

Discretionary Use Application

#	Document Name	Description	Required / Optional
1	Site Plan	Site Plan to include: north arrow, labelled streets and lanes, dimensioned buildings, property lines and setbacks, building layouts and dimensions, the location and dimensions of all landscaping elements, sidewalks, driveways, parking and loading areas, including the number of parking spaces.	Required
2	Project Description	Description of the project and reasons in support for the application.	Required
2	Building Elevations, Sections, Renderings	For new construction these documents are required. Exterior elevations of each façade to scale showing architectural detail.	Required for proposals that include new construction.
3	Letter of Consent	If the applicant is not the owner of the property, a letter of consent will need to be submitted (form is accessible through the ePermitting application).	Optional