



Council Chamber
City Hall, Saskatoon, SK
Monday, March 17, 2014
at 6:00 p.m.

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL

PRESENT: His Worship the Mayor, in the Chair;
Councillors Clark, Davies, Donauer, Hill, Iwanchuk, Jeffries,
Loewen, Lorje, Olauson, and Paulsen;
City Manager Totland;
City Solicitor Warwick;
A/CFO & General Manager, Asset and
Financial Management Tarasoff;
General Manager, Community Services Grauer;
General Manager, Corporate Performance Gryba;
General Manager, Transportation and Utilities Jorgenson;
City Clerk Sproule; and
Deputy City Clerk Bryant

Moved by Councillor Hill, Seconded by Councillor Paulsen,

THAT the minutes of regular meeting of City Council held on March 3, 2014, be approved.

CARRIED.

PUBLIC ACKNOWLEDGEMENTS

Ms. Rosemary Nixon, Saskatoon Public Writer in Residence, read an excerpt from the book entitled Are You Ready to Be Lucky in conjunction with the 2014 Mayor's Poetry Challenge.

Moved by Councillor Davies, Seconded by Councillor Iwanchuk,

THAT the information be received.

CARRIED.

MATTERS REQUIRING PUBLIC NOTICE

**4a) Farmers' Market Lease and Operating Agreement Renewal
(File No. CK. 600-3)**

REPORT OF THE CITY CLERK:

"The following is a report of the General Manager, Corporate Performance Department dated March 7, 2014:

- RECOMMENDATION:**
- 1) that the Lease and Operating Agreement between the City of Saskatoon and Saskatoon Farmers' Market Co-operative Ltd. be approved; and
 - 2) that the City Solicitor be requested to prepare the appropriate Agreement and that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.

TOPIC AND PURPOSE

The purpose of this report is to seek approval to renew the Lease and Operating Agreement with respect to the Farmers' Market building with the Saskatoon Farmers' Market Co-operative Ltd. (Farmers' Market) for a five-year term.

REPORT HIGHLIGHTS

1. The City proposes to enter into a five-year lease renewal with the Farmers' Market.

2. Traffic and sales at the Farmers' Market have been increasing steadily over the past three years.
3. The Farmers' Market is becoming a destination market and offers a variety of products appealing to a broad spectrum of customers.

STRATEGIC GOALS

As a cultural, recreational, and market centre, River Landing invites citizens and visitors alike to enjoy the natural beauty and benefits of parks, trails, and other amenities that bring people together. River Landing, through the Farmers' Market, supports the long-term strategy to increase revenue sources and reduce reliance on residential property taxes under the Strategic Goal of Asset and Financial Sustainability.

In addition, this report supports Strategic Goal of Quality of Life in Saskatoon, by ensuring exciting centres are accessible and meet community needs.

BACKGROUND

The Farmers' Market leases a 13,561 square foot building in River Landing. The initial Farmers' Market Lease and Operating Agreement provided for a three-year term starting April 27, 2007, and ending April 27, 2010. The second lease ran from May 1, 2010, to April 30, 2013. The current Lease and Operating Agreement is on a month-to-month basis, as additional time was required to finalize the terms of this proposed Agreement.

REPORT

Five-Year Lease Renewal

An overview of the significant points in the proposed Lease and Operating Agreement is as follows:

- 1) Term – The terms of the Agreement shall be five (5) years commencing on December 1, 2013, and expiring on November 30, 2018.
- 2) Rent – The parties agree that the annual rent for the Farmers' Market building shall be the sum of \$10.00; however, the City assumes no role in the day-to-day operations of the Farmers' Market building, and the Farmers' Market shall be responsible for payment of all operating costs, utilities, and property taxes for the Farmers' Market building. As an aspect of the rent, the Farmers' Market shall also be responsible for the maintenance reserve contribution that is required for all civic buildings in the amount of \$23,760.00 per annum, which is subject to adjustment on an annual basis to the current rate as identified by Suncorp Valuation Ltd.

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(being the equivalent of 1.2% of the new replacement value of the Farmers' Market building).

- 3) Heating and Ventilation – The current ventilation system has required an upgrade to provide adequate cooling in the summer months. As per the previous lease agreement, the City and the Farmers' Market agreed to a cost share arrangement for the capital cost of a new system. That system has now been installed, and the Farmers' Market has agreed to make payments for the work through additional rent to be paid over time, agreed upon based on cost. The cost to do this was \$41,966.40, and the Farmers' Market shall be repaying the City 50% of this cost plus interest of 2% by way of a series of monthly payments of \$367.79 per month for 60 months.
- 4) Property Taxes – The parties acknowledge that the property taxes payable by the Farmers' Market for the 2013 tax year shall be the sum of \$15,625.00, and that the property taxes in subsequent years are based on the approved municipal tax rate.
- 5) Hours of Operation – The Farmers' Market is committed to ensure the premise is operating at least between the hours of 10:00 a.m. and 4:00 p.m. from Tuesday to Friday; 8:00 a.m. to 2:00 p.m. on Saturday; and 10:00 a.m. to 3:00 p.m. on Sunday. Wherever possible, the Farmer's Market shall provide additional hours during weekdays, particularly during the summer months.
- 6) Animation of the Site – The Farmers' Market is committed to ensuring the building is being utilized at or near capacity. Since 2010, the Farmers' Market has diversified and is not just a Farmers' Market, but is an event rental facility, hosts special events, and operates a licensed commercial kitchen for rental and demonstrations. To further animate the site, the Farmers' Market has several permanent subtenants, approved by the City, which have fixed food service booths within the Farmers' Market building.

Farmers' Market Increases Traffic and Sales

The Farmers' Market continues to use, on a seasonal basis, the Market Square, and that arrangement will continue.

The products that the Farmers' Market provides are also limited to what its members produce or that are complementary, and for the most part these are local products. The Farmers' Market sells a variety of fresh produce, homemade baking, handmade crafts, and specialty foods.

On average, the Farmers' Market has approximately 135 member businesses per year who are actively selling. They regularly accept new businesses each

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year, with a focus on products not already sold at the market and selecting those vendors that are serious about growing their business, and must commit to attendance at non-Saturday market days in order to be considered for a Saturday stall. They also rent out the centre area of the building during non-market hours (such as workshops, chef events, community group events). The commercial kitchen is also rented out and used by the market members for food production, outside food prep, and event rentals such as chef dinners. Continuing weekly events at the market are: Parent and Tot Story Time, Funday Sunday events, non-profit group fundraising events, and as a venue for local musicians and other artists via busking. These factors contribute to their goal of developing it as a destination farmers' market. Customer attendance does slow down in the off-season (mid-October to the end of April) but special events such as Wintershines do bring people down to the market.

2013 was a banner year for the Farmers' Market. Traffic has been steadily increasing over the past three years, and sales records were broken for the majority of vendors in the summer. Saturdays in the summer are at-capacity in terms of customers, and Sunday market days have seen an increase in traffic. This overall success can be attributed to: a good vendor mix offering a wide variety of products for customers, thus appealing to a broader spectrum of customers; and a more targeted marketing approach.

The Farmers' Market undertook developing a Strategic Plan in 2013 to provide a roadmap for business practices, goals, metrics, and organizational development. The Farmers' Market also hired a communications firm to help with its marketing and branding in 2013 (this has developed into a new website, targeted marketing, concentration on social media, and increased visibility of the market in the community).

Your Administration is pleased with the growth of the Farmers' Market and continues to see them as the anchor for the rejuvenation in River Landing Phase II. With the anticipated construction of The Banks across the street, this will only enhance the allure of the Farmers' Market as a premiere destination centre.

POLICY IMPLICATIONS

There are no identified policy implications at this time.

FINANCIAL IMPLICATIONS

The lease with the Farmers' Market provides a maintenance reserve payment of \$23,760.00 per annum, annual property taxes of \$15,625.00, and a repayment of the ventilation system with monthly payments of \$367.79 per month for 60 months.

PUBLIC/STAKEHOLDER COMMUNICATION PLAN

At this time, no public/stakeholder communication plan is required.

ENVIRONMENTAL IMPLICATIONS

There are no identified environmental implications associated with this report.

PRIVACY IMPLICATIONS

There are no anticipated privacy implications arising from this initiative.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required at this time.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION:

Once the Lease and Operating Agreement is approved, the City will adjust the monthly rent payments to include the repayment of the ventilation system.

PUBLIC NOTICE

Public Notice is required for consideration of this matter, pursuant to Section 3e) of Policy No. C01-021 (Public Notice Policy). The following notice was given (Attachment 1):

- Advertised in the Saturday, March 1, 2013, edition of the *StarPhoenix*;
- Posted on the City Hall Notice Board on Friday, February 28, 2014; and
- Posted on the City's website on Friday, February 28, 2014.

ATTACHMENT

1. Public Notice Ad'''

General Manager, Corporate Performance Gryba presented the Department's report.

Ms. Sue Echlin, Chairperson/President of the Farmers' Market, advised she was present to answer questions of Council. She indicated that Saskatoon is the only Farmers' Market in the country that has a year-round partnership with a city and she thanked the City of Saskatoon for its continued support, making this Farmers' Market a premiere market.

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Moved by Councillor Iwanchuk, Seconded by Councillor Loewen,

- 1) *that the Lease and Operating Agreement between the City of Saskatoon and Saskatoon Farmers' Market Co-operative Ltd. be approved; and*
- 2) *that the City Solicitor be requested to prepare the appropriate Agreement and that His Worship the Mayor and the City Clerk be authorized to execute the Agreement under the Corporate Seal.*

CARRIED.

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT Council go into Committee of the Whole to consider the reports of the Administration and Committees.

CARRIED.

His Worship the Mayor appointed Councillor Davies as Chair of the Committee of the Whole.

Council went into Committee of the Whole with Councillor Davies in the Chair.

Committee arose.

Councillor Davies, Chair of the Committee of the Whole, made the following report:

THAT while in Committee of the Whole, the following matters were considered and dealt with as stated:

"ADMINISTRATIVE REPORT NO. 5-2014

Section A – COMMUNITY SERVICES

- A1) Land Use Applications Received by the Community Services Department
For the Period Between January 30, 2014, to March 12, 2014
(For Information Only)
File No.: CK. 4000-5, PL. 4132, PL. 4355-D, PL. 4350, PL. 4300**
-

RECOMMENDATION: that the information be received.

ADOPTED.

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The following applications have been received and are being processed:

Condominium

- Application No. 3/14: 275 Pringle Lane (56 New Units)
Applicant: Webb Surveys for Canaax Developments
Legal Description: Parcel JJ, Plan No. 102109788
Current Zoning: RMTN1
Neighbourhood: Stonebridge
Date Received: February 24, 2014

Condominium

- Application No. 4/14: 419 Nelson Road (110 New Units)
Applicant: Webb Surveys for Aqua Terra Developments Corp.
Legal Description: Condominium Plan No. 102052819
Current Zoning: M3
Neighbourhood: University Heights Suburban Centre
Date Received: February 28, 2014

Discretionary Use

- Application No. D4/14: 456 Witney Avenue South
Applicant: Scott Dakiniewich for Eagles Nest Youth Ranch
Legal Description: Lot 27, Block 37, Plan No. G198
Current Zoning: R2
Proposed Use: Type II Care Home
Neighbourhood: Meadowgreen
Date Received: January 30, 2014

Discretionary Use

- Application No. D5/14: 3004 33rd Street West
Applicant: Scott Dakiniewich for Eagles Nest Youth Ranch
Legal Description: Lot J1, Block 456, Plan No. 67S12857
Current Zoning: R2
Proposed Use: Type II Care Home
Neighbourhood: Westview
Date Received: February 5, 2014

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Discretionary Use

- Application No. D6/14: 2932 33rd Street West
Applicant: Scott Dakinewich for Eagles Nest Youth Ranch
Legal Description: Lot H1, Block 456, Plan No.67S12857
Current Zoning: R2
Proposed Use: Type II Care Home
Neighbourhood: Westview
Date Received: February 5, 2014

Discretionary Use

- Application No. D7/14: 105 71st Street East
Applicant: FFUN Enterprises
Legal Description: Parcels A and B, Plan No. FP6240; Parcel E, Plan No. 101938013
Current Zoning: IL1(H)
Proposed Use: Shopping Centre
Neighbourhood: Marquis Industrial
Date Received: February 11, 2014

Rezoning

- Application No. Z2/14: 1202 - 1236 20th Street West
Applicant: Curtis Kimpton
Legal Description: Lots 1 - 5 inclusive, Block 616, Plan No. I774 and Lots 15 - 18 inclusive, Block 28, Plan No. F5554
Current Zoning: M3 by Agreement
Proposed Zoning: M3 by Agreement to reduce landscaping requirement
Neighbourhood: Pleasant Hill
Date Received: February 5, 2014

Subdivision

- Application No. 9/14: 228 Avenue W South
Applicant: Larson Surveys for Grand Estate Ltd.
Legal Description: Lots 12, 13 and 14, Block 26, Plan No. G4995
Current Zoning: R2
Neighbourhood: Pleasant Hill
Date Received: February 3, 2014

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Subdivision

- Application No. 10/14: Intersection of Evergreen Boulevard and Manek Road
Applicant: Saskatoon Land Surveyors for City of Saskatoon
Legal Description: Part Parcels EE, HH, Plan No. 102107135; Part Parcel DD, Plan No. 102132447 and Part Parcel FF, Plan No. 102107562
Current Zoning: RMTN and R1A
Neighbourhood: Evergreen
Date Received: February 6, 2014

Subdivision

- Application No. 11/14: 93 - 95 Carleton Drive
Applicant: Larson Surveys for Lawrence Postnikoff
Legal Description: Lot 64, Block 609, Plan No. 66S19386
Current Zoning: R2
Neighbourhood: College Park
Date Received: February 7, 2014

Subdivision

- Application No. 12/14: Pleasant Hill Phase III
Applicant: Saskatoon Land Surveyors for City of Saskatoon
Legal Description: Parcels C, F and G, Plan No. 101995667; Lot 28, Block 24, Plan No. 101203760; Lane, Plan No. F5554 and MR1- Municipal Reserve Plan No. 101184308
Current Zoning: RM1 and R2
Neighbourhood: Pleasant Hill
Date Received: February 10, 2014

Subdivision

- Application No. 13/14: 319 Saskatchewan Crescent West
Applicant: Webb Surveys for Stanford and Shirley Asher
Legal Description: Lot 18, Block 7, Plan No. G4228
Current Zoning: R2
Neighbourhood: Nutana
Date Received: February 24, 2014

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Subdivision

- Application No. 14/14: 1411 Avenue H North
Applicant: Webb Surveys for Crest Homes Ltd.
Legal Description: Lots 5, 6, and 7, Block 39, Plan No. F5509
Current Zoning: R2
Neighbourhood: Mayfair
Date Received: February 26, 2014

Subdivision

- Application No.15 /14: Childers Court/Rise/Way/Diefenbaker Terrace
Applicant: Webster Surveys for Dream Asset
Management Corp.
Legal Description: Parcel G, Plan No. 102149478;
Parcel F, Plan No. 102149445 and Parcel A,
Plan not yet registered
Current Zoning: RMTN, R1A, R1B and R2
Neighbourhood: Kensington
Date Received: March 3, 2014

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of the Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Plan of Proposed Condominium No. 3/14;
2. Plan of Proposed Condominium No. 4/14;
3. Plan of Proposed Discretionary Use No. D4/14;
4. Plan of Proposed Discretionary Use No. D5/14;
5. Plan of Proposed Discretionary Use No. D6/14;
6. Plan of Proposed Discretionary Use No. D7/14;
7. Plan of Proposed Rezoning No. Z2/14;
8. Plan of Proposed Subdivision No. 9/14;
9. Plan of Proposed Subdivision No. 10/14;
10. Plan of Proposed Subdivision No. 11/14;
11. Plan of Proposed Subdivision No. 12/14;
12. Plan of Proposed Subdivision No. 13/14;
13. Plan of Proposed Subdivision No. 14/14; and
14. Plan of Proposed Subdivision No. 15/14.

Section B – ASSET AND FINANCIAL MANAGEMENT

**B1) City of Saskatoon Business Development Incentives Policy
Statistics Report to December 31, 2013
(File No. CK. 3500-13 and AF. 3500-1)**

The Administration advised that this matter has been withdrawn.

**B2) Report on Write-Downs of Surplus Inventory - 2013
(File No: CK. 1290-1 and AF.1290-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE(S)

On an annual basis, the Inventory and Asset Recovery Services Section of Finance and Supply submits a report to City Council on the amount of the inactive stock that is written down.

STRATEGIC GOAL(S)

The review of inventory levels supports the Strategic Goal of Asset and Financial Sustainability by optimizing the use of financial resources. This ensures that civic funds are used wisely and contributes to the City's AAA credit rating.

REPORT

For the year 2013, the write-downs of surplus/obsolete inventory were as follows:

	Write Down	% of Inventory
Corporate Services, Central Stores	\$1,874.04	2.1%
Utility Services, Saskatoon Light & Power	28,764.33	1.2%
Infrastructure Services, Electronic Stores	0	0
Infrastructure Services, Public Works Stores	0	0

FINANCIAL IMPLICATIONS

The total write-downs of \$30,638.37 have been expensed to the appropriate operating programs in 2013.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

This is an annual report; therefore, no further follow-up is required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Central Stores, Inventory Write-Downs during 2013; and
2. Saskatoon Light & Power, Inventory Write-Downs during 2013.

**B3) Preliminary Year-End Financial Results, December 31, 2013
(File No: CK. 1704-1, x CK. 1815-1 and AF.1704-1)**

RECOMMENDATION: that City Council approve:

- 1) the transfer of \$2.025 million from the Snow and Ice Management Reserve to stabilize the negative variance in the Snow Removal and Ice Management Program;
- 2) the transfer of \$0.250 million from the Weather Reserve to stabilize the negative variance in the Snow Removal and Ice Management Program;
- 3) the non-transfer of the fuel surplus amount of \$0.325 million to the Fuel Stabilization Reserve; and
- 4) the transfer of \$1.002 million from the Fiscal Stabilization Reserve to stabilize the remaining Civic deficit.

ADOPTED.

TOPIC AND PURPOSE

This report is to inform City Council of the preliminary year-end financial results for the 2013 fiscal year, which reflects an estimated net deficit of \$1.002 million subject to the approval of the above recommendations. The total deficit prior to these adjustments is \$3.277 million. These results are subject to review by the external audit.

REPORT HIGHLIGHTS

1. Preliminary civic year-end results indicate a net deficit of \$1.002 million (unadjusted deficit of \$3.277 million) that is subject to an external audit.
2. The City's utilities, other than Saskatoon Light and Power, posted surpluses in 2013.
3. The City's Boards and Commission all reported preliminary surpluses in 2013.
4. Fuel expenditures compared to budget were favourable by \$0.325 million; however, the Administration is not recommending the transfer of this surplus to the Fuel Stabilization Reserve.
5. The Snow Removal and Ice Management Program posted a \$4.6 million deficit which could be partially reduced by using that program's stabilization reserve of \$2.025 million, as well as the Weather Reserve amount of \$0.25 million and requires City Council approval for these transfers.
6. Subject to the approval of the recommendations, the remaining deficit of \$1.002 million would be funded from the Fiscal Stabilization Reserve.

STRATEGIC GOAL

Strong financial performance and budget adherence are necessary in order to meet the strategic goal of Asset and Financial Sustainability and in particular, the priority to maintain the City of Saskatoon's "AAA" Credit Rating.

BACKGROUND

Prior to the external audit of the City's year-end financial statements, the Administration tables a report with City Council to inform Councillors and the public on the preliminary year-end financial results. The external audit of the financial statements is expected to be completed in May 2014, at which time the finalized audited financial statements will be forwarded to the appropriate Committee under the new Governance model and then City Council for approval. At that point, the year-end financial results will be confirmed or adjusted based on the external audit.

REPORT

Civic Year-End Results - Summary

Attached, for City Council's information, is a Summary of the Preliminary Year-End Financial Results (see Attachment 1) and a copy of the preliminary financial results by Business and Service Line for the year-ended December 31, 2013 (see Attachment 2).

The preliminary results indicate a deficit of \$3.277 million (prior to reserve transfers), subject to confirmation by the external audit.

A number of factors contributed to the overall deficit; however, the majority of the unfavourable variance is a result of record snow fall and the associated expenditures in

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the Snow Removal and Ice Management Service Line. Included in Attachment 2 are explanations of the major variances (+/- \$100,000 per service line) contributing to the deficit.

With the exception of Saskatoon Light & Power (SL&P), the utilities all posted year-end surpluses. SL&P was able to manage its projected deficit of \$0.9 million by reducing the contribution to reserves.

The City's Boards and Police Services all posted surpluses in 2013. Police Services posted a surplus of \$1.4 million which is incorporated within the civic year-end results. Credit Union Centre has a preliminary surplus of \$1.8 million while TCU Place reported a \$1.3 million surplus. The Mendel Art Gallery had a small surplus of \$0.124 million.

Fuel Stabilization Reserve

The Fuel Stabilization Reserve was established to accumulate funds for the purpose of offsetting any over-expenditure in the City's tax-supported fuel budget attributable to variations in fuel pricing.

The actual to budgeted fuel expenditures for mill-rate programs resulted in a surplus of approximately \$0.325 million. The allowable maximum in the reserve as per Policy is \$2.0 million. The Administration considers the reserve balance of \$1 million to be sufficient based on current fuel trends and is recommending that this amount not be transferred to the Fuel Stabilization Reserve in light of the overall civic deficit position.

Snow and Ice Management Reserve

The operating results for this program in 2013 indicate a \$4.6 million deficit due to the inclement weather and the implementation of residential rut blitzes.

The Snow and Ice Management Reserve is used to stabilize this program in fiscal years where deficits occur. The balance in the reserve of \$2.025 million could be used to offset this variance leaving a net program deficit of \$2.6 million.

The Administration recommends transferring these funds from the reserve to reduce the impact and by Bylaw, requires City Council approval.

Weather Reserve

During the 2010 Operating Budget deliberations, City Council approved the transfer of \$250,000 into a Weather Reserve to help offset unexpected expenditures due to an extreme weather event. The Administration believes the 2013 snow fall levels and frequency placed pressures on the snow and ice program budget that would meet the criteria for use of these funds and recommends transferring the reserve balance to reduce the civic deficit.

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Fiscal Stabilization Reserve

The Fiscal Stabilization Reserve was established to mitigate mill-rate impacts from fluctuations in operating results from year to year and has a balance of \$7.268 million.

Assuming City Council approves the recommendations to transfer funds from the Snow and Ice Management Reserve of \$2.025 million and \$0.25 million from the Weather Reserve, as well as allowing the fuel surplus of \$0.325 to flow to the bottom line, the net deficit would be \$1.002 million. This deficit would be then funded by a withdrawal from the Fiscal Stabilization Reserve.

OPTIONS TO THE RECOMMENDATION

- City Council can choose not to use the reserve funds in the Snow and Ice Management Reserve of \$2.025 million to offset the Snow Removal and Ice Management Program deficit of \$4.6 million. This would result in a larger draw down of the Fiscal Stabilization Reserve.
- City Council can choose not to use the reserve funds in the Weather Reserve of \$0.25 million to offset the Snow Removal and Ice Management Program deficit of \$4.6 million. This would result in a larger draw down of the Fiscal Stabilization Reserve.
- City Council could choose to transfer \$0.325 million of fuel surplus to the Fuel Stabilization Reserve. This would result in a larger draw down of the Fiscal Stabilization Reserve.

POLICY IMPLICATIONS

City Council must approve the decision to stabilize the Snow Removal and Ice Management Program and Weather Reserve. Council approval is also necessary to withdraw funds from the Fiscal Stabilization Reserve to fund the deficit, as well as approve the recommendation not to transfer the fuel surplus to the Fuel Stabilization Reserve.

FINANCIAL IMPLICATIONS

The deficit will not impact the 2014 operating budget.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no further public consultation required as a result of this report.

COMMUNICATION PLAN

The year-end financial results for the fiscal year 2013 will be communicated to the public with a news release and additional social media tools will be utilized to explain the deficit and how it will be funded.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The external audit is currently underway and will be completed in May, at which time the appropriate Committee will review the preliminary financial statements and forward the approved Consolidated Financial Statements and other reports to City Council in June, 2014.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

ATTACHMENTS

1. Summary of Preliminary Year-End Financial Results.
2. Preliminary Financial Results (by Business Line/Service Line) for the Year-Ended December 31, 2013.

Section D – TRANSPORTATION & UTILITIES

**D1) Request for Change Order
Contract 12-0031 – 2012-2014 Street Sanding Aggregate Supply
(Files: CK. 1000-4, x CK. 292-012-41 and PW. 1110-20)**

RECOMMENDATION: that a Change Order in the amount of \$348,500 for Contract 12-0031 – 2012-2014 Street Sanding Aggregate Supply be approved.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain approval for a Change Order to extend Contract 12-0031 – 2012-2014 Street Sanding Aggregate Supply.

REPORT HIGHLIGHTS

1. The 2-year contract was awarded to the lowest bidder, Lonesome Prairie Sand & Gravel. The contract was to cover the winters of 2012/2013 and 2013/2014.
2. The increased consumption of street sand can be directly attributed to the long winter duration of 2012/2013, and early onset of the winter of 2013/2014. In addition, extended cold temperatures in the 2013/2014 season to date resulted in increased use of sand.
3. The supply of street sand for these two winters was competitively tendered, so although the duration is still in effect, the tendered volumes have been consumed yet additional material is required.
4. Administration is recommending a contract extension as the most reasonable means to continue the necessary sanding operations through to the end of the season.

STRATEGIC GOALS

The extension of this contract supports the following City of Saskatoon Strategic Goals:

- Moving Around, as it will help to ensure that roads are in a condition that will allow for the flow of people and goods in and around the city.

BACKGROUND

Every winter season the Administration spreads street sand on the roadways and pedestrian foot paths as required; improving the overall safety of the transportation network.

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The supply of street sand to the maintenance crews is tendered out as a 2-year contract. Contract 12-0031 includes the winter of 2012-2013 as well as the winter of 2013-2014.

REPORT

Contract

The 2-year contract was awarded to the lowest bidder, Lonesome Prairie Sand & Gravel.

Higher than Anticipated Sand Use

The increased consumption of street sand can be directly attributed to the longer than normal winter durations experienced over the past two seasons.

Cold temperatures have also contributed to increased use of street sand. In cold temperatures, additional material is used as sand is quickly dissipated by vehicles and roads require frequent re-sanding.

Competitive Bidding

Although the duration of the existing contract is appropriate, volumes have exceeded those planned, and as such an extension in volumes is recommended. The supply contract will be tendered again for the winter of 2014/2015.

The increased contract volume is expected to meet the City's needs through to the end of the season.

OPTIONS TO THE RECOMMENDATION

The option recommended is the most reasonable option. Some material has already been delivered over and above the original contract.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

As of December 31, 2013, approximately \$1,192,500 has been spent on street sanding aggregate under this contract.

Based on the previous year, an additional \$440,000 worth of street sand is required to ensure operations continue until the end of the season. The street sand purchases required will surpass the original contract value of \$1,284,000 by a total estimated cost of \$348,500.00.

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The net cost to the City for the extension of Contract 12-0031 is as follows:

Contract Base Value	\$1,284,000
Contract Extension	<u>348,500</u>
Combined Total	1,632,500
G.S.T.	<u>81,625</u>
Total Contract Price	\$1,714,125
Less G.S.T. Rebate	<u>(81,625)</u>
Net Cost to the City	<u>\$1,632,500</u>

Funding exists within the 2014 Operating Budget (GL: 01-5600-702), to award this contract extension.

Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
\$348,500			\$348,500		

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required.

ENVIRONMENTAL IMPLICATIONS

The recommendations will have negative greenhouse gas emissions implications due to increased consumption of diesel fuel during sand processing and transportation operations.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**D2) Capital Project #1493 – TU East Riverbank Stabilization
Request for Change Order - Contract No. 13-0096
Saskatchewan Crescent Slope Remediation at 17th Street
(File No: CK. 4000-1 and TU. 7820-1)**

RECOMMENDATION: that the change orders submitted by Tervita Corporation, at a total estimated cost of \$475,500.00 (not including GST) for Contract No. 13-0096 - Saskatchewan Crescent Slope Remediation at 17th Street, be approved.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval for a change order to Contract No. 13-0096 - Saskatchewan Crescent Slope Remediation at 17th Street. Since the change orders increase the total contract value to greater than 25% of the original contract, Council approval is required.

REPORT HIGHLIGHTS

1. Tervita Corporation (Tervita) has been working on the remediation of the slope along Saskatchewan Crescent and 17th Street.
2. Impacted material found on the site and cold winter temperatures have caused many delays and additional costs to the project.
3. Tervita has submitted change orders for the project in excess of 25% of their bid price.

STRATEGIC GOAL

The recommendations of this report support the City of Saskatoon's Strategic Goals of Asset & Financial Sustainability and Moving Around, as it provides long-term stability and use of Saskatchewan Crescent when this project is complete. This road has been closed since the slope failure was identified in 2012. This project increases the overall safety of the slope and preserves the life of the roadway.

BACKGROUND

In June 2012, a slope failure was identified at the intersection of Saskatchewan Crescent and 17th Street, which posed a risk to the stability of the foundational soils of the bordering residences. Golder Associates was retained to monitor, design, and manage the rehabilitation of this slope.

In August of 2013, the City Manager approved an award of tender to Tervita Corporation (Tervita) in the amount of \$1,258,373.78 including GST for Contract No.

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13-0096 - Saskatchewan Crescent Slope Remediation at 17th Street. This project was publicly tendered and Tervita was the low bidder.

REPORT

Remediation of the Slope along Saskatchewan Crescent and 17th Street

Tervita began the slope remediation project September 17, 2013. The project consisted of excavating the roadway 4 meters along Saskatchewan Crescent at 17th Street. At the bottom of the excavation, a 6 meter deep dewatering trench was dug to provide lowering of the water table. The entire excavation was then refilled with light weight high density foam to bring it back to the road surface elevation.

This slope rehabilitation method is innovative and a first of its kind in Saskatoon. The method provides a good long-term stability to the bank while at the same time minimizing the amount of trees on the bank that had to be removed.

Delays and Additional Costs to the Project

During the excavation of soils beneath the road surface of Saskatchewan Crescent, glass containers, metal waste (including cans and household radiant heaters), and cinders (waste) were encountered. The majority of this soil is believed to be waste from a landfill site used during development of the neighbourhood. The waste extended vertically from beneath the road surface to approximately 3.5 m below ground surface. The waste extent was approximately 35 m long at the toe of the slope and 55 m long at the crest of the slope. The impacted material that was removed during the excavation was hauled and stockpiled at Excel Excavating Inc.'s yard, located approximately 8 kms west of Saskatoon. The total volume of waste was approximately 3,000 m³.

Due to encountering this material, the time for regular construction procedures was greatly increased as safety protocol from the workers needed to be taken and soil testing needed to be done. The soil also had to be transported twice so it could be stockpiled until soil analysis could be completed.

As part of the original design, a drainage pipe was installed to reduce the groundwater table in the slope. Because of the impacted material found on site, extra precautions were taken to ensure that the quality of the groundwater was acceptable to discharge to the river. In order to do this, a storage tank was used on site to store the drained water and take samples. This resulted in added costs and time delays to the project.

The issues with impacted material pushed the schedule back in to the winter months, beyond the original project deadline of October 31, 2013. This resulted in extra work clearing snow on the site and days which the workers were unable to work due to cold temperatures. The delays have also lead to the project not being completed until spring when the temperatures are again warm enough to lay asphalt.

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Change Orders Submitted

The total original bid price that Tervita submitted for this project was \$1,258,373.78, including GST. Due to the previously mentioned delays and complications provided by the impacted material, Tervita has submitted change orders that are expected to reach a total of \$475,500.00, plus GST. These change orders have been closely reviewed by the Project Manager and have been deemed to be reasonable and acceptable given the circumstances. The total expected value of the change orders will be in excess of 37% of the original contract price.

OPTIONS TO THE RECOMMENDATION

Due to the unexpected contamination found on this project, appropriate action needed to be taken to ensure the safety of everyone involved and that there were no environmental impacts. Because of this, no other options to the recommendation were deemed to be feasible.

POLICY IMPLICATIONS

There are no policy implications with this recommendation.

FINANCIAL IMPLICATIONS

Details of the total project costs, including the proposed change orders are as follows:

Base Tender Amount	\$1,198,451.22
G.S.T.	<u>59,922.56</u>
Total Tender Price	\$1,258,373.78
Less G.S.T. Rebate	<u>(59,922.56)</u>
Net Cost to City	<u>\$1,198,451.22</u>
Change Orders to date	\$ 420,000.00
Expected Remaining Change Orders	55,500.00
G.S.T.	<u>23,775.00</u>
Total Change Order amount	\$ 499,275.00
Less G.S.T. Rebate	<u>(23,775.00)</u>
Net Change Order Cost to the City	<u>\$ 475,500.00</u>
Change Order Percentage of Original Contract	<u>37.7%</u>

Since the change order increases the total contract value to greater than 25% of the original contract value, Council approval is required. There are sufficient funds available within approved Capital Project #1493 – TU East Riverbank Stabilization to complete this work.

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Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$475,500.00			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Throughout the project, many public and stakeholder groups have been involved and kept informed. These groups include the local residents, the Nature Society, the Meewasin Valley Authority, and the Ministry of the Environment.

COMMUNICATION PLAN

Communication for this project has been constant throughout with the various stakeholder groups defined. The project began with a public open house to inform residents. Two different formal presentations were delivered to the Meewasin Valley Authority to gain their approval for the project. Throughout the entire construction project, the residents immediately affected have been kept up-to-date with progress and delays via email and hand-delivered notices.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

This project is expected to be completed with the roadway open by May 31, 2014.

ENVIRONMENTAL IMPLICATIONS

The contaminants that have been found in this project exceeded some of the acceptable levels set by the Ministry of the Environment. These contaminants did not pose an immediate health risk, but rather risks associated with chronic long-term exposure. Actions were taken immediately to ensure workers and the public were kept free of contact with the material.

A corrective action plan was submitted to the Ministry of Environment and was accepted. This plan involves proper disposal of the material at the Saskatoon Landfill and capping off the road surface to eliminate exposure pathways. The City of Saskatoon's ground disturbance procedures will also be expanded to include this location along the east riverbank. Continual monitoring and sampling of soil and groundwater has been conducted throughout the course of the project and will continue until completion. This slope rehabilitation project was designed specifically with one of the main goals being protection of the riverbank forest. The footprint of trees removed was successfully kept to a minimum avoiding unnatural scaring of the riverbank. This was seen as one of the major successes of the project.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D3) Capital Project #2569 - WTP- Avenue H Engineering
Water Treatment Plant Control System Upgrade Assessment
Award of Engineering Services
(File No: CK. 670-3 and WT. 7960-119)**

- RECOMMENDATION:**
- 1) that the proposal submitted by Hatch Ltd. for engineering services to perform an assessment on the Water Treatment Plant control system for a total upset fee of \$95,286.69 (including taxes) be approved; and
 - 2) that the City Solicitor be instructed to prepare the necessary Engineering Services Agreement for execution by His Worship the Mayor and the City Clerk under the Corporate Seal.

ADOPTED.

TOPIC AND PURPOSE

The services of an engineering consulting firm are required to provide an assessment of the control system at the Water Treatment Plant (WTP). The WTP has a variety of old and newer controls running the system, which are critical for continual operation. The new Avenue H Reservoir with high lift pumping station will be operational later this year, adding to the complexity of the system. An independent evaluation of the current system is needed to provide a plan of how to move from the current state to a fully integrated system.

REPORT HIGHLIGHTS

1. A study of the control system at the WTP is required.

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2. A Request for Proposal (RFP) was posted on the City of Saskatoon's website on January 6, 2014.
3. A plan is needed to upgrade the control system at the WTP to the new control standards of Saskatoon Water.

STRATEGIC GOAL

This report supports the City of Saskatoon's Strategic Goal of Continuous Improvement through providing a plan for making the control system at the WTP more unified and reliable. An improved control system will also allow the WTP to run more efficiently.

BACKGROUND

Control system work at the WTP has been funded from Capital Project #1054-35 - WTP Process Control System, in the 2004 Capital Budget. This study will provide guidance for future improvements.

REPORT

A Study of the Control System at the WTP is Required

The WTP has made many improvements over its one hundred years of history and has a wide variety of equipment running the plant. The consultant will gather all the pertinent information including drawings, equipment lists, and conducting staff interviews. The consultant will not only be collecting data on the control system, but will also be studying the communication and computer systems that are utilized at the WTP. There are other systems at the WTP, such as security and asset management that need to be documented as part of this project. Once the data is collected, it will be integrated into a report and presentation.

An RFP was Publicly Advertised

An RFP was advertised on January 6, 2014, and eight proposals were received on January 31, 2014, from the following consultants:

- AECOM Canada Ltd.
- Dillon Consulting
- Hatch Ltd.
- Magna IV Engineering
- March Consulting Associates Inc.
- Midgard Project Management
- MPE Engineering Ltd.
- Tetra Tech WEI Inc.

After a systematic evaluation of all proposals, the Administration short-listed two companies for consideration. Hatch Ltd. and MPE Engineering Ltd. were the top two

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consultants from the evaluation and were invited to present their qualifications for the project. Of the two companies, the evaluation group decided that Hatch Ltd. was the most qualified to meet the scope of work defined in the Terms of Reference.

A Plan is needed for the Control System at the WTP

The Wastewater Treatment Plant had a control system upgrade in 2012, which provides a model for the WTP upgrade. An assessment of that process will help guide the upgrade of the control system at the WTP. The new Avenue H Reservoir with high lift pumping and UV disinfection will be commissioned later this year and will change how the plant operates. The new 42nd Street Reservoir will be added next year with a new control system. These two new systems, along with the recent new raw water intake building, were designed with the new control standards. Integrating them into the older control system currently operating will cause some challenges. There needs to be a concrete plan of how to move from the current situation to what the system should look like in the future.

OPTIONS TO THE RECOMMENDATION

There are no options as the proposal from Hatch Ltd. was rated the highest.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The net cost to the City for the engineering services, as submitted by Hatch Ltd. would be as follows:

Base Tender Amount	\$86,427.84
5% Contingency	<u>4,321.39</u>
Subtotal Upset Fee	\$90,749.23
GST (5%)	<u>4,537.46</u>
Total Upset Fee	\$95,286.69
Less GST Rebate to City	<u>(4,537.46)</u>
Net Cost to the City	<u>\$90,749.23</u>

Capital Project #2569 - WTP- Avenue H Engineering, has \$1,500,000 of approved funding in the 2014 Capital Budget. The project supports changes to improve efficiency that require consulting engineering services. The WTP Control System Upgrade Assessment is such a project.

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Budgeted	Unbudgeted	Capital	Operating	Non-Mill Rate	External Funding
X		\$1,500,000			

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

There is no public and/or stakeholder involvement.

COMMUNICATION PLAN

A report on the operational efficiencies resulting from an upgrade to the control system at the WTP will be considered for a future Service, Savings and Sustainability Report.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

This study will be completed in three months. Any recommendations from this report could be used to implement a controls project in 2015.

ENVIRONMENTAL IMPLICATIONS

The recommendations of this report will not result in environmental implications outside of those associated with standard WTP operations. However, anticipated future updates to the controls system could result in a more efficient system. The overall impact on energy and GHG emissions will be quantified when changes are made.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

This study has no aspects that need to be considered by CPTED.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

**D4) Request for Budget Adjustment
Capital Project #1464-03 – IS – Art Road – Fedoruk Drive
Fedoruk Drive Extension
(File No.: CK. 6000-1 and IS. 7820-79)**

- RECOMMENDATION:**
- 1) that a budget increase to Capital Project #1464-03 – IS – Art Road – Fedoruk Drive, in the amount of \$666,000, be approved; and
 - 2) that the budget increase in the amount of \$666,000 be funded from the Arterial Road Reserve.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to obtain City Council approval for a budget increase in order to complete construction of Fedoruk Drive from McOrmond Drive to Evergreen Boulevard.

REPORT HIGHLIGHTS

1. Change in scope of the project causing it to go from two-lane to four-lane with two left-turn lanes onto McOrmond Drive northbound.
2. The additional costs for the increase in scope result in a budget shortfall of \$666,000 that the Administration is recommending be funded from the Arterial Road Reserve.

STRATEGIC GOALS

The recommendations in this report support the City of Saskatoon Strategic Goal of Sustainable Growth as the portion of arterial road is required to service new land development, and also the Strategic Goal of Moving Around by allowing access in to the new development of Aspen Ridge.

BACKGROUND

Construction of Fedoruk Drive, from McOrmond Drive to Evergreen Boulevard, is required to allow access and accommodate future development in the region. The construction originally consisted of a two-lane roadway with one left-turn lane onto McOrmond Drive. With a change in scope, construction now consists of a four-lane arterial road with two dedicated left-turn bays onto McOrmond Drive north. The roadway will connect McOrmond Drive to the new Aspen Ridge Development.

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REPORT

This portion of Fedoruk Drive was originally planned for two lanes with simple intersections. The developer's engineer identified, in the Aspen Ridge Traffic Impact Study, the need for a dual eastbound left-turn based on their forecasted traffic volumes for a fully-developed Aspen Ridge neighbourhood.

This part of the project is one of three sub projects within. The change in scope to this portion of the project was brought forward after the tender process had begun. In order to maintain time lines for the tender process and proposed construction schedule, the decision to proceed with the tender, without appropriate funding in place, was made.

This additional capacity for the roadway increased the total estimated cost from \$840,000 to an estimated \$1,506,000.

OPTIONS TO THE RECOMMENDATION

An option is to not approve the transfer of funds. This would, however, reduce the construction to the original two-lane design, limiting the available access to the new development of Aspen Ridge, potentially limiting the production of housing and future access and egress for the new neighborhood. By not approving the report, Administration will be forced to cancel the tender and begin the process over, potentially delaying or inhibiting construction for 2014.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

The original estimated price for the project was \$840,000, the new price submitted through open tender is \$1,407,000, including contingency and G.S.T. The revised net cost to the City is calculated as follows:

Fedoruk Drive Extension	\$1,210,000.00
Contingency	130,000.00
G.S.T.	<u>67,000.00</u>
Total Tender Price	\$1,407,000.00
Less G.S.T. Rebate to the City	<u>(67,000.00)</u>
Net Cost to the City	<u>\$1,340,000.00</u>

Administration and engineering costs are estimated to be \$166,000. Therefore, the total estimated funding required to complete this project is \$1,506,000, resulting in a shortfall of \$666,000.

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The Administration is recommending a post budget increase in the amount of \$666,000, to be funded from the Arterial Road Reserve. There is sufficient funding within the reserve.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Construction notices will be distributed to households adjacent to the project explaining the nature of the work, and expected duration of construction. The work itself will not impede current traffic flows as all of the work is off of the existing roadway. Service Alerts will be posted online if there is potential for traffic disruption.

Throughout the construction season, citizens will be informed of construction and maintenance projects and how these projects will affect how they move around.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

The work is expected to take two to three months, and will be completed by the end of the 2014 construction season.

ENVIRONMENTAL IMPLICATIONS

The construction activities relating to this recommendation are associated with energy use and resource consumption, and the resulting greenhouse gas emissions. The overall impact on greenhouse gas emissions has not been quantified at this time.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED Review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Policy C01-021, Public Notice Policy, is not required.

**D5) Approval to Extend Contract # 13-0880 – Trucking Assistance Services
(File No: CK. 6290-1 and PW. 6290-1)**

RECOMMENDATION: that City Council approve an increase to the 2013/2014 Trucking Assistance Services contract in the amount of \$671,000 (plus GST). The contractors listed under the Trucking Assistance Services contract are as follows:

- M.T.E Kos Excavating Ltd.
- Canways Transport
- T&M Janzen Farms
- Vangool Trucking
- Big G Trucking
- McKnight Enterprises
- Kramer Pilot Vehicle Services Ltd.
- W.P. Kavanagh Trucking.

ADOPTED.

TOPIC AND PURPOSE

This report is to obtain City Council approval for an increase of \$671,000 (plus GST) to the 2013/2014 Trucking Assistance Services contract. This is required for the Snow and Ice Management Program.

REPORT HIGHLIGHTS

To maintain the current level of service for the Snow and Ice Management Program until spring melt, the contract extension as requested for contracted trucking services is required.

STRATEGIC GOAL

The approach outlined in this report supports the Strategic Goal of Moving Around.

BACKGROUND

Contract Trucking Services are used for snow removal activities to haul the snow collected to the snow storage sites. When crews were shifted from the City-Wide Snow Grading to the Snow Grading to Remove Ruts Program and the Snow Removal on Priority Streets Program, snow removal activities increased. This work focused on priority areas and narrow streets where ruts had developed and/or were at a higher risk of developing. These programs were recently suspended on February 28. In addition to this, enhanced snow removal on Circle Drive, the Business Improvement Districts,

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priority and residential streets was added to the program this year.

To continue with this level of service, contractors and city crews are required to continue with snow and ice management efforts through the month of March. Therefore, contracted trucking services need to be increased to allow for this level of service.

REPORT

The winter of 2013/2014 officially arrived with the first major storm on November 8, 2013. Snowfall for November and December was slightly higher than average, which required additional contract resources than was estimated for 2013.

On January 15, a record high temperature was set at +7.5 degrees. Warm days before and after resulted in significant melting and snow loss throughout the City. Residential streets were at risk of rutting had the warm temperatures persisted. Instead, temperatures plummeted shortly thereafter and most residential streets ended up with an ice surface. Once this ice formed, the nature of the city-wide snow grading operations changed significantly with contracted services shifting to grading to remove ruts and snow removal initiatives on high-risk and priority streets.

To accommodate the 2013/2014 winter maintenance activities, contracted trucking services began December 17, 2013, and were continued at full force up to February 28, 2014. March will see these contracted services focusing on priority areas and utilized as required through the spring melt.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Trucking assistance services for the 2013/2014 season are needed to be increased by \$671,000 due to an increased level of service provided to Circle Drive, the Business Improvement Districts, priority and residential streets. The net cost to the City for the extension of the Contract 13-0880 is as follows:

Original Base Contract	\$250,000.00
Contract Extension	<u>671,000.00</u>
Combined Total	\$921,000.00
GST	<u>46,050.00</u>
Total Contract Price	\$967,050.00
GST Rebate (5%)	<u>(46,050.00)</u>
Net Cost to the City	<u>\$921,000.00</u>

Adequate funding is available in the approved 2014 Snow and Ice Management Budget.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

A communications plan is not required for the change in contract. Communications activities around the success and benefits of the snow and ice management activities are being developed as part of the transition to snow melt.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

Contracted trucking services for the 2013/2014 winter seasons are expected to be completed by March 31, 2014.

ENVIRONMENTAL IMPLICATIONS

The recommendation will increase the greenhouse gas emissions due to the increase in the consumption of diesel fuel.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

D6) Snow and Ice Operations – Winter of 2013/2014
(Files: CK. 6290-1; PW. 6290-1)

RECOMMENDATION: that the information be received.

ADOPTED.

TOPIC AND PURPOSE

The purpose of this report is to provide an update on the 2013/2014 winter season and outline the work the Administration has done to meet the levels of service established for the Snow and Ice Management programs.

REPORT HIGHLIGHTS

1. The winter of 2013/2014 had a slightly higher than average amount of snowfall from December to February. Temperatures in January and February were well below average.
2. Work on the City-Wide Snow Grading program was postponed in January due to exceptionally cold temperatures. The Administration subsequently shifted the work program to focus on snow removal from priority streets and narrow streets. A total of 22,000 tandem-loads of snow have been removed from city streets.
3. Focus will now be directed to the spring melt and ensuring the drainage system is ready for the run-off. As well, work will continue to remove ruts on an as-needed basis.
4. The improved strategies and procedures to Snow and Ice Management has yielded significant successes.
5. Further improvements will be made next year regarding road ice mitigation strategies.

STRATEGIC GOAL

The approach outlined in this report supports the Strategic Goals for:

- Moving Around - and meets the four year term strategy of establishing service levels for the repair and maintenance of our roads, streets, lanes, sidewalks and bridges.
- Asset and Financial Sustainability – and meets the four year term strategy of investigating pricing solutions for services and infrastructure.
- Continuous Improvement - and meets the four year term strategy to identify targeted opportunities to implement specific continuous improvement tools within departments.

REPORT

Snow events and temperature for Winter 2013/14

The winter of 2013/2014 arrived with the first major storm on November 8. There were a total of five snow events (a snow event is 5cm or greater) in 2013 and two in 2014, which resulted in slightly higher than average snowfall from December through February.

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The snow received this winter has resulted in an average snowpack of 12.5 cm (five inches) on residential streets. This is dramatically less than the 30cm (twelve inches) of snowpack on residential streets at the same time last year. For this reason, the Administration believes the nature of the 2014 spring melt will be significantly different than what occurred last spring. The characteristics of the snowpack are also different due to the temperatures observed this winter.

Temperatures in January and February were well below average. However, on January 15, a record high temperature was set at +7.5 degrees Celsius. The combination of high temperatures in mid-January followed by extreme cold caused much of the snowpack on residential streets to freeze into ice, which was subsequently covered by snow.

In Spring 2013, the snowpack was deeper but predominately consisted of snow rather than ice. The deep snowpack softened in the warm spring weather and then froze into deep ruts in the driving lanes that vehicles had difficulty managing. The ruts were especially deep due to the depth of the snowpack prior to the melt.

In Spring 2014, the shallower snowpack will be less susceptible to rutting since it consists of a combination of snow and ice.

Summary of Work Undertaken to Date

Saskatoon's average residential snowpack approached, but did not exceed, the trigger point of 15cm (six inches) of snow necessary to initiate the City-Wide Snow Grading program. However, to be proactive, the Administration initiated work on this program on January 20 in order to complete the entire city prior to spring melt.

On January 29, the program was suspended due to the extreme cold temperatures. Crews were experiencing conditions that made it very difficult for the graders to cut through the five inches of icy snowpack on the road. The graders, at times, had the front wheels off the ground in order to try to dig into the icy surface and were making up to three passes to complete an area. The graders were largely ineffective and, as a result, the program was suspended. Between January 20 and 29, sixteen neighbourhoods were completed.

At that point, the Administration shifted efforts from a City-Wide Snow Grading program to focus more specifically on snow removal on high-traffic priority and narrow residential streets where ruts had already developed or were at high risk of developing. This snow removal work required additional contract support for hauling snow to the snow storage sites.

The total number of streets where snow was graded or removed was similar to the winter of 2012/2013. Even with significantly less snow than last winter, to date 22,000 tandem-loads of snow were removed from city streets compared to last year's record of 35,000 loads.

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A number of benefits will be realized this spring as a result of the increased snow removal efforts this winter. The removal of the snow will provide for a quicker spring melt on high volume priority streets. This will allow the pavement to dry faster and reduce the opportunity for potholes to form. Street sweeping should also be able to begin earlier than in 2013. The amount of effort required to complete the sweeping may also be reduced since some of the sand applied to the roadways was hauled away with the snow. Air quality may also be better in the spring due to the reduction in sand on the street and the earlier spring sweep.

Planned Work for Spring

City crews will continue with snow and ice management efforts through the month of March and up to and through the spring melt. Contracted trucking services will also be utilized and will focus on priority areas as required.

Due to the reduced amount of snow received this year in comparison to last year, it is not anticipated that snow grading on a city-wide basis will be necessary. Therefore, efforts will be targeted to those streets experiencing rutting or at risk of rutting.

As temperatures increase, special attention will be given to opening catch basins and ensuring low lying areas will drain properly.

Significant Successes

Significant successes this winter include improved levels of service in Business Improvement Districts (BIDs), industrial areas, along Circle Drive and bridges, residential streets and in school zones. Communication activities were also increased to engage stakeholders and keep residents informed, with support from a dedicated communication consultant. In addition, aggressive snow removal was achieved on almost all Priority 1, 2 and 3 streets and on residential streets with no room for snow storage.

The Administration worked in conjunction with the BIDs and the North Saskatoon Business Association to schedule grading and removal operations. Feedback during the development of these relationships has been positive. Debriefing meetings will be held at the conclusion of winter to further improve work processes and to plan for sweeping schedules and coordination.

Road Ice Mitigation Strategies

The extended cold temperatures identified the need for improved equipment and de-icing and/or anti-icing material capable of improving vehicular traction in temperatures where street sand is ineffective. There are many options available, and the Administration will have significant equipment modifications in place for the winter of 2014/2015. A project has been identified to research ice mitigation strategy options. Findings from this study will be reported to City Council.

OPTIONS TO THE RECOMMENDATION

As this is an information report, no options are being provided.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPLICATIONS

Snow and ice operations for January and February of 2014 have exceeded the anticipated expenditures for this point in the year. It is the Administration's intention to continue to manage this program within approved budget allocations.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Public and/or stakeholder involvement is not required.

COMMUNICATION PLAN

Communications on all road operations for 2014 is being prepared, including maintenance and construction projects. Regarding spring snowmelt, communications activities include radio and print advertising beginning March 6, as temperatures increase, to educate residents on how they can reduce flooding to their property during snowmelt. Once snowmelt is underway, PSAs will begin to reinforce these messages and educate on the activities the City undertakes to improve drainage on city streets.

Messages will highlight how the snow grading and removal programs will reduce the frozen catch basins, improve snow melt drainage and potentially reduce the incidence of potholes because of reduced moisture. Key benefits of the snow and ice management activities as they relate to street sweeping and pothole programs will continue through spring as those programs launch.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

As spring progresses, the Administration will review the melting activities of all areas of the city and document progress using both logs and pictures. This past winter has provided invaluable information into the cost and productivity of city-wide snow/rut grading and also the cost of full snow removal. Winter management options will be further documented and presented to City Council in advance of the budget for 2015 so that informed program decisions can be made.

ENVIRONMENTAL IMPLICATIONS

As this is an information report, there are no environmental implications.

PRIVACY IMPACT

There are no privacy implications.

SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED)

A CPTED review is not required.

PUBLIC NOTICE

Public Notice pursuant to Section 3 of Policy No. C01-021, Public Notice Policy, is not required.

REPORT NO. 4-2014 OF THE PLANNING AND OPERATIONS COMMITTEE

Composition of Committee

Councillor M. Loewen, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor P. Lorje

1. Innovative Housing Incentives Applications – Mortgage Flexibilities Support Program – Innovative Residential Inc. – Kensington Estates (Files CK. 750-4 and PL. 951-125)

- RECOMMENDATION:**
- 1) that 16 affordable housing units, to be constructed by Innovative Residential Inc. on Parcel FF on Hassard Way in the Kensington neighbourhood, be designated under the Mortgage Flexibilities Support Program as defined in Innovative Housing Incentives Policy No. C09-002, contingent upon this housing project being fully approved for mortgage loan insurance flexibilities by Genworth Canada and/or Canada Mortgage and Housing Corporation;
 - 2) that funding of up to \$47,976 be approved under Innovative Housing Incentives Policy No. C09-002 on the condition that four of the above housing units be sold to low-income households earning less than the Saskatchewan Household Income Maximums; and

- 3) that the City Solicitor be instructed to prepare the necessary tax sponsorship and incentive agreements with Innovative Residential Inc., and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the corporate seal.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated February 14, 2014, recommending the designation of 16 affordable ownership units under the Mortgage Flexibilities Support Program and requesting approval of a grant of \$47,976 to support four low-income home buyers in the project.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

**2. Innovative Housing Incentives Applications – Mortgage Flexibilities Support Program – Innovative Residential Inc. – Kensington Flats
(Files CK. 750-4 and PL. 951-126)**

- RECOMMENDATION:**
- 1) that 36 affordable housing units, to be constructed by Innovative Residential Inc. on Parcel BB on Hassard Close in the Kensington neighbourhood, be designated under the Mortgage Flexibilities Support Program as defined in Innovative Housing Incentives Policy No. C09-002, contingent upon this housing project being fully approved for mortgage loan insurance flexibilities by Genworth Canada and/or Canada Mortgage and Housing Corporation;
 - 2) that funding of up to \$58,200 be approved under Innovative Housing Incentives Policy No. C09-002 on the condition that five of the above housing units be sold to low-income households earning less than the Saskatchewan Household Income Maximums; and
 - 3) that the City Solicitor be instructed to prepare the necessary tax sponsorship and incentive agreements with Innovative Residential Inc., and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the corporate seal.

ADOPTED.

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Attached is a report of the General Manager, Community Services Department dated February 19, 2014, recommending the designation of 36 affordable ownership units under the Mortgage Flexibilities Support Program and requesting approval of a grant of \$59,200 to support five low-income home buyers in the project.

Your Committee has reviewed the report with the Administration and supports the above recommendations.

**3. Business License Program – Business Profile – Annual Report 2013
(Files CK. 430-76 and PL. 4005-9)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Community Services Department dated February 20, 2014, forwarding the Business Profile, which is issued annually, to provide a summary and analysis of business activity in the City of Saskatoon.

Your Committee has reviewed the report with the Administration and is forwarding it to City Council for information.

REPORT NO. 4-2014 OF THE ADMINISTRATION AND FINANCE COMMITTEE

Composition of Committee

Councillor T. Paulsen, Chair
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor E. Olauson

**1. Enquiry – Councillor D. Hill (June 24, 2013)
Implementation of “Children at Play Speed Zone”
(File No. CK. 5200-5)**

RECOMMENDATION: that the information be received.

Attached is a report of the General Manager, Transportation and Utilities Department dated February 18, 2014, responding to an enquiry from Councillor D. Hill regarding the above matter. The report summarizes the cost and process around undertaking a

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comprehensive investigation of reduced speed zones around playgrounds, and provides some history on this issue in Saskatoon.

Your Committee reviewed the report with the Administration and was advised that prior to making changes to speed zones and/or the effective hours, a comprehensive study be done, with a projected cost of \$50,000. As outlined in the report, the Administration indicated that traffic calming measures are more effective at reducing vehicle speeds more consistently than reducing the posted speed limit. When conducting the consultations during the Neighbourhood-Wide Traffic Reviews, the Administration will look at possible traffic calming measures adjacent to parks and play areas. Eight neighbourhoods will be reviewed in 2014.

Your Committee expressed it did not have an appetite for a comprehensive study at this time noting the enquiry was specifically for parks with playgrounds and paddling pools/spray parks. Unique areas, such as Briarwood Park, should also be considered. Reference was made regarding the Mayfair neighbourhood being a good “test” for traffic calming measures around its parks.

Following review of this matter, your Committee is forwarding the report to City Council for information.

Item B13) of Communications to Council was brought forward and considered:

'B13) Glenn Stephenson, dated March 8

Commenting on proposed changes to speed limits near playgrounds.
(File No. CK. 5200-5)

IT WAS RESOLVED: that the information be received.

**2. Traffic Control Neighbourhood Retrofit Program
(File No. CK. 6280-1)**

RECOMMENDATION: that the information be received.

ADOPTED.

Attached is a report of the General Manager, Transportation and Utilities Department dated February 7, 2014, providing an update on the neighbourhoods selected for the Traffic Control Neighbourhood Retrofit Program for 2014.

Your Committee reviewed the report with the Administration and is forwarding it to Council for information.

**3. Storm Water Management and Green Roof Update
Response to Saskatoon Environmental Advisory Committee Reports
(File No. CK. 8355-1)**

- RECOMMENDATION:**
- 1) that the City consider the green roof concept and water capture mechanisms for all new civic facilities being developed; and
 - 2) that the report of the General Manager, Corporate Performance Department dated March 3, 2014, be forwarded to the Saskatoon Environmental Advisory Committee for information.

ADOPTED.

Attached is a report of the General Manager, Corporate Performance Department dated March 3, 2014, providing a response to recommendations of the Saskatchewan Environmental Advisory Committee (SEAC).

Your Committee reviewed the report with the Administration and expressed interest in the green roof concept and water capture mechanisms being considered for all new civic facilities.

Following review of this matter, your Committee puts forward the above recommendations.

REPORT NO. 3-2014 OF THE AUDIT COMMITTEE

Composition of Committee

Councillor A. Iwanchuk, Chair
Councillor C. Clark
Councillor R. Donauer
Councillor Z. Jeffries
Councillor M. Loewen

**1. Audit Report – Animal Services Program Review Systems
(File No. CK. 1600-1)**

- RECOMMENDATION:** that the information be received.

ADOPTED.

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In accordance with the process developed for release of summary reports on in-camera audits once they have been reviewed by the Audit and Executive Committees, attached is a one-page summary of the Audit Report – Animal Services Program Review Systems.

The summary report has been placed on the City’s website www.saskatoon.ca under “A” for Audit Reports.

**2. Audit Report – Affordable Housing Incentives – Equity Building Program
(File No. CK. 1600-15)**

RECOMMENDATION: that the information be received.

ADOPTED.

In accordance with the process developed for release of summary reports on in-camera audits once they have been reviewed by the Audit and Executive Committees, attached is a one-page summary of the Audit Report – Affordable Housing incentives – Equity Building Program.

The summary report has been placed on the City’s website www.saskatoon.ca under “A” for Audit Reports.

REPORT NO. 2-2014 OF THE LAND BANK COMMITTEE

Composition of Committee

Councillor T. Davies, Chair
Councillor R. Donauer
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje

**1. Request to Sell Single Family City-Owned Property in the
Kensington (Phase 2) and Evergreen (Phase 8) Neighbourhoods
Through a Public Tender Process**
Files: CK. 4215-1, LA. 4218-014-001 and 4218-013-003

RECOMMENDATION: 1) that the Land Bank Manager be authorized to sell 29 single family lots in five groupings with legal description of: Plan 102137633, Block 669, Lots 4, 16 and 17, Plan 102146891, Block 669, Lots 46 and 47, Block 670, Lots 22 and 23, Block 674, Lots 16 to 21; Plan 102145159,

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Block 675, Lots 31 to 38, Block 677, Lots 1 to 3, Block 678, Lots 9, 10 and 21 to 23 on Baltzan Boulevard, Boykovich Street, Marlatte Street, Lane and Crescent to the highest bidder through a public tender process with tender conditions and reserve bid prices as outlined in this report, plus applicable taxes;

- 2) that the Land Bank Manager be authorized to sell 14 single family lots in three groupings with legal description of: Plan to be registered, Block 105, Lots 1 to 7, Block 104, Lots 13 and 14, Block 103, Lots 47 and 48; Plan to be registered, Block 106, Lots 4, 34 and 35 on Kensington Road and Bentley Court, Lane and Manor to the highest bidder through a public tender process with tender conditions and reserve bid prices as outlined in this report, plus applicable taxes;
- 3) that all grouped lots sold through the public tender process only be offered to eligible contractors in good standing and be subject to a three year build time requirement;
- 4) that any of the grouped lots which are not sold through the public tender process be added to the subsequent lot draw;
- 5) that the City Solicitor be requested to prepare the Agreements for Sale and that His Worship the Mayor and the City Clerk be authorized to execute the agreements under the Corporate Seal; and
- 6) that the Land Bank Manager be authorized to administer developmental controls for the 43 lots included in the public tender groupings.

ADOPTED.

Your Committee has considered a report of the A/Chief Financial Officer & General Manager, Asset & Financial Management, dated February 11, 2014, and submits the following report, along with the recommendations outlined above.

TOPIC AND PURPOSE

The intent of this report recommends that groupings of single-family lots be offered for sale to the highest bidder, through a public tender process. Saskatoon Land

intends to sell 43 single family lots, divided within eight groupings in the Evergreen and Kensington neighbourhoods. This method of sale provides a fair and equitable means of offering bulk groupings of single-family lots to the market place.

REPORT HIGHLIGHTS

1. The 43 lots referenced in this report represent eight groupings of lots offered to the highest bidder through a public tender process.
2. The Kensington neighbourhood will offer three groupings of 7, 4 and 3 single family lots. The Evergreen neighbourhood will offer five groupings of 10, 6, 6, 4 and 3 single family lots.
3. The identified groupings in this report offer a variety of lots with different sizes and locations within its respective neighbourhood.
4. Payment terms of purchasing the identifying lots through the public tender process will be similar to lots acquired through the normal lot draw process, with the exception that these lots cannot be returned.

STRATEGIC GOALS

Under the Strategic Goal of Continuous Improvement, the recommendations in this report support the long-term strategy to provide a coordinated approach to customer service with quick and accurate responses.

This report supports the City of Saskatoon's Asset and Financial Sustainability Strategic Goal. The sale of the land noted in this report results in an increase in revenue sources and a reduced reliance on residential property taxes.

BACKGROUND

The purpose of this report is to obtain approval to sell 43 single family lots, within eight groupings in the Evergreen and Kensington neighbourhoods to the highest bidder through a public tender process.

City Council, at its meeting held on December 2, 2013, approved a trial modification to Sales Policy C09-006 Residential Lot Sales – General Policy. Saskatoon Land proposed that groupings of single-family lots be offered for sale to the highest bidder, through a public tender process.

REPORT

To address requests for bulk lot allocations from our Eligible Contractors, Saskatoon Land is recommending offering a total of 14 single-family lots in Phase 2 of the Kensington neighbourhood, and 29 single-family lots in Phase 8 of the Evergreen neighbourhood to the highest bidder through a public tender process. The public tenders will be held prior to the Kensington Phase 2 and Evergreen

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Phase 8 lot draw offering and any lots not sold through the tender process will be allocated through the Kensington Phase 2 and Evergreen Phase 8 lot draw process.

Single- Family Lot Tender Groups:

There are 43 lots being tendered in 8 groupings of lots. It is recommended that these groups of lots be sold through a public tender process with reserve bid prices as follows:

Evergreen neighbourhood (Attachment 1):

Group 1 (10 lots) \$1,039,100
Plan 102145159, Block 675, Lots 31 to 38
Plan 102145159, Block 678, Lots 9 to 10

Group 2 (6 lots) \$ 681,800
Plan 102145159, Block 677, Lots 1 to 3
Plan 102145159, Block 678, Lots 21 to 23

Group 3 (6 lots) \$ 653,200
Plan 102146891, Block 674, Lots 16 to 21

Group 4 (4 lots) \$ 543,400
Plan 102137633, Block 669, Lots 16 and 17
Plan 102146891, Block 669, Lots 46 and 47

Group 5 (3 lots) \$ 532,800
Plan 102137633, Block 669, Lot 4
Plan 102146891, Block 670, Lots 22 and 23

Kensington neighbourhood (Attachment 2):

Group 6 (7 lots) \$ 675,800
Plan to be registered, Block 105, Lots 1 to 7

Group 7 (4 lots) \$ 470,000
Plan to be registered, Block 104, Lots 13 and 14
Plan to be registered, Block 103, Lots 47 and 48

Group 8 (3 lots) \$ 348,300
Plan to be registered, Block 106, Lots 4, 34 and 35

Tenders will be awarded to the highest bidder over the reserve bid price that meet the conditions as specified in the tender documents. If there is any uncertainty

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regarding the bids received, the appropriate reports and recommendations will be provided to City Council.

Payment terms for successful bidders will be similar to the terms used for lots acquired through the normal lot draw process:

- thirteen percent down payment on final sale price of the lot groupings; and
- eight months to pay out the remaining balance on the lots.

One exception to the above terms is that all lots sold through the public tender process will be considered final sales. Return of public tendered single-family lots will not be permitted.

One of the conditions to be specified in the tender documents is that all lots purchased have a three-year time requirement to complete construction. Saskatoon Land had previously suggested a two-year building time requirement for groups of lots sold through the public tender process. After consulting with our eligible contractors (please see Public and/or Stakeholder Involvement section), Saskatoon Land is recommending a build time requirement of three years. The three-year build time will commence the date of possession.

Saskatoon Land will administer development controls for the identified 43 single-family lots. Development controls have previously been approved for the 14 single family lots included in the public tender in the Kensington neighbourhood.

The 29 single family lots included in the public tender in the Evergreen neighbourhood will be subject to development controls administered by Saskatoon Land. Detail and specifics regarding the development controls will be outlined in the Evergreen Phase 8 pricing report.

Based upon the recent success of the Phase 1 Kensington lot draw, past Evergreen lot draws and continually high demand for serviced residential land in all parts of the City, demand for the public tender is expected to be strong.

OPTIONS TO THE RECOMMENDATION

City Council may choose to not proceed with the sale of land at this time, to not proceed with the sale of single family lots through the public tender process; or some combination thereof.

POLICY IMPLICATIONS

There are no policy implications.

FINANCIAL IMPACT

Proceeds from the sale of this land will be deposited into the Kensington Neighbourhood Land Development Fund and the Evergreen Neighbourhood Land Development Fund.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Saskatoon Land met with a random selection of eligible contractors to determine the preference of lots chosen for a public tender process. The selection included home builders that offer a variety of housing sizes and styles in the market today. The selection also included home builders of various scale and volume output within the Saskatoon real estate market. Meetings between Saskatoon Land and these builders were used to gauge interest and preferences from both small and large builders within the City. Saskatoon Land determined the proposed lot groupings based on feedback received from these eligible contractors.

COMMUNICATION PLAN

If approval is granted to sell these lot groupings through a public tender process, a tender package will be provided to all builders and prospective lot purchasers, as well as be available on Saskatoon Land's website for information.

DUE DATE FOR FOLLOW-UP AND/OR PROJECT COMPLETION

After completion of the tenders, a public meeting will be held with Saskatoon Land's Eligible Contractors in order to refine the process. At that time it will be determined whether to continue the single family tenders before lot draws or to discontinue the practice altogether.

ENVIRONMENTAL IMPLICATIONS

The environmental incentive programs previously approved for use in the Kensington and Evergreen neighbourhoods will continue to be used. Environmental implications stemming from the design of the Kensington and Evergreen neighbourhoods have been presented in previous reports to the Land Bank Committee.

PRIVACY IMPACT

There are no privacy implications.

**SAFETY/CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN
(CPTED)**

The subdivision and sale of these parcels is in conformance with the approved Kensington Neighbourhood Concept Plan and Evergreen Neighbourhood Concept Plan. A CPTED review is not required.

PUBLIC NOTICE

Public Notice, pursuant to Section of 3 Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Evergreen Map showing the Phase 8 lot groupings for public tender
2. Kensington Map showing the Phase 2 lot groupings for public tender'

REPORT NO. 2-2014 OF THE NAMING ADVISORY COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor T. Davies
Councillor A. Iwanchuk
Ms. E. Ballantyne
Ms. C. Gutmann
Ms. P. Kotasek-Toth

**1. Addition of Names to the Names Master List
(File No. CK 6310-1)**

- RECOMMENDATION:**
- 1) that the names 'Germain', 'Howse', 'Krempien', and 'Shevchenko' be added to the Names Master List; and
 - 2) that the name 'Brighton' be applied to the first neighbourhood within the Holmwood Suburban Development Area and added to the Names Master List for future use when naming arterial roadways.

ADOPTED.

Your Committee has considered the following report of the General Manager, Community Services Department, dated February 5, 2014, and puts forward the above-noted recommendation.

TOPIC AND PURPOSE

The Naming Advisory Committee (NAC) screens all requests and suggestions for naming or renaming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks to ensure that each suggestion or request meets the City Council Guidelines for naming, as set out in Naming of Civic Property and Development Areas Policy No. C09-008.

REPORT HIGHLIGHTS

1. A total of two names have been assigned since the last meeting.
2. The following naming submissions require screening: Germain, Howse, Krempien, Sahli, Shevchenko, and White.
3. Dundee Developments has submitted a specific naming request for the name "Brighton" to be applied to the first neighbourhood within the Holmwood Suburban Development Area.

STRATEGIC GOAL

Under the Strategic Goal of Moving Around, this report supports the statement that Saskatoon is a city on the move and that growth has brought new roads and bridges that improve connectivity for all travel modes.

BACKGROUND

According to Naming of Civic Property and Development Areas Policy No. C09-008, all requests for naming from the Names Master List will be selected by His Worship the Mayor. All of the names on the Names Master List have been previously screened by the NAC and meet City Council's guidelines for name selection. Name suffixes are circulated through the Administration for technical review.

REPORT

Names Assigned from the Names Master List

The following names have been assigned since the previous meeting:

- 1) Romanow Road – Elk Point neighbourhood; and
- 2) Yevshan Bend, Lane, Manor, Mews, and Way – Elk Point neighbourhood.

Naming Submissions

The following name submissions have been received and require screening:

1. “Germain” – John Germain – Mr. Germain joined the Canadian Forces in 1939 and served on the Ordinance Core until 1944. He was a founding member and Director of Saskatoon Playgrounds Hockey League. His volunteer efforts included: St. Mary’s Hall construction and events, Pleasant Hill and St. Mary’s Community Associations, and Voting Officer for provincial elections. More information about this submission is attached (see Attachment 1).
2. “Howse” – Rick Howse – Mr. Howse was a City of Saskatoon (City) employee with 37 years of service, in a number of different roles including: Planning Coordinator, Assistant City Planner, Development Control Manager, Land Manager, and Corporate Projects Team Manager. More information about this submission is attached (see Attachment 2).
3. “Krempien” – Brian Krempien – Mr. Krempien was the former President of the Saskatoon Union of the Unemployed, an organizer for the National Farmers’ Union, and Saskatoon Solidarity Committee in the 1980’s. He was also a volunteer for Canadian University Service Overseas (CUSO) International in Africa, a Canadian Development Organization, which links people and organizations the world over to tackle social justice and development issues. Mr. Krempien died tragically in Mozambique in 1988, while working for CUSO. More information about this submission is attached (see Attachment 3).
4. “Shevchenko” – Taras Shevchenko – Mr. Shevchenko was an artist and poet, and has been acclaimed the founder of modern Ukrainian literature with his poems and prose. He was an outspoken critic of social and national oppression. His works are considered an important part of the Ukrainian culture and heritage. The year 2014 marks the 200th anniversary of the birth of Taras Shevchenko. It has been reported that there are more than 600 monuments of Taras Shevchenko in numerous countries around the world. More information about this submission is attached (see Attachment 4).
5. “Sahli” – Carol Sahli – Ms. Sahli was born on April 24, 1962; this date is significant because she was the 100,000 citizen of Saskatoon, which was a milestone for the City. She received an Award of Merit from the City from this event. More information about this submission is attached (see Attachment 5).

6. "White" – Dr. William White – Dr. White has been the President of Saskatoon YMCA and the Boy Scouts of Canada - Saskatoon and Saskatchewan Region; was on the Board of Governors for St. Andrews College - University of Saskatchewan; and on the Board of Directors for Saskatoon Industrial Exhibition Limited. William was awarded the Century Saskatoon Award of Appreciation and the In Appreciation award by the Saskatchewan 4-H Foundation Directors, and was inducted into the Saskatchewan Agricultural Hall of Fame. More information about this submission is attached (see Attachment 6).

Specific Naming Request

Dundee Developments is proposing the name "Brighton" as their first option, for the first neighbourhood within the Holmwood Suburban Development Area. They have also provided a number of alternative names, in order of preference, for the NAC to consider if the name "Brighton" is not supported. Below is the list of names, in order of preference, for the NAC to consider (see Attachment 7 for additional information).

The Brighton name will reflect a new identity for the Holmwood Sector where new design concepts, urban design, and sense of place will be created.

- 1) Brighton;
- 2) Brighton Woods;
- 3) Brighton Park; and
- 4) Brighton Meadows.

The Oak name reflects the several oak trees planted in the area that have been saved and are planned to be re-established within the parks of the neighbourhood.

- 1) Oak Meadows; and
- 2) Oak Park.

The wetland complex is an important part of this neighbourhood and its design. By having these active natural features, these proposed names reinforce the water presence in the neighbourhood.

- 1) Brookside;
- 2) Springside; and
- 3) Springdale.

This name builds on the tree theme that has been recently used in the naming of other Saskatoon neighbourhoods, such as Evergreen, Willowgrove, and Aspen Ridge. The maple leaf holds as a focal point for our country and celebrates the nature and environment of Canada.

- 1) Maple Ridge

These proposed names speak to the natural meadows and native plants that will surround the wetland complex. The various plant species that will be planted will recreate the wet meadow/low prairie grasses that are prevalent across Saskatchewan.

- 1) Meadowvale; and
- 2) Meadowbrook.

To avoid the potential for confusion, the Administration suggests that any name that includes "Meadow(s)" not be used as there is a neighbourhood named "Meadowgreen", and the east half of nearby Rosewood neighbourhood is promoted in the developer's marketing materials as "The Meadows at Rosewood".

Dundee Developments is requesting that the name selected by the NAC be applied to the neighbourhood and added to the Names Master List for future use when naming major arterial roadways, which has been standard practice.

OPTIONS TO THE RECOMMENDATION

There are no options to the recommendation.

POLICY IMPLICATIONS

The screening of requests and suggestions for naming or renaming of municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks must be in compliance with Naming of Civic Property and Development Areas Policy No. C09-008.

FINANCIAL IMPLICATIONS

There are no financial implications.

ENVIRONMENTAL IMPLICATIONS

No environmental and/or greenhouse gas implications have been identified at this time.

PUBLIC NOTICE

Public Notice, pursuant to Section 3 of Public Notice Policy No. C01-021, is not required.

ATTACHMENTS

1. Germain Submission
2. Howse Submission

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3. Krempien Submission
4. Shrevchenko Submission
5. Sahli Submission
6. White Submission
7. Dundee Submission'

Upon review of the policy, your Committee resolved that the Administration refer the name submissions for 'Sahli' and 'White' back to their respective applicants, requesting further information on community involvement.

The Names Master List is kept in the City of Saskatoon Mayor's Office and contains all screened and approved name suggestions for naming municipally owned or controlled facilities, streets, suburban development areas, neighbourhoods, and parks. There are currently approximately 150 entries on the Names Master List.

REPORT NO. 4-2014 OF THE EXECUTIVE COMMITTEE

Composition of Committee

His Worship Mayor D. Atchison, Chair
Councillor C. Clark
Councillor T. Davies
Councillor R. Donauer
Councillor D. Hill
Councillor A. Iwanchuk
Councillor Z. Jeffries
Councillor M. Loewen
Councillor P. Lorje
Councillor E. Olauson
Councillor T. Paulsen

- 1. Enquiry – Former Councillor B. Pringle (June 14, 2010)
Loud Motorcycles
(File No. CK. 375-2)**
-

RECOMMENDATION: that the City Solicitor prepare an amendment to Bylaw No. 8244, *The Noise Bylaw, 2003*, which would create the offence of operating any vehicle in such a manner as to disturb the public, and which would include, a specific provision setting decibel level limits for motorcycle noise.

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Your Committee has considered the attached report of the City Solicitor dated March 10, 2014, regarding possible enforcement options for vehicle (motorcycle) noise, and submits the recommended option for City Council's approval.

The City Clerk distributed copies of the following letters from individuals submitting comments regarding the above matter:

- *Mark Wongstedt, dated March 12, 2014*
- *David Hyde, dated March 12, 2014*
- *Greg Burgess, dated March 12, 2014*
- *Randall Higgins, dated March 13, 2014*
- *Stephen Gray, dated March 13, 2014*
- *Vanessa Copeland, dated March 13, 2014*
- *Neil Nemeth, dated March 13, 2014*
- *Darren Wiebe, dated March 14, 2014*
- *Terry Hartshorn, dated March 14, 2014*
- *John Luukkonen, dated March 14, 2014*
- *James Beaulieu, dated March 14, 2014*
- *Deb Brockholm, dated March 14, 2014*
- *Cynthia Starchuk, dated March 14, 2014*
- *Lise Paquette, dated March 15, 2014*
- *Selina Neufeld, dated March 15, 2014*
- *Jo Peat, dated March 15, 2014*
- *Lorne Peat, dated March 15, 2014*
- *Dennis Browett, dated March 16, 2014*
- *Rhonda Cwynar, dated March 16, 2014*

Items B8) and B14) of Communications to Council were also brought forward and considered:

'B8) Russell Jacob, dated March 12

Commenting on proposed bylaw changes limiting vehicle noise. (File No. CK. 185-15)

B14) Joseph Blatz, dated March 10

Commenting on proposed bylaw changes limiting vehicle noise. (File No. CK. 185-15)'

IT WAS RESOLVED: that the recommendation of the Executive Committee be adopted.

2. **Saskatoon Airport Authority
Members Nominated by the City of Saskatoon
(File No. CK. 175-43)**

RECOMMENDATION: that Mr. David Weger be nominated to be a member of the Saskatoon Airport Authority, throughout a term expiring at the conclusion of the 2016 Public Annual Meeting of the Corporation, which will be held prior to May 15, 2016.

ADOPTED.

Your Committee has considered the attached letter dated February 25, 2014 from the Chair of the Saskatoon Airport Authority advising that Ms. Daphne Arnason has fulfilled her term with the Saskatoon Airport Authority Board of Directors effective April 30, 2014, and recommending that Mr. David Weger be nominated in her place.”

His Worship the Mayor assumed the Chair.

Moved by Councillor Davies, Seconded by Councillor Paulsen,

THAT the report of the Committee of the Whole be adopted.

CARRIED.

COMMUNICATIONS TO COUNCIL

B. ITEMS WHICH REQUIRE THE DIRECTION OF CITY COUNCIL

The following communications were submitted and dealt with as stated:

1) Curtis Theoret, dated February 25

Commenting on the future of the Traffic Bridge. (File No. CK. 6050-8)

RECOMMENDATION: that the information be received and included in the file on the matter.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the information be received and included in the file on the matter.

CARRIED.

2) **Aviva Zack, dated February 26**

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 8:30 p.m., on Sunday, October 5, 2014, at Kiwanis Park for the annual Light the Night Walk. (File No. CK. 185-9)

RECOMMENDATION: that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 8:30 p.m., on Sunday, October 5, 2014, at Kiwanis Park for the annual Light the Night Walk be approved.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 8:30 p.m., on Sunday, October 5, 2014, at Kiwanis Park for the annual Light the Night Walk be approved.

CARRIED.

3) **Keith Pahl, dated February 27**

Commenting on streets being widened. (File No. CK. 6290-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

4) **Debby Claude, Saskatoon Farmers' Market and Phyllis Lodoen, Ideas Inc. dated February 26**

Requesting the temporary closure of Sonnenschein Way on Saturdays from 6:00 a.m. to 3:00 p.m., starting on May 10, 2014, continuing to October 12, 2014, to operate a market. (File No. CK. 205-7)

RECOMMENDATION: that the request for the temporary closure of Sonnenschein Way on Saturdays from 6:00 a.m. to 3:00 p.m., starting on May 10, 2014, continuing to October 12, 2014, to operate a market be approved subject to any administrative conditions.

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Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for the temporary closure of Sonnenschein Way on Saturdays from 6:00 a.m. to 3:00 p.m., starting on May 10, 2014, continuing to October 12, 2014, to operate a market be approved subject to any administrative conditions.

CARRIED.

5) North Central Transportation Planning Committee, dated March 1, 2014

Submitting invoice for Membership Fee for April 1, 2014 to March 31, 2015 in the amount of \$600.00. (File No. CK. 155-10)

RECOMMENDATION: that the invoice of \$600 for annual membership for North Central Transportation Planning Committee be paid.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the invoice of \$600 for annual membership for North Central Transportation Planning Committee be paid.

CARRIED.

6) Kim Ali, Manager, Saskatoon Fireworks Festival, dated March 3

Requesting an extension to the time amplified sound can be heard, under the Noise Bylaw, to 11:45 p.m. and the temporary closure of the Broadway Bridge from 7:00 p.m. to 11 p.m., on Friday, August 29 and Saturday, August 30, 2014, for the PotashCorp Fireworks Festival. (File No. CK. 205-1)

RECOMMENDATION:

- 1) that the request for an extension to the time amplified sound can be heard, under the Noise Bylaw, to 11:45 p.m. on Friday, August 29 and Saturday, August 30, 2014 be approved; and
- 2) that the request for the temporary closure of the Broadway Bridge from 7:00 p.m. to 11 p.m., on Friday, August 29 and Saturday, August 30, 2014, for the PotashCorp Fireworks Festival, be approved subject to any administrative conditions.

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Moved by Councillor Hill, Seconded by Councillor Donauer,

- 1) *that the request for an extension to the time amplified sound can be heard, under the Noise Bylaw, to 11:45 p.m. on Friday, August 29 and Saturday, August 30, 2014 be approved; and*
- 2) *that the request for the temporary closure of the Broadway Bridge from 7:00 p.m. to 11 p.m., on Friday, August 29 and Saturday, August 30, 2014, for the PotashCorp Fireworks Festival, be approved subject to any administrative conditions.*

CARRIED.

7) Jeff May-Melin, Prairie Gran Fondo Chair, Horizon 100 Cycling Club dated March 3

Requesting the temporary closure of the eastbound section of Circle Drive from Valley Road to the Lorne Avenue Exit on Sunday, July 6, 2014, from approximately 10:00 a.m. to 2:00 p.m. for cycling event.

RECOMMENDATION: that the request for the temporary closure of the eastbound section of Circle Drive from Valley Road to the Lorne Avenue Exit on Sunday, July 6, 2014, from approximately 10:00 a.m. to 2:00 p.m. for cycling event be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for the temporary closure of the eastbound section of Circle Drive from Valley Road to the Lorne Avenue Exit on Sunday, July 6, 2014, from approximately 10:00 a.m. to 2:00 p.m. for cycling event be approved subject to any administrative conditions.

CARRIED.

8) Russell Jacob, dated March 12

Commenting on proposed bylaw changes limiting vehicle noise. (File No. CK. 185-15)

RECOMMENDATION: that the information be received and considered with Clause 1 of Report No. 4-2014 of the Executive Committee.

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DEALT WITH EARLIER. SEE PAGE NO. 55.

9) Barry Paton, Bridge City Boogie Course Coordinator, undated

Submitting race routes and requesting City Council's approval for the proposed routes, and subsequent temporary road closures, and use of Diefenbaker Park for the Bridge City Boogie taking place on Sunday, June 8, 2014. (File No. CK. 205-1)

RECOMMENDATION: that approval be given for the proposed race routes, and subsequent temporary road closures, and use of Diefenbaker Park for the Bridge City Boogie taking place on Sunday, June 8, 2014 subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT approval be given for the proposed race routes, and subsequent temporary road closures, and use of Diefenbaker Park for the Bridge City Boogie taking place on Sunday, June 8, 2014 subject to any administrative conditions.

CARRIED.

10) Scott Ward, Race Director, Color Me Rad 5K Saskatoon, dated March 7

Requesting an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 8:00 a.m. to 12 Noon and for temporary road closures from 8:30 a.m. to 10:30 a.m. for the Color Me Rad 5K to be held at Diefenbaker Park on September 6, 2014.

RECOMMENDATION:

- 1) that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 8:00 a.m. to 12 Noon be approved; and
- 2) that the request for temporary road closures from 8:30 a.m. to 10:30 a.m. for the Color Me Rad 5K to be held at Diefenbaker Park on September 6, 2014, be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Donauer,

- 1) *that the request for an extension to the time where amplified sound can be heard, under the Noise Bylaw, from 8:00 a.m. to 12 Noon be approved; and*

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- 2) *that the request for temporary road closures from 8:30 a.m. to 10:30 a.m. for the Color Me Rad 5K to be held at Diefenbaker Park on September 6, 2014, be approved subject to any administrative conditions.*

CARRIED.

11) Janice Matus, Race Organizer, Bikes on Broadway Stage Race dated March 7

Requesting temporary lane closures from 7:00 a.m. to 3:00 p.m. on Sunday, May 18, 2014 for Bikes on Broadway Stage Race. (File No. CK. 205-1)

RECOMMENDATION: that the request for temporary lane closures from 7:00 a.m. to 3:00 p.m. on Sunday, May 18, 2014 for Bikes on Broadway Stage Race be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for temporary lane closures from 7:00 a.m. to 3:00 p.m. on Sunday, May 18, 2014 for Bikes on Broadway Stage Race be approved subject to any administrative conditions.

CARRIED.

12) Jack Saddleback, dated March 10

Requesting a flag raising on Sunday March 30, 2014, at 2:00 p.m. in conjunction with Transgender Awareness Week. (File No. CK. 205-1)

RECOMMENDATION: that the request for a flag raising on Sunday March 30, 2014, at 2:00 p.m. in conjunction with Transgender Awareness Week be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for a flag raising on Sunday March 30, 2014, at 2:00 p.m. in conjunction with Transgender Awareness Week be approved subject to any administrative conditions.

CARRIED.

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13) Glenn Stephenson, dated March 8

Commenting on proposed changes to speed limits near playgrounds.
(File No. CK. 5200-5)

RECOMMENDATION: that the information be received and considered with Clause 1 of Report No. 4-2014 of the Administration and Finance Committee.

DEALT WITH EARLIER. SEE PAGE NO. 41.

14) Joseph Blatz, dated March 10

Commenting on proposed bylaw changes limiting vehicle noise. (File No. CK. 185-15)

RECOMMENDATION: that the information be received and considered with Clause 1 of Report No. 4-2014 of the Executive Committee.

DEALT WITH EARLIER. SEE PAGE NO. 55.

15) Julie Juarez, dated March 10

Requesting permission for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Wednesday, June 18, 2014, from 7:00 a.m. to 4:30 p.m. at Kate Waygood Park for Meadowgreen Community Garden/Fiskars Build Day. (File No. CK. 185-9)

RECOMMENDATION: that the request for permission for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Wednesday, June 18, 2014, from 7:00 a.m. to 4:30 p.m. at Kate Waygood Park for Meadowgreen Community Garden/Fiskars Build Day be approved.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for permission for an extension to the time where amplified sound can be heard, under the Noise Bylaw, on Wednesday, June 18, 2014, from 7:00 a.m. to 4:30 p.m. at Kate Waygood Park for Meadowgreen Community Garden/Fiskars Build Day be approved.

CARRIED.

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16) Heather Leepart, dated March 11

Requesting permission for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 10:00 p.m., on Thursday evenings in June, July and August 2014, in Kiwanis Park for folk dancing. (File No. CK. 185-9)

RECOMMENDATION: that the request for permission for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 10:00 p.m., on Thursday evenings in June, July and August 2014, in Kiwanis Park for folk dancing be approved.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for permission for an extension to the time where amplified sound can be heard, under the Noise Bylaw, to 10:00 p.m., on Thursday evenings in June, July and August 2014, in Kiwanis Park for folk dancing be approved.

CARRIED.

17) E. Diane Berg, President, Brubyen Lodge, dated March 10

Requesting a flag raising on Saturday, May 17, 2014, commemorating the 200th anniversary of Norway's constitution. (File No. CK. 205-1)

RECOMMENDATION: that the request for a flag raising on Saturday, May 17, 2014, commemorating the 200th anniversary of Norway's constitution be approved subject to any administrative conditions.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the request for a flag raising on Saturday, May 17, 2014, commemorating the 200th anniversary of Norway's constitution be approved subject to any administrative conditions.

CARRIED.

18) Elaine Long, Secretary, Development Appeals Board, dated February 28

Submitting Notice of the Development Appeals Board for the property located at 2202 22nd Street West. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

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Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

19) Elaine Long, Secretary, Development Appeals Board, dated March 4

Submitting Notice of the Development Appeals Board for the property located at 417 21st Street East. (File No. CK. 4352-1)

RECOMMENDATION: that the information be received.

Moved by Councillor Hill, Seconded by Councillor Donauer,

THAT the information be received.

CARRIED.

C. ITEMS WHICH HAVE BEEN REFERRED FOR APPROPRIATE ACTION

1) Joseph Blatz, dated February 27

Commenting on barking dogs. (File No. CK. 152-1) **(Referred to the Administration for further handling and response to the writer.)**

2) Jenna Hunt, dated March 2 and 3 (two letters)

Commenting on sewage backup. (File No. CK. 7820-3) **(Referred to the Administration for further handling and response to the writer.)**

3) John Kearns, dated March 6

Commenting on door-to-door delivery by Canada Post. (File No. CK. 277-1) **(Referred to the Administration to be included in the file.)**

4) Margaret Kennedy, dated March 6

Commenting on proposed cell tower in Forestry Farm Park and Zoo. (File No. CK. 230-3) **(Referred to the Administration for further handling and response to the writer.)**

5) Letters Received Regarding Multi-Unit Residence Recycling

The following letters have been received and referred to the Administration for inclusion in the file on the matter:

Chris Morgan, dated February 25
Jim Gillis, dated March 3
Stephen Holgate, dated March 6

Karen Carson, dated March 3
John & Evelyn Morrison, dated March 5
Stuart Murray, dated March 10

6) Renee Joyce, dated March 5

Requesting train whistle cessation. (File No. CK. 6170-10) **(Referred to the Administration for any appropriate action and response to the writer.)**

RECOMMENDATION: that the information be received.

Moved by Councillor Olauson, Seconded by Councillor Jeffries,

THAT the information be received.

CARRIED.

D. PROCLAMATIONS

1) James Gilchrist, Wood '14 Publicity/Sponsorship Coordinator dated February 25

Requesting City Council proclaim June 1 to 7, 2014 as Wood Workers' Week.
(File No. CK. 205-5)

2) Jen Bain, Leave a Legacy Saskatoon, dated March 3

Requesting City Council proclaim May 2014 as Leave a Legacy Month.
(File No. CK. 205-5)

3) Fiji Robinson, Wild About Saskatoon, dated March 7

Requesting City Council proclaim May 25 to 31, 2014 as NatureCity Festival Week.
(File No. CK. 205-5)

4) Michael Fougere, Mayor, City of Regina, dated January 31

Providing information regarding Mayor's Poetry City Challenge: A Celebration of Poetry, Writing and Publishing, and requesting City Council proclaim March 21, 2014 as World Poetry Day and April 2014 as National Poetry Month. (File No. CK. 205-5)

- RECOMMENDATION:**
- 1) that City Council approve all proclamations as set out in Section D; and
 - 2) that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.

Moved by Councillor Paulsen, Seconded by Councillor Doanuer,

- 1) *that City Council approve all proclamations as set out in Section D; and*
- 2) *that the City Clerk be authorized to sign the proclamations, in the standard form, on behalf of City Council.*

CARRIED.

ENQUIRIES

**Councillor C. Clark
Establishment of Policy – Access to Leisure Facilities During Service Disruptions
(File No. CK. 7500-1 x 2000-1)**

Would the Administration report on the options for the establishment of a formalized policy for providing access to Leisure facilities for residents who are out of water for an extended period of time as a result of water or other service disruption(s) to their house.

Communications to Council – Continued

The City Clerk distributed a letter from Mr. May-Melin dated March 14, 2014, requesting to speak to Council regarding item B7) of Communications to Council, requesting temporary closure of the eastbound section of Circle Drive from Valley Road to the Lorne Avenue Exit on Sunday, July 6, 2014, for the Prairie Gran Fondo event.

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Moved by Councillor Hill, Seconded by Councillor Paulsen,

That Jeff May-Melin be heard.

CARRIED.

Mr. Jeff May-Melin, Prairie Gran Fondo Chair, provided a brief history of the cycling event and the proposed plans for this year. He requested that the City also provide approval for a police escort for the start of the race.

Moved by Councillor Paulsen, Seconded by Councillor Lorje,

THAT the information be received.

CARRIED.

Moved by Councillor Davies,

THAT the meeting stand adjourned.

CARRIED.

The meeting adjourned at 9:04 p.m.

Mayor

City Clerk