



**PROJECT ADDRESS**

Address	Unit Number
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**SCOPE OF WORK**

- New Building
- Addition
- Alteration/Renovation
- Repair
- Change of Occupancy / Use

**GENERAL PROJECT INFORMATION** (All Projects)

- \_\_\_\_\_ # of Proposed Commercial Units (New Only)
- \_\_\_\_\_ # of Residential Units (New Units Only)
- Yes  No Is this a Condominium Site?
- Yes  No Will/has a subdivision be applied for on this site?
- Yes  No Does the project include a new curb cut?

If city trees are to be affected by this project refer to the [Tree Protection Fact Sheet](#). Information on waste and recycling refer to Waste and [Recycling Service Guidelines](#).

**PROJECT DESCRIPTION** (Check **ALL** that apply to this permit application)

 Phased Construction?  Foundation  Shell  Final

- |   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Tenant Improvement                 | <input type="checkbox"/> F1 Occupancy           | <input type="checkbox"/> Residential – <b>Mixed Occupancy</b> | <input type="checkbox"/> Commercial Cooking And Ventilation (NFPA 96) |
| <input type="checkbox"/> Landlord Improvement               | <input type="checkbox"/> Tire Storage           | <input type="checkbox"/> Accessory Building                   | <input type="checkbox"/> Licensed Beverage Establishment              |
| <input type="checkbox"/> Mezzanine                          | <input type="checkbox"/> Spray Paint Operations | <input type="checkbox"/> Deck/Patio                           | <input type="checkbox"/> Child Care                                   |
| <input type="checkbox"/> Pre-Engineered Building (CSA A660) | <input type="checkbox"/> Underground Tanks      | <input type="checkbox"/> Solar panels/Roof Top Equipment      | <input type="checkbox"/> Care for children under 18 months            |
| <input type="checkbox"/> Alternative Solution               | <input type="checkbox"/> F3 Occupancy           | <input type="checkbox"/> Modular Building (CSA A277)          | <input type="checkbox"/> Seasonal Building                            |

**Description of proposed use/work to be completed:**

**Project Timeline:**  up to 2 years or  Other: \_\_\_\_\_ Date \_\_\_\_\_ \* A building permit for more than 2 years requires a written request approved by Building Standards at time of application.

**SUBMISSION REQUIREMENTS**

<b>**When required, this is the number of copies to submit for each application package.</b>	<b>Number of Copies/Sets</b>
UNIT ADDRESSING KEY PLAN - ON PAPER NO LARGER THAN 11X17	1
DRAWINGS (Submit 1 additional set for Saskatchewan Health Authority review. See <a href="#">Drawing Requirements</a> for details)	-
SITE SERVICING & GRADING PLANS (Required for all NEW and ADDITION)	2
SITE PLAN (See <a href="#">Drawing Requirements</a> )	2
ARCHITECTURAL (Floor Plans)	2
STRUCTURAL/ PILING SCHEDULE/ PRE-ENGINEERED BUILDING	2
MECHANICAL (Includes Fire Protection Drawings)	2
ELECTRICAL	2
BUILDING CODE ANALYSIS	1
COMMITMENT FOR FIELD REVIEW – STRUCTURAL	1
COMMITMENT FOR FIELD REVIEW – LIFE SAFETY SYSTEMS	1
ENERGY EFFICIENCY COMPLIANCE FORM - 9.36	1
CSA – CERTIFICATE & DESIGN CONFORMANCE	1
ASBESTOS REMOVAL NOTIFICATION FORM (Buildings built prior to 1983)	1
SPRAY FOAM INSULATION REQUEST	1
SPECIFICATIONS	1
LOW HAZARD INDUSTRIAL FORM (F3 Occupancies)	1
INSTALLATION OF COOKING & VENTILATION EQUIPMENT FORM	1
ALTERNATIVE SOLUTION FORM & COMMITMENT LETTER	1
TRAFFIC IMPACT STUDY (Search <a href="#">Traffic Studies</a> at <a href="#">Saskatoon.ca</a> to determine if applicable to your project)	1

Visit [www.saskatoon.ca/buildingforms](http://www.saskatoon.ca/buildingforms) for more information on submission requirements

<b>BPA Number:</b> (office use only)	
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