

Applicant Information

PERMIT NO.: _____

Name of Applicant: _____

Mailing Address: _____

Unit # Street # Street Name & Direction City Province Postal Code

Phone Number: () Fax Number: ()

Permit to be sent to: (if different from above)

Name: _____ Phone Number: _____ Fax Number: _____

Address: _____ Postal Code: _____

Unit # Street # Street Name & Direction City Province

Sign Information

I hereby apply for the following type of Permanent Sign with the following characteristics:

TYPE OF WORK:	<input type="checkbox"/> New Sign	<input type="checkbox"/> Relocation	<input type="checkbox"/> Renovation	<input type="checkbox"/> Replacement
----------------------	-----------------------------------	-------------------------------------	-------------------------------------	--------------------------------------

SIGN TYPE:

- Wall
- Freestanding
- Secondary Freestanding
- Tenant Panel
- Banner
- Canopy
- Billboard
- Superboard (>23.23m²)
- Laser Projected
- Roof

SIGN CHARACTERISTICS: (check all that apply)

- Electrified
- Non-electrified
- Indirect illumination
- Internal illumination
- Direct illumination
- Animated
- Rotating
- Awning (flexible material)
- Portable
- Projecting
- Overhanging Public Property
- Offsite (3rd party ad)
- Electronic Message Centre
- Lettering (e.g. window lettering)

Sign Message: _____

Sign Location (Civic Address): _____

Unit # Street # Street Name & Direction City Province

Business Proprietor: _____ Phone Number: _____

How many faces will the sign have? _____

Horizontal Length of Sign: _____ Vertical Length of Sign: _____

Thickness of Sign: _____ Weight of Sign: _____

Single Sign Face Area: _____ Copy Area: _____

Top of Sign Height from Grade: _____ Sign Clearance from Grade: _____

from Roof: _____ from Roof: _____

Will the Sign project beyond property line? Yes No If Yes, how far? _____

Manufacturer Information

Sign Manufacturer: _____

Sign Installer: _____

Phone Number: () Fax Number: ()

THIS SECTION APPLIES TO WALL SIGNS ONLY:

Wall Sign to be located on: Primary Building Face Secondary Building Face (check Zoning Bylaw for definition)

Direction Facing: NORTH SOUTH EAST WEST please check one

Attachments

Please ensure the following has been completed, **if applicable**:

- 1. Application Fee:** I have enclosed the required non-refundable application fee. Fee Attached
 Permit fees are as listed below:
 Application Fee is \$100 for signs located in the R1, R1A, R1B, R2, R2A, RMHC, RMHL, RMTN, RMTN1, RM1, RM2, RM3, RM4, RM5, M1, M2, M3, M4, B1A, B1B and B1 Zoning Districts
 Application Fee is \$225 for signs located in the B2, B3, B4, B4A, B5, B5C, B6, IL1, IL2, IL3, IH, IH2, IB, AG, FUD, APD, AM, RA1, MX1, DCD1, DCD2, DCD3, DCD4, DCD5, DCD6 Zoning Districts
 Digital Signs have an application fee of \$750 in all Zoning Districts
- 2. Detailed Drawing of Sign:** I have enclosed the drawing which includes the sign dimensions. Copy Attached
- 3. Detailed Site Plan:** I have enclosed a detailed site plan showing all property lines, site & curb dimensions and the location of sign(s). Copy Attached
- 4. Additional Fees:** If sign overhangs public property by more than 0.3 metres, a one-time \$150.00 fee will be charged. Fee Attached

Declaration of Applicant / Agent

I hereby certify that all the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canada Evidence Act*.

Signature of Owner or Authorized Agent

Date

Most sign permits are issued within 15 to 20 working days from date of application.

Billboards (including digital billboards) may require 20 to 25 days to complete. For more information, call (306) 975-2684

For Office Use Only:

Cash Receipt No: _____ Amount Paid: _____ Cheque No: _____

<p>APPROVALS (initials):</p> <p>Development Review: _____ Date: _____</p> <p>Transportation&Utilities: _____</p> <p>Building Standards: _____</p> <p>SaskPower / Sask L&P: _____</p> <p>Business License: _____</p>	<p>Zoning Check Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Zoning District: _____ Sign Group: _____</p> <p>Boulevard Dim: _____</p> <p>Curb to Sign Edge: _____</p> <p>Comments: _____</p>
---	---