



Call for Artists Community Art Project

Budget:

\$10,000.00 (including taxes and materials)

Location:

**Sutherland Paddling Pool
120 113th Street**

Submission Deadline:

Wednesday, May 15, 2019 - 3:00PM CST

1.0 Scope of work:

The City of Saskatoon, in partnership with the Sutherland/Forest Grove Community Association are hiring a Qualified Artist to design and paint **mural artwork** on the pool basin and part of the pool deck of the Sutherland Paddling Pool. A submission checklist and application example can be found in Attachment A & B.

The successful Qualified Artist will use children's drawings created during engagement sessions in August 2016 and 2017 at the Sutherland Paddling Pool. These drawings will be base for a cohesive and integrated mural that will enhance the paddling pool, engage the users, and be the talk of the neighbourhood.

The successful Qualified Artist will be responsible for ensuring that the proper paint, paint sealers, and anti-slip products are used for the application of the mural. The finished mural should be non-slip, easy to maintain, and suitable for use in water. This research shall be included with the application and identify the life span of the mural. Adapted artwork should be recognizable by the children. Public participation drawings are available in Attachment C. Pool dimensions and details are included in Attachment D.

Interested artists are asked to include a concept draft showing the potential direction of the project in their submission. This concept draft will be used by City staff to determine the successful Qualified Artist. The successful Qualified Artist will be requested to use the concept draft submitted in this Call for Artist process to produce three design drafts, one of which may be the original concept, to present to local children in a public engagement event. The children will participate in an activity to select their favourite design and/or element for the mural.

2.0 Special Safety Considerations:

The paddling pool is utilized by children who come with their families. Very young children are to be closely supervised by a caregiver and there are also two leaders on staff when the paddling pool is open. To ensure the best and safest experience for all users, the paddling pool basin mural must:

1. Use bright colours;
2. Employ high contrast in the mural;
3. Not include shapes that look like people;
4. Not include large swaths of dark colours that are hard to read from the surface;
5. Include a limited number of small scale elements that may come up onto the pool deck; and
6. Employ a non-slip additive or coating to the paint.

3.0 Qualifications:

1. Experience in Art (CV).
2. Knowledge of contemporary art practices, and mural painting techniques and materials.
3. Capacity to work collaboratively.
4. Capacity to uphold the Health and Safety standards identified in Section 7.0.

4.0 Timeline:

May 15, 2019:	RFP Deadline
May 17, 2019:	Artist Selection
May 27- 31, 2019:	Consultation with Sutherland School children
May 27- 31, 2019:	Meeting with a Community Association Representative to update on process and unveiling event
June 3 –21, 2019:	Painting of paddling pool mural
June 21, 2019:	Mural must be finished to ensure proper drying time
June 24 – June 31:	Drying time
July 5, 2019:	Mural unveiling event with Artist Talk

5.0 Closing Time and Delivery Address:

Submissions, on USB, must be received at the Delivery Address before the Closing Time. Submissions received after the Closing Time will not be considered or accepted. Submissions will not be publicly opened. Please submit proposals in an envelope clearly marked **Sutherland Paddling Pool Mural**.

5.1 Mail Submissions to:

Sutherland Paddling Pool Mural
c/o Elisabeth Miller, MCIP, RPP
City of Saskatoon, Planning & Development
222 3rd Avenue North, Saskatoon, S7K 0 J5

5.2 Hand deliveries must be made to

City Hall Mail Room. City Hall Mail Room can be accessed through Door A or A1 from 4th Avenue North. The mail room is at the bottom of the ramp on the left.

All submissions must be date stamped before 3:00 P.M. CST, May 15, 2019

6.0 Application & Design Concept Details

- 6.1 Please include a design concept draft detailing the possible direction of the project. The application materials and design concept draft must:
- A. Be submitted in PDF format. Do not compress (zip) files.
 - B. Include photos, separately, that are 300 dpi to a maximum of 2100 x 2100 pixels.
 - C. Have all images in jpeg format.
 - D. Have all files labeled with artist's first initial and last name followed by entry number (e.smith01).
 - E. Include a short description of how the project will address the specific safety requirements.
 - F. Not include materials that need software, plug-ins extensions, or executables that need to be downloaded or installed.
- 6.2 Entire submission must be contained in one USB Drive that is clearly labelled with the project title and artist name.
- 6.3 If submitting as a team, designate one person as the main contact person. All team members must be included on the application form.
- 6.4 Please retain a copy of the submission for your own records.
- 6.5 At this stage the applicant acknowledges and agrees that the City of Saskatoon is not responsible for any costs (inclusive of shipping and insurance), expenses, losses, damages, or liabilities that may be incurred by the artist as a result of responding to this Request for Qualifications.

7.0 Occupational Health & Safety

Applicant acknowledges and agrees that:

- 7.1 The applicant is responsible for providing and utilizing all relevant Personal Safety Protection, and any other health and safety equipment/materials as recommended by product manufacturers at all times while on site.
- 7.2 The applicant is responsible for adhering to manufacturers' suggested safety and environmental protocols when handling the required materials or commercial products for this project.
- 7.3 The applicant will uphold all standard workplace safety standards as identified by Saskatchewan Occupational Health & Safety for anyone working on the mural.
- 7.4 The City of Saskatoon is not liable for any physical and/or injurious harm incurred during this project.

ATTACHMENT A

Submission Checklist

The evaluation team will review all submitted material and rank the proposals for the proposed work based on the following submission requirements. Please read the Request for Proposal carefully. This checklist is only a guide and the Artist is responsible for ensure their submission is complete.

- ☐ Full contact information, including name, address, phone, and email
- ☐ Letter of intent which should include:
 - Description of capacity to work collaboratively
 - Description of knowledge of contemporary art and mural painting techniques
 - Description of how Occupational Health & Safety and special safety requirements have been addressed
- ☐ 150 word biography
- ☐ Selected exhibition / publication history (website link and/or other social media)
- ☐ 5 Images of past work (Portfolio)
- ☐ 2 professional references, including contact information
- ☐ A design concept draft detailing the possible direction of the project using the public input
- ☐ Research on paint, paint sealers, and anti-slip products, including final choice for products and at least one alternative for use on the mural. The finished mural should be non-slip, easy to maintain, and suitable for use in water. This research should also identify the life span of the mural using the submitted paint recommendations.
- ☐ Detailed budget that includes a complete breakdown of costs. Costs to include but are not limited to design, materials, transportation, installation, travel, expenses, insurance, contingency (5-10%), and taxes
- ☐ USB containing the entire submission. Labelled with project and artist name.

EXAMPLE Application Package

This is an example of an application that the artist may use. Please ensure all information is included

Submission deadline: May 15, 2019, 3:00pm CST.

Contact Details

Name of Artist: _____
 Mailing Address: _____ Postal Code: _____
 Phone (Home): _____
 Phone (Work): _____
 Email: _____
 Location of Studio: _____

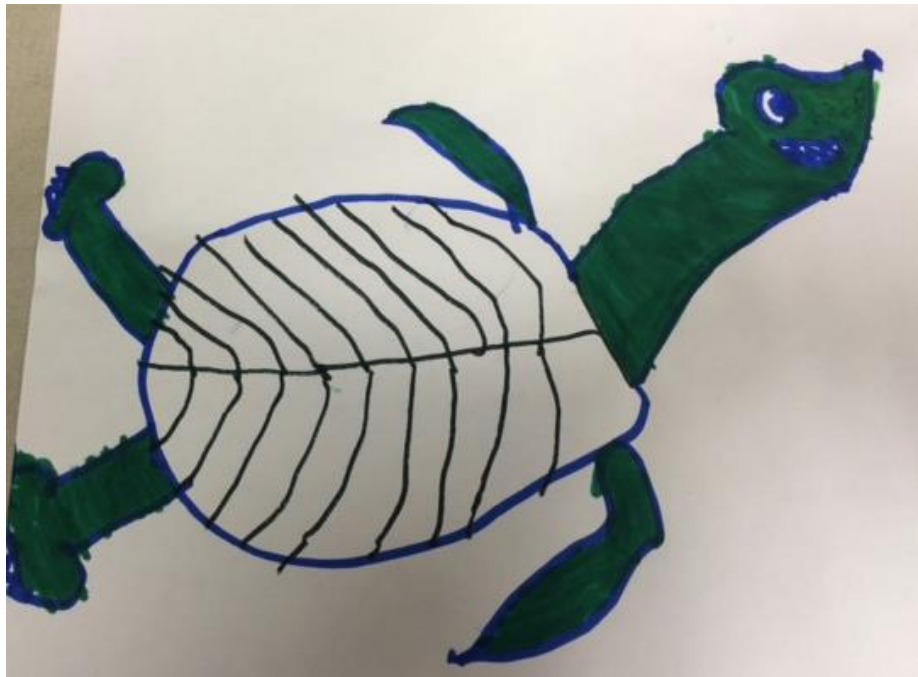
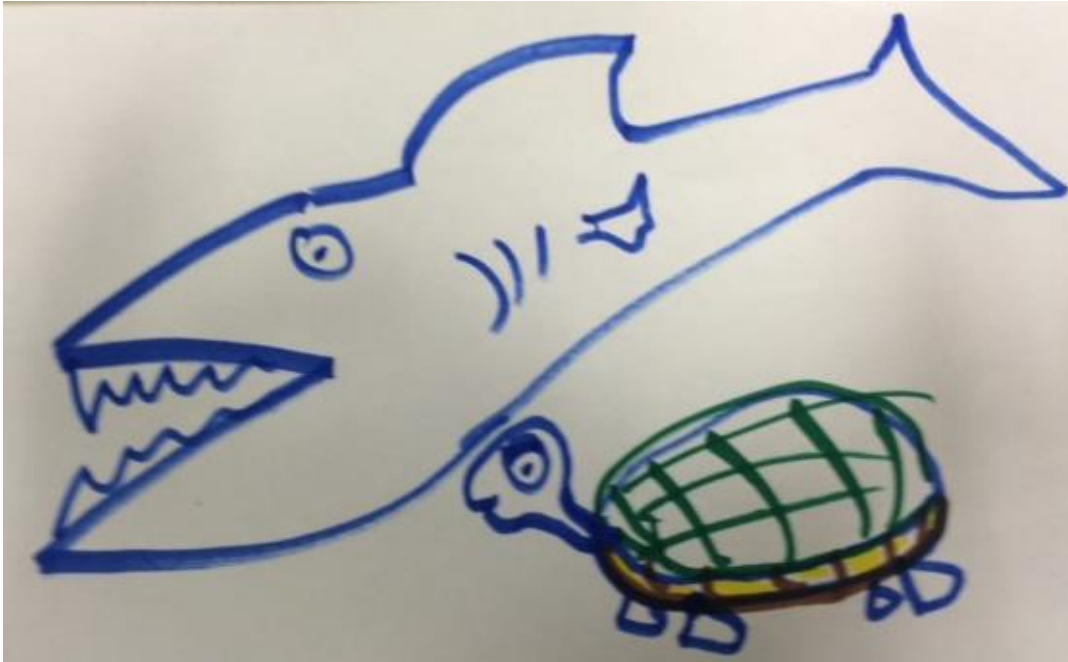
Reference Details

REFERENCE #1	REFERENCE #2
Name:	Name:
Email:	Email:
Phone:	Phone:
Relationship:	Relationship:

Budget Details (attach additional pages if required)

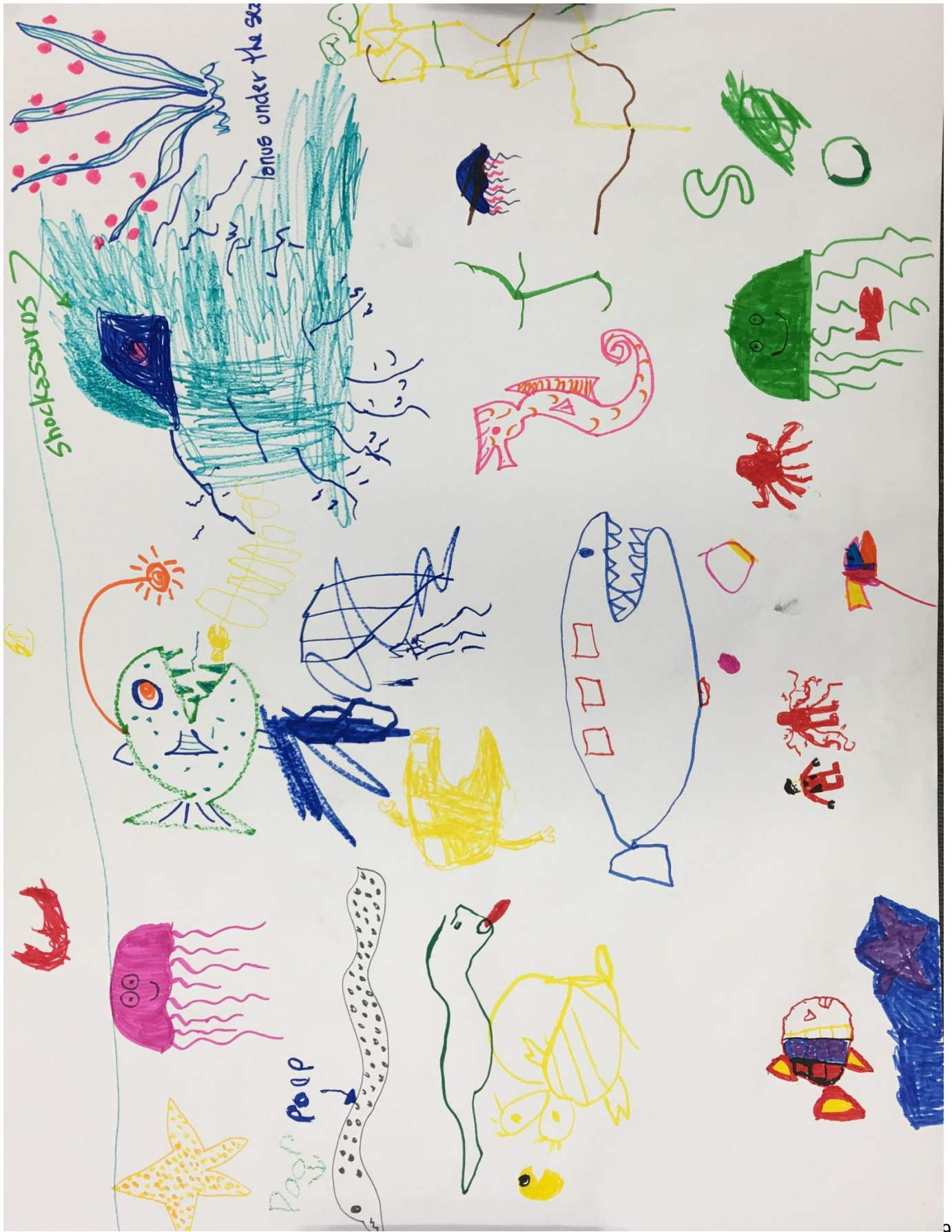
Budget Item	Cost	Additional Details Comments
Design	\$	
Materials	\$	
Transportation	\$	
Fabrication/Production	\$	
Printing	\$	
Installation	\$	
Travel Expenses	\$	
Insurance	\$	
Contingency (5%)	\$	
Taxes	\$	
Other Project Costs	\$	
	\$	
TOTAL PROJECT BUDGET	\$	

Public Engagement – Selected Drawings

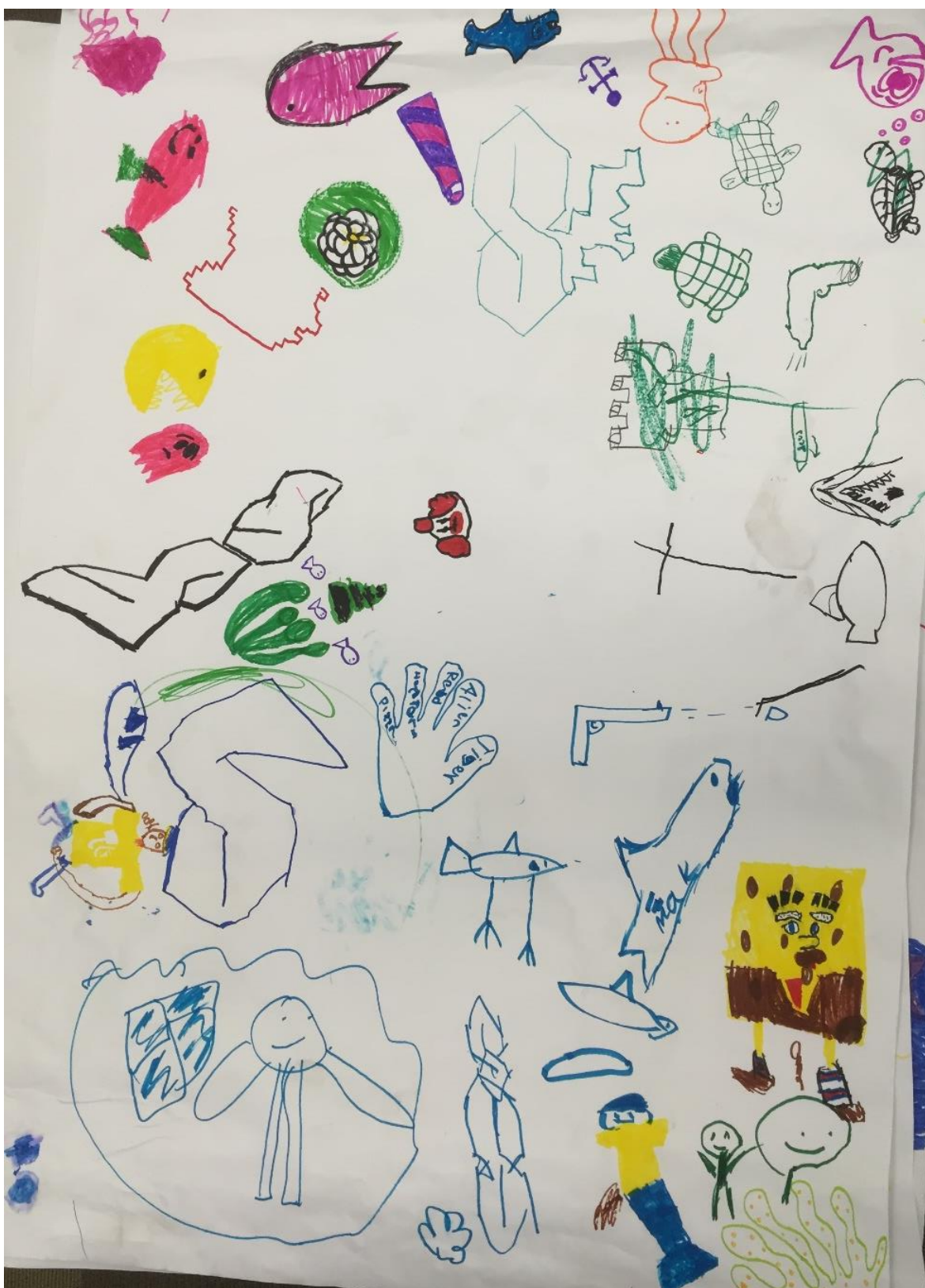












Site Details

ATTACHMENT D

