**PART B – PROJECT BUDGET AND FINANCIAL INFORMATION**

Please indicate the estimated expenses and revenue sources for the entire project. *Do not complete the shaded ‘Actual’ column unless you are submitting a follow-up report.* Indicate confirmed **revenue** with an **\*** (asterisk); and if known, indicate **expenses** the grant will be used for with an **\*** (asterisk).

|  |  |  |
| --- | --- | --- |
| **REVENUE (indicate \* if confirmed)** | **Amount** | **Actual** |
| City of Saskatoon Environmental Grant (amount requested) | $ | $ |
| Other grants: | $ | $ |
|  | $ | $ |
|  | $ | $ |
| Cash donations and/or sponsorship | $ | $ |
| Fundraising | $ | $ |
| Contributions from your organization | $ | $ |
| Other: | $ | $ |
|  | $ | $ |
|  |  |  |
| **Total Revenue** | $ | $ |
|  |  |  |
| **EXPENSES** |  |  |
| Fees | $ | $ |
| Facilities | $ | $ |
| Equipment and Supplies (please list): | $ | $ |
|  | $ | $ |
|  | $ | $ |
| Communications and marketing | $ | $ |
| Staffing | $ | $ |
| Other directly related expenses: | $ | $ |
|  | $ | $ |
|  |  |  |
| **Total Expenses** | $ | $ |
|  |  |  |
| **SURPLUS OR (DEFICIT)** | $ | $ |

An *in-kind* contribution is a gift of goods or services – typically goods or services that your organization would have to otherwise buy if they hadn’t been donated. Volunteer hours are not considered in-kind contributions. Please list any in-kind contributions associated with your project below (i.e., do not include in project budget above).

|  |  |  |
| --- | --- | --- |
| **IN-KIND ITEMS** | **Amount** | **Actual** |
|  | $ | $ |
|  | $ | $ |
|  |  |  |
| **TOTAL IN-KIND CONTRIBUTIONS** | $ | $ |

**\*\*\*please keep a copy of your completed application for your records\*\*\***