

Special Events and Food Trucks

WHAT YOU NEED TO KNOW

Saskatoon has a number of special events operating throughout the summer months, and food trucks can be a key part of these activities. Review this checklist to ensure that you, as a Food Truck Operator, or Special Event Coordinator are aware of the rules and your responsibilities.

A Food Truck operator must have written approval from the Event Coordinator if operating at, or in proximity to (within 150 metres) an approved special event. The written approval must be in hard copy and include:

- the location, dates, times, and any specific event requirements as well as the name, contact cell phone # and signature of the Event Coordinator
- Be displayed on the front window of the Food Truck (spot checks by city staff or representatives may occur to ensure appropriate approvals have been received).

Food Trucks with written permission to operate inside the boundaries of a special event are not required to hold a City of Saskatoon On-Street or Off-Street Mobile Food Truck License - it is the responsibility of the event coordinator to ensure that the food trucks operating at the event meet all regulations (i.e. Saskatoon Health, Fire and have liability insurance.) Please note that Saskatoon Health Region or the Fire Department may conduct on-site inspections to ensure food trucks meet their regulations.

The conditions and provisions of the event approval apply to food trucks (i.e. site cleanup, no parking on grass, use of generators, etc.)

Food Trucks with written permission to operate in proximity to a special event (i.e. within 150 metres) must hold a valid City of Saskatoon Food Truck License for operating either On-Street or Off-Street (if on private property).

If operating on-street all the requirements of the *On-Street Mobile Food Truck Policy* must be met, including but not limited to:

- May not operate in residential zoning districts;
- Must maintain 20 metres from an existing restaurant;
- Must maintain 10 metres from an intersection, crosswalk or bus stop;
- Only two (2) food trucks are permitted to operate on the same block face;
- Must relocate to a different block face after 5 hours.

Food Trucks operating on private property must have written permission of the property owner displayed on the truck at all times.

No Written Permission? Food trucks must maintain a distance of 150 metres from any special event that is open to the public (this separation buffer does not apply to private events such as weddings or corporate functions)

It is the responsibility of the Food truck owners/operators to adhere to these operating requirements. Contraventions may result in the suspension of the Food Truck License. For further information regarding On-Street operating requirements please visit: <https://www.saskatoon.ca/businesslicense>.

This checklist has no legal status and cannot be used as an official interpretation of the various rules and regulations prescribed in the On-Street Mobile Food Truck Policy. Special Event Coordinators, Food truck operators and employees are advised to contact Business License, Community Standards for assistance. Violations of the rules and regulations may result in suspension of your business license and forfeiture of fees. Please contact 306.975.2760 during regular business hours (Mon – Fri 8:00 to 5:00 pm) or by email at business.license@saskatoon.ca for further information or clarification.