



MUNICIPAL HERITAGE ADVISORY COMMITTEE

Municipal Heritage Awards Program

ENTRY FORM - Buildings, Sites and Grounds

The City of Saskatoon recognizes achievement in the area of heritage conservation in Saskatoon through the presentation of awards in seven categories.

CRITERIA

- a) Submissions may be made by anyone connected with a project e.g. owner, architect, designer, or a project may be nominated by an outside source. In all cases, it is the responsibility of the person/organization making the submission to obtain the permission of all interested parties. Clearly indicate how your project fits into a category / categories.
- b) The project must be located within the City of Saskatoon boundaries and must conform to City of Saskatoon building code and Zoning Bylaw.
- c) Projects which were entered or nominated previously, but which did not receive an award, may be resubmitted for an award in future years.
- d) The project must have heritage value, and address the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

AWARDS

Awards will be given out at the following levels:

- **Honour:** The project is exemplary of heritage conservation
- **Merit:** The project makes an important contribution, in whole or in part, to heritage conservation
- **Recognition:** Acknowledgement of an accomplishment, project, or effort which contributes to heritage conservation

NOTE: Awards may not be made at all levels.

CATEGORIES

There are seven categories under which an applicant may apply:

Heritage Conservation

1. **Preservation**

Preservation is defined as the action or process of protecting, maintaining, and/or stabilizing the existing materials, form and integrity of an historic structure, or of an individual component, while protecting its heritage value.

2. **Restoration**

Restoration is defined as the action or process of accurately revealing, recovering or representing the state of a historic structure or of an individual component, as it appeared at a particular period in history, while protecting its heritage value.

Projects nominated under this category will be restored in reference to a particular period, using original styles, and original methods and materials wherever practical.

3. **Rehabilitation**

Rehabilitation is defined as the action or processes of making possible a continuing or compatible contemporary use of an historic structure, or individual component, while protecting its heritage value.

Heritage Considerations or Compatibility

4. **Adaptive Reuse**

Adaptive Reuse is defined as a process that integrates a new use(s) into a heritage building while still maintaining its heritage character and integrity.

Projects nominated under this category must have involved the renovation of an older structure in order to prolong its physical and economic viability while retaining its heritage character.

5. **Sensitive Infill**

Sensitive Infill is defined as the design of a structure that is sympathetic to the original character of the neighbourhood and/or adjacent heritage properties.

Projects nominated under this category will include a design that is sensitive to the scale, height, massing, roofline and finishing characteristics of existing buildings, streetscapes or landscapes in developed areas or neighbourhoods.

6. **Sensitive Addition**

Sensitive addition is defined as a new construction involving one or more structural additions to an existing heritage building that is sympathetic to, or compatible with, the original building design.

Projects nominated under this category must have taken into account the additions parameters with respect to scale, height, massing, roofline and/or finishing materials.

Heritage Space

7. Heritage Space

Heritage Space is defined as a natural or cultural site (i.e. non-building) in Saskatoon that retains some heritage value.

Projects nominated under this category will demonstrate that the heritage value of a historic site has been conserved, and interpreted, while complementing any new design or activities that has taken place on the site.

NOTE: It is up to the discretion of the judges to place any of the entries into award categories they deem may be more appropriate. Entries may be placed into more than one category. Awards may not be made in all categories.

ENTRY FORMAT *(Digital Submissions Welcome)*

1. Completion of attached Questionnaire - to be completed as fully as possible.
2. A one page written history of the structure, building, adjacent space or site.
3. Photographs - a minimum of four and a maximum of ten (8" x 10") coloured or black and white photographic prints are required. If possible, the entrant should include historical photographs to support the application. All photographs should be clearly captioned.
4. Any additional relevant material that may support the submission (e.g. brochures, plans, etc.).

JUDGING

An independent panel of judges has been established. Judging will be based on the entry form, written history, photographs and material supplied with the entry form, plus a site visit, if required.

CLOSING DATE

Entries must be received no later than **October 20, 2017**

AWARD RECIPIENTS

In general, award certificates will be presented to owners, architects, designers. However, in cases where quality craftsmanship of a heritage skill is demonstrated, the craftsperson and/or contractor may receive a certificate. The judges' decision in this regard is final.

SUBMISSIONS

Submissions will remain with the organizers for six months after the presentation of the awards. They will then be returned upon request. Although care will be taken with the submissions, the organizers will not be responsible for any damage or loss. It is advisable, therefore, to submit copies of materials rather than originals.

Questionnaire

Name of Project _____

Location _____

Submitted By _____

Name _____

Organization (if applicable) _____

Address _____ Postal Code _____

Telephone (business) _____ (residence) _____

Relationship to project e.g. owner, architect, nominator _____

Please list others involved in the project e.g. architect, contractor, designer, owner.

1) Name _____

Organization _____

Address _____

Telephone _____

Relationship to Project _____

2) Name _____

Organization _____

Address _____

Telephone _____

Relationship to Project _____

3) Name _____

Organization _____

Address _____

Telephone _____

Relationship to Project _____

1. Standards and Guidelines

In what ways does this meet the standards of preservation, rehabilitation and restoration? (Refer to the *Standards and Guidelines for the Conservation of Historic Places in Canada* <http://www.historicplaces.ca/media/18072/81468-parks-s+g-eng-web2.pdf>)

2. Project Objective

What was the purpose of the project?

3. Project Details

What work was done? By whom? What problems were encountered? How were they overcome?

4. Function

What function does the project now serve? E.g. museum, residence.

5. Materials

Please list any additional materials, including photographs, which are attached to this submission.

Entry forms should be returned to:

City of Saskatoon
City Clerk's Office
2nd Floor, City Hall
222-3rd Avenue North
Saskatoon, SK
S7K 0J5

Closing Date for Entries: **October 20, 2017 at 5:00 p.m.**

**For further information contact Kim Ali at 306-652-1400 x 1
Or kimali@onpurpose.ca**