






## THIS PROGRAM WILL:

 Place a duty on the owner or owner's agent to call in at the specified stages of construction for an inspection;

 Enable the Building Inspector to schedule inspections when construction is ready to be inspected;

 Ensure buildings are open so an inspection can be made;

 Improve communication with the owner or owner's agent with written notices that will identify concerns of the inspector;

 Allow up to one month to complete all deficiencies after construction is completed (except unsafe conditions which shall be completed immediately).



COMMUNITY SERVICES  
DEPARTMENT

For more information contact:

Community Services Department  
Building Standards  
222 3<sup>rd</sup> Avenue North  
Saskatoon SK S7K 0J5

Phone: (306) 975-3236

Fax: (306) 975-7712

Website:

[www.saskatoon.ca/go/buildingstandards](http://www.saskatoon.ca/go/buildingstandards)

Email: [building.standards@saskatoon.ca](mailto:building.standards@saskatoon.ca)

### Office Hours

Monday - Friday, 8:00 a.m. to 5:00 p.m.

The Plan Review and Building Inspection Program (Council Policy C09-029) may be viewed on the Building Standards webpage on [www.saskatoon.ca](http://www.saskatoon.ca)

This pamphlet has no legal status and cannot be used as an official interpretation of the various codes and regulations currently in effect. Users are advised to contact Building Standards for assistance as the City of Saskatoon accepts no responsibility to persons relying solely on this information.

## BUILDING INSPECTION MANDATORY CALL-IN PROGRAM



*"Striving for Excellence, Our  
Commitment to Keeping Saskatoon  
Special"*

March 2014



## GENERAL REQUIREMENTS



This program applies to all construction for which a residential building permit has been issued.



All construction is required to be inspected by a City Building Inspector.



The owner or agent for the owner must arrange for an inspection at the specified stages of construction before 3:00 p.m. for an inspection to be scheduled the next working day.



The owner or agent for the owner is responsible to correct all items of deficiency noted by the inspector



The Building Inspector may make additional inspections as necessary and may require the owner to call-in for a follow-up inspection.



Many projects falling under Mandatory Type 6 must also be inspected by a professional engineer or architect to ensure conformance with the design.

## MANDATORY CALL-IN STAGES

### Type 1 - New and/or additions to one-or two- unit dwellings:

- 1) Footing
- 2) Pre-Backfill  
(and at sub-floor for wood foundations)
- 3) Framing
- 4) Vapour Barrier
- 5) Final
- 6) Follow-up (if required)

### Type 2 - New and/or additions to garages and carports:

- 1) Footing (concrete slab)
- 2) Framing
- 3) Final
- 4) Follow-up (if required)

### Type 3 - Alterations to dwelling(s):

- 1) Framing
- 2) Vapour Barrier
- 3) Final
- 4) Follow-up (if required)

### Type 4 - Very minor alterations (non-structural) to dwelling(s) or garages (less than \$1000):

- 1) Final
- 2) Follow-up (if required)

### Type 5 - Factory built solid fuel burning appliances and decks:

- 1) Framing (with chimney installed)
- 2) Final
- 3) Follow-up (if required)

### Type 6 - All other construction: (please provide the building permit number when calling in for an inspection)

- 1) Prior to placement of footings/piles:  
Prior to alterations/demolitions
- 2) Final
- 3) Follow-up (if required)



To arrange for an inspection for each required stage, please call 975-7924



or online at

[www.saskatoon.ca/go/buildinginspectionrequests](http://www.saskatoon.ca/go/buildinginspectionrequests)

A BUILDING PERMIT IS REQUIRED PRIOR TO CONSTRUCTION!