



MUNICIPAL HERITAGE ADVISORY COMMITTEE

Municipal Heritage Awards Program

ENTRY FORM - Buildings, Sites and Grounds

The City of Saskatoon recognizes achievement in the area of heritage conservation in Saskatoon through the presentation of awards in seven categories.

CRITERIA

- a) Submissions may be made by anyone connected with a project e.g. owner, architect, designer, or a project may be nominated by an outside source. In all cases, it is the responsibility of the person/organization making the submission to obtain the permission of all interested parties. Clearly indicate how your project fits into a category / categories.
- b) The project must be located within the City of Saskatoon boundaries and must conform to City of Saskatoon building code and Zoning Bylaw.
- c) Projects which were entered or nominated previously, but which did not receive an award, may be resubmitted for an award in future years.
- d) The project must have heritage value, and address the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

AWARDS

Awards may be given out at the following levels, but may not be made at all levels

- **Honour:** The project is exemplary of heritage conservation. (Engraved Stone Prize)
- **Merit:** The project makes an important contribution, in whole or in part, to heritage conservation. (Engraved Stone Prize)
- **Recognition:** Acknowledgement of an accomplishment, project, or effort which contributes to heritage conservation. (Certificate)

CATEGORIES

There are seven categories under which an applicant may apply:

Heritage Conservation

1. **Preservation**

Preservation is defined as the action or process of protecting, maintaining, and/or stabilizing the existing materials, form and integrity of an historic structure, or of an individual component, while protecting its heritage value.

2. **Restoration**

Restoration is defined as the action or process of accurately revealing, recovering or representing the state of a historic structure or of an individual component, as it appeared at a period in history, while protecting its heritage value. Projects nominated under this category will be restored in reference to a particular period, using original styles, and original methods and materials wherever practical.

3. **Rehabilitation**

Rehabilitation is defined as the action or processes of making possible a continuing or compatible contemporary use of an historic structure, or individual component, while protecting its heritage value.

Heritage Considerations or Compatibility

4. **Adaptive Reuse**

Adaptive Reuse is defined as a process that integrates a new use(s) into a heritage building while still maintaining its heritage character and integrity. Projects nominated under this category must have involved the renovation of an older structure in order to prolong its physical and economic viability while retaining its heritage character.

5. **Sensitive Infill**

Sensitive Infill is defined as the design of a structure that is sympathetic to the original character of the neighbourhood and/or adjacent heritage properties. Projects nominated under this category will include a design that is sensitive to the scale, height, massing, roofline and finishing characteristics of existing buildings, streetscapes or landscapes in developed areas or neighbourhoods.

6. **Sensitive Addition**

Sensitive addition is defined as a new construction involving one or more structural additions to an existing heritage building that is sympathetic to, or compatible with, the original building design. Projects nominated under this category must have considered the additions parameters with respect to scale, height, massing, roofline and/or finishing materials.

7. **Heritage Space**

Heritage Space is defined as a natural or cultural site (i.e. non-building) in Saskatoon that retains some heritage value. Projects nominated under this category will demonstrate that the heritage value of a historic site has been conserved, and interpreted, while complementing any new design or activities that has taken place on the site.

NOTE: At the discretion of the judges the entries may be recategorized into award categories they deem to be more appropriate. Entries may be placed into more than one category. Awards may not be made in all categories.

ENTRY FORMAT *(Digital Submissions Preferred)*

- Completion of attached questionnaire.
- A one-page written history of the structure, building, adjacent space or site answering specific questions.
- Photographs - a minimum of four and a maximum of ten (8" x 10") coloured or black and white photographic prints are required. If possible, the entrant should include historical photographs to support the application. All photographs should be clearly captioned.
- Any additional relevant material that may support the submission (e.g. brochures, plans, etc.).

JUDGING

An independent panel of judges has been established. Judging will be based on the entry form, written history, photographs and material supplied with the entry form, plus a site visit, if required.

CLOSING DATE

Entries must be received no later than **November 30, 2019 – 5:00 PM**

AWARD RECIPIENTS

For each project awarded, the name of the recipient must be indicated on the form. In general, awards will be presented to owners, architects, or designers. However, in cases where quality craftsmanship of a heritage skill is demonstrated, the craftsperson and/or contractor may receive an award. The judge's decision in this regard is final.

Each project that earns an award will receive one physical award (engraved stone prize or certificate) made in the name indicated on the nomination form. Additional awards for others involved in the project may be purchased for \$150 per item.

SUBMISSIONS

Hard copy submissions will remain with the organizers for six months after the presentation of the awards. They will be returned upon request. Although care will be taken with the submissions, the organizers will not be responsible for any damage or loss. It is advisable, therefore, to submit copies of materials rather than originals.

Please submit your completed documents and photos digitally to:

Heritage Awards Administrator

kimali@onpurpose.ca

or by mail or in person to:

City of Saskatoon

City Clerk's Office, 2nd Floor, City Hall

222-3rd Avenue North Saskatoon, SK S7K 0J5

Closing Date for Entries: **November 30, 2019 at 5:00 p.m.**

For further information contact the Heritage Administrator at 306-652-1400 x 2

Or kimali@onpurpose.ca

Heritage Awards Questionnaire – Building, Sites and Grounds

Name of Project _____

Location _____

Submitted By - name and relationship to project _____

Name _____

Organization (if applicable) _____

Address _____ Postal Code _____

Telephone (business) _____ (other) _____

Email address _____

Relationship to project e.g. owner, architect, nominator _____

If this application is successful, please list below the name to be engraved on the award:

Please list others involved in the project e.g. architect, contractor, designer, owner.

1) Name _____

Organization _____

Address _____

Telephone _____

Relationship to Project _____

Email _____

2) Name _____

Organization _____

Address _____

Telephone _____

Relationship to Project _____

Email _____

3) Name _____

Organization _____

Address _____

Telephone _____

Relationship to Project _____

Email _____

ONE PAGE SUMMARY

In your summary, please make sure to answer these questions:

1. Standards and Guidelines

In what ways does this meet the standards of preservation, rehabilitation and restoration? (Refer to the *Standards and Guidelines for the Conservation of Historic Places in Canada* <http://www.historicplaces.ca/media/18072/81468-parks-s+q-eng-web2.pdf>)

2. Project Objective

What was the purpose of the project?

3. Project Details

What work was done? By whom? What problems were encountered? How were they overcome?

4. Function

What function does the project now serve? E.g. museum, residence.

5. Materials

Please list any additional materials, including photographs, which are attached to this submission.