

## PRIVATE DRIVEWAY CROSSING GUIDELINES

The following guidelines are for the installation of driveway crossings. These guidelines are to be applied in conjunction with Bylaw 4785 (The Private Crossing Bylaw), and constructed to the Construction & Design Division's specifications.

### GUIDELINES

- 1) Driveway crossings require an Application and Permit. The Application is usually a part of the Building Permit on commercial and industrial properties and shall include a site plan containing information outlined in item 2). Once the driveway crossing has been approved, a Crossing Permit may be obtained from the Transportation & Utilities Division (306-975-2454).
- 2) A site plan is required with the following information:
  - a) Property lines and adjacent street curbs drawn to scale
  - b) Desired width of each crossing
  - c) Location of the crossing with relation to property lines and intersections (if on a corner lot)
  - d) Location of all City trees on the boulevard
  - e) Zoning designation of the parcel
- 3) In conjunction with the Crossing Permit, two inspections will be undertaken by City of Saskatoon, Construction & Design Inspectors. The first inspection will take place when the base and forms are in place. The second inspection will take place after the crossing has been finished. The inspections are to ensure that all driveway crossings are constructed to City of Saskatoon Standards and Specifications. Arrangement for inspections can be made by the Transportation & Utilities clerical staff once a permit has been issued (306-975-2454).
- 4) The maximum width for driveway crossings is as follows:
  - a) Residential: 6.1 metres (20')
  - b) Commercial: 10.7 metres (35')
  - c) Industrial: 12.2 metres (40')
- 5) Driveways shall not be constructed which are more than one third of the total property frontage or flankage.
- 6) For signalized intersections, the following minimum corner clearances shall be observed:
  - a) Arterials – 70 metres (230')
  - b) Collectors – 55 metres (180')
  - c) Local – 15 metres (50')
- 7) For un-signalized intersections, the following minimum corner clearances shall be observed:
  - a) Arterials – 30 metres (100')
  - b) Collectors – 20 metres (66')
  - c) Local – 15 metres (50')

- 8) The minimum distance between two driveway crossings is 3 metres.
- 9) Driveway crossings shall be constructed at least 1 metre (residential) and 3 metres (commercial and industrial) away from a property line in order to accommodate curb returns.
- 10) If a driveway crossing is requested on a roadway classified as an arterial or higher, a Traffic Impact Study may be required. High density or intense commercial developments may also require a Traffic Impact Study.
- 11) Driveway crossings which include a request for a median opening require Council approval pursuant to Policy C07-012
- 12) Shared driveway crossings between two property lines are not encouraged, but may be permitted as long as a shared driveway agreement is in place between the owners of both properties. A copy of this agreement will be required prior to the approval of any shared driveway crossing application.
- 13) Properties with lane access are encouraged to have their primary access off of the lane.
- 14) Multi-unit developments with the majority of their parking accessing the alley/lane are required to pave the lane from the parking area to the nearest street.
- 15) Driveway crossings must be at least 3.0 metres from any existing tree on City owned land. It is recommended that interested parties contact the Urban Forestry section of the Parks Division of the Community Standards department for more information.
- 16) No City owned tree may be removed to accommodate installation of a private driveway crossing.