



Council Chamber  
City Hall, Saskatoon, SK  
Tuesday, May 21, 2013  
at 6:00 p.m.

### **MINUTES OF THE REGULAR MEETING OF CITY COUNCIL**

**PRESENT:** His Worship the Mayor, in the Chair;  
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries  
Loewen, Lorje, Olauson, and Paulsen;  
City Manager Totland;  
City Solicitor Warwick;  
General Manager, Corporate Services Bilanski;  
General Manager, Community Services Grauer;  
General Manager, Fire and Protective Services Paulsen;  
General Manager, Infrastructure Services Gutek;  
General Manager, Utility Services Jorgenson;  
City Clerk Sproule; and  
Deputy City Clerk Bryant

*Moved by Councillor Hill, Seconded by Councillor Olauson,*

*THAT the minutes of meeting of City Council held on May 6, 2013, be approved.*

*CARRIED.*

### **PUBLIC ACKNOWLEDGEMENTS**

*Ms. Catherine Gryba, Strategic and Business Planning Manager, advised City Council of the recognition and reference to Saskatoon Speaks in the Planning Canadian Communities textbook, currently being utilized in Canadian Universities.*

**HEARINGS**

- 3a) Discretionary Use Application  
Private School – 1801 Lorne Avenue  
Buena Vista Neighbourhood  
Applicant: Saskatoon Pilates Centre  
(File No. CK 4355-013-001)**
- 

**REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider the above-noted discretionary use application.

The City Planner has advised that notification posters have been placed on site and letters sent to all adjacent landowners within 75 metres of the site.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated April 22, 2013 recommending that the application submitted by Saskatoon Pilates Centre requesting permission to use the property located at 1801 Lorne Avenue for the purpose of a private school be approved subject to the following conditions:
  - a) four on-site parking spaces are required to be hard surfaced;
  - b) the applicant obtains a Building Permit for the conversion of the basement to a school;
  - c) the applicant obtains a Development Permit and all other relevant permits and licenses; and
  - d) the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application; and
- Letter dated May 13, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department.”

*His Worship the Mayor opened the hearing.*

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 3**

*Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the discretionary use application and expressed the Department's support.*

*Councillor Charlie Clark, member, Municipal Planning Commission, expressed the Commission's support of the discretionary use application.*

*Ms. Kathy Bond, Saskatoon Pilates Centre, outlined her reasons for the application and asked for Council's support.*

*Moved by Councillor Davies, Seconded by Councillor Lorje,*

*THAT the submitted report and correspondence be received.*

**CARRIED.**

*Moved by Councillor Clark, Seconded by Councillor Jeffries,*

*THAT the hearing be closed.*

**CARRIED.**

*Moved by Councillor Hill, Seconded by Councillor Lorje,*

*THAT the application submitted by Saskatoon Pilates Centre requesting permission to use the property located at 1801 Lorne Avenue for the purpose of a private school be approved subject to the following conditions:*

- a) four on-site parking spaces are required to be hard surfaced;*
- b) the applicant obtains a Building Permit for the conversion of the basement to a school;*
- c) the applicant obtains a Development Permit and all other relevant permits and licenses; and*
- d) the final plans submitted be substantially in accordance with the plans submitted in support of this Discretionary Use Application.*

**CARRIED.**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 4**

**3b) Proposed Zoning Bylaw No. 8770 Text Amendment  
Reduced Parking Requirements for  
Small Dwelling Units in Multiple-Unit Dwellings  
Applicant: North Prairie Developments Ltd.  
Proposed Bylaw No. 9098  
(File No. CK 4350-013-001)**

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**REPORT OF THE CITY CLERK:**

“The purpose of this hearing is to consider proposed Bylaw No. 9098.

Attached is a copy of the following material:

- Proposed Bylaw No. 9098;
- Report of the General Manager, Community Services Department dated April 8, 2013, recommending that City Council consider Administration’s recommendation that the proposal to amend Section 6.3.1 of Zoning Bylaw No. 8770 – Parking and Loading Requirement for Residential Districts, as indicated in the report, be approved;
- Letter dated April 25, 2013, from the Deputy City Clerk, Municipal Planning Commission, advising that the Commission supports the above-noted recommendation of the Community Services Department; and
- Notice which appeared in the local press on May 4, 2013.”

*His Worship the Mayor opened the hearing.*

*Mr. Tim Steuart, Development Review Section Manager, Community Services Department, reviewed the proposed Zoning Bylaw amendment and expressed the Department’s support.*

*Councillor Charlie Clark, member, Municipal Planning Commission, expressed the Commission’s support of the proposed Zoning Bylaw amendment.*

*His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.*

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the submitted report and correspondence be received.*

**CARRIED.**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 5**

*Moved by Councillor Jeffries, Seconded by Councillor Davies,  
THAT the hearing be closed.*

*CARRIED.*

*Moved by Councillor Paulsen, Seconded by Councillor Clark,  
THAT City Council consider Bylaw No. 9098.*

*CARRIED.*

*Moved by Councillor Donauer, Seconded by Councillor Davies,  
THAT Council go into Committee of the Whole to consider the reports of the  
Administration and Committees.*

*CARRIED.*

*His Worship the Mayor appointed Councillor Davies as Chair of the Committee of the  
Whole.*

*Council went into Committee of the Whole with Councillor Davies in the Chair.*

*Committee arose.*

*Councillor Davies, Chair of the Committee of the Whole, made the following report:*

*THAT while in Committee of the Whole, the following matters were considered and dealt  
with as stated:*

**“REPORT NO. 3-2013 OF THE MUNICIPAL PLANNING COMMISSION**

Composition of Commission

Ms. Janice Braden, Chair  
Mr. Andy Yuen, Vice-Chair  
Councillor Charlie Clark  
Ms. Colleen Christensen  
Mr. Al Douma  
Mr. Laurier Langlois  
Ms. Leanne DeLong  
Mr. Karl Martens  
Mr. Stan Laba  
Ms. Jodi Manastyrski  
Ms. Kathy Weber  
Mr. James Yachyshen  
Mr. Jeff Jackson

1. **Proposed Evergreen Neighbourhood Concept Plan Amendment and Proposed Rezoning from R1A to R1B, RMTN, RMTN1 and RM3 Ahktar Bend; Baltzan Boulevard; Boykowich Bend, Crescent and Street; Marlatte Crescent, Lane and Street – Evergreen Neighbourhood**  
**Applicant: City of Saskatoon Land Branch**  
**(File No. CK. 4351-013-007)**
- 

- RECOMMENDATION:**
- 1) that City Council approve the advertising respecting the proposal to rezone the properties outlined in the April 22, 2013 report of the General Manager, Community Services Department;
  - 2) that the General Manager, Community Services Department, be requested to prepare the required notices for advertising the proposed amendments;
  - 3) that the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw No. 8770;
  - 4) that the proposed Evergreen Neighbourhood Concept Plan, as outlined in Attachment 4 of the April 22, 2013 report of the General Manager, Community Services Department, be approved;
  - 5) that at the time of the public hearing, City Council consider the Municipal Planning Commission’s

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 7**

recommendation that the proposed amendment to Evergreen Neighbourhood Concept Plan be approved; and

- 6) that at the time of the public hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed amendment to Zoning Bylaw No. 8770 to rezone the properties identified in the Rezoning Location Map (see Attachment 2 of the April 22, 2013 report of the General Manager, Community Services Department) from R1A – One-Unit Residential District to R1B – Small Lot One-Unit Residential District, RMTN – Townhouse Residential District, RMTN1 – Townhouse Residential District 1, and RM3 – Medium Density Multiple-Unit Dwelling District, be approved.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated April 22, 2013, with respect to an application to amend the Evergreen Neighbourhood Concept Plan for the area located east of McOrmond Drive and referred to as the "Evergreen District Village".

Your Commission has reviewed the report with the Administration. The Administration has advised that the proposed change reduces potential traffic conflicts on Baltzan Boulevard by removing several single-family lots fronting along the southeast curve of the street and replacing them with multi-family developments with fewer access points to the street. The Administration has advised your Committee further that general traffic concerns in the area were identified in the feedback received but they were not specific to this development. The Administration has also advised that it is supporting the application in that it is consistent with the neighbourhood concept plan and improves traffic flow in the area.

The following is a summary of further issues your Commission has reviewed with the Administration:

- The impact of higher density in outlying residential areas in terms of traffic congestion and provision for traffic improvements as the city develops;
- Proposed change for 54 more units and the goal to provide different housing forms and affordability options in all areas of the city;
- Reference to the curve along Baltzan Crescent and traffic-related issues, including appropriate consideration of roadway configuration and sight lines in terms of reducing traffic congestion in this area, and future consideration of this in planning new neighbourhoods; and
- Identification of Baltzan Boulevard as a future transit route.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 8**

Your Commission has reviewed the report with the Administration and supports the proposed amendment and rezoning.

**ADMINISTRATIVE REPORT NO. 9-2013**

**Section A – COMMUNITY SERVICES**

**A1) Land Use Applications Received by the Community Services Department  
For the Period Between April 25, 2013 and May 8, 2013  
(For Information Only)  
(Files CK. 4000-5, PL. 4132, PL. 4355-D, PL. 4115, and PL. 4300)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

The following applications have been received and are being processed:

Condominium

- Application No. 11/13: 103 Marquis Court (44 New Units)  
Applicant: Meridian Surveys Ltd. for Various Owners  
Legal Description: Lot 2, Block 927, Plan No. 101947372  
Current Zoning: IL1  
Neighbourhood: Marquis Industrial  
Date Received: May 7, 2013

Discretionary Use

- Application No. D6/13: 546 Hastings Crescent  
Applicant: Shahzad Ahmad  
Legal Description: Lot 1, Block 14, Plan No. 102037799  
Current Zoning: R1A  
Proposed Use: Type II Care Home  
Neighbourhood: Rosewood  
Date Received: April 26, 2013



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 9**

Official Community Plan

- Amendment No. OCP 13/13: Queen Street Between 4<sup>th</sup> and 7<sup>th</sup> Avenues  
City Park LAP  
Applicant: City of Saskatoon, Neighbourhood Planning Section  
Legal Description: Various  
Current Land Use Designation: Various (as shown on attached plan)  
Proposed Land Use Designation: Various (as shown on attached plan)  
Neighbourhood: City Park  
Date Received: April 19, 2013

Rezoning

- Amendment No. Z14/13: Queen Street Between 4<sup>th</sup> and 7<sup>th</sup> Avenues  
City Park LAP  
Applicant: City of Saskatoon, Neighbourhood Planning Section  
Legal Description: Various  
Current Zoning: Various (as shown on attached plan)  
Proposed Zoning: Various (as shown on attached plan)  
Neighbourhood: City Park  
Date Received: April 19, 2013
- Application No. Z15/13: Labine/Hassard/Childers/Centennial/Palliser  
Applicant: Dundee Realty Corporation  
Legal Description: Various  
Current Zoning: R1A and R2  
Proposed Zoning: R1A, R2, R1B, RMTN, RMTN1, RM3 and B1B  
Neighbourhood: Kensington  
Date Received: April 25, 2013

Subdivision

- Application No. 40/13: Preston Avenue/Melville Street  
Applicant: Webb Surveys for Lutheran Sunset Home and  
Presidio Holdings c/o Meridian Developments  
Legal Description: Parcels C and D, Plan No. 64S04601 and  
Parcel A, Plan No. F05667  
Current Zoning: M3  
Neighbourhood: Stonebridge  
Date Received: April 24, 2013
- Application No. 41/13: 735 Avenue J South  
Applicant: Webb Surveys for Lyle and Doris Skoretz  
Legal Description: Lots 37, 38 and 39, Block 3, Plan No. H2894  
Current Zoning: R2  
Neighbourhood: King George  
Date Received: April 26, 2013

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 10**

- Application No. 42/13: Labine Crescent/Hassard Close  
Applicant: Webster Surveys for Meridian Developments  
Legal Description: Parcels A and B, Plan No. 102  
Current Zoning: R1A  
Neighbourhood: Kensington  
Date Received: April 30, 2013
  
- Application No. 43/13: Proposed Parcel A West of 33<sup>rd</sup> Street  
Applicant: Meridian Surveys for City of Saskatoon  
Legal Description: Part of SE ¼ 2-37-6-W3M to create Parcel A  
Current Zoning: R1A  
Neighbourhood: Blairmore Development Area  
Date Received: May 1, 2013
  
- Application No. 44/13: Willis Crescent/Cornish Road  
Applicant: Webb Surveys for 101099047 Saskatchewan Ltd.  
c/o Northridge Developments  
Legal Description: Part SE ¼ 15-36-5-W3M  
Current Zoning: B4 by Agreement  
Neighbourhood: Stonebridge  
Date Received: May 7, 2013
  
- Application No. 45/13: 3718 8<sup>th</sup> Street East  
Applicant: Larson Surveys for Providence Developments Ltd.  
Legal Description: Parcel AA and Part MB1, Plan No. 101317485  
Current Zoning: RM3  
Neighbourhood: Wildwood  
Date Received: May 7, 2013

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Plan of Proposed Condominium No. 11/13
2. Plan of Proposed Discretionary Use D6/13
3. Plan of Proposed Official Community Plan Amendment No. OCP13/13
4. Plan of Proposed Rezoning No. Z14/13
5. Plan of Proposed Rezoning No. Z15/13
6. Plan of Proposed Subdivision No. 40/13
7. Plan of Proposed Subdivision No. 41/13
8. Plan of Proposed Subdivision No. 42/13

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 11**

9. Plan of Proposed Subdivision No. 43/13
10. Plan of Proposed Subdivision No. 44/13
11. Plan of Proposed Subdivision No. 45/13

**A2) Request for Encroachment Agreement  
117 3<sup>rd</sup> Avenue South  
(Files CK. 4090-2 and PL. 4090)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 117 3<sup>rd</sup> Avenue South (Lot 18 TO 20 INCL, Block 151, Plan No. Q2);
  - 2) that the City Solicitor be instructed to prepare the appropriate Encroachment Agreement making provision to collect the applicable fees; and
  - 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the Agreement with respect to this encroachment.

*ADOPTED.*

**TOPIC AND PURPOSE**

The purpose of this report is to seek City Council's permission for an encroachment for the portions of the building located at 117 3<sup>rd</sup> Avenue South.

**REPORT HIGHLIGHTS**

1. Encroachment area is 2.6 square meters.
2. Portions of the building extend onto 3<sup>rd</sup> Avenue South by up to 0.61 meters.

**STRATEGIC GOALS**

This report supports the City of Saskatoon's (City) Strategic Goals of Sustainable Growth and Quality of Life by ensuring that designs of proposed developments are consistent with planning and development criteria and that these designs do not pose a hazard for public safety.

**BACKGROUND**

Building Bylaw No. 7306 states, in part, that:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 12**

“The General Manager of the Community Services Department shall not issue a permit for the erection or alteration of any building or structure the plans of which show construction of any kind on, under, or over the surface of any public place until permission for such construction has been granted by Council.”

**REPORT**

The owner of the property located at 117 3rd Avenue South has requested permission to allow an encroachment (see Attachment 1). As shown on the Site Plan, (see Attachment 2) the proposed new awning will encroach onto 3<sup>rd</sup> Avenue South by up to 0.61 meters. The total area of encroachment is approximately 2.6 square meters.

**OPTIONS TO THE RECOMMENDATION**

There are no options to the proposed recommendation.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. A Request for Encroachment Agreement dated April 12, 2013
2. Copy of Proposed Site Plan

**Section B – CORPORATE SERVICES**

**B1) Corporate Inventory Status  
(Files CK. 1290-1 and CS.1290-1)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**TOPIC AND PURPOSE**

On an annual basis, the Inventory and Disposal Services Section of the Materials Management Branch, Corporate Services Department, submits a report to City Council on the status and performance of the City’s inventory.

**REPORT HIGHLIGHTS**

1. Saskatoon Light and Power holds 78% of the corporate inventory.
2. Inventory held at year-end was \$11,203,437.
3. Overall inventory turnover during 2012 was .84.
4. Department stores are in compliance with the Corporate Inventory Guidelines.

**STRATEGIC GOAL(S)**

This report supports the City of Saskatoon's Strategic Goal of Asset and Financial Sustainability through the open, accountable and transparent disclosure of the City's inventory levels.

**REPORT**

Inventory is held at seven locations throughout the City of Saskatoon. Attachment No. 1 shows the locations and inventory levels throughout the City. As shown in the chart, the majority of inventory value (77%) is held at Saskatoon Light and Power.

To analyze inventory held, the material is classified into groups that identify what will be used, what is kept for safety stock and what is slow moving and inactive. Attachment No. 2 shows the inventory breakdown by store. During 2012, corporate inventory and the percentage of slow moving/inactive inventory increased \$866,316. These increases were primarily due to material being purchased for capital projects at Saskatoon Light and Power. The following are the major factors that affected the inventory level at Saskatoon Light and Power:

1. A significant amount of material associated with the Circle Drive South project was received for jobs now scheduled for the first half of 2013.
2. There has been an incremental increase in the number of transformers and amount of cable required for electrical services due to the increased housing and commercial construction activity.
3. A significant amount of street light capital work and associated inventory from previous years has been carried over.

During 2012, the significant changes in overall corporate inventories are:

- Inventory held at year-end increased 8% to \$11,203,437.
- Material issues increased 0.8% to \$9,368,403.
- Inventory turnover decreased from .87 to .84.
- Slow-moving/inactive inventory increased 16% to \$6,117,474.

It is expected the slow-moving/inactive material will be reduced as the capital projects are completed during 2013 and 2014, although it is recognized that there will always be

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 14**

some amount of this material due to changes/delays of projects, and variances in breakdown and maintenance requirements. Your Administration will continue to identify and write off material that is surplus to operations.

To manage the inventory kept at the decentralized department stores, the Inventory and Disposal Services Section annually reviews the Corporate Guidelines for Management of Inventory with each store. Each department's stores inventory practices are checked and documented. The Inventory and Disposal Services Section confirms that the Corporate Guidelines for Management of Inventory are being followed and any deviations, because of operational requirements, are covered by approved compensating procedures.

The team approach of working with all departmental stores to implement the inventory management improvements and ensuring that corporate guidelines are followed continues to improve inventory controls and improve efficiencies.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

Next report will be completed in May 2014.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Corporate Inventory Levels
2. Corporate Inventory Indicators

**B2) Contract Award Report for  
Contracts between \$50,000 and \$75,000  
January 1, 2013 to April 30, 2013  
(Files CK. 1000-1 and CS. 1000-1)**

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**STRATEGIC GOAL**

This report supports the City of Saskatoon's Strategic Goal of Asset and Financial Sustainability through the open, accountable and transparent disclosure of the award of contracts.

**REPORT**

In accordance with Policy C02-030, Purchase of Goods, Services and Work, the Administration is required to report three times a year on the award of contracts and requests for proposals between \$50,000 and \$75,000. The attached report has been prepared detailing the contract awards for the period January 1, 2013 to April 30, 2013.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

The next report will be forwarded to City Council in September outlining the award of contracts for proposals for the period May 1, 2013 to August 31, 2013.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Contract Award Report January 1, 2013 to April 30, 2013

**B3) Business Improvement Districts Financial Statements  
(Files CK. 1680-1, CS.1680-2, CS.1680-3, CS.1680-4 and CS.1680-5)**

**RECOMMENDATION:** that the 2012 Audited Financial Statements from The Partnership, Broadway Business Improvement District, Riversdale Business Improvement District, and the Sutherland Business Improvement District be received as information.

*ADOPTED.*

### **REPORT HIGHLIGHTS**

The Partnership, Riversdale, Broadway and Sutherland Business Improvement Districts have submitted their financial statements for the year ended December 31, 2012 for Council's information.

### **STRATEGIC GOAL**

Being open, accountable and transparent is a key factor in achieving the strategic goals of Asset and Financial Sustainability. The four Business Improvement Districts (BIDs) are organizations created by the City of Saskatoon to create stewardship of a defined business improvement district's identity and to complete projects within these districts to improve, beautify and maintain publicly-owned lands, buildings and structures in the BID, in addition to any improvement, beautification or maintenance that is provided at the expense of the urban municipality at large.

### **REPORT**

The bylaws for each of Business Improvement District state that "on or before the 31<sup>st</sup> day of March in each year, the Board shall submit its annual report for the preceding year to the Council, and that report shall include a complete audited and certified financial statement of its affairs, with balance sheet and revenue and expenditure statement."

Attached for City Council's information are copies of the audited financial statements of The Partnership, Riversdale, Broadway and Sutherland BIDs for the year ended December 31, 2012.

### **COMMUNICATION PLAN**

There are no further Communications required as part of this report.

### **DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

There is no follow-up required.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.

### **PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.



**ATTACHMENTS**

1. 2012 Financial Statements, The Partnership - Saskatoon Downtown BID
2. 2012 Financial Statements, Broadway BID
3. 2012 Financial Statements, Sutherland BID
4. 2012 Financial Statements, Riversdale BID

**Section E – INFRASTRUCTURE SERVICES**

**E1) Extension of Agreement  
Capital Project 1493 - East Riverbank Slope Stabilization  
Award of Engineering Services  
Remediation Construction – Slope Instability  
17<sup>th</sup> Street East and Saskatchewan Crescent  
(Files CK. 4205-5 and IS. 7821-4)**

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- RECOMMENDATION:**
- 1) that an extension to the agreement for engineering services for the remediation construction of the slope instability on Saskatchewan Crescent and 17<sup>th</sup> Street East with Golder Associates Ltd., at an estimated total cost of \$152,508 (including G.S.T. and applicable P.S.T.) be approved; and
  - 2) that the City Solicitor be instructed to prepare the necessary extension to the Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

*ADOPTED.*

**TOPIC AND PURPOSE**

The purpose of this report is to seek approval to award an extension to the agreement for engineering services for the remediation construction of the slope instability on Saskatchewan Crescent and 17<sup>th</sup> Street East (17<sup>th</sup> Street failure).

**REPORT HIGHLIGHTS**

1. A slope failure occurred at the intersection of 17<sup>th</sup> Street East and Saskatchewan Crescent during the weekend of June 17<sup>th</sup>, 2012, causing part of Saskatchewan Crescent to be closed.
2. The slope requires remediation in order for the street to be reopened to traffic.

## **STRATEGIC GOAL**

An extension to this agreement supports the City of Saskatoon Strategic Goal, Asset and Financial Sustainability, as it will ensure that roadway and water and sewer assets along the east riverbank are protected and managed in such a way that they provide a long-term high quality of life to residents at efficient long-term costs.

## **BACKGROUND**

A slope failure occurred at the intersection of 17<sup>th</sup> Street East and Saskatchewan Crescent during the weekend of June 17, 2012, causing part of Saskatchewan Crescent to be closed. Riverbank slope stability has been an ongoing issue in Saskatoon since the 1920s and a slope failure occurred in 1950 at the same location.

Golder Associates Ltd. has been contracted in the past for several riverbank slope movements and they have been involved in this specific area since June 2012, when they were contracted to monitor the slope movement.

## **REPORT**

The failure which occurred on June 17, 2012 impacted an area of Saskatchewan Crescent approximately 130 metres long by 20 metres wide. The slide disrupted the stability of the street causing a section of Saskatchewan Crescent to be closed to vehicles and the west sidewalk to be closed to pedestrians. In addition to damage to the street pavement, a broken storm sewer line was found, which was replaced on June 19 and 20, 2012. The slope requires remediation in order for the street to be reopened to traffic.

An agreement was awarded to Golder Associates in November 2012 for engineering services to install instrumentation, perform geotechnical analysis and design and prepare a report on the 17<sup>th</sup> Street Failure. This report, which includes conceptual designs for several remedial options, has now been completed and the Administration has chosen the preferred option which consists of:

- Excavating approximately 4 metres of roadbed;
- Constructing a groundwater collection trench approximately 10 metres in depth;
- Using expanded polystyrene (EPS) light weight fill to reconstruct an approximately 3 metre depth of the excavated roadbed; and
- Reconstructing the pavement structure.

The slope remediation project limits include remedial work of the roadway on Saskatchewan Crescent East between 16<sup>th</sup> Street and 18<sup>th</sup> Street. The estimated value for construction of the slope remediation is \$2.7 million. There is currently \$2.0 million

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 19**

budgeted in Capital Project 1493 to perform the work. An additional \$700,000 in funding will be required from the Infrastructure Reserve for Storm Water to complete this work and will be requested in a future post budget report. There is adequate funding in the Infrastructure Reserve for Storm Water to allow for this post budget requirement.

In order to effectively manage the construction of this project, the Administration is recommending that the agreement with Golder Associates be extended in order to provide engineering services during the public consultation, tendering and construction of the remediation of the slope instability area under construction. The estimated cost of this work is \$143,200, excluding taxes and surcharges.

The extension to the agreement is being recommended because Golder Associates Ltd. has the expertise and data relevant to this slope failure, as they have completed all instrumentation, geotechnical analysis and design options for the slope remediation to date.

**OPTIONS TO THE RECOMMENDATION**

An option would be to obtain proposals from other geotechnical consultants through a request for proposal process. This option is not recommended because of the significant time delay it would cause, and because it is seen as a prudent extension to the work Golder Associates Ltd. has already completed on this project.

**POLICY IMPLICATIONS**

City Council approval of the extension of engineering services to Golder Associates Ltd. is required as per Policy C02-030 – Purchase of Goods, Services and Work.

**FINANCIAL IMPLICATIONS**

The net cost to the City of Saskatoon for the extension to the agreement with Golder Associates Ltd. for engineering services for the remediation construction of the slope instability on Saskatchewan Crescent and 17<sup>th</sup> Street East is as follows:

Estimated Cost	\$143,200
P.S.T (5% of 30%)	\$ 2,148
G.S.T.	<u>\$ 7,160</u>
Sub-Total	\$152,508
G.S.T. Rebate	<u>\$ ( 7,160)</u>
<b>Net Cost to City</b>	<b>\$145,348</b>

There are sufficient funds available within approved Capital Project 1493 - East Riverbank Slope Stabilization in the amount of \$150,360.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 20**

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$145,348			

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Golder Associates will assist the City with presenting the remediation design to the Meewasin Valley Authority's (MVA's) Development Review Committee.

**COMMUNICATION PLAN**

The City will host an Open House to provide the public with information on the slope failure, road closures and pedestrian detours.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

It is anticipated that the slope remediation will be completed by October 2013.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications at this time. Environmental issues with the project, such as vegetation removal and animal habitat disruption will be addressed through the application process with the Meewasin Valley Authority.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**E2) Request for Change Order  
Contract 12-0792 - Snow Dump Site Pushing Contract  
(Files CK. 6290-1 and IS. 6000-4)**

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**RECOMMENDATION:** that a Change Order in the amount of \$227,848, plus G.S.T. for contract 12-0792 – Snow Dump Site Pushing be approved.

*ADOPTED.*

**TOPIC AND PURPOSE**

This report is to obtain approval for a Change Order for Contract 12-0792 - Snow Dump Pushing, for the resources required to maintain the three snow dump sites during the 2012/13 winter season.

**REPORT HIGHLIGHTS**

1. Each year the Administration opens and operates multiple snow dump sites, and hires private contractors to assist in maintaining them to maximize storage capacity.
2. Lafarge Aggregates was awarded the snow dump site pushing contract for the 2012/13 winter season.
3. The significant amount of snow received at the snow dump sites hauled by civic operations, private contractors and the public has greatly increased the cost of site maintenance, for a total of \$956,348 versus \$202,608 estimated.

**STRATEGIC GOALS**

The recommendation in this report supports the City of Saskatoon Strategic Goal, Continuous Improvement, as it will provide for a coordinated approach to customer service.

**BACKGROUND**

Each year, the Administration operates multiple snow dump sites, and hires private contractors to assist in maintaining them in order to maximize storage capacity. There were three sites operational in the 2012/2013 season, located on Wanuskewin Road, Central Avenue and Valley Road.

**REPORT**

A Request for Proposal was issued for snow dump site pushing for the 2012/2013 season, and the proposal from Lafarge Aggregates was chosen, at a total estimated cost of \$212,608, including G.S.T. and P.S.T.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 22**

The original contract was estimated based on four significant snow events, from November 1 to February 28. To deal with the amount of snow delivered to the dumps, more work was required than was estimated. An extension to Contract 12-0792, in the amount of \$440,000, including G.S.T. and P.S.T., was approved by City Council at its meeting held on February 11, 2013.

The contract extension was intended to cover all snow dump pushing services for the remainder of the winter season. However, due to the extraordinarily prolonged winter season, the snow dump pushing services again surpassed the estimate. An additional extension to Contract 12-0792, in the amount of \$277,848, is necessary to cover the cost of the resources that were required to maintain the snow dump sites during the remainder of the 2012/13 winter season.

**OPTIONS TO THE RECOMMENDATION**

No other options were considered.

**POLICY IMPLICATIONS**

The requested approval of the Change Order is in accordance with Policy A02-027 – Corporate Purchasing Policy.

**FINANCIAL IMPLICATIONS**

The net cost to the City for the total contract with Lafarge Aggregates, with the extension of \$277,848, plus G.S.T., is as follows:

Original Base Quotation	\$192,960
Extension #1	\$440,000
Extension #2	\$277,848
G.S.T.	\$ 45,540
<b>Total Contract Price</b>	<b>\$956,348</b>
Less G.S.T. Rebate	\$ 45,540
<b>Net Cost to the City</b>	<b>\$910,808</b>

The Operating Budget for each winter’s snow dump site maintenance is allocated from two budget years, in this case, 2012 and 2013. The 2013 Operating Budget will fund the contract extension.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X	X		\$910,808		

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Public and/or stakeholder involvement is not required.

**COMMUNICATION PLAN**

A communications plan is not required.

**ENVIRONMENTAL IMPLICATIONS**

The increase to snow dump pushing services have negative greenhouse gas emissions implications due to increased consumption of diesel fuel and the utilization of heavy equipment using detrimental greenhouse gas producing materials and methods. Based on the occurrence of eight snow events, the increases are estimated to be 47.116 tonnes CO<sup>2</sup>e, which is the equivalent of adding 9.238 cars to the road each year.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

- E3) Enquiry – Councillor T. Paulsen (March 18, 2013)  
Enforcement – Street Sweeping Notices  
and  
Parking Restrictions for Entire Neighbourhoods Designated for  
Street Sweeping  
(File No. CK. 6120-6)**
- 

**RECOMMENDATION:** that the information be received.

**TOPIC AND PURPOSE**

This report is in response to an enquiry from Councillor Paulsen regarding plans for enforcement action to be taken when cars are not removed in accordance with street sweeping notices. It also provides information regarding what would be required if the

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 24**

City of Saskatoon was to enforce parking restrictions for entire neighbourhoods during the annual street sweeping program.

**REPORT HIGHLIGHTS**

1. The City of Saskatoon's sweeping program parking notifications that have been in place for more than 40 years have no penalty or recourse for parking on the street during street sweeping operations unless in a posted zone.
2. "No Parking" signs could be posted on every street within a neighbourhood in compliance with the existing Traffic Bylaw at an annual cost of approximately \$250,000 to \$300,000 and 'one time' costs of approximately \$64,000.
3. All vehicles in violation of the signage could be ticketed and impounded with the existing Bylaw tools afforded the City, or the City may tow at its own expense.

**STRATEGIC GOALS**

The information in this report supports the following City of Saskatoon Strategic Goals:

- Continuous Improvement, as it will provide for a coordinated approach to customer service; and
- Moving Around, as it will help to ensure that roads are in a condition that will allow for the flow of people and goods in and around the city.

**BACKGROUND**

The following enquiry was made by Councillor Paulsen at the meeting of City Council held on March 18, 2013:

"Could the Administration please report on their plans for enforcement action to be taken when cars are not removed in accordance with the street sweeping notices."

**REPORT**

The street sweeping program has evolved in Saskatoon as a mostly cooperative program for no parking to accommodate the work. It has typically served Saskatoon reasonably well. Notifications, as shown in Attachment 1, are delivered door-to-door to each residence in a neighbourhood before a sweep, which asks for voluntary compliance to not park on the street. There is no penalty or recourse for not complying with the street sweeping notifications and the area occupied by a "disobedient" vehicle is unable to be swept. Unless the area is large enough to warrant a revisit with a sweeper (when possible, based on the best judgement of the supervisors), the section is not swept.



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 25**

Portions of the City are posted for no-parking (with signage) as outlined in Attachment 2, which officially prohibits any person from parking during street sweeping. These are streets that historically have had severe non compliance with notices because of non-neighbourhood traffic parking in the area. In those locations, \$50 tickets are issued. In 2013, towing will be employed once a ticket is issued. Each street sweeping crew will have a designated parking enforcement commissionaire working with them, issuing tickets where posting occurs.

Two privately owned and operated towing companies have expressed interest in dedicating resources to the City in order to provide this service, with whatever capacity the trucks they have available for towing. The service provided by these companies is essential, as the City does not own and/or operate tow trucks. The cost of the towing and impounding vehicles which are parked in posted No Parking areas in 2013 will be completely recovered by the fees charged to the offenders.

Every non-complying vehicle will be towed to the City of Saskatoon's impound lot. The impound lot is a secured site, capable of receiving vehicles 24-hours per day. The capacity of the lot is 250 vehicles. Arrangements can be made at the towing company's impound yard in the unlikely event that the City's lot fills up. The impound lot is also capable of processing payments, if payments cannot be made at City Hall.

**OPTIONS TO THE RECOMMENDATION**

As outlined in the report, there are no current penalties or recourse for not complying with the street sweeping notifications. To provide a higher level of service in neighborhoods and to be in compliance with the current Traffic Bylaw, additional work would need to be done as outlined below. All of these costs are currently unfunded.

1. Instituting parking restrictions on entire neighbourhoods

Approximately 8,000 signs and signboards/gates would need to be purchased (1 per 8 houses) to implement the necessary parking restrictions. The average neighbourhood would require 4 crews; each crew consisting of 2 labourers and 1 truck for approximately 8 hours, to install the signage. The same resources could be required to remove the signage once it was no longer needed.

Staff	\$ 123,200
Vehicles	\$ 15,840
Fuel	\$ 11,000
Material (one time cost)	<u>\$ 64,000</u>
<b>Subtotal</b>	<b>\$ 214,040</b>

The Administration is looking at options that would legally allow ticketing or towing by zone similar to the system Winnipeg uses for residential snow removal.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 26**

2. Enforcing parking restrictions

Additional commissionaires would be required to enforce the parking restrictions. Each street sweeping crew would have its own dedicated commissionaire. This will ensure that each vehicle is fined and towed in accordance with the City's bylaws. There are 3 street sweeping crews operating during each day of the 55 day street sweeping program.

Staff	\$ 57,750
Vehicles	\$ 8,250
Fuel	<u>\$ 4,125</u>
<b>Subtotal</b>	<b>\$ 70,125</b>

3. Towing vehicles

The cost of the towing and impounding vehicles would be completely recovered by the fees charged to the offenders by the impound lot. There is, however, a cost associated with the supervision of the tow trucks and the associated on-site record keeping. Each street sweeping crew would have its own dedicated staff person who would be responsible for coordinating and directing the tow trucks, as well as recording the vehicles that have been towed. This will ensure that each vehicle is properly fined, removed and accounted for.

Staff	\$ 57,750
Vehicles	\$ 8,250
Fuel	<u>\$ 4,125</u>
<b>Subtotal</b>	<b>\$ 70,125</b>

The total cost for the above listed components totals \$354,290.

**POLICY IMPLICATIONS**

There are no policy implications.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Public and/or stakeholder involvement is not required.

**FINANCIAL IMPLICATIONS**

The cost of the towing and impounding vehicles which are parked in posted No Parking areas in 2013 will be completely recovered by the fees charged to the offenders by the impound lot as follows:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 27**

Towing Fee (per vehicle)	\$ 40
Incoming Impound Fee (per vehicle)	\$ 50
Daily Storage Fee (per vehicle)	<u>\$ 15</u>
<b>Total (per vehicle)</b>	<b>\$105</b>

**COMMUNICATIONS PLAN**

The City communicates the details of the existing sweeping program, including schedules, on the website. No additional communication is required unless new levels of service are approved by City Council.

**ENVIRONMENTAL IMPLICATIONS**

The addition of full time parking enforcement and towing services to the Street Sweeping program would have negative greenhouse gas emissions implications due to increased consumption of fuel. The increases are estimated to be 87.666 tonnes CO<sup>2</sup>e, which is the equivalent of adding 17.188 cars to the road each year.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

A follow-up report is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. Sample Door Hanger – “We’re coming to sweep YOUR street on”
2. 2013 Street Sweeping Schedule of "No Parking" Signage Locations

*IT WAS RESOLVED: that the following matters regarding street sweeping be referred back to the Administration for further review and report:*

- a) *the process of a zone system, including costs;*

- b) *incorporating towing costs in the price of a ticket and the subsequent amount of the ticket; and*
- c) *towing capacity, costs for a fall sweep, potential use of the private sector, increased staffing issue, street sweep in front of schools, and sweep schedule timeline reduction from 8 weeks to 4 weeks.*

**E4) Communication to Council**

**From: Robert Daniels  
Saskatchewan Indian Institute of Technologies  
Date: April 12, 2013  
Subject: Request for Temporary Street Closure  
4<sup>th</sup> Avenue, between 20<sup>th</sup> and 21<sup>st</sup> Streets  
(File No. CK. 205-1)**

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- RECOMMENDATION:**
- 1) that the temporary lane closures and traffic delineation, as described in the following report, be approved; and
  - 2) that permission be granted for the Saskatchewan Indian Institute of Technologies to extend the time during which the Annual President's Pancake Breakfast may be conducted on 4<sup>th</sup> Avenue, between 20<sup>th</sup> Street and 21<sup>st</sup> Street, from 7:30 a.m. to 10:00 a.m. on Friday, June 7, 2013.

**TOPIC AND PURPOSE**

This report is to provide clarification regarding the Saskatchewan Indian Institute of Technologies' (SIIT) request for temporary closure of 4<sup>th</sup> Avenue, for their Annual President's Pancake Breakfast.

**REPORT HIGHLIGHTS**

- 1. SIIT has requested full closure of 4<sup>th</sup> Avenue, between 20<sup>th</sup> Street and 21<sup>st</sup> Street for the Annual President's Pancake Breakfast.
- 2. The Administration has discussed traffic concerns with the event organizers and found a solution which will allow the event to proceed, while minimizing the impact to traffic entering the downtown area during the morning peak hours.
- 3. Approval is required for an extension to the Noise Bylaw.

## **STRATEGIC GOAL**

This report supports the City of Saskatoon Strategic Goals Moving Around and Quality of Life. The event will promote awareness and a sense of community, and the associated temporary traffic controls and lane closures will ensure that pedestrians and motorists will be able to access the area safely and efficiently.

## **BACKGROUND**

City Council, at its meeting on April 22, 2013, considered a communication from Robert Daniels on behalf of the Saskatchewan Indian Institute of Technologies, requesting full closure of 4<sup>th</sup> Avenue between 20<sup>th</sup> Street and 21<sup>st</sup> Street to accommodate the Annual President's Pancake Breakfast event. Council resolved that the matter be referred to the Administration for clarification and report to Council.

## **REPORT**

The primary concern regarding the request for temporary closure of 4<sup>th</sup> Avenue between 20<sup>th</sup> Street and 21<sup>st</sup> Street is the possible congestion along 4<sup>th</sup> Avenue from traffic exiting the Broadway Bridge, as well as congestion on the bridge itself. Given the complexities of the intersection at the bottom of the bridge (4<sup>th</sup> Avenue and 19<sup>th</sup> Street), closing 4<sup>th</sup> Avenue at 20<sup>th</sup> Street would have significant negative implications on traffic flow potentially causing hazardous conditions.

The annual Saskatoon Police Services Community Barbecue, which has in the past completely closed 4<sup>th</sup> Avenue between 22<sup>nd</sup> Street and 23<sup>rd</sup> Street, differs from the request submitted by SIIT as follows:

- Northbound traffic volumes at the 4<sup>th</sup> Avenue/20<sup>th</sup> Street intersection are significantly higher than those at the 4<sup>th</sup> Avenue/22<sup>nd</sup> Street intersection. The following table illustrates the number of vehicles making various movements through the two intersections during the morning peak period (7:00 a.m. to 9:45 a.m.)

**4<sup>th</sup> Avenue North-bound Traffic Volumes**

<b>Intersection</b>	<b>Left Turns</b>	<b>Right Turns</b>	<b>Through Traffic</b>
4 <sup>th</sup> Ave. / 20 <sup>th</sup> St.	311	117	572
4 <sup>th</sup> Ave. / 22 <sup>nd</sup> St.	234	90	372

- Proximity to the Broadway Bridge. By the time northbound 4<sup>th</sup> Avenue traffic reaches 22<sup>nd</sup> Street, a significant portion of the traffic which comes from the Broadway Bridge is reduced.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 30**

The Administration has discussed the concerns with the event organizers and found a solution which will allow the event to proceed, while minimizing the impact to traffic entering the downtown area during the morning peak hours.

The Administration is recommending temporary full closure of both southbound traffic lanes and the median northbound traffic lane on 4<sup>th</sup> Avenue, between 20<sup>th</sup> Street and 21<sup>st</sup> Street, from 6:00 to 11:30 a.m., on June 7, 2013. Traffic in the northbound median lane of 4<sup>th</sup> Avenue, at the intersection of 20<sup>th</sup> Street and 4<sup>th</sup> Avenue, will be signed to make a forced left-hand turn, and the northbound curb lane of 4<sup>th</sup> Avenue will remain a through lane. Traffic signals will also be optimized at the affected intersection(s) during the event.

The event, which will be held from 7:30 a.m. to 10:00 a.m., will be using the City of Saskatoon Community Stage; therefore, approval of an extension to Bylaw 8244, The Noise Bylaw, is also required.

**FINANCIAL IMPLICATIONS**

The estimated costs of the planning and installation of the traffic controls for the temporary lane closures is \$1,000. The event meets the criteria of the Provision of Civic Services, which will fund the costs associated with this request.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$1,000			

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

SIIT event organizers have contacted the affected businesses in the area and have obtained their approval to hold the event.

**COMMUNICATIONS PLAN**

In advance of this event, the public will be notified of the road restrictions on the City's website with a Service Alert and through our social media channels. The event organizers will provide advance notice and an invitation to affected businesses to participate and in order for them to plan for the potential interruption the roadway closure may cause. Traffic signage will be in place to notify drivers of the lane closures during the event. Internal and emergency services are notified of special events that require road closures with our internal calendar of events that is managed by the Transportation Branch.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PRIVACY IMPACT**

There are no privacy implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

- IT WAS RESOLVED:*
- 1) *that the temporary lane closures and traffic delineation, as described in the report of the General Manager, Infrastructure Services Department, be approved; and*
  - 2) *that an exemption from the Noise Bylaw be granted for the Saskatchewan Indian Institute of Technologies to extend the time during which the Annual President's Pancake Breakfast may be conducted on 4<sup>th</sup> Avenue, between 20<sup>th</sup> Street and 21<sup>st</sup> Street, from 7:30 a.m. to 10:00 a.m. on Friday, June 7, 2013.*

**E5) Communication to Council**

**From: Blair Wooff**

**Date: undated**

**Subject: Limited Residential Parking Permit Program  
(Files CK. 6120-4-2 and IS. 6120-6)**

- RECOMMENDATION:**
- 1) that Policy C07-014 – Residential Parking Permit Program be amended as follows:
    - a) that special care homes be included in the definition of Institutional Property;
    - b) that the definition of publicly owned medical facility be clarified to mean hospital; and
    - c) that the Residential Parking Permit Program be amended to include the residential areas within 150 metres of the boundary of the Central Business District and River Landing; and

- 2) that the City Clerk's Office be instructed to amend Policy C07-014 - Residential Parking Permit Program.

### **TOPIC AND PURPOSE**

This report is in response to a referral from City Council to provide further information regarding a review of the Residential Parking Permit Programs and recommendations to expand the criteria and to provide a broader definition of institutional property.

### **REPORT HIGHLIGHTS**

1. In the report of the General Manager, Infrastructure Services, dated April 2, 2013, which was referred back for further information and report in two weeks, the Administration recommended that the criteria for the LRPP be expanded to include the residential areas within 150 metres of the boundary of the Central Business District and River Landing.
2. Visitors and employees of special care homes generate a significant amount of parking demand, therefore, the Administration is also recommending that Policy C07-014 – Residential Parking Permit Program be amended to include special care homes, as defined in the Zoning Bylaw.
3. Policy C07-014 also includes 'publicly owned medical facility' within the definition of Institutional Property which was intended to only include hospitals, not medical clinics, therefore, the Administration is recommending that it be clarified in the Policy.

### **STRATEGIC GOALS**

This report supports the City of Saskatoon Strategic Goal, Quality of Life, as it will help to ensure that Saskatoon is a welcoming people place.

### **BACKGROUND**

City Council, at its meeting held on April 22, 2013, considered a report of the Administration and Finance Committee regarding the General Manager, Infrastructure Services' response to a referral to review the Residential Parking Permit Programs with a view to providing a broader definition of institutional property. Council resolved that the matter be referred back to Administration for further information and report in two weeks.

### **REPORT**

In the report of the General Manager, Infrastructure Services, dated April 2, 2013, the Administration recommended that the criteria for the LRPP be expanded to include the residential areas within 150 metres of the boundary of the Central Business District and



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 33**

River Landing and cautioned that expanding the criteria any further may create an environment where anyone could restrict parking on their own street. The report also explained that the proposed expansion would not compromise the intent of the LRPP, but would offer some degree of relief to residents in congested parking areas located in the residential areas west of River Landing and west of Idylwyld Drive, along 25<sup>th</sup> Street West.

Visitors and employees of special care homes generate a significant amount of parking demand. The Administration is, therefore, also recommending that Policy C07-014 – Residential Parking Permit Program be amended to include special care homes, as defined in the Zoning Bylaw. These special care homes include St Joseph's Home, Porteous Lodge, Oliver Lodge, Central Haven, Saskatoon Convalescent Home, Parkridge Centre, Lutheran Sunset Home, Sherbrooke Community Centre, Sunnyside Nursing Home, Stensrud Lodge, St. Ann's Senior Citizens' Village and Circle Drive Special Care Home.

Policy C07-014 also includes 'publicly owned medical facility' within the definition of Institutional Property. The intent was that publicly owned medical facilities would only include hospitals, not medical clinics. The Administration is, therefore, recommending that this be clarified within the Policy. The hospitals that should be included in the policy include Royal University Hospital, City Hospital and St. Paul's Hospital.

The LRPP will continue to be a resident driven process and the expansion of the criteria will provide an opportunity for residents to submit an application for the program.

Attached is a map showing all areas of the city where the Limited Residential Parking Permit Program is or could be implemented (Attachment 1).

### **OPTIONS TO THE RECOMMENDATION**

An option is to maintain the existing criteria. The Administration does not recommend this option as the demand for parking is going to continually increase with the ongoing redevelopment of the Central Business District, specifically the north downtown, and River Landing areas.

### **POLICY IMPLICATIONS**

If approved, an amendment the Residential Parking Permit Program Policy, C07-014, would be required.

### **FINANCIAL IMPLICATIONS**

The LRPP is intended to be a cost-neutral program. Residents within the eligible area must purchase a permit and enforcement is done on a complaint basis. Therefore, there are no financial implications.

**COMMUNICATIONS PLAN**

Brochures outlining the program will be updated to provide information to residents interested in applying for the program. The City's website will also be updated with the same information.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

There will be no follow up report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. LRPP Zone Map

*IT WAS RESOLVED:*

- 1) *that Policy C07-014 – Residential Parking Permit Program be amended as follows:*
  - a) *that special care homes be included in the definition of Institutional Property;*
  - b) *that the definition of publicly owned medical facility be clarified to mean hospital; and*
  - c) *that the Residential Parking Permit Program be amended to include the residential areas within 150 metres of the boundary of the Central Business District and River Landing;*
- 2) *that the City Clerk's Office be instructed to amend Policy C07-014 - Residential Parking Permit Program; and*
- 3) *that the Administration submit a report to the Administration and Finance Committee with solutions for potential problems with mid-street parking limits.*

**Section F – UTILITY SERVICES**

**F1) Capital Project #1243  
Wastewater Treatment – Lift Station Upgrades  
Engineering Services Award  
(File No: CK. 7820-3 and WWT. 7990-87)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Catterall & Wright for engineering services for the Spadina Lift Station Refurbishment and Pump Replacement for a total upset fee of \$164,562.00 (including G.S.T and P.S.T.), be accepted; and
  - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

*ADOPTED.*

**TOPIC AND PURPOSE**

That City Council award a proposal from Catterall & Wright, the highest rated respondent to the City's Request for Proposals, for the Spadina Lift Station Refurbishment and Pump Replacement. This lift station is operated and maintained by the staff of the Wastewater Treatment Plant (WWTP).

**REPORT HIGHLIGHTS**

1. The Spadina Lift Station pumps which are supplied by Flygt have become obsolete. Spare parts for these pumps will be difficult to obtain, and as such, maintaining these pumps will be problematic.
2. A Lift Station condition assessment was conducted in 2003 for all the stations in the city. The Spadina Lift Station report showed that there were various locations within the building that required rehabilitation.
3. The Water and Wastewater Treatment Branch issued a Request for Proposal (RFP) for the Spadina Lift Station project and the Catterall & Wright proposal was determined to be the most favourable to the City.

**STRATEGIC GOAL**

This project supports the City of Saskatoon Strategic Goal of Asset and Financial Sustainability by ensuring that the reliable operation of the Spadina Lift Station is maintained through the purchase of new pumps and building refurbishment.

## **BACKGROUND**

The Spadina Lift Station was constructed in 1969. The lift station is situated on the Spadina trunk sanitary sewer which has other lift stations contributing flow. The Spadina Lift Station is the most critical component of the City's sanitary sewage collection system as it pumps approximately 60% of the total sanitary sewage.

This project came about due to the fact that the pump manufacturer, Flygt, informed the WWTP about discontinuing the pump series that is installed at the Spadina Lift Station. Pump spare parts will be available for another two years, but thereafter, parts will be difficult to obtain. This will make maintenance on these pumps problematic and will affect the reliability of the Spadina Lift Station to transport sewage to the WWTP.

## **REPORT**

### **The Spadina Lift Station pumps are obsolete**

Flygt had notified the WWTP in 2010 that the pump series installed at the Spadina Lift Station will be obsolete, and as such, will no longer be carrying spare parts for the pumps. The WWTP maintains the sewage lift stations and the unavailability of pump parts will make maintenance of the Spadina pumps difficult and could compromise the operation of the lift station.

### **Rehabilitation of the lift station building**

Although, there have been many changes to the lift station since 1969, many of the original systems are still in use. The building refurbishment aims to update and rehabilitate the inside surfaces of the dry and wet well, demolish all unnecessary piping and update rails and platforms inside the building. These repairs will update the lift station and make it safer and more accessible.

### **A Request for Proposal (RFP) was issued and a successful proponent selected**

In March 2013, a RFP was issued for engineering services for the replacement of the lift station pumps and to refurbish the building. The RFP called for a review of the Spadina Lift Station flow rates with applicable pump design and selection, rehabilitation of the inside surfaces and roof of the lift station, and improvement of access to the equipment such as platforms, railings and lifting beams.

Four proposals were received and evaluated by the WWTP managers. Consequent to a systematic evaluation of the proposals, the proposal from Catterall & Wright was rated as most favourable for the City.

The net cost to the City for the engineering services, as described above and within the proposal submitted by Catterall & Wright, would be as follows:

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 37**

Preliminary Design	\$ 31,850.00
Detailed Design	47,300.00
Construction Services	53,100.00
Post Construction Services	9,200.00
Contingency (10%)	<u>14,145.00</u>
Total Proposal Price	\$155,585.00
G.S.T. (5%)	7,779.75
P.S.T (30% of design costs)	<u>1,187.25</u>
<b>Total Upset Fee</b>	<b>\$164,562.00</b>
G.S.T. Rebate	<u>(7,779.75)</u>
<b>Net Cost to the City</b>	<b><u>\$156,782.25</u></b>

**OPTIONS TO THE RECOMMENDATION**

Accepting a proposal from a lower rated firm would constitute the option for provision of engineering services for this project.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

Capital Project #1243 - WWT – Lift Station Upgrades provides funding for the staged upgrading at the sanitary sewer lift stations throughout the city. The 2013 Capital Budget provides \$1,727,000 for lift station upgrades.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$1,727,000		\$1,727,000			

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

The Meewasin Valley Authority, City Parks and the Water Security Agency have been engaged to inform them of upcoming work at the Spadina Lift Station.

**COMMUNICATION PLAN**

Most of the construction work for the Spadina Lift Station will be located inside the building, away from homes and roadways. The large equipment and vacuum trucks required during construction are noisy, and will occasionally have to operate during the very early morning hours when sewage flow is lowest. Before construction begins, flyers will be delivered to households adjacent to the lift station with information on the project, the timeline (this is a one-year project), frequently asked questions and contact

information for the project manager. A PSA with information about the project will be distributed and social media messages will be provided to the public.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

It is estimated that project construction completion will occur in the fall of 2014.

**ENVIRONMENTAL IMPLICATIONS**

The recommendations are associated with activities that will consume resources and energy relating to the planned work including equipment manufacture, installation, operation and maintenance. However, the replacement of existing pumps with more efficient models is associated with lower energy inputs per unit of operation.

A number of safeguards will be put in place during the pump replacement phase to minimize the potential of emergency bypass of raw sewage to the river. The overall GHG emissions associated with the planned work have not been quantified at this time.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED Review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**F2) Lease at 619 Avenue N South and 606 Avenue O South  
Saskatoon Light & Power Training Centre  
(Files CK. 520-1, US. 662-8, and LA. 4235-012-17)**

**RECOMMENDATION:** 1) that a Lease Agreement Renewal between the City of Saskatoon and 101122135 Saskatchewan Ltd. for the property located at 619 Avenue N South and 606 Avenue O South, for a term of five years (June 1, 2013 to May 31, 2018), based on the terms as set out in the following report be approved; and

- 2) that the City Solicitor be requested to have the appropriate agreements executed by His Worship the Mayor and the City Clerk, under the Corporate Seal.

*ADOPTED.*

### **TOPIC AND PURPOSE**

The purpose of this report is to receive approval for a five-year lease renewal of the privately-owned property located at 619 Avenue N South and 606 Avenue O South, which is currently occupied by Saskatoon Light & Power (SL&P).

### **REPORT HIGHLIGHTS**

1. SL&P wishes to renew their existing lease at 619 Avenue N South and 606 Avenue O South, property owned by 101122135 Saskatchewan Ltd.
2. Continued leasing of this external property by SL&P provides adequate space for a training centre as well as storage flex space.

### **STRATEGIC GOALS**

This report supports the long-term Strategic Goal of Continuous Improvement by providing facilities for a training centre in order to accommodate ongoing skills training for apprentices. It also supports the four-year priority to develop a recruitment strategy to attract and train new employees.

### **BACKGROUND**

Saskatoon Light & Power has been leasing the property (building and lands) at 619 Avenue N South and 606 Avenue O South since June 1, 2008. The site has office space and an outdoor compound that is suitable for both classroom and practical training of apprentices. It also has a garage and storage compound that is suitable for storing seasonal decorations during the off-season and trailers during the winter.

The current five-year lease term expires May 31, 2013. The lease agreement includes an option to renew for an additional five years, June 1, 2013 to May 31, 2018.

### **REPORT**

#### **SL&P Wishes to Renew External Lease**

The current Lease Agreement includes an option for a five-year renewal at the pre-determined rate of \$4,950 per month. A pre-determined rental rate is financially ideal as it minimizes variances in the lease renewal rates at the time of lease renewal.

Lease Allows for Training Centre and Flex Storage Space

Renewing the lease for this property will ensure that SL&P has adequate accommodations until a permanent space is established. One option being considered for the future is a permanent Training Centre to be built at the new Civic Operations Centre.

Attachment 1 provides information regarding the significant terms of the lease.

**OPTIONS TO THE RECOMMENDATION**

An option would be to not approve the renewal of this lease and have SL&P vacate the property when their lease expires on May 31, 2013. In this scenario, alternative premises would need to be secured immediately. This option is not recommended as apprenticeship training is an ongoing requirement and the space is required for storage of seasonal decorations. The new lease rate for 2013 to 2018 is also favourable.

**POLICY IMPLICATIONS**

There are no policy implications.

**FINANCIAL IMPLICATIONS**

The financial implications for the five-year extension would include the rent over the five-year renewal term of \$297,000, or \$59,400 annually along with yearly operating costs. There are adequate funds in the Operating Budget to cover these costs.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Public/stakeholder involvement is not required.

**COMMUNICATION PLAN**

A communications plan is not required.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION**

If approved, the proposed lease renewal would expire on May 31, 2018. If a further renewal were required at that time, a report would be submitted.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications identified at this time.



**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**ATTACHMENT**

1. Significant Terms of the Lease Renewal – 619 Avenue N South and 606 Avenue O South – Saskatoon Light & Power

**Section G – CITY MANAGER**

- G1) First Quarter Results**  
**City of Saskatoon's 2013 Corporate Business Plan and Budget –**  
***Investing in a 21<sup>st</sup> Century City***  
**(Files CK. 1700-1, CK. 430-72 and CC. 100-14)**
- 

**RECOMMENDATION:** that the information be received.

*ADOPTED.*

**REPORT**

In an effort to be more accountable, transparent, and efficient in the management of the City's key priorities and financial resources, this report presents the first quarter results for the City of Saskatoon's 2013 Corporate Business Plan and Budget – *Investing in a 21<sup>st</sup> Century City*, as at March 31, 2013.

Quarterly status updates on the City's Corporate Business Plan and Budget and will help to ensure that City Council and your Administration are aware of emerging business plan and budget issues and challenges, so they can react accordingly. By providing these quarterly reports, this will help the City to mitigate any financial or corporate risks that may result from unplanned events or new challenges that may emerge throughout 2013.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 42**

The initiatives that are approved in the business plan have been sorted according to the Strategic Goals that were approved as part of the City of Saskatoon Strategic Plan on February 6, 2012. The budget allocations are reported according to Business Lines.

**Business Plan Highlights**

Attachment 1 provides a summary of the status, as of March 31, 2013, of the key projects outlined in the 2013 Corporate Business Plan and Budget (January 1, 2013 to March 31, 2013).

The following are highlights of these projects:

**Continuous Improvement**

- The City's purchasing function was reviewed with the intent to reduce waste, create efficiencies, and streamline and standardize processes. To date, approximately 20% of the recommendations have been implemented. A comprehensive review of the City payroll function is scheduled for this fall.

**Asset and Financial Sustainability**

- A report to City Council identified a deficit of \$11 million in repairs to facility infrastructure such as water/sewer/storm lines, roadways, and parking curbs, with most site infrastructure reaching the end of its life cycle within the next ten years. A report is being prepared for City Council to consider the establishment of a civic facility reserve to begin to address this deficit.

**Quality of Life**

- An Urban Art Program is underway with mural projects in the King George and City Park neighborhoods as a counter initiative to graffiti.
- A new Housing Business Plan is being developed with targets and a new long-term funding strategy. The Plan will be completed and tabled with City Council in the second quarter of 2013.

**Environmental Leadership**

- The Residential Recycling Program was implemented. Cart delivery is progressing on a neighborhood-by-neighborhood basis and is now 75% complete.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 43**

Sustainable Growth

- The document requesting proposals for the development of the Detailed Integrated Growth Plan and implementation process was prepared. This will include a Core Bridge Study, a Rapid Transit Business Case, and a Plan for Nodes, Corridors, and Infill.
- Public consultation was completed to gather input into the South West Concept Plan and the North Downtown Master Plan.

Moving Around

- A Request for Expression of Interest was released for the replacement of parking meter infrastructure. A report with the results of the EOI has been prepared and the Administration is seeking direction from City Council on the parameters to include in the Request for Proposals.
- Planning is underway for the design of the new Commuter Parkway Project in the City's north east, and construction will begin shortly for the arterial road construction from the 33<sup>rd</sup> Street Extension to the Dalmeny Road.

Economic Diversity and Prosperity

- A P3 was approved for the construction of the new transit facility and snow management facility as part of the new Civic Operations Centre.
- Building permits issued to the end of March 2013 represent the creation of 405 residential units compared to 466 for the same time period in 2012. Building permit numbers continue to lag the 2012 building permit numbers for the same time period. Value of construction associated with the building permits issued in 2013 YTD is ahead of the value at March 31, 2012, primarily due to a large increase in the Institutional and Assembly categories (Attachment 2).

Year-end Budget Projections

With respect to the 2013 budget projections to year-end, a deficit of just over \$850,000 is being projected (Attachment 3).

The following is a summary of the items contributing to the projected variance:

Transportation

- Snow Removal: an estimated \$2 million deficit is as a result of the heavy and frequent snowfalls in the first quarter of 2013. Just over \$2 million exists in the Snow and Ice Management Reserve that will offset the projected deficit.
- Road Maintenance: projected to be \$475,000 over budget due to increased costs resulting from the spring pothole blitz, both in terms of labour and additional asphalt.

Taxation

- The Grant in Lieu (GIL) of taxation from Saskatoon Light & Power is expected to be \$385,000 lower than budget as a result of decreased revenues. This is slightly offset by additional GIL from provincial and federal government properties.

Corporate Governance & Finance

- There is a favourable variance (\$256,700) as a result of rentals of City-owned properties, many of which are being held for civic use and future development.

Utilities

- Saskatoon Light & Power is projecting a deficit of \$675,000 due to lower sales. The utility's stabilization reserve will cover most of this deficit (\$576,000) while the remainder will be addressed through decreases in expenditures and transfers to reserves.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications.

**DUE DATE FOR FURTHER FOLLOW-UP**

A report for the Second Quarter Results will be tabled with City Council at the August 14, 2013 meeting.

**COMMUNICATION PLAN**

This report will be posted to the City of Saskatoon's website.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 45**

A news release will be prepared to highlight the reasons for the projected deficit and to highlight the progress that has been made to date on the projects and initiatives in the 2013 Corporate Business Plan.

**PUBLIC NOTICE**

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**ATTACHMENTS**

1. 2013 Corporate Business Plan – 1<sup>st</sup> Quarter Report (January 1, 2013 to March 31, 2013).
2. Building Permit Statistics for YTD Mar. 31, 2013 vs. YTD Mar. 31, 2012.
3. 2013 Year-End Projection for Period Ending March 31, 2013.

**LEGISLATIVE REPORT NO. 6-2013**

**Section B – OFFICE OF THE CITY SOLICITOR**

**B1) Establishment of Boxing and Wrestling Commission  
(File No. CK. 175-24)**

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**RECOMMENDATION:** that the direction of City Council issue with respect to:

- 1) contacting the Province to request the establishment of a provincial professional athletics commission; and
- 2) the establishment of a boxing and wrestling commission or combative sports commission by the City.

*IT WAS RESOLVED: that the matter be considered with the presentation from the speaker. See Page No. 67.*

**REPORT NO. 8-2013 OF THE PLANNING AND OPERATIONS COMMITTEE**

Composition of Committee

Councillor R. Donauer, Chair  
Councillor C. Clark  
Councillor T. Davies  
Councillor M. Loewen  
Councillor P. Lorje

**1. Application for Funding Under the Heritage Conservation Program  
1018 McPherson Avenue – Aden Bowman Residence  
(Files CK. 710-54 and PL. 907)**

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- RECOMMENDATION:**
- 1) that the owners of 1018 McPherson Avenue receive a tax abatement through the Heritage Conservation Program for a maximum of \$17,500 to be paid out over ten years, subject to administrative conditions; and
  - 2) that the City Solicitor be requested to prepare the appropriate agreement and that His Worship the Mayor and the City Clerk be authorized to execute the agreement under the Corporate Seal.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated April 15, 2013, with respect to an application for funding under the Heritage Conservation Program for the property located at 1018 McPherson Avenue.

Your Committee has been advised that the Municipal Heritage Advisory Committee has reviewed and supports the recommendations of the Community Services Department for a tax abatement through this program, to a maximum of \$17,500, to be paid out over ten years. Your Committee is also supporting the above recommendations.

**2. Saskatoon Housing Coalition – Innovative Housing Incentives  
20 Transitional Housing Units – 319 Camponi Place  
(Files CK. 750-4 and PL. 951-44)**

---

- RECOMMENDATION:**
- 1) that funding of 10 percent of the total capital costs for the construction of 20 transitional rental housing units by the Saskatoon Housing Coalition, to a maximum of \$300,000, be approved;

- 2) that a five-year tax abatement on the incremental taxes be applied to the subject property commencing the next taxation year following completion of the project;
- 3) that the approval of the 10 percent capital grant and incremental tax abatement be conditional on Saskatoon Housing Coalition receiving funding approval from the Saskatchewan Housing Corporation and the Government of Canada under the Homeless Partnering Strategy; and
- 4) that the City Solicitor be requested to prepare the necessary agreements and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated April 30, 2013, proposing funding of 10 percent of the total capital costs for the construction of 20 transitional rental housing units by the Saskatoon Housing Coalition at 319 Camponi Place, to a maximum of \$300,000, along with a five-year incremental tax abatement.

Your Committee has reviewed the report with the Administration and is supporting the above recommendations.

**3. Year End Report – Neighbourhood Planning Section – 2012  
(Files CK. 430-41 and PL. 430-10)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

Attached is a report of the General Manager, Community Services Department dated April 29, 2013, highlighting work completed in 2012 by the Neighbourhood Planning Section, Planning and Development Branch.

A copy of the annual report has already been provided to City Council members. A copy is available for review on the City's website as part of this report.

Your Committee is forwarding the report to City Council for information.

**4. Enquiry – Councillor T. Paulsen (April 26, 2012)  
Food Truck Policy  
(Files CK. 300-11 and PL. 300-3)**

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**RECOMMENDATION:** that the City Council Policy for On-Street Mobile Food Trucks be approved, as outlined in Attachment 1 of the April 30, 2013 report of the General Manager, Community Services Department, with a proposed revision to provide for a 20 metre buffer zone between food service establishments and on-street mobile food trucks in all Districts.

Attached is a report of the General Manager, Community Services Department dated April 30, 2013, [Attachment 4a)] providing further information and options regarding on-street operation of mobile food trucks, as requested by the Planning and Operations Committee at its March 12, 2013 meeting. The report proposes a new On-Street Mobile Food Truck Policy for consideration by City Council.

Also attached is the PowerPoint presentation provided by the Administration, highlighting the options put forward, along with the options recommended by the Administration with respect to an appropriate buffer zone and proposed fees, and further details of the proposed policy [See Attachment 4b)].

The following background information is also being attached, for City Council's information:

- Excerpt from the minutes of the March 12, 2013 Planning and Operations Committee meeting [See Attachment 4c)]; and
- February 21, 2013 report of the General Manager, Community Services Department [See Attachment 4d)]

Your Committee has reviewed the matter further with the Administration and has received a number of presentations with respect to the matter. The following is a summary of the input received regarding the proposal outlined in the April 30, 2013 report:

- Mr. Randy Pshebylo, Executive Director, Riversdale Business Improvement District, expressed support for a 20 metre buffer zone and asked for continued involvement in the process, including the selection of locations within this District, working in co-operation with business owners, restaurants and food truck owners in the planning and managing this initiative.
- Mr. Dan Walker, restaurant owner on Broadway and food truck owner, expressed support for the program, indicating no concerns with the proposed buffer zones or fees; asking for the opportunity to park his truck in front of his own business, as this would provide access to food service facilities and washroom facilities in the restaurant; and stating that this should be provided to anyone in a similar situation. His truck would be operated between approximately 10:00 p.m. and 2:00 a.m.



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 49**

when the restaurant is closed. He expressed the view that the 150 metre separation distance from special events was excessive and this distance should be reduced.

- Mr. Jimmy Oneschuk, owner of a quick food service establishment on Broadway, expressed concern regarding the potential impact on the profit margins for his and other similar businesses, with the prime period of operation of these types of businesses being between April 1 and end of August. This would be the same timeframe as food trucks would operate. He discussed the investment made by his and similar businesses and the expectations on local businesses to provide for washroom facilities, and reviewed clustering of food trucks in other cities, including the provision of washroom facilities onsite. He expressed the view that there already is a lot of vitality in the Broadway area and questioned how trucks with compressors and related noise would add to the ambiance.
- Mr. Terry Scaddan, Executive Director, The Partnership, provided clarification that, in further discussions, the Partnership is supporting a reasonable buffer zone as established by City Council and the Administration, rather than specifying a specific distance, with the intent being that the trucks would not be parked in front of restaurants. He referred to appropriate licensing and parking fees and indicated it is important for food trucks to make sure they are moving along to reduce the impact for other businesses in the downtown with respect to parking availability. He would have liked to have seen this report considered along with the report on the review of the potential for commercial activities in parks as they are related issues.
- Ms. Sarah Marchildon, Executive Director, Broadway Business Improvement District, expressed support for the non-clustered approach, with locations spread out to encourage people to walk throughout the district. They anticipate there will be food trucks wanting to operate for both lunch and supper. She provided clarification that the Broadway BID would like to control where the locations are within the Broadway Business Improvement District rather than approving additional locations.

Your Committee has reviewed the matter further with the Administration and the following further clarification was provided:

- Existing policy does allow for food trucks on vacant lots. This proposed policy provides for locations on streets.
- The proposal regarding the buffer from special events maintains the status quo in terms of existing concession opportunities. Food trucks would not be allowed to operate within 150 metres of a special event or festival. They can operate as part of the event where permission from the event coordinator has been obtained.
- The Administration is recommending that food trucks not be allowed to operate in residential districts with respect to traffic and noise related issues. In commercial or industrial areas, they would be able to operate under the parameters outlined in the proposed policy. While the maps referred specifically

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 50**

- to the Business Improvement Districts and they focused on the areas with the greatest demand, the Administration will make sure that operators understand the other areas where they would be allowed to operate.
- They would not be allowed in angle parking spots. This would include the location close to a sidewalk, which would impact pedestrian access. The goal is to maintain as many parking spots as possible.
  - With respect to potential concerns relating to appropriate garbage cleanup, if more garbage receptacles and collection are necessary that would be dealt with appropriately. Along with the application form, policy and maps, information on expectations relating to garbage and general cleanup will be provided.
  - The standards for food preparation for mobile food trucks would be regulated through the Saskatoon Health Region, with inspections provided through that agency as well. It is the Administration's understanding that they would be treated the same as restaurants.
  - The requirement for washroom facilities for employees is a regulation through the Health Region. There would have to be clear expectations and an agreement with adjacent businesses for appropriate access to washrooms facilities or access to public washroom facilities at a public building, such as City Hall.
  - If permission was obtained to operate a food truck in front of a restaurant, the Business Improvement District could be approached to determine support regardless of the proposed buffer zone.
  - As part of a future review of the policy, the Administration could look at the logistics of allowing a business to operate a food truck in front of its own business.
  - Review of the proposed policy is planned for the fall of 2014, which will allow further revisions to the policy after a couple of seasons of operation.

The Administration also provided clarification that it is anticipated that a report on the issue of commercial activities in parks will be submitted to your Committee at its next meeting. Guidelines will be looked at in conjunction with an existing policy and bylaw relating to use of park space and facilities.

Following consideration of this matter, your Committee is recommending the proposed policy be revised to provide for a buffer zone of 20 metres in all districts, rather than 30 metres in the downtown and 20 metres in all other districts. This would provide consistency in all areas while still providing an appropriate separation distance from existing permanent food establishments. The buffer zone could be adjusted further, if necessary, following a review in the fall of 2014. Your Committee is supportive of the proposed policy, with the revisions to the buffer zone, as noted above.

*The City Clerk distributed a letter from Dwayne Marling, Vice President, Manitoba-Saskatchewan, Canadian Restaurant and Foodservices Association dated May 21, 2013.*

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 51**

*Moved by Councillor Hill,*

*THAT the City Council Policy for On-Street Mobile Food Trucks be approved, as outlined in Attachment 1 of the April 30, 2013 report of the General Manager, Community Services Department, with a revision to provide for a 20 metre buffer zone between food service establishments and on-street mobile food trucks in all Districts.*

*IN AMENDMENT*

*Moved by Councillor Donauer,*

*THAT the motion be amended with a revision to provide for a 30 metre buffer zone from the property line between food service establishments and on-street mobile food trucks in all Districts.*

*YEAS: His Worship the Mayor, Councillors Davies, Donauer,  
and Olauson* 4

*NAYS: Councillors Clark, Hill, Iwanchuk, Jeffries, Loewen, Lorje,  
and Paulsen* 7

*THE AMENDMENT WAS PUT AND LOST.*

*The main motion was put to a recorded vote:*

*YEAS: His Worship the Mayor, Councillors Clark, Davies, Donauer, Hill,  
Iwanchuk, Jeffries, Loewen, Lorje, Olauson, and Paulsen* 11

*NAYS:* 0

*THE MAIN MOTION WAS PUT AND CARRIED.*

**REPORT NO. 8-2013 OF THE ADMINISTRATION AND FINANCE COMMITTEE**

Composition of Committee

Councillor T. Paulsen, Chair  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor Z. Jeffries  
Councillor E. Olauson

**1. Proposed Amendment to the Capital Reserves Bylaw 6774  
Funding Sources for the Civic Vehicles and Equipment  
Asset Disposition/Acquisition Reserve  
(File No. CK. 1815-1)**

---

- RECOMMEDATION:**
- 1) that Capital Reserves Bylaw 6774 be amended to eliminate the following funding sources for the Civic Vehicles and Equipment Asset Disposition/Acquisition Reserve:
    - a) an equipment surcharge of 3% on the rental rates charged on all police vehicles in the civic fleet; and
    - b) an annual provision of \$150,000 to be derived from the rental rates charged for the civic vehicles and equipment fleet;
  - 2) that the City Solicitor be requested to prepare the necessary amendment to Capital Reserves Bylaw 6774 for approval by City Council; and
  - 3) that a copy of the report of the General Manager, Infrastructure Services dated April 28, 2013, be forwarded to the Board of Police Commissioners.

*ADOPTED.*

Attached is a report of the General Manager, Infrastructure Services dated April 28, 2013 requesting approval to eliminate two of the funding sources listed in Capital Reserves Bylaw 6774 for the Civic Vehicles and Equipment Asset Disposition/Reserve.

Your Committee reviewed the report and was made aware that all new additions to fleets are now funded specifically by the user group or department. The Vehicles and Equipment Branch will only be responsible for maintenance and replacement.

Following review of this matter, your Committee puts forward the above recommendation.

**2. Property Management Services for White Buffalo Youth Lodge  
(File No. CK. 610-9)**

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- RECOMMENDATION:**
- 1) that the proposal for the three-year contract for property management services for the White Buffalo Youth Lodge submitted by Saskatoon Real Estate Services Inc., at the following costs, excluding G.S.T., be accepted:
    - a) \$104,149 for Year 1;
    - b) \$107,794 for Year 2;
    - c) \$111,567 for year 3; and
  - 2) that the City Solicitor be requested to prepare the contract for execution by the Mayor and City Clerk, under the Corporate Seal.

*ADOPTED.*

Your Committee has reviewed and supports the attached report of the General Manager, Infrastructure Services dated April 29, 2013, requesting approval to award the three-year contract for property management services for the White Buffalo Youth Lodge.

**3. Enquiries – Councillor P. Lorje (December 10, 2012)  
Composting Facilities  
and  
City-Wide Green Bin System – Compostable Organic Material  
(File No. CK. 7830-5)**

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- RECOMMENDATION:**
- 1) that up to \$75,000 be allocated from Capital Project #2187 – Permanent Composting Facility to complete a Clean Energy Options Strategy; and
  - 2) that Administration provide a report on options for expanded organics programs in Saskatoon.

*ADOPTED.*

Attached is a report of the General Manager, Utility Services dated April 18, 2013 in response to the above-noted enquiries.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 54**

Your Committee expressed interest in expansion of the voluntary leaves and grass program and the feasibility of increasing the pick-up schedule in heavily urban forested areas of the city.

Following review of this matter, your Committee puts forward the above recommendation.

**4. Saskatoon Transit Route Realignment and Service Enhancements for 2013  
(File No. CK. 7310-1)**

---

- RECOMMENDATION:**
- 1) that the information be received; and
  - 2) that the Administration submit a report on the “direct-to-downtown” service communications strategy to the Administration and Finance Committee in a timely manner.

Attached is a report of the General Manager, Utility Services dated May 7, 2013 introducing required transit route realignments and service enhancements to address existing challenges relative to schedule adherence, service demands and capacity limitations. Copies of the Saskatoon Transit Route Realignment and Service Enhancements maps have already been provided to City Council members. A copy is available for viewing on the city’s website [www.saskatoon.ca](http://www.saskatoon.ca) as part of this report, and in the City Clerk’s Office.

Your Committee expressed concerns with the possible move of the Confederation Transit Hub and the negative effects that it may have on accessibility of the terminal and traffic. The Administration advised your Committee that the City is moving away from these types of terminals by replacing the infrastructure on more direct routes. The vision of the Confederation terminal will be a more substantial station.

Your Committee was advised that the trip time on the “direct-to-downtown” service is estimated to be under 30 minutes (same amount of time a vehicle would take to get downtown from the last pick-up stop) and that a communications strategy for this service is in the process of being developed.

Your Committee was further advised that a major transit study will be part of the overall Integrated Growth Plan, with a goal to having more permanent routes.

Following review of this matter, your Committee puts forward the above recommendation.

- IT WAS RESOLVED:***
- 1) *that the information be received;*
  - 2) *that the Administration submit a report on the “direct-to service” communications strategy to the Administration and Finance Committee in a timely manner; and*

- 3) *that prior to closure of the Confederation Transit Hub, the Administration undertake public consultation and provide a report back to the Administration and Finance Committee in a timely manner.*

**5. Sole Source – Trapeze Software Incorporated  
Intelligent Transportation System (ITS)  
(File No. CK. 1402-1 x7300-1)**

- RECOMMENDATION:**
- 1) that the supply of the Intelligent Transportation System (ITS) for 120 buses be sole sourced to Trapeze Software Incorporated in the amount of \$1,741,686.50 (including P.S.T); and
  - 2) that the City Solicitor be requested to prepare the contract for execution by the Mayor and City Clerk, under the Corporate Seal.

*ADOPTED.*

Your Committee has considered the attached report of the General Manager, Utility Services dated May 1, 2013 requesting approval to award a sole-source contract to Intelligent Transportation System (ITS) from Trapeze Software Incorporated to ensure the remaining fleet share the same system and data set as those in the pilot project approved by Council on May 5, 2008.

Your Committee held discussion regarding terminology and questioned whether this is a sole source contract or an extension of the current contract. The Administration advised that the original pilot program was sole sourced and, although this is essentially an extension of that contract, it is technically a new contract. Accordingly, a request for proposal is not being recommended, as outlined in the report.

Following review of this matter, your Committee puts forward the above recommendation.

**REPORT NO. 3-2013 OF THE AUDIT COMMITTEE**

Composition of Committee

Councillor M. Loewen, Chair  
Councillor C. Clark  
Councillor R. Donauer  
Councillor A. Iwanchuk  
Councillor Z. Jeffries

**1. Audit Report – Vehicle & Equipment Services Payroll System  
(File No. CK. 1600-9)**

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**RECOMMENDATION:** that the information be received.

*ADOPTED.*

In accordance with the process that was developed for release of summary reports for in-camera audits, which are released once the Audit Committee and the Executive Committee have completed their review of the audit report, attached is a one-page summary of the Audit Report – Vehicle & Equipment Services Payroll System, which is provided for public release following the Committee reviews.

All audit reports that have been reviewed by City Council, including the summary reports, are available for viewing on the City's website under "A" for Audit Reports.



**REPORT NO. 10-2013 OF THE EXECUTIVE COMMITTEE**

Composition of Committee

His Worship Mayor D. Atchison, Chair  
Councillor C. Clark  
Councillor T. Davies  
Councillor R. Donauer  
Councillor D. Hill  
Councillor A. Iwanchuk  
Councillor Z. Jeffries  
Councillor M. Loewen  
Councillor P. Lorje  
Councillor E. Olauson  
Councillor T. Paulsen

**1. North Commuter Parkway Project Functional Plan  
(File No. CK. 6050-10)**

**RECOMMENDATION:** that the functional plan for the North Commuter Parkway Project, as outlined in the report of the General Manager, Infrastructure Services Department dated April 29, 2013, be approved.

Attached is a report of the General Manager, Infrastructure Services Department, dated April 29, 2013, regarding a functional plan for the North Commuter Parkway Project, formerly referred to as the North Commuter Bridge.

As noted in the report, discussions within the Integrated Growth Plan regarding river crossings identified that the Perimeter Highway is intended to serve a strategic role as a component of the national highway system, and will serve some commuter traffic demand. The Integrated Growth Plan also identified the desire to provide an additional river crossing for commuter traffic between east side neighbourhoods and the north end employment area.

Your Committee supports approval of the functional plan as outlined in the report of the General Manager, Infrastructure Services Department dated April 29, 2013, and has requested additional information on how the Functional Planning Study fits into the Integrated Growth Plan, specifically with respect to the transit plan, including buses, cyclists and roadways.

The referenced North Commuter Parkway Project Functional Planning Study has previously been circulated, and is available for viewing on the City of Saskatoon website [www.saskatoon.ca](http://www.saskatoon.ca), by clicking: "R", Reports to Council, North Commuter Parkway Project Functional Planning Study – 2013.

*Moved by His Worship the Mayor,*

*THAT the functional plan for the North Commuter Parkway Project, as outlined in the report of the General Manager, Infrastructure Services Department dated April 29, 2013, be approved.*

**IN DEFERRAL**

*Moved by Councillor Loewen,*

*THAT consideration of the matter be deferred to the August 14, 2013 meeting of City Council, at which time the Administration provides a report on the University Heights sector plan.*

**THE DEFERRAL MOTION WAS PUT AND LOST.**

*The main motion was put to a recorded vote:*

*YEAS: His Worship the Mayor, Councillors Davies, Donauer, Hill,  
Iwanchuk, Jeffries, Olauson, and Paulsen* **8**

*NAYS: Councillors Clark, Loewen, and Lorje* **3**

**THE MAIN MOTION WAS PUT AND CARRIED.**

**2. North Commuter Parkway and Traffic Bridge Replacement  
(File No. CK. 6050-10 x 6050-8)**

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- RECOMMENDATION:**
- 1) that the Administration proceed with the North Commuter Parkway project based on the bridge and arterial roadway configuration recommendations of the Functional Planning Study;
  - 2) that the Traffic Bridge Replacement project be combined with the North Commuter Parkway project; and
  - 3) that the Administration continue to pursue available funding for this project from the Federal and Provincial Governments.

**ADOPTED.**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 59**

Attached is a report of the General Manager, Infrastructure Services Department dated April 29, 2013, regarding the North Commuter Parkway project and combination of the Traffic Bridge Replacement project with the North Commuter Parkway Project to take advantage of joint financing and competitive pricing by maximizing the overall project value.

Your Committee supports proceeding with the North Commuter Parkway project, including combining the Traffic Bridge Replacement project with the North Commuter Parkway project. Your Committee agrees that combining the two projects allows for an opportunity to take advantage of joint financing and more competitive pricing, in addition to the requirement for significant partnerships with the federal and provincial governments.

The referenced North Commuter Parkway Project Functional Planning Study has previously been circulated, and is available for viewing on the City of Saskatoon website.

**3. Communications to Council**

**From: Glen Ungar, Saskatoon Wildlife Federation**  
**Date: April 2, 2013**  
**Subject: North Commuter Parkway Project**  
**(File No. CK. 6050-10 x 4020-1)**

**RECOMMEDATION:** that the information be received.

On April 8, 2013, City Council heard a presentation from Mr. Glen Ungar of the Saskatoon Wildlife Federation regarding the future North Commuter Bridge route and the impact of moving the Wildlife Federation. Administration was subsequently requested to hold discussions with the Saskatoon Wildlife Federation and report back in a timely manner.

Your Committee has reviewed and submits the attached report of the General Manager, Infrastructure Services Department dated April 29, 2013 regarding the ongoing discussions. As noted in the report, a concerted effort is being made to address concerns. Next steps include the creation of a matrix of possible options and working with key stakeholders to obtain a solution which best satisfies the impacted parties.

*The City Clerk distributed copies of a letter from Donna Carlson-O'Keefe, President, Kilpatrick Flyfishers Inc. dated May 20, 2013, submitting comments.*

**IT WAS RESOLVED:** that the information be received.

4. **Acquisition of Land for Land Bank Program and North Commuter Parkway Bridge Roadway**  
**(File No. CK. 4020-1)**

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- RECOMMENDATION:**
- 1) that the Real Estate Manager be authorized to purchase the SW ¼ Section of 19-37-04 W3 comprising of approximately 160 acres from the Canadian Conference of the Mennonite Brethren Church of North America, at a purchase price of \$3,800,000;
  - 2) that the City Solicitor's Office administer the required documentation to complete this transaction; and
  - 3) that the Property Realized Reserve be used as the funding source for the purchase price, applicable to the future development lands, including legal and administration costs and disbursements; and as an interim source of funding for the purchase price applicable to the lands required for the North Commuter Parkway Bridge roadway.

*ADOPTED.*

Your Committee has considered and supports the following report of the General Manager, Community Services Department, dated May 3, 2013:

**“TOPIC AND PURPOSE**

To receive approval for the purchase of the SW ¼ Section of 19-37-04 W3 comprising of 160 acres of vacant land for the North Commuter Parkway Bridge Roadway and Land Bank Program.

**REPORT HIGHLIGHTS**

1. The City of Saskatoon requires these strategic lands for the Land Bank Program and to accommodate the future North Commuter Parkway Bridge Roadway.
2. Terms of the Purchase Agreement include payments phased over five years.

### **STRATEGIC GOAL**

The Land Bank Program supports the City's Strategic Goal of Asset and Financial Sustainability by using profits from land development to support alternative ways of financing community projects and services, it also helps to maintain the City's AAA credit rating.

The North Commuter Parkway Bridge and Roadway project supports the City's Strategic Goal of Moving Around by linking the two sides of the river in a location that will provide enhanced traffic flows in the city's northeast and northwest.

### **BACKGROUND**

The City of Saskatoon is in the process of building a roadway network for the future North Commuter Parkway Bridge. As shown on Attachment 1, the proposed location of the North Commuter Parkway Bridge roadway includes a road through the SW ¼ Section of 19-37-04 W3, a parcel that will comprise a significant portion of a future residential neighbourhood in the City's northeast.

To accommodate the proposed alignment of the North Commuter Parkway Bridge roadway, an area of approximately 12 acres is required from the SW ¼ Section of 19-37-04 W3, as shown on Attachment 1. The balance of this parcel will comprise a significant portion of a future residential neighbourhood in the City's northeast, as well as a portion of the future Perimeter Road.

### **REPORT**

#### **Strategic Lands for Land Bank Program and Future North Commuter Parkway Bridge Roadway**

The SW ¼ Section of 19-37-04 W3 has been identified as a strategic purchase for the City of Saskatoon's Land Bank Program. Approximately 12 acres of this ¼ section are required to accommodate the proposed alignment of the North Commuter Parkway Bridge roadway, as shown on Attachment 1. The balance of the parcel will be held for future neighbourhood development as part of the City's Land Bank Program, and approximately 27 acres would be required to accommodate the current alignment of the proposed future Perimeter Road.

#### **Terms of the Agreement**

The City's Real Estate Services has negotiated a purchase agreement with the property owner. Noteworthy details of the Offer to Purchase Agreement are as follows:

#### **Purchase Price**

- \$3,800,000 with an initial deposit of \$50,000.

**Conditions Precedent**

- City Council approval by May 23, 2013; and
- Satisfactory review by the City Saskatoon of any environmental, geotechnical, and drainage study reports on or before May 15, 2013.

**Other Terms and Conditions of the Agreement**

- Closing date of the transactions would be May 31, 2013; and
- Adjustments of all taxes against the Lands shall be as of the Closing Date.

**OPTIONS TO THE RECOMMENDATION**

The only other option would be to not approve the purchase of this parcel of land.

**POLICY IMPLICATIONS**

There are no identified policy implications.

**FINANCIAL IMPLICATIONS**

Sufficient funds for this purchase exist in the Property Realized Reserve. The funds in the Property Realize Reserve originated from land development profits.

**PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

Real Estate Services has discussed this purchase with both the City's Transportation Department and the Land Branch.

**COMMUNICATION PLAN**

A communication plan for this aspect of the North Commuter Parkway Bridge project is not required at this time.

**DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:**

At this time, no date has been identified for follow-up or project completion.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental and/or greenhouse gas implications.

**PRIVACY IMPACT**

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN  
(CPTED)**

A CPTED review is not required.

**PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

**ATTACHMENT**

1. Drawing Indicating Land for Acquisition”

**5. Special Events Policy No. C03-007  
Request for Funding – Skate Canada International 2015  
(File No. CK. 1870-15)**

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- RECOMMENDATION:**
- 1) that City Council support, in principle, a funding commitment in the amount of \$75,000 to Saskatoon Sport Tourism for their bid to host the Skate Canada International event in Saskatoon in 2015; and
  - 2) that should Saskatoon Sport Tourism be successful in its bid to host this event, they will be required to submit a business plan to the Administration that meets the eligibility requirements as outlined in Special Events Policy No. C03-007.

*ADOPTED.*

Your Committee has considered and supports the following report of the General Manager, Community Services Department, dated April 29, 2013:

**“TOPIC AND PURPOSE**

The purpose of this report is to request support, in principle, of a funding commitment of \$75,000 from the Special Event Reserve for the Skate Canada International event to be held in Saskatoon from October 29 to November 1, 2015. Should Saskatoon Sport Tourism’s (SST) bid for this event be successful, the Administration will present a follow-up report upon its review of the business plan for this event.

### **REPORT HIGHLIGHTS**

1. Skate Canada International is a premiere figure skating event which is known for excellence in event execution. It is a senior level, invitation only, figure skating competition.
2. Skate Canada International will have a significant economic impact on Saskatoon.
3. Skate Canada International will draw significant media attention to Saskatoon given the popularity of figure skating nationally and internationally.
4. Special Event funding will be contingent upon an event business plan being submitted by SST and it meeting eligibility requirements as outlined in Special Events Policy No. C03-007.

### **STRATEGIC GOAL**

This report supports the long-term strategy to support community building through direct investment under the Strategic Goal of Quality of Life.

### **BACKGROUND**

On April 22, 2013, the Administration received a letter from SST indicating that they have submitted a Letter of Intent to bid on Skate Canada International, an International Skating Union Grand Prix event taking place from October 29 to November 1, 2015. The SST has requested a financial commitment of \$75,000 from the City of Saskatoon (City) towards the bid for this event (see Attachment 1).

### **REPORT**

#### **Event Highlights**

Skate Canada International is one of six events in the International Skating Union's Grand Prix series and is highly regarded in the international figure skating circuit. The event is a senior level invitation only, figure skating competition with medals awarded in four disciplines: Ladies singles, Men's singles, Pair skating, and Ice Dancing. Saskatoon last hosted this event in 2001.

#### **Economic Impact**

SST has indicated that the average total economic impact to the host community over the past several years for this event has been estimated at \$5.5 million based on the Sport Tourism Economic Assessment Model (STEAM).



### Media Attention

Skate Canada International is associated with a large television audience and is televised in Canada on the CTV main network and digital platforms. In 2011, the event was broadcasted nationally to an audience that measured over 1.8 million viewers.

### Business Plan Submission

SST will be required to submit a complete business plan should it be successful in its bid to host this event in Saskatoon. Special Event funding will be conditional on the business plan submission meeting funding eligibility requirements as outlined in Special Events Policy No. C03-007.

### **OPTIONS TO THE RECOMMENDATION**

The two options City Council may consider are to deny the recommendation outlined in this report, or approve a grant in an amount other than \$75,000 as requested by SST.

### **POLICY IMPLICATIONS**

There are no policy implications.

### **FINANCIAL IMPLICATIONS**

Based on annual budgetary provisions and estimated grant funding requests for 2013 through to 2015, the Special Event Reserve will have uncommitted funds available to accommodate this funding request of \$75,000. Attachment 2 outlines the estimated funding and expenditures for the Special Events Reserve for 2013 to 2015.

### **PUBLIC AND/OR STAKEHOLDER INVOLVEMENT**

The Administration received a letter from SST on April 22, 2013, outlining its request for a \$75,000 financial commitment from the City for its bid to host the Skate Canada International event in 2015.

### **DUE DATE FOR FOLLOW UP AND/OR PROJECT COMPLETION**

If SST is successful in its bid to host this event, SST will be required to submit a complete business plan to the Administration to ensure this event meets eligibility requirements outlined in policy. At that time, the Administration will submit a report to the Planning and Operations Committee confirming whether this event meets policy criteria.

### **COMMUNICATION PLAN**

The Administration will inform SST of the Executive Committee's consideration of the recommendations outlined in this report.

### **ENVIRONMENTAL IMPLICATIONS**

The recommendation will have resource consumption and waste implications relating to the increased intensity of amenity usage during the event outlined above. The potential impacts on resources have not been quantified at this time.

### **PRIVACY IMPACT**

There are no privacy implications.

### **SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)**

There are no safety or CPTED implications.

### **PUBLIC NOTICE**

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

### **ATTACHMENTS**

1. Letter from Saskatoon Sports Tourism
2. Special Event Reserve Funding and Expenditures"

**6. Appointments – Saskatoon Gallery and Conservatory Corporation Board of Trustees and Art Gallery of Saskatchewan  
(File No. CK. 175-27)**

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- RECOMMENDATION:**
- 1) that the City's representative be instructed to vote the City's proxy at the 2013 Special General Meeting for the appointment of the following to the Art Gallery of Saskatchewan Board of Trustees throughout a term expiring at the conclusion of the 2015 Annual General Meeting:

Ineke Knight  
Michelle Wildeman

- 2) that the City's representative be instructed to vote the City's proxy at the 2013 Special General Meeting for the appointment of the following to the Saskatoon Gallery and Conservatory Corporation Board of Trustees and Art Gallery of Saskatchewan Board of Trustees throughout a term expiring at the conclusion of the 2015 Annual General Meeting to replace Herta Barron, John Hampton and Robert Christie:

Dr. Lynda Haverstock  
Dr. Ken Smith  
Dr. Peter Stoicheff

*ADOPTED.*

Your Committee has considered the matter of appointments to the Saskatoon Gallery and Conservatory Corporation Board of Trustees and the Art Gallery of Saskatchewan Board of Trustees. Your Committee is pleased to submit the above recommendations for appointment."

*His Worship the Mayor assumed the Chair.*

*Moved by Councillor Davies, Seconded by Councillor Olauson,*

*THAT the report of the Committee of the Whole be adopted.*

*CARRIED.*

**LEGISLATIVE REPORT NO. 6-2013 – CONTINUED**

**B1) Establishment of Boxing and Wrestling Commission  
(File No. CK. 175-24)**

**RECOMMENDATION:** that the direction of City Council issue with respect to:

- 1) contacting the Province to request the establishment of a provincial professional athletics commission; and
- 2) the establishment of a boxing and wrestling commission or combative sports commission by the City.

## **TOPIC AND PURPOSE**

This report is meant to provide background regarding the regulation of combative sports in Canada, and to provide information to City Council to assist it in choosing how to respond to requests for regulation in this area.

## **REPORT HIGHLIGHTS**

1. The combination of proposed changes to the *Criminal Code of Canada* (the “*Criminal Code*”) section on prize fights and the increase in interest for combative sports, generally, and mixed martial arts, in particular, has meant that there continues to be an interest by some to hold these events in the City of Saskatoon.
2. The City of Saskatoon (the “City”) has asked the Province of Saskatchewan (the “Province”) to either assume control over the regulation of such sports through a provincial commission, or provide a local commission with some degree of statutory protection. To date, the Province has replied that it is studying the matter.
3. The proposed changes to the *Criminal Code of Canada* would suggest this area is intended to be regulated by a provincial commission.
4. No participant insurance is available for a commission and if the City were to wade in the area, there is the added problem of assuming the risk with none of the financial reward.
5. If the City were to enter the field and establish a commission, it would take a commitment of time, resources and funds.

## **STRATEGIC GOALS**

The course that City Council may take on this matter ties into the strategic goals of Quality of Life and Economic Diversity and Prosperity.

## **BACKGROUND**

In 2000, City Council of the day made the decision to cease to operate a boxing and wrestling commission. In 2005 and 2006, our Office was asked to report on the establishment of a boxing and wrestling commission in the City of Saskatoon.

In 2005, the Administration report noted that there were troubling liability issues that could not be fully addressed. At that time, City Council confirmed its decision to repeal the bylaw that had established the boxing and wrestling commission. City Council also resolved to ask the Province to establish such a commission. A copy of the August 4, 2005 report from the City Solicitor to Administration and Finance Committee is attached to this report as Attachment No. 1.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 69**

In 2006, City Council was asked to review this decision and asked the Administration to comment on a range of issues if the City were to choose to establish a boxing and wrestling commission. At that time, a report was prepared by the City Solicitor's Office outlining how to establish, finance and operate such a boxing and wrestling commission, and noted what is done in other jurisdictions. A copy of the January 9, 2006 report from the City Solicitor to Administration and Finance Committee is attached to this report as Attachment No. 2. Ultimately, the City Solicitor's report was considered by City Council at its meeting on January 23, 2006, at which time, Council resolved that the Provincial Government be requested to amend *The Cities Act* to provide legislative protection for claims made against a commission so long as it acts in good faith and in a reasonable manner. Such an amendment would be similar to existing legislation in Alberta.

To date, the Province has neither established a commission nor made any such amendments to *The Cities Act*.

There has been a request from Tourism Saskatoon to support an initiative to lobby the Province to establish a professional athletics commission. There has also been recent correspondence that asks for the establishment of a boxing and wrestling commission or combative sports commission by the City.

**REPORT**

The request to revisit this issue again appears to be based on three factors: some amendments to the *Criminal Code* section that bans prize fights is about to be passed, there is a local organization that has offered to assist in establishing a boxing and wrestling commission, and these sports are gaining some popularity, particularly the sport of mixed martial arts.

The purpose of this report is to provide City Council with current information about this issue so that City Council can decide whether to revisit its previous decisions in this area. In particular, we will offer the following:

- explain the pending changes to the *Criminal Code*;
- identify what is happening in other provinces, in terms of the regulation of these sports;
- revisit the issue of liability, and, in particular, insurance; and
- comment, generally, on the type and form of organization that may be required.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 70**

**1. What effect would the proposed changes to the *Criminal Code* have on the regulation of combative sports?**

Section 83 of the *Criminal Code* makes it a criminal offence to engage in a prize fight, and then proceeds to list a number of exceptions to this blanket prohibition.

Through Bill S-109, that is nearing the final stage of passage, section 83 would be amended.

The impetus for the proposed language for section 83 was that the current section does not reference mixed martial arts. In the draft legislation, the encounters that would not be 'illegal' prize fights are now described as follows:

- contests that involve amateur athletes and are on the programme of the International Olympic Committee or International Paralympic Committee and held with the permission of the appropriate provincial agency;
- contests that involve amateur athletes and where the sport is designated appropriately and/or held with the permission of the appropriate provincial agency; and/or
- "a boxing contest or mixed martial arts contest held with the permission or under the authority of an athletic board, commission or similar body established by or under the authority of the province's legislature for the control of the sport within the province".

It is the last exception that is of interest.

At present, there is no such provincial athletic board, commission or body in Saskatchewan; therefore, City Council is being asked to establish one.

You will note that the proposed amendments to the *Criminal Code* specifically reference a provincial commission. This is a change to the current legislative framework and there is some question whether the City has authority to establish a commission in light of this amendment.

**2. How has the regulatory regime changed in other provinces?**

As noted in previous reports, there is no standard approach to this area, but the current trend is for province-level regulation.

Many provinces have chosen to already establish provincial commissions, Ontario being the most recent example, and British Columbia has draft legislation that is being developed and circulated for public comment. Manitoba has for many years had a provincial commission. Quebec regulates the area through the provincial Quebec Athletic

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 71**

Commission. Nova Scotia also has provincial legislation and a provincial athletic commission. Alberta has opted to permit such affairs to be developed at the local municipal level if there is an interest to do so; however, the various commissions have been in existence for many years. Prince Edward Island, Newfoundland and Labrador, and New Brunswick have not established any regulatory body for the control of combative sports.

**3. What is the most recent assessment regarding insurance for participants and liability?**

We have reported on this matter in the past and not much has changed in the intervening several years. Liability risks are further outlined on page 6, paragraph E in Attachment No. 2.

These sports carry an obvious risk of injury, as all sports do, and because of this there is a need to both prevent injuries so far as one is able, plan for a response to an injury and address legal responsibility for any injury.

Generally, the commissions that operate in Canada will reduce their risk to a legal action through a combination of indemnity from the promoter, participants' waivers, medical inspections before bouts and other administrative steps.

In terms of insurance, there is no problem getting insurance sufficient to cover the event, the spectators and the venue. However, we asked the City's broker to identify what type of insurance may be available for a commission if it faced a legal claim from a participant.

In particular, we posed the following questions to our broker:

- Can the City obtain insurance for a boxing/wrestling/mixed martial arts commission that would include coverage for the participants?
- If so, what would be the premium be for such insurance for various coverage limits?
- What would be the typical deductible be for such coverage?

The City's broker has advised that they have spoken to several insurers and were unable to find any insurers willing to underwrite this type of activity.

The types of injuries for these sports are like any sport where there is contact. The injuries could be slight, serious but curable, or catastrophic. Therefore, the range of insurance requirements or litigation risk is similarly large. Of course, we would look to other parties to satisfy any claim first, but it is our understanding that promoters can be a transient lot. The problem we may encounter is having a serious claim to deal with and being the only party left on the scene. In any event, even if there are all the necessary measures in place

it is important to note that simply being drawn into a legal action consumes administrative time, resources and money.

As well, we continue to lack the statutory protection for a commission, similar to what is in Alberta. You will recall that we had asked the Province to ensure that all members of the commission be protected such that no legal action against them personally could succeed unless it could be shown that they exercised the tasks before them in bad faith. Without this protection, it may mean that an individual that serves on the commission could be named in any legal action by a participant and would not have the broad defence available of acting in good faith.

In conclusion, if the City chose to establish a commission for these activities, there are risks that could not be insured against and these would have a clear financial component.

#### **4. What is required to establish a commission?**

We have reported on this issue in the past.

Attachment No. 2 discusses the organizational schemes of other bodies, and the need to select a version that would be most appropriate.

Regardless of what administrative version is chosen, it is important to note the following:

- it requires administrative resources and funding;
- it takes time to review and select the model of the organization;
- well-run commissions are professional and staffed with dedicated staff that are engaged generally in these sports;
- it requires more than an operational bylaw, it would require the selection of appropriate administrative operational conditions or regulations for each sport; and
- there is no Canadian or North American standard that is accepted by all such commissions as the standard administrative operational conditions.

In Ontario, the provincial commission was given authority to sanction mixed martial arts events, it had to select the appropriate conditions and chose to copy the ones from the state of New Jersey for this particular sport. The regulations for this are detailed and different from the regulations for boxing or kickboxing. What this means is that each of the combative sports is unique and would need a unique regulatory regime as well the administrative regime that might be further and better described in a bylaw. It is important to note the degree and level of organization that would be required before embarking on this endeavour.



**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 73**

Other commissions in other jurisdictions would provide assistance, at a cost, but to date none are able to assume this role in another jurisdiction.

Regardless of what model is chosen, it would appear that the goal, not always achieved, is for the commission to be self-sustaining.

**ATTACHMENTS**

1. Report of the City Solicitor to Administration and Finance Committee dated August 4, 2005.
2. Report of the City Solicitor to Administration and Finance Committee dated January 9, 2006.

*The City Clerk distributed copies of a letter from Dennis Page, dated May 20, 2013, requesting permission for Catherine Nichol to speak to City Council regarding the above matter.*

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT Catherine Nichol be heard.*

*CARRIED.*

*Ms. Catherine Nichol spoke on behalf of the group in favour of establishment of a combative sports commission. She provided clarification with regards to insurance, liability, and role of the commission as outlined in the submission by Messrs Page and Hnatiw dated May 20, 2013. She indicated that a municipal commission is preferred.*

*Moved by Councillor Olauson, Seconded by Councillor Hill,*

*THAT the Administration be instructed to contact the Province to request the establishment of a provincial professional athletics commission.*

*CARRIED.*

**COMMUNICATIONS TO COUNCIL**

The following communications were submitted and dealt with as stated:

**B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL**

**1) Dave Gabruch, Chair, 2012 Board of Revision**

Submitting 2012 Annual Report – Saskatoon Board of Revision. (File No. CK. 1616-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**2) Judy Koutecky, Administrative Assistant, Mendel Art Gallery, dated May 2**

Advising of Special General Meeting of The Art Gallery of Saskatchewan Inc. and The Saskatoon Gallery and Conservatory Corporation, being held Tuesday, May 28, 2013.

**RECOMMENDATION:** that the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., appoint Donald Atchison, or in his absence, Charlie Clark of Tiffany Paulsen, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Special Annual General Meeting of the members of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., to be held on May 28, 2013, or at any adjournment or adjournments thereof.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 75**

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the City of Saskatoon, being a member of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., appoint Donald Atchison, or in his absence, Charlie Clark or Tiffany Paulsen, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Special Annual General Meeting of the members of The Saskatoon Gallery and Conservatory Corporation and The Art Gallery of Saskatchewan Inc., to be held on May 28, 2013, or at any adjournment or adjournments thereof.*

*CARRIED.*

**3) Debby Claude and Phyllis Lodeon, Saskatoon Farmers' Market, dated May 3**

Requesting permission to temporarily close Sonnenschein Way on Saturdays, from 6:00 a.m. to 3:00 p.m., from May 11 to October 12, 2013, to operate a market. (File No. CK. 205-7) **(This request was approved administratively, subject to any appropriate conditions, given time constraints.)**

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**4) Lindsey Robert Love, dated May 6**

Requesting permission to extend the time where amplified sound can be heard, under the Noise Bylaw on May 25, 2013, in Diefenbaker Park, for a gathering of performing artists. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw on May 25, 2013, in Diefenbaker Park, for a gathering of performing artists be approved, subject to any administrative conditions.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 76**

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw on May 25, 2013, in Diefenbaker Park, for a gathering of performing artists be approved, subject to any administrative conditions.*

**CARRIED.**

**5) Raeanne Van Beek, dated May 6**

Requesting permission to extend the time where amplified sound can be heard, under the Noise Bylaw, on June 9, 2013, from 11:00 a.m. to 5:00 p.m., in Ashworth Holmes Park for the 12<sup>th</sup> Annual Caswell Arts Festival. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw, on June 9, 2013, from 11:00 a.m. to 5:00 p.m., in Ashworth Holmes Park for the 12<sup>th</sup> Annual Caswell Arts Festival, be approved subject to any administrative conditions.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw, on June 9, 2013, from 11:00 a.m. to 5:00 p.m., in Ashworth Holmes Park for the 12<sup>th</sup> Annual Caswell Arts Festival, be approved subject to any administrative conditions.*

**CARRIED.**

**6) Wendy Lizotte, Central Urban Metis Federation Incorporated  
dated May 9 (two letters)**

Requesting a temporary street closure on June 27, 2013, from 10:00 a.m. to 4:00 p.m., on the 300 block of Avenue M South, for CUMFI 20<sup>th</sup> Anniversary Community Carnival. (File No. CK. 205-1)

**RECOMMENDATION:** that the request for a temporary street closure on June 27, 2013, from 10:00 a.m. to 4:00 p.m., on the 300 block of Avenue M South, for CUMFI 20<sup>th</sup> Anniversary Community Carnival be approved subject to any administrative conditions.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 77**

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the request for a temporary street closure on June 27, 2013, from 10:00 a.m. to 4:00 p.m., on the 300 block of Avenue M South, for CUMFI 20<sup>th</sup> Anniversary Community Carnival be approved subject to any administrative conditions.*

*CARRIED.*

**7) Allison Porter, Logistics Chair, Saskatoon Relay for Life, dated April 30**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Friday June 7<sup>th</sup> at 6:00 p.m. to 6:00 a.m., Saturday, June 8<sup>th</sup>, 2013 for the 13<sup>th</sup> Annual Relay for Life event. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Friday June 7<sup>th</sup> at 6:00 p.m. to 6:00 a.m., Saturday, June 8<sup>th</sup>, 2013 for the 13<sup>th</sup> Annual Relay for Life event, be approved subject to any administrative conditions.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Friday June 7<sup>th</sup> at 6:00 p.m. to 6:00 a.m., Saturday, June 8<sup>th</sup>, 2013 for the 13<sup>th</sup> Annual Relay for Life event, be approved subject to any administrative conditions.*

*CARRIED.*

**8) Einar Haugo, President, Mount Royal Community Association, dated May 9**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, at 9:00 a.m., on Saturday, June 1, 2013, for an outdoor pancake breakfast including local entertainment. (File No. CK. 185-9)

**RECOMMENDATION:** that the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw, at 9:00 a.m., on Saturday, June 1, 2013, for an outdoor pancake breakfast including local entertainment, be approved subject to any administrative conditions.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 78**

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw, at 9:00 a.m., on Saturday, June 1, 2013, for an outdoor pancake breakfast including local entertainment, be approved subject to any administrative conditions.*

*CARRIED.*

**9) Bob Korol, CEO, TCU Place, dated May 9**

Submitting 2012 Centennial Auditorium & Convention Centre Corporation Audited Financial Statements. (File No. CK. 1711-4)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**10) Peter Hull, dated May 11**

Commenting on spray facility. (File No. CK. 613-5) **(Referred to Administration for inclusion in its file for review of this matter. Letter from writer dated March 13, 2013 was referred to Administration for further handling.)**

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**11) Mandy Pravda, dated May 13**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Saturday, June 2, 2013, from 1:00 p.m. to 5:00 p.m. for the Saskatoon Fashion and Design Festival being held at the River Landing Amphitheater. (File No. CK. 185-9)

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 79**

**RECOMMENDATION:** that the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Saturday, June 2, 2013, from 1:00 p.m. to 5:00 p.m. for the Saskatoon Fashion and Design Festival being held at the River Landing Amphitheater, be approved subject to any administrative conditions.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the request for an extension of the time where amplified sound can be heard, under the Noise Bylaw, on Saturday, June 2, 2013, from 1:00 p.m. to 5:00 p.m. for the Saskatoon Fashion and Design Festival being held at the River Landing Amphitheater, be approved subject to any administrative conditions.*

*CARRIED.*

**12) Shellie Bryant, Secretary, Development Appeals Board, dated May 14**

Submitting Notice of Hearing of the Development Appeals Board regarding the property located at 1160 King Crescent. (File No. CK. 4352-1)

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the information be received.*

*CARRIED.*

**13) Sheri Whyte, dated May 13**

Submitting comments regarding school bus signals and signs in the city. (File No. CK. 5300-1) (Attached for Council's information is an excerpt from *The Traffic Bylaw No. 7200* and *The Traffic Safety Act*.)

**RECOMMENDATION:** that the letter be referred to the Administration for a response to the writer.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT the letter be referred to the Administration for a response to the writer.*

*CARRIED.*

**C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION**

**1) Marvin McNabb, dated May 2**

Commenting on parking on residential streets. (File No. CK. 6120-6) **(Referred to Administration for any appropriate action.)**

**2) Coralie Schick, dated May 2**

Commenting on vehicular damage occurring because of a pot hole. (File No. CK. 6315-1) **(Referred to Administration for further handling and to respond to the writer.)**

**3) Julie Haines, Prairie North Health Region, dated May 6**

Commenting on admission for Forestry Farm Pak and Zoo. (File No. CK. 1720-11) **(Referred to Administration for further handling and to respond to the writer.)**

**4) Amanda Titman, Saskatchewan Heart and Stroke Foundation, dated May 6**

Requesting support for FMG Saskatoon Dragon Boat Festival. (File No. CK. 1870-1) **(Referred to Administration for further handling and to respond to the writer.)**

**5) Kevin Abrey, dated May 7**

Commenting on effective snow removal and pot hole repairs. (File No. CK. 6000-1) **(Referred to Administration as information.)**

**6) Lloyd Driedger, President, Lupus SK Society Inc., dated May 8**

Requesting support for Lupus SK Provincial Medical Symposium. (File No. CK. 1870-1) **(Referred to Administration for further handling and to respond to the writer.)**

**7) Ken Brown, dated May 10**

Commenting on traffic in north industrial area. (File No. CK. 6000-1) **(Referred to Administration to respond to the writer.)**



8) **Alana Zimmerman, dated May 12**

Commenting on construction in Evergreen neighbourhood. (File No. CK. 6315-1)  
**(Referred to Administration for any appropriate action.)**

9) **Warren Noble, dated May 13**

Suggesting water-level indicators be placed on bridge supports for boaters.  
(File No. CK. 5520) **(Referred to Administration for any appropriate action.)**

10) **Justin Mutch, dated May 13**

Commenting on traffic increase with proposed north commuter bridge.  
(File No. CK. 6050-1) **(Referred to Administration for any appropriate action.)**

11) **Jo (Josephine) Nanson, dated May 13**

Suggesting the south bridge be named Yorath Bridge. (File No. CK. 6050-9) **(Referred to Administration for consideration.)**

12) **Marg Johnston, dated May 13**

Commenting on the condition of Circle Drive West. (File No. CK. 6315-1) **Referred to Administration for appropriate action.)**

13) **Christopher Pequin, dated May 13**

Commenting on construction in Saskatoon. (File No. CK. 6315-1) **(Referred to Administration for further handling.)**

14) **Carmen Bell, Race Director, Subaru Saskatoon Triathlon, dated May 14**

Commenting on a road issue for the proposed race route. (File No. CK. 6315-1)  
**(Referred to Administration for any appropriate action.)**

15) **Lorraine Rybchynski, dated May 14, 2013**

Commenting on a parking ticket received for parking too close to a fire hydrant. (File No. CK. 5301-1) **(Referred to Administration for further handling.)**

16) **Heather Hickey, dated May 14**

Commenting on traffic issues due to construction. (File No. CK. 6050-9) **(Referred to Administration for further handling.)**

**RECOMMENDATION:** that the information be received.

*Moved by Councillor Lorje, Seconded by Councillor Davies,*

- 1) *that Item C14) be considered under Requests to Speak to City Council; and*
- 2) *that the information be received.*

CARRIED.

D. **PROCLAMATIONS**

1) **Jason Yochim, Executive Officer, Saskatoon Region Association of Realtors dated May 13**

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Requesting City Council proclaim September 2 to 6, 2013 as Realtor Safety Week.  
(File No. CK. 205-5)

**RECOMMENDATION:**

- 1) that City Council approve the proclamation as set out above; and
- 2) that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.

*Moved by Councillor Hill, Seconded by Councillor Jeffries,*

- 1) *that City Council approve the proclamation as set out above; and*
- 2) *that the City Clerk be authorized to sign the proclamation, in the standard form, on behalf of City Council.*

CARRIED.

**ENQUIRIES**

**Councillor P. Lorje  
Procedures to Declare the East Bank of South Saskatchewan River  
as a Special Designated Area for Additions, New Construction and  
Special Landscaping  
(File No. CK. 4110-1)**

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Will the Administration please report on procedures that could be put in place to declare the East bank of the South Saskatchewan River as a Special Designated Area so that additions to homes, new residential construction, and special landscaping would be subject to special approval prior to changes. Specifically, this enquiry is triggered by the unfortunate river bank slumps that occurred in the 200 block of 11<sup>th</sup> Street East, and at Spadina and 16<sup>th</sup>.

**Councillor E. Olauson  
Process and Policy – Leasing of City Lands  
(File No. CK. 4225-1)**

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Would the Administration please report on the process and policy that will be used going forward in regards to the leasing of City lands to any and all parties.

**MOTIONS**

Councillor D. Hill gave the following notice of motion at the regular meeting of City Council held on May 6, 2013:

“TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

‘That the use of the City of Saskatoon banner be allowed at any event that has a formal City of Saskatoon Proclamation recognizing it.’”

*Moved by Councillor Hill, Seconded by Councillor Lorje,*

*THAT the use of the City of Saskatoon banner be allowed at any event that has a formal City of Saskatoon Proclamation recognizing it.*

*IN REFERRAL*

*Moved by Councillor Olauson, Seconded by Councillor Donauer,*

*THAT the matter be referred to the Administration to report back with a draft policy.*

*THE REFERRAL MOTION WAS DEFEATED.*

*THE MAIN MOTION WAS PUT AND CARRIED.*

**INTRODUCTION AND CONSIDERATION OF BYLAWS**

**Bylaw 9098**

Moved by Councillor Davies, Seconded by Councillor Lorje,

THAT permission be granted to introduce Bylaw No. 9098, being "The Zoning Amendment Bylaw, 2013 (No. 10)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Davies, Seconded by Councillor Olauson,

THAT Bylaw No. 9098 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Davies, Seconded by Councillor Hill,

THAT Council go into Committee of the Whole to consider Bylaw No. 9098.

CARRIED.

Council went into Committee of the Whole with Councillor Davies in the Chair.

Committee arose.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 85**

Councillor Davies, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9098 was considered clause by clause and approved.

Moved by Councillor Davies, Seconded by Councillor Loewen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Iwanchuk,

THAT permission be granted to have Bylaw No. 9098 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Davies, Seconded by Councillor Clark,

THAT Bylaw No. 9098 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

**COMMUNICATIONS TO COUNCIL – CONTINUED**

**A. REQUESTS TO SPEAK TO COUNCIL**

**1) Frank Regier, dated May 8**

Requesting permission to address City Council with respect to blood donation.  
(File No. CK. 150-1)

**RECOMMENDATION:** that Frank Regier be heard.

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT Frank Regier be heard.*

CARRIED.

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 86**

*Mr. Frank Regier spoke with respect to blood donation and encouraged members of Council to donate.*

*Moved by Councillor Lorje, Seconded by Councillor Olausen,*

*THAT the information be received.*

**CARRIED.**

*Pursuant to earlier resolution, Item C14) of Communications to Council be considered under this section.*

**C14) Carmen Bell, Race Director, Subaru Saskatoon Triathlon, dated May 14**

Commenting on a road issue for the proposed race route. (File No. CK. 6315-1)  
(Referred to Administration for any appropriate action.)

*Moved by Councillor Hill, Seconded by Councillor Donauer,*

*THAT Carmen Bell be heard.*

**CARRIED.**

*Mr. Jeff Hehn and Ms. Carmen Bell provided a brief overview of the race and put forward two requests – a plan to revamp Spadina Crescent West as a recreational corridor and in the interim, a partnership proposal for an event this summer that would have gravel sections hard surfaced and repaired from the Water Treatment Plant to the city limits.*

*With the creation of the Circle Drive South Bridge and new freeway, the access for cyclists to Valley Road has been removed. With further surface repairs along Spadina Crescent West, this roadway could serve as a recreational corridor providing an area for cyclists, runners, wheelchair athletes, roller bladers, and the like to enjoy. They provided options, including ASL committing \$20,000 towards paving of the section with assistance from the City prepping the roadway and providing the asphalt or possibly using a portion of the un-opened new Circle Drive South Bridge.*

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL  
TUESDAY, MAY 21, 2013  
PAGE 87**

*Moved by Councillor Loewen, Seconded by Councillor Olauson,*

*THAT the matter be referred to the Administration to communicate with the organizing committee to review possibilities with respect to the specific options put forward.*

*CARRIED.*

*Moved by Councillor Davies,*

*THAT the meeting stand adjourned.*

*CARRIED.*

*The meeting adjourned at 10:20 p.m.*

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Mayor

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City Clerk