

Sport Projects Grant 2022

APPLICATION FORM

Applicant has read the program guidelines:

- yes no (if no, read the program guidelines prior to proceeding:
<https://www.saskatoon.ca/grants>)

Our organization would like to be included in any future correspondence regarding sports grant programs or other relevant sports information from the City of Saskatoon:

- yes no

Name of Organization: _____

Mailing Address: _____ Postal Code: _____

Contact Name: _____ Position with organization: _____

Email Address: _____ Phone Number: _____

Alternate Contact Name: _____ Position with organization: _____

Email Address: _____ Phone Number: _____

Grant Amount Requested: \$ _____ Total Project Amount: \$ _____

Project Name: _____

Project Dates: _____ to _____

Non-Profit Incorporation Number: _____

(Applicants must be in good standing and incorporated for a minimum of one year)

Year of establishment and/or incorporation: _____

Name of Organization's Insurance Company: _____

(Applicants are required to carry a minimum of \$2,000,000 in liability insurance)

Insurance Policy #: _____

1. Project Statement (maximum 25 words):

2. Organization Mandate and Primary Activity (maximum 150 words):

3. Budget (complete both revenues and expenses and total the amounts; include the grant amount requested from the City of Saskatoon Sport Projects Grant):

Description of Revenues	Dollar Amount
City of Saskatoon Sport Projects Grant	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ _____

Description of Expenses	Dollar Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ _____

Include the following information in your application:

- Completed application form (remember to sign and include the Information Certification on page 4);
- Project Description (maximum 5 pages):
 - Include information on the goals of the project, why the project is important, and the community impact of the project (please refer to the adjudication criteria when completing the project description);
- Information on Project Team;
- Letters of Support from community stakeholders (maximum 3, minimum 1); and
- Support Material:
 - If applicable: Email from City indicating permission for projects in City facilities and/or on City land; plans/drawings, quotes on goods and services (required if purchasing goods or services), information on consultants, equipment, etc.

Email a completed copy of the application form and all required documents to: grants@saskatoon.ca

No later than 4:30 pm February 15, 2022

Label the email subject line and the completed PDF of the application form as follows:

SG 2022 – *your organization name*
e.g., SG 2022 – Saskatoon Community Organization

Applicants will receive an email confirming their grant application has been received.

Information Certification

Freedom of Information and Protection of Privacy

The City of Saskatoon is committed to protecting the privacy and confidentiality of people's personal information. All personal information that is collected by the City is done so in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*. The information collected on this application will be used to administer the *Sport Projects Grant*. De-identified, aggregate information will be used by Community Services for program planning and evaluation.

Incident Notification

The Organization shall notify the City of any incident that it becomes aware of that may result in a claim against either the Organization or the City, including, but not limited to such losses as, property damage to City assets, third party property damage, injury or death of any Organization member, employee, instructor or volunteer and any third party bodily injury. The Organization shall provide the notification to the City within 7 days of the Organization becoming aware of the incident.

Indemnity

The Organization hereby agrees to save harmless and indemnify the City of Saskatoon, its representatives, successors, assigns, servants, employees, and agents against any and all claims, liabilities, demands, damages or rights or causes of action whatever, made or asserted by anyone arising out of or incidental to the application or to the use of any money or services provided to the Organization pursuant to the *Sport Projects Grant*.

Signature

In making this application, we the undersigned Board Members hereby represent to the City and declare that to the best of our knowledge and belief, the information provided in this application is truthful and accurate and the application is made on behalf of the above-named organization and with the Board of Director's full knowledge and consent.

Warning

Any organization that intentionally or negligently makes or furnishes a false statement or misrepresentation on this application for the purposes of receiving a grant may not only have the grant denied but may be deemed ineligible for funding from any grant program administered by the City of Saskatoon for a length of time and on such terms as the City of Saskatoon, in its sole discretion, deems appropriate.

I/we solemnly declare that the information provided is true and the documents submitted in support of the application, if any, are genuine and have not been altered in any way.

I/we agree on behalf of the Organization that by submitting this application I/we are electronically signing the *Sport Projects Grant* application as follows:

Name*: _____ Board Member

Name*: _____ Board Member Executive Director Project Manager

*type in names; it is not necessary to submit actual signatures; two signatories are required (one must be a board member)