



Council Chamber
City Hall, Saskatoon, SK
Monday, March 3, 2014
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Lorje, and Paulsen;
City Manager Totland;
City Solicitor Warwick;
A/CFO & General Manager, Asset & Financial
Management Tarasoff;
A/General Manager, Community Services Wallace;
General Manager, Corporate Performance Gryba;
A/General Manager, Transportation & Utilities Bell;
City Clerk Sproule; and
Deputy City Clerk Bryant

Fire Chief Paulsen, Saskatoon Fire Department, was present for consideration of Clause F1) of Administrative Report No. 4-2014.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the minutes of regular meeting of City Council held on February 10, 2014, be approved.

CARRIED.

HEARINGS

- 3a) Discretionary Use Application - Residential Care Home – Type II
1006 Whitewood Crescent
Applicant: Delia Mavragani
(File No. CK. 4355-012-2)**
-

REPORT OF THE CITY CLERK:

“The purpose of this hearing is to consider the above-noted Discretionary Use Application.

The City Planner has advised that notification posters have been placed on site and letters have been sent to all adjacent landowners within 75 metres of the site.

Attached is a copy of the following material:

- Report of the General Manager, Community Services Department dated January 21, 2014, recommending that the application submitted by Delia Mavragani requesting permission to use the property located at 1006 Whitewood Crescent for the purpose of a Residential Care Home – Type II (containing nine residents) be approved subject to the following conditions:
 - a) the applicant obtaining a Development Permit and all other relevant permits (such as Building and Plumbing Permits) and licenses; and
 - b) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application; and
- Letter dated February 13, 2014 from the Secretary of the Municipal Planning Commission advising the Commission supports the above-noted recommendation.”

His Worship the Mayor opened the hearing.

Mr. Darryl Dawson, Development Review Section Manager, Community Services Department, reviewed the discretionary use application and expressed the Department’s support. He advised that the applicant was present in the gallery to answer any questions.

Councillor Charlie Clark, Member, Municipal Planning Commission, expressed the Commission’s support of the discretionary use application.

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His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the submitted report and correspondence be received.

CARRIED.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT the hearing be closed.

CARRIED.

Moved by Councillor Clark, Seconded by Councillor Donauer,

THAT the application submitted by Delia Mavragani requesting permission to use the property located at 1006 Whitewood Crescent for the purpose of a Residential Care Home – Type II (containing nine residents) be approved subject to the following conditions:

- a) the applicant obtaining a Development Permit and all other relevant permits (such as Building and Plumbing Permits) and licenses; and*
- b) the final plans submitted being substantially in accordance with the plans submitted in support of this Discretionary Use Application.*

CARRIED.

MATTERS REQUIRING PUBLIC NOTICE

- 4a) Proposed Closure of Right-of-Way
Walkway between 569 and 603 Nordstrum Road
(File No. CK. 6295-013-003)**

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Transportation & Utilities Department dated February 25, 2014:

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- RECOMMENDATION:**
- 1) that the walkway adjacent to 569 and 603 Nordstrum Road be closed;
 - 2) that upon receipt of the legal land survey documents, the City Solicitor be requested to prepare the appropriate bylaw for consideration by City Council;
 - 3) that upon approval of the bylaw, the City Solicitor be instructed to take all necessary steps to bring the intended closure forward and to complete the closure; and
 - 4) that upon closure of the walkway, the land be sold to Amanda and Jeremy Probe at 569 Nordstrum Road for \$1,000 and Tyler and Michelle Rody at 603 Nordstrum Road, for \$1,000.

TOPIC AND PURPOSE

The purpose of this report is to obtain approval to continue with the closure of the walkway located between 569 and 603 Nordstrum Road.

REPORT HIGHLIGHTS

1. The Administration and Finance Committee, at its meeting May 13, 2013, considered and approved a report of the General Manager, Infrastructure Service Department, recommending that the Administration proceed with Public Notice for closure of the walkway right-of-way adjacent to 569 and 603 Nordstrum Road in the Silverwood Heights Neighbourhood.
2. The required fees have been received from the interested parties allowing the process for closure of the walkway, located between 569 and 603 Nordstrum Road, to proceed to a Public Hearing.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal of Quality of Life as it deals with the reduction and prevention of crime in neighbourhoods. It also builds capacity within the community to address a broad range of issues and builds consensus around collaborative responses.

BACKGROUND

City Council, at its meeting held September 26, 2011, approved amendments to Policy C07-017 – Walkway Evaluation and Closure. Council also resolved that any outstanding applications have the option to proceed under the former policy. The residents submitting the request for closure of the walkway adjacent to 569 and 603 Nordstrum Road opted to continue with the former policy.

The Administration and Finance Committee, at its meeting May 13, 2013, considered and approved a report of the General Manager, Infrastructure Services Department, recommending that (Attachment 1):

‘the Administration proceed with Public Notice for closure of the walkway right-of-way, adjacent to 569 and 603 Nordstrum Road, in the Silverwood Heights Neighbourhood.’

REPORT

The required fees have been received from the interested parties, allowing the process for closure of the walkway located between 569 and 603 Nordstrum Road to proceed to a Public Hearing. If the closure is approved by City Council, the Administration will proceed with acquiring the legal land survey documents to transfer the title of land. Typically, this process involves acquiring a plan of consolidation and gathering utility consents to verify easements. This process can take between six and eight months. Once all the documentation has been received, a report will be submitted to City Council to consider the bylaw for closure.

Upon closing the walkway adjacent to 569 and 603 Nordstrum Road, the land will be sold to Amanda and Jeremy Probe at 569 Nordstrum Road for \$1,000 and Tyler and Michelle Rody at 603 Nordstrum Road for \$1,000, this is in addition to the application fee of \$1,000 per adjacent property. The walkway will be divided equally between 569 Nordstrum Road and 603 Nordstrum Road.

Until the title of land has been transferred, the adjacent property owners will not be allowed to build a structure or alter the right-of-way; however, they will be allowed to close the parcel by installing a temporary fence or extending their existing fence line.

All external and internal agencies will be contacted in regard to underground utilities. If any are found, easements will be attached to the title preventing the property owners from constructing any permanent structure on this portion of land at any time, unless the utilities are relocated at the expense of the property owner.

OPTIONS TO THE RECOMMENDATION

An option is to not proceed with the closure of the walkway. The Administration does not recommend this option, as all guidelines within former Policy C07-017 – Walkway Evaluation and Closure have been met.

POLICY IMPLICATIONS

The recommendation to proceed with the closure of the walkway is in accordance with former Policy C07-017 – Walkway Evaluation and Closure.

FINANCIAL IMPLICATIONS

It is estimated that the cost of the closure will be approximately \$6,000. External funding will be received from the adjacent property owners, including \$1,000 each for the application fee and \$1,000 each for the land, for a total of \$4,000. There are sufficient funds within Capital Budget #2234 – Walkway Management for the remaining costs to close the walkway.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$2,000			\$4,000

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

A public meeting was held on March 12, 2013, at Brownell School. Out of the 49 notices sent to residents in the catchment area, six residents attended the meeting, including the adjacent property owners. Also in attendance was a representative from Saskatoon Police Service and Councillor Donauer for the ward. All of the residents who attended the meeting, as well as the representative from Saskatoon Police Services were in support of the closure, and no concerns were expressed.

COMMUNICATION PLAN

Communication activities are included with the requirements for Public Notice.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Upon completion of plan of consolidation, a bylaw will be presented to City Council for approval. This process may take from six to eight months.

ENVIRONMENTAL IMPLICATIONS

The recommendations have the potential to alter localized transportation choices resulting from closure of the right-of-way. However, as the overall impact is expected to be minimal, no environmental implications and/or greenhouse gas emissions have been identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review was completed in October 2011. The findings were as follows:

- Open, clear view to end of walkway.
- Concrete walkway is in fair/good condition, surface cracks and some lifting throughout walkway.
- Connects Nordstrum Road to grassed area next to sound wall on Wanuskewin Road.
- Clear of garbage and well maintained at time of site check.
- There is a street light adjacent to walkway on Nordstrum Road, however no light at the grassed area.
- No graffiti at time of check.
- Over hanging tree at back of walkway, where there is no light.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy No. C01-021, The Public Notice Policy. The following notice was given:

- Advertised in the *StarPhoenix* on Saturday, February 22, 2014.
- Posted on the City Hall Notice Board on Friday, February 21, 2014.
- Posted on the City of Saskatoon website on Friday, February 21 2014.
- Flyers distributed to affected parties on Thursday, February 20, 2014.

ATTACHMENTS

1. Excerpt from the minutes of the meeting of the Administration and Finance Committee, dated May 13, 2013
2. Copy of Public Notice'

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Also attached is a letter dated February 25, 2014, from Heather Raccio, The Gustus Group at RE/MAX, submitting comments on the above matter.”

A/General Manager, Transportation & Utilities Bell presented the Department’s report.

The City Clerk distributed copies of letters from the following individuals:

- *Lloyd Beazley, dated March 2, 2014, submitting comments on the above matter; and*
- *Amanda and Jeremy Probe, dated March 3, 2014, submitting comments and requesting to address Council on the above matter.*

Ms. Amanda Probe and Mr. Jeremy Probe, homeowners adjacent to the walkway, spoke in favour of the walkway closure, indicating safety concerns (vandalism and theft), poor maintenance, and the walkway does not lead to a specific location.

Mr. Tyler Rody, homeowner adjacent to the property, spoke in favour of the walkway closure indicating that the walkway does not lead to any accessible services.

Moved by Councillor Donauer, Seconded by Councillor Loewen,

THAT the submitted correspondence be received.

CARRIED.

Moved by Councillor Donauer, Seconded by Councillor Loewen,

- 1) *that the walkway adjacent to 569 and 603 Nordstrum Road be closed;*
- 2) *that upon receipt of the legal land survey documents, the City Solicitor be requested to prepare the appropriate bylaw for consideration by City Council;*
- 3) *that upon approval of the bylaw, the City Solicitor be instructed to take all necessary steps to bring the intended closure forward and to complete the closure; and*
- 4) *that upon closure of the walkway, the land be sold to Amanda and Jeremy Probe at 569 Nordstrum Road for \$1,000 and Tyler and Michelle Rody at 603 Nordstrum Road, for \$1,000.*

CARRIED.

**4b) Proposed Closure of Right-of-Way
Closure of Portion of Road Allowance
South of Rosewood Boulevard East in the Rosewood Neighbourhood
(File No. CK. 6295-014-003)**

REPORT OF THE CITY CLERK:

"The following is a report of the General Manager, Transportation & Utilities Department dated February 25, 2014:

- RECOMMENDATION:**
- 1) that a portion of Road Allowance south of Rosewood Boulevard East be closed and the land transferred to Casablanca Holdings Inc. in exchange for dedication of future roads in the area;
 - 2) that all costs associated with the closure be paid for by the applicant, including Solicitor's fees and disbursements; and
 - 3) that City Council consider Bylaw 9168 – The Street Closing Bylaw, 2014 (Attachment 1).

TOPIC AND PURPOSE

This report is to obtain approval to close a portion of Road Allowance south of Rosewood Boulevard East in the Rosewood Neighbourhood in exchange for dedication of future roads in the area. This closure is required in order to allow development of the Rosewood Neighbourhood.

REPORT HIGHLIGHTS

1. A portion of Road Allowance needs to be closed to allow development of a Village Square in the Rosewood Neighbourhood.
2. If approved, the closed portion of Road Allowance will be transferred to Casablanca Holdings Inc. in exchange for dedication of future roads in the area.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal of Sustainable Growth as the closure will allow for the future development of the Rosewood Neighbourhood.

BACKGROUND

The Rosewood Neighbourhood Concept Plan, which was adopted at City Council on May 20, 2008, shows that a portion of Road Allowance south of Rosewood Boulevard East needs to be closed in order to accommodate the development of a Village Square.

REPORT

Casablanca Holdings Inc. has requested the closure of a Road Allowance for the development of the Rosewood Neighbourhood. Once the closure is complete, the land will be transferred to Casablanca Holdings Inc. in exchange for dedication of future roads in the area.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Utility agencies have been contacted with respect to the closure and have indicated they have no objections or easement requirements.

A public information meeting was held on June 27, 2007, to provide an opportunity for interested individuals to the Rosewood Concept Plan. Approximately 100 people attended this meeting.

COMMUNICATION PLAN

Communication activities are included with the requirements for Public Notice.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow-up report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

A CPTED review is not required.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy C01-021, Public Notice Policy. The following notice was given:

- Advertised in the *StarPhoenix* on the weekend of February 22, 2014 (Attachment 2).
- Posted on the City Hall Notice Board on Thursday, February 20, 2014.
- Posted on the City of Saskatoon website on Thursday, February 20, 2014.

ATTACHMENTS

1. Copy of Bylaw 9168 – The Street Closing Bylaw, 2014
2. Copy of Public Notice”

A/General Manager, Transportation & Utilities Bell presented the Department’s report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Donauer, Seconded by Councillor Jeffries,

- 1) *that a portion of Road Allowance south of Rosewood Boulevard East be closed and the land transferred to Casablanca Holdings Inc. in exchange for dedication of future roads in the area;*
- 2) *that all costs associated with the closure be paid for by the applicant, including Solicitor’s fees and disbursements; and*

- 3) *that City Council consider Bylaw 9168 – The Street Closing Bylaw, 2014.*

CARRIED.

**4c) Proposed Closure of Right-of-Way
Closure of Portion of 64th Street Lying Between
Idylwyld Drive and Faithfull Avenue in the Marquis Industrial Area
(File No. CK. 6295-014-002)**

REPORT OF THE CITY CLERK:

“The following is a report of the General Manager, Transportation & Utilities Department dated February 25, 2014:

- RECOMMENDATION:**
- 1) that a portion of 64th Street be closed and the land remain in the name of City of Saskatoon and be consolidated with the adjacent property;
 - 2) that all costs associated with the closure be paid for by the applicant, including Solicitor’s fees and disbursements; and
 - 3) that City Council consider Bylaw 9169 – The Street Closing Bylaw, 2014 (Attachment 1).

TOPIC AND PURPOSE

This report is to obtain approval to close a portion of 64th Street in the Marquis Industrial Area and be consolidated with the adjacent property. This closure is required in order to allow development of the Marquis Industrial Area.

REPORT HIGHLIGHTS

1. A portion of 64th Street needs to be closed to allow development of lots in the Marquis Industrial Area.
2. If approved, the closed portions of 64th Street will remain in the name of City of Saskatoon for future development of the Marquis Industrial Area.

STRATEGIC GOAL

This report supports the City of Saskatoon Strategic Goal of Sustainable Growth as the closure will allow for the future development of the Marquis Industrial Area.

BACKGROUND

The Marquis Sector Plan, which was adopted at City Council on April 16, 2012, shows that a portion of 64th Street needs to be closed in order to accommodate the development of lots. The lots are to be sold to businesses in the Marquis Industrial Area.

REPORT

The City of Saskatoon Asset & Financial Management, Land Development & Real Estate Division has requested the closure of a portion of 64th Street for the development of the Marquis Industrial Area.

Once the closure is complete, the land will remain in the name of City of Saskatoon and be consolidated with the adjacent property for future development in the Marquis Industrial Area.

OPTIONS TO THE RECOMMENDATION

No other options were considered.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Utility agencies have been contacted with respect to the closure and have indicated they have no objections or easement requirements.

COMMUNICATION PLAN

Communication activities are included with the requirements for Public Notice.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

There will be no follow-up report.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

A CPTED review is not required.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3b) of Policy C01-021, Public Notice Policy. The following notice was given:

- Advertised in the *StarPhoenix* on the weekend of February 22, 2014 (Attachment 2);
- Posted on the City Hall Notice Board on Thursday, February 20, 2014; and
- Posted on the City of Saskatoon website on Thursday, February 20, 2014.

ATTACHMENTS

1. Copy of Bylaw 9169 – The Street Closing Bylaw, 2014
2. Copy of Public Notice”

A/General Manager, Transportation & Utilities Bell presented the Department’s report.

His Worship the Mayor ascertained that there was no one present in the gallery who wished to address Council on this matter.

Moved by Councillor Donauer, Seconded by Councillor Hill,

- 1) *that a portion of 64th Street be closed and the land remain in the name of City of Saskatoon and be consolidated with the adjacent property;*
- 2) *that all costs associated with the closure be paid for by the applicant, including Solicitor’s fees and disbursements; and*
- 3) *that City Council consider Bylaw 9169 – The Street Closing Bylaw, 2014.*

CARRIED.

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Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Davies as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Davies in the Chair.

Committee arose.

Councillor Davies, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

“REPORT NO. 1-2014 OF THE MUNICIPAL PLANNING COMMISSION”

Composition of Commission

Ms. Janice Braden, Chair
Mr. Karl Martens Vice Chair
Councillor Charlie Clark
Ms. Colleen Christensen
Mr. Al Douma
Mr. John McAuliffe
Mr. Andy Yuen
Mr. Shaun Betker
Mr. Stan Laba
Ms. Kathy Weber
Mr. James Yachyshen
Mr. Jeff Jackson
Ms. Sydney Smith

**1. Proposed Zoning Bylaw No. 8770 Amendment
Shipping Container Regulations
(Files CK. 4350-1 and PL. 4350-26)**

- RECOMMENDATION:**
- 1) that City Council approve the advertising respecting the proposal to amend Zoning Bylaw 8770, Section 5.40, Shipping Containers, as outlined in the report of the General Manager, Community Services Department, dated January 23, 2014;
 - 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;
 - 3) that the City Solicitor be requested to prepare the required bylaw; and
 - 4) that at the time of the Public Hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed Zoning Bylaw amendments be approved.

Attached is a report of the General Manager, Community Services Department, dated January 23, 2014, with respect to proposed amendments to Zoning Bylaw 8770 to limit the time a shipping container may be temporarily located on a site, and to add the permanent use of shipping containers to the AG – Agricultural District and FUD – Future Urban Development District.

Your Commission has reviewed this matter with the Administration and supports the above recommendations.

IT WAS RESOLVED: that the matter be referred back to the Administration for further review and report to Municipal Planning Commission.

**2. Proposed Rezoning from R1A to RMTN, RMTN1 and RM3
Kensington Phase 4
(Files CK. 4351-014-001 and PL 4350-Z24/13)**

- RECOMMENDATIONS:**
- 1) that City Council approve the advertising respecting the proposal to rezone the properties as outlined in the report of the General Manager, Community Services Department, dated January 21, 2014;

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- 2) that the General Manager, Community Services Department, be requested to prepare the required notice for advertising the proposed amendments;
- 3) that the City Solicitor be requested to prepare the required bylaw to amend Zoning Bylaw 8770; and
- 4) that at the time of the Public Hearing, City Council consider the Municipal Planning Commission's recommendation that the proposed amendment to Zoning Bylaw 8770 to rezone the properties identified in the attached Proposed Amendment Map from R1A – One-Unit Residential District to RMTN – Townhouse Residential District; and RM3 – Medium-Density Multiple-Unit Dwelling District, be approved.

ADOPTED.

Attached is a report of the General Manager, Community Services Department, dated January 21, 2014, with respect to an application from Saskatoon Land to rezone a number of properties in Phase 4 of the Kensington neighbourhood to accommodate a variety of housing forms, including a mixture of low and medium density townhouse style developments, and medium density, multiple-unit dwellings.

Your Commission has reviewed the report with the Administration and supports the above recommendations.

ADMINISTRATIVE REPORT NO. 4-2014

Section A – COMMUNITY SERVICES

**A1) Request for Encroachment Agreement
339 Avenue A South
(Files CK. 4090-2 and PL. 4090)**

- RECOMMENDATION:**
- 1) that City Council recognize the encroachment at 339 Avenue A South (Lot 1 and 2, Block 17, Plan No. CE);
 - 2) that the City Solicitor be instructed to prepare the appropriate Encroachment Agreement making provision to collect the applicable fees; and

- 3) that His Worship the Mayor and the City Clerk be authorized to execute, on behalf of the City of Saskatoon under the Corporate Seal and in a form that is satisfactory to the City Solicitor, the Agreement with respect to this encroachment.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to seek City Council's permission for an encroachment for the portions of the building located at 339 Avenue A South.

REPORT HIGHLIGHTS

1. Encroachment area is 24.4 square meters.
2. Portions of the balcony extend onto Avenue A South by up to 1.524 meters and onto 19th Street by up to 0.914 meters.

STRATEGIC GOALS

This report supports the City of Saskatoon's (City) Strategic Goals of Sustainable Growth and Quality of Life by ensuring that designs of proposed developments are consistent with planning and development criteria and that these designs do not pose a hazard for public safety.

BACKGROUND

Building Bylaw No. 7306 states, in part, that:

'The General Manager of the Community Services Department shall not issue a permit for the erection or alteration of any building or structure the plans of which show construction of any kind on, under, or over the surface of any public place until permission for such construction has been granted by Council.'

REPORT

The owner of the property located at 339 Avenue A South has requested permission to allow an encroachment (see Attachment 1). As shown on the Site Plan (see Attachment 2), the proposed new balcony will encroach onto Avenue A South by up to 1.524 meters and onto 19th Street by up to 0.914 meters. The total area of encroachment is approximately 24.4 square meters; therefore, will be subject to an annual charge of \$79.

OPTIONS TO THE RECOMMENDATION

There are no options to the proposed recommendation.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Request for Encroachment Agreement Dated October 15, 2013.
2. Copy of Proposed Site Plan

**A2) Quarterly Naming Update – “Aspen Ridge, Central Industrial, Elk Point Street Names; and Evergreen and Rosewood Park Names”
(Files: CK. 6310-1, x CK. 4205-1 and PL 4001-5)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to advise City Council that names have been applied to roadways in the Central Industrial Area, Aspen Ridge, and Elk Point neighbourhoods; and to parks in the Evergreen and Rosewood neighbourhoods. In all cases, these names have either been selected from the Names Master List, applied as an extension of an existing roadway, or applied as the same name as the adjacent street.

REPORT HIGHLIGHTS

1. The names “Bolstad”, “Dattani”, “Fast”, “Feheregyhazi”, “Kenaschuk”, and “McCrary” were applied to roadways in the Aspen Ridge neighbourhood.
2. The name “Kettles” was applied to a roadway in the Central Industrial Area.
3. The names “Romanow” and “Yevshan” were applied to roadways in the Elk Point neighbourhood.
4. The name “Evergreen Square” was applied to a park in the Evergreen neighbourhood.
5. The name “Rosewood Square” was applied to a park in the Rosewood neighbourhood.

STRATEGIC GOALS

The Naming of Civic Property and Development Areas Policy No. C09-008 supports the City of Saskatoon's (City) Strategic Goals of Sustainable Growth, Moving Around, and Quality of Life. As the city continues to grow and improve, providing new streets, parks, and other facilities, it is necessary to name these facilities. The implementation of Naming of Civic Property and Development Areas Policy No. C09-008 allows this to occur in a way that celebrates heritage, nature, and the contributions of individuals, groups, and businesses to the city, province, and country.

BACKGROUND

According to Naming of Civic Property and Development Areas Policy No. C09-008, all requests for names to be applied from the Names Master List will be selected by His Worship, the Mayor. All of the names on the Names Master List meet City Council's guidelines for name selection. The names have been previously screened by the Naming Advisory Committee (NAC) and approved for addition to the list by City Council. Name suffixes are circulated through the Administration for technical review.

REPORT

Aspen Ridge Street Names

Saskatoon Land requested that names be selected from the Names Master List to be applied to roadways in the Aspen Ridge neighbourhood (see Attachment 1). His Worship, Mayor Donald Atchison, has selected and assigned the following names:

- a) Bolstad Link, Manor, Turn, and Way – Mr. Wes Bolstad was the first Chief Executive Officer (CEO) of the Meewasin Valley Authority, a Cabinet Secretary and a Deputy to the Premier. He was also Founding Director of the School of Administration, which became the University of Regina where he served as Dean of the department.
- b) Dattani Way – Ms. Chandra Dattani was a Board Member on India Canada Cultural Association, Hindu Society, Saskatoon Zoo Foundation, Lakeview Community Association, and Briarwood Community Association. She also volunteered as Ambassador at the India pavilion at Folkfest. She died of cancer in 2010; her family has since established a cancer fund and the annual Chandra Dattani Walk-a-Thon in her name.
- c) Fast Court, Crescent, Link, and Way – Mr. Raymond Fast was President of the Canadian Organization for Development through Education, and was an Independent Chair of the Saskatchewan Watershed Authority Advisory Committee, and Partners for the Saskatchewan River Basin. He was the

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recipient of the Canada 125 Medal and Dr. Stanley Stead Health Promotions Award.

- d) Feheregyhazi Boulevard – Mr. Tibor Feheregyhazi was the artistic director of Persephone Theatre for 25 years. He came to Canada from Budapest in 1958 and was involved with many theatre companies before coming to Saskatoon in 1982, where he stayed for the rest of his life. Mr. Feheregyhazi received the Order of Canada in 2005 for his devotion to theatre.
- e) Kenaschuk Crescent, Lane, Link, Union, and Way – Ms. Lorraine Kenaschuk was co-founder of Saskatoon Interval House in 1973 and was awarded Woman of the Year in 1988.
- f) McCrory Link – Mr. Jim McCrory was a well-known local broadcasting figure as weatherman on CTV Saskatoon for many years. He was a volunteer board member for the Saskatoon City Hospital for six years, and a board member of the CJWW Denny Carr's Secret Santa Foundation. He was a member of the Military Museums of Saskatchewan Committee, Veterans Memorial Committee of Saskatoon's Woodlawn Cemetery, and he also worked with Ducks Unlimited for over 30 years.

Central Industrial Area Street Name

The City Real Estate Services Group requested that a name be selected from the Names Master List to be applied to a roadway in the Central Industrial Area (see Attachment 2). His Worship, Mayor Donald Atchison, has selected and assigned the following name:

- a) Kettles Place – Mr. James Kettles was a former Police Chief for Saskatoon Protective Services from 1954 to 1977 and served as president of the Canadian Police Chief's Association. He was member of the Masonic Order, Saskatoon Rotary Club, Saskatoon Board of Trade, and was made a Member of the Order of Canada in 1972.

Elk Point Street Names

Saskatoon Land requested that names be selected from the Names Master List to be applied to roadways in the Elk Point neighbourhood (see Attachment 3). His Worship, Mayor Donald Atchison, has selected and assigned the following names:

- a) McClocklin Road (extension as requested) – Mr. Thomas McClocklin founded OK Economy stores and McClocklin Real Estate in 1910. This roadway is a continuation of the existing road and should keep the same name.

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- b) Romanow Road – Mr. Roy John Romanow was a former Premier of Saskatchewan from 1991 to 2001.
- c) Yevshan Bend, Lane, Manor, Mews, and Way – The Yevshan Ukrainian Folk Ballet of Saskatoon (Yevshan) is the oldest Ukrainian Folk Ballet in Saskatchewan. Yevshan has performed in a number of events in numerous countries including England, Sweden, Ukraine, Cuba, and the United States of America. They have also performed for the Governor General and Her Majesty Queen Elisabeth II.

Evergreen Park Name

Saskatoon Land requested that the name “Evergreen Square” be applied to a park in the Evergreen neighbourhood (see Attachment 4). His Worship, Mayor Donald Atchison, has assigned the following name:

- a) Evergreen Square (as requested) – Applying the same name to the park space as the adjacent street has been standard practice for neighbourhood “squares” in new neighbourhoods. Willowgrove Square and Hampton Village Square both follow this practice.

Rosewood Park Name

Boychuk Investments Ltd. requested that the name “Rosewood Square” be applied to a park in the Rosewood neighbourhood (see Attachment 5). His Worship, Mayor Donald Atchison, has assigned the following name:

- a) Rosewood Square (as requested) - Applying the same name to the park space as the adjacent street has been standard practice for neighbourhood “squares” in new neighbourhoods. Willowgrove Square and Hampton Village Square both follow this practice.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is no financial impact at this time.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Aspen Ridge Phase 1 Street Naming
2. Central Industrial: Kettles Place
3. Elk Point Phase 2 Street Naming
4. Evergreen Park name – Evergreen Square
5. Rosewood: Rosewood Square

Section B – ASSET AND FINANCIAL MANAGEMENT

**B1) Billboard License Agreement for Existing CBS Billboards
(File Nos. AF. 290-1, AF. 4225-1 and LA. 4225-01-1)**

- RECOMMENDATION:**
- 1) that a License Agreement, with the terms set out in the following report, between the City of Saskatoon and CBS Outdoor Canada (CBS) for a term of five years (September 1, 2013 to August 31, 2018) be approved; and
 - 2) that the City Solicitor be requested to have the appropriate agreements executed by His Worship the Mayor and the City Clerk, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

To receive approval for the license of four billboard structures in the Saskatoon area, located on City lands, between the City of Saskatoon and CBS for a period of five years.

REPORT HIGHLIGHTS

1. Billboard license revenues flow into the City's Dedicated Roadways Reserve. The revenues in this account are used to improve the City's road infrastructure.
2. Terms of the License Agreement include a 2.5% yearly fee increase.

STRATEGIC GOAL

Alternative revenue generation from sources such as billboard licenses supports the City's Strategic Goal of Asset and Financial Sustainability. This revenue source allows for alternative ways of financing road improvement projects and the City's ongoing operating expenses.

BACKGROUND

At its November 18, 2013, meeting, when dealing with Clause 3, Report No. 18-2013 of the Administration and Finance Committee, City Council resolved that the matter be referred back to the Administration to consult with the Downtown and Riversdale BIDS and report back in a timely manner.

As requested by Council, the Administration has consulted with the Downtown and Riversdale BIDS regarding billboard licence agreements for existing billboards. The BIDS have advised they have no outright objections to the billboards at these locations.

During conversations, it was noted that the Riversdale BID would like to pursue the implementation of a billboard levy on billboards on public property within their Business Improvement District and review advertising opportunities with upcoming contracts.

The City has been licensing land to the advertising agency of CBS for over a decade. In addition to this proposed license agreement, CBS has other existing license agreements with the City.

REPORT

The City's Real Estate Services group has negotiated a License Agreement with CBS for existing structures on City lands. Significant terms of the Agreement include:

Billboard License Revenues would Flow into the City's Dedicated Roadways Reserve

Revenues from the four billboard structures in 2013 amount to \$19,500. These revenues would flow into the City's Dedicated Roadways Reserve. Real Estate Services has reviewed and compared market values for billboard rates for various cities across Canada and believe the below rates reflect current market values. 2012 revenues were in the amount of \$7,800. It should be noted that the increase from last year is attributed to the increase in license fees and two additional existing sign structures being included in the license agreement.

The license agreement with CBS would be for the following locations at the following 2013 license fees:

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- 19th St. E. and 4th Ave. S. — 1 regular size sign (\$3,000)
- 19th St. E. and 4th Ave. S. — 1 large size sign (\$4,500)
- 19th St. E. and Ave. A S. — Tri-Vision and single face (\$9,000)
- Warman Road and Assiniboine Dr. — 1 regular size sign (\$3,000)

2013 fees would be prorated to reflect a September 1, 2013 lease start date.

Yearly License Fee Increase of 2.5%

The 2.5% yearly increase in the license fee is intended to account for inflation.

Either the City or CBS would be able to terminate the Agreement upon 60 days notice. It is also noted in the Agreement that the use of the sites is non-conforming and that additions, enlargements, and reconstruction is not permitted.

OPTIONS TO THE RECOMMENDATION

The only option would be to not approve the License Agreement between the City and CBS. The Administration does not recommend this option as the City would forego \$102,500 in revenues over the term of the Agreement. In this scenario, the existing sign structures which have been in place for 10 + years would need to be removed.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Approving this License Agreement with CBS will contribute approximately \$102,500 to the City's Dedicated Roadways Reserve over the term of the Agreement.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Discussions took place with the Planning and Development Branch in terms of compliance with sign bylaws.

COMMUNICATION PLAN

None required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the proposed Agreement will expire on August 31, 2018.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Section D – TRANSPORTATION & UTILITIES

**D1) Capital Project #1619 – IS Storm Sewer Trunks
Gabriel Dumont Park Storm Sewer Outfall Upgrade
Joint Project with Meewasin Valley Authority
(File No: CK. 7820-2 and TU. 7820-1)**

RECOMMENDATION: that the invoice submitted by Meewasin Valley Authority for engineering and construction of the Gabriel Dumont Storm Sewer Outfall Upgrade, at a total cost of \$149,151.14 (including applicable taxes) be accepted.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval to reimburse the Meewasin Valley Authority (MVA) for the storm sewer outfall upgrade engineering and construction work being completed in conjunction with their pathway upgrade project through Gabriel Dumont Park in Saskatoon.

REPORT HIGHLIGHTS

1. The storm sewer outfall in Gabriel Dumont Park requires upgrade work to avoid loss of the structure.
2. The MVA is completing pathway upgrades through Gabriel Dumont Park in the vicinity of the outfall.

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3. The City has the opportunity to partner with MVA's efforts to rehabilitate the City's storm water assets.

STRATEGIC GOAL

The recommendations of this report support the City's Strategic Goal of Asset & Financial Sustainability as it ensures the City's storm water assets are preserved and protected for long-term use.

BACKGROUND

One of the key mandates of the Storm Water Utility is to preserve the City's storm water assets for long-term performance. This includes the preservation of storm water outfalls and the riverbank that surrounds them. These outfalls are the key discharge point for large collection areas of the storm sewer and are vital to ensure efficient and safe storm water management throughout the city. Gabriel Dumont Park has, within it, one of these outfalls that require upgrade work.

REPORT

Gabriel Dumont Park Storm Sewer Outfall

This outfall has experienced serious erosion from its outlet to the river over time. This erosion has threatened the integrity of the concrete structure of the outfall, which is designed to dissipate energy from the flowing storm water. Without remediation, the results would eventually be a complete washout of the outfall structure, which would compromise the overall operation of the storm system and create an expensive emergency repair.

MVA Pathway Upgrade

The MVA has been undertaking pathway upgrades throughout its network. One of the pathways through Gabriel Dumont Park passes in close vicinity to this outfall. The construction work used for the pathway upgrades is similar in scope to what is required for the outfall. This includes excavating and placing appropriate shoreline protection and construction of a proper energy dissipation channel.

Opportunity to Partner with MVA

The MVA approached the City to partner in upgrading this storm sewer outfall during pathway construction under the same contract.

The MVA obtained Stantec Consulting Ltd. (Stantec) to complete the engineering design for the pathway system and the outfall through an open public RFP process. Three proponents submitted proposals and Stantec was chosen. This process is similar to that followed by the City. The construction work was awarded through an open competitive bidding process. Three contractors bid and Wilco Contractors Inc. (Wilco) was the successful low price bidder and was awarded the job.

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The total costs of the engineering portion of the outfall upgrade completed by Stantec are \$24,831.90 plus GST. Total costs of the upgrade construction completed by Wilco are \$117,216.80 plus GST.

OPTIONS TO THE RECOMMENDATION

An alternative to the recommendation would be that the City independently hires its own consultant and contractor to complete this outfall upgrade work. This option is not recommended as there is a benefit to coordinating the construction efforts in the area at the same time, which is more efficiently done under one contractor. Also, there would be incremental administrative costs on the part of the City to duplicate the open tendering processes already completed by the MVA.

POLICY IMPLICATIONS

There are no policy implications with this recommendation.

FINANCIAL IMPLICATIONS

The net cost to the City for the design and construction of the Gabriel Dumont Storm Sewer Outfall Upgrade is as follows:

Engineering	\$ 24,831.90
Construction	117,216.80
GST (5%)	<u>7,102.44</u>
Total Invoice	\$149,151.14
GST Rebate (5%)	<u>(7,102.44)</u>
Net Cost to City	<u>\$142,048.70</u>

There are sufficient funds available within the approved Capital Project #1619 – IS Storm Sewer Trunks to complete this work.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$149,151.14			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There has been no direct public and/or stakeholder involvement identified for this project.

COMMUNICATION PLAN

As there is no expected impact on the public for the City's portion of the project, a communication plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

This project is expected to be completed in spring of 2014.

ENVIRONMENTAL IMPLICATIONS

There are minimal greenhouse gasses produced by this project due to the construction method and the minimal use of diesel equipment. Work within this proximity of the river is governed by federal and provincial environmental regulators, and they were involved throughout the project to ensure compliance with proper construction practices around the river.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D2) Proposed Closure of Right-of-Way
Portion of Public Right-of-Way Adjacent to 11 and 13 Kusch Crescent
(File: CK. 6295-012-008)**

RECOMMENDATION: that City Council consider Bylaw 9164, The Street Closing Bylaw, 2014.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council approval of Bylaw 9164, The Street Closing Bylaw, 2014 (Attachment 1) in order to close a portion of the public right-of-way adjacent to 11 and 13 Kusch Crescent.

REPORT HIGHLIGHTS

1. City Council approved the closure of the walkway adjacent to 11 and 13 Kusch Crescent at its meeting held on May 6, 2013.
2. Legal land survey documents have been received; therefore, the Administration is requesting permission for approval of Bylaw 9164.

STRATEGIC GOALS

This report supports the City of Saskatoon Strategic Goal of Quality of Life as it provides reduction and prevention of crime in neighbourhoods. It also builds capacity within the community to address a broad range of issues and builds consensus around collaborative responses.

BACKGROUND

City Council, at its meeting held on May 6, 2013, during Matters Requiring Public Notice, considered a request for closure of the walkway adjacent to 11 and 13 Kusch Crescent and resolved:

- '1) that the walkway adjacent to 11 and 13 Kusch Crescent be closed;
- 2) that upon receipt of the legal land survey documents the City Solicitor be requested to prepare the appropriate bylaw for consideration by City Council;
- 3) that upon approval of the bylaw, the City Solicitor be instructed to take all necessary steps to bring the intended closure forward and to complete the closure; and
- 4) that upon closure of the walkway, the land be sold to Barry and Cynthia McEwen at 11 and 13 Kusch Crescent, for \$2,000.'

REPORT

The legal land survey documents have now been received, and the Administration is recommending approval of Bylaw 9164.

OPTIONS TO THE RECOMMENDATION

There are no other options.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The total cost of a walkway closure is approximately \$6,000, which will be funded in the amount of \$4,000 by the applicants (\$2,000 for the sale of the property and \$2,000 for the application fee) and the remaining \$2,000 from Capital Project #2234 – Walkway Management.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Utility agencies have been contacted with respect to the closure. Transportation & Utilities Department will require an easement for the sanitary and storm sewer pipes over the entire walkway being consolidated. No other utilities require easements, and all support the closure.

COMMUNICATION PLAN

Communication activities included a Public Notice that was sent to residents in the Hudson Bay Park catchment area and placed in the *StarPhoenix*. In addition, adjacent property owners were consulted as required. These communication activities were completed prior to the May 6, 2013 City Council meeting.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

No further reports are required.

ENVIRONMENTAL IMPLICATIONS

The recommendations have the potential to alter localized transportation choices resulting from maintaining and keeping walkways open; however, as the overall impact is expected to be minimal, no environmental and/or greenhouse gas emissions implications have been identified.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review was completed in October 2011 with the findings included in the report that was submitted to City Council on May 6, 2013.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

ATTACHMENT

1. Bylaw 9164, The Street Closing Bylaw, 2014

**D3) Issuance of Request for Proposals
for Civic Operations Centre
(File No. CK. 600-27)**

RECOMMENDATION: that the Request for Proposals for the procurement of the Civic Operations Centre (Phase One) be issued, in substantially the form attached to this report, subject to non-substantive amendments as reviewed and approved by the Project Director and the City Solicitor's Office.

ADOPTED.

TOPIC AND PURPOSES

This report is to obtain City Council's approval to issue the Request for Proposals (RFP) seeking a Proponent that will design, build, finance and maintain the Transit Operations Facility, and design, build, finance, maintain and operate a permanent Snow Management Facility, both located at the Civic Operations Centre (COC) Phase One.

REPORT HIGHLIGHTS

1. The City has shortlisted the following three teams to participate in the RFP process: Berry Infrastructure Partners; Integrated Team Solutions (ITS); and Plenary Infrastructure COC.
2. The RFP process for the COC Project will use a Public-Private Partnership (P3) method of procurement.
3. The RFP will be issued in early March 2014, and is expected to close in Fall 2014, with a final Proponent chosen by December 2014.
4. Substantial completion of Phase One of the COC is anticipated by Fall 2016.

STRATEGIC GOALS

The COC supports many of the goals from the City's Strategic Plan including:

Quality of Life: Relocating Transit from the Caswell Hill neighbourhood supports the four-year priority of directing expenditures towards amenities in neighbourhoods to enhance and protect property values and encouraging private investment.

Environmental Leadership: The new Transit Facility will be LEED Certified and the Snow Management Facility will meet Environment Canada's "Code of Practice for the

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Environmental Management of Road Salts”.

Asset and Financial Sustainability: This project supports the four-year priority of developing funding strategies for capital expenditures and the 10-year strategy of reducing the gap in the funding required to rehabilitate and maintain our infrastructure.

BACKGROUND

City Council, at its meeting held on February 11, 2013, when dealing with Clause G2, Administrative Report No. 3-2013 (Phase One – Civic Operations Centre P3 Funding Approval), adopted the following recommendation:

- ‘1) that the Public-Private Partnership procurement model be approved for the delivery of the new Transit Facility and permanent Snow Storage Facility at the Civic Operations Centre.’

At its May 6, 2013, meeting City Council authorized the Administration to release a Request for Proposals to retain key advisors to support the procurement process and project delivery. During its June 24, 2013, meeting, City Council approved the advisory agreements award (Financial and Business Advisor – Deloitte LLP; Legal Advisor -- Blake, Cassels & Graydon LLP; Fairness Advisor -- P1 Consulting; and Owner’s Technical Advisor -- Rebanks Pepper Littlewood Architects/Morrison Hershfield).

On September 23, 2013, City Council approved the issuance of the Request for Qualifications for proponents for the COC. The RFQ was issued on September 24 and closed November 12, 2013. Five submissions were received.

At its December 16, 2013 meeting, City Council received a report identifying three teams shortlisted to participate in the subsequent RFP process: Berry Infrastructure Partners; Integrated Team Solutions (ITS); and Plenary Infrastructure COC.

REPORT

Three teams shortlisted to participate in the RFP process

The City has shortlisted the following three teams to participate in the RFP process: Berry Infrastructure Partners; Integrated Team Solutions (ITS); and Plenary Infrastructure COC.

The RFP for the COC will be issued to select the most qualified Proponent based on their demonstration of capacity (both technical and financial) to design, build, finance, and maintain the Transit Operations Facility, and to design, build, finance, maintain, and operate the permanent Snow Management Facility. A copy of the RFP is available on the City’s website www.saskatoon.ca under “Reports and Publications”, and a copy is available in the City Clerk’s office.

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RFP process

The RFP process for the COC Project will use a Public-Private Partnership (P3) method of procurement.

The RFP requires the teams to respond to the technical and financial specifications regarding how they will design, construct, finance, operate and maintain the facilities over a 25-year operations/maintenance period. The teams will have to submit information that outlines their team's overall experience and ability in:

- Transit Operations Facility design, construction, and maintenance;
- Snow Management Facility design, construction, and maintenance/operations; and,
- Financial plan and offer.

The RFP will include a draft Project Agreement that will contain all of the terms and conditions related to the design, construction, financing, and maintenance of the Transit Operations Facility, and design, construction, financing, maintenance, and operation of the permanent Snow Management Facility.

The RFP was developed with the City's external consultants, after a review of user needs and industry best practices. During a normal tender process, the City would provide detailed specifications for construction of the asset. With a P3 (Public-Private Partnership), the City provides performance-based output specifications for the construction, which allows for innovation and creativity from the private sector.

For this Project, the City also needs to detail performance/output specifications for the 25-year maintenance/operations period. For the COC, the Proponent will be doing the maintenance on the Transit Operations Facility, and the maintenance and operations of the Snow Management Facility.

Some highlights of the Civic Operations Centre RFP:

Transit Operations Facility:

- The Facility will be LEED Certified building.
- It will have a capacity of 162 buses for the current fleet, with proposed capacity for future fleet growth up to 200 as additional bus routes get added. This includes regular-sized and articulated buses.
- All bus storage will be inside the Facility.
- The Facility will hold administrative offices; fare collection, quick service, fueling, and wash lanes; maintenance bays utilizing a combination of built-in hoists, mobile hoists and inspection pits for all aspects of bus fleet maintenance; paint booths; tire replacement; upholstery repair; dispatch; and meeting and training rooms.

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Snow Management Facility:

- The Facility is proposed to have a capacity of up to 1million m³ of snow.
- The surface of the site will be an all-weather surface to facilitate site operation (movement of heavy trucks, drainage of meltwater), maintenance, and cleaning.
- It will have a meltwater collection site where snow can melt prior to being released into the storm sewer. Monitoring of the meltwater quality will be conducted based on environmental standards.

Other:

- A berm is planned to be built between the CN railway line and the Montgomery Place Neighbourhood to the north of the COC site.
- Utilities will be brought to the site to service not only Phase One, but the future Phase Two operations as well.
- The facilities will be built for future innovations

RFP Timeline

The RFP will be issued in early March 2014, and is expected to close in Fall 2014, with a final Proponent chosen by December 2014.

The RFP technical submissions will be scored based on the following criteria that will be provided to all Proponents:

Project Approach	10%
Design Functionality	35%
Construction	20%
Maintenance and Rehabilitation - Transit Operations Facility	25%
Operations, Maintenance, and Rehabilitation – Snow Management Facility	10%

The COC Project Team will evaluate each technical submission on a scored pass/fail basis, with a passing threshold of 70% to ensure compliance with the RFP specifications. This means that a Proponent will need to reach at least 70% on their technical submission to proceed to the next stage of the RFP process, which is the submission of the financial submission. The financial submission consists of two components: a financing plan which is scored on a pass/fail basis; and a price submission. Only those Proponents that have an acceptable financing plan will have their price submission evaluated. The price submission includes capital construction costs, operating and maintenance costs, and renewal costs over the 25-year term of the Project. The Preferred Proponent will be the Proponent that, having passed both the technical submission and the financing plan, has the lowest cost price submission, on a net present value basis.

The COC Project Fairness Monitor team will be involved in every step of the RFP process to ensure that the City conducts its RFP process in accordance with the RFP

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documents. The Fairness Team has reviewed the RFP documents, and will review every interaction the City has with Proponents, including reviewing Requests for Information, reviewing any addenda that will be issued, attending the Commercially Confidential Meetings (CCMs) with Proponents, and assisting with any conflicts of interest that arise, to ensure that there is consistency in the treatment of Proponents.

The RFP and draft Project Agreement that will be released following approval of City Council will be in substantially the form of the documents attached to this report, subject to non-substantive amendments as reviewed and approved by the Project Director and the City Solicitor's Office. PPP Canada is also providing feedback on the RFP/PA.

In addition, during the open period of the RFP process, the COC Project Team will be conducting a series of one-on-one CCMs with the Proponents, where the City will receive feedback on the draft Project Agreement including the technical specifications. Based on this feedback, the City may amend the draft Project Agreement during the RFP process prior to the submission of proposals by the Proponents. This process of receiving feedback on the terms and conditions of the Project Agreement during the RFP open period is very common in P3 projects and permits the City to ensure that the technical, commercial, and legal terms of the Project are acceptable to the market, including the lenders who will be financing the Project. In addition, this feedback process allows for little or no negotiation following the selection of the Preferred Proponent. As a result of the feedback process and the potential for changes to the technical, commercial, and legal terms and conditions of the Project, the final version of the Project Agreement that will be presented to City Council for award in Fall 2014 may be different than the version that is attached to this report.

Substantial completion of Phase One of the COC is anticipated by Fall 2016.

The Administration believes this project will take approximately 15 to 18 months once construction commences. Transit should be able to move into the new facility in the fall of 2016 and the Snow Management Facility should be ready for the 2016-17 winter season.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Phase One of the COC (Capital Project 1584) was approved during the 2013 budget deliberations on December 4, 2012. At this same meeting, the Civic Facilities Funding Plan, which includes the funding required for this project, was also approved. The Plan

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supports annual payments to the successful Proponent of up to \$11 million over the 25-year term for the: (1) capital payment for the construction of the Transit Operations Facility and Snow Management Facility; (2) maintenance of both facilities, and operations of the Snow Management Facility, and; (3) major rehabilitation for both facilities. PPP Canada will fund 25% of the eligible project capital costs; the annual payment above reflects receipt of this grant.

COMMUNICATION PLAN

Overall communications for the Project will be handled by the Owner's Technical Advisor working with the City's communications consultant. This will include public open houses, project updates, advertising, and regular updates to the existing Civic Operations Centre webpage.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The RFP/Draft PA will be issued once City Council approval is received. The RFP is expected to close in Fall 2014, with a final Proponent chosen and negotiations concluded by December 2014. The Preferred Proponent will be reported to City Council at that time. Substantial completion of Phase One of the COC is anticipated by Fall 2016.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

Once planning of the site gets under way, a Crime Prevention through Environmental Design (CPTED) analysis will be developed.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

D4) Capital Project Funding Reallocation and Minor Bridge Repair Award
(File No: CK. 6050-1, x CK. 1702-1 and IS. 6050-104-1)

- RECOMMENDATION:**
- 1) that \$600,000 be transferred from Capital Project #2267 TU – Idylwyld Drive Freeway over Ruth Street to the Bridge Major Repair Reserve;
 - 2) that \$600,000 be transferred from the Bridge Major Repair Reserve to Capital Project #2406 - Minor Bridge Repairs;
 - 3) that the proposal submitted by CH2M HILL Canada Limited for the Minor Structure Rehabilitation Design and Construction Services, at a total estimated cost of \$286,020 be accepted; and
 - 4) that His Worship the Mayor and the City Clerk be authorized to execute the consultant agreement documents, as prepared by the City Solicitor, under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council approval to re-allocate funding to allow for additional minor repairs for bridge structures to be completed and award the proposal submitted by CH2M HILL Canada Limited (CH2M HILL) for Minor Structure Rehabilitation Design and Construction Services.

REPORT HIGHLIGHTS

1. The Administration is recommending a transfer of \$600,000 from Capital Project #2267 TU – Idylwyld Drive Freeway over Ruth Street to the Bridge Major Repair Reserve.
2. The Administration is recommending a transfer of \$600,000 from the Bridge Major Repair Reserve to Capital Project #2406 - Minor Bridge Repairs.
3. Internal annual safety inspections identified a concern with the Highway 11 over Highway 11 eastbound and westbound structures, further investigation and anticipated minor rehabilitation is required.
4. There are indications of deterioration on the hinge joints on the Idylwyld Drive over 19th Street and Idylwyld Drive to 1st Avenue. The deterioration has not reduced the hinge joint capacity; however, Stantec Consulting Ltd. (Stantec) recommended that the City prepare for rehabilitation on the hinge joints.

5. The City issued a Request for Proposal (RFP) to provide engineering services for the design and construction of rehabilitation works. The City received six proposals for the engineering services and evaluated them to determine CH2M HILL would be the best fit for the proposed work, for a total estimated cost of \$286,020.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal of Asset and Financial Sustainability as the reallocation of funds ensures that the City's bridge assets are well-managed and well-maintained.

BACKGROUND

Capital Project #2267 TU - Idylwyld Drive Freeway over Ruth Street includes funding in the amount of \$600,000 in 2014 for engineering services related to the design rehabilitation of Idylwyld Drive over Ruth Street Overpass. The project originally was scheduled for rehabilitation in 2015; however due to other priorities, the Administration is recommending to plan for the rehabilitation in 2016 and transfer the 2014 funding to the Minor Bridge Repair.

REPORT

Capital Budget Transfer

The Administration is recommending the reallocation of funding to better reflect projected expenditures for 2014. The Administration is requesting \$600,000 be transferred from Capital Project #2267 TU – Idylwyld Drive Freeway over Ruth Street to the Bridge Major Repair Reserve. The Administration also requests the transfer of \$600,000 from the Bridge Major Repair Reserve to Capital Project #2406 - Minor Bridge Repairs.

The transferring of funds will provide the funding for the minor structure rehabilitation design and construction services proposal and will include funding for additional anticipated repairs that are recommended from the study.

Minor Structural Rehabilitation Design and Construction Services

The City of Saskatoon's internal annual safety inspections identified a concern with the girder ends on the abutments of the Highway 11 over Highway 11 eastbound and westbound structures, further investigation requiring destructive testing and minor rehabilitation is required.

In addition to the repairs to Highway 16 over Highway 11 Structures, during a Load rating analysis, Stantec noted deterioration on the hinge joint of the Idylwyld Drive over 19th Street and Idylwyld Drive northbound to 1st Avenue. The deterioration has not

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reduced the hinge joint capacity; however, Stantec recommended that the City prepare for rehabilitation on the hinge joints.

The City issued an RFP for the minor structure rehabilitation design and construction services which closed on February 4, 2014. Six proposals were received. After a comprehensive review, the proposal from CH2M HILL was determined to be the preferred proposal, at a total estimated cost, to an upset limit of \$286,020.

OPTIONS TO THE RECOMMENDATION

An option would be to not accept the transfer and reject the proposal of CH2M HILL to perform the Engineering Services for the minor structure rehabilitation design and construction services, this option is not recommended.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There are no financial implications to the rebalancing and allocation recommended. This funding has been previously approved by Council.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Project information and traffic restrictions will be communicated to residents through multiple channels including the news media, social media and the City's website (Saskatoon.ca). If necessary, advertising in the City Pages may be used.

ENVIRONMENTAL IMPLICATIONS

The recommendations will result in consumption of resources and associated generation of greenhouse gas emissions, once construction proceeds. The overall impact on greenhouse gas emissions is not known at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

A follow-up report is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

Section F – SASKATOON FIRE DEPARTMENT

**F1) Saskatoon Fire Department
Self-Contained Breathing Apparatus Replacement
Award of Tender
(File No. 1700-3)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Rocky Mountain Phoenix, for the purchase of Self-Contained Breathing Apparatus (SCBA), at an estimated cost of \$851,816.81 (taxes excluded), be accepted;
 - 2) that the source of funding is the Fire – Small Equipment Reserve; and
 - 3) that the Finance & Supply Division issue the appropriate Purchase Order.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to seek Council's approval to purchase self-contained breathing apparatus (SCBA) which are due for replacement and will meet the 2013 National Fire Protection Association (NFPA) Standard.

REPORT HIGHLIGHTS

1. The Saskatoon Fire Department's SCBA are due for replacement in 2014.
2. A Request for Proposal was issued in October 2013 to major manufacturers of self-contained breathing apparatus.

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3. Seven bids were received and evaluated.
4. The SFD's recommendation is to award the tender to Rocky Mountain Phoenix, supplier of the MSA mask which will be certified to the 2013 NFPA Standard.

STRATEGIC GOAL(S)

This project supports the Strategic Goal of Quality of Life, ensuring the department has the proper equipment to provide a safe work environment for firefighters and adequate fire protection for the community.

BACKGROUND

The Saskatoon Fire Department (SFD) is scheduled for SCBA replacement in 2014. Sufficient funds are established in the Small Equipment Reserve.

REPORT

In October 2013, a Request for Proposal was sent to all major manufacturers of breathing apparatus and seven bids were received.

To determine a manufacturer for SCBA, the Saskatoon Fire Department established a joint labour/management committee to develop an evaluative tool and testing regiment to aid in determining the successful manufacturer. This evaluative process was included in all tender packages to perspective suppliers.

The SCBA is a primary piece of personal protective equipment for the firefighter with safety being the primary consideration. Field tests were conducted while wearing the SCBA and all testing participants completed evaluation forms while participating in the testing. Many comparables were measured such as communications through the SCBA face piece, entanglement concerns, fit and durability, warranty, servicing and repair along with other functional needs. After tabulating the results of these evaluations, the MSA Self-Contained Breathing Apparatus was the unit of choice.

The proposal packages and field tests were evaluated using the criteria outlined below:

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ITEM NO.	REQUIREMENT	MAXIMUM POINTS
1	SCBA General Requirements	10
2	Communications / Electronics	10
3	Face-piece Requirements	10
4	Back Plate/Pack Harness Requirements	10
5	Regulator Requirements	8
6	Minimum Service and System Warranties	7
7	Rapid Intervention Team (RIT) Pack Requirements	5
8	Value-added	7
9	Bail-out System Requirements	3
10	Pricing	25
11	References	5
TOTAL POINTS		100

The proposal with the highest score using the above criteria and field testing was Rocky Mountain Phoenix. The Administration is recommending the tender for self-contained breathing apparatus be awarded to Rocky Mountain Phoenix to supply the MSA mask which is certified to the 2013 National Fire Protection Association (NFPA) Standard.

OPTIONS TO THE RECOMMENDATION

The SCBAs require replacement and Rocky Mountain Phoenix is the best option based on their proposal.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The estimated cost of the SCBA upgrade for 2014 is \$851,816.81, taxes excluded. The Fire – Small Equipment Reserve is sufficient to accommodate this purchase.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement required.

COMMUNICATION PLAN

There is no communication plan required.

DUE DATE FOR FOLLOW UP AND OR PROJECT COMPLETION

Once the supplier is confirmed, the SFD is put in a queue for fulfilling orders. Delivery of the SCBAs is expected to be 30 to 50 days following NFPA certification.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There is no privacy impact.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021 is not required.

LEGISLATIVE REPORT NO. 3-2014

Section B – OFFICE OF THE CITY SOLICITOR

**B1) Addition to Bylaw No. 8463 - The Sidewalk Snow Clearing Bylaw
(File No. CK. 6290-1)**

RECOMMENDATION: that City Council consider Bylaw No. 9167.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide City Council with Bylaw No. 9167, which implements City Council's decision to amend *The Sidewalk Clearing Bylaw, 2005*, to provide for a duty to clear sidewalks adjoining the properties located on 8th Street between Clarence Avenue and McKercher Drive within 24 hours of a snowfall.

REPORT

City Council, at its meeting held on December 16, 2013, considered a report of the General Manager, Transportation & Utilities Department dated November 28, 2013 requesting approval to amend Bylaw No. 8463, *The Sidewalk Clearing Bylaw, 2005*, to provide for a duty to clear all sidewalks which adjoin the properties located on 8th Street between Clarence Avenue and McKercher Drive within 24 hours following the end of a snowfall. City Council resolved that the City Solicitor prepare the necessary amendments

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to *The Sidewalk Clearing Bylaw, 2005* to provide for the proposed addition to Schedule "A".

In accordance with City Council's instructions, we are pleased to submit Bylaw No. 9167, *The Sidewalk Clearing Amendment Bylaw, 2014*, for City Council's consideration.

ATTACHMENT

1. Proposed Bylaw No. 9167, *The Sidewalk Clearing Amendment Bylaw, 2014*.

REPORT NO. 3-2014 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor P. Lorje

1. **Application for Funding – Youth Sport Subsidy Program
Special Events Policy C03-007 – Taiso Gymnastics Club
(Files CK. 1870-15 and RS. 1720-8-1)**

RECOMMENDATION: that Taiso Gymnastics Club receive a Youth Sport Subsidy Event Hosting Grant of up to \$10,358.40, to host the Western Gymnastics Championships from April 24 to 26, 2014.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated February 6, 2014, requesting approval for a Special Event Hosting Grant for Taiso Gymnastics Club for the Western Gymnastics Championship event they will be hosting in 2014.

Your Committee has reviewed the report with the Administration and supports the above recommendation.

**2. Servicing Agreement
University of Saskatchewan – College Quarter
Subdivision No. 93/13
(Files CK. 4110-47 X 4300-013-093 and IS. 4111-53)**

- RECOMMENDATION:**
- 1) that the Servicing Agreement with the University of Saskatchewan for the development known as the College Quarter, which will cover a portion of the North East Quarter of Section 27, Township 36, Range 5, West of the 3rd meridian, be approved; and
 - 2) that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the corporate seal.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department dated February 4, 2014, requesting approval to enter into a Servicing Agreement to assign responsibility for the construction and payment of various servicing items for the development known as the College Quarter.

Your Committee reviewed the report with the Administration and supports the above recommendations.

**3. Towards a Food Strategy for Saskatoon
Saskatoon Regional Food System Assessment and Action Plan
(Files CK. 5700-1 and PL. 5600-4)**

- RECOMMENDATION:**
- 1) that the 12 key strategies as outlined in the attached report of the General Manager, Community Services Department, dated February 12, 2014, be endorsed; and
 - 2) that the General Manager, Community Services Department co-ordinate an implementation plan for the city-related strategies and report back to City Council with a timeline and process for action.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated February 12, 2014, presenting the Saskatoon Regional Food System Assessment and

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Action Plan which identifies the key strategies and outlines the main city-related recommendations.

Your Committee reviewed the report with the Administration and CHEP Good Food Inc. (Child Hunger and Education Program), and supports the above recommendations.

**4. Summer Festivals – 2013
(Files CK. 185-9 X 205-1 and LS. 205-1)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Community Services Department dated February 6, 2014, providing information regarding summer festivals and special event bookings in Saskatoon parks in 2013.

Your Committee reviewed the report with the Administration, including the possible financial impact of providing special duty police officers at events serving alcohol; working with organizers to provide advice with respect to appropriate locations and setup; as well as cleanup of adjacent neighbourhoods after events.

Your Committee is forwarding the report to City Council for information.

- IT WAS RESOLVED:*
- 1) *that the matter of private security options for summer festivals be referred to the Administration for review and report, and the Board of Police Commissioners for consideration; and*
 - 2) *that the City Solicitor provide a report to Administration and Board of Police Commissioners on the legalities and implication of utilizing private security options at summer festivals.*

**5. 2013 Annual Report – Municipal Heritage Advisory Committee
(File CK. 430-27)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached 2013 Annual Report of the Municipal Heritage Advisory Committee and submits it to City Council for information.

**6. 2013 Annual Report – Visual Arts Placement Jury
(File No. CK. 175-44)**

RECOMMENDATION: that the information be received.

ADOPTED.

Your Committee has considered the attached 2013 Annual Report of the Visual Arts Placement Jury and submits it to City Council for information.

REPORT NO. 3-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. 2014 Tag Days
(Files CK. 200-3 and CS. 200-3)**

RECOMMENDATION: that the applications for the 2014 Tag Days be approved.

ADOPTED.

Your Committee has considered and supports the attached report of the A/CFO and General Manager, Asset and Financial Management Department dated February 4, 2014, requesting approval of twelve applications for 2014 Tag Days. Council Policy C02-010 defines a Tag Day as a day set aside for solicitation of donations from the public by a particular organization for charitable purposes.

**2. Earth Hour 2014
(Files CK. 375-4 and CP. 205-5)**

RECOMMENDATION: 1) that the City of Saskatoon (City) promote Earth Hour 2014 in the manner outlined in this report; and

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- 2) that free transit service be offered the evening of March 29, 2014, commencing at 7:30 p.m. until approximately 1:00 a.m., to further support the City's environmental awareness initiatives.

ADOPTED.

Your Committee has considered and supports the attached report of the General Manager, Corporate Performance Department dated February 18, 2014, outlining the City's activities to recognize Earth Hour on March 29, 2014, a global event promoting environmental awareness.

**3. Central Avenue and Attridge Drive Functional Plan
(Files CK. 6320-1 X 6050-10)**

RECOMMENDATION: that Alternative 1 of the revised Central Avenue and Attridge Drive Functional Plan be approved, with consideration for the following:

- including an extension of the northbound to eastbound ramp right-turn bay; and
- maintaining the existing dual left-turn lanes northbound on Central Avenue.

Your Committee has considered the attached report of the General Manager, Transportation and Utilities Department dated January 20, 2014, requesting approval of a revised functional plan for the Central Avenue and Attridge Drive intersection.

Your Committee supports Alternative 1 outlined in revised Plan and expressed interest in an extension of the Circle Drive northbound to eastbound ramp right-turn bay and maintaining the dual left-turning lanes northbound on Central Avenue. The Administration advised your Committee that it will consider these.

Following review of this matter, your Committee puts forward the above recommendation.

IT WAS RESOLVED: *that Alternative 1 of the revised Central Avenue and Attridge Drive Functional Plan be approved, with the following to be included as an option in the tender:*

- *including an extension of the northbound to eastbound ramp right-turn bay;*
- *maintaining the existing dual left-turn lanes northbound on Central Avenue;*

- *including an addition of the third lane – eastbound Central to Berini; and*
- *including an addition of the third lane – westbound Berini to Circle Drive*

**4. Enquiry – Councillor M. Loewen (November 4, 2013)
Special Rates – Saskatoon Transit – Field Trips and School Groups
(Files CK. 1905-4 and WT. 7300-1)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Transportation and Utilities Department dated February 7, 2014, responding to an enquiry from Councillor M. Loewen regarding options for a special rate for field trips and school groups using regular City Transit.

Following review of this matter, your Committee submits the report for information.

IT WAS RESOLVED: that the Administration provide a report on the uptake of the disposable card program in a year, or at the appropriate time.

**5. Enquiry – Councillor Pat Lorje (August 14, 2013)
Impact of Circle Drive South Truck Traffic
AND
Communications to Council – William Smith (October 1, 2009)
Semi-trucks in the City
(File No. CK. 6320-1)**

RECOMMENDATION: that the Administration be directed to enter into discussions with representatives from the trucking industry regarding the possibility of removing the 11th Street Bypass from the Pick-Up/Delivery Vehicle Route.

Attached is a report of the General Manager, Transportation and Utilities Department dated January 13, 2014, providing information regarding the impact of Circle Drive traffic, specifically truck traffic on the new 11th Street West Bypass road, and to address an outstanding Communications to Council concerning the use of residential streets within the city by semi-trucks.

Your Committee expressed interest in the Administration entering into discussions with representatives from the trucking industry regarding the possibility of removing the 11th Street Bypass from the pick-up/Delivery Vehicle Route, and puts forward the above recommendation.

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- IT WAS RESOLVED:*
- 1) *that the Administration provide a further report once the traffic impacts from Circle Drive South are known; and*
 - 2) *that the Administration enter into discussions with CN and Provincial Ministry of Highways regarding the possibility of extending freight yard road to exit directly onto Highway 7.*

**6. Communications to Council – Lorraine Fajt (July 10, 2012)
Speeding on Balfour Street – Submitting Petition with
Approximately 99 Signatures
(Files CK. 6320-1 and IS. 6320-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department dated February 12, 2014, providing information in response to an enquiry from Lorraine Fajt requesting an investigation into the increased traffic and speeding problems on Balfour Street.

The Committee requested the Administration include the priority list for the neighbourhood-wide traffic review when this matter is submitted to Council. Attached is a copy of the current list as of December 2013. The following information was also provided by the Administration in regards to the priority list:

'The criteria used for determining the priority includes the following:

- Collision history;
- Number and severity of the outstanding concerns;
- Number of temporary traffic calming devices in the specified neighbourhood requiring follow-up review;
- Area of the city (to ensure even distribution);
- Future projects planned;
- Coordination with the Local Area Planning process.

The list will be reviewed on an annual basis and presented to City Council. Additional details on the criteria will be provided in the report planned for December 2014.

In 2014, eight neighbourhoods will be reviewed, including:

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- Hudson Bay Park (Ward 1)
- City Park (Ward 1)
- Caswell Hill (Ward 2)
- Westmount (Ward 4)
- Varsity View (Ward 6)
- Haultain (Ward 6)
- Holliston (Ward 6)
- Brevoort Park (Ward 8)

The first public meeting to obtain input from residents has either been held already or is scheduled in the coming months. In addition, the neighbourhood wide traffic management plans for Mayfair and Nutana which were initiated in 2013 are being finalized.'

Following review of this matter, your Committee submits the report to City Council for information.

- 7. Communications to Council**
From: Keaton Schmidt
Date: May 26, 2013
Subject: Shark Fins
(Files CK. 151-1 X 185-1 and PL. 150-1)

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated January 27, 2014, providing information regarding the ability of City Council to implement a bylaw respecting a ban on shark fin products in the City of Saskatoon.

Following review of this matter, your Committee submits the report to City Council for information.

- 8. Saskatoon Transit 2014 Route Enhancements
Community Engagement Plan**
(Files CK. 7310-1 and WT. 7300-1)

RECOMMENDATION: that the information be received

ADOPTED.

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Attached is a report of the General Manager, Transportation and Utilities Department dated February 14, 2014, providing information on the new Community Engagement Plan for the 2014 Saskatoon Transit route enhancements.

Your Committee requested that the Administration contact the Saskatoon Council on Aging to discuss a communications strategy to disseminate the route changes to seniors, and provide City Council an update on those discussions. Transit has since been in contact with the Executive Director of the Saskatoon Council on Aging to obtain their guidance on a communications plan for seniors and as a result, in addition to traditional channels for information distribution, Transit will also be distributing event materials through the Saskatoon Council on Aging channels.

Your Committee held discussion with respect to concerns about how long the transit master plan will take to implement (three years or more). The Administration noted that these proposed enhancements are in line with the new system and will look at further enhancements that can be accelerated prior to the full master plan coming forward.

Following review of this matter, your Committee submits the report to City Council for information.

REPORT NO. 2-2014 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor A. Iwanchuk, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor Z. Jeffries
Councillor M. Loewen

**1. Audit Report
Affordable Housing Incentives
(File No. CK. 1600-15)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a copy of the Audit Report on the City of Saskatoon Affordable Housing Incentives as prepared by Garman, Weimer & Associates Ltd.

The Audit Committee reviewed this report with Garman, Weimer & Associates Ltd. and is submitting it to City Council for information.

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**2. Revised Internal Audit Plan – 2013-2014
(File No. CK. 1600-3)**

RECOMMENDATION: that the revised 2013-2014 Internal Audit Plan be approved.

ADOPTED.

City Council approved the revised 2013-2014 Internal Audit Plan at its meeting held on September 23, 2013. Your Committee has reviewed the attached letter dated January 27, 2014 from Garman, Weimer & Associates Ltd., forwarding an amended 2013-2014 Internal Audit Plan, and is submitting it to City Council for approval.

REPORT NO. 3-2014 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

**1. Appointment to Pension Benefits Committee
(File No. CK. 175-14)**

RECOMMENDATION: that Mr. Marno McInnes, Director of Human Relations, be appointed as an employer representative on the Pension Benefits Committee to fill the vacancy created with the recent retirement of Ms. Judy Schlechte.

ADOPTED.

Your Committee has considered the appointment of an employer representative on the Pension Benefits Committee to fill the vacancy created with the retirement of Ms. Judy Schlechte. Your Committee is pleased to recommend Mr. Marno McInnes, Director of Human Relations as an employer representative.

**2. Lease Renewal for 201 – 3rd Avenue North
Essex Plaza – Saskatoon Land and Urban Design
(File No. CK. 520-1)**

- RECOMMENDATION:**
- 1) that a Lease Agreement Renewal between the City of Saskatoon and General Management Services Ltd. for a portion of the Essex Plaza building located at 201 – 3rd Avenue North, for a term of two years (October 1, 2013, to September 30, 2015), based on the terms as set out in the following report dated January 16, 2014, be approved; and
 - 2) that the City Solicitor be requested to prepare the appropriate agreements for execution by His Worship the Mayor and the City Clerk, under the corporate seal.

ADOPTED.

Your Committee has considered a report of the A/CFO & General Manager, Asset & Financial Management dated January 16, 2014, and submits the following report, along with the recommendations outlined above:

TOPIC AND PURPOSE

To receive approval for a two-year lease renewal of the externally-owned property located at 201 – 3rd Avenue North, which is currently occupied by Saskatoon Land and Urban Design.

REPORT HIGHLIGHTS

1. Saskatoon Land and Urban Design wish to renew the existing lease at 201 – 3rd Avenue North, a building owned by General Management Services Ltd.
2. A continued lease of this property would allow Saskatoon Land and Urban Design to remain located in the office space it has occupied for the past 10 years, while other City-owned buildings are under development/renovation.

STRATEGIC GOAL

This report supports the long-term strategy of increasing productivity by being more efficient in the way the City operates, and the long-term priority of identifying targeted opportunities to implement specific continuous improvement tools within departments under the Strategic Goal of Continuous Improvement.

BACKGROUND

The City is currently leasing space from General Management Services Ltd. at 201 – 3rd Avenue North. Saskatoon Land and Urban Design have been occupying space in Essex Plaza since 2003. The agreement was amended and renewed in 2009. The current lease term expired September 30, 2013.

REPORT

City Divisions Wish to Renew Lease

Saskatoon Land and Urban Design wish to continue leasing the space in Essex Plaza as the office space is well suited for its needs, provides street access for customer service, and is in close proximity to City Hall.

Lease Provides for Adequate Accommodations

Renewing this lease will ensure that Saskatoon Land and Urban Design have adequate office space and storage accommodations in the short term. This is an important factor as the City is in the midst of developing new space and renovating existing space within its own buildings. In addition, the existing space has been occupied by Saskatoon Land for a number of years and the location is familiar with builders, customers, and the public. It should be noted that Urban Design staff may be relocated with the remaining Neighbourhood Planning staff in the future.

OPTIONS TO THE RECOMMENDATION

An option would be to not approve the lease renewal and have Saskatoon Land and Urban Design vacate the space. In this scenario, alternative premises would need to be secured immediately. This option is not recommended as relocating these work groups would result in work disruptions, impact operations, and incur additional costs to secure alternative space.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

There is sufficient funding within the 2014 operating budget.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Discussions have occurred with Saskatoon Land and Urban Design staff, as well as the group responsible for looking after the corporation's long-term accommodation plan.

COMMUNICATION PLAN

A communication plan is not required.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

If approved, the proposed lease renewal will expire on September 30, 2015.

ENVIRONMENTAL IMPLICATIONS

There are no environmental and/or greenhouse gas implications identified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy is not required.'

**3. Request for Raising of Ukraine Flag
(File No. CK. 205-1)**

RECOMMENDATION: that the resolution of Executive Committee of February 24, 2014, granting approval to fly the flag of Ukraine for one week at City Hall in advance of formal approval by City Council, be accepted.

ADOPTED.

Your Committee considered a request from Councillor Donauer at its meeting held on February 24, 2014, to fly the flag of Ukraine in light of the events happening in Kiev and in support of the large Ukrainian community in Saskatoon.

In light of the circumstances, your Committee concurred with the request and supported having the flag raised in advance of City Council's formal approval. The flag of Ukraine was raised at City Hall on Tuesday, February 25, 2014.

4. Multi-Unit Dwelling Recycling
- Results of the Public Consultation and Business Plan Review
(File No. CK. 7830-5)

RECOMMENDATION: that Recommendations 1) through 7) as set out in the report of the General Manager, Transportation and Utilities Department dated February 18, 2014, be deferred for 6 weeks, pending further reporting on funding alternatives.

City Council, at its meeting held on August 14, 2013, considered the terms of a possible long term agreement between the City and Cosmopolitan Industries for the provision of recycling services for multiple-unit dwellings. The following motions were passed:

‘THAT pending approval of the public consultation process, the City undertake an independent third-party review of the contract and report on the business plan in order to validate the terms of the contract and pricing proposed.’

‘THAT the Administration be directed to conduct public open houses based on the program and rate model as outlined in the report with the exception of the terms of the contract, which is changed to 9 years with the option to renew for 6 years.’

In this regard, your Committee has considered the attached report of the General Manager, Transportation and Utilities Department dated February 18, 2014, providing a summary of the feedback collected during stakeholder consultations on the Multi-Unit Dwelling Recycling Program and the results of the Independent Review on the Cosmopolitan Industries contract price and business. The report also outlined the next steps with respect to recycling for Saskatoon’s Multi-Unit Dwelling residential homes.

As outlined in the attached Administrative report, it was recommended that your Committee bring forward the following recommendations to City Council for approval:

- 1) that regarding the Business Plan Review, the information be received;
- 2) that in consideration of the results of the public consultation, the rate charged to Multi-Unit Dwellings be set at \$2.50 per dwelling per unit for 2014;
- 3) that upon commencement of the program, the Administration be directed to collect these fees from Multi-Unit Dwellings in a similar manner as fees collected from single family homes;
- 4) that for 2014, the difference between what is paid to Cosmopolitan Industries and what is collected through the Multi-Unit Dwelling utility rate, estimated at \$215,000, be funded from the Reserve for Capital Expenditures

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until such time as the provincial Multi-Material Recycling Program provides sufficient funding to the City to repay RCE;

- 5) that for future years, the difference between what is paid to Cosmopolitan Industries and what is collected through the Multi-Unit Dwelling utility rate be funded from the upcoming MMRP being finalized by the Provincial Government;
- 6) that the Administration be directed to finalize the contract with Cosmopolitan Industries based on the terms and conditions considered by City Council at its meeting of August 14, 2013; and
- 7) that the Administration bring the final contract to City Council for review and consideration prior to execution.

At the meeting of Executive Committee held on February 24, 2014, representations were heard from stakeholders and discussion was held with respect to funding alternatives. Following a thorough discussion of the matter, your Committee had before it a deferral motion and two referral motions for consideration. The deferral motion was considered first and approved, and forms the basis of the recommendation to City Council at this meeting. In light of the deferral motion, the following two referral motions were not voted on:

- 1) that prior to the final contract being finalized with Cosmopolitan Industries, the Administration bring forward a further report on alternate sources of funding other than RCE for bridge financing; and
- 2) that prior to the final contract being finalized with Cosmopolitan Industries, the Administration bring forward a further report on alternate funding sources, as opposed to the Provincial MMRP, with respect to the difference between what is paid to Cosmopolitan Industries and what is collected through the MUD utility rate.

Your Committee is recommending approval of a deferral of Recommendations 1) through 7), as set out in the report of the General Manager, Transportation and Utilities Department dated February 18, 2014, for 6 weeks, pending further reporting on funding alternatives.”

The City Clerk distributed copies of correspondence from the following individuals:

- *Patrick Predy, dated March 2, 2014, submitting a copy of a letter sent to Councillor Paulsen providing comments regarding the above matter;*
- *René Pinel, dated March 2, 2014, submitting a newsletter from Cosmopolitan Industries dated February 25, 2014; and*

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- *Maureen Smith-Windsor, dated March 3, 2014, submitting comments on the above matter.*

Items B18) and B19) of Communications to Council were brought forward and considered:

**“B18) Suzanne Turanich, Turanich Acquisitions Management Inc.
dated February 5”**

Commenting on recycling for multi-unit dwellings. (File No. CK. 7830-5)

B19) Paula McKechney, dated February 25

Commenting on recycling costs for apartments and condos. (File No. CK. 7830-5)”

IT WAS RESOLVED: that Recommendations 1) through 7) as set out in the report of the General Manager, Transportation and Utilities Department dated February 18, 2014, be deferred for 6 weeks (April 14, 2014), pending further reporting on funding alternatives.

His Worship the Mayor assumed the Chair.

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

The following communications were submitted and dealt with as stated:

**1) Sarah Marchildon, Director, Broadway Business Improvement District,
dated February 5**

Requesting sole concession rights. (File No. CK. 205-1)

RECOMMENDATION: that the request for sole concession rights for the Broadway Art Fest to be held on May 3, 2014, be approved.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for sole concession rights for the Broadway Art Fest to be held on May 3, 2014, be approved.

CARRIED.

**2) Sarah Marchildon, Director, Broadway Business Improvement District,
dated February 5**

Requesting sole concession rights. (File No. CK. 205-1)

RECOMMENDATION: that the request for sole concession rights for the Broadway Street Fair to be held on September 6, 2014, be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for sole concession rights for the Broadway Street Fair to be held on September 6, 2014, be approved.

CARRIED.

**3) Sarah Marchildon, Director, Broadway Business Improvement District,
dated February 5**

Requesting sole concession rights. (File No. CK. 205-1)

RECOMMENDATION: that the request for sole concession rights for the Snow Day on Broadway to be held on January 31, 2015, be approved.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for sole concession rights for the Snow Day on Broadway to be held on January 31, 2015, be approved.

CARRIED.

4) Brenda Peace, dated February 6

Commenting on snow removal. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

5) Cecilia Baptiste, dated February 7

Commenting on Bedford Road Collegiate Redmen's name. (File No. CK. 100-10)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

6) Diane Reaser, dated February 7

Commenting on status of Willowgrove schools. (File No. CK. 4131-26)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the Administration respond to the writer.

CARRIED.

**7) Della Greer, Chair, The Marr Residence Management Board,
received February 10**

Submitting Marr Residence 2013 Annual Report. (File No. CK. 430-60)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

8) Summer Allen, dated February 14

Requesting temporary closure of 20th Street West, between Avenues C and D on Saturday, August 30, 2014, from 8:00 a.m. to 8:00 p.m. for a celebration in honour of New Community Credit Union's 75th Anniversary. (File No. CK. 205-1)

RECOMMENDATION: that the request for a temporary closure of 20th Street West, between Avenues C and D on Saturday, August 30, 2014, from 8:00 a.m. to 8:00 p.m. for a celebration in honour of New Community Credit Union's 75th Anniversary, be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for a temporary closure of 20th Street West, between Avenues C and D on Saturday, August 30, 2014, from 8:00 a.m. to 8:00 p.m. for a celebration in honour of New Community Credit Union's 75th Anniversary, be approved subject to any administrative conditions.

CARRIED.

9) Darla Brown, dated February 18

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Saturday, April 26, 2014, from 7:00 p.m. to 2:30 a.m. for a fundraising event for Saskatoon Phantoms Fastball being held indoor at the Kinsmen Arena. (File No. CK. 185-9)

RECOMMENDATION: that an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Saturday, April 26, 2014, from 7:00 p.m. to 2:30 a.m. for a fundraising event for Saskatoon Phantoms Fastball being held indoor at the Kinsmen Arena, be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Saturday, April 26, 2014, from 7:00 p.m. to 2:30 a.m. for a fundraising event for Saskatoon Phantoms Fastball being held indoor at the Kinsmen Arena, be approved subject to any administrative conditions.

CARRIED.

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10) Maggie Lens, dated February 19

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, April 27, 2014, starting at 10:00 a.m. for The Saskatchewan Blue Cross MS Walk at Archibald Arena. (File No. CK. 185-9)

RECOMMENDATION: that an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, April 27, 2014, starting at 10:00 a.m. for The Saskatchewan Blue Cross MS Walk at Archibald Arena, be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, April 27, 2014, starting at 10:00 a.m. for The Saskatchewan Blue Cross MS Walk at Archibald Arena, be approved subject to any administrative conditions.

CARRIED.

11) Pam Kilgour, Director of Finance, TCU Place, dated February 20

Submitting a notice of Annual General Meeting of the Saskatoon Centennial Auditorium & Convention Centre Corporation Membership and Annual General Meeting of the Saskatoon Centennial Auditorium Foundation Membership to be held on Thursday, May 1, 2014, at TCU Place. (File No. CK. 175-28)

RECOMMENDATION:

- 1) that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium & Convention Centre Corporation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Ann Iwanchuk, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium & Convention Centre Corporation, to be held on the 1st day of May, 2014, or at any adjournment or adjournments thereof; and
- 2) that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium Foundation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Ann Iwanchuk, of the City of Saskatoon, in the Province of Saskatchewan, as its

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proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium Foundation, to be held on the 1st day of May, 2014, or at any adjournment or adjournments thereof.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

- 1) *that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium & Convention Centre Corporation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Ann Iwanchuk, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium & Convention Centre Corporation, to be held on the 1st day of May, 2014, or at any adjournment or adjournments thereof; and*
- 2) *that the City of Saskatoon, being a member of the Saskatoon Centennial Auditorium Foundation Board of Directors, appoint Donald Atchison, or in his absence, Tiffany Paulsen or Ann Iwanchuk, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of the Saskatoon Centennial Auditorium Foundation, to be held on the 1st day of May, 2014, or at any adjournment or adjournments thereof.*

CARRIED.

12) Tiffany Koback, President, Saskatoon Pets in the Park Inc.
dated February 20

Requesting permission to allow animals in Kiwanis Memorial Park and an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, July 6, 2014 from 9 a.m. to 4 p.m. in conjunction with the ninth annual Pets in the Park event. (File No. CK. 185-9.)

RECOMMENDATION: that the request to allow animals in Kiwanis Memorial Park and an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, July 6, 2014 from 9 a.m. to 4 p.m. for Pets in the Park event be approved, subject to any administrative conditions.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request to allow animals in Kiwanis Memorial Park and an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Sunday, July 6, 2014 from 9 a.m. to 4 p.m. for Pets in the Park event be approved, subject to any administrative conditions.

CARRIED.

13) Mahmood Shafqat, dated February 20

Requesting a prayer room at the Saskatoon International Airport. (File No. CK. 100-10)

RECOMMENDATION: that the matter be referred to the Saskatoon Airport Authority for further handling.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the matter be referred to the Saskatoon Airport Authority for further handling.

CARRIED.

14) Carmen Bell, Race Director, Subaru Saskatoon Triathlon, dated February 23

Requesting temporary closure of a portion of Circle Drive on Sunday, June 29, 2014, for the Subaru Saskatoon Triathlon. (File No. CK. 205-1)

RECOMMENDATION: that the request for a temporary closure of a portion of Circle Drive on Sunday, June 29, 2014, for the Subaru Saskatoon Triathlon, be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the request for a temporary closure of a portion of Circle Drive on Sunday, June 29, 2014, for the Subaru Saskatoon Triathlon, be approved subject to any administrative conditions.

CARRIED.

**15) Judy Koutecky, Administrative Assistant, Mendel Art Gallery
dated February 21 (two letters)**

Advising of Notice of Annual General Meeting, The Art Gallery of Saskatchewan Inc., on March 25, 2014, at 7:00 p.m. at the Saskatoon Club, and of The Saskatoon Gallery and Conservatory Corporation, being held immediately following the adjournment of the annual general meeting of the Saskatoon Gallery and Conservatory Corporation. (File No. CK. 175-27)

RECOMMENDATION: that the City of Saskatoon, being a member of The Art Gallery of Saskatchewan Inc. and The Saskatoon Gallery and Conservatory Corporation, appoint Donald Atchison, or in his absence, Charlie Clark or Tiffany Paulsen, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of The Art Gallery of Saskatchewan Inc. and The Saskatoon Gallery and Conservatory Corporation, to be held on March 25, 2014, or at any adjournment or adjournments thereof.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the City of Saskatoon, being a member of The Art Gallery of Saskatchewan Inc. and The Saskatoon Gallery and Conservatory Corporation, appoint Donald Atchison, or in his absence, Charlie Clark or Tiffany Paulsen, of the City of Saskatoon, in the Province of Saskatchewan, as its proxy to vote for it on its behalf at the Annual General Meeting of the members of The Art Gallery of Saskatchewan Inc. and The Saskatoon Gallery and Conservatory Corporation, to be held on March 25, 2014, or at any adjournment or adjournments thereof.

CARRIED.

16) Jordan Clarke, dated February 24

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 11:00 p.m. on Saturday, March 22, 2014, for The High Voltage Classic at Civic Square. (File No. CK. 185-9)

RECOMMENDATION: that an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 11:00 p.m. on Saturday, March 22, 2014, for The High Voltage Classic at Civic Square, be approved subject to any administrative conditions.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 11:00 p.m. on Saturday, March 22, 2014, for The High Voltage Classic at Civic Square, be approved subject to any administrative conditions.

CARRIED.

17) Flag Raising

Communications regarding flag raising were received from the following:
(File No. CK. 205-1)

Kevin Seesequasis, dated February 7
Margi Corbett, dated February 7
Glen Horton, dated February 8 (2 letters)
Bohdan Bayda, dated February 8
Bogdan Golinski, dated February 9
Gary Stevens, dated February 10
Connie Gutwin, dated February 10
Eleanor Funk, dated February 10
René Pinel, undated
Peter Pfeifer, dated February 11
Marjaleena Repo, dated February 11
Neil Block, dated February 17

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

**18) Suzanne Turanich, Turanich Acquisitions Management Inc.
dated February 5**

Commenting on recycling for multi-unit dwellings. (File No. CK. 7830-5)

RECOMMENDATION: that the letter be brought forward during consideration of Clause 4, Executive Report No. 3-2014.

DEALT WITH EARLIER. SEE PAGE NO. 58.

19) **Paula McKechney, dated February 25**

Commenting on recycling costs for apartments and condos. (File No. CK. 7830-5)

RECOMMENDATION: that the letter be brought forward during consideration of Clause 4, Executive Report No. 3-2014.

DEALT WITH EARLIER. SEE PAGE NO. 58.

20) **Elaine Long, Secretary, Development Appeals Board, dated February 21**

Providing Notice of Hearing of Development Appeals Board regarding the property located at 112 – 2nd Avenue North. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

21) **Christine Ruys, Chair, Saskatoon Development Appeals Board, dated February 5**

Submitting the 2013 Annual Report of the Saskatoon Development Appeals Board. (File No. CK. 430-30)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the information be received.

CARRIED.

22) **Joanne Sproule, Secretary, The Board of Police Commissioners, dated February 25**

Submitting a recommendation regarding the Backup Data Centre for the Saskatoon Police Service. (File No. CK. 600-5)

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RECOMMENDATION: that the reuse of funds in the amount of \$299,083 remaining in Capital Project 2132 be approved to fund the relocation of the SPS backup data centre from the old police headquarters to a new location by May 31, 2014, including installation of subsequent fiber lines.

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the reuse of funds in the amount of \$299,083 remaining in Capital Project 2132 be approved to fund the relocation of the SPS backup data centre from the old police headquarters to a new location by May 31, 2014, including installation of subsequent fiber lines.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Wendy Britton, dated February 4

Commenting on the time allotment for parking meters by movie theatres. (File No. CK. 6120-3) **(Referred to the Administration for further handling and to respond to the writer.)**

2) Megan Davies, dated February 6

Commenting on snow removal. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

3) Matt Hnatuk, dated February 6

Commenting on heavy equipment on roads. (File No. CK. 6000-1) **(Referred to the Administration for further handling and to respond to the writer.)**

4) Heather Hollman, dated February 10

Commenting on traffic lights. (File No. CK. 6250-1) **(Referred to the Administration for appropriate action and to respond to the writer.)**

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5) Caroline Cottrell, dated February 12

Commenting on proposed cell tower in Forestry Farm Park. (File No. CK. 230-3)
(Referred to the Administration for further handling and to respond to the writer.)

6) Ken Tuyrner, dated February 12

Commenting on proposed cell tower in Forestry Farm Park. (File No. CK. 230-3)
(Referred to the Administration for further handling and to respond to the writer.)

7) Jason Li, dated February 13

Commenting on traffic flow. (File No. CK. 6320-1) **(Referred to the Administration for further handling and to respond to the writer.)**

8) Ivan Provost, Safety & Security Team, The Great Canadian Ride dated February 13

Requesting information in advance of The Great Canadian Ride. (File No. CK. 205-1)
(Referred to the Administration to correspond further with the writer.)

9) Jim Reiter, Minister of Government Relations and Minister Responsible for First Nations, Métis and Northern Affairs, dated February 13

Advising of the mill rate factor limit for 2014. (File No. CK. 1905-5) **(Referred to the Administration for appropriate action.)**

10) Daniel Ayles, dated February 14

Commenting on a parking incident. (File No. CK. 5301-1) **(Referred to the Administration for further handling and to respond to the writer.)**

11) Audrey Wasy, dated February 15

Inquiring about Family Day activities. (File No. CK. 205-1) **(Referred to the Administration for any appropriate action and to respond to the writer.)**

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12) Marylou Mintram, VP of Operations, Indigenous Students' Council (ISC) dated February 18

Submitting requests for sponsorship of and attendance at the ISC Aboriginal Achievement Awards. (File No. CK. 205-1) **(Referred to the Administration for further handling and to respond to the writer.)**

13) Brian Southgate, dated February 18

Commenting on traffic congestion. (File No. CK. 6320-1) **(Referred to the Administration for further handling and to respond to the writer.)**

14) Jenna Hunt, dated February 20

Commenting on sidewalk clearing. (File No. CK. 6290-1) **(Referred to the Administration for further handling and to respond to the writer.)**

15) Beau Swanson, dated February 24

Commenting on public swimming. (File No. CK. 613-1) **(Referred to the Administration for further handling and to respond to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Paulsen, Seconded by Councillor Hill,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) The Canadian Association of Nurses in Oncology, dated January 25

Requesting City Council proclaim April 1, 2014 as Canadian Oncology Nursing Day. (File No. CK. 205-5)

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**2) Mikayla Schultz, President and Jett Brewer, Vice President,
TransSask Support Services, Inc., dated January 28**

Requesting City Council proclaim March 30 to April 5, 2014 as Trans* Awareness Week. (File No. CK. 205-5)

**3) Harold Becker, President/Founder, The Love Foundation, Inc.
dated February 10**

Requesting City Council proclaim May 1, 2014 as Global Love Day. (File No. CK. 205-5)

4) Larry Vols, dated February 11

Requesting City Council proclaim April 13 - 19, 2014 as National Public Safety Telecommunicators Week. (File No. CK. 205-5)

**5) Kelly Harrington, President, Saskatoon and District Labour Council
dated February 10**

Requesting City Council proclaim April 28, 2014 as Annual Day of Mourning. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Iwanchuk, Seconded by Councillor Paulsen,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor R. Donauer
Design of New Civic Facilities to Collect Rain Water for Useful Purposes
(File No. CK. 600-1)**

In the interest of water preservation, would the Administration please report on the possibility of designing all new civic facilities with the ability to collect rain water for useful purposes, such as, for flushing toilets and urinals, landscaping, irrigation, and any other possible purpose. Please include plans for the Civic Operations Centre.

**Councillor P. Lorje
Time Restrictions for Parking Turnover in Residential Neighbourhoods
(File No. CK. 6120-1)**

Will the Administration please review the requirement for parking turnover of private vehicles in residential neighbourhoods. Currently cars have to be moved at least every 36 hours. This poses a difficulty for people who wish to park their car and go away for the weekend. Can consideration be given to lengthening the time restriction to 48, 60 or 72 hours.

**Councillor D. Hill
Support – Cosmopolitan Industries and the City of Saskatoon
(File No. CK. 1870-1)**

Recognizing there has been a long-standing relationship between the City of Saskatoon and Cosmopolitan Industries, it would be helpful for the citizens of Saskatoon to fully understand the details of that relationship.

Could the Administration please provide a comprehensive report on all support (financial, capital, operational, rent subsidy, grant funding, green funds, bridge funding, in-kind, etc.), between Cosmopolitan Industries and the City of Saskatoon, for the last 10 years.

GIVING NOTICE

Councillor Lorje gave the following Notice of Motion:

“TAKE NOTICE that at the next regular meeting of City Council, I will move the following motion:

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'THAT the City continue flying the Ukrainian flag in solidarity with the people of Ukraine for a further two weeks.'

Moved by Councillor Iwanchuk, Seconded by Councillor Hill,

THAT notice be waived.

CARRIED UNANIMOUSLY.

Moved by Councillor Lorje, Seconded by Councillor Iwanchuk,

THAT the City continue flying the Ukrainian flag in solidarity with the people of Ukraine for a further two weeks.

CARRIED.

INTRODUCTION AND CONSIDERATION OF BYLAWS

Bylaw 9164

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9164, being "The Street Closing Bylaw, 2014" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Davies, Seconded by Councillor Hill,

THAT Bylaw No. 9164 be now read a second time.

CARRIED.

The bylaw was then read a second time.

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Moved by Councillor Davies, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9164.

CARRIED.

Council went into Committee of the Whole with Councillor Davies in the Chair.

Committee arose.

Councillor Davies, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9164 was considered clause by clause and approved.

Moved by Councillor Davies, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9164 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Davies, Seconded by Councillor Donauer,

THAT Bylaw No. 9164 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

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Bylaw 9167

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9167, being "The Sidewalk Clearing Amendment Bylaw, 2014" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Davies, Seconded by Councillor Hill,

THAT Bylaw No. 9167 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Davies, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9167.

CARRIED.

Council went into Committee of the Whole with Councillor Davies in the Chair.

Committee arose.

Councillor Davies, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9167 was considered clause by clause and approved.

Moved by Councillor Davies, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

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Moved by Councillor Davies, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9167 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Davies, Seconded by Councillor Donauer,

THAT Bylaw No. 9167 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9168

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9168, being "The Street Closing Bylaw, 2014 (No. 3)" and to give same its first reading.

CARRIED.

The bylaw was then read a first time.

Moved by Councillor Davies, Seconded by Councillor Hill,

THAT Bylaw No. 9168 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Davies, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9168.

CARRIED.

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Council went into Committee of the Whole with Councillor Davies in the Chair.

Committee arose.

Councillor Davies, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9168 was considered clause by clause and approved.

Moved by Councillor Davies, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9168 read a third time at this meeting.

CARRIED UNANIMOUSLY.

Moved by Councillor Davies, Seconded by Councillor Donauer,

THAT Bylaw No. 9168 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

Bylaw 9169

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT permission be granted to introduce Bylaw No. 9169, being "The Street Closing Bylaw, 2014 (No. 4)" and to give same its first reading.

CARRIED.

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The bylaw was then read a first time.

Moved by Councillor Davies, Seconded by Councillor Hill,

THAT Bylaw No. 9169 be now read a second time.

CARRIED.

The bylaw was then read a second time.

Moved by Councillor Davies, Seconded by Councillor Iwanchuk,

THAT Council go into Committee of the Whole to consider Bylaw No. 9169.

CARRIED.

Council went into Committee of the Whole with Councillor Davies in the Chair.

Committee arose.

Councillor Davies, Chair of the Committee of the Whole, made the following report:

That while in Committee of the Whole, Bylaw No. 9169 was considered clause by clause and approved.

Moved by Councillor Davies, Seconded by Councillor Lorje,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Jeffries,

THAT permission be granted to have Bylaw No. 9169 read a third time at this meeting.

CARRIED UNANIMOUSLY.

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Moved by Councillor Davies, Seconded by Councillor Donauer,

THAT Bylaw No. 9169 now be read a third time, that the bylaw be passed and the Mayor and the City Clerk be authorized to sign same and attach the corporate seal thereto.

CARRIED.

COMMUNICATIONS TO COUNCIL – CONTINUED

A. REQUESTS TO SPEAK TO COUNCIL

1) Jeff Kolody, dated February 12

Requesting permission to address City Council with respect to Canada Post's decision to eliminate door-to-door mail delivery. (File No. CK. 277-1)

RECOMMENDATION: that Jeff Kolody be heard.

Moved by Councillor Hill, Seconded by Councillor Lorje,

THAT Jeff Kolody be heard.

CARRIED.

Mr. Jeff Kolody, President of Local 824 – Canadian Union of Postal Workers, spoke regarding the discontinuation of door-to-door mail delivery and its affect on the community. He addressed concerns with respect to established neighbourhoods being retrofitted with community mailboxes, including: theft, safety, accessibility for people with limited mobility, littering, and traffic issues. Mr. Kolody requested that City Council write to the Minister responsible for Canada Post calling on the government to reverse the changes to services announced by Canada Post, and to look for ways to increase service and revenues in areas such as postal banking. He provided City Council with an information poster and copy of a report regarding this matter from the City of Burnaby, BC.

Moved by Councillor Iwanchuk, Seconded by Councillor Davies,

THAT the matter be referred to the Administration to report on writing a letter to Canada Post regarding the implications of discontinuing door-to-door mail service.

CARRIED.

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Moved by Councillor Davies,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:10 p.m.

Mayor

City Clerk