



Council Chambers
City Hall, Saskatoon, SK
Monday, April 8, 2013
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries
Loewen, Lorje, Olauson, and Paulsen;
A/City Manager Grauer;
City Solicitor Warwick;
General Manager, Corporate Services Bilanski;
A/General Manager, Fire and Protective Services Paulsen;
General Manager, Infrastructure Services Gutek;
General Manager, Utility Services Jorgenson;
City Clerk Sproule; and
Deputy City Clerk Bryant

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT the minutes of meeting of City Council held on March 18, 2013, be approved.

CARRIED.

HEARINGS

- 3a) **Official Community Plan Amendment
Integrated Growth Plan (IGP) Amendments
Applicant: City of Saskatoon, Planning and
Development Branch
Proposed Bylaw No. 9087
(File No. CK 4350-62)**
-

REPORT OF THE CITY CLERK:

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“The purpose of this hearing is to consider proposed Bylaw No. 9087.

Attached is a copy of the following material:

- Proposed Bylaw No. 9087;
- Clause 1, Report No. 1-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held on March 4, 2013; and
- Notice which appeared in the local press on March 23, 2013.”

His Worship the Mayor opened the hearing.

Mr. Chris Schulz, Senior Planner – Future Growth, Planning and Development Branch, Community Services Department, reviewed the proposed Official Community Plan amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Davies,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Lorje,

THAT City Council consider Bylaw No. 9087.

CARRIED.

**3b) Proposed Amendment to Stonebridge Neighbourhood Concept Plan
“Mixed Use 2 – High Density” and
“Mixed Use 2 – Medium Density” to “Commercial”
Cornish Road and Preston Avenue
Applicant: North Ridge Development Corporation
(File No. CK. 4351-012-003)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider an amendment to the Stonebridge Neighbourhood Concept Plan.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated February 20, 2013, recommending that the proposed amendment to the Stonebridge Neighbourhood Concept Plan, from “Mixed Use 2 – High Density” and “Mixed Use 2 – Medium Density” to “Commercial”, as shown in Attachment 2, be approved;
- Letter dated March 26, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on March 23, 2013.”

The City Clerk distributed copies of the following letters:

- *Peggy Sarjeant, dated April 8, 2013, submitting comments.*
- *Adewole Adeniran, undated, submitting comments.*

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed amendment to the Stonebridge Neighbourhood Concept Plan and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, outlined concerns of the Commission and advised of its subsequent support of the proposed amendment to the Stonebridge Neighbourhood Concept Plan.

Mr. David Calyniuk, Business Development Manager, North Ridge Development Corporation, reviewed the project and responded to concerns of Council regarding traffic flow, light pollution, and the change in the concept plan.

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His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the proposed amendment to the Stonebridge Neighbourhood Concept Plan, from "Mixed Use 2 – High Density" and "Mixed Use 2 – Medium Density" to "Commercial", as shown in Attachment 2, be approved.

CARRIED.

- 3c) Proposed Amendment to Official Community Plan
"Residential" to "District Commercial"
Preston Avenue and Cornish Road
Stonebridge Neighbourhood
Applicant: North Ridge Development Corporation
Proposed Bylaw No. 9089
(File No. CK. 4351-012-003)**
-

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider Bylaw No. 9089.

Attached is a copy of the following material:

- Proposed Bylaw No. 9089;
- Report of the General Manager, Community Services Department dated February 20, 2013, recommending that the proposed amendment to Official

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Community Plan Bylaw No. 8769 – Land Use Policy Map to redesignate a portion of the SE 15-36-5 W3 from “Residential” to “District Commercial” as shown in Attachment 3, be approved; (see attachment 3b)

- Letter dated March 26, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; (see attachment 3b) and
- Notice which appeared in the local press on March 23, 2013.”

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Official Community Plan amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Official Community Plan amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Paulsen,

THAT Council consider Bylaw No. 9089.

CARRIED.

- 3d) Proposed Zoning Bylaw Amendment
M2 – Community Institutional Service District and
M3 – General Institutional Service District to
B4 – Arterial and Suburban Commercial District
Preston Avenue South and Cornish Road
Stonebridge Neighbourhood
Applicant: North Ridge Development Corporation
Proposed Bylaw No. 9090
(File No. CK. 4351-012-003)**
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REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider Bylaw No. 9090.

Attached is a copy of the following material:

- Proposed Bylaw No. 9090;
- Report of the General Manager, Community Services Department dated February 20, 2013, recommending that the rezoning of a portion of the SE 15-36-5 W3 from M2 and M3 Zoning Districts to a B4 District, subject to a Contract Zoning Agreement, as shown in Attachment 3, be approved; (see attachment 3b)
- Letter dated March 26, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; (see attachment 3b) and
- Notice which appeared in the local press on March 23, 2013.”

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

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Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Donauer,

THAT Council consider Bylaw No. 9090.

CARRIED.

- 3e) Proposed Zoning Bylaw Amendment
FUD District to R1A District and RMTN District
Parcel W – Rosewood Neighbourhood
Olson Lane East and Rosewood Gate South
Applicant: Boychuk Investments Ltd. and
Lakewood Estates Ltd.
Proposed Bylaw No. 9091
(File No. CK. 4351-013-003)**
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REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9091.

Attached is a copy of the following material:

- Proposed Bylaw No. 9091;
- Report of the General Manager, Community Services Department dated February 19, 2013, recommending that the proposed amendment to the Zoning Bylaw No. 8770 to rezone a number of properties located in the south central portion of the Rosewood Neighbourhood from FUD – Future Urban Development District to R1A – One-Unit Residential District and RMTN – Townhouse Residential District, be approved;

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- Letter dated March 14, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on March 23, 2013.”

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department's support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Clark,

THAT Council consider Bylaw No. 9091.

CARRIED.

- 3f) Proposed Zoning Bylaw Amendment
R1A District to R1B District
Bentley Court/Lane and Kensington Road -
Kensington Neighbourhood
Applicant: City of Saskatoon, Land Branch and
West Canadian Development Corporation
Proposed Bylaw No. 9092
(File No. CK. 4351-013-004)**
-

REPORT OF THE CITY CLERK:

"The purpose of this hearing is to consider proposed Bylaw No. 9092.

Attached is a copy of the following material:

- Proposed Bylaw No. 9092;
- Clause 1, Report No. 2-2013 of the Municipal Planning Commission which was adopted by City Council at its meeting held on March 18, 2013; and
- Notice which appeared in the local press on March 23, 2013."

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department's support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the submitted report and correspondence be received.

CARRIED.

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*Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,
THAT the hearing be closed.*

CARRIED.

*Moved by Councillor Clark, Seconded by Councillor Iwanchuk,
THAT Council consider Bylaw No. 9092.*

CARRIED.

*Moved by Councillor Lorje, Seconded by Councillor Paulsen,
THAT the regular Order of Business be suspended and Item 10a) dealing with
Matters of Particular Interest be brought forward and considered.*

CARRIED UNANIMOUSLY.

MATTERS OF PARTICULAR INTEREST

**10a) Residential Street Snow Clearing Update
(File No. CK. 6000-1)**

RECOMMENDATION: that the information be received.

*Acting City Manager Grauer provided a verbal update with a PowerPoint presentation on
residential street snow clearing and answered questions of City Council.*

*Moved by Councillor Olauson, Seconded by Councillor Iwanchuk,
THAT the information be received.*

CARRIED.

*Moved by Councillor Paulsen, Seconded by Councillor Lorje,
THAT Council go into Committee of the Whole to consider the reports of the
Administration and Committees.*

CARRIED.

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His Worship the Mayor appointed Councillor Paulsen as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“ADMINISTRATIVE REPORT NO. 6-2013

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between March 7, 2013 and March 27, 2013
(For Information Only)
(Files CK. 4000-5 and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Subdivision

- Application No. 21/13: Dudley Street/11th Street
Applicant: George, Nicholson, Franko for City of Saskatoon, Saskatchewan Arts Board, Blackhart Holdings, Dupuis Enterprises, and CNR
Legal Description: Lots 3 to 7, Block 183; Lots 3 and 4, Block 184; and Part of Parcels C and H and Dudley Street, Plan No. 80S31337; Part of Parcel A, Plan No. 101407306; and Parcel B, Plan No.101407317
Current Zoning: IH and IL1
Neighbourhood: South West Industrial
Date Received: March 8, 2013

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- Application No. 22/13: 202 McKague Crescent
Applicant: Webster Surveys for Vantage Development Corp.
Legal Description: Lot 5, Block 961, Plan No. 101907659
Current Zoning: RMTN
Neighbourhood: Hampton Village
Date Received: March 12, 2013

Subdivision

- Application No. 23/13: Stonebridge and Highway 11 Interchange Project
Applicant: City of Saskatoon
Legal Description: Consent to Remove Tie Codes – ISC Surface
Parcels No. 144915060 and 144915071
Current Zoning: R1A(H)
Neighbourhood: Stonebridge
Date Received: February 21, 2013
- Application No. 24/13: Evergreen District Village
Applicant: City of Saskatoon
Legal Description: Part of Parcel X, Plan No. 102038150 and
Part SE and SW 7-37-4 W3M
Current Zoning: R1A
Neighbourhood: Evergreen
Date Received: March 18, 2013
- Application No. 25/13: Eaton Crescent/Lane
Applicant: Webster Surveys for Casablanca Holdings
Legal Description: Parcel F, Plan No. 102079526
Current Zoning: R1A
Neighbourhood: Rosewood
Date Received: March 15, 2013
- Application No. 26/13: 365 Dawson Crescent
Applicant: Webb Surveys for Saskatoon Land Devco. Ltd.
Legal Description: Parcel D, Plan No. 102064182
Current Zoning: RMTN
Neighbourhood: Hampton Village
Date Received: March 19, 2013
- Application No. 27/13: 115 Shepherd Crescent
Applicant: Webb Surveys for Riverbend Development Ltd.
Legal Description: Lot A, Block No. 527, Plan No. Plan101884215
Current Zoning: RMTN
Neighbourhood: Willowgrove
Date Received: March 19, 2013

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- Application No. 28/13: 1313 Avenue D North
Applicant: Webb Surveys for 101221120 Sask. Ltd.
Legal Description: Lots 6 and 7, Block 13, Plan F5509 and
Lot 48, Block 13, Plan No. 101540977
Current Zoning: R2
Neighbourhood: Mayfair
Date Received: March 19, 2013

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Subdivision No. 21/13-1 and 21/13-2
2. Plan of Proposed Subdivision No. 22/13
3. Plan of Proposed Subdivision No. 23/13
4. Plan of Proposed Subdivision No. 24/13
5. Plan of Proposed Subdivision No. 25/13
6. Plan of Proposed Subdivision No. 26/13
7. Plan of Proposed Subdivision No. 27/13
8. Plan of Proposed Subdivision No. 28/13

**A2) North East and North Central Natural Area Screening Study
(Files CK. 4110-46 and PL. 4110-12-4-1)**

- RECOMMENDATION:**
- 1) that a capital project for a North East and North Central Natural Area Screening Study totalling \$80,000 be approved; and
 - 2) that the capital project approval of \$80,000 be funded from the Planning Levy Reserve.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to request City Council's approval of funding for a North East and North Central Natural Area Screening Study (Study).

REPORT HIGHLIGHTS

Natural area screening studies identify significant natural areas and archaeological sites in areas with potential for future development. These studies are required before land use plans are prepared.

STRATEGIC GOALS

Natural area screening studies support the following Strategic Goals:

- 1) Environmental Leadership, specifically the long-term strategy to improve access to ecological systems and spaces, both natural and naturalized; and
- 2) Sustainable Growth, specifically the long term strategy to develop an integrated approach to growth related to transportation, servicing, transit, and land use.

BACKGROUND

The City of Saskatoon's (City) Official Community Plan Bylaw No. 8769 (OCP) requires Sector Plans and Concept Plans to be complete before development occurs. Before these plans being completed, the OCP requires natural area screening studies to identify important ecosystems and other natural areas and archaeological sites. This information is key because it is used to identify areas that should be protected and preserved from development.

REPORT

The proposed study will:

- 1) provide a heritage evaluation;
- 2) identify archaeological and paleontological sites;
- 3) identify sites that have potential to support rare plant and wildlife species; and
- 4) identify other important natural areas and features such as significant wetlands, swales, and natural grasslands.

The study involves a field survey component to be conducted by a team of scientists from spring until the end of October when vegetation is in bloom. The team will visit parcels of land within the study area that have the potential for rare plant and wildlife species. The team will record the findings and prepare a report identifying areas of protection and preservation from development. This information will be used in drafting land use plans such as Sector Plans and Concept Plans.

OPTIONS TO THE RECOMMENDATION

City Council may choose to not approve the funding for the study. This is not recommended because areas to be protected and preserved must be identified before land use plans are prepared. The optimal time to complete the field survey is from spring to fall, when vegetation is in bloom.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

This project will be tendered by a Request for Proposal with an upset amount of \$80,000 with completion in the fall of 2013. The project will be funded by the Planning Levy Reserve.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$0	\$0	\$80,000	\$0	\$80,000	\$0

As of February 28, 2013, the Planning Levy Reserve has a balance of \$541,156.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

As a key stakeholder with significant interest in the study area, the Meewasin Valley Authority will be invited to participate on the steering committee for this project.

COMMUNICATION PLAN

Notices will be issued to the land owners in the study area and will ask for permission to enter onto their lands to complete the field survey.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the study would be completed by late fall 2013. Land use plans would be completed in subsequent years.

ENVIRONMENTAL IMPLICATIONS

The proposed study will provide an assessment of vegetation and wildlife habitat before land use plans are prepared. The abundance and variety of species in an ecosystem are used to determine the level of biodiversity – an indicator of environmental health. No other environmental and/or greenhouse gas implications have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section B – CORPORATE SERVICES

**B1) Municipal Tax Ratio Policy
(Files CK. 1920-1; CS. 1625-1 and CS. 1920-1)**

RECOMMENDATION: that the commercial to residential tax ratio be lowered from 1.75 to 1.43, over a period of eight years (to be completed by 2020), based on the current income tax differential between businesses and individuals.

IT WAS RESOLVED: that the matter be considered with the presentations of the speakers. See Page No. 54.

**B2) Tax Policy – 2013 Property Value Reassessment
(Files CK. 1616-1; CS. 1625-1 and CS. 1920-1)**

RECOMMENDATION:

- 1) that the tax impact of the 2013 provincial reassessment for the multi-residential and the non-residential property classes be phased-in equally over a four-year period beginning with 25% in 2013, 25% in 2014, 25% in 2015 and 25% in 2016; and
- 2) that the \$1,000,000 contingency, as agreed by the Combined Business Group, to be added to the commercial/industrial property class for 2013 be approved.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to seek approval for tax policy recommendations related to the 2013 property reassessment.

REPORT HIGHLIGHTS

This report will summarize the impact of reassessment on each class of property, as well as recommend use of the following tax tools:

- phase-in to mitigate impact of tax shifts within a property class;
- appeal contingencies to mitigate risk of potential losses associated with potential appeal losses.

STRATEGIC GOAL

One of the ten-year strategies for the Economic Diversity and Prosperity Strategic Goal is ensuring Saskatoon has a competitive tax regime with solid, clear and reasonable public policies. The discussions pertaining to the phase-in of the tax impact of the 2013 reassessment and the contingency against appeal losses relate to competitive rates for both residential and commercial property taxes.

BACKGROUND

Provincial legislation requires a revaluation of all property values every four years. This cycle began with the first full reassessment in almost 30 years in 1997. All properties were reassessed in 2001, 2005, 2009 and 2013. The core change occurring for 2013 is that property assessed values are being updated from a valuation date of June 30, 2006, to the new valuation date of January 1, 2011.

On a city-wide basis, aggregate property values have increased approximately 85%. However, the increases vary by property class. City Council's direction in the past was to begin each reassessment on a 'revenue-neutral' basis at the property class level. In other words, the increase in assessed value at the property class level was to be offset by a corresponding reduction in tax rate in that same property class. With these changes in place, reassessment will not cause a shift of taxes between property classes. Total revenue required from each property class is the same as we begin the 2013 process as when we ended the 2012 process. However, there will be shifting of taxes within each property class as some properties will increase more than the average, while others will increase less than the average. The tax tool City Council has to deal with this shifting, if it chooses to use it, is a phase-in of this tax shift.

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With each reassessment there is an increase in assessment appeals to the Board of Revision. Losses from appeals reduce tax revenues. The tax tool City Council has to deal with appeal losses is to establish appeal contingencies against such losses.

In 2001, the City implemented a 10-year plan that reduced the ratio of commercial to residential tax rates from 2.41 to 1.75. At the same time, and over the same duration, multi-residential rates were lowered to equal the residential rates. The shifting process was completed by 2010 and has since been maintained on the municipal (City and Library) portion of the taxes.

As part of its management of reassessments, it has been City Council's practise to review its various tax policy options at the time of each reassessment. This report provides City Council with administrative recommendations with respect to phase-in and appeal contingencies. The current policy related to the tax shift between the property classes is addressed in a separate report.

REPORT

Property Tax Phase-in

On a city-wide basis, aggregate property assessments increased by 85%. However, the increases vary by individual properties and by property classes. The aggregate increases by property class are shown in the table below:

Property Class	2012 Assessed Value	2013 Assessed Value	Percentage Change
Residential/Condominium	12.3 B	22.6 B	+ 83%
Multi-Unit Residential	0.65 B	1.3 B	+ 102%
Commercial	3.0 B	5.8 B	+ 92%

Total revenue required from each property class for 2013 remains the same as in 2012. This means that reassessment itself will not cause a shift of taxes between property classes. There will be a tax shifting, however, within each property class. Within the residential/condominium (residential) property class, for example, values increased on average (aggregate increase) by approximately 83%. The tax rate will, therefore, decrease by 83% as the 2013 process begins. However, within this class, some properties increased more than 83% while others increased by less. If, for example, a property increased in value by 100% but the tax rate only decreased by 83%, the result is a shift in taxes to that property. On the other hand, a property that increased in value by 70% will see a tax reduction because the tax rate decreased by 83%. At its meeting of May 14, 2012, City Council approved a four-year phase-in of "within class shifts" for the residential group.

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The above table shows that the average increase in value in 2013 for the multi-residential and the commercial classes is higher than the residential property class. As with the residential property class, the total revenue for multi-residential and for commercial will be revenue-neutral for each class. However, there will be tax shifting within each of the respective classes similar to the residential class. The Administration has reviewed these results with representatives of the Saskatoon Combined Business Group and, based upon agreement, is recommending that City Council approve the same four-year phase-in for multi-residential and non-residential property classes as it did for the residential property class.

Appeal Contingencies

Every year, a small percentage of property owners appeal their assessment. Appeals for commercial and multi-residential properties are more frequent and present the greater risk. Appeal losses for residential properties have been quite modest. As a result, the appeal contingency (for the civic and library portions of property tax) previously was levied against residential property classes only in years of a provincial reassessment when all property values are updated and substantially more appeals are filed.

With respect to commercial properties, we have an agreement with the Saskatoon Combined Business Group under which an appeal contingency amount is negotiated and levied every year. In addition, the business community has agreed that any shortfall in this appeal reserve will also be levied against commercial properties.

The chart below shows the amount of contingencies that were levied during and previous reassessment period, as well as the starting and ending balance in the contingency reserves for each property tax class.

Property Class	Balance Jan 1, 2009	Levy 2009-2012	Appeal Losses	Balance Dec 31, 2012
Residential/Condominium	\$60,006	\$0	\$27,055	\$32,951
Multi-Residential	\$0	\$294,000	\$82,845	\$211,155
Non-Residential	\$2,584,983	1,600,000	\$5,046,303	-\$861,320

The 2013 reassessment values increased substantially more than the previous reassessments (15% in 2005, 34% in 2009 and 85% in 2013). However, the number of appeals received to date is comparable to those received in 2009.

Residential/Condominium

The potential for losses in the residential/condominium (residential) property class could be as high as \$60,000. The number of appeals received for 2013 are similar to those received in 2009. The appeal losses for the previous reassessment period were a little

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more than \$27,000. As there is almost \$33,000 in the contingency reserve and most residential losses are realized in the first year of a reassessment period, the Administration is recommending that no contingency be levied on the residential tax class for 2013. If necessary, Administration will recommend a contingency be levied in 2014 once appeal losses are determined.

Multi-Residential

The losses realized during the last reassessment period were lower than anticipated, however, there are some outstanding appeals from the previous period that have not been finalized. The number of 2013 appeals for multi-family units is comparable to the 2009 reassessment. Due to the outstanding risk for losses from the prior period and the current appeals, Administration believes the current funds in the multi-residential contingency should be left in the reserve as they are sufficient to cover any future potential losses. Administration is, therefore, recommending no contingency levy for the multi-residential properties for 2013.

Non-Residential

As has been the practice historically, the contingency amount for commercial properties is established by joint agreement of the Administration and the Combined Business Group. As per recent discussions, the Administration is recommending the approval of \$1,000,000 commercial contingency for 2013. As indicated in the table above, the non-residential contingency fund is currently in a deficit position. The \$1,000,000 recommended will cover the current deficit balance and as non-residential losses often take more than one year to be realized, the Administration feels that this level is adequate for the current year. Administration will continue to review appeal losses with the Combined Business Group annually to ensure adequacy of the contingency balance in future years.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendations.

POLICY IMPLICATIONS

This report is dealing with tax policy implications and options for 2013.

FINANCIAL IMPLICATIONS

The recommendations have no financial implications to the various taxing authorities. The financial impact of this report is with individual property owners.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Assessment and Taxation Branch has met with Kent Smith-Windsor who represents the Saskatoon Combined Business Group. Mr. Smith-Windsor endorsed Administration's recommendation to phase-in the tax impact of reassessment for the commercial property class and has agreed to the recommended contingency.

COMMUNICATION PLAN

The following activities have been developed to communicate the property tax phase-in:

- The property tax notice will include an explanation of phase-in.
- Inserts in the City Page in the weeks leading up to the delivery of tax bills.
- The City's website will be updated with the tax and phase-in information.
- Customer Service teams and Councillors will be provided with information fact sheets that will address how to explain phase-in.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Decisions affecting this tax policy need to be made now to facilitate the compilation of the appropriate bylaws for the 2013 tax year, which will be sent to the next meeting of City Council.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED review required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

B3) Open Data Project Update
(Files CK. 261-1 and CS. 260-1)

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

Provide an update on the City of Saskatoon's Open Data Catalogue project.

REPORT HIGHLIGHTS

This report will provide updated information on the status of the implementation of the new Open Data Catalogue for the City of Saskatoon.

1. The City will soon begin providing public access to its new ***Open Data Catalogue***. The addition of Open Data availability will help provide a better understanding of our City's information to citizens, while increasing our transparency and accountability.
2. Citizens, the private sector and non-government organizations can leverage the information available in the Open Data Catalogue and use it in innovative and value-added ways. This can benefit the City greatly, aiding in providing better service to our citizens, e.g. Transit App development.
3. Interested parties can browse the Catalogue and download information and data files in a way that allows them to easily view the City's information for use as they see fit. The availability of Open Data encourages citizen engagement.

Project Milestones:

- Open Data Catalogue framework completed in November 2012.
- Beta launch of the Open Data Catalogue with nine datasets in December 2012.
- Five additional GIS datasets added in March 2013.
- Public launch of the Open Data Catalogue in April 2013.
- Additional datasets added to the catalogue on an ongoing basis.

STRATEGIC GOAL

The new City of Saskatoon Open Data initiative supports the Strategic Goal of Continuous Improvement. It supports the Long-Term Strategy of leveraging technology and emerging trends to reach our goals, serve citizens and connect meaningfully with our stakeholders.

BACKGROUND

Many Canadian municipalities have joined the Open Data movement and are actively engaged with interested parties in providing information and data files using a Web-based Open Data Catalogue. Interested parties can browse the catalogue and download information and data files in a way that allows them to easily view the information or develop a mobile application using the information and data files provided. They can then use the information and data files as they see fit. Many of the mobile application developers attribute the information and data files to the government that provided it.

The Administration recognized the need to develop an Open Data Catalogue and submitted a report to the August 7, 2012, City Council meeting requesting post budget approval to fund the development of the Open Data Catalogue. City Council approved the funding request.

In September 2012, the Corporate Information Services (CIS) Branch outsourced the development of the Open Data Catalogue framework to a local company. The framework was completed in late November 2012. In December, nine datasets were uploaded into the cloud (all datasets will be hosted by Microsoft through their Azure Cloud offering). CIS contacted the Saskatoon development community (through College Mobile) and provided them a link to the City's 'Beta' Open Data Catalogue (<http://opendata-saskatoon.cloudapp.net>) and requested that they go into the catalogue, download datasets and provide us feedback on its usability. There has been no negative feedback.

In discussions with the Communications Branch in December 2012, it was decided that the Administration would not formally communicate the existence of the catalogue until it was satisfied that the catalogue was working as expected and was not experiencing any problems. To date the site has worked flawlessly.

REPORT

City of Saskatoon Launching New Open Data Catalogue

The new Open Data Catalogue will include nine datasets that were previously made available to the development community. These include:

- Transit Agency
- Transit Calendar
- Transit Routes
- Transit Shapes
- Transit Stops
- Transit Stop Times

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- Transit Trips
- Polling Boundaries
- Ward Boundaries

In March 2013, the GIS team will be providing five new GIS datasets that will be added to the catalog. These will include:

- City Limits;
- City's Single Line Street Network;
- Parcels;
- Address Points; and
- Neighbourhoods

In early April, the City will officially launch its Open Data Catalogue. A Communications plan will be in place to support the official launch and bring awareness to the new catalogue of data sets.

Open Data Allows for the Leveraging of Information for Use in Innovative and Value-added Ways

In April 2013 CIS will also start the process of meeting with all City Departments to discuss the catalogue, asking them what data they would be willing to share with the public. CIS will also continue to engage with the local development community to find out what type of data they would like from the City and whether or not the City is able to provide it to them using the Open Data Catalogue.

The Availability of Open Data Encourages Citizen Engagement

The Administration plans to upload all of the data used for current and 2013 planned iMap applications into the catalogue. These will include the locations of City run spray pads, paddling pools, skate pads and youth centres where summer programs are being offered by the City. The timely addition of garbage and recycling schedules data to the catalogue in early summer 2013 will prove very helpful to our citizens.

Prior to any datasets being uploaded, they will be vetted by the City Clerk's Office to ensure that there are no privacy issues.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The CIS Branch will continue to engage with the local application development community to share with them the variety of datasets that the City would like to share and to ask them what types of datasets they would like the City to provide to the community.

COMMUNICATION PLAN

CIS and the Communications Branch have engaged in the development of a Communication Plan to support the launch of the Open Data project; the goal of the plan is to inform the public of the existence and availability of the City of Saskatoon's new Open Data Catalogue.

The Communication Plan will target a public audience that considers:

- Community organizations
- Policy makers
- Citizen interest
- The Software Developer community
- Entrepreneurs
- Academics

Planned Communication activities will include:

- a media news release;
- media interview arranged around the launch;
- updated project information on the City's website;
- social media messages – Facebook, Twitter; and
- awareness of Open Data availability through ad in City Pages.

To encourage digital innovation, CIS will undertake information sessions to actively engage with the Software/Apps Developer community, part of *ongoing* efforts to invite dialogue around what kind of information/data they would like made accessible to them.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The development of the Open Data Catalogue framework was completed in December 2012. There is no end date for the creation and uploading of datasets into the Open Data Catalogue. The CIS Branch will provide City Council with an annual update.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse implications identified at this time.

PRIVACY IMPACT

Prior to any datasets being uploaded to the Open Data Catalogue, they will be vetted by the City Clerk's Office to ensure that there are no privacy issues.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED impact.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B4) Pictometry - Aerial Imagery – Digital Data Reserve
(Files CK. 1815-1, CS..260-1 and CS.1815-1)**

- RECOMMENDATION:**
- 1) that the existing contract with Pictometry Canada be amended to include the addition of new products for the 2013 flight program, funded in the amount of \$52,000 from the Digital Data Reserve; and
 - 2) that the City Manager be authorized to sign the amended contract.

ADOPTED.

TOPIC AND PURPOSE

Request approval to expand the existing contract with Pictometry Canada for 2013.

REPORT HIGHLIGHTS

The 2013 aerial imagery program will include an expanded flight area and will also include a building footprint dataset and higher precision.

STRATEGIC GOAL

This report supports the long-term strategy of increasing staff productivity by being more efficient and leveraging new technology to improve operational efficiency under the Strategic Goal of Continuous Improvement.

BACKGROUND

In 2008, Corporate GIS coordinated the creation of a regular aerial/oblique imagery (Pictometry) program funded from the Digital Data Reserve. This reserve is funded by an annual contribution from the five Corporate Departments along with Police Services. The existing program funds a flight every two years, with the funding collected over a two-year period (for example the 2013 flight cost is funded from the 2013 and 2014

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contributions to the reserve) and paid to Pictometry in two installments. This Pictometry imagery is used extensively throughout the Corporation and is a valuable data source for iMap, Geocortex, Autocad and Mapguide applications and is relied on by staff in all departments.

To date, Pictometry Canada flew the City in 2008 and 2011, with contracted flights committed to and scheduled for the springs of 2013 and 2015. The area flown in 2011 was a total of 259 sectors of 1 square kilometer each. This flight area covered the current City of Saskatoon boundaries with a slight overlap into the RM of Corman Park.

Due to the widespread and increasing use of the Pictometry imagery, CGIS continually fields requests by our user community to change, add to or expand the type of products that we include in the program. There are a number of improvements that CGIS has researched, along with our users, which we recommend adding in 2013. These proposed services include developing a fully rectified (higher quality image), as well as a building footprint file generated automatically from the photos which can be used as an important data layer in many GIS applications.

REPORT

There are three additions that CGIS is recommending be added to the 2013 Pictometry program. **The first is expansion of the flight area** from the originally contracted size of 259 square kilometers to 434 square kilometers to support future growth planning (see Figure 1 – the shaded areas are the areas being added).

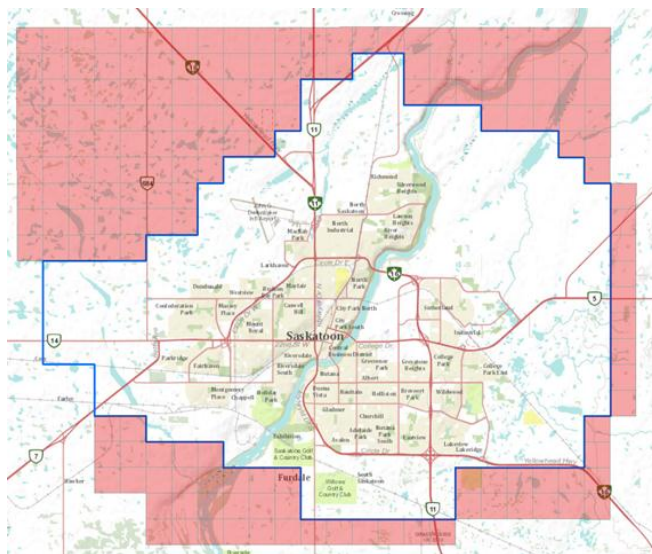


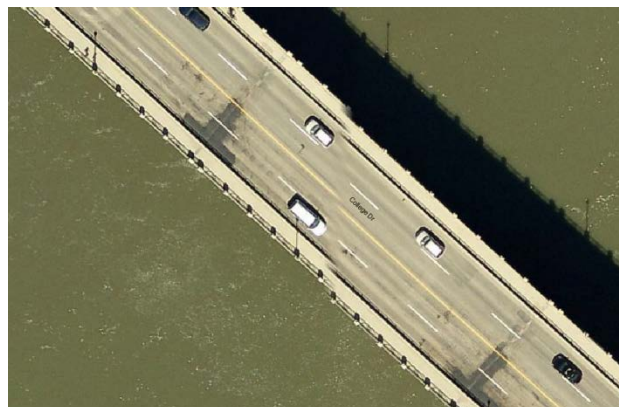
Figure 1: Expanded Aerial Photograph Area

The second is purchase of a building footprint file which is an extremely valuable GIS dataset representing the outlines of all buildings within the City of Saskatoon. Building Footprints are an integral base data layers in most GIS systems. Building Footprints represent the outline of all buildings on a parcel including lengths of sides for the building. This data can be used by personnel in many City departments for basic applications such as viewing, querying, and map output production. Also, the Administration can associate information about building specific information stored in the site database (i.e. permits, pre-plans and assessment information) to the building footprint. Pictometry Canada has a process that extracts the building footprints from the aerial imagery and provides a means to cost effectively collect this data.



Figure 2: Current Building Footprint File

The third is “Accuplus” which is a process to fly the imagery at a higher precision to provide a better, more accurate dataset. This image provides a good background picture for general purposes, but there are a number of areas where a user can see the problems (see image below). The recommended **Pictometry AccuPLUS® Imagery** uses a process to seamlessly tie the aerial photograph segments into a single view resulting in a high resolution aerial map of the city. This results in unmatched precision, useful for such exacting purposes as tax map generation, street centre lines, collection of valves, sidewalks, and hydrants. Many of the users of the Pictometry imagery in CGIS mapping applications are reporting that it is allowing them to reduce the number of preliminary site inspections. It is anticipated that higher resolution imagery may lead to a greater reduction in trips by municipal employees for preliminary inspections, which will generate a positive greenhouse gas outcome.



OPTIONS TO THE RECOMMENDATION

If approval is not granted to spend the surplus funds from the reserve, the addition of the higher accuracy imagery or the capturing of the building footprint file from the image will not be funded. The addition of the 175 square kilometers into the flight program will still proceed as it is being funded through a separate contribution from the Infrastructure Services and Community Services Departments.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The existing contract is to spend \$54,815 (one-half in 2013 and one-half in 2014) to capture the original 259 sectors funded by Digital Data Reserve. An additional expenditure of \$29,522 for higher resolution imagery and \$22,500 for building footprints will be added to the contract and will be funded by the Digital Data Reserve from an existing surplus. There will also be a one-time contribution of \$33,000 from Infrastructure Services and Community Services Future Growth Collaborative to capture the future growth areas surrounding the City of Saskatoon.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

None required.

COMMUNICATION PLAN

None required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No further follow-up is required.

ENVIRONMENTAL IMPLICATIONS

The recommendations are associated with an increased consumption of aviation fuel associated with an increase in the flight area surveyed. This will result in an increase in GHG emissions relative to the original scope of the project. However, the incremental increase in fuel consumption will be mitigated by the benefits of the information obtained from the proposed flight coverage area, including emergency vehicle route efficiencies and reductions in 'ground' trips associated with obtaining field information. The overall impact on GHG emissions has not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section E – INFRASTRUCTURE SERVICES

**E1) Enquiry – Councillor A. Iwanchuk (June 18, 2012)
Traffic Concerns
Fairmont Drive Exit onto 22nd Street
(File No. CK 6320-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

This report is to provide information in response to an enquiry from Councillor Iwanchuk regarding improvements that will be made to the Fairmont Drive exit onto 22nd Street.

REPORT HIGHLIGHTS

1. In the fall of 2012, concrete barriers were installed on Fairmont Drive to narrow the approach to a single lane, and a sign was installed advising motorists that the approach is single lane only.
2. In the spring of 2013, additional concrete barriers on 22nd Street will be installed to prevent drivers from cutting across three lanes of traffic to access Confederation Drive northbound.
3. Existing overhead and ground-mounted signs in the area will be modified and overlaid to convey a clear message pertaining to ramp access and route destinations.
3. Right-of-way assignment will be re-evaluated after the installation of concrete barriers on 22nd Street and the opening of the Circle Drive South Bridge.

STRATEGIC GOALS

The safety measures outlined in this report support the City of Saskatoon Strategic Goal, Moving Around, as they will facilitate a safer and more efficient flow of traffic in the area.

BACKGROUND

The following enquiry was made by Councillor A. Iwanchuk at the meeting of City Council held on June 18, 2012:

“I request the Administration report back on improvements that will be made to the Fairmont Drive exit onto 22nd Street.

Specific concerns that I would like addressed are:

1. The exit is meant to be one lane but is frequently used as two-lanes with the drivers on the west of the lane cutting lanes to access Confederation Drive.
2. The feasibility of installing merger signs on 22nd Street so that vehicles in the right lane would merge one by one with the vehicles using the Fairmont Drive exit.”

REPORT

The Administration has developed measures designed to deter motorists who use the Fairmont Drive ramp to access 22nd Street from filing in two lanes while waiting for gaps in traffic, as shown in Attachment 1. The ramp is intended to operate as a single lane only, and this undesirable practice raises safety concerns, as drivers in the inside lane have limited visibility of the oncoming traffic. Furthermore, drivers attempting to access Confederation Drive cut across three lanes of traffic on 22nd Street over a short distance.

The first phase of the plan was implemented in the fall of 2012. Concrete barriers were installed on Fairmont Drive to narrow the approach to a single lane and a sign was installed advising motorists that the approach is single lane only. This measure has reduced the occurrences of dual right turns considerably.

The second phase will be implemented in the spring of 2013, and will include the installation of additional concrete barriers on 22nd Street to prevent drivers from cutting across three lanes of traffic to access Confederation Drive northbound. Motorists wishing to access Confederation Drive northbound from Fairmont Drive will be required to divert to Diefenbaker Drive to access 22nd Street. In addition, the existing overhead and ground-mounted signs in the area will be modified and overlaid to convey a clear

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message pertaining to ramp access and route destinations. The guide sign improvements are also required due to the opening of the Circle Drive South Bridge.

It is not recommended that the current “Yield” control on Fairmont Drive be changed to a “Merge” due to the potential for undue delays to traffic in the curb lane on 22nd Street, especially in light of the upcoming opening of the Circle Drive South connection. This lane is expected to be heavily used since it will provide not only access to Circle Drive but the Circle Drive South Bridge as well. Right-of-way assignment will be re-evaluated after the installation of concrete barriers on 22nd Street and the opening of the Circle Drive South Bridge.

FINANCIAL IMPLICATIONS

The estimated cost for installation of the concrete barriers on 22nd Street is \$18,000, which will be funded from Capital Project 2421 – Minor Intersection Improvements. The estimated costs associated with the guide sign modifications is \$10,000, which will be funded from Capital Project 993 – Circle Drive South. There is sufficient funding in both capital projects.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
<u>\$28,000</u>	---	\$28,000	---	---	---

COMMUNICATION PLAN

Adequate signage will be installed to ensure motorists are aware of the geometric changes to the intersection. A message board will also be in place for the first few weeks upon initial placement of the barriers to provide greater awareness.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow up report.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 22nd St. W & Fairmont Dr. Ramp – Proposed Barrier Installation.

**E2) Post Budget Increase
Capital Project 2132
New Police Headquarters Facility
(Files CK. 1750-1, CK. 600-5, IS. 6001-13 and CC. 6050-8)**

- RECOMMENDATION:**
- 1) that an increase to the fees contained within the Owner's Consultant Agreement with Rebanks Pepper Littlewood Architects Inc., for the new Police Headquarters facility, in the amount of \$600,000, for a total cost of \$4,100,000 (excluding G.S.T.), be approved; and
 - 2) that the City Solicitor be instructed to prepare the update to the Consulting Services Agreement as required, for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to request approval of an increase to the fees for the Owner's Consultant that is administering the design build contract for the new Police Headquarters facility.

REPORT HIGHLIGHTS

1. On April, 2010, City Council approved a recommendation that Rebanks Pepper Littlewood Architects Inc. (RPL) be retained to provide the design-build documentation in the role of the Owner's Consultant Services for the new Saskatoon Police Headquarters development, for a fee for service estimated cost of \$1,868,395 (excluding GST and PST, and travel expenses).
2. On March 26, 2012, City Council adopted a recommendation to increase the fees contained within the Owner's Consultant Agreement with Rebanks Pepper Littlewood Architects Inc., by \$1,631,605, to a total estimated cost of \$3,500,000 (excluding G.S.T.).

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3. Consulting costs are higher than previous estimates due to the higher level of consulting service that has been required, particularly engineering consulting services used for design reviews.

STRATEGIC GOALS

The recommendations in this report support the following City of Saskatoon Strategic Goals:

- Quality of Life, as the new Police Station will provide the Saskatoon Police Service with a facility to reduce and prevent crime and provide protective services.
- Sustainable Growth, as the new Police Station is an infill development within the city centre that follows design guidelines that fit into the existing neighborhood.
- Continuous Improvement, as the new Police Station design is mindful of health and safety, customer service, staff training and a functional and efficient layout.

BACKGROUND

In April, 2010, City Council approved a recommendation that Rebanks Pepper Littlewood Architects Inc. (RPL) be retained to provide the design-build documentation in the role of the Owner's Consultant Services for the new Saskatoon Police Headquarters development, for a fee for service estimated cost of \$1,868,395 (excluding G.S.T., P.S.T., and travel expenses).

At its meeting held on June 13, 2011, during Matters Requiring Public Notice, City Council approved a recommendation that the Administration be authorized to borrow an additional \$31,100,000 (up to \$122,100,000) to finance the new Police Headquarters facility (Capital Project 2132), approved in previous capital budgets and capital plans, with a debt repayment term of 30 years.

On March 26, 2012, City Council approved an increase to the fees contained within the Owner's Consultant Agreement with Rebanks Pepper Littlewood Architects Inc., of \$1,631,605, to a total estimated cost of \$3,500,000 (excluding G.S.T.). The increase was required due to the following factors:

- an increase in project scope and construction value (approximately 70-75% based on building size, addition of parking structure and construction value);
- increased time frame for pre-contract services and design-build compliance services (approximately 38 to 48 months); and

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- an increased level of detail and effort for design review and project management during the compliance stage to date.

REPORT

As the Owner's Consultant for the new Police Headquarters facility, Rebanks Pepper Littlewood Architects Inc. assisted the Administration in setting up the documentation and processes for the design build proposals. Rebanks Pepper Littlewood Architects Inc. are now providing contract administration, design review and quality assurance services, and will be providing services during the warranty period.

The consulting services provided include sub-consultants in the fields of engineering and project management. Consulting costs are based on actual time and expenses. As the project has progressed, it has been found that a higher level of consulting service has been required compared to previous estimates, particularly engineering consulting services used for design reviews.

The consulting cost estimate has now been updated and an increase in consulting fees in the amount of \$600,000 is being recommended in order to maintain the level of consulting service required for the project. The fee increase details are as follows:

\$416,000	Fees for mechanical, electrical, structural and civil engineering and LEED consulting.
\$2,500	Expenses for engineering and LEED consulting.
\$50,000	Fees for architectural consulting.
\$5,000	Expenses for architectural consulting.
\$7,500	Expenses for security and information technology consulting.
\$119,000	Contingency for engineering, architectural and project management consulting fees and expenses.

(Expenses are mainly for travel).

OPTIONS TO THE RECOMMENDATION

There are no options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The increase in consulting fees in the amount of \$600,000 can be accommodated within the funds already allocated and approved for Capital Project 2132 – Police – New Headquarters Facility.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$122,100,000			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public consultation is not required.

COMMUNICATION PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review was conducted as part of the design process.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A follow-up report is not required. Construction is expected to be completed by late 2013.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

**F1) Saskatoon Light & Power
Electricity Meter Purchase - Sole Source
(File No. CK. 1000-2)**

- RECOMMENDATION:**
- 1) that the quotation submitted by Elster Canada Inc. for the supply of 8,180 electricity meters for the total estimated cost of \$968,299.37 (including GST and PST) be accepted; and
 - 2) that Purchasing Services issue the appropriate Purchase Order.

ADOPTED.

TOPIC AND PURPOSE

City Council approval is required as this is a sole source purchase over \$75,000 (Council Policy C02-030).

REPORT HIGHLIGHTS

Purchasing meters through a sole source contract will ensure standardization of meters continues and operations are streamlined.

STRATEGIC GOALS

This report supports the Strategic Goal of Asset and Financial Sustainability to increase revenue sources and reduce reliance on residential property taxes. It also supports the Goal of Continuous Improvement to increase productivity by being more efficient in the way we do business.

BACKGROUND

The purchase of these meters is a continuation of the ongoing replacement of Saskatoon Light & Power's (SL&P) electro-mechanical meters. The old meters often fail accuracy-testing requirements as mandated by Measurement Canada. The new electronic meters are more robust and accurate and provide value-added information and capabilities to the utility. Approximately one-third of SL&P's current meter population are Elster Canada Inc. electronic meters.

Existing electro-mechanical meters typically slow down over time resulting in reduced revenue for the City and increased difficulties in meeting Measurement Canada accuracy requirements.

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REPORT

SL&P requires the purchase of electricity meters for residential and commercial customers as part of its annual meter replacement program. This item is included in the approved 2013 Capital Budget Project 0724. SL&P has made sole source purchases of Elster Canada Inc. electricity meters since 2008. The reason for sole sourcing this purchase from Elster Canada Inc. is to continue with meters that are compatible with the Elster Energy Axis communication network, leveraging our existing electronic meter deployment and investment. Standardizing on meters from a single manufacturer will assist with troubleshooting and support for any issues experienced in the future. Elster Canada Inc. continues to hold a significant share of the electric utility marketplace proving its capability as a long-term meter supplier. To date, both the performance and pricing of Elster Canada Inc. electricity meters have met expectations. The meters can be integrated into an Advanced Metering Infrastructure (AMI) system in the future should the City choose to implement such a system.

OPTIONS TO THE RECOMMENDATION

Saskatoon Light & Power has selected Elster Metering electronic meters as our Utility standard and as a result, no other options were considered. Alternatively, a public tender could be issued for this purchase. This option is not being recommended by the Administration.

POLICY IMPLICATIONS

There are no policy implications with this purchase.

FINANCIAL IMPLICATIONS

There are adequate funds in the approved 2013 Capital Project #0724 for the purchase of these meters. The prices quoted are within budget estimates as shown on the following table:

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$968,299.37		\$968,299.37			

Elster Meters	\$ 880,272.15
G.S.T. (5%)	44,013.61
P.S.T. (5%)	<u>44,013.61</u>
Total Cost to the City	\$ 968,299.37
Less G.S.T. Rebate	<u>44,013.61</u>
Net Cost to the City	\$ 924,285.76

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement in this project.

COMMUNICATION PLAN

Individual customers receive notification letters prior to the exchange of their meter.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

These meters are part of the Utility's annual meter replacement program and are scheduled to be installed by the end of 2013.

A report on Advanced Metering Infrastructure (AMI) is anticipated by May 31, 2013.

ENVIRONMENTAL IMPLICATIONS

Replacing existing meters with new ones will have resource consumption and GHG emissions implications associated with the travel to customer locations. However, implementation of the AMI System in the future would result in significant annual GHG emissions reductions associated with the ability to retrieve and verify electricity data wirelessly and in real-time, eliminating the requirement of fleet vehicles to gather quarterly electricity usage data from customers' residences, businesses, etc. The overall impact on GHG emissions is unknown at this time and will be included in future reports, where applicable.

PRIVACY IMPACT

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

REPORT NO. 5-2013 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor R. Donauer, Chair
Councillor C. Clark
Councillor T. Davies
Councillor M. Loewen
Councillor P. Lorje

**1. Special Events Policy No. C03-007
Request for Funding – Subaru Western Triathlon Series – Saskatoon
International Triathlon
(File No. CK. 1870-15)**

- RECOMMEDATION:**
- 1) that funding in the total amount of \$70,000 be allocated under the Sports Event category to the Subaru Triathlon Series – Saskatoon International Triathlon, as this event meets eligibility requirements as outlined in Special Events Policy No. C03-007;
 - 2) that the first instalment of \$30,000 be released to the organizing committee on April 15, 2013; and
 - 3) that the final instalment of \$40,000 be released upon submission of a post-event evaluation report, including audited financial statements, as outlined in the policy.

Attached is a report of the General Manager, Community Services Department dated March 14, 2013, requesting approval for a Special Event grant for the Subaru Triathlon Series – Saskatoon International Triathlon to be held in Saskatoon on June 29 to 30, 2013.

Your Committee has reviewed the report with the Administration and representatives of the Saskatchewan Triathlon Association and Saskatoon International Triathlon. Your Committee supports the request for funding, as set out in the above recommendations.

The City Clerk distributed copies of a letter from Carmen Bell, Race Director, Subaru Saskatoon Triathlon, Subaru Western Triathlon Series, advising that she will be present in the gallery to answer questions.

IT WAS RESOLVED: *that the recommendation of the Planning and Operations Committee be adopted.*

- 2. Enquiry – Councillor T. Paulsen (April 20, 2012)
Fitness Classes – River Landing and/or Kinsmen Park
And
Enquiry – Councillor T. Paulsen (September 17, 2012)
Free Fitness Classes – Neighbourhood Parks
(File No. CK. 5500-1)**
-

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated March 13, 2013, providing an update on the formal strategy to offer outdoor fitness classes or activities during the summer of 2013.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council as information.

- 3. Year-End Report – Youth Program, Aboriginal Youth Program,
and Summer Playground Program – Community Development Branch – 2012
(File No. CK. 430-34)**
-

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated March 14, 2013, providing a summary of the work undertaken in 2012 by the Community Development Branch in youth and Aboriginal youth programming, as well as the Summer Playground and Paddling Pool Program. The report also provides an overview of some of the operational adjustments planned for the 2013 Summer Playground and Paddling Pool Program.

Your Committee has reviewed the report with the Administration and is forwarding the report to City Council for information.

- 4. Business License Program – Business Profile – Annual Report – 2012
(File No. CK. 430-76)**
-

RECOMMENDATION: that the information be received.

ADOPTED.

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Attached is a report of the General Manager, Community Services Department dated March 11, 2013, providing the Planning and Development Branch's Business License Program annual report for 2012. The Business Profile – Annual Report 2012 is attached and provides a summary and analysis of business activity for the City of Saskatoon.

Your Committee is forwarding the above report to City Council for information.

REPORT NO. 5-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. 2013 Goals and Objectives
Saskatoon Environmental Advisory Committee
(File No. CK. 175-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the Saskatoon Environmental Advisory Committee (SEAC) dated February 14, 2013, setting out SEAC's goals and objectives for 2013. Your Committee supports the continued monitoring of the general issues identified and is forwarding the report to City Council for its information.

**2. 2012 Annual Weed Inspection Report
(File No. CK. 4200-2)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has reviewed and supports the attached report of the General Manager, Infrastructure Services Department dated February 25, 2013, providing the 2012 annual report on the status of weed infestations within the City of Saskatoon, as governed by *The Weed Control Act (2010)*.

**3. 2013 Assistance to Community Groups – Cash Grants
Environmental Component
(File No. CK. 1871-10)**

RECOMMENDATION: that the following allocations under the Environmental Component of the Assistance to Community Groups – Cash Grants program, be approved:

- Saskatchewan Eco Network \$2,500;
- Saskatoon Cycles Inc. \$1,250; and
- Saskatchewan Environmental Society \$1,250.

ADOPTED.

Attached is a report of the General Manager, Utility Services Department, dated March 5, 2013, forwarding recommendations regarding cash grants under the Environmental component of the 2013 Assistance to Community Groups, Cash Grants Program. A summary of the 2012 funded projects is also contained within this report.

Your Committee has reviewed the report with the Administration and supports the recommended allocations.

**4. 2012 Traffic Control, Parking Restrictions, Parking Prohibitions Signage
(File No. CK. 6250-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has reviewed the attached report of the General Manager, Infrastructure Services Department dated February 13, 2013 providing information regarding 2012 signage installation and submits it as information.

**5. Parking Meter Hooding
(File No. CK. 6120-3 x 6120-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

City Council, at its meeting held on August 18, 2010, considered a report regarding changes to parking meter hooding, including the implementation of 11-hour and 24-hour

hoods and the associated fees and discounts, as well as special event hooding fees and administration fees. Council adopted the recommendations, which also included the Administration reporting further on discussions with TCU Place regarding hooding of meters on Auditorium Avenue and that the matter be reviewed after one year to evaluate the changes and the rates.

Your Committee has reviewed the attached report of the General Manager, Infrastructure Services Department dated February 25, 2013 providing an update on the impact of changes to parking meter hooding and subsequent fees, which were implemented January 1, 2011 and submits the information.

**6. Comprehensive Replacement Strategy – Bus Shelters
Request for Proposal – Saskatoon Transit Bus Shelter and Bench Advertising
(File No. CK. 7311-4)**

RECOMMENDATION: that the Administration issue the Request for Proposals for the installation and maintenance of bus shelter and benches, including advertising privileges, for a 10-year term.

Attached is a report of the General Manager, Utility Services Department dated March 6, 2013 providing information for an installation and replacement strategy for bus shelters and proposing to issue a Request for Proposal for the Saskatoon Transit Bus Shelter and Bench Advertising.

Your Committee has reviewed the report with the Administration and puts forward the above-noted recommendation. A copy of the Request For Proposal is available for viewing in the City Clerk's Office and on the City's website at www.saskatoon.ca as part of the Council agenda.

IT WAS RESOLVED: that the Administration issue the Request for Proposals for the installation and maintenance of bus shelter and benches, including advertising privileges and a requirement for garbage/recycling receptacles, for a 10-year term.

REPORT NO. 2-2013 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor A. Iwanchuk
Councillor Z. Jeffries

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**1. Audit Report – TCU Place Payroll System
(File No. CK. 1600-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

In accordance with the process that was developed for release of summary reports for in-camera audits, these are released once the Audit Committee and the Executive Committee have completed their review of the audit report.

Attached is a one-page summary of the Audit – TCU Place Payroll System, which is provided for public release following the Committee reviews.

All audit reports that have been reviewed by City Council, including the summary reports, are available for viewing on the City's website under "A" for Audit Reports.

**2. 2013-2014 Internal Audit Plan (Revised)
(File No. CK. 1600-3)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a revised Audit Plan for 2013-2014, as provided by the Internal Auditor, Garman, Weimer & Associates Ltd.

The 2012-2014 Corporate Audit Plan was received by City Council at its meeting held on December 10, 2012. The Internal Auditor has advised that the Animal Licensing System, will not be ready for audit until late fall of 2013. In addition, the Infrastructure Services Department has requested that an audit of Woodlawn Cemetery be added to the Corporate Audit Plan for the current year.

As a result of these circumstances, the Corporate Audit Plan has been revised, as highlighted on the attachment. Your Committee has approved this revised Corporate Audit Plan.

REPORT NO. 3-2013 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor D. Hill
Councillor R. Donauer
Councillor T. Davies
Councillor Z. Jeffries

**1. Proposed Changes to Residential Lot Sales – General Policy
(File No. CK. 4110-36)**

- RECOMMENDATION:**
- 1) that the current lot allocation process be used in all future lot draws, as outlined in the attached report;
 - 2) that the lot allocation ratio for builders and individuals in lot draws be changed to 90/10;
 - 3) that additional criterion identified in Attachment 1 of the report be added for Eligible Contractors to remain in good standing with the Land Branch; and
 - 4) that additional criterion identified in Attachment 2 be applied to Probationary Contractors for them to become eligible to purchase lots from the Land Branch.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See page No. 63.

**2. Evergreen Multi-Family Site
Request for Proposals – Proponent Selection
103 Pohorecky Crescent
(File No. CK. 4215-1)**

RECOMMENDATION: that the information be received.

IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See page No. 64.

3. Request to Sell City-Owned Property
Phase 6 – Evergreen Neighbourhood
(File No. CK. 4215-1 x 4110-41)

RECOMMENDATION:

- 1) that the Land Bank Manager be authorized to sell 118 lots (111 lots on Kloppenburg Crescent, Court, Bend, and Evergreen Boulevard; and 7 lots on Mahabir Court) with legal description of Registered Plan Number 102107562; Block 640, Lots 1 to 34; Block 641, Lots 1 to 14; Block 642, Lots 1 to 14, Block 643, Lots 1 to 24; Block 644, Lots 3 to 27; Plan Number 102077894, Block 629, Lots 1 to 7, in the Evergreen Neighbourhood;
- 2) that any of the lots which are not sold through the lot-draw process be placed for sale over-the-counter on a first-come, first-served basis;
- 3) that the Land Bank Manager be authorized to sell Registered Plan Number 102107562, Block 644, Lots 1 and 2, to the highest bidder through a tender process for the intended use of developing Type 2 Residential Care Homes, Child Care Centres or Pre-Schools, with tender conditions and reserve bid prices as outlined in the attached report, plus applicable taxes;
- 4) that the City Solicitor be requested to prepare the Agreement for Sale and that His Worship the Mayor and the City Clerk be authorized to execute the Agreements under the Corporate Seal;
- 5) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-School lots which are not sold through the public tender process be placed for sale over-the-counter on a first-come, first-served basis, for the same intended purpose, for a period of one year with conditions specified in the Agreement for Sale; and

- 6) that any of the pre-designated Type 2 Residential Care Home, Child Care Centre or Pre-school lots remaining in inventory after a period of one year, be made available for sale over-the-counter on a first-come, first-served basis for one of the permitted uses within the R1A Zoning District.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated February 27, 2013 regarding the proposed re-pricing and sale of 118 lots in the Evergreen Neighbourhood. Pricing and development controls for these lots were previously adopted by City Council on April 16, 2012 and September 4, 2012. Due to servicing constraints, these lots were held back from the lot draw held in late 2012. The proposed re-pricing of these lots is to accommodate the 2013 servicing rates.

Your Committee has reviewed this report with the Administration, and supports the re-pricing and sale of these lots, as outlined in the report. The Committee also wishes to acknowledge that it supports the Environmental Incentives listed on Attachment 5.

**4. Request to Sell City-Owned Property
And
Approval of Environmental Initiatives
Kensington Neighbourhood
(File No. CK. 4215-1x 4110-44)**

- RECOMMENDATION:**
- 1) that the Land Bank Manager be authorized to sell 106 lots (Lots 1 to 26, Block 100, Plan No. 102108451; Lots 1 to 29, Block 101, Plan No. 102108451; Lots 1 to 15, Block 102, Plan No. 102108451; Lots 1 to 30 and Lots 71 to 76, Block 103, Plan No. 102108451; on 33rd Street West and Steeves Avenue) in the Kensington Neighbourhood through a lot-draw process;
 - 2) that lots which are not sold through the lot-draw process be placed for sale over-the-counter on a first-come, first-served basis;
 - 3) that the Land Bank Manager be authorized to administer development controls for the 106 lots; and

- 4) that City Council approve environmental incentives for 106 lots in the Kensington neighbourhood.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated February 26, 2013, regarding the proposed sale of 106 lots in the Kensington Neighbourhood through a lot-draw process.

Your Committee has reviewed this report with the Administration, and determined that there are environmental incentives for the 106 lots and supports this aspect of the development, as outlined on Attachment No. 5 to the report.

REPORT NO. 7-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

Solicitor Warwick excused herself from discussion of the Executive Committee Report and left the Council Chamber.

**1. Saskatoon Accessibility Advisory Committee
(File No. CK. 430-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has reviewed and submits the attached 2012 Annual Report of the Saskatoon Accessibility Advisory Committee to City Council for its information.

**2. Saskatchewan Place Association Inc. Bylaw No. 1 and
Saskatchewan Place Association Inc. (SPAI) Articles of Incorporation
(File No. CK. 0175-31)**

RECOMMENDATION: that His Worship the Mayor, as the City's representative at the Saskatchewan Place Association Inc. (SPAI) Annual General Meeting, or his nominee, be directed to vote the City's position to support the following resolutions:

- 1) to repeal clause 7(a)ii of the Articles of Incorporation authorizing SPAI to manage the Titan Building;
- 2) to add the following text after clause 7(b) of the Articles of Incorporation to allow for the borrowing of funds from the City of Saskatoon:

“(c) Notwithstanding clause 7(b) the Corporation may:

- (i) borrow money upon the credit of the Corporation from The City of Saskatoon;
 - (ii) issue, reissue, sell or pledge debt obligations of the Corporation in favor of The City of Saskatoon;
 - (iii) mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the Corporation, owned or subsequently acquired, to resecure any debt obligation of the Corporation in favor of The City of Saskatoon.”; and
- 3) to update SPAI Bylaw No. 1 by repealing current Bylaw No. 1 and replacing it with Bylaw No. 1 attached hereto (Attachment A).

ADOPTED.

Your Committee has reviewed proposed amendments to the Articles of Incorporation and Bylaw No. 1 for Saskatchewan Place Association Inc. (SPAI), as presented by the Governance Committee Chair and Board Vice Chair, SPAI, and supports the recommendations outlined above.

The amendments to the Articles of Incorporation are to repeal an obsolete clause authorizing SPAI to manage the Titan Building, and to add a clause allowing SPAI to borrow funds from the City of Saskatoon. SPAI Bylaw No. 1 is also being repealed and

replaced with a new Bylaw No. 1 (Attachment A). The new Bylaw removes outdated sections and follows a template Bylaw for all City-owned corporations.

**3. TCU Place Sponsorship – Building Naming Rights
(File No. CK. 620-3)**

- RECOMMENDATION:**
- 1) that the Naming and Promotional Benefits Agreement (Attachment A) between the City of Saskatoon , The Centennial Auditorium & Convention Centre Corporation, and TCU Financial Group Credit Union, be approved; and
 - 2) that the Mayor and City Clerk be authorized to execute the Agreement under the Corporate Seal.

ADOPTED.

Your Committee has considered the following report of the Chief Executive Officer, TCU Place with respect to the above:

“STRATEGIC GOAL(S)”

The pursuit of private and not-for profit sector sponsorship is an approach that ties the strengths of all sectors together and provides an opportunity to capitalize the infrastructure needed to meet the needs of a growing community. Sponsorship support will ensure the facility can offer a full and varied program for life skills, art, culture, recreation, and wellness enhancing accessibility and convenience for the public.

TCU Place is located in the heart of downtown Saskatoon, generating excitement and is highly valued by the residents of Saskatoon. TCU Place as a facility provides a significant opportunity for a company to enhance their public image and gain favourable publicity by making a financial commitment to a community venue that is highly valued by a significant number of Saskatoon residents. Enhancing the revenue base and infrastructure at this location provides a much-needed facility for arts, culture, special events and conferences. This facility will not only serve the City of Saskatoon but also provides a connecting relationship to the future development of the downtown core.

The agreement that may be established will ensure the City’s assets and interests are safeguarded and that access and fairness results in benefits for both the City and the community. This sponsorship arrangement supports the goals, objectives, policies and bylaws of the City of Saskatoon and is compatible with, complementary to, and reflects the City’s values and mandate. It is important to note that through

consultation with City of Saskatoon Solicitor's, TCU Place Board is able to override the Organization's purchasing/tendering policy due to the explicit renewal terms in the existing contract. The City's profile and responsibility as owner/operator of the facility will be ensured through this agreement.

BACKGROUND

Dating back to June 2004, management recommended to the Board and subsequently the Executive Committee of City Council that they approve either a name change or the sale of the naming rights to the then Centennial Auditorium. Following Board and Executive Committee approval, Performance Sponsorship Group Inc. was commissioned to search for interested parties. After a ten month search, the TCU Financial Group offered a 10 year \$1.1M payment. This amount was paid at execution of the contract and is set to expire on April 30th 2016. The naming rights proposal was formally approved by Executive Committee and City Council in 2006.

As part of renewal terms of the existing agreement, TCU Financial Group has approached the management of TCU Place with the intention of extending the current naming rights agreement a further 10 years through to 2026. The value of this new 10 year proposal would be \$2.1M. TCU Place Board recently met to debate the new proposal including the parameters for renewal, tendering policies and the potential implication of commissions to Performance Sponsorship Group – the organization who sold the current agreement. It should also be noted that this particular sponsorship opportunity forms part of a wider sponsorship strategy TCU Place management is currently undertaking.

REPORT

TCU Place Administration received a proposal from TCU Financial Group regarding its sponsorship support the previous Centennial Auditorium. This proposal for the naming rights sponsorship of the Centennial Auditorium will generate revenues of \$2.1M for a ten-year term beginning in 2016 and will be payable upon execution of the agreement. This sum includes \$270K in additional payments for the final 3 years of the existing contract, increasing the annual installments from \$110K to \$200K.

TCU Financial Group is a non public, member owned financial institution, which employs just over 100 staff and serves the entire province of Saskatchewan. The organization provides financial and banking services with expertise ranging from daily banking to sophisticated credit facilities. TCU Financial Group formally Teachers Credit Union has been active in Saskatchewan banking for many years.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation

POLICY IMPLICATIONS

Sponsorship Policy No C09-028 requires City Council approval for all sponsorship arrangements that are of a sensitive nature or with a total value in excess of \$100,000 and all title sponsorship arrangements. The process outlined in City of Saskatoon Policy C09-088 (Naming of Civic Property and Development Areas) shall also be adhered to for title sponsorship.

FINANCIAL IMPLICATIONS

The sponsorship funds provided by TCU Financial Group will provide a source of revenue to offset the operating costs of TCU Place.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There are no public and /or stakeholder involvement implications.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There is no privacy impact.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There are no safety/crime prevention implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.”

Solicitor Warwick re-entered the meeting.

His Worship the Mayor assumed the Chair.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

ADMINISTRATIVE REPORT NO. 6-2013 – CONTINUED

**B1) Municipal Tax Ratio Policy
(Files CK. 1920-1; CS. 1625-1 and CS. 1920-1)**

RECOMMENDATION: that the commercial to residential tax ratio be lowered from 1.75 to 1.43, over a period of eight years (to be completed by 2020), based on the current income tax differential between businesses and individuals.

TOPIC AND PURPOSE

The purpose of this report is to seek approval from City Council on the desired commercial to residential tax ratio.

REPORT HIGHLIGHTS

1. In 1998, City Council approved a reduction of the commercial to residential tax ratio from 2.41 to 1.75 over a ten-year period. Implementation of this shift started in 2001.
2. The Chamber of Commerce has proposed a further reduction in the ratio to 1.43 to be phased in over 16 years.
3. City Council has a number of different options to consider:
 - retain the status quo (Effective Tax Ratio of 1.75);
 - adopt a Revenue Neutral Tax Policy; or
 - adopt a 1.43 Tax Ratio over a different period.

STRATEGIC GOAL(S)

One of the ten-year strategies for the Strategic Goal of Economic Diversity and Prosperity is ensuring Saskatoon has a competitive tax regime with solid, clear and reasonable public policies. The discussion pertaining to the ratio between residential and commercial property taxes relates to competitive rates for both residential and commercial property taxes.

BACKGROUND

City Council, at its special budget-review meeting held on December 6, 2011, heard a presentation by Mr. Kent Smith-Windsor, Executive Director of The Greater Saskatoon Chamber of Commerce (see Attachment 1). Mr. Smith-Windsor addressed City Council regarding the expected benefits to Saskatoon and its residential property taxpayers which would be derived from implementing the Canada West Foundation's finding on Competitive Municipal Property Tax Policy. City Council resolved that the presentation be referred to the Administration to report to the Executive Committee.

On December 10, 2012, City Council considered a letter from Mr. Smith-Windsor dated December 4, 2012, regarding property tax. At that meeting, Mr. Smith-Windsor addressed City Council regarding a document entitled "City of Saskatoon Property Tax Policy Submission" submitted by The Chamber (see Attachment 2). City Council passed a motion that the matter be referred to the Administration to include in the Administration's forthcoming report on competitive municipal property tax policy.

Historical - Commercial to Residential Tax Ratio Reduction from 2.41 to 1.75

City Council at its June 15, 1998 meeting adopted a plan to reduce the property tax differential between residential and commercial effective tax rates (ETR). The resolution was the result of a recommendation put forth by a Local Tax Review Committee. The recommended effective tax rate was based on the benefit businesses receive from the deductibility of property taxes in the determination of income for income tax purposes. At the time of the report, the equitable effective tax ratio between commercial and residential was 1.75.

In 2001, the City implemented a 10-year plan that reduced the ratio of commercial to residential tax rates from 2.41 to 1.75. At the same time, and over the same duration, multi-residential rates were lowered to equal the residential rates. Over the 10-year period, there was a shift of \$8.7M to the residential property class from the commercial (\$4.7M) and multi-residential (\$4.0M) classes. This resulted in an average residential municipal effective tax rate increase of approximately 1.4% per year (or about \$10 - \$14 annual increase for the average residential property).

The shifting process was completed by 2010 and has since been maintained on the municipal (City and Library) portion of the taxes only. Until 2009, municipalities had the ability to determine the total ETR for each class of property (i.e. by applying mill-rate factors to all taxing authorities). In 2009, the Province implemented a province-wide mill-rate for education taxes and changed the legislation such that municipalities could no longer apply mill-rate factors to the education taxes. The education ETR ratio in 2012 was 2.21. When all taxes are considered, the total 2012 ETR ratio for Saskatoon was 1.95.

Chamber of Commerce Proposed Reduction from 1.75 to 1.43

The 2012 paper submitted by The Chamber of Commerce, and the prior presentation based on the Canada West Foundation report, both advocate an effective tax rate differential of 1.43 between the commercial and residential properties based on the current income tax rates. The Chamber of Commerce has proposed that a reduction in the ratio to 1.43 be phased in over 16 years.

The Administration recently met with Mr. Smith-Windsor of The Chamber and with Mr. Jack Vicq, who co-authored the Canada West Foundation report. Mr. Vicq stated that any tax differential between commercial and residential is inequitable in that commercial properties are subsidizing residential properties. Both Mr. Vicq and Mr. Smith-Windsor recognize that other municipalities have a tax differential and a shift from the current 1.75 ratio to having no differential may be unrealistic at this time.

Mr. Smith-Windsor stated that Saskatoon's leadership in tax policy is recognized and often followed by others. Mr. Smith-Windsor also made the following points:

- lowering the non-residential property taxes will, in the longer run, induce incremental non-residential growth on a per capita basis, which will reduce residential property taxes in the longer run;
- industrial and manufacturing businesses are more sensitive to property tax rates than retail; and
- a lower property tax rate is important for existing businesses considering expansion. These expansions rarely qualify for abatements locally, but can qualify for abatements or incentives in alternate jurisdictions.

REPORT

Impact of 2013 Reassessment

The 2013 reassessment saw the average commercial assessment increase more than average residential assessment increase (92% vs. 83%). At the beginning of every reassessment, administration calculates the revenue neutral mill rate for each property class as the starting point. (i.e. when all assessments increase, there is a corresponding decrease in the mill rates to ensure the same dollars are generated for each property class). Once revenue neutral is determined, tax policy decisions and budgetary adjustments are applied to the new (reduced) 'mill rates'. For 2013, the revenue neutral ratio between commercial and residential is approximately 1.66. Moving from the 'revenue neutral' ratio of 1.66 to the current tax policy of 1.75 requires a shifting of taxes (\$1.7M) from residential properties to non-residential properties. The impact of this shift on an average residential property is shown in the table below.

Impact on average residential property

Municipal	1.66 Ratio*	1.75 Ratio**
ETR Change (from 2012)	0%	-1.5%
\$ Change (from 2012)	\$0	- \$23

*1.66 is revenue neutral commercial to residential ratio due to reassessment.

**1.75 is current tax policy - decrease based on moving away from revenue neutral

Research

Through analysis and research, Administration cannot definitively confirm or refute the statement from Mr. Smith-Windsor that lowering the non-residential ETR will lower residential property taxes. There are many studies available that provide the ability to compare taxation rates between jurisdictions. The results of these studies vary depending upon the data collected. All of the studies have some bias or inherent weakness. One study contradicts the premise that property taxes play a part in the decision to locate or relocate a business.

Saskatoon's Growth

Saskatoon is the hub of the fastest growing metropolitan area (CMA) in the country. There are many possible factors driving this growth ranging from demand for natural resources to property tax differentials and it is difficult, if not impossible, to isolate or prove that Saskatoon's growth is entirely due to one factor or another.

Increased assessment values, when viewed only in a reassessment year, are not entirely an indicator of actual growth. Aggregate assessment values change in a reassessment due to both property inventory growth and value change. Assessments are based on the local market at a single given point in time and are subject to various local economic factors ranging from supply and demand to construction costs. As the table below indicates, since the reduction of the non-residential effective tax rates starting in 2001, the total percentage of non-residential assessment in relation to the total assessment has remained unchanged.

Average Increase in Assessment by Property Class (reassessment years)

Year	Res/Condo increase in assessment	Non-Res increase in assessment	Non Residential as % of total Assessment
2001	1.26	1.25	19%
2005	1.13	1.18	19%
2009	1.35	1.34	19%
2013	1.83	1.92	19%

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The following table shows the change in assessment attributable to growth throughout each 4-year assessment period. Growth is due to the addition of new property and changes to property, including assessment appeal losses. As indicated below, residential and non-residential properties are both growing, but at different rates. Residential inventory has outpaced non-residential, but non-residential property values have increased by a greater amount in 2013 (1.92 vs. 1.83).

Change in Assessment due to Growth

From Jan1	To Dec 31	Res/Condo Growth	Non-Residential Growth
2001	2004	+7%	+5%
2005	2008	+9%	+7%
2009	2012	+13%	+4%

Tax Ratios - Major Prairie Cities

Some of our research revealed that Saskatoon's current total ETR differential of 1.95 (including education taxes), compares favourably with the other four major centres in western Canada. Winnipeg is the lowest of the four with a 2012 ratio of 2.03, Edmonton with 2.46, Calgary with 2.63 and Vancouver with 4.32. The comparable combined ratio (including education) for Regina is not known, but the ratio for the municipal portion of Regina taxes is 1.95 (compared to 1.75 in Saskatoon).

The most objective type of study simply asks, "what is the total property tax per person?" This type of study removes assessment differences between jurisdictions and removes property type differences between jurisdictions. The "2010 Residential Property Taxes and Utility Charges Survey – Edmonton" had, as part of the report, the data to support these measurements. The five major prairie cities were all part of this survey. As per the table below, based on this simple measurement, Saskatoon was the lowest of the five cities when comparing total taxes per capita. Residential property taxes per capita, were similar in the five centres, but non-residential property taxes per capita in Saskatoon were the lowest. What this study does not address is the representative 'mixture' of all of the property types within a jurisdiction. Nor does it evaluate the disposable income per household in each city.

Property Taxes Per Capita (includes Education Tax)

City	Residential and Non-Residential	Residential
Saskatoon	\$1,229	\$847
Regina	\$1,378	\$847
Calgary	\$1,453	\$825
Edmonton	\$1,490	\$839
Winnipeg	\$1,334	\$874

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Administration examined a number of options and has made a recommendation based on the same underlying and defensible principle that was used to determine the current tax policy ratio.

Adopt 1.43 as Municipal Tax Ratio

There is no found data to support non-residential properties paying a premium on their property taxes. The percentages of value (amount of assessment that is taxable for each class of property), introduced by the Province in 1997, created a tax differential between the property classes. Many jurisdictions tax non-residential properties at a higher rate than residential properties. However we could not determine the reasons for this other than the perception that businesses are better able to pay because they can deduct property taxes from income taxes.

The City's previous 10-year shift to the 1.75 ratio was based on the benefit businesses receive from the deductibility of property taxes in the determination of income for income tax purposes. Over time, the income tax differential between individuals and businesses has been reduced to 1.43 (as reported in the Canada West report). Therefore, 1.43 is a supportable new effective tax rate differential for property taxes.

The Chamber has requested that the 1.43 ratio be introduced over a 16-year period. Administration feels four reassessment periods is excessive and is therefore recommending that City Council start at the current revenue neutral ratio of 1.66 and then shift to 1.43 (\$4.8M) over an 8-year period (or 2 assessment periods). The impact on an average residential property would be approximately \$8 per year. The following table illustrates the annual impact on the average residential property of moving to 1.43 over various periods.

Moving to 1.43 starting from 1.66 Ratio (over various time periods)

Municipal	Shift in 1 year	Shift in 4 years	Shift in 8 years	Shift in 16 years
ETR Change (from 2012)	+4.1%	+1.0%	+0.5%	+0.25%
\$ Change (from 2012)	+\$65	+\$16	+\$8	+\$4

Conclusion

City Council has resolved that the City of Saskatoon will be the Business Friendliest City in Canada. One key aspect of achieving this outcome is to have an equitable and competitive non-residential tax policy. Increasing the city's competitiveness not only makes Saskatoon more attractive for new investment, it assists our local business and industry in retaining and growing their markets. It is the Administration's view that implementing the new tax ratio shift, as recommended in this report, is one element that will help to achieve this objective. The Corporation can also not lose sight of the

importance of not imposing an unfair tax burden on the residential tax base, and based upon the magnitude of the shift being proposed, Saskatoon's per capita residential tax rate will remain competitive with other prairie cities.

OPTIONS TO THE RECOMMENDATION

1. Maintain the Current Tax Ratio of 1.75

The current tax ratio policy was adopted in 1998 and was based on the benefit businesses receive from the deductibility of property taxes in the determination of income for income tax purposes. At the time of the report, the equitable effective tax ratio between non-residential and residential was 1.75 based on the then-current income tax rates. Administration is not in favour of this option as this ratio is no longer equitable between non-residential and residential.

2. Revenue Neutral Option

One of the options available is the Revenue Neutral option. This would mean adopting a policy of keeping the tax ratio revenue neutral between property classes every year. Many jurisdictions adhere to revenue neutral as their tax policy, which in the City of Saskatoon, is 1.66 for 2013. The risk in adopting this tax policy is the uncertainty it presents. The challenges for Saskatchewan municipalities are that reassessments occur once every 4 years and the values are taken at a single point in time. The aggregate shift in 2013 is from residential to non-residential; however the 2017 reassessment may shift from non-residential back to residential depending upon the values at January, 2015. Due to the volatility of assessment values, Administration does not recommend this option.

3. Adopt the current Revenue Neutral (1.66) as Tax Policy

For 2013 the revenue neutral ratio between commercial and residential is approximately 1.66. If this ratio is adopted in 2013 there is no tax impact to either residential or non-residential properties. However, using this ratio in the future will not be revenue neutral as every year there are changes to the 'mix' of assessments, depending on the growth rates between property classes and how many appeal losses are realized. Administration rejects this as a tax policy as there is no underlying principle attached to a ratio of 1.66.

4. Shift from 1.75 to 1.66

This option would mean starting from the current tax policy of 1.75 and then reducing the ratio to 1.66 over this reassessment period (4 years) after which City Council would determine if they wish to continue reducing the ratio to 1.43. In 2013 we would start with the current tax ratio of 1.75 (which reduces property

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taxes on an average residential by \$23), and then shift the taxes from commercial back to residential at a rate of +\$6 per year.

Impact on the Average Residential property

2013*	2014	2015	2016
-\$17	+\$6	+\$6	+\$6

*reduced by \$23(1.75) and add back \$6

If the 2017 commercial assessments once again increase at a rate substantially more than the residential assessments, this may support the position put forth by The Chamber (i.e. that residential properties benefit from non-residential properties having a lower ETR differential). If in 2017 the data is again inconclusive, City Council will be left with a policy that has no underlying principle (unlike the previous policy adopted by City Council in 1998).

POLICY IMPLICATIONS

The current City Council policy is that commercial properties will have an effective tax rate of 1.75 times that of residential properties.

FINANCIAL IMPLICATIONS

The result of any change to the ratio will be revenue neutral to the City.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

The Assessment and Taxation Branch has met with The Greater Saskatoon Chamber of Commerce.

COMMUNICATION PLAN

Content on tax policy can be complicated and difficult to explain. Once the decision on this policy has been made by City Council, Administration will determine the appropriate communication plan which may include inserts to the City Pages, updates to the City's web pages and any other appropriate communication methods.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Decisions affecting this tax policy need to be made to facilitate compilation of the appropriate bylaws for the 2013 tax year, which will be sent to the next meeting of City Council.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

There is no CPTED review required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Presentation from Executive Director, The Chamber, Dec. 6, 2011
2. "City of Saskatoon Property Tax Policy Submission" submitted by The Chamber

The City Clerk distributed copies of the following letters:

- *Kent Smith-Windsor, Executive Director, Greater Saskatoon Chamber of Commerce, dated April 4, 2013, requesting to speak regarding the above matter.*
- *Dawne Buzash, dated April 6, 2013, submitting comments.*
- *Shane Prpich, dated April 6, 2013, requesting to speak regarding the above matter.*

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Kent Smith-Windsor and Shane Prpich be heard.

CARRIED.

Mr. Kent Smith-Windsor, Executive Director, Greater Saskatoon Chamber of Commerce, expressed support for the revenue neutral ratio of 1.66.

Mr. Shane Prpich spoke against the proposed changes indicating that focus needs to be paid to the City's crumbling infrastructure and debt as opposed to lowering business taxes.

Moved by Councillor Lorje, Seconded by Councillor Hill,

THAT consideration of the matter be deferred to the June 10, 2013, meeting of City Council in order to carry out public consultation.

CARRIED.

REPORT NO. 3-2013 OF THE LAND BANK COMMITTEE – CONTINUED

1. Proposed Changes to Residential Lot Sales – General Policy
(File No. CK. 4110-36)

- RECOMMENDATION:**
- 1) that the current lot allocation process be used in all future lot draws, as outlined in the attached report;
 - 2) that the lot allocation ratio for builders and individuals in lot draws be changed to 90/10;
 - 3) that additional criterion identified in Attachment 1 of the report be added for Eligible Contractors to remain in good standing with the Land Branch; and
 - 4) that additional criterion identified in Attachment 2 be applied to Probationary Contractors for them to become eligible to purchase lots from the Land Branch.

Attached is a report of the General Manager, Community Services Department dated February 25, 2013 regarding proposed changes to the Residential Lot Sales – General Policy. The proposed lot allocation process allocates lots to builders based on their five-year purchase history and defines the ratio that lots are distributed to builders and individuals (proposed change is from 80% builders/20% individuals to 90% builders/10% individuals). The purpose is also to further define criteria necessary for an Eligible Contractor to stay in good standing with the Land Branch and the requirements necessary for Probationary Contractors to purchase their first lot.

Your Committee has met with eligible builders regarding the proposed changes, and has determined that overall, there is support for these changes. The concerns of builders were heard at the meeting, along with good discussion that alleviated some of these concerns. The Committee is confident that the changes to the Residential Lot Sales – General Policy will meet the objectives of the program to maintain a list of eligible builders who qualify for lots, while allowing individuals an opportunity to purchase a lot to build their own home.

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The City Clerk distributed copies of a letter from Rob Ziola, dated April 4, 2013, submitting comments.

Item A1) of Communications to Council was brought forward.

**“A1) Alan Thomarat, Saskatoon & Region Home Builders’ Association
dated March 25**

Requesting permission to address City Council with respect to recommendations from the Land Branch regarding contractor criteria. (File No. CK. 4110-36)”

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Alan Thomarat be heard.

CARRIED.

Mr. Alan Thomarat, President and CEO, Saskatoon & Region Home Builders’ Association, expressed support for the proposed changes to the residential lot sales general policy. He provided City Council with a copy of his presentation.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT the recommendation of the Land Bank Committee be adopted.

CARRIED.

**2. Evergreen Multi-Family Site
Request for Proposals – Proponent Selection
103 Pohorecky Crescent
(File No. CK. 4215-1)**

RECOMMENDATION: that the information be received.

City Council considered Clause 3, Report No. 2-2012 of the Land Bank Committee on the above matter at its meeting held on March 26, 2012 and adopted the recommendations, as follows:

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- 1) That the Land Bank Manager be authorized to sell Parcel C, Plan No. 1020302219 (103 Pohorecky Crescent) in the City of Saskatoon through a Request for Proposal process for an innovative, environmentally-friendly multi-family development using price and selection criteria as identified in the report.
- 2) that if the parcel is not sold through the Request for Proposal process, it be offered for sale by Public Tender;
- 3) that His Worship the Mayor and the City Clerk be authorized to execute the necessary documentation to complete the sale by Request for Proposals; and
- 4) that the Land Bank Manager be authorized to administer architectural controls as a condition of sale for the parcel in accordance with the criteria outlined in the report.

Attached is a report of the General Manager, Community Services Department dated January 28, 2013 forwarding information in follow-up to Resolution No. 1) above regarding the outcome of the sale of this property by Request for Proposal.

Your Committee was pleased that one of the requirements of the RFP was for responses containing elements to address Sustainability, and that the winning submission contained significant elements in this regard, as outlined at the top of Page 3 of the report. The Committee wishes to acknowledge the work of the Land Branch in undertaking this innovative approach to development and in seeking the assistance of the Energy and Sustainability Section of the Environmental Services Branch (Utility Services Department), who assisted with the review of submissions. Your Committee supports the selection made as a result of this review process.

The City Clerk distributed copies of an email from North Ridge Development Corporation indicating that a representative will make a brief presentation with respect to the above.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT a representative of North Ridge be heard.

CARRIED.

Mr. Roger Grona, Manager of Sales, North Ridge Development Corporation, provided information on the energy-efficient, affordable-housing project.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT the recommendation of the Land Bank Committee be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Deneen Gudjonson, Office Administrator, Sasktel Saskatchewan Jazz Festival, dated March 1

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw, from June 21 to July 1st, 2013, until 11:00 p.m. nightly, for the Sasktel Saskatchewan Jazz Festival. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, from June 21 to July 1st, 2013, until 11:00 p.m. nightly, for the Sasktel Saskatchewan Jazz Festival be approved subject to any administrative conditions.

Moved by Councillor Lorje, Seconded by Councillor Olauson,

THAT that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, from June 21 to July 1st, 2013, until 11:00 p.m. nightly, for the Sasktel Saskatchewan Jazz Festival be approved subject to any administrative conditions.

CARRIED.

2) Gloria Gonie, Montgomery Place Community Association, dated March 5

Requesting an extension of the time where amplified sound can be heard under the Noise Bylaw, on Saturday, June 22, 2013, until 11:00 p.m. and also requesting permission to hold a fireworks display. (File No. CK. 185-9)

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- RECOMMENDATION:**
- 1) that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, on Saturday, June 22, 2013, until 11:00 p.m., be approved subject to any administrative conditions; and
 - 2) that the request to hold a fireworks display be forwarded to the A/General Manager, Fire and Protective Services.

Moved by Councillor Lorje, Seconded by Councillor Hill,

- 1) *that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw, on Saturday, June 22, 2013, until 11:00 p.m., be approved subject to any administrative conditions; and*
- 2) *that the request to hold a fireworks display be forwarded to the A/General Manager, Fire and Protective Services.*

CARRIED.

3) K.L. Wallace, Lieutenant-Commander, Commanding Officer, MHCS Unicorn dated March 6

Requesting permission to hold a flag raising and fly the Canadian Naval Jack at City Hall to commemorate the 70th Anniversary of the Battle of the Atlantic, from Monday, April 29th, to Monday, May 6th, 2013. (File No. CK. 205-1)

- RECOMMENDATION:** that the request to hold a flag raising and fly the Canadian Naval Jack at City Hall to commemorate the 70th Anniversary of the Battle of the Atlantic, from Monday, April 29th, to Monday, May 6th, 2013 be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Iwanchuk,

THAT the request to hold a flag raising and fly the Canadian Naval Jack at City Hall to commemorate the 70th Anniversary of the Battle of the Atlantic, from Monday, April 29th, to Monday, May 6th, 2013 be approved subject to any administrative conditions.

CARRIED.

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**4) Donna Hume, Office Administrator, Zion Evangelical Lutheran Church
dated March 15**

Requesting an extension to the time where amplified sound can be heard under the Noise Bylaw for annual congregational worship and church picnic in Friendship Park on May 26, 2013, from 10:30 a.m. to 12:15 p.m. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard under the Noise Bylaw for the annual congregational worship and church picnic in Friendship Park on May 26, 2013, from 10:30 a.m. to 12:15 p.m. be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Iwanchuk,

THAT the request for an extension to the time where amplified sound can be heard under the Noise Bylaw for the annual congregational worship and church picnic in Friendship Park on May 26, 2013, from 10:30 a.m. to 12:15 p.m. be approved subject to any administrative conditions.

CARRIED.

5) Ashu Solo, dated March 18

Providing copy of civil rights complaint. (File No. CK. 150-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

**6) Angela Wallman, Finance & Personnel Officer, Tourism Saskatoon
dated March 18**

Submitting Tourism Saskatoon 2012 Audited Financial Statements. (File No. CK. 1610-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

7) Ishita Chadha, Coordinator, Consumer Engagement, TrojanOne dated March 20

Requesting temporary closure of 23rd Street, between 3rd and 4th Avenues and use of Civic Square for CSF Ball Hockey Tournament on Saturday, May 25, 2013, from 7:00 a.m. to 10:00 p.m. (File No. CK. 205-1)

RECOMMENDATION: that the request for a temporary closure of 23rd Street, between 3rd and 4th Avenues and use of Civic Square for the CSF Ball Hockey Tournament on Saturday, May 25, 2013, from 7:00 a.m. to 10:00 p.m. be approved subject to any administrative conditions.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT that the request for a temporary closure of 23rd Street, between 3rd and 4th Avenues and use of Civic Square for the CSF Ball Hockey Tournament on Saturday, May 25, 2013, from 7:00 a.m. to 10:00 p.m. be approved subject to any administrative conditions.

CARRIED.

8) Cathie Kryzanowski, Manager, Saskatchewan in motion, dated March 20

Providing information on promoting physical activity for children in the community. (File No. CK. 5500-1)

RECOMMENDATION: that the direction of City Council issue.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

9) **Kara Lackie, Project Manager, On Purpose Leadership, dated March 22**

Advising that the Wakeride event will not be held in 2013. (File No. CK. 205-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olason,

THAT the information be received.

CARRIED.

10) **Judy Koutecky, Administrative Assistant, Mendel Art Gallery dated March 26 (two letters)**

Advising of Notice of Annual General Meeting, The Saskatoon Gallery and Conservatory Corporation, on April 16, 2013, at 7:00 p.m. and of The Art Gallery of Saskatchewan Inc., being held immediately following the adjournment of the annual general meeting of the Saskatoon Gallery and Conservatory Corporation. (File No. CK. 175-27)

RECOMMENDATION: that the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., appoint Donald Atchison, or in his absence, Charlie Clark or Tiffany Paulsen, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., to be held on April 16, 2013, or at any adjournment or adjournments thereof.

Moved by Councillor Donauer, Seconded by Councillor Clark,

THAT the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., appoint Donald Atchison, or in his absence, Charlie Clark or Tiffany Paulsen, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., to be held on April 16, 2013, or at any adjournment or adjournments thereof.

CARRIED.

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11) Alaina Gillespie-Meise, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

12) Debbie Derbowka, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

13) Al Pettit, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

14) Helen Beaven, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

15) Aaron Crippen, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

16) Evan Cole, dated March 27

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

17) Merv Achtemichuk, dated March 28

Expressing concerns about traffic on Avenue I North. (File No. CK. 6320-1)

RECOMMENDATION: that the letters be referred to the Administration for consideration in its review of the matter. (Clause 3, Report No. 4-2013, Planning and Operations Committee, March 18, 2013 Council Meeting.)

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT the information be received.

CARRIED.

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18) Shellie Bryant, Secretary, Development Appeals Board, dated March 25

Submitting Notice of Appeal to the Development Appeals Board regarding the property located at 223 Evergreen Square. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

19) Shellie Bryant, Secretary, Development Appeals Board, dated March 25

Submitting Notice of Appeal to the Development Appeals Board regarding the property located at 235 Evergreen Square. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

20) Shellie Bryant, Secretary, Development Appeals Board, dated March 25

Submitting Notice of Appeal to the Development Appeals Board regarding the property located at 1911 Alexandra Avenue. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

21) **Shellie Bryant, Secretary, Development Appeals Board, dated March 25**

Submitting Notice of Appeal to the Development Appeals Board regarding the property located at land adjacent to 410 Idylwyld Drive North. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Donauer, Seconded by Councillor Olauson,

THAT the information be received.

CARRIED.

22) **Lorrie Dobni, Saskatoon Road Runners Association and Peter Goode, Canadian Marathon Championships Saskatoon, dated April 2**

Requesting a letter of support from City Council to attach to Saskatoon Road Runners Letter of Intent to Athletics Canada to host the Canadian Marathon Championships. (File No. CK. 205-1)

RECOMMENDATION: that the direction of City Council issue.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT the matter be referred to the Administration to send the appropriate letter of support.

CARRIED.

C. **ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **Peter Hull, dated March 13**

Commenting on Crocus Park spray pool. (File No. CK. 613-5) **(Referred to Administration for further handling.)**

2) **Bruce Chamberlin, dated March 13**

Commenting on eBill system. (File No. CK. 150-1) **(Referred to Administration for further handling.)**

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3) Lisa Kempt, dated March 13

Commenting on food trucks. (File No. CK. 317-1) **(Referred to Administration for further handling.)**

4) Christie Peters, dated March 14

Commenting on food trucks. (File No. CK. 317-1) **(Referred to Administration for further handling.)**

5) Dale Nargang, dated March 14

Commenting on efficient snow removal. (File No. CK. 6290-1) **(Referred to Administration for information.)**

6) Monte Pishny-Floyd, Dated March 18

Commenting on efficient snow removal. (File No. CK. 6290-1) **(Referred to Administration for information.)**

7) Glen Willey, dated March 18

Commenting on a parking ticket. (File No. CK. 6120-3) **(Referred to Administration for consideration and response to the writer.)**

8) SM Rahman, dated March 19

Commenting on suites as defined in the Zoning Bylaw. (File No. CK. 4350-41) **(Referred to Administration for any appropriate action to respond to the writer.)**

9) Janet Crouch, Chair, Hamlet of River's Edge Board, dated March 6

Commenting on the upkeep of Range Road 3045. (File No. CK. 150-1) **(Referred to Administration for information.)**

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10) Walter Katelnikoff, President, Holiday Park Community Association dated March 15

Commenting on recycling Styrofoam. (File No. CK. 7830-5) **(Referred to Administration for consideration and to respond to the writer.)**

11) Patricia Stransky, dated March 21

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration to respond to the writer.)**

12) Sue Letwin, dated March 22

Commenting about parking in downtown Saskatoon. (File No. CK. 6120-3) **(Referred to Administration for consideration and response to the writer.)**

13) Barbara Larson, dated March 24

Commenting on an undeveloped lot in Willowgrove. (File No. CK. 4131-26)) **(Referred to Administration to respond to the writer.)**

14) Daniel Potter, dated March 25

Commenting on status of garbage collection. (File No. CK. 7830-3) **(Referred to Administration to respond to the writer.)**

15) Debbie Cherewko, dated March 25

Commenting on a vehicle towed from a residential neighbourhood. (File No. CK. 6120-6) **(Referred to Administration for any appropriate action and to respond to the writer.)**

16) Gwen Tetarenko, dated March 26

Commenting on garbage and recycling bins. (File No. CK. 7830-3) **(Referred to Administration for appropriate action and to respond to the writer.)**

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17) Brendan Brown, dated March 22

Commenting on business license issues. (File No. CK. 4350-1) **(Referred to Administration for appropriate action and to respond to the writer.)**

18) Steve Orłowski, dated March 27

Commenting on traffic in the North Industrial Area. (File No. CK. 6250-1) **(Referred to Administration to respond to the writer.)**

19) Craig Allan, dated March 28

Commenting on civic concerns. (File No. CK. 150-1) **(Referred to Administration to respond to the writer.)**

20) Lorene Turner, dated March 28

Commenting on recycling collection issues. (File No. CK. 7830-5) **(Referred to Administration for further handling.)**

21) Kurt Breker, dated April 2, 2013

Commenting on trees downtown and lane dividers. (File Nos. CK. 4139-4 & 6315-1) **(Referred to Administration to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) Enrique Gaudite, Marketing Coordinator, Interior Designers of Canada dated March 5

Requesting City Council proclaim May 25, 2013 as World Interiors Day.
(File No. CK. 205-5)

2) Robert Stevenson, Saskatoon Chimo Chordsmen, dated March 21

Requesting City Council proclaim April 7 to 13, 2013 as Barbershop Harmony Week.
(File No. CK. 205-5)

3) Roger J. Carver, Executive Director, Saskatchewan Deaf and Hard of Hearing Services, dated March 27

Requesting City Council proclaim May 2013 as Speech and Hearing Awareness Month.
(File No. CK. 205-5)

4) Hartley Kayumba, The Institute of Internal Auditors, dated March 27

Requesting City Council proclaim May 2013 as International Internal Audit Awareness Month. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Olauson, Seconded by Councillor Paulsen,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor C. Clark
Delegations – City Council – Matters Not Included in the Council Agenda
(File No. CK. 255-1)**

Would the Administration please report on options that would provide the public more certainty about when they can expect to speak in making a presentation to City Council on a matter outside the matters on that particular Council Agenda.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9087

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9087, being “The Official Community Plan Amendment Bylaw, 2013” and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT Bylaw No. 9087 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider Bylaw No. 9087.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

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Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9087 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Iwanchuk,

THAT permission be granted to have Bylaw No. 9087 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT Bylaw No. 9087 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9089

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9089, being "The Official Community Plan Amendment Bylaw, 2013 (No. 2)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

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Moved by Councillor Paulsen, Seconded by Councillor Olauson,
THAT Bylaw No. 9089 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Hill,
THAT Council go into Committee of the Whole to consider Bylaw No. 9089.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9089 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Iwanchuk,

THAT permission be granted to have Bylaw No. 9089 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT Bylaw No. 9089 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9090

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9090, being "The Zoning Amendment Bylaw, 2013 (No. 6)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT Bylaw No. 9090 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider Bylaw No. 9090.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

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That while in Committee of the Whole, Bylaw No. 9090 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Iwanchuk,

THAT permission be granted to have Bylaw No. 9090 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT Bylaw No. 9090 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9091

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9091, being "The Zoning Amendment Bylaw, 2013 (No. 7)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Paulsen, Seconded by Councillor Olason,

THAT Bylaw No. 9091 be now read a second time.

CARRIED.

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The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider Bylaw No. 9091.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9091 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Paulsen, Seconded by Councillor Iwanchuk,

THAT permission be granted to have Bylaw No. 9091 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT Bylaw No. 9091 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Bylaw 9092

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9092, being "The Zoning Amendment Bylaw, 2013 (No. 8)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Paulsen, Seconded by Councillor Olauson,

THAT Bylaw No. 9092 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider Bylaw No. 9092.

CARRIED.

Council went into Committee of the Whole with Councillor Paulsen in the Chair.

Committee arose.

Councillor Paulsen, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9092 was considered clause by clause and approved.

Moved by Councillor Paulsen, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Paulsen, Seconded by Councillor Iwanchuk,

THAT permission be granted to have Bylaw No. 9092 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Paulsen, Seconded by Councillor Clark,

THAT Bylaw No. 9092 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

**1) Alan Thomarat, Saskatoon & Region Home Builders' Association
dated March 25**

Requesting permission to address City Council with respect to recommendations from the Land Branch regarding contractor criteria. (File No. CK. 4110-36)

DEALT WITH EARLIER. SEE PAGE NO. 63.

**2) Brigette Krieg, Faculty of Social Work, University of Regina
Saskatoon Campus, dated April 2**

Requesting permission to address City Council with respect to anti-bullying bylaw. (File Nos. CK. 185-1 & 5000-1)

RECOMMENDATION: that Brigette Krieg be heard.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Brigette Krieg be heard.

CARRIED.

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Ms. Brigette Krieg, Faculty of Social Work, University of Regina, requested that the City develop an Anti-Bullying Bylaw in Saskatoon.

Moved by Councillor Clark, Seconded by Councillor Hill,

THAT the matter be referred to the Administration for a report on options.

CARRIED.

3) Glen Unger, Saskatoon Wildlife Federation, dated April 2

Requesting permission to address City Council with respect to the Saskatoon Wildlife Federation.

RECOMMENDATION: that a representative from the Saskatoon Wildlife Federation be heard.

Moved by Councillor Hill, Seconded by Councillor Jeffries,

THAT Glen Unger be heard.

CARRIED.

Mr. Glen Unger, Saskatoon Wildlife Federation, spoke regarding the future North Commuter Bridge route and the negative impact moving the Wildlife Federation by 2016 will have on the non-profit corporation. He provided a handout showing the range location in relation to the commuter bridge route.

Moved by Councillor Lorje, Seconded by Councillor Donauer,

THAT the matter be referred to the Administration to hold discussions with the Saskatoon Wildlife Federation and report back in a timely manner.

CARRIED.

Moved by Councillor Paulsen,

THAT the meeting stand adjourned.

CARRIED.

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The meeting adjourned at 10:12 p.m.

Mayor

City Clerk