How to Cancel a Reservation

Cancellations to reserved drop-in programs can be done online by following the steps below.

1 Go to saskatoon.ca/leisureonline

You will be required to log in to your Leisure Online account to access your reservation.



2 Select Cancel a Reserved Drop-in Program under My Account.

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3 All registered and reserved drop-in programs will appear in the account history. Select Cancel This. Note: Registered Programs can not be cancelled online. Please contact any Leisure Centre to cancel a registered program.

LEIJUK	E ONLINE	HOME	REGISTERE	D PEOGRAMS *	DROP IN PROGR	MMS Q&A	CONTACT U	5 e CAR	(OTTEMS)	& PATRON #1234
Account Hist	ory									
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4 The program you are wishing to cancel will appear in the next screen. Select **Proceed To Checkout** to cancel the reservation.

Note: Selecting the Remove button will remove the selected program from the cancellation process.

LEISURE O	NLINE	HOME	REGISTERED PROGRAMS *	DROP-IN PROGRAMS	Q & A	CONTACT US	CHEORDUT CART (1 ITEMS)	APACCO	JNT ON #12345
New Charges in Shopp	oing Cart								
Shopping Cart									
	Description					Name	Total Fees		
Remove	Cosmo Racquett	ali (CC5811-4	5) On 02/08/23 (Cancellation)			Anna		\$ 0.00	1
	Grand Total Fee	s Due						\$ 0.00	
	Total Old Balan	es Not in Sh	hopping Cart					\$ 0.00	
Proceed To Checkout	antinue Shopping	Empty	Cart						

5 Select **Continue** at the bottom of the screen to confirm the cancellation.

LEISURE ONLINE	HOME	REGISTERED PROGRAMS -	DROP-IN PROGRAMS	Q&A	CONTACT US	CART (1 ITEMS)	& PATRON #12
Checkout							
NOTE: If you are booking a facility visit, plea	ase disregare	d charges information and clic	k the [Continue] button	to confirm	n your reservatio	n. Admission fees are	collected on sit
Summary of Charges							
New Charges in Shopping Cart:			\$ 0.00				
Outstanding Balances:			\$ 0.00				
Total Balance for household:			\$ 0.00				
Billing Information							
First Name: *							
Patron							
Last Name: *							
12345							
Home Phone w/Area Code:							
3061234567							
Email: *							
patron12345@hotmail.com							
Re-Enter Email:							
patron12345@hotmail.com							
Click 'Continue' to initiate the payment aut	horization pr	ocess and generate a confirm	ation receipt.				
Click 'Continue' to initiate the secure pay	ment author	ization process through Card	Connect.				
Continue Back Cart							

6 You will receive an email confirming the reserved drop-in program cancellation.

LEISURE ONLINE	HOME	REGISTERED PROGRAMS -	DROP-IN PROGRAMS	98A	CONTACT US	CHECKOUT	MY ACCOUNT & PATRON #12345 +	
Checkout Confirmation								
Your online transaction is complete. A confir	mation rec	eipt has been emailed to you						
View Confirmation Receipt (in .PDF format)								
All receipts are in .PDF format and require Adobe R	leader. Your	browser must allow pop-ups to vi	ew receipts correctly.					
Linck here to download free Adobe Reader Softw	HERE TROM A	osoc.com,						
You can send a duplicate copy of your receipt to an	other email	address below.						
Email duplicate receipt to:								
Send Copy								
Continue Shopping Logout								



saskatoon.ca/leisureonline