

Artists in Place: The Bunkhouse Project Gallery Pop-Up Program – Information

Artists in Place: The Bunkhouse Project is expanding to include a Gallery Pop-Up Program. Gallery space is available to local emerging and established Saskatoon artists for public art exhibits on Saturdays and Sundays. This new pilot program will take place in the historic Bunkhouse at the Saskatoon Forestry Farm Park and Zoo (SFFPZ) between July 2, 2022 and March 26, 2023.

Applications are accepted on an on-going basis. Artists may book one weekend per month to a maximum of four weekends per year.

Priority will be given to artists from 2SLGBTQQIA+, BIPOC, people with disabilities, and other equity groups and/or artists who have taken part in the *Artists in Place: The Bunkhouse Project* residency program and/or artists who want to exhibit work that is inspired by the SFFPZ. Artwork displayed must be suitable for an all-ages civic facility.

For more information or to discuss your application contact:

Kathy Allen

Arts and Grant Consultant

306-975-3391

kathy.allen@saskatoon.ca

Space Available:

- Two adjoining galleries with wall hanging systems and track lighting
- Large gallery is approximately 14' x 18'
- Small gallery is approximately 12' x 12'
- Artists have access to the kitchen area
- No access to studio spaces, second floor, basement
- Public Washrooms are available across the street
- There is a small set of stairs to the building entrance

Hours Available:

Friday Set Up: 9:00 am to 3:30 pm

Saturdays: 9:00 am to 3:30 pm

Sundays: 9:00 am to 3:00 pm - Space must be cleaned and empty by end time.

Use of Space:

- Use the hanging system to exhibit artwork; lines hold up to 50 lbs each; you may move lines and clips as needed.
- Use the stepladder when hanging artwork or adjusting lighting
- Use the magnet board to post information on the artists and exhibit

- Walls are made of plaster and can be easily damaged; only wall safe tape may be used on the walls for holding labeling of artwork; it is verboten to use nails, pins, blue sticky tack, masking tape, etc.
- Place the sandwich board outside during your exhibition to let the public know you are there; you may attach a poster and/or use the dry erase markers to write on the sandwich board
- Encourage visitors to sign the guest book
- Food and drink are allowed in the space; drugs or alcohol are not allowed in the space
- Space must not be left unattended
- Space must be cleaned and returned in good condition after use; please bag up all garbage and place in the garbage bin near the washcar across the road. Do not leave any garbage in the building.
- Regular parking fees apply to all visitors and users.
- The City of Saskatoon is not responsible for any artwork exhibited in the Bunkhouse Gallery

All artists who receive a booking must:

- have a phone conversation with the Arts and Grants Consultant to discuss details of the approval
- sign a booking agreement
- complete a short follow-up form within one week of holding their exhibit

Artists will receive an email notification regarding their booking within two weeks of their application submission.

The City of Saskatoon encourages freedom to express, feel, innovate, share, and take creative risks.

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Name of Artist/Artist Group: _____

Main Contact Name: _____ Phone Number: _____

Email Address: _____ Name of Exhibition: _____

Artist(s) website/social media: _____

Brief Description of Exhibition (*maximum 20 words*):

Please check the City website prior to requesting a weekend; all bookings are listed here:

<https://www.saskatoon.ca/community-culture-heritage/arts-creativity/arts-and-culture-activities>

Weekend Dates requested: _____

Set up hours requested for Friday (i.e., 9 am to 2 pm): _____

Hours requested for Saturday: (i.e., 9 am to 3:30 pm): _____

Hours open to the public Saturday: (i.e., 10 am to 3:00 pm): _____

Hours requested for Sunday: (i.e., 9 am to 3:00 pm): _____

Hours open to the public Sunday: (i.e., 11 am to 2:00 pm): _____

Signature of Main Contact: _____

Type in name; Physical signature not required

Date: _____

Please email:

- ☐ completed application form
- ☐ 2 -3 images of the work to be exhibited
- ☐ bio or c.v. of the artist(s) involved in the exhibition

To kathy.allen@saskatoon.ca