

### Applicant Information

Name/Business: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Property Information

**Legal Description:** \_\_\_\_\_  
**Civic Address:** \_\_\_\_\_

### Proposed Amendment

**A. OFFICIAL COMMUNITY PLAN LAND USE MAP AMENDMENT**

Existing Land Use Designation :

\_\_\_\_\_  
 \_\_\_\_\_

Proposed Land Use Designation:

\_\_\_\_\_  
 \_\_\_\_\_

**B. OFFICIAL COMMUNITY PLAN TEXT AMENDMENT**

Existing Sections of Bylaw (i.e. G1.2(2)(b))

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Proposed New Text (attach additional notes if necessary)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Support of Application

The following reasons are provided in support of this application: (attach additional notes if necessary)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I/We as the registered owner(s) of property within the area impacted by this application have been consulted by the proponent and hereby give consent to the requested application.

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

### Process

Preliminary review of proposed OCP amendment by Planning and Development.



Applicant submits application and application fee to Planning and Development.



**CONTINUED ON OPPOSITE SIDE OF PAGE**

Planning and Development conducts internal review and forwards application to relevant civic Departments for comments.



Planning and Development notifies affected Community Association, Ward Councillor, and Community Consultant.



Planning and Development submits a report to the Municipal Planning Commission (MPC) with a recommendation based on the review of the application to approve or deny.



MPC examines the proposal and makes a recommendation to City Council.



City Council holds a Public Hearing and receives input from all interested persons. City Council may approve or deny the proposed Bylaw at this time.



City Clerk notifies the applicant of City Council's decision.

**THIS PROCESS MAY TAKE SIX TO TWELVE MONTHS**

## Required Attachments

### Application Fee: applications will not be accepted without payment of the appropriate fee

1. I have enclosed the required \$1,785 non-refundable application fee. Fee Attached

\*Applicants are also required to pay all costs of newspaper advertising associated with the application, payable at the end of the process. Costs of facility rentals for public information meetings, when applicable, are also the responsibility of the applicant.

Payments can be made by mailing a cheque or via telephone with a credit card. Please contact [development.services@saskatoon.ca](mailto:development.services@saskatoon.ca) to make payment arrangements.

## Declaration of Applicant

I hereby certify that all the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canada Evidence Act*.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

### FOR OFFICE USE ONLY:

Cash Receipt No.: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Cheque No.: \_\_\_\_\_