



DRAWING REQUIREMENTS

- ☑ One (1) complete set of construction drawings is required. This set will be returned when the permit is issued.

- ☑ The drawings must be drawn to scale with all dimensions included and must include the following:

SITE PLAN:

- showing lot and building dimensions and distances to property lines.

BUILDING ELEVATIONS:

- showing exterior finishes (all views), finished grade level, windows, doors, chimneys, stairs, etc.

FLOOR PLANS:

- showing all room dimensions, wall types and window and door sizes.

SECTIONS:

- showing building and wall sections (all construction materials), grade level, floor heights, and stair sections.

STRUCTURAL DRAWINGS:

- showing foundation plan (type, size and dimensions), floor plans, columns, bearing walls, stairs, ramps, roof plan, and structural details.

For more information contact:

Community Services Department
Building Standards
222 3rd Avenue North
Saskatoon SK S7K 0J5

Phone: (306) 975-3236

Fax: (306) 975-7712

Website: www.saskatoon.ca

Email: building.standards@saskatoon.ca

Office Hours

Monday - Friday, 8:00 a.m. to 5:00 p.m.

This pamphlet has no legal status and cannot be used as an official interpretation of the various codes and regulations currently in effect. Users are advised to contact Building Standards for assistance as the City of Saskatoon accepts no responsibility to persons relying solely on this information.

A Guide to Residential Building Permits

Regulations and Permit Information

*“Striving for Excellence,
Our Commitment to
Keeping Saskatoon Special”*

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A BUILDING PERMIT IS REQUIRED FOR:

- new building construction;
- structural change;
- building demolition;
- building relocation;
- change of occupancy or use;
- swimming pools (installing or removing);
- installing “Bay”, “Bow”, or “Box” windows in new or existing openings;
- building repairs or renovations;
- interior alterations;
- exterior landings that are greater than 2.25 m² (25 ft²) in area and/or landings that are 600 mm (24 in) or more above grade level;
- exterior stairs that are four or more risers high;
- accessory buildings that are greater than 10 m² (107 ft²) in floor area;

- decks that are more than 200 mm (8 in) above grade;
- roof enclosure over an existing or new deck, and
- re-roofing of one to four unit dwellings if support structure (roof sheathing) is being replaced

NOTES

- ☑ **All wood-burning appliances and decks that are not included in the approved Building Permit will require a separate permit.**
- ☑ **It is the responsibility of the owner to locate all utility lines and easements. Check with Information Services Corporation of Saskatchewan (ISC) and utility companies.**
- ☑ **The plumbing system shall not be constructed, extended, altered, renewed or repaired unless a Plumbing Permit has been obtained. Call 975- 7631 for plumbing permit information.**
- ☑ **If your project could impact a City tree you must contact Urban Forestry (Parks) at 975-2890.**

A BUILDING PERMIT IS NOT REQUIRED FOR:

- fences, driveways, and sidewalks;
- cosmetic repairs such as paint or minor repairs to exterior finishes;
- replacing doors and windows in existing openings; unless the structure is altered; (Note: the installation of “bay”, “bow”, or “box” windows **requires a Building Permit.**)
- replacing roofing on a one to four unit dwelling unless the roof sheathing is replaced.
- replacing siding on a one to four unit dwelling; and
- Accessory buildings 10m² (107ft²) or less

NOTES

- ☑ **It is the responsibility of the owner and contractor to ensure all work carried out is in accordance with the Building Code and the Zoning Bylaw even though a permit may not be required.**

A BUILDING PERMIT IS REQUIRED PRIOR TO CONSTRUCTION

A fee will be charged for all Building Permits.