



**REQUEST FOR
USE OF RIGHT OF WAY PERMIT**

APPLICANT INFORMATION

Name: _____
 Company (If applicable): _____
 Mailing Address: _____
 City: _____ Province: _____ Postal Code _____
 Phone Number: Home: _____ Work: _____ Cell: _____
 Email Address: _____

SITE DETAILS

Location of Site: _____
 Job Start Date: _____ End Date: _____ (Maximum: 14 Days)
Note: Permits are issued for a maximum of two weeks, but may be renewed as long as permit conditions and details are adhered to.

PURPOSE OF WORK, ACTIVITY, OR USE OF PUBLIC RIGHT-OF-WAY (CHECK ALL THAT APPLY)

- Disposal Bin
- Construction Vehicles/Trailers – License Plate(s): _____
- Can
- Moving Vehicles
- No Parking Sign – Must be posted for 36hrs before taking effect
- Materials on Streets (Rocks, Topsoil, Manure, etc.): _____
- Others – **Please Go To WORK DETAILS Section (Below)**

WORK DETAILS (Site Plan Required - A example of site plan shown in this application)

Detailed Description of Work:

Will the work Involve (check all that apply):

- Sidewalk Closure
- Parking Lane Closure
- Bicycle Lane Closure
- Transit Stop Closure – Contact Transit Customer Service at [306-975-3100](tel:306-975-3100) for more information.
- Median Closure
- Road Closure or Restriction** – **MUST** send a request to TU.detourgroup@saskatoon.ca.



222-3rd AVE NORTH, SASKATOON, SK S7K 0J5

ROWPermits@saskatoon.ca

REQUEST FOR USE OF RIGHT OF WAY PERMIT

RIGHT OF WAY PERMIT FEES

- Blanket ROW permit: \$150.00 (Tax included)
- Single Use ROW permit: \$40.00 (Tax included)

RIGHT OF WAY PERMIT TYPE REQUEST

Annual Blanket ROW permit

Single Use ROW permit

APPLICATION CHECKLIST

Right of Way Application Form

Site Plan and Traffic and/or Pedestrian control Plan (if applicable)

Applicant's Signature

Date

SUBMISSION

Submit the complete application form and/or site plans with traffic control plans to

In Person:

City of Saskatoon Transportation Division
3rd Floor, City Hall
222 3rd Avenue North

Email:

ROWpermits@saskatoon.ca



REQUEST FOR USE OF RIGHT OF WAY PERMIT

Example of Site Plan and Traffic Control Plan (Sidewalk Closure)



Right of Way Permit Guidelines

- Necessary permits/approvals received from other city departments must be provided to Transportation if demolition, excavation, pavement cuts, water/sewer line repair is involved in the proposed work.
- The use of City right of way must be in compliance with Bylaw No. 7200 (The Traffic Bylaw)
- The safety of the public must be maintained at all times.
- Right of Way permits will not be issued for the parking of unattached trailers on the street adjacent to the owner's residence.
- There is no guarantee of approval, each request will take up to 3 business days to review.
- Permits will not be issued specifically for staff parking.
- Note that for areas where "No Parking" signage is required, 36 hours notice must be given.
- Copies of the permit must be affixed to the vehicles/trailers, bins and other major items that will be occupying the ROW under the details of the permit.
- Violations of the permit, including an expiration without authorized extensions, may result in a permit becoming null and the City of Saskatoon taking appropriate actions to remedy the situation, at the permit holder's expense.