



## MUNICIPAL HERITAGE ADVISORY COMMITTEE

### Municipal Heritage Awards Program

#### ENTRY FORM – Education, Volunteer Public Service and Youth Awards

The City of Saskatoon recognizes the achievements of individuals, groups or organizations that promote heritage conservation in Saskatoon through education and volunteer public service. The City of Saskatoon also recognizes contributions made in these areas by Saskatoon's youth.

#### **CRITERIA**

- a) The Awards are open to individuals, groups and organizations residing in the City of Saskatoon.
- b) Recognition must be for education, volunteer public service or youth contributions to the promotion of heritage conservation within the City of Saskatoon in the area of archaeology, history, museums, historic buildings and sites, genealogy, natural history, cultural studies and/or folklore.
- c) Youth nominated must be 18 or under as the time of nomination closure.
- c) Signed consent of an individual nominee is required.

#### **AWARDS**

Awards will be given out at the following levels:

- **Honour:** The individual, group or organization has made an exceptional contribution to the promotion of heritage conservation in terms of education and/or volunteer public service; or as a member of Saskatoon's youth in these areas.
- **Merit:** The individual, group or organization has made an important contribution, in whole or in part, to the promotion of heritage conservation in terms of education and/or volunteer public service; or as a member of Saskatoon's youth in these areas.
- **Recognition:** Acknowledgement of an accomplishment, project, or effort which contributes to the promotion of heritage conservation by an individual, group or organization in terms of education and/or volunteer public service; or as a member of Saskatoon's youth in these areas.

NOTE: Awards may not be made at all levels.

## **CATEGORIES**

1. Education
2. Volunteer Public Service
3. Youth (18 & Under)

## **ENTRY FORMAT** *(Digital Submissions Welcome)*

1. Complete the attached Questionnaire.
2. In writing, identify the roles the nominee has played in promoting the conservation of Saskatoon's heritage. Please be as detailed as possible. **(Minimum of 500 words)**
3. Provide minimum two (2) letters of reference.
4. Where an individual(s) is nominated, provide a minimum of two photographs of the nominated individual(s). At least one of these photos should be head and shoulders shot. All photographs should be clearly captioned.
5. Any additional relevant material that may support the submission.

## **JUDGING**

An independent panel of judges has been established. Judging will be based on the information provided on this entry form.

## **CLOSING DATE**

Entries must be received no later than **November 30, 2019**

## **SUBMISSIONS**

Submissions will remain with the organizers for six months after the presentation of the awards. They will then be returned upon request. Although care will be taken with the submissions, the organizers will not be responsible for any damage or loss. It is advisable, therefore, to submit copies of materials digitally rather than originals.

## Questionnaire

Nomination Category:

- Education
- Volunteer Public Service
- Youth

Individual, Group or Organization Nominated

*Note: this would be the name listed on the presentation award*

\_\_\_\_\_

Address \_\_\_\_\_

Telephone (business) \_\_\_\_\_ (residence) \_\_\_\_\_ Postal Code \_\_\_\_\_

Nominated By \_\_\_\_\_

Contact Person \_\_\_\_\_

Address (if different from above) \_\_\_\_\_

Telephone (business) \_\_\_\_\_ (residence) \_\_\_\_\_

### NOMINEE'S CONSENT

I, \_\_\_\_\_, agree to this nomination.  
(Name of Nominee)

Nominee's Signature \_\_\_\_\_

Please submit your completed documents and photos digitally to:

**Heritage Awards Administrator**

[kimali@onpurpose.ca](mailto:kimali@onpurpose.ca)

or by mail or in person to:

City of Saskatoon  
City Clerk's Office, 2nd Floor, City Hall  
222-3rd Avenue North  
Saskatoon, SKS7K 0J5

Closing Date for Entries: **November 30, 2019 at 5:00 p.m.**

**For further information contact the Heritage Administrator at 306-652-1400 x 2  
Or [kimali@onpurpose.ca](mailto:kimali@onpurpose.ca)**