

ENCROACHMENT AGREEMENT REQUEST

(Application for permanent building construction on, over, under or into public places)

PROPERTY INFORMATION						
Civic Address:						
Legal Description						
	Lot	Block	Plan Numbe	er	Surface Parcel Number	
TYPE OF ENCROACHMENT and REQUIRED SUBMISSIONS						
▲	Type 1 Awning Encroachments	 \$150 per Awning: A onetime fee of \$150 per awning is required at time of application. Number of awnings: x \$150 per awning = Total Application Fee Site Plan: Include property lines, building location, encroachment area(s) and all dimensions including total area of encroachment. Elevation Drawings: Include elevation drawings with all dimensions and construction of awning(s). 				
Type 2 Building Encroachments		 \$100 Application Fee: A nonrefundable \$100 application fee is required at time of application. If approved an annual fee will be applied to the property tax roll. Site Plan (Real Property Report): Include property lines, building location, encroachment area(s) and all dimensions including total area of encroachment. Elevation Drawings: Include elevation drawing with all dimensions. 				
Please allow up to 15 business days to process encroachment agreement applications. Annual fees are not applicable to approved Type 1 Awning Encroachments. Type 1 Awning Encroachments shall conform to the design requirements of PART III of Building Bylaw No. 9455. Annual fees are applicable to approved Type 2 Building Encroachments. The annual fee will be applied to the property tax roll as outlined in Building Bylaw No. 9455 Schedule "A". For more information on encroachment agreements please refer to the <u>Building Bylaw No. 9455</u> PART III						
Applicant	Business Name (Address:			City	Province	Postal Code
Property Owner or Manager	Business Name (Address:	ress		City	Province Phone/Cell#:	
 SIGNING BELOW IS AGREEANCE TO THE FOLLOWING: That the issuance of an Encroachment Agreement does not relieve the owner and authorized agents from complying with the requirements of the National Building Code of Canada, as amended and within the scope of the Uniform Building and Accessibility Standards Act. That the submission of this application does not give permission for encroachment of any portion of the building, and that appropriate building permits are required to be obtained prior to the construction of the encroachment. Use/disclose personal information in accordance with <i>The Local Authority Freedom of Information and Protection of Privacy Act</i>. I certify that I have read and agree to abide by the conditions above, and all information contained within this application is correct. Applicant Signature: Date: 						
For more information, please contact Building Standards, Commercial at (306) 975-7639 or email <u>commercial.permits@saskatoon.ca</u>						