



Application Package

January 2019



Overview

The City of Saskatoon is committed to building respectful relationships with Indigenous peoples and engaging them in meaningful dialogue on decisions that may impact them.

In support of this commitment, the City of Saskatoon is looking for First Nations and Métis people with specialized knowledge to join a new Indigenous Technical Advisory Group (the Group). The Group is a new structure through which members of First Nations and Métis communities will participate in the design of City of Saskatoon initiatives to help ensure that the unique interests and perspectives of Indigenous peoples are acknowledged, affirmed and implemented.

One of the first projects this advisory group will be reviewing is the City of Saskatoon's "Green Strategy", formerly known as the "Green Infrastructure Strategy". This project aims to develop an integrated approach to planning and maintaining a sustainable, biodiverse city, in which natural areas and other green and open spaces are considered important infrastructure.

Qualifications

Members must be able to provide knowledgeable advice related to the Group's mandate, on the basis of their relevant experience and/or specialized expertise.

Essential Criteria

Members must have substantial experience and knowledge regarding the unique interests, perspectives and circumstances of the First Nations and/or Métis people of Saskatoon. In addition, members must have significant knowledge of, or experience with, **at least one or more** of the following:

- Use of Indigenous knowledge together with other forms of evidence, including science, in studies or to inform decision making
- Indigenous-led assessments
- Indigenous law related to resource development and environmental management
- Traditional land and resource use
- Environmental monitoring
- Truth and Reconciliation Commission of Canada's (TRC) Calls to Action
- Best practices for Indigenous participation, collaboration, and partnership

Asset Criteria

In addition to the essential criteria, the following asset criteria may be considered:

- Applicable academic and/or professional credentials
- Demonstrated ability to work effectively on a council, group or board
- Demonstrated experience engaging with Elders and youth
- Skills in mediation and/or consensus-building
- Lived Experience
- Traditional Teachings

Responsibilities

- In collaboration with the City of Saskatoon, the Group will develop a prioritized work plan and finalize its Terms of Reference at the first meeting.
- Provide City of Saskatoon project teams with advice for the development and review of key policy and planning documents.
- Advise on approaches for co-development and engagement with Indigenous peoples on policy and plans.
- Attend half-day meetings, 2-4 times per year. Meetings will primarily occur at City Hall, however, meetings may be organized at other locations in Saskatoon as needed. 'Virtual meetings' and teleconferences may also be arranged. Some preparation work in advance of each meeting will be required.
- Review documents and reports related to the mandate of the Group.
- Conduct research and analysis to inform the Group's advice.
- Write letters or reports to communicate the Group's advice.

How to Apply or Refer

If you are interested in applying to become a member of this group, please submit the following documents to ppITAG@Saskatoon.ca before February 22, 2019 at midnight:

- Letter of Interest (maximum of three pages), including information on:
 - How you meet the essential criteria (experience in areas relevant to the Group's mandate); and
 - How you meet any applicable asset criteria.
- Curriculum vitae, including information on:
 - Relevant experience and expertise;
 - Relevant credentials, achievements and/or publications; and
 - Contact information for two references.
- If you are applying for the group based on lived experience or traditional teachings, please simply submit your name by email, phone or in person.

Note: the City of Saskatoon may contact nominees if additional information is required.

Selection Process

All applications will be evaluated by a review group according to established criteria. Applicants may be asked to participate in an interview as part of the selection process.

The review group will make recommendations for selection to the Project Team, taking into account the individual qualifications of the candidates and the range of expertise and diversity of experience in the composition of the group overall.

Members will be appointed for the Group taking into account the recommendations made by the review group. Those selected will be contacted by the City of Saskatoon the week of February 25, 2019.

Questions or Help Needed?

If you have questions about the group or the appointment process, please e-mail ppITAG@saskatoon.ca or contact Betty Nippi-Albright from the City of Saskatoon at 306-975-8379.