

WinterCityYXE Grant Program 2020

APPLICATION FORM

Applicant has read the program guidelines:

- yes no (if no, read the program guidelines prior to proceeding:
<https://www.saskatoon.ca/community-culture-heritage/get-involved/grants>)

Name of Applicant: _____

Mailing Address: _____ Postal Code: _____

Contact Name: _____ Position: _____

Email Address: _____ Phone Number: _____

Alternate Contact Name: _____ Position: _____

Email Address: _____ Phone Number: _____

Category (check one): Winter Comfort and Access Winter Design Winter Activities

If you do not wish to be included on future mailing lists regarding WinterCityYXE programs or projects, please check this box

Project Dates: _____ to _____

Grant Amount Requested: \$ _____ Total Project Costs: \$ _____
(Maximum Grant is \$5,000)

Project Name: _____ Project Location(s): _____

Name of Organization or group's Insurance Company: _____
(Applicants are required to carry a minimum of \$2,000,000 in liability insurance)

Insurance Policy #: _____

Project Statement (maximum 25 words):

Include the following information:

- Completed application form
- Information on applicant
- Project Description (maximum 3 pages):
 - Include information on what the project is, who is leading it, how it furthers the *WinterCityYXE Strategy* (read more about the strategy here: <https://www.saskatoon.ca/business-development/planning/community-plans-policies>), and the community impact of the project (please refer to the adjudication criteria when completing the project description);
- A Schedule of Work
 - Include information on the timeline/planning for the project (i.e. who does what, when do they do it);
- Project budget; list all revenues (including the grant) and expenses; indicate which expenses the grant will be used for
- Support Material:
 - Letters of support (maximum 3)
 - If applicable: plans/drawings, quotes on goods and services, equipment, etc.

Email a completed copy of the application form and all required documents to:
grants@saskatoon.ca

No later than 4:30 pm April 15, 2020

Label the email subject line and the completed PDF of the application form as follows:
WG 2020 – *applicant name* e.g. WG 2020 – Saskatoon Group

Applicants will receive an email confirming their grant application has been received
(please allow 2- 3 business days for confirmation).

Information Certification

Freedom of Information and Protection of Privacy

The City of Saskatoon is committed to protecting the privacy and confidentiality of people's personal information. All personal information that is collected by the City is done so in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*. The information collected on this application will be used to administer the *WintercityYXE Grant Program*. De-identified, aggregate information will be used by the City for program planning and evaluation.

Incident Notification

The Applicant shall notify the City of any incident that it becomes aware of that may result in a claim against either the Applicant or the City, including, but not limited to such losses as, property damage to City assets, third party property damage, injury or death of any Organization member, employee, instructor or volunteer and any third party bodily injury. The Applicant shall provide the notification to the City within 7 days of the Applicant becoming aware of the incident.

Indemnity

The Applicant hereby agrees to save harmless and indemnify the City of Saskatoon, its representatives, successors, assigns, servants, employees and agents against any and all claims, liabilities, demands, damages or rights or causes of action whatever, made or asserted by anyone arising out of or incidental to the application or to the use of any money or services provided by or for the Applicant pursuant to the *WintercityYXE Grant Program*.

Signature

In making this application, we the undersigned hereby represent to the City and declare that to the best of our knowledge and belief, the information provided in this application is truthful and accurate and the application is made on behalf of the above-named Applicant.

Warning

Any Applicant that intentionally or negligently makes or furnishes a false statement or misrepresentation on this application for the purposes of receiving a grant may not only have the grant denied but may be deemed ineligible for funding from any grant program administered by the City of Saskatoon for a length of time and on such terms as the City of Saskatoon, in its sole discretion, deems appropriate.

I/we solemnly declare that the information provided is true and the documents submitted in support of the application, if any, are genuine and have not been altered in any way.

I/we agree that by submitting this application I/we are electronically signing the *WintercityYXE Grant* application as follows:

Name*: _____

Name*: _____

*Type in name(s); it is not necessary to submit actual signatures.

*In the case of a not for profit organization, one signatory must be a Board Member.