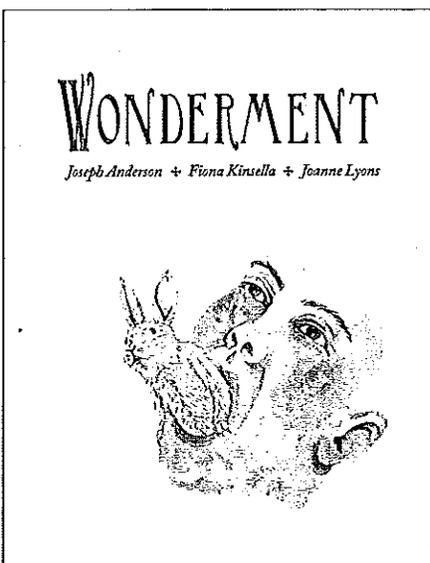
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Curator: Jen Budney.
 Contributors: Joan Borsa, Lee-Ann Martin, Gerald McMaster,
 and Jen Budney.
 Forward: Vincent J. Varga and Lori Blondeau.
 Editor: Jen Budney.
 Copy Editor: Richard Swain.
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 Don Hall, Troy Mamer.
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 (coordinator), Randy Morin, Nail Sapp, Celeste TooToosis and
 miywâsin ink (Arok Wolfengrey and Jean Okimâsis).
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Wonderment

10 pages - e-publication

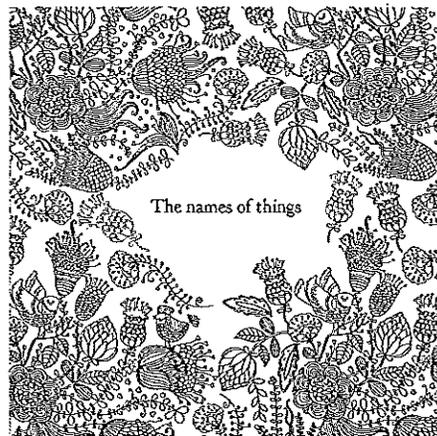
Curator: Sandra Fraser.
 Essay: Sandra Fraser
 Artists: Joseph Anderson, Fiona Kinsella, Joanne Lyons.
 Design: Lindsey Rewuski



**The names of things: Terry Billings,
Zachari Logan, and Stacia Verigin**

12 pages - e-publication

Curator: Troy Gronsdahl
 Essay: Troy Gronsdahl
 Design: Lindsey Rewuski



Communications

The four-member Communications team works closely with all Gallery departments, including the Gallery Shop, and Gallery members and volunteers. This year, there were new collaborations with the capital campaign team, which operated out of the Gallery in 2012, and with City of Saskatoon communications and administration. In June and October, Mendel Communications assisted the Board of Trustees and the City of Saskatoon in completing the opportunity profile and ad seeking a new CEO.

The Communications Department produced external print, video and web-based media including writing, design and production. In addition, the department managed publicity and media relations and front-of-house visitor experience including reception, signage, visitor queries and requests and reservations for rental spaces.

Communications edited and designed material for exhibitions, and prepared advertising, informational and promotional materials — from the shortest Tweet to the biggest billboards and banners. The department managed events, including media relations, graphic design and promotion for the annual LUGO fundraiser, and other Development projects. The team maintains the Gallery website, www.mendel.ca, and in 2012, www.remai.ca was created to promote the successes of the Remai Art Gallery capital campaign. Stories about the campaign's key donors were gathered and published on the website, and in ads.

A video was also produced in tribute to the late Board Chair, Dr. Art Knight.

Communications also updated outdoor signage, telephone messages, Facebook and Twitter accounts. The Gallery's Calendar of Events was distributed to websites, newspapers and other free sites, including weekly gallery listings in *The StarPhoenix* and *Bridges*.

Online and Social Media

Communications is responsible for audience building, messaging, a monthly calendar of social media updates, and onsite iPhone updates for Facebook, Twitter, and Instagram. Web and Social Media Guidelines were developed in 2012, in order

to be more proactive in managing the Gallery's online presence, as well as to achieve the following goals:

- Define a hierarchy of information presented on the home page of the website.
- Determine the strategic use of Facebook in concert with the website.
- Define the process for approval for web, Facebook, and Twitter.
- Create web and social media guidelines for all staff.

Social Media Highlights

- 2012 saw the highest number of followers for any Saskatchewan attraction/destination/gallery/cultural resource.
- Instagram account started in 2012 to share behind-the-scenes happenings, in order to clarify why the gallery is closed during show change.
- Created and maintained the Remai Art Gallery of Saskatchewan Facebook and Twitter accounts, and monitored online discussions and negative feedback.
- Exceeded LUGO goals to raise 300 followers on Facebook/Twitter between January 1 and January 20, and during this time Facebook traffic increased more than 600% with more than 85,000 views of Lugo-related posts.

Advertising and Promotion

The Gallery continues to pursue a strategy of local advertising to increase top-of-mind awareness, and national advertising to promote exhibitions. Communications designed and placed more than 100 ads for both the Mendel Art Gallery and the Remai Art Gallery of Saskatchewan, nearly double the number produced in 2011. The Gallery expanded use of billboards for exhibitions and the capital campaign, producing 17 in 2012. Also initiated in 2012 was the use of banners along Spadina Crescent and in front of the Gallery to promote exhibitions. The Gallery was fortunate to be able to display a huge banner across from the Bessborough during October. This 2,000-square-foot banner is pictured on page 35.

There were increases in more traditional forms of promotion, including 8 posters and more than 50 individual flyers. Invitations were produced for all exhibition periods and numerous special events. All invitations were also produced as emails as the gallery sought to reduce the amount of paper sent out. There were 39 emails distributed about gallery events and announcements, and 9 e-newsletters providing updates on the capital campaign.

A video, street banners, and other materials were produced to mark the 40th anniversary of School Art. Video was also used more in 2012, with a total of 9 videos produced for both the Gallery and the capital campaign.

Publications

Four editions of Folio, the Gallery's newsletter for members, were produced and distributed, as well as the 2011 Annual Report. A Mendel Art Gallery 2011 report was prepared for the City of Saskatoon's annual Report to Citizens. The Gallery's general brochure was updated and reprinted in 2012, and a brochure was created for the annual appeal. Two online publications were produced for exhibitions.

Staff Activities

- Communications Coordinator Sheila Robertson represented the Mendel Art Gallery in Tourism Saskatchewan's Quality Assurance project. The committee, which began meeting in 2011 and concluded its work in February 2012, developed criteria for the province's museums and galleries to seek accreditation.
- Communications Assistant, Lindsey Rewuski, attended the MOSO (Mobile and Social Media) conference at the University of Saskatchewan.
- To assist with capital campaign promotions, designer Pam Nimegeers was hired for the term of September 2012 through February 2013.
- A contract assistant was hired to distribute posters.

Media

The Mendel Art Gallery and future Remai Art Gallery of Saskatchewan continue to receive excellent support from Saskatoon media outlets, in covering exhibitions and related programming, and the progress of the Remai Gallery. Compilation of a database of national and international art magazines yielded additional coverage, particularly following the September 25 announcement of the donation of the extraordinary collection of Picasso linocuts.

Media kits and media releases were prepared for the exhibitions in each of the four show periods. In 2012, there were 34 media releases issued, 18 on behalf of the Remai Art Gallery of Saskatchewan, and 16 on behalf of the Mendel Art Gallery. This was an increase of 21% over 2011, when 28 media releases were distributed. Current publicity is shared in monthly reports to the Board of Trustees, and relevant coverage of the Remai Gallery is provided to the City of Saskatoon, for sharing with

our federal funding partner, Infrastructure Canada.

Remai Art Gallery of Saskatchewan: Communications Highlights 2012

- January 12: collaboration with City of Saskatoon at a public open house at TCU Place. Architectural materials and detailed drawings for the Remai Gallery were on view, and architect Matthew Wilson of KPMB discussed the project.
- February 15: media conference at the Gallery to release the Fast Consulting business research on the Remai Art Gallery of Saskatchewan. The research and a subsequent poll commissioned by The StarPhoenix indicated 64% of respondents support the Gallery's relocation to River Landing.
- February 22: media conference at the Gallery to announce the City's Memorandum of Understanding with the Children's Discovery Museum. The Museum is pursuing the opportunity to move into the Mendel building when it is vacated. The City will continue to own the building, and operate the adjacent Civic Conservatory.
- March 12: collaboration with the City of Saskatoon in releasing information about City Council's approval of the Remai Gallery's first budget.
- June 20: the McClocklin family's \$1-million donation; a media event organized in collaboration with the capital campaign team.
- June 20: the Summer White Party, an event for invited guests to promote the Remai Gallery vision; organized with the capital campaign team.
- Summer 2012: public phase of the capital campaign, with increased advertising, including banners and billboards.
- September 7: announcement of Cameco's \$1-million donation to the capital campaign. To celebrate the Cameco Learning Studio in the Remai Gallery, the announcement was made amidst artmaking at Princess Alexandra Community School.
- September 12: announcement of the Vaughn Wyant family's \$1-million donation to the capital campaign. The announcement was made at the grand opening for Porsche Saskatchewan, one of Wyant's dealerships.
- September 25: a gala event at the site of the Remai Gallery, to announce the donation, by the Frank and Ellen Remai Foundation, of a major collection of linocuts by Pablo Picasso. Media material prepared included: a detailed media release; a CD with images; a backgrounder about Picasso; information about the importance of the donation and how it fits into the Gallery's collection policy; and text of remarks by the donor, Ellen Remai. Extensive local, national and international coverage resulted.
- October 31: announcement of a \$600,000 SaskTel sponsorship for the Remai Gallery.

Remai Art Gallery of Saskatchewan

There was a great deal of progress towards completion of the design for the Remai Art Gallery of Saskatchewan and the capital campaign. Throughout the year, the Gallery continued to work with the City of Saskatoon to finalize the detailed plans for the Gallery. In January, a second public open house was held to present the plans to the public. In preparation for operating the new facility the Gallery gathered information from a number of experts and released the business plan for 2015 to 2017. On March 12, a scale model of the gallery was unveiled, and City Council approved the business plan.

With the expertise of DCG Philanthropic and under the direction of volunteer chair, Doug Hodson, the \$20-million capital campaign goal was reached. The 2012 campaign was kicked off in April with a donation of \$500,000 — \$300,000 for the capital campaign and \$200,000 for future programming — by Greg and Olivia Yuel. In June, Tom and Diane McClocklin and family donated \$1 million to the Remai Gallery, continuing the trend of large donations from families. The partners of MacPherson Leslie and Tyerman LLP contributed \$250,000 to the capital campaign and corporate donations of \$1 million and \$600,000 respectively were received from Cameco and SaskTel. The \$20-million milestone was reached with a donation of \$1 million from Vaughn Wyant and family, paving the way for final approval of the gallery by City Council on September 4.

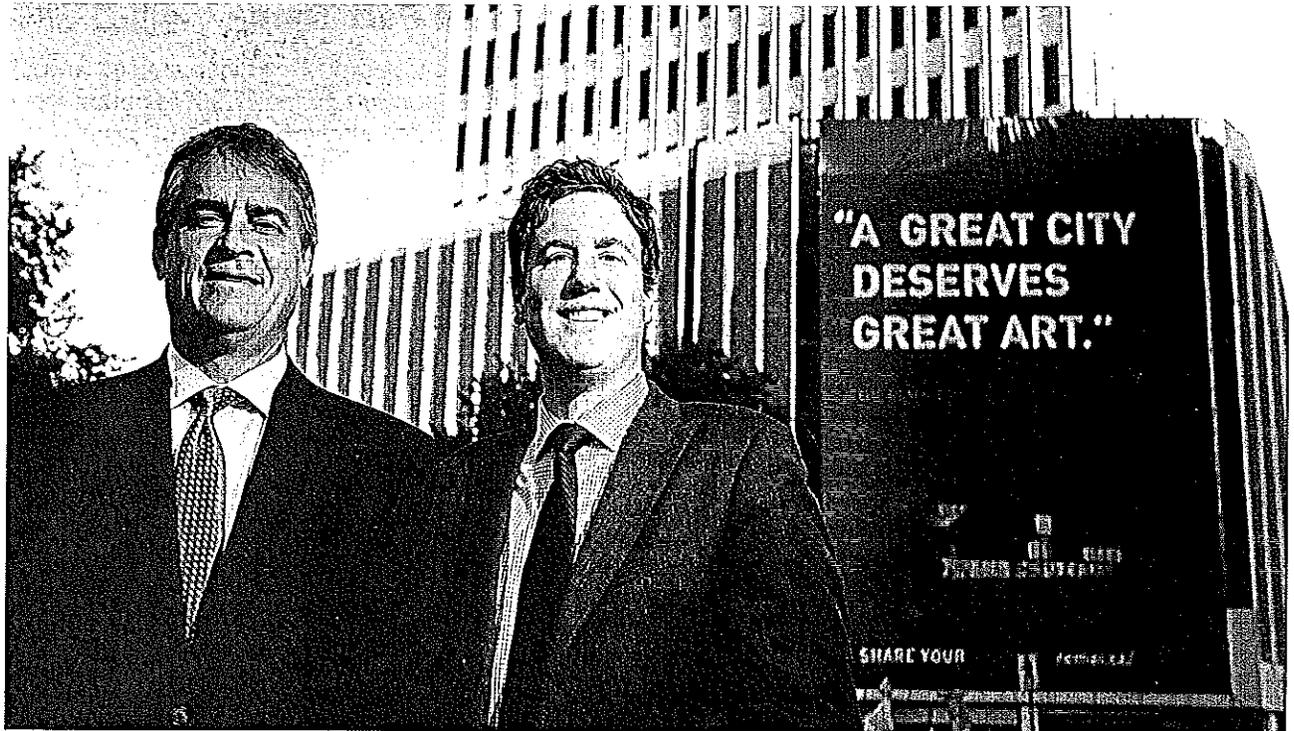
The Gallery would like to thank DCG Philanthropic, including Don Gorsalitz, Carla Loney-Tindall, Michelle Wildeman and Stephanie Hughes, along with Ghislaine McLeod of Capital G Communication, for their assistance with the campaign. The Board of Trustees and staff would particularly like to acknowledge the hard work and dedication of Doug Hodson and his team, including: Jason Aebig, Darrell Bell, Bill Edwards, John Hampton, Ineke Knight, Jocelyn Kost, Keitha McClocklin, Scott and Grit McCreath, Colin MacDonald, Jamie Miley, Bill Peterson, Kent Sutherland and Tom Yanko.

During the course of the campaign, there were 13 events held to solicit or announce gifts. The most significant of these was held September 25, where it was announced that the Frank and Ellen Remai Foundation donated, to the Remai Gallery, an exceptional collection of 405 linocuts by Pablo Picasso, valued at \$ 20 million. This is the largest collection of Picasso linocuts in existence, and the donation made headlines around the world. The collection will be unveiled when the new gallery opens in 2015. The Gallery wishes to extend its profound thanks to Ellen Remai for this extraordinary collection.

Concurrent to the campaign was a significant advocacy effort in 2012. This was completed with advertising, videos and ads with donor stories, e-newsletters, a new website, www.remai.com and social media. At the end of the campaign, there were more than 800 Facebook followers and more than 250 Twitter followers.

The project proceeded to construction tender and when the construction bids were opened on December 9, EllisDon was the lowest of three bidders. The City of Saskatoon then began negotiations with the company toward a final contract. The negotiations will be completed in the new year, with construction to start shortly after.

Top Right: Doug Hodson, chair of the capital campaign for the Remai Art Gallery, and Jason Aebig, President and Chair of the Board of Trustees, Remai Gallery, with a 2,000-square-foot banner on display during the fall, at Spadina and 21st Street.
Bottom Right: Tim Gitzel, President and CEO of Cameco (left), Saskatoon Mayor Donald Atchison (centre) and Jason Aebig (right), President and Chair of the Board of Trustees, Remai Art Gallery, were assisted by students at Princess Alexandra Community School in announcing Cameco's \$1-million donation to the Remai Gallery capital campaign. The announcement was made at the school September 7.



Gallery Shop / Museo Coffee / Conservatory

The Gallery Shop

During 2012, works by a number of new artists were added to the inventory. Among them are: well-known Humboldt-area clay artist Mel Bolen, Saskatoon jewelry designer Nancy Durham, potter Bonnie Gilmore, and prairie artist Betty Aasen.

Also of note:

- The sold-out annual LUGO fundraiser in January brought many new people into the Gallery Shop.
- April was a lively month, with numerous visitors on Easter weekend, in particular.
- May saw a great turnout to the Mother's Day Plant Sale and Tea at the gallery, and the Members' Sale in the Gallery Shop.
- Gallery Shop hours were changed to 10 a.m.-8 p.m. daily. These hours enable us to better serve our existing customers while attracting many new patrons.
- Following Supervisor Shari Bedient's resignation in June, Medoria Olynyk served as Acting Supervisor until September, when she was appointed Gallery Shop Supervisor. As well, Elsie Sedgwick, formerly a casual sales clerk, accepted a role as permanent part-time sales clerk.
- October was a busy month for corporate & retirement gift purchases. All of the gifts were wrapped as part of our excellent customer service.
- Two successful Hillberg & Berk Trunk shows were held, in April and November, to introduce the spring and fall jewelry lines.
- In December, hours were extended to 9 p.m. for holiday shoppers, and many enjoyed a 30-percent discount at the Members' Sale.

Museo Coffee

Museo, overlooking the South Saskatchewan River, has been operating nearly six years at the Mendel Art Gallery. It's a very popular spot for gallery-goers and is a magnet for aficionados of coffee, pastries and light lunches. Museo's Adam Taylor was voted Best Barista 2012 by Planet S readers. Museo coffee beans are roasted in a nearby warehouse, ensuring quality control and an increased level of ethical coffee sourcing. Museo is open from 9 a.m. to 6 p.m. daily.

Saskatoon Civic Conservatory

The conservatory adjoining the Mendel Art Gallery is operated by the City of Saskatoon's Greenhouse Program, in the Parks Branch. The conservatory is enjoyed by tourists and Saskatoon residents alike, and visiting this tropical oasis is a special treat during the winter months. More than 80,000 visitors each year admire the seasonal flower displays, and the collection of orchids, tropical and arid plants. There's even a fountain, and a fruiting banana tree! Donations to the collection box subsidize upkeep. Like the Gallery, the conservatory is open from 9 a.m. to 9 p.m. daily, except Christmas Day.



Staff

Permanent Full Time

*Shari Bedient	Gallery Shop Supervisor (until July)
Lisa Baldissera	Chief Curator
Jen Budney	Associate Curator (until May, began 1-year leave)
Dave Duchscher	Museum Technician
Sandra Fraser	Associate Curator, Extension Coordinator
Troy Gronsdahl	Public Programs Assistant (until May)
	Associate Curator (as of May)
Laura Kinzel	Public Programs Coordinator
Judy Koutecky	Administrative Assistant/Manager of Volunteer Resources
Angie Larson	Director, Finance & Operations, Acting Executive Director & CEO (as of May)
Ray Lodoen	Preparator
Troy Mamer	Curatorial Assistant
Medoria Olynyk	Gallery Shop Supervisor
Perry Opheim	Preparator
Kristina Rauw	Development Assistant
*Heather Reid	Assistant to Director, Finance & Operations
Lindsey Rewuski	Communications Assistant
Donald Roach	Registrar
Sheila Robertson	Communications Coordinator
Marlee Slaney	Information & Programs Clerk
Kelly Van Damme	Public Programs Assistant (as of May)
*Vincent Varga	Executive Director & CEO (until May)
Sue Williams	Manager, Resource Development

Permanent Part Time

Laura Baldwin	Sales Clerk
Medoria Olynyk	Sales Clerk -- Acting Store Supervisor

Temporary Full Time

Christine May	Research Assistant (Term)
*Sarah Fruchtmann	Research Assistant (Intern)
*Pam Nimegeers	Communications Assistant
Dean Summach	Accounting Coordinator
Amy Torgerson	Accounting Clerk

Temporary Part Time

Robin Adair	Program Guide & Assistant
*Adrienne Collins Bretell	Program Guide
Jillian Cyca	Program Guide & Assistant
Jason Dziadyk	Preparator Assistant
*Daniel Dalman	Program Guide
Deborah Gibson	Sales Clerk
Jason Hosaluk	Preparator Assistant
Sarah Krawec	Program Guide
Lois Kurp	Sales Clerk
Laurel McCormick	Program Guide
Darren McQuay	Program Guide
Clint Neufeld	Preparator Assistant
Wendy Paterson	Program Guide & Assistant
*Anthony Santoro	Program Guide
Jordan Schwab	Preparator Assistant
Elsie Sedgwick	Sales Clerk
Kelly Van Damme	Program Guide & Assistant
Carol Wylie	Program Guide & Assistant

* Staff members marked with an asterisk are no longer employed by the Mendel Art Gallery.



2012 Annual Scroll

The following pages list the Mendel Art Gallery's many contributors, including individuals and businesses. The Gallery appreciates your continued interest and support.

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Jack & Ann Marie Hillson	Laura Kinzel	Ray Lodoen	Susan McMillan	Lesley Odsen
Curtis Hilton	Marion Kirk	Zachari Logan	Mary McPhail	Bertha O'Leary
Nikki Hipkin	Karen Kirkland	Carla Loney-Tindall	Maureen McPherson	Chelsie Olynyk
Vera Hnenny	Barbara Kirkpatrick	Shella Long	Arlis McQuarrie	Medoria Olynyk
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Erwin & Ingrid Hoehn	Shirley Kissef	Mark Lord & Family	Mary-Anne McTrowe	Sherry Opdahl
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Marlene Hoknes	Howard & Elizabeth Klein	Noel & Margaret Lowry	Joan Middleton	Meric Osman
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Jennifer Holmes	Alicia Klopoushak	Jim Auser & Heidi Ludwig-Auser	Katherine Miller	Cassandra Pancyr
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Jaya Hoy	Justina Koshinsky	Peter MacMahon	Margaret Monks	Graeme Patterson
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Ken Tickner
 Freda Toffolo & Jack Wigham
 Sharon Tokarchuk
 Judith Tokaryk
 Shelly Tootoosis
 Darleen Topp
 Amy Torgerson
 Daniel Toth
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 Patrick Traer
 Paul Trottler
 Roger Trottler
 Kathy Trottler-Houghton
 Carol Trumbley
 Monique Truscott
 Michelle Tsui
 Nola Tucker
 Karen Turner
 Allison Twa
 Wanda Underhill
 Brian Unverricht
 Coreen Usselman
 Kelly Van Damme
 Ken Van Rees
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 Lisa Wagner
 Lance Wall
 Trevor Wall
 Wolfgang Walz & Diana Kichuk
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 Connie Warkentin & Randall Friesen
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 David Waugh & Mary Jane Elliot-Waugh
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 Margaret Wilson
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 Kelly Van Damme
 Gladys Wozny Siemens
 Karen Wright
 William Wright
 Vaughn Wyant & Lori Leach
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 Gabriel Yahyahkeekoot
 Yuka Yamaguchi
 Daisy Yan
 Pam Leyland & Tom Yanko
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 Wanda Young
 Dorothy Yuel
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 Clara Zelenak
 Norman Zepp & Judith Varga
 Danielle Zimmer
 Naomi Ziolkowski
 Patricia Zipchen

Lifetime Members

Eva Mendel Miller
 Bill & Dorothy Pehudoff
 Jeanne Walters

Resource Development

In 2012, the Development department continued to attract donations and sponsorships while working vigorously with the capital campaign team to reach the fundraising goal of \$20 million. Please see pages 38 to 41 for a list of donors, and page 43 for a list of sponsors.

Special Events

The third annual LUGO was held January 14. Every year, the event is more successful. Almost \$12,000 was raised for Gallery programs this year. The evening included music, dance, film, theatre, and a giant crossword puzzle presented in the Gallery spaces, followed by a dance party. The entertainment included:

- Free Flow Dance Company: The Great Mystery, a live fusion of contemporary performance styles and historical mythology, created by Jackie Latendresse and Adrian Stimson.
- Slow Down, Molasses + Andrei Feheregyhazi: the world premiere of his new music video produced for Slow Down, Molasses.
- South of 60: Barbershop quartet.
- Father Figures: drummer Billy Tataryn and guitarist Matt Folkerson played indie rock.
- We Were Lovers: melodic pop music infusing electro, rock and disco elements.
- The Gaff: a highly regarded DJ and collector of rare funk, soul and jazz records.
- Megan Morman: Megan developed a large wall-mounted crossword puzzle.
- Moving Pictures Project: a selection of film and video works inspired by the silent film era accompanied by a live musical soundtrack.
- Screening Program: featuring the productions Biliána Velkova, Zaum, Amalie Atkins, Die Blume Prufen, JS Gauthier, Gátor Fears, Amber Christensen and Karen Polowick, A Telephone Call, David LaRivière, The Apology, Dave Turcotte, Vivre ma vie, Amber Christensen and Karen Polowick, A Party for No One, Nelson Manning, Explorer Trailer
- Music by: Burke Barlow, Mairin Loewen, Miss Daily, Chad Munson, Colin Skrapek, Dean Summach, Gilles Zolty.

- The Actor's Nightmare: the theatre collective of Jenna-Lee Hyde, Jules Mercier and Heather Morrison presented an interactive and unexpected theatre experience.
- Photo Booth: volunteer artists created a wide array of beautiful handmade props and decor. Photographer Brad Proudlove documented the fun on the night of the event.

Once again, the event sold out with 800 attendees. Marketing for the event was exclusively through social media and the website, www.golugo.ca. The number of food vendors was increased, as this is proving very popular with LUGO attendees. As the event gains popularity, the media coverage has increased with most outlets covering LUGO 2012. The Gallery would like to thank the numerous volunteers, with special thanks to the Gallery Group of Volunteers who worked long hours selling tickets and at the coat check during the event. Sponsors are listed on page 43.

Fundraising Oversight Committee (FROC)

This committee of the Board of Trustees met seven times. The Fundraising Oversight Committee had another very busy year primarily focusing on the completion of the \$20-million capital campaign for the Remai Art Gallery of Saskatchewan and providing oversight to the team from DCG Philanthropic Services. A donor recognition grid was reviewed by the Fundraising Oversight Committee and subsequently approved by the Board of Trustees. The committee reviewed the signage design work of Udo Schliemann of Entro Communications. The Fundraising Oversight Committee also oversaw the work of Creative Fire regarding public advocacy for the Gallery.

Membership

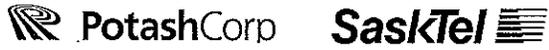
In response to an 11% decline in membership in 2012, the Development department began work on a plan to offer new and existing members enhanced membership benefits.

Opposite page, Left: A dancer performs at LUGO. Right: *StarPhoenix* reporter Stephanie McKay gets behind the (big) camera at the LUGO Photobooth. LUGO volunteer Anana Moore created the camera prop.

Sponsorship

The Mendel Art Gallery wishes to thank all the sponsors listed below for their generous support.

Public Programs Sponsors



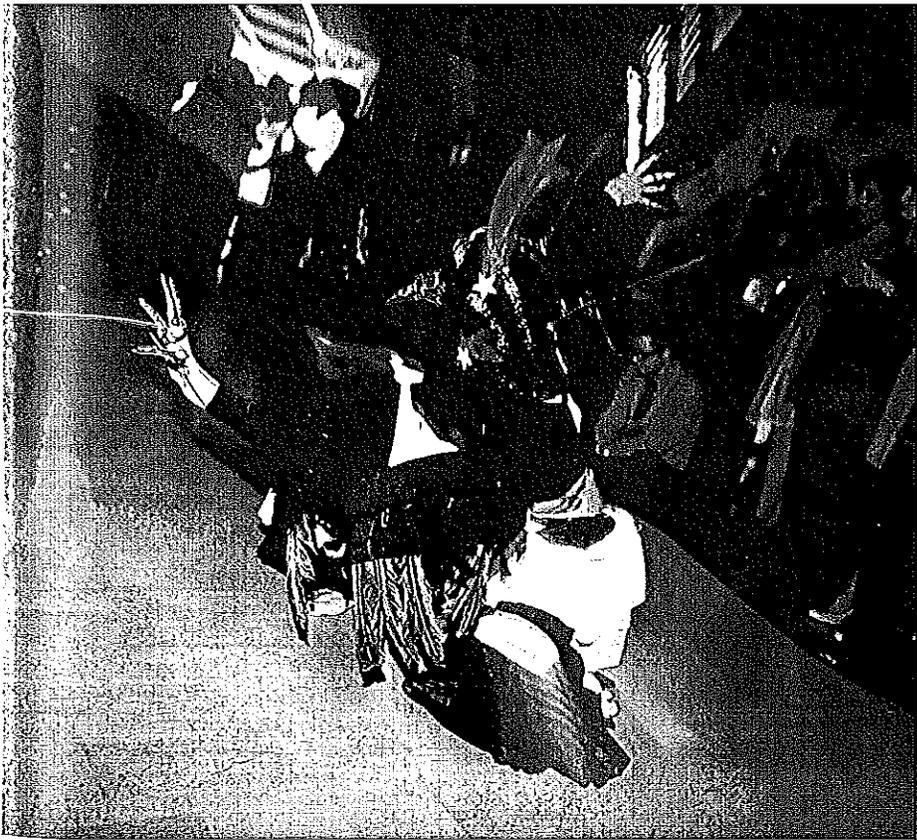
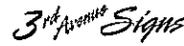
Exhibition Sponsors



Media Sponsors



Gallery and Event Sponsors



2012 Quick Facts

Attendance*

In-House (exhibitions/tours/lectures/etc.)	177,527
Extension services (touring exhibitions)	32,363
Exhibition openings	5,106
Fundraising events—Gallery Group (3)	7,850
Fundraising events—development (1)	800

*Tabulated by automatic door counters adjusted for non-visitor traffic.

Exhibitions

In-House

Total exhibitions presented in-house	17
Organized by the Mendel Gallery—solo	1
Organized by the Mendel Gallery—2 or 3 artists (including Artists by Artists presentations)	6
Organized by the Mendel Gallery—more than 3 artists	5
Organized by others	6

Extension

In-house exhibitions—provincial tour	2
In-house exhibitions—national tour	2

Exhibitions of Saskatchewan Artists

Solo exhibitions (including touring)	5
Exhibitions featuring 2 or 3 artists	6
Artists represented in 2 or 3-person exhibitions	15
Artists represented in group exhibitions (more than 3 persons)	15
Total Saskatchewan artists represented (not including <i>School Art</i>)	32

Publications

Catalogues published	4
Newsletters (<i>Folio</i>)	4
Annual report (2010)	1

Permanent Collection

	Value
7,546 total works in the collection	\$35,500,000
8 works purchased in 2012	\$66,000
483 donated works in 2012	\$21,439,805

Public Programs

	Number	Participants
Guided tours and workshops	405	10,360
SaskTel Mendel Art Caravan	98	3,665
Something on Sundays	52	6,000
Lectures / talks / panels / films	20	765
Mendel Youth Council		12
Affinity Credit Union's ARTforLIFE A Mendel Gallery/School Program	3	900

Human Resources

Permanent full-time staff	21
Permanent part-time staff	3
Temporary full-time	5
Temporary part-time staff	3
Gallery Group Volunteers	102
Other Volunteers	34
Volunteer hours (estimated)	4,088
Board of Trustee members	14

Members

Artist	175
Corporate	11
Family	181
Individual	163
Lifetime	4
Non-profit	2
Senior	121
Student	25
Volunteer	37
Total	719

Website and Social Media

Mendel.ca website pageviews	159,016
Mendel.ca website visits	61,082
Mendel.ca unique visits	39,142
LUGO website visits	9,217
Where It's At website visits	5,015
Forced Perspective website visits	7,149
Facebook fans (as of December 31)	2666
Twitter followers	1965

Media Interpretives (downloads)

Mendel Podcast	8,716
Audio features	9,344
Video Features	4,303

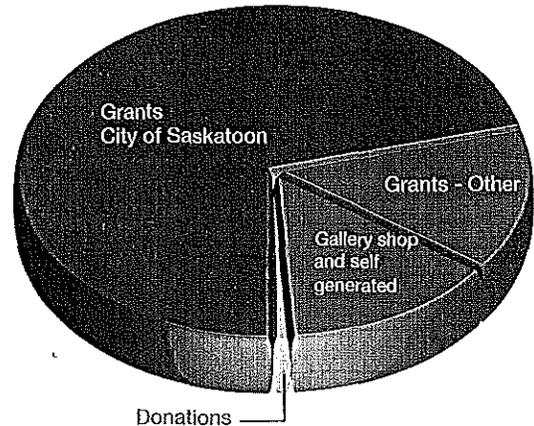
Financial Statements

Operating Fund Statement

Year Ended December 31, 2012 (reported in thousands of dollars)

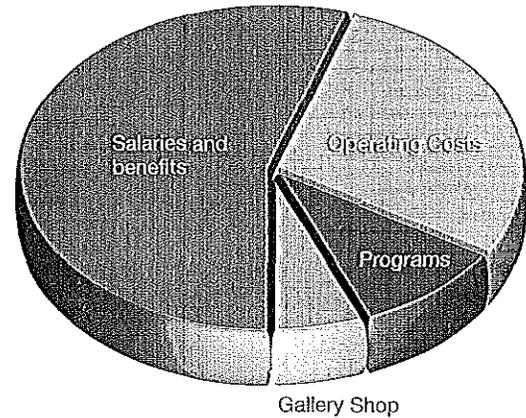
Revenue

Grants - City of Saskatoon	\$2,404	71%
Grants - Other	\$488	14%
Gallery shop and self generated	\$470	14%
Donations	\$35	1%
Total Revenue	\$3,398	100%



Expenditures

Salaries and benefits	\$1,822	55%
Operating Costs	\$975	29%
Programs	\$336	10%
Gallery Shop	\$194	6%
Total Expenditures	\$3,327	100%
Transfer Surplus to Capital Replacement Fund	\$71	



Note

1. The above operating fund statement is a summary of the Mendel's main financial activity for 2012. Financial statements for the 2012 fiscal year, audited by PricewaterhouseCoopers, are available upon request from the Mendel Art Gallery. Angela Larson, Director, Finance and Operations: (306) 975-7614.

Capital Fund Statement

Year Ended December 31, 2012 (reported in thousands of dollars)

Revenue

Grants	\$363
Donations	\$23,433
Self Generated	\$3
Investments	\$40
Total Revenue	\$23,838

Expenditures

Capital Assets	\$700
Acquisitions	\$21,451
Amortization	\$115
Fundraising	\$49
Maintenance	\$76
Total Expenditures	\$22,392
Surplus	\$1,447

Note

1. This statement combines the Capital Expansion, Capital Replacement, Permanent Collection, Capital Asset and Endowment Fund statements.

Statement of Financial Position

As of December 31, 2012 (reported in thousands of dollars)

Assets

Current Assets and Interfund Receivables	\$6,592
Long Term Investments	\$6
Net Capital Assets	\$1,259
Total Assets	\$7,856

Liabilities

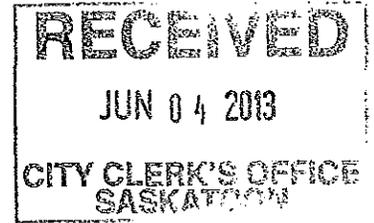
Current Liabilities and Interfund Payables	\$3,638
Net Assets	\$4,218
Total Liabilities and Net Assets	\$7,856

Notes

1. Interfund receivables and payables arise from receipts and payments for all funds processed only through the operating fund.

150-1
B13

From: CityCouncilWebForm
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Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Wayne & Ada PORRELLI
2214 Cumberland Ave. S.
Saskatoon, Saskatchewan
S7J1Z5

EMAIL ADDRESS:

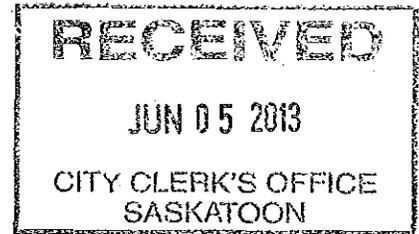
porrelli@outlook.com

COMMENTS:

Mayor Don Atcheson- Congratulations on taking a stand in regards to the Gay Parade and Festival. We do not feel minority groups should dictate your activities, just because you are in Public Office. This should be a personal decision for all, and we don't appreciate the pressure people have put on you. GOOD JOB!!

185-9
B14

From: CityCouncilWebForm
Sent: Tuesday, June 04, 2013 4:49 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Heather Arnold, Race Director
155 Meilicke Road
Saskatoon, Saskatchewan
S7K 5V5

EMAIL ADDRESS:

heather.arnold@saskatoon.ca

COMMENTS:

The Saskatoon Road Runners Association, annual River Run Classic is being held on Sunday, July 14, 2013. This event will start and end at River Landing, Phase I area. We are asking for an extension to the noise bylaw for race set up and a minimal amount of amplified sound from 6:00 am - 11:00 am. Thank you for your consideration and approval.



City of
Saskatoon

Saskatoon Development
Appeals Board

B15)

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

May 27, 2013

His Worship the Mayor
and Members of City Council

Ladies and Gentlemen:

**Re: Development Appeals Board Hearing
Refusal to Issue Development Permit
Proposed Addition to Existing One-Unit Dwelling
(Rear Yard Setback Deficiency)
1302 Haslam Way - R1A Zoning District
Rod Souter
(Appeal No. 12-2013)**

In accordance with Section 222(3)(c) of *The Planning and Development Act, 2007*, attached is a copy of a Notice of Hearing of the Development Appeals Board regarding the above-noted property.

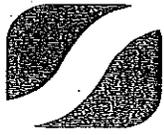
Yours truly,

Shellie Bryant
Secretary, Development Appeals Board

SB:aam

Attachment

Templates\DABs\Mayor.dot



City of
Saskatoon

Saskatoon Development
Appeals Board

c/o City Clerk's Office ph 306•975•3240
222 - 3rd Avenue North fx 306•975•2784
Saskatoon, SK S7K 0J5

NOTICE OF HEARING - DEVELOPMENT APPEALS BOARD

DATE:	Tuesday, June 11, 2013	TIME:	4:00 p.m.
PLACE:	Committee Room E, Ground Floor, South Wing, City Hall		
RE:	Refusal to Issue Development Permit Proposed Addition to Existing One-Unit Dwelling (Rear Yard Setback Deficiency) 1302 Haslam Way - R1A Zoning District Rod Souter (Appeal No. 12-2013)		

TAKE NOTICE that Rod Souter has filed an appeal under Section 219(1)(b) of *The Planning and Development Act, 2007*, in connection with the City's refusal to issue a Development Permit regarding a proposed addition to an existing one-unit dwelling at 1302 Haslam Way.

The property is located in an R1A Zoning District. Section 8.2.2(1) of the Zoning Bylaw requires that a rear yard setback of at least 4.5 metres be provided on a corner site.

Based on the information provided, the proposed rear yard setback is 3.048 metres (10 feet), resulting in an encroachment of 1.452 metres (4.76 feet) into the required rear yard.

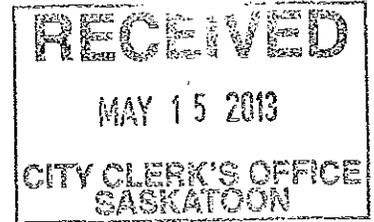
The Appellant is seeking the Board's approval to allow the addition to the existing one-unit dwelling.

Anyone wishing to provide comments either for or against this appeal can do so by writing to the Secretary, Development Appeals Board, City Clerk's Office, City Hall, Saskatoon, Saskatchewan, S7K 0J5 or email development.appeals.board@saskatoon.ca. Anyone wishing to obtain further information or view the file in this matter can contact the Secretary at (306) 975-2880.

Dated at SASKATOON, SASKATCHEWAN, this 27th day of May, 2013.

Shellie Bryant, Secretary
Development Appeals Board

From: CityCouncilWebForm
Sent: Wednesday, May 15, 2013 9:10 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kim Larsen
704 6th St E
Saskatoon, Saskatchewan
S7H 1C4

EMAIL ADDRESS:

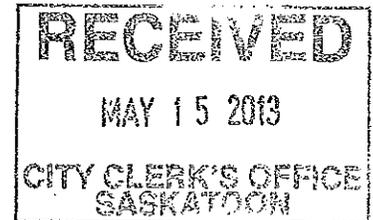
kimlarse

COMMENTS:

Zipper merge is the ONLY way to merge. ALL merges should automatically be "zipper". Please encourage this all around the city, anywhere there is a restricted lane. It makes sense, keeps things moving better. People here need to realize that it isn't personal, just an efficient management of space and traffic.

4125-1
(ca)

From: CityCouncilWebForm
Sent: Wednesday, May 15, 2013 9:41 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

dmitriy chesnakov
407 - 101 cumberland ave s
saskatoon, Saskatchewan
s7n 1l5

EMAIL ADDRESS:

caspi@gmail.com

COMMENTS:

Hello

I live in McEown park on Cumberland Ave and 14 Street in university residence. Next to the residence a construction of new residence for university.

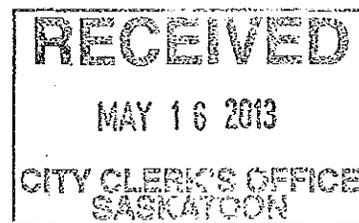
The contraction there for at least a year and during the year every day at 7 am or even earlier I waked up by the noise coming from the contraction.

Another problem is dirt that produces by the contraction. After a small rain a pedestrian path next to the contraction is a dirty paddle. And during summer whole apartment covered by a layer of dust in days.

Could you do something to make living next to the contraction more comfortable?

Dmitriy

From: CityCouncilWebForm
Sent: Wednesday, May 15, 2013 4:27 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ryan Herman
302-431 3rd ave N
Saskatoon , Saskatchewan
S7K 4Z3

EMAIL ADDRESS:

Ryan_herman@msn.com

COMMENTS:

Hello my name is Ryan Herman. Ive recently moved back to the city from my home town.

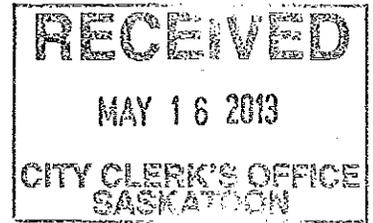
I thought I'd write to the city council about something that has been bothering me since my time back in the city. And my problem is. My increase in the parking tickets! I live in down town saskatoon now. Now it bothers me that I have to move my car every 2 hours!! Just so I don't get a ticket on weekdays. I means that's too short of a time to let my car sit.

Today I was surprise I had to move my car 5 times to a different spot, just to avoid getting parking tickets!

There should be a longer parking time! Everyone's got things to do then to worry about parking!!!
Sorry and thanks.

6120-1
C4)

From: CityCouncilWebForm
Sent: Wednesday, May 15, 2013 7:10 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Trevor Kowbel
301 Mowat Crescent
Saskatoon, Saskatchewan
S7L4Y3

EMAIL ADDRESS:

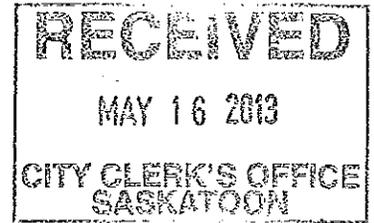
tkowbel@sasktel.net

COMMENTS:

I have some concerns in the availability of parking for the downtown Saskatoon. I have noticed that there are several areas where buildings are closing parking lots and those buildings being built do not require parking for staffing, loading and unloading areas. Several larger cities have required the businesses to insure and provide 120% parking for staffing and public parking for those businesses. I would respectfully submit that due to the expansion of City Centre that council submit that new buildings must require 120% parking for these projects before approval of any future buildings.

1402-3
(5)

From: CityCouncilWebForm
Sent: Thursday, May 16, 2013 9:20 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Brian Anderson
1321 East Center
Saskatoon, Saskatchewan
S7J 3A8

EMAIL ADDRESS:

brian_anderso4@hotmail.com

COMMENTS:

I heard on CBC radio this morning about an advertisement program which will be displayed on city buses promoting vegetarianism.

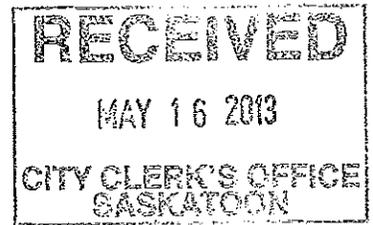
Their messenger is biased and incorrect. I thought that someone within the city administration should have picked up on this element.

Animals raised for food are raised using ethical methods. These standards are published on various livestock web sites if someone actually took the time to review these sites and this issue.

Using the same flawed logic I could say that no one should own dogs as they are all raised in puppy mills in squalid conditions.

7305-1
C6

From: CityCouncilWebForm
Sent: Wednesday, May 15, 2013 9:15 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL:

FROM:

George Duff
303 - 606 Victoria Ave
Saskatoon, Saskatchewan
S7N 0Z1

EMAIL ADDRESS:

george.duff@shaw.ca

COMMENTS:

I would like to thank the City of Saskatoon and especially the employees of Access Transit. Over the period of time the city has been in charge of the transit system I have been a passenger twice a day/5 days a week. During that period of time I have had a few hour-long "tours" of the city, but have never been greeted by anything but a smiling face or a warm voice.

Today on the way home from work, in one of my "senior moments" I put my keys in my pants pocket instead of in the pouch on my wheelchair. When I arrived at my apartment door I did not have a key to get in.

I immediately phoned the dispatcher and asked if the driver could check to see if I had dropped them on the bus, of course they were not there. I said I would have to phone the office and see if there was anyone there who could see if I had dropped them between the door and the pick-up spot. Shortly after no answer at the office my phone rang, it was one of the supervisors at Access, he said he was out-and-about and would go and check at my office to see if he could find my keys and would let me know either way.

After thanking him and while putting my phone back in my pocket, discovered my keys. With some embarrassment I immediately phoned the supervisor and the dispatchers to thank them for their prompt actions and apologized for my absentmindedness.

If the city gives out any awards to their employees for service beyond the call of duty there should be one given to each and every member of the "Access Family" because they do it on a daily basis.

As well please keep in mind that there are an increasing number of us "Access Passengers" and there is going to be an even greater demand for this valuable service.

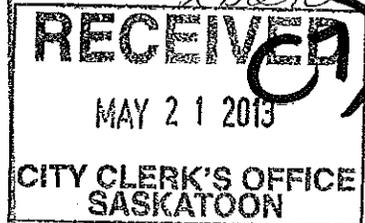
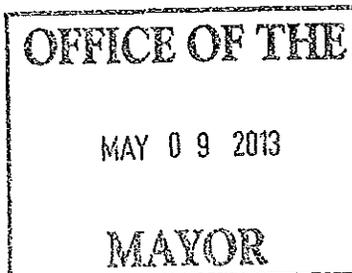
Thank You All
Very Much,

George Duff

To: Mayor Don Atchison

Cc: Ward 5 Councilor, Randy Donauer

Subject: Snow storage and dumping fees



Owners at The Summit Condominium Association (306 La Ronge Rd) are opposed to the creation of fees charged to condominium association contractors for dumping snow at City owned facilities for the following reasons:

- 1.) As with all private snow service contractors, our snow service contractor, if charged a fee to dump snow, will pass the cost to our Condo Association who will in turn pass the cost to individual condo unit owners, the same owners who pay individual city of Saskatoon property taxes that include snow clearing.
- 2.) City of Saskatoon property taxes are charged to all property owners for services provided. Individual private homes on Saskatoon city streets have their street snow cleared and taken to the snow dumps by crews paid for by the City at no additional charge to the home owners. Your proposal to charge snow dump fees to private contractors suggests private individuals who live in condominiums, who already pay to have their snow hauled off their property by private contractors, not City crews, should also pay more for the right to dump their snow. If we are paying the same taxes for services as private home owners, why are we given different services?

We have to pay for the inspection of fire hydrants inside our complex yard where as the single family dweller across the street does not have to pay an extra fee for the inspection of the fire hydrant on their street corner. It appears, we, the Condominium Corporations, are perceived as an easy target for extra cash for the city coffers.

- 3.) City developers allowed our Condominium complex to be built with no designed space for snow storage. Our city owned front streets have the snow cleared and hauled, but our internal 'street' is said to be our property and we pay to have the snow hauled because there is no place to store it within our complex. Many larger sites such as shopping malls, churches, etc. have space in their parking lots to store snow, but smaller condominium sites have no such choice, a problem created by a city decision. The snow dumping fee is another example of Condo Corporations in Saskatoon being asked to pay double fees, once again. Do single family dwellings pay fees up and above their normal taxes for dumping and storage of snow if it is removed off their residential roads?
- 4.) City owned snow dump sites have existed for decades with no user fees. Why does this particular City Council now think a specific portion of this generation of tax payers should now begin to pay a user fee? We don't disagree with snow dump sites paid for by property taxes, but feel, if there is a fee, they should be paid for by all property owners in an equitable manner not an inequitable manner that picks on a selected type of home owner to pay extra.

We pay property tax at the same rate as single family dwellers therefore all we, the following condominium owners, ask is to be treated as single family dwellers, i.e. No fees to Condo Corporation for snow storage and dumping.

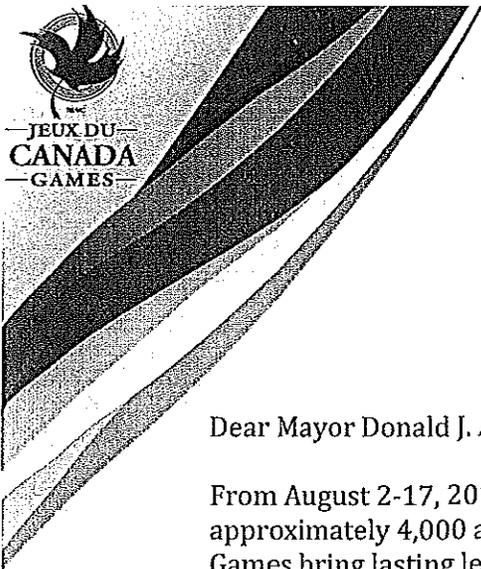
We thank you in advance for your time and anticipate a positive resolution to our above noted snow dumping fee issue.



Therese Vany-Boechler, Secretary
Summit Condominium Association
306 La Ronge Rd Unit 121

The following condominium owners say,
 "NO fees to Condominium corporations for snow storage and dumping"

Date	Unit #	Name (Print)	Signature
Jan 5	110	ARON FROESE	A. Froese
Apr 5	103	Doris Wiebe	D. Wiebe
Apr 5	101	EMILY BAZBULA	Emily Bazbula
Apr 5	109	TERI V. STOTT	Teri V. Stott
Apr 8	108	GENE WUGHEE	Gene Wughee
Apr 9	112	Irene Friesen	Irene Friesen
Apr 9	117	MORIS KARPAN	Morris Karpán
April 9	122	Dore MacDonald	Dore MacDonald
Apr. 9	103	Katie Wiens	KATIE WIENS
Apr. 9 th	118	L.W. + B. In Smith	B. In Smith
April 9	111	R. Bayko	R. Bayko
April 10	123	Mary MacDonald	Mary MacDonald
APRIL 10	126	ANDREA RIVIERE	Andrea Riviere
APRIL 10	114	David Kimber	David Kimber
"	115	IRENE STAKIW	Irene Stakiw
"	119	R. Weber	R. Weber
"	105	DAN SCHHEWAN	D. Schewan
APR. 16	124	SHEILA PAT MacLEZAR	S. MacLezar
Apr 18	106	D. Jozza	D. Jozza
" 18	108	G. Pannet	G. Pannet
Apr. 25	113	L. Coverly	L. Coverly
APRIL 29	121	Keith Therese Boodele	Keith Boodele
April 30	123	Lynn + Keith Adrian	Lynn + Keith Adrian

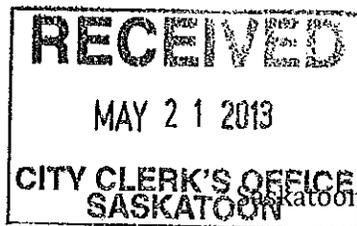


Canada Games Council
Inspiring Dreams and Building Champions
www.canadagames.ca

305-1
Conseil des Jeux du Canada
Du rêve au champion
www.jeuxducanada.ca



701-2197 prom. Riverside Dr. | Ottawa, ON K1H 7X3 (613) 526.2320 | Fax: (613) 526.4068



May 3, 2013
Donald J. Atchison
222 3rd Ave. North,
Saskatoon, Saskatchewan / S7K 0J5

Dear Mayor Donald J. Atchison,

From August 2-17, 2013, the Canada Summer Games in Sherbrooke, Quebec will host approximately 4,000 athletes competing in 20 different sports. As always, the Canada Games bring lasting legacies to hosting communities through enhanced exposure of the region, new and improved infrastructures, increased citizen engagement, volunteerism, and a sense of regional and national pride.

As the Mayor of a past Canada Games host community, the Canada Games Council (CGC) is looking for all previous host communities to support and celebrate the 45th anniversary of this great Canadian tradition. We ask that you engage your community in a creative way to share in the spirit of the Games.

The 2013 Canada Summer Games will mark the third installment of the Canada Games Flag Relay, with the hopes that this year's event will continue to build excitement and appreciation about the Games throughout the nation. The official Canada Games flag that will travel to all past Canada Games communities will be flown at the Opening Ceremonies in Sherbrooke on August 2nd, 2013. It will stop in each past host society for three days before moving on to the next community, and ultimately; Sherbrooke.

The flag will be in Saskatoon from June 20-24, 2013. This serves as a great focal point for your community to unite with past host communities all across the country and take part in the 2013 celebrations. This will also serve as remembrance of the positive impact the Games had on your community and its people.

Our "Canada Games Flag Relay" outline is attached, and supplies you with simple ideas on how you can lend your support. It also describes the benefits of your participation in this program. The Canada Games are currently finalizing the list of local Canada Games Flag Relay volunteers who are needed to provide assistance with this program. The volunteer for your community has not been identified and we would appreciate your help in securing the appropriate person. Please contact Patrick Wert at (613) 526-2320 ext. 2710 for next steps.

We look forward to hearing from you or your contact to discuss ideas on how your community will celebrate the upcoming 2013 Canada Summer Games in Sherbrooke. Here's to the Canada Games!

Many thanks,

Tom Quinn
Chairman
Canada Games Council

Sue Hylland
President and CEO
Canada Games Council

National Partners/Partenaires nationaux

Canada

Deloitte.

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701-2197 prom. Riverside Dr. | Ottawa, ON K1H 7X3 (613) 526.2320 | Fax: (613) 526.4068

3 mai 2013

Donald J. Atchison
222 3rd Ave. North, Saskatoon,
Saskatchewan / S7K 0J5

Monsieur Donald J. Atchison,

Les Jeux d'été du Canada, qui se dérouleront du 2 au 17 août 2013 à Sherbrooke, réuniront plus de 4 000 athlètes dans plus de 20 disciplines. Comme à l'habitude, les Jeux du Canada laissent des legs durables à la communauté d'accueil en développant des infrastructures, en assurant la visibilité de la région, en mobilisant bénévoles et citoyens, et en suscitant la fierté régionale et nationale.

Le Conseil des Jeux du Canada (CJC) sollicite votre appui, en tant que maire d'une ancienne ville-hôte des Jeux du Canada, afin de célébrer le 45^e anniversaire de cette tradition canadienne. Nous vous invitons à mobiliser votre communauté de façon créative dans le cadre du relais du drapeau des Jeux du Canada.

Avant d'être hissé à Sherbrooke lors des cérémonies d'ouverture le 2 août 2013, le drapeau officiel des Jeux du Canada passera par chacune des anciennes communautés hôtes des Jeux du Canada afin de créer un engouement pour les Jeux partout au pays. Il s'agira de la troisième édition du relais du drapeau des Jeux du Canada.

Le drapeau sera de passage à Saskatoon du 20 au 24 Juin, 2013. Il s'agit d'une belle occasion pour permettre aux anciennes communautés hôtes de s'unir dans le but d'appuyer les célébrations de 2013, de rendre hommage aux Jeux du Canada et remémorer les retombées positives des Jeux sur votre communauté et ses habitants.

Vous trouverez ci-joint un sommaire du Relais du drapeau des Jeux du Canada, qui vous donnera un aperçu des façons dont vous pouvez témoigner votre appui aux Jeux et des avantages que vous pouvez retirer de ce programme. Le Conseil des Jeux du Canada s'affaire à identifier les personnes-ressources du programme dans chaque communauté. Aucune personne-ressource n'a pas encore été identifiée pour votre communauté. Nous serions reconnaissants de votre aide pour trouver la personne appropriée et vous prions de bien vouloir communiquer avec Patrick Wert à cette fin en composant le 613-526-2320, poste 2710.

Nous avons hâte d'échanger avec vous ou votre représentant au sujet des célébrations des Jeux d'été du Canada de 2013 dans votre communauté.

Meilleures salutations,

Tom Quinn
Président
Conseil des Jeux du Canada

Sue Hylland
Présidente-directrice générale
Conseil des Jeux du Canada

National Partners/Partenaires nationaux

Canada

Deloitte.

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sports
experts



—JEUX DU—
CANADA
—GAMES—

CANADA GAMES COUNCIL
Canada Games Flag Relay
Canada Games Flag Visiting Past Host Societies

Program overview and description

As part of our alumni engagement initiatives, the Canada Games Council (CGC) is working to engage all past Canada Games Host Communities in the celebration of the upcoming Canada Games; the 2013 Canada Summer Games being held in Sherbrooke, Quebec from August 2nd to 17th, 2013.

As part of the engagement, the CGC will obtain one volunteer in each past host community to act as a point of contact able to work with the municipality to mobilize activities within the community.

The volunteer will be responsible to coordinate the community engagement challenge by coming up with the most creative way to celebrate the Canada Games flag and demonstrate community spirit and its place in Canada Games history.

The idea is that the *official* Canada Games flag that will be flown at the Opening Ceremonies in Sherbrooke on August 2nd, 2013 will be the same flag that will be celebrated with each past Canada Games Host Community within a 3 day period before being sent to the next community. Pre-paid mailing envelopes will be provided to each community in order to continue the journey of the flag from community to community across Canada.

A map of Canada will be created on the CGC's website so the public can view the location of the flag with photos, stories, quotes and videos provided by each community of their time with the flag.

Program Objectives:

- To engage all past Canada Games Host Cities
- To celebrate the upcoming Canada Games
- To promote the Canada Games Facebook page
- To increase awareness for the upcoming Canada Games
- To increase awareness for the Canada Games brand
- To engage past athletes
- To engage past staff
- To engage past volunteers

Program Benefits to Past Host Community

- Helping CGC tell your stories through our media partners, on-line and in our e-newsletter
- Re-engaging Canada Games staff, athletes and volunteer alumni
- Re-living and celebrating fond Canada Games memories
- Demonstrating your community spirit and place in history
- Helping to celebrate a 46 year accomplishment
- Joining the 21 past host communities to show support and generate community media attention

Target Group:

Potential:

- Past Canada Games athletes
- Past Canada Games volunteers
- Past Canada Games staff
- Past Canada Games Host Communities

The Challenge: *(examples of ideas of support while the flag is in your community or at another time convenient for your community)*

- Flying the Canada Games flag at City Hall for the dates of the Canada Games (a smaller Canada Games flag was sent to communities in 2009) or in the lead-up or during the Games to celebrate and remember fondly your role in building the Canada Games Movement
- Issuing press releases announcing your support for the Canada Games
- Organizing a small and simple function while the official Canada Games flag is in town,
- Proclaiming a Canada Games week or day
- Organizing a Canada Games Day in your community (educational program online at www.canadagames.ca/canadagamesday)
- Mounting a plaque in a facility that was touched by a past Canada Games
- Recognizing athletes and coaches from your community going to the Games, or
- Linking in the celebration of the Canada Games with various community events already planned

Data needs and tracking required: *(The CGC is looking to collect information in the following areas)*

- Number of Cities/Provinces the flag visits
- Participation in communities
- Scale of activities planned with flag

Recognition of Most Engaged Past Host Community

The CGC will announce the host community that has set the best example of support for the Sherbrooke Canada Games based on information received and demonstrated actions by the community. This example of support will also be used to enhance our engagement program planning for the 2015 Canada Games in Prince George, British Columbia.

Planned Schedule for the Canada Games Flag to Past Host Communities:

The Canada Games Flag will be in your Community for the following days:

Past Canada Games Host Community	From:	To:
2007 – Canada Winter Games – Whitehorse, YK	10-Jun-13	12-Jun-13
1973 – Canada Summer Games – New Westminster/Burnaby, B.C.	12-Jun-13	14-Jun-13
1995 – Canada Winter Games – Grande Prairie, AB	14-Jun-13	18-Jun-13
1993 – Canada Summer Games – Kamloops, B.C.	18-Jun-13	20-Jun-13
1971/1989 – Canada Winter/Summer Games – Saskatoon, SK	20-Jun-13	24-Jun-13
1975 – Canada Winter Games – Lethbridge, Alberta	24-Jun-13	26-Jun-13
2005 – Canada Summer Games – Regina, SK	26-Jun-13	28-Jun-13
1979/1997 – Canada Winter/Summer Games – Brandon, MB	28-Jun-13	02-Jul-13
2001 – Canada Summer Games – London, ON	02-Jul-13	04-Jul-13
1981 – Canada Summer Games – Thunder Bay, ON	04-Jul-13	08-Jul-13
1999 – Canada Winter Games – Corner Brook, NFL	08-Jul-13	10-Jul-13
1977 – Canada Summer Games – St. John's, NFL	10-Jul-13	12-Jul-13
1991 / 2009 – Canada Winter/Summer Games – Prince Edward Island	12-Jul-13	16-Jul-13
1969 / 2011 – First Canada Summer Games – Halifax/Dartmouth, NS	16-Jul-13	18-Jul-13
2003 – Canada Winter Games – Bathurst-Campbellton, NB	18-Jul-13	22-Jul-13
1987 – Canada Winter Games – Cape Breton County, NS	22-Jul-13	24-Jul-13
1985 – Canada Summer Games – Saint John, NB	24-Jul-13	26-Jul-13
1983 – Canada Winter Games – Saguenay-Lac St. Jean, QC	26-Jul-13	30-Jul-13
1967 – First Canada Winter Games – Quebec City, QC	30-Jul-13	01-Aug-13
2013 - Canada Summer Games - Sherbrooke, QC	CANADA SUMMER GAMES (Aug 2-17, 2013)	

*There will be 2 Canada Games flags leapfrogging across the Country to raise awareness for the 2013 Canada Summer Games in Sherbrooke Quebec, but also to celebrate and remember the impact that the Canada Games had on your community.



CONSEIL DES JEUX DU CANADA

Relais du drapeau des Jeux du Canada

Passage du drapeau des Jeux du Canada dans les anciennes communautés hôtes

Description du programme

Dans le cadre du programme d'engagement des anciennes communautés hôtes des Jeux du Canada, le Conseil des Jeux du Canada (CJC) souhaite engager l'ensemble des anciennes communautés hôtes dans les célébrations entourant les Jeux d'été du Canada de 2013 qui auront lieu à Sherbrooke (Québec) du 2 au 17 août 2013.

Le CJC confiera à un bénévole dans chaque ancienne communauté hôte le mandat de servir d'intermédiaire auprès de la municipalité et de l'engager dans les activités de célébration.

Le bénévole sera chargé de coordonner la participation de la communauté à un défi consistant à trouver la façon la plus créative de célébrer le passage du drapeau des Jeux du Canada et démontrer l'esprit communautaire et la place de la communauté dans l'histoire des Jeux du Canada.

Le drapeau **officiel** des Jeux du Canada qui sera hissé lors des cérémonies d'ouverture à Sherbrooke le 2 août 2013 sera le même drapeau qui aura passé successivement trois jours dans chaque ancienne communauté hôte des Jeux du Canada. À la fin des trois jours, la communauté possédant le drapeau sera invitée à le faire suivre à la communauté suivante par courrier – des enveloppes affranchies seront fournies à cette fin.

Une carte du Canada sur le site Web du CJC permettra de voir où est rendu le drapeau, ainsi que des photos, articles, citations et vidéos relatant le passage du drapeau dans chaque communauté.

Objectifs du programme

- Engager l'ensemble des anciennes communautés hôtes des Jeux du Canada
- Célébrer les prochains Jeux du Canada
- Promouvoir la page Facebook des Jeux du Canada
- Promouvoir les prochains Jeux du Canada
- Promouvoir la marque des Jeux du Canada
- Engager d'anciens athlètes
- Engager d'anciens membres du personnel
- Engager d'anciens bénévoles

Avantages du programme pour les anciennes communautés hôtes

- aider le CJC à raconter vos histoires par l'entremise de nos partenaires médias, de notre site Web et de notre bulletin électronique
- impliquer à nouveau d'anciens membres du personnel, athlètes et bénévoles des Jeux
- revivre et célébrer des souvenirs des Jeux du Canada
- faire preuve de solidarité et montrer la place dans l'histoire de l'ancienne communauté hôte
- aider à célébrer la réalisation de 45 ans d'efforts
- vous joindre aux 21 anciennes communautés hôtes pour montrer votre soutien et attirer l'attention des médias de votre communauté

Groupes cibles

- Anciens athlètes des Jeux du Canada
- Anciens bénévoles des Jeux du Canada
- Ancien personnel des Jeux du Canada
- Anciennes communautés hôtes des Jeux du Canada

Le défi : (exemples d'idées d'activités appuyant les Jeux pendant que le drapeau passe dans votre communauté ou à autre moment qui convient à votre communauté)

- hisser le drapeau des Jeux du Canada à l'hôtel de ville avant ou pendant la tenue des Jeux du Canada (une version réduite du drapeau des Jeux du Canada a été envoyée aux communautés en 2009), pour remémorer votre contribution au mouvement des Jeux du Canada
- diffuser des communiqués pour annoncer votre soutien des Jeux du Canada
- organiser une petite cérémonie simple pendant que le drapeau officiel des Jeux du Canada est de passage dans votre communauté
- proclamer une semaine ou une journée des Jeux du Canada
- organiser une Journée des Jeux du Canada au sein de votre communauté (programme éducatif en ligne au www.canadagames.ca/canadagamesday)
- installer une plaque dans une installation qui a été marquée par les activités des Jeux du Canada
- souligner la participation aux Jeux d'athlètes et d'entraîneurs de votre communauté
- lier les célébrations des Jeux du Canada à d'autres événements communautaires déjà planifiés

Renseignements exigés par le CJC

- Nombre de villes/provinces visitées par le drapeau
- Participation dans les communautés
- Ampleur des activités prévues

Reconnaissance de la communauté ayant le mieux témoigné son appui aux Jeux

Le CJC annoncera la communauté qui a le mieux témoigné son appui envers les Jeux du Canada – Sherbrooke 2013 en fonction des renseignements reçus et des manifestations de soutien par la communauté. La communauté retenue sera prise en exemple pour planifier le programme d'engagement des Jeux du Canada de 2015 à Prince George (Colombie-Britannique).

Calendrier prévu de passage du drapeau des Jeux du Canada

Le drapeau des Jeux du Canada sera de passage dans votre communauté aux dates suivantes

Anciennes communautés hôtes des Jeux du Canada	du :	au :
2007 – Jeux d'hiver du Canada – Whitehorse, Yn	10 juin	12 juin
1973 – Jeux d'été du Canada – New Westminster/Burnaby, C.-B.	12 juin	14 juin
1995 – Jeux d'hiver du Canada – Grande Prairie, Alb	14 juin	18 juin
1993 – Jeux d'été du Canada – Kamloops, C.-B.	18 juin	20 juin
1971/1989 – Jeux d'hiver/d'été du Canada – Saskatoon, Sask.	20 juin	24 juin
1975 – Jeux d'hiver du Canada – Lethbridge, Alb.	24 juin	26 juin
2005 – Jeux d'été du Canada – Regina, Sask.	26 juin	28 juin
1979/1997 – Jeux d'hiver/d'été du Canada – Brandon, Man.	28 juin	2 juillet
2001 – Jeux d'été du Canada – London, Ont.	2 juillet	4 juillet
1981 – Jeux d'été du Canada – Thunder Bay, Ont.	4 juillet	8 juillet
1999 – Jeux d'hiver du Canada – Corner Brook, T.-N.-L.	8 juillet	10 juillet
1977 – Jeux d'été du Canada – St. John's, T.-N.-L.	10 juillet	12 juillet
1991 / 2009 – Jeux d'hiver/d'été du Canada – Île-du-Prince-Édouard	12 juillet	16 juillet
1969 / 2011 – Premiers Jeux d'été du Canada – Halifax/Dartmouth, N.-É	16 juillet	18 juillet
2003 – Jeux d'hiver du Canada – Bathurst-Campbellton, N.-B	18 juillet	22 juillet
1987 – Jeux d'hiver du Canada – Cape Breton County, N.-B	22 juillet	24 juillet
1985 – Jeux d'été du Canada – Saint John, N.-B	24 juillet	26 juillet
1983 – Jeux d'hiver du Canada – Saguenay-Lac St. Jean, Qc	26 juillet	30 juillet
1967 – Premiers Jeux d'hiver du Canada – Québec, Qc	30 juillet	1 août
2013 – Jeux d'été du Canada – Sherbrooke, Qc	JEUX D'ÉTÉ DU CANADA (2-17 août 2013)	

*Deux drapeaux traverseront le pays pour faire connaître les Jeux d'été du Canada – Sherbrooke 2013 et commémorer l'impact qu'ont eu les Jeux dans les anciennes communautés hôtes.

RECEIVED
MAY 16 2013
CITY CLERK'S OFFICE
SASKATOON

151-2
x 4200-32
May 14, 2013 (29)

Mayor Don Atchison & City Council,

On behalf of many concerned citizens - we are wondering if any thing will be done about the Crow situation in our city?

There are so many of these pests around us every day. Chewing away our nice birds, breaking and eating eggs of other birds. Getting into garbage bags that are left on top of the bins and strewing garbage everywhere. The City of Saskatoon hired responsible Wild Life Federation members to shoot these pests in early day light hours (when most people are sleeping) and disposing of them. They have had success with that, and they have been doing it for several years. Might be something you could consider.

Another area I would like to touch on is the dandelion situation. If you are not going to use pesticides in any shape or form, then I would suggest mowing them down before they get so tall, go into seed, and blow all over the city, to ruin the lawns and yards that most of us work so hard to maintain and keep free of weeds. Give us a break. Most other centres are very well maintained, not covered with dandelions like our city is every year.

We would like to see something done to have our city shine, but not with weeds.

Yours truly,
Mrs. Dawn McLellan.

From: CityCouncilWebForm
Sent: Friday, May 17, 2013 11:31 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Adam Revitt
554 Blackburn Crescent
Saskatoon, Saskatchewan
S7V1E8

EMAIL ADDRESS:

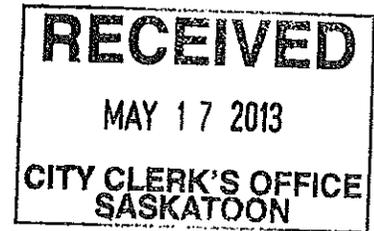
mada_ttiver@hotmail.com

COMMENTS:

I just am wanting to express some ideas and concerns with potential new bridges within Saskatoon. There has been much talk about expanding number of bridges within the city in several different locations and not once have I heard of the location of 33rd Street. There has been several articles written that has mentioned the North computer bridge would be used for a lot of out of town traffic, and I wonder... why are we focusing on out of town traffic when we have so many problems within our own city and the traffic problems getting in and out of the downtown core? The addition of a bridge at 33rd would logically connect into Preston and could feed traffic both East into the fast growing new neighborhoods as well as South towards 8th Street and our many older neighborhoods. I think it would be safe to estimate that at least 1/3 of the traffic that is currently using the college (university) bridge would be diverted to a 33rd Street bridge which would lengthen the life of the existing bridge as well as college drive and help with the heavy traffic congestion downtown. I hope that this is taken into consideration in the future as it would help make this city that much more efficient.

4131-31
C11

From: CityCouncilWebForm
Sent: Friday, May 17, 2013 11:08 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Vince Johnson
327A Ave S.South
Saskatoon, Saskatchewan
S7M 3a1

EMAIL ADDRESS:

vinharold@hotmail.com

COMMENTS:

I am writing this letter to city council to complain about the amount of garbage that is in the Pleasant Hill area. We have lived in this area for approx 5 years now and have listened to the city talk about the revitalization of the said area. Ever since we have lived here we have had no end to the garbage that has been thrown in the back lane (I.E. garbage, couches, building material, discarded shopping carts, needles,) just to mention a few things. We are begining to refer to this as the Pleasant Hill Landfill the only thing missing are Rats and Skunks but I'm sure they will come sooner or later. Perhaps the city council should drive up the back lanes between Ave P South and Ave W. South on the south side of 20th St to see what I mean. Maybe the city should make the Slum Lords and Property Owners pay for the cleaning of their property. I would like to see the mayor of this city buy and build a house in one of the Two Vacant lots on my street and live in it, then we would see how long it takes to clean the area. Since the city doesn't mind this area being a dumping ground perhaps they should lower the taxes instead of raising them. I hear the city Talk the Talk now let's see them Walk The Walk.

The next Problem is the drugs and hookers in the area. It seems the city doesn't mind this type of activity here as long as it's not in their area. This is an on going problem and nothing seems to be getting done about it. Rather than spending money on art Galleries the city should clean up the crime problem and don't even get me started on the POT HOLES.

C12)
1720-3

From: CityCouncilWebForm
Sent: May 16, 2013 2:13 PM
To: City Council
Subject: Write a Letter to City Council

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Robert Bateman
3973 Cendennial Dr.
Saskatoon, Saskatchewan
s7l5t4

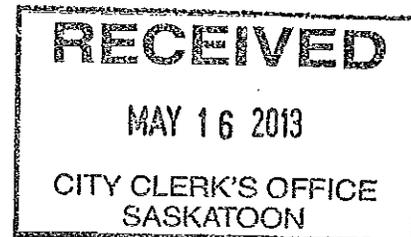
EMAIL ADDRESS:

r.bateman@sasktel.net

COMMENTS:

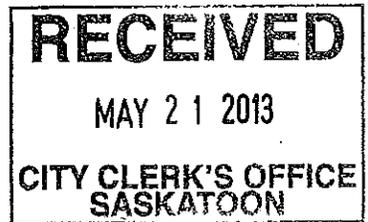
I have taked to Council woman Pat Lorje with regard to the public golf courses and the recognition of senior golfers who have been particiapents of the courses for at least 10 years and are 85 years old or older. I am requesting a free pass for golfing for these people. I am on the executive of the Holiday Park Senior Mens group and I have 2 members who are over 85. I have also discuste this with a manager of the public courses.

Robert Bateman



2500-6
C13

From: CityCouncilWebForm
Sent: Saturday, May 18, 2013 7:39 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Shannon Morley
809 Marr Avenue
Saskatoon, Saskatchewan
S7L 3Z4

EMAIL ADDRESS:

sgmorley@shaw.ca

COMMENTS:

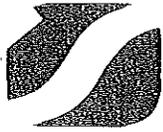
Dear City Council,

Please consider a bylaw to ban outdoor fires. Most evenings I am obliged to close all the windows in my house, missing the cooling breezes of the evening as it seems more of my neighbors are enjoying fires out of doors. My sole issue is air quality since I have allergies and find the smoke irritates me greatly.

I have lived in this neighborhood in the same house for 17 years and have been able to tolerate what was a fewer number of people and/or occasions of fires burning throughout the evenings. Scarcely a night goes by in the warm months when the air is clean and enjoyable. Unless it is raining, weekends I have to close all my windows in order to avoid having my whole house smell like smoke and feeling stuffed up and sneezing.

It's my opinion that the time to revisit the issue of air quality in the city re: outdoor fires.

Thank you for your consideration,
Shannon Morley



City of
Saskatoon

Fire and Protective Services

125 Idylwyld Dr. South ph 306•975•2520
Saskatoon, SK S7M 1L4 fx 306•975•2589



May 23, 2013

Shannon Morley
809 Marr Avenue
Saskatoon, SK S7L 3Z4

Dear Ms. Morley:

**Re: Communication to Council
 May 18, 2013
 Outdoor Fire Pits**

Saskatoon Fire and Protective Services Bylaw 7990 regulates fire pits so as not to create an undue fire hazard. The maximum size and construction of the container, spark arrester, and burning materials are prescribed in the Bylaw. This Bylaw also establishes provisions where a fire creates unreasonable interference to another person, causing the fire to then be extinguished.

If, at any time, you are presented with conditions that interfere with the use of your own yard, contact Fire and Protective Services at 306-975-3030, and an apparatus will be dispatched to investigate.

I am including Section 18 of the Fire and Protective Services Bylaw for your information. You can find the entire Bylaw at www.saskatoon.ca.

**Fire and Protective Services Bylaw 7990
Open-Air Fires**

18. (1) Open-air fires shall not be set unless the following measures are taken to limit their spread:
- (a) fires shall be contained in a non-combustible receptacle constructed of cement, brick or sheet metal with a minimum 18-gauge thickness;
 - (b) a receptacle shall be covered with a heavy gauge screen with openings not exceeding 13 millimetres; and
 - (c) the size of the fire box of any receptacle shall not exceed 0.61 metres.
- (2) The fuel for open-air fires shall consist only of charcoal or cut, seasoned

wood. The burning of the following material is prohibited:

- (a) rubbish;
 - (b) garden refuse;
 - (c) manure;
 - (d) livestock or animal carcasses; and
 - (e) any material which when burned will generate black smoke or an offensive odour including insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics, rubber materials, creosoted wood or any similar material.
- (3) Open-air fires shall be reasonably supervised so as to prevent their spread.
 - (4) Open-air fires shall be adequately ventilated to ensure proper combustion and to prevent an unreasonable accumulation of smoke.
 - (5) Open-air fires shall not be set in windy conditions conducive to creating a running fire or a nuisance to another person.
 - (6) If smoke from an open-air fire causes an unreasonable interference with the use and enjoyment of another person's property, the fire shall be extinguished immediately.
 - (7) The Department may issue a "Permit" to a person to set an open-air fire as part of a block party, community event or similar special function or celebration. In this event, the Department may waive any requirements of this Section with respect to the permitted open-air fire, but the permittee shall comply with all other requirements of this Section and any other conditions attached to the Permit by the Department.

Yours truly,



Dan Paulsen
Fire Chief/General Manager

/bjs

pc: City Clerk's Office (File No. CK. 2500-6)

6315-3
C14

From: CityCouncilWebForm
Sent: Saturday, May 18, 2013 3:30 PM
To: City Council
Subject: Write a Letter to City Council

RECEIVED
MAY 21 2013
CITY CLERK'S OFFICE
SASKATOON

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lynne Meredith
115 Isabella St E
Saskatoon, Saskatchewan
S7J 0B1

EMAIL ADDRESS:

lynne.meredith4@gmail.com

COMMENTS:

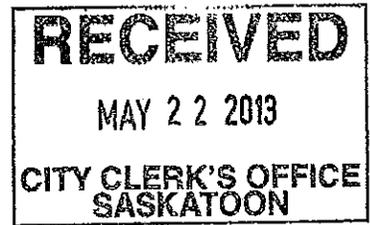
I was out cycling today and noticed that some bike lanes are very poor condition. They are full of gravel. The ones on Preston Ave. are the worst. There are also some poor ones on Warman Road. Could you please sweep these asap?

Thanks

Lynne Meredith

6315-3
C15)

From: CityCouncilWebForm
Sent: Wednesday, May 22, 2013 11:20 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ken Cole
414-3808 Fairlight Drive
Saskatoon, Saskatchewan
S7M 5H1

EMAIL ADDRESS:

kcolesem@sasktel.net

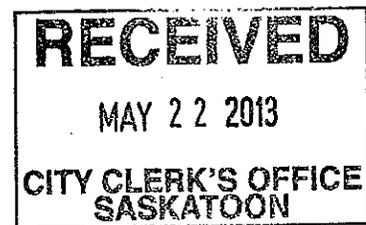
COMMENTS:

I have lived in Saskatoon since 1977 and each spring I watch a scandalous waste of City resources and taxpayer money. This morning(May 22) in the Star Phoenix, I read an article about The City initiating a new "zone" plan for street sweeping. Before they spend a bunch of money on a new plan, I think they should correct something in the old one.

I will use Fairlight Drive as an example since that is where I live. As soon as the ice on the streets had melted, I was quite happy to see the street sweepers go down our street and clean up the winter's debris. A couple days later, along comes the paint truck and paints the "lane line". Then, about four days later, the boulevard sweepers come out and sweep all the sand, dirt and grit off the boulevard onto the street. We, now, have a street that is just as dirty as if it had never been swept. Not having a University degree, I'm sure there must be some logic to this plan that I missed, but common sense would tell me that the plan should be: sweep the boulevard, sweep the street, THEN paint the lines. That way you end up with nice clean boulevards, nice clean streets, and nicely painted lines, and "Saskatoon Shines".

7920-1
C16

From: CityCouncilWebForm
Sent: Wednesday, May 22, 2013 10:18 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jay Teros
325 5th Ave North
Saskatoon, Saskatchewan
S7L1G3

EMAIL ADDRESS:

jayteros@gmail.com

COMMENTS:

Regarding hexafluorosilicic acid ("flouride"):

Dear Esteemed Mayor and City Council Members,

I have a question for our leadership here in Saskatoon. Are we aware of the current science on flouride (and what we are putting in our water)?

Is the council aware of the very vital distinctions between the type of flouride that is in products like toothpaste, and in contrast the hexafluorosilicic acid (which is a waste product from phosphate mining)?

Does the city have a resource that they can make available to the citizens of Saskatoon showing scientific evidence that hexafluorosilicic acid does not pose a health danger?

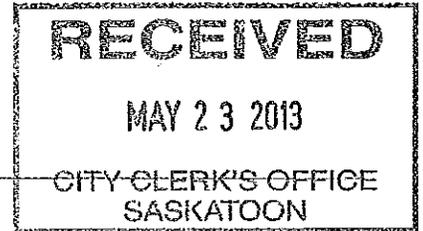
Especially in light of Calgary ceasing this practice recently of adding this chemical to their water (and Regina never having done it at all), does it not seem prudent to the council to provide information on this chemical and the specific details about where exactly it comes from, and the science that shows the supposed benefits of hexafluorosilicic acid specifically (and not just "flouride" generically), a statement that makes sharp distinctions?

Thank you for your consideration and time,

-Jay

6050-8
C17

From: Web E-mail - City Clerks
Sent: May 23, 2013 7:50 AM
To: Web E-mail - City Clerks
Subject: FW: Demolishing the Saskatchewan Victorian bridge



From: Mary Parent [mailto:maryparent2@gmail.com]
Sent: May 22, 2013 4:52 PM
To: Web E-mail - City Clerks
Subject: Demolishing the Saskatchewan Victorian bridge

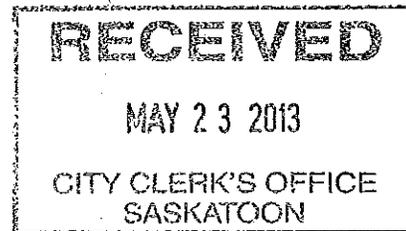
Because I have been checking out the history of my city and have been checking out the correct age of the Victoria bridge" THAT'S 106 YEARS OLD!" I HOPE YOU HAVE THE SENSE OF ABILITIES TO KEEP THE STEEL BRIDGE SIDES IN ORDER FOR SASKATOON TO SHARE IT'S HERITAGE AND LANDMARKS. IN FACT WHEN MY FAMILY MOVED FROM PLAIN OLD ESTEVAN TO SASKATOON THE FIRST THING THAT CAUGHT MY EYES WAS THE VICTORIA BRIDGE! IT WAS AN INTRODUCTION INTO THE COMMUNITY AND MADE A NICE ATTRACTIVE LANDMARK WHICH GAVE SASKATOON A BEAUTIFUL SKYLINE, AND AS AN OLD TOWN FOLK I WAS AMAZED BY IT! IN FACT I LIKED IT SO MUCH I WOULD HAVE MY DAD DRIVE ME ACROSS IT AFTER SCHOOL BACK IN 1995 MOM AS WELL. WE DROVE OVER THAT BRIDGE TILL WE SOLD OUR CAR FOR A TRUCK IN YEAR 2000 I'M GUESSING. SO FOR OUR LOCAL HERITAGE FOUNDATION AND FOR OUR ANCESTORS LET'S KEEP A SYMBOL OF HISTORY AND PRIDE TO OUR FOREFATHERS AND OUR LOCAL GOVERNMENT WHOM FOUNDED OUR CITY AND HE WHOM DESIGNED OUR VICTORIA BRIDGE AND ALL WHOM BUILT IT FOR OUR CITY, BACK IN 1907; AND HONOR THEM WITH DIGNITY BY KEEPING THE STEEL BARS AS AN ARCHIVE FOR THE CITY'S HERITAGE AND ALL TO REMEMBER AND HONOR THE GREAT GIFT OUR FOREFATHERS BROUGHT TO US ALL SASKATONIANS BY FOUNDED THIS CITY. AFTER ALL WOULD WE BE A CITY HAD IT NOT BEEN FOR THE CONNECTIONS OF THE 3 TOWNS JOINED BY THIS VERY FIRST BRIDGE CALLED THE VICTORIA BRIDGE?! THINK ABOUT THE HISTORY FOR ONCE AND WHAT IT MEANS TO US ALL!

My address is 22 ANDERSON CRESCENT SASKATOON SASKATCHEWAN S7H 3Z8

Phone number 306-955-2957

4-050-1
x 6050/10
C18

From: CityCouncilWebForm
Sent: May 23, 2013 2:56 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Glen Ungar
727 Emmeline Cove
Saskatoon , Saskatchewan
S7J 5G8

EMAIL ADDRESS:

glen.w.ungar@sunlife.com

COMMENTS:

His Worship the Mayor and Members of City Council
c/o City Clerk's Office, City Hall
Saskatoon, SK S7K 0J5

North Commuter Parkway Project
(File No. CK. 6050-10 x 4020-1)

The Saskatoon Wildlife Federation has received the report from the General Manager Infrastructure Services Department dated April 29th, that indicates the administration is in communication with us regarding concerns the Wildlife Federation has over impacts from the north commuter parkway project.

As indicated in the report, talks are ongoing with objective of minimizing negative impacts to the Wildlife Federation from being required to relocate to accommodate the city's plans for expansion.

To date issues that have not been addressed include; whether or not the SWF will be able to afford any of the costs associated with the move, or can services to our members be maintained without disruption.

We are optimistic that solutions to these and other issues will be determined as the process continues.

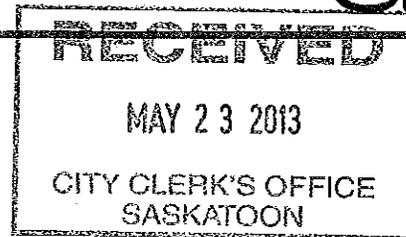
We look forward to working with the administration on this process.

Thank You
Brad Ashdown Strategic Development Committee Chairman
and
Glen Ungar

President, Saskatoon Wildlife Federation

2500 (C19)

From: Shelley Pillipow [sjpsmp@shaw.ca]
Sent: May 23, 2013 8:53 AM
To: Web E-mail - City Clerks
Subject: re: mailing address



Hello,

I would very much like my concerns about backyard fire pits to be put before the City Council. Some people like them and some people do not. A reasonable compromise would be for people to be allowed to use the backyard fire pits only in the evening and night. I do not see a reason that fire pits should be burning during daylight hours. Bylaw 7990 states:

"(6) If smoke from an open-air fire causes an unreasonable interference with the use and enjoyment of another person's property, the fire shall be extinguished immediately."

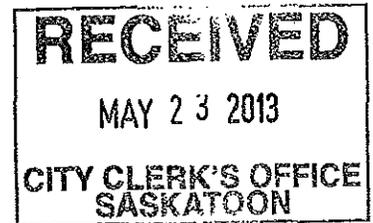
I find that any smoke in my backyard, or the smell of smoke coming into my house if I open my windows, is unreasonable interference with my use and enjoyment of my property, but I know that others would not agree. Therefore a compromise in the form of an amendment to the bylaw allowing the use of backyard fire pits only during the hours of 7 p.m. to 7 a.m., or something like that, should keep the highest number of people happy.

Thank you for your consideration.

Shelley Pillipow
1706 Park Avenue
Saskatoon, SK
S7H 2P5

3000-1
C20

From: CityCouncilWebForm
Sent: Thursday, May 23, 2013 10:41 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

frank regier
1415 ave f north
saskatoon, Saskatchewan
s7l-1x6

EMAIL ADDRESS:

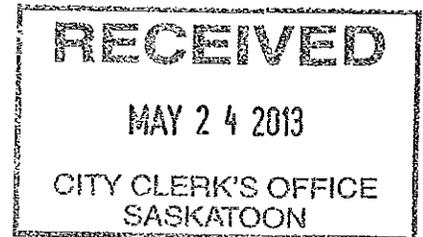
frangreyhound@yahoo.ca

COMMENTS:

i have huge concerns about the needles exchanges on 33rd st west. i think it's very dangerous to put this stuff on 33rd st west . when we have prostutes on 33rd street. we have property damage done in the area. we need more patrols on our area police and non-police patrols. we use to have neighbourhood patrols but those have stopped . because people don't feel safe to do so. something has to be done. we have grafiti on the school building and peoples property an this is unacceptable . we have to come up with something.

150-9 (21)

From: CityCouncilWebForm
Sent: May 24, 2013 2:01 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Doug Steeves
415 Korol Crescent
Saskatoon, Saskatchewan
S7R 0E4

EMAIL ADDRESS:

doug.steeves@sasktel.net

COMMENTS:

I have had a number of concerns that I have been wishing to share for some time now. However, a trip to Calgary on the May long weekend really opened my eyes to the stark contrast between the two cities. Saskatoon has been allowed to become filthy to the point that it is absolutely disgusting in many areas. It has also become overwhelmingly and unnecessarily congested even though we still have a small population. I have travelled enough over the years to Calgary to know that it isn't perfect, so please don't confuse my intent - this isn't about praising Calgary and bashing Saskatoon.

Starting with my points of entry and exit in both cities - the airports - construction is evident at both. The area around Calgary's airport is undergoing massive development while Saskatoon's construction is of a much, much smaller scale. What is grotesquely evident is how the filth spreads onto the public streets in Saskatoon. As I commute in Saskatoon - primarily the north end and downtown - I find nothing but dirt. You may try to argue that this is due to sand being spread throughout the winter to combat the past winter's ice. However, much of the filth is pulverized clay that has accumulated following last year's street sweeping due to filthy construction equipment being allowed to move about uncontrolled. I simply cannot understand how contractors are not only allowed to move their equipment without have to first clean it but also how they never clean up their mess afterwards. One thing I know for certain is that there isn't a direction that a traveller can leave from the airport without encountering a disgusting mess.

I also cannot understand how routes like Airport Drive, 42nd Street and the entire downtown are still so filthy. Residential neighbourhoods are being swept but major roadways are left in a disgusting state. Another stark contrast between cities - I encountered no dirt in downtown Calgary, on MacLeod Trail, on Memorial Drive, on Sarcee Trail, etc. I am quite confident in writing that they likely weren't all that dirty last fall but certainly Calgary must spread some sand over the winter - and then cleaned it from the major roadways as quickly as they are able.

We built a house and moved into Hampton Village nearly two years ago in mid-August 2011. By the end of September 2011 we had turfed our entire property and built our back fence. That was the end

of any dirt from our property spilling onto the street and into the storm sewer. There are a vast number of properties in Hampton Village where no landscaping has occurred. Amongst these are properties where people have been living for 5 plus years. Many people still have no concrete driveways and bring mud to the street every time it is wet. Runoff from heavy rain washes more mud onto the streets. Combine this with contractors who are making massive messes and not cleaning up after themselves and the spring was disgusting. Now the annual crop of weeds is starting to grow. When will the city start forcing these homeowners to complete their properties and contractors to clean their messes from the streets?

Contractors have also dug up the streets in Hampton Village to service multi-unit housing projects in places we were originally told were to be green space. I am thoroughly disgusted that our green space in our new neighbourhood was taken. Maybe there should be some of these units squeezed onto the Willows golf course, blocking the views of some of those houses? Furthermore, the contractors never repair the pavement so we are left with clay speed bumps or mud pits, depending on the daily conditions.

We also have an earth berm in Hampton village between the area and Claypool Drive that has a flat top and is used frequently as a roadway by 4x4's, ATV's and dirt bikes in the summer and snowmobiles in the winter. We thought the 4x4's would quit when Claypool opened from McClocklin Road to Hampton Gate last year. However, it apparently remains a novelty for too many. We have complained in the past to Myles Heidt, various city officials and the city police. The city police have always taken the calls seriously but there is little hope for them to catch someone unless they are on the spot at the time of the offense. When will this berm finally be made restrictive to this type of activity? Other berms in the city have been treed and made mostly inaccessible with barricades. Does an accident have to occur before this is taken seriously?

The berm has rarely been maintained - weeds have been allowed to go to seed each year. The dead weeds then blow around needlessly in the spring further contributing to the mess. When will this berm begin to be mowed on a regular basis?

There is also a new contributor to the growing filth problem in Saskatoon - the curbside recycling program. While I have noticed the benefit of diverting materials from the garbage bin to the recycling bin, particularly in the winter months when our garbage used to be overflowing, these recycling bins created a new problem. We aren't allowed to bag the recycling and the lids blow open easily and the lightweight bins themselves blow over easily. There is recycling material blowing all over with every wind - and that tends to be often in Saskatchewan. We need to be allowed or even required to bag this material or this program will become a disaster.

For years now I have been hearing about how a booming Saskatoon would only benefit us. More businesses means more corporate property taxes, more people moving here to work for those businesses means more residential property taxes. Yet the city is filthy with crumbling infrastructure while the citizens are being told that the growth has strained the tax coffers. Where is the money going? We paid \$90,000 for a 5,000 square foot lot - that works out to \$784,000 per acre or more than \$125 million for the quarter section of farm land that it was 10 years ago. We must have easily paid for our development up front with our property taxes going solely to services. If not, then a growing population definitely isn't the answer. Or possibly the developers are profiting at the city's expense?

The average person wouldn't notice the amount of growth Saskatoon has experienced if not for some simple facts.

The city has 4 over-capacity bridges that create needless traffic congestion. The city allows long semi-trains in stop and go traffic on 42nd Street and they are a major cause of congestion in that area - there should be nothing longer than a standard tractor-trailer unit allowed on a 50km/hr city street. The city has allowed the bulk of residential development to occur on the east side of the river while the bulk of industrial and professional careers are on the west side of the river - this is the main reason for our over-capacity bridges. The city has allowed for the bulk of retail and restaurant development to occur on the east side of the river while Blairmore has been developing at a snail's pace and Hampton Village has no restaurants. When we want to go to a restaurant, we are almost always crossing the river and getting frustrated with lineups on the east side. Whoever was responsible for this poor planning should have their desks placed in the median on 42nd Street. Also, I'm aware that this stretch of road is Circle Drive but I'm also aware that that name doesn't reflect its true nature - it is a slow moving, bottleneck of a street connecting freeways together.

I appreciate that a north bridge plan has been approved but why can't the city start being honest with timelines - especially when relying on provincial and federal funding? Wasn't Circle Drive supposed to be a circle 5 years ago? Shouldn't we be enjoying the signature tower in River Landing by now? Everyone laughs or sneers when they hear about this bridge being open for traffic in 2016. Really? Is this some kind of political comedy that we the commoners simply don't understand?

Our new developments are horribly congested due to small lots, narrow streets and planned green spaces being in-filled by condos and apartments. Sporting events at parks are dangerous due to the narrow streets being lined with parked cars leaving little room for two way traffic or drivers time to react to changing conditions. I realize that the developers design the neighbourhoods but the city has to approve the design. Someone should have realized that reducing our city footprint may sound fine on paper but it isn't practical. Several roadways in new areas need to have snow physically taken away to allow two way traffic. That seems to be the opposite of being environmentally friendly.

I'm tired of hearing about urban sprawl - we aren't that big and are definitely not running out of open land. Calgary can talk about this and have some merit but they also have a big problem with the market - people still want single homes with lots of green space in their neighbourhoods and know the land is there for them. When people with enough money can't get what they want there, developers create expensive subdivisions in the rural counties and buy the connection to city water and sewer. The city then collects only from the utilities while the rural county collects the taxes. At a certain point, the market demands must trump social engineering or the upper market moves to a different tax base while leaving the city with the infrastructure costs from the demand on utilities. This also creates an increased demand for more desirable properties within the city, inflating the overall market eventually making the affordable housing initiatives unaffordable.

We also want market based neighbourhoods, so please stop robbing us of our green space to allow for more high density, affordable housing. Our neighbourhood and neighbouring schools are already over-crowded. I am deeply concerned about the open land between McClocklin Road and Airport Drive that we were told was planned as light commercial. We desperately need this land to house services for our neighbourhood - restaurants, retail, gas stations, grocery stores, etc. We simply cannot sustain losing this land to more housing. Keeping this land as intended and encouraging the development of these services will also help keep our neighbourhood residents in the neighbourhood when they need to shop instead of making busy streets busier.

The city needs to come to the conclusion and understand that we, the citizens, need to drive and choose to drive. For my family and most families, public transit isn't an option. With children in sports and other activities, we are constantly on the move. Public transit would take hours to reach all the destinations that we require many days of the week. Would you even be allowed on a bus with

hockey equipment? Buses don't even service all of the regional arenas that we use. Suitable roadways need to be a high priority and the city's plans to ease congestion need to stop focusing on getting people out of their vehicles and onto buses. It simply isn't reality, nor will it be. Much larger cities than Saskatoon are still car based and people are able to move about with much greater ease than here. This size of city simply shouldn't have traffic congestion.

We have to send our children to one of the two schools in Dundonald that each have over 600 students with stunning growth expected in coming years - the result of even more high density housing being built in Hampton Village. I realize that there are under-capacity schools in the city but they are either far away or community schools. I am not sending my children to a community school where I constantly hear about gang activity. You can dismiss this as rumour if you wish. However this is the perception and perception is reality. Once again, I question what happened to \$784,000 per acre that we paid for our lots? We need schools, not an art gallery.

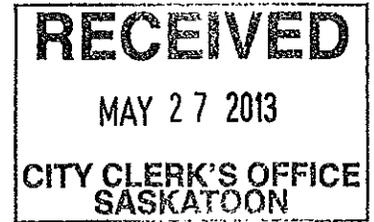
In conclusion, I am hoping that the opening of the South Circle Drive Bridge and the bypass being constructed west of Blairmore will significantly ease north end traffic. However, my other concerns remain valid. My concerns about filth are easily remedied by placing restrictions on contractors, forcing people to landscape within a reasonable amount of time and by allowing or requiring recycling to be bagged. My other concerns are expensive and the city needs to set better spending priorities now. Infrastructure is necessity - art galleries and million dollar website rebuilds are not.

The map of Saskatoon I bought when I moved here over 20 years ago had "Welcome to Beautiful Saskatoon" on the cover. I enjoyed this city and chose to raise a family here. Sadly, I don't hear much about beautiful Saskatoon anymore. Much work is needed to restore this city and its reputation.

Regards,
Doug Steeves
415 Korol Crescent

6050-9
C22

From: CityCouncilWebForm
Sent: Saturday, May 25, 2013 2:50 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Elaine Broughton
#215-431 Wollaston Cr
Saskatoon, Saskatchewan
S7J 4G9

EMAIL ADDRESS:

ebroughton@sasktel.net

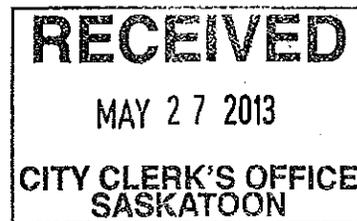
COMMENTS:

First let me thank-you for responding so quickly to previous emails I have sent. I am wondering why there are no updated pictures for the south bridge project? The ones on the city website are from Sept., 2011. I would hope that the progress made so far is something to show off.

E.B.

7830-1
(23)

From: CityCouncilWebForm
Sent: Sunday, May 26, 2013 4:29 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

suzanne stewart
600 centennial blvd.
warman, Saskatchewan
s0k4s1

EMAIL ADDRESS:

lsstewart@sasktel.net

COMMENTS:

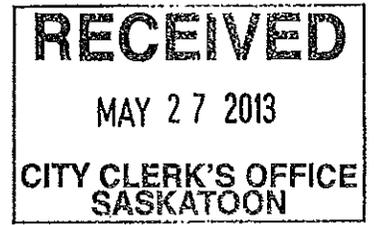
Every time I travel to Saskatoon I take Warman and Waneskewan Road.

On the right hand side of the road was the city of Saskatoons snow removal dumping area. This is a problem now, as it has turned into a garbage dump of refuse! The garbage obviously was picked up with the snow when it was removed, but now it is left behind to blow all over the road and peoples property and farm land.

I would think you would want this eye sore cleaned up, as people see this every day. That is what I would suggest you do, is clean it up.

6315-1
C24)

From: CityCouncilWebForm
Sent: Sunday, May 26, 2013 5:34 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Wayne Sembalerus
413 Montreal Ave. South
Saskatoon, Saskatchewan
S7M 3L2

EMAIL ADDRESS:

csembalerus@sasktel.net

COMMENTS:

I am writing in regards to a lack of response or even being contacted. I have purchased a property at 327 Ave J North for my daughter. I built her a two stall off street parking in the back lane as parking is at a minimum in the front. She has other room mates to help her make mortgage payments. Anyway a contractor started building a house last fall down the street. Being that the front is so narrow all construction access has been down the back lane. After a season of big trucks driving up and down the alley there are ruts so deep she cannot turn into her parking. We have been phoning for about ten weeks now and always told someone will call you. Ha guess what no response. Her front street has huge potholes back lane inaccessible and no response. I have already repaired damage to her fuel tank. Why no response or action ? We phone every week and so does she. Please can we do something about it and if not I would like to know where to send vehicle repair bills. Frustration is setting in quickly as no acknowledgment really adds to it

Wayne Sembalerus

6315 (25)

From: CityCouncilWebForm
Sent: May 27, 2013 10:21 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Courtney Eckert
342 Avenue W South
Saskatoon, Saskatchewan
S7M 3G5

EMAIL ADDRESS:

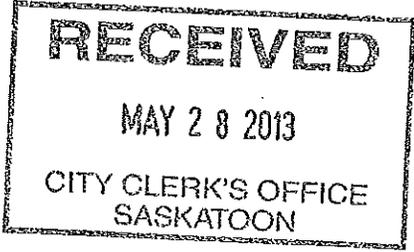
ceckert25@gmail.com

COMMENTS:

Please hear me and Help!!! Me and my Fiance have owned our home and lived in it since April 2011. We love our home and although the neighborhood is unpleasant at times we are comfortable here. When we first moved into our house we noticed that at times it would shake. This began very mildly and we both thought nothing of it. Gradually it has progressed. I went on Maternity leave when I had my Son in March 2012. While being home during the day I noticed that the shaking was way worse then what we experienced at night when we are home from work. My house shook to the point of waking me and my Son up. I started to phone the hotline suggested on this website for "shaking houses" I have called countless times and every time they take my name and number and I don't get a response. Last year my guess is Sept 2012 we finally had a man return my call and it is with dearest regret that I did not record his name. My fiance and I both spoke with him and at the time he didn't see or want to do anything about it. My Fiance pointed out the divots in the road and advised that he was certain that they must be the cause. We have watched the buses and heavy trucks cruise down our street and we can pretty much pin point exactly when our house starts shaking. He filled the divits with gravel. This worked!! We were so happy and relieved as the shaking has caused cracks in our walls and we can only imagine what this could continue to do to our home. Our happiness ended in less then 24hrs and our house was back to shaking. I cant stand it anymore! It keeps my family from sleeping until the buses finally stop! Me and my Fiance work hard for what we have and although it isn't much I cant stand to see it ruined by our streets lack of maintenance. Avenue W is a busy street constantly run down by heavy buses and trucks. The grooves in the road are way worse this year. Our house now shakes violently at night. I'm embarrassed when we have company because it really truly feels like an earthquake is hitting our home. As I write this letter I am in tears. I have asked my neighbors who also experience the same thing! Part of the groves have been patched just like most of the holes in the city but what was done seems to have caused the shaking to be worse and did not completely cover the grooves that were there. I would like to know when my road can be fixed if it isn't soon I'm afraid of what it will do to my home. Who is responsible for the damage it will do? Who's responsible for the damage already done? Nobody should have to feel the ground shake beneath them when standing in their back yard. Please believe me!! If this was your home you work every day to maintain for your family how would you feel? Please I beg you! Help!

C26
4139-4

From: CityCouncilWebForm
Sent: May 28, 2013 10:23 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Henry Rosler
506 Vancouver Ave N
Saskatoon, Saskatchewan
S7L 3P7

EMAIL ADDRESS:

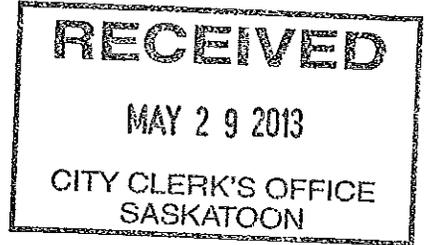
roslerconstruction@sasktel.net

COMMENTS:

Re: 241 Carleton Drive
I have complained about this issue in the past. They have a pine shrub making a hedge. This hedge is higher than 6 feet and hangs over onto my lot. The pine needles get into my eavestroughs causing flooding and getting water into my basement. The city has a by-law in place for the size of fences and hedges.
If this is not corrected I may have to build a fence 16 feet high.
Please let me know what I have to do.
Thank you

(27)
152-1

From: CityCouncilWebForm
Sent: May 29, 2013 2:55 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Erin Pederson
423 Trotchie Cres
Saskatoon , Saskatchewan
S7K7W1

EMAIL ADDRESS:

erinpederson@shaw.ca

COMMENTS:

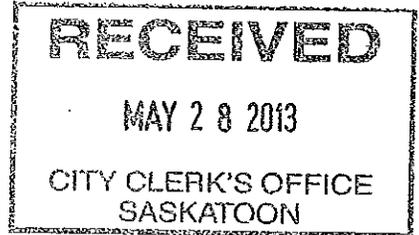
I live at 423 Trotchie Cres and I back a park which is very well taken care of by the city I'm very thankful that our city has these green spaces/parks available. My issue is this, people from the area are constantly taking their dogs to the park and allowing their dogs to use it as a washroom some clean up but most don't. I have two small kids and we visit this park almost on a daily basis and as gross as it is we've had to leave so I can go home and bath my kids as the dog poop always seems to find them or vice versa. I've politely confronted some of these people and they get angry so I've stopped doing this and that's why I'm writing you my city council. I sure hope you can help keep the park dog poop free so me and my family can continue to enjoy our time at the park.

Thanks

Erin Pederson

185-9
C28)

From: CityCouncilWebForm
Sent: May 27, 2013 11:51 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Lindsey Love
613 6th Street East
Saskatoon, Saskatchewan
S7H 1C2

EMAIL ADDRESS:

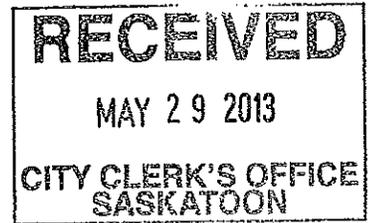
Acousticstage@gmail.com

COMMENTS:

To whom it may concern, I would like to apply for a day permit or any such paperwork I may need in the vicinity of Diefenbaker to play amplified music at a reasonable volume for around 6 hours on the days of June 15, 2013 and June 22, 2013. It will be a small gathering of friends and family out for a day in the sun with music, and will be free and public for anyone who would wish to attend. I have looked over the form for the Special Event Application, and it seems it is meant for something far larger than I have in mind. I'm projecting a turnout of under 100 people, and will require no stage, or any city amenities, and have a small group of people that will be around all day to keep the area free of rubbish all day. The space I require is small, and out of the way of anyone else that will be in the park. We will be cleaned up and out of the area by latest 7PM. What I am looking for is just approval from whomever it may concern that we are allowed to use this public space as long as it does not interfere with anyone else. Thank you for your time.

4188 (29)

From: CityCouncilWebForm
Sent: Wednesday, May 29, 2013 9:49 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Rachelle Nieman
16-110 Keevil Crescent
Saskatoon, Saskatchewan
S7N 4N8

EMAIL ADDRESS:

rachelle_n@live.com

COMMENTS:

Hello Council,

This is a friendly suggestion/request for the neighbourhood community of University Heights/Forest Grove.

There is an 'eye sore' of a fence that runs along Attridge Drive near the Forestry Farm Park/Zoo, and closest to the Forest Grove Community Church. It is a worn-down plastic green fence that I am suggesting to be either torn down, or replaced. I understand that if budget doesn't allow, perhaps get local businesses, schools, etc. involved to help design a new one? If local businesses were involved perhaps they would 'sponsor' this work in exchange for media attention, etc.?

Thank for your time and consideration.

Rachelle

6050-10
C30

From: Jenkins, Sandy (Clerks)
Sent: Monday, June 03, 2013 11:00 AM
To: Web E-mail - City Clerks
Subject: concern about proposed 6 lane highway

RECEIVED
JUN 03 2013
CITY CLERK'S OFFICE
SASKATOON

From: Paulsen, Tiffany (City Councillor)
Sent: June 02, 2013 8:51 PM
To: candace savage
Cc: Sproule, Joanne (Clerks)
Subject: RE: concern about proposed 6 lane highway

Hi Candace,

Thanks for your email - this is a big decision - so I appreciate hearing from as many people as possible. I am cc'ing the city clerk so she can put it on the next council agenda so that it can be brought forward when the Parkway comes to city council again for consideration.

thanks,

Tiffany

Tiffany Paulsen

City Councillor - Ward 9
(306) 955-0563 - phone
(306) 955-0567 - fax
222 3rd Avenue North
Saskatoon, SASK
S7K 0J5
tiffany.paulsen@saskatoon.ca

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From: candace savage [candace.savage@sasktel.net]

Sent: May 21, 2013 5:16 PM

To: Tim Jones

Cc: Iwanchuk, Ann (City Councillor); Clark, Charlie (City Councillor); Hill, Darren (City Councillor); Olauson, Eric (City Councillor); Mairin Loewen; Lorje, Pat (City Councillor); Donauer, Randy (City Councillor); Paulsen, Tiffany (City Councillor); Davies, Troy (City Councillor); Zach Jeffies

Subject: Re: concern about proposed 6 lane highway

Dear Councillors,

There should be a speed limit on important decisions like this.

Please, please slow down and take time to factor in the long-term protection of the NorthEast Swale.

The decision about road-crossings is not merely a matter of traffic efficiency or dollars and cents. The beauty of the NorthEast Swale is a priceless gift to our children and grandchildren and their children and grandchildren, for generations to come.

Please put yourself in the footsteps of the civic leaders who controlled development along the river back in the 1960s and before. Earn yourself a place of honour among wise and forwarding-thinking leaders by pausing to fully consider the implications of this rash proposal.

Sincerely,

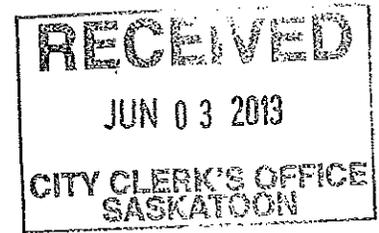
Candace Savage
302 Albert Avenue
Saskatoon SK S7N 1G1
www.candacesavage.ca

Candace Savage
www.candacesavage.ca

I nothing in the world did know but 'twas Divine.
--Thomas Traherne, c. 1636-1674

7820-5
C31

From: CityCouncilWebForm
Sent: Monday, June 03, 2013 10:40 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Joshua Lander
217 Ash St
Saskatoon, Saskatchewan
s7j0j1

EMAIL ADDRESS:

jlander@sasktel.net

COMMENTS:

To Whom it may concern:

I live on the 200 block of Ash st in Saskatoon and I am quite upset about the number of water main breaks we have had in the past six months.

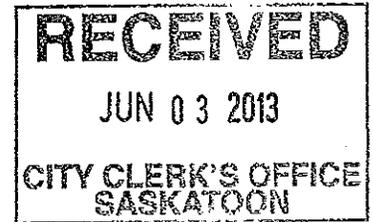
These breaks have all occurred in the same spot, each time we are without water for one to several days. We have had as many as six breaks(I don't know the exact amount, as I have lost track). I don't know what the problem is with fixing it properly, they have dug the street up each time and supposedly fixed the problem but obviously they are doing something wrong. I not only have a problem with no water but how much as tax payers we are paying each time they have to come out to fix a problem that should have been fixed the first time. I would appreciate this forwarded to my city councillor Charlie Clark and a response to what the problem is.

Yours truly

Joshua Lander

375-4
(C32)

From: CityCouncilWebForm
Sent: Monday, June 03, 2013 9:42 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kathryn Green
224 Main Street
Saskatoon, Saskatchewan
S7N 0B5

EMAIL ADDRESS:

kathrynlgreen@gmail.com

COMMENTS:

As the City has acknowledged in its latest Strategic Plan and Energy and Greenhouse Gas Management Plan, it is crucial for Saskatoon to develop clean, renewable energy sources if we are to slow climate change and minimize its negative impacts. We have an excellent untapped resource in the form of wind power which needs to be developed. The community-led initiative, Saskatoon Community Wind, is well thought out and modelled on many other successful cooperative wind farms. I am excited about this initiative and support it wholeheartedly. I urge the City of Saskatoon to cooperate with this project by agreeing to purchase the electricity it produces.

O'Brien, Kathy (Clerks)

From: Hudson, Kevin (Saskatoon Light & Power)
Sent: June 04, 2013 10:19 AM
To: 'kathrynlgreen@gmail.com'
Cc: Sproule, Joanne (Clerks); O'Brien, Kathy (Clerks); Jorgenson, Jeff (Utility Services); Bast, Barb (Utility Services); Bell, Trevor (Saskatoon Light & Power); Yausie, Fern (Saskatoon Light & Power); Wallace, Brenda (US - Environmental Services); Loughran, Ian (US - Environmental Services); Ziegler, Nathan (Saskatoon Light & Power)
Subject: RE: Email to Council - Kathryn Green - June 3, 2013 - Wind Power - File No. CK. 375-4

Hi Kathryn. Thank you for your email and your interest in the City of Saskatoon's Strategic Plan and Energy & Greenhouse Gas Management Plan.

The City of Saskatoon is actively working on several initiatives, through its electric utility (Saskatoon Light & Power) and the Environmental Services Branch, to create new sources of green energy where feasible, and to increase the use of renewable energy in City operations. These strategies are identified under the Strategic Goal of Environmental Leadership.

Renewable and/or low-impact electricity generation projects currently being developed as part of a Green Energy Park at the Saskatoon Landfill include a landfill gas collection system and power generation facility, and a turboexpander power generation facility (with SaskEnergy). A tall wind turbine project was also considered as part of the Green Energy Park, and other initiatives may be considered in the future as alternative energy technologies evolve and financial viability can be demonstrated. Further information regarding these projects is available on our website at www.saskatoon.ca (click on 'L' for Landfill Gas, or 'T' for Turboexpander, under the Service Directory).

To date, the City of Saskatoon has only considered development of electricity generation projects within the Service Area for Saskatoon Light & Power (as defined by the 1958 city boundary). Outside of the Saskatoon Light & Power (SL&P) Service Area, the Power Corporation Act grants SaskPower the exclusive right to supply, transmit, distribute, and sell electrical energy. SaskPower does grant wholesale power suppliers access to their grid through the Open Access Transmission Tariff (OATT), allowing wheeling of power through the province. Wholesale power suppliers requiring access to SaskPower's grid would need to consider the OATT tariff structure and project-specific development costs in order to determine the financial viability for any proposed projects.

Saskatoon Light & Power currently purchases all of its bulk power from SaskPower at reseller rates posted on their website (<http://www.saskpower.com/accounts-and-services/service-rates/reseller-rates/>). SL&P also allows its customers to produce their own power in parallel with the grid, and sell any excess back to SL&P through an interconnection agreement. Several customers are already interconnected with solar photovoltaic systems. The Environmental Services Branch also recently installed solar hot water heating systems on two of the City's leisure facilities (Harry Bailey Aquatic Center and the Lawson Civic Center) that take advantage of solar energy to offset the use of natural gas for heating pool water.

Thank you again for your interest in new sources of green energy for the City of Saskatoon.

Sincerely,

Kevin Hudson, P.Eng.

Manager - Metering & Sustainable Electricity
Saskatoon Light & Power
City of Saskatoon - Utility Services
322 Brand Road
Saskatoon, SK S7K 0J5
Phone: 306-975-3659
Cellular: 306-221-5578
Fax: 306-975-3057
Email: Kevin.Hudson@Saskatoon.ca

-----Original Message-----

From: City Council
Sent: Monday, June 03, 2013 3:48 PM
To: Jorgenson, Jeff (Utility Services)
Cc: Bast, Barb (Utility Services)
Subject: Email - Kathryn Green - June 3, 2013 - Wind Power - File No. CK. 375-4

Re: Communications to Council
From: Kathryn Green
Date: June 3, 2013
Subject: Wind Power

The following is a communication addressed to City Council, with respect to the above matter.

I am forwarding the communication to you for consideration and response to the writer. Additionally, the communication will be placed on City Council's agenda of June 10, 2013, for its information.

Kathy O'Brien on behalf of
Joanne Sproule, City Clerk

/ko

-----Original Message-----

From: CityCouncilWebForm [mailto:CityCouncilWebForm]
Sent: June 03, 2013 9:42 AM
To: City Council
Subject: Write a Letter to City Council File No. CK. 375-4

TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Kathryn Green
224 Main Street
Saskatoon, Saskatchewan
S7N 0B5

EMAIL ADDRESS:

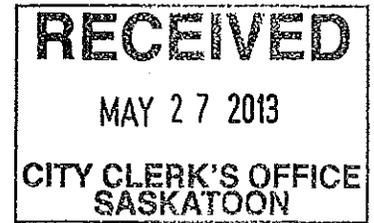
kathryngreen@gmail.com

COMMENTS:

As the City has acknowledged in its latest Strategic Plan and Energy and Greenhouse Gas Management Plan, it is crucial for Saskatoon to develop clean, renewable energy sources if we are to slow climate change and minimize its negative impacts. We have an excellent untapped resource in the form of wind power which needs to be developed. The community-led initiative, Saskatoon Community Wind, is well thought out and modelled on many other successful cooperative wind farms. I am excited about this initiative and support it wholeheartedly. I urge the City of Saskatoon to cooperate with this project by agreeing to purchase the electricity it produces.

5000-1
C33

From: CityCouncilWebForm
Sent: Saturday, May 25, 2013 5:36 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Ralph Sharman
1513 Arlington Ave.
Saskatoon, Saskatchewan
S7H 2Y3

EMAIL ADDRESS:

ralphshar@sasktel.net

COMMENTS:

Question: How can the mayor of Saskatoon compete with the mayor of Toronto for attention from stand-up comedians and late-night talk shows?

Suggestion: Advocate spending forty thousand of the tax-payers' dollars to raze the ammenities on a popular downtown city street corner because too many citizens congregate there in the evenings.

To be sure that David Letterman picks it up, the mayor might feed him some juicy quotes to fill out his routine. "why wouldn't you try something different?" "I always think about the mother pushing the stroller; the senior lady walking down the street struggling."

Really. Is it better to disperse rowdyism with a Whack-a-mole strategy like this, or to attempt to turn a popular corner into an opportunity to re-direct the activities of these citizens into a more acceptable direction?

Is it harder for the police to control "inappropriate behaviour" on this corner than it will be when the bad actors are spread out more evenly around the city? What if those party boys and girls decided it might be more fun to slash tires on the east side of the river? Will that problem be easier to solve? Would it be cheaper in the long-run for the city to offer to pay for senseless vandalism? If the police don't feel comfortable maintaining a presence where the action is, would forty thousand dollars pay for a couple of bouncers attached to the businesses who are complaining? (Two more jobs for fine young men?)

5000-1
C34)

From: CityCouncilWebForm
Sent: Sunday, May 26, 2013 2:22 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Louis Barrette
402 439 5th avenue north
saskatoon, Saskatchewan
S7K 6Z5

EMAIL ADDRESS:

louis_b_008@hotmail.co.uk

COMMENTS:

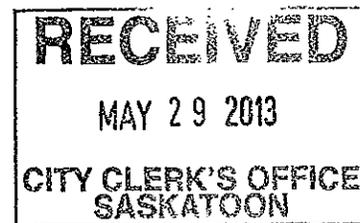
If the city rips everything out at 2nd avenue and 22st it would be a waste of money. It would just move undesirable quarter of a block to 150 second avenue south ground floor sells cheap drinks. many live second floor 150 second avenue are undesirable or mentally challenged, also tenants from lighthouse go there..and any overflow would move over across to scotia center there would be more complaints on both sides the street.

I feel that the first thing to try is see if the Chief Police could make arrangement that people on parole, probation,undertaking suspended sentence not be allowed at 2nd ave and 22second street with out ligament reason

Thank you for consideration of my letter.

5000-1
(35)

From: CityCouncilWebForm
Sent: Tuesday, May 28, 2013 5:24 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Laliberte Elaine
416 Albert Ave
Saskatoon, Saskatchewan
S7N 1G3

EMAIL ADDRESS:

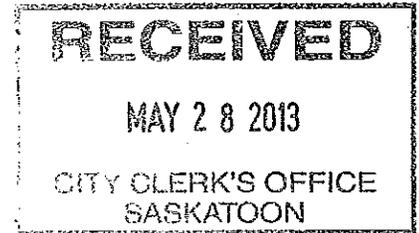
E.laliberte4@hotmail.com

COMMENTS:

Thank you all for rejecting a change to the corner of 22nd and 2nd Ave. Our more challenged city residents meet and socialize, either at MacD or on the benches. Maybe we should all stop by for some conversation.

5000 (C36)

From: CityCouncilWebForm
Sent: May 28, 2013 1:07 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Dawn Erker
118 Cochin Terrace
Saskatoon, Saskatchewan
S7K 4S9

EMAIL ADDRESS:

dawn.erker@shaw.ca

COMMENTS:

This is the question on C95's FB page.... Should city benches be moved off 2nd and 22nd ..the Mayor says it's a question of safety.

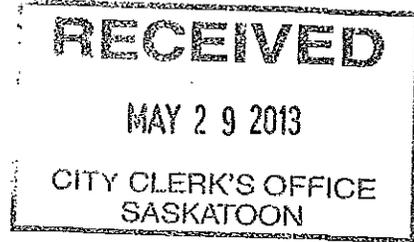
Here is my reply... No...idiots that are scared of people should stay home. I walk through that area and just say excuse me, and smile. The normal way. It is nice to have places and people on the street. Makes it a community, not just a concrete city!! The only problem there is, is the goody two shoes that think they are too good to walk by other people that aren't like them. Everybody deserves to be downtown.

Please consider this before wasting my tax dollars.

Dawn Erker RN from Lawson Heights!!!

5000 (C37)

From: CityCouncilWebForm
Sent: May 29, 2013 2:10 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Honor Kever
607 Temperance St.
Saskatoon, Saskatchewan
S7N 0M4

EMAIL ADDRESS:

honorkever@sasktel.net

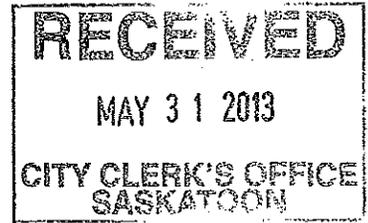
COMMENTS:

I wish to congratulate the members of the City Council's Planning and Operations Committee for their vote against removing the benches on 2nd Avenue and 22nd Street. I also commend the comments made by committee members as reported in the Star Phoenix on Wed., May 29, 2013 ("Councillors say benches not the problem", pg.A1-A2). I was working on a letter to council after reading the headline article in Saturday's paper ("City wants to raze downtown corner"), but everything I wanted to say has been said by members of the committee. I therefore strongly urge Mayor Atchison and other council members to adopt the recommendations of the Planning and Operations Committee.

Sincerely,
Honor Kever

5000-1
(C38)

From: CityCouncilWebForm
Sent: Thursday, May 30, 2013 1:27 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Linda Kautzman
3040 Eastview
Saskatoon, Saskatchewan
S7J 3J2

EMAIL ADDRESS:

kautzman@sasktel.net

COMMENTS:

I would like to comment on the corner of 2nd Avenue and 22nd Street. I think it is time the city stopped loitering/panhandling downtown.

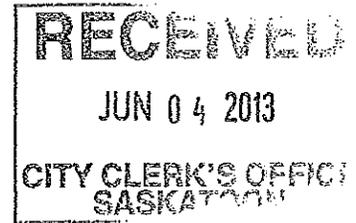
In regards to that particular corner, could City Council consider one of two items:

* if you are going to turn that lot into a parking lot (and hopefully NOT Impark), why not build a 5+ level parking lot run by the city to generate revenue. That would encourage downtown shopping as it is ideally located.

* or, why not create a 'urban park' and let all the food vendors stop there instead of taking up valuable parking spots. A few park benches, trees etc would be handy during the 2nd Avenue sidewalk sale; cruise night etc. Perhaps it may even encourage some farmers market people and would be more convenient for working people to access at the end of the day.

7830-5
C39)

From: CityCouncilWebForm
Sent: Tuesday, June 04, 2013 6:30 AM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Jennifer Barrett
526-6th St. E
Saskatoon, Saskatchewan
S7H 1C1

EMAIL ADDRESS:

jbarrett@sasktel.net

COMMENTS:

Thank you very much for the fabulous new blue bin and curbside recycle pick-up!

As I suspected, it is now one week after our first recycle pick-up, and our recycle bin is nearly full. Our garbage, on the other hand, isn't even a quarter full.

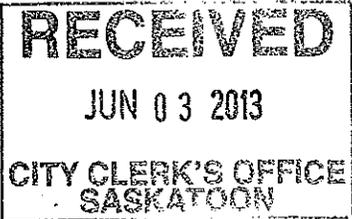
I am writing to ask if and/or when the City might consider switching to weekly recycle pick-up and bi-weekly garbage pick-up?

Thanks a bunch!

Jen

300-1
C40)

From: CityCouncilWebForm
Sent: Monday, June 03, 2013 1:01 PM
To: City Council
Subject: Write a Letter to City Council



TO HIS WORSHIP THE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

Rachel popadyne
1210 avenue N south
saskatoon, Saskatchewan
S7M 2P9

EMAIL ADDRESS:

rachel_12338@hotmail.com

COMMENTS:

Hello, this letter is written on behalf of my boss, Pat. I am currently a go-go dancer with my licence and am in my second year of university. This job is nothing like i have ever experienced before, it gives me more confidence then i have ever had, keeps me in shape, and on top of that helps me pay off my student loans, so please take a step back on this matter and try to look at it from an unbiased point of view. Much thanks, Rachel
I operate a number of small Saskatoon based businesses. One of the businesses I operate is a home based business in your ward by the name of Tiger Lily Cabaret (TLC). Our website is www.tigerlilycabaret.com if you would like to take a look.

As an agency, TLC contracts out Models and Dancers to events and private functions in and around Saskatoon.

Our services range from trade show modelling, lingerie hostessing or serving, fully clothed gogo/bikini dancing at nightclubs, to fully nude dancers ("strippers") for private functions.

We also hold a twice-weekly event at a local nightclub in town where our dancers do clothed bikini cage, pole, stage, and lap dances for the patrons. This event conforms to all of the SLGA standards in regards to "prohibited entertainment", and we do not offer any of the entertainment prohibited by the Alcohol and Gaming Regulation Act.

TLC has been hired as event entertainers at a number of local nightclubs, and I have recently been approached by investors to possibly open a permanent venue for the ladies. This would be a "Bikini Bar" that would also conform with the present SLGA regulations. The recent negative media attention regarding "Strip Clubs" opening in Saskatoon has finally made me become vocal on the issue.

Our ladies have modeled for trade shows, music videos, advertising photography, ring girls, and numerous other promotions. Dancing is one element of what we offer, and nude dancing is a small element of that. I have been informed that Bylaw # 9011, regarding Adult Service Work, requires that

ALL people who work for my agency, in any capacity (regardless of if they model, dance, remove clothes, drive, DJ, work security, or sweep floors) MUST be licensed as "adult service workers". Can you explain the reason for this?

I was also told recently by City Hall that any nightclub that hires our agency more than 2 times a week, will also be required to register as an "Adult Service Agency" as well. As such, these clubs would have to either relocate to the not-yet existing "red-light zoned areas", or NOT hire our agency as entertainment. She informed me that while this was not yet in the law, it was most likely to be implemented. This is absolutely unnecessary and ridiculous!

Is there a specific moral agenda against ALL legal consensual trade in Saskatoon? Or just dancers?

For the last 8 month, our non-nude nightclub dancers have been:

- operating legally according to the existing SLGA legislation,
- licensed according to the existing city bylaw #9011,
- inspected and approved twice by the SPS Vice squad,
- operating in the same nightclub location in downtown Saskatoon.

There has been no public outrage, no escalation in crime, no complaints from the landlord due to our dancers holding shows in his building. Yes now according to Pat Lorje, our ladies should find work "less demeaning"?

Mr Clark, it is "demeaning" enough that our legitimate dancers have to be licensed according to a bylaw obviously designed to control the illegal sex trade in Saskatoon. A number have expressed offence that the adult service bylaw has them applying for the same licenses as prostitutes.

- Our dancers and models are not "strippers" while working public events. They wear outfits the whole nightclub event, and do not remove any clothing during any show.
- Our dancers and models are not sex workers. They do not solicit sex for money in any capacity.
- Our dancers and models are not the victims of Human Trafficking or Child Sexual Exploitation.

The unfounded allegations of organized crime being put forward by city counselors is offensive and slanderous to legitimate businessmen like myself. I am diligently jumping through every bureaucratic hoop the City, SLGA and Revenue Canada throws at us. Only to be told in the newspaper, that the city considers exotic dancing immoral, exploitative, demeaning, the realm of hells angels, and now potentially organized crime??? Can any city agent show any statistical empirical evidence to back their hypothesis regarding the official link between dancers and organized crime? So much that they justify have it published in the Star Phoenix?

In closing, I would appreciate you to consider the following requests:

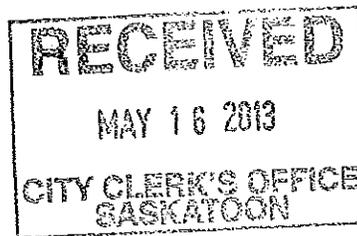
- 1) Do NOT classify nightclubs hiring dancer agencies as live entertainment as 'adult agencies'.
- 2) Do NOT zone bars wanting to open as bikini bars as "strip clubs" or "adult agencies".
- 3) Remove models, drivers, security, clothed gogo or burlesque, and bikini dancers from Bylaw # 9011. These people are not strippers, let alone sex workers, as much as this bylaw would have them "broad brushed" as such.
- 4) Any bar opening legally under present municipal and provincial legislation, should NOT have to re-zone after city planning zoning "issues" are resolved.
- 5) Encourage City Counselors to recognize that single mothers, students, and other young ladies, are able to SAFELY make a good living and support their families working part time, only a few nights a week by dancing for money. Who are they to pass judgement on that?

A copy of this letter will also be published on our Facebook page, and our website, to help raise awareness of the present situation. I will also be encouraging my dancers, patrons, supporters and their families to be contacting their ward counselors in regards to supporting dancer's rights. Thank you for your time.

Tiger Lily Cabaret
(306) 262-4692



HEART &
STROKE
FOUNDATION



205-5
DI)

Friday, May 10th, 2013

His Worship Donald J. Atchison
Mayor, City of SASKATOON
222 Third Avenue North
SASKATOON, SK S7K 0J5

Dear His Worship Donald J. Atchison:

Re: National Health & Fitness Day

I am writing to you in my capacity as your local Heart and Stroke Foundation Community Action Specialist to urge you to support the growing national movement to mark National Health and Fitness Day on the first Saturday in June. This day is the subject of a private member's bill (C 443), which was tabled in the House of Commons last September by John Weston, MP for West Vancouver, Sunshine Coast, Sea to Sky. It calls upon municipalities and regional districts to mark the first Saturday in June annually as Canada's day to join together to promote health and fitness. This is a day when our community could consider sponsoring an event or waiving/reducing admission to recreation facilities.

The idea to create National Health & Fitness Day arises from several sources: alarming rates of childhood obesity in Canada; the burden on Canadians' health imposed by resultant diabetes, cardiovascular problems, and other chronic diseases; the under-used capacity of recreational facilities in Canada; and the leadership of local governments in improving the health of Canadians.

Below this letter you will find a draft resolution which I encourage you to bring before council for speedy passage in preparation for June 1, 2013. In 2012, more than 12 communities got involved; some opened all their facilities on a complimentary basis; others reduced the cost; all took the opportunity to raise awareness and promote our common interest in encouraging Canadians to live healthier lifestyles. More information is available at www.johnweston.ca.

Thank you for collaborating with us to promote health and fitness. As you know, the Heart and Stroke Foundation is a major catalyst for building health awareness and encouraging Canadians to reduce their risk of heart disease and stroke through physical activity, healthy eating and being tobacco-free. Your support of this initiative will help us create healthy communities across the country and advance our mission. Together we can make it happen.

Best regards,

Najma Moumin
Community Action Specialist
Northern Saskatchewan
Heart and Stroke Foundation

Alim Gillani
Senior Manager, Health Promotion
Saskatchewan
Heart and Stroke Foundation

Sample Proclamation for NATIONAL HEALTH AND FITNESS DAY

NATIONAL HEALTH AND FITNESS DAY

WHEREAS:

Canada by nature offers abundant recreational and fitness opportunities through such things as our mountains, oceans, lakes, forests, parks, and wilderness;

We as Canadians could therefore be the healthiest and fittest people on earth;

**Participation rates in healthy physical activities have been declining;
We have public facilities to promote health and fitness;**

Canadians recognize the growing concern over chronic disease and other impediments to health and fitness;

Health and fitness ought to be promoted for Canadians of all ages and abilities;

The first week of June is Environment Week in Canada, and walking and cycling are great ways to reduce vehicle pollution and encourage physical fitness; and

We all aspire to increase participation by Canadians in health, recreational sports and fitness activities;

THEREFORE:

We proclaim National Health & Fitness day in our municipality/district /regional district as the first Saturday in June;

(Optional) As a step to increase participation and enhance the health of all Canadians, we commit to make our health, recreational sports, and fitness facilities available at a reduced or complimentary basis on National Health and Fitness Day; and

In order to leverage the effect of our proclamation, we shall advise the Federation of Canadian Municipalities of our proclamation.



Privacy & Access Council of Canada
Conseil du Canada de l'Accès et la vie Privée



22 May 2013

Via email to don.atchison@saskatoon.ca

His Worship Donald J. Atchison
Office of the Mayor
222 Third Avenue North
Saskatoon, SK S7K 0J5

Dear Mayor Atchison

Re: Proclamation – September 23 to September 28, 2013 is Right to Know Week

Through the week of September 23 to September 28, 2013, Canada and countries around the world will celebrate the 10th annual Right to Know Week to raise awareness, inform citizens, and generate discussion about access rights and practices.

The Privacy and Access Council of Canada (PACC) is once again organizing events across Canada in recognition of Right to Know Week, to further citizens' awareness of their rights and engage in discussion about access to information rights and responsibilities. This year's theme will consider *Who's Defending Your Right to Know?*

PACC is a national non-profit association, established pursuant to the *Canada Not-for-Profit Corporations Act* and headquartered in Calgary, Alberta, and is the leading organization in Canada that is dedicated to access and privacy in both the private sector and the public sector. PACC also engages in outreach efforts to advance awareness about access to information and data privacy in Canada. (Additional information is available at www.PACC-CCAP.ca.)

On behalf of the PACC Board of Directors, I would like to request your support by proclaiming September 23 to September 28, 2013 as Right to Know Week in Saskatoon.

I shall look forward to your favourable reply. In the meantime, please contact me directly if you require additional details to be able to consider this request.

Sincerely,

Sharon Polsky, MAPP
President@PACC-CCAP.ca

Attachment : Proclamation Request Form



Privacy & Access Council of Canada
Conseil du Canada de l'Accès et la vie Privée

1. Type of Communication: Proclamation

2. Occasion Details

- Occasion Title: September 23 to September 28, 2013 is Right to Know Week
- New Proclamation
- Length: One (1) Week
- Occasion Starting Date: 2013 September 23
- Occasion Ending Date: 2013 September 28

3. Background Information/Comments

PACC is a national non-profit association, established pursuant to the *Canada Not-for-Profit Corporations Act* and headquartered in Calgary, Alberta, and is the leading organization in Canada that is dedicated to access and privacy in both the private sector and the public sector. PACC also engages in outreach efforts to advance awareness about access to information and data privacy in Canada. (Additional information is available at www.PACC-CCAP.ca.)

PACC will once again be celebrating *Right to Know Week* with a multi-part framework that includes educational events and the involvement of academic, government, and industry leaders across the country and encompasses:

- a. Information workshops and seminars across Canada, with Information and Privacy Commissioners or their representatives as guest speakers at events across Canada. A list of PACC-coordinated *Right to Know* activities at www.PACC-CCAP.ca and will be supplemented as additional details become available.
- b. Education and promotion materials that PACC members and the public can make available to their co-workers, colleagues, and the communities in which they live and work.
- c. Media coverage and media releases highlighting Right to Know events and supporters.

4. Contact Information

Sharon Polsky, PACC President, at 403.254.4376 or 877.746.7222 or by email to President@PACC-CCAP.

Mailing Address for all of the above:

The Privacy and Access Council of Canada
Suite 330, Unit 440,
10816 Macleod Trail SE
Calgary AB T2J 5N8



Privacy & Access Council of Canada
Conseil du Canada de l'Accès et la vie Privée

A Proclamation

**Right to Know Week
September 23 – September 28, 2013**

WHEREAS the City of Saskatoon is dedicated to the principle of open and transparent government and is accountable to the citizens it serves.

WHEREAS the *Local Authority Freedom of Information and Protection of Privacy Act* and the *Freedom of Information and Protection of Privacy Act* grant citizens the right of access to information in the custody or control of the City of Saskatoon.

WHEREAS access to information promotes open and transparent government and ensures that citizens have an opportunity to participate in a meaningful way in the democratic process.

WHEREAS the Privacy and Access Council of Canada, a non-profit organization that takes a leading role in advancing awareness of Access to Information and Privacy rights, is working to encourage more people, in and across the City of Saskatoon to exercise their rights of access to information.

WHEREAS the City of Saskatoon supports and celebrates International Right to Know Week; and

WHEREAS Right to Know Week constitutes an international and a nation-wide effort to raise awareness about the right of access to information, and to inform citizens of their rights and of good practices.

NOW THEREFORE I, Mayor Donald J. Atchison, on behalf of City Council, do hereby proclaim **Monday, September 23 to Saturday, September 28, 2013** as "Right to Know Week" in the City of Saskatoon.

WITNESS, the Honourable Donald J. Atchison, Mayor of the City of Saskatoon, this _____ day of _____ two thousand and thirteen.



Saskatchewan Brain Injury Association

230 Avenue R South, SPH Residence, C-Wing, Room 422 ~ Saskatoon, SK S7M 2Z1
Suite 322 - 310 Main St. N ~ Moose Jaw, SK S6H 3K1

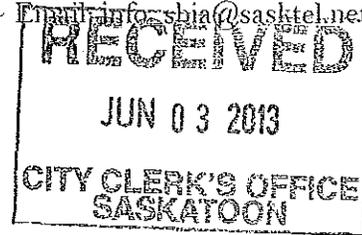
MAILING ADDRESS: P.O. Box 3843 ~ Regina, SK S4P 3Y3

Phone: 1.888.373.1555 ~ www.sbia.ca ~ Email: info@sbia@sasktel.net

205-5
D3

June 1, 2013

Mayor Don Atchison - City of SASKATOON
222 - 3rd Ave. N
Saskatoon, SK S7K 0J5



Dear Mayor Atchison & Council:

The Saskatchewan Brain Injury Association and the Brain Injury Association of Canada designate June as National Brain Injury Awareness Month. The importance of this initiative is to highlight awareness about the causes and effects of acquired brain injury across Canada.

In Canada, acquired brain injury (ABI) is the NUMBER ONE killer and disabler of youth, including people under the age of 44. In Saskatchewan, approximately 2200 people acquire a brain injury each year.

Acquired Brain Injuries often result from a blow to the head or spinning forces on the brain caused by:

- Automobile - Pedestrian - Bicycle accidents
- Children falling from shopping carts - Shaken baby syndrome
- Sport and Work related accidents
- Slips & falls

It can also be caused by a disruption of oxygen flow to the brain caused by conditions such as:

- Strokes - Cardiac Arrest - Near Drowning - Anoxia - Aneurysm - Meningitis
- Drug/Alcohol abuse
- Tumors

The traumatic effects of brain injury can disrupt one's daily life in a dramatic way but can also do so through subtle, yet significant, changes to personality, abilities and mobility. The social, emotional and economic consequences of brain injury are devastating not only to the survivors themselves, but also to their family members. Everyone is affected when a loved one experiences a brain injury.

By designating June as the official awareness month, The Saskatchewan Brain Injury Association promotes the prevention of brain injuries with information and educational programs in addition to its efforts to improve the lives of brain injury survivors and their families.

Through the National Brain Injury Awareness Month, we encourage people to play safely, drive defensively and make safe, healthy choices.

The Saskatchewan Brain Injury Association encourages all elected representatives to support brain injury associations throughout the province by reading a declaration similar to the one enclosed at a meeting during the month of June. With your help we can curb the epidemic of injury in Saskatchewan.

Sincerely,

Glenda James
Executive Director



Saskatchewan Brain Injury Association.

Statements in Legislative Houses and City Halls

Below you will find a Sample Standing Order Statement / Proclamation that you can use. Please feel free to tailor it to your area and location to have a leader read in the appropriate government house.

Mr. Speaker,

Today and throughout the month of June throughout Canada, the Saskatchewan Brain Injury Association and the Brain Injury Association of Canada designate June as National Brain Injury Awareness Month to highlight awareness on the effects and causes of acquired brain injury across Canada.

As incredible as this may sound, brain injury in Canada is a silent epidemic. In Canada, brain injury is the NUMBER ONE killer and disabler of youth, including people under the age of 44. Statistics further indicate that incidences are two times greater within the male population.

Mr. SPEAKER, acquired brain injury is defined as a non-degenerative and non-congenital insult to the brain that may result in a diminished or altered state of consciousness, and result in impaired cognitive, physical, emotional and/or behavioural functioning.

The social, emotional and economic consequences of brain injury are in fact devastating not only to the survivors themselves, but to family members, caregivers, support workers and the community at large – everyone involved with working towards neuro-rehabilitation and recovery . And currently, there are no drugs or techniques that can cure a brain injury.

PREVENTION is the ONLY cure.

Automobile accidents, sports injuries, cycling accidents, falls, strokes, tumours, aneurysms, and other non-degenerative conditions are all leading causes of brain injury in Canada.

I encourage all members of this House, to become involved with grassroots brain injury associations and to listen to the stories as survivors and family members speak about the support and guidance they have received. Their true life stories will fascinate you. Their courage and determination is really quite remarkable.