



Council Chambers
City Hall, Saskatoon, SK
Monday, February 11, 2013
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries
Loewen, Lorje, Olauson, and Paulsen;
City Manager Totland;
City Solicitor Warwick;
A/General Manager, Corporate Services Tarasoff;
General Manager, Community Services Grauer;
A/General Manager, Fire and Protective Services Paulsen;
General Manager, Infrastructure Services Gutek;
General Manager, Utility Services Jorgenson;
City Clerk Sproule; and
Deputy City Clerk Bryant

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT the minutes of meeting of City Council held on January 21, 2013, be approved.

CARRIED.

PUBLIC ACKNOWLEDGEMENTS

His Worship the Mayor expressed appreciation to Councillors Hill and Paulsen for their work on the Saskatchewan Urban Municipalities Association Board at the recent annual conference which was held in Saskatoon February 3 - 6, 2013.

HEARINGS

**3a) Municipal Heritage Property Designation
932 University Drive
Proposed Bylaw No. 9079
(File No. CK 710-61)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9079.

Attached is a copy of the following material:

- Proposed Bylaw No. 9079;
- Notice of Intention to Designate;
- Clause 1, Report No. 15-2012 of the Planning and Operations Committee, which was adopted by City Council at its meeting held on November 13, 2012; and
- Notice which appeared in the local press on January 12, 2013.

The following is a report of the City Solicitor dated January 22, 2013:

“City Council, at its meeting held on November 13, 2012, resolved that the City Solicitor bring forward a bylaw to designate the property at 932 University Drive as Municipal Heritage Property under *The Heritage Property Act*.

In this regard we enclose proposed Bylaw No. 9079, The 932 University Drive Heritage Designation Bylaw, 2013. *The Heritage Property Act* requires that Notice of Intention to Designate be served on the Registrar of Heritage Property and all persons with an interest in the property. As well, the Notice of Intention must be registered against title to the property and advertised in at least one issue of a newspaper in general circulation in the municipality. All prerequisites to the passing of the Bylaw have been undertaken. The date advertised in the Notice of Intention to Designate for consideration of this Bylaw by Council is February 11, 2013.

The Heritage Property Act further provides that anyone wishing to object to the proposed designation must serve Council with an objection stating the reason for the objection and providing the relevant facts. The objection

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 3**

must be served at least three days prior to the Council meeting at which the Bylaw is to be considered.

If an objection is received, Council shall either refer the matter to a review board constituted under section 14 of the Act or withdraw the proposed bylaw.

The original and all required copies of the bylaw as well as a copy of the Notice of Intention to Designate are enclosed.””

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Municipal Heritage Property Designation and expressed the Department’s support.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT Council consider Bylaw No. 9079.

CARRIED.

**3b) Proposed Zoning Bylaw Text Amendment
Places of Worship
Proposed Bylaw No. 9080
(File No. CK 4350-011-6)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9080.

Attached is a copy of the following material:

- Proposed Bylaw No. 9080;

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 4**

- Clause 5, Report No. 18-2012 of the Executive Committee which was adopted by City Council at its meeting held on December 10, 2012;
- Letter dated January 11, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the commission supports the following recommendation of the Community Services Department:

“that the proposed amendments to Zoning Bylaw No. 8770 to clarify the definition of “Place of Worship” to add a definition for “Funeral and Wedding Establishments”, and to identify “Funeral and Wedding Establishments” as a permitted use in the IL1, M3, M4, B3, B4, B4A, B5, B5A B5B, B5C, and B6 Zoning District, be approved.”; and

- Notice which appeared in the local press on January 26, 2013.”

The City Clerk distributed copies of a letter from David Edwards, Edwards Edwards McEwen, dated February 11, 2013, requesting to speak.

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment. He highlighted two points should this amendment be approved: that a place of worship may continue to provide weddings and funerals, and the existing funeral chapel in North Park would become a legal non-conforming use, but no further establishments in residential areas would be allowed.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.

Mr. David Edwards, Edwards Edwards McEwen, spoke in opposition to the proposed Zoning Bylaw amendment. He suggested that amending the current definition that funeral homes may or may not contain a facility for embalming, would avoid creating an entire new category for funeral and wedding establishments.

Mr. Bill Edwards, owner of Westwood Funeral Chapel and member of the funeral profession, advised Council he is opposed to the proposed Zoning Bylaw amendment indicating that the definitions currently in place are acceptable when applied with common sense.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 5**

*Moved by Councillor Hill, Seconded by Councillor Iwanchuk,
THAT the submitted report and correspondence be received.*

CARRIED.

*Moved by Councillor Loewen, Seconded by Councillor Paulsen,
THAT the hearing be closed.*

CARRIED.

*Moved by Councillor Clark, Seconded by Councillor Loewen,
THAT Council consider Bylaw No. 9080.*

DEFEATED.

**3c) Proposed Amendment for Stonebridge Neighbourhood Concept Plan
Applicant: Meridian Development Corporation
(File No. CK 4351-013-002)**

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider a proposed amendment to the Stonebridge Neighbourhood Concept Plan.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department, dated January 9, 2013, recommending that the proposed amendment to the Stonebridge Neighbourhood Concept Plan be approved;
- Letter dated January 31, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation;
- Notice which appeared in the local press on January 26, 2013; and
- Letter dated February 5, 2013, from Karl Miller, Meridian Developments requesting to speak.”

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 6**

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed amendment to the Stonebridge Neighbourhood Concept Plan and expressed the Department's support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission's support for the proposed amendment to the Stonebridge Neighbourhood Concept Plan.

Mr. Karl Miller, President of Meridian Development Corporation, advised the purpose for this zoning amendment is to develop seniors' housing and accommodate the mixed-use development which would focus on seniors' care and neighbourhood-oriented services such as doctors' offices and pharmacies.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Loewen, Seconded by Councillor Donauer,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT the proposed amendment to the Stonebridge Neighbourhood Concept Plan be approved.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 7**

- 3d) Proposed Rezoning of 3203 Preston Avenue and 2310 Melville Street
from R1A and RMTN to B1B and M3 by Agreement
Applicant: Meridian Development Corporation
Proposed Bylaw No. 9081
(File No. CK 4351-013-002)**
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REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9081.

Attached is a copy of the following material:

- Proposed Bylaw No. 9081;
- Report of the General Manager, Community Services Department, dated January 9, 2013, recommending that the application submitted by Meridian Development Corporation requesting that the properties located at 3203 Preston Avenue and 2310 Melville Street be rezoned from R1A and RMTN to B1B and M3 by Agreement, be approved; (see attachment 3c)
- Letter dated January 31, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation; (see attachment 3c)
- Notice which appeared in the local press on January 26, 2013; and
- Letter dated February 5, 2013, from Karl Miller, Meridian Developments requesting to speak. (see attachment 3c)”

His Worship the Mayor opened the hearing.

Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.

Ms. Janice Braden, Chair, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 8**

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Jeffries, Seconded by Councillor Donauer,

THAT Council consider Bylaw No. 9081.

CARRIED.

- 3e) Proposed Rezoning from R2A and B5 to M3 by Agreement
1202 – 1236 20th Street West – Pleasant Hill Neighbourhood
Applicant: Kinsmen Club of Saskatoon
Proposed Bylaw No. 9082
(File No. CK 4351-013-001)**
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider proposed Bylaw No. 9082.

Attached is a copy of the following material:

- Proposed Bylaw No. 9082;
- Report of the General Manager, Community Services Department, dated January 7, 2013, recommending that the proposed amendment to Zoning Bylaw No. 8770, to rezone 1202 – 1236 20th Street West from R2A – Low Density Residential Infill District and B5 – Inner-City Commercial Corridor District to M3 – General Institutional Service District, subject to a zoning agreement, be approved;

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 9**

- Letter dated January 31, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising the Commission supports the above-noted recommendation; and
- Notice which appeared in the local press on January 26, 2013.”

The City Clerk distributed copies of the following letters:

- *John Kornylo, dated February 6, 2013, submitting comments; and*
- *Curtis Kimpton, dated February 11, 2013, requesting to speak.*

His Worship the Mayor opened the hearing.

Mr. Curtis Kimpton, Kinsmen Club of Saskatoon, provided a brief outline regarding the proposed repurposing of the St. George’s Parish Hall which would contain a child care and early learning centre as well as maintain a portion of the Hall for the Parish to use.

Mr. Randy Pshebylo, Executive Director, Riversdale Business Improvement District, provided Council with copies of correspondence from the Riversdale BID to the Kinsmen Club dated July 11, 2012, and an excerpt from the Riversdale BID Board Management meeting dated June 12, 2012. He spoke regarding the need for a viable development in the district and advised Council of the Board’s concern regarding the concentration of social services within the area.

Mr. Mike Luczka, Parish President, St. George’s Cathedral, spoke in support of the project.

Ms. Nadia Prokopchuk expressed concern with the proposed project’s location and that there may be other options for this property.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Olauson, Seconded by Councillor Paulsen,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Hill, Seconded by Councillor Davies,

THAT Council consider Bylaw No. 9082.

CARRIED.

MATTERS REQUIRING PUBLIC NOTICE

**4a) Intent to Borrow
(File No's CK 1750-1 x1702-1)**

REPORT OF THE CITY CLERK:

"The following is a report of the General Manager, Corporate Services Department, dated January 15, 2013:

"RECOMMENDATION: that City Council authorize the planned borrowing to finance the following projects approved, in principle, through Capital Budgets and Capital Plans:

- a) up to \$15,000,000 for the Reservoir Pumping Capacity Project (Capital Project 0713);
- b) up to \$1,000,000 for the Automatic Meter Conversion Project (Capital Project 1055);
- c) up to \$4,700,000 for the Wastewater Lift Station Upgrades Project (Capital Project 1243);
- d) up to \$27,600,000 for the Water Treatment Plant – Reservoir Capacity Expansion throughout the Distribution System (Capital Project 2198);
- e) up to \$300,000 for the Water Treatment Plant Queen Elizabeth Raw Waterline Repair Project (Capital Project 2208);
- f) up to \$5,800,000 for the Wastewater Electrical Redundancy Standby Generator (Capital Project 2211);
- g) up to \$1,300,000 for the Transit DART System Improvements (Capital Project 2320);

- h) up to \$500,000 for the Water Treatment Plant Decommissioning of the Queen Elizabeth Former Intake (Capital Project 2556);
- i) up to \$500,000 for the Water Treatment Plant Acadia Reservoir Pump Replacement (Capital Project 2557); and
- j) an allowable 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

TOPIC AND PURPOSE

This report is requesting authorization to borrow in the future for projects included in the 2013 Capital Budget by providing the public information on future debt and repayment plans through a Public Notice Hearing.

REPORT HIGHLIGHTS

The 2013 Capital Budget was approved and includes projects with borrowing identified as a source of funding. These projects can proceed only after this Public Notice Hearing for borrowing as required by legislation and City Council.

STRATEGIC GOAL

Sound financial practices, policies and stewardship are necessary in order to maintain the strategic goal of Asset and Financial Sustainability. The required Public Notice for Borrowing is one of the key elements of accountability and transparency which enhances the longer term objective of financial sustainability.

BACKGROUND

The Cities Act and City Council Bylaw No. 8171 require that City Council give Public Notice before borrowing money, lending money or guaranteeing the repayment of a loan. City Council authorized these projects to proceed during its Budget Review subject to a Public Notice Hearing for Borrowing.

REPORT

The 2013 Operating and Capital Budgets were approved by City Council on December 5, 2012. Projects included in the 2013 Capital Budget that identified borrowing as a source of funding were approved but require this Public Notice

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 12**

Hearing prior to borrowing any amounts identified. While some expenditures may have already been incurred, no borrowing has been undertaken pending this Hearing.

It should also be noted that while authorization is being requested for the full borrowing requirements for all of these projects, actual borrowing will occur based on cash flow requirements and/or prevailing market conditions. Debt repayment on all these capital projects is supported by water and wastewater utility rates, or in the case of the Transit DART improvement project, through the mill rate funds diverted from the operating transfer to the Reserve for Capital Expenditures for the years 2014-2015.

Some of the projects listed above may have already had approved borrowings from previous Public Notice Hearings. The recommendation above restates the full borrowing amount for the project that is anticipated.

Terms of the borrowings will not be known until the Administration is closer to initiating the loans. While the Administration has preferred ten-year terms for debt in the past, the terms for the actual borrowings will be reviewed based on a number of factors including repayment plans, term interest rates, the debt instrument being considered and life of the asset.

OPTIONS TO THE RECOMMENDATION

The alternative option is not to proceed with the construction of the various capital projects noted above, or to finance these projects without borrowing.

POLICY IMPLICATIONS

City Council should be aware that the Administration will follow its existing practice with respect to borrowing. Once an Administrative decision has been made to borrow, Council will be requested to authorize the General Manager, Corporate Services, to effect that borrowing within specified ranges (interest rates, for example). Once a borrowing has occurred, the Administration will draft and present a borrowing bylaw, with all of the relevant data related to the transaction, for Council's approval.

City Council is also asked to allow a 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.

FINANCIAL IMPLICATIONS

The requested borrowing identified through the recommendation is being proposed within the capital budget plan with debt repayment covered through mill rate funding that is in place or through water and wastewater utility rates

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

None required

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021 (Public Notice Policy). The following notice was given:

- Advertised in the Saskatoon StarPhoenix on Saturday, February 2, 2013.
- Posted on City Hall Notice Board on February 1, 2013.
- Posted on City Website on February 1, 2013.

ATTACHMENT

1. Photocopy of Public Notice.””

A/General Manager, Corporate Services Tarasoff presented the report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 14**

Moved by Councillor Donauer, Seconded by Councillor Hill,

THAT City Council authorize the planned borrowing to finance the following projects approved, in principle, through Capital Budgets and Capital Plans:

- a) up to \$15,000,000 for the Reservoir Pumping Capacity Project (Capital Project 0713);*
- b) up to \$1,000,000 for the Automatic Meter Conversion Project (Capital Project 1055);*
- c) up to \$4,700,000 for the Wastewater Lift Station Upgrades Project (Capital Project 1243);*
- d) up to \$27,600,000 for the Water Treatment Plant – Reservoir Capacity Expansion throughout the Distribution System (Capital Project 2198);*
- e) up to \$300,000 for the Water Treatment Plant Queen Elizabeth Raw Waterline Repair Project (Capital Project 2208);*
- f) up to \$5,800,000 for the Wastewater Electrical Redundancy Standby Generator (Capital Project 2211);*
- g) up to \$1,300,000 for the Transit DART System Improvements (Capital Project 2320);*
- h) up to \$500,000 for the Water Treatment Plant Decommissioning of the Queen Elizabeth Former Intake (Capital Project 2556);*
- i) up to \$500,000 for the Water Treatment Plant Acadia Reservoir Pump Replacement (Capital Project 2557); and*
- j) an allowable 10% variance on the borrowing requirements for each project identified. Any variance greater than 10% of the borrowing amount identified must be reported to City Council.*

CARRIED.

- 4b) Proposed Closure of Boulevard Right-of-Way
Part of 29th Street West Described as Street S25
Plan 60S16143, NW ¼ Section 32, Twp 36, Range 5, W3M, Saskatoon
(File: CK. 6295-013-001 and IS. 6295-1)**
-

REPORT OF THE CITY CLERK:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 15**

The following is a report of the General Manager, Infrastructure Services Department, dated February 9, 2013:

- “RECOMMENDATION:**
- 1) that City Council consider Bylaw 9083 (Attachment 1);
 - 2) that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;
 - 3) that upon closure of that portion of the boulevard located on 29th Street West (Street S25) as shown on Plan 240-0037-001r002 (Attachment 2), the land be transferred to the City of Saskatoon, Land Branch, for a price to be determined upon sale of the property;
 - 4) that upon the sale of the property (by public tender with a reserve bid), Infrastructure Services be reimbursed for their portion of the sale price; and
 - 5) that all costs associated with the closure be paid by the applicant, including Solicitor’s fees and disbursements.

TOPIC AND PURPOSE

This report is to request that City Council approve Bylaw 9083, The Street Closing Bylaw, 2013, to close a portion of the boulevard right-of-way adjacent to 29th Street West, in order to create a new lot.

REPORT HIGHLIGHTS

1. The City of Saskatoon, Land Branch has requested closure of a portion of boulevard right-of-way adjacent to 29th Street West to create a new lot.
2. Upon closure of the right-of-way, the land will be transferred to the Land Branch to be sold, by public tender (with a reserve bid), along with Lot 39, located on Avenue P North.
3. After sale of the site, Infrastructure Services will be reimbursed for their portion of the sale price.

STRATEGIC GOALS

The recommendations in this report support the following City of Saskatoon Strategic Goals:

- Asset and Financial Sustainability, as through the sale of the sites, revenue sources will be increased, reducing the reliance on residential property taxes; and
- Sustainable Growth, as the sale of these sites, and the subsequent on-site development, will provide an opportunity for infill development and an opportunity to add density to an existing neighbourhood.

BACKGROUND

The City of Saskatoon owns Lot 18, located on Avenue P North. The Land Branch is requesting that a portion of right-of-way located adjacent to 29th Street West, as shown on Schedule "A" to Bylaw 9083 (Attachment 1) and Plan 240-0037-001r002 (Attachment 2), be closed. The right-of-way boulevard was originally to be used as a portion of roadway; however, has been determined that it is no longer required.

REPORT

While the existing Lot 18 and the boulevard space can both accommodate single family dwellings, there are some constraints in proceeding in this manner. The existing site is only 25 feet in width, and has a large tree bordering the shared property line to the north. Additionally, Lot 18 is located behind an existing bus shelter, which the Planning and Development Branch has indicated must remain in place. Having the option of consolidating the two sites will increase the marketability of the sites and will allow for the option of constructing a two-unit dwelling, or two semi-detached units.

The two lots will be offered for sale by public tender at the same time, with a reserve bid in place, and will be sold to a single buyer. The buyer will then have the option of either developing the lots separately, or consolidating them into a larger-sized, single lot. The Land Branch has requested that the land cost for the newly-created lot (Lot 39) be determined after both lots have been sold.

The right-of-way closure process in this case departs from the typical closure process, in that the land cost will be established following the sale of the lot. This process may be utilized in future right-of-way closures with similar characteristics (i.e. rights-of-way being closed adjacent to undeveloped lots, and offered for sale by public tender).

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Costs related to servicing the lot will be the responsibility of the buyer.

The right-of-way closure will generate revenue once the lot is sold by public tender. The amount of revenue will be based on the final selling price for the newly created Lot 39, minus costs incurred in preparing the lot for sale, including legal and survey costs, levies and administration fees.

The revenue received will be allocated to the Dedicated Roadway Reserve for the future purchase of land required for construction of roadways.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

A letter was sent to the 18 residences identified to be in the catchment area affected by the proposed closure, asking for comments. Seven responses were received, two opposed to the proposed closure of the right-of-way and five in support. Non responses are typically considered to be in support; therefore, 89% of the catchment area is supportive of the closure.

Utility agencies have been contacted with respect to the closure. Specific comments are as follows:

- SaskTel requires an easement for existing facilities.
- The Infrastructure Services Department requires the payment of offsite levy charges totalling \$14,118.79, as a condition of right-of-way closure. Any future driveway crossings onto 29th Street West or Avenue P North are not likely to be approved. Utility extensions or connections are the responsibility of the owner.
- Saskatoon Light & Power indicated that overhead service would be provided at no charge, while underground electrical service would be installed at the cost of the property owner.
- The Planning and Development Branch requires that the existing bus stop bench and shelter (which are located on City right-of-way) remain in place.

COMMUNICATIONS PLAN

No further communications plan is required in regards to the proposed closure. A public tender will be initiated upon closure of the boulevard right-of-way.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3b) of Policy C01-021, The Public Notice Policy, is required for consideration of this matter. The following notice was given:

- Advertised in the StarPhoenix on the weekend of February 2, 2013 (Attachment 3);
- Posted on the City Hall Notice Board on Thursday, January 31, 2013; and
- Posted on the City of Saskatoon website on Thursday, January 31, 2013.

ATTACHMENTS

1. Copy of Bylaw 9083;
2. Plan 240-0037-001r002; and
3. Copy of Public Notice.””

General Manager, Infrastructure Services Gutek presented his report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Donauer, Seconded by Councillor Davies,

- 1) *that City Council consider Bylaw 9083 (Attachment 1);*
- 2) *that the Administration be instructed to take all necessary steps to bring the intended closure forward and to complete the closure;*

MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 19

- 3) *that upon closure of that portion of the boulevard located on 29th Street West (Street S25) as shown on Plan 240-0037-001r002 (Attachment 2), the land be transferred to the City of Saskatoon, Land Branch, for a price to be determined upon sale of the property;*
- 4) *that upon the sale of the property (by public tender with a reserve bid), Infrastructure Services be reimbursed for their portion of the sale price; and*
- 5) *that all costs associated with the closure be paid by the applicant, including Solicitor's fees and disbursements.*

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Iwanchuk as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 20**

“ADMINISTRATIVE REPORT NO. 3-2013

Section A – COMMUNITY SERVICES

**A1) Land Use Applications Received by the Community Services Department
For the Period Between January 10, 2013 and January 30, 2013
(For Information Only)
(Files CK. 4000-5, PL. 4132, PL. 4350, and PL. 4300)**

RECOMMENDATION: that the information be received.

ADOPTED.

The following applications have been received and are being processed:

Condominium

- Application No. 3/13: 1703 Patrick Crescent (50 New Units)
Applicant: Webb Surveys for First Degree Developments
Legal Description: Parcel B, Plan No. 102006425
Current Zoning: RMTN
Neighbourhood: Willowgrove
Date Received: January 14, 2013

Rezoning

- Application No. Z3/13: 303 to 311 Cope Lane
Applicant: North Prairie Developments Ltd.
Legal Description: Lots 4 and 5, Block 198, Plan No. 164080964 and
No. 16600570
Current Zoning: IB
Proposed Zoning: B2
Neighbourhood: Stonebridge
Date Received: January 16, 2013

Subdivision

- Application No. 4/13: 37th Street
Applicant: Meridian Surveys for City of Saskatoon
Legal Description: Lot L, Block 664, Plan No. 69S08033 and
Lot 9, Block 664, Plan No. 102093230
Current Zoning: R2
Neighbourhood: Westview
Date Received: January 10, 2013

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 21**

- Application No. 5/13: 616 Avenue P South
Applicant: Meridian Surveys for Cindercrete Mining Supplies
Legal Description: Lots 11 to 18 and Parcel 6A, Block 6; and Lots
23 to 30 and Lane Block 7, Plan No. H771
Current Zoning: IH
Neighbourhood: West Industrial
Date Received: January 10, 2013
- Application No. 6/13: 143 and 147 Eastman Cove
Applicant: Webb Surveys for Tim and Rhonda Burns
Legal Description: Lots 11 and 12, Block 324, Plan No. 94S20326
Current Zoning: R1A
Neighbourhood: Arbor Creek
Date Received: January 16, 2013
- Application No. 7/13: 3222 Mountbatten Street
Applicant: Webster Surveys for Shawn Asselin
Legal Description: Lot 13, Block 19, Plan No. 36S19590
Current Zoning: R2
Neighbourhood: Montgomery Place
Date Received: January 17, 2013
- Application No. 8/13: 455 Rempel Lane
Applicant: Larson Surveys for Jastek Belmont Homes Inc.
Legal Description: Block 160, Plan No. 102041783
Current Zoning: RMTN
Neighbourhood: Stonebridge
Date Received: January 18, 2013
- Application No. 9/13: 71st Street and Millar Avenue
Applicant: George, Nicholson, Franko for City of Saskatoon
Legal Description: Parcels X, Y and Z, Plan No. 101891505
Current Zoning: IH
Neighbourhood: Marquis Industrial
Date Received: January 22, 2013

PUBLIC NOTICE

Public Notice pursuant to Section 3 of the Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 3/13
2. Plan of Proposed Subdivision No. 4/13
3. Plan of Proposed Subdivision No. 5/13
4. Plan of Proposed Subdivision No. 6/13
5. Plan of Proposed Subdivision No. 7/13
6. Plan of Proposed Subdivision No. 8/13
7. Plan of Proposed Subdivision No. 9/13

A2) Communications to Council

From: Lisa Krol

Date: July 6, 2012

Subject: Wakeride Event Issues – Measuring Decibel Levels for Noise Extensions

(Files CK. 185-9 and LS. 205-1)

RECOMMENDATION: that the information be received.

TOPIC AND PURPOSE

This report is to provide information with regards to measuring noise decibels and the ratio of security per participant at events held in City of Saskatoon (City) parks.

REPORT HIGHLIGHTS

1. The current practices of controlling decibel levels during special events in City parks to help mitigate intrusion on the surrounding area will be outlined.
2. A description of the current security ratio per participant that the Administration uses for special events in City parks is detailed.

STRATEGIC GOAL

The information in this report supports the long-term strategy to provide an opportunity for Saskatoon residents to have an improved Quality of Life as identified in the Strategic Plan. Choices and equal opportunities for everyone to participate in events they enjoy are paramount to the successful implementation of the City's Strategic Plan. A balance needs to be sought to ensure neighbours are able to enjoy Saskatoon to its fullest while events and festivals are scheduled at City parks.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 23**

BACKGROUND

During its February 27, 2012 meeting, City Council received a request from the Wakeride Event organizers to extend Noise Bylaw No. 8244. At that time, City Council requested additional information regarding administrative conditions to deal with:

- a) lack of parking for the large number of attendees;
- b) insufficient lighting;
- c) alcohol consumption leading to unruly behaviour and noise from participants; and
- d) noise from the bands performing at the event.

During its May 14, 2012 meeting, City Council received the administrative conditions which outlined the ways to mitigate as many issues as possible. The administrative conditions for the 2012 Wakeride Event were:

- a) prepare and submit a parking plan;
- b) provide sufficient lighting for the beer gardens and washroom areas;
- c) hire a security company for the event;
- d) agree to hire 12 off-duty Saskatoon Police Service officers;
- e) ensure all volunteers participate in the Saskatchewan Liquor and Gaming Authority (SLGA) Special Occasion Permit Workshop training;
- f) meet on-site at least three weeks prior to the event with required City Administration staff to discuss setup and placement of tents, lighting, and staging within the park for the event;
- g) contact the Construction and Design Branch, Infrastructure Services Department, for parking restrictions; and
- h) display a permit for vehicle access in the park issued by the Construction and Design Branch, Infrastructure Services Department.

In addition to these administrative conditions, the Administration worked with the event organizers to create a park layout that would mitigate noise pollution (e.g. speaker placement) from entering the nearby neighbourhoods.

At its July 18, 2012 meeting, City Council considered a letter with respect to concerns resulting from the 2012 Wakeride Event. City Council passed a motion that the Administration report on the possibility of measuring decibel levels for noise extensions for outdoor events; and that the Administration report on ratio of security per participant at events.

The Administration also received complaints regarding the music at The SaskTel Saskatchewan Jazz Festival and A Taste of Saskatchewan. For each of these events, including the Wakeride Event, the predominant noise concern was the bass tones from the music.

REPORT

Current Practices for Noise Guidelines at Events

Event organizers receive a noise guideline handout with their event location contract (see Attachment 1). In summary, the noise guideline outlines:

- a) the event organizer is responsible for monitoring and controlling the noise resulting from their event;
- b) decibel levels should not exceed 105 measured 100 feet from the front of the stage or location of the speaker system; and
- c) the sound should be a balanced range to minimize bass tones.

The guidelines are to assist the organizers in ensuring that noise from the event does not intrude unreasonably on the public living in the area. These guidelines are in place regardless of whether or not the noise from the event encroaches on the hours stated in Noise Bylaw No. 8244 (see Attachment 2). In the case that the event does exceed the hours stated in Noise Bylaw No. 8244, event organizers must apply to City Council for a bylaw extension.

Noise issues are considered to be subjective and may have wind and acoustic challenges. The City relies on the event organizers to be self-regulating and to ensure guidelines and bylaws are followed. Concerns relating to noise are complaint driven. If a citizen does have a concern with the noise level from an event, they can either:

- phone the Saskatoon Police Service with the concern immediately, or
- phone the Administration to file a complaint; this typically occurs after the event is over.

With most major events, the Administration has a pre-event meeting with the event organizers. This meeting is an opportunity to discuss the administrative conditions the event organizers have received via written correspondence. If concerns are received, a post-event meeting is held to discuss the concerns and possible solutions. Additional administrative conditions may be outlined at this time in order to have future events approved.

Security Ratio per Participant

The City does not have a specific guideline it follows for the security ratio per participant. A security ratio is evaluated for each event, as each one is unique. For example, two individual events may have the same anticipated participant numbers, but the type of participants may determine the security ratio per participant differential. The Saskatoon Police Service provides its professional opinion based on experience of what the security ratio should be. This information is detailed in the Administrative Conditions

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 25**

that the event organizers receive after completing and submitting their special event applications.

In addition to the Administrative Conditions from the City, if an event is serving alcohol, the SLGA has specific regulations and policies that event organizers must follow in order to obtain a liquor license and remain in good standing for future events. Within the policies that SLGA outlines, a security ratio per participant is included (see Attachment 3).

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Noise Guidelines for Park Special Events
2. Noise Bylaw No. 8244
3. Saskatchewan Liquor and Gaming Authority's Terms and Conditions

IT WAS RESOLVED:

- 1) *that the information be received; and*
- 2) *that the Administration provide additional reports on the experience of summer festivals during 2013 on a timely basis before the year end.*

**A3) Integrated Growth Plan
(Files CK. 4110-2 and PL. 4110-12-7)**

RECOMMENDATION: that the report be received as information.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to present the next level of detail in the Integrated Growth Plan (IGP) project, including subject area updates, a Community Engagement and Communications Strategy, and a preliminary timeline and process for 2013 to 2015.

REPORT HIGHLIGHTS

1. An update of the progress on all seven subject areas contained within the IGP is provided.
2. A comprehensive Community Engagement and Communications Strategy is recommended for the entire IGP project.
3. A preliminary timeline and process for the entire IGP project from 2013 through 2015 is included.
4. The report provides the structure for consulting services and the process for issuing a Request for Qualifications, followed by a more detailed Request for Proposal.

STRATEGIC GOALS

The IGP directly supports the Strategic Goals of Sustainable Growth and Moving Around.

BACKGROUND

During its February 6, 2012 meeting, City Council adopted the Strategic Plan 2012-2022. Two of the seven strategic goals presented in the plan ("Moving Around" and "Sustainable Growth") are being addressed directly through the IGP.

At its March 26, 2012 meeting, City Council approved, in principle, the IGP. The IGP is comprised of the following nine strategies related to land use and transportation, with the intent to guide the growth of Saskatoon to a population of 500,000:

- a) update the basic building blocks of new development;
- b) establish infill corridors;
- c) support strategic infill areas;
- d) amend policies and develop incentives to support strategic infill;
- e) develop a city-wide land use plan for employment areas;
- f) establish rapid transit corridor(s);
- g) reinvent the bus transit system based on the rapid transit corridor;
- h) new roads and bridges; and
- i) develop and implement funding strategies.

The IGP will change the way the city grows to match the vision and expectations of our citizens, as expressed through Saskatoon Speaks and the Strategic Plan.

An interdepartmental Future Growth Delivery Team has been formed, lead by the manager of the Transportation Branch, Infrastructure Services Department, to undertake the task of creating a feasible, cost effective, implementation plan for the main elements in the IGP.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 27**

During its June 18, 2012 meeting, City Council received a High Level Growth Plan to 500,000, and a companion Bridging Document. The High Level Growth Plan is a general indicator of how the IGP will alter the City of Saskatoon's (City) future growth patterns. The Bridging Document is an introduction to the concepts in the IGP for the general public and development community.

At its December 4, 2012 meeting, City Council approved Capital Budget Project No. 2547, which provides initial funding of \$993,000 to proceed with the IGP project. Existing funding from several related capital projects has also been aligned to help fund this project.

REPORT

In the intervening period since the June 2012 report, the Future Growth Delivery Team has undertaken preliminary analysis and made refinements to the IGP. Seven major subject areas comprise the work as follows:

- 1) Community Engagement and Communications Strategy;
- 2) Core Bridge;
- 3) Rapid Transit;
- 4) Nodes, Corridors, and Strategic Infill;
- 5) Employment Areas;
- 6) Water, Wastewater, and Utilities Servicing Plan; and
- 7) Financing Growth.

Interdepartmental teams have been formed to develop the high-level principles and process to implement each within the IGP. Much of the preliminary work to this point has concentrated on Communications, Rapid Transit and Nodes, Corridors, and Infill components. This report identifies the timeline and process between 2013 to 2015, the components of a comprehensive Community Engagement and Communications Strategy, and provides an update on the other subject areas comprising the IGP (see Attachment 1).

Timeline and Process

Implementation of the IGP will involve public engagement and technical innovations, which are necessary to form a strong foundation for future policies and decisions by City Council. In order to achieve the vision and expectations set out by the community in Saskatoon Speaks and by City Council in the Strategic Plan 2012-2022, these projects have been allocated adequate time and resources as reflected in the preliminary timeline.

Attachment 2 is a detailed look at the preliminary timeline and process including key milestones within the IGP project. This tool was developed to identify points of interaction with City Council, senior management, the general public/stakeholders and

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 28**

dates for funding decisions. It is important to note that the timeline is subject to change as the process unfolds to allow flexibility to accommodate ideas from the consulting teams and suggestions from the general public during consultation.

Structure of Consulting Services

It is envisaged that a single consulting service will be required to oversee all aspects of the Community Engagement and Communications Strategy, and deliver an implementation plan for Rapid Transit, Nodes, Corridors, and Infill and Core Bridge. The lead consultant will be responsible for undertaking all aspects of public and stakeholder engagement for the IGP project. Attachment 3 shows the structure of the proposed consulting service and its relationship to the Future Growth Delivery Team.

The first step in the process will be to issue a Request for Qualifications to determine a short list of qualified and interested consulting services, followed by a more detailed Request for Proposal.

POLICY IMPLICATIONS

The new IGP will require changes to City bylaws, such as the Official Community Plan Bylaw No. 8769 and Zoning Bylaw No. 8770, and to City policies, such as the Infrastructure Services Design and Development Standards Manual. These changes will be brought forward to City Council in subsequent reports.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report and recommendations. Capital funding has been approved in the 2013 budget and allows the project to move to the next phase to secure external consulting services in 2013.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Stakeholder involvement has included the following to date:

- 1) Public Introduction of the IGP – took place via a media event on March 15, 2012.
- 2) Bridging Document - was produced in 2012 to help the public and stakeholders understand the kinds of changes to expect as Saskatoon moves forward with the IGP.
- 3) Public Presentations - to date, 28 IGP presentations have been made to various groups throughout Saskatoon since March 2012.

- 4) Citizen Advisory Panel - a new citizen advisory panel, comprised of current and former members of the Municipal Planning Commission, has been formed. The panel will meet periodically to review and provide independent feedback to various proposals and options presented during the IGP study phases.
- 5) IGP Website - has been developed and is located at www.saskatoon.ca (click on the Integrated Growth Plan under "Check This Out"). The IGP website also provides links to several related projects, such as the City Centre and North Downtown plans.

COMMUNICATION PLAN

A comprehensive Community Engagement and Communications Strategy is a key component of the IGP. The Administration, in conjunction with the lead consultant, will need to ensure the important values citizens identified for Saskatoon's future growth continue to be woven into the new city being built, and that it is clearly and continuously communicated to residents throughout the process.

The lead consultant will be required to oversee all aspects of the Community Engagement and Communications Strategy. As found through Saskatoon Speaks, engagement and communication are critical elements and an essential ingredient for the City.

Also the lead consultant will be required to play an active role in developing and implementing an overarching Community Engagement and Communications Strategy, including:

- a) incorporating the current IGP brand;
- b) developing key messages;
- c) creating a media plan;
- d) creating a public and internal communications plan;
- e) creating a website and social media plan;
- f) developing and implementing subsidiary Community Engagement and Communication Plans;
- g) advertising and promoting the various community engagement events;
and
- h) playing an active role in the planning and coordinating all logistics for various events and activities, including stakeholder interviews, City Council presentations, and media events.

The lead consultant will be expected to meet the key Community Engagement and Communications objectives and principles outlined in Attachment 1.

ENVIRONMENTAL IMPLICATIONS

The IGP will help to meet the Strategic Goal of Environmental Leadership by enhancing the range of choices for “Moving Around.” No specific environmental and/or greenhouse gas implications have been identified at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Subject Area Updates
2. IGP Timeline and Process
3. Structure of Consulting Services

Section B – CORPORATE SERVICES

**B1) 2013 Budget Approval – Business Improvement Districts
(Files CK. 1680-1, CS.1680-2, CS.1680-3, CS.1680-4, and CS.1680-5)**

- RECOMMENDATION:**
- 1) that the 2013 budget submissions from The Partnership, Broadway Business Improvement District, Riversdale Business Improvement District and the Sutherland Business Improvement District be approved; and
 - 2) that the City Solicitor be requested to prepare the 2013 Business Improvement District Levy Bylaws for submission to City Council for consideration.

ADOPTED.

TOPIC AND PURPOSE

To receive City Council’s approval of the 2013 Budgets for Saskatoon’s four Business Improvement Districts (BID).

STRATEGIC GOAL(S)

The Business Improvement District Bylaws support the Economic Diversity and Prosperity Strategic Goal and the long-term strategy of creating a business-friendly environment.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 31**

REPORT

In accordance with the Business Improvement District (BID) Bylaws, each BID has submitted its 2013 budget for City Council's approval. The 2012 Financial Statements will be submitted at a future date. The 2013 levy request for each BID is as follows:

- 1) The Partnership – The levy request is \$476,000, which is an increase of \$22,700 (5%) over 2012.
- 2) Broadway Business Improvement District – The levy request is \$165,140, which is an increase of \$4,902 (3%) over 2012.
- 3) Riversdale Business Improvement District – The levy request is \$142,350, which is an increase of \$10,575 (8%) over 2012.
- 4) Sutherland Business Improvement District – The levy request is \$25,000, which is \$3,764 (17.7%) over 2012.

OPTIONS TO THE RECOMMENDATION

City Council has the option not to approve any or all of the BID budget submissions, which would require the BID(s) to resubmit a budget for Council's approval by mid-March.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

None required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 32**

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. January 22, 2013 letter and 2013 proposed budget, The Partnership.
2. January 15, 2013 letter and 2013 proposed budget, Broadway BID.
3. January 14, 2013 letter and 2013 proposed budget, Riversdale BID.
4. December 17, 2012 letter and 2013 proposed budget, Sutherland BID.

**B2) Annual Status Report – Non-Policy Tax Incentive Agreements
(Files CK. 1965-1, CS. 1965-1 and CS.1600-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

To present City Council with the annual status of the non-policy tax incentives.

STRATEGIC GOAL

The Business Development Incentives Policy supports the Economic Diversity and Prosperity Strategic Goal and the long-term strategy of working collaboratively with economic development authorities.

BACKGROUND

City Council approves non-policy tax incentives as part of an overall agreement to facilitate specific development projects. The Administration attempts to provide City Council with an indication of the value associated with each non-policy incentive agreement at the time of approval. However, these estimates are often based on preliminary information and the

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 33**

actual impact has never been subsequently reported to City Council. This report summarizes the value of these non-policy incentives for 2012.

REPORT

Each non-policy incentive agreement is unique in its objective and is site-specific. The following table lists the properties that have received non-policy tax incentives for 2012 and the total taxes abated (includes City, library, and education taxes).

Recipient	Term	End Date	2012 Incentive
Maple Leaf Foods (64 th Street)	5 years	Apr. 30, 2013	\$210,570
Saskatoon Airport Authority	3 years	Dec. 31, 2013	371,913
Jubilee Housing & Residences	4 years	Dec. 31, 2014	108,907
Persephone Theatre	5 years	Dec. 31, 2014	43,315
Souleio Foods Inc.	5 years	Dec. 31, 2014	6,060
Saskatoon Soccer Centre Inc.	5 years	Dec. 31, 2015	433,870
Saskatoon Ideas Inc.	5 years	Dec. 31, 2016	28,267
Total 2012 Non-Policy Incentives			\$1,202,902

- The incentives to Persephone Theatre, Saskatoon Ideas Inc., and Souleio Foods Inc. are related to development in the south downtown and River Landing.
- The Maple Leaf Foods incentive is related to the construction of a new distribution facility and the maintenance of approximately 100 full-time equivalent jobs in Saskatoon.
- The Saskatoon Airport Authority (SAA), along with the Regina Airport Authority, is currently in the process of applying to the Province to have the airports considered as grant-in-lieu properties. The Saskatoon Airport agreement allows taxes to be paid based on a per-passenger rate (rather than assessment based taxes), and in 2012 the SAA paid taxes of \$885,427.
- The Jubilee Housing and Jubilee Residences were abated taxes over four years, in order to phase in the tax impact due to a change in legislation. This legislative change resulted in five seniors' housing complexes becoming taxable which had previously been tax exempt.
- Saskatoon Soccer Centre Inc. received an abatement on the condition that it contributes funds toward the Dedicated Capital Reinvestment Fund in order to ensure the timely repair or replacement of major capital components of the two soccer facilities.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Property tax abatements approved result in the deferral of taxes based on the increase in the taxable assessment of the property. As a result, there is no immediate impact, other than deferral.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**B3) SREDA - Business Incentives
2012 Tax Abatement – Crestline Coach Ltd.
(Files CK. 3500-13, CS. 3500-1 and CS. 1965-1)**

RECOMMENDATION: that the tax incentive for Crestline Coach Ltd. as recommended by SREDA, be approved.

ADOPTED.

TOPIC AND PURPOSE

To receive City Council's approval to process the tax abatement for Crestline Coach Ltd. as approved under the City's Business Development Incentives Policy No. C09-014.

STRATEGIC GOAL

The Business Development Incentives Policy supports the Economic Diversity and Prosperity Strategic Goal and the long-term strategy of working collaboratively with economic development authorities.

REPORT

On an annual basis, the Saskatoon Regional Economic Development Authority Inc. (SREDA) meets with the companies that Council has approved to receive abatements under the Business Development Incentives Policy 09-014. The staff from SREDA determines if the conditions of the abatement agreement have been fulfilled, and then make recommendations to Council regarding each company's eligibility for the abatement.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 35**

At its January 7, 2013, meeting, Council approved the 2012 tax abatement list based on SREDA's review. The letter of recommendation from SREDA stated that Crestline Coach Ltd., not on the recommended abatement list, would be the subject of a further report.

When SREDA's staff met with Crestline Coach in December, they noted that the condition "to create five new positions" did not appear to have been met. However, after subsequent meetings with Crestline, SREDA has determined that the new full-time positions have in fact been created, but because they are in the midst of a restructuring phase, Crestline currently has some vacancies for which they are actively recruiting.

Attachment 1 is a memo from SREDA outlining Crestline's current circumstances and a recommendation that the 2012 abatement be approved by City Council.

OPTIONS TO THE RECOMMENDATION

There are no options as the incentives are identified within the agreements between the City and the applicable business.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Property tax abatements approved under this policy result in the deferral of the increased taxes that the new construction creates. As a result, there is no immediate impact, other than deferral. The abatement declines over a five-year period.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

None required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Memo dated January 18, 2013, from Bryan Leverick, Chair, SREDA Board of Directors.

**B4) Property Tax Liens, 2012
(Files CK. 1920-3 and CS. 1920-3)**

RECOMMENDATION: that City Council instruct the City Solicitor to take the necessary action under provisions of *The Tax Enforcement Act* with respect to properties with 2012 tax liens.

ADOPTED.

TOPIC AND PURPOSE

This report is seeking City Council's authorization to proceed to the next stage under the *Tax Enforcement Act* for properties with 2012 liens.

REPORT HIGHLIGHTS

1. The *Tax Enforcement Act* is a provincial statute that guides the collection of tax arrears.
2. City Council provides approval to proceed to the next stage of the process for properties with 2012 tax liens.

STRATEGIC GOAL(S)

The recommendation in this report supports the long term strategy of ensuring that our approach to citizen communications is proactive and professional in keeping with the Strategic Goal of Continuous Improvement.

BACKGROUND

Collection of property tax arrears is guided by *The Tax Enforcement Act*, the purpose of which is to secure payment of tax arrears under the threat of loss of title to the property. The statute is not intended to act as a means for the acquisition of property by the City. Each property owner (taxpayer) has certain fundamental rights concerning his/her land. The taxpayer must be kept fully aware of the proceedings being taken, and be given a reasonable time frame during which arrangements can be made for payment of the outstanding amount.

REPORT

The Tax Enforcement Act provides an effective collection process. As indicated in Attachment 1, between 2007 and 2012, a total of 3,449 liens were placed. Of these, 3,021 have been paid in full while 422 liens remain where property owners have made, and are keeping, their payment arrangements. The City of Saskatoon has assumed title to only 6 of these properties.

The proceedings under *The Tax Enforcement Act* are scheduled as follows:

- Section 10:** Allows the City to register a tax lien against a property where taxes have been due and unpaid after the 31st day of December of the year in which the taxes were originally levied.
- Section 22 (1):** Where the taxes remain unpaid and the lien has not been withdrawn, the City may apply to Council to commence proceedings to take title after the expiration of six months following the registration of the tax lien at Information Services Corporation of Saskatchewan (ISC) – Land Registry.
- Section 24:** Final application for transfer of title to the City may commence six months after the first application. The City must, at this point in the proceedings, obtain consent of the Provincial Mediation Board to obtain the title. The Board may, subject to certain conditions being met by the taxpayer, put the proceedings on hold, even after this consent is granted.

2012 Tax Liens (see Attachment 2)

With respect to the properties listed in Attachment 1, proceedings under *The Act* commenced on February 25, 2012. At that time, the City of Saskatoon, in accordance with *The Act*, published in The StarPhoenix, the legal descriptions of all properties in arrears of property taxes subject to tax liens. The assessed owners were notified of the action being taken and were advised that if the taxes remained unpaid after 60 days

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 38**

following the date of the advertisement, a tax lien would be registered against the property on the official title held in ISC – Land Registry.

The City has made considerable effort to contact the assessed owners of the various properties to obtain payment or to negotiate reasonable payment schedules. However, as of the date of this report, the City has not received payment from the respective owners and the property tax arrears are still outstanding.

These properties are now subject to first proceedings pursuant to Section 22(1) of *The Act*. This action involves notification by registered mail to each registered owner; each assessed owner; and all others with an interest set out on the title to the property, that they have 60 days to contest the City's claim.

Pursuant to Section 24, the next stage of *The Act*, six months following service of notices, the City will be in a position to make final application for title of any properties for which the arrears have not been cleared.

As indicated above, the Act requires specific waiting periods to ensure that owners and interest holders are afforded a reasonable opportunity to redeem the property. In the typical case, we expect that these proceedings will be carried out within the normal periods outlined in the legislation. However, where there is a credible and realistic plan by the owner or interest holder to make payments to redeem the property during enforcement proceedings, the prosecution of the enforcement proceedings should be suspended to allow the redemption plan to proceed. If the plan fails, enforcement proceedings should then be recommenced.

Since tax enforcement proceedings pursuant to Section 22 are initiated at Council's direction, it is Council that can properly suspend and recommence the proceedings, or direct administration to do so. Accordingly, your Administration asks that in those cases where there is a credible plan, as determined by the Administration, Council authorize Administration to suspend enforcement proceedings, and to restore enforcement proceedings where a redemption plan fails.

The Administration now requests authorization to proceed regarding those properties which became subject to tax liens in 2012.

OPTIONS TO THE RECOMMENDATION

The approval of City Council is required for further action under the *Tax Enforcement Act*.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Communication is directly with owners of the properties in arrears subject to tax collection as per the *Tax Enforcement Act*.

COMMUNICATION PLAN

Communication is directly with owners of the properties in arrears subject to tax collection.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PRIVACY IMPACT

There is no privacy impact.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED does not apply in this instance.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Tax Enforcement Statistics
2. 2012 Property Tax Liens

Section C – FIRE AND PROTECTIVE SERVICES

**C1) Project City-Wide Cleanup
Agreement between Saskatoon Fire and Protective Services
and Saskatoon Provincial Correctional Centre Urban Camp
(Files CK. 5605-2 and FPS. 290-22)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

This report provides City Council with an update on the success of this Program and the work that has been conducted during 2011 and 2012 by offenders from the Saskatoon Provincial Correctional Centre Urban Camp to assist with property maintenance throughout the City and prepare them for returning to their home communities.

REPORT HIGHLIGHTS

1. An Agreement was signed with the Saskatoon Provincial Correctional Centre Urban Camp on August 4, 2011.
2. The Program is intended to clean up public areas where no current service program exists using resources from the Saskatoon Provincial Correctional Centre's Urban Camp.
3. The results of the Program during 2011 and 2012 are outlined which benefit both the City and the Urban Camp participants.

STRATEGIC GOAL

This report supports the Strategic Plan's goal of 'Quality of Life'.

BACKGROUND

Saskatoon Fire and Protective Services entered into a relationship with the Saskatoon Provincial Correctional Centre in 2011. This working relationship formed the basis of an agreement with Urban Camp to provide offenders an opportunity to experience job commitments while enhancing the amenity of neighbourhoods in Saskatoon. Fire and Protective Services provides the work assignments and necessary equipment to complete the jobs.

REPORT

Project City-Wide Cleanup is intended to clean up public areas where no current service programs exist. It utilizes resources from the Saskatoon Provincial Correctional Centre's

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 41**

Urban Camp to complement Bylaw 8175 in ensuring that public property, such as boulevards, alleys and crosswalks, is maintained thus improving the overall amenity of some Saskatoon neighbourhoods.

During the summer months, Project City-Wide Cleanup mowed, weeded and picked up garbage with a special focus on boulevards and alleys. In the spring and fall, the project picked up garbage and litter along the main arteries and interchanges throughout the city. In the winter, the focus was on clearing ice from ramps serving pedestrian crossings.

A significant amount of work was conducted in 2012 by the Urban Camp work crews. There were 327 blocks of alleys where grass and weeds were cut down and litter and garbage picked up. Grass was cut down on boulevards in older residential neighbourhoods for a total of 257 blocks. In newer neighbourhoods, an additional 3,720 metres of boulevards and 11.44 acres of civic property were cut. Along 5,240 metres of rail line easements, these crews cut down long grass and weeds and picked up garbage and litter, and along 61,130 metres of arterial roadways they picked up garbage and litter. Lastly, they cleared ice and snow from 3,321 pedestrian crossing ramps.

This relationship with the Urban Camp has provided a valuable service to the citizens of Saskatoon while providing the offenders with valuable work experience and values as they prepare to return to their home communities.

POLICY IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

None.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section E – INFRASTRUCTURE SERVICES

**E1) Request for Change Order
Capital Project 1619 – Storm Sewer Collectors Program
Contract 12-0046 - 2012 Avenue C Force Main Sewer Lining
(Files CK. 292-012-30, CK. 7820-1 and IS. 7820-52)**

RECOMMENDATION: that a Change Order, in the amount of \$245,894.25 (including GST and PST), for Contract 12-0046 – 2012 Avenue C Force Main Sewer Lining, be approved.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council approval for a Change Order to Contract 12-0046 – 2012 Avenue C Force Main Sewer Lining to include the culvert crossing Idylwyld Drive, south of the 51st Street overpass, so that the work can be completed before the spring melt.

REPORT HIGHLIGHTS

1. In May 2012, there was a significant failure to the culvert crossing Idylwyld Drive, south of the 51st Street overpass.
2. To achieve long-term performance of the culvert, it is recommended that it be lined using cured in place pipe technology.
3. The City has already retained Insituform Technologies Limited for lining of the Avenue C Force Main.
4. A Change Order to the existing contract with Insituform Technologies Limited to include the culvert crossing Idylwyld Drive will ensure that the work is completed before the spring melt.

STRATEGIC GOALS

The recommendation in this report supports the City of Saskatoon Strategic Goal, Asset and Financial Sustainability as it will ensure that our infrastructure is in good working order.

BACKGROUND

In May 2012, there was a significant failure to the culvert crossing Idylwyld Drive, south of the 51st Street overpass, which resulted in the closure of the Avenue C northbound to Idylwyld Drive southbound ramp, and restrictions of the pond out-flow during the critical spring rainy season. At the time of the failure, Public Works responded with an

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 43**

emergency repair crew, and were successful in restoring operation without further damage to the roadway or pipe.

REPORT

To achieve long-term performance of this critical piece of infrastructure, it is recommended that the culvert be lined using cured in place pipe technology.

In November and December 2012, Saskatoon received significantly high snow fall, with accumulations similar to the entire winter of 2011/2012. Also, water tables continue to be high in this area which, will lead to greater runoff in the spring. All of these factors support why it is a prudent decision to complete lining of this culvert before March 31, 2013. Lining of this culvert in the winter months is ideal as there is no need to divert or bypass water to complete the work.

The City of Saskatoon has already retained a competent lining contractor, Insituform Technologies Limited, for Contract 12-0046 – 2012 Avenue C Force Main Sewer Lining. A Change Order for Contract 12-0046 would allow this additional work to be completed by the necessary timelines.

Insituform has provided a quote for this work and the Administration has determined that the estimated total cost of \$245,894.25 (including G.S.T. and P.S.T.), is acceptable.

OPTIONS TO THE RECOMMENDATION

Other options for repairing the culvert exist, such as open trenching, pipe bursting or auguring. However, the Administration does not recommend these methods as they are either more costly, more disruptive or do not allow the work to be completed in the timeline required.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Details of the estimated costs from Insituform Technologies Ltd. are as follows:

Base Cost	\$234,185.00
G.S.T.	<u>\$ 11,709.25</u>
Total Cost	\$245,894.25
Less G.S.T. Rebate	<u>\$ (11,709.25)</u>
Net Cost to the City	<u>\$234,185.00</u>

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 44**

There is sufficient funding for this additional work within approved Capital Project 1619 – IS-Storm Sewer Collectors Program.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X	-	\$245,894.25	-	-	-

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Work is expected to have an impact on north and southbound traffic on Idylwyld Drive, as well as the Avenue C northbound to Idylwyld Drive southbound ramp. Any required traffic restrictions and detours will be communicated to the public via public service announcements. City crews will post construction signs and traffic control equipment, as required, to accommodate the restrictions and detours.

ENVIRONMENTAL IMPLICATIONS

The recommendation is expected to have greenhouse gas (GHG) emissions implications once construction proceeds. Construction activities will require an estimated 2,000 litres of diesel fuel, contributing to estimated GHG emissions of 5.5 tonnes CO²e.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

E2) Request for Change Order
Contract 12-0792 - Snow Dump Site Pushing Contract
(Files CK. 6290-1 and IS. 6000-4)

RECOMMENDATION: that a Change Order in the amount of \$440,000 for contract 12-0792 – Snow Dump Site Pushing be approved.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain approval for a Change Order for Contract 12-0792 - Snow Dump Pushing, in order to ensure there are enough resources to maintain the three snow dump sites during the remainder of the winter.

REPORT HIGHLIGHTS

1. Each year the Administration opens and operates multiple snow dump sites, and hires private contractors to assist in maintaining them to maximize storage capacity.
2. Lafarge Aggregates was awarded the snow dump site pushing contract for the 2012/13 winter season.
3. The significant amount of snow received to date has greatly increased the cost of site maintenance.
4. After extensive evaluation, the Administration is recommending that the contract with Lafarge Aggregates be extended.

STRATEGIC GOALS

The recommendation in this report supports the City of Saskatoon Strategic Goal, Continuous Improvement, as it will provide for a coordinated approach to customer service.

BACKGROUND

Each year the Administration operates multiple snow dump sites, and hires private contractors to assist in maintaining them in order to maximize storage capacity. There are three sites operational in the 2012/2013 season, located on Wanuskewin Road, Central Avenue and Valley Road.

REPORT

A Request for Proposal was issued for snow dump site pushing, which closed on November 1, 2012. Three proposals were received as follows:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 46**

- Lafarge Aggregates;
- Hamm Construction; and
- Maxie's Excavating.

A comprehensive review was conducted, based on the following criteria:

- Price/Production Value 60%;
- Equipment Quantity and Size 30%; and
- References and Reputation 10%.

Upon evaluation, it was determined that the optimal bid for Snow Dump Site Pushing was from Lafarge Aggregates, at a total estimated cost of \$212,608, including G.S.T. and P.S.T.

The proposal from Lafarge Aggregates includes:

- Multiple snow dump site coverage capabilities;
- Charges for equipment in the amount of \$165 per hour worked per caterpillar 980 wheel loader; and
- Charges for equipment in the amount of \$185 per hour worked per caterpillar D8 track dozer.

The original contract was estimated based on four significant snow events, from November 1st to February 28th. The volume of snow received in November and December, 2012 resulted in the city receiving its annual average snowfall within the short period of six weeks. To deal with the vast amounts of snow in the relatively short amount of time, additional resources needed to be called in and for longer durations than originally estimated.

After extensive evaluation, the Administration had determined that, due to Lafarge Aggregates' variety of equipment and low rental rates, they were the most cost effective service provider. An extension to Contract 12-0792, in the amount of \$440,000, including G.S.T. and P.S.T., is, therefore, being recommended, in order to provide snow dump pushing services for the remainder of the winter season. This will allow for an additional four snow events, as well as increased caterpillar D8 track dozer usage, which will be required as the snow dump site approaches its capacity, as it will be able to push snow higher than a wheel loader, maximizing the sites' snow storage.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 47**

POLICY IMPLICATIONS

The requested approval of the Change Order is in accordance with Policy A02-027 – Corporate Purchasing Policy.

FINANCIAL IMPLICATIONS

The net cost to the City for the total contract with Lafarge Aggregates, with the extension of \$440,000, plus G.S.T., is as follows:

Original Base Quotation	\$192,960
Base Extension	\$440,000
G.S.T.	<u>\$ 31,648</u>
Total Contract Price	\$664,608
Less G.S.T. Rebate	<u>\$ 31,168</u>
Net Cost to the City	\$632,960

The Operating Budget for each winter's snow dump site maintenance is allocated from two budget years, in this case, 2012 and 2013. Sufficient funding exists within the 2013 Operating Budget to award the contract extension with a reasonable amount of risk, depending on the amount of snowfall experienced.

Once the program is completed, if a surplus exists, a contribution will be made to the Snow and Ice Stabilization Reserve, as per policy.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X			\$632,960		

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

The recommendations will have negative greenhouse gas emissions implications due to increased consumption of diesel fuel and the utilization of heavy equipment using detrimental greenhouse gas producing materials and methods. Based on the occurrence of eight snow events, the increases are estimated to be 47.116 tonnes CO²e, which is the equivalent of adding 9.238 cars to the road each year.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E3) Request for Change Order
Contract 12-0793 - 2012/2013 Winter Trucking Assistance
(Files CK. 6290-1 and IS. 6000-4)**

RECOMMENDATION: that a Change Order in the amount of \$770,000, for Contract 12-0793 - 2012/2013 Winter Trucking Assistance, be approved.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain approval for a Change Order to extend Contract 12-0793 - 2012/2013 Winter Trucking Assistance, to ensure there are enough resources to haul snow for the remainder of the winter.

REPORT HIGHLIGHTS

1. Each year the Administration hires multiple snow haulers to expedite snow removal operations.
2. The original Tender closed, with eleven firms submitting qualifying bids.
3. Snow Haulers are prioritized in a "call-out order", with the lowest bidder receiving the first request for work, followed by the next lowest bidder, etc., until requirements have been filled.
4. The significant amount of snow received to date, and the frequency of the snowfalls has increased snow removal operation requirements.
5. After extensive evaluation, the Administration is recommending that the existing contract be extended.

STRATEGIC GOALS

The extension of the winter trucking assistance contracts supports the following City of Saskatoon Strategic Goals:

- Continuous Improvement, as it will provide for a coordinated approach to customer service; and
- Moving Around, as it will help to ensure that roads are in a condition that will allow for the flow of people and goods in and around the city.

BACKGROUND

Every winter, multiple semi-trucks with end-dump trailers are contracted to remove snow from boulevards and medians and transport it to snow dump sites.

REPORT

A Request for Tenders was issued for winter trucking assistance, which closed on September 25, 2012. Eleven firms were awarded the contract:

- T & M Janzen Farms;
- Sky Ridge Trucking;
- MTE Excavating;
- Quinton Olynyk;
- McKnight Enterprises;
- Nelson Rupchan;
- William Kavanagh;
- Rock Paper Scissors;
- Big G Trucking;
- Rocky Ridge Transport; and
- Vass Forklift Sales & Service Ltd.

The qualifying snow haulers are placed in an order of most cost effective to least cost effective; based exclusively on their hourly rate, the number of trucks they have available and the capacity of each truck. The first request for trucking assistance goes to the most cost effective firm, followed by the next most cost effective firm, etc., until requirements have been filled.

There are a total of 24 semi-trucks and end-dump trailers available through the 11 contracted snow haulers, for a combined total estimated cost of \$410,000, including G.S.T. and P.S.T.

The contract was estimated based on four significant snow events, from November 1st to February 28th. The volume of snow received in November and December, 2012

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
 MONDAY, FEBRUARY 11, 2013
 PAGE 50**

resulted in the city receiving its annual average snowfall within the short period of six weeks. This required a significant increase in the volume of snow to be removed from city streets, and resources needed to be called in for additional shifts and for longer periods of time.

After extensive evaluation, the Administration determined that the competitive bidding of the snow haulers on the original tender is the most cost effective method of handling the award of the contract. Therefore, the Administration is recommending an extension to Contract 12-0793 – 2012/2013 Winter Trucking Assistance in the amount of \$770,000, in order to ensure that resources are available to the end of the winter season. This extension would encompass the possibility of snow removal operations continuing non-stop through to the end of February.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

The requested approval of the Change Order is in accordance with Policy A02-027 – Corporate Purchasing Policy.

FINANCIAL IMPLICATIONS

The net cost to the City for the extension of the contract 12-0793 - 2012/2013 Winter Trucking Assistance is as follows:

Original Contract Base Value	\$ 410,000
Contract Extension	<u>\$ 770,000</u>
Combined Total	\$1,180,000
G.S.T.	<u>\$ 59,000</u>
Total Contract Price	\$1,239,000
Less G.S.T. Rebate	<u>\$ 59,000</u>
Net Cost to the City	\$1,180,000

The City’s budget for each winter’s trucking assistance is comprised from two budget years, in this case, 2012 and 2013. There is sufficient funding within the 2013 Operating Budget to award this contract extension with a reasonable amount of risk, depending on the amount of snowfall experienced.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X			\$1,180,000		

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 51**

Once the program is completed, if a surplus exists, a contribution will be made to the Snow and Ice Stabilization Reserve, as per policy.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

The recommendations will have negative greenhouse gas emissions implications due to increased consumption of diesel fuel and the utilization of heavy equipment using detrimental greenhouse gas producing materials and methods. Based on the possibility of snow removal operations continuing non-stop through to the end of February, the increases are estimated to be 430.802 tonnes CO²e, which is the equivalent of adding 84.471 cars to the road each year.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section F – UTILITY SERVICES

**F1) Wastewater Treatment Plant
Sole Source Purchase Over \$75,000 – Primary Clarifier Chain
(Design Change and Material Test)
(Files CK. 7800-1 and WT. 675-05)**

RECOMMENDATION: 1) that the Administration sole-source supply of Primary Clarifier Chain with Stainless Steel Wear parts to Siemens Industry, Inc. for a total cost of \$55,015.00 (including GST and PST);

- 2) that the Administration sole-source supply of Primary Clarifier Chain with Kevlar Fat Pins to Siemens Industry, Inc. for a total cost of \$52,840.00 (including GST and PST); and
- 3) that the Corporate Services Department, Purchasing Services issue the appropriate purchase order.

ADOPTED.

TOPIC AND PURPOSE

Request that Council approve a sole source purchase from Siemens Industry, Inc. for the supply of primary clarifier chain with a modified pin design and modified material. This is a pilot project intended to investigate alternate materials in comparison to the chain currently in use.

STRATEGIC GOAL

This report supports the long-term strategy to reduce the gap in funding required to rehabilitate and maintain our infrastructure under the Strategic Goal of Asset and Financial Sustainability.

REPORT

The primary sedimentation basin at the Wastewater Treatment Plant includes wearable chains, and accelerated chain wear has been identified as an issue. In consultation with the chain manufacturer, Siemens Industry, Inc., it is recommended to pilot the use of chain with a modified pin design as well as a modified material which could potentially double the life expectancy compared with the currently used chain. The intent is to test and compare the life cycle costs of this test chain with that of our current chain.

OPTIONS TO THE RECOMMENDATION

The supply of the materials could be tendered. Siemens was the only bidder on a recent tender to supply the remaining chain for the primary sedimentation basin. The Administration believes that the most advantageous approach for the City would be to work with a single supplier for all three chain types during this pilot stage. Once the most cost effective chain type has been determined through this evaluation, supply of future material will be tendered.

POLICY IMPLICATIONS

There are no policy implications with respect to this purchase.

FINANCIAL IMPLICATIONS

Funds for this purchase are available in the 2012 Capital Project #687-27 - WWT - Asset Replacement.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F2) Amending and Renewal Agreement with Saskatchewan Association for Resource Recovery Eco-Centre - Used Oil, Oil Filter and Oil Container Recovery Facility at the Spadina Landfill
(File No. CK. 7830-5)**

- RECOMMENDATION:**
- 1) that City Council approve the Amending and Renewal Agreement with the Saskatchewan Association for Resource Recovery Corporation (SARRC) to November 1, 2015; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement on behalf of the City of Saskatoon under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

Used oil, oil filters, and oil containers can be recycled at the Landfill Facility as a result of a partnership between the City of Saskatoon and the Saskatchewan Association for Resource Recovery Corporation (SARRC).

REPORT HIGHLIGHTS

- The City operates one of 36 Eco-Centres across Saskatchewan.
- The Eco-Centre at the Landfill Facility is revenue-neutral.
- More than 20,000 litres of used oil is recycled each year at the Eco-Centre.

STRATEGIC GOALS

The recommendation included in this report supports the long-term strategies of water and soil quality protection under the Strategic Goal of Environmental Leadership.

BACKGROUND

In 2000, the City of Saskatoon entered into an agreement with the Saskatchewan Association for Resource Recovery (SARRC) for the construction and operation of an Eco-Centre facility at the Saskatoon Regional Waste Management Centre (Landfill) to collect used oil, oil filters, and oil containers for recovery and recycling.

REPORT

The Saskatchewan Association for Resource Recovery Corporation (SARRC) is the provincial organization responsible for the management of used oil, oil filters, and oil containers in the Province and is funded by levies imposed on these products. Membership in SARRC is compulsory for all oil and oil product sellers in Saskatchewan. SARRC makes funds available to collectors of the products through an Agreement.

The terms of the Agreement between SARRC and the City of Saskatoon stipulate that used oil, oil filters, and oil containers are collected at the Eco-Centre at no charge to customers. The Agreement is subject to renewal every three years.

SARRC is a well established and experienced organization with 36 Eco-Centres currently operating across Saskatchewan.

The City of Saskatoon includes the management of the Eco-Centre in its operations for the Landfill Facility.

OPTIONS

City Council may discontinue the Eco-Centre at the Landfill Facility. Decommissioning of the Eco-Centre would cost approximately \$20,000 (assuming no requirements for special handling of the deconstructed materials or soil).

POLICY IMPLICATIONS

There are no known policy implications.

FINANCIAL IMPLICATIONS

SARRC assists with the cost of operating the Eco-Centre through a financial contribution of \$7,200 paid annually to the City of Saskatoon. In addition, the hauling contract provides approximately \$4,000 in revenue based on average prices of 10 to

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 55**

15¢ per litre paid to oil collection sites. Total annual revenue covers the annual operating costs for including the Eco-Centre at the Landfill Facility (which are approximately \$11,000).

PUBLIC/STAKEHOLDER COMMUNICATION PLAN

Information on the opportunity to recycle used engine oil, oil filters and oil containers at the Eco-Centre is included on the City's Landfill website; and facility staff assist users on site as required. Signage at the Eco-Centre will be reviewed to ensure clarity of the acceptance of this material (limit of 205 litres) at no charge beyond the Landfill entrance fee. Saskatoon residents have two options for the drop-off of their used oil material: the Eco-Centre at the Landfill and Household Hazardous Waste Days which are held 16 Saturdays each year.

ENVIRONMENTAL IMPLICATIONS

The Eco-Centre captures in excess of 20,000 litres of used oil, over 1,000 used oil filters, and more than 1,200 kilograms of oil containers each year. These materials are reused and recycled, saving approximately 53 tonnes of CO₂e each year.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

The facility is accessed only by Landfill Staff and remains locked and inaccessible to the public at all times; therefore, CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F3) Capital Project #0713-01 WTP – Reservoir Pumping Capacity – 42nd Street Pump House Upgrade
Capital Project #2198-03 WTP – Reservoir Capacity Expansion – 42nd Street Reservoir Expansion
Award of Construction Contract No. 12-0514
(Files CK. 670-3 and WT. 7960-91-2)**

RECOMMENDATION: 1) that the tender submitted by PCL Construction Management Inc. for Contract No. 12-0514, Water Treatment Plant 42nd Street Reservoir and Pump

Station Expansion, at a total cost of \$24,932,315.10 (including PST and GST) be accepted;

- 2) that the \$7,475,000 2013 provision to Capital Project #0713-01-WTP Reservoir Pumping Capacity – 42nd Street Pump House Upgrade be provided through borrowing subject to a Public Notice hearing for borrowing; and
- 3) that the City Solicitor be instructed to prepare the necessary contract for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

This report recommends that City Council award a tender to PCL Construction Management Inc., the lowest qualified bidder, for construction of the 42nd Street Reservoir and Pump Station Expansion.

REPORT HIGHLIGHTS

1. Reservoir expansions approved for Building Canada Fund – Major Infrastructure Component (BCF- MIC) funding.
2. Design started in February 2012 and the project was tendered in November 2012.
3. Five bids received ranging from \$24,932,315 to \$31,479,000.

STRATEGIC GOALS

This project supports the Strategic Goal of Sustainable Growth through the development of a long-term strategy to develop an integrated approach related to servicing, and to plan and invest in infrastructure needed to attract and support new businesses and residents. The reservoir expansions will allow the City to maintain the existing high quality water standard, while providing capacity to meet future peak water demand.

BACKGROUND

The City of Saskatoon presently operates three reservoirs which provide total storage volume of 109.1 million litres (ML). The existing reservoirs include the Avenue H Reservoir, located on Avenue H adjacent to the Water Treatment Plant (WTP), the Acadia Reservoir, located on Acadia Drive north of Taylor Street, and the 42nd Street Reservoir at 42nd A Street and 1st Avenue North.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 57**

Review of the City's reservoir capacity has been addressed in two relatively recent engineering studies. The November 2007 *City of Saskatoon Reservoir and Fill Mains Study* conducted by Earth Tech (Canada) Inc., now AECOM, recommended reconfiguring the distribution system to provide transferability among the existing reservoirs and an immediate expansion of the Avenue H Reservoir and the 42nd Street Reservoir to provide an additional 20 ML of total storage at each location. The December 2009 *Water Treatment Plant Long-Term Capital Development and Expansion Plan (LTCDEP)* conducted by CH2M Hill Canada Limited determined the existing Water Treatment Plant could meet the treated water requirements of the City for another 30 years utilizing a combination of facility expansions, peak demand management, and water conservation initiatives. These recommendations resulted in the Water Treatment Plant Avenue H Reservoir Expansion project where an 18.7 ML reservoir is an integral component of the project and plans for a 20 ML reservoir expansion at the 42nd Street location.

At its meeting held on February 6, 2012, City Council approved the award of engineering services to Associated Engineering (Sask.) Ltd. for the design and construction management of a reservoir and pump house expansion at 42nd Street for a total fee of \$2,567,815.00 including taxes.

REPORT

Reservoir Expansions Receive BCF – MIC Funding

The Reservoir Capacity Expansion project consisting of additions to the Avenue H and the 42nd Street reservoirs was submitted as a candidate for the Building Canada Fund – Major Infrastructure Component funding. The Contribution Agreement, dated September 1, 2010, provides \$14,000,000 of funding from Canada and Saskatchewan for the reservoirs. The Avenue H contribution totals \$6,912,000 and the 42nd Street contribution totals \$7,088,000. The Agreement also established the substantial completion date for both reservoirs being March 2014.

The Avenue H Reservoir Expansion project was initiated in 2010. Based on the recommendations, it included the design and construction of a facility housing a new Reservoir, High Lift Pumping Station and ultraviolet disinfection system. Presently, the project is at the construction stage scheduled to be substantially completed in March 2014.

Design to Tender from February to November 2012.

Associated Engineering (Sask.) Ltd. (AE) submitted a Design Basis Memorandum, dated March 3, 2012, that summarized the design basis for the 42nd Street Reservoir and Pump house Expansion as determined through discussions between the City of Saskatoon and AE. The 50% design review was presented on August 14, 2012, and the 95% design review was presented on October 30, 2012. During the design review,

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
 MONDAY, FEBRUARY 11, 2013
 PAGE 58**

the City and AE ensured that the project contained all the components required by the City and the project estimates were within the approved capital budget. The project was issued for tender on November 13, 2012 and tenders closed on December 11, 2012. The bid schedule contained two provisional items; demolition of the existing pumphouse and installation of an additional draw water line from the existing reservoir, whose inclusion would depend on pricing and budget limitations.

Five Bids Received

A total of five tenders were received and publicly opened on December 11, 2012. The five bids ranged in value from \$24,932.10 to \$31,479,000.00 (PST and GST included). The project consultant's pre-tender estimate for this project was \$30,086,300 including taxes.

The bids, including the provisional items and all applicable taxes, are as follows:

Bidder	Total Tender Price
PCL Construction Management Inc. (Saskatoon, SK)	\$24,932,315.10
Westridge Construction Ltd. (Regina, SK)	\$25,886,700.00
Graham Construction and Engineering, a JV (Saskatoon, SK)	\$26,666,183.25
Maple Reinders Inc. (Kelowna, BC)	\$26,712,000.00
Saskcon Repair (Saskatoon, SK)	\$31,479,000.00

The consultant, AE, conducted a bid evaluation. The low bidder, including or excluding any or all provisional items, was PCL Construction Management Inc. They were responsive in their bid submission, were found to meet the requirements of the contract documents, and included no limitations in their bid. AE recommended award of the 42nd Street Reservoir and Pump Station Expansion, Contract No. 12-0514, to PCL Construction Management Inc.

A review of the two provisional items in the tender, with consideration of project funding, resulted in the decision to include them in the project construction scope.

The net cost to the City for the bid submitted by PCL Construction Management Inc. is as follows:

Base Bid	\$21,997,302.00
Provisional Item – new 759mm draw water line	528,000.00
Provisional Item – demolition of existing Pump Station	19,760.00
Contingency	<u>1,200,000.00</u>

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
 MONDAY, FEBRUARY 11, 2013
 PAGE 59**

Subtotal	\$23,745,062.00
GST (5%)	<u>1,187,253.10</u>
Total Tender Price	\$24,932,315.10
GST Rebate (5%)	<u>(\$1,187,253.10)</u>
Net Cost to the City	<u>\$23,745,062.10</u>

OPTIONS

There are no options as the tender price received from PCL Construction Management Inc. was the lowest bid received for Contract No. 12-0514, and based on the evaluation, the bidder was found to be in compliance with all tender requirements.

In addition, the project timeline is driven in part by the Building Canada Fund – a Major Infrastructure Component funding deadline which is implemented to the project schedule by the lowest bidder so any delay in contract award could jeopardize the required completion date.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

The 42nd Street Reservoir and Pump House Expansion project is separated into two capital projects:

- P0713-01 WTP Reservoir Pumping Capacity - 42nd Street Pump House Upgrade with \$17,587,000 of approved funding including \$7,475,000 in the 2013 Capital Budget.
- P2198-03 WTP Reservoir Capacity Expansion - 42nd Street Reservoir Expansion with \$12,075,000 of approved funding.

The project has sufficient approved funding for the construction, engineering, and miscellaneous costs.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
17,587,000		17,587,000			
12,075,000		12,075,000			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement.

COMMUNICATION PLAN

The detailed Communication Plan for the Reservoir Capacity Expansion project was prepared in September 2011. Key information about the project such as the design, timeline, construction progress and construction impacts will be provided to the public and stakeholders via website updates, News Releases, temporary signage and reports to City Council. The Plan follows the Communications Protocol as outlined in the BCF – MIC Contribution Agreement.

A direct mail out will be distributed to the local industries and businesses regarding possible project impact on the surrounding traffic during the construction stage. This activity is planned to be completed in February/March 2013 prior to the start of construction.

ENVIRONMENTAL IMPLICATIONS

The recommendation will have resource consumption, waste generation, and greenhouse gas emission implications as construction proceeds. However, the overall impacts of the project will be mitigated in part through the following measures: improved efficiency and capacity of the new pumping station and recycling and/or reuse of materials from demolition of the existing pumping station, where applicable. New Pump efficiency will result in 100 tonnes of carbon dioxide equivalents (CO₂e) reduction per year when the pumping station is operated as it is presently operated. When the pumping station is fully utilized in the future, due to growth, it will result in a carbon usage of 1700 tonnes of CO₂e per year.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

In accordance with the City of Saskatoon's Administrative Policy No. A09-034 – CPTED Review, the project plans were presented to Crime Prevention Through Environmental Design (CPTED) Review Committee on June 7, 2012 by the consultants - Associated Engineering Ltd. (AE) and Engineering Services.

The CPTED committee completed its review on June 25, 2012, and sent it back to Engineering Services with the recommendations regarding site fence replacement and the installation of the surveillance cameras. The recommendations were forwarded to (AE) and implemented into the final design.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3 of Policy No. C01-021, Public Notice Policy. A Public notice hearing is scheduled for Feb 11, 2013 and will be dealt with prior to discussion of this report.

**F4) Funding Application to Install Combined Heat and Power Units
in Civic Buildings
(Files CK. 606-2, CK. 610-3 and WT. 0758-1)**

- RECOMMENDATIONS:**
- 1) that the Administration submit a non-binding Proposal for Combined Heat and Power Units for Shaw and Lakewood Civic Centers in response to the RFP issued by Natural Resources Canada's Market Development Incentive Payments Fund; and
 - 2) that the Administration bring forward the detailed business case and funding strategy for consideration by Council prior to making any final commitment to this initiative.

ADOPTED.

TOPIC AND PURPOSE

A recent Request for Proposals (RFP) has been issued by Natural Resources Canada (NRCan). Successful applicants will receive significant funding for the installation of combined heat and power (CHP) units in facilities.

The Administration has performed preliminary work in partnership with the Saskatchewan Research Council (SRC), SaskEnergy, and SaskPower, and are in a position to apply for this funding.

At this stage of the process, applications are non-binding, and the City of Saskatoon can disengage from this project at any time in the application process.

Administration is seeking approval to submit a formal non-binding Proposal to NRCan, and to continue to progress this initiative including development of a detailed business case and funding strategy.

REPORT HIGHLIGHTS

- CHP units offer a clean energy source that can reduce utility costs and greenhouse gas emissions.
- CHP units provide backup electricity and heating in the event of power outages or equipment failure.
- Simple payback period for the City is expected to be between 3 and 8 years depending on external funding and final budget.
- In Spring 2013 the Administration will submit to Council a report outlining the detailed business plan and the recommended funding strategy.

STRATEGIC GOALS

The proposed projects in this report support the Strategic Goals of Environmental Leadership through the long term goals of reducing greenhouse gas (GHG) emissions tied to City operations; becoming a recognized leader in cold climate energy efficiency as well as the short term goal of implementing energy-efficient practices in City buildings. It also supports the Strategic Goal of Quality of Life to ensure existing and future leisure centers, and other recreational facilities are accessible financially; and the Strategic Goal of Asset and Financial Sustainability by exploring alternate sources of revenue to pay for ongoing operations and developing funding strategies for expenses related to new capital expenditures.

REPORT

NRCan manages a Market Development Incentive Payments (MDIP) Fund that provides up to 50% matching funding for eligible project costs. On December 24, 2012, NRCan released a Request for Proposals (RFP) for projects interested in receiving funding for combined heat and power (CHP) demonstrations. The intent of the RFP is to identify new innovative applications for natural gas and make greater use of technologies that reduce greenhouse gas (GHG) emissions. The deadline to respond to the RFP is February 18, 2013, and Proposals are non-binding.

CHP units produce electricity and recover waste heat to be used inside a building. They reduce utility costs and greenhouse gas emissions and provide backup electricity and heating in the event of power outages or equipment failure.

The SRC and the City of Saskatoon are proposing to respond to the RFP with the intent to install CHP units at the Shaw Centre and Lakewood Civic Centre. There are other civic buildings that could benefit from a CHP installation but the available grant funding is limited and it is believed that these buildings are the best cases for this proposal. After measuring the benefits of these installations the business case for other civic facilities can be reviewed.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 63**

The timelines for this initiative are as follows:

- 1) The deadline for Proposals to NRCan is Feb 18, 2013.
- 2) In March, NRCan will notify applicants of whether or not their proposals have been approved.
- 3) By May of 2013, Administration will present the detailed business case and financing strategy to Council for its consideration, including the terms of the agreement proposed by NRCan.
- 4) Pending Council approval, the partnership agreements will be executed and detailed design work will commence.

OPTIONS

City Council may direct Administration to not submit a proposal.

POLICY IMPLICATIONS

The City of Saskatoon will be the main proponent for this project. SRC will be the lead design consultant, and all equipment will be procured through SRC's procurement process.

FINANCIAL IMPLICATIONS

The following table provides preliminary budget estimates for the proposal and outlines the confirmed and unconfirmed funding sources.

Funding Source	Funding Amount	Status of Funding	Percentage of Project costs
MDIP Request	\$1,047,000	Unconfirmed	50%
SaskPower In-Kind Contribution	400,000	Confirmed	19%
SaskEnergy Financial Contribution	255,000	Confirmed	12%
Saskatchewan Research Council	100,000	Confirmed	5%
City of Saskatoon	300,000	Unconfirmed	14%
Total Proposal Amount	\$2,102,000		

The projected cash flow for the City contributions would be distributed over 2014, 2015, and 2016. The project may be eligible for funding from the Federation of Canadian Municipalities (FCM). If FCM funding was obtained, it could reduce the financial contribution from the City from \$300,000 to \$150,000.

A preliminary estimate of the simple payback, based on utility cost reductions, is 3-4 years if all levels of funding were obtained, and 6-8 years if no FCM funding were obtained.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 64**

If the proposal for MDIP funding from NRCan is successful, Administration would submit to Council a report outlining the recommended capital funding sources in April or May, 2013.

PUBLIC/STAKEHOLDER COMMUNICATION PLAN

If the application is successful, a communication plan will be included with the next report to Council.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED Review is not required at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

Section G – CITY MANAGER

**G1) 2015 FCM Sustainable Communities Conference Bid
(Files CK. 1870-15, CK. 205-1, CK. 155-2 and CC. 155-1)**

- RECOMMENDATION:**
- 1) that Administration be directed to submit a proposal to host the 2015 FCM Sustainable Communities Conference; and
 - 2) that \$100,000 be tentatively set aside under the Profile Saskatoon event category based on the Special Event Reserve sufficiency included in this report.

ADOPTED.

TOPIC AND PURPOSE

It is proposed that the City of Saskatoon submit a proposal to host the 2015 FCM Sustainable Communities Conference to attract over 500 leaders in sustainable municipal practices.

REPORT HIGHLIGHTS

- The FCM Sustainable Communities Conferences are significant events that attract profile for the Host City.
- Saskatoon has implemented a number of sustainable municipal practices that can be showcased.

STRATEGIC GOALS

The recommendations in this report directly align with the four-year priorities and long-term strategies related to the Strategic Goal of Environmental Leadership.

BACKGROUND

The City of Saskatoon recently hosted the 2012 Federation of Canadian Municipalities (FCM) Conference and 2012 Canadian Association of Municipal Administrators (CAMA) Conference. These events were highly successful from the perspective of delegates. The events also generated significant economic benefit and profile for Saskatoon.

REPORT

Each year the Federation of Canadian Municipalities (FCM) holds a Sustainable Communities Conference and Trade Show focused on sustainability and climate adaptation for municipal government in Canada. The event attracts over 500 delegates, over 50 exhibitors, senior federal government elected officials, and opinion makers from across Canada to the host city. The event provides an opportunity for municipal leaders to learn from colleagues and experts and share their own knowledge and experiences related to sustainable community development.

Administration recommends that the City of Saskatoon lead in the development of a proposal to host the 2015 FCM Sustainable Communities conference.

A Host City is expected to demonstrate leadership and commitment to sustainable municipal practices including the adoption of an Integrated Community Sustainability Plan by City Council. Saskatoon has a new Corporate Strategic Plan and Integrated Growth Plan that put the community in good stead to compete for this event. As Host City, Saskatoon might showcase a variety of municipal projects related to watershed protection, innovation in energy, sustainable land-use, social inclusion, local food, waste reduction, biodiversity, and education and program partnerships. Highlights are described in Attachment 1 included with this report.

Administration proposes a local Conference Host Committee be struck to guide conference planning. The anticipated role of the Committee includes:

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 66**

- securing facilities, accommodations, and transportation (based on specifications provided by FCM);
- developing and hosting study tours;
- developing and hosting the social program;
- developing and hosting a companion program;
- developing and managing a budget, including assisting in securing sponsorship and grants;
- providing conference hosting logistical support including bilingual capabilities for tours;
- providing conference volunteers;
- providing local transportation; and
- ensuring the conference achieves carbon neutrality, zero waste, and provides a lasting positive environmental and/or social impact on the community in the form of a legacy investment.

Tentative holds have been placed on a conference facility and at a number of hotels. Legacy projects could include, among other ideas, a contribution to enhancing a natural feature within the Northeast Swale, and placing a plaque within the conference facility to identify sustainability improvements that will have been made in support of events of this nature. Environmental Services is currently working with Tourism Saskatoon's Environmental Sustainability Committee. Should the FCM Sustainable Communities Conference be held in Saskatoon, this Committee will also develop a number of education resources for local tourism businesses to grow sustainability outcomes and continue the legacy of zero waste and carbon neutral events.

POLICY IMPLICATIONS

There are no identified policy implications at this time.

FINANCIAL IMPLICATIONS

The host community is expected to contribute financially to the event by agreeing to accept the following costs:

- participate as a trade show exhibitor in the 2014 FCM Sustainable Communities event and donate a trade show prize;
- host breakfasts each morning of the event;
- host a Mayor's Welcome Reception;
- provide a hot lunch at the Closing Luncheon session; and
- host Study Tours and Social Events.

A draft budget must be submitted with the proposal package to host the conference. A draft has been developed and is included as Attachment 2.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 67**

The draft budget includes a financial contribution by the City of Saskatoon of \$100,000. Administration proposes these funds be drawn from the Special Event Reserve under the Profile Saskatoon event category.

There are sufficient funds in the Reserve for this request.

PUBLIC/STAKEHOLDER COMMUNICATION PLAN

Public/stakeholder communications will be developed specific to each proposed initiative and reported at a later date.

ENVIRONMENTAL IMPLICATIONS

In the event a proposal is submitted and successful, environmental and greenhouse gas implications will be reported in detail in the conference summary report.

PRIVACY IMPACT

There are no anticipated privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

CPTED Review is not required at this time.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No.C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Saskatoon Sustainability Highlights
2. 2015 FCM Sustainable Communities Conference Budget

**G2) Phase One - Civic Operations Centre
P3 Funding Approval
(Files CK. 600-27 and CS.600-2)**

RECOMMENDATION: 1) that the Public-Private Partnership procurement model be approved for the delivery of the new Transit Facility and permanent Snow Storage Facility at the Civic Operations Centre; and

- 2) that His Worship the Mayor and the City Clerk be authorized to execute on behalf of the City of Saskatoon under the Corporate Seal, an agreement with PPP Canada.

TOPIC AND PURPOSE

To seek approval for the procurement of the Transit Facility and Snow Storage Facility (Phase One of the Civic Operations Centre) as a Public-Private Partnership (P3), and to approve funding from PPP Canada for up to 25% of eligible construction costs.

REPORT HIGHLIGHTS

1. The development of the Civic Operations Centre (COC) will enable the City to act on other key priorities.
2. P3s are an alternate procurement method.
3. Construction would start in early 2015, with a tentative move-in date of late 2016.

STRATEGIC GOAL

The COC supports many of the goals from the City's Strategic Plan including:

Quality of Life: Relocating Transit from the Caswell Hill neighbourhood supports the four-year priority of directing expenditures towards amenities in neighbourhoods to enhance and protect property values and encouraging private investment.

Environmental Leadership: The new Transit Facility will be LEED certified and the Snow Storage Facility will meet Environment Canada's "Code of Practice for the Environmental Management of Road Salts".

Asset and Financial Sustainability: This project supports the four-year priority of developing funding strategies for capital expenditures and the 10-year strategy of reducing the gap in the funding required to rehabilitate and maintain our infrastructure.

BACKGROUND

The Administration has been proceeding with plans for a new COC with a current budgeted cost of \$231M. The COC will house the Transit Operations and the first permanent Snow Storage Facility (Phase One) and then in Phase Two, City Yards, Infrastructure Services Department Branches, and sections of other departments that reside in leased spaces. These relocations will provide an opportunity to revitalize the Caswell Hill neighbourhood and the North Downtown District. The COC will be located on 180 acres of land in the southwest corner of Saskatoon (across from the Landfill).

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 69**

In June 2011, the Administration submitted a funding application and business case for the Transit Facility and a permanent Snow Storage Facility to PPP Canada. PPP Canada, a Federal Crown Corporation, aimed at helping municipalities deliver quality infrastructure by way of public-private partnerships, will fund up to 25% of a project's eligible direct construction costs. In addition to the PPP Canada funding, the City will be pursuing a Public-Private Partnership (P3) as an alternative procurement method.

On January 22, 2013, Minister Gerry Ritz, on behalf of PPP Canada, made an announcement in Saskatoon that Phase One of the COC was approved for funding up to \$42.9 million through the P3 Canada Fund.

REPORT

The development of the COC will enable the City to act on other key priorities.

Replacing and relocating the 100-year old Transit Facility out of the Caswell Hill neighbourhood will enable additional green space and other amenities. It will provide Transit with increased administrative, fleet maintenance and equipment storage space.

The COC will eventually be home to the City Yards, facilitating the redevelopment of the North Downtown and Warehouse District when Yards relocates.

The COC's permanent Snow Storage Facility will facilitate the proper containment, treatment and disposal of snow melt run-off, and help meet environmental regulatory requirements.

By relocating some of the City's key operations to this location, the City will realize increased efficiency and productivity. The site also provides direct access to the new Circle Drive South road system, which will enable the City to move equipment, materials, people, and vehicles more quickly throughout Saskatoon.

P3s are an alternative procurement method.

P3s are an alternate method for governments to meet public infrastructure needs. Through long-term contracts that encompass design, construction, financing, maintenance, and operation components, governments can access private sector expertise, technology, and capital. P3s provide a way to finance needed facilities that may not be affordable for the City to deliver on its own. It means that state-of-the-art facilities can come on-stream faster, address resident needs sooner and minimize the impact on property taxes.

When determining if a project should proceed under an alternative procurement method, a business case must be prepared. When using P3 procurement, the business case includes a calculation proving that the project will achieve Value for Money (VfM) if procured by P3. A VfM analysis refers to the process of developing and comparing the

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 70**

total project costs, expressed in dollars measured at the same point in time, for the following:

1. Traditional Project Delivery: Estimated costs to the public sector of delivering an infrastructure project using traditional procurement processes (also known as the *public sector comparator*); and
2. Alternative Financing and Procurement: Estimated costs to the public sector of delivering the same project to the identical specifications using AFP (also known as the *adjusted shadow bid*).

The difference between the public sector comparator and the adjusted shadow bid is referred to as the Value for Money. If the adjusted shadow bid is less than the public sector comparator, there is positive value for money by procuring a project using AFP.

In the preliminary business case already prepared for this phase of the project, the VfM calculation is projected to be in the range of 12% to 15%, or up to \$51M.

Timeline

The timeline for Phase One of the COC will proceed as follows:

Issue RFQ (Request for Qualifications) – Spring 2013
Selection of Qualified Proponents – Summer 2013
Issue RFP (Request for Proposals) to Qualified Proponents – Fall 2013
Select Successful Proponent – Fall 2014
Construction Starts – Early 2015
Substantial Construction Completion – Late 2016
End of Maintenance/Operations Period by Proponent – Fall 2041

OPTIONS TO THE RECOMMENDATIONS

One option would be to procure this project in a traditional manner. This option would result in the loss of the funding from PPP Canada and is not recommended.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Phase One of the COC (Capital Project 1584) was approved during the 2013 budget deliberations on December 4, 2012. At this same meeting, the Civic Facilities Funding Plan (Attachment 1) was also approved. This plan, which provides a phased-in approach to address major facilities over the next eight to ten years, includes the

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 71**

funding required for this phase of the COC. The payment to the successful proponent under a public private partnership covers three categories: capital debt, operations and maintenance, and a reserve contribution. The funding plan supports a \$7.4M annual payment for the construction of the Transit Facility and Snow Storage Facility and a \$3.0M annual payment for the operational and reserve contribution. The construction costs for Phase One of the COC are currently budgeted at \$128M plus interest, financing fees, and other transaction costs. PPP Canada will fund up to a maximum of \$42.9M for this phase.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

An Open House was held in 2011. A project update was provided to the Montgomery Community Association at a meeting in 2012.

There will be more public Open Houses as the project progresses.

COMMUNICATIONS PLAN

The Communications Plan includes the following components:

1. Education and consultation with key stakeholders regarding the new Civic Operations Centre.
2. Education and consultation with key stakeholders regarding Alternative Procurements for the COC.
3. Encouraging use of the City's Website with regular updates of COC activities.
4. Ensuring principles of Community Engagement are part of the COC process

As part of the plan, the project team has provided two project pamphlets, and a video outlining the merits of the project, as well as a P3 Canada-City of Saskatoon media event for the funding announcement. The Administration has held one open house and also attended Community Association meetings to review the project plan. Future open houses with the General Public will be held to convey the project's progress.

ENVIRONMENTAL IMPLICATIONS

The COC will aim for LEED (Leadership in Energy and Environmental Design) certification. In addition, the Snow Storage Facility will facilitate the proper containment, treatment and disposal of snow melt run-off, and help meet environmental regulatory requirements.

PRIVACY IMPACT

The P3 procurement process requires confidentiality until the P3 agreement is signed. After agreement is reached all project information, including the business case, will be made public by posting it on the project's website.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

The CPTED team will be involved with the project as it progresses to ensure that all criteria is met.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Civic Facilities Funding Plan dated November 20, 2012.

The City Clerk distributed copies of a letter from Kelly Harrington, Saskatoon and District Labour Council, dated February 10, 2013, submitting comments.

IT WAS RESOLVED: that the recommendation of the Administration be adopted.

LEGISLATIVE REPORT NO. 2-2013

Section A – OFFICE OF THE CITY CLERK

- A1) 2012 Municipal Election
Disclosure of Contributions and Expenses – Candidates for Councillor
(File No. CK. 255-5-1)**
-

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide a summary of campaign contributions and campaign expenses of candidates for Councillor for the 2012 Municipal Election, in accordance with Section 10(3) of *Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006*.

REPORT

City Council, at its meeting held on March 27, 2006, passed *Bylaw No. 8491, The Campaign Disclosure and Spending Limits Bylaw, 2006*. The bylaw requires that all candidates for Councillor file a Statement of Election Expenses/Contributions with the Returning Officer within three months following the date of a general election; and

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 73**

candidates for Mayor, within four months following the date of a general election. The Statement of Election Expenses/Contributions consists of a Statutory Declaration (Schedule A) indicating the total campaign contributions and the total campaign expenses of the candidate, a list (Schedule B) of the contributor names and amount for all contributions exceeding \$250.00 and, for Mayor candidates only, an audited statement of campaign revenues and expenses (Schedule C).

Section 10 of the *Bylaw* provides that all documents filed with the Returning Officer are public documents and, at any time after the filing deadline (which is January 24, 2013 for candidates for Councillor and February 25, 2013 for candidates for Mayor, for the 2012 election), may be inspected at the office of the City Clerk during regular office hours. The *Bylaw* further states that the Returning Officer shall forward to Council and also post in a conspicuous place a report summarizing the campaign contributions and campaign expenses of each candidate, with a notation for any candidate who has exceeded the limit on campaign expenses (i.e. \$171,955.50 for Mayor candidates and \$17,195.55 for Councillor candidates), and the names of any candidates who fail to file the required disclosure statements. In addition, the City Clerk shall post on the City's website the Statement of Campaign Contributions and Expenses for all candidates, whether the candidate was elected or not.

Attached to this document is a summary of the disclosures filed as of 5:00 p.m. on Thursday, January 24, 2013. There were twenty-eight candidates for Councillor, with one candidate who failed to file the required disclosures by the January 24th deadline. The one candidate has since filed. None of the candidates who filed have exceeded the limit on campaign expenses.

The following are the penalty provisions of *Bylaw No. 8491*:

24(1) Every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000 and, in the case of a continuing offence, to a further fine of not more than \$5,000 for each day during which the offence continues.

(2) A conviction for an offence under this Bylaw does not relieve the person convicted from complying with the Bylaw and the convicting judge may, in addition to any fine imposed, order the person to do any act or work, within the time specified by the judge in the order, to comply with the provisions of this Bylaw.

(3) A person to whom an order is directed pursuant to subsection (2), who fails to comply with that order within the time specified by the judge, is guilty of any offence and liable on summary conviction to a fine of not more than \$5,000 for each day during which the non-compliance continues.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 74**

(4) If a candidate is the subject of an investigation pursuant to this Bylaw and the candidate is convicted of an offence against this Bylaw based on information obtained pursuant to the investigation, the convicting court may order, in addition to any penalty imposed pursuant to this Bylaw, that the candidate pay all or any costs of the investigation.

Disqualification from Office

25(1) In addition to the penalties set out in Section 24, if a candidate who is elected contravenes any provision of this Bylaw, the candidate is disqualified from Council and shall resign immediately.

(2) Notwithstanding subsection (1), where on application a judge of the Court of Queen's Bench is of the opinion that the disqualification of the candidate arose through inadvertence or by reason of an honest mistake, the candidate shall not be required to resign.

City Council, at its meeting held on January 28, 2008, resolved that for all future elections the City Clerk be instructed to prosecute all candidates who are in breach of the Bylaw as of the day after the filing deadline.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. 2012 Municipal Elections – Disclosure – Campaign Contributions and Expenses – Candidates for Councillor

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Repeal of the Technical Planning Commission
(File No. CK. 175-26)**

RECOMMENDATION: that Council consider Bylaw No. 9084, *The Technical Planning Commission Repeal Bylaw, 2013*.

ADOPTED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 75**

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9084 which implements Council's decision to repeal Bylaw No. 8355, *The Technical Planning Commission Bylaw, 2004*.

REPORT

City Council, at its meeting held on January 7, 2013 resolved that Bylaw No. 8355, *The Technical Planning Commission Bylaw, 2004*, be repealed.

In accordance with Council's instructions, we are pleased to submit Bylaw No. 9084, *The Technical Planning Commission Repeal Bylaw, 2013* for Council's consideration. This Bylaw repeals Bylaw No. 8355.

ATTACHMENT

1. Proposed Bylaw No. 9084, *The Technical Planning Commission Repeal Bylaw, 2013*.

REPORT NO. 3-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olason

**1. Roadways Infrastructure Reserve
(File No. CK. 1815-1)**

- RECOMMENDATION:**
- 1) that a Roadways Infrastructure Reserve be established and that base funding in the amount of \$8,838,900 be transferred from the Infrastructure Surface Reserve and that the latter be renamed to the Transportation Infrastructure Reserve; and

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 76**

- 2) that the City Solicitor update the Capital Reserves Bylaw No. 6774 based on the funding sources and expenditure criteria for both reserves, developed by the Infrastructure Services Department, as outlined in Attachment 1 to the January 14, 2013 report.

ADOPTED.

Attached is a report of the General Manager, Corporate Services dated January 14, 2013, regarding the proposed establishment of a Roadways Infrastructure Reserve targeted specifically for paved road preservation. Basic funding is proposed to be transferred from the Infrastructure Surface Reserve and the latter renamed as the Transportation Infrastructure Reserve.

Your Committee has reviewed the above report with the Administration and is supporting the above recommendations, including the establishment of the Roadways Infrastructure Reserve.

**2. Amendments to the Cosmopolitan Senior Citizen's Centre Lease
(Files CK. 600-3 and IS. 610-1)**

- RECOMMENDATION:**
- 1) that consent be given to the Senior Citizen's Association of Saskatoon to sublease the Cosmopolitan Senior Citizen's Centre located at 614 – 11th Street East to the Kinsmen Club of Saskatoon; and
 - 2) that the City Solicitor be requested to prepare the consent to sublease agreement for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

ADOPTED.

Attached is a report of the General Manager, Infrastructure Services Department dated January 4, 2013, regarding a proposed sublease of the Cosmopolitan Senior Citizens' Centre to the Kinsmen Club of Saskatoon.

Your Committee has reviewed the report with the Administration and has received a presentation from the President of the Cosmopolitan Senior Citizens' Association in support of the proposed sublease.

Following consideration of this matter, your Committee is also supporting the proposal, as outlined in the above recommendations.

**3. Civic Facilities Energy and Water Monitoring Capital Project
(Files CK. 600-1 x 1702-1 and WT. 759-1 x 1702-1758-1)**

- RECOMMENDATION:**
- 1) that City Council approve the Civic Facilities Energy and Water Monitoring Capital Project in the amount of \$108,946.90;
 - 2) that the unspent budget of \$49,891.50 from Capital Project 1967 – Lawson Civic Centre and Harry Bailey Civic Centre Solar Hot Water Conversion be reallocated to the Civic Facilities Energy and Water Monitoring Capital Project;
 - 3) that \$8,000 from Capital Project 1967 – Lawson Civic Centre and Harry Bailey Civic Centre Solar Hot Water Conversion be reallocated to the Civic Buildings Comprehensive Maintenance Reserve (CBCM); and
 - 4) that the funds received for energy efficiency be reallocate to the Civic Facilities Energy and Water Monitoring Capital Project.

ADOPTED.

Attached is a report of the General Manager, Utility Services Department dated January 16, 2013, with respect to the proposed reallocation of unspent capital to a new Civic Facilities Energy and Water Monitoring Capital Project. The purpose of the new project is to install energy and water metering technology to reduce utility costs, greenhouse gas (GHG) emissions, and better manage Civic facilities.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

REPORT NO. 3-2013 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor P. Lorje, Chair
Councillor D. Hill
Councillor R. Donauer
Councillor T. Davies
Councillor Z. Jeffries

**1. Quarterly Report – Builder and Developer Lot Supply – Year End, 2012
(File No. CK. 4110-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 2, 2013 forwarding the Quarterly Report (to December 31, 2012) for the Builder and Developer inventory levels for residential and industrial land in the City of Saskatoon.

Your Committee has reviewed this report with the Administration, and notes that builders and developers have lots available for residential construction going into the 2013 construction season. The Land Branch anticipates holding one single-family lot draw (for the period April to June, 2013), that will involve a total of 266 single-family lots in the Kensington and Evergreen neighbourhoods, and lot draws (from July to December 2013) that will involve 727 single-family lots (weather permitting).

The Committee also wishes to point out that there was a 22% increase in building permits issued for single-family and two-family dwelling units over the quarter compared to the same period in 2011.

**2. Direct Sale of 602 Kloppenburg Terrace (Evergreen Neighbourhood)
To City Life Investment Corporation
(File No. CK. 4215-1)**

RECOMMENDATION: 1) that approval be granted for the direct sale of Lot 46, Block 640, Plan 102107562 – 602 Kloppenburg Terrace - to City Life Investment Corporation for the purpose of moving an acreage house that currently exists within the Evergreen neighbourhood boundary – with a purchase price for the property set at \$161,800 plus G.S.T.; and

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 79**

- 2) that the City Solicitor be requested to prepare the necessary agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 2, 2013 regarding the proposed direct sale of the property located at 602 Kloppenburg Terrace to City Life Investment Corporation for the purpose of moving a house off an acreage to a suitable new location.

Your Committee has reviewed this proposal with the Administration, and supports the direct sale of this property, as outlined in the report.

**3. Purchase Agreement and Direct Sale to Saskatoon Wash World Inc.,
Parcel Located at 420 -52nd Street East, Hudson Bay Industrial
(File No. CK. 4215-1)**

RECOMMENDATION:

- 1) that approval be granted for the direct sale of Surface Parcel 147521437, Lot 14, Block 863, Plan 101329477, Ext. 0 (420 – 52nd Street East) to Saskatoon Wash World Inc. for the purpose of facilitating the expansion of their current operations, as outlined in the attached report; and
- 2) that the City Solicitor be requested to prepare the sale agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 2, 2013 regarding the proposed direct sale of the property located at 420 – 52nd Street East to Saskatoon Wash World Inc., for the purpose of facilitating the expansion of their current operations.

Your Committee has reviewed this proposal with the Administration and supports the direct sale of this property, as outlined in the report.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 80**

**4. Real Estate Commissions – Sale of City-Owned Land
(File No. CK. 4214-0)**

- RECOMMENDATION:**
- 1) that real estate commissions be permanently applied to land sold through public tender; and
 - 2) that real estate commissions on land sold through the Industrial Land Incentive Program, not be paid until a building foundation, consistent with the lessee's operation, is constructed.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated December 24, 2012 regarding payment of real estate commissions on land sold by the City through the public tender process, beyond the trial period which commenced in June, 2011.

Your Committee has reviewed this proposal, and supports having real estate commissions paid on public tenders, which allows for new land offerings to be promoted by agents and sold above the reserve bid. This creates a greater return on the sale which supports the City's Strategic Goal of Asset and Financial Sustainability, and reduces reliance on residential property taxes.

REPORT NO. 3-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

**1. Lease of City-Owned Space at 325 – 3rd Avenue North
Royal Thai Restaurant Ltd.
(File No. CK 600-3)**

- RECOMMENDATION:**
- 1) that City Council approve a Lease Agreement, as set out in this report, between the City of Saskatoon and Royal Thai Restaurant Ltd. for Bay No. 3 in the City-owned building located at 325 – 3rd Avenue North, for a term of ten years, four months, (March 1, 2013, to June 30, 2023); and
 - 2) that the City Solicitor be requested to have the appropriate agreements executed by His Worship the Mayor and the City Clerk, under the Corporate Seal.

ADOPTED.

Your Committee has reviewed the following report of the City Manager dated January 17, 2013, and supports the recommendation to enter into the above-noted lease agreement.

“TOPIC AND PURPOSE

To receive approval to enter into a lease agreement which would relocate the Royal Thai Restaurant from Bay No. 2 in the City-owned building located at 325 - 3rd Avenue North to Bay No. 3 for a lease term of ten years, four months.

REPORT HIGHLIGHTS

1. Well established tenant in City-owned building wishing to expand their existing restaurant into a larger space within the building.
2. Royal Thai Restaurant is scheduled to sell and transfer their existing lease for Bay No. 2 in the City-owned building.
3. Lease revenues from the main floor will be used to subsidize the on-going costs associated with the Assessment and Taxation Branch’s occupancy of the second floor.

STRATEGIC GOAL

This report supports the long-term strategy of increasing revenue sources and reducing reliance on residential property taxes and the long-term priority of exploring alternative sources of revenue to pay for on-going operations under the Strategic Goal of Asset and Financial Sustainability.

BACKGROUND

At its meeting held on August 18, 2010, City Council approved the purchase of 325 - 3rd Avenue North. The building was purchased to house the Assessment Branch on an interim basis and allow for flex space for the reconfiguring of City Hall. The Assessment and Taxation Branch currently resides on the second floor of the building. The main floor of the building is divided into three commercial rental units for external commercial tenants.

It was also approved at the same meeting, that this City-owned building at 325 - 3rd Avenue North would be managed by Colliers McClocklin. Property management fees are recovered from the shared occupancy costs paid by the tenants. The lease payments from the three main-floor tenants will fund the on-going occupancy, heating, and janitorial costs for the Assessment and Taxation Branch's occupancy of the second floor.

On November 13, 2012, City Council approved a report recommending a lease between Honey Bun Café Inc. and the City of Saskatoon for this same Bay No. 3 at 325 - 3rd Avenue North. Subsequent to that approval, issues arose with the proposed lease agreement and the agreement has since fallen through.

REPORT

Well Established Tenant Wish to Expand Their Existing Restaurant

The Royal Thai Restaurant is a well established tenant in Bay No. 2 at 325 - 3rd Avenue North. Citing a need for additional space and a desire to expand their existing restaurant operation, a lease proposal was submitted on their behalf to Colliers McClocklin for the adjacent space. Bay No. 3 is roughly twice the size of their currently leased space. Colliers McClocklin has subsequently worked out a proposed lease agreement with Royal Thai Restaurant Ltd. Maintaining a well established restaurant and tenant that is looking to expand its operations is ideal. Royal Thai is a proven tenant that is a good fit for the building.

Royal Thai Scheduled to Sell and Transfer Their Existing Lease for Bay No. 2

The Royal Thai has indicated they will sell the restaurant equipment and transfer the lease interest in Bay No. 2, which expires May 31, 2013. The current lease has an option for a five-year lease renewal at a rate to be negotiated. Royal Thai would keep their name and restaurant flavour as they move over to Bay No. 3. The tenant who would backfill Bay No. 2 would more than likely operate a restaurant, that restaurant would have a new name and offer something different than Thai cuisine.

Lease Revenues Subsidize Assessment and Taxation Branch's Occupancy of the Second Floor

Revenues of \$358,111.00 will be generated from the net lease of this space to Royal Thai Restaurant Ltd. over the ten year, four month lease period. These

revenues will be used to offset the costs associated with the Assessment and Taxation Branch occupying the second floor of this building. Any surplus funds generated from the lease of the main floor of this building will be held in a building and operating reserve which is scheduled to be established in 2013.

Negotiated terms of the agreement require the landlord to provide a \$35,000 tenant improvement allowance and grant a fixturing period of four months. Throughout the fixturing period, the tenant is responsible for only the cost of utilities.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the relocation and extension of this lease. In this scenario, the space would need to be marketed for a new tenant, and there would be a possibility that the Royal Thai would look for a larger space elsewhere.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Relocating and renewing the lease for the Royal Thai Restaurant will significantly add to the marketability and value of the property, an important factor should the City decide to sell the property at some point in the future.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

None required.

COMMUNICATION PLAN

None required.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

This lease space is for a separate commercial enterprise. A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.”

REPORT NO. 4-2013 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

**1. Appointments and Reappointments – Saskatoon Public Library Board
(File No. CK 175-19)**

RECOMMENDATION: that the following be reappointed to the Saskatoon Public Library Board for the terms indicated:

For 2013
Councillor Loewen

To the end of 2014
Ms. Cindy Sherban

Your Committee has considered the matter of reappointments to the Saskatoon Public Library Board and supports the recommended reappointments. Your Committee is undertaking a review of the two remaining vacancies and will be submitting recommendations for appointment in due course.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 85**

Due to a conflict of interest, His Worship the Mayor and Councillors Donauer and Lorje excused themselves from discussion and voting on this matter and left the Council Chamber.

IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted.

His Worship the Mayor and Councillors Donauer and Lorje re-entered the Council Chamber.

His Worship the Mayor assumed the Chair.

Moved by Councillor Iwanchuk, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

The following communications were submitted and dealt with as stated:

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

1) Bob Forward, Saskatchewan British Car Club, dated January 15

Requesting a temporary closure of the 400 block of 21st Street East, from 6:00 a.m. to 5:00 p.m. on July 21, 2013, for 14th Annual Brits by the Bus car show.
(File No. CK. 205-1)

RECOMMENDATION: that the request to temporarily close the 400 block of 21st Street East, from 6:00 a.m. to 5:00 p.m. on July 21, 2013, for the 14th Annual Brits by the Bus car show be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Loewen,

THAT the request to temporarily close the 400 block of 21st Street East, from 6:00 a.m. to 5:00 p.m. on July 21, 2013, for the 14th Annual Brits by the Bus car show be approved subject to any administrative conditions.

CARRIED.

2) **Hélène Grimard, Acting President, Fédération des Francophones de Saskatoon, dated January 23**

Requesting permission for a flag-raising ceremony in Civic Square on March 11, 2013. (File No. CK. 205-1)

RECOMMENDATION: that the request to hold a flag-raising ceremony in Civic Square on March 11, 2013, be granted subject to administrative conditions.

Moved by Councillor Clark, Seconded by Councillor Jeffries,

THAT the request to hold a flag-raising ceremony in Civic Square on March 11, 2013, be granted subject to administrative conditions.

CARRIED.

C. **ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

1) **Nina Nolls, January 16**

Commenting on a City truck parked at a school. (File No. CK. 150-1) **(Referred to Administration for response to the writer.)**

2) **Terry Hanley, Director of Policy and Risk Management, Water Security Agency, dated January 17**

Commenting on reservoir operating plan for Lake Diefenbaker. (File No. CK. 7840-1) **(Referred to Administration for further handling.)**

3) **Andrew Wagner, dated January 21**

Commenting on Probationary Builder Status. (File No. CK. 4110-1) **(Referred to Administration for further handling and to respond to the writer.)**

4) **Denise Campeau, dated January 28**

Commenting on left-hand turn signals. (File No. CK. 6250-1) **(Referred to Administration for response to the writer.)**

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 87**

5) Eveline Schuster, dated January 29

Commenting on parking meters. (File No. CK. 6120-3) **(Referred to Administration for response to the writer.)** Also attached is a response from Parking Services Manager, Infrastructure Services Department, dated January 30, 2013.

6) Carol Peterson, dated January 29

Commenting on parking meters. (File No. CK. 6120-3) **(Referred to Administration for response to the writer.)** Also attached is a response from Parking Services Manager, Infrastructure Services Department, dated January 30, 2013.

7) Craig Allan dated January 29 (two letters)

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to Administration for response to the writer.)**

8) Debora Ridsdale, dated January 31

Commenting on transit services. (File No. CK. 7300-1) **(Referred to Administration for response to the writer.)**

9) Emily Mui, dated February 1

Requesting information regarding a petition or vote on fluoride. (File No. CK. 7920-1) **(Referred to Administration for response to the writer.)**

10) Jan Sander, dated February 4

Commenting on parking for Idylwyld Health Centre. (File No. CK. 6120-5) **(Referred to Administration for response to the writer.)**

11) Steven Blanchard, dated February 4

Commenting on intersections of Central Avenue and Attridge Drive and Central Avenue and Reid Road/Rossmo Road. (File No. CK. 6250-1) **(Referred to Administration for response to the writer.)**

12) **Don MacDonald, dated February 5**

Commenting on sound attenuation wall along Wanuskewin Road. (File No. CK. 375-2)
(Referred to Administration for response to the writer.)

13) **Letters Received with Respect to Contract for Library Workers
(File No. CK. 4720-1)**

Annemarie Buchmann-Gerber, dated January 25

Paul Hamilton, dated January 25

Mary Maxwell, dated January 25

Jim Barak, dated January 27

James Gilchrist, dated January 29

Dawna Rose, dated January 25

David Carpenter, dated January 28

Lia Pas, dated February 5

(Referred to Saskatoon Public Library Board for further handling.)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

D. **PROCLAMATIONS**

1) **Becky Sasakamoose Kuffner, Cultural Diversity and Race Relations
Coordinator, dated January 15**

Requesting City Council proclaim March 2013 as Cultural Diversity and Race Relations Month and asking permission for a flag raising. (File No. CK. 205-5)

2) **Ved Arora, Saskatchewan Organization for Heritage Languages
dated January 17**

Requesting City Council proclaim February 18 to 24, 2013 as International Heritage Language Week. (File No. CK. 205-5)

**3) Mikayla Schlultz and Jett Brewer, Transgender Community of Saskatoon
dated January 18**

Requesting City Council proclaim March 31 to April 6, 2013 Transgender Awareness Week. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve the request for a flag raising, subject to any administrative conditions;
 - 2) that City Council approve all proclamations as set out in Section D; and
 - 3) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Loewen, Seconded by Councillor Donauer,

- 1) *that City Council approve the request for a flag raising, subject to any administrative conditions;*
- 2) *that City Council approve all proclamations as set out in Section D; and*
- 3) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor P. Lorje
Review of Zoning Bylaw – Places of Worship
and Funeral Establishments
(File No. CK. 4350-1)**

Will the Planning and Operations Committee please review the general matter of “Places of Worship” as well as Funeral Establishments in the Zoning Bylaw, and in particular what happens when a Place of Worship ceases its usual function and is to be re-purposed.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9079

Moved by Councillor Iwanchuk, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9079, being "The 932 University Drive Heritage Designation Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Iwanchuk, Seconded by Councillor Olauson,

THAT Bylaw No. 9079 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9079.

CARRIED.

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9079 was considered clause by clause and approved.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 91**

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,
THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Hill,
THAT permission be granted to have Bylaw No. 9079 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,
THAT Bylaw No. 9079 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9081

Moved by Councillor Iwanchuk, Seconded by Councillor Lorje,
THAT permission be granted to introduce Bylaw No. 9081, being "The Zoning Amendment Bylaw, 2013 (No. 3)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Iwanchuk, Seconded by Councillor Olauson,
THAT Bylaw No. 9081 be now read a second time.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 92**

The bylaw was then read a second time.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9081.

CARRIED.

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9081 was considered clause by clause and approved.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Hill,

THAT permission be granted to have Bylaw No. 9081 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,

THAT Bylaw No. 9081 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 93**

Bylaw 9082

Moved by Councillor Iwanchuk, Seconded by Councillor Olauson,

THAT permission be granted to introduce Bylaw No. 9082, being "The Zoning Amendment Bylaw, 2013 (No. 4)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

THAT Bylaw No. 9082 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9082.

CARRIED.

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9082 was considered clause by clause and approved.

Moved by Councillor Iwanchuk, Seconded by Councillor Hill,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 94**

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,

THAT permission be granted to have Bylaw No. 9082 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Iwanchuk, Seconded by Councillor Jeffries,

THAT Bylaw No. 9082 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9083

Moved by Councillor Iwanchuk, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9083, being "The Street Closing Bylaw, 2013" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Iwanchuk, Seconded by Councillor Olauson,

THAT Bylaw No. 9083 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9083.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 95**

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9083 was considered clause by clause and approved.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Hill,

THAT permission be granted to have Bylaw No. 9083 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,

THAT Bylaw No. 9083 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9084

Moved by Councillor Iwanchuk, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9084, being "The Technical Planning Commission Repeal Bylaw, 2013" and to give same its first reading.

CARRIED.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 96**

The bylaw was then read a first time.

Moved by Councillor Iwanchuk, Seconded by Councillor Olauson,

THAT Bylaw No. 9084 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider Bylaw No. 9084.

CARRIED.

Council went into Committee of the Whole with Councillor Iwanchuk in the Chair.

Committee arose.

Councillor Iwanchuk, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9084 was considered clause by clause and approved.

Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Iwanchuk, Seconded by Councillor Hill,

THAT permission be granted to have Bylaw No. 9084 read a third time at this meeting.

CARRIED UNANIMOUSLY.

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 97**

Moved by Councillor Iwanchuk, Seconded by Councillor Clark,

THAT Bylaw No. 9084 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Frank Regier, dated January 22

Requesting permission to address City Council with respect to blood donation. (File No. CK. 150-1)

RECOMMENDATION: that Frank Regier be heard.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT Frank Regier be heard.

CARRIED.

Mr. Frank Regier spoke regarding the benefits of donating blood and encouraged members of Council to donate.

Moved by Councillor Donauer, Seconded by Councillor Davies,

THAT the information be received.

CARRIED.

2) Philip Dyck, dated January 14

Requesting permission to address City Council with respect to surplus water over 11th Street West. (File No. CK. 7820-1)

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 98**

RECOMMENDATION: that Philip Dyck be heard.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT Philip Dyck be heard.

CARRIED.

Mr. Philip Dyck expressed concern regarding water problems over 11th Street West.

Moved by Councillor Hill, Seconded by Councillor Clark,

THAT the information be received.

CARRIED.

**3) Stephanie Meyer, Marketing & Events Manager, The Avenue
Community Centre for Gender & Sexual Diversity, dated February 5**

Requesting permission to address City Council regarding Pink Revolution, requesting that City Council proclaim April 7 to 14, 2013 as Pink Revolution – Bully Prevention Week and asking permission to have a flag raising. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that Stephanie Meyer be heard;
 - 2) that City Council approve the request for a flag raising, subject to any administrative conditions;
 - 3) that City Council approve the proclamation as set out above; and
 - 4) that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT Stephanie Meyer be heard.

CARRIED.

Ms. Stephanie Meyer requested that Council proclaim April 7 – 14, 2013, as Pink Revolution – Bully Prevention Week and that approval be granted for a flag raising on

**MINUTES OF REGULAR MEETING OF CITY COUNCIL
MONDAY, FEBRUARY 11, 2013
PAGE 99**

April 11, 2013. She encouraged Council to show its support by wearing pink at the April 8 Council meeting.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

- 1) that City Council approve the request for a flag raising on April 11, 2013, subject to any administrative conditions;*
- 2) that City Council approve the proclamation as set out above; and*
- 3) that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.*

Moved by Councillor Iwanchuk,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:20 p.m.

Mayor

City Clerk